



Cloquet Public Schools

Regular Meeting

Monday, October 26, 2026 at 6:00 PM
Garfield Board Room
302 14th Street
Cloquet, MN 55720
302 - 14th Street, Cloquet, MN

5:30 pm Working Session

6:00 pm Regular Meeting

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5:30 p.m. Working Session, 6:00 p.m. Regular Meeting	
XV. Adjournment	

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1. Cooperative Agreements
2. Minnesota's Permanent School Funds

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 - b. 1.0 FTE Long Term Substitute Special Education Teacher at Washington Elementary
 - c. 1.0 FTE Long Term 3rd Grade Teacher at Washington Elementary
 - d. 1.0 FTE Long Term Substitute Dean of Students at CAAEP
 - e. 6.5 hrs./day Paraprofessional at Cloquet High School
3. Information on Minnesota's Permanent School Funds
4. Tuesday, October 20, 2026 District Wellness Policy Committee Summary

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5:30 p.m. Working Session, 6:00 p.m. Regular Meeting

XV. Adjournment

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October 12, 2026

Board Chair, L. Butler called the working session to order at 5:30 p.m.

Topics discussed:

Dr. Cary reviewed the agenda including notice of election, dietary contract and MOU, CITSA MOU, closing enrollment, MSHSL foundation grant applications, and fall CEF donations. He reviewed outcomes from activities subcommittee meeting. City election forum is being held tonight at city hall. Discussion was held about the CITSA MOU. There being nothing further to discuss, Board Chair, L. Butler adjourned the meeting at 5:47 p.m.

October 12, 2026

The Regular Meeting of the School Board of Independent School District No. 94, in the City of Cloquet on October 12, 2026, was called to order by Board Chair L. Butler at 6:00 p.m.

Roll Call – The following members were present on roll call:

- | | |
|------------------|--------------------|
| • Dave Battaglia | • Gary Huard |
| • LeAnn Butler | • Melissa Juntunen |
| • Nichole Diver | • Nate Sandman |

Present in Person:

- | | |
|---|---|
| • Dr. Michael Cary, Superintendent | • Brock Wilton, Building and Grounds Director |
| • Mary Marciniak, Exec. Asst. to Superintendent | • Bill Bauer, Technology Support Specialist |
| • Dawn Hultgren, Business Manager | • Ashlee Lennartson, EM-C Rep |

Building principals, teacher representatives, AIE Director, Community Education Director, District Facilities & Grounds Director will be excused from attending Board meetings until further notice.

APPROVAL OF BOARD AGENDA

- RESOLVED by G. Huard to approve October 12, 2026, regular board agenda, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.

APPROVAL OF MEETING MINUTES

- RESOLVED by N. Diver to approve the September 28, 2026, Regular Meeting, as presented. L. Butler seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.

OPEN FORUM AND RECEPTION OF DELEGATIONS, PETITIONS, AND COMMUNICATIONS

- No public comment was presented.
- Building and Department Reports were reviewed
- Building and Grounds Director, Brock Wilton, gave a brief update on MEA projects, A. Lennartson mentioned Ed MN- Cloquet is hosting a school board candidate forum in the CHS auditorium on October 27, 2027.

CONSIDER APPROVAL OF CLAIMS, TREASURER'S REPORTS AND INVESTMENT REPORTS

- RESOLVED by N Sandman to approve Claims, October 2, 2026, as presented. D. Battaglia seconded the motion, and the resolution was approved by unanimous yeas of all members present on roll call.

CONSENT ITEMS

- RESOLVED by G. Huard to approve the Consent Items, as presented.

1. Terminations

- Makayla Linden, Program Assistant at Kids Corner and Li'l Lumberjacks, effective September 30, 2026
- Leanna Schmidt, Instructor at Kids Corner, effective September 30, 2026
- Hannah Lauer, Program Assistant at Kids Corner, effective September 30, 2026
- Katelyn Kelley, Program Assistant at Kids Corner, effective September 30, 2026
- Allie Jones, Program Assistant at Kids Corner, effective September 30, 2026

2. Resignations

- Joel Linden, Program Assistant at Kids Corner, effective October 9, 2026

3. Recommendations of Employment:

	NAME	POSITION/LOCATION	SALARY	START DATE
a.	Evan Hartman	6.75 hrs./day Level 1 Tech Para at CMS	Step 1	10/26/26
b.	Paris Bogart	6.75 hrs./day Paraprofessional at NLA	Step 1	10/19/26
c.	Amanda Baker	6.75 hrs./day Paraprofessional at NLA	Step 1	10/19/26
d.	Aidyn Holznagel	6.75 hrs./day Part Time Cleaner at CHS/CMS	Step 1	10/13/26
e.	Kari Knutson	ECFE Teacher with CE (9hr/wk)	\$39.36/hr.*	10/13/26
f.	Amanda Schorr	Enrichment and Recreation Instructor with CE	% of tuition	10/13/26
g.	Mike Cragin	Enrichment and Recreation Instructor with CE	% of tuition	10/13/26
h.	Makoons Club (see attached)			
	* pending licensure			

4. Extra Services Contracts

- a. 2026-2027 Winter Coaches (see attached)
- b. 2026-2027 Winter Activity Paid Contracts (see attached)

5. Permission to Post

- a. 1.0 FTE Special Education Teacher at NLA (ASD Preferred)
- b. Homebound Teacher at NLA
- c. 6.5 hrs./day Paraprofessional at Washington Elementary School
- d. 6.5 hrs./day Paraprofessional at Churchill Elementary School

6. Staffing Adjustment

- a. Bryant Mason, 4 hrs./week Home School Liaison at NLA, at Step 3, \$22.34/hr.

- D. Battaglia seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.

SCHOOL BOARD ELECTIONS

- RESOLVED by N. Diver to approve the 2026 notice of general election, as presented. L. Butler seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.

AGENDA ADDENDUMS

There were none.

SCHOOL BOARD COMMITTEE REPORTS

1. Student enrollment report from October 7, 2026, was reviewed.

ACTION ITEMS

- RESOLVED by G. Huard to approve the 2026-2028 AFSCME dietary contract and memorandum of understanding, as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by N. Diver to approve the 2026-2027 memorandum of understanding with Cloquet Information Technology Support Association (CITSA), as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by G. Huard to approve closing open enrollment for K-12 for the 2026-2027 school year, as presented. N. Sandman seconded the motion, and the resolution passed by a 5-1 vote with L. Butler voting nay.
- RESOLVED by D. Battaglia to approve the 2026-2027 MSHSL Foundation grant applications (Form A and B), as presented. N. Diver seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.
- RESOLVED by L. Butler to approve the 2026 fall grant donations from Cloquet Educational Foundation (CEF), as presented. N. Sandman seconded the motion, and the resolution was approved by unanimous yeas vote of all members present on roll call.

SUPERINTENDENT REPORT

- Dr. Cary encouraged everyone to read information about the upcoming vote for changes to the Minnesota Permanent School Fund (PSF)

UPCOMING MEETINGS/ EVENTS

- Tuesday, October 13, 2026, Community Education Advisory Meeting, 5:30 p.m., CE Conf. Room
- Monday, October 26, 2026, School Board Meeting- Boardroom Working session at 5:30 p.m., Regular Meeting at 6:00 p.m.
- Tuesday, October 27, 2026, District Health, Safety and Crisis Team Meeting, 3:45 p.m., Boardroom

ADJOURNMENT

There being nothing further to discuss, Board Chair L. Buttler adjourned the meeting at 6:17 p.m.

ATTEST:

Clerk of the School Board

Chair of the School Board

Department Reports

Churchill Elementary:

- Grade 1 enjoyed a presentation from 911 dispatch and local police officers. Our students were thrilled that this included the K9 unit.
- Power lunch started last week with first and second graders. Adult volunteers build relationships and read with selected students.
- We celebrated Unity Day on Oct. 21. Here are a few photos of students wearing orange to support this.



- K-3 learned about fire safety last week.
- Fourth graders performed a concert last week. We had many families attend this event.
- The Halloween Carnival sponsored by PIE was a huge success. It was Friday night and many of our students attended with family and friends.

Submitted by Jenny Holm, Churchill Elementary Principal

Washington Elementary:

Updates from Washington:

- Family Literacy Night on 10/14 was a HUGE success with over 200 Cloquet families participating!!
- 10/21 Unity Day – students and staff united to stand up against bullying and promote inclusion
- 10/21 Power Lunch began

- Fall Ball is sure to be an amazing time on 10/23
- 2nd and 3rd grade field trips on 10/23 to County Seat Theatre
- 4th grade music program 10/29
- Makoons Club begins 11/2
- Conference Planning has begun for November Parent-Teacher conferences (11/10, 12, 13)

Submitted by Robbi Mondati, Washington Elementary Principal

Cloquet Middle School:

1. CMS Conferences

October 19th and 21st mark the first conference dates for the middle school this year. Parents are encouraged to come and meet staff, ask questions, and spend some time getting to know the building. 5th and 6th grade staff are here both nights while 7th and 8th grade staff are here just Wednesday the 21st.

2. Fall Musical Sneak Peek for 7th and 8th grade

7th and 8th graders will get a head start on the rest of the community when they attend a preview showing of the CHS Fall musical "Into the Woods". Our own Mr. Hunt is the director and traditionally invites a group from the middle school to come and watch a few days in advance of the official opening. We are excited to be able to provide this opportunity for our students. It also allows the CHS students who have worked so hard on the performance a chance to get a live run through before the community at large attends. Best of luck to everyone involved in the production.

3. REWARDS reading program over halfway point

Our 5th grade students are all in the midst of a reading program called REWARDS. This is a very regimented reading program that requires a ton of work for both students and staff. It is demanding for both groups, and we are proud of the work they are doing up there. This is just a small part of the overall reading intervention program we have at the middle school.

The Cloquet Middle School is fortunate to have such a dedicated staff, people that are willing to go the extra mile for our kids. Thank you!!

4. CMS 7th and 8th Grade Drum and Ojibwe Language class continues

We are excited to continue to be able to offer our American Indian students classes in both Ojibwe language and drum. Giniw (Mr. Kitto) leads the students in both classes and has drum groups for both 7th and 8th grade. There are currently 6 students in his language class and 14 students between 7th and 8th grade drum class. He often takes these groups on trips to watch or even perform with other drum groups around the state. We are fortunate to have such a valuable resource for our students.

Submitted by Tom Lenarz, Cloquet Middle School Principal

Cloquet High School/CAAEP:

CHS Board Report

- Parent/Teacher conferences were held on 10/21.
- Our Girls Soccer team advanced to the State Tournament
- Our Boys Soccer team advanced to the section final.
- Our other falls sports are working their way through playoffs, currently or very shortly.
- The Fall Musical, Into the Woods, will be performed on Nov. 12, 12, 14 and 15. Tickets are on sale.

CAAEP Board Report

- Parent/Teacher conferences were held on 10/21.
- We held an MEA credit recovery clinic.
- We hosted coffee/donuts with local law enforcement offering a chance to interact with our students
- Our online programming is underway.

Community Education

Family Needs Survey

In response to the high percentage of families who indicated in our summer survey that they need evening or weekend childcare and/or are interested in Early Childhood Family Education or School Readiness classes offered during these times, we have developed and publicized a follow-up survey to gather more detailed information. The survey asks families to identify their preferred days and times for childcare and classes, helping us better understand their needs and inform future programming decisions. The survey was emailed and texted to more than 1,600 families with children ages birth to 12 in our registration database. To further increase participation, a QR code will be included in our winter *Lumberlog*, and the survey will also be promoted on Facebook.

After-School Enrichment

We are excited to once again offer baton twirling classes at both elementary schools! We are beginning with younger students, with the hope of rebuilding the program over time and eventually expanding opportunities to the high school level.

It has been more than 10 years since we last offered this program, and we are thrilled to bring back this opportunity for students to learn new skills, explore their interests, and participate in an enriching activity.

Submitted by Erin Bates, Community Education Director

Business Department:

Dawn Hultgren, Business Manager, will be attending in person

American Indian Education Department:

Greetings School Board Members,

Both CAAEP and CMS have already held their conferences, and our AIE classrooms have welcomed families. These opportunities are perfect for building strong, positive relationships with families and strengthening connections between home and school. By creating welcoming environments and maintaining open communication and of course so we can share the great things happening in our classrooms, highlight student growth and accomplishments, and celebrate the learning.

I met with the new teachers on Tuesday Oct. 20th to provide lessons on American Indian History and Culture along with Diversity, Equity and Inclusion. We still have not filled the .4FTE Equity Coordinator position, so this was new to me to fill in for this need. I enjoyed participating in the learning and am looking forward to researching specific areas of self-reflection, personal bias, and how it impacts relationships with students, families, and our school community.

The Achievement & Integration progress for 2025/2026 was completed and submitted by the October 15th deadline. The reporting data is on if we are making progress towards our three year goals. 2025/2026 was the first year in the cycle and we are currently in year two. I will be presenting this data during a November meeting.

Upcoming Events:

October 29, 2026 AIE Senior Meeting

November 2, 2026 - Makoons Club Starts

November 5, 2026 - Hero Day for NAHM at CHS

November 19, 2026 - Why Treaties Matter Exhibit arrives

Submitted by Teresa Angell, American Indian Education

Building and Grounds:

1. CHS – Active Projects

- CHS – CAAEP Punchlist Items – Most items completed over MEA. Additional items will be completed over Winter Break.
- CHS – Transformer Replacement & Switchgear – Work Complete
- CHS – Athletic Training Office – Door, Sink, & Ice Machine Installed. Cabinets in progress.
- CHS – New Entry Fence Gate - Completed

- CHS – Miscellaneous Small Projects
- 2. CMS – Active Projects
 - CMS – Miscellaneous Small Projects
- 3. Washington – Active Projects
 - Washington – Door 2 & 3 Stair Replacements – Railings in Fabrication Stage. Will be installed soon.
 - Washington – Miscellaneous Small Projects
- 4. Garfield – Active Projects
 - Garfield – NLA Playground – Completed.
 - Garfield – Miscellaneous Small Projects
- 5. Churchill – Active Projects
 - Churchill – Miscellaneous Small Projects
- 6. District – Active Projects
 - District – Miscellaneous Small Projects

MEA projects went great and we are getting everything ready for Winter. We are starting to plan projects that can be squeezed into our 2026 Winter Break as well.

Submitted by Brock Wilton, Director of Building and Grounds.

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund Description		Total
01	General	\$448,920.30
02	Food Services	\$150,397.91
03	Transportation	\$663.20
04	Community Services	\$6,370.86
05	Capital Expenditure	\$5,699.02
06	Building Construction	\$365.69
12	Activities	\$9,815.06
Report Total		\$622,232.04

Cloquet Public Schools

Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 10/5/2026-10/31/2026 Period: 0-99999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
2		111998	31528	Check	1	6430		ACE INDUSTRIAL SUPPLY	Yes	No	No	10/14/2026	440.74
		111907	31529	Check	1	00350		ACTIVITY FUND-MIDDLE SCHOOL	Yes	No	No	10/14/2026	50.00
		111908	31530	Check	1	02766		ARCC	Yes	No	No	10/14/2026	595.00
		111926	31531	Check	1	10935		ARROWHEAD WATER	Yes	No	No	10/14/2026	118.65
		111995	31532	Check	1	6134		AT&T MOBILITY	Yes	No	No	10/14/2026	189.72
		111909	31533	Check	1	03250		B & B MARKET	Yes	No	No	10/14/2026	455.00
		112014	31534	Check	1	8867		BELPEDIO, NICOLE	Yes	No	No	10/14/2026	113.30
		111913	31535	Check	1	10294		BENSON ELECTRIC COMPANY	Yes	No	No	10/14/2026	4,643.78
		111910	31536	Check	1	05105		BERNICKS VENDING	Yes	No	No	10/14/2026	2,873.49
		111937	31537	Check	1	11669		BIX PRODUCE	Yes	No	No	10/14/2026	13,556.23
		111958	31538	Check	1	2519		BRENNER, KEVIN	Yes	No	No	10/14/2026	50.00
		112001	31539	Check	1	7378		BSN SPORTS LLC	Yes	No	No	10/14/2026	1,580.00
		112020	31540	Check	1	9452		CARY, MICHAEL	Yes	No	No	10/14/2026	102.15
		111950	31541	Check	1	1549		CENGAGE LEARNING INC	Yes	No	No	10/14/2026	49.50
		111929	31542	Check	1	11103		CICH ELINOR	Yes	No	No	10/14/2026	288.57
		111928	31543	Check	1	11006		CLOQUET SANITARY	Yes	No	No	10/14/2026	8,580.14
		111925	31544	Check	1	10840		CLOQUET YOUTH BASKETBALL ASS	Yes	No	No	10/14/2026	1,578.92
		112013	31545	Check	1	8797		COHEN, MICHAEL	Yes	No	No	10/14/2026	555.71
		111934	31546	Check	1	11550		COMMUNITY PRINTING	Yes	No	No	10/14/2026	1,650.75
		111974	31547	Check	1	4073		CONSOLIDATED COMMUNICATIONS	Yes	No	No	10/14/2026	3,464.62
		111941	31548	Check	1	11767		DASH SPORTS LLC	Yes	No	No	10/14/2026	2,427.00
		112011	31549	Check	1	8704		DEPARTMENT OF HUMAN SERVICES	Yes	No	No	10/14/2026	163.00
		112024	31550	Check	1	9829		ESKO HOOPS CLUB	Yes	No	No	10/14/2026	100.00
		111997	31551	Check	1	6393		FAIRBANKS, CHRISTY	Yes	No	No	10/14/2026	215.00
		111933	31552	Check	1	1148		FLINN SCIENTIFIC INC	Yes	No	No	10/14/2026	1,083.19
		111967	31553	Check	1	3316		FOLLETT CONTENT SOLUTIONS LLC	Yes	No	No	10/14/2026	133.00
		111973	31554	Check	1	3900		FRABONIS	Yes	No	No	10/14/2026	665.20
		111970	31555	Check	1	3537		GAGNE, JESSICA	Yes	No	No	10/14/2026	321.00
		112016	31556	Check	1	9009		GILBERT, SYDNEY	Yes	No	No	10/14/2026	294.88
		111954	31557	Check	1	21450		GOPHER SPORT	Yes	No	No	10/14/2026	4,511.26
		111977	31558	Check	1	4250		GRAINGER	Yes	No	No	10/14/2026	321.10
		111948	31559	Check	1	12271		GREAT LAKES OFFICE SOLUTIONS	Yes	No	No	10/14/2026	4,788.18
		112008	31560	Check	1	8441		HALLGREN, EMILY	Yes	No	No	10/14/2026	187.57
		111947	31561	Check	1	11846		HANSON ERIK	Yes	No	No	10/14/2026	50.00
		111944	31562	Check	1	11843		HAUNTED HAWTHORNE	Yes	No	No	10/14/2026	330.00
		111938	31563	Check	1	11675		HD SUPPLY FACILITIES MAINTENANCE	Yes	No	No	10/14/2026	643.79
		111956	31564	Check	1	24005		HIBBING HIGH SCHOOL	Yes	No	No	10/14/2026	150.00
		111993	31565	Check	1	5684		HILLYARD INC MINNEAPOLIS	Yes	No	No	10/14/2026	1,800.65
		111994	31566	Check	1	5992		HORIZON COMMERCIAL POOL SUPPLY	Yes	No	No	10/14/2026	1,142.05

Cloquet Public Schools

Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 10/5/2026-10/31/2026 Period: 0-99999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
2		111996	31567	Check	1	6326		HORVAT, LANCE	Yes	No	No	10/14/2026	869.44
		112017	31568	Check	1	9072		INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	10/14/2026	97.58
		111960	31569	Check	1	26576		INTERMEDIATE DIST 287	Yes	No	No	10/14/2026	511.70
		111983	31570	Check	1	4879		ISD #0091 BARNUM	Yes	No	No	10/14/2026	100.00
		111959	31571	Check	1	25420		ISD #0095 CROMWELL	Yes	No	No	10/14/2026	2,175.97
		111919	31572	Check	1	1064		ISD #0318 GRAND RAPIDS	Yes	No	No	10/14/2026	100.00
		111945	31573	Check	1	11844		ISD 2918 CARLTON-WRENSHALL	Yes	No	No	10/14/2026	1,693.17
		111961	31574	Check	1	27353		JAMAR COMPANY	Yes	No	No	10/14/2026	916.80
		111978	31575	Check	1	4331		JAZDZEWSKI, JAMIE	Yes	No	No	10/14/2026	57.61
		111914	31576	Check	1	10308		JUNCTION TIRE	Yes	No	No	10/14/2026	663.20
		112002	31577	Check	1	7658		KACKMAN, SHANNON	Yes	No	No	10/14/2026	589.41
		112007	31578	Check	1	8418		KEMPS LLC	Yes	No	No	10/14/2026	8,467.52
		111962	31579	Check	1	28920		KENDAHL AMUSEMENT	Yes	No	No	10/14/2026	60.00
		111963	31580	Check	1	28980		KEPCO ENGRAVING	Yes	No	No	10/14/2026	76.46
		112012	31581	Check	1	8749		KNUTSEN, JESSICA	Yes	No	No	10/14/2026	789.79
		111953	31582	Check	1	2076		KOLOGGE, JENNIFER	Yes	No	No	10/14/2026	152.51
		111912	31583	Check	1	10184		KURAS LYNSEE	Yes	No	No	10/14/2026	274.89
		111964	31584	Check	1	29600		L & M SUPPLY	Yes	No	No	10/14/2026	563.12
		111939	31585	Check	1	11698		LAKE COUNTRY SUPPLY COMPANY	Yes	No	No	10/14/2026	205.99
		111923	31586	Check	1	10792		LAKE SUPERIOR BASKETBALL ASSC	Yes	No	No	10/14/2026	600.00
		111965	31587	Check	1	29895		LAKE SUPERIOR COLLEGE	Yes	No	No	10/14/2026	14,461.98
		112006	31588	Check	1	8338		LENNARTSON ANGELA	Yes	No	No	10/14/2026	33.66
		111946	31589	Check	1	11845		LUNDQUIST JENNA	Yes	No	No	10/14/2026	403.71
		111972	31590	Check	1	38650		MADISON NATIONAL LIFE INSURANC	Yes	No	No	10/14/2026	4,169.54
		111915	31591	Check	1	10349		MANGAN JENNIFER	Yes	No	No	10/14/2026	623.13
		111966	31592	Check	1	32051		MCGRAW HILL SCHOOL EDUCATION	Yes	No	No	10/14/2026	211.90
		112000	31593	Check	1	7263		MENARDS HERMANTOWN	Yes	No	No	10/14/2026	128.35
		111968	31594	Check	1	34310		MESPA	Yes	No	No	10/14/2026	195.00
		112005	31595	Check	1	8119		METZER, CHRISTINE	Yes	No	No	10/14/2026	59.88
		111951	31596	Check	1	1750		MICHAUD DISTRIBUTING	Yes	No	No	10/14/2026	589.00
		111992	31597	Check	1	5675		MINNESOTA ENERGY RESOURCES	Yes	No	No	10/14/2026	400.70
		112022	31598	Check	1	9628		MINNESOTA LIFE INSURANCE COMF	Yes	No	No	10/14/2026	4,426.58
		111971	31599	Check	1	36651		MINNESOTA POWER	Yes	No	No	10/14/2026	57,715.23
		111957	31600	Check	1	2431		MN UI FUND	Yes	No	No	10/14/2026	237,238.01
		112003	31601	Check	1	7693		MONDATI, ROBERTA	Yes	No	No	10/14/2026	166.13
		111920	31602	Check	1	10672		MRI SOFTWARE LLC	Yes	No	No	10/14/2026	58.00
		111935	31603	Check	1	11632		MSBA MOCK TRIAL ₁₄	Yes	No	No	10/14/2026	350.00
		111990	31604	Check	1	5371		NORTHERN CONSULTING ACTUARIE	Yes	No	No	10/14/2026	2,600.00
		111969	31605	Check	1	3449		NORTHERN DOOR & HARDWARE IN	Yes	No	No	10/14/2026	1,410.00

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Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
2		111932	31606	Check	1	11449		NORTHERN OUTDOORS CLUB	Yes	No	No	10/14/2026	220.00
		111975	31607	Check	1	41104		NORTHLAND FIRE AND SAFETY	Yes	No	No	10/14/2026	1,125.00
		111927	31608	Check	1	10998		OLSON LAURA	Yes	No	No	10/14/2026	34.21
		111949	31609	Check	1	1326		PAN O GOLD	Yes	No	No	10/14/2026	2,278.79
		111922	31610	Check	1	10778		PER MAR SECURITY SERVICES	Yes	No	No	10/14/2026	319.95
		111943	31611	Check	1	11831		PETTY CASH ATTN DAWN HULTGREI	Yes	No	No	10/14/2026	150.00
		111952	31612	Check	1	2037		PINE KNOT, LLC	Yes	No	No	10/14/2026	3,379.25
		111988	31613	Check	1	5286		PITNEY BOWES PURCHASE POWER	Yes	No	No	10/14/2026	2,004.99
		111979	31614	Check	1	44930		PREMIERE THEATRES	Yes	No	No	10/14/2026	1,590.00
		111924	31615	Check	1	10830		PRING JILL	Yes	No	No	10/14/2026	288.04
		111916	31616	Check	1	10452		PROCTOR HIGH SCHOOL	Yes	No	No	10/14/2026	250.00
		111981	31617	Check	1	45535		QUEEN OF PEACE SCHOOL	Yes	No	No	10/14/2026	4,770.50
		111911	31618	Check	1	10177		REGION 7AA	Yes	No	No	10/14/2026	1,920.00
		111976	31619	Check	1	4115		RIESS, PAUL	Yes	No	No	10/14/2026	50.00
		112025	31620	Check	1	9860		RIVERSIDE INSIGHTS	Yes	No	No	10/14/2026	1,709.65
		111918	31621	Check	1	10542		RNR YARDWORKS LLC	Yes	No	No	10/14/2026	6,200.00
		111917	31622	Check	1	10474		RU RIDGE CORN MAZE	Yes	No	No	10/14/2026	747.00
		111936	31623	Check	1	11668		SANDSTROMS	Yes	No	No	10/14/2026	1,295.52
		112021	31624	Check	1	9545		SCHMITT DIRECTOR CENTER	Yes	No	No	10/14/2026	20.72
		111982	31625	Check	1	48700		SCHMITT MUSIC COMPANY	Yes	No	No	10/14/2026	26.95
		111984	31626	Check	1	48801		SCHOLASTIC BOOK CLUBS	Yes	No	No	10/14/2026	1,698.60
		111985	31627	Check	1	48980		SCHOOL SPECIALTY LLC	Yes	No	No	10/14/2026	230.09
		111931	31628	Check	1	11416		SCHOOLSTATUS LLC	Yes	No	No	10/14/2026	5,100.00
		111999	31629	Check	1	7086		SCRIPPS NATIONAL SPELLING BEE	Yes	No	No	10/14/2026	206.50
		111955	31630	Check	1	2300		SHI INTERNATIONAL CORP	Yes	No	No	10/14/2026	171.54
		112026	31631	Check	1	9874		SKYLINE SOCIAL & GAMES	Yes	No	No	10/14/2026	249.18
		111942	31632	Check	1	11819		SOTA SIGNS AND GRAPHICS	Yes	No	No	10/14/2026	1,815.18
		111989	31633	Check	1	5341		SOUTH, LISA	Yes	No	No	10/14/2026	100.00
		112004	31634	Check	1	7828		SPS COMPANIES INC	Yes	No	No	10/14/2026	661.69
		112009	31635	Check	1	8631		SQUIRES, WALDSPURGER & MACE I	Yes	No	No	10/14/2026	5,308.45
		111987	31636	Check	1	52404		STATE INDUSTRIAL PRODUCTS	Yes	No	No	10/14/2026	3,245.64
		111980	31637	Check	1	4553		STEWARTS BIKES & SPORTS	Yes	No	No	10/14/2026	3,900.00
		111986	31638	Check	1	5091		SVL SERVICE CORPORATION	Yes	No	No	10/14/2026	6,082.70
		112023	31639	Check	1	9671		TECHCHECK	Yes	No	No	10/14/2026	2,550.00
		111940	31640	Check	1	11702		THE BOELTER COMPANIES INC	Yes	No	No	10/14/2026	12,416.81
		111921	31641	Check	1	10746		THE SMITH COMPANY	Yes	No	No	10/14/2026	790.00
		112018	31642	Check	1	9268		UHL COMPANY INC ₁₅	Yes	No	No	10/14/2026	438.00
		111991	31643	Check	1	56350		UPPER LAKES FOODS	Yes	No	No	10/14/2026	103,425.18
		112015	31644	Check	1	8949		VANTAGE FINANCIAL	Yes	No	No	10/14/2026	40,402.00

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Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
2		111930	31645	Check	1	11361		VESTIS	Yes	No	No	10/14/2026	317.04
		112019	31646	Check	1	9440		WICK, MICHELLE	Yes	No	No	10/14/2026	73.77
		112010	31647	Check	1	8634		WKLK WMOZ	Yes	No	No	10/14/2026	200.00
Bank Total: 2													\$622,232.04
Report Total:													\$622,232.04

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund Description		Total
01	General	\$291.79
Report Total		\$291.79

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Cloquet Public Schools
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9:26 AM

Check Number: 0-2147483647 Payment Date: 10/19/2026-10/31/2026 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
2		112027	31648	Check	1	11832		MCCAUSLAND JILLENA	Yes	No	No	10/19/2026	291.79
Bank Total: 2													\$291.79
Report Total:													\$291.79

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund Description		Total
01	General	\$480.00
Report Total		\$480.00

Cloquet Public Schools
Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 10/21/2026-10/31/2026 Period: 0-99999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
2		112043	31650	Check	1	11831		PETTY CASH ATTN DAWN HULTGREI	Yes	No	No	10/21/2026	480.00
Bank Total: 2													\$480.00
Report Total:													\$480.00

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund Description		Total
12	Activities	\$6,630.00
Report Total		\$6,630.00

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Cloquet Public Schools
Check Register by Bank and Check

Check Number: 0-2147483647 Payment Date: 10/20/2026-10/31/2026 Period: 0-99999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
2		112040	31649	Check	1	11831		PETTY CASH ATTN DAWN HULTGRE	Yes	No	No	10/20/2026	6,630.00
Bank Total: 2													\$6,630.00
Report Total:													\$6,630.00

Cloquet Public Schools
Detail Payment Register By Check
Fund Summary

Fund	Description	Total
01	General	\$264,340.64
03	Transportation	\$12.73
04	Community Services	\$3,909.92
05	Capital Expenditure	\$3,048.32
12	Activities	\$17,022.69
45	OPEB Irrevocable Trust	\$496.50
Report Total		\$288,830.80

Cloquet Public Schools

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Check Number: 0-2147483647 Payment Date: 10/22/2026-10/31/2026 Period: 0-99999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
2		112106	31651	Check	1	57588		ACTIVITY ACCOUNT WASHINGTON E	Yes	No	No	10/22/2026	5.00
		112045	31652	Check	1	00350		ACTIVITY FUND-MIDDLE SCHOOL	Yes	No	No	10/22/2026	115.00
		112046	31653	Check	1	00400		ACTIVITY FUND-SENIOR HIGH	Yes	No	No	10/22/2026	340.00
		112049	31654	Check	1	10159		ADVANCED SERVICES, INC	Yes	No	No	10/22/2026	570.00
		112110	31655	Check	1	7329		AFTERLIFE ELECTRONICS GRAVEY	Yes	No	No	10/22/2026	27.50
		112115	31656	Check	1	8486		BATTAGLIA, SCOTT M	Yes	No	No	10/22/2026	100.00
		112052	31657	Check	1	10294		BENSON ELECTRIC COMPANY	Yes	No	No	10/22/2026	4,701.93
		112047	31658	Check	1	05105		BERNICKS VENDING	Yes	No	No	10/22/2026	1,180.49
		112079	31659	Check	1	11851		BORAH	Yes	No	No	10/22/2026	6,600.00
		112112	31660	Check	1	7378		BSN SPORTS LLC	Yes	No	No	10/22/2026	3,414.50
		112081	31661	Check	1	11853		BYBA	Yes	No	No	10/22/2026	500.00
		112076	31662	Check	1	11809		CAMFIL USA INC	Yes	No	No	10/22/2026	4,103.50
		112048	31663	Check	1	08336		CARLTON COUNTY HUMAN SERVICE	Yes	No	No	10/22/2026	190.00
		112060	31664	Check	1	10843		CARTER DEB	Yes	No	No	10/22/2026	519.75
		112088	31665	Check	1	1549		CENGAGE LEARNING INC	Yes	No	No	10/22/2026	49.50
		112053	31666	Check	1	10401		CITY OF CLOQUET	Yes	No	No	10/22/2026	7,046.25
		112056	31667	Check	1	10650		CLOQUET INTERIORS	Yes	No	No	10/22/2026	604.00
		112059	31668	Check	1	10840		CLOQUET YOUTH BASKETBALL ASS	Yes	No	No	10/22/2026	170.00
		112071	31669	Check	1	11550		COMMUNITY PRINTING	Yes	No	No	10/22/2026	2,313.00
		112080	31670	Check	1	11852		CRAGUNS RESORT	Yes	No	No	10/22/2026	1,057.92
		112065	31671	Check	1	11221		DAIRYLAND FENCE CO. INC	Yes	No	No	10/22/2026	7,600.00
		112087	31672	Check	1	14301		DEMCO INC	Yes	No	No	10/22/2026	607.80
		112108	31673	Check	1	6879		DURAND, CHELSEA	Yes	No	No	10/22/2026	19.95
		112114	31674	Check	1	8229		ESSE, DAVID	Yes	No	No	10/22/2026	334.40
		112111	31675	Check	1	7346		EXCEPTIONAL OUTDOOR SERVICES	Yes	No	No	10/22/2026	750.00
		112067	31676	Check	1	11341		GORDY'S WARMING HOUSE	Yes	No	No	10/22/2026	80.00
		112086	31677	Check	1	12271		GREAT LAKES OFFICE SOLUTIONS	Yes	No	No	10/22/2026	227.52
		112075	31678	Check	1	11700		HAL LEONARD	Yes	No	No	10/22/2026	299.00
		112057	31679	Check	1	10767		HEDMAN JOSEPH	Yes	No	No	10/22/2026	12.73
		112119	31680	Check	1	9291		HEXUM, AMY	Yes	No	No	10/22/2026	130.00
		112069	31681	Check	1	11482		HOLY SMOKES CATERING COMPAN	Yes	No	No	10/22/2026	531.00
		112117	31682	Check	1	9072		INNOVATIVE OFFICE SOLUTIONS LL	Yes	No	No	10/22/2026	174.04
		112062	31683	Check	1	1093		ISD #0094 FOOD SERVICE	Yes	No	No	10/22/2026	1,606.50
		112055	31684	Check	1	1063		ISD #0709 DULUTH	Yes	No	No	10/22/2026	115,408.82
		112121	31685	Check	1	9449		ISD #6096 NORTHERN LIGHTS ACAD	Yes	No	No	10/22/2026	7,201.82
		112051	31686	Check	1	10183		JERDE, ALLISON	Yes	No	No	10/22/2026	57.06
		112122	31687	Check	1	9476		LANDSCAPE STRUCTURES INC	Yes	No	No	10/22/2026	74,582.42
		112123	31688	Check	1	9792		LEAF	Yes	No	No	10/22/2026	2,803.07
		112066	31689	Check	1	11261		LILLIE MATT	Yes	No	No	10/22/2026	458.35

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Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
2		112094	31690	Check	1	3602		LINDE GAS & EQUIPMENT INC	Yes	No	No	10/22/2026	548.60
		112058	31691	Check	1	10798		LUMBERJACK DESIGN AND FABRIC	Yes	No	No	10/22/2026	385.00
		112074	31692	Check	1	11659		MASL	Yes	No	No	10/22/2026	3,105.00
		112091	31693	Check	1	2692		MASSP	Yes	No	No	10/22/2026	989.00
		112105	31694	Check	1	5736		MEDICAREBLUE RX	Yes	No	No	10/22/2026	496.50
		112093	31695	Check	1	34186		MENARDS	Yes	No	No	10/22/2026	29.99
		112089	31696	Check	1	1750		MICHAUD DISTRIBUTING	Yes	No	No	10/22/2026	284.03
		112084	31697	Check	1	11856		MINNESOTA TROUT UNLIMITED	Yes	No	No	10/22/2026	1,000.00
		112070	31698	Check	1	11526		MONICK PHOTOGRAPHY	Yes	No	No	10/22/2026	90.00
		112068	31699	Check	1	11449		NORTHERN OUTDOORS CLUB	Yes	No	No	10/22/2026	220.00
		112054	31700	Check	1	10456		NOVAK JANICE	Yes	No	No	10/22/2026	40.00
		112092	31701	Check	1	3249		PACK & MAIL STATION	Yes	No	No	10/22/2026	20.25
		112064	31702	Check	1	11039		PETERSON LINDSEY	Yes	No	No	10/22/2026	35.00
		112096	31703	Check	1	44930		PREMIERE THEATRES	Yes	No	No	10/22/2026	100.00
		112113	31704	Check	1	7967		PROSEN, SARA	Yes	No	No	10/22/2026	456.09
		112097	31705	Check	1	45152		PROULX, TOM	Yes	No	No	10/22/2026	81.94
		112107	31706	Check	1	6402		REGENTS OF THE UNIVERSITY	Yes	No	No	10/22/2026	315.00
		112050	31707	Check	1	10177		REGION 7AA	Yes	No	No	10/22/2026	7,625.00
		112078	31708	Check	1	11849		RESPECT BALANCE INFUSIONS LLC	Yes	No	No	10/22/2026	450.00
		112095	31709	Check	1	4115		RIESS, PAUL	Yes	No	No	10/22/2026	107.92
		112099	31710	Check	1	48801		SCHOLASTIC BOOK CLUBS	Yes	No	No	10/22/2026	747.44
		112100	31711	Check	1	48980		SCHOOL SPECIALTY LLC	Yes	No	No	10/22/2026	2,944.44
		112077	31712	Check	1	11848		SCHWARTZ KRISTI	Yes	No	No	10/22/2026	68.45
		112090	31713	Check	1	2300		SHI INTERNATIONAL CORP	Yes	No	No	10/22/2026	6,142.00
		112101	31714	Check	1	50250		SKUTEVIKS FLORISTS	Yes	No	No	10/22/2026	11.80
		112061	31715	Check	1	10926		SOUNDS UNLIMITED	Yes	No	No	10/22/2026	725.00
		112116	31716	Check	1	8631		SQUIRES, WALDSPURGER & MACE I	Yes	No	No	10/22/2026	2,320.00
		112073	31717	Check	1	11612		ST GERMAINS GLASS	Yes	No	No	10/22/2026	1,125.00
		112102	31718	Check	1	52404		STATE INDUSTRIAL PRODUCTS	Yes	No	No	10/22/2026	1,935.65
		112098	31719	Check	1	4553		STEWARTS BIKES & SPORTS	Yes	No	No	10/22/2026	4,134.00
		112063	31720	Check	1	11022		TWIN PORTS FOOTBALL OFFICIALS	Yes	No	No	10/22/2026	150.00
		112085	31721	Check	1	11857		UBIQUITI STORE USA	Yes	No	No	10/22/2026	225.30
		112118	31722	Check	1	9268		UHL COMPANY INC	Yes	No	No	10/22/2026	3,769.00
		112104	31723	Check	1	56350		UPPER LAKES FOODS	Yes	No	No	10/22/2026	112.14
		112082	31724	Check	1	11854		UWS DEPARTMENT OF MUSIC	Yes	No	No	10/22/2026	360.00
		112109	31725	Check	1	7042		WATSON COMPANY	Yes	No	No	10/22/2026	312.84
		112120	31726	Check	1	9440		WICK, MICHELLE 25	Yes	No	No	10/22/2026	462.00
		112103	31727	Check	1	5609		WINBIGLER, MATHEW	Yes	No	No	10/22/2026	209.60
		112072	31728	Check	1	11606		WIRED LOON COFFEE & ICE CREAM	Yes	No	No	10/22/2026	55.00

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12:33 PM

Check Number: 0-2147483647 Payment Date: 10/22/2026-10/31/2026 Period: 0-999999999

Batch	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Pmt/Void Date	Amount
2		112083	31729	Check	1	11855		WOLFBAUER TONY	Yes	No	No	10/22/2026	149.00
Bank Total: 2													\$288,830.80
Report Total:													\$288,830.80

Cloquet School District

Treasurer's Report

9/30/2026

General Ledger Cash Balance

Beginning Balance	8/31/2026	\$3,401,809.45
Vouchers Paid:		(\$1,531,068.80) (A)
Deposits:		\$4,421,967.91 (B)
Journal Entries:		(\$2,342,957.25) (C)
JE with cash		\$795.80
Payroll:		(\$2,543,633.44) (D)
Ending Balance	9/30/2026	<u>\$1,406,913.67</u>

Bank Balances (Accounts that tie to Cash in the GL)

MSDLAF	CHS	\$781,595.26
US Bank Clearing Account	CHS	\$0.00
MSDLAF	CMS	\$138,628.34
US Bank Clearing Account	CMS	\$0.00
MSDLAF	Flex	\$7,423.24
US Bank Clearing Account	Flex	\$0.00
MSDLAF Liquid Asset	General	\$1,361,501.06
US Bank Disbursements	General	\$0.00
US Bank Clearing Account	General	\$17,535.87
Total of Accounts that Close to Cash		<u>\$2,306,683.77</u>

Bank Reconciliation

Bank Balance	\$2,306,683.77
Deposits Outstanding	\$46.20
Accounts Payable Checks Outstanding	(\$359,152.10)
Accounts Payable Wires Outstanding	\$0.00
Payroll Checks Outstanding	\$0.00
Third Party Payroll Wires Outstanding	(\$15,968.81)
Adjustments at the Bank but not in SMART	\$0.00
Adjustments in SMART but not at the Bank	(\$524,695.39)
Adjustment for Clearing Differences	\$0.00
	27
General Ledger Cash Balance	9/30/2026
	<u>\$1,406,913.67</u>

**INVESTMENTS: FUND 45 OPEB
2026-2027 - FISCAL YEAR**

DATE: September 2026

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ 2,144,797.71	1.76%	MN TRUS` CD		\$	-
\$ -	1.46%	MN TRUS` CD		\$	-
	2.74%	MN TRUS` CD		\$	-
\$ -	1.86%	MN TRUS` CD		\$	-
\$ -	3.36%	MN TRUS` CD		\$	-
\$ -	2.83% - 3.04%	MN TRUS` CD		\$	-
\$ -	1.98% - 2.28%	MN TRUS` SEC/DTC		\$	5,991.12
\$ -	0.41%	MN TRUST	Dividend Reinvest / Bank Fee	\$	-
		MN TRUST	Trade Interest-Security Sale / L	\$	-
\$ 3,032,262.08		ASSOCIATED BANK	Dividend / BankFee / Interest	\$	9,250.15
\$ -		MID AMERICA		\$	-
<u>\$ 5,177,059.79</u>	- TOTAL INVESTMENT VALUE				
TOTAL MONTHLY INTEREST				<u>\$ 15,241.27</u>	
YTD TOTAL INTEREST AS OF 9/30/2026				\$ 37,118.79	
				=====	
				\$ 100,000.00	2026-2027 BUDGET

<u>2025-2026 - FISCAL YEAR</u>					
\$ 4,895,038.83	- TOTAL INVESTMENT VALUE 9/30/2025			\$ 58,995.06	- TOTAL INTEREST EARNED LAST YEAR THRU THIS MONTH
				\$ 190,630.33	- TOTAL INTEREST EARNED FOR FISCAL YR 2025-2026

INVESTMENTS: FUND 06 CONSTRUCTION
2026-2027 - FISCAL YEAR

DATE: September 2026

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ -	0.00%	MN TRUST	CD	\$ -	\$ -
\$ -	0.00%	MN TRUST	CD	\$ -	\$ -
\$ -	0.00%	MN TRUST	TS	\$ -	\$ -
\$ -	0.00%	MN TRUST	TS	\$ -	\$ -
\$ -		MN TRUST	SDA		\$ -
\$ -	0.00%	MN TRUST	SEC/DTC		
\$ 43,230.62	0.41%	MN TRUST	Dividend Reinvest / Bank Fee	\$	131.23
		MN TRUST	Trade Int-Security Sale/DTC	\$	-
		EHLERS / Ameritrade-LTFM		\$	-
\$ -		EHLERS / Pershing Investments-CAP FAC			-
\$ 43,230.62	- TOTAL CONSTRUCTION FUND INVESTMENT VALUE				
TOTAL MONTHLY INTEREST					\$ 131.23

YTD TOTAL INTEREST AS OF 9/30/2026

\$ 19,027.35

\$ 25,000.00 2026-2027 BUDGET

2025-2026 - FISCAL YEAR6

\$ 5,904,305.10 - TOTAL INVESTMENT VALUE 9/30/2025

\$ 70,321.32 - TOTAL INTEREST
EARNED LAST YEAR
THRU THIS MONTH

\$ 162,384.04 - TOTAL INTEREST
EARNED FOR
FISCAL YR 2025-2026

INVESTMENTS
2026-2027 - FISCAL YEAR

DATE: September 2026

<u>INVESTMENT</u>	<u>INTEREST RATE</u>	<u>BANK</u>	<u>MATURITY DATE</u>	<u>INTEREST TO BE EARNED</u>	<u>MONTHLY INTEREST</u>
\$ 5,651,590.90	0.40%	MSDLAF MAX		DAILY	\$ 11,324.56
\$ 802,597.24	1.69%	MN TRUST CD		\$ 3,692.31	\$ 2,436.18
\$ 331,139.55	1.69%	Ehler's Investment Partners-Debt Service Hold Account			\$ 734.96
\$ -	0.41%	MN TRUST			\$ -
\$ 4,589,127.15		Pershing Investments			\$ 19,454.68
<hr/>					
\$ 11,374,454.84	- TOTAL INVESTMENT VALUE				\$ 33,950.38
	CHECKING ACCOUNT/MSDLAF LIQUID CLASS INTEREST & FEES				\$ 4,904.05
	TOTAL MONTHLY INTEREST				\$ 38,854.43

YTD TOTAL INTEREST AS OF 9/30/2026

\$ 85,014.94
=====

\$ 75,000.00 2026-2027 BUDGET

2025-2026 - FISCAL YEAR

\$ 9,448,029.69 - TOTAL INVESTMENT VALUE 9/30/2025

\$ 83,063.76 - TOTAL INTEREST
EARNED LAST YEAR
THRU THIS MONTH

\$ 292,410.46 - TOTAL INTEREST
EARNED FOR
FISCAL YR 2025-2026

Activity Details



ACCOUNT NAME	General Fund
INVESTMENT TYPE DESC	MSDLAF+ Liquid Class
TRADE DATE	Sep 15, 2026
SETTLEMENT DATE	Sep 15, 2026
TRANS DESC	Transfer to 601960
TRANSACTION TYPE	Transfer Redemption
QUANTITY OF SHARES	(10,000.00)
SHARE PRICE	\$1.00
TOTAL AMOUNT	(\$10,000.00)

Activity Details



ACCOUNT NAME	General Fund
INVESTMENT TYPE DESC	MSDLAF+ MAX Class
TRADE DATE	Sep 24, 2026
SETTLEMENT DATE	Sep 24, 2026
TRANS DESC	Exchange from MSDLAF+ MAX Class to MSDLAF+ Liquid Class
TRANSACTION TYPE	Exchange Redemption
QUANTITY OF SHARES	(1,000,000.00)
SHARE PRICE	\$1.00
TOTAL AMOUNT	(\$1,000,000.00)

Activity Details



ACCOUNT NAME	General Fund
INVESTMENT TYPE DESC	MSDLAF+ Liquid Class
TRADE DATE	Sep 30, 2026
SETTLEMENT DATE	Sep 30, 2026
TRANS DESC	Transfer to 601960
TRANSACTION TYPE	Transfer Redemption
QUANTITY OF SHARES	(10,000.00)
SHARE PRICE	\$1.00
TOTAL AMOUNT	(\$10,000.00)

Reimbursement Meals

<u>Middle School</u>		<u>High School/ CAAEP</u>		Total Reimbursements	
Breakfast/ Lunch Fed	\$19,983.01	Breakfast/ Lunch Fed	\$15,102.16	Total Expenses	(\$203,263.59)
Breakfast / Lunch State	\$22,622.44	Breakfast/ Lunch State	\$16,088.26	Net	(\$56,714.25)
Total:	\$42,605.45	Total	\$31,190.42	Deposits/Sales	\$15,071.94
				Total	(\$41,642.31)
 <u>Churchill</u>		 <u>Washington</u>		Equipment Purchase/ Kitchen Upgrades	Cold Case - \$12,416.81
Breakfast/ Lunch Fed	\$10,176.68	Breakfast/ Lunch Fed	\$16,481.88	Food Cost	\$121,067.97
Breakfast/ Lunch State	\$14,520.84	Breakfast/ Lunch State	\$17,928.59	Cost of Milk	\$8,586.92
Total	\$24,697.52	Total	\$34,410.47	Supplies	\$9,206.35
				Equipment Repair	Electrician \$4,389.78
				Labor	\$59,953.16
				Miscellaneous Expense	
				Commodities	\$59.76
				Total:	\$203,263.94
 <u>Queen of Peace</u>		 <u>Northern Lights</u>		Little Lumberjacks/ Little Thunder	\$1,606.50
Breakfast / Lunch Fed	\$2,866.43	Breakfast / Lunch Fed	\$4,071.72	Rebates / Credits	\$399.13
Breakfast / Lunch State	\$6,559.18	Breakfast / Lunch State	\$148.15	In House Reimbursement	\$0.00
Total	\$9,425.61	Total	\$4,219.87	QOP Preschool	\$132
				Ala Carte Sales	\$5,767.00
				Cold Lunch Milk	96 milks @ .30 = \$28.80
				Cash Deposits`	\$7,167.31
				Total:	\$15,071.94
				Grand Net Total:	(\$41,642.31)



Independent School District No. 94
Cloquet, Minnesota 55720

Central Administration

302 14th Street • 218-879-6721 • FAX-879-6724

Cloquet Senior High School

1000 18th Street • 218-879-3393 • FAX-879-6494

Cloquet Middle School

2001 Washington Avenue • 218-879-3328 • FAX-879-4175

Churchill Elementary School

515 Granite Street • 218-879-3308 • FAX-879-7034

Washington Elementary School

801 12th Street • 218-879-3369 • FAX-879-3360

Community Education

2001 Washington Avenue • 218-879-1261 • FAX-878-3013

Cloquet Area Alternative Education Programs

302 14th Street • 218-879-0115 • FAX-879-6941

<http://www.isd94.org>

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Robbi Mondati, Principal

DATE: October 14, 2026

RE: Recommendation for Employment

I am recommending the employment of Jodi Lorenz as a 1.0 FTE Long Term Substitute Teacher for a physical education teacher position due to an FMLA. This will begin on November 16, 2026, and will run through January 4, 2027. The first day of the contract will be a shadow day to learn routines and review plans with the teacher taking a leave. The second day (November 17) is the official beginning of the leave for our PE teacher. Mrs. Lorenz will be paid at the daily substitute rate for the first thirty (30) days. After working 30 days in the same position for the same teacher, the teacher will start being paid the contracted rate and will receive back pay to first day of the assignment.

RATE OF PAY:	Daily Sub Rate \$170/day. If over 30 days BA Step 6 - \$332.12/day
HOURS TO BE WORKED:	8 hours/day (Monday – Friday)
START DATE:	November 16, 2026
LENGTH OF CONTRACT:	through January 4, 2027 (minus December 2, 2026)
BUDGETED CURRENT YEAR:	yes
POSTED:	Posted internally and externally
RATIONALE FOR HIRE:	Mrs. Lorenz has been subbing for the district (and at Washington) for many years, including long-term positions, and is highly qualified, capable, and a team player.
STAR CODES:	080300

(Employment is contingent upon Cloquet School Board approval.)



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21 October 2026

To: Dr. Michael Cary, Superintendent

From: Teresa Angell, AIE Program Director *TA*

Re: Additional Hire for Makoons Club 2026-2027

For your consideration and approval, I recommend the additional hire for 2026/2027 Makoons Club.

Name:	Lea Bonander
Position:	Makoons Club Program Assistant (Washington)
Rate of Pay:	\$26.00/hr up to 3 hours/week
Budgeted Current Year:	Yes-MN AI Formula 320/Achievement & Integration 313
Starting date:	October 27, 2026

(Employment contingent upon School Board Approval)

Linking school and community to provide life-long learning and success for all.



Northern Lights Academy Cooperative #6096-52
302 14th Street ~ Cloquet MN 55820
Office Phone ~ 218-878-3060
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director
bmackey@nlacoop.org

TO: Dr. Michael Cary, Cloquet Superintendent

FROM: Barb Mackey, Northern Lights Academy Assistant Special Education Director

DATE: October 22, 2026

RE: Request to Extend Employment

Northern Lights Academy is asking to extend David Ostergren's Long Term Substitute position as the float teacher for the entire 2026-2027 school year. His employment will end on June 8, 2026. Dr. Ostergren started his employment as the Long Term Substitute for our Float Teacher on September 15, 2026. This request is due to a pending request for a year leave of absence from the NLA Float Teacher which is being considered at the October 26, 2026 board meeting.

Dr. Ostergren has plans scheduled already to be out of state and is unable to work March 8-12, 2026. This offer of employment includes the understanding that he will not be able to work these days and the agreement is that those days will be unpaid days.

(Employment is contingent upon Cloquet School Board approval.)



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<http://www.isd94.org>

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Robbi Mondati, Principal

DATE: October 22, 2026

RE: Extension of Long-Term Substitute Position

I am recommending the employment of Alexa Fischer as a 1.0 FTE 4th Grade Long Term Substitute Teacher for remainder of the year, contingent on the board's approval of the retirement of an existing staff member. She has been working in the position since the beginning of the year and will continue in the position until the end of the 2026-2027 school year.

RATE OF PAY:	MA Step 1
HOURS TO BE WORKED:	8 hours/day (Monday – Friday)
START DATE:	October 27, 2026 -with back pay to her first day started
LENGTH OF CONTRACT:	2026-2027
BUDGETED CURRENT YEAR:	yes
POSTED:	Posted internally and externally
RATIONALE FOR HIRE:	Ms. Fischer has been in the position since the beginning of the school year and has done a great job and we would like her to continue in the position for the rest of the school year.
STAR CODES:	190200

(Employment is contingent upon Cloquet School Board approval.)

Linking school and community to provide life-long learning and success for all.



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<http://www.isd94.org>

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Dr. Marcia Nelson, CAAEP Principal/Targeted Services Coordinator

DATE: 10/20/2026

RE: Targeted Services After-School Program (EXCEL) for 26/27 School year

EXCEL

*All hires are contingent on student numbers

Churchill

Teacher	Hours/Week-(Dec.-March)	Rate of Pay
Grade 1 /2	3	\$38.97 per/hr
Grade 3 /4	3	\$38.97 per/hr
Paraprofessional:	3	per contract

Washington

Teacher	Hours/Week-(Dec.-March)	Rate of Pay
Grade 1 /2	3	\$38.97 per/hr
Grade 3 /4	3	\$38.97 per/hr
Paraprofessional:	3	per contract

Budgeted Current Year: Yes

Reason for Hire: To provide instruction to students who qualify for Targeted Services

(Employment is subject to Cloquet School Board Approval)

MN/aej

2026-2027 Student Enrollment Report

5/29/2026	Dates	9/10	9/23	10/7	10/21														
	CHURCHILL																		
12	Early Five/Dev Kindergarten	14	14	14	14														
62	Kindergarten - All Day	64	62	62	62														
63	First Grade	61	60	59	59														
73	Second Grade	67	65	65	65														
70	Third Grade	76	76	76	76														
80	Fourth Grade	72	71	71	71														
360	TOTAL CHURCHILL	354	348	347	347	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	WASHINGTON																		
81	Kindergarten - All Day	78	78	78	79														
86	First Grade	80	78	78	79														
95	Second Grade	88	88	88	88														
102	Third Grade	94	94	95	94														
108	Fourth Grade	102	100	100	100														
472	TOTAL WASHINGTON	442	438	439	440	0	0	0	0	0	0	0	0	0	0	0	0	0	0
832	TOTAL ELEMENTARY	796	786	786	787	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Open Enrollment-Elementary																		
	MIDDLE SCHOOL																		
141	Fifth Grade	207	199	197	197														
183	Sixth Grade	148	145	145	146														
180	Seventh Grade	195	196	192	192														
181	Eighth Grade	182	180	180	179														
685	TOTAL MIDDLE SCHOOL	732	720	714	714	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Open Enrollment-CMS																		
	HIGH SCHOOL																		
187	Ninth Grade	181	181	180	180														
175	Tenth Grade	193	194	190	190														
181	Eleventh Grade	185	178	177	176														
169	Twelfth Grade	195	189	185	186														
712	TOTAL HIGH SCHOOL	754	742	732	732	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Open Enrollment-CHS																		
2229	TOTAL HK-12	2282	2248	2232	2233	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL OPEN ENROLLMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	CAAEP- FULL-TIME																		
68	High School (grades 9-12)	81	83	98	98														
8	Junior High (grades 6-8)	3	4	4	3														
76	TOTAL CAAEP-Full-Time	84	87	102	101	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	** CAAEP - PART-TIME																		
	EDHS																		
	Extended Programming																		
	Targeted Services																		
2305	GRAND TOTAL	2366	2335	2334	2334	0	0	0	0	0	0	0	0	0	0	0	0	0	0

*12th grade reflects their last day of school

** NOT included in totals.

COOPERATIVE AGREEMENT

Cloquet Area Alternative Education Program (CAAEP)

Between Independent School District No. 94, Cloquet Public Schools, and Independent School District No. 704, Proctor Public Schools

Effective Date: [Insert Date]

I. PURPOSE AND INTENT

This Cooperative Agreement is entered into between Independent School District No. 94, Cloquet Public Schools (hereinafter “Cloquet”), and Independent School District No. 704, Proctor Public Schools (hereinafter “Proctor”), collectively referred to as “the Districts.”

The purpose of this Agreement is to establish a cooperative partnership supporting the operation of the Cloquet Area Alternative Education Program (CAAEP), a state-approved alternative learning program providing educational opportunities for eligible students who benefit from a nontraditional educational setting.

The Districts recognize the importance of providing flexible, individualized educational programming designed to meet the academic, social, emotional, and career development needs of students.

This Agreement is intended to formalize Proctor’s participation as a cooperating school district in CAAEP and establish the respective responsibilities of the Districts in providing educational services consistent with Minnesota Statutes §§ 123A.05, 124D.68, and 124D.128, and other applicable state and federal requirements.

II. PROGRAM ORGANIZATION AND ADMINISTRATION

A. Cooperating School Districts

Cloquet and Proctor agree to cooperate in supporting CAAEP as an area learning center serving eligible students within the geographic boundaries of the participating districts, as well as other eligible students admitted under applicable Minnesota law.

B. Administrative and Fiscal Responsibility

Cloquet shall serve as the administrative and fiscal agent for CAAEP and shall be responsible for:

1. Providing overall administration, supervision, and operational oversight of CAAEP.
2. Employing or contracting with appropriately licensed instructional and support personnel.
3. Maintaining instructional facilities, educational materials, technology, and other resources necessary for program operations.
4. Managing the program’s budget, expenditures, revenues, and financial reporting.
5. Completing required Minnesota Department of Education (MDE) program reporting and maintaining the program’s state approval.
6. Ensuring that CAAEP operates in accordance with applicable state and federal educational requirements.

Cloquet shall retain administrative authority over daily program operations, personnel assignments, instructional practices, and student services, subject to applicable law.

C. Program Coordination

The Districts shall designate administrative representatives to coordinate program operations, student referrals, enrollment procedures, student support services, and other matters necessary for the effective implementation of this Agreement.

Representatives from Proctor shall be provided opportunities to participate in CAAEP advisory discussions concerning program services, student needs, program improvement, and interdistrict coordination.

III. STUDENT ELIGIBILITY, REFERRAL, AND ENROLLMENT

A. Student Eligibility

CAAEP shall serve students meeting applicable state eligibility requirements for participation in a state-approved alternative program, including those identified under Minnesota Statutes § 124D.68.

B. Student Referral and Enrollment

Proctor may refer eligible students to CAAEP when the program is determined to be an appropriate educational option. The Districts agree to:

1. Collaborate in identifying students who may benefit from alternative educational services.
2. Provide students and families with information regarding available alternative education opportunities.
3. Coordinate referral and enrollment procedures, including eligibility verification and the transfer of educational records.
4. Communicate regarding student progress, attendance, academic performance, and graduation planning.
5. Support appropriate transitions between CAAEP and other educational settings.

Enrollment decisions shall comply with applicable state and federal laws governing student eligibility and access to state-approved alternative programs.

C. Student Educational Planning

CAAEP shall develop and maintain an individualized Continual Learning Plan (CLP) for each participating student in accordance with applicable Minnesota law.

The CLP shall identify appropriate educational goals, graduation requirements, learning objectives, and interventions necessary to support student progress.

Proctor agrees to collaborate with CAAEP personnel when necessary to ensure appropriate academic planning, credit recognition, and transitions.

IV. EDUCATIONAL PROGRAMS AND STUDENT SERVICES

A. Instructional Programming

CAAEP shall provide educational programming aligned with applicable Minnesota academic standards and graduation requirements. Services may include:

1. Daytime alternative education programming for eligible middle school and high school students.
2. Extended-day educational programming.
3. Summer educational programming.
4. Credit recovery and individualized graduation planning.
5. Flexible scheduling and individualized instructional approaches.
6. Work-based learning and career exploration opportunities.
7. Access to appropriate postsecondary educational opportunities.
8. Academic interventions and targeted student support services.

The availability of specific programming shall be determined by Cloquet based on student needs, staffing, funding, and applicable program requirements.

B. Student Support Services

CAAEP shall coordinate access to student support services, as appropriate, including:

- School counseling and academic advising.
- School social work and mental health support resources.
- Special education and related services.
- Nursing and health-related services.
- Technology assistance and instructional accommodations.
- Community-based educational resources.
- Transition planning and career development.
- Restorative practices and positive school climate initiatives.

Services may be provided directly by Cloquet personnel or through coordination with participating districts, regional agencies, postsecondary institutions, and community partners.

C. Access to District Programs and Resources

CAAEP students shall have access to appropriate educational programs, services, and resources as required by Minnesota Statutes § 123A.05.

The Districts shall cooperate in facilitating reasonable access to available educational resources when such access supports student learning and educational progress.

V. STUDENT RECORDS AND INFORMATION SHARING

The Districts agree to exchange educational records and student information when necessary to support student enrollment, instructional services, academic progress, graduation planning, and required state reporting. Such information may include:

1. Student enrollment and demographic information.
2. Academic transcripts, grades, earned credits, and graduation requirements.
3. Attendance and membership information.
4. Assessment results and student progress reports.
5. Continual Learning Plans.
6. Special education records and accommodation plans, when authorized by law.
7. Other information necessary to provide educational services or satisfy reporting obligations.

All exchanges of student information shall comply with the Family Educational Rights and Privacy Act (FERPA), the Minnesota Government Data Practices Act, and other applicable confidentiality requirements.

Each District shall maintain appropriate safeguards to protect student records and limit access to authorized personnel with legitimate educational interests.

VI. FINANCIAL ARRANGEMENTS AND FISCAL RESPONSIBILITIES

A. Fiscal Agent

Cloquet shall serve as fiscal agent for CAAEP and shall administer applicable state funding, program expenditures, and financial reporting in accordance with Minnesota law and MDE requirements.

B. Program Funding

The Districts agree that funding associated with student participation in CAAEP shall be calculated, allocated, reserved, transferred, or otherwise accounted for in accordance with applicable Minnesota statutes and MDE guidance.

Each District shall fulfill its statutory financial obligations associated with participation in a cooperative area learning center, including applicable revenue reservations under Minnesota Statutes § 123A.05, subdivision 2.

Cloquet shall maintain appropriate accounting records documenting program revenues and expenditures.

C. Additional Financial Obligations

No additional tuition, administrative assessment, or other interdistrict payment obligation shall be imposed solely under this Agreement unless required by applicable law or separately agreed upon in writing by the Districts.

Any supplemental services or expenditures requiring additional financial contributions shall be addressed through a written agreement approved by authorized representatives of both Districts.

D. Financial Review

Upon reasonable request, Cloquet shall provide Proctor with information regarding the operation and financial administration of CAAEP, subject to applicable data privacy requirements.

VII. TRANSPORTATION

Proctor shall coordinate and provide transportation for its resident students attending CAAEP's regularly scheduled, site-based instructional program to the extent required by applicable Minnesota law.

Transportation arrangements may be coordinated between the Districts to promote efficiency and ensure appropriate student access.

Transportation for extended-day programming, summer programming, or other supplemental educational services shall be addressed separately as necessary, consistent with applicable law and available transportation resources.

Transportation responsibilities for students with disabilities shall be determined in accordance with applicable special education requirements and the student's Individualized Education Program (IEP), when appropriate.

VIII. SPECIAL EDUCATION AND RELATED SERVICES

The Districts acknowledge their respective obligations under the Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and applicable Minnesota special education laws.

The Districts shall coordinate as necessary to ensure that students with disabilities attending CAAEP receive the services, accommodations, and supports required by law.

Prior to or upon a student's placement or enrollment, the Districts shall identify and document their respective responsibilities for:

1. IEP development, review, and implementation.
2. Case management and communication with parents or guardians.
3. Provision of special education instruction and related services.
4. Evaluation and reevaluation procedures.
5. Special education transportation.
6. Required reporting, documentation, and financial responsibilities.

Nothing in this Agreement shall transfer or eliminate a District's statutory responsibilities for students with disabilities.

Where necessary, the Districts shall establish additional written arrangements addressing specific service delivery or financial responsibilities.

IX. NONDISCRIMINATION AND LEGAL COMPLIANCE

The Districts agree that all services provided pursuant to this Agreement shall comply with applicable federal and Minnesota laws, rules, and regulations.

CAAEP shall provide educational opportunities without unlawful discrimination on the basis of race, color, creed, religion, national origin, sex, disability, or any other legally protected status.

The Districts shall comply with applicable requirements concerning student rights, educational access, student discipline, mandated reporting, data privacy, and student safety.

X. TERM, REVIEW, AND TERMINATION

A. Effective Date and Duration

This Agreement shall become effective on [Insert Effective Date], following approval by the respective school boards.

The Agreement shall remain in effect until June 30, [Insert Year], and shall automatically renew for successive one-year periods unless terminated or amended pursuant to this section.

B. Annual Review

The Districts may review this Agreement annually to assess program operations, student needs, financial arrangements, and compliance with applicable legal requirements.

Amendments must be mutually agreed upon in writing and approved by the appropriate authorized representatives of the Districts.

C. Termination

Either District may terminate its participation in this Agreement by providing written notice to the other District at least 180 days before the end of the applicable school year, unless the Districts mutually agree to an alternative termination date.

The Districts shall cooperate to minimize disruption to participating students and ensure an orderly transition of educational services.

Termination shall not relieve either District of financial, educational, or legal obligations arising before the effective termination date.

D. Changes in Law or Program Approval

This Agreement shall be subject to modification if changes in Minnesota law, MDE requirements, or program approval conditions materially affect the operation of CAAEP.

The Districts shall cooperate in making necessary revisions to maintain compliance with applicable requirements.

XI. GENERAL PROVISIONS

A. Independent Legal Responsibilities

Each District shall remain a separate governmental entity responsible for its own legal obligations, employees, policies, and governing authority.

This Agreement does not create a separate legal entity or joint school board, nor does it establish an employment relationship between one District and the employees of the other District.

B. Liability

Each District shall be responsible for its own acts and omissions and those of its officers, employees, and agents to the extent provided by applicable law.

Nothing in this Agreement shall be interpreted as a waiver of statutory immunities, liability limits, or defenses available to either District.

C. Dispute Resolution

In the event of a disagreement regarding the implementation of this Agreement, the Districts shall first attempt to resolve the matter through consultation between their designated administrative representatives.

Unresolved matters shall be referred to the respective superintendents for consideration and resolution.

D. Entire Agreement

This Agreement represents the understanding between Cloquet and Proctor regarding their cooperative participation in CAAEP and supersedes prior agreements between these two Districts concerning the same subject matter.

Any modifications shall be made in writing and approved by authorized representatives of both Districts.

XII. AUTHORIZATION AND SIGNATURES

The undersigned representatives certify that this Agreement has been approved by their respective school boards and that they are authorized to execute it on behalf of their Districts.

INDEPENDENT SCHOOL DISTRICT NO. 94 — CLOQUET PUBLIC SCHOOLS

School Board Chair: _____

Printed Name: LeAnn Butler

Date: 10/26/26

Superintendent: _____

Printed Name: Dr. Michael Cary

Date: 10/26/26

INDEPENDENT SCHOOL DISTRICT NO. 704 — PROCTOR PUBLIC SCHOOLS

School Board Chair: _____

Printed Name: _____

Date: _____

Superintendent: _____

Printed Name: _____

Date: _____

Application for Cooperative Sponsorship

Deadline: Not later than 30 days prior to the first day of practice for that sport season.
PLEASE SEE BYLAW 403.2 (A-C) and 403.4 (A-D) (amended May 15, 2017) FOR INFORMATION REGARDING REQUIRED DOCUMENTATION AND APPLICATION PROCEDURE

The governing boards of each participating school must jointly make application for cooperative sponsorship.

On behalf of the following schools, we hereby apply for cooperative sponsorship of Girls Lacrosse
beginning with the **2026 - 2027** school year. (activity) (boys' or girls') (Adapted-CI or PI)

List **ALL** schools included in the cooperative sponsorship. *Attach another form if necessary.*

	School	Enrollment (9-12)*	City	Administrative Region**	Competitive Section**
High School #1:	Hermantown	613	Hermantown	7AA	7A
High School #2:	Cloquet	642	Cloquet	7AA	7A
High School #3:	Esko	394	Esko	7A	7A
High School #4:	Proctor	488	Proctor	7A	7A

*Enrollment reported to the State of Minnesota on October 1 of the previous school year.

**Current (Number and Class)

1. Do any of the above schools belong to a conference in this activity?

☒ **Yes** This application must include a review and comments from the conference(s) of which the schools are members.

☐ **No**

2. Do any of the above schools currently have a cooperative agreement in this activity?

☐ **Yes** An application for dissolution must be submitted for the existing agreement.

☒ **No**

3. Describe the conditions which have prompted your request to co-sponsor this activity. (See model resolution at [www.mshsl.org/About/MSHSL/Membership Information: A History & Model Resolution for School Boards](http://www.mshsl.org/About/MSHSL/Membership%20Information%20A%20History%20&%20Model%20Resolution%20for%20School%20Boards))

The co-op between Hermantown, Cloquet, Esko, Proctor, and Carlton was forced to dissolve as Carlton is no longer a school. We would like to re-establish our co-op with the remaining schools.

4. List the number of students, by grade level, who participated in this activity during the previous year. *If the school did not sponsor the program last year, indicate the number of students expected to participate in this cooperatively-sponsored activity this year if approved.*

	7th	8th	9th	10th	11th	12th
High School #1	None	None	1	1	5	4
High School #2	None	None	0	3	0	2
High School #3	None	None	2	3	0	0
High School #4	None	None	2	3	0	2

5. Team Identification: (Indicate how cooped schools should be identified in tournament programs):

Hermantown - Proctor Stealth Lacrosse

6. Team Colors: Blue and Green Team Mascot: Stealth Fighter Plane

7. Host School (school that will receive revenue share check): Hermantown High School

Board of Education (or designee)	School	Date
Signed _____	_____	_____
Signed _____	_____	_____
Signed _____	_____	_____
Signed _____	_____	_____

☐ Approved

☐ Not Approved

Signature:

Date:

MSHSL Executive Director

From the Desk of:

**Paul Riess
Activities Director
Cloquet Senior High School
1000 18th Street
Cloquet, MN 55720
Phone: 218-879-3393
Fax: 218-879-6494**

To: Mary Marciniak, Superintendent Cary, School Board
From: Paul Riess- Activities Director
Re: Girls Lacrosse Cooperative Agreement

Please approve the attached cooperative agreement for girls lacrosse with Proctor, Hermantown, and Esko. This is not a new cooperative agreement. We have played with Proctor/Hermantown for the past 3 seasons. Similar to our other cooperative agreements, when Carlton and Wrenshall consolidated school districts, our girls lacrosse agreement was voided. This document simply renews the cooperative agreement with Proctor, Hermantown, and Esko.

If anyone has any questions, please feel free to call me

PR



Cloquet Senior High School

**Cloquet Area Alternative Education
Program (CAAEP)**

Cardiac Emergency Response Plan (CERP)

Cloquet Public Schools ISD #94

Date adopted by School Board:

Date of Last Revision: 9/23/26

Purpose and Integration

The CERP provides a comprehensive strategy for responding to sudden cardiac arrest (SCA) on school grounds. The plan should become an addendum to the **Crisis Management Policy** and be included in a building-level crisis management plan under crisis-specific procedures for cardiac emergencies.

List of Abbreviations

Abbreviations	Definitions
AED	automated external defibrillator
CERP	cardiac emergency response plan
CERT	cardiac emergency response team
CPR	cardiopulmonary resuscitation
EMS	emergency medical services

Definition of Sudden Cardiac Arrest

Sudden cardiac arrest (SCA), as defined by the American Heart Association, as a sudden and unexpected loss of heart function caused by an irregular heart rhythm and can occur with or without a known heart condition. This disruption prevents effective blood circulation, and without immediate intervention, can cause loss of consciousness, collapse, and death within minutes.

Signs of arrest may include one or more of the following:

- Unresponsiveness
- Abnormal or absent breathing
- Seizure-like movements
- In some cases, SCA may occur immediately after a sudden, forceful direct hit to the chest

Cardiac Emergency Response Team (CERT)

The school administrator in each building designates available and willing school staff including school nurses, physical education teachers, activities directors, coaches, office and maintenance staff, staff overseeing recess, and any other staff who are present before, during, or after the school day. Best practice suggests including at least five people or 10% of overall staff (AHA, 2025).

[Minnesota Statutes 2025, section 121A.241, subdivision 2\(1\)](#)

The school administrator has selected the following staff members to lead emergency medical responses.

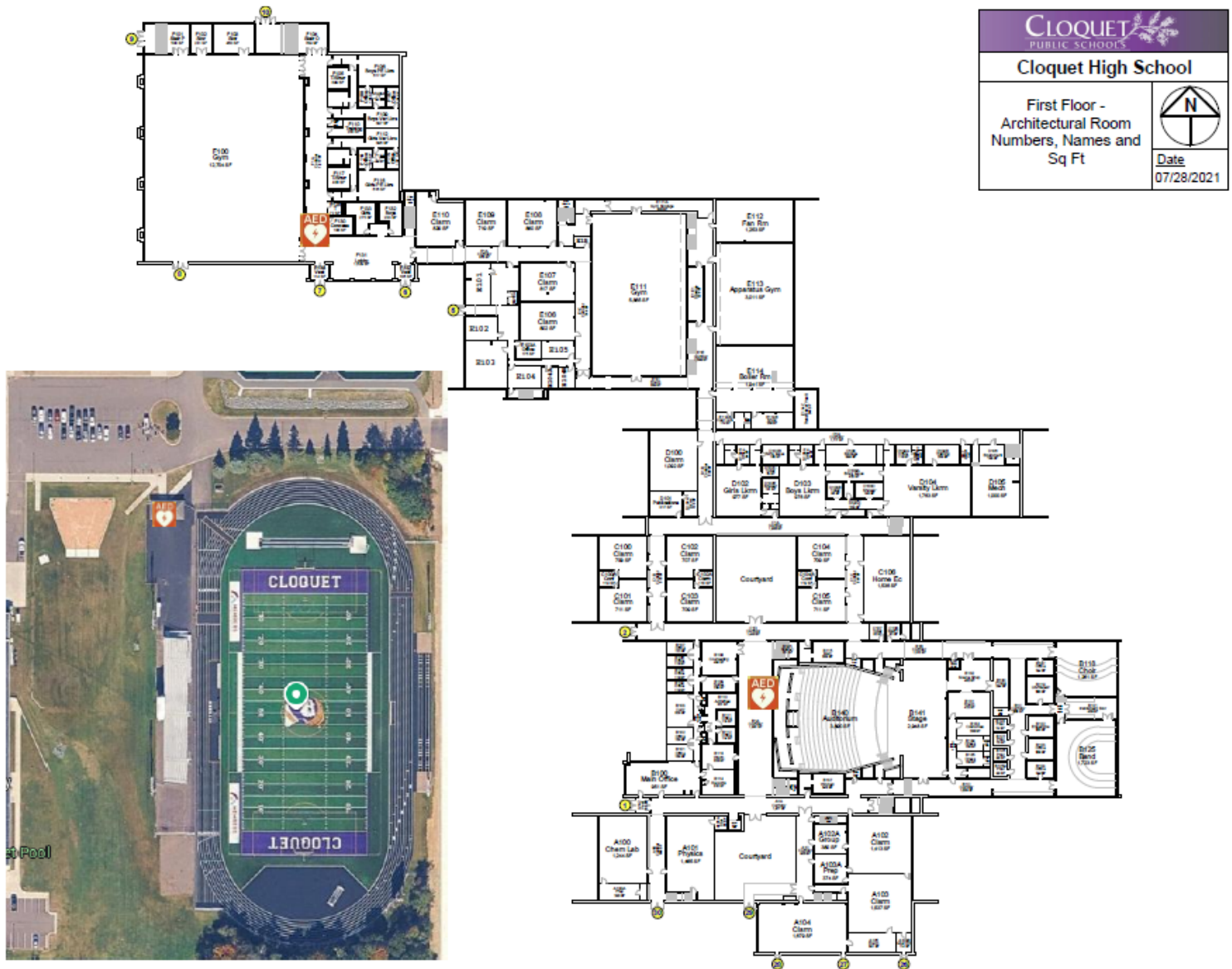
Staff Name	Role	CPR/AED Certification Date
Tim Prosen - Assistant Principal, Health & Safety Lead	CERT Member	
Steve Battaglia, Principal	CERT Member, MEDical Emergency Response Team Member	8/18/26
Sarah Ellena, RN, LSN District Nurse	CERT Member, Medical Emergency Response Team Member	10/30/25
Jennifer Hoffman, RN - CHS Health Office Nurse	CERT Member, Medical Emergency Response Team Member	07/12/26
Dave Esse, Health/PE Teacher	CERT Member, Medical Emergency Response Team Member	2/18/25
Paul Riess, Activities Director	CERT Member	
Brock Wilton, Grounds and Facilities Director	CERT Member	
Steve Martin, CHS Head Custodian	CERT Member	
Nicole Sandman, Main Office Head Secretary Stephanie Eugenis, Main Office Secretary	CERT Members	

Staff Name	Role	CPR/AED Certification Date
Tim Prosen - Assistant Principal, Health & Safety Lead	CERT Member	
Steve Battaglia, Principal	CERT Member, MEDical Emergency Response Team Member	8/18/26
Shannon Sams, Counselor Nicole Lackas, Counselor Nicole Romero, Counselor	CERT Members	
CAAEP: Angela Lennartson, CAAEP, Dean of Students	CERT Member	8/18/26
Allison Jerde, School Secretary Mike Schmidt, School Social Worker Jenna Aldridge, Teacher	CERT Members	8/18/26

Automated External Defibrillator (AED) Locations

AEDs must be placed in high-traffic, accessible locations (e.g., cafeterias, gymnasiums) to ensure **retrieval and delivery ideally within 3 minutes** of notification of the emergency.

Cloquet High School/CAAEP AED Site Map.



This plan references site maps with indoor and outdoor locations for all buildings on campus.

AED Location	Nearest High-Traffic Area	Co-located Items
Main Hall outside of Auditorium	Auditorium	Rescue Ready Kit, NALOXONE (Narcan)
Outside of Main Gymnasium	Main gym	Rescue Ready Kit, NALOXONE (Narcan)
Inside Nurses Office on top of File Cabinet	Nurses Office	Rescue Ready Kit, NALOXONE (Narcan)
Outside Attached to Concessions/Bathroom Building	Football Field/Track	Rescue Ready Kit, NALOXONE (Narcan)

Maintenance

Schools are required to provide routine maintenance of AEDs and should consult with their district or charter school's health and safety or facilities team to determine best practices for proper installation and maintenance of AEDs, including a process for regular safety checks. [Minnesota Statutes 2025, section 121A.241, subdivision 2\(3\)](#).

This plan designates the following school staff or department to maintain AED registry and maintenance of equipment including regular safety checks to verify expiration dates for device pads and batteries and to ensure equipment is functioning properly:

Staff/Department Name	Role	Responsibility
Sarah Ellena, RN, LSN Katie Bailey, RN, LSN	District Nurse	AED registry, regular safety checks, verify pad/battery expirations
Brock Wilton	Buildings and Grounds Director	Regular Safety Checks, Maps of Buildings

Paul Riess	Activities Director	Athletic Events AED Location Coordination
Betty Roche	Athletic Trainer	Consult as necessary - keeps Emergency Action Plans

AED Registry

[Minnesota Statutes 2024, section 403.51](#), states that a person who purchases or obtains a public access AED shall register that device with an AED registry within 30 working days of receiving the AED. Register public access devices with the **National Emergency AED Registry (NEAR)** via [PulsePoint AED](#).

Communication Plan

How to Activate the CERT and Local Emergency Medical Services (EMS)

Discuss Roles and Responsibilities

Identify and discuss specific tasks within the emergency response team. CERT members should be prepared to assist in multiple roles if necessary to account for when staff are absent or not available at the time of the emergency response.

1. Staff member to call 911
2. Staff member to retrieve the AED
3. Staff member to meet EMS at the quickest entry point to access the scene
4. Staff member to clear the area and manage possible crowds
5. Staff members to assist with compressions and AED use
6. Staff member to document the event timeline and transition report to EMS

Communication

Communication is a critical component in the team's efficient emergency response. CERTs should determine a communication plan that includes two-way communication covering all areas of the school's campus, both inside and outside of the facility.

The following plan outlines how staff members activate local EMS and the CERT in a consistent manner using overhead page, two-way radio, phone, or other communication device with consideration for confidentiality.

- **Initial Alert:** Any staff member witnessing a collapse should immediately call 911, and instruct someone to call the main office.
- **Internal Notification:** Activate the CERT via Overhead phone system and then via Walkie Talkie
- **Standard Script:** "There is a cardiac emergency in [*specific location*] and 911 has been called"
- **Building Status:** School will be placed in a **lockdown** for medical emergency to clear hallways

Integration of Local EMS with School CERP

School administrators and CERT members develop and implement the CERP in cooperation with relevant local emergency responders, school district health and safety officials, school nurses, athletic staff, and other members of the school or community medical team. The school's CERP with locations of onsite AEDs is provided, along with facility diagrams and site plans to first responders, as requested. [Minn. Stat. 121A.241, subd. 2\(4\) \(2025\)](#)

The school administrator has designated Tim Prosen and Sarah Ellena as responsible for updating and distributing the Cloquet High School CERP annually.

Training and Practice Drills

Staff Training

Training is the educational process of learning how to recognize sudden cardiac arrest, call 911, perform quality chest compressions, and use an AED. School staff and coaches are encouraged to annually review the school's CERP and learn Hands-Only CPR and AED use to strengthen the school-wide readiness and timely response for cardiac emergencies.

Cloquet School Staff will receive training in how to recognize a cardiac event and hands only CPR during back to school inservice days via the Cloquet Area Fire District or other training recommended by CAFD.

CPR Certification

Certification formally recognizes a person's proficiency in performing CPR and AED use. Certification is obtained through a nationally recognized organization, such as American Heart Association, the American Red Cross, and others, and includes written and hands-on testing of competency.

Emergency Response Team members are encouraged to maintain CPR/AED certification, renewed at least every two years through a nationally recognized organizations like American Heart Association or American Red Cross.

Medical Emergency Response Team Staff are trained and certified in CPR/AED every two years with the Cloquet Area Fire District.

Student Instruction and Practice

Minnesota law requires grade 7-12 students receive onetime CPR and AED use instruction with hands-on practice as part of the curriculum. [Minnesota Statutes 2025, section 120B.236](#). Schools should consider instructing students on the building's AED locations and how to initiate the emergency response team.

Annual Drills:

Research shows that having a written and practiced CERP with regular practice drills can increase the chance of survival to 70% compared to less than 10% without such practice (Evans, 2024). [Minnesota Statutes 2025, section 121A.241, subdivision 2\(5\)](#) Minnesota requires schools to conduct **annual drills** involving staff and students. A successful drill is defined by the American Heart Association as full completion of the protocol in **5 minutes or less**.

The school's plan for practice drills is as follows:

Practice Drill	Students/Staff Involved:	Location:	Drill Format and Time to Complete:
1-14-2026	All CERT Team Members and MEDical Emergency RESPONSE Staff	Gymnasium	Hand on Simulation, Debrief, Discussion
Alternate Date 2-11-26	All CERT Team Members and Medical Emergency Response Staff	Auditorium Hallway	Hands on Simulation, Debrief, Discussion

Cardiac Emergency Response Protocol

Although most school staff do not have a background in the medical field, it is possible that a situation will arise that requires quick action from staff to successfully respond to a medical emergency. This protocol provides step-by-step guidance that all staff can follow in the event of a cardiac emergency.

Scenario: A person is found on the ground, not responding to verbal prompts or physical touch. The person is observed to have abnormal breathing (irregular breaths, gasping, or not breathing at all), and may begin to show seizure-like movements or convulsions. You need to take immediate action.

1. **Recognize signs of SCA** (may include one or more of the following).
 - Not moving, unresponsive, or unconscious
 - Not breathing normally (e.g., irregular breathing patterns, gasping or gurgling, or may not be breathing at all)
 - Seizure or convulsion-like movements
2. **Call 911:** Direct a specific person to call and stay on the line and answer dispatcher questions
 - Provide building address: **1000 - 18th Street** and include closest entry point, if possible, (e.g., “Door A”)
 - Explain the person’s condition and symptoms
 - Listen carefully to the dispatcher for additional guidance
3. **Activate CERT:** Use the internal communication plan to alert the team. *“There is a cardiac emergency in [specific location] and 911 has been called.”*
 - Schools follow communication procedures within the crisis management plan for placing the school or area of the school in a **lockdown** for medical emergency.
4. **Retrieve AED:** Designate a person to retrieve the nearest AED.
5. **Start CPR:** Place the unresponsive person on their back, on a firm, flat surface and begin chest compressions (100-120 per minute).
 - Use 2-hands placing the heel of one hand in the center of the chest, on the lower half of the breastbone, and the other hand directly on top, interlocking fingers (use one hand for smaller adults and children).
 - If you are able and willing to provide rescue breaths, use a barrier mask and provide 2 breaths after 30 compressions.
 - Continue compressions until EMS arrives.
6. **Turn on the AED:** Apply the pads and follow all audio/visual prompts.
7. **Transfer Care:** Report the time found and CPR start time to EMS.
8. **Document:** A designated CERT member must record all event timings and conditions.

Post-Event Procedures

- **Notification:** Notify emergency contacts following the crisis management plan.

- **AED Data:** Provide AED data to medical providers if requested.
- **After-Action Review:** CERT members should debrief to identify successes and improvements to the plan.
- **Mental Health Support:** Implement a plan for supporting staff and student mental health needs following their participation in or observation of the event. The plan may include support through the Employee Assistance Program or Regional Crisis Response Team. [Minnesota Statewide Crisis Management Crisis Team](#)

Annual Review

The School Board and CERP Coordinator will review this plan annually to ensure it reflects current evidence-based best practices. [Minnesota Statutes 2025, section 121A.241, subdivision 2 \(6\)](#)

Planning and evaluation tools are provided in the MDE Model CERP for Schools, Appendix B. [MDE Model CERP for Schools, Appendix B.](#)

Legal References

- [Minnesota Statutes 2025, section 121A.241 Cardiac Emergency Response Plan](#)
- [Minnesota Statutes 2025, section 121A.035 Crisis Management Policy](#)
- [Minnesota Statutes 2025, section 120B.236 CPR and AED Instruction](#)
- [Minnesota Statutes 2025, section 403.51 Automatic External Defibrillation; Registration](#)
- [Minnesota Statutes 2025, section 604A.01 Good Samaritan Law](#)

References

American Heart Association. (2025). Cardiac emergency response plan and protocol. https://cpr.heart.org/en/-/media/CPR-Files/Training-Programs/2025-CERP/Cardiac-Emergency-Response-Plan-and-Protocol042025.pdf?sc_lang=en

Evans S, Legg M. (2024). Cardiac emergency response plan: Is your school prepared? NASN School Nurse, 39(4):175-180. <https://doi.org/10.1177/1942602X231201087>



Washington Elementary School

Cardiac Emergency Response Plan (CERP)

Cloquet Public Schools ISD #94

Date adopted by School Board:

Date of Last Revision: 05/21/2026

Purpose and Integration

The CERP provides a comprehensive strategy for responding to sudden cardiac arrest (SCA) on school grounds. The plan should become an addendum to the **Crisis Management Policy** and be included in a building-level crisis management plan under crisis-specific procedures for cardiac emergencies.

List of Abbreviations

Abbreviations	Definitions
AED	automated external defibrillator
CERP	cardiac emergency response plan
CERT	cardiac emergency response team
CPR	cardiopulmonary resuscitation
EMS	emergency medical services

Definition of Sudden Cardiac Arrest

Sudden cardiac arrest (SCA), as defined by the American Heart Association, as a sudden and unexpected loss of heart function caused by an irregular heart rhythm and can occur with or without a known heart condition. This disruption prevents effective blood circulation, and without immediate intervention, can cause loss of consciousness, collapse, and death within minutes.

Signs of arrest may include one or more of the following:

- Unresponsiveness
- Abnormal or absent breathing
- Seizure-like movements
- In some cases, SCA may occur immediately after a sudden, forceful direct hit to the chest

Cardiac Emergency Response Team (CERT)

The school administrator in each building designates available and willing school staff including school nurses, physical education teachers, activities directors, coaches, office and maintenance staff, staff overseeing recess, and any other staff who are present before, during, or after the school day. Best practice suggests including at least five people or 10% of overall staff (AHA, 2025). Minnesota Statutes 2025, section 121A.241, subdivision 2(1).

[Minnesota Statutes 2025, section 121A.241, subdivision 2\(1\)](#)

The school administrator has selected the following staff members to lead emergency medical responses.

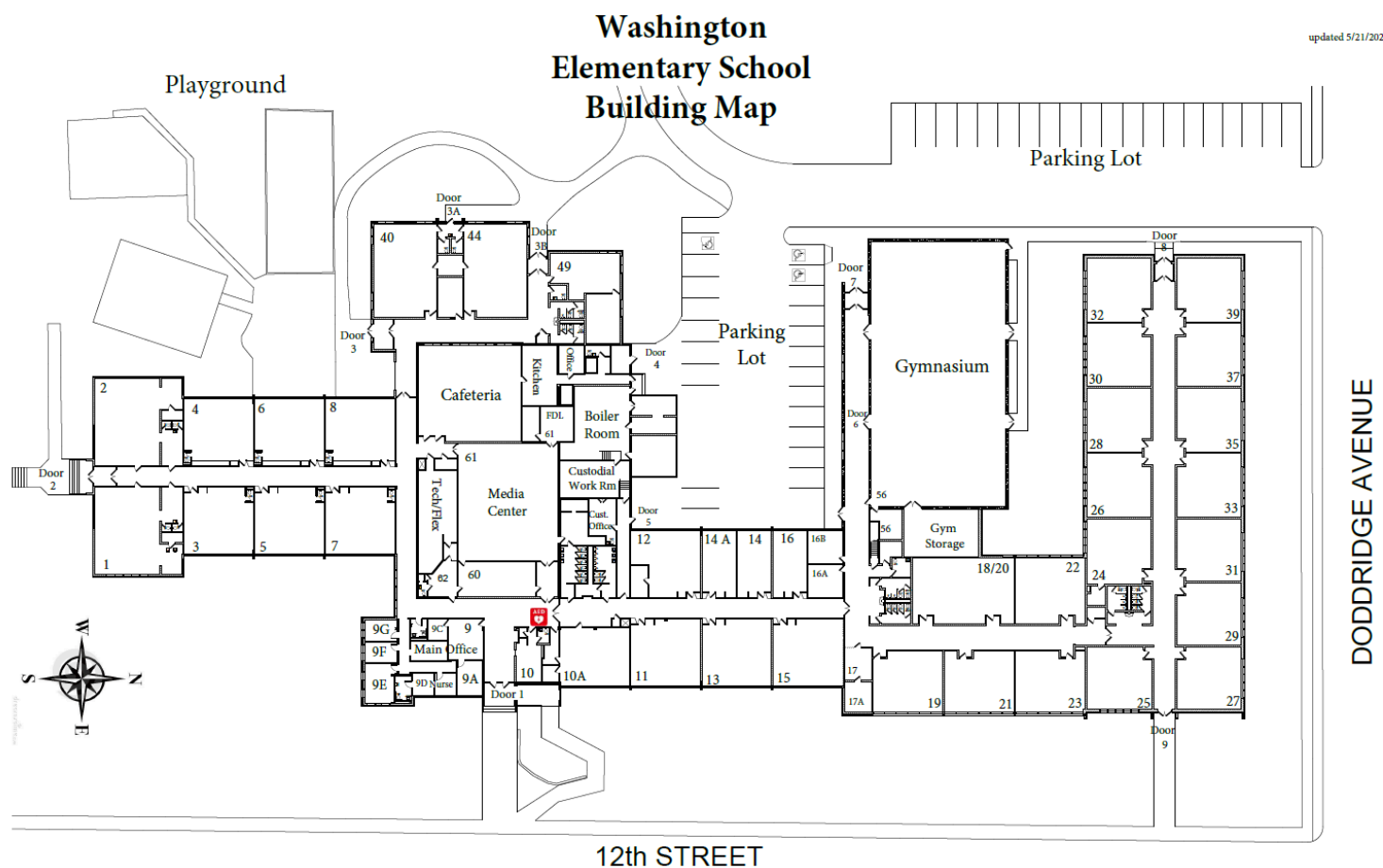
Staff Name	Role	CPR/AED Certification Date
Sarah Ellena, RN, LSN - District Nurse	CHS CERP Coordinator	10/30/25
Vickie Nordin, LPN, Health Office Assistant	CERT Member	10/30/25
Scott Carlson, PE Teacher, Health & Safety Chair	CERT Member	1/20/2025
Robbi Mondati, Principal	CERT Member	8/18/2026
Trevor Neff, Head Custodian	CERT Member	6/3/2026
Brock Wilton, Grounds and Facilities Director	CERT Member	1/22/2024
Hailee Meisner	CERT Member	6/3/2026
Tara Fast	CERT Member	8/18/2026

Automated External Defibrillator (AED) Locations

AEDs must be placed in high-traffic, accessible locations (e.g., cafeterias, gymnasiums) to ensure **retrieval and delivery ideally within 3 minutes** of notification of the emergency.

Washington Elementary School AED Site Map

This plan references site maps with indoor and outdoor locations for all buildings on campus.



AED Location	Nearest High-Traffic Area	Co-located Items
Main Hall outside of Office	Media Center	Rescue Ready Kit, NALOXONE (Narcan)

Maintenance

Schools are required to provide routine maintenance of AEDs and should consult with their district or charter school's health and safety or facilities team to determine best practices for proper installation and maintenance of AEDs, including a process for regular safety checks. [Minnesota Statutes 2025, section 121A.241, subdivision 2\(3\)](#).

This plan designates the following school staff or department to maintain AED registry and maintenance of equipment including regular safety checks to verify expiration dates for device pads and batteries and to ensure equipment is functioning properly:

Staff/Department Name	Role	Responsibility
Sarah Ellena, RN, LSN Katie Bailey, RN, LSN	District Nurse	AED registry, regular safety checks, verify pad/battery expirations
Brock Wilton	Buildings and Grounds Director	Regular Safety Checks, Maps of Buildings

AED Registry

[Minnesota Statutes 2024, section 403.51](#), states that a person who purchases or obtains a public access AED shall register that device with an AED registry within 30 working days of receiving the AED. Register public access devices with the **National Emergency AED Registry (NEAR)** via [PulsePoint AED](#).

Communication Plan

How to Activate the CERT and Local Emergency Medical Services (EMS)

Discuss Roles and Responsibilities

Identify and discuss specific tasks within the emergency response team. CERT members should be prepared to assist in multiple roles if necessary to account for when staff are absent or not available at the time of the emergency response.

1. Staff member to call 911
2. Staff member to retrieve the AED
3. Staff member to meet EMS at the quickest entry point to access the scene
4. Staff member to clear the area and manage possible crowds
5. Staff members to assist with compressions and AED use
6. Staff member to document the event timeline and transition report to EMS

Communication

Communication is a critical component in the team's efficient emergency response. CERTs should determine a communication plan that includes two-way communication covering all areas of the school's campus, both inside and outside of the facility.

The following plan outlines how staff members activate local EMS and the CERT in a consistent manner using overhead page, two-way radio, phone, or other communication device with consideration for confidentiality.

- **Initial Alert:** Any staff member witnessing a collapse should immediately call 911, and instruct someone to call the main office.
- **Internal Notification:** Activate the CERT via Overhead phone system and then via Walkie Talkie
- **Standard Script:** "There is a cardiac emergency in [*specific location*] and 911 has been called"
- **Building Status:** School will be placed in a "**medical emergency hold**" for medical emergency to clear hallways

Integration of Local EMS with School CERP

School administrators and CERT members develop and implement the CERP in cooperation with relevant local emergency responders, school district health and safety officials, school nurses, athletic staff, and other members of the school or community medical team. The school's CERP with locations of onsite AEDs is provided, along with facility diagrams and site plans to first responders, as requested. Minn. Stat. 121A.241, subd. 2(4) (2025).

The school administrator has designated Barbara Anthony as the person responsible for updating and distributing the CERP annually.

Training and Practice Drills

Staff Training

Training is the educational process of learning how to recognize sudden cardiac arrest, call 911, perform quality chest compressions, and use an AED. School staff and coaches are encouraged to annually review the school's CERP and learn Hands-Only CPR and AED use to strengthen the school-wide readiness and timely response for cardiac emergencies.

Cloquet School Staff will receive training in how to recognize a cardiac event and hands only CPR during back to school inservice days via the Cloquet Area Fire District or other training recommended by CAFD.

CPR Certification

Certification formally recognizes a person's proficiency in performing CPR and AED use. Certification is obtained through a nationally recognized organization, such as American Heart Association, the American Red Cross, and others, and includes written and hands-on testing of competency.

Emergency Response Team members are encouraged to maintain CPR/AED certification, renewed at least every two years through nationally recognized organizations like American Heart Association or American Red Cross.

Medical Emergency Response Team Staff are trained and certified in CPR/AED every two years with the Cloquet Area Fire District.

Student Instruction and Practice

Minnesota law requires grade 7-12 students receive onetime CPR and AED use instruction with hands-on practice as part of the curriculum. [Minnesota Statutes 2025, section 120B.236](#). Schools should consider instructing students on the building's AED locations and how to initiate the emergency response team.

Annual Drills:

Research shows that having a written and practiced CERP with regular practice drills can increase the chance of survival to 70% compared to less than 10% without such practice (Evans, 2024). [Minnesota Statutes 2025, section 121A.241, subdivision 2\(5\)](#) requires schools to conduct **annual drills** involving staff and students. A successful drill is defined by the American Heart Association as full completion of the protocol in **5 minutes or less**.

The school's plan for practice drills is as follows:

Practice Drill	Students/Staff Involved:	Location:	Drill Format and Time to Complete:
February 2027	CERT TEAM	Conference Room	Discussion, plan, practice following discussion.

Cardiac Emergency Response Protocol

Although most school staff do not have a background in the medical field, it is possible that a situation will arise that requires quick action from staff to successfully respond to a medical emergency. This protocol provides step-by-step guidance that all staff can follow in the event of a cardiac emergency.

Scenario: A person is found on the ground, not responding to verbal prompts or physical touch. The person is observed to have abnormal breathing (irregular breaths, gasping, or not breathing at all), and may begin to show seizure-like movements or convulsions. You need to take immediate action.

1. **Recognize signs of SCA** (may include one or more of the following).
 - Not moving, unresponsive, or unconscious
 - Not breathing normally (e.g., irregular breathing patterns, gasping or gurgling, or may not be breathing at all)
 - Seizure or convulsion-like movements
2. **Call 911:** Direct a specific person to call and stay on the line and answer dispatcher questions
 - Provide building address: **[801 12th Street]** and include closest entry point, if possible, (e.g., “Door 1”)
 - Explain the person’s condition and symptoms
 - Listen carefully to the dispatcher for additional guidance
3. **Activate CERT:** Use the internal communication plan to alert the team. *“There is a cardiac emergency in [specific location] and 911 has been called.”*
 - Schools follow communication procedures within the crisis management plan for placing the school or area of the school in a **“hold”** for medical emergency.
4. **Retrieve AED:** Designate a person to retrieve the nearest AED.
5. **Start CPR:** Place the unresponsive person on their back, on a firm, flat surface and begin chest compressions (100-120 per minute).
 - Use 2-hands placing heel of one hand in the center of the chest, on the lower half of the breastbone, and the other hand directly on top, interlock fingers (use one hand for smaller adults and children).
 - If you are able and willing to provide rescue breaths, use a barrier mask and provide 2 breaths after 30 compressions.
 - Continue compressions until EMS arrives.
6. **Turn on the AED:** Apply the pads and follow all audio/visual prompts.
7. **Transfer Care:** Report the time found and CPR start time to EMS.
8. **Document:** A designated CERT member must record all event timings and conditions.

Post-Event Procedures

- **Notification:** Notify emergency contacts following the crisis management plan.
- **AED Data:** Provide AED data to medical providers if requested.
- **After-Action Review:** CERT members should debrief to identify successes and improvements to the plan.

- **Mental Health Support:** Implement a plan for supporting staff and student mental health needs following their participation in or observation of the event. The plan may include support through the Employee Assistance Program or Regional Crisis Response Team ([Minnesota Statewide Crisis Management Team](#)).

Annual Review

The School Board and CERP Coordinator will review this plan annually to ensure it reflects current evidence-based best practices. [Minnesota Statutes 2025, section 121A.241, subdivision 2 \(6\)](#).

Planning and evaluation tools are provided in the MDE Model CERP for Schools, Appendix B. [MDE Model CERP for Schools, Appendix B](#)

Legal References

- [Minnesota Statutes 2025, section 121A.241 Cardiac Emergency Response Plan](#)
- [Minnesota Statutes 2025, section 121A.035 Crisis Management Policy](#)
- [Minnesota Statutes 2025, section 120B.236 CPR and AED Instruction](#)
- [Minnesota Statutes 2025, section 403.51 Automatic External Defibrillation; Registration](#)
- [Minnesota Statutes 2025, section 604A.01 Good Samaritan Law](#)

References

American Heart Association. (2025). Cardiac emergency response plan and protocol.

https://cpr.heart.org/en/-/media/CPR-Files/Training-Programs/2025-CERP/Cardiac-Emergency-Response-Plan-and-Protocol042025.pdf?sc_lang=en

Evans S, Legg M. (2024). Cardiac emergency response plan: Is your school prepared? NASN School Nurse, 39(4):175-180. <https://doi.org/10.1177/1942602X231201087>



Cloquet Middle School

Cardiac Emergency Response Plan (CERP)

Cloquet Public Schools ISD #94

Date adopted by School Board:

Date of Last Revision:

Purpose and Integration

The CERP provides a comprehensive strategy for responding to sudden cardiac arrest (SCA) on school grounds. The plan should become an addendum to the **Crisis Management Policy** and be included in a building-level crisis management plan under crisis-specific procedures for cardiac emergencies.

List of Abbreviations

Abbreviations	Definitions
AED	automated external defibrillator
CERP	cardiac emergency response plan
CERT	cardiac emergency response team
CPR	cardiopulmonary resuscitation
EMS	emergency medical services

Definition of Sudden Cardiac Arrest

Sudden cardiac arrest (SCA), as defined by the American Heart Association, is a sudden and unexpected loss of heart function caused by an irregular heart rhythm and can occur with or without a known heart condition. This disruption prevents effective blood circulation, and without immediate intervention, can cause loss of consciousness, collapse, and death within minutes.

Signs of arrest may include one or more of the following:

- Unresponsiveness
- Abnormal or absent breathing
- Seizure-like movements
- In some cases, SCA may occur immediately after a sudden, forceful direct hit to the chest

Cardiac Emergency Response Team (CERT)

The school administrator in each building designates available and willing school staff to be on the CERT. This may include school nurses, physical education teachers, activities directors, coaches, office and maintenance staff, staff overseeing recess, and any other staff who are present before, during, or after the school day. Best practice suggests including at least five people or 10% of overall staff (AHA, 2025). [Minnesota Statutes 2025, section 121A.241, subdivision 2\(1\)](#)

The school administrator has selected the following staff members to lead emergency medical responses.

Staff Name	Role	CPR/AED Certification Date
Tom Lenarz - Principal	CERT Member	
Dr. Marcia Nelson - Assistant Principal	CERT Member	8/18/26
Sarah Ellena, RN, LSN - District Nurse	CERT Member	10/30/25
Katie Bailey, RN, LSN	CERT Member	6/3/26
Mike Bushey - Classroom Teacher, Health & Safety Chair	Medical Response Team	
Cameron Lindner - Classroom Teacher	Medical Response Team	6/3/26
Bob Weix - Health/PE Teacher	Medical Response Team	1/20/25
Cody Salo - Health/PE Teacher	Medical Response Team	1/20/25
Christine Metzger - Classroom Teacher	Medical Response Team	6/3/2026
Ann Gustafson - Classroom Teacher	Medical Response Team	1/22/24
Clay Foxx - Classroom Teacher	Medical Response Team	
Tom Proulx - American Indian Education	CERT Member	
Paul Riess - Activities Director	CERT Member	
Brock Wilton - Grounds and Facilities Director	CERT Member	1/22/24

Staff Name	Role	CPR/AED Certification Date
Jim Kersting - Custodian	CERT Member	
Kristie Petersen - Head Secretary	CERT Member	
Kayla Denzer - Secretary	CERT Member	
Willa Hanson - Guidance Secretary	CERT Member	
Jamie Jazdzewski - Counselor	CERT Member	
Niki Whittet - Counselor	CERT Member	

Automated External Defibrillator (AED) Locations

AEDs must be placed in high-traffic, accessible locations (e.g., cafeterias, gymnasiums) to ensure **retrieval and delivery ideally within 3 minutes** of notification of the emergency.

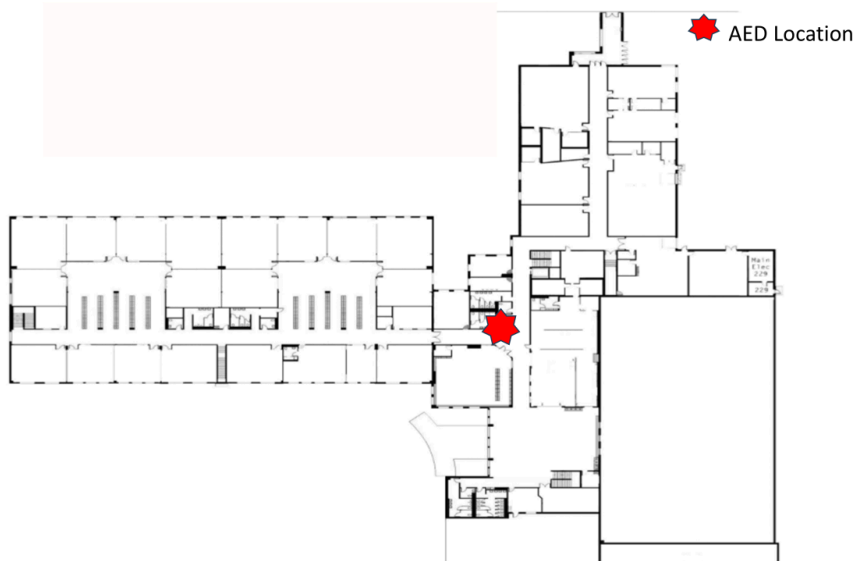
Cloquet Middle School AED Site Map

AED Location	Nearest High-Traffic Area	Co-located Items
Main Hall outside of Media Center	Cafeteria	Rescue Ready Kit, NALOXONE (Narcan)
Outside of Main Gymnasium/Trainer's Room	Main gym	Rescue Ready Kit, NALOXONE (Narcan)
Outside Pool Area	Pool	Rescue Ready Kit, NALOXONE (Narcan)



6/2/202

Cloquet Middle School 2nd Floor



6/2/2026

7th Grade Pod

Maintenance

Schools are required to provide routine maintenance of AEDs and should consult with their district or charter school's health and safety or facilities team to determine best practices for proper installation and maintenance of AEDs, including a process for regular safety checks. [Minnesota Statutes 2025, section 121A.241, subdivision 2\(3\)](#).

This plan designates the following school staff or department to maintain AED registry and maintenance of equipment including regular safety checks to verify expiration dates for device pads and batteries and to ensure equipment is functioning properly:

Staff/Department Name	Role	Responsibility
Sarah Ellena, RN, LSN Katie Bailey, RN, LSN	District Nurse	AED registry, regular safety checks, verify pad/battery expirations
Brock Wilton	Buildings and Grounds Director	Regular Safety Checks, Maps of Buildings
Paul Riess	Activities Director	Athletic Events AED Location Coordination
Betty Roche	Athletic Trainer	Consult as necessary

AED Registry

[Minnesota Statutes 2024, section 403.51](#) states that a person who purchases or obtains a public access AED shall register that device with an AED registry within 30 working days of receiving the AED. Register public access devices with the **National Emergency AED Registry (NEAR)** via [PulsePoint AED](#).

Communication Plan

How to Activate the CERT and Local Emergency Medical Services (EMS)

Discuss Roles and Responsibilities

Identify and discuss specific tasks within the emergency response team. CERT members should be prepared to assist in multiple roles if necessary to account for when staff are absent or not available at the time of the emergency response.

1. Staff member to call 911
2. Staff member to retrieve the AED
3. Staff member to meet EMS at the quickest entry point to access the scene
4. Staff member to clear the area and manage possible crowds
5. Staff members to assist with compressions and AED use
6. Staff member to document the event timeline and transition report to EMS

Communication

Communication is a critical component in the team's efficient emergency response. CERTs should determine a communication plan that includes two-way communication covering all areas of the school's campus, both inside and outside of the facility.

The following plan outlines how staff members activate local EMS and the CERT in a consistent manner using overhead page, two-way radio, phone, or other communication device with consideration for confidentiality.

- **Initial Alert:** Any staff member witnessing a collapse should immediately call 911, and instruct someone to call the main office.
- **Internal Notification:** Activate the CERT via Overhead phone system and then via Walkie Talkie
- **Standard Script:** "There is a cardiac emergency in [*specific location*] and 911 has been called"
- **Building Status:** School will be placed in a "**hold**" for medical emergency to clear hallways

Integration of Local EMS with School CERP

School administrators and CERT members develop and implement the CERP in cooperation with relevant local emergency responders, school district health and safety officials, school nurses, athletic staff, and other members of the school or community medical team. The school's CERP with locations of onsite AEDs is provided, along with facility diagrams and site plans to first responders, as requested. [Minn. Stat. 121A.241, subd. 2\(4\) \(2025\)](#)

The school administrator has designated **Mike Bushey(building crisis coordinator)** as the person responsible for updating and distributing the CERP annually.

Training and Practice Drills

Staff Training

Training is the educational process of learning how to recognize sudden cardiac arrest, call 911, perform quality chest compressions, and use an AED. School staff and coaches are encouraged to annually review the school's CERP and learn Hands-Only CPR and AED use to strengthen the school-wide readiness and timely response for cardiac emergencies.

CPR Certification

Certification formally recognizes a person's proficiency in performing CPR and AED use. Certification is obtained through a nationally recognized organization, such as American Heart Association, the American Red Cross, and others, and includes written and hands-on testing of competency.

Emergency Response Team members are encouraged to maintain CPR/AED certification, renewed at least every two years through a nationally recognized organizations like American Heart Association or American Red Cross.

Student Instruction and Practice

Minnesota law requires grade 7-12 students receive onetime CPR and AED use instruction with hands-on practice as part of the curriculum. [Minnesota Statutes 2025, section 120B.236](#). Schools should consider instructing students on the building's AED locations and how to initiate the emergency response team.

Annual Drills:

Research shows that having a written and practiced CERP with regular practice drills can increase the chance of survival to 70% compared to less than 10% without such practice (Evans, 2024). [Minnesota Statutes 2025, section 121A.241, subdivision 2\(5\)](#) requires schools to conduct **annual drills** involving staff and students. A successful drill is defined by the American Heart Association as full completion of the protocol in **5 minutes or less**.

The school's plan for practice drills is as follows:

Practice Drill	Students/Staff Involved:	Location:	Drill Format and Time to Complete:
10/22/26	Medical Response Team	Commons area near gym	simulation
11/6/26	Medical Response Team	Library	simulation
12/4/26	Medical Response Team	Main office	simulation

Cardiac Emergency Response Protocol

Although most school staff do not have a background in the medical field, it is possible that a situation will arise that requires quick action from staff to successfully respond to a medical emergency. This protocol provides step-by-step guidance that all staff can follow in the event of a cardiac emergency.

Scenario: A person is found on the ground, not responding to verbal prompts or physical touch. The person is observed to have abnormal breathing (irregular breaths, gasping, or not breathing at all), and may begin to show seizure-like movements or convulsions. You need to take immediate action.

1. **Recognize signs of SCA** (may include one or more of the following).
 - Not moving, unresponsive, or unconscious
 - Not breathing normally (e.g., irregular breathing patterns, gasping or gurgling, or may not be breathing at all)
 - Seizure or convulsion-like movements
2. **Call 911:** Direct a specific person to call and stay on the line and answer dispatcher questions
 - Provide building address: Cloquet Middle School, 2001 Washington Ave, Cloquet, and include closest entry point, if possible, (e.g., "Door A")
 - Explain the person's condition and symptoms
 - Listen carefully to the dispatcher for additional guidance
3. **Activate CERT:** Use the internal communication plan to alert the team. *"There is a cardiac emergency in [specific location] and 911 has been called."*
 - Schools follow communication procedures within the crisis management plan for placing the school or area of the school in a **"hold"** for medical emergency.
4. **Retrieve AED:** Designate a person to retrieve the nearest AED.
5. **Start CPR:** Place the unresponsive person on their back, on a firm, flat surface and begin chest compressions (100-120 per minute).

- Use 2-hands placing the heel of one hand in the center of the chest, on the lower half of the breastbone, and the other hand directly on top, interlocking fingers (use one hand for smaller adults and children).
 - If you are able and willing to provide rescue breaths, use a barrier mask and provide 2 breaths after 30 compressions.
 - Continue compressions until EMS arrives.
6. **Turn on the AED:** Apply the pads and follow all audio/visual prompts.
 7. **Transfer Care:** Report the time found and CPR start time to EMS.
 8. **Document:** A designated CERT member must record all event timings and conditions.

Post-Event Procedures

- **Notification:** Notify emergency contacts following the crisis management plan.
- **AED Data:** Provide AED data to medical providers if requested.
- **After-Action Review:** CERT members should debrief to identify successes and improvements to the plan.
- **Mental Health Support:** Implement a plan for supporting staff and student mental health needs following their participation in or observation of the event. The plan may include support through the Employee Assistance Program or Regional Crisis Response Team. [Minnesota Statewide Crisis Management Crisis Team](#)

Annual Review

The School Board and CERP Coordinator will review this plan annually to ensure it reflects current evidence-based best practices. [Minnesota Statutes 2025, section 121A.241, subdivision 2 \(6\)](#)

Planning and evaluation tools are provided in the [MDE Model CERP for Schools, Appendix B](#).

Legal References

- [Minnesota Statutes 2025, section 121A.241 Cardiac Emergency Response Plan](#)
- [Minnesota Statutes 2025, section 121A.035 Crisis Management Policy](#)
- [Minnesota Statutes 2025, section 120B.236 CPR and AED Instruction](#)
- [Minnesota Statutes 2025, section 403.51 Automatic External Defibrillation; Registration](#)
- [Minnesota Statutes 2025, section 604A.01 Good Samaritan Law](#)

References

[American Heart Association. \(2025\). Cardiac emergency response plan and protocol](#)



Churchill Elementary School

Cardiac Emergency Response Plan (CERP)

Cloquet Public Schools ISD #94

Date adopted by School Board:

Date of Last Revision:

Purpose and Integration

The CERP provides a comprehensive strategy for responding to sudden cardiac arrest (SCA) on school grounds. The plan should become an addendum to the **Crisis Management Policy** and be included in a building-level crisis management plan under crisis-specific procedures for cardiac emergencies.

List of Abbreviations

Abbreviations	Definitions
AED	automated external defibrillator
CERP	cardiac emergency response plan
CERT	cardiac emergency response team
CPR	cardiopulmonary resuscitation
EMS	emergency medical services

Definition of Sudden Cardiac Arrest

Sudden cardiac arrest (SCA), as defined by the American Heart Association, is a sudden and unexpected loss of heart function caused by an irregular heart rhythm and can occur with or without a known heart condition. This disruption prevents effective blood circulation, and without immediate intervention, can cause loss of consciousness, collapse, and death within minutes.

Signs of arrest may include one or more of the following:

- Unresponsiveness
- Abnormal or absent breathing
- Seizure-like movements
- In some cases, SCA may occur immediately after a sudden, forceful direct hit to the chest

Cardiac Emergency Response Team (CERT)

The school administrator in each building designates available and willing school staff to be on the CERT. This may include school nurses, physical education teachers, activities directors, coaches, office and maintenance staff, staff overseeing recess, and any other staff who are present before, during, or after the school day. Best practice suggests including at least five people or 10% of overall staff (AHA, 2025). [Minnesota Statutes 2025, section 121A.241, subdivision 2\(1\)](#)

The school administrator has selected the following staff members to lead emergency medical responses.

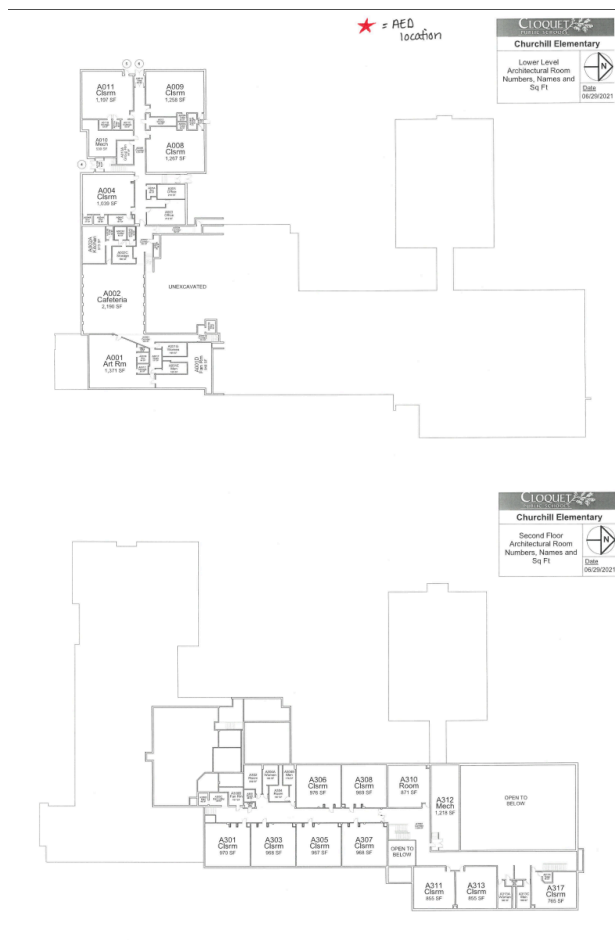
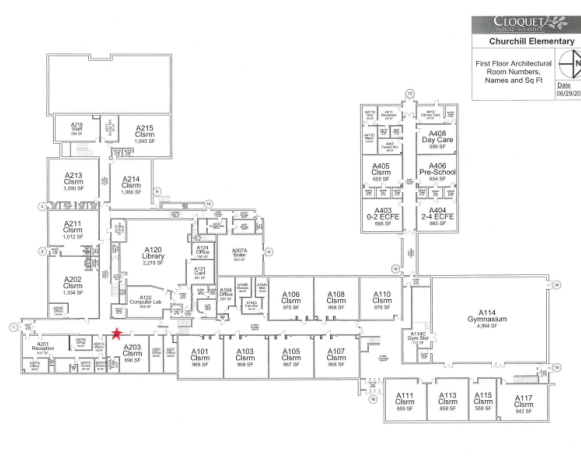
Staff Name	Role	CPR/AED Certification Date
Jenny Holm - Principal	CERT Member	
Misty Tyman - Head Secretary	CERT Member	1/22/24
Krystina Carlson - Secretary	CERT Member	
Sarah Ellena, RN, LSN - District Nurse	CHS CERP Coordinator	10/30/25
Katie Bailey, RN, LSN - District Nurse	CERT Member	6/3/26
Honah Rockenstein, RN - Churchill Nurse	CERT Member	4/14/25
Jamie Baker - Classroom Teacher	CERT Member	6/3/26
Heidi Anderson - PE Teacher	CERT Member	1/20/25
Scott Graham - School Counselor	CERT Member	
Laura Olson - COTA	CERT Member	8/18/26
Paul Riess - Activities Director	CERT Member	
Brock Wilton - Grounds and Facilities Director	CERT Member	
Matt Montgomery - Custodian	CERT Member	

Automated External Defibrillator (AED) Locations

AEDs must be placed in high-traffic, accessible locations (e.g., cafeterias, gymnasiums) to ensure **retrieval and delivery ideally within 3 minutes** of notification of the emergency.

Churchill Elementary School AED Site Map

AED Location	Nearest High-Traffic Area	Co-located Items
Main Hall outside of Main Office	Main Office	Rescue Ready Kit, NALOXONE (Narcan)



Maintenance

Schools are required to provide routine maintenance of AEDs and should consult with their district or charter school's health and safety or facilities team to determine best practices for proper installation and maintenance of AEDs, including a process for regular safety checks. [Minnesota Statutes 2025, section 121A.241, subdivision 2\(3\).](#)

This plan designates the following school staff or department to maintain AED registry and maintenance of equipment including regular safety checks to verify expiration dates for device pads and batteries and to ensure equipment is functioning properly:

Staff/Department Name	Role	Responsibility
Sarah Ellena, RN, LSN Katie Bailey, RN, LSN	District Nurse	AED registry, regular safety checks, verify pad/battery expirations
Brock Wilton	Buildings and Grounds Director	Regular Safety Checks, Maps of Buildings
Paul Riess	Activities Director	Athletic Events AED Location Coordination
Betty Roche	Athletic Trainer	Consult as necessary

AED Registry

[Minnesota Statutes 2024, section 403.51](#) states that a person who purchases or obtains a public access AED shall register that device with an AED registry within 30 working days of receiving the AED. Register public access devices with the **National Emergency AED Registry (NEAR)** via [PulsePoint AED](#).

Communication Plan

How to Activate the CERT and Local Emergency Medical Services (EMS)

Discuss Roles and Responsibilities

Identify and discuss specific tasks within the emergency response team. CERT members should be prepared to assist in multiple roles if necessary to account for when staff are absent or not available at the time of the emergency response.

1. Staff member to call 911- Honah Rockenstein

2. Staff member to retrieve the AED- Misty Tyman
3. Staff member to meet EMS at the quickest entry point to access the scene- Honah Rockenstein
4. Staff member to clear the area and manage possible crowds- Jenny Holm
5. Staff members to assist with compressions and AED use- Heidi Anderson
6. Staff member to document the event timeline and transition report to EMS- Misty Tyman

Communication

Communication is a critical component in the team's efficient emergency response. CERTs should determine a communication plan that includes two-way communication covering all areas of the school's campus, both inside and outside of the facility.

The following plan outlines how staff members activate local EMS and the CERT in a consistent manner using overhead page, two-way radio, phone, or other communication device with consideration for confidentiality.

- **Initial Alert:** Any staff member witnessing a collapse should immediately call 911, and instruct someone to call the main office.
- **Internal Notification:** Activate the CERT via Overhead phone system and then via Walkie Talkie
- **Standard Script:** "There is a cardiac emergency in [*specific location*] and 911 has been called"
- **Building Status:** School will be placed in a "**hold**" for medical emergency to clear hallways

Integration of Local EMS with School CERP

School administrators and CERT members develop and implement the CERP in cooperation with relevant local emergency responders, school district health and safety officials, school nurses, athletic staff, and other members of the school or community medical team. The school's CERP with locations of onsite AEDs is provided, along with facility diagrams and site plans to first responders, as requested. [Minn. Stat. 121A.241, subd. 2\(4\) \(2025\)](#)

The school administrator has designated Misty Tyman and Jenny Holm as the people responsible for updating and distributing the CERP annually.

Training and Practice Drills

Staff Training

Training is the educational process of learning how to recognize sudden cardiac arrest, call 911, perform quality chest compressions, and use an AED. School staff and coaches are encouraged to annually review the school's CERP and learn Hands-Only CPR and AED use to strengthen the school-wide readiness and timely response for cardiac emergencies.

CPR Certification

Certification formally recognizes a person's proficiency in performing CPR and AED use. Certification is obtained through a nationally recognized organization, such as American Heart Association, the American Red Cross, and others, and includes written and hands-on testing of competency.

Emergency Response Team members are encouraged to maintain CPR/AED certification, renewed at least every two years through a nationally recognized organizations like American Heart Association or American Red Cross.

Student Instruction and Practice

Minnesota law requires grade 7-12 students receive onetime CPR and AED use instruction with hands-on practice as part of the curriculum. [Minnesota Statutes 2025, section 120B.236](#). Schools should consider instructing students on the building's AED locations and how to initiate the emergency response team.

Annual Drills:

Research shows that having a written and practiced CERP with regular practice drills can increase the chance of survival to 70% compared to less than 10% without such practice (Evans, 2024). [Minnesota Statutes 2025, section 121A.241, subdivision 2\(5\)](#) requires schools to conduct **annual drills** involving staff and students. A successful drill is defined by the American Heart Association as full completion of the protocol in **5 minutes or less**.

The school's plan for practice drills is as follows:

Practice Drill	Students/Staff Involved:	Location:	Drill Format and Time to Complete:
11/25/26	ALL CERT Team Members and Medical Response Team	Gym	Simulation, Debrief, Discussion
Alternate Date 1/8/27	All CERT Team Members and Medical Response Team	Playground hallway Door # 16	Simulation, Debrief, Discussion

Cardiac Emergency Response Protocol

Although most school staff do not have a background in the medical field, it is possible that a situation will arise that requires quick action from staff to successfully respond to a medical emergency. This protocol provides step-by-step guidance that all staff can follow in the event of a cardiac emergency.

Scenario: A person is found on the ground, not responding to verbal prompts or physical touch. The person is observed to have abnormal breathing (irregular breaths, gasping, or not breathing at all), and may begin to show seizure-like movements or convulsions. You need to take immediate action.

1. **Recognize signs of SCA** (may include one or more of the following).
 - Not moving, unresponsive, or unconscious
 - Not breathing normally (e.g., irregular breathing patterns, gasping or gurgling, or may not be breathing at all)
 - Seizure or convulsion-like movements
2. **Call 911:** Direct a specific person to call and stay on the line and answer dispatcher questions
 - Provide building address: Churchill Elementary School, 515 Granite Street, Cloquet, and include closest entry point, if possible, (e.g., “Door A”)
 - Explain the person’s condition and symptoms
 - Listen carefully to the dispatcher for additional guidance
3. **Activate CERT:** Use the internal communication plan to alert the team. *“There is a cardiac emergency in [specific location] and 911 has been called.”*
 - Schools follow communication procedures within the crisis management plan for placing the school or area of the school in a **“hold”** for medical emergency.
4. **Retrieve AED:** Designate a person to retrieve the nearest AED.
5. **Start CPR:** Place the unresponsive person on their back, on a firm, flat surface and begin chest compressions (100-120 per minute).
 - Use 2-hands placing heel of one hand in the center of the chest, on the lower half of the breastbone, and the other hand directly on top, interlock fingers (use one hand for smaller adults and children).
 - If you are able and willing to provide rescue breaths, use a barrier mask and provide 2 breaths after 30 compressions.
 - Continue compressions until EMS arrives.
6. **Turn on the AED:** Apply the pads and follow all audio/visual prompts.
7. **Transfer Care:** Report the time found and CPR start time to EMS.
8. **Document:** A designated CERT member must record all event timings and conditions.

Post-Event Procedures

- **Notification:** Notify emergency contacts following the crisis management plan.

- **AED Data:** Provide AED data to medical providers if requested.
- **After-Action Review:** CERT members should debrief to identify successes and improvements to the plan.
- **Mental Health Support:** Implement a plan for supporting staff and student mental health needs following their participation in or observation of the event. The plan may include support through the Employee Assistance Program or Regional Crisis Response Team. [Minnesota Statewide Crisis Management Crisis Team](#)

Annual Review

The School Board and CERP Coordinator will review this plan annually to ensure it reflects current evidence-based best practices. [Minnesota Statutes 2025, section 121A.241, subdivision 2 \(6\)](#)

Planning and evaluation tools are provided in the [MDE Model CERP for Schools, Appendix B](#).

Legal References

- [Minnesota Statutes 2025, section 121A.241 Cardiac Emergency Response Plan](#)
- [Minnesota Statutes 2025, section 121A.035 Crisis Management Policy](#)
- [Minnesota Statutes 2025, section 120B.236 CPR and AED Instruction](#)
- [Minnesota Statutes 2025, section 403.51 Automatic External Defibrillation; Registration](#)
- [Minnesota Statutes 2025, section 604A.01 Good Samaritan Law](#)

References

[American Heart Association. \(2025\). Cardiac emergency response plan and protocol](#)

October 12, 2026

Dear Dr. Cary and Member of the ISD #94 School Board:

Once again, we are in the planning stages of the 2027 All Night Graduation Party. This event will take place on Friday, May 28, 2027, and will continue into the morning hours of Saturday, May 29, 2027.

We are asking for assistance from our school district in the preparation and completion of the All Night Grad Party. The services we ask of you are the same as requested in previous years and include:

- Senior High School facilities include, but not limited to the following: gyms {new, old large, old small), kitchen/cafeteria, auditorium, locker rooms, classrooms, staff lounge, concessions, lobby area, etc.
- Senior High custodial services
- Insurance for the evening
- Postage
- Copying Print Shop services
- Secretarial services

Your support in the past has been greatly appreciated and we hope we can count on your continuing support this year.

Thank you for your time and consideration!

Sincerely,

Lindsay Smith
2026 All Night Graduation Party Co-Chair

Amanda Moench
2026 All Night Graduation Party Co-Chair

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

DATE: October 19, 2026

FROM: Erin Bates, Community Education Director

RE: I am requesting that the Board accept a \$500 grant award from Cloquet Eagles Aerie 1163 for the Cloquet Pep Squad.

“Employment is subject to Cloquet School Board Approval”

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

DATE: October 19, 2026

FROM: Erin Bates, Community Education Director

RE: I am requesting that the Board accept a \$100 grant award from the V.F.W. Hebert-Kennedy Post for the Cloquet Pep Squad.

“Employment is subject to Cloquet School Board Approval”



Independent School District No. 94
Cloquet, Minnesota 55720

Central Administration

302 14th Street • 218-879-6721 • FAX-879-6724

Cloquet Senior High School

1000 18th Street • 218-879-3393 • FAX-879-6494

Cloquet Middle School

2001 Washington Avenue • 218-879-3328 • FAX-879-4175

Churchill Elementary School

515 Granite Street • 218-879-3308 • FAX-879-7034

Washington Elementary School

801 12th Street • 218-879-3369 • FAX-879-3360

Community Education

2001 Washington Avenue • 218-879-1261 • FAX-878-3013

Cloquet Area Alternative Education Programs

302 14th Street • 218-879-0115 • FAX-879-6941

<http://www.isd94.org>

MEMORANDUM

TO: Dr. Michael Cary, Superintendent

FROM: Jennifer Holm, Churchill Elementary Principal

DATE: October 20, 2026

RE: Recommendation for Internal Transfer

I recommend the transfer of Sharon Timmerman from Cloquet High School to Churchill Elementary to fill our open 6.5 hour/day paraprofessional position. I recommend that this transfer will go into place on October 27, 2026.

(Transfer contingent upon Cloquet School Board approval.)



Northern Lights Academy Cooperative #6096-52
302 14th Street ~ Cloquet MN 55820
Office Phone ~ 218-878-3060
Fax ~ 218-878-3061

Barb Mackey, Asst. Special Education Director
bmackey@nlacoop.org

To: Dr. Michael Cary, Superintendent for the Cloquet Public Schools

From: Barb Mackey, Assistant Special Education Director for the Northern Lights Academy

Date: October 14, 2026

Re: Notice of Posting for one LTS School Counselor Position (starting December 1 2026 - ending March 31, 2027)

The Northern Lights Academy is posting for a Long Term Substitute Counselor position to cover for a counselor who will be out on leave mid December until the end of March. We are requesting that the person start Dec 1 to have some training time with the counselor who will be on leave.

Please let me know if you have any questions.

EVERY MINNESOTA PUBLIC SCHOOL STUDENT IS PART OF A TRUST FUND.



STUDENTS FIRST.
IMPROVE THE TRUST.

This fall all Minnesotans can vote to pass a constitutional amendment modernizing how Minnesota's Permanent School Fund supports students, schools, and communities.

Without raising existing taxes or costing Minnesotans more money.

Minnesota's Permanent School Fund

Minnesota's Permanent School Fund (PSF) is one of the oldest funding sources for public education in our state.

Constitutionally established in 1858, the PSF is built on proceeds from public lands set aside to support public education. It acts as a permanent endowment, continually generating revenue from Minnesota's natural resources.

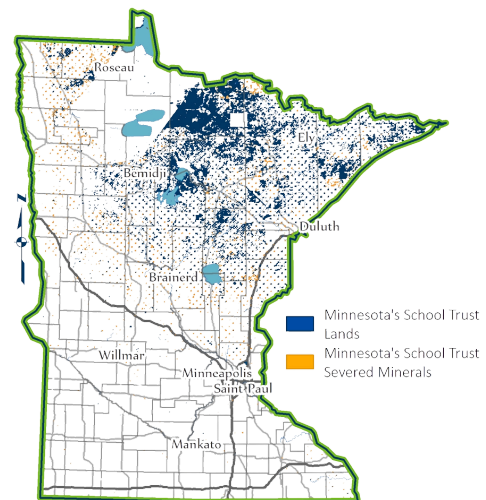
Over 2.5 million acres plus 1 million mineral-rights acres remain today, intermingled with county, federal, tribal, and private lands. Revenues from timber sales, mining, land leases, and other resource activities contribute to the fund. Assets are invested by the State Board of Investment to support current and future generations of students.



**MORE
INFORMATION
HERE!**

www.minnesotaPSFamendment.org

WHERE ARE THE SCHOOL TRUST PUBLIC LANDS?



Office of School Trust Lands, State of Minnesota

- 92% of trust lands are located in 10 northern Minnesota counties, as most southern lands were sold in the 1800s for agriculture.
- Lands include forests, grasslands, farmlands, construction aggregate, and mineral production.
- A significant portion are low-lying, inaccessible wetlands.



WHAT ARE MINNESOTA TRUST LANDS?

Many acres of public land were set aside and put into a trust in the Minnesota Constitution in 1858 for a single and specific purpose: to generate revenue for public schools. This trust is called the **Permanent School Trust**. In the late 1800s much of the land in southern Minnesota was sold to private interests to promote development and agriculture. Today, over 2.5 million total acres plus 1 million acres used for mineral rights remain.

2.5 total
million acres

\$2.3 fund
billion value

\$388 distributed
million in past
10 years

WHAT IS ON THE BALLOT AND WHY?

Passed in a strong bipartisan effort by the 2026 Minnesota Legislature, the November 2026 constitutional amendment would modernize how the existing fund is distributed.

- ✓ **Almost doubles** the annual distribution percentage from 2-2.5% to 4.5% annually.
- ✓ Will **Increase** per pupil annual distribution by an estimated \$33 per student.
- ✓ Allows **more stable** and **predictable fund** distributions.

ONLY modernizing existing fund distributions

NOT raising existing taxes

WHY THIS MATTERS FOR MINNESOTA



Every community benefits

Every district. Every public school student. Every corner of Minnesota. Urban, suburban, rural. Traditional public, charter, and tribal school. Money sent directly to districts or schools with no strings attached.



Financial best practices

The proposed amendment is based on recommendations from a multi-year review of the existing fund structure in order to update the fund with current financial best practices.



More money per pupil

The proposed constitutional amendment would almost double per pupil payout to districts. Without raising any existing taxes for Minnesota residents.



Protecting the future

If passed, this amendment will better support today's students while ensuring the fund's balance is preserved for future generations.

THE PROPOSED BALLOT QUESTION

OFFICIAL BALLOT LANGUAGE

"Shall the Minnesota Constitution be amended to increase the funding going to all school districts from the permanent school fund, which is a fund that supports school districts without raising individual income or property taxes, effective July 1, 2027?"

CRITICAL MINNESOTA VOTING RULE

LEAVING THE BALLOT QUESTION BLANK IS A "NO" VOTE.

If you or any other voter skip this question on their ballot but votes for other races, it is counted as a "No" vote.



STUDENTS FIRST.
IMPROVE THE TRUST.

District Wellness Policy Committee Meeting Summary

Tuesday, October 20, 2026
3:45 p.m., Garfield Board Room

Committee Members:

- ❖ Adam Wooster, Chair - Food Service Director
- ❖ Sarah Ellena, High School
- ❖ Kriston Clark, Washington Elementary
- ❖ Jill Brenner, Washington Elementary
- ❖ Heidi Mattinen, Churchill Elementary-absent
- ❖ TBD, Cloquet Area Alternative Education Programs (CAAEP)
- ❖ Megan Reed, Cloquet Middle School/Community Education
- ❖ Mary Marciniak, Executive Assistant, District

I. Welcome

II. District Level

- a. Discussed District Issues/Concerns or Achievements for Upcoming School Year
- b. Timeline and deadlines
- c. Committee membership
 - Building representation – need for someone from CAAEP, but Sarah will assist
 - Parent representation – have tried in the past

III. Building Level

- a. Prepare 2026-2027 Building Goals
- b. Implement Goals into 2026-2027 Wellness Policy
 - New Google sheet was created so members can put their programs directly into the document.
- c. Discussed highlighting in the document new ideas so others can see what is happening in other buildings and what could or is already being done in their own buildings

IV. Continued Programs District Level

- a. Discuss what has changed to the district session.
- b. Adam will update the district section and include any new programs he has started.

V. Other

- a. Upcoming Meetings:
 - Tuesday, January 19, 2027, at 3:45 p.m.
 - Tuesday, March 16, 2027, at 3:45 p.m.
 - Tuesday, May 18, 2027, at 3:45 p.m.

VI. Adjournment

There being nothing further to discuss, the meeting adjourned at 4:25 p.m.
Respectfully submitted,

Mary Marciniak
Executive Assistant to the Superintendent
Cloquet Public Schools