

Regular Board Meeting

Wednesday, September 16, 2026 6:00 PM

MSAD Wilkins Hall, 615 Olof Hanson Drive, Faribault, MN 55021

1. Call to Order

2. Pledge of Allegiance

3. Adoption of Agenda

4. Public Comment:

5. Consent Agenda

5.A. MSA Board Meeting Minutes for Approval

5.B. Human Resources Report

5.C. Donations

6. Policies

6.A. Policies for Reauthorization

6.A.1. Policy 211: Criminal or Civil Action
Against Minnesota State Academies; MSA Board
Member, Employee, or Student

6.A.2. Policy 212: Board Member Development

6.B. New or Updated Policies for Approval

6.B.1. Policy 104: Vision, Mission, and Core
Values

6.C. Policies for First Reading: None.

7. Action Items

7.A. Consider Appointing/Reappointing Site Council
Members:

- Marianne Loftus, MSAD Parent
(Reappointment)
- Meghan Lewis, MSAD Teacher (Reappointment)
- Maresa Starr, MSAD Student (Reappointment)
- Christine Adams, MSAD Student Life
(Reappointment)
- Janet Dickelman, MSAB American Council
for the Blind (New, replacing Gary
Boettcher)
- Nash Dusek, MSAB Student Life (New,
replacing Zena Anderson)
- Kallie Decker, National Federation for the
Blind (Reappointment)
- Harold Weber, MSAB Teacher (Reappointment)
- Katie Nystuen, MSAB Paraprofessional
(Reappointment)

- Madeline Christensen, MSAB Student (Reappointment)

7.B. Out of State Travel Requests

8. **Information Items:**

8.A. Board Retreat/Town Hall

8.B. Superintendent's Report

8.C. Director's Reports

8.C.1. MSAB Director

8.C.2. MSAD Director

8.C.3. Director of Student Support Services

8.C.4. Director of Curriculum and Educational Programs

8.C.5. Fiscal Services Director

9. **Board Committee Reports**

9.A. Site Council Reports

9.B. Policy Committee

10. **Announcements:**

10.A. Subsequent Meetings:

- October 22-23, Board Retreat, @MSAD
- November 18, 1:00 PM @ MSAD
- December 16, 1:00 PM @ MSAB
- January 14-15, MSBA Conference, Minneapolis
- February 10, 1:00 PM @ MSAD
- March 17, 1:00 PM @ MSAB
- April 14, 6:00 PM @ MSAD
- May 12, 6:00 PM @ MSAB
- June 23, 6:00 PM @ MSAD

11. **Adjourn**



Minutes of Regular Board Meeting
Minnesota State Academies Board

A Regular Board Meeting of the Minnesota State Academies Board was held Wednesday, August 19, 2026, beginning at 6:00 PM in the Lysen Hall, MSAB Campus, 400 SE 6th Ave, Faribault, MN 55021.

Present: Annette Freiheit, Anna Hakusembe, Sara Pratt, Jamers Kane, Katie Wangberg

Absent: Hernan Moncada

Ex-Officio Present: Superintendent Terry Wilding

1. Call to Order

Chair Pratt called the meeting to order at:00 p.m.

2. Oath of Office: Welcome New Board Member Anna Hakusembe

Chair Pratt administered the Oath of Office to new board member Anna Hakusembe. The Board welcomed her.

3. Pledge of Allegiance

4. Adoption of Agenda

Motion to approve the agenda as drafted. This motion, made by Annette Freiheit and seconded by Katie Wangberg, passed.

5. Open Forum: ESY Programming - John Davis and Jason Cox

Jason was unable to attend, but John gave a brief summary of the MSAB ESY (Extended School Year Program), which is open to MSA students as well as non-MSA students who need educational services during the summer. This year, 64 students participated, including 34 students who stayed in the dorm. The theme for the program was "The Amazing Race."

6. Public Comment: None.

7. Recognition of Outgoing Board Member Diane Dohnalik

Chair Pratt announced that Diane Dohnalik retired from her position with the State of Minnesota in June, and as a result, resigned from the MSA Board. The Board expressed appreciation for her service to both MDE and MSA.

Superintendent Wilding shared that Autumn Moder has been hired as the Deaf and Hard of Hearing specialist, replacing Mary Cashman-Bakken, a former Board member.

8. Consent Agenda

a. MSA Board June Meeting Minutes for Approval

- b. MSA and FPS Tuition Agreement**
- c. Human Resources Report**
- d. Donations**

Motion to approve consent agenda. This motion, made by Annette Freiheit and seconded by Katie Wangberg, passed.

9. Policies

- a. Policies for Reauthorization**
 - i. 120 - MSA Website and Social Media Accessibility**
 - ii. 214 - Out of State Travel - Board Members**
 - iii. 401 - Equal Employment Opportunity**
 - iv. 531 - Pledge of Allegiance**

Motion to approve all policies for reauthorization. This motion, made by Annette Freiheit and seconded by Jamers Kane, passed.

10. New or Updated Policies for Approval: None

11. Policies for First Reading

- a. 104 - Vision, Mission, and Core Values**

Superintendent Wilding shared that, as part of the strategic plan update, MSA updated its Guiding Beliefs to Core Values. He asked the Board to review the policy prior to approval at a future meeting. Annette Freiheit and Chair Pratt noted a few typographical errors. In Section 2, General Statement of Policy, the third sentence referring to the mission statement being based on MSA's "beliefs and values" will need to be updated to reflect the new Core Values.

12. Action Items

- a. Standing Committee Member Appointments**

The following Board members were appointed to the standing committees:

- Executive Committee: Sara Pratt, Hernan Moncada, and Jamers Kane
- School Operations Committee: Jamers Kane, Hernan Moncada, and Katie Wangberg
- Policy Committee: Anna Hakusembe, Katie Wangberg, and Annette Freiheit
- Finance Committee: Anna Hakusembe and Sara Pratt

No Board action was required.

13. Consider Superintendent's Goals

Superintendent Wilding stated he would be visiting with staff when they return for the school year next week and then develop the final draft for discussion at the Board Retreat. The Executive Committee suggested aligning the Superintendent's Goals with the action steps in the strategic plan, developing stronger relationships with school districts statewide, and ensuring MSA keeps up with current trends in Deaf Education.

Superintendent Wilding asked the Board for additional input. Annette Freiheit suggested prioritizing this year's strategic plan action steps, noting that these would be sufficient for the Superintendent's goals. Katie Wangberg asked whether the goals could include online schooling, which is included in the strategic plan.

14. Out of State Travel Requests

Motion to approve all four out-of-state travel requests. This motion, made by Katie Wangberg and seconded by Jamers Kane, passed.

15. Resolution to Recognize Outgoing Board Member Diane Dohnalik

Kim Barron noted an error in the resolution, which will be corrected prior to sending. Motion to create a Resolution recognizing Diane Dohnalik's service to MSA Board. This motion, made by Annette Freiheit and seconded by Katie Wangberg, passed.

16. Information Items:

a. Summary of Superintendent Wilding's Performance Evaluation

Annette Freiheit gave a summary of Superintendent Wilding's performance evaluation, as outlined in the attached document. Annette thanked Superintendent Wilding for his strong leadership over the past year, particularly in guiding the development of the strategic plan.

b. Board Retreat

Chair Pratt stated the Executive Committee would continue working on the retreat topics. Superintendent Wilding asked whether the Board would be available to host a community town hall on the evening of Wednesday, October 21. Katie Wangberg suggested incorporating feedback from the town hall into the Board Retreat and providing an opportunity for those unable to attend to submit feedback in advance. The Board discussed the importance of advertising the town hall well in advance. Annette Freiheit offered to facilitate, and Katie Wangberg also suggested Darlene Zangara as a possible facilitator. The Board discussed whether an outside community member might be best suited to facilitate the discussion. Superintendent Wilding will explore the different options. Katie Wangberg also suggested holding a virtual town hall in the spring.

c. Board Committee Reports

d. Site Council Reports

e. Executive Committee

Chair Pratt gave a brief summary of the Executive Committee meeting. The Committee discussed the role and responsibilities of the Officer of Business Affairs, as well as planning for the upcoming Board retreat.

f. Policy Committee

Superintendent Wilding stated the last meeting was light, and going forward the policy committee will consist of new members.

17. Announcements:

a. Subsequent Meetings:

- September 16, 2026 - 6:00 PM, MSAD
- October 22-23, 2026 - Board Retreat, MSAB
- November 18, 2026 - 1:00 PM, MSAD
- December 16, 2026 - 1:00 PM, MSAB
- January 2027 - no meeting (Board attending MSBA Conference January 14-15)
- February 10, 2027 - 1:00 PM, MSAD
- March 17, 2027 - 1:00 PM, MSAB
- April 14, 2027 - 6:00 PM, MSAD
- May 12, 2027 - 6:00 PM, MSAB

- June 23, 2027 - 6:00 PM, MSAD

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18. Closed Meeting to Review the Minnesota State Academies Crisis Response Plan (Minn. Stat. § 13D.05, subd. 3(d))

Motion to close the meeting. This motion, made by Annette Freiheit and seconded by Katie Wangberg, passed.

19. Approve the Minnesota State Academies Crisis Plan

Motion to open the closed session. This motion, made by Katie Wangberg and seconded by Annette Freiheit, passed.

Discussion took place regarding the updates to the MSA Crisis Plan.

Jamers Kane left the meeting.

Motion to close the closed meeting. This motion, made by Katie Wangberg and seconded by Annette Freiheit, passed.

Motion to open the meeting. This motion, made by Katie Wangberg and seconded by Annette Freiheit, passed.

Motion to approve the Crisis Plan and Continuity of Operations Plan. This motion, made by Katie Wangberg and seconded by Annette Freiheit, passed.

20. Adjourn

Motion to adjourn the meeting. This motion, made by Katie Wangberg and seconded by Annette Freiheit, passed.

The meeting adjourned at 7:45 pm.

Human Resources Report

September 2026 Board Meeting

Personnel Changes July 29, 2026 – August 25, 2026

Retiring Employees:

Vacancies Filled:

1. Lindsay Vine
2. Elaine Sweeney

Resignations/Separations:

1. Jody Koberg
2. Shelton Williams
3. Kelsey Kirkpatrick
4. Nicole Argentina

Leave of Absences (LOA/PPL):

1. Kris Wagner
2. Judy Ferguson
3. Ryan Kranz-Sturm
4. Lyndsy Ryson

Return from LOA:

1. Julia Forti
2. Megan Richardson
3. Christine Adams

Permanent Lay-Off: None

Re-Call from Lay-Off: None

Transfers:

Work Out of Class:

Probation to Permanent:

1. Jordan Rundquist
2. Caley Hoffman
3. Leah Schweim
4. Morghan Mitchell
5. Jeff Trnka

Non-Certifications:

Phased Retirement Option Appointments (PRO): None

ECA Positions 2025-2026 and Staff Assigned:

Items that do not require Board Approval: None

August 2026 Donations

Date:	8/19/2026
From:	Anonymous
Type:	10 sets of playdough and Box of highlighters
Amount:	\$50.00
For:	MSAB Students
Deposited to:	
Thank You:	Amy Boyle

Policy #: 211
Title: CRIMINAL OR CIVIL ACTION AGAINST MINNESOTA STATE ACADEMIES; MSA BOARD MEMBER, EMPLOYEE, OR STUDENT
Date of Initial Approval: 02-24-2021
Revision/Re-authorization Dates: 12-06-2023
Reviewers: MSA Superintendent; MSA Human Resources Office; MSA Instructional Leadership Team; MSA Board

I. PURPOSE

The purpose of this policy is to provide guidance as to the Minnesota State Academies (MSA)'s position, rights, and responsibilities when a civil or criminal action is pending against MSA, MSA board member, MSA employee, or MSA student.

II. GENERAL STATEMENT OF POLICY

- A. MSA recognizes that, when civil or criminal actions are pending against a MSA board member, employee, or student, MSA may be requested or required to take action.
- B. In responding to such requests and/or requirements, MSA will take such measures as are appropriate to its primary mission of providing for the education of students in an environment that is safe for students and employees and is conducive to learning.
- C. MSA acknowledges its statutory obligations with respect to ad board members and teachers who are sued in connection with performance of MSA duties. Collective bargaining agreements and MSA policies may also apply.
- D. MSA instructional staff have statutory responsibilities related to implementation of students' Individualized Education Programs. In situations where employees willfully ignore their statutory responsibilities, they may be held personally liable.

III. CIVIL ACTIONS

- A. Pursuant to Minn. Stat. § 3.76, the state shall defend, save harmless, and indemnify any MSA board member or employee against expenses, attorneys' fees, judgments, fines, and amounts paid in settlement actually and reasonably incurred by the board member or employee in connection with any tort, civil, or equitable claim or demand, or expenses, attorneys' fees, judgments, fines, and amounts paid in settlement actually and reasonably incurred by the board member or employee in connection with any claim or demand arising out of an alleged act or omission occurring during the period of board membership or employment if the board member or employee provides complete disclosure and cooperation in the defense of the claim or demand and if the board member or employee was acting within the scope of employment.
- B. Upon notification of any civil action against MSA, MSA Board Member, Employee, or Student, the MSA Board shall be notified promptly. If legal advice is necessary, the MSA board may convene a closed meeting to consult with legal counsel from the Attorney General's office.
- C. Data Practices
Educational data and personnel data maintained by MSA may be sought as evidence in a civil proceeding. MSA will release the data only pursuant to the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and to the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g and related regulations. When an

employee is subpoenaed and is expected to testify regarding educational data or personnel data, they are to inform the campus director or department supervisor, who shall immediately inform the superintendent or designee and the Attorney General's Office. No MSA board member or employee may release data without consultation in advance with the MSA official who is designated as the authority responsible for the collection, use, and dissemination of data. The Attorney General's Office must be consulted before any release of data.

D. Service of Subpoenas

The policy of MSA is that its officers and employees will normally not be involved in providing service of process for third parties in the school setting.

E. Leave to Testify

Leave for employees appearing in court, either when sued or under subpoena to testify, will be considered in accordance with MSA personnel policies and applicable collective bargaining agreements.

IV. **CRIMINAL CHARGES OR CONDUCT**

A. Employees

1. MSA expects that its employees serve as positive role models for students. As role models for students, employees have a duty to conduct themselves in an exemplary manner.
2. If MSA receives information relating to activities of a criminal nature by an employee, MSA will investigate and take appropriate disciplinary action, which may include discharge, subject to MSA policies, statutes, and provisions of applicable collective bargaining agreements. During such investigations, employees may be placed on leave as appropriate and following applicable collective bargaining agreements.

B. Students

MSA has an interest in maintaining a safe and healthful environment and in preventing disruption of the educational process. To further that interest, MSA will take appropriate action regarding students convicted of crimes that relate to the school environment, following procedures outlined in the Individuals with Disabilities Education Act (IDEA) and the Minnesota Pupil Fair Dismissal Act.

C. Criminal Investigations

1. The policy of MSA is to cooperate with law enforcement officials. MSA will make all efforts, however, to encourage law enforcement officials to question students and employees outside of school hours and off school premises unless there are extenuating circumstances or the matter being investigated is school-related, or as otherwise provided by law. MSA will also remind law enforcement officials of their responsibilities regarding providing access to deaf, deafblind, or blind individuals. MSA shall not be responsible for providing interpreting services, audio description, or any other accessibility services for criminal investigations.
2. If such questioning at school is unavoidable, MSA will attempt to maintain confidentiality, to avoid embarrassment to students and employees and to avoid disruption of the educational program. MSA will attempt to notify parents of a student under age 18 that police will be questioning their child. Normally, the superintendent, campus director, or other appropriate school official will be present

during the interview, except as otherwise required by law (such as Minn. Stat. § 260E.22), or as otherwise determined in consultation with the parent or guardian.

D. Data Practices

MSA will release to juvenile justice and law enforcement authorities educational and personnel data only in accordance with Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act) and 20 U.S.C. § 1232g (FERPA).

V. STATEMENTS WHEN LITIGATION IS PENDING

MSA recognizes that when a civil or criminal action is commenced or pending, parties to the lawsuit have particular duties in reference to persons involved or named in the lawsuit. Therefore, MSA board members or employees shall make or release statements in that situation only in consultation with legal counsel from the Attorney General's Office.

Legal References:

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 123B.02, Subd. 20 (Legal Counsel, Reimbursement)
Minn. Stat. § 123B.25(b) (Actions Against Teachers)
Minn. Stat. § 466.07, Subd. 1 (Indemnification)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
42 U.S.C. § 1983 (Civil Action for Depriving Rights)
34 C.F.R. § Individuals with Disabilities Education Act (IDEA)
Minn. Op. Atty. Gen. 169 (Mar. 7, 1963)
Minn. Op. Atty. Gen. 169 (Nov. 3, 1943)
Dyppress v. School Committee of Boston, 446 N.E.2d 1099 (Mass. App. Ct. 1983)
Wood v. Strickland, 420 U.S. 308, 95 S.Ct. 992, 43 L.Ed.2d 214 (1975)

Cross References:

MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 408 (Subpoena of a School District Employee)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSA Procedure 6302 (Law Enforcement Interpreting)

Policy #: 212
Title: BOARD MEMBER DEVELOPMENT
Date of Initial Approval: 09-16-2020
Revision/Re-authorization Dates: 12-06-2023
Reviewers: MSA Board – Executive Committee

I. PURPOSE

In recognition of the need for continuing professional development for its members, the purpose of this policy is to encourage the members of the Minnesota State Academies (MSA) board to participate in professional development activities designed for them so that they may perform their responsibilities.

II. GENERAL STATEMENT OF POLICY

- A. New board members shall be provided the opportunity and encouragement to attend orientation and training sessions provided by the Minnesota School Boards Association (MSBA). At the beginning of new board members' first term on the board, the MSA board chair and the MSA superintendent will provide the new board members with orientation and information about the operations of the academies as well as a tour of the campus and school programs/personnel. New board members shall also receive information about MSA financial sources and reports from the MSA director of fiscal services.
- B. New board members and officers shall be offered the opportunity to receive training on data privacy and open meeting laws provided by the Minnesota Department of Administration Data Practices Office.
- C. All MSA board members are encouraged to participate in board and related workshops and activities to learn about the operations and programs provided by MSA. Board members are also encouraged to attend the annual MSBA convention. All board members are expected to attend the annual MSA board retreat each year.
- D. MSA board members are expected to report back to the board with materials of interest gathered at the various meetings and workshops.
- E. The MSA board will reimburse the necessary expenses of all board members (except for the member representing the Minnesota Department of Education who is reimbursed separately via MDE procedures) who attend meetings and conventions pertaining to school activities and the objectives of the board, within the approved policy and budget allocations of the MSA board for board development.

Legal References:

Minn. Stat. § 123B.09, Subd. 2 (School Board Member Training)

Cross References:

MSBA/MASA Model Policy 214 (Out-of-State Travel by School Board Members)

MSBA/MASA Model Policy 412 (Expense Reimbursement)

Policy #: 104
Title: VISION, MISSION, AND CORE VALUES-GUIDING BELIEFS
Date of Initial Approval: 09-16-2020
Revision/Re-authorization Dates:
Reviewers: MSA Superintendent; MSA Board

I. PURPOSE

The purpose of this policy is to establish a clear statement of the vision, mission, and ~~guiding beliefs~~ **core values** for the Minnesota State Academies (MSA).

II. GENERAL STATEMENT OF POLICY

The Minnesota State Academies believes that a vision, mission, and ~~guiding beliefs~~ **core values** for MSA should be adopted. The vision statement should be an overview of what MSA strives to provide for our students. The mission statement should be based on the ~~beliefs and~~ values of the MSA community, should direct any change efforts, and should be the basis on which decisions are made. The ~~guiding beliefs~~ **core values** should provide structure and support regarding day-to-day operations of MSA programs.

The MSA board, on behalf of, and with extensive participation by the MSA community, should develop a consensus among its members regarding the nature of the programs that the MSA board governs, the purposes it serves, the constituencies it should consider, and the results MSA programs intend to produce.

III. VISION STATEMENT

MSA empowers every student to achieve, care, and thrive ~~in an ever-changing world~~.

IV. MISSION STATEMENT

~~MSA empowers students to thrive in school and life through an accessible, inclusive, and language-rich educational environment, supported by statewide resources and professional expertise for parents, families, community partners, and educational programs across Minnesota.~~

~~MSA provides a rigorous, student-centered educational program in a fully accessible, language-rich environment to maximize each student's full potential.~~

~~Additionally, MSA provides statewide resources and professional expertise to parents, families, partners, and educational programs in Minnesota.~~

V. CORE VALUES

- 1. Student-Centered Excellence:** We prioritize student learning, growth, independence, and well-being across academics, social development, and life skills in every decision.
- 2. Accessibility & Language Equity:** We ensure that every student can fully participate and succeed by providing full access through ASL, Braille, assistive technology, and inclusive practices.
- 3. Belonging & Identity:** We honor culture, identity, and diverse lived experiences by creating inclusive opportunities for students to engage in academic, social, and extracurricular experiences.
- 4. Family & Community Partnership:** We value families, community members, school districts, and statewide partners as vital collaborators in supporting student success.

5. **Collaboration & Statewide Impact:** We partner with families, districts, and statewide stakeholders to expand access, share expertise, and strengthen outcomes.

VI. ~~CURRENT GUIDING BELIEFS~~

~~MSA Believes:~~

- ~~● Families are valued partners in fostering the development of each student's full potential.~~
- ~~● Students are the primary focus of all decisions and they will have opportunities to participate in decision-making.~~
- ~~● Students thrive by becoming independent, active, lifelong learners to the greatest extent possible.~~
- ~~● Students' development of understanding, appreciation, and respect for individual and cultural diversity is valued.~~
- ~~● Students require an accessible language and communication-rich environment so continuous opportunities for planned and incidental learning can occur in and outside the classroom.~~
- ~~● Students require ongoing opportunities to directly interact with a variety of peers and role models to develop positive self-identity, as well as social-emotional and advocacy skills.~~
- ~~● Students gain valuable life skills and benefit from other learning opportunities in a safe, caring, supportive, and accessible environment during school, after school (Student Life*), and community-based activities.~~
- ~~● Students must be given the tools necessary to locate, access, and use resources/supports within their school and community.~~
- ~~● Students prepare for a successful transition to education, work, and citizenship after graduation through an array of quality programs, services, and the use of state-of-the-art technology.~~
- ~~● Students achieve communication competency and gain access to the world by maximizing their use of assistive technology.~~
- ~~● All staff members need to have high expectations for all students, so that students can develop high expectations for themselves.~~
- ~~● All instructional and residential staff members are responsible to provide appropriate resources, universal design for learning, and differentiated instruction to meet the needs of all students.~~
- ~~● All staff members require ongoing quality professional development and support to optimize their ability to meet the needs of students.~~

- ~~All staff members are responsible for contributing to the achievement of the school's vision, mission, and guiding beliefs.~~
- ~~All MSA community members thrive with effective communication and collaboration.~~
- ~~MSA is a valued resource for information and outreach activities to support students, parents, families, and school districts statewide.~~

For Our Blind, Visually Impaired, and Deafblind students, MSA Believes:

- ~~The Expanded Core Curriculum (ECC)* is foundational to the instructional program and provides a pathway to independence.~~
- ~~Instruction in Braille and the use of Braille throughout the student's educational program, as appropriate to the strengths and needs of the student, is vital for maximizing students' literacy and academic development.~~
- ~~Accessible Educational Materials (AEM: Braille, large print, audio, digital) are vital for maximizing every student's academic, cognitive, social-emotional, and self-identity potential.~~
- ~~Orientation and Mobility (O&M) skills are vital for students to know where they are and how to safely navigate their world.~~

For Our Deaf, Hard of Hearing and Deafblind students, MSA Believes:

- ~~Having a cultural and linguistic perspective of Deaf/Hard of Hearing/DeafBlind people is a core value.~~
- ~~A comprehensive, bilingual (American Sign Language & English) education that results in proficiency in both languages is vital for maximizing every student's academic, cognitive, social-emotional, and self-identity potential.~~
- ~~Providing auditory, spoken, and tactile language services, as appropriate to the strengths and needs of the student, is an important component of our bilingual instructional program.~~
- ~~Ongoing direct communication using American Sign Language with peers and staff is a foundational aspect of our program.~~

VII. REVIEW

The MSA board will review and reauthorize MSA's Vision, Mission, and **Core Values Guiding Beliefs** every three years during the annual board organization meeting. The MSA board will conduct a comprehensive review of the vision, mission, and **core values guiding beliefs** every five to seven years as part of the accreditation process.

Legal References:

Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement)

Minn. Rule Parts 3501.0010-3501.0180
Minn. Rule Parts 3501.0200-3501.0270

Out of State Travel

MSAB Athletics

Staff: Stacy Akemann, Meghan Needham

Dates: September 25-27, 2026

Event: Track Meet, Ohio School for the Blind

Justification: This track meet is replacing the cancelled Georgia and Kansas trips (that were previously approved at the June Board meeting).

Estimated expenses:

- Flight: \$4836.36
- Lodging: \$1000
- Transportation: \$219
- Meals: \$774
- Registration: \$0
- **Total amount: \$7404.36**

Staff: Charlie Lechtenberg, Kyle Murphy

Dates: November 13-15

Event: Conference Goalball Tournament, Missouri School for the Blind

Justification: This is a conference goalball tournament.

Estimated expenses:

- Registration: \$0
- Transportation: \$6500
- Lodging: \$1,000
- Meals: \$1,000
- **Total amount: \$8500 (estimated)**

Professional Development: Charlie Lechtenberg

Dates: November 16-18

Event: NCASB Athletic Directors Meeting (immediately following the Goalball tournament)

Justification: This is an annual meeting for athletic directors to network and learn from each other, and to determine requirements, rules and competition schedule for schools hosting the tournament.

Estimated expenses:

- Registration: \$0
- Transportation: \$500
- Meals: \$200
- **Total amount: \$700**

Staff: Charlie Lechtenberg, Kyle Murphy

Dates: January 21-24

Event: Wrestling tournament, Kentucky School for the Blind

Justification: This is a conference wrestling tournament.

Estimated expenses:

- Registration: \$0
- Transportation: \$8500
- Lodging: \$1,000
- Meals: \$1,000
- **Total amount: \$10500 (estimated)**

2026 Board Retreat Agenda

Wednesday, October 21

4:00 pm – check in at lodgings (if needed)

6:00 pm – 8:00 pm – Community Town Hall, Petra Howard Auditorium

- Topic: Strategic Plan Priority Action Items: Input on addressing action steps for Year 1

Thursday, October 22

7:30 – 8:00 AM – Check in and continental breakfast, MSAD Wilkins Educational Center

8:00 – 8:45 AM – Introductions and icebreaker activities with MSA school leaders (BT, JC, Cy, JD, SH, LS, LJ, NS)

9:00 – 10:00 AM – Open Meeting Law Refresher Training, Board Manual Review

10:00 – 10:15 AM –Break

10:15 – 12:15 PM – Strategic Plan Year 1 action plan (incorporating town hall feedback)

12:15 – 12:45 PM – Lunch, Wilkins Activities Center

1:00 – 2:00 PM – Guest Presenter – AI implications/ethics in education? (Sara Pratt's contact)

2:00 – 4:00 PM –

4:00 PM – Return to hotel; dinner on your own

Friday, October 23

7:30 AM – 8:00 AM – Check in and continental breakfast, Wilkins Educational Center

8:00 – 10:15 AM –

10:15 – 10:30 AM - Break

10:30 – 11:30 AM –

11:30 AM – 12:15 – Lunch, Wilkins Activities Center

12:15 – 12:45 PM –

12:45 – 2:00 PM --

2:00 PM – Wrap up and depart MSA



MINNESOTA STATE ACADEMIES FOR THE DEAF AND THE BLIND

615 Olof Hanson Drive, Faribault MN 55021 (507) 384-6600 www.msa.state.mn.us

Report for the Minnesota State Academies Board – September 2026

Greetings from the Superintendent's Office! The new school year has been off to a great start!

1. After discussion with our administrative leaders, we decided on a theme for this year which is related to our strategic plan and accreditation work that was completed last spring. We selected **“Achieve, Care, Thrive – Together”** as we wanted to work together towards achieving strategic plan goals and enhancing our programs to address areas indicated in the accreditation report.
2. Our staff returned to work with our usual slate of orientation and training sessions as well as preparation for the return of our students. Topics covered included CPR/First Aid/AED; Crisis Prevention Intervention (CPI), Crisis Response training, PCA and Lifting training, Curriculum updates, and other department-specific topics.
3. Students returned to school on August 31st and have been busy with new schedules, classes, after school activities, and athletics. Things are going well despite the challenges of being short-staffed with several vacancies across instructional and student life departments. We are continuing to seek out solutions to those staff shortages – contractors, substitute coverage, and temporary reassignment of classes/duties. We are continuing to recruit staff members and hope to get some more people aboard shortly.
4. Contracts have been completed for the renovation of the MSAB dorms and we are in the preparation stage – our contractors are gathering materials, planning set-up logistics, and hope to begin actual construction work in October. Each dorm is estimated to take approximately 4 months to complete with buffer time built into the plan for transition between each phase (moving students and furniture to new dorms, etc.) We are also restarting the process of designing renovations to Pollard Hall and will determine what goes into Phase 1 and which aspects will have to be saved for Phase 2 with additional funding needed. The general outline presented in the pre-design remains the same but specific logistics and schematic designs are still being worked out. We hope to have a complete design and phase plan completed by the end of this semester.
5. The Office of the Legislative Auditor has completed their follow-up on our previous audit and are now working on their report. As soon as we receive this report, we will share it with the board. So far, it seems we have met most indicators with a couple of areas that we need to continue improving and/or developing new procedures to address documentation recommendations from the auditors.
6. Shortly, we will begin developing our budget requests for the governor's office to consider. With the fiscal outlook being tight for the state, we will be careful with what we ask for as well as developing a Plan B if we do not get all of the funds that we ask for. A lot of decisions will hinge on who is elected in November (Governor, legislative leaders, etc.) but we will try to ensure that our needs are documented and supported with details for the governor's office to consider.
7. Within the next month, we will have homecoming week/festivities on both campuses. MSAD's Homecoming week will be September 21-26 with volleyball and football games against Iowa and

MSA empowers every student to achieve, care, and thrive.

Michigan schools for the deaf. MSAB's homecoming week is October 5-10 with a goalball tournament with several schools for the deaf (Iowa, California, South Dakota) If you happen to be in the area, stop by and help us cheer for our teams.

8. Lastly, I will be attending the MASA conference in Brainerd during the last week of September. I will be sharing more information about what I learned there at our meeting in October.

Thank you for your continued support.

Terry Wilding
Superintendent
Minnesota State Academies

Achieve, Care, Thrive - TOGETHER

Director's Report for September 9, 2026

09/09/2026

1. Student Numbers

a. Current:

i. Student numbers on campus

1. 48
2. 6 new enrollments

2. Student Achievement/Performance

a. Statewide Testing (MCA, MTAS, and ACT) will be as follows:

i. February 1, 2027 – March 26, 2027

1. WIDA ACCESS and Alternate ACCESS testing window

ii. March 8, 2027

1. MCA Reading grades 3–8 and 10 and Mathematics grades 3–8 and 11 begins.
2. MCA Science grades 5, 8, and high school begins.
3. MTAS/Alt MCA Reading, Mathematics, and Science begins.

iii. April 6 - 16, 2027

1. ACT Test for Juniors (Test Window).

iv. May 7, 2027

1. MCA Reading grades 3–8 and 10 and Mathematics grades 3–8 and 11 ends.
2. MTAS/Alt MCA Reading, Mathematics, and Science ends.

v. May 14, 2027

1. MCA Science grades 5, 8, and high school ends.

b. Timeline for disseminating results:

i. Student Results released to district mid – August from the Minnesota State Department of Education.

ii. Student Results will be mailed mid - September to late September upon receipt of results from the Minnesota Department of Education.

- iii. While the Minnesota Department of Education strives to ensure this testing schedule remains unaltered, it is subject to change based on assessment decisions made by the Minnesota Legislature or U.S. Congress.

3. Programs and Services

- a. Extended School Year Program
 - i. July 13 - 30, 2026 (8:00 am to 2:00 pm)
 - ii. 66 students served.
 - 1. 37 MSAB students attended.
 - 2. 29 non-MSAB students from districts around the state attended.

4. Staff Professional Development

- a. Teaching and shared service staff will be doing PD addressing the areas for teacher licensure.
- b. APH and COSB Annual Meeting –John Davis attending October 26 – 30, 2026. Nichelle Steffen attending COSB Annual Meeting October 26 – 28.
- c. Region 10 and statewide groups – BVI, Assistive Technology (Kristin Deml, Harold Weber, Crystal Underdahl, Jamie Jindra and Scott Berglund).
- d. MREA Conference – November 15 - 17, 2026. John Davis attending.

5. Initiatives on Campus

- a. Mini Triathlon at MSAB – September 22, 2026.
- b. Short Term Courses hosted at MSAB
 - i. Expanded Core Curriculum – October 5 – 7, 2026.
 - ii. Career Focus – February 1 – 3, 2027.
 - iii. Independent Living – April 12 – 14, 2027.
- c. Homecoming week – October 9 - 10, 2026.
 - i. Schedule of Events
 - 1. October 9 - 10, 2026: Goal Ball Tournament – 5 states attending (WI, WA, KS, and IA). An additional 2 states may compete.
- d. White Cane Day – October 13, 2026. MSAB is attending the White Cane Day hosted by Region 10 in Rochester area.

6. Outreach and Networking

- a. BVI Advisory Committee – September 25, 2026; December 4, 2026; February 26, 2027; April 23, 2027.
- b. Parent/Teacher conferences October 14, 2026.
 - i. Will be done virtually, by phone or in person.
- c. APH EOT monthly meetings (Zoom).
- d. APH Trustee Advisory Committee (TAC) meeting as needed. Spring meeting dates yet to be determined.

MSAD Director Report
Fall 2026

ESY Highlights:

- Successful program, with 66 students. All students learned a lot of different things that aligned with their IEP goals.

MSAD Highlights:

- 77 students enrolled, including those that receive Homebound Services.
- 1 new Kindergarten student will be joining on September 14, with a few more students enrolling after Admission teams meetings conclude.
- MSAD will have its Homecoming on September 26.



MINNESOTA STATE ACADEMIES FOR THE DEAF AND THE BLIND

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Director of Student Support Services Report Fall FY27

Dated: September 10, 2026

Submitted by: Brittany Thomforde, Director of Student Support Services

Overview/Summary

As the 2026–2027 school year begins, the Student Support Services (SSS) Department will continue to focus on strengthening due process consistency, providing individualized staff support, and maintaining high-quality related services across both campuses. Emphasis will remain on ongoing communication, collaboration, and compliance with state and federal requirements. The department will continue to support staff onboarding and refine systems that promote coordinated, student-centered service delivery.

Student Services Data

Current SSS Workload Overview (as of September 2026):

- ASL: 47
- Audiology: 13
- Speech-Language Pathology: 71
- Occupational Therapy: 78
- Physical Therapy: 28
- Counseling and Social Work: 60
- Orientation & Mobility: 47

These figures reflect the continued need for comprehensive, interdisciplinary services and teams to support students' unique needs.

2026–2027 Due Process Overview:

- IEP/IFSP Team Meetings to be held this year: 125
- Evaluations scheduled to be completed this year: 32

Due process timelines will continue to be closely monitored to ensure compliance with IDEA and Minnesota Department of Education requirements.

The figures above are preliminary, reflecting the minimum requirement that each student's IEP or IFSP team meet at least once annually. Many students require more than one meeting per year, and additional evaluations may be proposed as new needs are identified, so actual totals are expected to rise as the year progresses.

Staffing and Personnel Updates

- **Open Positions:** Two (2) Speech-Language Pathologist (SLP) positions remain open. Because SSS-related services support students across all of MSA, filling these positions is a shared priority for the agency, not SSS alone. In the meantime, coverage has been secured through one of MSA's current contracted providers, and recruitment will continue until both positions are filled.



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- **New Staff Onboarding:** New Staff Onboarding: The Due Process Coordinator provided due process training as part of onboarding for new licensed staff prior to the start of the year. SSS also continues to partner with MSA Mentors to provide staff with additional due process support.

Due Process and Compliance

The department remains committed to maintaining high standards of compliance and quality of documentation. SSS will continue holding monthly due process trainings on the fourth Friday of each month to MSA licensed staff. This year will focus on our MDE monitoring topic of progress reporting. Ongoing review of internal systems will ensure that services align with MDE expectations and federal IDEA requirements.

MDE Due Process Monitoring: Topical Review

MSA has been selected by the Minnesota Department of Education (MDE) for a topical review as part of this year's due process monitoring cycle. MDE will identify the specific student files to be reviewed, and the SSS Department will conduct a self-review of those files this fall. MDE is expected to issue its findings in approximately March 2027, and MSA will then have the following school year to complete any student-level corrections identified through the review. The department will keep the board updated as the review progresses and findings are received.

Departmental Priorities for FY27

- Due Process Training/PD Focus: Progress reporting, aligned with this year's MDE monitoring topic.
- Data Collection: Continuing to build staff resources and tools to guide effective data collection and analysis.
- Ongoing Recruitment: Continued recruitment and retention efforts for qualified related service providers.

Collaboration and Outreach

Director-Level Engagement:

- MASE Legislative Update Sessions
- MASE Slice of Collaboration Meetings
- Minnesota Department of Education (MDE) ECSE Leadership Calls (monthly)
- MDE Director Forums
- Region 10 Special Education Director Community of Practice

SSS Team Engagement:

- Weekly Admissions Review Meetings
- Region 10 ECSE Leadership Community of Practice
- Region 10 Leader Meetings
- Curriculum Development, Summer 2026

Closing Note



MINNESOTA STATE ACADEMIES FOR THE DEAF AND THE BLIND

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The SSS Department remains dedicated to ensuring equitable access to specialized services that promote student growth and independence. Through collaboration, training, and ongoing process improvement, the team will continue to uphold MSA's mission to meet the diverse needs of learners who are deaf, deafblind, and blind.



MINNESOTA STATE ACADEMIES FOR THE DEAF AND THE BLIND

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Board Report – September 2026

Department of Curriculum & Educational Programs

Justin Cyboron, Director

Outreach - Over the summer, we hired a new Outreach Specialist to support Deaf and hard-of-hearing students, families, and the professionals that work with them across the state of Minnesota. Her name is Rachelle Settambri-Wallis. She is an MSAD alumni and was most recently working as an Outreach Consultant for the Wyoming Department of Education. So far, she has been a wonderful addition to our team.

In June, the outreach department hosted both DHH and BVI Family Learning Events. There were 7 families registered for the DHH event and 2 for the BVI event. We have an interagency agreement with the Minnesota Department of Education to provide these events. We are unsure why there was a low turn out for the BVI event. This year, we are going to try some virtual family events to see if families are more responsive.

This fall, we will be hosting our mini triathlon for BVI students coming up toward the end of September. Last year, we hosted it in the spring. We had 33 registrants. We are going to try moving it to the fall and see what people prefer. We will be offering our Short Course Programming for BVI students in October. Students from around Minnesota will attend a three-day course related to topics described in the Expanded Core Curriculum for blind students.

Deaf outreach services will be making some changes this year. We will be working on developing some new courses for the Online Academy. We have had only 1-2 students register for courses since its inception. This fall, we had no registrants. We are going to see if we need to switch up our course offerings. We are wanting to provide some ASL courses for Deaf and hard-of-hearing students across the state. We will be expanding and revising our approach to Family ASL courses. Instead of a yearlong course, we are going to try offering 6-week sessions around specific topics. We are also working on contracting with another organization to offer ASL classes for Spanish and Somali speaking families. We will also be continuing with our monthly ASL Literacy Nights.

Curriculum - This fall, we posted a newly-created position at the Academy for the Deaf called the Curriculum Support Teacher. We hired Meghan Lewis to fill this role. She was previously serving as one of our elementary teachers. Meghan has already been an excellent addition to our department. She will be supporting with curriculum implementation, new teacher development, instructional coaching, intervention services, professional development, assessment, and organizational change. This role has the potential to make a positive impact on the school.

Student Interns - Throughout the school year, Charlie Lechtenberg, one of our teachers at the Academy for the Blind, will be completing his internship hours for orientation and mobility certification with Holly Nordmeyer. He has already begun his internship hours this fall.

MSA empowers every student to achieve, care, and thrive in an ever-changing world.

Minnesota Resource Library - From June through August, the Minnesota Resource Library has shared 161 items between Deaf and Blind patrons. The summer months are typically quieter than during the school year. We expect requests to pick up soon since school is back in session.

School Accountability - Since last spring, the School Accountability Committee has been working on developing a course catalog for both campuses. We were able to work through the list of courses that have previously been offered at both schools and narrow the selection down to an approved list that aligns with graduation requirements, IEP needs, staff capacity, state regulations, and MSA infrastructure. We are still working on creating course descriptions in order to compile all information into a course catalog. The School Accountability Committee provided information to support the completion of our annual Local Literacy Plan that is submitted to the state. And, we developed guidelines for a new procedure for staff to request new course offerings at MSA. We are still working with Terry to get it finalized.

This fall, we will be developing our annual Comprehensive Achievement and Civic Readiness summary report, which will be open for public comment and shared with the Board prior to its submission. We will compile student assessment data to share with the Board once we receive last year's MCA results. And, for the upcoming school year, we will be focusing on creating a comprehensive plan for professional development at MSA. We believe that this will support the work of the Strategic Plan by addressing goal areas 1.4 (Strengthening Staff Expertise and Professional Learning) and goal area 3.3 (Deepening Professional Learning and Ongoing Support).

Professional Development - The professional development trainings that MSA staff have attended since last April are attached in Appendix A. On-campus trainings provided to staff have included CPR, CPI, annual required trainings, and Love & Logic for teachers. MSAD will be participating in two pilot programs this year. The first one is for the new MnKFA, which is the state assessment for kindergarteners. This year is the pilot but next year will be required for all kindergarten students. The other pilot program is a math intervention training for teachers. Our teachers will complete modules related to foundational math skills through December. During the second semester, they will be split into elementary and secondary grade bands. MSA's leadership team felt that both of these pilots would be mutually beneficial for our students/staff and for the state to receive feedback in developing appropriate programming for our students.

Statewide Connections - Our department will continue to be represented at the state level through various committees and work groups – DHH READ Act Work Group, Minnesota K-12 Online Learning Alliance, MCDHH Collaborative Experiences Subcommittees, Math Leaders Network, ELA Leaders Network, Science Leaders Network, Art Leaders Network, Social Studies Leaders Network, Statewide Curriculum Leaders Meeting, Statewide Vision Network, Statewide DHH Community of Practice, Region 10 DHH Community of Practice, Region 10 BVI Community of Practice, and Region 10 Assistive Technology Community of Practice.

Respectfully submitted,



Appendix A

Caley Hoffman - Explore & Customize TD Snap Express/Motor Plan/Boardmaker
Kathy Hamlin, Lynn Erickson, Leon Barber - Performance Foodservice Food Show
Mandy Beucler - Autism Society of Minnesota Training
Kim Viskocil, Emma Hua - MA in Education: TPR Spring Forum
Mike Schuenke - Certified Pool Operator Training
Justin Cyboron - MDE Math Standards Training
Stephanie Franek, Rosemarie Schahn - LPN Annual Conference
Nichelle Steffen - MDE First Steps: An RP Overview
Katie Letourneau - 2026 MASE Best Practices Conference
Scott Berglund - NATIFS Indigenous Foods Toolkit EOY Gathering
Hannah Breitbach, Nettie Peters, Renee Torstenson, Ariane Schaefer, Diane Skjeveland - Scenarios in the Legal System
Emma Hua, Samantha Haberman, Stephanie Franek, Valerie Shaw - Beginning American Sign Language
Nichelle Steffen - TSBVI Texas Focus 2026 Conference
Sabrina Hubmer - Ukeru Recertification Training Refresher
Justin Cyboron, Katie Letourneau, Heather Breitbach - COMPASS Summer Institute for MTSS Implementation
Lance Sever-Hall, Justin Cyboron - 2026 Social Media for Schools Retreat
Hannah Breitbach, Nettie Peters, Renee Torstenson, Ariane Schaefer, Diane Skjeveland - 2026 Terp Academy Summit
Rachelle Wallis - MN Online & Digital Learning Summit 2026
Kirsten Mulally - Art of Education PRO Learning

**Minnesota State Academies
Financial Report-FY27
July 1, 2026-August 31, 2026**

17% of Fiscal Year Expended

**Payroll Allocation 78%
Non Payroll Allocation 22%**

General Fund-1000 Fund	FY 2026 Expended	Current FY27 Budget	FY27 YTD Expended	Available Budget FY27	Percent Expended-FY27
Payroll-MSAD	\$5,239,542.00	\$6,334,847.01	\$291,681.50	\$6,043,165.51	4.60%
Non Payroll-MSAD	\$347,573.49	\$346,486.00	\$5,351.39	\$341,134.61	1.54%
Payroll-MSAB	\$3,203,308.86	\$3,832,142.00	\$161,935.31	\$3,670,206.69	4.23%
Non Payroll-MSAB	\$187,245.94	\$257,186.00	\$4,396.71	\$252,789.29	1.71%
Payroll-Shared Svs	\$5,018,238.83	\$5,494,352.96	\$577,616.19	\$4,916,736.77	10.51%
Non Payroll-Shared Svs	\$2,313,113.87	\$2,755,359.07	\$178,279.98	\$2,577,079.09	6.47%
R&R-Non Payroll	\$248,316.24	\$264,857.92	\$51,404.26	\$213,453.66	19.41%
Payroll-Mental Health Day Treatment Prog (NEW)	\$90,700.17	\$0.00	\$0.00	\$0.00	0.00%
Non Payroll-Mental Health Day Treatment Prog (NEW)	\$60,044.05	\$336,042.53	\$0.00	\$336,042.53	0.00%
Unemployment Insurance (New in FY24)	\$321,000.00	\$321,000.00	\$45,780.35	\$275,219.65	14.26%
TRA Employer Contribution	\$17,000.00	\$17,000.00	\$0.00	\$17,000.00	0.00%
Total 1000 Fund	\$17,046,083.45	\$19,959,273.49	\$1,316,445.69	\$18,642,827.80	6.60%

**1000 Fund Expended FY26 as of August 31, 2025
\$1,485,958.11**

**Payroll Allocation 86%
Non Payroll Allocation 14%**

Restricted Misc Special Revenue Fund-2000 Fund	FY 2026 Expended	Current FY27 Budget	FY27 YTD Expended	Available Budget FY27	Percent Expended-FY27
Payroll-MSAD	\$575.52	\$0.00	\$0.00	\$0.00	0.00%
Non Payroll-MSAD	\$26,190.91	\$38,379.43	\$709.31	\$37,670.12	1.85%
Payroll-MSAB	\$142,392.64	\$169,893.76	\$1,864.12	\$168,029.64	1.10%
Non Payroll-MSAB	\$54,398.32	\$377,283.45	\$308.16	\$376,975.29	0.08%
Payroll-Shared Svs	\$197,732.31	\$208,254.00	\$31,695.11	\$176,558.89	15.22%
Non Payroll-Shared Svs	\$77,028.10	\$2,078,846.86	\$4,380.82	\$2,074,466.04	0.21%
Total 2000 Fund	\$498,317.80	\$2,872,657.50	\$38,957.52	\$2,833,699.98	1.36%

**2000 Fund Expended FY26 as of August 31, 2025
\$40,519.81**

Minnesota State Academies
Financial Report-FY27
July 1, 2026-August 31, 2026

17% of Fiscal Year Expended

Payroll Allocation 99%
Non Payroll Allocation 1%

Other Misc Special Revenue Fund-2001 Fund	FY 2026 Expended	Current FY27 Budget	FY27 YTD Expended	Available Budget FY27	Percent Expended-FY27
Payroll-MSAD	\$1,724,508.58	\$1,763,214.14	\$276,101.90	\$1,487,112.24	15.66%
Non Payroll-MSAD	\$1,960.46	\$417,090.13	\$201.85	\$416,888.28	0.05%
Payroll-MSAB	\$2,489,246.52	\$1,803,000.00	\$327,556.41	\$1,475,443.59	18.17%
Non Payroll-MSAB	\$1,713.44	\$753,471.56	\$207.00	\$753,264.56	0.03%
Payroll-Shared Svs	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Non Payroll-Shared Svs	\$269,807.78	\$920,894.28	\$0.00	\$920,894.28	0.00%
Total 2001 Fund	\$4,487,236.78	\$5,657,670.11	\$604,067.16	\$5,053,602.95	10.68%

2001 Fund Expended FY26 as of August 31, 2025
\$640,390.73

Non Payroll Allocation 100%

Endowment Fund-2400 Fund	FY 2026 Expended	Current FY27 Budget	FY27 YTD Expended	Available Budget FY27	Percent Expended-FY27
Non Payroll-MSAD	\$8.64	\$7,364.11	\$0.00	\$7,364.11	0.00%
Total 2400 Fund	\$8.64	\$7,364.11	\$0.00	\$7,364.11	0.00%

2400 Fund Expended FY26 as of August 31, 2025
\$0.00

Non Payroll Allocation 100%

Gift Fund-2403 Fund	FY 2026 Expended	Current FY27 Budget	FY27 YTD Expended	Available Budget FY27	Percent Expended-FY27
Non Payroll-MSAD	\$25,042.99	\$294,726.54	\$0.00	\$294,726.54	0.00%
Non Payroll-MSAB	\$40,497.66	\$542,031.63	\$9,702.16	\$532,329.47	1.79%
Total 2403 Fund	\$65,540.65	\$836,758.17	\$9,702.16	\$827,056.01	1.16%

2403 Fund Expended FY26 as of August 31, 2025
\$6,760.00

Minnesota State Academies
Financial Report-FY27
July 1, 2026-August 31, 2026

17% of Fiscal Year Expended

Payroll Allocation 87%
Non Payroll Allocation 13%

Federal Fund-3000 Fund	FY 2026 Expended	Current FY27 Budget	FY27 YTD Expended	Available Budget FY27	Percent Expended-FY27
Payroll-MSAD	\$125,660.37	\$3,354.60	\$0.00	\$3,354.60	0.00%
Non Payroll-MSAD	\$27,528.15	\$20,500.00	\$392.01	\$20,107.99	1.91%
Payroll-MSAB	\$1,753.98	\$1,500.00	\$0.00	\$1,500.00	0.00%
Non Payroll-MSAB	\$18,860.60	\$21,500.00	\$407.20	\$21,092.80	1.89%
Payroll-Shared Svs	\$79,234.46	\$78,643.13	\$5,546.13	\$73,097.00	7.05%
Non Payroll-Shared Svs	\$0.00	\$80,362.85	\$0.00	\$80,362.85	0.00%
Total 3000 Fund	\$253,037.56	\$205,860.58	\$6,345.34	\$199,515.24	3.08%

3000 Fund Expended FY26 as of August 31, 2025
\$13,395.74

Non Payroll Allocation 100%

Misc Agency Fund-6000 Fund	FY 2026 Expended	Current FY27 Budget	FY27 YTD Expended	Available Budget FY27	Percent Expended-FY27
Non Payroll-MSAD	\$103,643.85	\$117,100.84	\$2,580.62	\$114,520.22	2.20%
Non Payroll-MSAB	\$15,495.82	\$27,127.39	\$667.98	\$26,459.41	2.46%
Total 6000 Fund	\$119,139.67	\$144,228.23	\$3,248.60	\$140,979.63	2.25%

6000 Fund Expended FY26 as of August 31, 2025
\$6,525.36

Total All Funds	\$22,469,364.55	\$29,683,812.19	\$1,978,766.47	\$27,705,045.72	6.67%
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Minnesota State Academies
Financial Report-FY27
July 1, 2026-August 31, 2026

17% of Fiscal Year Expended

Payroll Allocation
Non Payroll Allocation

66%
34%

Revenue and Expenditure Summary	Fiscal Year 26 School Year 2025-26	Fiscal Year 27 School Year 2026-2027				
		Allocation	Expended	Available	Cash on Hand	
General Fund (1000)	\$17,046,083.45	\$19,959,273.49	\$1,316,445.69	\$18,642,827.80	\$18,642,827.80	
Special Restricted (2000)	\$498,317.80	\$2,872,657.50	\$38,957.52	\$2,833,699.98	\$2,833,699.98	
Other Mscl (2001)	\$4,487,236.78	\$5,657,670.11	\$604,067.16	\$5,053,602.95	\$3,141,879.00	
Endowment (2400)	\$8.64	\$7,364.11	\$0.00	\$7,364.11	\$7,364.11	
Gift (2403)	\$65,540.65	\$836,758.17	\$9,702.16	\$827,056.01	\$827,056.01	
Federal (3000)	\$253,037.56	\$205,860.58	\$6,345.34	\$199,515.24	\$158,682.00	
Agency Fund (6000)	\$119,139.67	\$144,228.23	\$3,248.60	\$140,979.63	\$140,979.63	
Totals	\$22,469,364.55	\$29,683,812.19	\$1,978,766.47	\$27,705,045.72	\$25,752,488.53	

2001 Fund Available Cash does not match Cash on Hand due to the fact that payments are made periodically throughout the year from Minnesota Department of Education.

3000 Fund Available Cash does not match Cash on Hand due to the fact that Drawdown for the grants are not made until the end of the year.

Minutes of Policy Committee Meeting

Minnesota State Academies Board

A Policy Committee Meeting of the Minnesota State Academies Board was held on Tuesday, September 01, 2026, beginning at 3:15pm via Zoom.

Present: Terry Wilding – Superintendent, Heather Smisek – HR Director, Justin Cyboron – Director of Curriculum and Educational Programs, Jason Cox – MN Academies Director, Katie Wangberg – Board Member, Annette Freiheit – Board Member

Absent: Anna Hakusembe – Board Member

1. Call to Order: 3:18

2. Meeting Minutes Review: None

3. Review Process and Plan for the Year:

A. Policy 208 – Development, Adoption, and Implementation of Policies

Terry explained how the meetings and policy review work.

We start with the policy committee, then bring clean drafts to the board for the first reading. It's then posted so the site councils and the general community can review and give feedback. After that it's brought back to the committee to review for a second reading before the final review/approval by the board.

Occasionally there is a brand-new policy. Sometimes this process requires extra steps or meetings to prepare for the draft. We meet each month to review and discuss. Policy 208 explains this process in detail.

There is a new AI policy that is currently being drafted internally.

4. Policies to Review from MSBA: None

5. Policies to Review for a Second Reading:

A. Policy 104 – Vision, Mission and Core Values

We made a few corrections after the last board meeting. This was related to language regarding our guiding beliefs and is now our core values. There were no other changes to add so it will go to the board for the second reading in two weeks.

6. Policies to Review Before Revision: None

7. Policies to Review Prior to a First Reading: None

8. Policies to Review for Reauthorization:

A. Policy 211 – Criminal or Civil Action against MSA, School Board Member, or Student

No major changes to this policy.

B. Policy 212 – School Board Member Development

This was just updated in 2023. No changes.

C. Policy 505 – Distribution of Non-School Sponsored Materials on School Premises by Students and Employees

There are no issues that we can see with this policy.

We discussed including language that covers electronic materials. It makes sense to add this to the internet use policy.

We also discussed developing a way to indicate that printed materials have gone through an approval process. This is something to consider for final approval on materials to make sure they've been cleared. Perhaps a stamp or a signature. Terry will talk this over with the principals and develop a system for an internal procedure. This could be added to section VI. B (Procedures). We'll bring this back to next policy meeting.

8. Adjourn: 3:32