REVISED

NOTICE AND AGENDA FOR
COMMITTEE OF THE WHOLE/REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
VILLAGE OF MAYWOOD
TUESDAY, NOVEMBER 10, 2026 AT 7:00 A.M.
COUNCIL CHAMBERS
125 SOUTH FIFTH AVENUE
VILLAGE OF MAYWOOD, ILLINOIS

THIS MEETING WILL BE CONDUCTED AS AN IN-PERSON MEETING.

Options to watch and listen to the public meeting:
Live stream on the Village Website Home Page via Village Facebook and YouTube platforms:
Go to www.maywood-il.org and click "Video on Demand".

AGENDA

1. Call to Order

2. Roll Call

3. Invocation

4. Pledge of Allegiance to the Flag

5. Approval of the minutes for the Village Board Meeting and the Special Board Meeting of the Board of Trustees on Tuesday, October 20, 2026. 7

6. Oaths, Reports, Proclamations, Announcements and Appointments

7. COMMITTEE OF THE WHOLE AGENDA ITEMS

8. Finance Management Reports:

   A. Finance Report in the amount of $2,251,922.01.

   B. Warrant List #200578, dated October 31, 2026, in the amount of $4,906,266.63. 13

9. Village President's Report

   A. Status Report regarding: Updated Letter of Intent, Grocery Store Lease and Economic Incentive / Redevelopment Agreement for the Renovation and Use of the 615 South 5th Avenue Building as a Grocery Store (Joseph's Fresh Markets, LLC d/b/a Living Fresh Market).

   B. Status report regarding a resolution approving the regular meeting schedule of the combined committee of the whole/village board meetings of the president and board of trustees of the Village of Maywood for calendar year 2027. See Village Attorney memo dated November 4, 2026. (Ordinance listed under Omnibus portion of Agenda). 36

10. Public Comments:

11. Village Manager's Report(s):

A. Status Report regarding: Monthly Reports by Village Manager and Department Heads. 43

B. Status Report regarding: A discussion of 2026 Real Estate Tax Levy Approval Process and Adoption Schedule for 2026 Tax Levy, 2026 / 2027 Budget Amendment Process and 2027 / 2028 Annual Budget Process. See Village Attorney Memo dated November 4, 2026 with copies of: 66

1) NOTICE OF PROPOSED REAL ESTATE TAX LEVY PUBLIC HEARING FOR THE VILLAGE OF MAYWOOD FOR YEAR 2026.

2) RESOLUTION DETERMINING THE ESTIMATED VILLAGE OF MAYWOOD REAL ESTATE TAX LEVY FOR YEAR 2026 **(Resolution listed under the Omnibus portion of the Agenda).**

3) Village Attorney Memorandum - tentative Village of Maywood fiscal adoption schedule for 2026 real estate tax levy and proposed fiscal year 2027 / 2028 annual operating budget, dated November 4, 2026.

C. Status Report regarding: An Order for Services with Paycor for an HR Platform Upgrade at an Estimated Total of $109,432.41 per year and a Six-Month Pilot with LinkedIn Talent Solutions for an amount not to exceed $8,665.00. See Staff Memorandum dated October 21, 2026. Source of Funds: General Village Funds (Contractual and Professional Services Line Item) (Motion listed under Omnibus portion of the Agenda). 76

D. Status Report regarding: A Professional Development Partnership with Mind Over Matter Instruction in an Amount Not to Exceed $16,900. See Staff Memorandum dated November 2, 2026. Source of Funds: General Village Funds (Motion listed under the Omnibus portion of the Agenda). 83

E. Status Report regarding: Change Orders in the Amount of $21,188.64 to Main Street Retail Solutions for Grocery Store Décor Items at 615 S. 5th Avenue (Sheetrock Replacement, Wall Repairs, Preparation, Priming and Painting). See Staff Memorandum dated November 2, 2026. Source of Funds: Madison/5th Avenue TIF Funds, reimbursable from DCEO Grocery Store Grant (Motion listed under the Omnibus portion of the Agenda). 86

F. Status Report regarding: an ordinance authorizing the Village of Maywood, Cook County, Illinois, to borrow funds from the Illinois Public Water Supply Loan Program of the Illinois Environmental Protection Agency for the completion of the village's 2027-2028 lead water service improvements project. See Village Engineer Memo dated October 26, 2026, and Village Attorney Memo dated November 4, 2026. (Ordinance listed under the Omnibus portion of the Agenda). 93

G. Status Report regarding: an ordinance approving a special use for a smoke shop at 815 West Roosevelt Road - A&K Cigar, Inc., d/b/a Skydaze Cigar and Vapes.
See Village Attorney Memo dated November 4, 2026. (Ordinance listed under the Omnibus portion of the Agenda). 102

H. Status Report regarding: an ordinance amending section 72.25 (parking prohibited) of chapter 72 (stopping, standing and parking), title VII (traffic code) of the Maywood Village Code relative to the prohibition of standing or parking in front of a public or private driveway and authority to tow and impound unlawfully parked vehicles, and amending schedule VI (parking signs), chapter 76 (parking schedules), title VII (traffic code) of the Maywood Village Code to permit installation of reasonably necessary tow-zone signage.
See Village Attorney Memo dated November 4, 2026. (Ordinance listed under the Omnibus portion of the Agenda). 166

I. Status Report regarding: Approval and Ratification of Cook County Shop Talk Agreement/Award of Grant from Cook County Department of Public Health in the Amount of $118,500 for the Project Period of September 18, 2026, through September 17, 2027. Motion listed under the Omnibus portion of the Agenda). 175

J. Status Report regarding: a resolution authorizing the approval and execution of an agreement between the Village of Maywood and the Edwin Hancock Engineering Company for furnishing design and construction engineering services, and for the appropriation and expenditure of community development block grant program ("CDBG") and village general funds to pay for the engineering services related to the 2027 CDBG roadway improvements project
(18th Avenue from Harrison Street to Winfield Scott Park). See Village Attorney Memorandum dated November 4, 2026 and Village Engineer Memorandum dated October 28, 2026. Source of Funds: Cook County Community Development Block Grant and General Corporate funds. (Resolution listed under the Omnibus portion of the Agenda). 201

K. Status Report Regarding: resolution authorizing the approval and execution of an agreement between the Village of Maywood and the Edwin Hancock Engineering Company for furnishing of design engineering services for the 2027 9th Avenue water main improvements project (Madison Street to Saint Charles Road) in Maywood, Illinois, and for the appropriation and expenditure of Madison street / 5th avenue tax increment financing district 230

funds and general corporate funds to pay for the design engineering services related to the project. See Village Attorney Memorandum dated November 4, 2026 and Village Engineer Memorandum dated October 29, 2026. Source of Funds: Madison/5th Avenue TIF and General Corporate funds. (Resolution listed under the Omnibus portion of the Agenda).

L. Status Report regarding: resolution authorizing the approval and execution of an agreement between the Village of Maywood and the Edwin Hancock Engineering Company for furnishing of design engineering services for the 2028 First Avenue water main improvements project (Roosevelt Road to Bataan Drive) in Maywood, Illinois, and for the appropriation and expenditure of general corporate funds to pay for the design engineering services related to the project. See Village Attorney Memorandum dated November 4, 2026, and Village Engineer Memorandum dated October 29, 2026. Source of Funds: Madison/5th Avenue TIF and General Corporate funds. (Resolution listed under the Omnibus portion of the Agenda). 263

M. Status Report regarding: a resolution authorizing the approval and execution of an agreement between the village of Maywood and the Edwin Hancock engineering company for furnishing of design engineering services for the 2028 water main improvements project in Maywood, Illinois, and for the appropriation and expenditure of Madison street / 5th avenue tax increment financing district funds and general corporate funds to pay for the design engineering services related to the project (11th Avenue from Madison Street to Saint Charles Road, 20th Avenue from Saint Charles Road to Railroad Avenue and 21st Avenue from Saint Charles Road to Railroad Avenue). See Village Attorney Memorandum dated November 4, 2026, and Village Engineer Memorandum dated October 29, 2026. Source of Funds: Madison/5th Avenue TIF and General Corporate or Water Fund funds. (Resolution listed under the Omnibus portion of the Agenda). 298

N. Status Report regarding: a resolution authorizing the approval and execution of an agreement between the village of Maywood and the Edwin Hancock engineering company for furnishing of professional engineering services for the 2028 9th avenue resurfacing improvements project (madison street to saint charles road) in maywood, Illinois, and for the appropriation and expenditure of Madison street / 5th avenue tax increment financing district funds and general corporate funds to pay for the phase i preliminary and phase ii design engineering services related to the project. . See Village Attorney Memorandum dated November 4, 2026 and Village Engineer Memorandum dated October 28, 2026. Source of Funds: Madison/5th Avenue TIF and General Corporate funds. (Resolution listed under the Omnibus portion of the Agenda). 332

O. Status Report regarding: a resolution authorizing and approving the execution of a Community Development Block Grant program subrecipient agreement between Cook County and the Village of Maywood (program year 2026) (18th Avenue Roadway Improvements from Harrison Street to Winfield Scott Park). See Village Attorney memo dated November 4, 2026." 375

12. Village Attorney Report:

A. Status Report regarding: A Request for Approval of A resolution approving the content of and/or release of certain closed meeting minutes of the combined committee of the whole/special village board meetings of the president and board of Trustees of the Village of Maywood (2025 full-year review). See Village Attorney Memorandum dated November 4, 2026. (Motion listed under the Omnibus portion of the Agenda). 424

B. Status Report regarding: A Request for Approval of A resolution approving the content of and/or release of certain closed meeting minutes of the combined committee of the whole/special village board meetings of the President and Board of Trustees of the Village of Maywood (2026 half-year review). See Village Attorney Memorandum dated November 4, 2026. (Motion listed under the Omnibus portion of the Agenda). 431

C. Status Report regarding: Formation of Four (4) New TIF Districts: Updated TIF Adoption Schedules and Public Meeting Dates / Times / Location.

1) Maywood North Area #1 TIF District (Main Street to North Village Limits):

a. Public Meeting Date: February 21, 2024.

b. Anticipated Joint Board of Review Meeting Date: TBD

c. Anticipated Public Hearing Date: TBD

d. TIF Plan was made available to the public on March 22, 2024 and is available on the Village's website: search "maywood-il.gov" and then click on the "Community" heading and then click on "New Maywood TIF District Formation" or at the Community Development Office or the Village Clerk's Office

2) Maywood Middle Area #2 TIF District (Northern Boundary of Union Pacific Railroad Limits to Madison Street):

a. Public Meeting Date: April 30, 2024.

b. Anticipated Joint Board of Review Meeting Date: TB

c. Anticipated Public Hearing Date: TBD

d. TIF Plan will be made available to the public by TBD

3) Maywood Mid-South Area #3 TIF District (Maywood Drive to Harrison Street):

a. Public Meeting Date: February 21, 2024.

b. Anticipated Joint Board of Review Meeting Date: TBD

c. Anticipated Public Hearing Date: TBD

d. TIF Plan was made available to the public on March 22, 2024 and is available on the Village's website: search "maywood-il.gov" and then click on the "Community" heading and then click on "New Maywood TIF District Formation"; or at the Community Development Office or the Village Clerk's Office.

4) Maywood South Area #4 TIF District (Bataan Drive to Roosevelt Road):

a. Public Meeting Date: April 30, 2024.

b. Anticipated Joint Board of Review Meeting Date: TBD

c. Anticipated Public Hearing Date: TBD

d. TIF Plan will be made available to the public by TBD

D. Public Meetings will commence at either 6:00 p.m. or 7:30 p.m., as posted, and be held in the Maywood Masonic Temple Building at 200 South 5th Avenue, Maywood, Illinois.

E. Public Hearings will commence at either 7:00 p.m. or 7:30 p.m., as posted, and be held in the Village Board Council Chambers at 125 South 5th Avenue, Maywood, Illinois.

(No Documents – Discussion Item Only – Not an Action Item).

13. Trustee Committee Reports: None

A. Community Policing & Public Safety Committee

B. Engagement & Communications Committee

C. Fiscal Accountability & Government Transparency Committee

D. Infrastructure & Sustainability Committee

E. Ordinance & Policy Committee

F. Planning & Development Committee

14. VILLAGE BOARD AGENDA ITEMS

15. Omnibus Agenda Items:

A. Motion to Approve the Monthly Financial Report in the amount of $2,251,922.01

B. Motion to Approve the Warrant List #200578 dated October 31, 2026, in the amount of $4,906,266.63.

C. A Motion Authorizing the Acting Manager or Her Designee to Approve an Order for Services with Paycor for an HR Platform Upgrade at an Estimated Total of $109,432.41 per year and a Six-Month Pilot with LinkedIn Talent Solutions for an amount not to exceed $8,665.00.

D. A Motion to Approve and Authorize the Acting Manager to Execute a Professional Development Partnership with Mind Over Matter Instruction in an Amount Not to Exceed $16,900.

E. Motion to Approve Change Orders in the Amount of $21,188.64 to Main Street Retail Solutions for Grocery Store Décor Items at 615 S. 5th Avenue (Sheetrock Replacement, Wall Repairs, Preparation, Priming and Painting).

F. An ordinance authorizing the village of Maywood, Cook County, Illinois, to borrow funds from the Illinois Public Water

Supply Loan Program of the Illinois Environmental Protection Agency for the completion of the village's 2027-2028 lead water service improvements project.

G. An ordinance approving a special use for a smoke shop at 815 West Roosevelt Road - A&K Cigar, Inc., d/b/a Skydaze Cigar and Vapes.

H. An ordinance amending section 72.25 (parking prohibited) of chapter 72 (stopping, standing, and parking), title VII (traffic code) of the Maywood Village Code relative to the prohibition of standing or parking in front of a public or private driveway and authority to tow and impound unlawfully parked vehicles, and amending schedule VI (parking signs), chapter 76 (parking schedules), title VII (traffic code) of the Maywood Village Code to permit installation of reasonably necessary tow-zone signage.

I. Motion to Approve and Ratify the Acceptance and Execution of Cook County Shop Talk Agreement/Award of Grant from Cook County Department of Public Health in the Amount of $118,500 for the Project Period of September 18, 2026, through September 17, 2027.

J. A resolution approving the regular meeting schedule of the combined committee of the whole/village board meetings of the president and board of trustees of the village of Maywood for calendar year 2027.

K. A resolution determining the estimated village of Maywood real estate tax levy for the year 2026.

L. A resolution authorizing the approval and execution of an agreement between the village of Maywood and the Edwin Hancock Engineering Company for furnishing design and construction engineering services, and for the appropriation and expenditure of community development block grant program ("CDBG") and village general funds to pay for the engineering services related to the 2027 CDBG roadway improvements project (18th Avenue from Harrison Street to Winfield Scott Park.

M. Resolution authorizing the approval and execution of an agreement between the Village of Maywood and the Edwin Hancock Engineering Company for furnishing design engineering services for the 2027 9th Avenue water main improvements project (Madison Street to Saint Charles Road) in Maywood, Illinois, and for the appropriation and expenditure of Madison Street / 5th Avenue tax increment financing district funds and general corporate funds to pay for the design engineering services related to the project.

N. Resolution authorizing the approval and execution of an agreement between the Village of Maywood and the Edwin Hancock Engineering Company for the furnishing of design engineering services for the 2028 First Avenue water main improvements project (Roosevelt Road to Bataan Drive) in Maywood, Illinois, and for the appropriation and expenditure of general corporate funds to pay for the design engineering services related to the project.

O. A resolution authorizing the approval and execution of an agreement between the Village of Maywood and the Edwin Hancock Engineering Company for furnishing of design engineering services for the 2028 water main improvements project in Maywood, Illinois, and for the appropriation and expenditure of Madison street / 5th avenue tax increment financing district funds and general corporate funds to pay for the design engineering services related to the project (11th Avenue from Madison Street to Saint Charles Road, 20th Avenue from Saint Charles Road to Railroad Avenue and 21st Avenue from Saint Charles Road to Railroad Avenue.

P. A resolution authorizing the approval and execution of an agreement between the Village of Maywood and the Edwin Hancock Engineering Company for furnishing of professional engineering services for the 2028 9th Avenue resurfacing improvements project (Madison Street to Saint Charles Road) in Maywood, Illinois, and for the appropriation and expenditure of Madison Street / 5th Avenue tax increment financing district funds and general corporate funds to pay for the Phase I preliminary and Phase II design engineering services related to the project.

Q. A resolution approving the content of and/or release of certain closed meeting minutes of the combined committee of the whole/special village board meetings of the president and board of trustees of the village of Maywood (2025 full-year review).

R. A resolution approving the content of and/or release of certain closed meeting minutes of the combined committee of the whole/special village board meetings of the president and board of trustees of the Village of Maywood (2026 half-year review).

S. A resolution authorizing and approving the execution of a Community Development Block Grant program subrecipient agreement between Cook County and the Village of Maywood (Program Year 2026) (18th Avenue Roadway Improvements from Harrison Street to Winfield Scott Park).

16. New Business Agenda Item(s):

17. Old Business Agenda Item(s): None

18. Board of Trustees Comments/Information

19. For Information Only

20. Closed Meeting Session

A. Pending Litigation (5 ILCS 120/2(c)(11))

B. Probable and Imminent Litigation (5 ILCS 120/2(c)(11)).

C. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint (5 ILCS 120/2(c)(1))

D. Collective negotiating matters between the Village and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5 ILCS 120/2(c)(2)).

E. The purchase or lease of real property for use by the Village (5 ILCS 120/2(c)(5)).

F. The setting of a price for sale or lease of property owned by the Village (5 ILCS 120/2(c)(6)).

21. Adjournment

cc: Mayor — Nathaniel George Booker

Trustees: Isiah Brandon
Miguel Jones
Asia Ousley
Steven Smiley
Antonio Sanchez
Rahmaan “Ray” Williams

Village Clerk — Tori-Love Garron
Acting Village Manager — Lanya Satchell

The above Public Meeting restrictions are authorized by the Open Meetings Act, the CDC directive (social distancing guidelines) and the Illinois Governor's Disaster Proclamations (Restore Illinois Plan), and Executive Orders relating to the COVID-19 pandemic and his implementation of the "Restore Illinois" Plan and the mask mandate for individuals within indoor public places.

Combined Committee of the Whole / Village Board Meeting
Minutes
Tuesday, October 20, 2026

Call to Order

The Village of Maywood Board of Trustees Combined Committee of the Whole Meeting and Village Board Meeting of Tuesday, September 8, 2026, was called to order by Mayor Nathaniel George Booker at 7:00 p.m. in the Council Chambers at 125 South 5th Avenue, Maywood, IL 60153.

Roll Call

Upon roll call by Kimberly Hudson, Village Deputy Clerk, the following answered Present: Mayor Nathaniel George Booker, A. Sanchez, M. Jones, A. Ousley, S. Smiley, and I. Brandon. Absent: Trustee R. Williams. There being a Quorum present, the meeting was convened.

Staff Attendance: Greg Buchanan, Public Works Director
Tori Love Garron, Village Clerk
Michael Jurusik, Village Attorney
Bill Peterhansen, Village Engineer
Adrian Schaffer, EIS Director
Lanya Satchell, Director of Finance/Acting Village Manager
Elijah Willis, Police Chief

Invocation: Mayor Nathaniel George Booker

Pledge of Allegiance to the Flag: Everyone stood and recited the Pledge of Allegiance to the Flag of the United States of America.

Approval of Minutes: for the Committee of the Whole and the Special Board Meeting of the Board of Trustees for Tuesday, September 8, 2026.

Motioned by Trustee Sanchez and seconded by Trustee Brandon to approve the minutes for September 8, 2026
Ayes: Mayor Booker, Trustees A. Sanchez, M. Jones, A. Ousley, S. Smiley, and I. Brandon.
Nays: None
Abstain: None
Absent: Trustee R. Williams
Motion Carried

Oaths, Reports, Proclamations, Announcements, and Appointments: LaSondra Banks announced upcoming community events and condolences for the residents and employees of the Village of Maywood. Also acknowledged that many grand openings are happening.

Finance Management Reports:

A. Financial Report in the amount of $3,239,028.61.
   Discussion: Trustee Brandon had questions regarding Mayor Booker's travel itinerary (Director Satchell and Mayor Nathaniel George Booker responded)
B. Warrant list #200577 dated September 30, 2026, in the amount of $2,410,193.82.
   Discussion: None

President Report: Item A

1. Status Report regarding: Updated Letter of Intent, Grocery Store Lease and Economic Incentive / Redevelopment Agreement for the Renovation and Use of the 615 South 5th Avenue Building as a Grocery Store (Joseph's Fresh Markets, LLC d/b/a Living Fresh Market). See Village Attorney Memo dated September 2, 2026 with its enclosures. THIS IS FOR DISCUSSION ONLY – NO ACTION TO BE TAKEN AT THE October 20, 2026 VILLAGE BOARD MEETING.
   Discussion: An updated letter of Intent will be given and discussed in closed session
   - Trustee Jones had questions regarding whether this discussion would be under "New Business". Michael Jurusik-Village Attorney, responded.

Public Comments: K.Nixon, David (Mayor Booker responded)

Manager Report: A through K

1. Status Report regarding: Monthly Reports by Village Manager and Department Heads.
2. Status Report regarding: A Request for Approval of Waiver of Formal Competitive Bid Process and Authorization to Approve Payment of Solicited Bid/Quote submitted by Provident Industries, LLC of Chicago, Illinois in the amount of $199,669.09 for the exterior Façade Renovation, Painting & Masonry Project at 615 S. 5th Avenue (Grocery Store). See Staff Memorandum dated October 13, 2026. Source of Funds: Madison TIF to be reimbursed by DCEO Grant (Motion listed under Omnibus portion of the agenda).
3. Status Report regarding: A discussion of 2026 Real Estate Tax Levy Approval Process and Adoption Schedule for 2026 Tax Levy, 2026 / 2027 Budget Amendment Process and 2027 / 2028 Annual Budget Process (No Village Board Action Required at the October 6, 2026 Village Board Meeting). See Village Attorney Memo dated September 30, 2026 with copies of:

   1) Notice of proposed real estate tax levy public hearing for the Village of Maywood for the year 2026.
   2) Agenda for Truth in Taxation public hearing on the proposed 2026 real estate tax levy.
   3) Resolution determining the estimated Village of Maywood real estate tax levy for year 2026.
   4) Ordinance of the board of Trustees of the Village of Maywood, Cook County, Illinois, providing for the levy, assessment and collection of taxes for the year 2026 tax levy, with certification of compliance with truth in taxation law.
   5) Village Attorney Memorandum - Tentative Village of Maywood fiscal adoption schedule for the 2026 Real Estate tax levy and proposed fiscal year 2027/2028 annual operating budget, dated September 30, 2026.
4. Status Report regarding: An ordinance approving a zoning map amendment changing the zoning designation for the property located at 1200 Madison Street from R-4 multi-family residential to C-2 pedestrian-oriented commercial-German Guerrero Gonzalez on behalf of Caseras LLC dba Caseras. See Village Attorney Memo dated September 30, 2026. (Ordinance listed under the Omnibus portion of the agenda
5. Status Report regarding: A resolution approving and authorizing the execution of an intergovernmental agreement by and between the Village of Maywood and the Metropolitan Water Reclamation District of Greater Chicago for the design, construction, operation, and maintenance of the 2027 Green Alley improvement project in Maywood, Illinois (Cost sharing for 2027 GREEN ALLEY IMPROVEMENT PROJECT). See Village Attorney Memorandum dated September 30, 2026 and Village Engineer Memorandum dated

September 23, 2026. Source of Funds: Grant Funding and General Funds. (Resolution listed under the Omnibus portion of the Agenda.)

6. Status Report regarding: A discussion of the Code Department's proposal to transition from TPI to B&F Consulting to perform plan and permit reviews, plumbing, electrical and fire inspections and to provide the Department with on-site professional support, enhancement capabilities and direct access to specialized services. (No Village Board action required at the October 6, 2026 Village Board meeting). See Staff Memorandum dated September 28, 2026, and related attachments submitted by TPI Building Code Consultants of South Elgin, Illinois.

7. Status Report regarding: A request for approval of waiver of formal competitive bid process and authorization to approve expenditures for a project by Verde Energy Efficiency Experts, LLC of Chicago, Illinois regarding an energy efficiency assessment for Village-owned properties project, which project is valued at $242,262.92, including incentives totaling $71,467.75, for total expenditures in the amount of $170,795.17 by the Village. See Village Staff Memorandum dated September 30, 2026. Source of Funds: Madison TIF, as applicable for properties within TIF District Boundaries, and from general funds and other funding sources, subject to reimbursement by DCEO BC220031 Black Caucus Grant. (Motion listed under the Omnibus portion of the agenda).

8. Status Report regarding: A request for authorization to approve formal bid waiver and approve payment of solicited bid/quote submitted by Master Guys Demolition Inc. of Hickory Hill, Illinois on September 14, 2026, in an amount not to exceed $98,500.00 to complete previously approved demolition of properties located at 1112 S. 6th Avenue, 828 S. 18th Avenue, and 611 S. 20th Avenue. See staff memorandum dated September 30, 2026. Source of funds: Stronger Communities Program (SCP) Grants. (Motion listed under the Omnibus portion of the Agenda).

9. Status Report regarding: A Request for approval of Waiver of formal Competitive Bid Process and Authorization to Approve Payment of Solicited Bid/Quote dated October 12, 2026 from Scientel Solutions of Aurora, Illinois in the amount of $12,696.00 for the annual operational maintenance services (including troubleshooting, repair, warranty and technician support) for Maywood Police Department's fifteen License Plate Readers (LPR) systems. See Staff Memorandum dated September 2, 2026. Source of Funding: General Fund. (Motion listed under the Omnibus portion of the Agenda).

10. Status Report regarding: A Resolution approving and authorizing the execution of an Illinois Department of Transportation local public agency engineering services agreement (BLR 05530) with the Edwin Hancock Engineering Company for furnishing of phase III construction engineering Services for the 5th Avenue Resurfacing Improvements project (5th Avenue to Roosevelt Road to Bataan Drive) and for the appropriation of expenditures of Roosevelt road tax increment financing district funds and various other funds to pay for the engineering services. See Village Engineer Memorandum dated October 9, 2026 and Village Attorney Memorandum dated October 13, 2026. Source of Funding: Combination of Federal and State Grants and General Fund and Roosevelt TIF. (Motion listed under the Omnibus portion of the Agenda).

11. Status Report regarding: A Resolution approving the local public agency agreement for federal participation (Joint funding agreement for federally funded construction - state-let construction work) (Form BLR 05310C) to be entered into by the Village of Maywood and the

Illinois Department of Transportation (IDOT) and for the appropriation and expenditure of Roosevelt Road tax increment financing district funds and various other funds for the purpose of paying for the construction of certain improvements along 5th Avenue under IDOT project number L5ZT (918), State Job NO. C-91-239-26, MFT SECTION NO. 25-00146-00-RS (5th Avenue Resurfacing Project, from Roosevelt Road to Bataan Drive) and for the appropriation and expenditure of certain funds to pay for the engineering services. See Village Engineer Memorandum dated October 9, 2026, and Village Attorney Memorandum dated October 13, 2026. Source of Funding: Combination of Federal and State Grants and General Fund and Roosevelt TIF. (Motion listed under the Omnibus portion of the Agenda).

Village Attorney Report: Items A Through D: No discussion

1. Status Report regarding: Formation of Four (4) New TIF Districts: Updated TIF Adoption Schedules and Public Meeting Dates / Times / Locations.
    a. Maywood North Area #1 TIF District (Main Street to North Village Limits):
        i. Public Meeting Date: February 21, 2024.
        ii. Anticipated Joint Board of Review Meeting Date: TBD
        iii. Anticipated Public Hearing Date: TBD
        iv. TIF Plan was made available to the public on March 22, 2024 and is available on the Village's website: search "maywood-il.gov" and then click on the "Community" heading and then click on "New Maywood TIF District Formation" or at the Community Development Office or the Village Clerk's Office.
    b. Maywood Middle Area #2 TIF District (Northern Boundary of Union Pacific Railroad Limits to Madison Street):
        i. Public Meeting Date: April 30, 2024.
        ii. Anticipated Joint Board of Review Meeting Date: TBD
        iii. Anticipated Public Hearing Date: TBD
        iv. TIF Plan will be made available to the public by TBD
    c. Maywood Mid-South Area #3 TIF District (Maywood Drive to Harrison Street):
        i. Public Meeting Date: February 21, 2024.
        ii. Anticipated Joint Board of Review Meeting Date: TBD
        iii. Anticipated Public Hearing Date: TBD
        iv. TIF Plan was made available to the public on March 22, 2024, and is available on the Village's website: search "Maywood-il.gov" and then click on the "Community" heading and then click on "New Maywood TIF District Formation" or at the Community Development Office or the Village Clerk's Office.
    d. Maywood South Area #4 TIF District (Bataan Drive to Roosevelt Road):
        i. Public Meeting Date: April 30, 2024.
        ii. Anticipated Joint Board of Review Meeting Date: TBD
        iii. Anticipated Public Hearing Date: TBD
        iv. TIF Plan will be made available to the public by TBD
    e. Public Meetings will commence at either 6:00 p.m. or 7:30 p.m., as posted, and be held in the Maywood Masonic Temple Building at 200 South 5th Avenue, Maywood, Illinois.
    f. Public Hearings will commence at either 7:00 p.m. or 7:30 p.m., as posted, and be held in the Village Board Council Chambers at 125 South 5th Avenue, Maywood, Illinois.

Trustee Committee Reports: **No Discussion**

a. Community Policing & Public Safety Committee
b. Engagement & Communications Committee
c. Fiscal Accountability & Government Transparency Committee
d. Infrastructure & Sustainability Committee
e. Ordinance & Policy Committee
f. Planning & Development Committee

SPECIAL VILLAGE BOARD MEETING AGENDA ITEMS:

Omnibus Agenda Items: Motioned by Trustee Sanchez and seconded by Trustee Ousley to approve Omnibus Items **A through K**

A. Motion to Approve the Monthly Financial Report in the amount of $3,239,028.61. **B**. Motion to Approve the Warrant List #200577 dated September 30, 2026, in the amount of $2,410,193.82. **C**. Motion to approve Waiver of Formal Competitive Bid Process and Authorization to Approve Payment of Solicited Bid/Quote submitted by Provident Industries LLC of Chicago, Illinois in the amount of $199,669.09 for the Exterior Façade Renovation, Painting & Masonry Project at 615 S. 5th Avenue (Grocery Store). **D**. Motion to approve an ordinance approving a zoning map amendment changing the zoning designation for property located at 1200 Madison Street from R-4 multi-family residential to C-2 pedestrian-oriented commercial-German Guerrero Gonzalez on behalf of Caseras LLC dba Caseras. **E**. Motion to approve a Resolution approving and authorizing the execution of an intergovernmental agreement by and between the Village of Maywood and the Metropolitan Water reclamation District of Greater Chicago for the design, construction, operation, and maintenance of the 2027 Green Alley improvement Project in Maywood Illinois (Cost sharing for 2027 Green Alley Improvement Project). **F**. Motion to approve request for approval of waiver of formal competitive bid process and authorization to approve expenditure for a project by Verde Energy Efficiency Experts, LLC of Chicago, Illinois regarding an energy efficiency assessment for village-owned properties project, which project is valued at $242,262.92, and includes incentives totaling $71,467.75, for total expenditures in the amount of $170,795.17 by the Village of Maywood. **G**. Motion to approve a request for authorization to approve formal bid waiver and approve payment of solicited bid/quote submitted by Master Guys Demolition Inc. of Hickory Hill, Illinois on September 14, 2026 in an amount not to exceed $98,500.00 to complete previously approved demolition of properties located at 1112 S. 6th Avenue, 828 S. 18th Avenue, and 611 S. 20th Avenue. **H.** Motion to approve waiver of formal Competitive Bid Process and Authorization to Approve Payment of Solicited Bid/Quote dated October 12, 2026 from Scientel Solutions of Aurora, Illinois in the amount of $12,696.00 for the annual operational maintenance services (including troubleshooting, repair, warranty and technician support) for Maywood Police Department's fifteen License Plate Readers (LPR) systems. **I.** A Resolution approving and authorizing the execution of an Illinois Department of Transportation local public agency Engineering Services Agreement (BLR 05530) with the Edwin Hancock Engineering Company for furnishing of Phase III construction engineering services for the 5th Avenue resurfacing improvement project (5TH Avenue from Roosevelt Road to Bataan Drive) and for the appropriation and expenditure of Roosevelt Road tax increment financing district funds and various other funds to pay for the engineering services. **J**. Status Report regarding: A Resolution approving the local public agency agreement for federal participation (Joint funding agreement for federally funded construction -state-let construction work)(FORM BLR 05310C) to be entered into by the Village of Maywood and the Illinois Department of Transportation ("IDOT") and for the appropriation and expenditure of Roosevelt Road tax increment financing district funds and various other funds for the purpose of paying for the construction of certain improvements along 5th Avenue under IDOT Project Number L5ZT (918), STATE JOB NO. C-91-239-26, MFT SECTION NO. 25-00146-00-RS (5th Avenue Resurfacing Project, from Roosevelt Road to Bataan Drive) and for the appropriation and expenditure of certain funds to pay for the engineering services.

K. A Motion to Approve Settlement Agreement between the Village of Maywood Fire Department and Jane R. Flannagan, Director of Labor and the Illinois Department of Labor, IDOL File: 1843027 & 18855132, in reference to the Resolution of IL OSHA Citations filed against the Maywood Fire Department in Exchange for the Vacation of Certain Citation Items and Payment of Reduced Fines in the amount of $36,000.

Motioned by Trustee Jones and seconded by Trustee Brandon to approve Omnibus
Ayes: Mayor Booker, Trustees Sanchez, Jones, Ousley, Smiley, and Brandon.
Nays: None
Abstain: None
Absent: Trustee R. Williams
Motion Carried

Pulled Items: None

Old Business Agenda Items: **None**

For Discussion Purposes Only: None

Adjournment: Motioned by Trustee Ousley and seconded by Trustee Smiley to adjourn the Committee of the Whole Meeting and Village Board Meeting at 8:03 p.m. with a unanimous roll call of the Village Board.

_____ _____

Nathaniel George Booker, Mayor Tori Love Garron, Village Clerk

cc: Mayor Nathaniel George Booker
Board of Trustees
Village Clerk Tori Love Garron
Acting Village Manager, Lanya Satchell
Assistant Village Manager, Tracey Bey

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
120440	AAB Contractors, Inc	PLUMBING SERVICES 9/15, 9/17, 9/22, 9/24	CODE ENFORCEMENT	1,500.00
Total 120440:				1,500.00
120441	ACCOUNTEMPS	SERVICE WEEK 7/31/2026 *C.SOUTHWARD	HUMAN RESOURCES	2,542.32
120441	ACCOUNTEMPS	SERVICE WEEK 7/31/2026 *V.FENNELL	FINANCE	2,812.50
120441	ACCOUNTEMPS	SERVICE WEEK 8/7/2026 *V.FENNELL	FINANCE	2,700.00
120441	ACCOUNTEMPS	SERVICE WEEK 8/14/2026 *V.FENNELL	FINANCE	2,250.00
120441	ACCOUNTEMPS	SERVICE WEEK 8/21/2026 *V.FENNELL	FINANCE	2,812.50
Total 120441:				13,117.32
120442	ASSOCIATED TECHNICAL SERVICE	LEAK LOCATION SERVICES RENDERED FO	WATER & SEWER MAINTENANCE	852.00
120442	ASSOCIATED TECHNICAL SERVICE	EMERGENCY LEAK LOCATION SERVICES	WATER & SEWER MAINTENANCE	1,036.00
120442	ASSOCIATED TECHNICAL SERVICE	LEAK LOCATION SERVICES RENDERED @	WATER & SEWER MAINTENANCE	836.00
120442	ASSOCIATED TECHNICAL SERVICE	EMERGENCY LEAK LOCATION SERVICES	WATER & SEWER MAINTENANCE	1,040.00
Total 120442:				3,764.00
120443	Blue Triton Brands, Inc.	EIS-5G PET PRIMO BOTTLE RENTAL	EIS	172.65
Total 120443:				172.65
120444	CDS OFFICE TECHNOLOGIES	STANDALONE SQL STANDARD 2025 LICEN	POLICE	1,250.00
120444	CDS OFFICE TECHNOLOGIES	CONTRACT BASE RATE CHARGE FOR THE	POLICE	190.00
Total 120444:				1,440.00
120445	COMCAST	METRA-PHONE/INT SVC 8/13-9/12/26	CENTRAL SERVICES	151.67
Total 120445:				151.67
120446	COMCAST	300 OAK PHONE/INTERNET 8/11-9/10/26	PARKS & RECREATION	548.93
Total 120446:				548.93
120447	COMCAST CABLE	POL-INTERNET SERVICE 8/4-9/3	CENTRAL SERVICES	21.42
Total 120447:				21.42
120448	COOK COUNTY CLERK	RECORDING FEES FOR JUDGMENTS	CODE ENFORCEMENT	616.00
Total 120448:				616.00
120449	CORE & MAIN LP	TSURUMI SAND/TRASH WATER PUMPHS3.	WATER & SEWER MAINTENANCE	352.75-
120449	CORE & MAIN LP	WATER & SEWER SUPPLIES	WATER & SEWER MAINTENANCE	2,163.79
Total 120449:				1,811.04
120450	D & K SERVICE	AMBULANCE SAFETY INSPECTION	FIRE	45.00
Total 120450:				45.00
120451	DES PLAINES MATERIAL AND SUPPLY	2822 - 36" X 24" OFFSET CONE	WATER & SEWER MAINTENANCE	345.96
Total 120451:				345.96
120452	FELICIA BROWN - NELSON	P&F-MEETING *09/25/2026	POLICE & FIRE COMMISSION	300.00
Total 120452:				300.00
120453	GOOD HUMOR ICE CREAM TRUCK	ICE CREAM TRUCK *HISPANCE FEST10/3	COMMUNITY ENGAGEMENT	400.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 120453:				400.00
120454	Janay Xavier Essentials	REFUND DUE TO CANCELLED EVENT	CORPORATE	75.00
Total 120454:				75.00
120455	JESSE OLD FASHION BAR-B-QUE	SODA	POLICE	16.00
Total 120455:				16.00
120456	Jimmy Kifarkis	ELECTRICAL SERVICES 9/15, 9/17, 9/22, 9/2	CODE ENFORCEMENT	1,200.00
Total 120456:				1,200.00
120457	KELLY CONSULTING SVC	GRANT WRITING/LOGISTIC PLANNING 9/14	EIS	1,300.00
Total 120457:				1,300.00
120458	MARCELLUS CASSIUS WELLS	P&F-MEETING *09/25/2026	POLICE & FIRE COMMISSION	250.00
Total 120458:				250.00
120459	MARCUS ROSALES	PHOTOGRAPHER *TOWN HALL MEETING 9	COMMUNITY ENGAGEMENT	250.00
Total 120459:				250.00
120460	MICHAEL BARB	ACCOUNTING SERVICES 9/14-9/25/2026	FINANCE	2,596.20
Total 120460:				2,596.20
120461	NU LIFE TIRE SERVICE	WHITE SWEEPER 2 NEW TIRES	PUBLIC WORKS	835.00
Total 120461:				835.00
120462	ODP BUSINESS SOLUTIONS LLC	EIS OFFICE SUPPLIES	EIS	79.07
120462	ODP BUSINESS SOLUTIONS LLC	EIS MISC SUPPLIES	EIS	334.38
120462	ODP BUSINESS SOLUTIONS LLC	EIS OFFICE EQPT/SUPPLIES	EIS	331.58
120462	ODP BUSINESS SOLUTIONS LLC	EIS OFFICE SUPPLIES	EIS	100.14
120462	ODP BUSINESS SOLUTIONS LLC	EIS MISC SUPPLIES	EIS	139.99
120462	ODP BUSINESS SOLUTIONS LLC	EIS OFFICE SUPPLIES	EIS	63.79
120462	ODP BUSINESS SOLUTIONS LLC	EIS MISC SUPPLIES	EIS	105.98
120462	ODP BUSINESS SOLUTIONS LLC	EIS MISC SUPPLIES	EIS	41.98
120462	ODP BUSINESS SOLUTIONS LLC	EIS MISC SUPPLIES	EIS	141.29
120462	ODP BUSINESS SOLUTIONS LLC	EIS MISC SUPPLIES	EIS	241.98
120462	ODP BUSINESS SOLUTIONS LLC	EIS MISC SUPPLIES	EIS	67.48
120462	ODP BUSINESS SOLUTIONS LLC	PRO FIT ERGO WIRED KEYBOARD6764416	POLICE	58.39
120462	ODP BUSINESS SOLUTIONS LLC	FUEL SURCHARGE7267945	POLICE	4.50
Total 120462:				1,710.55
120463	PAUL BUNYON & SONS	ROTO TILL AND DEWEED VETERAN'S PAR	PARKS & RECREATION	800.00
Total 120463:				800.00
120464	RENNE RODRIGUEZ	BAND *HISPANIC HERITAGE 10/3/2026	COMMUNITY ENGAGEMENT	1,400.00
Total 120464:				1,400.00
120465	SBC WASTE SOLUTIONS	PORTA POTTY RENTAL *TOWN HALL MEET	COMMUNITY ENGAGEMENT	290.00
Total 120465:				290.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
120466	South West Industries, Inc.	200 BLDG ELEVATOR SERVICE REPAIRS	PARKS & RECREATION	441.00
Total 120466:				441.00
120467	STAPLES ADVANTAGE	INK CARTRIDGE FOR PUMP STATION	PUBLIC WORKS	53.37
120467	STAPLES ADVANTAGE	STAPLES 8.5X11 COPY CS	POLICE	494.11
Total 120467:				547.48
120468	SUNBELT RENTALS, INC	RENTAL PROTECTION PLAN	WATER & SEWER MAINTENANCE	163.95
120468	SUNBELT RENTALS, INC	RENTAL PROTECTION PLAN	WATER & SEWER MAINTENANCE	163.95
120468	SUNBELT RENTALS, INC	RENTAL PROTECTION PLAN	WATER & SEWER MAINTENANCE	163.95
Total 120468:				491.85
120469	TERRENCE POWELL	P&F-MEETING * 09/25/2026	POLICE & FIRE COMMISSION	250.00
Total 120469:				250.00
120470	TRACEY BEY	REIMB.BREAKFAST/LUNCH *RETRACT FO	VILLAGE MANAGER	406.52
Total 120470:				406.52
120471	TRANS UNION LLC	CONTRACT JULY CHARGES:	POLICE	365.00
Total 120471:				365.00
120472	VERONICA OLIVEROS	FACE PAINTER *10/3/2026 *HISPANIC HERI	COMMUNITY ENGAGEMENT	320.00
Total 120472:				320.00
120473	VILLAGE OF BROADVIEW	10TH & ROOSEVELT WATER SERVICE	WATER COLLECTIONS	104.64-
120473	VILLAGE OF BROADVIEW	WATER SERVICE 18TH HARVARD	WATER COLLECTIONS	523.20
Total 120473:				418.56
120474	VIVID OUTCOMES	PROVIOS EAST PARADE T-SHIRTS	COMMUNITY ENGAGEMENT	187.50
120474	VIVID OUTCOMES	BRIDGING THE GAP PARADE T-SHIRTS	COMMUNITY ENGAGEMENT	250.00
Total 120474:				437.50
120475	Westlake Hardware, Inc.	CRAFTSMAN CMXGSAMY42N4 14 IN. 42 C	POLICE	169.00
Total 120475:				169.00
120476	WIGIT'S TRUCK SERVICE	210 VEHICLE MAINTENANCE	PUBLIC WORKS	1,303.00
120476	WIGIT'S TRUCK SERVICE	239 VEHICLE REPAIRS	PUBLIC WORKS	130.00
120476	WIGIT'S TRUCK SERVICE	242 VEHICLE REPAIRS	PUBLIC WORKS	3,646.21
120476	WIGIT'S TRUCK SERVICE	24 FORD EXPLORER VEHICLE REPAIRS	PUBLIC WORKS	1,347.22
120476	WIGIT'S TRUCK SERVICE	JOHN DEERE Z950M-60 REPAIRS	LAND & BUILDINGS	6,676.88
120476	WIGIT'S TRUCK SERVICE	235 VEHICLE REPAIRS	PUBLIC WORKS	3,404.87
120476	WIGIT'S TRUCK SERVICE	211N VEHICLE REPAIRS	WATER & SEWER MAINTENANCE	637.46
120476	WIGIT'S TRUCK SERVICE	MORBARK CHIPPER REPAIRS	PUBLIC WORKS	260.00
120476	WIGIT'S TRUCK SERVICE	253 VEHICLE REPAIRS	PUBLIC WORKS	221.44
120476	WIGIT'S TRUCK SERVICE	JOHN DEERE Z950M BLADE REPLACEMEN	LAND & BUILDINGS	300.77
120476	WIGIT'S TRUCK SERVICE	18 ELGIN PELICAN VEHICLE RPQIRS	PUBLIC WORKS	188.80
120476	WIGIT'S TRUCK SERVICE	231 VEHICLE REPAIRS	PUBLIC WORKS	1,210.56
120476	WIGIT'S TRUCK SERVICE	235 VEHICLE REPAIRS	PUBLIC WORKS	2,909.48
120476	WIGIT'S TRUCK SERVICE	2012 FORD TAURUS VEHICLE REPAIRS	PUBLIC WORKS	304.62
120476	WIGIT'S TRUCK SERVICE	231 VEHICLE REPAIRS	PUBLIC WORKS	1,306.40
120476	WIGIT'S TRUCK SERVICE	201 VEHICLE REPAIRS	PUBLIC WORKS	21.98
120476	WIGIT'S TRUCK SERVICE	CASE 521G MAINTENANCE	PUBLIC WORKS	193.03
120476	WIGIT'S TRUCK SERVICE	CASE 521G LOADER REPAIRS	PUBLIC WORKS	452.01

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 120476:				24,514.73
120477	ACCEPTED ADMISSIONS LLC	DEVELOPMENT TRAINING 9/10/2026	COMMUNITY ENGAGEMENT	375.00
Total 120477:				375.00
120478	ANTOJOS POBLANOS EL CARMEN	MEALS TICKETS *MAYWOOD FEST 2026	COMMUNITY ENGAGEMENT	180.00
Total 120478:				180.00
120479	CHI TOWN FOODIES	MEAL TICKETS *MAYWOOD FEST 2026	COMMUNITY ENGAGEMENT	140.00
Total 120479:				140.00
120480	CHICAGO EATS MARKETPLACE	MEAL TICKETS	EIS	80.00
Total 120480:				80.00
120481	DWAYNE HOWARD	REFUND PARK RENTAL *8/8	CORPORATE	100.00
Total 120481:				100.00
120482	ELIJAH WILLIS	REIMB. FOR SRO CHRISTOPHER FUQUA T	POLICE	464.88
Total 120482:				464.88
120483	FOREST SECURITY, INC.	DEPOSIT FOR THE 1100 S 11TH AVE BUILDI		31,156.35
Total 120483:				31,156.35
120484	HEAVENLY CYNT YOUTH ORG	MASCOT *HISPANIC HERITAGE 10/3	COMMUNITY ENGAGEMENT	125.00
Total 120484:				125.00
120485	Maria L. Martinez	DANCE PERFORMANCE *HISPANCE HERIT	COMMUNITY ENGAGEMENT	250.00
Total 120485:				250.00
120486	UNIVERSITY OF WISCONSIN GREEN	MUNICIPAL CLERKS TRAINING 2026	VILLAGE CLERK	1,950.00
Total 120486:				1,950.00
120487	AA RENTAL CENTER	TENT RENTAL *TOWN HALL MEETING	COMMUNITY ENGAGEMENT	1,005.00
Total 120487:				1,005.00
120488	AFTERMATH, INC.	BIOHAZARD REMEDIATION / PARTNER REL	POLICE	300.00
Total 120488:				300.00
120489	AIR ONE EQUIPMENT	EXTRICATION TOOL REPAIR	FIRE	127.50
120489	AIR ONE EQUIPMENT	FIR- RE-CALIBRATION OF THE RESCUE SQ	FIRE	45.00
120489	AIR ONE EQUIPMENT	FLASHLIGHTS BRONAUGH	FIRE	91.00
Total 120489:				263.50
120490	AMERICAN RECYCLING & DISPOSAL	LANDSCAPE	WATER & SEWER MAINTENANCE	300.00
Total 120490:				300.00
120491	Broadview Hardware	2 TORO LWN MWR 150 CC 22"	PUBLIC WORKS	1,079.98
120491	Broadview Hardware	MISC KEYS	LAND & BUILDINGS	7.98

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 120491:				1,087.96
120492	Cellco Partnership	JUL 12 - AUG 11 FLEET WIRELESS MONTHL	POLICE	720.20
120492	Cellco Partnership	REGULATORY CHARGE	POLICE	.02
Total 120492:				720.22
120493	CHICAGO COMMUNICATION SERVICE	BILLING FOR SEPTEMBER 2026 CCS MAIN	POLICE	105.00
Total 120493:				105.00
120494	CINTAS CORPORATION #344	WATER-UNIFORM SERVICE	WATER & SEWER MAINTENANCE	42.11
120494	CINTAS CORPORATION #344	WATER-UNIFORM SERVICE	WATER & SEWER MAINTENANCE	42.11
Total 120494:				84.22
120495	CINTAS FIRE PROTECTION	SERVICE CHARGE	PUBLIC WORKS	200.15
Total 120495:				200.15
120496	COMED 9555345000	ELECTRIC SERVICE VILLAGE HALL 5/18/26-	PUBLIC WORKS	2,310.91
Total 120496:				2,310.91
120497	COMFORT SUITES	FIR-FIRE ACADEMY LODGING FOR NEW FF	FIRE	621.50
120497	COMFORT SUITES	FIR-FIRE ACADEMY LODGING FOR PROBA	FIRE	621.50
120497	COMFORT SUITES	FIR-LODGING FOR PROBATIONARY FIREFI	FIRE	621.50
Total 120497:				1,864.50
120498	CORE & MAIN LP	WATER & SEWER SUPPLIES	WATER & SEWER MAINTENANCE	1,824.00
120498	CORE & MAIN LP	WATER & SEWER SUPPLIES	WATER & SEWER MAINTENANCE	2,505.50
120498	CORE & MAIN LP	WATER & SEWER SUPPLIES	WATER & SEWER MAINTENANCE	2,184.00
Total 120498:				6,513.50
120499	CORE CLERKING SERVICES LLC	REFUND SALES PRICE CHANGED	CORPORATE	888.00
Total 120499:				888.00
120500	CUBE SMART	STORAGE RENTAL FOR CHRISTMAS DECO	PUBLIC WORKS	310.00
120500	CUBE SMART	STORAGE RENTAL FOR CHRISTMAS DECO	PUBLIC WORKS	336.00
Total 120500:				646.00
120501	D & K SERVICE	TAX	POLICE	12.53
Total 120501:				12.53
120502	EDWIN HANCOCK ENGINEERING CO	5TH AVE AND LAKE ST BUSINESS CORRID	PUBLIC WORKS	3,520.00
120502	EDWIN HANCOCK ENGINEERING CO	IDOT HARRISON STREET STORM SEWER	WATER & SEWER MAINTENANCE	340.00
120502	EDWIN HANCOCK ENGINEERING CO	2026 MWRD GREEN INFRASTRUCTURE AL	PUBLIC WORKS	6,326.00
120502	EDWIN HANCOCK ENGINEERING CO	RANDOLPH ST ADA CURB RAMP IMP	PUBLIC WORKS	1,377.50
120502	EDWIN HANCOCK ENGINEERING CO	2026 MISC ENGINEERING	PUBLIC WORKS	1,262.50
120502	EDWIN HANCOCK ENGINEERING CO	2026 GRANT APPLICATIONS	PUBLIC WORKS	510.00
120502	EDWIN HANCOCK ENGINEERING CO	2026 NPDES - MS4 COMPLIANCE	WATER & SEWER MAINTENANCE	252.00
120502	EDWIN HANCOCK ENGINEERING CO	PRAIRIE PATH LIGHTING AND SAFETY IMP	PUBLIC WORKS	2,881.22
Total 120502:				16,469.22
120503	ELEGANT EATZ	MEAL TICKET REIMB. *MAYWOOD FEST 20	COMMUNITY ENGAGEMENT	140.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 120503:				140.00
120504	FOREST SECURITY, INC.	SERVICE CALL POLIC E DEPT	PUBLIC WORKS	325.00
Total 120504:				325.00
120505	GA PAVING LLC	WATER MAIN BREAK RESTORATION @ 143	WATER & SEWER MAINTENANCE	8,280.00
Total 120505:				8,280.00
120506	GATOR CHEF INC	KITCHEN APPLIANCES *1100 S 11TH		79,952.89
Total 120506:				79,952.89
120507	GENESIS CONSTRUCTION MANAGEM	1100 S 11TH CONSTRUCTION		250,000.00
Total 120507:				250,000.00
120508	GOOD EARTH GREENHOUSE, LLC	PERENNIALS	PUBLIC WORKS	489.30
Total 120508:				489.30
120509	Governmental Accounting LLC	FIR-ACCOUNTING SERVICES FOR THE FIR	FIRE	1,100.00
Total 120509:				1,100.00
120510	ILLINOIS ASSOCIATION OF CHIEFS	MEMBERSHIP RENEWAL - ACTIVE MEDIUM	POLICE	265.00
Total 120510:				265.00
120511	J & A CARTAGE, INC.	CA7 & CARTAGE	MOTOR FUEL TAX	4,229.85
120511	J & A CARTAGE, INC.	GRADE 8 & CARTAGE	MOTOR FUEL TAX	585.13
120511	J & A CARTAGE, INC.	CA7 & CARTAGE	MOTOR FUEL TAX	4,293.94
120511	J & A CARTAGE, INC.	GRADE 8 & CARTAGE	MOTOR FUEL TAX	3,010.08
Total 120511:				12,119.00
120512	JORDAN A WARD	INDEPENDANT CONTRACTOR PAY 9/21-10/	COMMUNITY ENGAGEMENT	1,210.00
Total 120512:				1,210.00
120513	LANICE WILLIAMS	INDEPENDANT CONTRACTOR PAY 9/21-10/	COMMUNITY ENGAGEMENT	720.00
Total 120513:				720.00
120514	MAYWOOD FINE ARTS ASSOCIATION	2026 SPONSORSHIP *PUMPKIN PATCH	COMMUNITY ENGAGEMENT	500.00
Total 120514:				500.00
120515	MCKESSON MEDICAL-SURGICAL INC	FIR- EXAMINATION GLOVES	FIRE	201.47
Total 120515:				201.47
120516	Motorola Solutions	1 MOTOROLA SOLUTIONS	POLICE	33,750.00
Total 120516:				33,750.00
120517	NAFISCO INC	HONORARY STREET SIGNS BAUMANN WA	PUBLIC WORKS	326.36
Total 120517:				326.36
120518	Nardulli Construction Company, Inc.	2026 MWRD GREEN ALLEY IMPROVEMENT	PUBLIC WORKS	296,154.90

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 120518:				296,154.90
120519	Nathaniel George Booker	REIMB. FOOD RIBBON CUTTING *10/1	COMMUNITY ENGAGEMENT	300.12
Total 120519:				300.12
120520	NICOR GAS	GAS SERVICE 300 OAK ST 7/16/26-8/18/26	PARKS & RECREATION	178.94
Total 120520:				178.94
120521	NICOR GAS #6708165415 3	410 MAIN GAS SERVICE 6/16/26-7/16/26	PUBLIC WORKS	63.85
Total 120521:				63.85
120522	ODP BUSINESS SOLUTIONS LLC	EIS MISC SUPPLIES	EIS	377.55
120522	ODP BUSINESS SOLUTIONS LLC	EIS MISC SUPPLIES	EIS	17.99
Total 120522:				395.54
120523	PAYLESS AUTO BODY	SHOP SUPPLIES & PARTS TAXES	POLICE	93.38
Total 120523:				93.38
120524	PHYLLIS ZACHERY	PAYROLL 10/2/2026		872.60
Total 120524:				872.60
120525	PITNEY BOWES	RELAY 2500	POLICE	912.81
Total 120525:				912.81
120526	PLCCA, INC-ACT	BAL DUE BRIDGE THE GAP PARADE *9/12	COMMUNITY ENGAGEMENT	150.00
Total 120526:				150.00
120527	PROFESSIONAL CONCRETE SERVICE	50/50 SIDEWALK REPAIRS @ 710 S 3RD 11-	PUBLIC WORKS	2,100.00
120527	PROFESSIONAL CONCRETE SERVICE	50/50 SIDEWALK REPAIRS @ 710 S 3RD 1-1	PUBLIC WORKS	3,000.00
120527	PROFESSIONAL CONCRETE SERVICE	50/50 SIDEWALK REPAIRS @ 1836 S 17TH	PUBLIC WORKS	1,500.00
120527	PROFESSIONAL CONCRETE SERVICE	50/50 SIDEWALK REPAIRS @ 2010 S 6TH &	PUBLIC WORKS	4,800.00
120527	PROFESSIONAL CONCRETE SERVICE	50/50 SIDEWALK REPAIRS @ 1836 S 17TH	PUBLIC WORKS	2,400.00
120527	PROFESSIONAL CONCRETE SERVICE	CONCRETE REPAIRS @ 17TH & MADISON	PUBLIC WORKS	1,500.00
Total 120527:				15,300.00
120528	PROVIDENT INDUSTRIES LLC	615 S 5TH AVE PARKING LOT		47,250.00
Total 120528:				47,250.00
120529	RAMROD DISTRIBUTORS, INC	JANITORIAL SUPPLIES	LAND & BUILDINGS	1,922.38
120529	RAMROD DISTRIBUTORS, INC	TOILET TISSUE JRT 2PLY NITT12/CS, 48/PL	LAND & BUILDINGS	79.70
Total 120529:				2,002.08
120530	SBC WASTE SOLUTIONS	PORTA POTTY RENTAL *NNO/OL TIMERS PI	COMMUNITY ENGAGEMENT	580.00
Total 120530:				580.00
120531	Soundbytes Auto Spa	HAND CAR WASHES	PUBLIC WORKS	92.00
Total 120531:				92.00
120532	South West Industries, Inc.	200 BLDG ELEVATOR MAINTENANCE AUG	PARKS & RECREATION	231.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 120532:				231.00
120533	SUNLIT EVENTS LLC	INDEPENDANT CONTRACTOR PAY 9/21-10/	COMMUNITY ENGAGEMENT	460.00
Total 120533:				460.00
120534	SUN-TIMES MEDIA	LEGAL AD *8/10/2026	LAW	1,106.03
Total 120534:				1,106.03
120535	TIAKA C BLAIR	REIMB.FINANCIAL EMPOWER LUNCH & LE	EIS	488.28
Total 120535:				488.28
120536	Trade Print Inc.	BUSINESS CARDS RUSSELL DAVENPORT	PUBLIC WORKS	125.00
120536	Trade Print Inc.	BUSINESS CARDS GREG BUCHANAN PW	PUBLIC WORKS	120.00
Total 120536:				245.00
120537	ULINE	SHIPPING & HANDLING	POLICE	41.59
Total 120537:				41.59
120538	WIGIT'S TRUCK SERVICE	LADDER TRUCK 502 REPAIRS	FIRE	790.91
Total 120538:				790.91
120539	AAB Contractors, Inc	COMPENSATION FOR PLUMBING SERVICE	CODE ENFORCEMENT	1,250.00
Total 120539:				1,250.00
120540	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	444.64
120540	American Welding & Gas Inc.	FIR- OXYGEN CYLINDERS RENTAL	FIRE	332.73
120540	American Welding & Gas Inc.	FIR-SERVICE CHARGE BASED ON PAST D	FIRE	10.79
Total 120540:				788.16
120541	ASSURANCE a MARSH & MCLEAN AG	ENDORSMENT FOR SPECIAL EVENT MAY	COMMUNITY ENGAGEMENT	1,105.00
120541	ASSURANCE a MARSH & MCLEAN AG	2 OUT OF 4 MONTHLY INSTALLMENTS	HUMAN RESOURCES	42,323.00
120541	ASSURANCE a MARSH & MCLEAN AG	EXCESS WORKERS COMP AUDIT 5/1/2025 -	CENTRAL SERVICES	25,335.00
120541	ASSURANCE a MARSH & MCLEAN AG	RENEWAL 25/26 CRIME POLICE (3 YEAR)	HUMAN RESOURCES	2,772.00
Total 120541:				71,535.00
120542	AUTOZONE	FIR-WIPER BLADES	FIRE	37.48
120542	AUTOZONE	VEHICE LIGHT BULB	FIRE	12.35
120542	AUTOZONE	DIESEL EXHUAST F BLUEDEF DIESEL EXH	FIRE	89.94
120542	AUTOZONE	CAR ITEMS	FIRE	45.42
Total 120542:				185.19
120543	AV CHICAGO INC	ADDTNL FEES SOUND EQUIPMENT *MAYW	COMMUNITY ENGAGEMENT	4,695.00
Total 120543:				4,695.00
120544	BLUE CROSS BLUE SHIELD	HEALTH & DENTAL INS OCTOBER 2026	CENTRAL SERVICES	543,568.33
Total 120544:				543,568.33
120545	Blue Triton Brands, Inc.	SALES TAX	POLICE	8.99

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 120545:				8.99
120546	Broadview Hardware	JANITORIAL ITEMS	FIRE	16.98
Total 120546:				16.98
120547	COMCAST	METRA-PHONE/INT SVC	CENTRAL SERVICES	141.60
Total 120547:				141.60
120548	COMCAST	PHONE/INTERNET 1210 S 9TH 7/7/26-8/06/2	PUMP STATION OPERATIONS	278.09
Total 120548:				278.09
120549	CORE & MAIN LP	TRUMBULL 367-4290 36" MH COVERHOOK	WATER & SEWER MAINTENANCE	174.00
120549	CORE & MAIN LP	261-069030-000 6X30 REP CLP6.84-7.24 OD	WATER & SEWER MAINTENANCE	1,860.00
120549	CORE & MAIN LP	FREIGHT	WATER & SEWER MAINTENANCE	9.49
120549	CORE & MAIN LP	2 BRASS OVAL METER FLG SET W/GASKE	WATER & SEWER MAINTENANCE	260.00
Total 120549:				2,303.49
120550	D & K SERVICE	FIR-500, 501 AND 508 SAFETY INSPECTION	FIRE	90.00
Total 120550:				90.00
120551	DEPT.OF CENTRAL MANAGEMENT SV	POL-COMMUNICATION CHARGES	POLICE	318.16
Total 120551:				318.16
120552	EDWIN HANCOCK ENGINEERING CO	5TH AVE RESURFACING IMP-HARRISON T	PUBLIC WORKS	21,471.31
120552	EDWIN HANCOCK ENGINEERING CO	9TH AVE GARFIELD SCHOOL PD SAFETY I	PUBLIC WORKS	16,047.16
Total 120552:				37,518.47
120553	ENTENMANN-ROVIN CO	FREIGHT	POLICE	16.50
Total 120553:				16.50
120554	FAUST, INC.	HARDWARE/ WIRE SHOP SUPPLIES	POLICE	35.00
Total 120554:				35.00
120555	FEDEX	DECLARED VALUE CHARGE	POLICE	16.50
Total 120555:				16.50
120556	FELICIA BROWN - NELSON	P&F-MEETING *10/08/2026	POLICE & FIRE COMMISSION	300.00
Total 120556:				300.00
120557	FIREGROUND SUPPLY, INC	TURNOUT GEAR PURCHASE	FIRE	32,388.00
Total 120557:				32,388.00
120558	Flex	FLEX ONLINE	CENTRAL SERVICES	928.00
Total 120558:				928.00
120559	FOX VALLEY FIRE & SAFETY CO	FIRE SPRINKLER SYSTEM REPAIR	FIRE	3,744.19
Total 120559:				3,744.19

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
120560	Globe Life Liberty National Division	SUPPLEMENTAL INSURANCE AUGUST 202		6,579.21
120560	Globe Life Liberty National Division	SUPPLEMENTAL INSURANCE SEPTEMBER		6,579.21
Total 120560:				13,158.42
120561	ILLINOIS FIRE & POLICE	2026 FALL SEMINAR	POLICE & FIRE COMMISSION	1,425.00
Total 120561:				1,425.00
120562	ILLINOIS WORKERS' COMPENSATION	ASSESSMENT PERIOD *1/1/2026 -6/30/2026	HUMAN RESOURCES	4,183.60
Total 120562:				4,183.60
120563	JASMINE MORROW	INDEPENDANT CONTRACTOR 9/28-10/9/26	COMMUNITY ENGAGEMENT	1,250.00
Total 120563:				1,250.00
120564	JENSEN ENVIRONMENTAL MANAGEM	MOLD SAMPLES	PUBLIC WORKS	450.00
Total 120564:				450.00
120565	Jimmy Kifarkis	COMPENSATION FOR ELECTRICAL SERVI	CODE ENFORCEMENT	1,200.00
Total 120565:				1,200.00
120566	KELLY CONSULTING SVC	GRANT WRITING/LOGISTIC PLANNING 9/28	EIS	2,250.00
Total 120566:				2,250.00
120567	KIMBERLY HUDSON	REIMB.FOOD/GAS FOR TRAINING	VILLAGE CLERK	141.99
Total 120567:				141.99
120568	LIVING WATERS CONSULTANTS	SILVERCREEK WATERSHED 5/7/26 - 10/3/26	EIS	21.95
Total 120568:				21.95
120569	LOU'S GLOVES, INC	NITRILE, INDUSTRIAL GRADE, POWDER-F	PUBLIC WORKS	157.00
Total 120569:				157.00
120570	MARCELLUS CASSIUS WELLS	P&F-MEETING *10/08/2026	POLICE & FIRE COMMISSION	250.00
Total 120570:				250.00
120571	MCKESSON MEDICAL-SURGICAL INC	DEFIBRILLATOR PADS	FIRE	252.30
Total 120571:				252.30
120572	MICHAEL BARB	ACCOUNTING SERVICES 9/28-10/09/2026	FINANCE	2,769.28
Total 120572:				2,769.28
120573	NORTH AMERICAN SAFETY INC.	SHIPPING & HANDLING	PUBLIC WORKS	197.90
Total 120573:				197.90
120574	NU LIFE TIRE SERVICE	TIRE REPAIR	EIS	105.00
Total 120574:				105.00
120575	NYKITA KORNEGAY	REIMB.FOOD FOR TRAINING	VILLAGE CLERK	26.03

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 120575:				26.03
120576	OUTDOOR HOME SERVICES HOLDIN	LAWN CARE	PARKS & RECREATION	2,058.25
Total 120576:				2,058.25
120577	P.F. PETTIBONE & CO.	SHIPPING & HANDLING	POLICE	18.65
Total 120577:				18.65
120578	PAUL BUNYON & SONS	TREE & STUMP REMOVAL @ 1838 S 19TH	PUBLIC WORKS	2,000.00
Total 120578:				2,000.00
120579	RUSSO POWER EQUIPMENT	VP FUEL / 4 CYCLE / 1 GALLON	LAND & BUILDINGS	103.96
120579	RUSSO POWER EQUIPMENT	TUFFY POLY PRO SCOOP SHOVEL / GREE	PUBLIC WORKS	34.99
120579	RUSSO POWER EQUIPMENT	63PMC 55E CHAIN LOOP .050	PUBLIC WORKS	51.98
120579	RUSSO POWER EQUIPMENT	61PMM3 55E CHAIN LOOP .043	PUBLIC WORKS	47.98
Total 120579:				238.91
120580	Soundbytes Auto Spa	HAND CAR WASH *CODE	CODE ENFORCEMENT	104.00
Total 120580:				104.00
120581	Stryker Sales, LLC	FIR-HARDWARE FOR LOADING THE POWE	FIRE	2,721.00
120581	Stryker Sales, LLC	ELECTRODES START KIT	FIRE	371.44
120581	Stryker Sales, LLC	FIR-BATTERIES FOR POWER COT	FIRE	499.41
120581	Stryker Sales, LLC	EMERGENCY COT BATTERY CHARGER	FIRE	423.94
Total 120581:				4,015.79
120582	TERRENCE POWELL	P&F-MEETING * 10/08/2026	POLICE & FIRE COMMISSION	250.00
Total 120582:				250.00
120583	TERRY LAMBERT	BLOCK CLUB INITIATIVE	VILLAGE CLERK	500.00
Total 120583:				500.00
120584	THE VIEW RESTAURANT & LOUNGE	HOSPITALITY TENT *MAYWOOD FEST 2026	COMMUNITY ENGAGEMENT	1,015.00
Total 120584:				1,015.00
120585	TIAKA C BLAIR	REIMB.FINANCIAL EMPOWER LUNCH & LE	EIS	174.14
Total 120585:				174.14
120586	TORI LOVE GARRON	REIMB.TIRE REPLACEMENT	VILLAGE CLERK	271.95
120586	TORI LOVE GARRON	REIMB GAS	VILLAGE CLERK	50.00
120586	TORI LOVE GARRON	REIMB.DJ SERVICES 10/19/26	VILLAGE CLERK	250.00
120586	TORI LOVE GARRON	REIMB. HOTEL STAY FOR TRAINING	VILLAGE CLERK	433.44
Total 120586:				1,005.39
120587	Tribute Funeral Services, LLC	REMOVAL7/18/2026 BRANDON TUCKER LO	POLICE	405.00
Total 120587:				405.00
120588	WESTCHESTER LOCK KEY SVC	SC4 CUT KEYS F/ ABOVE LOCK	PUBLIC WORKS	16.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 120588:				16.00
120589	WIGIT'S TRUCK SERVICE	UNIT 505-LEAF SPRINGS AND FUEL FILTER	FIRE	4,159.55
Total 120589:				4,159.55
120590	Woodlake Occupational Health	OCCUPATIONAL HEALTH SERVICES	HUMAN RESOURCES	264.00
120590	Woodlake Occupational Health	OCCUPATIONAL HEALTH SERVICES	HUMAN RESOURCES	867.00
120590	Woodlake Occupational Health	OCCUPATIONAL HEALTH SERVICES	HUMAN RESOURCES	481.00
120590	Woodlake Occupational Health	OCCUPATIONAL HEALTH SERVICES	HUMAN RESOURCES	501.00
120590	Woodlake Occupational Health	OCCUPATIONAL HEALTH SERVICES	HUMAN RESOURCES	155.00
120590	Woodlake Occupational Health	OCCUPATIONAL HEALTH SERVICES	HUMAN RESOURCES	222.00
120590	Woodlake Occupational Health	OCCUPATIONAL HEALTH SERVICES	HUMAN RESOURCES	778.00
120590	Woodlake Occupational Health	OCCUPATIONAL HEALTH SERVICES	HUMAN RESOURCES	359.00
Total 120590:				3,627.00
120591	ACCOUNTEMPS	SERVICE WEEK 8/28/2026 *V.FENNELL	FINANCE	1,687.50
120591	ACCOUNTEMPS	SERVICE WEEK 9/4/2026 *V.FENNELL	FINANCE	2,700.00
120591	ACCOUNTEMPS	SERVICE WEEK 9/11/2026 *V.FENNELL	FINANCE	2,250.00
Total 120591:				6,637.50
120592	ACCUTRON	COMPUTER CNLSTING SVCS *OCT 2026	MANAGEMENT INFORMATION SYSTE	8,154.15
Total 120592:				8,154.15
120593	AIR ONE EQUIPMENT	STRUCTURAL FIREFIGHTING GLOVES	FIRE	89.00
120593	AIR ONE EQUIPMENT	PERSONAL FIREFIGHTER PROTECTIVE EQ	FIRE	777.00
120593	AIR ONE EQUIPMENT	PERSONAL FIREFIGHTER PROTECTIVE EQ	FIRE	1,041.00
120593	AIR ONE EQUIPMENT	FIR-AIR QUALITY TEST	FIRE	1,062.00
120593	AIR ONE EQUIPMENT	FIR-RESPIRATORY MASK FOR NEW FIREFI	FIRE	898.00
120593	AIR ONE EQUIPMENT	EXTRICATION GLOVES (FOR FIRE ACADE	FIRE	138.00
120593	AIR ONE EQUIPMENT	FIR- AIR QUALITY METERS FOR SQUAD 52	FIRE	558.00
120593	AIR ONE EQUIPMENT	FIR-STRUCTURAL FIREFIGHTING GLOVES	FIRE	276.00
Total 120593:				4,839.00
120594	ALPHA PRIME COMMUNICATIONS	RADIO RENTAL *MAYWOOD FEST 2026	COMMUNITY ENGAGEMENT	400.00
Total 120594:				400.00
120595	BAKER TILLY VIRCHOW KRAUSE,LLP	AUDITOR'S FEES 4/30/2023	FINANCE	6,529.69
Total 120595:				6,529.69
120596	CDS OFFICE TECHNOLOGIES	CONTRACT BASE RATE CHARGE FOR THE	POLICE	190.00
Total 120596:				190.00
120597	Cellco Partnership	AUG 12 - SEP 11 FLEET WIRELESS MONTH	POLICE	720.20
Total 120597:				720.20
120598	CHICAGO CLEANING CONCIERGE	PROVIDED SANITATION AND DISINFECTIN	LAND & BUILDINGS	9,500.00
Total 120598:				9,500.00
120599	CHICAGO COMMUNICATION SERVICE	BILLING FOR OCTOBER 2026 CCS MAINTE	POLICE	105.00
Total 120599:				105.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
120600	COMCAST	METRA-PHONE/INT SVC 7/13-8/12/2026	CENTRAL SERVICES	141.60
Total 120600:				141.60
120601	COMCAST	POL-INTERNET SVC 9/12-10/11	CENTRAL SERVICES	746.86
Total 120601:				746.86
120602	COMCAST	300 OAK PHONE/INTERNET 7/11/26-8/10/26	PARKS & RECREATION	538.26
Total 120602:				538.26
120603	COMCAST #906285639	PRI TRUNK CHARGES	CENTRAL SERVICES	1,447.63
Total 120603:				1,447.63
120604	COMCAST CABLE	TV SERVICES FOR POLICE DEPT	CENTRAL SERVICES	21.42
Total 120604:				21.42
120605	COMCAST CABLE	PHONE/INTERNET/TRUNK CHARGES	CENTRAL SERVICES	21,940.80
Total 120605:				21,940.80
120606	CORE & MAIN LP	SENSUS SOFTWARE	WATER & SEWER MAINTENANCE	4,000.00
Total 120606:				4,000.00
120607	Culture Amp	CULTURE AMP PLATFORM	HUMAN RESOURCES	3,552.25
Total 120607:				3,552.25
120608	DE LAGE LANDEN FINANCIAL SVCS	COMPLETE CARE PACKAGE IMPACT *OCT	MANAGEMENT INFORMATION SYSTE	30,572.24
Total 120608:				30,572.24
120609	EDWIN HANCOCK ENGINEERING CO	2026 LEAD WATER SERVICE LINE REPLAC	PUBLIC WORKS	30,875.00
120609	EDWIN HANCOCK ENGINEERING CO	2026 ROADWAY, WATERMAIN AND PARKIN	PUBLIC WORKS	10,450.00
Total 120609:				41,325.00
120610	EMSAR CHICAGO/MILWAUKEE	FIR-AMBULANCE CHAIR STRETCHER REP	FIRE	522.47
Total 120610:				522.47
120611	F & G Asphalt & Sealcoating LLC	SEALCOATING @ FIRE STATION 1&2	PUBLIC WORKS	3,800.00
Total 120611:				3,800.00
120612	FIRST INSURANCE FUNDING	GENERAL LIAB INS PMT NOVEMBER 2026	WATER COLLECTIONS	175,699.79
Total 120612:				175,699.79
120613	Globe Life Liberty National Division	SUPPLEMENTAL INSURANCE OCTOBER 20		6,579.21
120613	Globe Life Liberty National Division	SUPPLEMENTAL INSURANCE APR 2026		6,579.21
120613	Globe Life Liberty National Division	SUPPLEMENTAL INSURANCE MAY 2026		6,579.21
Total 120613:				19,737.63
120614	Graciela Diaz Martinez	FLOOD CONTROL REIMBURSEMENT 1206	WATER & SEWER MAINTENANCE	1,750.00
Total 120614:				1,750.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
120615	HAPPY KIDS CHICAGO, INC	PUMPKIN MASCOT *10/30/2026	COMMUNITY ENGAGEMENT	225.00
Total 120615:				225.00
120616	Heidy Sartin	FLOOD CONTROL REIMBURSEMENT 2014	WATER & SEWER MAINTENANCE	1,750.00
Total 120616:				1,750.00
120617	ILLINOIS COUNCIL OF POLICE &	UNION DUES *10/16/2026		92.00
120617	ILLINOIS COUNCIL OF POLICE &	UNION DUES *10/02/2026		92.00
Total 120617:				184.00
120618	ILLINOIS FRATERNAL ORDER OF POL	UNION DUES *10/02/2026 *DISPATCHERS		189.00
120618	ILLINOIS FRATERNAL ORDER OF POL	UNION DUES *10/16/2026 *DISPATCHERS		189.00
Total 120618:				378.00
120619	JAMES GLASS	REFUND DEPOSIT ON ACCT 427405391-00	WATER COLLECTIONS	90.76
Total 120619:				90.76
120620	JOHLER DEMOLITION	REFUND BAL HYDRANT METER DEPOSIT	WATER COLLECTIONS	1,782.60
Total 120620:				1,782.60
120621	JORDAN A WARD	INDEPENDANT CONTRACTOR PAY 10/5-10/	COMMUNITY ENGAGEMENT	1,232.00
Total 120621:				1,232.00
120622	JustFOIA, Inc	SUPPORT SERVICES NOV26-NOV27	VILLAGE CLERK	13,331.06
Total 120622:				13,331.06
120623	KLEIN, THORPE AND JENKINS LTD	TIF MADISON STREET	TIF ADMINISTRATION	21,255.30
120623	KLEIN, THORPE AND JENKINS LTD	TIF ROOSEVELT ROAD	TIF ADMINISTRATION	2,095.00
Total 120623:				23,350.30
120624	LANICE WILLIAMS	INDEPENDANT CONTRACTOR PAY 10/5-10/	COMMUNITY ENGAGEMENT	775.00
Total 120624:				775.00
120625	MAIN STREET DESIGN AND RETAIL S	DEMOLITION/LEAK REPAIR*615 S 5TH		3,520.00
Total 120625:				3,520.00
120626	MARCUS ROSALES	PHOTOGRAPHER *HISPANIC HERITAGE FE	COMMUNITY ENGAGEMENT	250.00
Total 120626:				250.00
120627	Maywood CC Inc	MADISON/5TH AVE TIF BUSINESS IMPROV	TIF ADMINISTRATION	10,000.00
Total 120627:				10,000.00
120628	MAYWOOD FIRE FIGHTERS ASSOCIA	FIRE FIGHTER ASSOC FEES *10/16/2026		570.00
Total 120628:				570.00
120629	MAYWOOD FIREMEN'S PENSION FUN	PAYROLL LIABILITY EXPENSE 10/16/2026		15,128.19
120629	MAYWOOD FIREMEN'S PENSION FUN	PAYROLL LIABILITY EXPENSE 10/02/2026		15,093.47

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 120629:				30,221.66
120630	MAYWOOD POLICE PENSION FUND	PAYROLL LIABILITY EXPENSE 10/02/2026		16,299.57
120630	MAYWOOD POLICE PENSION FUND	PAYROLL LIABILITY EXPENSE 10/16/2026		17,196.71
Total 120630:				33,496.28
120631	MENARDS	FIR-JANITORIAL ITEMS	FIRE	693.47
Total 120631:				693.47
120632	METROPOLITAN ALLIANCE	UNION DUES *10/16/2026		775.50
120632	METROPOLITAN ALLIANCE	UNION DUES *10/02/2026		775.50
Total 120632:				1,551.00
120633	NICOR GAS 02-24-58-0000 4	GAS SERVICE 9TH & WILCOX 6/15/26-7/15/	PUMP STATION OPERATIONS	188.44
Total 120633:				188.44
120634	NOELIA VAZQUEZ PEREZ	REFUND OVERPMT 628 S 16TH	WATER COLLECTIONS	541.15
Total 120634:				541.15
120635	NU LIFE TIRE SERVICE	FIR-NEW TIRES FOR TRUCK 502	FIRE	5,630.00
Total 120635:				5,630.00
120636	OGDEN AUTO GLASS	INSTALLED REAR PASSENGER DOOR GLA	PUBLIC WORKS	245.00
Total 120636:				245.00
120637	OJEDA'S WELDING COMPANY	TRAILER RAMP REPAIR MATERIAL FABRIC	PUBLIC WORKS	1,450.00
Total 120637:				1,450.00
120638	OTIS ELEVATOR COMPANY	ELEVATOR MAINTENANCE 40 MADISON	PUBLIC WORKS	1,205.00
Total 120638:				1,205.00
120639	OUTDOOR HOME SERVICES HOLDIN	VETERAN'S PARK AERATION FOR INSECTS	PARKS & RECREATION	1,760.00
Total 120639:				1,760.00
120640	PROVIDENT INDUSTRIES LLC	DEPOSIT EXTERIOR PAINTING		66,489.81
120640	PROVIDENT INDUSTRIES LLC	NEW GREASE TRAP INSTALLATION @ 200	PUBLIC WORKS	1,721.95
Total 120640:				68,211.76
120641	PROVISO MUNICIPAL LEAGUE	MEMBERSHIP DUES SEPT2026-SEPT 2027	PRESIDENT & TRUSTEES	500.00
Total 120641:				500.00
120642	RAY O'HERRON CO INC	5.56MM 64GR BSB BOX/20	POLICE	1,140.00
Total 120642:				1,140.00
120643	READY REFRESH BY NESTLE	C/D-EQUIPMENT WATER	EIS	266.30
Total 120643:				266.30
120644	RICHMOND & SONS, INC.	PEST CONTROL SERVICES 40 MADISON	PUBLIC WORKS	980.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
120644	RICHMOND & SONS, INC.	PEST CONTROL SERVICES @ 801 S 5TH	PUBLIC WORKS	475.00
Total 120644:				1,455.00
120645	Ryan LLC	CONSULTING SERVICES - TIF FY23 & FY24	TIF ADMINISTRATION	8,737.50
Total 120645:				8,737.50
120646	SERVICE EMPLOYEES LOCAL 73	UNION DUES 10/16/2026 *SEIU COPE		29.50
120646	SERVICE EMPLOYEES LOCAL 73	UNION DUES 10/16/2026 *SEIU TECH		150.11
120646	SERVICE EMPLOYEES LOCAL 73	UNION DUES 10/02/2026 *FIRE UNION		1,955.63
120646	SERVICE EMPLOYEES LOCAL 73	UNION DUES 10/02/2026 *SEIU COPE		29.50
120646	SERVICE EMPLOYEES LOCAL 73	UNION DUES 10/02/2026 *SEIU TECH		191.07
Total 120646:				2,355.81
120647	SHARK AND RUBYS	CATERED FOOD *AFTERSCHOOL PROGRA	COMMUNITY ENGAGEMENT	150.00
Total 120647:				150.00
120648	Soundbytes Auto Spa	HAND CAR WASHES	PUBLIC WORKS	85.00
Total 120648:				85.00
120649	South West Industries, Inc.	200 BLDG ELEVATOR MAINTENANCE SEPT	PARKS & RECREATION	231.00
Total 120649:				231.00
120650	SUNLIT EVENTS LLC	INDEPENDANT CONTRACTOR PAY 10/5-10/	COMMUNITY ENGAGEMENT	530.00
Total 120650:				530.00
120651	Tanesha Watkins	TREE REMOVAL REIMBURSEMENT 1604 S	CODE ENFORCEMENT	175.00
Total 120651:				175.00
120652	TEAMSTERS LOCAL 705	UNION DUES *10/02/2026		439.21
120652	TEAMSTERS LOCAL 705	UNION DUES *10/02/2026 *SA		40.00
120652	TEAMSTERS LOCAL 705	UNION DUES *10/16/2026		438.42
120652	TEAMSTERS LOCAL 705	UNION DUES *10/16/2026 *SA		40.00
Total 120652:				957.63
120653	TEAMSTERS LOCAL UNION NO. 700	UNION DUES *10/02/2026 *PART-TIME OFFI		36.00
120653	TEAMSTERS LOCAL UNION NO. 700	UNION DUES *10/16/2026 *PART-TIME OFFI		36.00
Total 120653:				72.00
120654	THE BLUE LINE	HOME PAGE GRAPHIC DISPLAY: 30 DAYS (	POLICE	1,188.00
Total 120654:				1,188.00
120655	TRACEY BEY	REIMB. SOD *1100 BLDG		306.00
Total 120655:				306.00
120656	TRANS UNION LLC	CONTRACT AUGUST CHARGES:	POLICE	365.00
Total 120656:				365.00
120657	VCG UNIFORM/CARLSON MURRAY	COKER UNIFORMS	FIRE	342.65
120657	VCG UNIFORM/CARLSON MURRAY	FIR- CAPTAN SCOTT UNIFORMS	FIRE	500.00
120657	VCG UNIFORM/CARLSON MURRAY	FIR-HARTDKE UNIFORMS	FIRE	350.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
120657	VCG UNIFORM/CARLSON MURRAY	FIR-HUGHES UNIFORMS	FIRE	343.35
120657	VCG UNIFORM/CARLSON MURRAY	FIR-HAMILTON UNIFORMS	FIRE	307.85
120657	VCG UNIFORM/CARLSON MURRAY	FIR-UNIFIORMS SAFFOLD	FIRE	344.55
120657	VCG UNIFORM/CARLSON MURRAY	FIR-LANTGEN UNIFORMS	FIRE	380.00
120657	VCG UNIFORM/CARLSON MURRAY	FIR-SILVERS UNIFORMS	FIRE	346.75
120657	VCG UNIFORM/CARLSON MURRAY	FIR- CAPTAIN ROSZAK UNIFORMS	FIRE	205.30
120657	VCG UNIFORM/CARLSON MURRAY	FIR-STICHA	FIRE	357.55
120657	VCG UNIFORM/CARLSON MURRAY	FIR-WEIKAL UNIFORMS	FIRE	340.95
120657	VCG UNIFORM/CARLSON MURRAY	FIR-TIERNEY UNIFORMS	FIRE	338.55
120657	VCG UNIFORM/CARLSON MURRAY	FIR-SZEWCZYK UNIFORMS	FIRE	145.85
120657	VCG UNIFORM/CARLSON MURRAY	FIR-CAPTAIN WADE UNIFORMS	FIRE	301.70
120657	VCG UNIFORM/CARLSON MURRAY	FIR-M. FURTAK UNIFORMS	FIRE	392.00
120657	VCG UNIFORM/CARLSON MURRAY	JOSEPH UNIFORMS	FIRE	345.85
120657	VCG UNIFORM/CARLSON MURRAY	FIR-HAMILTON UNIFORMS	FIRE	473.50
120657	VCG UNIFORM/CARLSON MURRAY	FIR- HAMILTON UNIFORM SHIRT	FIRE	15.00
120657	VCG UNIFORM/CARLSON MURRAY	FIR- M. JOSEPH UNIFORMS	FIRE	349.90
120657	VCG UNIFORM/CARLSON MURRAY	FIR-HAMILTON EMBROIDERY	FIRE	36.00
120657	VCG UNIFORM/CARLSON MURRAY	FIR-ROB HAMILTON UNIFORMS SHIRTS	FIRE	260.45
120657	VCG UNIFORM/CARLSON MURRAY	FIR-JACKSON UNIFORMS	FIRE	408.40
120657	VCG UNIFORM/CARLSON MURRAY	FIR-CHIEF UNIFIRMS	FIRE	131.94
120657	VCG UNIFORM/CARLSON MURRAY	FIR-CHERVINKO UNIFORMS	FIRE	314.90
120657	VCG UNIFORM/CARLSON MURRAY	FIR-CAPTAIN ROSZAK UNIFORMS	FIRE	440.85
120657	VCG UNIFORM/CARLSON MURRAY	FIR-CAPTAIN WADE UNIFOIRMS	FIRE	108.00
120657	VCG UNIFORM/CARLSON MURRAY	FIR- M. JONES UNIFORMS	FIRE	160.85
120657	VCG UNIFORM/CARLSON MURRAY	FIR-FURTAK UNIFORMS	FIRE	79.70
120657	VCG UNIFORM/CARLSON MURRAY	FIR-ROBINSON BOOTS	FIRE	110.00
120657	VCG UNIFORM/CARLSON MURRAY	FIR-J. ROBINSON UNIFIORMS	FIRE	129.95
120657	VCG UNIFORM/CARLSON MURRAY	FIR-INSPECTOR BROWN CAP AND SHIELD	FIRE	98.95
120657	VCG UNIFORM/CARLSON MURRAY	FIR-ROSS UNIFORMS	FIRE	108.75
120657	VCG UNIFORM/CARLSON MURRAY	FIR-CAPTAIN WADE UNIFORM	FIRE	98.75
120657	VCG UNIFORM/CARLSON MURRAY	FIR- NOTO UNIFORMS	FIRE	218.42
120657	VCG UNIFORM/CARLSON MURRAY	FIR- P. BROOKS UNIFORM	FIRE	429.40
120657	VCG UNIFORM/CARLSON MURRAY	FIR-SEKALIAS UNIFORMS	FIRE	360.45
120657	VCG UNIFORM/CARLSON MURRAY	CHIEF UNIFORMS	FIRE	351.00
120657	VCG UNIFORM/CARLSON MURRAY	FIR-AGURRE UNIFORMS	FIRE	816.75
120657	VCG UNIFORM/CARLSON MURRAY	FIR- SZEWCZYK UNIFORMS	FIRE	392.29
Total 120657:				11,237.10
120658	VILLAGE OF MAYWOOD	WATER PAYMENT VIA PAYROLL DED*T.GAR		161.00
120658	VILLAGE OF MAYWOOD	WATER PAYMENT VIA PAYROLL DEDUCTIO		50.00
120658	VILLAGE OF MAYWOOD	WATER PAYMENT VIA PAYROLL DED*T.GAR		161.00
120658	VILLAGE OF MAYWOOD	WATER PAYMENT VIA PAYROLL DED *P.ZA		50.00
120658	VILLAGE OF MAYWOOD	OVERPMT OF TRSF STAMP APPLIED TO W	CORPORATE	67.12
Total 120658:				489.12
120659	VISION SERVICE PLAN (IV)	VISION CARE INSURANCE OCTOBER 2026	CENTRAL SERVICES	187.63
120659	VISION SERVICE PLAN (IV)	VISION CARE INSURANCE AUG 2026	CENTRAL SERVICES	2,413.19
120659	VISION SERVICE PLAN (IV)	VISION CARE INSURANCE	CENTRAL SERVICES	2,457.96
120659	VISION SERVICE PLAN (IV)	VISION CARE INSURANCE OCTOBER 202	CENTRAL SERVICES	20.27
Total 120659:				5,079.05
120660	VITAL VEGAN DRINK & WELLNESS PR	VOUCHER MEALS FOR MAYWOOD FEST 2	COMMUNITY ENGAGEMENT	60.00
Total 120660:				60.00
120661	VOYA INSTITUTIONAL TRUST CO.	VOYA DEDUCTION 10/02/2026		7,098.63
120661	VOYA INSTITUTIONAL TRUST CO.	VOYA DEDUCTION 10/16/2026		7,298.63
Total 120661:				14,397.26

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
120662	Woodlake Occupational Health	FIR-ANNUAL PHYSICALS FOR EACH FIRE	FIRE	2,248.00
120662	Woodlake Occupational Health	FIR-ANNUAL PHYSICALS FOR EACH FIRE	FIRE	19,348.00
Total 120662:				21,596.00
120663	Mass Communcations Group Incorporate	MAYWOOD CELEBRATORY RIBBON	COMMUNITY ENGAGEMENT	640.00
Total 120663:				640.00
120664	MCLEOD LEGAL ADVISORS	LUNCH & LEARN SESSIONS	EIS	2,250.00
Total 120664:				2,250.00
120665	NEW ERA RESTAURANT	REIMB.FINANCIAL EMPOWER LUNCH & LE	EIS	264.00
Total 120665:				264.00
120666	TIAKA C BLAIR	REIMB.FINANCIAL EMPOWER LUNCH & LE	EIS	83.56
Total 120666:				83.56
120673	AAB Contractors, Inc	COMPENSATION FOR PLUMBING SERVICE	CODE ENFORCEMENT	1,500.00
Total 120673:				1,500.00
120674	ACCUTRON	REIMB.MISC COMPUTER EQPT & SUPPLIE	MANAGEMENT INFORMATION SYSTE	1,063.54
Total 120674:				1,063.54
120675	ASSOCIATED TECHNICAL SERVICE	EMERGENCY LEAK LOCATION SERVICES	WATER & SEWER MAINTENANCE	1,640.00
120675	ASSOCIATED TECHNICAL SERVICE	EMERGENCY LEAK LOCATION SERVICES	WATER & SEWER MAINTENANCE	1,032.00
Total 120675:				2,672.00
120676	ATI PHYSICAL THERAPY	FCE J. BUONINCONTRO 27399145	FIRE	960.65
Total 120676:				960.65
120677	BLUE CROSS BLUE SHIELD	HEALTH & DENTAL INS AUG 2026	CENTRAL SERVICES	544,974.24
120677	BLUE CROSS BLUE SHIELD	HEALTH & DENTAL INS SEPT 2026	CENTRAL SERVICES	545,625.91
Total 120677:				1,090,600.15
120678	CAPITOL ONE TRADE CREDIT-754783	BATTERIES	FIRE	33.08
Total 120678:				33.08
120679	CHI TOWN FOODIES	FOOD TRUCK VENDOR *10/19	VILLAGE CLERK	1,500.00
Total 120679:				1,500.00
120680	CINTAS CORPORATION #344	ADDTNL SVCS	PUBLIC WORKS	259.15
120680	CINTAS CORPORATION #344	UNIFORM SERVICE	PUBLIC WORKS	59.04
120680	CINTAS CORPORATION #344	WATER-UNIFORM SERVICE	WATER & SEWER MAINTENANCE	42.11
120680	CINTAS CORPORATION #344	WATER-UNIFORM SERVICE	WATER & SEWER MAINTENANCE	42.11
120680	CINTAS CORPORATION #344	WATER-UNIFORM SERVICE	WATER & SEWER MAINTENANCE	42.11
Total 120680:				444.52
120681	CINTAS FIRE PROTECTION	FIR-AED MONTHLY CHECKS	FIRE	1,375.00
120681	CINTAS FIRE PROTECTION	FIR-AED CHECKLIST	FIRE	1,375.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 120681:				2,750.00
120682	COMED #3873124000	MASTER ACCOUNT STREETLIGHTS THRO	MOTOR FUEL TAX	22,334.35
Total 120682:				22,334.35
120683	ComEd #9336564000	MASTER ACCOUNT STREETLIGHTS THRO	MOTOR FUEL TAX	12,887.28
Total 120683:				12,887.28
120684	COMED 9555345000	ELECTRIC SVC VILLAGE HALL THROUGH J	PUBLIC WORKS	12,364.60
Total 120684:				12,364.60
120685	COMED-9055152000	ELECTRIC PUMP STATION THROUGH JUL 2	PUMP STATION OPERATIONS	13,671.21
Total 120685:				13,671.21
120686	CORE & MAIN LP	WATER METER SUPPLY & SEWER SUPPLI	WATER & SEWER MAINTENANCE	75,414.00
120686	CORE & MAIN LP	2-1/2X3/4 FNSTXMGH HYD ADTBRASS	WATER & SEWER MAINTENANCE	66.00
Total 120686:				75,480.00
120687	DAN PERKINS	DJ SERVICES *FALL FEST 10/30/2026	COMMUNITY ENGAGEMENT	250.00
Total 120687:				250.00
120688	DARYON SIMMONS	CIVIC ENGAGEMENT EVENT *10/19	VILLAGE CLERK	500.00
Total 120688:				500.00
120689	ELIJAH WILLIS	REIMB. FOR AIRFARE, HOTEL AND CAR RE	POLICE	2,126.33
120689	ELIJAH WILLIS	PARKING	POLICE	35.00
Total 120689:				2,161.33
120690	FELICIA BROWN - NELSON	P&F-MEETING *10/22/2026	POLICE & FIRE COMMISSION	300.00
Total 120690:				300.00
120691	FIVE STAR ENERGY SERVICES LLC	REFUND HYDRANT DEPOSIT	WATER COLLECTIONS	2,000.00
Total 120691:				2,000.00
120692	FOREST SECURITY, INC.	EQUIPMENT AND MAINTENANCE FORCLO	POLICE	1,416.78
Total 120692:				1,416.78
120693	FOX VALLEY FIRE & SAFETY CO	SERVICE FEE	PUBLIC WORKS	85.00
120693	FOX VALLEY FIRE & SAFETY CO	GAUGE	PUBLIC WORKS	42.00
120693	FOX VALLEY FIRE & SAFETY CO	SPRINKLER SYSTEM INSPECTIONS	PUBLIC WORKS	2,766.00
Total 120693:				2,893.00
120694	GREGORY WALKER	DJ *FOOD IS MEDICINE CAFE *10/30	COMMUNITY ENGAGEMENT	250.00
Total 120694:				250.00
120695	H. Linden & Sons Sewer and Water, Inc.	2026 ROADWAY WATERMAIN & PARKING	TIF ADMINISTRATION	340,538.04
Total 120695:				340,538.04

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
120696	HAROLD DAWSON	ENTERTAINMENT *FOOD IS MEDICINE CAF	COMMUNITY ENGAGEMENT	300.00
Total 120696:				300.00
120697	ILLINOIS ASSOCIATION OF CHIEFS	MEMBERSHIP RENEWAL FOR COMMANDE	POLICE	115.00
Total 120697:				115.00
120698	Irma Powell	TREE REMOVAL REIMBURSEMENT 1410 S	CODE ENFORCEMENT	625.00
Total 120698:				625.00
120699	JASMINE MORROW	INDEPENDANT CONTRACTOR 10/12-10/23/	COMMUNITY ENGAGEMENT	2,125.00
Total 120699:				2,125.00
120700	Jessica Rankins Williams	DECOR SERVICES *FOOD IS MEDICINE CA	COMMUNITY ENGAGEMENT	1,400.00
Total 120700:				1,400.00
120701	Jimmy Kifarkis	COMPENSATION FOR ELECTRICAL SERVI	CODE ENFORCEMENT	1,200.00
Total 120701:				1,200.00
120702	LRS Holdings, LLC	801 S 5TH ROLL OFF	PUBLIC WORKS	400.00
120702	LRS Holdings, LLC	RESIDENTIAL TRASH SVC AUG 2026	WATER COLLECTIONS	145,274.98
120702	LRS Holdings, LLC	RESIDENTIAL TRASH SVC SEPT 2026	WATER COLLECTIONS	140,672.20
Total 120702:				286,347.18
120703	MARCELLUS CASSIUS WELLS	P&F-MEETING *10/22/2026	POLICE & FIRE COMMISSION	250.00
Total 120703:				250.00
120704	MARCUS ROSALES	PHOTOGRAPHER *CAREER LIFE FACILITY	COMMUNITY ENGAGEMENT	250.00
120704	MARCUS ROSALES	PHOTOGRAPHER *FALL FEST *10/30/2026	COMMUNITY ENGAGEMENT	250.00
Total 120704:				500.00
120705	MENARDS	MAINTENANCE SUPPLIES	PUBLIC WORKS	545.35
120705	MENARDS	PM COMPOSITE CAULK GUN	PUBLIC WORKS	11.98
Total 120705:				557.33
120706	MICHAEL BARB	ACCOUNTING SERVICES 10/12-10/23/2026	FINANCE	2,250.04
Total 120706:				2,250.04
120707	MILLENNIUM CONTRACTING CO	2026 LEAD WATER SERVICE IMPROVEMEN	WATER & SEWER MAINTENANCE	380,179.80
Total 120707:				380,179.80
120708	Nardulli Construction Company, Inc.	2026 MWRD GREEN ALLEY IMPROVEMENT	PUBLIC WORKS	367,164.00
Total 120708:				367,164.00
120709	NEW ERA RESTAURANT	CATERED FOOD FOR SENIOR CLUB 10/27/	COMMUNITY ENGAGEMENT	187.49
Total 120709:				187.49
120710	NU LIFE TIRE SERVICE	2 REPAIRS	POLICE	110.00

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
Total 120710:				110.00
120711	ODP BUSINESS SOLUTIONS LLC	3 POCKET FOLDERS	PUBLIC WORKS	26.79
Total 120711:				26.79
120712	ON THE MARK	THE FOLLOWING VALVES WERE FLUSHED	WATER & SEWER MAINTENANCE	400.00
Total 120712:				400.00
120713	PAUL BUNYON & SONS	FOUR (4) YARDS OF MULCHSTART/FINISH	PUBLIC WORKS	500.00
120713	PAUL BUNYON & SONS	FOUR (4) YARDS OF MULCHSTART/FINISH	PUBLIC WORKS	500.00
120713	PAUL BUNYON & SONS	FOUR (4) YARDS OF MULCHSTART/FINISH	PUBLIC WORKS	500.00
120713	PAUL BUNYON & SONS	FOUR (4) YARDS OF MULCHSTART/FINISH	PUBLIC WORKS	500.00
120713	PAUL BUNYON & SONS	SIX (6) YARDS OF MULCHSTART/FINISHED	PUBLIC WORKS	750.00
Total 120713:				2,750.00
120714	PAYLESS AUTO BODY	(COMBINATION)ELECTRONIC PARKINGBR	POLICE	65.93
120714	PAYLESS AUTO BODY	SHOP SUPPLIES	POLICE	88.02
120714	PAYLESS AUTO BODY	BATTERY - [REFER TOLOCAL SUPPLIER F	POLICE	452.38
120714	PAYLESS AUTO BODY	SHOP SUPPLIES	POLICE	9.00
120714	PAYLESS AUTO BODY	SHOP SUPPLIES	POLICE	20.00
120714	PAYLESS AUTO BODY	ENGINE 3.3L ENG	POLICE	93.60
120714	PAYLESS AUTO BODY	ENGINE 3.3L ENG	POLICE	93.60
120714	PAYLESS AUTO BODY	ENGINE 3.3L ENG	POLICE	93.60
120714	PAYLESS AUTO BODY	ENGINE OIL 3.3L ENG	POLICE	93.60
120714	PAYLESS AUTO BODY	ENGINE FILTER 3.3LENG	POLICE	93.60
120714	PAYLESS AUTO BODY	IL TIRE USER FEE + SHOP SUPPLES	POLICE	30.00
120714	PAYLESS AUTO BODY	OIL FILTERTRANSFER CASE OILSEAL - RE	POLICE	15.08
Total 120714:				1,148.41
120715	R&W GARAGE DOORS, LLC	OVERHEAD GARAGE DOOR REPAIRS @ 40	PUBLIC WORKS	3,400.00
Total 120715:				3,400.00
120716	RAMROD DISTRIBUTORS, INC	PLASTIC LINER 46×50 1.5 ML BKREC LLDP	LAND & BUILDINGS	413.64
Total 120716:				413.64
120717	Sandhill Planning, LLC	CONSULTING SERVICES 10/11/26 - 10/24/26	EIS	1,554.00
Total 120717:				1,554.00
120718	SHRED - IT US JV LLC	LATE FEE	POLICE	6.59
Total 120718:				6.59
120719	SPECIAL EVENTS RENTAL LTD	GOLF CART RENTAL *FALL FEST 10/30/202	COMMUNITY ENGAGEMENT	555.00
Total 120719:				555.00
120720	STAPLES ADVANTAGE	TWO HOLE PENCIL SHARPENER	POLICE	7.72
120720	STAPLES ADVANTAGE	LTR 1 3/4 EXP PKT 25PK	POLICE	68.17
120720	STAPLES ADVANTAGE	SHOULDER REST BLACK	POLICE	7.84
120720	STAPLES ADVANTAGE	256GB PINSTRIPE USB 3.0	POLICE	48.75
120720	STAPLES ADVANTAGE	STAND,LAPTOP,BLK	POLICE	28.87
120720	STAPLES ADVANTAGE	MOISTENERS,SQUEEZE,4 PK	POLICE	27.73
120720	STAPLES ADVANTAGE	BOX 00007 STORAGE LIBERTY XXX	POLICE	251.15
120720	STAPLES ADVANTAGE	STAPLES RUBBERBANDS #32/1-LB	POLICE	10.41
120720	STAPLES ADVANTAGE	WIRELESS MOUSE M720	POLICE	25.29

Check Number	Name	Description	Invoice GL Account Segment Title	Extended Price
120720	STAPLES ADVANTAGE	INSERTABLE DIVIDERS 8TAB COLOR	POLICE	12.68
120720	STAPLES ADVANTAGE	1.5IN WHITE VIEW BINDER	POLICE	15.94
120720	STAPLES ADVANTAGE	USB 3.2 GEN1 DATASTICK 5PK	POLICE	198.44
120720	STAPLES ADVANTAGE	STAPLES WIRELESS OPTICAL MOUSE	POLICE	12.60
120720	STAPLES ADVANTAGE	WORKSAVER 8 TAB CLEAR	POLICE	12.90
120720	STAPLES ADVANTAGE	BROTHER LC506XL BLACK HY INK	POLICE	79.37
Total 120720:				807.86
120721	TEAMSTERS LOCAL UNION NO. 700	UNION DUES *09/18/2026 *PART-TIME OFFI		36.00
Total 120721:				36.00
120722	TERRENCE POWELL	P&F-MEETING * 10/22/2026	POLICE & FIRE COMMISSION	250.00
Total 120722:				250.00
120723	TONY'S LAWNMOWER	SUPPLIES	LAND & BUILDINGS	147.95
120723	TONY'S LAWNMOWER	MAINTENANCE SUPPLIES	LAND & BUILDINGS	1,703.94
Total 120723:				1,851.89
120724	URBAN SMOKE CAFE	CATERING FOR RIBBON CUTTING *1100 S	COMMUNITY ENGAGEMENT	1,925.00
Total 120724:				1,925.00
120725	USA BLUE BOOK	PUMP STATION SUPPLIES	PUMP STATION OPERATIONS	945.49
Total 120725:				945.49
120726	VEN SHERROD & ASSOCIATES	PROFESSIONAL PHOTOGRAPHY SVCS 10/	COMMUNITY ENGAGEMENT	200.00
120726	VEN SHERROD & ASSOCIATES	PROFESSIONAL PHOTOGRAPHY SVCS 10/	VILLAGE CLERK	375.00
Total 120726:				575.00
120727	VERONICA OLIVEROS	FACE PAINTER *FALL FEST 10/30/2026	COMMUNITY ENGAGEMENT	400.00
Total 120727:				400.00
120728	VILLAGE OF BELLWOOD	TRAVEL (25 MILES OUTSIDEOF AURORA)$	POLICE	1,077.11
Total 120728:				1,077.11
120729	VIVID OUTCOMES	(10) HOODIES *10/30/2026	COMMUNITY ENGAGEMENT	200.00
Total 120729:				200.00
120730	W.S. DARLEY & CO	FIR-FLASHLIGHTS FOR PROBATIONARY FI	FIRE	398.01
Total 120730:				398.01
Grand Totals:				4,906,266.63

VILLAGE OF MAYWOOD

Warrant List #200578 through October 31, 2026

The President and Board of Trustees of the Village of Maywood approve the following Warrant, as stated below and authorize the payment when funds are available.

_____
President

_____
Village Manager

Attest

_____
Clerk

Village President

Item # 2

and

Omnibus # 10

K | T | J KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael T. Jurusik
Cell: 708.638.0355
Email:mtjurusik@ktjlaw.com

900 Oakmont Lane
Westmont, Illinois 60559

MEMORANDUM

TO: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
FROM: Michael T. Jurusik
DATE: November 4, 2026
RE: Approval of Regular Meeting Schedule of the Combined Committee of the Whole / Village Board Meetings of the President and Board of Trustees for Calendar Year 2027

As required by the Open Meetings Act (5 ILCS 120/), I have prepared the enclosed document for your consideration and action at an upcoming Combined Committee of the Whole Meeting / Special Village Board Meeting:

> A RESOLUTION APPROVING THE REGULAR MEETING SCHEDULE OF THE COMBINED COMMITTEE OF THE WHOLE / VILLAGE BOARD MEETINGS OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD FOR CALENDAR YEAR 2027, with the 2027 Meeting Calendar attached as Exhibit "A"

I have also enclosed a Calendar for Year 2027 (for reference in finalizing the meeting dates).

While the typical annual meeting schedule calls for holding Committee of the Whole ("COW") Meetings on the first Tuesday of each month and Village Board of Trustees ("BOT") Meetings on the third Tuesday of each month, which is consistent with the meeting schedule as set forth in Section 30.28 (Regular Meetings) of the Maywood Village Code, **per the direction of the Village Board given at the September 20, 2022 BOT Meeting to combine the COW Meetings and BOT Meetings for 2023, the draft Resolution proposes to extend the "combined" COW / BOT Meetings to be held generally on the first Tuesday of each month for calendar year 2027.** The 2027 Meeting Schedule should be reviewed and possibly modified to avoid potential conflicts with same week holidays or special event dates or municipal conferences. Even so, during the 2027 calendar year, the Village Board can always reschedule a meeting date, cancel a meeting date or add a special meeting date.

Per Section 2.02 and 2.03 of the Open Meetings Act (5 ILCS 120/2.02 and 2.03), the enclosed Resolution should be adopted prior to December 31, 2026, so that the Village can inform the public and media of the regular meeting dates, times and location of the COW Meetings and the BOT Meetings for calendar year 2027. A copy of the approved version of the Resolution should be sent to each media organization that has requested annual notice of these Meetings.

If you have any questions, please advise.

Enclosures

Mike

cc. Tori-Love Garron, Village Clerk (w/ encls.)
Layna Satchell, Acting Village Manager / Finance Director (w/ encls.)
Tracey Bey, Assistant Village Manager (w/ encls.)
Bill Peterhansen, Village Engineer (w/ encls.)
Michael A. Marrs, Village Attorney (w/ encls.)
Carlos S. Arevalo, Village Attorney (w/ encls.)

RESOLUTION NO. R-2026-___

A RESOLUTION APPROVING THE REGULAR MEETING SCHEDULE OF THE COMBINED COMMITTEE OF THE WHOLE / VILLAGE BOARD MEETINGS OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD FOR CALENDAR YEAR 2027

WHEREAS, Section 2.02 (Public Notice of All Meetings) and Section 2.03 (Schedule of Meetings) of the Open Meetings Act ("OMA") (5 ILCS 120/2.02 and 2.03) require the President and Board of Trustees of the Village of Maywood to approve by Resolution their regular meeting schedule for each calendar year and to make the schedule available to the public and any news medium that has filed an annual request for notice of meetings in accordance with the requirements of the Open Meetings Act; and

WHEREAS, in accordance with Section 2.02 (Public Notice of All Meetings) and Section 2.02 (Schedule of Meetings) of the OMA (5 ILCS 120/2.02 and 2.03) and Section 30.28 (Regular Meetings) of the Maywood Village Code, the President and Board of Trustees of the Village of Maywood desire to approve the Regular Meeting Schedule for the Village Board of Trustees Meetings for the 2027 Calendar Year (i.e., "Regular BOT Meeting") and also desire to approve a Regular Meeting Schedule of the Committee of the Whole of the President and Board of Trustees (also known as the Legal, License and Ordinance Committee or "COW Meeting") for the 2027 Calendar Year, by approving a Regular Meeting Schedule of the "Combined" Committee of the Whole / Village Board Meetings of the President and Board of Trustees for Calendar Year 2027, as set forth below.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval of Meeting Schedule. The President and Board of Trustees approve of the Regular Meeting Schedule of the "Combined" Committee of the Whole / Village Board Meetings of the President and Board of Trustees for Calendar Year 2027, a copy of which is attached hereto as **Exhibit "A"** and made a part hereof.

The starting time for the above meetings, including the combined meetings, shall be 7:00 P.M. The meetings shall be conducted in the Council Chambers located at 125 South 5th Avenue in Maywood. Regarding any cancelled regular meeting dates, or if the President and Board of Trustees decide to conduct special meetings on other dates or in place of cancelled meetings, the required notice and agenda for any such special or rescheduled meeting shall be posted in accordance with the OMA.

SECTION 3: Changes to Meeting Schedule. In the event the President and Board of Trustees desire to conduct a separate meeting of the Committee of the Whole of the President and Board of Trustees or a separate meeting of the President and Board of Trustees, those meetings will be conducted as special meetings on dates and times and at locations announced in the required notice(s) and agenda(s), which shall be prepared for each such meeting(s) and shall be posted in accordance with the OMA.

SECTION 4: Notice and Distribution of Approved Meeting Schedule. The President and Board of Trustees direct the Village Clerk to make this Resolution available to the public and any news medium that has filed an annual request for notice of meetings in accordance with the requirements of the OMA, as amended.

SECTION 5: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval in the manner provided by law.

ADOPTED this 10th day of November, 2026, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED this 10th day of November, 2026, by the Village President of the Village of Maywood, and attested by the Village Clerk, on the same day.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

Exhibit "A"

2027 Calendar for the Combined Committee of the Whole /
Village Board Meetings of the President and Board of Trustees

- Tuesday, January 5, 2027
- Tuesday, February 2, 2065
- Tuesday, March 2, 2027
- Tuesday, April 13, 2027 (public hearing for annual budget)
- Tuesday, May 4, 2027
- Tuesday, June 8, 2027
- Tuesday, July 13, 2027
- Tuesday, August 3, 2027
- Tuesday, September 14, 2027
- Tuesday, October 5, 2027
- Tuesday, November 2, 2027
- Tuesday, December 7, 2027 (tax levy public hearing date)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2026-__

A RESOLUTION APPROVING THE REGULAR MEETING SCHEDULE OF THE COMBINED COMMITTEE OF THE WHOLE / VILLAGE BOARD MEETINGS OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD FOR CALENDAR YEAR 2027

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 10th day of November, 2026, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of November, 2026.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 10th day of November, 2026.

_____
Tori-Love Garron, Village Clerk

[SEAL]

Calendar for Year 2027 (United States)

January

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
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31						

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February

Su	Mo	Tu	We	Th	Fr	Sa
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March

Su	Mo	Tu	We	Th	Fr	Sa
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April

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May

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30	31					

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June

Su	Mo	Tu	We	Th	Fr	Sa
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27	28	29	30			

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July

Su	Mo	Tu	We	Th	Fr	Sa
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August

Su	Mo	Tu	We	Th	Fr	Sa
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29	30	31				

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September

Su	Mo	Tu	We	Th	Fr	Sa
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October

Su	Mo	Tu	We	Th	Fr	Sa
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November

Su	Mo	Tu	We	Th	Fr	Sa
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December

Su	Mo	Tu	We	Th	Fr	Sa
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12	13	14	15	16	17	18
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Holidays and Observances:

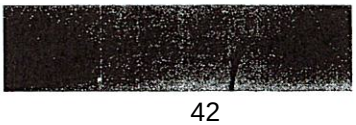
Jan 1	New Year's Day	Jul 4	Independence Day
Jan 18	Martin Luther King Jr. Day	Jul 5	'Independence Day' day off
Feb 14	Valentine's Day	Sep 6	Labor Day
Feb 15	President's Day	Oct 11	Columbus Day
Mar 17	St. Patrick's Day	Oct 31	Halloween
Mar 28	Easter Sunday	Nov 2	Election Day
Mar 29	Easter Monday	Nov 11	Veterans Day
Apr 15	Tax Day	Nov 25	Thanksgiving Day
May 5	Cinco de Mayo	Nov 26	Black Friday
May 9	Mother's Day	Dec 24	'Christmas Day' day off
May 31	Memorial Day	Dec 24	Christmas Eve
Jun 14	Flag Day	Dec 25	Christmas Day
Jun 18	'Juneteenth' day off	Dec 31	'New Year's Day' day off
Jun 19	Juneteenth	Dec 31	New Year's Eve
Jun 20	Father's Day		

2027
Illinois
Election
Date

Feb 23

April 6

Elsewhere on timeanddate.com


VILLAGE OF MAYWOOD

DEPARTMENT OF ECONOMIC INNOVATION AND SUSTAINABILITY

MONTHLY REPORT

BUSINESS/PROJECT ACTIVITY	October-26	FY 2026 SEPTMEBER-OCTOBER
Development Meetings	2	4
Workshops (801 S 5th)	6	6
Plan Reviews/Submittals	4	9
Meetings w/Outside Agencies	2	6
Exisiting Meetings/Outreach	3	7
Groundbreaking events	1	4
Grants Applied for	1	6

ZONING ACTIVITY	October-26	FY 2026 SEPTMEBER-OCTOBER
Total Zoning Cases		
- Text/Map Amendments	0	0
- Variations/Appeals	0	0
- Special Uses	0	0
- Site Plan	0	0
- Subdivision	0	0
Zoning Reviews/Verification	0	0
Zoning Permits/Sign Permits	25	13

MEETINGS/HEARINGS	October-26	FY 2026 SEPTMEBER-OCTOBER
Planning & Zoning Commission		
- Regular Meeting	0	0
- Public Hearing	0	0
Historic Preservation Commission	0	
- Regular Meeting	0	0
- Subdivision	0	0

VILLAGE OF MAYWOOD

VILLAGE PRESIDENT, MAYOR NATHANIEL GEORGE BOOKER

MAYWOOD FIRE DEPARTMENT

MONTHLY REPORT

October 2026

TOTAL DISPATCHED MONTHLY CALLS	Previous Month	Month	YTD
FIRE/RESCUE		66	617
EMS/EMT ALL, INCLUDES VEHICLE ACCIDENTS		443	4,495
HAZARDOUS CONDITION		12	148
GOOD INTENT CALLS FOR SERVICE		1	
MUTUAL AIDE CALLS		25	187
FIRE ALARM/FALSE CALL		19	
SEVERE WEATHER/NATURAL DISASTER		0	3
DISPATCHED/CANCELLED IN-ROUTE		15	
AVERAGE RESPONSE TIME-DISPATCH TO ON SCENE		4 min	

BREAKDOWN OF INCIDENT TYPE	Previous Month	Month	YTD
STRUCTURE/BUILDING FIRES		0	
RESIDENTIAL FIRES		0	
COMMERCIAL FIRES		0	
VEHICLE FIRES		2	16
OTHER FIRE TYPES – DUMPSTER, GRASS, GRILL, ETC...		0	33
EMS/EMT RESIDENTIAL			
EMS/EMT BUSINESS			
EMS/EMT VEHICLE ACCIDENT		27	352
EMS/EMT MEDICAL ASSISTANCE			
EMS/EMT TRANSPORT TO HOSPITAL			
EMS/EMT PEDESTRIAN			
EMS/EMT STANDBY		16	

FIRE INSPECTIONS	Previous Month	Month	YTD
TOTAL NUMBER OF FIRE INSPECTIONS		11	
COMMERICIAL BUILDING INSPECTIONS		10	
RESIDENTIAL INSPECTIONS		1	
REINSPECTIONS – ALL		1	
PLAN REVIEWS		1	

C.B. 11/02/2026

Village of
MAYWOOD
POLICE DEPARTMENT
125 SOUTH FIFTH AVENUE • MAYWOOD, ILLINOIS 60153 • (708) 450-4470

Village of Maywood Police Department Monthly Report

Chief Willis

September 2026

NOTICE: This document is intended for the individual or entity to which it is addressed. This document may contain confidential and/or privileges information. Any unauthorized review, use, printing, saving, copying, disclosure is strictly prohibited.

Village of Maywood Police Department
Monthly Report
SEPTEMBER 2026

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IKE calls for service in Maywood	13
Ascension Police Crisis Worker report	16

To: Village Manager

From: Elijah Willis Chief of Police

Date: October 3, 2026

The following shows the General Activity of Patrol during the month of **SEPTEMBER 2026**

Categories	**Platoon A & C**	**Platoon B & D**	**Total**
Total Calls For Service			2,048
Assist other agencies Calls			208
Sick Days Used	1	0	1
General Case Reports	112	82	194
Accident Reports	53	27	80
Tow Reports	24	17	41
Other Reports	26	18	44
Premise Checks	542	1,036	1,578
Felony Arrests	3	5	8
Misdemeanor Arrests	13	26	39
DUI	0	2	2
Juvenile Contacts	0	0	0
Traffic Citations	43	62	105
Parking Citations	42	947	989
Tow Stickers	4	0	4
Warning Citations	3	0	3
Compliance Citations	0	0	0
Alarm Citations	0	0	0
Typed Complaints	0	0	0
Homicides	0	0	0
Firearms	0	3	3
Cocaine Seized grams	14.00	0.00	14.00
Cannabis Seized grams	11.25	56.00	67.25
Heroin Seized grams	1.00	0.00	1.00
Other Substance	37.00	0.00	37.00
PFA (Pretrial Fairness Act)			47

Maywood Police Investigation Division
Monthly Report
September 2026

OFFENSE	TOTAL
Battery	1
Vehicular Hijacking	0
Burglary	1
Criminal Sexual Abuse	1
Criminal Sexual Assault	1
Domestic Battery	25
Home Invasion	0
Homicide(s)	0
Missing Person (Adults)	6
Missing Person (Juveniles)	5
Motor Vehicle Theft	5
Robbery	0
Recovered Vehicles	5
Possession of controlled substance	3
Uniform Crime Index Report: Theft	19

DEATH INVESTIGATIONS	
Death Investigation(s)	0
Drug Overdose(s)	3
Suicide(s)	0
Vehicle Fatality	0

Maywood Police
Patrol and Investigation Division
Monthly Summary
September 2026

Patrol Division summary as reported by Lt. Dent:

In September 2026, two (2) officers were still on “injured-on-duty status.”

Throughout the month, patrol division staffing was strategically scheduled to ensure consistent daily coverage, thereby reducing potential risks to public safety.

Significant events or activities:

On September 4, 2026, at approximately 2:11 a.m., officers responded to an open 911 call involving a female subject reportedly screaming and cursing. Officers located two vehicles near 200 Madison Street and contacted the offender, who appeared intoxicated and gave inconsistent accounts of a missing purse, stating she had followed another subject from a local bar because she believed he or an associate had taken it. The subject reported that the offender confronted and pursued him and alleged that she fired a handgun from inside her vehicle in his direction. Officers recovered a firearm and a spent shell casing from the offender’s vehicle and observed a bullet hole in the front passenger door consistent with a round being fired from inside the vehicle. The offender was arrested, her vehicle was towed and placed on an administrative hold, and Felony Review was contacted; however, the subject declined to sign complaints. The offender was ultimately cited for an Illinois concealed-carry violation involving alcohol and operating a vehicle with suspended registration, then released with a citation and notice.

On September 18, 2026, officers on tactical patrol observed a vehicle commit traffic violations before it parked in the 1300 block of West Harrison Street. Officers observed three subjects wearing dark clothing, gloves, and ski masks exit or remain inside the vehicle; one subject was armed with a firearm. The vehicle displayed broken driver-side windows, fresh broken glass inside, and significant steering-column and ignition damage consistent with a stolen vehicle. The subjects fled on foot but were located and taken into custody near 1644 South 13th Avenue. Officers recovered three hooded sweatshirts, three ski masks, three pairs of gloves, a satchel, seven USB devices commonly used in Kia and Hyundai thefts, and two firearms, including a Glock 19 and an unserialized firearm, from the area where the subjects discarded items. The registered owner confirmed the vehicle had been taken without permission. After receiving Miranda warnings, one subject invoked his rights; another admitted being present during the vehicle theft and claimed ownership of the Glock; and a third admitted being a passenger, implicated another subject in stealing the vehicle, and admitted handling the unserialized firearm. Felony Review approved firearm and stolen-motor-vehicle charges, along with misdemeanor criminal-damage-to-property and criminal-trespass-to-vehicle charges. The recovered property was inventoried as evidence, and officers notified parole authorities that one offender was on parole, resulting in a parole warrant..

Detective Division summary as reported by Sergeant Martinez:

Significant events or activities:

Case #26-16665:
On 9/18/2026, a vehicle was observed committing traffic violations. The vehicle abruptly pulled over, at which time, a rear seat passenger exited the vehicle and appeared to be armed with a handgun. The other occupants then exited the vehicle wearing black hooded sweatshirts, black ski-masks covering their faces and mechanical gloves. The driver side windows of the Kia were broken which is common with stolen vehicles. The occupants began fleeing on foot from Officers/Investigators.

A perimeter was established immediately, at which time, the individuals could be seen attempting to flee in the rear of the yards. They then began removing their clothing and masks, as well as discarding items from their person. While attempting to exit from the rear of a residence, officers/investigators were able to take them into custody. A search of the area of where they were observed discarding clothing and items revealed their clothing, an abundance of USB drives utilized as keys to steal Kias and Hyundais, one black in color 9MM Glock G19 with a laser/flashlight attachment and (17) round magazine as well as one black in color 9MM "ghost gun" with a laser/flashlight and (17) round magazine.

A follow-up was conducted with the registered owner of the Kia, at which time, it was confirmed the vehicle had been stolen in Maywood earlier in the day.

Investigators conducted interviews of the suspects at the Maywood PD and worked with Cook County State's Attorney's Office Felony Review Unit to secure the following charges:

Maywood resident, Daniel Navarrete (DOB:07/15/2005, "Insane 2-2 Boys" gang member), was charged with possession of a stolen motor vehicle, unlawful possession of a weapon, criminal damage to property, and criminal trespass to vehicle. Navarrette was also on conditional Parol release at the time, and his Parol release was violated by the Illinois Department of Corrections.

Anthony R. Campos (DOB: 04/29/2006) was charged with aggravated possession of a weapon second offense, possession of a weapon by felon, criminal damage to property, and criminal trespass to vehicle. Campos was currently on pre-trail release for an unlawful possession of a weapon case out of Chicago.

Ruben N. Hernandez (DOB: 05/12/2006) was charged with aggravated unlawful possession of a weapon, criminal damage to property, and criminal trespassing to a vehicle. The Cook County State's Attorney's Office will be prosecuting this case.

TRAFFIC AND ORDINANCE ENFORCEMENT DETAIL

Photo Enforcement Program Red Light Camera			
Violations Reviewed	**Violations Approved**	**Violations Rejected**	**% Approved**
1,120	**1,055**	**65**	**94.20**

Traffic Investigator					
Traffic Stops	**Arrest(s)**	**DUI**	**Compliance Citation**	**Speeding Citation**	**Insurance Citations**
26	**2**	**0**	**10**	**10**	
No Valid License	**Warnings**	**Other Citations**	**Parking Citations**	**Tow Stickers Applied**	**Vehicles Towed**
	15		**26**	**4**	**3**

Truck Enforcement			
Total Citations Issued	**Total Citations Fines**	**Overweight Citations Issued**	**Overweight Citations Fines**

Loud Noise			
Warning(s)	**Citation(s) Issued**		

District 89
School Report
September 2026

District 89 Summary: SRO Donna Herrera

Handle With Care: 11
Incidents worth mentioning
Irving Middle School
R#26-15410 (Testing Security Badges)
Centegix Badge was pressed by a school staff member to see if IKE DISPATCH would get notification. IKE received an alert of a school emergency. SRO advised everything was secure. Sgt. Babicz also advised he came to school and everything was ok.

R#26-15465 (7th)
A student brought a “box cutter” (Husky) to school. The school admin gave a box-cutter to SRO. The student was given a consequence.

R#26-15560
Lockdown Drill completed with the assistance of Officers Morgan and Munoz.

R#26-16038 (8th)
The school admin recovered a cannabis vape (Ace Ultra Premium, Flavor: “True Grape Stars”) from a student and gave it to SRO. The school admin handled the incident and the student was given consequence.

R#26-16143 (8th)
Juvenile went missing and parent located her and ambo requested for juvenile having suicidal thoughts. MFD tot Loyola.

R#26-16412 (8th)
Ambo requested for suicidal juvenile at school (Morning). MFD #508 tot Loyola.

R#26-16892 (6th)
The parents of the juvenile were unable to pick the juvenile up. The SRO transported the juvenile (non-custodial) to 1915 S. 7th Ave. in reference to a fight that happened at dismissal.

R#26-17127 (8th)
Ambo requested for suicidal juvenile at school (Morning). Bellwood tot Loyola.
Irving Middle School Cont’d
R#17135 (LO-Bike Theft) Outside of school (8th)
A juvenile was attempting to steal a bike. Officers responded and the juvenile was cited for a local ordinance for bike theft. SRO was informed.

R#26-17211 (Theft) Outside of school, on the weekend (8th)
Juveniles reportedly took a food delivery order. Ofc. Daniels spoke to the juveniles. The food delivery was not with them. The clothing description of the juveniles was the same to the juveniles he was speaking to. Informed SRO.

R#26-17489 (8th)
SRO transported the student (non-custodial) to 1218 S. 18th Ave. The parent was unable to pick up the juvenile after the high school fair event.

Emerson Elementary
Ofc. Aponte Informed SRO and MPD (August 2026)
A concerned parent came into the station to inform police of an individual who has been observed in the area of Emerson School dressed as the “Cat in the Hat” while recording Tik Tok videos. The parent stated that the individual has been observed around the school and provided a link to the Tik Tok video for reference.
***Effective immediately, Patrol units shall increase their presence around all Maywood District 89 schools, particularly during arrival, dismissal, recess and other high-traffic school periods when feasible.

Irving Middle School/WDLA (6th-8th)
Arrival at 0755 hours
Dismissal at 1435 hours

Elementary Schools (Garfield, Lincoln, Emerson & WDLA) (Pre-k thru 5th)
Arrival at 0835 hours
Dismissal at 1520 hours
Early Dismissal Day (Tuesday)

Middle schools Dismissal at 1330 hours

Elementary schools Dismissal at 1420 hours

Emerson Elementary Cont’d
Officers did various premise checks
SRO present at arrival and dismissal times

R#26-15498 (4th)
During dismissal, Ofc. Orozco called out a traffic stop. The driver (parent), when ran by IKE, came back with a suspended license. The parent was placed under arrest and given a PFA and released. The juvenile was in the passenger seat and the school admin escorted him inside. The juvenile was crying and the SRO and school admin helped him calm down. SRO spoke to the juvenile and parent the following day and the juvenile was not scared of the Police and the parent actually apologized and thanked the SRO and school admin helping his juvenile calm down during the stressful incident.

Garfield Elementary
R#26-17606 (5th)
Two juveniles were caught with a tobacco vape (Mr. Fog-NOVA, Flavor: Mint Steezy/Mint menthol), that was brought from home, in the school bathroom.

Officers did various premise checks.

Lincoln Elementary
R#26-16381 Domestic Battery - Outside of school
Domestic between parents and the juvenile was present and having a hard time at school. Officers did various premise checks

---

Washington Dual Language Academy (WDLA)
R#26-17079 (High school student)
The juvenile told Maywood Officers his bike was stolen a few months back and the bike on the school bike rack was his. Waiting on pictures and proof of purchase from both the juvenile and the owner of the bicycle. The mother of the 4th grader (owner of the bike) stated his kid's grandfather bought him that bike at a flea-market. The other juvenile stated his parents bought the bike on FaceBook Marketplace.
Officers did various premise checks.

Roosevelt Elementary (Broadview, IL)
No Incidents to Report
Officers are always present at arrival and dismissal times.

LOCKDOWN Drill Completed
Irving Middle School
Lincoln Elementary

District 209
School Report
September 2026

209 Proviso High School Summary: SRO Christopher Fuqua

Through the month of September, we had multiple incidents that were all resolved. From this list you can see one on campus incident and two outside that required school involvement with locating and providing additional support by way of social workers.

SRO Fuqua is updating administration and staff of a missing student incident from Melrose park. Student Uriel Emiliano Padilla (105008) was reported missing by Maria Leon (mother) who contacted the school this morning. The family has an ongoing dispute with both siblings regarding their mother, where they are openly defiant and not following the rules at home. Anna Karina Padilla (104252) was reported missing at the same time last night in Melrose park but was located by the PD that same night and returned to the mother. She was present in school to start the day. Uriel arrived at school for third period and was located by Mrs. Santino fourth period, she then contacted me, and we contacted Melrose Park PD to notify them of the located missing juvenile. Melrose Park PD contacted Ms. Leon, who arrived at Proviso East to confirm the location of the juvenile. Mrs. Santino referred resources to Ms. Leon to assist in the ongoing dispute with the two students. Uriel was permitted to stay and attend the remainder of school. SRO Fuqua advised Ms. Leon to relocate to Melrose Park PD to remove student from missing status.

SRO Fuqua wanted to inform the administration and staff of a student involved in an incident that occurred in the City of Chiago a couple of days ago. Sundae Tabb (mother) came into the school today, 23 Sep 26 after being advised by CPD to contact the school's police counselor (SRO) and inform them of the crime. Ms. Tabb explained that her daughter, Student Kyla Williams (**109069**) was the victim of a **Strong-arm robbery**; she was attacked by multiple unknown female offenders at an unknown location in the city of Chicago. A Police report (**JKY23427**) was generated by the Chicago Police Department, in this incident student **"Williams"** was punched and stomped multiple times while being recorded and said incident was posted to social media. At the conclusion of the attack the offenders stole the students' school issued laptop along with other electronics and personal effects.

Good morning administration and staff, I wanted to give you all a detailed report of the incident involving the female juvenile September 19, 2026, during the pep rally. A student named Skye Grimes-Adolph (108927) spoke with School resource officer (SRO) Fuqua about how she could get to the tower because her mother was there and she was leaving early. I walked the student to the overpass due to the noise level and radioed Ms. Walker at the tower who advised me that no parents were at the tower or outside the door waiting for a student. I advised the student to call the parent to confirm they are in fact at the school campus, at that time the student

became very upset due to her being unable to reach her mother or grandmother via the cell phone. I advised the student that she would have to return back to her teacher and class seating area. At this time, she became verbally upset, using multiple curse words directed at her mother, me, and the school. She then sat down on the floor and stated she would not be returning to the pep rally and wanted to go home. I asked for her ID which she gave and from that point she walked out the overpass doors down the steps and exited the building by way of door #17.

SRO then made radio contact with security lead Mrs. Barker of a student refusing instruction and walking out of the building. As I followed the student from door #17 to the north parking lot up to 1st Avenue sidewalk, Deputy Sheriff's (DS) Jones met the student directly in front of Door #1. DS Jones calmed the student down and she walked back into door #1 where security lead Mrs. Barker and AP Garcia spoke with the student. The student started becoming verbally aggressive once again, cursing and yelling at staff before walking into the security office and sitting down. Following a short conversation with AP Garcia the student became verbally aggressive again, AP Garcia requested a social worker to de-escalade the student's behavior. A Mrs. Santino arrived at the security office to speak with the student, Mrs. Santino was able to calm the student, then made contact with the parent, A Twanda A Grimes (mother) who arrived at the school and signed the student out.

Ms. Grimes (mother) attempted to walk out with the student, but a verbal back and forth occurred where the student refused to walk out with the mother. SRO Fuqua and DS Jones escorted the student off the property at which time the student called 9-11 with her personal phone, stating "I'm surrounded by five people trying to force me somewhere I don't want to go". SRO Fuqua advised the 9-11 dispatcher that SRO Fuqua and DS Jones are police officers and that there is no emergency. The phone was removed from the student as she was performing a criminal act of misuse of 9-11 services. DS Jones spoke with the dispatcher explaining the situation. The student at this time walked from door #1 toward 1st Avenue screaming, yelling and cursing loudly and stated "I want my phone and if you don't give it to me, I will kill myself" she then walked out into the street on 1st avenue as though she was willing to get herself struck by a passing vehicle. SRO Fuqua then walked into the street and guided the student back on the sidewalk, SRO Fuqua then advised DS Jones to contact the emergency services for a juvenile subject making suicidal threats. Emergency services arrived on scene about five minutes later at this time Ms. Ross (social worker) who has history with the student, engaged her in an effort to calm the student down as she was refusing to walk in the ambulance. After a brief talk with Ms. Ross, the student complied and walked on the ambulance and was transported with Ms. Grimes (mother) to Loyola Hospital.

Maywood Report Totals

Police Type	Total
Accident-Personal Injury	16
Accident-Property Damage	95
Aggravated Assault	2
Aggravated Battery	1
Alarm/Burglary	72
Animal Bite/Scratch	3
Animal Complaint	15
Animal Stray/Pick Up	13
Assault Simple	1
Assist Fire Department	148
Assist Lock Out	1
Assist Motorist	10
Assist Other Police Department	59
Assist Other Police Dept-In State Warrant	1
Assist Request	357
Battery	6
Burglary	1
Burglary of Motor Vehicle Parts & Accessories	2
Community Outreach	1
Credit Card Fraud	1
Criminal Damage to Property	10
Criminal Sexual Assault	2
Criminal Trespass to Land	3
Deadly Weapons	1
Death-Suicide/Attempt	6
Department Notation	17
Directed Patrol.:Alleys	1
Directed Patrol:Beach	3
Directed Patrol:Beat 3	2
Directed Patrol:Other	20
Directed Patrol:Schools	86
Disorderly Conduct	3
Disturbances	82
Domestic	29

Report Totals

Police Type	Total
Domestic Battery	12
Endangering Life or Health of a Ch[ld	1
Extra Patrol:Foot	1
Fraud	3
Harassment by Telephone	a
Identity Theft	1
Landlord Tenant Dispute	4
Lost License Plate/Sticker	5
Lost Property	6
Miscellaneous	5
Mischief	7
Missing/lost Person	13
Motor Vehicle Theft	8
Motor Vehicle Theft-Attempt	1
Neighbor	4
Notifications	47
Nuisance	2
Parking	59
Recovered Found Property	4
Registration	20
Retail Theft	S
Retail Theft-Attempt	1
Runaway	2
Sick/Injury	304
Solicit/Canvass	1
Suspicious Circumstances	88
Suspicious Circumstances 911	9
Suspicious Circumstances W911	47
Suspicious Person	75
Suspicious Vehicle	36
Theft $300 and Under	4
Theft from Building	2
Theft from Motor Vehicle	4
Theft over $300	4
Traffic	25

Report Totals

Police Type	Total
Traffi<;: Offenses	103
Vehide Abandonment	11
Vehicle Recovery	4
Vehicle Repossession	31
Village Ordinance Violation	1
Violation of Orders of Protection	3
VOV:Fighting	2
Walk&Talk	1
Watches-Extra/All	1
Weapons:Seized/Recovered	1
Windows/Doors Open	2
Total	**2048**

Ascension

September 2026

To: Chief Elijah Willis
Maywood Police Department
125 South 5th Ave.,
Maywood, IL 60153

September End of Month Report

Date: 9/3/26 **Report #26-14441** **Topic: Domestic**

PCW attempted to contact resident. No answer. Unable to leave a voicemail. Will attempt to contact this resident again.

Date: 9/8/26 **Report #26-14570** **Topic: Domestic**

PCW contacted resident. Resident says things are going ok. Resident denies needing resources or additional support at this time. PCW encouraged resident to reach out to PCW or Crisis Line if needed. Closed pending further contact.

Date: 9/8/26 **Report #26-14965** **Topic: Sick/Injury**

PCW spoke with resident's mom. Mom states resident is still hospitalized. Mom requested a list of group/CILA homes. PCW to find resources and make a list. PCW encouraged mom to reach out to PCW or Crisis Line if needed.

Date: 9/8/26 **Report #26-14441** **Topic: Domestic**

PCW attempted to contact resident. No answer. Unable to leave a voicemail. Outreach letter. Closed pending further contact.

Date: 9/10/26 **Report #26-14965** **Topic: Sick/Injury**

PCW made list of group/CILA homes. PCW sent list to resident's mom via email and list of outpatient mental health resources. PCW encouraged mom to reach out to PCW or Crisis Line if needed. Closed pending further contact.

Date: 9/17/26 **Report #26-15413** **Topic: Domestic Battery**

PCW spoke with resident who says she is doing better. Resident obtained an Order of Protection against individual, able to remove individual from her lease, and changed locks on her door. At this time denies needing resources or additional support. PCW encouraged resident to reach out to PCW or Crisis Line if needed. Closed pending further contact.

Date: 9/17/26 Report #26-145674 Topic: Domestic Battery

Attempted to contact resident. Resident's contact number not listed on report. Outreach letter to be sent to resident at the address listed.

Date: 9/18/26 Report #26-15742 Topic: Domestic

Attempted to contact the resident. There was no answer. PCW able to leave voicemail. Will attempt to contact resident again.

Date: 9/18/26 Report #26-15705 Topic: Domestic Battery

Attempted to contact the resident. Resident's contact number not listed on report. Outreach letter to be sent to resident.

Date: 9/21/26 Report #26-16157 Topic: Domestic

Attempted to contact the resident. There was no answer. PCW left voicemail. Will attempt to contact resident again.

Date: 9/22/26 Report #26-16089 Topic: Domestic Battery

Attempted to contact resident. No answer. PCW attempted to leave voicemail but unable to leave voicemail due to voicemail box being full. Will attempt to contact resident again.

Date: 9/25/26 Report #26-16143 Topic: Sick/Injury

Spoke with minor resident's mom. Reports things are going better. At this time mom denies needing resources or additional support. PCW encouraged mom to reach out to PCW or Crisis Line if needed. Closed pending further contact.

Date: 9/25/26 Report #26-17039 Topic: Assist Request

Attempted to contact resident. There was no answer. PCW left voicemail. Will attempt to contact resident again.

Date: 9/29/26 Report #26-17029 Topic: Assist Request

There is no contact number for resident listed on report. Outreach letter to be sent to resident at the address listed on report

Date: 9/29/26 Report #26-16611 Topic: Domestic

There is no contact number listed for resident on report. Outreach letter to be sent to resident at the address listed on report.

Date: 9/29/26 Report #26-16698 Topic: Assist Request

Attempted to contact resident. There was no answer. PCW left voicemail. Will attempt to contact resident again.

Date: 9/29/26 Report #26-15742 Topic: Domestic

PCW able to speak with resident. Resident reports he is doing good and everything is going better. At this time denies needing resources or additional support. PCW encouraged resident to contact PCW or Crisis Line if needed. Closed pending further contact.

Date: 9/29/26 **Report #26-16157** **Topic: Domestic**

Attempted to contact resident. There was no answer. PCW left voicemail. Will attempt to contact resident again.

Date: 9/29/26 **Report #26-16089** **Topic: Domestic Battery**

Attempted to contact resident. There was no answer. PCW left voicemail. Will attempt to contact resident again.

Sincerely,
Marissa Napules, MA
Police Crisis Worker
Ascension: 708-681-4357

VILLAGE OF MAYWOOD

VILLAGE PRESIDENT, MAYOR NATHANIEL GEORGE BOOKER

MAYWOOD POLICE DEPARTMENT

MAYWOOD POLICE DEPARTMENT

ACTIVITY OVERVIEW 2026

REPORT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
Assist Other Agencies	204	199	288	168	231	256	182	251	208				1,987
Calls for Service (CFS)	1,670	1,536	1,942	1,815	1,943	1,893	2,217	2,047	2,048				17,111
Firearms Recovered	1	5	1	3	3	2	1	4	3				23
House/Premise Check	2,001	1,572	1,791	1,552	1,550	1,434	1,513	1,494	1,578				14,485
Tow Stickers	2	2	0	1	0	1	2	4	4				45
Vehicle Accidents	87	64	54	77	69	76	81	80	80				668
ARREST(S)													
Breakdown of Arrests/Charges - ***Not all arrest charges are listed/included***													
DUI (Driving Under Influence) Arrest(s)	0	1	0	1	0	0	0	0	2				4
Domestic Battery	13	17	21	20	22	19	27	29	25				193

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VILLAGE OF MAYWOOD

VILLAGE PRESIDENT, MAYOR NATHANIEL GEORGE BOOKER

MAYWOOD POLICE DEPARTMENT

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
Felony Arrest(s)	0	4	6	9	8	5	4	6	8				50
Juvenile Contact	3	2	0	7	1	1	2	1	0				17
Misdemeanor Arrest(s)	25	20	16	25	20	34	42	43	39				264
Possession of controlled substance	0	4	3	4	5	1	3	3	3				26

CITATIONS ISSUED

Compliance citations	6	0	3	9	2	15	0	1	10				46
Parking citations	1,462	1,269	1,529	1,391	1,205	1,147	961	1,013	989				10,966
Traffic citations	54	77	73	76	107	95	156	104	105				847

VILLAGE OF MAYWOOD

VILLAGE PRESIDENT, MAYOR NATHANIEL GEORGE BOOKER

MAYWOOD POLICE DEPARTMENT

REPORTED OFFENSES INCLUDED IN Uniform Crime Index Report							
	Aggravated Assault/Battery	*Vehicular Hijacking*	*Burglary*	*Homicide*	*Robbery*	*Theft*	*Vehicle Theft*
January	0	0	1	0	1	24	4
February	0	0	0	0	0	32	8
March	2	0	0	0	1	14	7
April	0	2	2	1	1	25	1
May	1	0	0	0	1	20	2
June	2	0	3	0	0	41	4
July	1	0	3	0	0	48	6
August	0	0	4	0	0	14	6
September	1	0	1	0	0	19	5
October							
November							
December							
YTD	77	2	14	1	4	237	43

Message from Police Chief Elijah Willis

The Village of Maywood Police Department, officers and professional staff continue to conduct the utmost due diligence on all fronts, when combating crime within the Village.

Village Manager

Item # 2

and

Omnibus # 11

K|T|J KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael T. Jurusik
Cell: 708.638.0355
Office: 312.984.6432
Email: mtjurusik@ktjlaw.com

900 Oakmont Lane, Suite 301
Westmont, Illinois 60559

MEMORANDUM

TO: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
FROM: Michael T. Jurusik
DATE: November 4, 2026
RE: 2026 Real Estate Tax Levy Approval Process and Adoption Schedule for 2026 Tax Levy, 2026 / 2027 Budget Amendment Process and 2027 / 2028 Annual Budget Process

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In anticipation of the above-referenced matters, I have enclosed the following documents for your consideration, discussion and action at the November 10, 2026 Committee of the Whole / Village Board Meeting:

A. NOTICE OF PROPOSED REAL ESTATE TAX LEVY PUBLIC HEARING FOR THE VILLAGE OF MAYWOOD FOR YEAR 2026 (Review only).

B. RESOLUTION DETERMINING THE ESTIMATED VILLAGE OF MAYWOOD REAL ESTATE TAX LEVY FOR YEAR 2026 (Village Board action).

NOTE: Acting Village Manager / Finance Director Lanya Satchell will provide a Village Staff Memorandum directed to the Village Board regarding the 2026 REAL ESTATE TAX LEVY.

The following documents were provided previously at the October 20, 2026 Village Board Meeting and final versions will be provided in advance of the December 1, 2026 Public Hearing for the 2026 Tax Levy and then the below action item will be presented for final action at the December 1, 2026 Regular Village Board Meeting:

- AGENDA FOR TRUTH IN TAXATION PUBLIC HEARING ON THE PROPOSED 2026 REAL ESTATE TAX LEVY.
- ORDINANCE OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS PROVIDING FOR THE LEVY, ASSESSMENT AND COLLECTION OF TAXES FOR THE YEAR 2026 TAX LEVY, with Certification of Compliance with Truth in Taxation Law (Action Item on December 1, 2026).
- KTJ Memorandum - TENTATIVE VILLAGE OF MAYWOOD FISCAL ADOPTION SCHEDULE FOR 2026 REAL ESTATE TAX LEVY AND PROPOSED FISCAL YEAR 2027 / 2028 ANNUAL OPERATING BUDGET, dated September 30, 2026.

If amendments to the 2026 / 2027 Annual Operating Budget need to be approved, Acting Village Manager / Finance Director Lanya Satchell will advise the Village Board of that fact and I will prepare the required Ordinance and Acting Village Manager / Finance Director Satchell will prepare the Budget Amendment documents and they will be presented for approval at a later date.

The Tentative Fiscal Adoption Schedule provides guidance on timing of events in working through the levy process. Within the Schedule, **I have highlighted various deadline dates for Village**

Board action, and certain notice and publication dates that need to be met in order to comply with State law regarding the tax levy approval process. The 2026 tax levy public hearing should be conducted at the Committee of the Whole / Village Board meeting on **Tuesday, December 1, 2026** or at a Special Village Board meeting held in early December 2026. **For purposes of these drafts, I have anticipated the public hearing date as Tuesday, December 1, 2026 and the approval date of the tax levy ordinance at the Village Board meeting scheduled for Tuesday, December 1, 2026. As you know, the Village Board needs to take the following actions:**

1. **Adopt "Resolution Determining the Estimated Village of Maywood Real Estate Tax Levy for Year 2026" in November 2026 (available Board of Trustees meeting date: Tuesday, November 10, 2026). [35 ILCS 200/18-60; 2026 Tax Levy Estimate must be determined by the Village Board at least 20 days prior to adoption of Tax Levy Ordinance].**

2. **Publish "Notice of Proposed Real Estate Tax Levy Public Hearing for the Village of Maywood for Year 2026" (not more than 14 nor less than 7 days prior to the proposed Tuesday, December 1, 2026 Public Hearing; target publication date: *Chicago Sun-Times* or *Chicago Tribune*: one time during Wednesday, November 18, 2026 through Monday, November 23, 2026) (in the past, the Village has handled the publication).** [35 ILCS 200/18-70 and 18-75] A Truth in Taxation Public Hearing is necessary if the estimated tax levy will exceed 105% of last year's final aggregate levy, including any amount abated before extension; **If the estimated tax levy is less than 105%, no hearing need be held, but it is recommended for transparency's sake.**

3. **Conduct a Public Hearing on the 2026 Tax Levy on Tuesday, December 1, 2026 (7:00 p.m.) (tentative date).**

4. **Adopt the 2026 Tax Levy Ordinance, on Tuesday, December 1, 2026.**

5. File a certified copy of the 2026 Tax Levy Ordinance with the Cook County Clerk on or before the **last Tuesday of December 2026 (December 29, 2026). THIS SHOULD BE FILED NO LATER THAN FRIDAY, DECEMBER 11, 2026 DUE TO THE HOLIDAYS.**

In the past, the publication of the Tax Levy Public Hearing Notice has been handled by Village of Maywood ("Village") staff. After the Notice is published, please provide me with a copy of the publisher's certificate.

As the process moves forward and the tax levy amounts and any other missing information is provided to me, I will finalize the enclosed "draft" documents and return final versions to you so that they can be voted upon at the appropriate Village Board meetings.

As a reminder, and **due to changes in the Firefighter and Police Pension Fund laws, and the Settlement Order of the now-settled lawsuit filed by the Maywood Firefighter Pension Fund,** I have cited Sections from the Firefighter/Police Pension Fund Settlement Agreement that place certain restrictions on the Corporate Authorities' approval of the Annual Real Estate Tax Levy as follows:

Settlement Agreements - Firefighters and Police Pension Fund Litigation

"6. The VILLAGE agrees that it will provide the PENSION FUND with a Certified Copy of the VILLAGE'S Annual Tax Levy Ordinance each year when such Ordinance is filed with the Cook County Clerk's Office.

7. Commencing with the fiscal year 2004/2005, and continuing thereafter, **the VILLAGE shall annually levy a tax upon all taxable property within the VILLAGE in accordance with and required by Section 4-118 of the Illinois Pension Code** (40 ILCS 5/4-118). **The amount of taxes to be levied for each fiscal year shall be determined by an enrolled actuary chosen jointly by the VILLAGE and the PENSION FUND. The VILLAGE shall be responsible for the cost of such agreed upon actuary. Neither party shall unreasonably withhold their approval of the selection of such enrolled actuary.**

* * *

13. It is expressly understood that the Circuit Court of Cook County, Chancery Division, shall retain jurisdiction over this action for the purposes of enforcing the terms of this Agreement."

The Village is required to make annual funding contributions to the Police Pension Fund and the Firefighter Pension Fund in accordance with the Illinois Pension Code and the Pension Fund Settlement Agreements. 40 ILCS 5/3-125(a) (Police Pension Fund); 40 ILCS 5/4-118(a) (Firefighter Pension Fund).

Prior to January 1, 2012, the Village was required to make annual contributions in a manner that would fully fund both pensions by the year 2033. 40 ILCS 5/3-125 (prior to Public Act 96-1495) (Police Pension Fund); 40 ILCS 5/4-118 (prior to Public Act 96-1495) (Firefighter Pension Fund). The amount of the required contributions was set by an annual report generated by an actuary.

State law relative to pension contributions changed in 2012, when the Governor signed Public Act 96-1495 into law. This Public Act changed the formula used to calculate the Village's pension fund contributions. Under Public Act 96-1495, **effective January 1, 2012, the Village is required to make annual contributions that would increase the funding levels to a "90% fully funded" threshold by the year 2040 pursuant to annual actuarial reports generated using the actuarial method of "project unit credit," and using the value of the funds' assets as of March 30, 2012. 40 ILCS 5/3-125 (Police Pension Fund); 40 ILCS 5/4-118 (Firefighter Pension Fund).**

The Public Act also requires that municipalities meet funding obligations in the future by implementing:

1. State-shared revenue diversions to pension funds beginning in 2016 equaling the difference between the Village's contribution and the required actuarial contribution. Three-year phase-in with up to one-third of State-shared revenue diverted in 2016, up to two-thirds in 2017, and up to the full contribution difference beginning in 2018.
2. Expanded investment authority including corporate bonds for all funds and greater equity investments for funds with assets of at least $10 million.
3. A five-year smoothing of actuarial gains and losses.

Moreover, the Public Act changes the following benefits for new hires, those brought in after January 1, 2012:

1. Normal retirement age of 55.
2. Early retirement at age 50 with a 6% reduction for each year prior to age 55.
3. Pensionable salary cap of $106,800 indexed to 1/2% of the CPI-U.
4. Final average salary calculated using the last 8 of 10 years.
5. Survivor benefit of 66 2/3%.
6. Cost-of-living adjustments beginning at age 60 for retirees and survivors.

As you know, in 2011 the Pension Funds reinstituted litigation relative to the alleged failure by the Village to levy appropriate amounts in violation of the Settlement Agreements. This litigation was settled in 2017 because the Village complied in successive years with its pension contributions. Failure to levy the appropriate amount will result in an adverse action against the Village.

2026 Tax Levy and 2027 / 2028 Annual Operating Budget Consideration

Automatic annual wage increases payable to over 90% of the Village employees are required under the collective bargaining agreements. As you know, these wage increases impact the current 2026 / 2027 Annual Operating Budget and the proposed 2027 / 2028 Annual Operating Budget and Village operations, and need to be considered in determining the 2026 Tax Levy.

In past years, my office has filed the above-referenced Ordinances with Cook County and then provided the Village Clerk with stamped copies for the Village's file.

Please confirm if you want us to handle the filing of these documents this year.

If there are any questions, please contact me.

Mike

Enclosures

cc: Tori-Love Garron, Village Clerk (w/ encls.)
Lanya Satchell, Acting Village Manager / Finance Director (w/ encls.)
Tracey Bey, Assistant Village Manager (w/ encls.)
Steve Kuptz, Treasurer (w/ encls.)
Michael A. Marrs, Village Attorney (w/ encls.)
Carlos S. Arevalo, Village Attorney (w/ encls.)

NOTICE OF
PROPOSED REAL ESTATE TAX LEVY PUBLIC HEARING
FOR THE VILLAGE OF MAYWOOD FOR YEAR 2026

I. A public hearing to approve a proposed real estate tax levy increase for the Village of Maywood for Tax Levy 2026 will be held on **Tuesday, December 1, 2026,** at 7:00 p.m. in the Village Council Room located at 125 South 5th Avenue, Maywood, Illinois 60153.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact the Village Clerk at 40 East Madison Street, Maywood, Illinois 60153, phone number 708-450-6360.

II. The corporate and special purpose real estate taxes extended or abated for 2025 were **$$26,169,887.00.**

The proposed corporate and special purpose real estate taxes to be levied for 2026 are **$26,760,900.00.** This represents a **2.258% increase** over the previous year.

III. The real estate taxes extended for debt service and public building commission leases for 2025 were **$0.00.**

The estimated real estate taxes to be levied for debt service and public building commission leases for 2026 are **$0.00.** This represents a **0.00% decrease / 0.00% increase** over the previous year.

IV. The total real estate taxes extended or abated for 2025 were **$26,169,887.00.**

V. The estimated total real estate taxes to be levied for 2026 are **$26,443,367.00.** This represents a 1.045**% increase** over the previous year.

All hearings shall be open to the public. The corporate authorities of the Village of Maywood shall explain the reasons for the proposed increase and shall permit persons desiring to be heard an opportunity to present testimony at the **Tuesday, December 1, 2026 public hearing**, within reasonable time limits as the corporate authority determines.

VILLAGE OF MAYWOOD
Tori-Love Garron
Village Clerk

RESOLUTION NO. R-2026 - __

A RESOLUTION DETERMINING THE ESTIMATED
VILLAGE OF MAYWOOD REAL ESTATE TAX LEVY FOR YEAR 2026

WHEREAS, pursuant to Section 18-60 of The Truth In Taxation Law (35 ILCS 200/18-60), the Corporate Authorities of the Village of Maywood shall, not less than twenty (20) days prior to approving the 2026 Real Estate Tax Levy Ordinance, "determine the amounts of money, exclusive of any portion of that levy attributable to the cost of conducting an election required by the general election law, hereafter referred to as 'election costs', estimated to be necessary to be raised by taxation for that year upon the taxable property in its taxing district"; and

WHEREAS, Sections 18-70 and 18-75 of The Truth In Taxation Law (35 ILCS 200/18-70 and 18-75) require the corporate authorities of each taxing district to give public notice of and hold a public hearing on its intent to adopt an aggregate tax levy, if the estimated tax levy will exceed 105% of last year's final aggregate levy, including any amount abated before extension. For transparency purposes, the corporate authorities of any taxing district may hold such public hearing on its intent to adopt an aggregate tax levy, even if the estimated tax levy will not exceed 105% of last year's final aggregate levy.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Estimated 2026 Tax Levy Amount. The Corporate Authorities of the Village of Maywood have determined the amounts of money, exclusive of any portion of that levy attributable to the cost of conducting an election required by the general election code (i.e., "election costs") [see 10 ILCS 5/1-1 *et seq.*], estimated to be necessary to be raised by taxation for the 2026 year upon the taxable property in its taxing district to be as follows: **$26,790,900.00.**

Pursuant to Illinois statute, the above estimate can be amended by the Corporate Authorities of the Village of Maywood prior to the final approval of the real estate tax levy ordinance, which is anticipated to occur at the Special Village Board Meeting to be held on **Tuesday, December 1, 2026**.

SECTION 2: 2026 Tax Levy Public Hearing. Pursuant to Section 18-70 of The Truth In Taxation Law (35 ILCS 200/18-70), the corporate authorities of the Village of Maywood will conduct a public hearing on this proposed levy or any amendment thereto at **7:00 p.m. on Tuesday, December 1, 2026** in the Village Council Room located at 125 South 5th Avenue, Maywood, Illinois. The required notices for this public hearing shall be posted and published in accordance with applicable State laws, including the Open Meetings Act and The Truth In Taxation Law.

SECTION 3: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 10th day of November, 2026, at an open public meeting by an affirmative vote of a majority of the Corporate Authorities of the Village of Maywood taken pursuant to a roll call vote as follows:

AYES:_____

NAYS:_____

ABSENT:_____

ABSTAIN: _____

APPROVED by me, and attested by the Village Clerk, on this 10th day of November, 2026.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Village Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2026-__

A RESOLUTION DETERMINING THE ESTIMATED VILLAGE OF MAYWOOD REAL ESTATE TAX LEVY FOR YEAR 2026

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Regular Village Board Meeting on the 10th day of November, 2026, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of November, 2026.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

ABSTAIN: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this ___ day of November, 2026.

_____
Tori-Love Garron, Village Clerk

[SEAL]

VILLAGE OF MAYWOOD
FINANCE DEPARTMENT

40 MADISON STREET, MAYWOOD, ILLINOIS 60153
708-450-6320 (WATER BILLING)
708-450-6310 (FINANCE DEPT.)

TO: Mayor and Board of Trustees

FROM: Lanya Satchell, Acting Village Manager and Director of Finance

DATE: November 2, 2026

RE: 2026 Property Tax Levy

In preparing the 2026 Tax Levy recommendation, consideration was given to what is needed to adequately fund the Fiscal Year 2028 (May 1, 2027 – April 30, 2028) Operating Budget appropriated by the Corporate Fund. Based on current expenditures and expected proposed expenditures, the Corporate Fund portion of the Tax Levy can remain flat with NO proposed increase.

Other Funds that impact the tax levy are the Recreation Fund, Fire Pension Fund, and Police Pension Fund. It's recommended that the Recreation Fund remain flat at $150,000. This recommendation reflects its primary use for upkeep and maintenance.

In accordance with the Illinois Pension Code, levies for the Police and Fire Pension Funds are impacted by actuarial studies. These totals are based on unfunded liability, money that should've been in the fund, and demographic factors that have changed, including new hires, retirements or disabilities, and salary increases. Current actuarial studies for both Police and Fire Pensions are included for your review. Please note that these figures represent only 90% of the statutory amount and are the minimum funding for both pensions. The Village's Tax Levy Requirement for the Fire Pension increased from $4,002,450 to $4,295,930. The Tax Levy requirement for the Police Pension increased from $5,791,776 to $6,109,309.

The table below provides details of the recommended Tax Levy for 2026:

Fund Name	Tax Levy – 2025	Tax Levy – 2026
Corporate Fund	$ 16,205,661.00	$ 16,205,661.00
Recreation Fund	$ 150,000.00	$ 150,000.00
Police Pension Fund	$ 5,791,776.00	$ 6,109,309.00
Fire Pension Fund	$ 4,002,450.00	$ 4,295,930.00
TOTAL	**$ 26,169,887.00**	**$ 26,790,900.00**

Village Manager

Item # 3

and

Omnibus # 3

VILLAGE OF MAYWOOD

40 MADISON STREET, MAYWOOD, ILLINOIS 60153 • 708-450-6300

TO: Village Manager, Mayor, and Board of Trustees

FROM: Talae Perry, Director of Human Resources

DATE: October 21, 2026

RE: Paycor HR platform upgrade and LinkedIn Talent Solutions six-month pilot

Executive summary

The Director of HR is recommending both purchases. Together, they add **$42,350.57** in new spending in the first year. That buys an applicant tracking system, onboarding, time and scheduling, training, and benefits tools inside the platform the Village already uses for payroll. It also buys a six-month test of LinkedIn's recruiting tools for hard-to-fill roles.

Item	What it buys	Cost	Term	Price deadline
Paycor upgrade	Expanded HR suite: hiring (ATS), onboarding, time and scheduling, training, benefits administration, compensation tools	$109,432.41 per year (est.), up from $75,746.84. **Net increase: $33,685.57 per year.** $0 implementation.	Ongoing service (36-month technology commitment)	Accepted by Oct 23, 2026
LinkedIn pilot	2 promoted Job Slots + 1 Recruiter license with AI Hiring Assistant	**$8,665.00** for 6 months ($1,444.16/month). 36% off the $13,675 prorated list price.	6 months pilot	Signed order before Nov 15, 2026. Will run until April 30th 2027.

Why now. The Village has no applicant tracking system, no application for candidates to complete online, no way of ensuring that candidates are being considered and following EEOC guidelines. Currently our website career page, and the posting of roles on the Village LinkedIn page is how we are advertising. These solutions allow us to post on dozens of job boards, engage candidates who are not actively looking with the LinkedIn recruiter. In addition, multiple Paycor features and support will correct errors we have had previously.

Why both. Paycor runs the hiring *process*: postings, applications, screening, offers, onboarding, payroll. Paycor allows us to post on job boards (ZipRecruiter, LinkedIn, Glassdoor, Indeed and others) without paying for each job board individually. Maywood must be competitive in attracting talent. LinkedIn widens *reach*. It finds and contacts qualified people who are not looking at job boards. The two do not duplicate each other.

Background

The Village already pays Paycor $75,746.84 a year for payroll and core HR. That covers about 186 employees. The current setup leaves big gaps in hiring, timekeeping, training and onboarding.

- **Hiring is manual.** There is no applicant tracking system (ATS). Applications come in by email or internal candidates see a paper posting or through a temporary mobile form. The career page cannot accept or track applications.
- **Hiring demand.** Currently eight positions are open, including Director of IT, Director of Public Works, Finance Manager, Village Manager and other roles. A search firms for these roles have about $60,000.
- **Tools:** This will unlock OSHA, Training, Talent Management, Onboarding and Compliance that will protect the Village.
- **Payroll accuracy needs attention.** Recent errors including police raises entered at 3% instead of 3.25%. Additionally correcting them took retroactive pay adjustments.
- **Compliance requirements are growing.** Under the Illinois Equal Pay Act, job postings must now include a pay range and a summary of benefits. Hiring records also must be kept consistently. Free W2' s valued at $2000.
- **There is no training or onboarding system.** Staff is building an onboarding program, a performance evaluation program and required training. Right now, there is no system to deliver or track them.

Proposal 1: LinkedIn Talent Solutions pilot

LinkedIn proposes a six-month pilot for $8,665. That is less than the roughly $10,000 the Village is paying a search firm to fill one position. The pilot covers every open role, not just one.

Pricing	Amount
Annual list price (2 Job Slots + 1 Recruiter license)	$26,580.00
Six-month list price (prorated)	$13,675.00
Pilot price (36% discount)	**$8,665.00**
Equivalent monthly cost	$1,444.16

The discount applies only if the order is signed before November 15, 2026.

What is included

- **2 Job Slots.** Each slot promotes one open job at a time to LinkedIn members whose profiles match it. Slots can be reassigned to new jobs as positions are filled. Postings are pulled in automatically from the Village's job listings. **1 Recruiter license with Hiring Assistant.** This tool can send 150 direct messages (InMail's) a month. AI tools screen and rank candidates, so staff spend less time sorting resumes that are not a fit.

Value to the Village

- **Reaches people who are not job hunting.** Strong candidates for jobs as Director of IT are often employed and are not looking at job boards. Recruiter lets HR contact them directly.
- **Costs less than search firms.** One search firm placement cost about $10,000- $15,000. The pilot costs $8,665 and can be used on every open.
- **Leaving key jobs open has a cost.** LinkedIn estimates a Director of IT vacancy costs $17,000–$25,000 a month in interim IT support and delayed projects.
- **Saves staff time.** HR is a small team. Better targeting means fewer unqualified applications to review.

How the pilot will be measured. HR will track the roles promoted, qualified candidates found, responses and interviews, hires that came through LinkedIn, and time to fill. At month four, staff will report whether the results justify continuing.

Proposal 2: Paycor HR platform upgrade

Paycor's proposal raises the Village's annual cost by $33,685.57, to an estimated $109,432.41. That works out to be about **$13.50 more per employee per month**. There is no implementation fee.

Service	Quantity	Rate	Monthly cost
Signature HR Solutions Bundle	186 employees	$36.00	$6,696.11
Benefits Advisor Pro Bundle	180 employees	$7.00	$1,260.00
Workforce Management Pro Bundle (time and scheduling)	182 employees	$3.25	$591.51
Time clock rentals (clocks already in place; rental continues)	5 clocks	$70.00	$350.00
Additional state and local tax authorities	2	$4.00	$8.00
E-Verify, electronic general ledger, OnDemand Pay	—	$0.00	$0.00
Monthly total			**$8,905.62**
Year-end W-2 and ACA filing fees (est.)			$2,565.00 per year
Estimated annual total			**$109,432.41**
Current annual cost			$75,746.84
Net annual increase			**$33,685.57**

Implementation and setup fees are $0. The order also includes 20 professional services credits for configuration and training. The credits must be used within one year.

What the Village receives:

Village need	Paycor tools included
Hiring and the career page	Recruiting Pro (applicant tracking), Smart Sourcing (job board distribution), Career Management, Position Management
Onboarding and new-hire compliance	Onboarding, E-Verify, new-hire state filing, The Work Number (employment verification)
Payroll accuracy	Paycor Time, Scheduling Pro, attendance points and incidents, GPS-verified clock-in (geo-validation), continued use of the Village's existing time clocks, labor distribution, general ledger reports
Pay equity and pay transparency	Compensation Management, Pay Benchmarking
Training and performance	Learning Management, Learning Library, Talent Development Pro, Paycor Paths, Pulse employee surveys
Benefits and ACA	Benefits Advisor Pro with electronic carrier feeds (EDI), ACA reporting
Compliance support	HR Support Center, dedicated HR professional guidance, labor law posters, safety and OSHA manual, and wage garnishment processing. This helps Fire, MPD, and entire Village
Reporting	Analytics Plus, Report Builder, test environment (Customer Sandbox)

Village need	Paycor tools included
Employee benefits	Employee Assistance Program, employee discounts, Expense Management, OnDemand Pay (optional)

Value to the Village

- **One system instead of several purchases.** Without this bundle, the Village would need to buy an ATS, a learning management system, and time-and-attendance tools separately. Each would need its own contract, setup and connection to payroll.
- **Fewer payroll errors.** Time, scheduling and pay rates all feed straight into payroll. That removes the re-keying that leads to errors like the recent police pay correction.
- **Lower compliance risk.** The tools support pay-range posting, consistent hiring records, E-Verify and ACA filings in one place.
- **No switching cost or disruption.** Changing vendors would mean a new implementation while payroll corrections are still underway.
- **Possible promotional credit.** Paycor will credit 2026 W-2 and 1099 fees (about $1,797 based on the estimate) if the first payroll under this order runs by November 26, 2026.

How the two work together

LinkedIn brings candidates in, and Paycor handles everything after they apply. Here is how one hire would move through both:

1. **Attract (LinkedIn).** A Job Slot promotes posting to matching members. HR uses Recruiter to contact qualified people directly.
2. **Apply (Paycor).** Candidates apply through the Village career page in Paycor Recruiting Pro. Every applicant is tracked in one place. Paycor will have postings on multiple sites including Linked in past our pilot date.
3. **Screen and select (Paycor).** Hiring managers review, score and move candidates forward in Recruiting Pro, and HR keeps a full record.
4. **Offer and onboard (Paycor).** New-hire paperwork, E-Verify and tax forms are completed electronically before day one.
5. **Pay, schedule and develop (Paycor).** The employee goes straight into payroll, timekeeping, benefits and training without being entered again.

First-year cost	Amount
Paycor net increase over current contract	$33,685.57
LinkedIn six-month pilot	$8,665.00
Total new first-year spends	**$42,350.57**
Total first-year HR technology cost (Paycor $109,432.41 + LinkedIn)	$118,097.41

Anticipated concerns and responses

Concern	Response
"Staff have had problems with Paycor. Why spend more with them?"	Most of the problems came from how little of the system was set up anc how little training there was. The new order includes dedicated HR

Concern	Response
	guidance, 20 professional services credits and a test environment for setting it up correctly. As part of new hire onboarding, walking them through Paycor will be part of the 1st week, plus links sent to new hires.
"A $33,686 increase is significant."	It is about $13.50 per employee per month. It covers hiring, onboarding, time, training and benefits tools the Village would otherwise buy and integrate one at a time. Implementation is $0. All of these services were necessary when the vendor was brought online, and
"Why do we need both LinkedIn and Paycor?"	They do different jobs. Paycor manages applicants and the employee record. LinkedIn finds and contacts candidates who would never see a Village posting. Neither one does the other's job.
"Are we locked in?"	LinkedIn is a fixed six-month pilot, and any renewal comes back to the Board. Paycor's current agreement is 12 months. Then we go month-to-month.
"Are we buying new time clocks?"	No. The Village already has the time clocks, and the order just continues their rental at $350 a month. The new time and scheduling software works with the clocks the Village already has.
"Costs will change with headcount."	Paycor bills per employee, so costs go up or down with headcount. The estimate is based on 186 employees. Seasonal and part-time staff can change the W-2 count.
"Will staff actually use the new tools?"	Yes. The staff that directly use the tool will continue. There is no need for mass training. HR will roll out ATS training as needed.

Frequently asked questions

What happens if the Board declines the Paycor upgrade? The current $75,746.84 contract continues. The Village would still have no ATS, onboarding, learning or integrated timekeeping system. Each would have to be bought separately or handled by hand.

What happens if the Board declines the LinkedIn pilot? The Village keeps posting jobs for free and waiting for applicants. Hard-to-fill roles would still go to search firms, at about $10,000 per search.

Doesn't Paycor already post jobs to LinkedIn? Paycor can send basic postings to job boards. LinkedIn Job Slots go further: they actively promote a role to members who match it. Recruiter lets HR search for and message candidates directly. Paycor cannot do either.

Is there a setup or implementation cost? No. Paycor's implementation and setup fees are $0, and the LinkedIn pilot has no setup fee.

When would these go live? LinkedIn would launch in November 2026, starting with the Director of IT search and Finance Manager. Paycor features would roll out in stages, with payroll and time first. The goal is a first payroll on the new order by November 26, 2026, to qualify for the W-2 fee credit.

Are we paying for features we won't use? The tools come as a bundle, so the price is the same whether or not every feature is used. Two items may overlap with things the Village already has: the Employee Assistance Program and Expense Management. Staff will check whether removing them would lower the price.

What is OnDemand Pay, and does it cost the Village anything? It is an optional earned-wage access service from Payactiv. It lets employees draw on wages they have already earned before payday. It costs the Village $0. The amount is taken out of the employee's paycheck on payday.

What do the professional services credits cover? The Village gets 20 credits for Paycor-led configuration, optimization and training. Each use needs a statement of work, and unused credits expire after one year. HR will plan to use all of them during rollout.

How will the Board know if this worked? Time to fill will decrease. Candidate pools and candidate quality will increase. Significant elimination in errors and decrease in time to fix errors. The first report comes at LinkedIn's month-four review, around March 2027.

Requested Board action

1. Approve the Paycor Order for Services at an estimated total of $109,432.41 per year, which is a net increase of $33,685.57 over the current contract. The amount will adjust with actual headcount at the per-employee rates shown.
2. Approve the LinkedIn Talent Solutions six-month pilot for up to $8,665.00. Billed monthly at $1,444.44
3. Authorize the Acting Village Manager or designee to approve and pay for services.
   Payments will be charged to account number 01–56-52400 (Contractual and Professional Services).

Key dates

Date	Milestone
Oct 23, 2026	Paycor pricing deadline (written extension requested)
Nov 15, 2026	LinkedIn pilot discount deadline
Nov 26, 2026	Target first payroll on the new Paycor order (W-2 fee credit)
Mar 2027	LinkedIn month-four review and first results report to the Board
Apr–May 2027	LinkedIn pilot ends; any renewal comes back to the Board

Village Manager

Item # 4

and

Omnibus # 4

VILLAGE OF MAYWOOD

40 MADISON STREET, MAYWOOD, ILLINOIS 60153 • 708-450-6300

To: Village Mayor and Board of Trustees

From: Acting Village Manager and Director of Human Resources

Date: November 2, 2026

Re: Approval of Professional Development Partnership with Mind Over Matter Instruction (Dr. Edith Coleman Chears), November 2026 – February 2027

Purpose

This memo asks the Board to approve a professional development partnership with Dr. Edith Coleman Chears of Mind Over Matter Instruction, in an amount not to exceed **$16,900**, covering November 2026 through February 2027.

Background

The Village has engaged Dr. Chears on several prior occasions, and her work has consistently delivered value. Her support is especially timely now. The Village operated for an extended period without dedicated Human Resources leadership, which left gaps in how we develop, support and hold our leaders and staff accountable. At the same time, our workforce is growing and several departments are being reorganized.

To manage these changes well, the Village must address professional development proactively and not one issue at a time. Working in partnership with the Human Resources Director(Talae Perry, MBA, SPHR) Dr. Chears will provide tools, training and workshops to close gaps in three areas of human capital management:

1. **Leadership Coaching**
2. **Change Management**
3. **Project Management and Team Development**

Scope of Services and Cost

Component	Services	Cost
1. Leadership Coaching	Four individual coaching sessions each for 10 Village leaders, held every other week, at $125 per session. The focus is accountability, leadership behavior and performance.	$5,000
2. Change Management Workshops: "It Takes a Village!"	Four training sessions of about 4 hours each, covering leadership development, emotional intelligence, conflict resolution, communication, psychological safety, project management and team development. Includes customized content, materials and a workshop assessment tool.	$6,000

Component	Services	Cost
3. Fire Department Follow-Up	Two facilitated team sessions, co-led with Attorney Carrie Herschman, to address concerns raised during a recently completed departmental review. Also includes individual leadership coaching for Fire Department leadership at $125 per session.	$5,900
Total		**$16,900**

All pricing is discounted from Dr. Chears' standard corporate rates. Funds are available in [budget line / account number].

Return on Investment

- **Low cost per leader.** Coaching costs $500 per leader for four one-on-one sessions, well below what a typical outside leadership program costs.
- **Retention savings.** Replacing a director or supervisor means recruiting costs, vacancy coverage, onboarding time, and lost productivity. Keeping even one leader who might otherwise leave would likely save more than the full cost of this program.
- **Reduced risk and liability.** The Fire Department follow-up responds directly to concerns raised during the review. Addressing them now lowers the chance of future complaints, grievances, or claims. One of these can cost more than this entire engagement in legal fees and staff time.
- **Better performance and service.** Clearer roles, stronger accountability, and a more professional workplace culture lead to better interdepartmental collaboration and better service to residents.
- **Measurable results.** The work lines up with the performance period ending in February 2027. Each workshop includes an assessment tool, and Human Resources will report outcomes to the Board when the engagement ends.

Recommendation

Staff recommends that the Board of Trustees approve the professional development partnership with Mind Over Matter Instruction (Dr. Edith Coleman Chears) in an amount not to exceed $16,900 for November 2026 through February 2027 and authorize the Acting Village Manager to execute the necessary agreement.

Village Manager

Item # 5

and

Omnibus # 5

Village of MAYWOOD

40 MADISON STREET• MAYWOOD, ILLINOIS 60153 • (708) 450-6307
ECONOMICS, INNOVATION & SUSTAINABILITY

To: Lanya Satchell, Acting Village Manager and Board of Trustees

From: Adrian Schaffer, Director of Economic, Innovation and Sustainability

Date: November 2, 2026, Village Board Meeting

Re: 615 S. 5th Avenue – Grocery Store Décor – Sheetrock Replacement, Wall Repairs, Preparation, Priming and Painting

SPECIFIC ACTION REQUESTED:

Main Street Retail Solutions will replace damaged sheetrock in all locations that were impacted by plumbing leaks and flood damaged walls. These updates include priming and painting.

RECOMMENDATION

In accordance with change orders, please see the attached invoice for payment in the amount of $21,188.64. Funds to come from Madison TIF to be reimbursed by the grocery store grant from DCEO.

Thank you in advance for your consideration of this request.

Building Retail
Experiences
That Matter

Anthony Smith
asmith@mainstreetretail.com
(816) 582.9221

ADD-ON CHANGE ORDER INVOICE - 01

Project
Maywood Grocery Store Redevelopment
615 S. 5th Street Maywood, IL 60153

Vendor:
Main Street Retail Solutions
PO Box 15073 Kansas City, MO 64106

DATE: 10/30/2026

PAYMENT DUE UPON RECEIPT

INVOICE DUE UPON RECEIPT: $21,188.64

SCOPE OF WORK

Sheetrock Replacement, Wall Repairs, Preparation, Priming & Painting

Project: Living Fresh Market – Maywood, IL

PROJECT OVERVIEW

The contractor shall furnish all necessary labor, materials, equipment, tools, and supervision to repair and replace damaged sheetrock in designated areas throughout the facility, including locations where mold-affected sheetrock was previously removed, areas affected by plumbing leaks, bathrooms, and the backroom flood-damaged wall.

All work shall include preparation of existing framing, removal of remaining fasteners and debris, installation of new 5/8" Type X sheetrock, taping, finishing, sanding, and cleanup.

All repaired surfaces shall receive a Level 3 finish and be left ready for primer and painting.

1. SHEETROCK INSTALLATION & LEVEL 3 FINISH

Estimated Quantity: 2,815 SF

- Furnish and install approximately 2,815 square feet of new 5/8" Type X sheetrock.
- Replace sheetrock in all designated areas where mold-affected materials were previously removed.
- Repair and replace sheetrock in bathrooms and other designated locations affected by plumbing leaks.
- Verify that existing framing is properly prepared before installing new materials.

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- Secure new sheetrock to existing framing using appropriate fasteners.
- Install corner bead and other required finishing accessories.
- Tape joints, cover fasteners, and apply joint compound to achieve a Level 3 finish.
- Sand and prepare completed surfaces for primer and paint.
- Remove sheetrock-related debris and maintain a clean work area.

2. EXISTING STUD PREPARATION & FASTENER REMOVAL

Estimated Quantity: 2,815 SF

- Inspect and prepare existing exposed wall framing following removal of damaged sheetrock.
- Remove remaining sheetrock fragments, drywall paper, screws, nails, fasteners, and related debris.
- Clean existing studs and framing surfaces before new sheetrock installation.
- Identify and report visible framing deterioration, moisture damage, or conditions requiring additional repairs.
- Confirm that affected areas are dry and released for reconstruction before covering existing framing.
- Complete preparation necessary to provide a suitable surface for new sheetrock installation.

3. BACK-ROOM FLOOD WALL – CUT-OUT & REPLACEMENT

Estimated Quantity: 384 SF

Dimensions: 128 LF × 3 FT Height

- Cut out and remove existing flood-damaged sheetrock to approximately 3 feet above the finished floor.
- Remove all damaged sheetrock within the designated work area.
- Remove remaining sheetrock fragments, screws, fasteners, and related debris from exposed framing.
- Clean and prepare existing framing for new sheetrock installation.
- Furnish and install new 5/8" Type X sheetrock.
- Installing necessary backing and corner bead were required.
- Tape, finish, and blend repaired surfaces to a Level 3 finish.
- Sand all repaired surfaces and leave ready for primer and paint.
- Remove demolition and construction debris associated with this work.

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4. PLUMBER-CUT OPENINGS & WALL REPAIRS

- Repair sheetrock holes and wall openings created during plumbing repairs and installations.
- Inspect designated openings to determine appropriate patching requirements.
- Furnish and install matching 5/8" Type X sheetrock patches.
- Provide backing or secure patches to existing framing as necessary.
- Tape, finish, and blend repaired areas into adjacent existing wall surfaces.
- Complete repairs to a Level 3 finish.
- Sand and prepare patched areas for primer and paint.
- Remove related debris and complete cleanup.

Any material increase in the number, dimensions, or complexity of openings shall require written authorization through a change order.

5. PRIMING & PAINTING – OPTIONAL ADDITIONAL SCOPE

Priming and painting are not included in the base sheetrock scope unless specifically authorized through a written change order.

If approved, the additional scope shall include:

- Prepare all repaired sheetrock surfaces for painting.
- Apply appropriate drywall primer to new and repaired surfaces.
- Apply finish paint in the approved color and sheen.
- Blend painted areas with existing adjacent surfaces were practical.
- Protect adjacent fixtures, equipment, floors, and finished surfaces.
- Complete final touch-ups and painting-related cleanup.

Painting limits, number of coats, materials, and pricing shall be established before authorization.

6. PROJECT SCHEDULE

Estimated Duration: 10–14 Working Days

The estimated completion period for the additional sheetrock work is 10–14 working days following authorization, availability of materials, and confirmation that affected work areas are ready.

The schedule is subject to:

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- Completion of necessary plumbing and leak repairs.
- Confirmation that affected wall cavities are dry and suitable for reconstruction.
- Availability of work areas and unrestricted access.
- Coordination with other contractors working in the facility.
- Discovery of concealed damage or unforeseen conditions.

Any conditions affecting the schedule shall be communicated promptly to the project manager.

7. SCOPE QUANTITY SUMMARY

Description	Estimated Quantity
Sheetrock Installation & Level 3 Finish	2,815 SF
Existing Stud Preparation / Fastener Removal	2,815 SF
Back-Room Flood Wall Replacement	384 SF
Plumber-Cut Hole Repairs	
Priming & Painting	Excluded – Optional
Estimated Completion	10–14 Working Days

Total Estimated Sheetrock Replacement: 3,199 SF

The 3,199 SF total assumes that the 384 SF back-room flood wall is additional to the 2,815 SF primary sheetrock scope and does not overlap.

8. EXCLUSIONS & CLARIFICATIONS

The following items are excluded from the base scope unless specifically authorized in writing:

1. **Priming and Painting:** Included in interior scope.
2. **Framing Replacement:** Replacement of damaged wood or metal framing, structural members, and related components is excluded.
3. **Insulation:** Installation or replacement of wall insulation is excluded.
4. **Mechanical, Electrical & Plumbing:** Relocation, modification, or replacement of electrical, plumbing, HVAC, and other building systems is excluded.
5. **Mold Remediation:** Mold testing, professional remediation, clearance testing, and certification are excluded. Any required remediation must be completed before sheetrock installation.
6. **Hazardous Materials:** Testing, handling, or abatement of asbestos, lead-based paint, or other hazardous materials is excluded.
7. **Concealed Conditions:** Repairs associated with hidden structural deterioration, additional water damage, or other unforeseen conditions are excluded.
8. **Plumber-Cut Repairs:** Additional work requires written approval.

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9. **Additional Work:** Any work outside the quantities and activities specifically described in this scope requires an approved written change order before commencement.

9. WORKMANSHIP & FINAL CLEANUP

All work shall be performed in a professional manner consistent with applicable building codes, manufacturer installation requirements, and accepted construction practices.

The contractor shall:

- Maintain safe and orderly work areas.
- Protect existing building components and adjacent finishes.
- Coordinate activities with the project manager and other trades.
- Remove construction debris generated by the contracted work.
- Correct deficiencies identified during the final inspection are attributable to the contractor's work.
- Present completed areas for final review and acceptance.

10. CHANGE ORDER REQUIREMENTS

No additional work, quantity increases, material substitutions affecting cost, or changes to the approved scope shall proceed without prior written authorization.

All change orders shall identify the additional work, associated cost, and any impact on the project schedule.

All work shall be completed by Main Street Retail Solutions.

Village Manager

Item # 6

and

Omnibus # 6

KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael A Marrs
Cell: 312.909.1391
Email: mamarrs@ktjlaw.com

900 Oakmont Lane, Suite 301
Westmont, Illinois 60559

MEMORANDUM

To: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
From: Michael A. Marrs
Date: November 4, 2026
Re: Approval of an Ordinance Authorizing the Village to Borrow Funds from the Illinois Public Water Supply Loan Program of the Illinois Environmental Protection Agency for the Village's 2027-2028 Lead Water Service Improvements Project

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Per the request of the Village Engineer Bill Peterhansen, I have enclosed the following documents for your review, consideration and action at the November 10, 2026 Committee of the Whole Meeting:

1. AN ORDINANCE AUTHORIZING THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS TO BORROW FUNDS FROM THE ILLINOIS PUBLIC WATER SUPPLY LOAN PROGRAM OF THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY FOR THE VILLAGE'S 2027-2028 LEAD WATER SERVICE IMPROVEMENTS PROJECT

2. Hancock Engineering Memorandum dated October 26, 2026 (the "Village Engineer's Memorandum")

See the enclosed Village Engineer's Memorandum dated October 26, 2026 for background on the Illinois Environmental Protection Agency's ("IEPA") Illinois Public Water Supply Loan Program and the Village's 2026 Lead Water Service Improvement Project (the "Project"). The Village has been selected as a recipient of funds from the IEPA for the Project. The Project includes replacing existing lead water services outside of the right-of-way from the existing buffalo box to the building. With the funding from the IEPA, it is expected that approximately 1,000 water services will be addressed in this Project.

The IEPA has placed the Village on the FY 2027 Intended Funding List. The IEPA will be providing $17,550,000.00 towards the Project costs, with 100% Loan Forgiveness upon completion of the project. To utilize the funds with 100% Loan Forgiveness, the Village must approve the attached Ordinance authorizing the Village to borrow funds from the Illinois Public Water Supply Loan Program for performance of the Project.

Please contact me with any questions.

Michael

Enclosures
cc: Tori-Love Garron, Village Clerk (w/ encls.)
Lanya Satchell, Acting Village Manager / Finance Director (w/ encls.)
Tracey Bey, Assistant Village Manager (w/ encls.)
Greg Buchanan, Director of Public Works (w/ encls.)
Bill Peterhansen, Village Engineer (w/ encls.)
Michael T. Jurusik, Village Attorney (w/ encls.)
Carlos S. Arevalo, Village Attorney (w/ encls.)

HANCOCK ENGINEERING 100 Years of Excellence

Civil Engineers ◆ Municipal Consultants ◆ Established 1911

MEMO

Date: October 26, 2026

To: Village of Maywood

Attn: Ms. Lanya Satchell, Acting Village Manager

cc: Ms. Tracey Bey, Assistant Village Manager of Municipal Services
Mr. Russell Davenport, Assistant Village Manager of Public Services
Mr. Greg Buchanan, Director of Public Works
Mr. Adrian Schaeffer, Director of Economics, Innovation, and Sustainability

From: Bill Peterhansen, P.E., CFM

Re: 2027-2028 Lead Water Service Improvements
Illinois Environmental Protection Agency (IEPA) Loan Agreement Ordinance
IEPA Loans #L17-7275, L17-7276, L17-7277, L17-7278

Background

The Village was successful in being selected as a recipient of funds from the Illinois Environmental Protection Agency (IEPA) for the 2027 and 2028 Lead Water Service Improvements Project. The IEPA has placed the Village of Maywood on the FY 2027 Intended Funding List (IFL) and will be providing **$17,550,000 towards the project costs, with 100% Loan Forgiveness.**

The project is intended to address the replacement of approximately 1,000 lead water services in total. The work will be located within the census tracts that have received funding, and coordinated with certain water mains to be improved, with additional focus within the roadways in town most in need of resurfacing.

The scope of work of this project will include replacement of existing lead water services, from the water main to the water meter inside of the building (generally near the right-of-way line) to the building in accordance with the Lead Service Line Replacement and Notification Act (LSLRNA) (Public Act 102-0613) and 415 ILCS 5/17.12. The existing lead water services shall be abandoned in place and the disturbed areas shall be restored.

The Village previously approved engineering agreements to address the contract documents and administer the design engineering.

Based upon the allocated funds from the IEPA, it is anticipated that approximately 1,000 water services will be addressed as part of this project at various locations within the approved low to moderate income census tracts (8172, 8173, 8175, 8176).

The projects can be found on page 42 of 48 at the following location:
https://epa.illinois.gov/content/dam/soi/en/web/epa/topics/grants-loans/state-revolving-fund/documents/iup2027/pwslp-fy2027-iup.pdf

IEPA Loan Agreement Ordinance

In order to utilize the funds with 100% Loan Forgiveness, the Village will need to formally approve an Ordinance to borrow funds from the Illinois Public Water Supply Loan Program. Despite the IEPA program providing 100% funding of the project, the Village still needs to go through the steps of the loan program.

Key legal items related to this matter that will need to be completed are as follows:

1. Public Water Supply Loan Program Ordinance Authorizing Loan Agreement (Home Rule Entity) [See draft attached]
2. Legal Opinion
3. Previous Water Rate Ordinance defining User Charges
4. Pending and Active Lawsuit review
5. Loan Agreement [To be provided at a later date]

Action

If the Village Board would like to move forward with the project, it is recommended to have the loan ordinance approved at the November 2026 Board Meeting.

If you should have any questions, please feel free to contact our office.

ORDINANCE NO. CO-2026-__

AN ORDINANCE AUTHORIZING THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS TO BORROW FUNDS FROM THE ILLINOIS PUBLIC WATER SUPPLY LOAN PROGRAM OF THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY FOR THE VILLAGE'S 2027-2028 LEAD WATER SERVICE IMPROVEMENTS PROJECT

WHEREAS, the Village of Maywood (the "Village") is a home rule municipality, having all of the powers and authority granted to such municipalities pursuant to Article VII (Local Government), Section 6 (Powers of Home Rule Units) of the Illinois Constitution of 1970, including the right to exercise any power and perform any function pertaining to its government and affairs, including the power to regulate for the protection of the public health, safety, morals and welfare, to license, to tax, and to incur debt; and

WHEREAS, the Village operates its public water supply system ("the System") in accordance with the constitutional and statutory authority provided by Article VII (Local Government), Section 6 (Powers of Home Rule Units) of the Illinois Constitution of 1970, applicable provisions of the Illinois Municipal Code (65 ILCS 5/) and the Local Government Debt Reform Act (30 ILCS 350/) (collectively "the Act"); and

WHEREAS, the President and Board of Trustees of the Village (the "Corporate Authorities") have determined that it is advisable, necessary and in the best interests of the public's health, safety, and welfare to improve the System, including the following:

> 2027-2028 Lead Water Service Improvements Project: The payment of costs related to the identification and replacement of various lead service lines throughout certain targeted locations within the Village, in order to ensure compliance with state and federal regulations for safe drinking water (collectively, all of the foregoing is the "Project). The Project identifies and removes lead-containing water service lines that connect municipal water mains to private residences and businesses.

together with the acquisition of any land or property easement access rights in land and all electrical, mechanical or other services necessary, useful or advisable for the construction, installation and completion of the Project, all in accordance with the plans and specifications prepared by the consulting engineers of the Village, which Project has a useful life of forty (40) years; and

WHEREAS, the estimated cost of construction and installation of the Project, including engineering, legal, financial and other related expenses is SEVENTEEN MILLION FIVE HUNDRED AND FIFTY THOUSAND AND 50/100 DOLLARS ($17,550,000.00) (the "Estimated Total Project Costs"), and there are insufficient funds on hand and lawfully available to pay these Costs; and

WHEREAS, the Illinois Environmental Protection Agency ("IEPA") operates a loan program for municipalities and public entities to borrow funds to make certain infrastructure improvements to local water and sewer systems. Under the IEPA'S Public Water Supply Loan Program, a loan shall bear an interest rate as defined by 35 Ill. Adm. Code 663 which does not exceed the maximum rate authorized by the Bond Authorization Act, as amended (30 ILCS 305/) at the time of the issuance of the loan; and

WHEREAS, the principal and interest payment shall be payable semi-annually, and the loan shall mature in forty (40) years, which is within the period of useful life of the Project; and

WHEREAS, the costs of the Project in this case are expected to be paid for with a principal forgiveness loan to the Village from the Public Water Supply Loan Program through the IEPA, the loan principal to be fully forgiven upon successful closeout of the Project, and the loan is authorized to be accepted at this time pursuant to the Act; and

WHEREAS, in accordance with the provisions of the Act, the Village is authorized to borrow funds from the Public Water Supply Loan Program in the aggregate principal amount of SEVENTEEN MILLION FIVE HUNDRED AND FIFTY THOUSAND AND 50/100 DOLLARS ($17,550,000.00) (the "IEPA Loan"), to provide funds to pay the Costs of the Project; and

WHEREAS, the Loan to the Village shall be made pursuant to a Loan Agreement, including certain terms and conditions between the Village and the Illinois Environmental Protection Agency.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Ordinance.

SECTION 2: Determination to Borrow Funds. It is necessary and in the best interests of the Village to construct the Project for the public health, safety, and welfare, in accordance with the plans and specifications, as described; that the System continues to be operated in accordance with the provisions of the Illinois Environmental Protection Act (415 ILCS 5/); and that for the purpose of constructing the Project, it is hereby authorized that funds be borrowed by the Village in the form of an IEPA Loan in the aggregate principal amount not to exceed $17,550,000.00, the principal of which is 100% forgivable in accordance with the Public Water Supply Program, and will otherwise be repaid through the IEPA Program and/or the State of Illinois forgiveness program or programs only.

SECTION 3: Additional Ordinances. The Corporate Authorities may adopt additional ordinances or proceedings supplementing or amending this Ordinance, providing for entering into the Loan Agreement with the IEPA, prescribing all the details of the Loan Agreement, and providing for the collection, segregation and distribution of the revenues of the System, so long as the maximum amount of the Loan Agreement as set forth in this Ordinance is not exceeded and there is no material change in the Project or purposes described herein. Any additional ordinances or proceedings shall in all instances become effective in accordance with the Act or other applicable laws. This Ordinance, together with such additional ordinances or proceedings, shall constitute complete authority for entering into the Loan Agreement under applicable law.

Notwithstanding the above, however, the Village may not adopt additional ordinances or amendments which provide for any substantive or material change in the scope and intent of this Ordinance, including but not limited to interest rate, preference or priority of any other ordinance with this Ordinance, parity of any other ordinance with this Ordinance.

SECTION 4: Loan Not Indebtedness Of Village. Repayment of the IEPA Loan to the IEPA by the Village pursuant to this Ordinance is to be solely from the revenue derived from the revenues of the System, and the loan does not constitute an indebtedness of the Village within the meaning of any constitutional or statutory limitation. The foregoing notwithstanding, the Village is only seeking a loan for which 100% of the principal for the loan is forgivable, and to the extent that 100% principal forgiveness is not available for the project, the Village will review and determine whether to pursue a loan for the project.

SECTION 5. Application For Loan. The Village Manager is hereby authorized to make application to the IEPA for a loan through the Public Water Supply Loan Program, in accordance with the loan requirements set out in 35 Ill. Adm. Code 663.

SECTION 6. Acceptance Of Loan Agreement. The Corporate Authorities hereby authorize acceptance of the offer of a loan by the IEPA through the Public Water Supply Loan Program, including all terms and conditions of the Loan Agreement as well as all special conditions contained therein and made a part thereof by reference. The Corporate Authorities further agree that the loan funds awarded shall be used solely for the purposes of the Project as approved by the IEPA in accordance with the terms and conditions of the Loan Agreement.

SECTION 7. Outstanding Bonds. The Village has no outstanding bonds that are payable from revenues of the System.

SECTION 8. Authorization Of Village President To Execute Loan Agreement. The Village President is hereby authorized and directed to execute the Loan Agreement with the IEPA. The Corporate Authorities further designate either the Village President or the Village Manager as an individual authorized to execute any documents associated with payment requests or reimbursements from the IEPA in connection with this loan.

SECTION 9. Severability. If any section, paragraph, clause or provision of this Ordinance is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Ordinance.

SECTION 10. Repealer. Any policy, resolution or ordinance of the Village that conflicts with the provisions of this Ordinance shall be and is hereby repealed to the extent of such conflict.

SECTION 11. Effective Date. This Ordinance shall be in full force and effect from and after its adoption, approval and publication as provided by law.

ADOPTED this 10th day of November, 2026, pursuant to a roll call vote as follows:

AYES:_____

NAYS:_____

ABSENT:_____

APPROVED by me as Village President this 10th day of November, 2026, and attested by the Village Clerk on the same day.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

Published by me in pamphlet form this 10th day of November, 2026.

_____
Tori-Love Garron, Village Clerk

STATE OF ILLINOIS)

) SS

COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. CO-2026- _____

AN ORDINANCE AUTHORIZING THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS TO BORROW FUNDS FROM THE ILLINOIS PUBLIC WATER SUPPLY LOAN PROGRAM OF THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY FOR THE VILLAGE'S 2027-2028 LEAD WATER SERVICE IMPROVEMENTS PROJECT

which Ordinance was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Village Board Meeting on the 10th day of November, 2026, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 3rd day of February, 2026.

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 10th day of November, 2026.

_____

Tori-Love Garron, Village Clerk

[SEAL]

Village Manager
Item # 7

and

Omnibus # 7

K|T|J KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

DD 312 984 6435
mamarrs@ktjlaw.com

900 Oakmont Lane, Ste. 301
Westmont, Illinois 60559
T 312 984 6400

MEMORANDUM

TO: **Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood**

FROM: **Michael A. Marrs**

DATE: **November 4, 2026**

RE: **Ordinance Approving a Special Use for a Smoke Shop at 815 Roosevelt Road – A & K Cigar. d/b/a SkyDaze Cigar and Vapes**

We have enclosed the following documents for your review, consideration and action at an upcoming Combined Committee of the Whole/Special Village Board Meeting:

1. AN ORDINANCE APPROVING A SPECIAL USE FOR A SMOKE SHOP AT 815 WEST ROOSEVELT ROAD - A&K CIGAR, INC., D/B/A SKYDAZE CIGAR AND VAPES

2. Plan Commission/ZBA Findings of Fact and Recommendation regarding same, dated November 10, 2026 (Exhibit "B" to the Ordinance)

3. Exhibit to Findings and Recommendation, consisting of Staff Memo dated November 10, 2026 to Plan Commission/ZBA and Application with Supporting Materials regarding the requested Special Use

The Recommendation of the Plan Commission/ZBA was to approve the requested Special Use permit for a Smoke Shop at the Property.

Michael

Enclosures

cc. Tori-Love Garron, Village Clerk (w/ encls.)
Lanya Satchell, Acting Village Manager / Finance Director (w/ encls.)
Tracey Bey, Assistant Village Manager (w/ encls.)
Adrian Schaffer, Director of EIS (w/ encls.)
Michelle Kitch, Business Attraction and Retention Coordinator (w/ encls.)
Michael T. Jurusik, Village Attorney (w/ encls.)
Carlos S. Arevalo, Village Attorney (w/ encls.)
Michael T. Jurusik, Village Attorney (w/ encls.)

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ORDINANCE NO. CO-2026-___

AN ORDINANCE APPROVING
A SPECIAL USE FOR A SMOKE SHOP AT 815 WEST ROOSEVELT ROAD -
A&K CIGAR, INC., D/B/A SKYDAZE CIGAR AND VAPES

WHEREAS, a petition for consideration of a request for a Special Use Permit for a smoke shop pursuant to Section 4.4 of the Village Zoning Ordinance ("Zoning Code"), on property within the C-3 General Commercial Zoning District commonly known as 815 West Roosevelt Road (the "Subject Property"), was filed with the Village of Maywood ("Village") by A&K Cigar Inc., d/b/a SkyDaze Cigar and Vapes ("Petitioner"); and

WHEREAS, the Petition has been referred to the Plan Commission/Zoning Board of Appeals ("Plan Commission") of the Village and has been processed in accordance with the Zoning Code; and

WHEREAS, the Subject Property is legally described in **Exhibit "A"** attached hereto and made a part hereof; and

WHEREAS, the Plan Commission held a public hearing on November 10, 2026 on the question of whether the requested Special Use should be granted, at which time all persons present were afforded an opportunity to be heard; and

WHEREAS, public notice in the form required by law was given of said public hearing by publication not more than thirty (30) days nor less than fifteen (15) days prior to said public hearing. In addition, notice was sent to surrounding property owners; and

WHEREAS, on November 10, 2026, the Plan Commission voted to favorably recommend the requested Special Use Permit to the Village President and Board of Trustees of the Village of Maywood on a vote of (__) in favor and (__) opposed; and

WHEREAS, the Plan Commission of the Village has reported its findings and recommendation regarding the Special Use to the Village President and Board of Trustees, and the Village President and Board of Trustees have duly considered the Plan Commission's findings and recommendation (the "Findings and Recommendation"), a copy of which is attached hereto as **Exhibit "B"** and made a part hereof, and all of the materials, facts and circumstances affecting the Application, and find that the Application satisfies the standards established in Section 4.4 (Special Uses) of the Zoning Code governing special use approvals, subject to the stated condition.

BE IT ORDAINED, BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. The foregoing recitals are incorporated into this Ordinance by this reference as findings of the President and Board of Trustees.

SECTION 2: Approval and Adoption of Plan Commission the Findings of Fact and Recommendation. The President and Board of Trustees of the Village of Maywood approve and adopt the Findings of Fact and Recommendation of the Plan Commission (**Exhibit "B"**).

SECTION 3: Approval of Special Use Permit. The President and Board of Trustees, after considering and adopting the Findings and Recommendation of the Plan Commission and other matters properly before it, grant the requested Special Use Permit for a smoke shop use on the Subject Property pursuant to Section 4.4 of the Zoning Code, SUBJECT TO THE FOLLOWING CONDITION(S):

[INSERT ANY CONDITIONS]

SECTION 4: Violation of Special Use Permit and Recission. Any violation of any term or condition stated in this Ordinance or of any applicable code, ordinance or regulation of the Village shall be grounds for the immediate rescission by the President and Board of Trustees of the approvals made in this Ordinance.

SECTION 5: Repealer; Severability. All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed. Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 6: Effective Date. This Ordinance shall be in full force and effect from and after its adoption, approval and publication as provided by law.

ADOPTED this 10th day of November, 2026, pursuant to a roll call vote as follows:

AYES:_____

NAYS:_____

ABSENT:_____

APPROVED by me as Village President, and attested to by the Village Clerk, on the 10th day of November, 2026.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

Published by me in pamphlet form this 10th day of November, 2026.

_____
Tori-Love Garron, Village Clerk

Exhibit "A"

Legal Description
of the Subject Property

LOT 153 IN FRANK C.WOODS ADDITION TO MAYWOOD, BEING A SUBDIVISION OF THE WEST HALF OF THE SOUTHWEST QUARTER OF SECTION 14, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS

COMMON PROPERTY ADDRESS: 813-817 W. ROOSEVELT ROAD, MAYWOOD, ILLINOIS 60153

PIN: 15-14-324-011-0000

Exhibit "B"

FINDINGS OF FACT AND RECOMMENDATION
OF THE PLAN COMMISSION / ZONING BOARD OF APPEALS
OF THE VILLAGE OF MAYWOOD
TO THE PRESIDENT AND BOARD OF TRUSTEES
FOR A SPECIAL USE FOR A SMOKE SHOP
FOR PROPERTY LOCATED AT 815 WEST ROOSEVELT ROAD, MAYWOOD, ILLINOIS

Dated November 10, 2026

(attached)

STATE OF ILLINOIS)
) SS.
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, Cook County, Illinois, certify that the attached document is a true and correct copy of the Ordinance now on file in my office, entitled:

ORDINANCE NO. CO-2026-___

AN ORDINANCE APPROVING
A SPECIAL USE FOR A SMOKE SHOP AT 815 WEST ROOSEVELT ROAD -
A&K CIGAR, INC., D/B/A SKYDAZE CIGAR AND VAPES

which was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Meeting of the Board of Trustees held on the 10th day of November, 2026, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of November, 2026.

I further certify that the vote on the question of the passage of the said Ordinance by the Board of Trustees of the Village of Maywood was taken by the Ayes and Nays and recorded in the Journal of Proceedings of the Board of Trustees of the Village of Maywood, and that the result of the vote was as follows, to wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Ordinance, of which the attached is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 10th day of November, 2026.

_____
Tori-Love Garron, Village Clerk

SEAL

FINDINGS OF FACT AND RECOMMENDATION OF
THE PLAN COMMISSION/ZONING BOARD OF APPEALS OF THE VILLAGE OF MAYWOOD
TO THE PRESIDENT AND BOARD OF TRUSTEES

Case #26-008
November 10, 2026

APPLICATION: **PC/ZBA Case #26-006 – For a Special Use Permit to allow the operation of Smoke Shop in the C-3 General Commercial Zoning District, on the property located at 815 West Roosevelt Road, Maywood, Illinois.**

PROPERTY: **815 West Roosevelt Road, Maywood, Illinois 60153 (the "Property")**

PETITIONER: **Ahmed Tahhan (on behalf of A&K Cigar, Inc.) (the "Petitioner")**

SUMMARY OF REQUEST AND RECOMMENDATION: Ahmed Tahhan, on behalf of A&K Cigar Inc., d/b/a SkyDaze Cigar and Vapes, filed a petition for a special use permit for a Smoke Shop operating as a retail sales business at 815 West Roosevelt Road (the "Property"). The Property is zoned C-3 General Commercial Zoning District. The special use permit will allow A&K Cigar Inc. to open a new Smoke Shop to replace the previous Smoking Lounge located at the Property. This project requires the granting of a special use permit as indicated in Section 9.2 - Permitted and Special Uses, Table 8.1 - Commercial Districts Permitted & Special Uses of the Village Zoning Code.

Following a public hearing held on November 10, 2026, the Plan Commission/Zoning Board of Appeals (PC/ZBA) recommended approval of the special use permit for the proposed facility on a vote of _____.

BACKGROUND: Petitioner is seeking to open a Smoke Shop called SkyDaze Cigar and Vapes (the "Facility") on the Property. The Petitioner seeks to open the Smoke Shop in a manner that emphasizes responsible sales, customer service and a clean, safe retail environment. The Petitioner proposes that it will have processes in place to verify customer age of at least 21 years old and will prohibit on-site smoking and consumption of tobacco products. Operation of Smoke Shop is a special use in the C-3 Zoning District.

PUBLIC HEARING: Temporary Chairperson _____ opened the Public Hearing on November 10, 2026. Village Staff provided the PC/ZBA with an overview of the petition and background.

Petitioner Ahmed Tahhan was sworn in and testified regarding his petition.

There being no further questions or members of the public wishing to speak on the application, the Public Hearing was closed.

The PC/ZBA approved entering the staff memo, Petitioner's application, and the accompanying Agenda packet materials into the record on a vote of _____.

MOTION: After the Public Hearing was closed a motion was made and seconded to recommend for approval to the Board of Trustees a special use for the Smoke Shop use in the C-3 General Commercial Zoning District at the Property located at 815 West Roosevelt Road. The motion was carried by roll call vote on a vote of _____.

FINDINGS: The PC/ZBA makes the following Findings as to the proposed special use:

- The establishment, maintenance, and operation of the special use in the specific location proposed will not be unreasonably detrimental to or endanger the public health, safety or general welfare of any portion of the community.
    - The Property at 815 Roosevelt Road is on a busy commercial corridor and was previously a smoke shop use. The establishment has ample parking on-site and while it does abut an R-3 Two Family Residential to the North, its property line is separated from the nearby homes by an alley. The owner has expressed a commitment to responsible business practices and compliance with all laws, including age verification, employee training on age-restricted sales, and maintains compliance with all licensing requirements. The PC/ZBA found this standard to have been met.

- The proposed special use is compatible with the adjacent properties and the other property within the immediate vicinity of the special use.
    - The proposed Smoke Shop is generally compatible with the existing C-3 commercial uses with a special use permit, including the existing businesses located along Roosevelt Road near the Property. The PC/ZBA found this standard to have been met.

- The proposed special use will not substantially diminish and impair property values within the immediate vicinity.
    - Petitioner is investing in the area in order to provide a safe space for adults to partake in and to help change the trajectory of the area. The redevelopment of the space on the Property will replace the same use that operated there previously. Operation of the proposed shop should help to increase area property values and provide jobs within the Village of Maywood.

- The establishment of the proposed special use will not impede the normal and orderly development and improvement of surrounding property uses permitted in the district.
    - The area is already fully development. This business is consistent with existing trends to improve businesses along Roosevelt Road. More improvements of nearby properties can be anticipated in this already developed area. The PC/ZBA found this standard to have been met.

- Adequate utilities, access road, drainage or other necessary facilities have been or are being provided.

- The Property is served by the existing infrastructure, and the existing utilities and access roads are adequate to service the proposed Smoke Shop use and ensure its efficient operation. The PC/ZBA found this standard to have been met.

- The special use in the specific location proposed is consistent with the spirit and intent of the Village's Zoning Ordinance and its Comprehensive Plan.
    - The proposed Smoke Shop use is found to meet this standard, including the goal of attracting business to the Village of Maywood and the continued commercial and other development on Roosevelt Road.

RECOMMENDATION: Based upon the foregoing Findings, the Plan Commission/Zoning Board of Appeals, on a vote of _____, recommends to the President and Board of Trustees that a Special Use Permit to allow a Smoke Shop use in the C-3 General Commercial Zoning District at the Property commonly known as 815 West Roosevelt Road be approved.

Signed: _____
_____, Temporary Chairperson
Plan Commission/Zoning Board of Appeals, Village

AGENDA

SPECIAL MEETING AND PUBLIC HEARING OF THE VILLAGE OF MAYWOOD
PLANNING COMMISSION/ZONING BOARD OF APPEALS
TUESDAY, NOVEMBER 10, 2026, AT 5:30 PM
IN THE SECOND-FLOOR COUNCIL CHAMBERS OF THE MAYWOOD POLICE STATION LOCATED AT 125 S. 5TH AVENUE

Public comments may be submitted by 3:00 p.m. on the day of the meeting and public hearing to: mmartinez@maywood-il.gov

1. **Call to Order**

2. **Roll Call**

3. **Approval of Meeting Minutes:** 09/22/2026 Special Meeting and Public Hearing

4. **Public Comment**

5. **New Business/ Public Hearing**
   5.A.1 PUBLIC HEARING AND RECOMMENDATION ON CASE PC/ZBA #26-008 – REQUEST OF PETITIONER AHMED TAHHAN, ON BEHALF OF A&K CIGAR, INC., FOR A SPECIAL USE PERMIT TO ALLOW THE OPERATION OF A SMOKE SHOP FOR THE PROPERTY COMMONLY KNOWN AS 815 W. ROOSEVELT ROAD, MAYWOOD, IL 60153 LOCATED WITHIN THE C-3 GENERAL COMMERCIAL ZONING DISTRICT,.

6. **Adjourn**

Village of MAYWOOD

40 MADISON STREET• MAYWOOD, ILLINOIS 60153 • (708) 450-6374
DEPARTMENT OF ECONOMICS, INNOVATION AND SUSTAINABILITY

TO: Plan Commission/ZBA
From: Department of Economics, Innovation and Sustainability

Review Date: November 10, 2026
Prepared By:
Mindy Martinez

Case PC/ZBA 26-008

BACKGROUND:

An application has been submitted by Ahmed Tahhan, on behalf of A&K Cigar Inc., requesting a Special Use Permit to establish and operate a smoke shop at the property commonly known as 815 West Roosevelt Road, Maywood, Illinois 60153. The subject property is located within the Village of Maywood's C-3 General Commercial Zoning District. The property is situated at the intersection of Roosevelt Road to the South and 9th Avenue to the West.

DISCUSSION

The subject property, commonly known as 815 West Roosevelt Road, is located within the Village of Maywood's C-3 General Commercial Zoning District. Ahmed Tahhan, on behalf of A&K Cigar Inc., is requesting a Special Use Permit to allow the establishment and operation of a smoke shop at this location. The proposed smoke shop has the potential to contribute to the Village of Maywood's commercial corridor by expanding the availability of retail goods and services, supporting local business activity, and encouraging investment in commercial properties. The establishment of a properly operated business may also contribute to the vitality of the Roosevelt Road corridor and support the Village's broader economic development objectives.

The Village recognizes that community concerns regarding the sale of tobacco are important public safety considerations, particularly in light of concerns associated with the property's previous use. The proposed business should be evaluated independently of the prior operator, with appropriate attention given to the applicant's commitment to responsible business practices and compliance with all applicable federal, state, and local laws. Measures such as verifying customers' ages, training employees on age-restricted sales, and maintaining compliance with applicable licensing requirements can help address these concerns. Any representations made by the applicant regarding these measures should be considered as part of the review process.

Ultimately, the goal is to determine whether the proposed business can operate responsibly, comply with applicable requirements, and serve as a compatible addition to the Village's commercial corridor while protecting the health, safety, and welfare of Maywood residents.

Attachments:

- TABLE 8-1-COMMERICAL DISTRICTS PERMITTED & SPECIAL USES
- TABLE 13-1: OFF STREET PARKING REQUIREMENTS
- PETITION
- NARRATIVE SUMMARY
- APPROVAL STANDARDS FOR A SPECIAL USE PERMIT
- PROOF OF PAYMENT
- AFFIDAVIT
- PUBLIC HEARING NOTICE
- PROOF OF PUBLICATION IN SUN TIMES
- PHOTO OF PUBLIC HEARING NOTICE AT 815 ROOSEVELT ROAD
- MAIL LIST
- MAIL RECIEPTS
- RENDERINGS FOR SITE LOCATION
- SITE IMAGES FOR LOCATION
- ID MACHINE CHECK
- BUSINESS ENTITY SEARCH
- BUSINESS LICENSE APPLICATION
- POTENTIAL SIGNAGE
- LETTER OF INTENT
- VILLAGE OF MAYWOOD'S COMPREHENSIVE PLAN (GOALS AND OBECTIVES/ COMMERICAL AREAS PAGE 39)

Village of MAYWOOD

40 MADISON STREET• MAYWOOD, ILLINOIS 60153 • (708) 450-6307
DEPARTMENT OF ECONOMICS, INNOVATION AND SUSTAINABILITY

Dear Applicant,

Date: 10/12/2026

In accordance with local zoning ordinances regarding your application for a Special Use Permit, this document provides list of all properties and legal owners of record located within the required notification radius of your property:

Subject's Property: 815 ROOSEVELT ROAD
Required Radius Boundary: 250 Feet

As the applicant, you are legally required to send a formal Notice of Public Hearing (provided by staff) to each entry listed below. This notice must be sent via Certified Mail within the legally mandated timeframe (typically 15 to 30 days prior to the scheduled hearing). Please retain all postal receipts, as you must submit them along with a notarized Affidavit to complete your application filing.

1. 2160 S 1ST AVE, BROADVIEW, IL 60153
2. 2203 S 10TH AVE, BROADVIEW, IL 60155
3. 905 W ROOSEVELT RD, MAYWOOD, IL 60153
4. 2124 S 9TH AVE, MAYWOOD, IL 60153
5. 2130 S 9TH AVE, MAYWOOD, IL 60153
6. 2128 S 9TH AVE, MAYWOOD, IL 60153
7. 2122 S 9TH AVE, MAYWOOD, IL 60153
8. 2122 S 7TH AVE HSE, MAYWOOD, IL 60153
9. 2126 S 8TH AVE, MAYWOOD, IL 60153
10. 2124 S 8TH AVE, MAYWOOD, IL 60153
11. 2115 S 9TH AVE, MAYWOOD, IL 60153
12. 2114 S 8TH AVE, MAYWOOD, IL 60153
13. 2124 S 7TH AVE 1, MAYWOOD, IL 60153
14. 2120 S 8TH AVE, MAYWOOD, IL 60153
15. 2127 S 9TH AVE, MAYWOOD, IL 60153
16. 2121 S 9TH AVE, MAYWOOD, IL 60153

17. 2127 S 8TH AVE, MAYWOOD, IL 60153
18. 2121 S 8TH AVE, MAYWOOD, IL 60153
19. 817 ROOSEVELT RD, MAYWOOD, IL 60153
20. 2119 S 9TH AVE, MAYWOOD, IL 60153
21. 1824 S 8TH AVE, MAYWOOD, IL 60153
22. 2129 S 9TH AVE, MAYWOOD, IL 60153
23. 2123 S 9TH AVE, MAYWOOD, IL 60153
24. 711 ROOSEVELT RD, MAYWOOD, IL 60153
25. 2126 S 7TH AVE, MAYWOOD, IL 60153
26. 2125 S 9TH AVE, MAYWOOD, IL 60153
27. 2113 S 8TH AVE, MAYWOOD, IL 60153
28. 2128 S 7TH AVE, MAYWOOD, IL 60153
29. 2119 S 8TH AVE, MAYWOOD, IL 60153
30. 713 ROOSEVELT RD, MAYWOOD, IL 60153
31. 715 ROOSEVELT RD, MAYWOOD, IL 60153
32. 2133 S 8TH AVE, MAYWOOD, IL 60153
33. 2125 S 8TH AVE, MAYWOOD, IL 60153
34. 2116 S 8TH AVE 1, MAYWOOD, IL 60153

If you have any questions regarding how this boundary data was fetched, please contact our office.

Department of Economics, Innovation and Sustainability
Village of Maywood
mmartinez@maywood-il.gov
(708) 498-6111

special use permit as required in Section 4.4 (Special Use). No letter (i.e., a blank space), or the absence of the use from the table, indicates that use is not permitted within that district.

VILLAGE OF MAYWOOD, ILLINOIS TABLE 8-1: COMMERCIAL DISTRICTS PERMITTED & SPECIAL USES (Amended 08/21/2012: CO-2012-33; Amended 07/26/2014: CO-2014-23 & CO-2014-26; Amended 11/20/2014: CO-2014-41)						
S = Special Use P = Permitted Use						
Use	Zoning District					Specific Use Standards
	C-1	C-2	C-3	C-4	E	
Residential Uses						
Assisted Living Facility		S	S	S		Section 11.3.##
Bed and Breakfast		P			P	
Dwelling, Above the Ground Floor	P	P	P	P		
Dwelling, Live-Work		P			P	Section 11.3.##
Dwelling, Multi-Family				S		Section 11.3.##
Dwelling, Townhouse		P		S		Section 11.3.##
Dwelling, Two-Family		P			P	Section 11.3 ##
Independent Living Facility		S	S	S		Section 11.3.##
Nursing Home		S	S	S		Section 11.3.##
Cultural Uses						
Cultural Facility	P	P	P	P		Section 11.3.##
Commercial Uses						
Adult-Use Cannabis Dispensing Organization					P	Section 11.3 S
Art Gallery	P	P	P	P		
Artisan Manufacturing		P			P	
Animal Hospital	S	P	P	P		
Body Art Establishment			S		P	
Brewpub		P			P	
Brewery/Winery/Distillery					P	
Car Wash			S			
Commercial/Community Kitchens		P			P	
Commercial Services Establishment	P	P	P	P		
Coworking Space		P			P	
Currency Exchange		S	S	S		
Day Care Center, Adult or Child	S	S	S	S		Section 11.3.##
Drive Through Facility		S	S	S		
Financial Institution	P	P	P	P		
Food Hall		P			P	
Funeral Home	P	P	P			
Gas Station		S	P	S		Section 11.3.##
Greenhouse/Nursery			P			
Heavy Retail, Rental, and Service			S	S		

special use permit as required in Section 4.4 (Special Use). No letter (i.e., a blank space), or the absence of the use from the table, indicates that use is not permitted within that district.

VILLAGE OF MAYWOOD, ILLINOIS TABLE 8-1: COMMERCIAL DISTRICTS PERMITTED & SPECIAL USES (Amended 08/21/2012: CO-2012-33; Amended 07/26/2014: CO-2014-23 & CO-2014-26; Amended 11/20/2014: CO-2014-41)						
S = Special Use P = Permitted Use						
Use	Zoning District					Specific Use Standards
	C-1	C-2	C-3	C-4	E	
Residential Uses						
Assisted Living Facility		S	S	S		Section 11.3.##
Bed and Breakfast		P			P	
Dwelling, Above the Ground Floor	P	P	P	P		
Dwelling, Live-Work		P			P	Section 11.3.##
Dwelling, Multi-Family				S		Section 11.3.##
Dwelling, Townhouse		P		S		Section 11.3.##
Dwelling, Two-Family		P			P	Section 11.3.##
Independent Living Facility		S	S	S		Section 11.3.##
Nursing Home		S	S	S		Section 11.3.##
Cultural Uses						
Cultural Facility	P	P	P	P		Section 11.3.##
Commercial Uses						
Adult-Use Cannabis Dispensing Organization					P	Section 11.3 S
Art Gallery	P	P	P	P		
Artisan Manufacturing		P			P	
Animal Hospital	S	P	P	P		
Body Art Establishment			S		P	
Brewpub		P			P	
Brewery/Winery/Distillery					P	
Car Wash			S			
Commercial/Community Kitchens		P			P	
Commercial Services Establishment	P	P	P	P		
Coworking Space		P			P	
Currency Exchange		S	S	S		
Day Care Center, Adult or Child	S	S	S	S		Section 11.3.##
Drive Through Facility		S	S	S		
Financial Institution	P	P	P	P		
Food Hall		P			P	
Funeral Home	P	P	P			
Gas Station		S	P	S		Section 11.3.##
Greenhouse/Nursery			P			
Heavy Retail, Rental, and Service			S	S		

VILLAGE OF MAYWOOD, ILLINOIS TABLE 8-1: COMMERCIAL DISTRICTS PERMITTED & SPECIAL USES (Amended 08/21/2012: CO-2012-33; Amended 07/26/2014: CO-2014-23 & CO-2014-26; Amended 11/20/2014: CO-2014-41)						
S = Special Use P = Permitted Use						
Use	Zoning District					Specific Use Standards
	C-1	C-2	C-3	C-4	E	
Hospital			S			
Hotel/Motel			S	P		
Indoor Entertainment		S	P	S		Section 11.3.##
Indoor Recreation		PS	P	S		Section 11.3.##
Kennel/Pet "Day Care" Service		S	P	P		Section 11.3.##
Live Entertainment		S	S	S	P	
Medical Cannabis Dispensing Organization					P	Section 11.3 S
Medical/Dental Clinic	P	P	P	P		
Microbrewery/Microwinery/Microdistillery	P	P	P	P		
Motor Vehicle Dealership			P			Section 11.3.##
Motor Vehicle Rental Establishment			P			Section 11.3.##
Motor Vehicle Service and Repair			S			Section 11.3.##
Music and Production Studios		P			P	
Office Business	P	P	P	P		
Outdoor Entertainment			S	S		Section 11.3.##
Outdoor Dining	P	P	P	P		Section 11.3.##
Outdoor Recreation			S	S		Section 11.3.##
Payday or Title Loan Agency	S	S	S	S		
Personal Care Establishment	P	P	P	P		Section 11.3.##
Pop-Up Business		P			P	Section 11.3.##
Residential Amenity Space	P	P	P	P	P	Section 11.3.##
Restaurant	P	P	P	P		
Restaurant, with Drive-Through		S	P	P		Section 11.3.##
Retail Goods Establishment – No Sales of Alcohol or Tobacco	P	P	P	P		
Retail Good Establishment With Sales of Beer, Wine and Tobacco – Minimum 3,200 sf in Gross Floor Area or More Required		P	P	P		See also Chapter 117 of the Municipal Code
Retail Goods Establishment With Sales of Liquor/Spirits Package Goods – Minimum 10,000 sf in Gross Floor Area or More Required			S			See also Chapter 117 of the Municipal Code
Smoke or Tobacco Shop			S			Section 11.3.##
Smoking Lounge			S		P	Section 11.3.##
Special Event Space			S	S	P	
Video Gaming Within Full-Service Restaurant			S		S	
Transportation Uses						

VILLAGE OF MAYWOOD, ILLINOIS TABLE 8-1: COMMERCIAL DISTRICTS PERMITTED & SPECIAL USES (Amended 08/21/2012: CO-2012-33; Amended 07/26/2014: CO-2014-23 & CO-2014-26; Amended 11/20/2014: CO-2014-41)						
S = Special Use P = Permitted Use						
Use	Zoning District					Specific Use Standards
	C-1	C-2	C-3	C-4	E	
Electric Vehicle Charging Stations – Public Use	P	P	P	P	P	Section 13.15
Electric Vehicle Charging Stations – Restricted Use	P	P	P	P	P	Section 13.15
Electric Vehicle Charging Stations – Commercial Use	P	P	P	P	P	Section 13.15
Off-Street Parking Lot	S	S	S	S		Section 11.3.##
Parking Structure	S	S	S	S		Section 11.3.##
Governmental and Educational Uses						
Educational Facilities, Vocational School		S				
Other						
Planned Unit Development	S	S	S	S		Section 5
Utilities, Private	S	S	P	P		Section 11.3.##

SECTION 5: Code Amendments. Table 8-2 (Commercial District Bulk and Yard Regulations) within Section 8.3 (Bulk and Yard Regulations) of the Zoning Ordinance is amended to read in its entirety as follows:

VILLAGE OF MAYWOOD, ILLINOIS TABLE 8-2: COMMERCIAL DISTRICT BULK AND YARD REGULATIONS *(Amended 1/18/2011: CO-2011-01)*				
	Zoning District			
	C-1	C-2	C-3	C-4
BULK REGULATIONS				
Minimum Lot Area	Residential: 1,000sf/du Non-Residential: None	Residential: ~~1,000sf/du~~ None Non-Residential: None	Residential: 1,000sf/du Non-Residential: None	Residential: 800sf/du Non-Residential: None
Minimum Lot Width	None	None	None	None
Maximum Building Height	35 ft but no more than 3 stories	~~40~~ 50 ft but no more than ~~3~~ 4 stories (1)(2)	40 ft but no more than 3 stories	65 ft but no more than 6 stories
Design Standards	See Section 8.4	See Section 8.4	See Section 8.4	See Section 8.4
YARD REGULATIONS				
Front Yard	Maximum of 10 ft	Maximum of ~~10~~ 15 ft (3)	Maximum of 10 ft	Minimum of 25 ft
Minimum Interior Side Yard	None Required	None Required	10 ft	Non-Residential: 20 ft Residential: 10% of lot width or 10 ft, whichever is less; but a minimum of 5 ft

a. Such payment shall be placed into a Village fund to be used by the Village for the acquisition, construction and maintenance of public off-street parking facilities to serve the district. Upon payment, the property granted the modification in the number of required off-street spaces shall be credited permanently by ordinance with the number of spaces for which payment was received by the Village.

b. The parking fee-in-lieu of provision shall only be applicable for new construction or where additional floor area in excess of four-hundred (400) square feet is added to an existing building. Changes in use within existing buildings shall not require payment of a fee-in-lieu.

4. **Maximum Off-Street Parking Established**
No use shall exceed the minimum number of off-street parking spaces required by more than twenty-five (25) percent unless otherwise approved by the Zoning Administrator.

Village of Maywood, Illinois Table 13-1: Off-Street Parking Requirements	
Use	Proposed Parking Requirement
Residential Uses	
Assisted Living Facility	.25 per bed + 1 per 2 employees
Bed and Breakfast	2 spaces + 1 space per guestroom
Community Residence	.25 per bed + 1 per 2 employees
Dwelling, Above the Ground Floor	1 bedroom unit: 1 per dwelling unit 2 bedroom or more unit: 1.5 per dwelling unit
Dwelling, Live-Work	1 per unit
Dwelling, Multi-Family	1 per dwelling unit
Dwelling, Single-Family	2 per dwelling unit
Dwelling Townhouse	~~2~~ 1.5 per dwelling unit
Dwelling, Two-Family	~~2~~ 1.5 per dwelling unit
Independent Living Facility	1 per dwelling unit + 1 per 2 employees

Village of Maywood, Illinois Table 13-1: Off-Street Parking Requirements	
Use	Proposed Parking Requirement
Nursing Home	1 for each 4 beds + 1 per 2 employees (excluding staff doctors) + 1 per staff doctor
Government and Educational Uses	
Educational Facility, College/University	1 per 3 employees + 1 per 4 students based on maximum number of students attending classes on premises at any one time
Educational Facility, Primary	2 per classroom
Educational Facility, Secondary	1 per 10 students (based on maximum enrollment) = 2 per classroom
Educational Facility, Vocational School or Training Academy (Amended 11/20/2014: CO-2014-41)	1 per 3 employees + 1 per 4 students based on maximum number of students attending classes on premises at any one time
Government Facility	3 per 1,000 sf GFA
Cultural Uses	
Cultural Facility	2 per 1,000 sf GFA
Group Assembly	1 per 4 seats + 1 per 1,000sf of residential living area if convent or rectory attached + additional spaces as required for accessory uses (day care center, auditorium, etc.) + adequate provision for buses and on-site passenger loading and unloading
Commercial Uses	
Animal Hospital	1 per full-time employee + 1 per 30 sf of waiting room area
Art Gallery	1 per 800 sf GFA
Artisan Manufacturing	1 per 250 sf GFA
Bakery	3 per 1,000 sf GFA
Body Art Establishment	3 per 1,000 sf GFA
Car wash	1 per bay
Commercial/Community Kitchen	1 per 500 sf of office or sales area + 1 per 1,000 sf of other floor area
Commercial Services Establishment	3 per 1,000 sf GFA
Coworking Space	1 per 250 sf

Village of Maywood, Illinois Table 13-1: Off-Street Parking Requirements	
Use	Proposed Parking Requirement
Day Care Center, Adult or Child	1 per 2 employees + 2 passenger loading space
Financial Institution	3 per 1,000 sf GFA
Food Hall	1 per 60 sf of public seating area (excluding any outdoor dining area)
Funeral Home	12 spaces per chapel + 1 per business vehicle
Gas Station	2 per 1,000 sf GFA of any accessory convenience retail and/or food service
Greenhouse/Nursery	1 per 1,000 sf GFA + 2 per 1,000 sf of outdoor sales & display area
Heavy Retail, Rental and Service	4 per 1,000 sf GFA, including outdoor sales & display area
Hospital	1 per 2 hospital beds + 1 per 2 employees (other than staff doctors) + 1 for each staff doctor
Hotel/Motel	1 per room + required parking for restaurants, meeting rooms and retail shops
Indoor Entertainment	4 per 1,000 sf of public use area
Microbrewery/Microwinery/Microdistillery	1 per 60 sf public seating area (excluding any outdoor dining area)
Movie Theater	1 per 4 seats for first 400 seats + 1 per 6 additional seats after first 400
Indoor Recreation	4 per 1,000 sf of public use area
Bowling Alley	2 per lane + additional spaces as required for accessory uses (bars, restaurants, etc.)
Kennel/Pet "Day Care" Service	1 per 1,000 sf of GFA + 1 per 4 pet owners if animal training classes are taught on-site (based on maximum class size)
Live Entertainment	4 per 1,000 sf of public use area
Medical/Dental Clinic	1.5 per exam room
Methadone Clinic	3 per 1,000 sf of public use area
Motor Vehicle Dealership	1 per 1,000 sf of public sales & display area (indoor + outdoor)
Motor Vehicle Rental Establishment	1 per 1,500 sf of public sales & display area (indoor + outdoor)
Motor Vehicle Service and Repair	2 per service bay + 1 per 500sf of office & public waiting area
Music and Production Studios	3 per 1,000 sf GFA

Village of Maywood, Illinois Table 13-1: Off-Street Parking Requirements	
Use	Proposed Parking Requirement
Office Business	3 per 1,000 sf GFA
Outdoor Entertainment	2 per 1,000 sf of public use area
Outdoor Recreation	2 per 1,000 sf of public use area
Payday or Title Loan Agency	3 per 1,000 sf GFA
Personal Care Establishment	3 per 1,000 sf GFA
Restaurant	1 per 60 sf of public seating area (excluding any outdoor dining area)
Restaurant With Drive Through	1 per 60 sf of public seating area (excluding any outdoor dining area)
Restaurant, Carry-Out	3 per 1,000 sf GFA
Retail Goods Establishment	3 per 1,000 sf GFA
Smoking Lounge	3 per 1,000 sf GFA
Smoke or Tobacco Shop	3 per 1,000 sf GFA
Special Event Space	1 per 4 seats (based on maximum capacity) + 1 per 2 employees (based on largest shift)
Manufacturing, Storage, and Research Uses	
Brewery/Winery/Distillery	1 per 1,000 sf of production area
Contractor Storage Yard	2 per 1,000 sf of GFA
Manufacturing, General	3 per 1,000 sf of GFA
Outdoor Storage Yard	2 per 1,000 sf of GFA
Recycling Center	2 per 1,000 sf of GFA
Self-Storage Facility	1 per 50 storage units
Solid Waste Transfer Facility	2 per 1,000 sf of GFA
Motor Vehicle Operations Facility	1 per 1,000 sf GFA
Research and Development Facility	3 per 1,000 sf GFA
Warehouse/Distribution	1 per 20,000 sf GFA of warehouse space + 1 per 1,000sf of office space

PETITION

Plan Commission/Zoning Board of Appeals

FILE NO. 26-008
DATE FILED 10/12/26

1. Applicant Ahmed Tahhan Daytime Phone 7089719217
Mailing Address 19410 Mayfield #1 Tinley Park IL 60487
Email Address MoodyTahhan1@gmail.com

2. Owner(s) of Record Ahmed Tahhan Daytime Phone 7089719217
Mailing Address Same info as above

Owner(s) of Record " " Daytime Phone " "
Mailing Address " "

3. Applicant is: ☑ Owner ☐ Attorney ☐ Other Agent (please specify) _____
(Note: A letter of authorization from the owner(s) of record must be attached)

4. Applicant Relationship to owner _____

5. Address/Location of Subject Property 815 W Roosevelt Rd

6. Permanent Index Number(s) of Subject Property 15-14-324-011-006

7. Present Zoning Classification C-3 Proposed Zoning Classification (if applicable) General Commercial

8. Zoning Designations and Uses of properties to the North R-3 South N/A
East C-3 West C-3

9. Current Use Closed Smoke Shop Proposed Use (if applicable) Smoke Shop

10. Lot Square Footage 13,547 Building Square Footage _____

11. Explanation of Relief requested Special use permit for a Smoke Shop.

12. Ordinance Section 8-1

APPLICATION MUST BE FILED IN TRIPLICATE (one original and 2 copies) WITH ORIGINAL SIGNATURES

I hereby certify that the above statements and all accompanying statements and drawings are true and correct to the best of my knowledge. I hereby consent to the entry in or upon the premises described in this application by any authorized official of the Village of Maywood for the purpose of securing information, posting, maintaining and removing such notices as may be required by law.

Applicant Signature

10/12/2026
Date

Please note that advertisement of proposed projects prior to Village approval in no way creates an obligation for Village approval. Any advance promotion of a project is done at the risk of the petitioner.

SKY DAZE CIGAR AND VAPES

815 W. Roosevelt Road | Maywood, Illinois

October 14, 2026

Village of Maywood
Planning and Zoning Department
Maywood, Illinois

RE: Project Summary/Narrative Letter – New Tobacco Retail License Application

Property Address: 815 W. Roosevelt Road, Maywood, Illinois

Dear Village Officials,

On behalf of Sky Daze Cigar and Vapes, we respectfully submit this project summary in support of our application to establish a new licensed tobacco retail business at 815 W. Roosevelt Road in the Village of Maywood, Illinois.

Project Overview

Sky Daze Cigar and Vapes proposes to operate a retail establishment specializing in cigars, tobacco products, vaping products, and related smoking accessories, subject to applicable local, state, and federal regulations. The business will emphasize responsible sales, customer service, and a clean, safe retail environment.

Proposed Business Operations

The establishment will operate as a tobacco and specialty retail store. Tobacco and vaping products will be sold only to individuals age 21 or older. The business intends to:

- Verify customer ages using valid government-issued identification.
- Train employees on tobacco retail regulations and responsible sales procedures.
- Maintain a clean, organized, secure store with appropriate lighting and surveillance.
- Comply with applicable zoning, building, fire, signage, and licensing requirements.
- Prohibit on-site smoking or consumption unless separately authorized.

Community and Economic Benefits

The proposed store seeks to contribute to commercial activity along Roosevelt Road by maintaining an active, professionally operated storefront. It may support local employment and generate applicable sales tax revenue. The business will strive to be a responsible neighbor by maintaining the property and addressing any concerns raised by Village officials.

Compliance With Village Requirements

Sky Daze Cigar and Vapes understands that tobacco retail operations require compliance with all applicable Village ordinances and licensing procedures. The applicant will obtain necessary permits and approvals before opening and comply with lawful conditions imposed by the Village. Any zoning relief or special use approval, if required, will be addressed through the applicable review process.

Conclusion

Sky Daze Cigar and Vapes respectfully requests favorable consideration of its application for a new tobacco retail establishment at 815 W. Roosevelt Road. We appreciate the Village's time and look forward to cooperating throughout the review process.

Sincerely,

Sky Daze Cigar and Vapes
Applicant / Business Owner

Approval Standards for Special Uses (Zoning Ordinance, § 4.4(E))

No special use shall be recommended for approval by the Plan Commission/Zoning Board of Appeals and approved by the Village Board unless the Plan Commission/Zoning Board of Appeals has made findings, based upon the evidence presented at the public hearing, to support each of the following conclusions - please respond after each with a short narrative stating how the proposed special use meets or is consistent with each standard:

1. The establishment, maintenance and operation of the special use in the specific location proposed will not be unreasonably detrimental to or endanger the public health, safety or general welfare of any portion of the community.

No

2. The proposed special use is compatible with adjacent properties and other property within the immediate vicinity of the special use.

yes

3. The proposed special use will not substantially diminish and impair property values within the immediate vicinity.

No it will not.

4. **The establishment of the proposed special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.**

NO

5. **Adequate utilities, access roads, drainage or other necessary facilities have been or are being provided.**

Yes

6. **The special use in the specific location proposed is consistent with the spirit and intent of the Village's Zoning Ordinance and its Comprehensive Plan.**

Yes

VILLAGE OF MAYWOOD
40 MADISON STREET
MAYWOOD IL 601[illegible]

Receipt No: 2.000[illegible]

815 ROOSEVELT RD

'ODE (NOT INTERFACED)
ONING MAPS

tal: 600[illegible]

CKS 600.00
heck No: 1019
ayor.
IC CIGARS INC 600.00
1 Applied:

e Tendered: 600.00

10/12/2026 2:46 PM .00

f the Village Code, the following fees are applicable for the various zoning applications.
eference and may not be the most accurate. Please check with the Village for official

	ZONING ORDINANCE SECTION	FEE
to R-1, R-2 & R-3 Districts	Section 4.2	$1200
to Any Other District	Section 4.2	$600
	Section 4.2	$1200
Two-Family		
Variance	Section 4.3	$600
	Section 4.3	$600
SPECIAL USE (EXCEPT PLANNED UNIT DEVELOPMENT)	Section 4.4	$600
PLANNED UNIT DEVELOPMENT	Section 5	$1,200 + deposit for costs (see Section 3.2.D. of Zoning Code)
SITE PLAN REVIEW		
Site Plan Review – Single-Family & Two-Family	Section 4.6	$200
Site Plan Review – All Others	Section 4.6	$400
SIGN REVIEW & PERMIT	Section 4.7	$100
ZONING PERMIT	Section 4.8	$100
ZONING INTERPRETATION	Section 4.9	$50
ZONING APPEAL	Section 4.10	$500
TEMPORARY USE PERMIT	Section 12.6	$100

PAID

OCT 12 2026

Village of Maywood
40 Madison,Maywood IL 60153

AFFIDAVIT OF PUBLIC NOTICE INFORMATION

(Public Notification for Public Hearings is required by the Zoning Ordinance of the Village of Maywood and Illinois Statute and incomplete or inaccurate property owner information, from which notification is made, can invalidate a Public Hearing.)

I, ahmed tahhan, attest, as the petitioner or authorized representative of the petitioner, as part of a complete application for the Village to consider proposed project at 815 w rosevelt rd maywood il 60153 (address/property location) , that due care was given to identifying the most current list of property owners that are required to be notified per Section 3.3 of the Zoning Ordinance of the Village of Maywood, including their respective mailing addresses and Parcel Identification Numbers (PIN), that this complete and accurate list is hereby transmitted to the Village as an attachment to this Affidavit and that notice was sent by or on behalf of the petitioner via Certified Mail to all owners on the list in conformance with the requirements of Section 3.3 of the Zoning Ordinance.

Project Title/Description: SkyDaze cigar and vapes

Project Proposed Address: 815 w rosevelt rd maywood il 60153

Attest:

Official Seal
SUHAR M TAHER
Notary Public, State of Illinois
Commission No. 1021567
My Commission Expires November 25, 2029

Subscribed and Sworn To
Before Me This 22 Day
Of October, 2026

Notary Public

ahmed tahhan

Printed Name of Petitioner or Authorized Representative

ahmed tahhan

Signature of Petitioner or Authorized Representative

Date
10/22/2026

Date Received (Village Use Only) Staff Initials MM
10/22/26

VILLAGE OF MAYWOOD

NOTICE OF PUBLIC HEARING

Notice is hereby given to all interested persons that the Plan Commission/Zoning Board of Appeals of the Village of Maywood, Illinois, will hold a Special Meeting and Public Hearing beginning at 5:30 p.m., or as soon thereafter as the business of the Plan Commission/Zoning Board of Appeals permits, on Tuesday, November 10, 2026, on the second floor of the Village Council Chambers, located at 125 South 5th Avenue, Maywood, Illinois 60153. The purpose of the Public Hearing is to consider a petition submitted by Ahmed Tahhan on behalf of A&K Cigar Inc requesting a Special Use Permit for the property commonly known as 815 W. Roosevelt Road, Maywood, Illinois 60153, located within the C-3 General Commercial Zoning District, to allow the operation of a smoke shop. All interested persons will be given an opportunity to be heard regarding this petition.

Case PC/ZBA 26-008
Petitioner: Ahmed Tahhan on behalf of A&K Cigar Inc.
COMMON PROPERTY 815 W Roosevelt Road, Maywood, IL 60153
PIN(s): 15-14-324-011-0000

LOT 153 IN FRANK C.WOODS ADDITION TO MAYWOOD, BEING A SUBDIVISION OF THE WEST HALF OF THE SOUTHWEST QUARTER OF SECTION 14, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS

COMMONLY KNOWN AS: 813-817 W. ROOSEVELT ROAD MAYWOOD, ILL.
PERMANENT INDEX NO. 15-14-324-011.

During the Public Hearing, the Plan Commission/Zoning Board of Appeals will hear testimony from and consider any evidence presented by persons interested in speaking on this matter. Public comments, testimony and objections, if any, to the map amendment request may be considered when received by email or in writing by the Department of Economics, Innovation, and Sustainability prior to 4:00 p.m. on the day of the meeting. Emailed comments may be sent to the Department of Economics, Innovation, and Sustainability – Mindy Martinez at mmartinez@maywood-il.gov. Written comments may be submitted to the attention of the Department of Economics, Innovation and Sustainability at 801 S 5TH AVE, Maywood, IL 60153. The Public Hearing may be continued from time to time without further notice, except as otherwise required under the Illinois Open Meetings Act. The proposal and zoning relief sought may be added to, revised, altered or eliminated as a result of the Public Hearing and prior to final action by the Corporate Authorities of the Village of Maywood.

Dated this 18th day of October 2026
By Order of the Plan Commission/Zoning Board of Appeals of the Village of Maywood, Cook County, Illinois.

If you require specific accommodations regarding physical disabilities or require language interpretative services, please contact our office at 708-498-6111

NOTICE OF PUBLIC HEARING

Notice is hereby given to all interested persons that the Plan Commission/Zoning Board of Appeals of the Village of Maywood, Illinois, will hold a Special Meeting and Public Hearing beginning at 5:30 p.m., or as soon thereafter as the business of the Plan Commission/Zoning Board of Appeals permits, on Tuesday, November 10, 2026, on the second floor of the Village Council Chambers, located at 125 South 5th Avenue, Maywood, Illinois 60153. The purpose of the Public Hearing is to consider a petition submitted by Ahmed Tahhan on behalf of A&K Cigar Inc requesting a Special Use Permit for the property commonly known as 815 W. Roosevelt Road, Maywood, Illinois 60153, located within the C-3 General Commercial Zoning District, to allow the operation of a smoke shop. All interested persons will be given an opportunity to be heard regarding this petition.

Case PC/ZBA 26-003

Petitioner: Ahmed Tahhan on behalf of A&K Cigar Inc.

COMMON PROPERTY 815 W Roosevelt Road, Maywood, IL 60153

PIN(s): 15-14-324-011-0000

LOT 153 IN FRANK C.WOOD'S ADDITION TO MAYWOOD, BEING A SUBDIVISION OF THE WEST HALF OF THE SOUTHWEST QUARTER OF SECTION 14, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS

COMMONLY KNOWN AS: 813-817 W. ROOSEVELT ROAD MAYWOOD, ILL.

PERMANENT INDEX NO. 15-14-324-011.

During the Public Hearing, the Plan Commission/Zoning Board of Appeals will hear testimony from and consider any evidence presented by persons interested in speaking on this matter. Public comments, testimony and objections, if any, to the map amendment request may be considered when received by email or in writing by the Department of Economics, Innovation, and Sustainability prior to 4:00 p.m. on the day of the meeting. Emailed comments may be sent to the Department of Economics, Innovation, and Sustainability – Mindy Martinez at mmartinez@maywood-il.gov. Written comments may be submitted to the attention of the Department of Economics, Innovation and Sustainability at 801 S 5TH AVE, Maywood, IL 60153. The Public Hearing may be continued from time to time without further notice, except as otherwise required under the Illinois Open Meetings Act. The proposal and zoning relief sought may be added to, revised, altered or eliminated as a result of the Public Hearing and prior to final action by the Corporate Authorities of the Village of Maywood.

Dated this 13th day of October 2026

By Order of the Plan Commission/Zoning Board of Appeals of the Village of Maywood, Cook County, Illinois.

If you require specific accommodations regarding physical disabilities or require language interpretative services, please contact our office at 708-458-8111

10/20/2026 W0024033


NOTICE OF PUBLIC HEARING
CASE No.
ZONING REQUEST
Special Use
to allow
operate
a Parking
For additional
Department of
0.441 I

Village of MAYWOOD

40 MADISON STREET• MAYWOOD, ILLINOIS 60153 • (708) 450-6307
DEPARTMENT OF ECONOMICS, INNOVATION AND SUSTAINABILITY

Dear Applicant,

Date: 10/12/2026

In accordance with local zoning ordinances regarding your application for a Special Use Permit, this document provides list of all properties and legal owners of record located within the required notification radius of your property:

Subject's Property: 815 ROOSEVELT ROAD
Required Radius Boundary: 250 Feet

As the applicant, you are legally required to send a formal Notice of Public Hearing (provided by staff) to each entry listed below. This notice must be sent via Certified Mail within the legally mandated timeframe (typically 15 to 30 days prior to the scheduled hearing). Please retain all postal receipts, as you must submit them along with a notarized Affidavit to complete your application filing.

1. 2160 S 1ST AVE, BROADVIEW, IL 60153
2. 2203 S 10TH AVE, BROADVIEW, IL 60155
3. 905 W ROOSEVELT RD, MAYWOOD, IL 60153
4. 2124 S 9TH AVE, MAYWOOD, IL 60153
5. 2130 S 9TH AVE, MAYWOOD, IL 60153
6. 2128 S 9TH AVE, MAYWOOD, IL 60153
7. 2122 S 9TH AVE, MAYWOOD, IL 60153
8. 2122 S 7TH AVE HSE, MAYWOOD, IL 60153
9. 2126 S 8TH AVE, MAYWOOD, IL 60153
10. 2124 S 8TH AVE, MAYWOOD, IL 60153
11. 2115 S 9TH AVE, MAYWOOD, IL 60153
12. 2114 S 8TH AVE, MAYWOOD, IL 60153
13. 2124 S 7TH AVE 1, MAYWOOD, IL 60153
14. 2120 S 8TH AVE, MAYWOOD, IL 60153
15. 2127 S 9TH AVE, MAYWOOD, IL 60153
16. 2121 S 9TH AVE, MAYWOOD, IL 60153

17. 2127 S 8TH AVE, MAYWOOD, IL 60153
18. 2121 S 8TH AVE, MAYWOOD, IL 60153
19. 817 ROOSEVELT RD, MAYWOOD, IL 60153
20. 2119 S 9TH AVE, MAYWOOD, IL 60153
21. 1824 S 8TH AVE, MAYWOOD, IL 60153
22. 2129 S 9TH AVE, MAYWOOD, IL 60153
23. 2123 S 9TH AVE, MAYWOOD, IL 60153
24. 711 ROOSEVELT RD, MAYWOOD, IL 60153
25. 2126 S 7TH AVE, MAYWOOD, IL 60153
26. 2125 S 9TH AVE, MAYWOOD, IL 60153
27. 2113 S 8TH AVE, MAYWOOD, IL 60153
28. 2128 S 7TH AVE, MAYWOOD, IL 60153
29. 2119 S 8TH AVE, MAYWOOD, IL 60153
30. 713 ROOSEVELT RD, MAYWOOD, IL 60153
31. 715 ROOSEVELT RD, MAYWOOD, IL 60153
32. 2133 S 8TH AVE, MAYWOOD, IL 60153
33. 2125 S 8TH AVE, MAYWOOD, IL 60153
34. 2116 S 8TH AVE 1, MAYWOOD, IL 60153

If you have any questions regarding how this boundary data was fetched, please contact our office.

Department of Economics, Innovation and Sustainability
Village of Maywood
mmartinez@maywood-il.gov
(708) 498-6111

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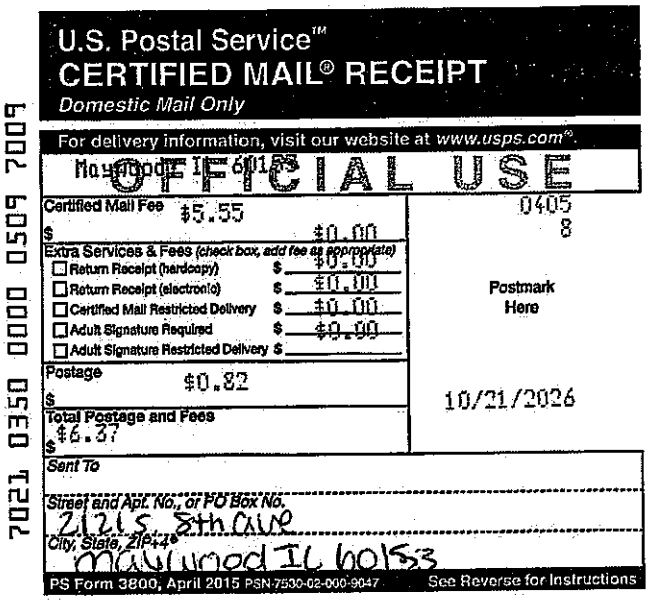
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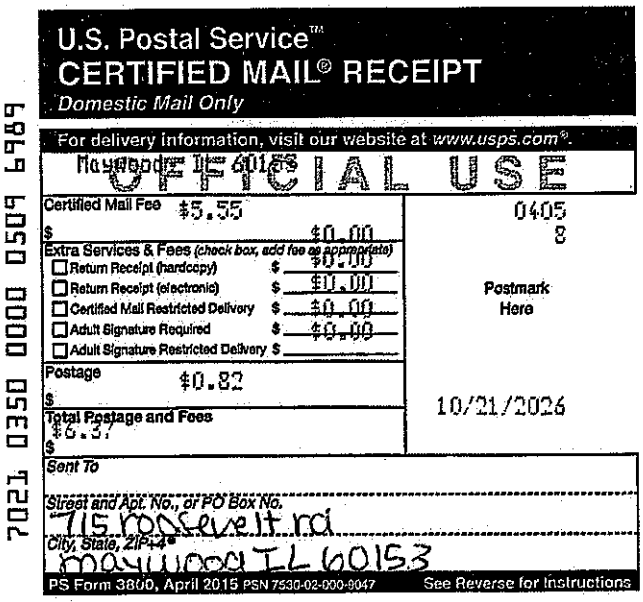
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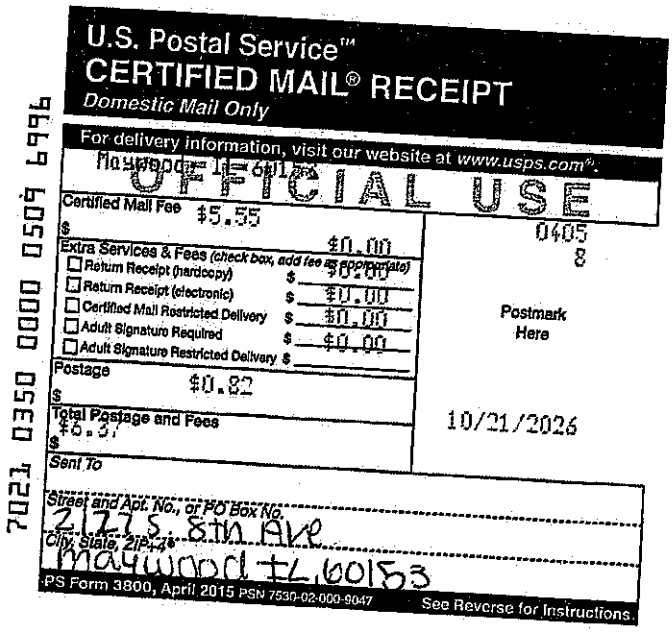
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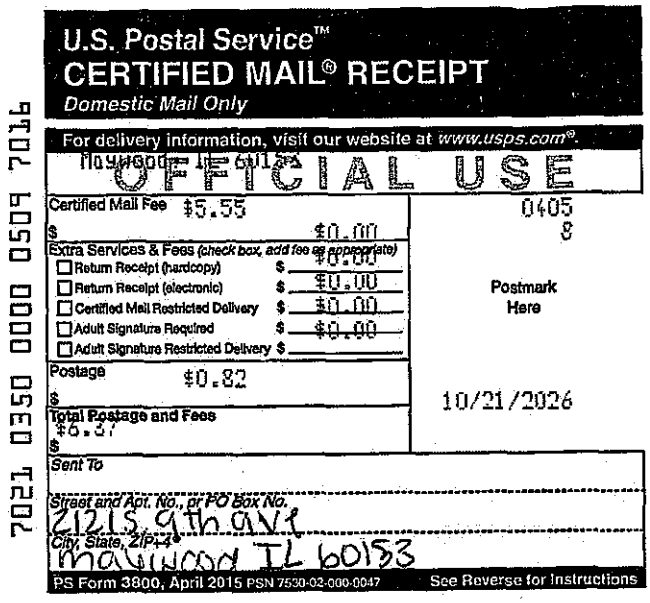
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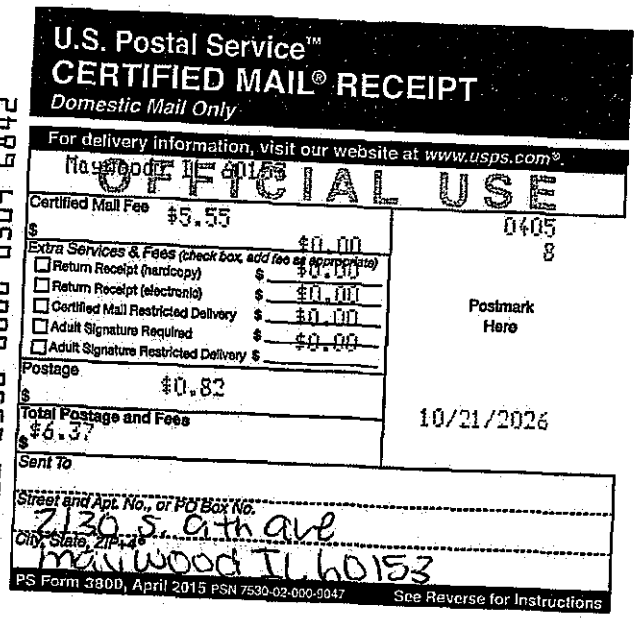
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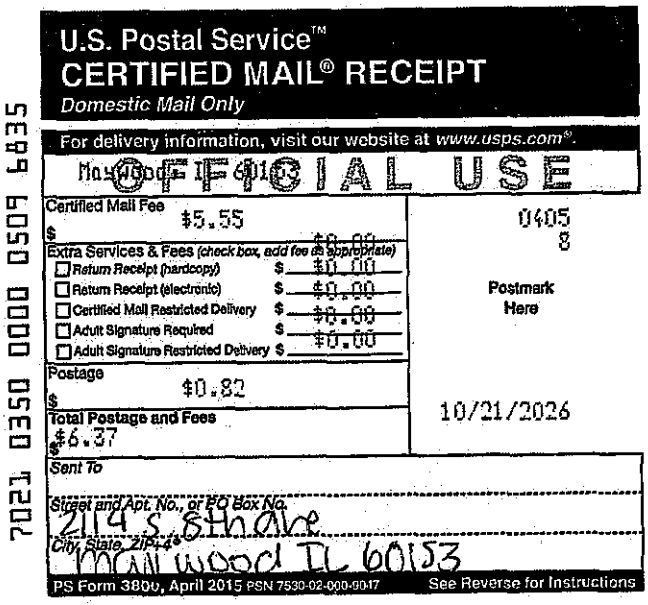
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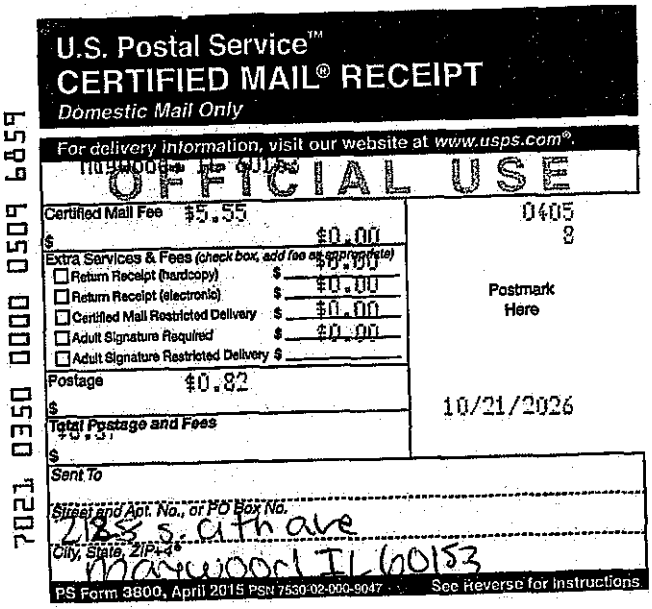
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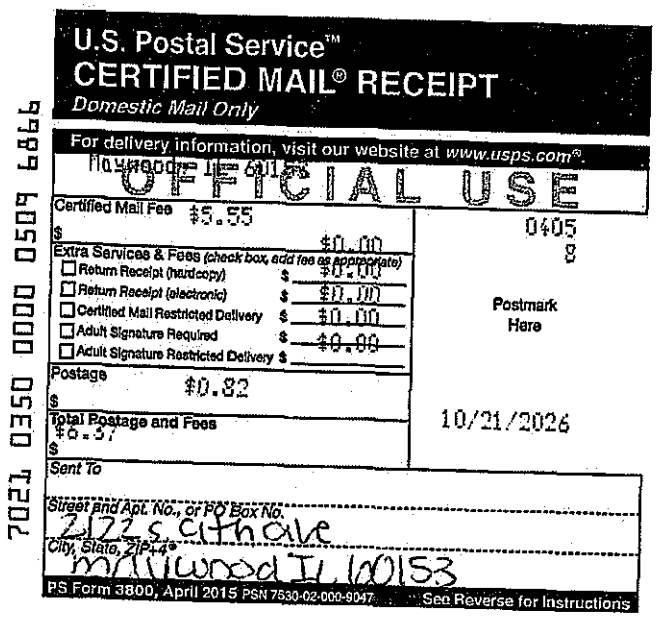
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Total Postage and Fees $6.37
Sent To
Street and Apt. No., or PO Box No. 212 S. 6th ave
City, State, ZIP+4® Maywood IL 60153

0405
8
Postmark Here
10/21/2026

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 0350 0000 0509 6880

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Maywood IL 60153 OFFICIAL USE

Certified Mail Fee $5.55	0405 8
$ $0.00	
Extra Services & Fees (check box, add fee as appropriate)	
☐ Return Receipt (hardcopy) $ $0.00	
☐ Return Receipt (electronic) $ $0.00	Postmark Here
☐ Certified Mail Restricted Delivery $ $0.00	
☐ Adult Signature Required $ $0.00	
☐ Adult Signature Restricted Delivery $	
Postage $0.82	
$	10/21/2026
Total Postage and Fees $6.37	
$	

Sent To

Street and Apt. No., or PO Box No.
2125 S. 8th ave

City, State, ZIP+4®
maywood ave IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 0350 0000 0509 7078

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Maywood IL 60153 OFFICIAL USE

Certified Mail Fee $5.55	0405 8
$ $0.00	
Extra Services & Fees (check box, add fee as appropriate)	
☐ Return Receipt (hardcopy) $ $0.00	
☐ Return Receipt (electronic) $ $0.00	Postmark Here
☐ Certified Mail Restricted Delivery $ $0.00	
☐ Adult Signature Required $ $0.00	
☐ Adult Signature Restricted Delivery $	
Postage $0.82	
$	10/21/2026
Total Postage and Fees $6.37	
$	

Sent To

Street and Apt. No., or PO Box No.
817 Roosevelt rd

City, State, ZIP+4®
Maywood IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 0350 0000 0509 7047

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Maywood IL 60153 OFFICIAL USE

Certified Mail Fee $5.55	0405 8
$ $0.00	
Extra Services & Fees (check box, add fee as appropriate)	
☐ Return Receipt (hardcopy) $ $0.00	
☐ Return Receipt (electronic) $ $0.00	Postmark Here
☐ Certified Mail Restricted Delivery $ $0.00	
☐ Adult Signature Required $ $0.00	
☐ Adult Signature Restricted Delivery $	
Postage $0.82	
$	10/21/2026
Total Postage and Fees $6.37	
$	

Sent To

Street and Apt. No., or PO Box No.
2115 S. 8th ave

City, State, ZIP+4®
maywood ave IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 0350 0000 0509 7061

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CERTIFIED MAIL® RECEIPT
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Maywood IL 60153 OFFICIAL USE

Certified Mail Fee $5.55	0405 8
$ $0.00	
Extra Services & Fees (check box, add fee as appropriate)	
☐ Return Receipt (hardcopy) $ $0.00	
☐ Return Receipt (electronic) $ $0.00	Postmark Here
☐ Certified Mail Restricted Delivery $ $0.00	
☐ Adult Signature Required $ $0.00	
☐ Adult Signature Restricted Delivery $	
Postage $0.82	
$	10/21/2026
Total Postage and Fees $6.37	
$	

Sent To

Street and Apt. No., or PO Box No.
2115 S. 8th ave

City, State, ZIP+4®
maywood ave IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 0350 0000 0509 6903

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Maywood IL 60153 OFFICIAL USE

Certified Mail Fee $5.55	0405 8
$ $0.00	
Extra Services & Fees (check box, add fee as appropriate)	
☐ Return Receipt (hardcopy) $ $0.00	
☐ Return Receipt (electronic) $ $0.00	Postmark Here
☐ Certified Mail Restricted Delivery $ $0.00	
☐ Adult Signature Required $ $0.00	
☐ Adult Signature Restricted Delivery $	
Postage $0.82	
$	10/21/2026
Total Postage and Fees $6.37	
$	

Sent To

Street and Apt. No., or PO Box No.
2119 S. 8th ave

City, State, ZIP+4®
maywood IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 0350 0000 0509 6927

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Maywood IL 60153 OFFICIAL USE

Certified Mail Fee $5.55	0405 8
$ $0.00	
Extra Services & Fees (check box, add fee as appropriate)	
☐ Return Receipt (hardcopy) $ $0.00	
☐ Return Receipt (electronic) $ $0.00	Postmark Here
☐ Certified Mail Restricted Delivery $ $0.00	
☐ Adult Signature Required $ $0.00	
☐ Adult Signature Restricted Delivery $	
Postage $0.82	
$	10/21/2026
Total Postage and Fees $6.37	
$	

Sent To

Street and Apt. No., or PO Box No.
2121 S. 9th ave

City, State, ZIP+4®
maywood IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 0350 0000 0509 7023

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
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For delivery information, visit our website at www.usps.com®.

Maywood IL 60153 OFFICIAL USE

Certified Mail Fee	$5.55	0405
$	$0.00	8
Extra Services & Fees (check box, add fee as appropriate)		
☐ Return Receipt (hardcopy)	$ $0.00	
☐ Return Receipt (electronic)	$ $0.00	Postmark Here
☐ Certified Mail Restricted Delivery	$ $0.00	
☐ Adult Signature Required	$ $0.00	
☐ Adult Signature Restricted Delivery	$	
Postage	$0.82	
$		10/21/2026
Total Postage and Fees	$6.37	
$		

Sent To

Street and Apt. No., or PO Box No.
2120 S. 25th ave

City, State, ZIP+4®
Maywood IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 0350 0000 0509 6811

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Broadview IL 60155 OFFICIAL USE

Certified Mail Fee	$5.55	0405
$	$0.00	8
Extra Services & Fees (check box, add fee as appropriate)		
☐ Return Receipt (hardcopy)	$ $0.00	
☐ Return Receipt (electronic)	$ $0.00	Postmark Here
☐ Certified Mail Restricted Delivery	$ $0.00	
☐ Adult Signature Required	$ $0.00	
☐ Adult Signature Restricted Delivery	$	
Postage	$0.82	
$		10/21/2026
Total Postage and Fees	$6.37	
$		

Sent To

Street and Apt. No., or PO Box No.
21605 1st Ave

City, State, ZIP+4®
Broadview IL 60155

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 0350 0000 0509 6965

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Broadview IL 60155 OFFICIAL USE

Certified Mail Fee	$5.55	0405
$	$0.00	8
Extra Services & Fees (check box, add fee as appropriate)		
☐ Return Receipt (hardcopy)	$ $0.00	
☐ Return Receipt (electronic)	$ $0.00	Postmark Here
☐ Certified Mail Restricted Delivery	$ $0.00	
☐ Adult Signature Required	$ $0.00	
☐ Adult Signature Restricted Delivery	$	
Postage	$0.82	
$		10/21/2026
Total Postage and Fees	$6.37	
$		

Sent To

Street and Apt. No., or PO Box No.
2120 S. 25th ave

City, State, ZIP+4®
Broadview IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 0350 0000 0509 6972

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CERTIFIED MAIL® RECEIPT
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Maywood IL 60153 OFFICIAL USE

Certified Mail Fee	$5.55	0405
$	$0.00	8
Extra Services & Fees (check box, add fee as appropriate)		
☐ Return Receipt (hardcopy)	$ $0.00	
☐ Return Receipt (electronic)	$ $0.00	Postmark Here
☐ Certified Mail Restricted Delivery	$ $0.00	
☐ Adult Signature Required	$ $0.00	
☐ Adult Signature Restricted Delivery	$	
Postage	$0.82	
$		10/21/2026
Total Postage and Fees	$6.37	
$		

Sent To

Street and Apt. No., or PO Box No.
405 W. Roosevelt Rd

City, State, ZIP+4®
Maywood IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 0350 0000 0509 6804

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Maywood IL 60153 OFFICIAL USE

Certified Mail Fee	$5.55	0405
$	$0.00	8
Extra Services & Fees (check box, add fee as appropriate)		
☐ Return Receipt (hardcopy)	$ $0.00	
☐ Return Receipt (electronic)	$ $0.00	Postmark Here
☐ Certified Mail Restricted Delivery	$ $0.00	
☐ Adult Signature Required	$ $0.00	
☐ Adult Signature Restricted Delivery	$	
Postage	$0.82	
$		10/21/2026
Total Postage and Fees	$6.37	
$		

Sent To

Street and Apt. No., or PO Box No.
2103 10th Ave

City, State, ZIP+4®
Broadview IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 0350 0000 0509 6828

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Maywood IL 60153 OFFICIAL USE

Certified Mail Fee	$5.55	0405
$	$0.00	8
Extra Services & Fees (check box, add fee as appropriate)		
☐ Return Receipt (hardcopy)	$ $0.00	
☐ Return Receipt (electronic)	$ $0.00	Postmark Here
☐ Certified Mail Restricted Delivery	$ $0.00	
☐ Adult Signature Required	$ $0.00	
☐ Adult Signature Restricted Delivery	$	
Postage	$0.82	
$		10/21/2026
Total Postage and Fees	$6.37	
$		

Sent To

Street and Apt. No., or PO Box No.
2124 S. 7th ave

City, State, ZIP+4®
Maywood IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 0350 0000 0509 6897

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Maywood IL 60153 OFFICIAL USE

Certified Mail Fee	$5.55	0405
$	$0.00	8
Extra Services & Fees (check box, add fee as appropriate)		
☐ Return Receipt (hardcopy)	$ $0.00	
☐ Return Receipt (electronic)	$ $0.00	Postmark Here
☐ Certified Mail Restricted Delivery	$ $0.00	
☐ Adult Signature Required	$ $0.00	
☐ Adult Signature Restricted Delivery	$	
Postage	$0.82	
$		10/21/2026
Total Postage and Fees	$6.37	
$		

Sent To

Street and Apt. No., or PO Box No.
2124 S. 8th ave

City, State, ZIP+4®
Maywood IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 0350 0000 0509 6897

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Maywood IL 60153 OFFICIAL USE

Certified Mail Fee $5.55
Extra Services & Fees (check box, add fee as appropriate)
- ☐ Return Receipt (hardcopy) $ $0.00
- ☐ Return Receipt (electronic) $ $0.00
- ☐ Certified Mail Restricted Delivery $ $0.00
- ☐ Adult Signature Required $ $0.00
- ☐ Adult Signature Restricted Delivery $

Postage $0.82
Total Postage and Fees $6.37

0405 8

Postmark Here

10/21/2026

Sent To
Street and Apt. No., or PO Box No. 713 roosevelt rd
City, State, ZIP+4® maywood IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 0350 0000 0509 7092

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Maywood IL 60153 OFFICIAL USE

Certified Mail Fee $5.55
Extra Services & Fees (check box, add fee as appropriate)
- ☐ Return Receipt (hardcopy) $ $0.00
- ☐ Return Receipt (electronic) $ $0.00
- ☐ Certified Mail Restricted Delivery $ $0.00
- ☐ Adult Signature Required $ $0.00
- ☐ Adult Signature Restricted Delivery $

Postage $0.82
Total Postage and Fees $6.37

0405 8

Postmark Here

10/21/2026

Sent To
Street and Apt. No., or PO Box No. 21335, 8th ave
City, State, ZIP+4® maywood IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 0350 0000 0509 7085

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Maywood IL 60153 OFFICIAL USE

Certified Mail Fee $5.55
Extra Services & Fees (check box, add fee as appropriate)
- ☐ Return Receipt (hardcopy) $ $0.00
- ☐ Return Receipt (electronic) $ $0.00
- ☐ Certified Mail Restricted Delivery $ $0.00
- ☐ Adult Signature Required $ $0.00
- ☐ Adult Signature Restricted Delivery $

Postage $0.82
Total Postage and Fees $6.37

0405 8

Postmark Here

10/21/2026

Sent To
Street and Apt. No., or PO Box No. 2133 S. 8th ave
City, State, ZIP+4® maywood IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 0350 0000 0509 7139

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Maywood IL 60153 OFFICIAL USE

Certified Mail Fee $5.55
Extra Services & Fees (check box, add fee as appropriate)
- ☐ Return Receipt (hardcopy) $ $0.00
- ☐ Return Receipt (electronic) $ $0.00
- ☐ Certified Mail Restricted Delivery $ $0.00
- ☐ Adult Signature Required $ $0.00
- ☐ Adult Signature Restricted Delivery $

Postage $0.82
Total Postage and Fees $6.37

0405 8

Postmark Here

10/21/2026

Sent To
Street and Apt. No., or PO Box No. 2125 S. 9th ave
City, State, ZIP+4® maywood IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 0350 0000 0509 6934

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Maywood IL 60153 OFFICIAL USE

Certified Mail Fee $5.55
Extra Services & Fees (check box, add fee as appropriate)
- ☐ Return Receipt (hardcopy) $ $0.00
- ☐ Return Receipt (electronic) $ $0.00
- ☐ Certified Mail Restricted Delivery $ $0.00
- ☐ Adult Signature Required $ $0.00
- ☐ Adult Signature Restricted Delivery $

Postage $0.82
Total Postage and Fees $6.37

0405 8

Postmark Here

10/21/2026

Sent To
Street and Apt. No., or PO Box No. 2126 S. 7th ave
City, State, ZIP+4® maywood IL 60153

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7021 0350 0000 0509 6941

U.S. Postal Service™
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com®.

Maywood IL 60153 OFFICIAL USE

Certified Mail Fee $5.55
Extra Services & Fees (check box, add fee as appropriate)
- ☐ Return Receipt (hardcopy) $ $0.00
- ☐ Return Receipt (electronic) $ $0.00
- ☐ Certified Mail Restricted Delivery $ $0.00
- ☐ Adult Signature Required $ $0.00
- ☐ Adult Signature Restricted Delivery $

Postage $0.82
Total Postage and Fees $6.37

0405 8

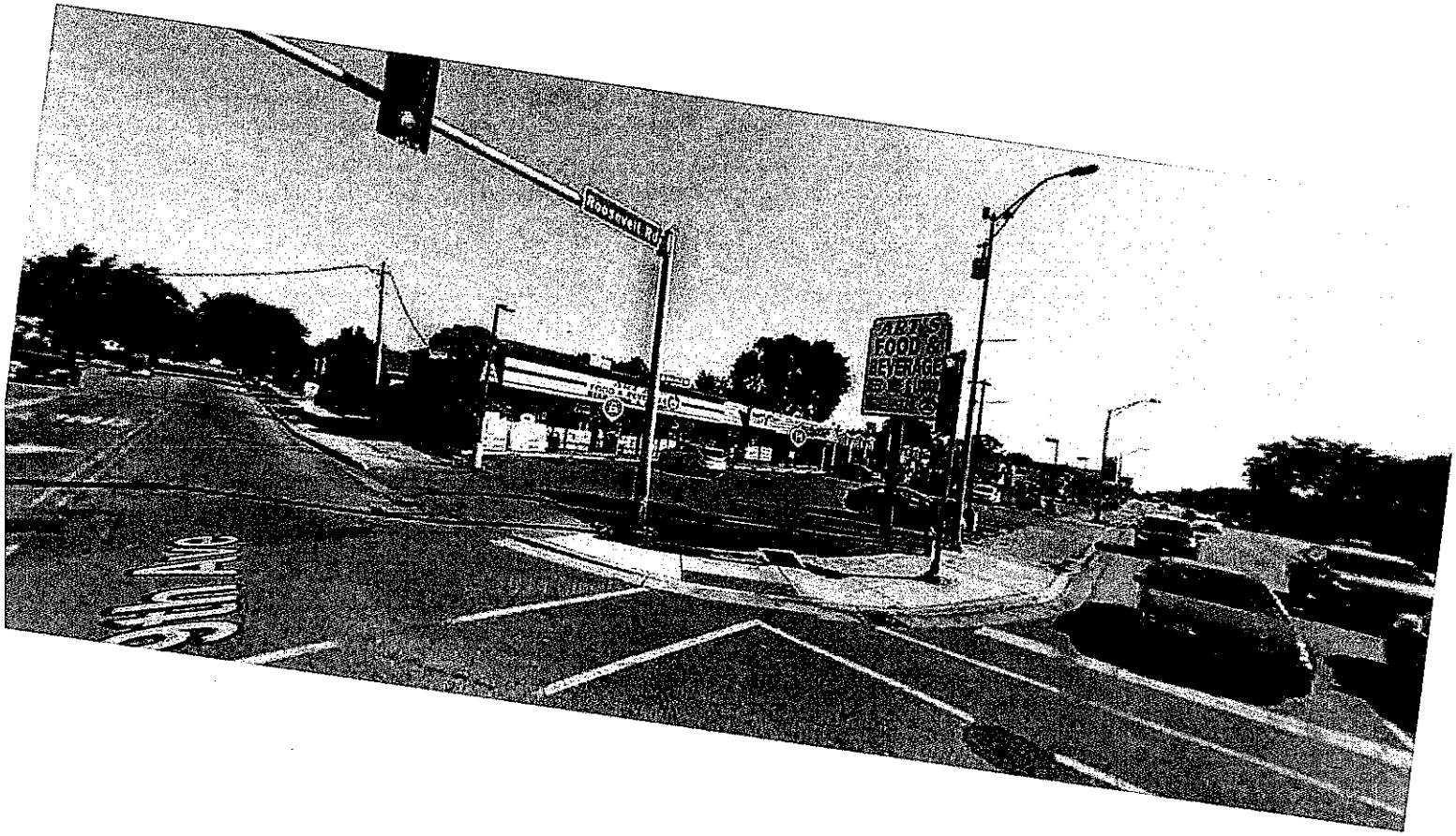
Postmark Here

10/21/2026

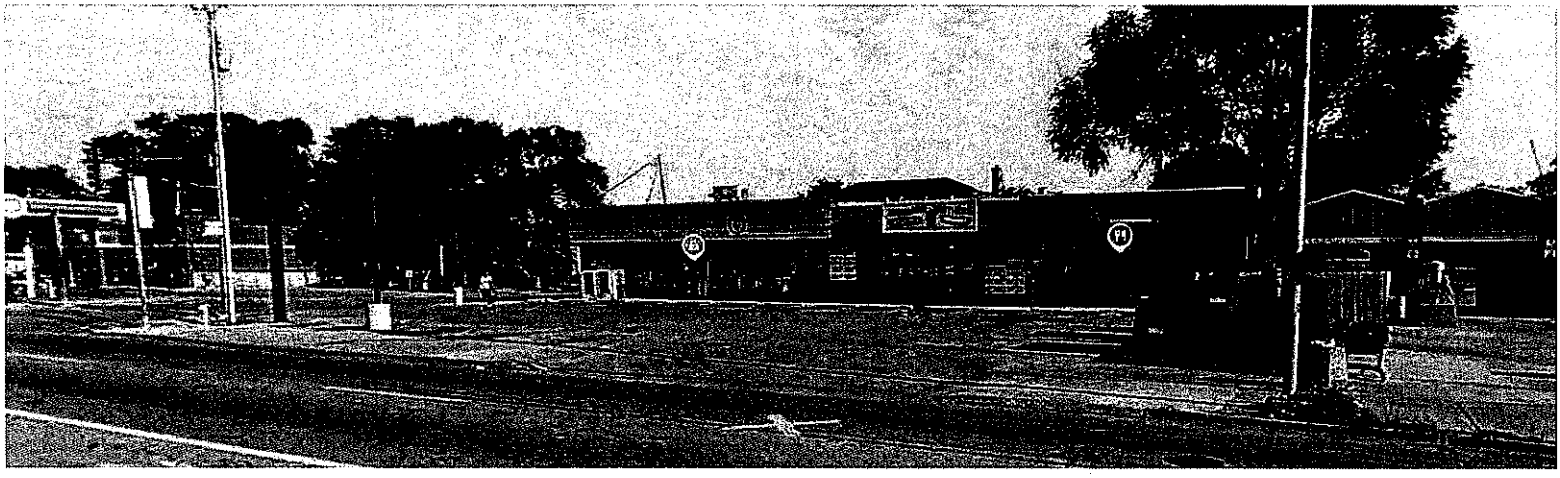
Sent To
Street and Apt. No., or PO Box No. 711 roosevelt rd
City, State, ZIP+4® maywood IL 60153

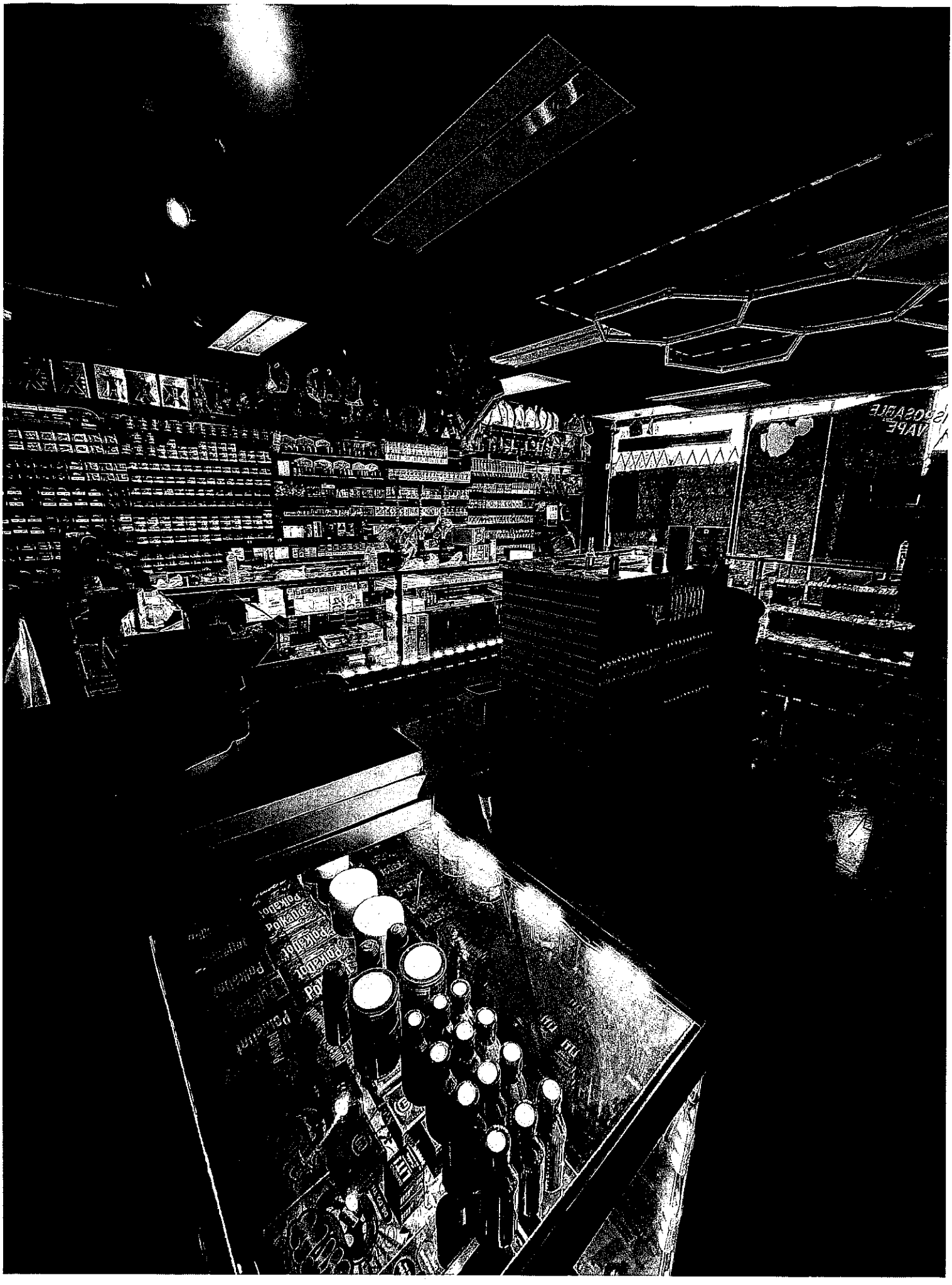
PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

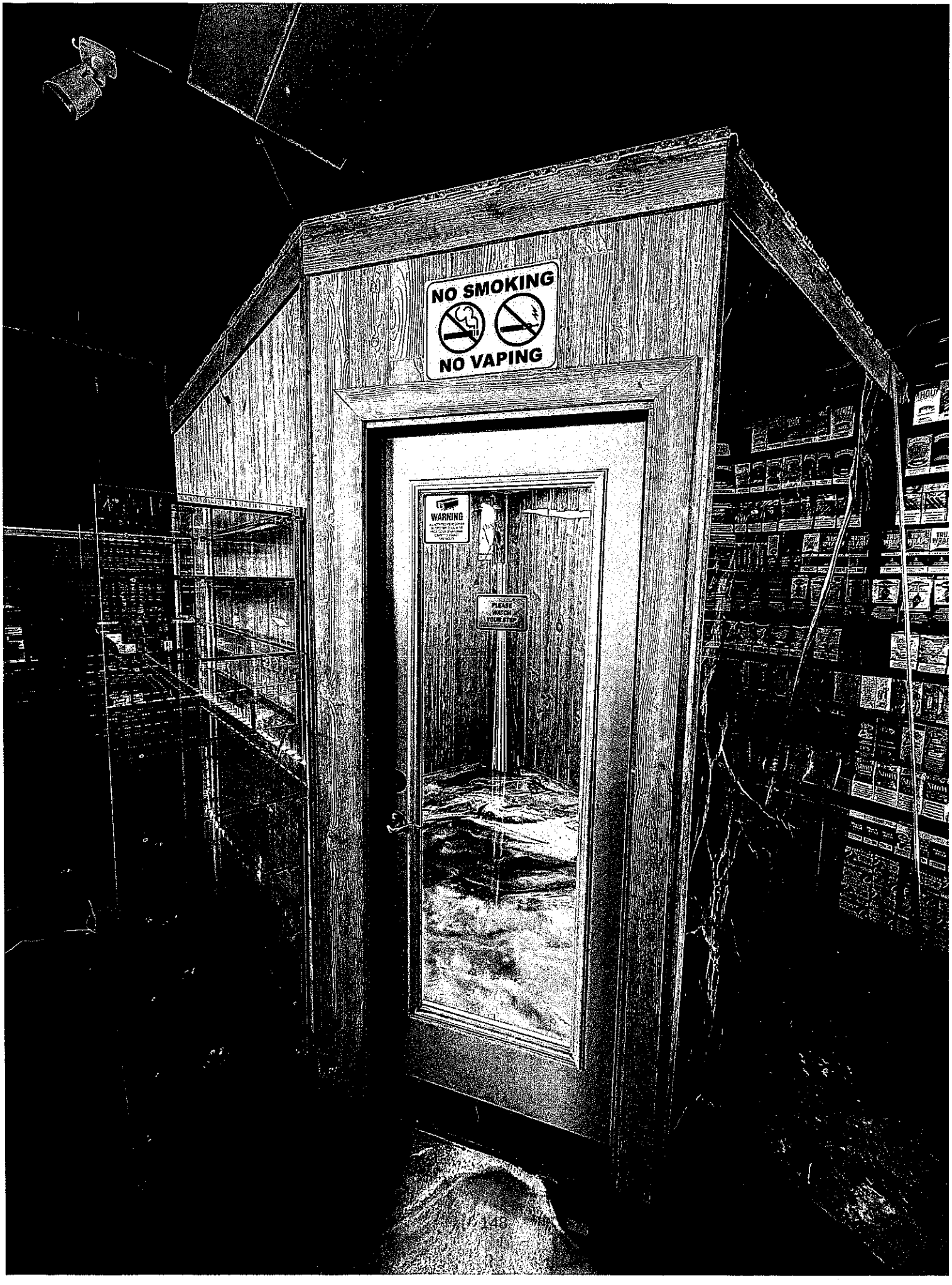
7021 0350 0000 0509 6958


Roosevelt Rd
FOOD &
BEVERAGE


SUBMARINE BROTHERS
CIGAR



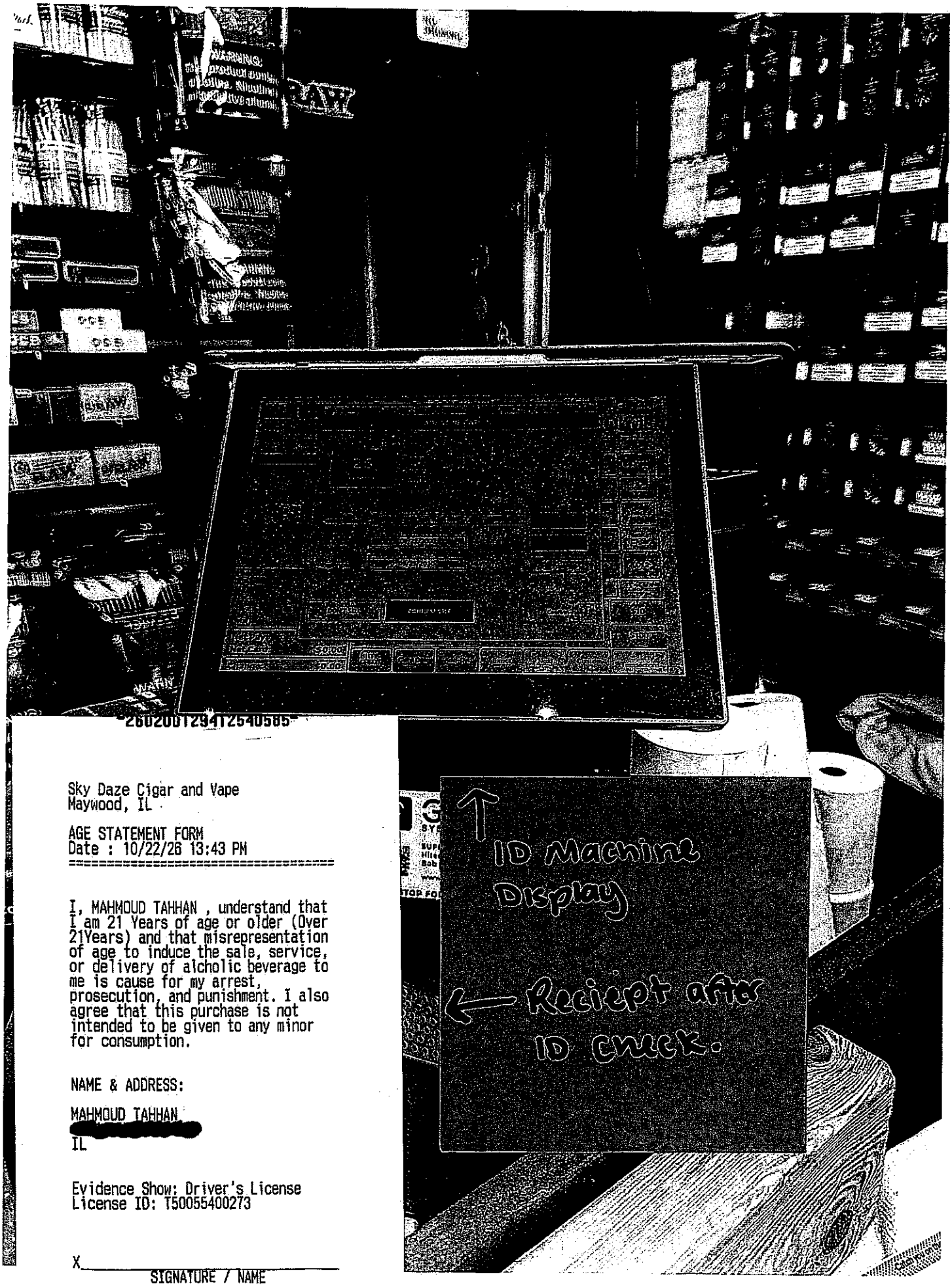



NO SMOKING
NO VAPING
WARNING


KIT ALL IN ONE
Fresh Food


ALL IN ONE
Fresh Food





260200129412540585

Sky Daze Cigar and Vape
Maywood, IL

AGE STATEMENT FORM
Date : 10/22/26 13:43 PM

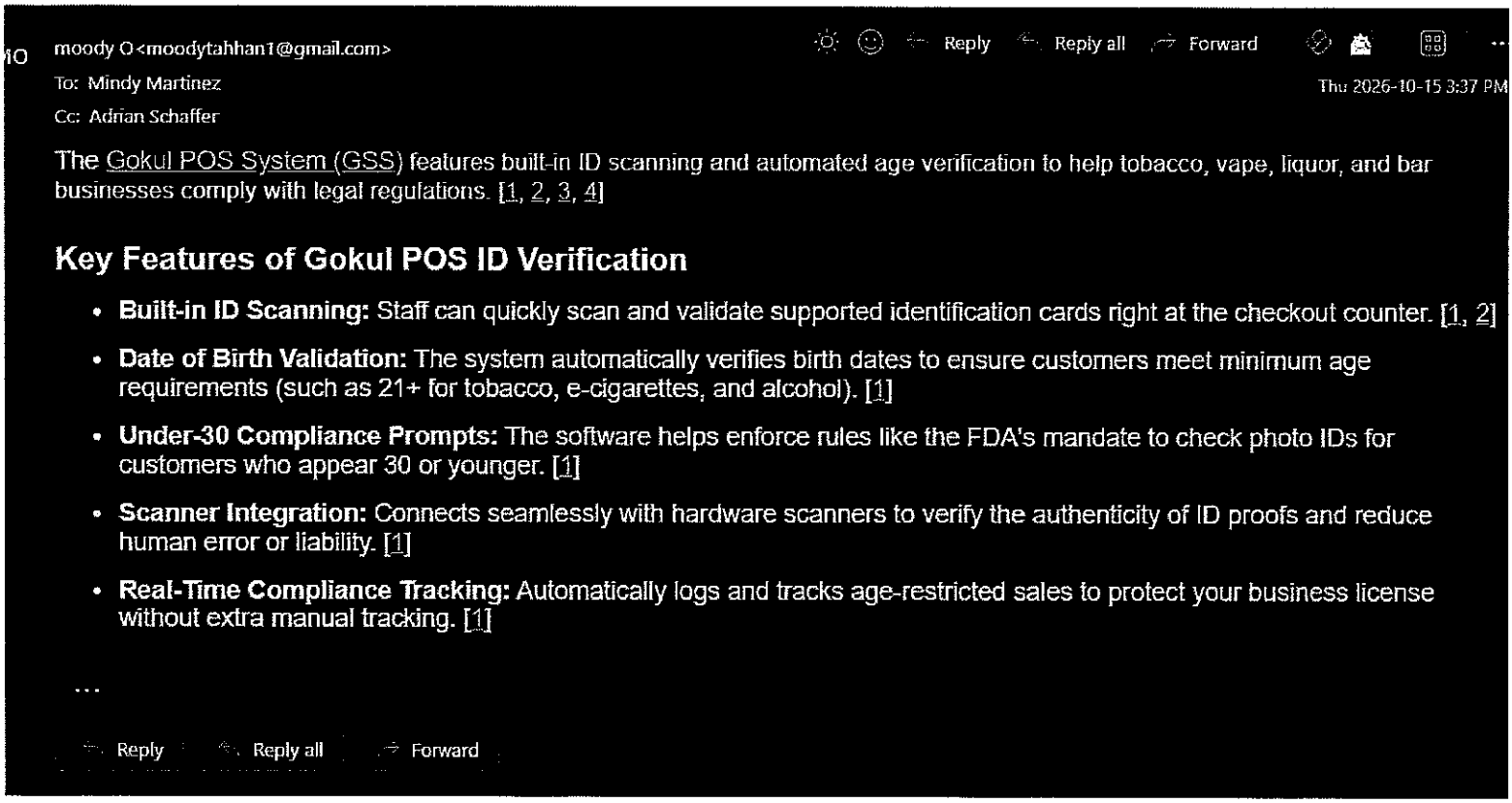
I, MAHMOUD TAHHAN , understand that I am 21 Years of age or older (Over 21Years) and that misrepresentation of age to induce the sale, service, or delivery of alcholic beverage to me is cause for my arrest, prosecution, and punishment. I also agree that this purchase is not intended to be given to any minor for consumption.

NAME & ADDRESS:

MAHMOUD TAHHAN
[redacted]
IL

Evidence Show: Driver's License
License ID: T50055400273

X_____
SIGNATURE / NAME


10
moody O<moodytahhan1@gmail.com>
Reply
Reply all
Forward
To: Mindy Martinez
Thu 2026-10-15 3:37 PM
Cc: Adrian Schaffer
The Gokul POS System (GSS) features built-in ID scanning and automated age verification to help tobacco, vape, liquor, and bar businesses comply with legal regulations. [1, 2, 3, 4]
Key Features of Gokul POS ID Verification
• Built-in ID Scanning: Staff can quickly scan and validate supported identification cards right at the checkout counter. [1, 2]
• Date of Birth Validation: The system automatically verifies birth dates to ensure customers meet minimum age requirements (such as 21+ for tobacco, e-cigarettes, and alcohol). [1]
• Under-30 Compliance Prompts: The software helps enforce rules like the FDA's mandate to check photo IDs for customers who appear 30 or younger. [1]
• Scanner Integration: Connects seamlessly with hardware scanners to verify the authenticity of ID proofs and reduce human error or liability. [1]
• Real-Time Compliance Tracking: Automatically logs and tracks age-restricted sales to protect your business license without extra manual tracking. [1]
...
Reply
Reply all
Forward

Entity Information

Entity Name	A&K CIGAR, INC.		
File Number	75571917	**Status**	ACTIVE
Entity Type	CORPORATION	**Type of Corp**	DOMESTIC BCA
Incorporation Date (Domestic)	05-11-2026	**State**	ILLINOIS
Duration Date	PERPETUAL		
Annual Report Filing Date	00-00-0000	**Annual Report Year**	
Agent Information	AHMED TAHHAN 19410 MAYFIELD PL TINLEY PARK ,IL 60487-5173	**Agent Change Date**	05-11-2026

Services and More Information

Choose a tab below to view services available to this business and more information about this business.

Available Services | Officers | Assumed Name | Old Corp Name | File History

Purchase Master Entity Certificate of Good Standing

Change of Registered Agent and/or Registered Office

Articles of Amendment Effecting A Name Change

Adopting Assumed Name

2026

VILLAGE OF MAYWOOD
2026 BUSINESS LICENSE & REGISTRATION APPLICATION
PLEASE PRINT OR TYPE (Must be completed in full)
Submit to businesslicense@maywood-il.gov

Select all that apply:
- ☑ New Business
- ☐ Renewal
- ☐ Change of Address
- ☐ Change of Owners
- ☐ Home Based

Date 10/14/2026
FEIN#: 42-2470129
State License #: CT-32587
IL Department of Revenue #: _____
(Retail Sales Tax Registration Number)

1. General Business Information (to be provided to residents/businesses to contact you)
Name of Business: A&K cigars inc (DBA) Sky daze Cigar & Vapes
Business Address: 815 W Roosevelt Rd City: maywood State: IL
Zip Code: 60153 Business Property PIN No: _____
Cell Phone No: 7089719217 Business phone 7083566028
Fax No: _____ Email: MoodyTahhan7@gmail.com

2. Emergency Contact Information (for contact after business hours):
Mahmoud Tahhan 7089719217
Name Telephone#

3. Business Owner's Information
Select one: ☐ Partnership/Firm ☑ Corporation ☐ LLC ☐ Sole Proprietorship
Ahmed Tahhan
Name
19410 maxfield pl Tinley Park IL 60487
Home Address City/State Zip
_____
Telephone# Emergency#

Additional Owner's Names Address Phone #
4. N/A

5. Property Owner's Information
Erin heinemann
Name
2221 camden court, suite 200, oak Brook IL, 60523
Home Address City/State Zip
6305608000 6305233746
Telephone# Emergency#

6. Select the type of business:
☐ Food Service ☒ Retail ☐ Industrial ☐ Service ☐ Office ☐ Real Estate ☐ Entertainment ☐ Nonprofit

7. Indicate total square footage: 1500

8. Hours and days of operation: (9am – 10pm) or (9am – 12pm)

2026

VILLAGE OF MAYWOOD

2026 BUSINESS LICENSE & REGISTRATION APPLICATION

9. **Describe any change of business operations since last year:** N/A

10. **Please provide a brief description of the business:** Cigars along with Cigar Accessories (Ashtray Cutters, humidifier) Disposable Vapes, Hookahs, Hookah Tobacco, Hookah heads, hoses, Tips) Hemp Products such as (edibles, prerolls, Vapes, Drinks, Mushroom) Candles, odor Spray Incents along with Incent Burner Glass Bowls, Chillums, Water pipes, Grinders, Ashtrays, Hookah Charcoal, Butane, lighter fluid, lighters, Torches, Vape Devices, pipe (Vape Eliquid) Tobacco, Papers, Cigarette Rolling Machine, Hemp wraps, Tobacco wraps, Paper Cones, Chewing tobacco.

Full-time employees # 4 Part-time employees # 2

Select All Boxes that Apply:

☐ Restaurant (# of seats_____)		☐ Gas Station (# of pumps_____)
☐ Manufacturer	☐ Print shop	☐ Funeral Home
☐ Used/ New Car Lot	☐ Transportation	☐ Automotive Supply/Repair
☐ Laundromat	☐ Cleaners	☐ Car Wash
☐ Towing Service	☐ Beauty Shop/Barber Shop	☐ Smoking Lounge
☐ Nail Shop	☐ Beauty Supply Store	☐ Cigarettes/Tobacco
☐ Bakery	☐ Grocery Store	☐ General Merchandise Store
☐ Candy	☐ Convenience Store	☐ Liquor Class
☐ Food Vendors	☐ Vending Machines	☐ Clothing Store
☐ Resale Shop	☐ Hardware Store	☐ Lawyer Office
☐ Real Estate	☐ Music Studio or Store	☐ Electronics/Cell phones
☐ Smoke Shop	☐ General/Business Office	☐ Florist
☐ Pre-School	☐ Medical Office	☐ Pharmacy/Medical Supplies
☐ Bank	☐ Currency Exchange	☐ Landscapers
☐ Scavenger Service	☐ Vacation Rental	☒ Other Beverages/Snacks (Explain) (Soda, water, Tea, Juice, energy drinks Pop) (Chips, Candy) A.T. 10/14/2026

If you checked the Vending Machines Box above, please fill out the chart below.

VENDING MACHINES TO BE LICENSED	NO. OF MACHINES	FEE PER MACHINE	AMOUNT DUE
Candy/Coffee/Food/Soda/Soap/Trinkets	0	$35	$0
Gumball	0	$7	$0
Video Gaming Machines	0	$500	$0
Total Number of Machines	0	**TOTAL DUE:**	$0

Signature: _____ (Owner, Partner, or Officer)

FOR OFFICE USE ONLY

Zoning Class _____ Zoning Approval New Business/Change of Owners Only _____

☐ Permitted Use ☐Special Use ☐Prohibited Use

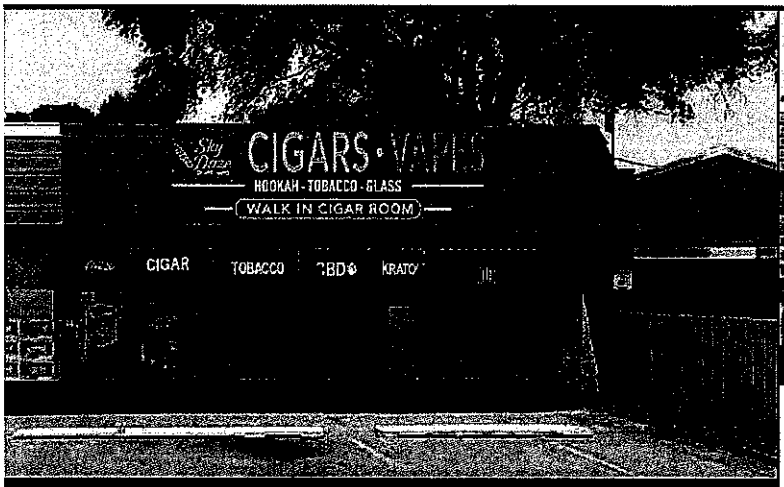
☐ Fire ☐Police: tobacco/liquor Code Enforcement Inspections Approval _____

Liens Y N Water Lien Y N Parking Tickets Y N

Financial Approval _____ Health Inspection Y N

****2 Signatures required before proceeding to Finance for Business License****

PROPOSED SIGN





BEFORE



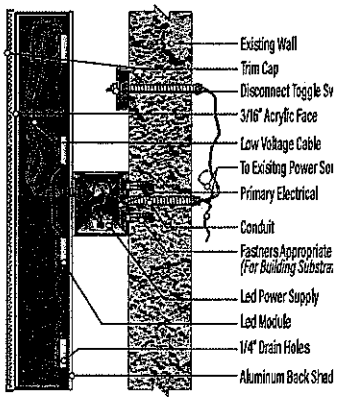
LOCATION: 815 W Roosevelt Rd, Maywood, IL 6015

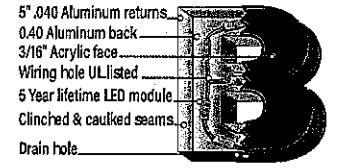
SIGN INFORMATION

☐ INDOOR SIGN	☐ OUTDOOR SIGN
☐ RACEWAY COLOR	☐ NO RACEWAY
☐ SHADOW COLOR	☐ NO SHADOW
☐ SHADOW LIGHT COLOR	
☐ FRONT-LIT COLOR	
☐ BACK-LIT COLOR	
FACE COLOR	
TRIM CAP COLOR	
RETURN COLOR	
NOTES	

2D SIDE & FRONT VIEW

STANDARD FRONT FACE LIT-LED ILLUMINATE
With RACEWAY CHANNEL LETTER





MEASUREMENT



3D PERSPECTIVE VIEW



"$650 Fee For An Existing Sign Removal Only"
Please note that this fee covers only the removal of existing signs and does not include any wall preparation or cleanup. Customers are advised to ensure that the area is ready for the installation of new signage to avoid any delays or additional charges.

ALL ELECTRICAL COMPONENTS ARE TO BE UL APPROVED

Channel Letters

I authorize Reesha Printing & Signs to do a Sign on My Building Located on: *815 W Roosevelt Rd, Maywood, IL 60153*

Name..... Signature.....

Phone..... Date.....

Reesha Printing & Signs
7236 W. 90th Place Bridgeview, IL 60455
708-233-6677 Bill 708-228-1552
Orders@Reeshaprinting.com www.Reeshaprinting.com
Reeshaprinting

Assignment of Lease and Security Deposit

(Y.E)(A.T)(A.A)

Yasser Elmatari and Adam Awawded

Date: 07/21/2026

Acceptance by Assignee

[illegible] hereby accepts the above described Assignment of Lease by Lessee, including the security deposit and agrees to [illegible] and perform all of its terms and conditions, including payment of rent and all other sums required to be paid to the Lessor, and further agrees to hold the Assignor harmless from the payment of all sums due thereunder.

By: _____

[illegible]

Dated: 07/21/2026

Guarantee

In consideration of ten dollars ($10.00) and other good and

25917386 2

07/27/2006

Consent by Lessor

Lessor, MERCANTILE NATIONAL BANK, NOT AN INDIVIDUAL BUT AS TRUSTEE UNDER TRUST AGREEMENT NUMBER 4556 hereby consent to the above described Assignment of Lease and Security Deposit.

Chicago Title Land Trust Company,
as Trustee under Trust [illegible]
#3130

By: _____

Inter Continental Real Estate and Development Corporation as Agents for the Landlord.

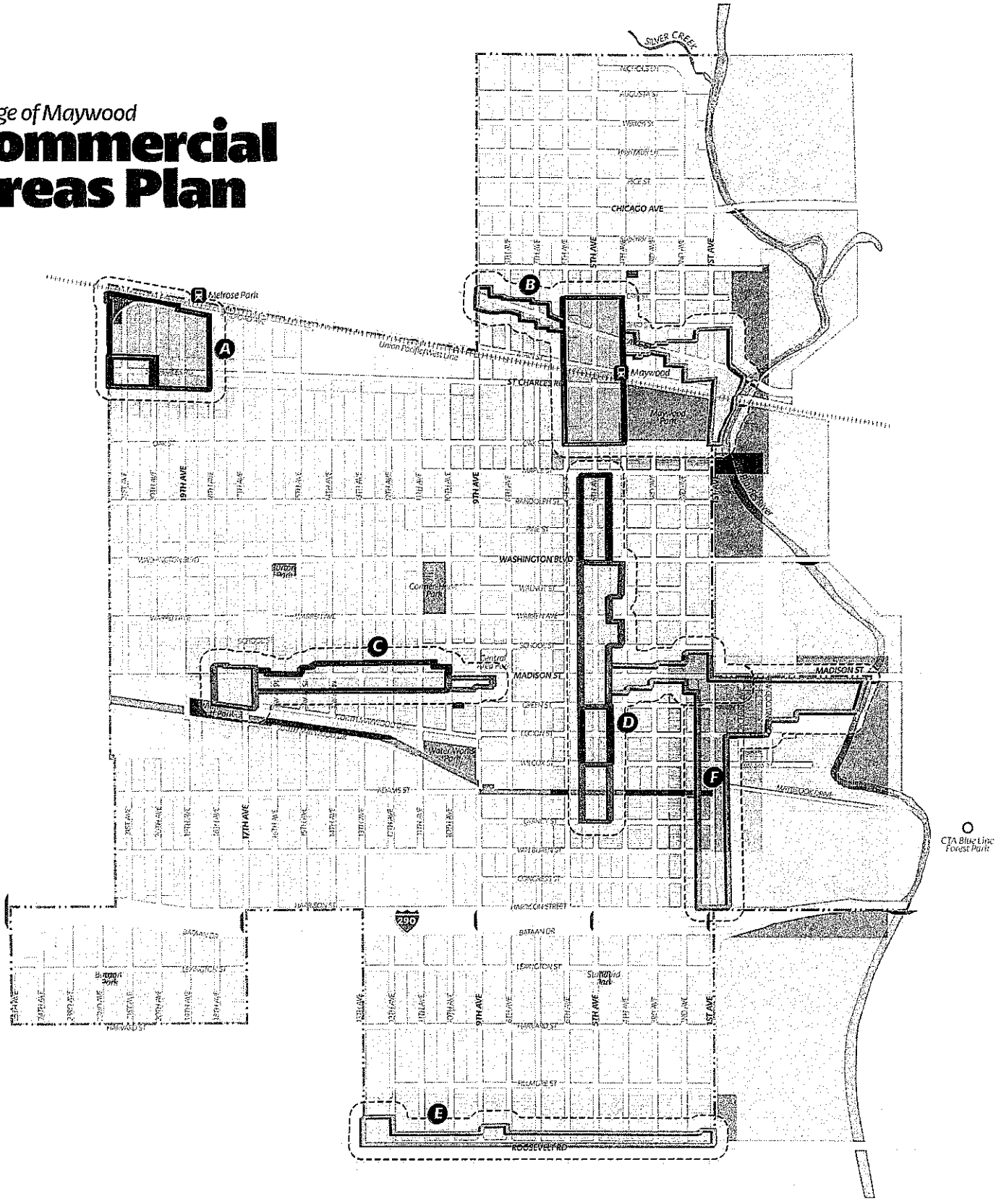
By _____

Its: _____

Dated: _____

Village of Maywood

Commercial Areas Plan



Key

- Village of Maywood
- Railroads
- Rivers, Streams, & Lakes

Commercial Character Types

- Transit-Oriented Development
- Pedestrian Mixed Use
- Transitional
- Community

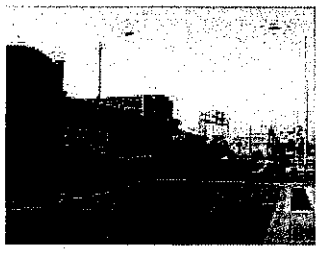
Commercial Areas

- **A** Melrose Park Station Framework See Page 64
- **B** 5th & Lake Street Framework See Page 66
- **C** 5th Avenue Framework See Page 70
- **D** Madison Street Corridor Framework See Page 76
- **E** Roosevelt Road Corridor Framework See Page 80
- **F** 1st Avenue Corridor See Page 82







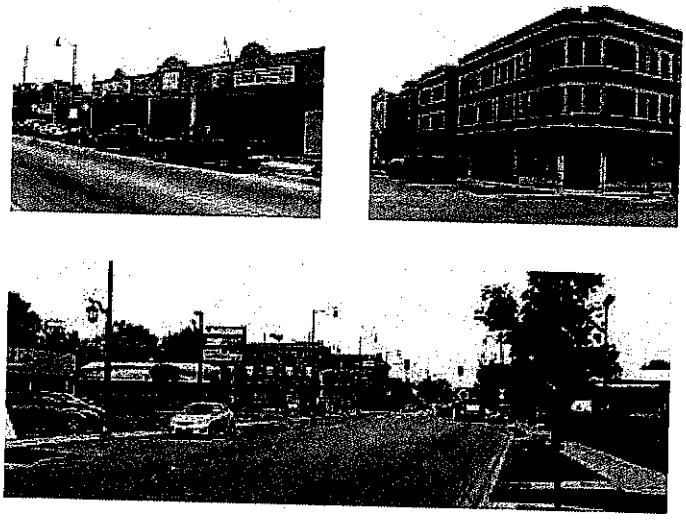


Commercial Character Type

Transit-Oriented Development

Transit Oriented Development (TOD) commercial areas are located around the Maywood and Melrose Park Metra stations that serve the Village. These areas benefit from the pedestrian activity and concentrated activity generated by commuter patterns. TOD areas provide opportunities for commercial and residential development that enhances local economic development, increase housing choice, and strengthen the image and identity of these portions of Maywood. TOD areas in the Village should integrate the following planning and design principles:

- ***Diverse Land Uses.*** The Village should review its zoning regulations to ensure that mixed-use and/or multi-family development is permitted along portions of 5th Avenue and 19th Avenue that surround Metra stations. This will enhance the vitality of the TOD areas by allowing uses that create activity at various times of the day and week.
- ***Increased Density.*** Zoning regulations should allow for appropriate residential density around transit stations. This includes upper-floor residential units as part of mixed-use development, as well as multi-family development that will provide a greater amount of housing with access to regional transit and increase the surrounding population that can support local business development.
- ***Safety.*** Lighting, signage, and design should be used to create a safe environment that reinforces the pedestrian character of the area. Buildings, sidewalks, crosswalks, and transit facilities should create a comprehensive network that includes lighting, information, and physical infrastructure resulting in a clear path between transit services and surrounding uses.
- ***Enhanced Multi-Modal Access.*** The Metra stations and surrounding commercial areas and neighborhoods should be easily accessible by all modes of transportation, with an emphasis on pedestrians, cyclists, and transit riders. Where possible, streets should include wide sidewalks, bicycle lanes, and bicycle parking. Sidewalks and station platforms should be ADA compliant, while all roadway crossings should be designed with high-visibility crosswalks.
- ***Distinctive Identity.*** The Village's TOD areas, especially 5th Avenue around the Maywood Station, are often identified as focal points of the community. Building design, gateways and wayfinding, streetscaping, and open spaces should be closely coordinated to result in a unique and attractive environment that supports pedestrian activity and a positive local identity.
- ***Regular Maintenance.*** Ongoing maintenance of the TOD areas directly impacts the perception of safety and overall identity of the Village. The Village should ensure that sidewalks are free of litter and debris and that landscaping and street trees are well-maintained. Building façades, parking areas, and vacant lots should be appropriately maintained in order to reflect the local sense of pride Maywood residents feel.
- ***Transit Coordination.*** The Village should proactively work with Metra and Pace to ensure that rail and bus transit service are properly coordinated. This includes service alignments, schedules, signage and information, and station amenities that support an efficient and attractive transit experience from origin to destination.





Commercial Character Type

Pedestrian Mixed-Use

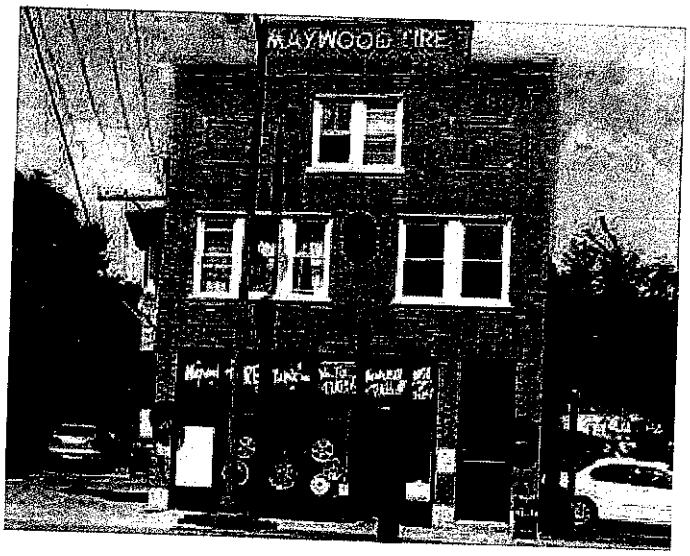
The Pedestrian Mixed-Use areas should support ground-floor neighborhood retail that is easily accessible from surrounding neighborhoods and intended to meet the everyday needs of the community. Uses may include local restaurants, convenience stores, and small professional offices. Upper levels of buildings within the district should be used for residential units or supporting commercial uses such as offices. Buildings within the district may also accommodate live/work units for local artists and small business entrepreneurs. Pedestrian Mixed-Use Districts throughout Maywood should integrate the following recommendations:

- ***Focused Nodes.*** Pedestrian Mixed-Use districts should be compact and dense. Focusing commercial development at key nodes enhances walkability and concentrates market potential rather than thinly spreading it along an entire corridor.
- ***Provide Pedestrian Amenities.*** Pedestrian amenities include decorative sidewalk paving, street furniture (benches, trash receptacles), and landscaping elements such as street trees and planters. These amenities should be provided as part of a broader streetscape initiative throughout the districts to ensure safe and attractive environments for pedestrians and cyclists.
- ***Appropriate Building and Site Design.*** Pedestrian Mixed-Use areas should support multi-mobility by providing direct building access from the public sidewalk, establishing an attractive street wall, and minimizing potential conflicts between pedestrians and vehicular traffic. Parking areas should be located away from the public street and accessed from side streets or alleys. Where parking lots are visible from the street, they should be screened with attractive fencing and landscaping.
- ***Minimize the Parking Footprint.*** Surface parking lots limit the amount of developable land and negatively impact the character of many of the Pedestrian Mixed-Use areas. The Village should review zoning regulations to ensure creative and appropriate parking solutions are provided. Potential solutions include reducing the amount of required on-site parking, allowing for shared parking that reduces the total demand for complementary land uses, and the development of municipal parking lots that reduce demand for individual properties to provide parking.







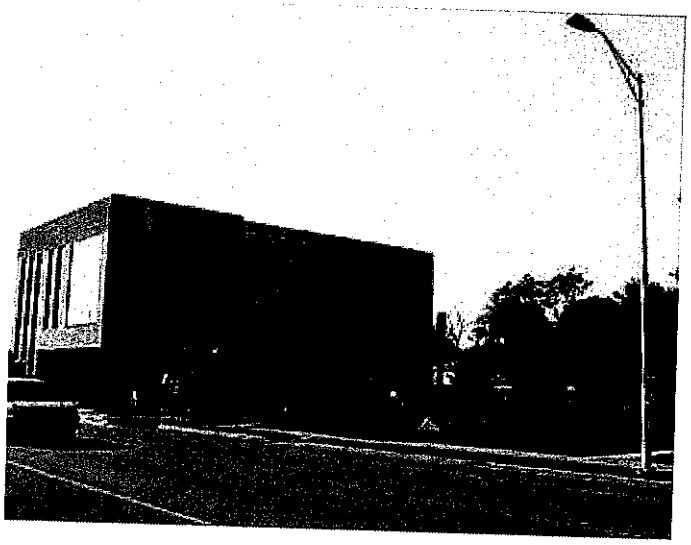


Commercial Character Type

Community Commercial

Community Commercial areas include a mix of uses that are generally auto-oriented. Located along the Roosevelt Road, Lake Street, and Madison Street corridors, these areas take advantage of high daily volumes and connection to surrounding municipalities. The Village can take advantage of the prominence of these areas by supporting the following strategies:

- ***Possible Expansion of the Commercial Footprint.*** Lots along Lake Street, Madison Street, and Roosevelt Road reflect the traditional platting of the Village. With a typical parcel depth of 125', it can be difficult for these corridors to accommodate development with adequate parking, landscaping, and buffers to surrounding land uses. Where opportunities exist based on the condition and vacancy of surrounding neighborhoods, the Village should explore the potential encroachment of commercial lots to create a parcel depth that can appropriately accommodate contemporary development needs.
- ***Enhanced Pedestrian Connections.*** Although the Community Commercial areas are largely auto-oriented, pedestrian access to and along the corridors should be an important consideration. The sidewalk network on these corridors and in surrounding neighborhoods should be assessed and properly maintained. Also, commercial corridors should incorporate high-visibility crosswalks, pedestrian countdown signals, pedestrian-oriented signal phasing, and other safety measures. To the greatest extent possible, pedestrian crossing distances should be minimized, especially on Roosevelt Road pedestrian crossing could enhance access to the Loyola University Hospital campus and Hines VA Hospital.
- ***Consolidated Curb Cuts.*** Curb-cuts should be minimized along Community Commercial corridors. This can be accomplished by removing redundant curb cuts, narrowing the width of excessively wide curb cuts, utilizing north-south cross streets to provide access into commercial sites, and encouraging cross-access between adjacent parking lots. This will result in fewer disruptions to the pedestrian network and arterial corridors with fewer traffic conflict points.
- ***Streetscaping.*** Building upon recent streetscaping on 5th Avenue and Lake Street, the Village should continue to make streetscape improvements on the Maywood's commercial corridors. Streetscape elements could include decorative lighting, paver materials, and landscaping that are consistent with other portions of the Village. Other elements, such as banners and seasonal planters, could vary among the commercial areas to convey a distinct sense of place. Once installed, the Village should establish a maintenance program to ensure that all hardscape and landscape elements are properly maintained on a day-to-day, season-to-season, and year-to-year basis.







Commercial Character Type

Transition Area

There are several portions of Maywood's commercial corridors where sustaining commercial uses has proven to be challenging. Based on the realistic potential for commercial development throughout the Village and the need for increased housing choice as identified in CMAP's Homes for a Changing Region report, the Comprehensive Plan recommends the transition of several blocks of commercial uses to residential areas. This will result in more concentrated and vibrant centers of commercial activity, as well as an increased residential population that can support them. The transition areas should be guided by the following principles:

- ***Diverse Housing Development.*** The Village should review its zoning regulations and map to ensure that development standards support the transition of these areas from commercial uses to quality residential development. To the greatest extent possible, transition areas should be used to meet a variety of housing demands, including townhouses and multi-family buildings. This will increase the residential population around concentrated commercial areas and create an appropriate transition to surrounding residential neighborhoods.
- ***Screening and Buffering.*** As new residential development occurs in these areas, The Village should require appropriate screening and buffering to ensure that new housing is not impacted by surrounding commercial uses, and that existing single-family neighborhoods are protected from parking, access, and other impacts from more intensive residential development.
- ***Restrict Arterial Access.*** Vehicular access to residential property should be provided from side streets and alleys in order to maintain traffic flow and reduce conflict points. This will minimize the number of curb cuts required to serve new development and will provide for a safer pedestrian environment.

Commercial Areas & Opportunity Sites

This section identifies a series of potential opportunity sites throughout Maywood's various commercial areas that have the potential to catalyze future growth and development and stabilize neighborhoods. The 24 opportunity sites are a combination of both Village-owned and private property and are intended to exemplify future development that complement the overall vision for the community. As redevelopment opportunities emerge for these sites, this section should be referenced in order to provide guidance regarding appropriate land use, site and building design, and other characteristics.

Melrose Park Station

Maywood has the potential to build off two Metra commuter rail stations. In particular, the Melrose Park Station serves as the backbone of Maywood residential neighborhoods to the south and a retail corridor in Melrose Park to the north. Located at Main Street and 19th Street, the Melrose Park Station presents an opportunity to create a dense, multi-use area at the north end of the West Village neighborhood.

5th & Lake Street

The Maywood Metra Station, located at Main Street and 5th Avenue, and is the anchor of Downtown Maywood. The Village of Maywood can build off the traffic generated by the station to develop a mixed-use neighborhood that caters to commuters, residents, and visitors.

5th Avenue Corridor

Fifth Avenue is the primary north-south commercial corridor in Maywood, linking the Maywood Metra Station, Downtown Maywood, and multiple Village neighborhoods. By breaking up the corridor with residential uses, commercial businesses can be concentrated at specific nodes that benefit from common resources and close proximity to one another. These emerging nodes include several blocks of 5th Avenue and Madison Avenue, in additional to a smaller neighborhood commercial area that is anchored by the Illinois Prairie Path.

Madison Street Corridor

As an east-west, minor arterial roadway, the Madison Street Corridor has several functions and uses. The east end of Madison Street serves a mix of municipal, educational, and commercial functions, then makes the transition to religious, commercial, and residential uses to the west. Given future housing demand and the benefits of concentrating commercial uses at key nodes, several blocks of Madison Street provide opportunities for multi-family housing infill projects, helping stitch together the Village's diverse neighborhoods.

Roosevelt Road Corridor

With nearly 40,000 vehicles that travel on Roosevelt Road daily, this busy corridor provides access and mobility to the South Maywood neighborhood, the Hines VA Hospital, and the Loyola Medical Campus. The north side of Roosevelt Road is comprised of auto-oriented, commercial businesses, sited on shallow parcels that back into residential neighborhoods. However, with new development, streetscaping, and other land use interventions, Roosevelt Road has the potential to become a premier commercial destination that serves residents, employees, and visitors passing through the corridor.

1st Avenue Corridor

The 1st Avenue Corridor functions as the primary north-south arterial through the Village. It includes a variety of land uses, but is best suited for community commercial development with an average daily traffic count of 25,600 vehicles between Harrison Street and Madison Street. Although portions of the corridor will remain residential, several key areas present opportunities for development, including potential commercial frontage of the ComEd utility site.

Village Manager

Item # 8

and

Omnibus # 8

KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael T. Jurusik
Cell: 708.638.0355
Email: mtjurusik@ktjlaw.com

900 Oakmont Lane, Suite 301
Westmont, Illinois 60559
www.ktjlaw.com

MEMORANDUM

To: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
From: Michael T. Jurusik
Date: November 4, 2026
Re: Ordinance Amending Section 72.25 (Parking Prohibited) to Prohibit Parking in a Manner that Blocks a Public or Private Driveway and Authority to Tow Unlawfully Parked Vehicles

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Per the request of Maywood Chief of Police Elijah Willis, I have enclosed the following document for your review, consideration and action at an upcoming Combined Committee of the Whole Meeting / Village Board Meeting:

AN ORDINANCE AMENDING SECTION 72.25 (PARKING PROHIBITED) OF CHAPTER 72 (STOPPING, STANDING AND PARKING), TITLE VII (TRAFFIC CODE) OF THE MAYWOOD VILLAGE CODE RELATIVE TO THE PROHIBITION OF STANDING OR PARKING IN FRONT OF A PUBLIC OR PRIVATE DRIVEWAY AND AUTHORITY TO TOW AND IMPOUND UNLAWFULLY PARKED VEHICLES AND AMENDING SCHEDULE VI (PARKING SIGNS), CHAPTER 76 (PARKING SCHEDULES), TITLE VII (TRAFFIC CODE) OF THE MAYWOOD VILLAGE CODE TO PERMIT INSTALLATION OF REASONABLY NECESSARY TOW-ZONE SIGNAGE

Section 72.25 (Parking Prohibited) of the Maywood Village Code ("Village Code") regulates and prohibits parking in certain locations and/or at certain times throughout the Village. Section 11-1303 of the Illinois Vehicle Code prohibits stopping, standing or parking in certain locations, including standing or parking in front of a public or private driveway, except momentarily to pick up or discharge passengers (625 ILCS 5/11-1303(a)(2)). The Chief of Police reports parking concerns arising from vehicles parking in a manner that blocks residents from accessing or exiting their driveways.

The proposed amendment incorporates the prohibitions of the Illinois Vehicle Code to make it unlawful to stand or park a vehicle, whether occupied or not, in a manner that blocks or restricts access to a public or private driveway, except momentarily to pick up or discharge passengers. The proposed amendment also clarifies that, under Section 72.25(A), unlawfully parked vehicles are subject to immediate tow and impoundment where reasonably necessary to protect public health, safety, and welfare.

Please note, unlawful vehicles are subject to immediate tow and impoundment where authorized by statute or ordinance and where signs are posted in the area stating that illegally parked vehicles are subject to being towed. The proposed amendment includes an addition to Schedule VI (Parking Signs) authorizing Village staff to place signs as needed to provide the required warning for illegally parked vehicles that may be subject to tow and impoundment.

If there are any questions, please contact me.

Mike

Enclosure
cc: Tori-Love Garron, Village Clerk (via email, w/encl.)
Lanya Satchell, Acting Village Manager (via email, w/encl.)
Elijah Willis, Police Chief (via email, w/ encl.)
Greg Buchanan, Director of Building and Code (via email, w/ encl.)
Michelle Kitch, Business Attraction and Retention Coordinator (via email, w/encl.)
Michael A. Marrs, Village Attorney (via email, w/ encl.)
Carlos S. Arevalo, Village Attorney (via email, w/ encl.)

ORDINANCE NO. CO-2026-___

AN ORDINANCE AMENDING SECTION 72.25 (PARKING PROHIBITED) OF CHAPTER 72 (STOPPING, STANDING AND PARKING), TITLE VII (TRAFFIC CODE) OF THE MAYWOOD VILLAGE CODE RELATIVE TO THE PROHIBITION OF STANDING OR PARKING IN FRONT OF A PUBLIC OR PRIVATE DRIVEWAY AND AUTHORITY TO TOW AND IMPOUND UNLAWFULLY PARKED VEHICLES AND AMENDING SCHEDULE VI (PARKING SIGNS), CHAPTER 76 (PARKING SCHEDULES), TITLE VII (TRAFFIC CODE) OF THE MAYWOOD VILLAGE CODE TO PERMIT INSTALLATION OF REASONABLY NECESSARY TOW-ZONE SIGNAGE

WHEREAS, the Village of Maywood ("Village") is a home rule municipality, having all of the powers and authority granted to such municipalities pursuant to Article VII (Local Government), Section 6 (Powers of Home Rule Units) of the Illinois Constitution of 1970, including the right to exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the Village has previously enacted regulations relating to the regulation of parking of vehicles, as Section 72.25 (Parking Prohibited) of Chapter 72 (Stopping, Standing and Parking) of Title VII (Traffic Code) of the Maywood Village Code ("MVC"); and

WHEREAS, Section 11-1303 of the Illinois Vehicle Code prohibits stopping, standing or parking in certain locations, including standing or parking in front of a public or private driveway, except momentarily to pick up or discharge passengers (625 ILCS 5/11-1303(a)(2)); and

WHEREAS, the Village has previously enacted regulations as Chapter 99 (Towing of Vehicles) of Title IX (General Regulations) of the MVC authorizing the immediate tow and impoundment of unlawfully parked vehicles where authority to be towed is provided by statute and/or ordinance and signs are posted in the general area stating that illegally parked vehicles are subject to being towed; and

WHEREAS, the Village has previously enacted regulations relating to the placement of parking signs as Schedule VI (Parking Signs) of Chapter 76 (Parking Schedules) of Title VII (Traffic Code) of the MVC; and

WHEREAS, the President and the Board of Trustees of the Village of Maywood desire to make certain amendments to Section 72.25 (Parking Prohibited) of Chapter 72 (Stopping, Standing and Parking) of Title VII (Traffic Code) of the MVC to prohibit parking in certain locations, including standing or parking in front of a public or private driveway, except momentarily to pick up or discharge passengers; and

WHEREAS, the President and the Board of Trustees of the Village of Maywood desire to make certain amendments to Section 72.25 (Parking Prohibited) of Chapter 72 (Stopping, Standing and Parking) of Title VII (Traffic Code) of the MVC to authorize the immediate tow and

impoundment of unlawfully parked vehicles where reasonably necessary to protect public health, safety, and welfare; and

WHEREAS, the President and the Board of Trustees of the Village of Maywood desire to make certain amendments to Schedule VI (Parking Signs) of Chapter 76 (Parking Schedules) of Title VII (Traffic Code) of the MVC to authorize placement of parking signs providing the reasonably necessary warning that unlawfully parked vehicles are subject to immediate tow and impoundment (together with the amendments to Section 72.25 discussed above, the "Code Amendments"); and

WHEREAS, the President and the Board of Trustees of the Village of Maywood make the following findings and determinations:

A. The health, welfare and safety of the public will be served and protected by the adoption and enforcement of the Code Amendments;
B. The prohibition of standing or parking a vehicle, whether occupied or not, except momentarily to pick up or discharge passengers, in front of a public or private driveway will aid in traffic flow, increase access for residents whose driveways are blocked by illegally parked vehicles, and increase access for emergency vehicles, including the Fire Department and first responders, responding to calls for service where driveways are block;
C. Section 11-1-1 of the Illinois Municipal Code (65 ILCS 5/11-1-1) grants to municipalities the authority to pass and enforce all necessary police ordinances;
D. Section 11-80-2 of the Illinois Municipal Code (65 ILCS 5/11-80-2) grants municipalities the authority to regulate the use of streets within the Village;
E. Section 11-208 of the Illinois Vehicle Code (625 ILCS 5/11-208) authorizes local authorities within the State to restrict the use of highways as authorized in Chapter 15 of the Vehicle Code;
F. Section 11-303 of the Illinois Vehicle Code (625 ILCS 5/11-303) authorizes municipalities to place and maintain traffic-control devices, including traffic regulation signs and parking signs, upon highways under their maintenance jurisdiction as required to indicate and carry out the provisions of local traffic ordinances; and

WHEREAS, pursuant to the home rule powers of Article VII (Local Government), Section 6 (Powers of Home Rule Units) of the 1970 Constitution of the State of Illinois and the authority granted under applicable provisions of the Illinois Municipal Code (65 ILCS 5/) and the Illinois Vehicle Code (625 ILCS 5/15), the President and Board of Trustees of the Village of Maywood find that the approval of the Code Amendments, as set forth below in this Ordinance, is protective of the health, welfare and safety of and in the best interests of the Village, its residents, property owners, business owners and the public.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph set forth above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Ordinance.

SECTION 2: Code Amendments. Section 25 (Parking Prohibited) of Chapter 76 (Parking Schedules) of Title VII (Traffic Code) of the Maywood Village Code is amended, in part, to read as follows (additions to existing text marked with underlined text; deletions to existing text marked using ~~strikethrough~~):

"§ 72.25 PARKING PROHIBITED.

(A) Subject to the approval of the Board of Trustees, the Village Manager may prohibit the parking of vehicles at all times, or between certain hours, on any street or portion of street and when such parking may impede the free flow of traffic on such streets and shall cause appropriate signs to be erected and maintained giving notice thereof. Any vehicle parked in violation of this subsection may be subject to immediate tow and impoundment where the vehicle meets the definition of "unlawful vehicle" in Chapter 99."

(B) No person shall park a vehicle during the time prohibited at places so indicated by official signs. No parking zones are designated in Chapter 76, Schedule III. Any vehicle parked in violation of this subsection ~~shall be deemed an unlawful vehicle, as defined in in Chapter 99, and~~ may be subject to immediate tow and impoundment~~, as set forth~~where the vehicle meets the definition of "unlawful vehicle" in Chapter 99.

[...]

(E) No person shall stand or park a vehicle, whether occupied or not, in a manner that blocks or restricts access to a public or private driveway, except momentarily to pick up or discharge passengers. Any vehicle parked in violation of this subsection may be subject to immediate tow and impoundment where the vehicle meets the definition of "unlawful vehicle" in Chapter 99."

SECTION 4: Code Amendments. Schedule VI (Parking Signs) of Chapter 76 (Parking Schedules) of Title VII (Traffic Code) of the Maywood Village Code is amended, to read in its entirety as follows (additions to existing text marked with underlined text; deletions to existing text marked using strikethrough):

"SCHEDULE VI. PARKING SIGNS

The corporate authorities hereby authorize the placement of the following parking signs, and hereby direct Village staff to place as many signs necessary for standard parking regulation including but not limited to the locations listed in this section, including

placement of signage where reasonably necessary to provide notice of authority to immediately tow and impound unlawfully parked vehicles:

[. . .]."

SECTION 4: Codifier to Make All Necessary Internal Amendments. To the extent necessary, all tables of contents, indexes, headings, text and internal references or cross-references to sections that need to be amended or deleted within the Maywood Code of Ordinances and Maywood Zoning Code, as amended, as a consequence of the above Code Amendments, shall be amended by the Village's codifier so as to be consistent with the terms of this Ordinance.

SECTION 5: Severability. Each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision.

SECTION 6: Ratification. All actions of the Corporate Authorities, agents and employees of the Village that are in conformity with the purpose and intent of this Ordinance, whether taken before or after the adoption of this Ordinance, are ratified, confirmed and approved.

SECTION 7: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

ADOPTED this 10th day of November, 2026, by the President and Board of Trustees of the Village of Maywood on a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED by the Village President on the 10th day of November, and attested to by the Village Clerk this same day.

_____
Nathaniel George Booker, Village President

ATTEST:

_____

Tori-Love Garron, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. CO-2026-

AN ORDINANCE AMENDING SECTION 72.25 (PARKING PROHIBITED) OF CHAPTER 72 (STOPPING, STANDING AND PARKING), TITLE VII (TRAFFIC CODE) OF THE MAYWOOD VILLAGE CODE RELATIVE TO THE PROHIBITION OF STANDING OR PARKING IN FRONT OF A PUBLIC OR PRIVATE DRIVEWAY AND AUTHORITY TO TOW AND IMPOUND UNLAWFULLY PARKED VEHICLES AND AMENDING SCHEDULE VI (PARKING SIGNS), CHAPTER 76 (PARKING SCHEDULES), TITLE VII (TRAFFIC CODE) OF THE MAYWOOD VILLAGE CODE TO PERMIT INSTALLATION OF REASONABLY NECESSARY TOW-ZONE SIGNAGE

which Ordinance was passed by the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 10th day of November, 2026, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of November, 2026,

I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN:_____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 10th day of November, 2026.

_____
Tori-Love Garron, Village Clerk

[SEAL]

Village Manager

Item # 9

and

Omnibus # 9

Docusign Envelope ID: C87C73EA-EBA2-8EB0-8237-EF85953D9075

COOK COUNTY SHOP TALK AGREEMENT
BETWEEN
THE COOK COUNTY DEPARTMENT OF PUBLIC HEALTH
AND
VILLAGE OF MAYWOOD

PART I:
AGREEMENT FOR SERVICES

This **Cook County Shop Talk Agreement ("Agreement")** is entered into by and between the County of Cook, a body politic and corporate of Illinois ("County"), through its Cook County Health and Hospitals System, on behalf of its **Cook County Department of Public Health ("CCDPH")**, an affiliate of the Cook County Health and Hospitals System ("CCHHS"), with primary offices located at 7556 Jackson Blvd, Forest Park, Illinois, and the **Village of Maywood** ("Entity") with primary offices located at 40 Madison Street, Maywood, IL 60153.

RECITALS

WHEREAS, the County operates the CCDPH, a System Affiliate of CCHHS, and the local health department certified by the Illinois Department of Public Health ("IDPH") to serve all of suburban Cook County, Illinois except those areas served by another IDPH-certified local health department; and

WHEREAS, Entity is **Village of Maywood;** The Village of Maywood is dedicated to uplifting its vibrant community by providing exceptional municipal services, ensuring public safety, and promoting access to quality housing, education, and healthcare to build a healthier, stronger, and more inclusive home for all residents.

WHEREAS, Mental health challenges continue to affect many suburban Cook County youth, with the greatest burden often falling on youth of color. In 2022, 37.4% of Hispanic high school students and 35.5% of non-Hispanic Black high school students reported depressive symptoms, compared with 29.1% of non-Hispanic white students; and

WHEREAS, Young people want safe, supportive, and non-judgmental spaces where they can talk about mental health and connect with trusted resources; and

WHEREAS, Cook County and CCDPH will support municipalities in engaging youth and young adults ages 12 to 24 with Cook County Shop Talk ("Program"); and

WHEREAS, CCDPH and Entity seek to expand culturally responsive community conversations about mental health for teens and young adults in high-need suburban communities.

NOW, THEREFORE, in consideration of the mutual promises, covenants, terms and conditions hereinafter set forth, the sufficiency and adequacy of which is hereby acknowledged, CCDPH and Entity hereby agree as follows:

1. **INCORPORATION OF RECITALS**
   The foregoing recitals are hereby incorporated into and made a part of this Agreement.

2. **INCORPORATION BY REFERENCE**

All the terms and provisions of the following documents attached hereto are hereby fully incorporated into this Agreement by reference and are binding upon both parties hereto:

A. Exhibits A B and C

3. ORDER OF PRECEDENCE FOR INTERPRETATION OF AGREEMENT

Wherever possible, the provisions of this Agreement shall be construed to be consistent with one another. This Agreement incorporates the following documents and shall be interpreted and construed based upon the following order of precedence, which shall control to resolve all cases of conflict, ambiguity or inconsistency:

A. Executed written amendments to this Agreement entered into after the date of execution of this Agreement, if any;
B. Part 1: Agreement for Services;
C. Exhibit A: Statement of Work ("SOW") issued pursuant to this Agreement and any amendments thereto.
D. Exhibit B: Insurance Requirements
E. Exhibit C: Board approval Request
F. Exhibit D: Economic Disclosure Statement

4. SCOPE OF AGREEMENT

4.1. General. This Agreement shall provide the framework within which Entity shall perform and request reimbursement for Program services and activities.

4.2. Compliance with CCDPH Requirements. The parties agree that they shall conduct Program services and activities in full compliance with CCDPH and County requirements, CCDPH requirements, rules and policies.

4.3. Other Funding Sources. This Agreement neither obligates nor precludes Entity from accepting funds or assistance from sources other than CCDPH in order to provide or arrange for additional services and activities. However, Entity shall not accept reimbursement more than once for the same Program services and activities set forth in this Agreement, and any SOWs issued pursuant to this Agreement, for which it seeks reimbursement through Program funds from CCDPH.

5. AGREEMENT FUNDING

5.1. This Agreement is contingent upon and subject to the availability and provision of funds by the CCDPH. The CCDPH, at its sole option, may terminate or suspend the Program, Agreement or SOW, in whole or in part, without penalty or further payment being required by the County/CCHHS/CCDPH. Entity will be notified in writing of the failure of appropriation or a reduction or decrease in funding.

5.2. The Parties acknowledge that funding may be subject to both Parties compliance with all applicable federal law, regulations, executive orders, polices, procedures, and Program flow-down provisions, and directives, as applicable, including but not limited to, 2 CFR §200.

6. AGREEMENT GENERALLY

6.1. SOWs Generally. Entity agrees to perform the Deliverables, services and activities set forth in this Agreement and any SOWs issued pursuant to this Agreement (the Deliverables, services and/or activities provided pursuant to this Agreement and such SOWs shall collectively be known as "Deliverables").

6.2. Agreement Controls. Unless otherwise expressly agreed to in writing by CCDPH, the Deliverables performed by Entity shall commence as of the effective date for the corresponding SOW ("SOW Effective Date"). No changes to the Deliverables shall be made without the prior written consent of CCDPH. Unless otherwise expressly stated, to

the extent the terms of a SOW are inconsistent with the terms of this Agreement, the terms of this Agreement shall control.

7. STATEMENT OF WORK ("SOW")

7.1. Entity shall provide and/or perform the Deliverables requested by CCDPH as set forth in the SOW in accordance with the terms, conditions, scopes, specifications, schedules, budget, and time and place of performance contained therein. All SOWs shall expressly address, but not be limited to, each of the following, as applicable, and be in a form and format approved by CCDPH:

- **A.** Budget
- **B.** Specific detailed explanation of project/services (including milestones, deliverables, tasks and responsible parties, Program related activities and/or requirements, if applicable);
- **C.** Program period, if applicable;
- **D.** Identification of Entity's Project Manager, personnel assigned and their percent time, whether personnel are hired or will be hired, and duties;
- **E.** Identification of partner organizations and their roles.
- **F.** SOW Date and version, if applicable

7.2. If requested by CCDPH, draft SOWs shall be sent to CCDPH within five (5) business days of a project request by CCDPH. Final SOWs shall be completed and transmitted to CCDPH within the timeframe set by CCDPH. Final SOWs must be approved by CCDPH and CCHHS.

7.3. SOWs shall be subject to the terms and conditions of this Agreement. Included within the Deliverables provided under the SOW shall be such technical, professional, project management, training, change management and other ancillary services as expressly set forth and as otherwise reasonably necessary and appropriate to achieve the purposes thereof.

7.4. SOWs may be updated/revised during the term of this Agreement only upon approval by the CCDPH and CCHHS without Agreement amendment, on the form provided in Exhibit B or similar, provided that such amendments shall not change the Maximum Program Amount (Section 14) to Entity pursuant to this Agreement or the term set forth in this Agreement.

7.5. All SOWs issued pursuant to this Agreement shall be fully incorporated in this Agreement as if fully set forth herein.

8. ENTITY DELIVERABLES

8.1. **Deliverables Generally**. Entity shall provide the Deliverables listed herein and any additional Deliverables required by CCDPH as set forth in SOWs issued pursuant to this Agreement as approved by CCDPH and CCHHS.

8.2. **Program Related Deliverables**.

8.2.1. Upon request by the CCDPH, Entity may be required to complete the following future Deliverables and projects for Program related activities during the term of this Agreement as set forth in Sections 9 through 10 below.

8.2.2. A general summary of the Deliverables and/or projects are listed below and may be updated, changed, increased and/or reduced by CCDPH at any time based on the Program funding provided and/or if additional Programs are awarded. More detailed SOWs shall be developed by Entity and approved by CCDPH and CCHHS for the Program related Deliverables, services and activities listed below.

9. **SHOP TALK PROGRAM**

9.1. **Program Background and Requirements.** The Village of Maywood is a municipality. The requirements of the Program include, but are not limited to, the following:

A. Attend monthly check-in meetings with CCDPH staff
B. Submit monthly metrics and reporting to CCDPH only through its approved grant management system
C. Participate in monthly or quarterly CCDPH's Behavioral Health Action Team as part of the Community Partnership Collaborative, a gathering of community-based partners in suburban Cook County working together to address health challenges
D. Attend all mandatory fiscal trainings or technical assistance sessions hosted by CCDPH.
E. Follow guidance related to programmatic and fiscal implementation shared by CCDPH staff only.
F. Comply with CCH fiscal compliance guidelines for financial reporting and documentation.
G. Comply with communications and marketing guidelines, as described in sections 19.4 through 19.8

9.2. **Objective**. To host culturally responsive community conversations about mental health for teens and young adults.

9.3. **Entity Responsibilities.** Entity shall have the responsibilities and complete the projects as set forth in the SOW attached hereto and fully incorporated herein as Exhibits A.

9.4. **Project Period.** The general project period for the Program ends on September 18, 2027. Projects set forth in SOWs may have a shorter project period. All project periods for all SOWs shall be within the term of this Agreement.

9.5. **Project Budget Summary and Budget Detail**. On a bi-annual basis, or as requested by CCDPH, Entity shall prepare a Budget Summary and Budget Detail in a form and format acceptable to the CCDPH and CCDPH. If so requested by CCDPH, generally Entity shall provide the Budget Summary and Budget Detail to CCDPH within five (5) business days of such request by CCDPH. The Budget Summary and Budget Detail shall include, but not be limited to, the following information: itemized budget with justification, and subcontractor information including, but not limited to, name, selection method, period of performance, scope of work and method of accountability.

Project Budget

Expenses	Cook County Fiscal Year 2026 (September 18, 2026 - November 30, 2026)	Cook County Fiscal Year 2027 (December 1, 2026 - September 17, 2027)	Total
Personnel	$0.00	$0.00	$0.00
Fringe Benefits	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00
Consultants and Contractors	$10,000.00	$55,000.00	$65,000.00
Materials and Supplies	$9,500.00	$13,940.00	$23,440.00
Local Travel	$0.00	$0.00	$0.00
Other Direct Costs	$9,000.00	$13,500.00	$22,500.00
Indirect Costs	$1,500.00	$6,060.00	$7,560.00
Total Subgrantee Costs	**$30,000.00**	**$88,500.00**	**$118,500.00**

10. ADDITIONAL DELIVERABLES

Entity shall perform additional Deliverables, services and activities as requested by CCDPH from time to time and set forth in greater detail in applicable SOWs issued pursuant to and during the term of this Agreement.

11. REPORTING

11.1. In a form and format acceptable to CCDPH and on an agreed upon date, Entity shall provide CCDPH with information, data and/or reports related to:

A. Expenses and Supporting Documentation for Expenses. Late submissions and missing documentation may result in delays in payments or reimbursements.

B. Monthly submission of work performed that may include, but is not limited to:

1. Reports on activities, successes, and barriers to achieving scope of work;

2. Sign-in sheets or metrics for any outreach, education or training activities conducted by Entity, as applicable;

3. Materials developed by Entity, as applicable.

C. Year-end summary report of activities and work performed.

D. Program-end summary report of activities and work performed.

11.2. Any additional reports required by CCDPH and/or the CCDPH in a form and format acceptable to CCDPH and/or CCDPH.

12. CCDPH RESPONSIBILITIES

CCDPH shall have the following responsibilities as set forth below:

12.1. Identify and provide at least one (1) Project Manager to provide oversight and guidance to Entity.

12.2. Work closely with Entity to address all related Deliverables including approving all aspects of overall project management deliverables, timelines, project budget and specific Deliverables, services and activities.

12.3. Deliver all relevant support material, within a reasonable time, to Entity as requested by Entity.

12.4. CCDPH will develop and disseminate communication guidance and reporting expectations.

12.5. CCDPH will establish on-going communication with Entity throughout the term of this Agreement to monitor progress, discuss programmatic and administrative issues, provide technical assistance, guidance or clarification, as needed, and discuss any other topic that Entity identifies for success in meeting approved responsibilities.

13. DELIVERABLE SPECIFICATIONS

13.1. The Parties have mutually developed the Deliverables set forth in this Agreement and in any subsequent SOWs approved by CCDPH. The parties shall adhere to the Deliverables, project timeline and budgets set forth in this Agreement and any SOWs issued pursuant to this Agreement. The Deliverables set forth in this Agreement or any SOWs issued pursuant to this Agreement may be amended during the term of this Agreement only upon approval by CCDPH and CCHHS provided that such amendments shall not change the maximum amount payable to Entity pursuant to this Agreement or the term of this Agreement.

13.2. Although the parties have attempted to delineate the specific Deliverables to be provided pursuant to this Agreement and any subsequent SOWs approved by CCDPH, the parties acknowledge that some services or items to be included may not be specifically identified. Therefore, the responsibilities set forth in this Agreement shall include not only any Deliverables, tasks, functions, and responsibilities specifically set forth in this Agreement, but also any inherent subtasks of such Deliverables, tasks, functions, and responsibilities

that are required for the proper implementation of the Deliverables.

14. MAXIMUM PROGRAM AMOUNT

14.1. The maximum Program amount payable to Entity pursuant to this Agreement shall not exceed $118,750 (One hundred and eighteen thousand seven hundred and fifty dollars).

14.2. Payment for Deliverables under this Agreement shall be contingent upon approval of SOWs setting forth a specific description of proposed Deliverables, services, activities and fees. Notwithstanding the maximum amount payable pursuant to this Agreement, CCHHS/CCDPH's payment obligations shall be limited to payment as set forth in the Program and Project Budgets for Deliverables actually provided. Further, notwithstanding the maximum amount payable pursuant to this Agreement, this Agreement is not exclusive and CCHHS/CCDPH shall not be obligated to spend all funds allocated to this Agreement.

14.3. Entity shall maintain a financial accounting of the Deliverables it completes and performs, the charges for such Deliverables and the use of Program funds in a form and format acceptable to CCDPH/CCHHS.

14.4. Invoices are required to comply with and be submitted in accordance with the Cook County Code of Ordinances Sections 34-310 and 34-311. Unless the Parties agree to an alternative payment frequency in writing, Entity will invoice monthly by submission of invoices to CCDPH. Each invoice must include the Purchase Order number, itemized records that indicate the dates or periods in which services and deliverables being invoiced were furnished, describe the work performed and the time spent performing the work, and detail the fees and reimbursable expenses and disbursements incurred during the period covered by the invoice. Entity agrees to complete, execute and/or transmit any additional documents or forms required by CCDPH to process any compensation provided for pursuant to this Agreement.

14.5. It is Entity's responsibility to ensure that all Deliverables, services and/or activities are completed within the term of this Agreement and that all invoices are submitted to CCDPH during the term of this Agreement. Entity understands and agrees that any Deliverables, services and/or activities that have not been completed during the term of this Agreement and/or any invoices received after the term of this Agreement shall not be processed or paid CCDPH/CCHHS.

14.6. The County/CCHHS/CCDPH shall have the right to examine the books of the Entity for the purpose of auditing the same with reference to all charges made to the County. In the event Entity receives payment under this Agreement, reimbursement for which is later disallowed by CCHHS/CCDPH, the Entity shall promptly refund the disallowed amount to CCHHS/CCDPH on request or, at CCHHS/CCDPH's option, CCHHS/CCDPH may credit the amount disallowed from the next payment due or to become due to Entity under any contract with the County, CCHHS or CCDPH.

15. PROGRAM BUDGET

15.1. Subject to the prior approval of the CCDPH, CCDPH may make budget reallocations and/or budget changes provided that such reallocations and/or changes shall not change the maximum Program Budget amount.

15.2. Entity shall adhere to the approved Program Budget and any budget reallocations or changes made by CCDPH, and shall not make expenditures in excess of the maximum amounts set forth in the budget.

15.3. Entity shall obtain the prior approval of CCDPH before expending meeting and travel expenses unless such expenses for local meetings and travel are specifically provided for in Exhibit F: Budget.

15.4. Program funds cannot be used for the construction, installation, maintenance and/or repair of

equipment and/or items.

15.5. CCDPH shall have no liability for expenses inconsistent with, in excess of, or not set forth in the budget.

15.6. The Program Budget shall comply with CCDPH requirements, CCDPH NOA, CCDPH rules and any amendments thereto.

16. TERM

This Agreement shall become effective upon execution by the parties (the "Effective Date") and, unless sooner terminated, shall continue until September 18, 2027, subject to proper execution of this Agreement by the parties.

17. TERMINATION

17.1. Termination For Convenience. CCDPH may terminate this Agreement at any time, without cause, upon thirty (30) days written notice to the other party. Following notice of such termination, Entity shall immediately refund to CCDPH all funds provided to Entity by CCDPH that have not been obligated and/or expended and shall refrain from expending any funds which have been obligated until written approval has been obtained for the expenditure by CCDPH. In the event CCDPH refuses to approve an expenditure, Entity shall refund the funds to CCDPH within ten (10) business days of such refusal.

17.2. Termination for Cause.

17.2.1. CCDPH's Right to Immediate Termination or Suspension of Agreement. CCDPH may immediately terminate or suspend this Agreement, in whole or in part, upon notice to Entity if there is evidence or information that:

- **A.** Entity or its subcontractors committed any illegal act;
- **B.** Entity or its subcontractors committed any act disallowed by CCDPH and/or County/CCHHS/CCDPH.
- **C.** Entity or its subcontractors engaged in fraudulent, coercive or dishonest practices; has demonstrated incompetence, untrustworthiness, or financial irresponsibility;
- **D.** The actions or inactions of Entity, its agents, employees or subcontractors have caused, or reasonably could cause, jeopardy to health, safety, welfare or property;
- **E.** Entity lacks the financial resources to perform this Agreement;
- **F.** Entity has notified CCDPH that it is unable or unwilling to perform the Agreement; or
- **G.** Entity cannot lawfully perform the Agreement.

For termination due to any of the causes contained in this Section, County/CCHHS/CCDPH retains its rights to seek any available legal or equitable remedies and damages.

17.2.2. Default. Additionally, if either party breaches any material term, condition, or provision of this Agreement, the non-breaching party shall issue written notice to the breaching party, setting forth with specificity the nature of such breach. The breaching party shall have thirty (30) days within which to cure such breach. In the event the breach is not cured within said thirty (30) day period, the authorized representatives of CCDPH and Entity shall meet in an effort to resolve the issues and effectuate a satisfactory cure.

17.2.3. Termination. If, after a good faith effort to resolve the issues and effectuate a satisfactory cure, the parties are unable to reach agreement, either party may terminate this Agreement upon thirty (30) days notice to the other party. Following notice of such termination for cause by either party, Entity shall immediately refund to CCDPH all funds provided to Entity by CCDPH that have not been obligated

and/or expended and shall refrain from expending any funds which have been obligated until written approval has been obtained for the expenditure by CCDPH. In the event CCDPH refuses to approve an expenditure, Entity shall refund the funds to CCDPH within ten (10) business days of such refusal.

18. NOTICES

All notices required pursuant to this Agreement shall be in writing and addressed to the parties at their respective addresses set forth below. All such notices shall be deemed duly given if deposited in the United States mail (registered or certified, return receipt requested) or delivered by Overnight/Express Mail Delivery Service (the receipt will be documentary evidence that these items were timely filed). A copy of all notices shall also concurrently be sent via facsimile or email. Notice as provided herein does not waive service of summons or process.

To Entity:

Honorable Nathaniel George Booker
Mayor

Village of Maywood
40 Madison Street
Maywood, IL 60153
Email: nbooker@maywood-il.gov

To CCDPH:

Kiran Joshi
Chief Executive Officer

Cook County Department of Public Health
7556 W Jackson Blvd.
Forest Park, Illinois, 60130
Email: kjoshi@cookcountyhhs.org

With a copy to:

Kendall Silas
Public Safety & Wellness Manager
Village of Maywood
40 Madison Street
Maywood, IL 60153
Email: ksilas@maywood-il.gov

With a copy to:

Hanna Kite
Director of Community Behavioral Health
Cook County Department of Public Health
Email: hanna.kite@cookcountyhhs.org

19. MISCELLANEOUS PROVISIONS

The following terms shall also apply with respect to the provisions of this Agreement:

19.1. Time is of the Essence. Time is of the essence with respect to Entity's performance of this Agreement. Entity shall continue to perform its obligations while any dispute concerning this Agreement is being resolved unless otherwise directed by CCDPH.

19.2. Subcontracts.

19.2.1. Once executed, this Agreement shall not be subcontracted or assigned, in whole or in part, without the advance written approval of the CCDPH and/or CCHHS/CCDPH, which approval shall be granted or withheld at their sole discretion. In no case, however, shall such approval relieve the Entity from its obligations or change the terms of this Agreement. Entity shall not transfer or assign any Program funds provided in this Agreement or any interest therein due or to become due without the advance written approval of CCDPH. The unauthorized subcontracting or assignment of this Agreement, in whole or in part, or the

unauthorized transfer or assignment of any Program funds, either in whole or in part, or any interest therein, which shall be due or are to become due to Entity, shall have no effect on the County/CCHHS/CCDPH and are null and void.

19.2.2. All subcontractors and subcontract agreements shall be subject to the terms of this Agreement. The time periods covered by subcontracts entered into by Entity to carry out the Deliverables, services and/or activities set forth in this Agreement, or any SOWs issued pursuant to this Agreement, shall fall within the term of this Agreement. Copies of subcontracts shall be provided to CCDPH upon request. Entity shall incorporate into all subcontracts all of the provisions of this Agreement that affect such subcontract including any provisions required by any amendments thereto, and, consistent therewith, shall, at a minimum, contain the following provisions:

A. A statement that the subcontract is subject to all the terms and provisions of this Agreement, CCDPH requirements, rules and policies and/or similar agreements or documents and any amendments thereto.

B. A statement that CCDPH, CCHHS nor the County shall be responsible for any payment or obligation arising under the subcontract or for any contractual damages associated therewith.

19.2.3. The County reserves the right to prohibit any person from entering any County facility for any reason. Entity and all its subcontractors shall be accountable to the Director of CCDPH, or his/her designee, while on any County property and shall abide by all rules and regulations imposed by the County.

19.3. **Warranty for Services.** Entity warrants and covenants that all Deliverables shall be performed in a timely, competent, professional, and workman-like manner by qualified personnel, in accordance with the specifications of CCDPH and all of the terms, conditions, and requirements of this Agreement, and that all Deliverables that require the exercise of professional skills or judgment shall be accomplished by professionals qualified and competent in the applicable discipline and, if and as required, appropriately certified by all applicable manufacturers and suppliers and appropriately licensed by all applicable governmental or regulatory bodies or agencies

19.4. **Use and Ownership of Intellectual Property, Data and Work Product.** Unless different ownership provisions are set forth in this Agreement and/or in SOWs issued pursuant to this Agreement, and unless ownership is required to be retained by CCDPH, all work performed or created by Entity under this Agreement, whether written documents, data, information goods or deliverables of any kind, shall be deemed work-for-hire under copyright law and all intellectual property and other laws, and CCDPH is Programed sole and exclusive ownership to all such work, unless otherwise agreed to in writing by CCDPH. Entity hereby assigns to CCDPH all right, title, and interest in and to such work including any related intellectual property rights, and/or waives any and all claims that Entity may have to such work including any so-called "moral rights" in connection with the work. Entity acknowledges CCDPH may use the work product for any purpose. Confidential data or information contained in such work shall be subject to confidentiality provisions of this Agreement.

19.5. **Release of Information.** Entity shall not publicly publish, disseminate, or otherwise release any information related to, acquired or produced pursuant to this Agreement, including Program Deliverables, services and activities, without prior review and written approval by CCDPH.

19.6. **Materials and Attribution.** All brochures, booklets, flyers, journal articles, programs, advertisements (including print and out of home), multimedia presentations, videos, and other printed or electronic materials (including but not limited to websites, commercials, and social media posts) produced pursuant to this Agreement shall prominently

acknowledge the funding, support and/or participation of CCDPH and/or CCDPH. All materials with CCDPH's logo and required language for the grant will be shared for CCDPH for review and approval before they are released, and CCDPH will respond within three to five business days. Project partners shall notify CCDPH of events at least two weeks before each event and CCDPH will post events on CCDPH's website. Additionally, Entity shall also adhere to any CCDPH communication guidance and any applicable addendum to such guidance. This provision should also be addressed and included in all subcontracts entered into by Entity.

19.7. **Marketing; Use of Names.** Entity shall not utilize the name, logo, image or creative content relating to the County/CCHHS/CCDPH nor disclose the fact of this engagement to third parties, except as expressly approved in writing by the County/CCHHS/CCDPH. CCDPH shall not utilize the name, logo, image or creative content relating to the Entity, except as expressly approved in writing by the Entity.

19.8. **Media Relations.** Entity shall notify CCDPH regarding any media inquiries. Entity agrees that any communication to the press and/or public regarding this Agreement and the Program Deliverables, services and activities shall be made by CCDPH, unless CCDPH approves a different method and/or manner of communication to the press and/or the public.

19.9. **Nondiscrimination.** The parties hereto shall abide by the requirements of 42 U.S.C. Section 2000d and the regulations thereto, as may be amended from time to time, the Illinois Human Rights Act, and the Rules and Regulations of the Illinois Department of Human Rights. There shall be no unlawful discrimination or treatment because of race, ethnicity, color, religion, sex, sexual orientation, gender identity, national origin, age, order of protection status, marital status, ancestry, military status, unfavorable discharge from military service, citizenship status, physical or mental disability or any other legally protected classification or group or because of actual or perceived association with such classification or group in the implementation of this Agreement.

19.10. **Conflicts of Interest.**

19.10.1. **Generally.** It is the intent of the parties to this Agreement that the Program Deliverables, services and activities described herein are provided to the general public. Entity agrees that all conflicts of interest and potential conflicts of interest shall be reported to CCDPH immediately with a request for a ruling prior to proceeding with the provision of Program Deliverables, services and activities.

19.10.2. **Conflicts Regarding Entity.**

A. Neither Entity, nor any of its directors, officers, agents, employees or subcontractors and their immediate family, relatives, domestic partners or civil union partners, may have any interest, directly or indirectly, in the procurement of any Program Deliverables, services and/or activities provided for under this Agreement.

B. Neither Entity, nor any of its directors, officers, agents, employees or subcontractors and their immediate family, relatives, domestic partners or civil union partners, may take, accept or solicit, either directly or indirectly, any money or other thing of value as a gift or bribe or means of influencing his or her actions in relation to the Program Deliverables, services and/or activities set forth in this Agreement.

C. Any agreement or subcontract made in violation of this provision is void and no Program funds under this Agreement may be used to pay any cost under such agreement or subcontract. The purpose of this clause is to avoid even the appearance of a conflict of interest.

19.10.3. **Conflicts Involving the County.** Entity shall inform CCDPH on a timely basis of any of Entity's interests which are or which Entity reasonably believes may be

incompatible with any interest of the County. Entity and its subcontractors shall take notice of and comply with the Cook County Code of Ethical Conduct (Ch.2 Administration, Art. VII Ethics, Sec. 2-571 *et seq.*) and the Cook County Lobbyist Registration Ordinance (Ch.2 Administration, Art. VII Ethics, Sec. 2-621 *et seq.*). Entity and its subcontractors shall not use for personal gain or make other improper use of confidential information that is acquired in connection with the performance of the Deliverables, services and/or activities pursuant to this Agreement.

19.11. **Required Disclosures for Federal Awardee Performance and Integrity Information Systems (FAPIIS):** As applicable, consistent with 45 CFR 75.113, CCHHS/CCDPH and Entity must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Entity must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to the HHS OIG at the following addresses:

CDC
Office of Programs Services
Centers for Disease Control and Prevention Global Health Services Branch
2939 Flowers Road Atlanta, GA 30341
Email: qtm2@cdc.gov (Include "Mandatory Program Disclosures" in subject line)

AND

U.S. Department of Health and Human Services
Office of the Inspector General
ATTN: Mandatory Program Disclosures, Intake Coordinator
330 Independence Avenue, SW Cohen Building, Room 5527
Washington, DC 20201
Fax: (202)-205-0604 (Include "Mandatory Program Disclosures" in subject line)
or
Email: MandatoryProgrameeDisclosures@oig.hhs.gov

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371. Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 and 376, and 31 U.S.C. 3321).

19.12. **Indemnification.** Entity covenants and agrees to indemnify and save harmless the County, CCHHS, CCDPH, and its commissioners, officials, employees, agents and representatives, and their respective heirs, successors and assigns, from and against any and all costs, expenses, attorney's fees, losses, damages and liabilities incurred or suffered directly or indirectly from or attributable to any claims arising out of or incident to the performance or nonperformance of this Agreement by Entity, or the acts or omissions of the officers, agents, employees, Entity's subcontractors, licensees or invitees of Entity. Entity expressly understands and agrees that any insurance protection required of Entity, or otherwise provided by Entity, shall in no way limit Entity's responsibility to indemnify the County/CCHHS/CCDPH as herein provided.

19.13. **Insurance.** It is understood and agreed that each Party to this Agreement is responsible for the activities of its employees and agents and for maintaining its own insurance, self-insurance programs, workers' compensation programs or occupational disease benefit programs, with respect to its own activities. During the Term of this Agreement, Entity must provide and maintain, at Entity's own expense, the insurance coverages and requirements specified in **Exhibit C**, attached hereto and made a part hereof. It is the intent of the parties that neither Party to this Agreement shall be liable for any negligent or wrongful act chargeable to the other. This Agreement shall not be construed as seeking to either enlarge or diminish any obligation or duty owed by one Party against the other or against third parties nor shall it be construed to create or increase liability of either Party beyond that which is otherwise imposed upon it by law.

19.14. **Liability.** Neither party assumes any liability for the acts or omissions of the other under this Agreement, including, but not limited to, the acts and omissions of either party or its officers, employees, subcontractors, volunteers, agents, licensees, or invitees in their performance of professional activities including, but not limited to, the duties as described under this Agreement. In the event of a claim, each party shall be responsible for its own defense.

19.15. **Relationship of the Parties.** CCDPH and Entity and its employees, agents and subcontracts are independent contractors for purposes of this Agreement and are not employees of the County/CCHHS/CCDPH. Nothing contained in this Agreement nor any act of the parties is intended to nor shall be construed by any person or entity to create any relationship of partners, joint venture or any other relationship between CCDPH and Entity other than that of independent contractors. It is expressly understood and agreed that neither Entity nor its employees, subcontractors, agents and representatives shall as a result of this Agreement be entitled to any benefit to which County/CCHHS/CCDPH employees are entitled, including but not limited to, overtime, retirement benefits, worker's compensation benefits and injury leave or other leave benefits. Entity's performance of Program services shall be the sole responsibility of Entity or its subcontractors. The County shall neither direct, supervise nor control Entity or its subcontractors in the performance of Program services.

19.16. **Confidentiality.**

A. Entity acknowledges and agrees that information regarding this Agreement is confidential and shall not be disclosed, directly, indirectly or by implication, or be used by Entity in any way, during the term of this Agreement, except solely as required in the course of Entity's performance hereunder. Entity shall comply with the applicable federal, state and local privacy Rules, laws and regulations affecting County/CCHHS/CCDPH and will not disclose any of County/CCHHS/CCDPH's records, materials, or other data to any third party.

B. If Entity receives a request for information regarding this Agreement and/or Program services, Entity shall notify CCDPH immediately. A request for information includes, but is not limited to: a subpoena, court order, a request under the Illinois Freedom of Information Act or similar law, or a request from a researcher.

C. Entity shall not have the right to compile and distribute statistical analyses and reports utilizing data derived from information or data obtained from County/CCHHS/CCDPH in relation to this Agreement without the prior written approval of CCDPH. In the event such approval is given, any such reports published and distributed by Entity shall be furnished to County/CCHHS/CCPDH without charge.

19.17. **Maintenance of Records.**

A. Programee shall maintain complete documents and records pertaining to Program services including, but not limited to: copies of the licenses and certifications of Entity and its employees and subcontractors; Program-related correspondence; invoices;

proof of applicable insurance by Entity and its Subcontractors; copies of documentation submitted to CCDPH; and other records requested by CCDPH related to the activities set forth in this Agreement.

B. Programee shall keep and maintain such records for a minimum of five (5) years after the later of the date of final payment under this Agreement or completion of this Agreement, unless a longer period of time has been set by federal, state, and/or local rules due to the nature and/or content of the record, or, in instances where claims have been asserted or litigation has been filed, until five (5) years after such litigation or claims are resolved.

19.18. Audit; Examination of Records.

A. Programee agrees that County/CCHHS/CCDPH, the Cook County Auditor or any of their duly authorized representatives shall, until expiration of at least five (5) years after the later of the date of final payment under this Agreement or completion of this Agreement, unless a longer period of time has been set by federal, state, and/or local Rules due to the nature and/or content of the record, or, in instances where claims have been asserted or litigation has been filed, until five (5) years after such litigation or claims are resolved, have access and the right to audit and examine any books, documents, papers, canceled checks, bank statements, purveyor's and other invoices, and records of Entity related to this Agreement, or to Entity's compliance with any term, condition or provision thereof.

B. Programee shall be responsible for establishing and maintaining records sufficient to document the costs associated with performance under the terms of this Agreement.

C. Additionally, at any time during the term of this Agreement, upon request by County/CCHHS/CCDPH, Entity shall provide County/CCHHS/CCDPH with full and complete access to all documents maintained by Entity and its Subcontractors in carrying out Program Services and shall provide copies of any documents relating to Program Services and this Agreement to County/CCHHS/CCDPH upon request at no charge to County/CCHHS/CCDPH.

D. Programee shall promptly cooperate with County/CCHHS/CCDPH's request for audit and examination and shall immediately refund to County/CCHHS/CCDPH any amounts paid to Entity under this Agreement which County/CCHHS/CCDPH determines have not been utilized in accordance with the terms of this Agreement.

E. Where County/CCHHS/CCDPH determines in its sole discretion that Entity is not in compliance with the terms of this Agreement, County/CCHHS/CCDPH may take any actions deemed appropriate to protect County/CCHHS/CCDPH's interests, including termination of this Agreement.

19.19. Governing Law. This Agreement shall be governed by and construed under the laws of the State of Illinois. Entity irrevocably agrees that, subject to the County/CCHHS/CCDPH's sole and absolute election, any action or proceeding in any way, manner or respect arising out of this Agreement, or arising from any dispute or controversy arising in connection with or related to this Agreement, shall be litigated only in courts within the City of Chicago, County of Cook, State of Illinois, and Entity consents and submits to the jurisdiction thereof. In accordance with these provisions, Entity waives any right it may have to transfer or change the venue of any litigation brought against it by the County pursuant to this Agreement.

19.20. Modifications and Amendments. This Agreement may be altered, modified or amended only by written instrument signed by the parties. In the event any proposed modification increases the amount payable by CCDPH to Entity and/or changes the term of this Agreement, such modification shall require the approval of the CCHHS Director of Supply Chain Management in accordance with applicable CCHHS/County requirements.

19.21. No Waiver of Rights. Except as specifically waived in writing, failure by a Party to

exercise or enforce a right does not waive that Party's right to exercise or enforce that or other rights in the future.

19.22. **No Third Party Beneficiaries.** There shall be no third party beneficiaries to this Agreement. Nothing herein is intended to nor shall create any rights or remedies in any third parties.

19.23. **Compliance with the Law.** In the performance of this Agreement, Entity and its directors, officers, agents, employees, and subcontractors shall comply with: all applicable federal, state, and local laws, rules, ordinances, regulations, and orders, including Cook County ordinances and resolutions, now existing or later in effect; the terms, provisions and requirements of this Agreement, CCDPH requirements, CCDPH NOA, CCDPH rules and any amendments thereto; and all filing, license and permit requirements. Entity and its subcontractors shall be in compliance with applicable tax requirements and shall be current in payment of such taxes (including real estate taxes) or fees administered by Cook County in accordance with Cook County Ordinance Chapter 34, Section 34-171 and in compliance with the child support requirements, if applicable, of Section 34-172. Entity and its subcontractors shall obtain at their own expense, all licenses and permissions necessary for the performance of this Agreement.

19.24. **Severability.** If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction the provision will be deemed severed from this Agreement to the extent of its invalidity or unenforceability. The remaining provisions of this Agreement shall continue in full force and effect, unless performance hereunder is prevented or materially adversely affected by the invalid provision, in which case the parties shall negotiate in good faith to amend this Agreement so that it complies with applicable laws. If the parties are unable to agree upon an amendment, this Agreement may be terminated.

19.25. **Headings.** The headings to the sections and paragraphs of this Agreement are included for convenience only and shall not have the effect of defining, diminishing or enlarging the rights of the Parties or affecting the construction or interpretation of any of the provisions of this Agreement.

19.26. **Drafting of Agreement.** Despite the possibility that one party or its attorneys have prepared a draft of this Agreement or portions thereof, the parties agree that neither of them shall be deemed the drafter of this Agreement and that, in construing this Agreement in case of any claim that any provision herein may be ambiguous, no such provisions shall be construed in favor of one party on the ground that such provision was drafted by another party.

19.27. **Entire Agreement.** It is expressly agreed that the provisions set forth in this Agreement constitute the complete understanding and agreement of the parties. Any prior agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force and effect.

[End of Part I]

IN WITNESS WHEREOF, the parties hereby enter into this Agreement through their duly authorized representatives whose signatures appear below:

FOR VILLAGE OF MAYWOOD:

Signature: _____ Date: 10|28|2026

Honorable Nathaniel George Booker
Mayor
Village of Maywood
FEIN: 36-6005990

FOR COOK COUNTY HEALTH AND HOSPITALS SYSTEM/COOK COUNTY DEPARTMENT OF PUBLIC HEALTH/CCDPH:

_____ Date: October 21, 2026

Erik Mikaitis, MD
Chief Executive Officer
Cook County Health and Hospitals System

_____ Date: October 21, 2026

Acknowledged By:
Kiran Joshi, MD, MPH
Chief Operating Officer
Cook County Department of Public Health

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EXHIBIT A:
STATEMENT OF WORK ("SOW")

Cook County Shop Talk

Scope of Work — Village of Maywood

Project period: September 18, 2026 – September 17, 2027 | Award: $118,750

Scope of Work: West Cook Youth Wellness & Safe Spaces Initiative

The initiative will serve youth and young adults ages 12–24 throughout Maywood and surrounding Proviso Township communities. Programming will advance four core objectives: increase mental health awareness, reduce stigma, strengthen emotional resilience, and improve connections to trusted adults and behavioral health resources. The program will reach at least 500 participants.

Months 1–3: Planning, Partnership Development & Community Engagement

October–December 2026

During the initial three months, the Village of Maywood will convene our Healthy Maywood West Cook partners and community engagement necessary to successfully launch the Maywood West Cook Youth Wellness & Safe Spaces Initiative.

1. Establishment of the Youth Wellness Hub

The Village will coordinate the renovation and transformation of an existing conference room within the Economic Empowerment Center, located at 801 S. 5th Avenue in Maywood, into a dedicated Youth Wellness Hub.

The space will provide a safe, welcoming, youth-centered environment for mental health education, counseling, mentoring, social-emotional learning, career exploration, and recreational programming. Planning will address furniture, technology, flexible seating, privacy, and accommodations for individual and group activities.

2. Program Staffing and Personnel Recruitment

The Village has identified Chloe Mahony to serve as Youth Impact Coordinator.

The Village is also working collaboratively with its Human Resources Department to develop the job description for a Career and Life Readiness Coach. This position will provide individualized guidance, mentorship coordination, career exploration, and connections to educational and workforce development opportunities.

3. Youth Listening Sessions and Focus Groups

The Village will conduct structured community engagement activities to ensure youth perspectives directly influence the design and delivery of program services.

Activity	Date	Location
Youth Listening Session 1 Center	November 7, 2026	Economic Empowerment
Youth Listening Session 2 Center	November 14, 2026	Economic Empowerment
Youth Focus Group 1 Center	November 21, 2026	Economic Empowerment
Youth Focus Group 2 Center	November 28, 2026	Economic Empowerment

These sessions will explore barriers to accessing behavioral health resources, mental health stigma, neighborhood safety, youth interests, trusted relationships, and preferred enrichment activities.

Feedback will inform program schedules, counseling accessibility, mentorship opportunities, social-emotional learning activities, and community outreach strategies. This will also establish youth leadership.

4. Behavioral Health and Mentorship Partnerships

Dr. Kimberly Thomas will support the mental and behavioral health component through Healthy SoulTalk, a monthly community wellness conversation series designed to normalize mental health discussions, strengthen coping strategies, reduce stigma, and encourage early access to behavioral health resources.

5. Barbershop and Beauty Salon Partnerships

Beginning October 19, 2026, the Village will initiate partnership discussions with Erskin Barber Shop and Relux Beauty Shops.

These discussions will focus on establishing trusted community Safe Spaces where youth and young adults can participate in culturally responsive mental health conversations, receive educational materials, connect with supportive adults, and obtain referrals to appropriate behavioral health services.

Partnership agreements will define the frequency of activities, expectations for participating businesses, training requirements, and referral procedures.

6. Trauma-Informed Training and Mental Health First Aid

The Village will coordinate participation in the November 12, 2026, Illinois Collaboration on Youth (ICOY) training, Building a Trauma-Informed Organization, for participating program partners.

This professional development opportunity will support a shared understanding of trauma-informed practices, emotionally safe environments, and approaches to engaging young people who have experienced adversity.

Additionally, the Village will pursue a partnership with NAMI Metro Suburban to coordinate Youth Mental Health First Aid training for participating staff and community partners.

Training will emphasize early recognition of mental health concerns, supportive communication, appropriate intervention, and connections to licensed behavioral health professionals.

Months 1–3 Key Deliverables

- Youth Wellness Hub renovation and readiness activities completed or substantially advanced.
- Youth Coordinator identified and Career and Life Readiness Coach recruitment initiated.
- Four youth engagement sessions conducted.
- Behavioral health, mentorship, barbershop, and beauty salon partnerships advanced.
- ICOY trauma-informed training completed and Mental Health First Aid training coordinated.
- Initial program calendar and youth engagement strategies developed.

Months 4–6: Program Launch & Service Delivery

January–March 2027

Following the planning and partnership development phase, the Village will activate its Youth Wellness Hub and participating community Safe Spaces, initiate direct youth services, and launch a coordinated outreach campaign throughout Proviso Township.

1. Youth Wellness Hub and Safe Space Launch

The Village will officially introduce the Youth Wellness Hub and participating Safe Space locations to the community.

A comprehensive outreach campaign will include informational flyers, social media promotions, school-based announcements, municipal communication channels, and direct outreach through community partners.

Marketing will promote program locations, schedules, eligibility, counseling availability, mentorship opportunities, and social-emotional learning activities for middle school students, high school students, and young adults ages 18–24.

2. Mental Health Counseling and Healthy SoulTalk

Dr. Kimberly Thomas will facilitate scheduled drop-in counseling opportunities at the Youth Wellness Hub, subject to final service agreements and appropriate clinical protocols.

The Village will also launch monthly Healthy SoulTalk community conversations to promote open discussions surrounding mental wellness, emotional challenges, stress management, resilience, and help-seeking behaviors.

Services will be designed to provide accessible, culturally responsive support while connecting participants requiring additional care to appropriate behavioral health resources.

3. Social-Emotional Learning and Youth Enrichment Series

Beginning January 2027, the Village will launch a comprehensive Social-Emotional Learning (SEL) Series integrating mental wellness with hands-on experiences, personal development, and workforce exposure.

Programming will include personal hygiene and self-care, interactive gaming and virtual reality activities, creative expression, recreation, career exploration, and experiential learning opportunities.

Youth will also participate in hands-on workforce development activities introducing basic automotive maintenance, minor vehicle repairs, construction skills, and practical problem-solving.

Additional activities will include field trips, wellness experiences, leadership exercises, and opportunities to build confidence, teamwork, emotional regulation, and positive peer relationships.

Programming will be differentiated by age group to ensure activities remain developmentally appropriate and responsive to the needs of youth ages 12–17 and emerging adults ages 18–24.

4. School and Community Outreach

The Village will leverage its existing relationships with School District 89 and District 209 along with outreach to surrounding school districts.

Participating municipalities, barbershops, beauty salons, and community organizations will assist with distributing program information and connecting youth to available services.

Months 7–12 Key Deliverables

- Continued counseling, mental health education, and referral services.
- Continued SEL programming, mentorship, and youth development activities.
- Ongoing collection of participation, service utilization, and outcome data.

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- Participant surveys and continuous program improvement.
- Final program evaluation and performance report.
- Sustainability and partnership continuation plan developed

Months 7–12: Full Program Implementation, Evaluation & Sustainability

April–September 2027

During the final six months, the Village will sustain comprehensive youth wellness services, strengthen community partnerships, monitor participant outcomes, and develop strategies for long-term program continuity.

1. Continued Behavioral Health Services

The Village will maintain access to scheduled drop-in counseling opportunities, Healthy SoulTalk conversations, mental health education, and referrals to appropriate behavioral health providers.

Programming will continue emphasizing early intervention, stigma reduction, emotional resilience, and connections to trusted adults.

2. Continued Social-Emotional Learning and Youth Development

The Village will continue implementing its Social-Emotional Learning Series, including personal wellness, creative expression, recreation, workforce readiness, experiential learning, and leadership development.

Activities will be refined based on participant feedback, attendance patterns, identified interests, and emerging community needs.

3. Program Evaluation and Continuous Improvement

The Village will implement ongoing monitoring and evaluation processes to assess participation, service utilization, and youth outcomes

Evaluation activities will include tracking program attendance, counseling utilization, mentorship participation, community engagement, referrals, and completion of structured activities.

Participant surveys and feedback sessions will measure changes in mental health awareness, perceived stigma, emotional resilience, connections to trusted adults, and knowledge of available behavioral health resources.

The Village will review performance data regularly and make program adjustments to improve accessibility, engagement, and effectiveness.

4. Sustainability and Long-Term Community Impact

The Village will work with municipal partners, school districts, behavioral health providers, and community organizations to identify opportunities for continued collaboration, resource sharing, and future funding.

The long-term objective is to sustain a coordinated network of Youth Wellness Hubs and community Safe Spaces that support positive youth development, early behavioral health intervention, and improved access to educational and workforce opportunities.

Months 7–12 Key Deliverables

- Continued counseling, mental health education, and referral services.
- Continued SEL programming, mentorship, and youth development activities.
- Ongoing collection of participation, service utilization, and outcome data.
- Participant surveys and continuous program improvement.
- Final program evaluation and performance report.
- Sustainability and partnership continuation plan developed

Implementation Timeline at a Glance

Target Date	Milestone
October 19, 2026	Begin barbershop and beauty salon partnership discussions
October 21, 2026	Public posting of Career and Life Readiness Coach position
November 7 and 14, 2026	Youth listening sessions
November 12, 2026	ICOY trauma-informed organization training
November 21 and 28, 2026	Youth focus groups
December 7, 2026	Target completion of municipal MOUs
December 2026	Youth Wellness Hub facility preparation
January 2027	Launch SEL Series, counseling, outreach, and mentorship activities
February–March 2027	Expand program delivery and participation
April–September 2027	Continue services, evaluate outcomes, and develop sustainability strategies

EXHIBIT B:
INSURANCE REQUIREMENTS

Entity shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the Entity's operation and use of the Site. The cost of such insurance shall be borne by the Entity. Nothing contained in these insurance requirements is to be construed as limiting the extent of the Entity's responsibility for payment of damages resulting from its operations under this contract. The Cook County Department of Risk Management maintains the right to modify, delete, alter or change these requirements.

Coverages:

(a) **Workers Compensation Insurance** (for lessees with employees)
Workers' Compensation shall be in accordance with the laws of the State of Illinois or any other applicable jurisdiction.
The Workers Compensation policy shall also include the following provisions:
Employers' Liability coverage with a limit of
$1,000,000 each Accident
$1,000,000 each Employee
$1,000,000 Policy Limit for Disease

(b) **Commercial General Liability Insurance**
Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than $2,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

(c) **Property Insurance**
Property insurance against all risks of loss to any improvements or betterments, at full replacement cost with no coinsurance penalty provision.

Additional requirements:

(a) **Additional Insured**
The required insurance policies, with the exception of Workers Compensation, shall name County, its officials, employees and agents as additional insureds with respect to operations performed on a primary and non-contributory basis. Any insurance or self-insurance maintained by Cook County shall be excess of the Entity's insurance and shall not contribute with it. The full policy limits and scope of protection shall apply to County as an additional insured even if they exceed the minimum insurance requirements specified herein.
All insurance companies providing coverage shall be licensed or approved by the Department of Insurance, State of Illinois, and shall have a financial rating no lower than (A-) VII as listed in A.M. Best's Key Rating Guide, current edition or interim report. Companies with ratings lower than (A-) VII will be acceptable only upon consent of the Cook County Department of Risk Management. The insurance limits required herein may be satisfied by a combination of primary, umbrella and/or excess liability insurance policies.

(b) **Insurance Notices**
Entity shall furnish Cook County with original certificates and amendatory endorsements or copies of the applicable policy language providing the insurance coverage required above. All certificates and endorsements are to be received and approved by County before work commences or occupancy. In no event shall any

failure of County to receive certificates of insurance required hereof or to demand receipt of such Certificates of Insurance be construed as a waiver of County's obligations to obtain insurance pursuant to these insurance requirements. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by these specifications, at any time.

(c) **Waiver of Subrogation Endorsements**
All insurance policies must contain a Waiver of Subrogation Endorsement in favor of Cook County.

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Gina Massuda Barnett, MPH
Robert G. Reiter, Jr.
Sam A Robinson, III, PhD
Tanya R. Sorrell, PhD, PMHNP-BC
Heather Steans
Mia Webster Cross, MSN, RN

September 3, 2026

Mayor Nathaniel George Booker
Village of Maywood
40 Madison Street
Maywood, IL, 60153

Cc: Frankie Shipman-Amuwo, Senior Director of Community Health
Kiran Joshi, Chief Operating Officer

Dear Mayor Booker,

Thank you very much for your application to the Cook County Shop Talk Open Call. We are excited to share that after a thorough review, your application has been awarded funding. Congratulations!

Your organization has been awarded $118,750 for the project period of September 18, 2026 through September 17, 2027. $30,000 of the $118,750 is allocated for the Cook County FY2026 Fiscal Year, which ends on November 30, 2026.

This award is administered on a reimbursement-only basis, consistent with Cook County Health policy. Advance payments are not permitted. Grantees must incur eligible expenses and submit required supporting documentation to the Cook County Department of Public Health before reimbursement will be issued. We will provide technical assistance and support throughout this process.

In order to prepare an agreement with you, we will need the following information or documentation by the end of the day on Thursday, September 10, 2026.

- **Name, title, and email address** for the person who will sign the agreement
- **Name, title, and email address** for the person who will be the project manager or coordinator for the grant
- **Short description of your organization's mission**
- **Final budget**
  - Please use the attached template
  - Please identify any personnel on the grant, and their percent time dedicated to the grant
  - Budgets can be amended during the project period.
    - $30,000 of your $118,750 budget has been allocated for the FY2026 Cook County Fiscal Year, which ends on November 30, 2026.
    - $88,750 is allocated for the FY2027 Cook County Fiscal Year, for December 1, 2026 to September 17, 2027.
- **Scope of Work** for the 12-month project period, please identify:
  - Objectives, timeline, and responsible people and/or organizations. Please include at least three objectives.
- **Risk Assessment Worksheet**
  - Chamille Johnson, our grant administrator, will be in touch with you next week to complete a risk assessment worksheet. This will be due at a later date.

Once the budget and scope of work are approved, we will add them to the agreement and route for signature. Once agreements have been signed by both parties, work can start and we will set up a kick-off meeting with you.

We look forward to working with you!

Hanna Kite
Director of Community Behavioral Health

Chamille Johnson
Grants Administration Manager

Cook County Department of Public Health • 7556 Jackson Boulevard • Forest Park, IL 60130 • (708) 836-8600 • cookcountypublichealth.org

Village Manager

Item # 10

and

Omnibus # 12

KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael A. Marrs
Cell: 312.909.1391
Email: mamarrs@ktjlaw.com

900 Oakmont Lane, Suite 301
Westmont, Illinois 60559
www.ktjlaw.com

MEMORANDUM

To: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
From: Michael A. Marrs
Date: November 4, 2026
Re: 2026 Community Development Block Grant Program Year ("CDBG Program") -- Approval of Professional Engineering Services Agreement with Hancock Engineering Company for Design and Construction Engineering Services for the 2027 CDBG Roadway Improvement Project (18th Avenue from Harrison Street to Winfield Scott Park)

Per the request of Acting Village Manager Lanya Satchell and Village Engineer Bill Peterhansen, I have enclosed the following documents for review, discussion and action during an upcoming Committee of the Whole Meeting / Special Village Board Meeting:

1. A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING DESIGN AND CONSTRUCTION ENGINEERING SERVICES, AND FOR THE APPROPRIATION AND EXPENDITURE OF COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ("CDBG") AND VILLAGE GENERAL FUNDS TO PAY FOR THE ENGINEERING SERVICES RELATED TO THE 2027 CDBG ROADWAY IMPROVEMENTS PROJECT (18th Avenue from Harrison Street to Winfield Scott Park), with the Agreement attached as Exhibit "A".

2. Hancock Memorandum dated October 28, 2026 (the "Memorandum"), attached to this Memorandum.

Application, Project and Scope of Work

The enclosed Resolution approves and authorizes the Village of Maywood to enter into a professional services agreement ("PES Agreement") with Edwin Hancock Engineering Company (the "Engineer") to perform the Design and Construction Engineering Services for the 2026 Program Year under the Community Development Block Grant Program ("CDBG Program") to complete the 18th Avenue from Harrison Street to Winfield Scott Park Roadway Improvements Project ("Project"), which is described in the Village Engineer's Project Memorandum dated October 28, 2026. The Total Estimated Project Cost is $972,000.00. The requested amount of CDBG Program funds to complete the Project and the amount of needed Village matching funds and Project funding sources are as follows:

- Community Development Block Grant ("CDBG") 2026 Program Year: $400,000.00.
- Matching Village Funds from General Corporate Fund: $572,000.00.

Per the CDBG Subrecipient Agreement, the Village is obligated to pay the following matching Project costs from its own funds: (a) $141,00.00 for Design and Construction Engineering fees; and (b) $431,000.00 for construction services. Per the enclosed PES Agreement, the estimated cost to complete the Design Engineering Services is $67,600.00 and the estimated cost to complete the Construction Engineering Services is $74,000.00 for a total estimated cost of $141,000.00. This Project is not within an existing TIF District, so General Funds will be used to pay for the Village's matching funds.

If there are any questions, please contact me.

Michael

Enclosures
cc: Tori-Love Garron, Village Clerk (w/ encls.)
Lanya Satchell, Acting Village Manager / Finance Director (w/ encls.)
Tracey Bey, Assistant Village Manager (w/ encls.)
Greg Buchanan, Public Works and Building & Code Director (w/ encls.)
Bill Peterhansen, Village Engineer (w/ encls.)
Michael T. Jurusik, Village Attorney (w/ encls.)
Carlos S. Arevalo, Village Attorney (w/ encls.)

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MEMO

Date: October 28, 2026

To: Village of Maywood

Attn: Ms. Lanya Satchell, Acting Village Manager

cc: Ms. Tracey Bey, Assistant Village Manager of Municipal Services
Mr. Russell Davenport, Assistant Village Manager of Public Services
Mr. Greg Buchanan, Director of Public Works
Mr. Adrian Schaeffer, Director of Economics, Innovation, and Sustainability

From: Bill Peterhansen, P.E., CFM

Re: Cook County Community Development Block Grant (CDBG)
Design and Construction Engineering Agreement
2027 CDBG Roadway Improvements Project (Project 2606-015)

The Village has received a Notice of Award from Cook County for the 2027 CDBG Roadway Improvements, in the amount of $400,000. The next step in the process is to approve a professional services agreement for the design and construction engineering of the project.

Project Scope

The project involves roadway and drainage improvements along 18th Avenue from Harrison Street to Winfield Scott Park.

The work along 18st Avenue from Harrison Street to Winfield Scott Park will generally include "value resurfacing". The Value Resurfacing scope includes streets that have been identified to have been part of the curb and gutter drainage improvement program in the early 1990's. As such, the pavement was not addressed at that time and is estimated to not have been improved for at least 40 years. However, the cost per linear foot is generally the lowest as the curbs and driveway aprons are not in need of replacement.

The work within this section will include pavement milling, patching as needed with 8" Portland Cement Concrete Base Course, intermittent removal and replacement of the concrete curb and gutter and driveways, intermittent sidewalk replacement,

replacement of ADA compliant roadway crossings, drainage structure repairs as observed through field inspection, combined sewer repairs as observed through television inspection, installation of 1" hot-mix asphalt level binder course and 2" of hot-mix asphalt surface course, thermoplastic pavement markings, landscaping restoration, and other ancillary items.

The roadway pavement was classified as "2 - Pavement in "Poor" condition", per the 2026 Roadway Condition Map.

Summary of Engineering Fees

The Preliminary & Design Engineering Fee for this project is $67,000, which represents the time to collect and draft existing topographical survey information of the site; design curb and gutter grades, sidewalk grades, and underground utility improvements; prepare detailed proposed plans of the improvements; prepare specifications, bid documents, and estimates of cost in accordance with respective policies and procedures of the Village of Maywood, HUD, Cook County's Community Development Block Grant program, the submittal and obtaining of permits to the Metropolitan Water Reclamation District of Greater Chicago regarding sewer improvements in a combined sewer area; assisting the Village staff in reviewing received proposals and making a recommendation of award to the Village Board; and the preparation of contract documents upon award by the Village Board.

The Construction Engineering Services is proposed to be completed as an hourly rate, which includes an upper limit not to exceed of $74,000. The Construction Engineering Services include attending a preconstruction conference; administration of the construction and grant documentation per Cook County requirements; layout of the improvements; construction inspection of proposed improvements noting compliance and deficiencies in work; documentation of quantities completed; preparation of pay estimates; review of contractor's submittal of invoices and waivers; completion of contractor employee interviews and review of certified payrolls in accordance with Davis Bacon procedures; the preparation and submittal of vouchers for CDBG grant fund disbursements from Cook County to the Village; final closeout documentation for Cook County funds expended on the project; and a final walk through with Village staff and creation of a punch list (if necessary) of items requiring further attention; and the making of a recommendation of final acceptance of the project upon conclusion.

Breakdown of Costs

ITEM	CDBG FUNDS	MATCHING FUNDS	TOTAL
Capital Infrastructure: Construction	$ 400,000	$ 431,000	$ 831,000
Professional Services: (Design and Construction Engineering, CDBG Grant Administration)	$ 0	$ 141,000	$ 141,000
Total	$ 400,000	$ 572,000	$ 972,000

Notables

It has historically been intended to perform CDBG funded roadway projects in areas that are outside of the Madison TIF. Over the past 5 years, there has been a focus to complete road and sewer improvements within the census tract block bounded by Harrison Street, Winfield Scott Park, 17th Avenue and 21st Avenue. This roadway will be nearly the last in need of improvement within this census tract.

We offer the following project schedule:

Approval of Engineering Agreement	November 10, 2026
Completion of Design	February 21, 2027
Permit Approval and Advertisement of Project	March 10, 2027
Opening of Proposals	April 1, 2027
Award of Contract	May 6, 2027
Begin Construction	June 1, 2027
Completion of Construction	August 15, 2027

Action

If the board would like to move forward with the Design and Construction Engineering services and complete the project within the above timeframe, a resolution will need to be approved.

If you should have questions, please call our office at your convenience.

If you should have any questions, please feel free to contact our office.

RESOLUTION NO. R-2026 -_____

A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING DESIGN AND CONSTRUCTION ENGINEERING SERVICES, AND FOR THE APPROPRIATION AND EXPENDITURE OF COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ("CDBG") AND VILLAGE GENERAL FUNDS TO PAY FOR THE ENGINEERING SERVICES RELATED TO THE 2027 CDBG ROADWAY IMPROVEMENTS PROJECT (18th Avenue from Harrison Street to Winfield Scott Park)

WHEREAS, the Village of Maywood ("Village") applied to Cook County for an allocation of funds during the 2026 Program Year under the Community Development Block Grant Program ("CDBG") and received a $400,000.00 CDBG Grant to pay for a portion of the construction services to complete certain street and sewer work on 18th Avenue from Harrison Street to Winfield Scott Part (the "Project"). The Total Estimated Project Cost is $972,000.00; and

WHEREAS, with the passage of Resolution No. R-2026-__, on November 10, 2026, the Village President and Board of Trustees of the Village of Maywood (the "Village" or "Village Board") accepted the CDGB Grant Funds and entered into an agreement entitled "CDBG PY 2026 Subrecipient Agreement" with Cook County, relative to the receipt of the Grant Funds (the "Subrecipient Agreement"). Per the Subrecipient Agreement, the Village is obligated to pay the following matching Project costs from its own funds: (a) $141,00.00 for Design and Construction Engineering fees; and (b) $431,000.00 for construction services. Copies of the Subrecipient Agreement and Resolution are incorporated by reference into this Resolution and are on file with the Village Clerk's Office; and

WHEREAS, the President and Board of Trustees of the Village desire to hire Edwin Hancock Engineering Company (the "Engineer") to perform the Design and Construction Engineering Services for the Project. The Village Board and the Engineer agree to enter into an agreement entitled "AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF PROFESSIONAL ENGINEERING SERVICES FOR THE 2027 CDBG ROADWAY IMPROVEMENTS PROJECT IN MAYWOOD, ILLINOIS" (the "PES Agreement"), a copy of which is attached hereto as **Exhibit "A"** and made a part hereof; and

WHEREAS, per the enclosed PES Agreement, the estimated cost for the Engineer to complete the Design Engineering Services is $67,000.00 and the estimated cost for the Engineer to complete the Construction Engineering Services is $74,000.00, which amounts to a total estimated cost of $141,000.00 to secure the performance of the Design and Construction Engineering Services for the Project; and

WHEREAS, the President and Board of Trustees of the Village of Maywood, a home rule Illinois municipal corporation, have the authority to approve and enter into the attached PES Agreement (**Exhibit "A"**) pursuant to their home rule powers and contracting authority provided by Article VII (Local Government), Section 6 (Powers of Home Rule Units) and Section 10 (Intergovernmental Cooperation) of the Illinois Constitution of 1970, as well as the Illinois Intergovernmental Cooperation Act (5 ILCS 220/), and find that entering into the PES Agreement is in the best interests of the Village, its residents, property owners, businesses and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval of Documents. The Village President and Board of Trustees of the Village authorize the approval and execution of the attached PES Agreement (**Exhibit "A"**), to be entered into with the Engineer for the purpose of authorizing the Engineer to perform the Design and Construction Engineering Services for the Project, and authorize and direct the Village President and Village Clerk, or their designees, to execute the final version of the PES Agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney.

SECTION 3: Approval of Financial Obligations and Other Documents. The President and Board of Trustees also agree to appropriate and authorize the expenditure of Village General Funds to pay an amount not to exceed $141,000.00 for the performance of the Design and Construction Engineering Services for the Project as set forth in the PES Agreement for the Project. The President and Board of Trustees authorize and direct the Village President and Village Clerk, or their designees, to execute the PES Agreement, and to execute and deliver all other instruments, payments and documents that are necessary to fulfill the Village's obligations under the PES Agreement.

SECTION 4: Delivery of Signed Documents. The President and Board of Trustees of the Village of Maywood authorize and direct that the Village President, the Village Clerk, the Village Manager, the Village Engineer and the Village Attorney, or their designees, transmit executed originals or certified copies of all documents, including this Resolution and the attached PES Agreement, to all parties and agencies that are entitled to receive such documents, in order to comply with the terms of the PES Agreement and for record retention purposes.

SECTION 5: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval in the manner provided by law.

ADOPTED this 10th day of November, 2026, pursuant to a roll call vote as follows:

AYES:_____
NAYS:_____
ABSENT:_____

APPROVED by me as Village President, and attested by the Village Clerk, on the 10th day of November, 2026.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

Exhibit "A"

Agreement Between The Village Of Maywood
And The Edwin Hancock Engineering Company For Furnishing
of Professional Engineering Services
For The 2027 CDBG Roadway Improvements Project in Maywood, Illinois
(18th Avenue from Harrison Street to Winfield Scott Park)

(attached)

STATE OF ILLINOIS)

) SS

COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Village Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2026- _____

A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING DESIGN AND CONSTRUCTION ENGINEERING SERVICES, AND FOR THE APPROPRIATION AND EXPENDITURE OF COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ("CDBG") AND VILLAGE GENERAL FUNDS TO PAY FOR THE ENGINEERING SERVICES RELATED TO THE 2027 CDBG ROADWAY IMPROVEMENTS PROJECT (18th Avenue from Harrison Street to Winfield Scott Park)

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 10th day of November, 2026, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of November, 2026.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 10th day of November, 2026.

_____

Tori-Love Garron, Village Clerk

[SEAL]

2183988_1

HANCOCK ENGINEERING

100 Years of Excellence

Civil Engineers ◆ Municipal Consultants ◆ Established 1911

PROFESSIONAL SERVICES AGREEMENT

between the

VILLAGE OF MAYWOOD

and the

EDWIN HANCOCK ENGINEERING COMPANY

for

FURNISHING OF
PROFESSIONAL ENGINEERING SERVICES

for the

2027 CDBG ROADWAY IMPROVEMENTS PROJECT

in

MAYWOOD, ILLINOIS

October 2026

PROFESSIONAL SERVICES AGREEMENT
between the
VILLAGE OF MAYWOOD
and the
EDWIN HANCOCK ENGINEERING COMPANY
for
FURNISHING OF PROFESSIONAL ENGINEERING SERVICES
for the
2027 CDBG ROADWAY IMPROVEMENTS PROJECT
in
MAYWOOD, ILLINOIS

THIS Agreement, made and entered into between the Village of Maywood, hereinafter referred to as "VILLAGE", and the Edwin Hancock Engineering Co., hereinafter referred to as "ENGINEER", covers the furnishing of Professional Engineering Services necessary to provide the engineering services required for the 2027 CDBG ROADWAY IMPROVEMENTS PROJECT, hereinafter referred to as "PROJECT", which will generally include roadway improvements along 18th Avenue from Harrison Street to Winfield Scott Park, in the Village of Maywood, Cook County, Illinois, as part of the PY2026 Cook County CDBG Program, described in detail as follows:

> The scope of work of the project shall include intermittent removal and replacement of the concrete curb and gutter, driveway aprons, sidewalk, replacement of ADA compliant curb ramps at roadway crossings, drainage structure repairs as observed through field inspection, combined sewer repairs as observed through television inspection, complete pavement patching and resurfacing with 1" hot-mix asphalt leveling binder, 2" hot-mix asphalt surface course, thermoplastic pavement markings, landscaping restoration, and other ancillary items.

Design Engineering includes the preparation of plans, specifications and bidding documents for the proposed work in accordance with requirements of Cook County Community Development Block Grant (CCCDBG) authorities and the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC), preparation and submittal of applications for permits required from various agencies, and performance of other necessary engineering services outlined in Section A.I of this Agreement.

Construction Engineering includes providing line and grade staking of the proposed work, observation of the work to become familiar with the progress and quality of the work completed and to determine if the work when completed will be in accordance with the contract documents, attendance at meetings during construction as may be required, measurement of quantities and preparation of pay estimates as required, as well as other services outlined in Section A.II of this Agreement.

WITNESSETH THAT; in consideration of these premises and of the mutual covenants set forth,

A. THE ENGINEER AGREES;

I. To perform, or be responsible for the performance of, the following Design Engineering services for the proposed improvement:

a. Preparing preliminary design criteria.

b. Making engineering field topographic surveys as are necessary for the preparation of detailed plans.

c. Preparing and submitting necessary applications and plans to various governmental agencies, on behalf of the VILLAGE, for permission to construct the proposed site improvements.

d. Preparing detailed plans, specifications, bid proposals, and estimates of construction costs and furnishing the VILLAGE with sufficient sets of these documents to be used for obtaining bids from contractors.

e. Endorsing all plans and other documents furnished by the ENGINEER pursuant to this Agreement by showing his signature and professional seal where Law requires such.

f. Assisting the VILLAGE in the issuance of proposal forms and advertising for bids.

g. Assisting the VILLAGE in the tabulation and interpretation of contractors' bid proposals.

II. To perform, or be responsible for the performance of, the following Construction Engineering services for the proposed improvement:

a. Consulting on interpretations of plans and specifications and any changes under consideration as construction proceeds, including attending such meetings as may be required to inform the VILLAGE on the progress of the work.

b. Checking of shop and equipment drawings.

c. Providing line-and-grade staking.

d. Providing resident observation of the construction work to become familiar with the progress and quality of the work completed and to

determine if the work when completed will be in accordance with the contract documents.

e. Making final measurement of quantities of work performed under the contract as required to be able to update Village records and atlas.

f. Maintaining a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.

g. Advising the VILLAGE of defects and deficiencies in the work of the contractor, but the ENGINEER does not guarantee the performance of the contract by the contractor.

h. Making any necessary changes in working plans as may be required after the award of the construction contract and during construction of the improvement.

i. Preparing contractor's partial and final payment estimates, change orders, and other records that may be required.

j. Attending site-inspection and documentation review progress meetings with Cook County, the preparation and submittal of vouchers for CDBG grant fund disbursements from Cook County to the VILLAGE, and final closeout documentation for Cook County funds expended on the project.

k. Performing final inspection of all improvements.

III. To cause to be furnished, when required, the following services by subletting the work to a firm or firms qualified to provide the following services:

a. Proportioning and testing of Portland Cement Concrete and Hot-Mix Asphalt mixtures in accordance with project specifications.

b. All compaction or density tests as required by the specifications.

IV. That ENGINEER will save harmless the VILLAGE and its employees from all damages and liabilities caused by negligent or wrongful acts or omissions of ENGINEER in the performance of professional services or by anyone for whose acts ENGINEER is liable. ENGINEER shall carry insurance as agreed upon between VILLAGE and ENGINEER, including insurance covering this indemnity. Such insurance shall remain in force until all work is completed and all final measurements and reports have been made and accepted by the VILLAGE.

B. THE VILLAGE AGREES;

I. That for the performance by the ENGINEER of the engineering services set forth above, the VILLAGE shall pay the ENGINEER on the following basis of payment:

a. **To pay the Engineer as compensation for all Design Engineering services performed as stipulated in above Section A.I a Lump Sum Fee of Sixty-Seven Thousand dollars ($67,000.00)**, unless there is a substantial change in the scope, complexity, or character of the work to be performed or there is a substantial overrun in the time necessary for the ENGINEER to complete the work due to causes beyond its control, no increase in Fees shall occur without the advance written agreement of the VILLAGE. Under such circumstances, adjustments in the total compensation to the ENGINEER shall be determined through discussions between the parties of this AGREEMENT, and shall be documented by a change order or amendment to this AGREEMENT. The DESIGN ENGINEERING FEE is based upon the scope of work as listed in Section A.I., and itemized in Attachment C.

b. **To pay the Engineer as compensation for all Construction Engineering services performed as stipulated in above Section A.II at the hourly rates as found in Attachment "A" not to exceed Seventy-Four Thousand dollars ($74,000.00)**, unless there is a substantial change in the scope, complexity, or character of the work to be performed or there is a substantial overrun in the time necessary for the ENGINEER to complete the work due to causes beyond its control, no increase in Fees shall occur without the advance written agreement of the VILLAGE. Under such circumstances, adjustments in the total compensation to the ENGINEER shall be determined through discussions between the parties of this AGREEMENT, and shall be documented by a change order or amendment to this AGREEMENT. The CONSTRUCTION ENGINEERING not to exceed amount is based upon the scope of work as listed in Section A.II.

The hourly rates for each classification of personnel are based upon the background of experience and the current salary of the personnel being assigned to a project. In the billing process the hourly invoicing rate of the personnel assigned to the PROJECT will be consistent with the most current Schedule of Hourly Rates at the date of service (Schedule of Hourly Rates subject to change as of March 1 annually).

c. To pay for the subletted services as stipulated in above Section A.III at the actual cost to the ENGINEER; "Cost to ENGINEER" shall be validated by the ENGINEER furnishing the VILLAGE copies of such invoices from the party doing the work. The cost for the subletted services in Section A.III are not included within the Design or Construction Engineering fees, and must be agreed upon in writing in advance of the work.

d. For any related work requested of the ENGINEER that is outside the scope of this AGREEMENT, the costs for the engineering services rendered shall be determined by the Schedule of Hourly Rates as found attached to this agreement in Attachment "A". However, the most current Schedule of Hourly Rates shall be utilized at the date of service (Schedule of Hourly Rates subject to change as of March 1 annually).

e. That payment to the ENGINEER for the services rendered shall be made in the following manner:

1. During the performance of the work, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the VILLAGE, monthly progress payments for the work performed shall be due and payable to the ENGINEER. Such monthly payments shall be equal to One Hundred Percent (100%) of the value of services rendered to date, less all previous payments made to the ENGINEER under this AGREEMENT.

2. Payments by the VILLAGE shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1, et seq.).

C. IT IS MUTUALLY AGREED;

I. That this AGREEMENT may be terminated by either party upon a thirty (30) days written notice should the other party fail substantially to perform in accordance with the terms of the AGREEMENT through no fault of the other. Upon such termination and upon payment in full to ENGINEER of all sums due and owing it, the ENGINEER shall cause to be delivered to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from soil surface and subsurface investigations with the understanding that all such materials become the property of the VILLAGE. The ENGINEER shall be paid promptly for any services completed and any services partially completed. VILLAGE assumes all responsibility and releases ENGINEER from any liability arising from the VILLAGE'S use of partially completed drawings, specifications, or other work product prepared by ENGINEER or for any reuse of ENGINEER'S work product on another project.

II. Any claim, dispute, or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to the institution of legal proceedings by either party. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the county where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

III. The VILLAGE and the ENGINEER waive consequential damages for claims, disputes or other matters in question arising out of or relating to this AGREEMENT. This mutual waiver applicable, without limitation, to all consequential damages due to either party's termination in accordance with the terms of this AGREEMENT.

IV. Along with the General Conditions Attachment to Engineering Agreement attached hereto as Attachment "B", this AGREEMENT represents the entire and integrated agreement between the VILLAGE and the ENGINEER and supersedes all prior negotiations, representations, or agreements, either written or oral. This AGREEMENT may be amended only by written instruments signed by both parties hereto.

In witness whereof, the parties have caused this Agreement to be executed in duplicate counterparts, each of which shall be considered as an original, by their duly authorized officers as of the dates below indicated.

Executed by the VILLAGE, this

_____ day of _____, 2026

VILLAGE OF MAYWOOD
Cook County, Illinois
Acting through its
President and Board of Trustees

By _____
Nathaniel George Booker, Mayor

ATTEST:

By _____
Tori Love Garron, Village Clerk

(SEAL)

Executed by the ENGINEER, this

_____day of _____, 2026

EDWIN HANCOCK ENGINEERING COMPANY
9933 ROOSEVELT ROAD
WESTCHESTER, ILLINOIS 60154

By _____
Derek Treichel, P.E., President

ATTEST:

By _____
William Peterhansen, P.E., Vice President

(SEAL)

ATTACHMENT A

2026 SCHEDULE OF HOURLY RATES

PERSONNEL CLASSIFICATION	HOURLY RATE
ENGINEER – VI	$170.00
ENGINEER – V	$155.00
ENGINEER – IV	$145.00
ENGINEER – III	$135.00
ENGINEER – II	$126.00
ENGINEER – I	$115.00
ENGINEERING TECHNICIAN – V	$143.00
ENGINEERING TECHNICIAN – IV	$130.00
ENGINEERING TECHNICIAN – III	$110.00
ENGINEERING TECHNICIAN – II	$78.00
ENGINEERING TECHNICIAN - I	$60.00
CAD MANAGER	$135.00
CAD - II	$112.00
CAD – I	$100.00
ADMINISTRATIVE	$75.00

Note: Schedule of Hourly Rates is subject to change annually as of March 1st. The most current Schedule of Hourly Rates will be in effect at the date of service.

ATTACHMENT B

GENERAL CONDITIONS ATTACHMENT TO ENGINEERING AGREEMENT

A. **THE ENGINEER AGREES:**

1. That the ENGINEER shall procure and maintain for the duration of its AGREEMENT and for three years thereafter insurance against errors and omissions and claims for injuries to its employees which may rise from or are in conjunction with the performance of the work hereunder by the ENGINEER, its agents, representatives, employees, or subcontractors.

   a. **Minimum Scope of Insurance**

   Coverage shall be at least as broad as:

   (1) Insurance Services Office Commercial General Liability occurrence form CG 0001 (Ed. 11/85);

   (2) Insurance Services Office form number CA 0001 (ed. 1/87) covering Automobile Liability, symbol 01 "any auto" and endorsement CA 0029 (Ed. 12/88) changes in Business Auto and Truckers coverage forms - Insured Contract or ISO form number CA 0001 (Ed. 12/90);

   (3) Professional Liability/Malpractice Liability policy; and

   (4) Worker's Compensation as required by the Labor Code of the State of Illinois and Employers' Liability insurance.

   b. **Minimum Limits of Insurance**

   The ENGINEER shall maintain limits no less than:

   (1) Commercial General Liability: $1,000.000 combined single limit per occurrence for bodily injury, personal injury, and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than $2,000,000.

   (2) Automobile Liability: $1,000,000 combined single limit per accident or bodily injury and property damage.

   (3) Professional Liability: $1,000,000 single limit for errors and omissions, professional/malpractice liability.

   (4) Worker's Compensation and Employers' Liability: Worker's Compensation limits as required by the Labor Code of the State of Illinois and Employers' Liability limits of $100,000 per accident.

c. **Deductibles and Self-Insured Retentions**

Any deductibles or self-insured retentions must be declared to and approved by the VILLAGE. At the option of the VILLAGE, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the VILLAGE, its officials, employees and volunteers; or the ENGINEER shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

d. **Other Insurance Provisions**

The policies are to contain, or be endorsed to contain the following provisions:

(1) General Liability and Automobile Liability Coverages

(a) The VILLAGE, its officials, employees and volunteers are to be covered as additional insured as respects: liability arising out of activities performed by or on behalf of the ENGINEER; or automobiles owned, lease, hired or borrowed by the ENGINEER. The coverage shall contain no special limitations on the scope of protection afforded to the VILLAGE, its officials, employees, and volunteers.

(b) The ENGINEER's insurance coverage shall be primary as respects the additional insureds. Any insurance or self-insurance maintained by the VILLAGE, its officials, agents, employees, and volunteers shall be excess of ENGINEER's insurance and shall not contribute with it.

(c) Any failure to comply with reporting provisions of the policies shall not effect coverage provided to the VILLAGE, its officials, agents, employees, and volunteers.

(d) The ENGINEER's insurance shall contain a severability of interests clause or language stating that ENGINEER's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(2) All Coverages

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the VILLAGE.

e. **Acceptability of Insurers**

The insurance carrier used by the ENGINEER shall have a minimum insurance rating of B according to the AM Best Insurance Rating Schedule and licensed to do business in the State of Illinois.

f. **Verification of Coverage**

The ENGINEER shall furnish the VILLAGE with certificates of insurance and with copies of endorsements affecting coverage. The certificates and endorsement for the insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on forms provided by the insurance carrier and are to be received and approved by the VILLAGE before any work commences. The VILLAGE reserves the right to request full certified copies of the insurance policies.

2. To the fullest extent permitted by law, the ENGINEER shall indemnify and hold harmless the VILLAGE, its officials, employees and volunteers against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses, which may accrue against the VILLAGE, its officials, employees and volunteers, arising in consequence of the negligent or willful performance of this work by the ENGINEER, its employees, or subcontractors, except that arising out of the negligence or willful act of the VILLAGE, its officials, employees and volunteers. Notwithstanding any of the foregoing, nothing contained in this paragraph shall require the ENGINEER to indemnify the VILLAGE, its officials, agents and employees for their own negligent acts or omissions..

3. Any insurance policies required by this AGREEMENT, or otherwise provided by the ENGINEER, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the VILLAGE, its officials, agents, employees and volunteers and herein provided.

4. The ENGINEER will comply with all applicable federal and Illinois statutes, and local ordinances of the VILLAGE and shall operate within and uphold the ordinances, rules and regulations of the VILLAGE while engaged in services herein described.

5. The VILLAGE reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments; and ENGINEER and VILLAGE shall negotiate appropriate adjustments acceptable to both parties to accommodate such changes.

6. The VILLAGE may, at any time, by written order to ENGINEER (Suspension of Services Order) require ENGINEER to stop all, or any part, of the services required by this AGREEMENT. Upon receipt of such an order, ENGINEER shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. The VILLAGE, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumptions of the services upon expiration of the Suspension of Services Order.

7. This AGREEMENT may be terminated by the VILLAGE by removal of the ENGINEER from the office of Village Engineer as provided by statute, upon written notice to the ENGINEER, at its last known post office address. Provided that should this AGREEMENT be terminated by the VILLAGE, the ENGINEER shall be paid for any services completed and any services partially completed. All field notes, test records, drawings, and reports completed or partially completed at the time of termination shall become the property of, and made available to, the VILLAGE. Within five (5) days after notification and request, the ENGINEER shall deliver to the successor Village Engineer all property, books and effects of every description in its possession belonging to the VILLAGE and pertaining to the office of Village Engineer.

8. This AGREEMENT may additionally be terminated by the VILLAGE upon written notice to the ENGINEER, at its last known post office address, upon the occurrence of any one or more of the following events, without cause and without prejudice to any other right or remedy:

   a. If ENGINEER commences a voluntary case under any chapter of the Bankruptcy Code (Title 11, United States Code), as now or hereinafter in effect, or if ENGINEER takes any equivalent or similar action by filing a petition or otherwise under any other federal or state law in effect at such time relating to the bankruptcy or insolvency;

   b. If a petition is filed against ENGINEER under any chapter of the Bankruptcy Code as now or hereafter in effect at the time of filing, or if a petition is filed seeking any such equivalent or similar relief against ENGINEER under any other federal or state law in effect at the time relating to bankruptcy or insolvency.

   c. If ENGINEER makes a general assignment for the benefit of creditors;

   d. If a trustee, receiver, custodian or agent of ENGINEER is appointed under applicable law or under contract, whose appointment or authority to take charge of property of ENGINEER is for the purpose of enforcing a Lien against such property or for the purpose of general administration of such property for the benefit of ENGINEER's creditors;

   e. If ENGINEER admits in writing an inability to pay its debts generally as they become due;

9. Upon termination, the ENGINEER shall deliver to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. In such case, ENGINEER shall be paid for all services and any expense sustained, less all costs incurred by the VILLAGE to have the services performed which were to have been performed by the ENGINEER.

10. The ENGINEER is qualified technically and is conversant with the laws and regulations applicable to the PROJECT and sufficient, properly trained, and experienced personnel will be retained to perform the services enumerated herein.

11. The ENGINEER shall maintain its records relating to the performance of the Agreement in compliance with the requirements of the Local Records Act (50 ILCS 205/1 et seq.) and the Freedom of Information Act (5 ILCS 140/1 et seq.) until written approval for the disposal of such records is obtained from the Local Records Commission. All books and records required to be maintained by the ENGINEER shall be available for review and audit by the Village. The ENGINEER shall cooperate with the Village (a) with any request for public records made pursuant to the Freedom of Information Act (5 ILCS 140/1 et seq.), (b) with any request for public records made pursuant to any audit, and (c) by providing full access to and copying of all relevant books and records within a time period which allows the Village to timely comply with the time limits imposed by the Freedom of Information Act (5 ILCS 140/1 et seq.).

12. The ENGINEER warrants that he has not employed or retained any company or person, other than an employee working solely for the ENGINEER, to secure this AGREEMENT; and he has not paid or agreed to pay any company or person any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this AGREEMENT. For breach or violation of this warranty, the VILLAGE shall have the right to annul this AGREEMENT without liability, or, in its discretion, to deduct from the AGREEMENT price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

13. The ENGINEER, during the period commencing upon the execution of this AGREEMENT and concluding one year following the completion of the PROJECT, shall not accept employment from any developer developing land within the VILLAGE or any contractor, subcontractor or material supplier performing work or supplying material to the VILLAGE without the express written consent of the VILLAGE.

14. This AGREEMENT shall be deemed to be exclusive between the VILLAGE and the ENGINEER. This AGREEMENT shall not be assigned by the ENGINEER without first obtaining permission in writing from the VILLAGE.

15. All books, papers, notes, records, lists, data, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, magnetic media, electronic files, printouts, backups, and computer databases created or modified by the ENGINEER relating in any manner to the work performed by the ENGINEER or by anyone else and used by the ENGINEER in performance of this services under this AGREEMENT (the "Work") shall be a "work made for hire" as defined by the laws of the United States regarding copyrights.

16. The ENGINEER hereby assigns to the VILLAGE and its successors and assigns all of its right, title, interest and ownership in the Work, including but not limited to copyrights, trademarks, patents, and trade secret rights and the rights to secure any renewals, reissues, and extensions thereof. ENGINEER grants permission to the VILLAGE to register the copyright and other rights in the Work in the VILLAGE's name. ENGINEER shall give the VILLAGE or any other person designated by the VILLAGE all assistance reasonably necessary to perfect its rights under this AGREEMENT and to sign such applications, documents, assignment forms and other papers as the VILLAGE requests from time to time to further confirm this assignment. ENGINEER further grants to the VILLAGE full, complete and exclusive ownership of the Work. ENGINEER shall not use the Work for the benefit of anyone other than the VILLAGE, without the VILLAGE's prior written permission. Upon completion of the Work or other termination of this AGREEMENT the ENGINEER shall deliver to the VILLAGE all copies of any and all materials relating or pertaining to this AGREEMENT.

17. The drawings, specifications, reports, and any other PROJECT documents prepared by ENGINEER in connection with any or all of the services furnished hereunder shall be delivered to the VILLAGE for the use of the VILLAGE. The ENGINEER shall have the right to retain originals of all PROJECT documents and drawings for its files. Furthermore, it is understood and agreed that the PROJECT documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the PROJECT, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this PROJECT. The VILLAGE may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the PROJECT. Any reuse of PROJECT documents, without the express written consent of the ENGINEER, shall be at VILLAGE's sole risk, and the VILLAGE shall indemnify and hold harmless the ENGINEER from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom. When and if record drawings are to be provided by the ENGINEER, the information used in the preparation of record drawings is provided by others and ENGINEER is not responsible for accuracy, completeness, nor sufficiency of such information. The level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for PROJECT construction. If additional detail is requested by the VILLAGE to be included on the record drawings, then the ENGINEER will be due additional compensation for additional services. The ENGINEER shall have the right to include representations of the design of the PROJECT, including photographs of the exterior and interior, among the ENGINEER's promotional and professional materials. The ENGINEER's materials shall not include the VILLAGE's confidential and proprietary information.

18. The ENGINEER will not at any time, either directly or indirectly, disclose, use or communicate or attempt to disclose, use or communicate to any person, firm, or corporation any confidential information or any other information concerning the business, services, finances or operations of the VILLAGE except as expressly authorized by the VILLAGE. ENGINEER shall treat such information at all times as confidential. ENGINEER

acknowledges that each of the following can contain confidential information of the VILLAGE and that the disclosure of any of the following by the ENGINEER without the VILLAGE's express authorization would be harmful and damaging to the VILLAGE's interests:

a. Compilations of resident names and addresses, resident lists, resident payment histories, resident information reports, any other resident information, computer programs, computer software, printouts, backups, computer disks and diskettes, and computer databases and which are not otherwise known to the public.

b. All information relating to the Engineering Services being performed by ENGINEER under this AGREEMENT, regardless of its type or form and which are not otherwise known to the public.

c. Ideas, concepts, designs and plans which are specifically involved with the Engineering Services being performed by ENGINEER under this AGREEMENT which are created, designed, enhanced by the ENGINEER and which are not otherwise known to the public.

d. Financial information and police records.

This itemization of confidential information is not exclusive; there may be other information that is included within this covenant of confidentiality. This information is confidential whether or not it is expressed on paper, disk, diskette, magnetic media, optical media, monitor, screen, or any other medium or form of expression. The phrase "directly or indirectly" includes, but is not limited to, acting through ENGINEER's wife, children, parents, brothers, sisters, or any other relatives, friends, partners, trustees, agents or associates.

19. All books, papers, records, lists, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, printouts, backups, and computer databases relating in any manner to the VILLAGE's business, services, programs, software or residents, whether prepared by ENGINEER or anyone else, are the exclusive property of the VILLAGE. In addition, all papers, notes, data, reference material, documentation, programs, diskettes (demonstration or otherwise), magnetic media, optical media, printouts, backups, and all other media and forms of expression that in any way include, incorporate or reflect any confidential information of the VILLAGE (as defined above) are the exclusive property of the VILLAGE. ENGINEER shall immediately return said items to the VILLAGE upon termination of ENGINEER's engagement or earlier at the VILLAGE's request at any time.

20. The ENGINEER's opinions of probable PROJECT construction cost provided for herein are to be made on the basis of the ENGINEER's experience and qualifications and represent the ENGINEER's judgment as a design professional familiar with the construction industry, but the ENGINEER does not guarantee that proposal, bids or the construction cost will not vary from opinions of probable construction cost prepared by the ENGINEER.

21. The VILLAGE, for and in consideration of the rendering of the engineering services enumerated herein shall pay to the ENGINEER for rendering such services the fee hereinbefore established in the following manner:

a. Upon receipt of monthly statements from the ENGINEER and the approval thereof by the VILLAGE, payments for the work performed shall be due and payable to the ENGINEER within 30 days after approval by the VILLAGE.

b. Payments shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

22. This AGREEMENT may be terminated by the ENGINEER by resignation from the office of Village Engineer, upon thirty (30) days' written notice to the VILLAGE should the VILLAGE fail substantially to perform in accordance with the terms of this AGREEMENT through no fault of the ENGINEER. Upon such termination, the ENGINEER shall make available to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. The ENGINEER shall be paid promptly for all services provided to the date of termination.

23. The ENGINEER is an independent contractor in the performance of this AGREEMENT, and it is understood that the parties have not entered into any joint venture or partnership with the other. The ENGINEER shall not be considered to be the agent of the VILLAGE. Nothing contained in this AGREEMENT shall create a

contractual relationship with a cause of action in favor of a third party against either the VILLAGE or ENGINEER.

24. Written notices between the VILLAGE and the ENGINEER shall be deemed sufficiently given after being placed in the United States mail, registered or certified, postage pre-paid, addressed to the appropriate party as follows:

a. If to the VILLAGE:
VILLAGE OF MAYWOOD
40 Madison Street
Maywood, Illinois 60153
Attn: Ms. Lanya Satchell, Acting Village Manager

b. If to the ENGINEER:
EDWIN HANCOCK ENGINEERING COMPANY.
9933 Roosevelt Road
Westchester, Illinois 60154-2780
Attn: Derek Treichel, P.E., President

c. Either party may change its mailing address by giving written notice to the other party as provided above. Whenever this AGREEMENT requires one party to give the other notice, such notice shall be given only in the form and to the addresses described in this paragraph.

25. This AGREEMENT represents the entire and integrated contract between the parties and supersedes all prior negotiations, representations or understandings, whether written or oral. This AGREEMENT may only be amended by written instrument executed by authorized signatories of the VILLAGE and the ENGINEER.

26. The terms of this AGREEMENT shall be binding upon and inure to the benefit of the parties and their respective successors.

27. The waiver of one party of any breach of this AGREEMENT or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this AGREEMENT and shall not be construed to be a waiver of any provision, except for the particular instance.

28. If any term, covenant, or condition of this AGREEMENT or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this contract shall not be affected thereby, and each term, covenant or condition of this AGREEMENT shall be valid and shall be enforced to the fullest extent permitted by law.

29. This AGREEMENT shall be construed under and governed by the laws of the State of Illinois, and all actions brought to enforce the dispute resolution provisions of this AGREEMENT shall be so brought in the Circuit Court of Cook County, State of Illinois.

B. **CERTIFICATION OF ENGINEER**

1. The ENGINEER certifies that the ENGINEER, its shareholders holding more than five percent (5%) of the outstanding shares of the ENGINEER, its officers and directors are:

a. not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1;

b. not barred from contracting as a result of a violation of either Section 33E-3 (bid rigging) or Section 33E-4 (bid rotating) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4);

c. not in default, as defined in 5 ILCS 385/2, on an educational loan, as defined in 5 ILCS 385/1;

d. in compliance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*)

e. in compliance with equal employment opportunities and during the performance of the AGREEMENT, the ENGINEER shall:

(1) Not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

(2) If it hires additional employees in order to perform this AGREEMENT or any portion hereof, it will determine the availability (in accordance with the Illinois Department of Human Right's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

(3) In all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

(4) Send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the ENGINEER's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the ENGINEER in its efforts to comply with such Act and Rules and Regulations, the ENGINEER will promptly so notify the Illinois Department of Human Rights and the VILLAGE and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

(5) Submit reports as required by the Illinois Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

(6) Permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

(7) Not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. As used in this section, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis or race, creed, color, or national origin because of habit, local custom, or otherwise.

f. in compliance with 775 ILCS 5/2-105(A)(4)by having in place and enforcing a written sexual harassment policy.

g. in agreement that in the event of non-compliance with the provisions of this certification relating to equal employment opportunity, the Illinois Human Rights Act or the Illinois Department of Human Rights, Rules and Regulations, the ENGINEER may be declared ineligible for future contracts with the VILLAGE, and this AGREEMENT may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

h. in compliance with 30 ILCS 580/1 et seq. (Drug Free Workplace Act) by providing a drug-free workplace by:

(1) Publishing a statement:

(a) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the ENGINEER's workplace.

(b) Specifying the actions that will be taken against employees for violations of such prohibition.

(c) Notifying the employee that, as a condition of employment on such AGREEMENT, the employee will:

(i) abide by the terms of the statement; and

(ii) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

(2) Establishing a drug-free awareness program to inform employees about:

(a) the dangers of drug abuse in the workplace;

(b) the ENGINEER's policy of maintaining a drug-free workplace;

(c) any available drug counseling, rehabilitation, and employee assistance program; and

(d) the penalties that may be imposed upon employees for drug violations.

(3) Making it a requirement to give a copy of the statement required by subparagraph B.1.h.(1) to each employee engaged in the performance of the AGREEMENT, and to post the statement in a prominent place in the workplace.

(4) Notifying the VILLAGE within ten (10) days after receiving notice under Subparagraph B.1.h.(1)(c) (ii) from any employee or otherwise receiving actual notice of such conviction.

(5) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5.

(6) Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.

(7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

i. in compliance with the Code of Ordinances of the Village of Maywood, in that no Village of Maywood official, spouse or dependent child of a Village of Maywood official, agent on behalf of any Village of Maywood official or trust in which a Village of Maywood official, the spouse or dependent child of a Village of Maywood official or a beneficiary is a holder of more than five percent (5%) of the ENGINEER.

j. in compliance with the Code of Ordinances of the Village of Maywood, in that no officer or employee of the Village of Maywood has solicited any gratuity, discount, entertainment, hospitality, loan, forebearance, or other tangible or intangible item having monetary value including, but not limited to cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the ENGINEER.

k. The ENGINEER has not given to any officer or employee of the Village any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having

monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer in violation of the Code of Ordinances of the Village of Maywood.

l. No Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of any interest in the ENGINEER; or, if the ENGINEER's stock is traded on a nationally recognized securities market, that no Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of more than one percent (1%) of the ENGINEER, but if any Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of less than one percent (1%) of such ENGINEER, the ENGINEER has disclosed to the Village in writing the name(s) of the holder of such interest.

m. The ENGINEER is in compliance with the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), the Contractor is a party to a collective bargaining agreement dealing with the subject matter of the Substance Abuse Prevention on Public Works Projects Act or has in place and is enforcing a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act.

n. The ENGINEER shall not refuse or deny any person employment in any capacity on the ground of unlawful discrimination, as that term is defined in the Illinois Human Rights Act, nor subject any person to unlawful discrimination in any manner, in connection with the contracting for or the performance of any work or service of any kind, by, for, on behalf of, or for the benefit of the Village. The ENGINEER, subcontractor, nor any person on his or her behalf shall not, in any manner, discriminate against or intimidate any employee hired for the performance of work for the benefit of the Village on account of race, color, creed, sex, religion, physical or mental handicap unrelated to ability, or national origin; and there may be deducted from the amount payable to the contractor by the Village, under this contract, a penalty of five dollars for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of this section.

o. Neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person and that the Contractor and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person.

ATTACHMENT C

Design Engineering Fee	
Preliminary Engineering	$1,500.00
Topographic Survey	$8,000.00
CADD Drafting	$9,000.00
Utility Coordination	$2,500.00
Plans	$19,000.00
Specifications	$8,000.00
MWRD Permitting	$4,500.00
Bid Engineering	$1,500.00
CDBG Grant Administration	$5,000.00
Project Administration	$8,000.00
	$67,000.00

Estimated Sub-Consultant Fees

QA Materials Testing	$ 3,000.00*

*** These sub-consultant fees are not included in the upper limit of this Agreement.**

Village Manager

Item # 11

and

Omnibus # 13

KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael A. Marrs
Cell: 312.909.1391
Email: mamarrs@ktjlaw.com

900 Oakmont Lane, Suite 301
Westmont, Illinois 60559
www.ktjlaw.com

MEMORANDUM

To: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
From: Michael A. Marrs
Date: November 4, 2026
Re: 2027 9th Avenue Water Main Improvements Project (Madison Street to Saint Charles Road) Professional Services Agreement with Edwin Hancock Engineering Company for Design Engineering Services

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Per the request of Acting Village Manager Lanya Satchell and Village Engineer Bill Peterhansen, I have enclosed the following documents for review, discussion and action during an upcoming Committee of the Whole Meeting / Special Village Board Meeting:

1. RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF DESIGN ENGINEERING SERVICES FOR THE 2027 9TH AVENUE WATER MAIN IMPROVEMENTS PROJECT (MADISON STREET TO SAINT CHARLES ROAD) IN MAYWOOD, ILLINOIS, AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / 5TH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS AND GENERAL CORPORATE FUNDS TO PAY FOR THE DESIGN ENGINEERING SERVICES RELATED TO THE PROJECT, with a copy of the Agreement attached as Exhibit "A" to the Resolution.
2. Hancock Memorandum dated October 29, 2026.
3. Map of 2027-2028 Lead Water Service & Water Main Replacement Plan.

Project and Scope of Work

See the enclosed Village Engineer's Memorandum dated October 29, 2026 for a description of the 9th Avenue Water Main Improvements Project (Madison Street to Saint Charles Road) ("Project") and the Scope of Work for the Project.

The funding sources for the Project consist of funds from the Madison/5th Avenue TIF District Fund, the Village's General Corporate Fund, federal USEPA Grant Funds and state IEPA Funds. The estimated construction cost to complete the Project is $5,400,000.00. Federal United States Environmental Protection Agency (USEPA) Grant Funds will pay $1,092,000.00 of the construction costs, Illinois Environmental Protection Agency (IEPA) Funds (lead service line replacement funding) will pay $1,955,000.00 of the construction costs, and the Village of Maywood ("Village") will pay $2,353,000.00 of the construction costs. The Design Engineering work will be paid by the Village. 11.1% of the Project work is located within the boundaries of the Madison Street / Fifth Avenue Tax Increment Financing District ("Madison TIF District") and the remainder of the Project work is located outside of the Madison TIF District.

The enclosed Professional Engineering Services Agreement provides for the payment to the Engineer for the furnishing of the Design Engineering Services for the Project in an amount not to exceed $324,000.00.

Eligibility of Project for TIF District Fund Reimbursement

A portion of the costs associated with the Project are eligible for payment from the Madison TIF District Fund because: (1) the water mains to be improved are located within the Madison TIF District; and (2) the costs are the type of improvements that are included under the definition of "redevelopment project costs," as set forth in Section 11-74.4-3(q) of the TIF Act, 65 ILCS 5/11-74.4-3(q). Specifically, the proposed Project falls within the following categories of reimbursable TIF-eligible redevelopment project costs:

> (q) "Redevelopment project costs", except for redevelopment project areas created pursuant to subsections (p-1) or (p-2), means and includes the sum total of all reasonable or necessary costs incurred or estimated to be incurred, and any such costs incidental to a redevelopment plan and a redevelopment project. Such costs include, without limitation, the following: ***
>
> (1) Costs of studies, surveys, development of plans, and specifications, implementation and administration of the redevelopment plan including but not limited to staff and professional service costs for legal, zoning, redevelopment, consulting, architectural and engineering services, landscape architectural services, design guidelines, appraisals, surveys, market studies, traffic studies, and environmental and geotechnical services.
>
> ....
>
> (4) Costs of the construction of public works or improvements, ...

Compliance with the Madison Street/Fifth Avenue TIF Plan:

The following pages or sections of the Plan support the use of TIF Funds for the Project:

- Pages 10 to 11 of the Plan. Section C (Development and Design Policies), Goal/Objective Number 2 (Investment, modernization of existing facilities).
- Page 14 of the Plan. Section B (Redevelopment Improvements and Activities). Subsection 4 (Provision of Public Works or Improvements) (Village may provide public improvements and facilities that are necessary to service the Project Area per the TIF Plan and the Comprehensive Plan for the development of the Village as a whole).
- Pages 18 to 19 of the Plan. Section D (Redevelopment Project Costs). Subsections (c), which is the same as cited under the TIF Act above.

A portion of the Project area is located within the boundaries of the Madison TIF District and the remainder of the Project area is located outside of the Madison TIF District, and, as such, the Project funding eligibility allocation is as follows:

Madison Street / Fifth Avenue TIF District Fund:	11.1%
Village Corporate Funds:	88.9%

The enclosed Resolution approves and authorizes the appropriation and expenditure of the Madison / Fifth Avenue TIF District Funds to pay for a portion of the Project.

Please contact me with any questions.

Michael

Enclosures

cc: Tori-Love Garron, Village Clerk (w/ encls.)
Lanya Satchell, Acting Village Manager / Finance Director (w/ encls.)
Tracey Bey, Assistant Village Manager (w/ encls.)
Greg Buchanan, Public Works and Building & Code Director (w/ encls.)
Bill Peterhansen, Village Engineer (w/ encls.)

Michael T. Jurusik, Village Attorney (w/ encls.)
Carlos S. Arevalo, Village Attorney (w/ encls.)

HANCOCK ENGINEERING 100 Years of Excellence

Civil Engineers ◆ Municipal Consultants ◆ Established 1911

MEMO

Date: October 29, 2026

To: Village of Maywood

Attn: Ms. Lanya Satchell, Acting Village Manager

cc: Ms. Tracey Bey, Assistant Village Manager of Municipal Services
Mr. Russell Davenport, Assistant Village Manager of Public Services
Mr. Greg Buchanan, Director of Public Works
Mr. Adrian Schaeffer, Director of Economics, Innovation, and Sustainability

From: Bill Peterhansen, P.E., CFM

Re: 2027-2028 Water System Improvements
Design Engineering Agreements:
1. 9th Avenue Water Main Improvements
2. 1st Avenue Water Main Improvements
3. 2028 Water Main Improvements

Background

The Village of Maywood has a number of water mains in critical need of replacement. The Village was successful in recently being selected as a recipient of funds from the United States Environmental Protection Agency (USEPA) as sponsored by U.S. Representative Danny K. Davis, for certain critical water main improvements,

The funds to improve water mains are in addition to the already received funding received for lead service line replacement through the Illinois Environmental Protection Agency (IEPA). The intention is to maximize the coverage of the grant funds by combining projects, and use a logical sequence to coordinate with other planned capital improvements over the course of 2027 and 2028.

Edwin Hancock Engineering Company ♦ 9933 Roosevelt Road ♦ Westchester, IL 60154-2780 ♦ Phone: 708/865-0300 ♦ Fax: 708/865-1212

Scope of Improvements

1. 9th Avenue Water Main Improvements - The existing water main along 9th Avenue between Madison Street and St. Charles Road has been a source of frequent emergency breaks and interruption to residents. This section of water main is scheduled to be replaced with a new eight-inch (8") ductile iron pipe water main, new valves in vaults, upgrading of fire hydrants, reconfiguration of connections to existing water mains, and complete replacement of water services to affected properties from the water main to the water meter inside the home. Restoration of hardscapes, landscapes, and pavement will be included. The water services will be replaced via the IEPA lead service line replacement project.

2. 1st Avenue Water Main Improvements - The existing water main along 1st Avenue between Roosevelt Road and Bataan Drive has been a source of frequent emergency breaks and interruption to residents. This section of water main can be as costly as up to $50,000 per incident in order to provide traffic control on 1st Avenue to State Standards. This section of water main is scheduled to be replaced with a new ten-inch (10") ductile iron pipe water main (to be directionally drilled within a permanent easement), new valves in vaults, upgrading of fire hydrants, reconfiguration of connections to existing water mains, and complete replacement of water services to affected properties from the water main to the water meter inside the home. Restoration of hardscapes, landscapes, and pavement will be included. The water services will be replaced via the IEPA lead service line replacement project.

3. 2028 Water Main Improvements

    a. The existing water mains along 20th and 21st Avenues between St. Charles Road and Railroad Avenue are well undersized and pose a water quality as well as safety concern of inadequate fireflows. The existing water mains are four-inches (4") in diameter and are likely only functioning at a three-inch (3") diameter capacity. This section of water main is scheduled to be replaced with a new eight-inch (8") ductile iron pipe water main, new valves in vaults, upgrading of fire hydrants, reconfiguration of connections to existing water mains, and complete replacement of water services to affected properties from the water main to the water meter inside the home. Restoration of hardscapes, landscapes, and pavement will be included. The water services will be replaced via the IEPA lead service line replacement project.

    b. The existing water main along 11th Avenue has had a history of emergency breaks for many years. The existing six-inch (6") water main may generally be abandoned and water services can transferred to the existing twelve-inch (12") water main of which is in satisfactory condition and of newer installation. 11th Avenue is unique in that it has two existing water mains. Water main connection reconfiguration and disconnections will need to be performed. Additionally included in the project will be complete replacement of water services from the water main to the water meter inside the home. Restoration of hardscapes, landscapes, and pavement will be included. The water services will be replaced via the IEPA lead service line replacement project.

Edwin Hancock Engineering Company ♦ 9933 Roosevelt Road ♦ Westchester, IL 60154-2780 ♦ Phone: 708/865-0300 ♦ Fax: 708/865-1212

Construction Schedule

9th Avenue Water Main Improvements

- This project is scheduled to be constructed within the 2027 construction season. This is strategically scheduled in advance of the 2028 season in which the roadway is programmed to be paved through the Surface Transportation Program (STP).

1st Avenue Water Main Improvements

- This project is scheduled to be constructed within the 2028 construction season. This is strategically scheduled in order to have time to obtain the necessary permanent easements for the approximate 40 affected properties.

2028 Water Main Improvements

- This project is scheduled to be constructed within the 2028 construction season to reduce overload of 2027 budget as well as allow for opportunity to obtain additional grant funding.

The overall strategy is to design both the 2027 and 2028 water main improvements now, so that the 2028 projects are eligible for additional grant funds (shovel ready) and/or qualify for IEPA low interest loans with potential loan forgiveness.

Construction Costs

9th Avenue Water Main Improvements (2027)

Total Construction Costs	$5,400,000
Less LSLR 100% Funding:	($1,955,000)
Less USEPA Grant:	($1,092,000)
Village Costs:	*$2,353,000*

First Avenue Water Main Improvements (2028)

Total Construction Costs	$2,688,000
Less LSLR 100% Funding:	($ 714,000)
Less USEPA Grant:	($ 959,752)
Village Costs:	*$1,014,248*

2028 Water Main Improvements (2028)

Total Construction Costs	$5,402,000
Less LSLR 100% Funding:	($2,689,000)
Village Costs:	*$2,713,000*

Edwin Hancock Engineering Company ♦ 9933 Roosevelt Road ♦ Westchester, IL 60154-2780 ♦ Phone: 708/865-0300 ♦ Fax: 708/865-1212

The design engineering is the only cost to be incurred during the current fiscal year, with all of the remaining costs to be incurred after May 1, 2027 (in fiscal year 2028 or 2029). We have provided a detailed spreadsheet for Village staff which outlines a 3 year look ahead at all anticipated water system costs.

Certain locations are Madison Street TIF eligible, such as 9th Avenue from Madison Street to St. Charles Road (11.1%), and the 2028 Water Main Improvements (3.8%). This eligibility applies to both the design engineering fee as well as the construction. Otherwise, the remaining Village funding may be paid for through the Water Fund or the General Fund.

Action

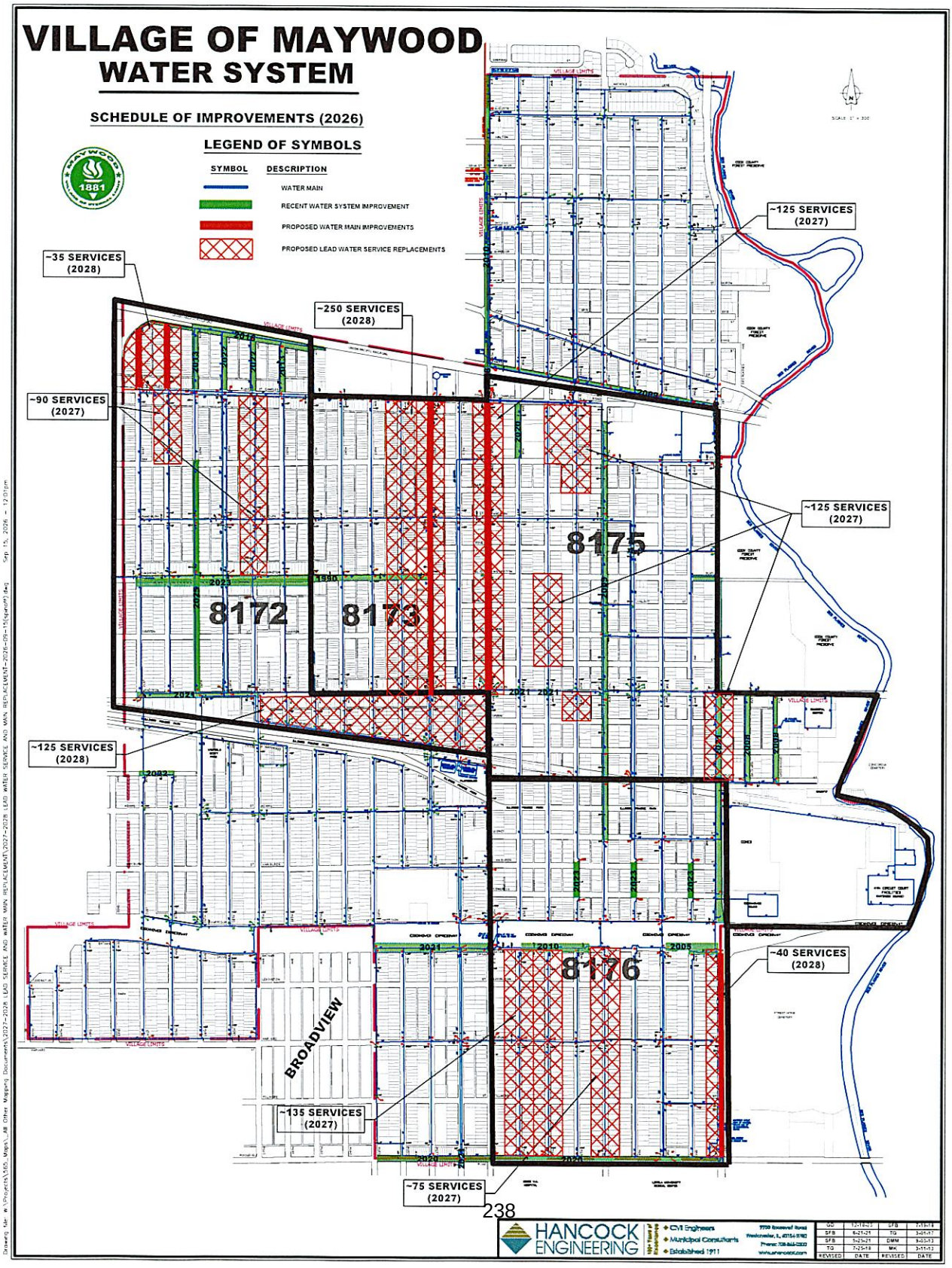
If the Village would like to move forward with the above projects, adhere to the proposed schedule, and be in position to obtain IEPA loan forgiveness (or other grant funds), we recommend approving the design agreements. A resolution is required.

Attached to this memo is an updated map of the proposed 2027-2028 Water System Improvements.

If you should have any questions, please feel free to contact our office.

Edwin Hancock Engineering Company ♦ 9933 Roosevelt Road ♦ Westchester, IL 60154-2780 ♦ Phone: 708/865-0300 ♦ Fax: 708/865-1212

2027-2028 LEAD WATER SERVICE & WATER MAIN REPLACEMENT PLAN



RESOLUTION NO. R-2026-_____

A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF DESIGN ENGINEERING SERVICES FOR THE 2027 9TH AVENUE WATER MAIN IMPROVEMENTS PROJECT (MADISON STREET TO SAINT CHARLES ROAD) IN MAYWOOD, ILLINOIS, AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / 5TH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS AND GENERAL CORPORATE FUNDS TO PAY FOR DESIGN ENGINEERING SERVICES RELATED TO THE PROJECT

WHEREAS, there are various water mains in the Village of Maywood ("Village") that are in critical need of replacement. The Village was successful in being selected as a recipient of funds from the United States Environmental Protection Agency ("USEPA") for critical water main improvements and from the Illinois Environmental Protection Agency ("IEPA") for lead service line replacements. The USEPA and IEPA funds will be used to pay for portions of the construction costs of multiple water main improvement projects in the Village throughout 2027 and 2028, including: 9th Avenue Water Main Improvements, 1st Avenue Water Main Improvements and 2028 Water Main Improvements; and

WHEREAS, the President and Board of Trustees (the "Corporate Authorities") of the Village of Maywood, Cook County, Illinois (the "Village"), in an effort to revitalize the Village's local economy and provide for the comprehensive and coordinated development of an underutilized and blighted area within the Village, have adopted a redevelopment plan and project, designated a redevelopment project area, and adopted the use of tax increment financing ("TIF") in accordance with the Illinois Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-1 *et seq.*, as amended (the "TIF Act"), for the Madison Street / 5th Avenue Tax Increment Financing Redevelopment Project Area (the "Project Area"); and

WHEREAS, the Madison Street / Fifth Avenue TIF District (the "Madison TIF District") was established on March 27, 1997 with the adoption of Ordinance No. CO-97-01 (Approving the Redevelopment Project And Plan), Ordinance No. CO-97-02 (Designating the Project Area) and Ordinance No. CO-97-03 (Adoption Of Tax Increment Allocation Financing for the Redevelopment Project Area). On March 13, 2013, with the adoption of Ordinance No. CO-2013-12, the Corporate Authorities extended the term of the TIF District to December 31, 2020, subject to receipt of year 2020 incremental real estate tax revenues during calendar year 2021. With the passage of Public Act 101-0647 (Illinois Governor signed on June 26, 2020 with immediate effective date) and Village Ordinance No. CO-2020-40 (adopted December 29, 2020), a 12 year term extension for the TIF District received legislative approval and authorization and Village approval, which extended the duration of the TIF District to December 31, 2032, subject to receipt of year 2032 incremental real estate tax revenues during calendar year 2033; and

WHEREAS, the President and Board of Trustees of the Village of Maywood, Illinois desire to hire Edwin Hancock Engineering Company (the "Engineer") to perform Design Engineering Services (the "Services") associated with the following improvements to be made in calendar year 2027: the 9th Avenue Water Main Improvements Project (the "Project") in accordance with the terms set forth in the attached "AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF PROFESSIONAL ENGINEERING SERVICES FOR THE NINTH AVENUE WATER

MAIN IMPROVEMENTS PROJECT IN MAYWOOD, ILLINOIS" (the "Agreement"), a copy of which is attached hereto as **Exhibit "A"** and made a part hereof; and

WHEREAS, the Engineer has prepared a memorandum dated October 29, 2026 that provides a detailed summary of the Project and the estimated costs to complete the Project, a copy of which is on file with the Village Clerk's Office and is incorporated by reference into this Resolution. The estimated construction cost to complete the Project is $5,400,000.00, and the Project work is located partially within the boundaries of the Madison TIF District and consists of: water main improvements along 9th Avenue from Madison Street to Saint Charles Road; and

WHEREAS, the source of monies used to pay for the construction of the Project will consist of a mix of federal USEPA grant funds, IEPA funds, Village General Corporate Funds and funds from the Madison Street / 5th Avenue Tax Increment Financing District Fund ("Madison TIF District Funds"). 11.1% of the Project work is located within the boundaries of the Madison TIF District and the remainder of the Project work is located outside of the Madison TIF District. The Services provided under the attached Agreement will be paid for using the Madison TIF District Funds and the Village General Corporate Funds, based on an 11.1% / 88.9% allocation attributable to the Project area. A portion of the construction costs for the Project and a portion of the Services provided for in the attached Agreement are eligible expenses that can be paid for in part with Madison TIF District Funds pursuant to the applicable provisions of the TIF Act; and

WHEREAS, the Agreement provides for the payment to the Engineer for the furnishing of the Services for the Project as follows in an amount not to exceed $324,000.00; and

WHEREAS, the President and Board of Trustees of the Village of Maywood agree to appropriate and authorize the expenditure of the above-referenced sums from the Madison TIF District Funds and the Village General Corporate Funds for the purpose of paying the Engineer to perform the Services for the Project in accordance with the Agreement; and

WHEREAS, pursuant to its home rule powers and contracting authority provided by Article VII (Local Government), Sections 6 (Powers of Home Rule Units) and 10(a) (Intergovernmental Cooperation) of the Illinois Constitution of 1970, as well as the applicable provisions of the Illinois Municipal Code (65 ILCS 5/8-1-7), the TIF Act and the Illinois Intergovernmental Cooperation Act (5 ILCS 220), the President and Board of Trustees of the Village of Maywood have the authority to approve and enter into the attached Agreement, and find that entering into the Agreement is protective of the health, welfare and safety of and in the best interests of the Village, its residents, property owners, business owners and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval and Execution of Agreement. The President and Board of Trustees of the Village Maywood authorize the approval and execution of the attached Agreement (**Exhibit "A"**) to be entered into with the Engineer, or any updated version of the attached Agreement, which may contain

certain non-substantive and non-financial modifications that are approved by the Village Attorney, for the purpose of authorizing the Engineer to perform the Design Engineering Services for the Project. In addition, the President and Board of Trustees authorize and direct the President and Clerk, or their designees, to execute all other instruments, payments and documents that are necessary to fulfill the Village's obligations under the Agreement.

SECTION 3: Appropriation and Authorization of Expenditure of TIF Funds and Other Village Funds for Performance of Project-Related Services Under the Agreement. The President and Board of Trustees of the Village of Maywood authorize the appropriation and expenditure of Madison TIF District Funds and Village General Corporate Funds to pay for the Design Engineering Services provided for under the attached Agreement, and the appropriation and expenditure of such other eligible, available public funds, to pay the following amounts for the performance of the Services set forth in the Agreement for the Project in an amount not to exceed $324,000.00.

SECTION 4: Delivery of the Agreement and Other Documents. The Village Clerk, or their designee, shall transmit executed originals or certified copies of all documents, including this Resolution and the Agreement, to all parties and agencies that are entitled to receive such documents, as required and directed by any other governmental oversight regulatory agency, in order to comply with the terms of the Agreement and for record retention purposes.

SECTION 5: Repealer; Severability; Ratification. All resolutions, or parts of resolutions, in conflict with the provisions of this Resolution, to the extent of such conflict, are repealed. Each section, paragraph, clause and provision of this Resolution is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Resolution, nor any part thereof, other than that part affected by such decision. All actions of the Corporate Authorities, agents and employees of the Village that are in conformity with the purpose and intent of this Resolution, whether taken before or after the adoption of this Resolution, are ratified, confirmed and approved.

SECTION 6: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval as required by law.

ADOPTED this 10th day of November, 2026, pursuant to a roll call vote as follows:

AYES:_____

NAYS:_____

ABSENT:_____

APPROVED this 10th day of November, 2026, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

Exhibit "A"

PROFESSIONAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD
AND THE EDWIN HANCOCK ENGINEERING COMPANY
FOR FURNISHING OF PROFESSIONAL ENGINEERING SERVICES
FOR THE NINTH AVENUE WATER MAIN IMPROVEMENTS PROJECT
IN MAYWOOD, ILLINOIS

(attached)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2026-_____

A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF DESIGN ENGINEERING SERVICES FOR THE 2027 9TH AVENUE WATER MAIN IMPROVEMENTS PROJECT (MADISON STREET TO SAINT CHARLES ROAD) IN MAYWOOD, ILLINOIS, AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / 5TH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS AND GENERAL CORPORATE FUNDS TO PAY FOR DESIGN ENGINEERING SERVICES RELATED TO THE PROJECT

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 10th day of November, 2026, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of November, 2026.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 10th day of November, 2026.

_____
Tori-Love Garron, Village Clerk

[SEAL]

HANCOCK ENGINEERING

100 Years of Excellence

Civil Engineers ◆ Municipal Consultants ◆ Established 1911

PROFESSIONAL SERVICES AGREEMENT

between the

VILLAGE OF MAYWOOD

and the

EDWIN HANCOCK ENGINEERING COMPANY

for

FURNISHING OF
PROFESSIONAL ENGINEERING SERVICES

for the

NINTH AVENUE WATER MAIN IMPROVEMENTS PROJECT

in

MAYWOOD, ILLINOIS

October 2026

244

PROFESSIONAL SERVICES AGREEMENT
between the
VILLAGE OF MAYWOOD
and the
EDWIN HANCOCK ENGINEERING COMPANY
for
FURNISHING OF PROFESSIONAL ENGINEERING SERVICES
for the
NINTH AVENUE WATER MAIN IMPROVEMENTS PROJECT
in
MAYWOOD, ILLINOIS

THIS Agreement, made and entered into between the Village of Maywood, hereinafter referred to as "VILLAGE", and the Edwin Hancock Engineering Co., hereinafter referred to as "ENGINEER", covers the furnishing of Professional Engineering Services necessary to provide the engineering services required for the NINTH AVENUE WATER MAIN IMPROVEMENTS PROJECT, hereinafter referred to as "PROJECT", which will generally include water main improvements along Ninth Avenue between Madison Street and St. Charles Road, in the Village of Maywood, Cook County, Illinois.

The scope of construction will generally include replacement of the existing water main with an eight-inch (8") water main, installation of new water services from the proposed water main to the water meter located within private property inside of the home or business, new fire hydrants, abandonment of the existing water main; sidewalk, pavement and landscaping restoration, and other related work.

Design Engineering includes the preparation of plans, specifications and bidding documents for the proposed work, preparation and submittal of applications for permits required from various agencies, and performance of other necessary engineering services outlined in Section A.I of this Agreement.

WITNESSETH THAT; in consideration of these premises and of the mutual covenants set forth,

A. THE ENGINEER AGREES;

I. To perform, or be responsible for the performance of, the following Design Engineering services for the proposed improvement:

a. Preparing preliminary design criteria.

b. Preparing preliminary plans.

c. Making engineering field topographic surveys as are necessary for the preparation of detailed plans.

d. Preparing and submitting necessary applications and plans to various governmental agencies, on behalf of the VILLAGE, for permission to construct the proposed site improvements.

e. Preparing detailed plans, specifications, bid proposals, and estimates of construction costs and furnishing the VILLAGE with sufficient sets of these documents to be used for obtaining bids from contractors.

f. Endorsing all plans and other documents furnished by the ENGINEER pursuant to this Agreement by showing his signature and professional seal where Law requires such.

g. Assisting the VILLAGE in the issuance of proposal forms and advertising for bids.

h. Assisting the VILLAGE in the tabulation and interpretation of contractors' bid proposals.

II. To comply with the following items in accordance with the requirements of the Illinois Environmental Protection Agency (Agency):

a. Books, records, documents, and other evidence directly pertinent to performance of PWSLP/WPCLP loan work under this agreement shall be maintained in accordance with generally accepted Accounting Principles. The Agency or any of its authorized representatives shall have access to the books, records, documents and other evidence for the purpose of inspection, audit and copying. Facilities shall be provided for access and inspection.
b. Audits conducted pursuant to this provision shall be in accordance with auditing standards generally accepted in the United States of America.
c. All information and reports resulting from access to records pursuant to the above shall be disclosed to the Agency. The auditing agency shall

afford the engineer an opportunity for an audit exit conference and an opportunity to comment on the pertinent portions of the draft audit report.

d. The final audit report shall include the written comments, if any, of the audited parties.

e. Records shall be maintained and made available during performance of project services under this agreement and for three years after the final loan closing. In addition, those records that relate to any dispute pursuant to the Loan Rules Section 365.650 or Section 662.650 (Disputes) or litigation or the settlement of claims arising out of project performance or costs or items to which an audit exception has been taken, shall be maintained and made available for three years after the resolution of the appeal, litigation, claim or exception.

f. The Engineer warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bonafide employees. For breach or violation of this warranty, the loan recipient shall have the right to annul this agreement without liability or in its discretion to deduct from the contract price or consideration or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

g. The Engineer certifies to the best of its knowledge and belief that it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;

b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and

d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default. The Engineer understands that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in fine of up to $10,000 or imprisonment for up to 5 years, or both.

h. Engineer agrees to complete all work within 60 days or less after the completion date.

i. The Engineer shall not discriminate on the basis of race, color, national

origin or sex in the performance of this contract. The Engineer shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the Engineer to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.

j. The engineer agrees to take affirmative steps to assure that disadvantaged business enterprises are utilized when possible as sources of supplies, equipment, construction and services in accordance with the [WPC or PWS] Loan Program rules. As required by the award conditions of USEPA's Assistance Agreement with Illinois EPA, the engineer acknowledges that the fair share percentages are 5% for MBEs & 12% for WBEs.

II. That ENGINEER will save harmless the VILLAGE and its employees from all damages and liabilities caused by negligent or wrongful acts or omissions of ENGINEER in the performance of professional services or by anyone for whose acts ENGINEER is liable. ENGINEER shall carry insurance as agreed upon between VILLAGE and ENGINEER, including insurance covering this indemnity. Such insurance shall remain in force until all work is completed and all final measurements and reports have been made and accepted by the VILLAGE.

B. THE VILLAGE AGREES;

I. That for the performance by the ENGINEER of the engineering services set forth above, the VILLAGE shall pay the ENGINEER on the following basis of payment:

a. **To pay the Engineer as compensation for all Design Engineering services performed as stipulated in above Section A.I a Lump Sum Fee of Three Hundred Twenty-Four Thousand dollars ($324,000.00)**, unless there is a substantial change in the scope, complexity, or character of the work to be performed or there is a substantial overrun in the time necessary for the ENGINEER to complete the work due to causes beyond its control, no increase in Fees shall occur without the advance written agreement of the VILLAGE. Under such circumstances, adjustments in the total compensation to the ENGINEER shall be determined through discussions between the parties of this AGREEMENT, and shall be documented by a change order or amendment to this AGREEMENT. The DESIGN ENGINEERING FEE is based upon the scope of work as listed in Section A.I., and itemized in Attachment C.

b. For any related work requested of the ENGINEER that is outside the scope of this AGREEMENT, the costs for the engineering services rendered shall be determined by the Schedule of Hourly Rates as found attached to this agreement in Attachment "A".

c. That payment to the ENGINEER for the services rendered shall be made in the following manner:

1. During the performance of the work, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the VILLAGE, monthly progress payments for the work performed shall be due and payable to the ENGINEER. Such monthly payments shall be equal to One Hundred Percent (100%) of the value of services rendered to date, less all previous payments made to the ENGINEER under this AGREEMENT.

2. Payments by the VILLAGE shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1, et seq.).

C. IT IS MUTUALLY AGREED;

I. That this AGREEMENT may be terminated by either party upon a thirty (30) days written notice should the other party fail substantially to perform in accordance with the terms of the AGREEMENT through no fault of the other. Upon such termination and upon payment in full to ENGINEER of all sums due and owing it, the ENGINEER shall cause to be delivered to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from soil surface and subsurface investigations with the understanding that all such materials become the property of the VILLAGE. The ENGINEER shall be paid promptly for any services completed and any services partially completed. VILLAGE assumes all responsibility and releases ENGINEER from any liability arising from the VILLAGE'S use of partially completed drawings, specifications, or other work product prepared by ENGINEER or for any reuse of ENGINEER'S work product on another project.

II. Any claim, dispute, or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to the institution of legal proceedings by either party. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the county where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

III. The VILLAGE and the ENGINEER waive consequential damages for claims, disputes or other matters in question arising out of or relating to this AGREEMENT. This mutual waiver applicable, without limitation, to all consequential damages due to either party's termination in accordance with the terms of this AGREEMENT.

IV. ENGINEER shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences or procedures, or for

safety precautions and programs in connection with the construction Work, since these are solely the contractor's rights and responsibilities under the contract documents.

V. Along with the General Conditions Attachment to Engineering Agreement attached hereto as Attachment "B", this AGREEMENT represents the entire and integrated agreement between the VILLAGE and the ENGINEER and supersedes all prior negotiations, representations, or agreements, either written or oral. This AGREEMENT may be amended only by written instruments signed by both parties hereto.

In witness whereof, the parties have caused this Agreement to be executed in duplicate counterparts, each of which shall be considered as an original, by their duly authorized officers as of the dates below indicated.

Executed by the VILLAGE, this

_____ day of _____, 2026

VILLAGE OF MAYWOOD
Cook County, Illinois
Acting through its
President and Board of Trustees

By _____
Nathaniel George Booker, Village President

ATTEST:

By _____
Tori Love Garron, Village Clerk

(SEAL)

Executed by the ENGINEER, this

_____day of _____, 2026

EDWIN HANCOCK ENGINEERING COMPANY
9933 ROOSEVELT ROAD
WESTCHESTER, ILLINOIS 60154

By _____
Derek Treichel, P.E., President

ATTEST:

By _____
William Peterhansen, P.E., Vice President

(SEAL)

ATTACHMENT A

2026 SCHEDULE OF HOURLY RATES

PERSONNEL CLASSIFICATION	HOURLY RATE
ENGINEER – VI	$170.00
ENGINEER – V	$155.00
ENGINEER – IV	$145.00
ENGINEER – III	$135.00
ENGINEER – II	$126.00
ENGINEER – I	$115.00
ENGINEERING TECHNICIAN – V	$143.00
ENGINEERING TECHNICIAN – IV	$130.00
ENGINEERING TECHNICIAN – III	$110.00
ENGINEERING TECHNICIAN – II	$78.00
ENGINEERING TECHNICIAN - I	$60.00
CAD MANAGER	$135.00
CAD - II	$112.00
CAD – I	$100.00
ADMINISTRATIVE	$75.00

Note: Schedule of Hourly Rates is subject to change annually as of March 1st. The most current Schedule of Hourly Rates will be in effect at the date of service.

ATTACHMENT B

GENERAL CONDITIONS ATTACHMENT TO ENGINEERING AGREEMENT

A. **THE ENGINEER AGREES:**

1. That the ENGINEER shall procure and maintain for the duration of its AGREEMENT and for three years thereafter insurance against errors and omissions and claims for injuries to its employees which may rise from or are in conjunction with the performance of the work hereunder by the ENGINEER, its agents, representatives, employees, or subcontractors.

   a. **Minimum Scope of Insurance**

   Coverage shall be at least as broad as:

   (1) Insurance Services Office Commercial General Liability occurrence form CG 0001 (Ed. 11/85);

   (2) Insurance Services Office form number CA 0001 (ed. 1/87) covering Automobile Liability, symbol 01 "any auto" and endorsement CA 0029 (Ed. 12/88) changes in Business Auto and Truckers coverage forms - Insured Contract or ISO form number CA 0001 (Ed. 12/90);

   (3) Professional Liability/Malpractice Liability policy; and

   (4) Worker's Compensation as required by the Labor Code of the State of Illinois and Employers' Liability insurance.

   b. **Minimum Limits of Insurance**

   The ENGINEER shall maintain limits no less than:

   (1) Commercial General Liability: $1,000.000 combined single limit per occurrence for bodily injury, personal injury, and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than $2,000,000.

   (2) Automobile Liability: $1,000,000 combined single limit per accident or bodily injury and property damage.

   (3) Professional Liability: $1,000,000 single limit for errors and omissions, professional/malpractice liability.

   (4) Worker's Compensation and Employers' Liability: Worker's Compensation limits as required by the Labor Code of the State of Illinois and Employers' Liability limits of $100,000 per accident.

   c. **Deductibles and Self-Insured Retentions**

   Any deductibles or self-insured retentions must be declared to and approved by the VILLAGE. At the option of the VILLAGE, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the VILLAGE, its officials, employees and volunteers; or the ENGINEER shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

   d. **Other Insurance Provisions**

   The policies are to contain, or be endorsed to contain the following provisions:

   (1) General Liability and Automobile Liability Coverages

(a) The VILLAGE, its officials, employees and volunteers are to be covered as additional insured as respects: liability arising out of activities performed by or on behalf of the ENGINEER; or automobiles owned, lease, hired or borrowed by the ENGINEER. The coverage shall contain no special limitations on the scope of protection afforded to the VILLAGE, its officials, employees, and volunteers.

(b) The ENGINEER's insurance coverage shall be primary as respects the additional insureds. Any insurance or self-insurance maintained by the VILLAGE, its officials, agents, employees, and volunteers shall be excess of ENGINEER's insurance and shall not contribute with it.

(c) Any failure to comply with reporting provisions of the policies shall not effect coverage provided to the VILLAGE, its officials, agents, employees, and volunteers.

(d) The ENGINEER's insurance shall contain a severability of interests clause or language stating that ENGINEER's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(2) All Coverages

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the VILLAGE.

e. **Acceptability of Insurers**

The insurance carrier used by the ENGINEER shall have a minimum insurance rating of B according to the AM Best Insurance Rating Schedule and licensed to do business in the State of Illinois.

f. **Verification of Coverage**

The ENGINEER shall furnish the VILLAGE with certificates of insurance and with copies of endorsements affecting coverage. The certificates and endorsement for the insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on forms provided by the insurance carrier and are to be received and approved by the VILLAGE before any work commences. The VILLAGE reserves the right to request full certified copies of the insurance policies.

2. To the fullest extent permitted by law, the ENGINEER shall indemnify and hold harmless the VILLAGE, its officials, employees and volunteers against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses, which may accrue against the VILLAGE, its officials, employees and volunteers, arising in consequence of the negligent or willful performance of this work by the ENGINEER, its employees, or subcontractors, except that arising out of the negligence or willful act of the VILLAGE, its officials, employees and volunteers. Notwithstanding any of the foregoing, nothing contained in this paragraph shall require the ENGINEER to indemnify the VILLAGE, its officials, agents and employees for their own negligent acts or omissions..

3. Any insurance policies required by this AGREEMENT, or otherwise provided by the ENGINEER, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the VILLAGE, its officials, agents, employees and volunteers and herein provided.

4. The ENGINEER will comply with all applicable federal and Illinois statutes, and local ordinances of the VILLAGE and shall operate within and uphold the ordinances, rules and regulations of the VILLAGE while engaged in services herein described.

5. The VILLAGE reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments; and ENGINEER and VILLAGE shall negotiate appropriate adjustments acceptable to both parties to accommodate such changes.

6. The VILLAGE may, at any time, by written order to ENGINEER (Suspension of Services Order) require ENGINEER to stop all, or any part, of the services required by this AGREEMENT. Upon receipt of such an order, ENGINEER shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. The VILLAGE, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumptions of the services upon expiration of the Suspension of Services Order.

7. This AGREEMENT may be terminated by the VILLAGE by removal of the ENGINEER from the office of Village Engineer as provided by statute, upon written notice to the ENGINEER, at its last known post office address. Provided that should this AGREEMENT be terminated by the VILLAGE, the ENGINEER shall be paid for any services completed and any services partially completed. All field notes, test records, drawings, and reports completed or partially completed at the time of termination shall become the property of, and made available to, the VILLAGE. Within five (5) days after notification and request, the ENGINEER shall deliver to the successor Village Engineer all property, books and effects of every description in its possession belonging to the VILLAGE and pertaining to the office of Village Engineer.

8. This AGREEMENT may additionally be terminated by the VILLAGE upon written notice to the ENGINEER, at its last known post office address, upon the occurrence of any one or more of the following events, without cause and without prejudice to any other right or remedy:

   a. If ENGINEER commences a voluntary case under any chapter of the Bankruptcy Code (Title 11, United States Code), as now or hereinafter in effect, or if ENGINEER takes any equivalent or similar action by filing a petition or otherwise under any other federal or state law in effect at such time relating to the bankruptcy or insolvency;

   b. If a petition is filed against ENGINEER under any chapter of the Bankruptcy Code as now or hereafter in effect at the time of filing, or if a petition is filed seeking any such equivalent or similar relief against ENGINEER under any other federal or state law in effect at the time relating to bankruptcy or insolvency.

   c. If ENGINEER makes a general assignment for the benefit of creditors;

   d. If a trustee, receiver, custodian or agent of ENGINEER is appointed under applicable law or under contract, whose appointment or authority to take charge of property of ENGINEER is for the purpose of enforcing a Lien against such property or for the purpose of general administration of such property for the benefit of ENGINEER's creditors;

   e. If ENGINEER admits in writing an inability to pay its debts generally as they become due;

9. Upon termination, the ENGINEER shall deliver to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. In such case, ENGINEER shall be paid for all services and any expense sustained, less all costs incurred by the VILLAGE to have the services performed which were to have been performed by the ENGINEER.

10. The ENGINEER is qualified technically and is conversant with the laws and regulations applicable to the PROJECT and sufficient, properly trained, and experienced personnel will be retained to perform the services enumerated herein.

11. The ENGINEER shall maintain its records relating to the performance of the Agreement in compliance with the requirements of the Local Records Act (50 ILCS 205/1 et seq.) and the Freedom of Information Act (5 ILCS 140/1 et seq.) until written approval for the disposal of such records is obtained from the Local Records Commission. All books and records required to be maintained by the ENGINEER shall be available for review and audit by the Village. The ENGINEER shall cooperate with the Village (a) with any request for public records made pursuant to the Freedom of Information Act (5 ILCS 140/1 et seq.), (b) with any request for public records made pursuant to any audit, and (c) by providing full access to and copying of all relevant books and records within a time period which allows the Village to timely comply with the time limits imposed by the Freedom of Information Act (5 ILCS 140/1 et seq.).

12. The ENGINEER warrants that he has not employed or retained any company or person, other than an employee working solely for the ENGINEER, to secure this AGREEMENT; and he has not paid or agreed to pay any company or person any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this AGREEMENT. For breach or violation of this warranty, the VILLAGE shall have the right to annul this AGREEMENT without liability, or, in its discretion, to deduct from the AGREEMENT price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

13. The ENGINEER, during the period commencing upon the execution of this AGREEMENT and concluding one year following the completion of the PROJECT, shall not accept employment from any developer developing land within the VILLAGE or any contractor, subcontractor or material supplier performing work or supplying material to the VILLAGE without the express written consent of the VILLAGE.

14. This AGREEMENT shall be deemed to be exclusive between the VILLAGE and the ENGINEER. This AGREEMENT shall not be assigned by the ENGINEER without first obtaining permission in writing from the VILLAGE.

15. All books, papers, notes, records, lists, data, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, magnetic media, electronic files, printouts, backups, and computer databases created or modified by the ENGINEER relating in any manner to the work performed by the ENGINEER or by anyone else and used by the ENGINEER in performance of this services under this AGREEMENT (the "Work") shall be a "work made for hire" as defined by the laws of the United States regarding copyrights.

16. The ENGINEER hereby assigns to the VILLAGE and its successors and assigns all of its right, title, interest and ownership in the Work, including but not limited to copyrights, trademarks, patents, and trade secret rights and the rights to secure any renewals, reissues, and extensions thereof. ENGINEER grants permission to the VILLAGE to register the copyright and other rights in the Work in the VILLAGE's name. ENGINEER shall give the VILLAGE or any other person designated by the VILLAGE all assistance reasonably necessary to perfect its rights under this AGREEMENT and to sign such applications, documents, assignment forms and other papers as the VILLAGE requests from time to time to further confirm this assignment. ENGINEER further grants to the VILLAGE full, complete and exclusive ownership of the Work. ENGINEER shall not use the Work for the benefit of anyone other than the VILLAGE, without the VILLAGE's prior written permission. Upon completion of the Work or other termination of this AGREEMENT the ENGINEER shall deliver to the VILLAGE all copies of any and all materials relating or pertaining to this AGREEMENT.

17. The drawings, specifications, reports, and any other PROJECT documents prepared by ENGINEER in connection with any or all of the services furnished hereunder shall be delivered to the VILLAGE for the use of the VILLAGE. The ENGINEER shall have the right to retain originals of all PROJECT documents and drawings for its files. Furthermore, it is understood and agreed that the PROJECT documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the PROJECT, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this PROJECT. The VILLAGE may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the PROJECT. Any reuse of PROJECT documents, without the express written consent of the ENGINEER, shall be at VILLAGE's sole risk, and the VILLAGE shall indemnify and hold harmless the ENGINEER from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom. When and if record drawings are to be provided by the ENGINEER, the information used in the preparation of record drawings is provided by others and ENGINEER is not responsible for accuracy, completeness, nor sufficiency of such information. The level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for PROJECT construction. If additional detail is requested by the VILLAGE to be included on the record drawings, then the ENGINEER will be due additional compensation for additional services. The ENGINEER shall have the right to include representations of the design of the PROJECT, including photographs of the exterior and interior, among the ENGINEER's promotional and professional materials. The ENGINEER's materials shall not include the VILLAGE's confidential and proprietary information.

18. The ENGINEER will not at any time, either directly or indirectly, disclose, use or communicate or attempt to disclose, use or communicate to any person, firm, or corporation any confidential information or any other information concerning the business, services, finances or operations of the VILLAGE except as expressly authorized by the VILLAGE. ENGINEER shall treat such information at all times as confidential. ENGINEER

acknowledges that each of the following can contain confidential information of the VILLAGE and that the disclosure of any of the following by the ENGINEER without the VILLAGE's express authorization would be harmful and damaging to the VILLAGE's interests:

a. Compilations of resident names and addresses, resident lists, resident payment histories, resident information reports, any other resident information, computer programs, computer software, printouts, backups, computer disks and diskettes, and computer databases and which are not otherwise known to the public.

b. All information relating to the Engineering Services being performed by ENGINEER under this AGREEMENT, regardless of its type or form and which are not otherwise known to the public.

c. Ideas, concepts, designs and plans which are specifically involved with the Engineering Services being performed by ENGINEER under this AGREEMENT which are created, designed, enhanced by the ENGINEER and which are not otherwise known to the public.

d. Financial information and police records.

This itemization of confidential information is not exclusive; there may be other information that is included within this covenant of confidentiality. This information is confidential whether or not it is expressed on paper, disk, diskette, magnetic media, optical media, monitor, screen, or any other medium or form of expression. The phrase "directly or indirectly" includes, but is not limited to, acting through ENGINEER's wife, children, parents, brothers, sisters, or any other relatives, friends, partners, trustees, agents or associates.

19. All books, papers, records, lists, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, printouts, backups, and computer databases relating in any manner to the VILLAGE's business, services, programs, software or residents, whether prepared by ENGINEER or anyone else, are the exclusive property of the VILLAGE. In addition, all papers, notes, data, reference material, documentation, programs, diskettes (demonstration or otherwise), magnetic media, optical media, printouts, backups, and all other media and forms of expression that in any way include, incorporate or reflect any confidential information of the VILLAGE (as defined above) are the exclusive property of the VILLAGE. ENGINEER shall immediately return said items to the VILLAGE upon termination of ENGINEER's engagement or earlier at the VILLAGE's request at any time.

20. The ENGINEER's opinions of probable PROJECT construction cost provided for herein are to be made on the basis of the ENGINEER's experience and qualifications and represent the ENGINEER's judgment as a design professional familiar with the construction industry, but the ENGINEER does not guarantee that proposal, bids or the construction cost will not vary from opinions of probable construction cost prepared by the ENGINEER.

21. The VILLAGE, for and in consideration of the rendering of the engineering services enumerated herein shall pay to the ENGINEER for rendering such services the fee hereinbefore established in the following manner:

a. Upon receipt of monthly statements from the ENGINEER and the approval thereof by the VILLAGE, payments for the work performed shall be due and payable to the ENGINEER within 30 days after approval by the VILLAGE.

b. Payments shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

22. This AGREEMENT may be terminated by the ENGINEER by resignation from the office of Village Engineer, upon thirty (30) days' written notice to the VILLAGE should the VILLAGE fail substantially to perform in accordance with the terms of this AGREEMENT through no fault of the ENGINEER. Upon such termination, the ENGINEER shall make available to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. The ENGINEER shall be paid promptly for all services provided to the date of termination.

23. The ENGINEER is an independent contractor in the performance of this AGREEMENT, and it is understood that the parties have not entered into any joint venture or partnership with the other. The ENGINEER shall not be considered to be the agent of the VILLAGE. Nothing contained in this AGREEMENT shall create a

contractual relationship with a cause of action in favor of a third party against either the VILLAGE or ENGINEER.

24. Written notices between the VILLAGE and the ENGINEER shall be deemed sufficiently given after being placed in the United States mail, registered or certified, postage pre-paid, addressed to the appropriate party as follows:

a. If to the VILLAGE:
VILLAGE OF MAYWOOD
40 Madison Street
Maywood, Illinois 60153
Attn: Ms Lanya Satchell, Acting Village Manager

b. If to the ENGINEER:
EDWIN HANCOCK ENGINEERING COMPANY.
9933 Roosevelt Road
Westchester, Illinois 60154-2780
Attn: Derek Treichel, P.E., President

c. Either party may change its mailing address by giving written notice to the other party as provided above. Whenever this AGREEMENT requires one party to give the other notice, such notice shall be given only in the form and to the addresses described in this paragraph.

25. This AGREEMENT represents the entire and integrated contract between the parties and supersedes all prior negotiations, representations or understandings, whether written or oral. This AGREEMENT may only be amended by written instrument executed by authorized signatories of the VILLAGE and the ENGINEER.

26. The terms of this AGREEMENT shall be binding upon and inure to the benefit of the parties and their respective successors.

27. The waiver of one party of any breach of this AGREEMENT or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this AGREEMENT and shall not be construed to be a waiver of any provision, except for the particular instance.

28. If any term, covenant, or condition of this AGREEMENT or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this contract shall not be affected thereby, and each term, covenant or condition of this AGREEMENT shall be valid and shall be enforced to the fullest extent permitted by law.

29. This AGREEMENT shall be construed under and governed by the laws of the State of Illinois, and all actions brought to enforce the dispute resolution provisions of this AGREEMENT shall be so brought in the Circuit Court of Cook County, State of Illinois.

B. **CERTIFICATION OF ENGINEER**

1. The ENGINEER certifies that the ENGINEER, its shareholders holding more than five percent (5%) of the outstanding shares of the ENGINEER, its officers and directors are:

a. not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1;

b. not barred from contracting as a result of a violation of either Section 33E-3 (bid rigging) or Section 33E-4 (bid rotating) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4);

c. not in default, as defined in 5 ILCS 385/2, on an educational loan, as defined in 5 ILCS 385/1;

d. in compliance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*)

e. in compliance with equal employment opportunities and during the performance of the AGREEMENT, the ENGINEER shall:

(1) Not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

(2) If it hires additional employees in order to perform this AGREEMENT or any portion hereof, it will determine the availability (in accordance with the Illinois Department of Human Right's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

(3) In all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

(4) Send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the ENGINEER's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the ENGINEER in its efforts to comply with such Act and Rules and Regulations, the ENGINEER will promptly so notify the Illinois Department of Human Rights and the VILLAGE and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

(5) Submit reports as required by the Illinois Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

(6) Permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

(7) Not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. As used in this section, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis or race, creed, color, or national origin because of habit, local custom, or otherwise.

f. in compliance with 775 ILCS 5/2-105(A)(4)by having in place and enforcing a written sexual harassment policy.

g. in agreement that in the event of non-compliance with the provisions of this certification relating to equal employment opportunity, the Illinois Human Rights Act or the Illinois Department of Human Rights, Rules and Regulations, the ENGINEER may be declared ineligible for future contracts with the VILLAGE, and this AGREEMENT may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

h. in compliance with 30 ILCS 580/1 et seq. (Drug Free Workplace Act) by providing a drug-free workplace by:

(1) Publishing a statement:

(a) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the ENGINEER's workplace.

(b) Specifying the actions that will be taken against employees for violations of such prohibition.

(c) Notifying the employee that, as a condition of employment on such AGREEMENT, the employee will:

(i) abide by the terms of the statement; and

(ii) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

(2) Establishing a drug-free awareness program to inform employees about:

(a) the dangers of drug abuse in the workplace;

(b) the ENGINEER's policy of maintaining a drug-free workplace;

(c) any available drug counseling, rehabilitation, and employee assistance program; and

(d) the penalties that may be imposed upon employees for drug violations.

(3) Making it a requirement to give a copy of the statement required by subparagraph B.1.h.(1) to each employee engaged in the performance of the AGREEMENT, and to post the statement in a prominent place in the workplace.

(4) Notifying the VILLAGE within ten (10) days after receiving notice under Subparagraph B.1.h.(1)(c) (ii) from any employee or otherwise receiving actual notice of such conviction.

(5) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5.

(6) Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.

(7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

i. in compliance with the Code of Ordinances of the Village of Maywood, in that no Village of Maywood official, spouse or dependent child of a Village of Maywood official, agent on behalf of any Village of Maywood official or trust in which a Village of Maywood official, the spouse or dependent child of a Village of Maywood official or a beneficiary is a holder of more than five percent (5%) of the ENGINEER.

j. in compliance with the Code of Ordinances of the Village of Maywood, in that no officer or employee of the Village of Maywood has solicited any gratuity, discount, entertainment, hospitality, loan, forebearance, or other tangible or intangible item having monetary value including, but not limited to cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the ENGINEER.

k. The ENGINEER has not given to any officer or employee of the Village any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having

monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer in violation of the Code of Ordinances of the Village of Maywood.

l. No Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of any interest in the ENGINEER; or, if the ENGINEER's stock is traded on a nationally recognized securities market, that no Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of more than one percent (1%) of the ENGINEER, but if any Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of less than one percent (1%) of such ENGINEER, the ENGINEER has disclosed to the Village in writing the name(s) of the holder of such interest.

m. The ENGINEER is in compliance with the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), the Contractor is a party to a collective bargaining agreement dealing with the subject matter of the Substance Abuse Prevention on Public Works Projects Act or has in place and is enforcing a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act.

n. The ENGINEER shall not refuse or deny any person employment in any capacity on the ground of unlawful discrimination, as that term is defined in the Illinois Human Rights Act, nor subject any person to unlawful discrimination in any manner, in connection with the contracting for or the performance of any work or service of any kind, by, for, on behalf of, or for the benefit of the Village. The ENGINEER, subcontractor, nor any person on his or her behalf shall not, in any manner, discriminate against or intimidate any employee hired for the performance of work for the benefit of the Village on account of race, color, creed, sex, religion, physical or mental handicap unrelated to ability, or national origin; and there may be deducted from the amount payable to the contractor by the Village, under this contract, a penalty of five dollars for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of this section.

o. Neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person and that the Contractor and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person.

ATTACHMENT C

Design Engineering Fee

Preliminary Engineering	$5,000.00
Topographic Survey	$23,000.00
CADD Drafting	$26,000.00
Utility Coordination	$5,000.00
Plans	$162,000.00
Specifications	$29,000.00
IEPA Permitting	$13,000.00
MWRD Permitting	$11,000.00
USEPA Grant Administration	$6,000.00
Bid Engineering	$3,000.00
Project Administration	$41,000.00
Total Design Engineering Fee	**$324,000.00**

Village Manager
Item # 12

and

Omnibus # 14

KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael A. Marrs
Cell: 312.909.1391
Email: mamarrs@ktjlaw.com

900 Oakmont Lane, Suite 301
Westmont, Illinois 60559
www.ktjlaw.com

MEMORANDUM

To: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
From: Michael A. Marrs
Date: November 4, 2026
Re: 2028 1st Avenue Water Main Improvements Project (Roosevelt Road to Baatan Drive) Professional Services Agreement with Edwin Hancock Engineering Company for Design Engineering Services

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Per the request of Acting Village Manager Lanya Satchell and Village Engineer Bill Peterhansen, I have enclosed the following documents for review, discussion and action during an upcoming Committee of the Whole Meeting / Special Village Board Meeting:

1. RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF DESIGN ENGINEERING SERVICES FOR THE 2028 FIRST AVENUE WATER MAIN IMPROVEMENTS PROJECT (ROOSEVELT ROAD TO BATAAN DRIVE) IN MAYWOOD, ILLINOIS, AND FOR THE APPROPRIATION AND EXPENDITURE OF GENERAL CORPORATE FUNDS TO PAY FOR THE DESIGN ENGINEERING SERVICES RELATED TO THE PROJECT, with a copy of the Agreement attached as Exhibit "A" to the Resolution.
2. Hancock Memorandum dated October 29, 2026.
3. Map of 2027-2028 Lead Water Service & Water Main Replacement Plan.

Project and Scope of Work

See the enclosed Village Engineer's Memorandum dated October 29, 2026 for the description of the 1st Avenue Water Main Improvements Project (Roosevelt Road to Bataan Drive) ("Project") and the Scope of Work for the Project.

The estimated construction cost to complete the Project is $2,688,000.00. Federal United States Environmental Protection Agency (USEPA) Grant Funds will pay $959,752.00 of the construction costs, Illinois Environmental Protection Agency (IEPA) Funds will pay $714,000.00 of the construction costs, and the Village of Maywood ("Village") will pay $1,014,248.00 of the construction costs. The Design Engineering work will be paid by the Village. The enclosed Professional Engineering Services Agreement provides for the payment to the Engineer for the furnishing of the Design Engineering Services for the Project in an amount not to exceed $179,000.00.

Michael

Enclosures
cc: Tori-Love Garron, Village Clerk (w/ encls.)
Lanya Satchell, Acting Village Manager / Finance Director (w/ encls.)
Tracey Bey, Assistant Village Manager (w/ encls.)
Greg Buchanan, Public Works and Building & Code Director (w/ encls.)
Bill Peterhansen, Village Engineer (w/ encls.)
Michael T. Jurusik, Village Attorney (w/ encls.)
Carlos S. Arevalo, Village Attorney (w/ encls.)

HANCOCK ENGINEERING 100 Years of Excellence

Civil Engineers ◆ Municipal Consultants ◆ Established 1911

MEMO

Date: October 29, 2026

To: Village of Maywood

Attn: Ms. Lanya Satchell, Acting Village Manager

cc: Ms. Tracey Bey, Assistant Village Manager of Municipal Services
Mr. Russell Davenport, Assistant Village Manager of Public Services
Mr. Greg Buchanan, Director of Public Works
Mr. Adrian Schaeffer, Director of Economics, Innovation, and Sustainability

From: Bill Peterhansen, P.E., CFM

Re: 2027-2028 Water System Improvements
Design Engineering Agreements:
1. 9th Avenue Water Main Improvements
2. 1st Avenue Water Main Improvements
3. 2028 Water Main Improvements

Background

The Village of Maywood has a number of water mains in critical need of replacement. The Village was successful in recently being selected as a recipient of funds from the United States Environmental Protection Agency (USEPA) as sponsored by U.S. Representative Danny K. Davis, for certain critical water main improvements,

The funds to improve water mains are in addition to the already received funding received for lead service line replacement through the Illinois Environmental Protection Agency (IEPA). The intention is to maximize the coverage of the grant funds by combining projects, and use a logical sequence to coordinate with other planned capital improvements over the course of 2027 and 2028.

Edwin Hancock Engineering Company ♦ 9933 Roosevelt Road ♦ Westchester, IL 60154-2780 ♦ Phone: 708/865-0300 ♦ Fax: 708/865-1212

Scope of Improvements

1. 9th Avenue Water Main Improvements - The existing water main along 9th Avenue between Madison Street and St. Charles Road has been a source of frequent emergency breaks and interruption to residents. This section of water main is scheduled to be replaced with a new eight-inch (8") ductile iron pipe water main, new valves in vaults, upgrading of fire hydrants, reconfiguration of connections to existing water mains, and complete replacement of water services to affected properties from the water main to the water meter inside the home. Restoration of hardscapes, landscapes, and pavement will be included. The water services will be replaced via the IEPA lead service line replacement project.

2. 1st Avenue Water Main Improvements - The existing water main along 1st Avenue between Roosevelt Road and Bataan Drive has been a source of frequent emergency breaks and interruption to residents. This section of water main can be as costly as up to $50,000 per incident in order to provide traffic control on 1st Avenue to State Standards. This section of water main is scheduled to be replaced with a new ten-inch (10") ductile iron pipe water main (to be directionally drilled within a permanent easement), new valves in vaults, upgrading of fire hydrants, reconfiguration of connections to existing water mains, and complete replacement of water services to affected properties from the water main to the water meter inside the home. Restoration of hardscapes, landscapes, and pavement will be included. The water services will be replaced via the IEPA lead service line replacement project.

3. 2028 Water Main Improvements

    a. The existing water mains along 20th and 21st Avenues between St. Charles Road and Railroad Avenue are well undersized and pose a water quality as well as safety concern of inadequate fireflows. The existing water mains are four-inches (4") in diameter and are likely only functioning at a three-inch (3") diameter capacity. This section of water main is scheduled to be replaced with a new eight-inch (8") ductile iron pipe water main, new valves in vaults, upgrading of fire hydrants, reconfiguration of connections to existing water mains, and complete replacement of water services to affected properties from the water main to the water meter inside the home. Restoration of hardscapes, landscapes, and pavement will be included. The water services will be replaced via the IEPA lead service line replacement project.

    b. The existing water main along 11th Avenue has had a history of emergency breaks for many years. The existing six-inch (6") water main may generally be abandoned and water services can transferred to the existing twelve-inch (12") water main of which is in satisfactory condition and of newer installation. 11th Avenue is unique in that it has two existing water mains. Water main connection reconfiguration and disconnections will need to be performed. Additionally included in the project will be complete replacement of water services from the water main to the water meter inside the home. Restoration of hardscapes, landscapes, and pavement will be included. The water services will be replaced via the IEPA lead service line replacement project.

Edwin Hancock Engineering Company ♦ 9933 Roosevelt Road ♦ Westchester, IL 60154-2780 ♦ Phone: 708/865-0300 ♦ Fax: 708/865-1212

Construction Schedule

9th Avenue Water Main Improvements

- This project is scheduled to be constructed within the 2027 construction season. This is strategically scheduled in advance of the 2028 season in which the roadway is programmed to be paved through the Surface Transportation Program (STP).

1st Avenue Water Main Improvements

- This project is scheduled to be constructed within the 2028 construction season. This is strategically scheduled in order to have time to obtain the necessary permanent easements for the approximate 40 affected properties.

2028 Water Main Improvements

- This project is scheduled to be constructed within the 2028 construction season to reduce overload of 2027 budget as well as allow for opportunity to obtain additional grant funding.

The overall strategy is to design both the 2027 and 2028 water main improvements now, so that the 2028 projects are eligible for additional grant funds (shovel ready) and/or qualify for IEPA low interest loans with potential loan forgiveness.

Construction Costs

9th Avenue Water Main Improvements (2027)

Total Construction Costs	$5,400,000
Less LSLR 100% Funding:	($1,955,000)
Less USEPA Grant:	($1,092,000)
Village Costs:	*$2,353,000*

First Avenue Water Main Improvements (2028)

Total Construction Costs	$2,688,000
Less LSLR 100% Funding:	($ 714,000)
Less USEPA Grant:	($ 959,752)
Village Costs:	*$1,014,248*

2028 Water Main Improvements (2028)

Total Construction Costs	$5,402,000
Less LSLR 100% Funding:	($2,689,000)
Village Costs:	*$2,713,000*

Edwin Hancock Engineering Company ♦ 9933 Roosevelt Road ♦ Westchester, IL 60154-2780 ♦ Phone: 708/865-0300 ♦ Fax: 708/865-1212

The design engineering is the only cost to be incurred during the current fiscal year, with all of the remaining costs to be incurred after May 1, 2027 (in fiscal year 2028 or 2029). We have provided a detailed spreadsheet for Village staff which outlines a 3 year look ahead at all anticipated water system costs.

Certain locations are Madison Street TIF eligible, such as 9th Avenue from Madison Street to St. Charles Road (11.1%), and the 2028 Water Main Improvements (3.8%). This eligibility applies to both the design engineering fee as well as the construction. Otherwise, the remaining Village funding may be paid for through the Water Fund or the General Fund.

Action

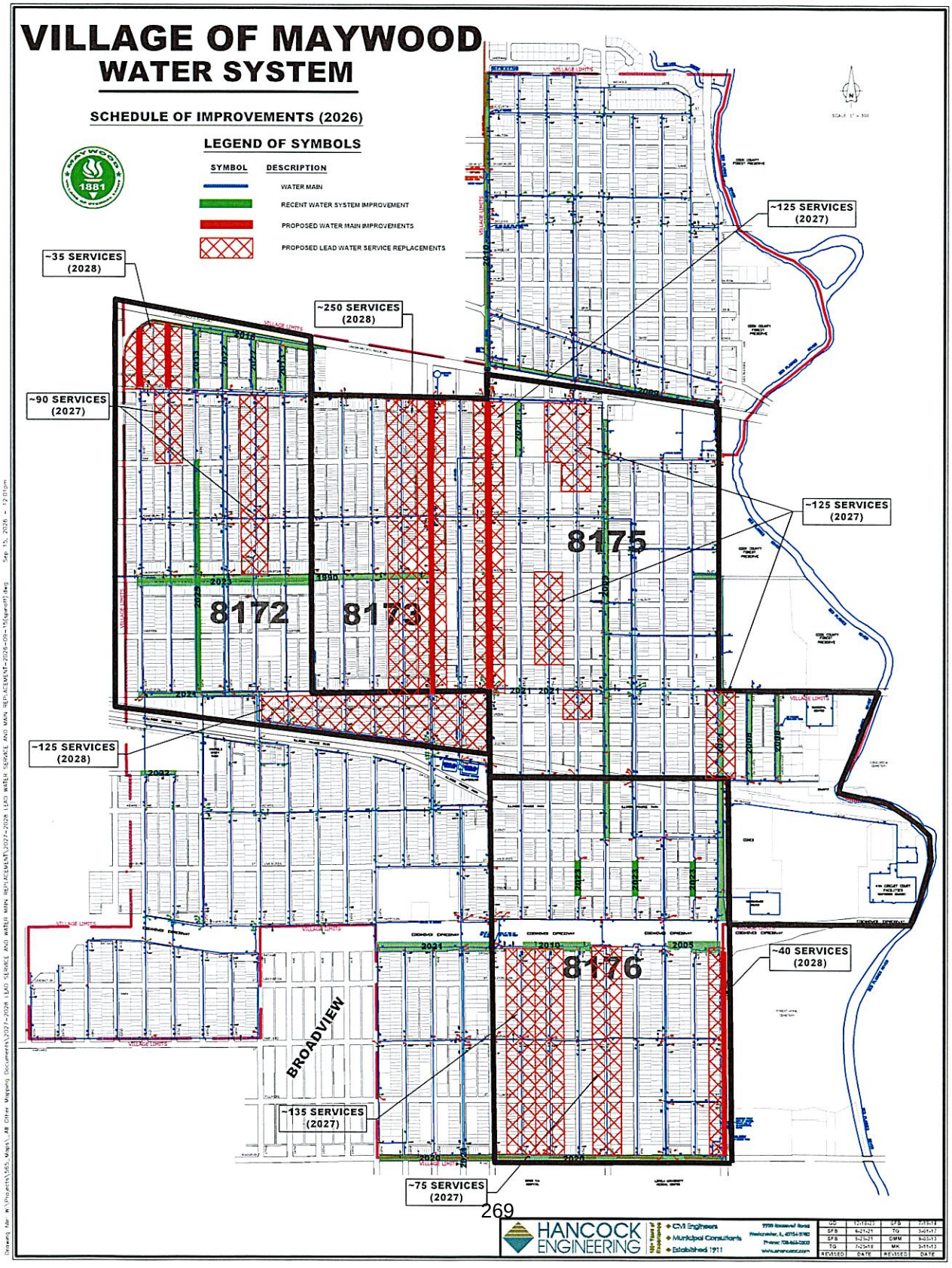
If the Village would like to move forward with the above projects, adhere to the proposed schedule, and be in position to obtain IEPA loan forgiveness (or other grant funds), we recommend approving the design agreements. A resolution is required.

Attached to this memo is an updated map of the proposed 2027-2028 Water System Improvements.

If you should have any questions, please feel free to contact our office.

Edwin Hancock Engineering Company ♦ 9933 Roosevelt Road ♦ Westchester, IL 60154-2780 ♦ Phone: 708/865-0300 ♦ Fax: 708/865-1212

2027-2028 LEAD WATER SERVICE & WATER MAIN REPLACEMENT PLAN



RESOLUTION NO. R-2026-_____

A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF DESIGN ENGINEERING SERVICES FOR THE 2028 FIRST AVENUE WATER MAIN IMPROVEMENTS PROJECT (ROOSEVELT ROAD TO BATAAN DRIVE) IN MAYWOOD, ILLINOIS, AND FOR THE APPROPRIATION AND EXPENDITURE OF GENERAL CORPORATE FUNDS TO PAY FOR DESIGN ENGINEERING SERVICES RELATED TO THE PROJECT

WHEREAS, there are various water mains in the Village of Maywood ("Village") that are in critical need of replacement. The Village was successful in being selected as a recipient of funds from the United States Environmental Protection Agency ("USEPA") funds for critical water main improvements and from the Illinois Environmental Protection Agency ("IEPA") for lead service line replacements. The USEPA and IEPA funds will be used to pay for the construction costs of multiple water main improvement projects in the Village throughout 2027 and 2028, including: 9th Avenue Water Main Improvements, 1st Avenue Water Main Improvements and 2028 Water Main Improvements; and

WHEREAS, the President and Board of Trustees of the Village of Maywood, Illinois desire to hire Edwin Hancock Engineering Company (the "Engineer") to perform Design Engineering Services (the "Services") associated with the following improvements to be made in calendar year 2028: the 1st Avenue Water Main Improvements Project (the "Project") in accordance with the terms set forth in the attached "AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF PROFESSIONAL ENGINEERING SERVICES FOR THE FIRST AVENUE WATER MAIN IMPROVEMENTS PROJECT IN MAYWOOD, ILLINOIS" (the "Agreement"), a copy of which is attached hereto as **Exhibit "A"** and made a part hereof; and

WHEREAS, the Engineer has prepared a memorandum dated October 29, 2026 that provides a detailed summary of the Project and the estimated costs to complete the Project, a copy of which is on file with the Village Clerk's Office and is incorporated by reference into this Resolution. The estimated construction cost to complete the Project is $2,688,000.00.; and

WHEREAS, the Agreement provides for the payment to the Engineer for the furnishing of the Services for the Project as follows in an amount not to exceed $179,000.00; and

WHEREAS, the President and Board of Trustees of the Village of Maywood agree to appropriate and authorize the expenditure of the above-referenced sums from the Village General Corporate Funds for the purpose of paying the Engineer to perform the Services for the Project in accordance with the Agreement. The construction costs of the Project will be paid for by USEPA funds, IEPA funds and Village General Corporate Funds; and

WHEREAS, pursuant to its home rule powers and contracting authority provided by Article VII (Local Government), Sections 6 (Powers of Home Rule Units) and 10(a) (Intergovernmental Cooperation) of the Illinois Constitution of 1970, as well as the applicable provisions of the Illinois Municipal Code (65 ILCS 5/8-1-7) and the Illinois Intergovernmental Cooperation Act (5 ILCS 220), the President and Board of

Trustees of the Village of Maywood have the authority to approve and enter into the attached Agreement, and find that entering into the Agreement is protective of the health, welfare and safety of and in the best interests of the Village, its residents, property owners, business owners and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval and Execution of Agreement. The President and Board of Trustees of the Village Maywood authorize the approval and execution of the attached Agreement (**Exhibit "A"**) to be entered into with the Engineer, or any updated version of the attached Agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, for the purpose of authorizing the Engineer to perform the Engineering Services for the Project. In addition, the President and Board of Trustees authorize and direct the President and Clerk, or their designees, to execute all other instruments, payments and documents that are necessary to fulfill the Village's obligations under the Agreement.

SECTION 3: Appropriation and Authorization of Expenditure of Village Funds for Performance of Project-Related Services Under the Agreement. The President and Board of Trustees of the Village of Maywood authorize the appropriation and expenditure of Village General Corporate Funds to pay for the Engineering Services provided for under the attached Agreement, and the appropriation and expenditure of such other eligible, available public funds, to pay the following amounts for the performance of the Services set forth in the Agreement for the Project in an amount not to exceed $179,000.00.

SECTION 4: Delivery of the Agreement and Other Documents. The Village Clerk, or their designee, shall transmit executed originals or certified copies of all documents, including this Resolution and the Agreement, to all parties and agencies that are entitled to receive such documents, as required and directed by any other governmental oversight regulatory agency, in order to comply with the terms of the Agreement and for record retention purposes.

SECTION 5: Repealer; Severability; Ratification. All resolutions, or parts of resolutions, in conflict with the provisions of this Resolution, to the extent of such conflict, are repealed. Each section, paragraph, clause and provision of this Resolution is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Resolution, nor any part thereof, other than that part affected by such decision. All actions of the Corporate Authorities, agents and employees of the Village that are in conformity with the purpose and intent of this Resolution, whether taken before or after the adoption of this Resolution, are ratified, confirmed and approved.

SECTION 6: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval as required by law.

ADOPTED this 10th day of November, 2026, pursuant to a roll call vote as follows:

AYES:_____

NAYS:_____

ABSENT:_____

APPROVED this 10th day of November, 2026, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

Exhibit "A"

PROFESSIONAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD
AND THE EDWIN HANCOCK ENGINEERING COMPANY
FOR FURNISHING OF PROFESSIONAL ENGINEERING SERVICES
FOR THE FIRST AVENUE WATER MAIN IMPROVEMENTS PROJECT
IN MAYWOOD, ILLINOIS

(attached)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2026-_____

A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF DESIGN ENGINEERING SERVICES FOR THE 2028 FIRST AVENUE WATER MAIN IMPROVEMENTS PROJECT (ROOSEVELT ROAD TO BATAAN DRIVE) IN MAYWOOD, ILLINOIS, AND FOR THE APPROPRIATION AND EXPENDITURE OF GENERAL CORPORATE FUNDS TO PAY FOR DESIGN ENGINEERING SERVICES RELATED TO THE PROJECT

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 10th day of November, 2026, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of November, 2026.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 10th day of November, 2026.

_____
Tori-Love Garron, Village Clerk

[SEAL]

HANCOCK ENGINEERING

100 Years of Excellence

Civil Engineers ◆ Municipal Consultants ◆ Established 1911

PROFESSIONAL SERVICES AGREEMENT

between the

VILLAGE OF MAYWOOD

and the

EDWIN HANCOCK ENGINEERING COMPANY

for

FURNISHING OF
PROFESSIONAL ENGINEERING SERVICES

for the

FIRST AVENUE WATER MAIN IMPROVEMENTS PROJECT

in

MAYWOOD, ILLINOIS

October 2026

275

PROFESSIONAL SERVICES AGREEMENT
between the
VILLAGE OF MAYWOOD
and the
EDWIN HANCOCK ENGINEERING COMPANY
for
FURNISHING OF PROFESSIONAL ENGINEERING SERVICES
for the
FIRST AVENUE WATER MAIN IMPROVEMENTS PROJECT
in
MAYWOOD, ILLINOIS

THIS Agreement, made and entered into between the Village of Maywood, hereinafter referred to as "VILLAGE", and the Edwin Hancock Engineering Co., hereinafter referred to as "ENGINEER", covers the furnishing of Professional Engineering Services necessary to provide the engineering services required for the FIRST AVENUE WATER MAIN IMPROVEMENTS PROJECT, hereinafter referred to as "PROJECT", which will generally include water main improvements along First Avenue between Roosevelt Road and Bataan Drive, in the Village of Maywood, Cook County, Illinois.

The scope of construction will generally include replacement of the existing water main with a ten-inch (10") water main located within a permanent easement behind the back of sidewalk, installation of new water services from the proposed water main to the water meter located within private property inside of the home or business, new fire hydrants, abandonment of the existing water main; sidewalk, pavement and landscaping restoration, and other related works.

Design Engineering includes the preparation of plans, specifications and bidding documents for the proposed work, preparation and submittal of applications for permits required from various agencies, and performance of other necessary engineering services outlined in Section A.I of this Agreement.

WITNESSETH THAT; in consideration of these premises and of the mutual covenants set forth,

A. THE ENGINEER AGREES;

I. To perform, or be responsible for the performance of, the following Design Engineering services for the proposed improvement:

a. Preparing preliminary design criteria.

b. Preparing preliminary plans.

c. Making engineering field topographic surveys as are necessary for the preparation of detailed plans.

d. Preparing and submitting necessary applications and plans to various governmental agencies, on behalf of the VILLAGE, for permission to construct the proposed site improvements.

e. Preparing detailed plans, specifications, bid proposals, and estimates of construction costs and furnishing the VILLAGE with sufficient sets of these documents to be used for obtaining bids from contractors.

f. Endorsing all plans and other documents furnished by the ENGINEER pursuant to this Agreement by showing his signature and professional seal where Law requires such.

g. Assisting the VILLAGE in the issuance of proposal forms and advertising for bids.

h. Assisting the VILLAGE in the tabulation and interpretation of contractors' bid proposals.

II. To comply with the following items in accordance with the requirements of the Illinois Environmental Protection Agency (Agency):

a. Books, records, documents, and other evidence directly pertinent to performance of PWSLP/WPCLP loan work under this agreement shall be maintained in accordance with generally accepted Accounting Principles. The Agency or any of its authorized representatives shall have access to the books, records, documents and other evidence for the purpose of inspection, audit and copying. Facilities shall be provided for access and inspection.
b. Audits conducted pursuant to this provision shall be in accordance with auditing standards generally accepted in the United States of America.
c. All information and reports resulting from access to records pursuant to the above shall be disclosed to the Agency. The auditing agency shall

afford the engineer an opportunity for an audit exit conference and an opportunity to comment on the pertinent portions of the draft audit report.

d. The final audit report shall include the written comments, if any, of the audited parties.

e. Records shall be maintained and made available during performance of project services under this agreement and for three years after the final loan closing. In addition, those records that relate to any dispute pursuant to the Loan Rules Section 365.650 or Section 662.650 (Disputes) or litigation or the settlement of claims arising out of project performance or costs or items to which an audit exception has been taken, shall be maintained and made available for three years after the resolution of the appeal, litigation, claim or exception.

f. The Engineer warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bonafide employees. For breach or violation of this warranty, the loan recipient shall have the right to annul this agreement without liability or in its discretion to deduct from the contract price or consideration or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

g. The Engineer certifies to the best of its knowledge and belief that it and its principals:

(1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;

(2) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(3) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and

(4) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default. The Engineer understands that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In

addition, under 18 USC Sec. 1001, a false statement may result in fine of up to $10,000 or imprisonment for up to 5 years, or both.

h. Engineer agrees to complete all work within 60 days or less after the completion date.

i. The Engineer shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. The Engineer shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the Engineer to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.

j. The engineer agrees to take affirmative steps to assure that disadvantaged business enterprises are utilized when possible as sources of supplies, equipment, construction and services in accordance with the [WPC or PWS] Loan Program rules. As required by the award conditions of USEPA's Assistance Agreement with Illinois EPA, the engineer acknowledges that the fair share percentages are 5% for MBEs & 12% for WBEs.

III. That ENGINEER will save harmless the VILLAGE and its employees from all damages and liabilities caused by negligent or wrongful acts or omissions of ENGINEER in the performance of professional services or by anyone for whose acts ENGINEER is liable. ENGINEER shall carry insurance as agreed upon between VILLAGE and ENGINEER, including insurance covering this indemnity. Such insurance shall remain in force until all work is completed and all final measurements and reports have been made and accepted by the VILLAGE.

IV. To cause to be furnished, when required, the following services by subletting the work to a firm or firms qualified to provide the following services:

a. Performance of Surveying Services: Creation of Plat of Easement, and any other surveying documents to accommodate the proposed permanent easements along 1st Avenue.

B. THE VILLAGE AGREES;

I. That for the performance by the ENGINEER of the engineering services set forth above, the VILLAGE shall pay the ENGINEER on the following basis of payment:

a. **To pay the Engineer as compensation for all Design Engineering services performed as stipulated in above Section A.I a Lump Sum Fee of One Hundred Seventy-Nine Thousand dollars ($179,000.00)**, unless there is a substantial change in the scope, complexity, or character of the work to be performed or there is a substantial overrun in the time necessary for the

ENGINEER to complete the work due to causes beyond its control, no increase in Fees shall occur without the advance written agreement of the VILLAGE. Under such circumstances, adjustments in the total compensation to the ENGINEER shall be determined through discussions between the parties of this AGREEMENT, and shall be documented by a change order or amendment to this AGREEMENT. The DESIGN ENGINEERING FEE is based upon the scope of work as listed in Section A.I., and itemized in Attachment C.

b. For any related work requested of the ENGINEER that is outside the scope of this AGREEMENT, the costs for the engineering services rendered shall be determined by the Schedule of Hourly Rates as found attached to this agreement in Attachment "A".

c. That payment to the ENGINEER for the services rendered shall be made in the following manner:

1. During the performance of the work, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the VILLAGE, monthly progress payments for the work performed shall be due and payable to the ENGINEER. Such monthly payments shall be equal to One Hundred Percent (100%) of the value of services rendered to date, less all previous payments made to the ENGINEER under this AGREEMENT.

2. Payments by the VILLAGE shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1, et seq.).

C. IT IS MUTUALLY AGREED;

I. That this AGREEMENT may be terminated by either party upon a thirty (30) days written notice should the other party fail substantially to perform in accordance with the terms of the AGREEMENT through no fault of the other. Upon such termination and upon payment in full to ENGINEER of all sums due and owing it, the ENGINEER shall cause to be delivered to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from soil surface and subsurface investigations with the understanding that all such materials become the property of the VILLAGE. The ENGINEER shall be paid promptly for any services completed and any services partially completed. VILLAGE assumes all responsibility and releases ENGINEER from any liability arising from the VILLAGE'S use of partially completed drawings, specifications, or other work product prepared by ENGINEER or for any reuse of ENGINEER'S work product on another project.

II. Any claim, dispute, or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to the institution of legal proceedings by either party. The parties shall share the

mediator's fee and any filing fees equally. The mediation shall be held in the county where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

III. The VILLAGE and the ENGINEER waive consequential damages for claims, disputes or other matters in question arising out of or relating to this AGREEMENT. This mutual waiver applicable, without limitation, to all consequential damages due to either party's termination in accordance with the terms of this AGREEMENT.

IV. ENGINEER shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the construction Work, since these are solely the contractor's rights and responsibilities under the contract documents.

V. Along with the General Conditions Attachment to Engineering Agreement attached hereto as Attachment "B", this AGREEMENT represents the entire and integrated agreement between the VILLAGE and the ENGINEER and supersedes all prior negotiations, representations, or agreements, either written or oral. This AGREEMENT may be amended only by written instruments signed by both parties hereto.

In witness whereof, the parties have caused this Agreement to be executed in duplicate counterparts, each of which shall be considered as an original, by their duly authorized officers as of the dates below indicated.

Executed by the VILLAGE, this

_____ day of _____, 2026

VILLAGE OF MAYWOOD
Cook County, Illinois
Acting through its
President and Board of Trustees

By _____
Nathaniel George Booker, Village President

ATTEST:

By _____
Tori Love Garron, Village Clerk

(SEAL)

Executed by the ENGINEER, this

_____day of _____, 2026

EDWIN HANCOCK ENGINEERING COMPANY
9933 ROOSEVELT ROAD
WESTCHESTER, ILLINOIS 60154

By _____
Derek Treichel, P.E., President

ATTEST:

By _____
William Peterhansen, P.E., Vice President

(SEAL)

ATTACHMENT A

2026 SCHEDULE OF HOURLY RATES

PERSONNEL CLASSIFICATION	HOURLY RATE
ENGINEER – VI	$170.00
ENGINEER – V	$155.00
ENGINEER – IV	$145.00
ENGINEER – III	$135.00
ENGINEER – II	$126.00
ENGINEER – I	$115.00
ENGINEERING TECHNICIAN – V	$143.00
ENGINEERING TECHNICIAN – IV	$130.00
ENGINEERING TECHNICIAN – III	$110.00
ENGINEERING TECHNICIAN – II	$78.00
ENGINEERING TECHNICIAN - I	$60.00
CAD MANAGER	$135.00
CAD - II	$112.00
CAD – I	$100.00
ADMINISTRATIVE	$75.00

Note: Schedule of Hourly Rates is subject to change annually as of March 1st. The most current Schedule of Hourly Rates will be in effect at the date of service.

ATTACHMENT B

GENERAL CONDITIONS ATTACHMENT TO ENGINEERING AGREEMENT

A. **THE ENGINEER AGREES:**

1. That the ENGINEER shall procure and maintain for the duration of its AGREEMENT and for three years thereafter insurance against errors and omissions and claims for injuries to its employees which may rise from or are in conjunction with the performance of the work hereunder by the ENGINEER, its agents, representatives, employees, or subcontractors.

a. **Minimum Scope of Insurance**

Coverage shall be at least as broad as:

(1) Insurance Services Office Commercial General Liability occurrence form CG 0001 (Ed. 11/85);

(2) Insurance Services Office form number CA 0001 (ed. 1/87) covering Automobile Liability, symbol 01 "any auto" and endorsement CA 0029 (Ed. 12/88) changes in Business Auto and Truckers coverage forms - Insured Contract or ISO form number CA 0001 (Ed. 12/90);

(3) Professional Liability/Malpractice Liability policy; and

(4) Worker's Compensation as required by the Labor Code of the State of Illinois and Employers' Liability insurance.

b. **Minimum Limits of Insurance**

The ENGINEER shall maintain limits no less than:

(1) Commercial General Liability: $1,000.000 combined single limit per occurrence for bodily injury, personal injury, and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than $2,000,000.

(2) Automobile Liability: $1,000,000 combined single limit per accident or bodily injury and property damage.

(3) Professional Liability: $1,000,000 single limit for errors and omissions, professional/malpractice liability.

(4) Worker's Compensation and Employers' Liability: Worker's Compensation limits as required by the Labor Code of the State of Illinois and Employers' Liability limits of $100,000 per accident.

c. **Deductibles and Self-Insured Retentions**

Any deductibles or self-insured retentions must be declared to and approved by the VILLAGE. At the option of the VILLAGE, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the VILLAGE, its officials, employees and volunteers; or the ENGINEER shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

d. **Other Insurance Provisions**

The policies are to contain, or be endorsed to contain the following provisions:

(1) General Liability and Automobile Liability Coverages

(a) The VILLAGE, its officials, employees and volunteers are to be covered as additional insured as respects: liability arising out of activities performed by or on behalf of the ENGINEER; or automobiles owned, lease, hired or borrowed by the ENGINEER. The coverage shall contain no special limitations on the scope of protection afforded to the VILLAGE, its officials, employees, and volunteers.

(b) The ENGINEER's insurance coverage shall be primary as respects the additional insureds. Any insurance or self-insurance maintained by the VILLAGE, its officials, agents, employees, and volunteers shall be excess of ENGINEER's insurance and shall not contribute with it.

(c) Any failure to comply with reporting provisions of the policies shall not effect coverage provided to the VILLAGE, its officials, agents, employees, and volunteers.

(d) The ENGINEER's insurance shall contain a severability of interests clause or language stating that ENGINEER's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(2) All Coverages

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the VILLAGE.

e. **Acceptability of Insurers**

The insurance carrier used by the ENGINEER shall have a minimum insurance rating of B according to the AM Best Insurance Rating Schedule and licensed to do business in the State of Illinois.

f. **Verification of Coverage**

The ENGINEER shall furnish the VILLAGE with certificates of insurance and with copies of endorsements affecting coverage. The certificates and endorsement for the insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on forms provided by the insurance carrier and are to be received and approved by the VILLAGE before any work commences. The VILLAGE reserves the right to request full certified copies of the insurance policies.

2. To the fullest extent permitted by law, the ENGINEER shall indemnify and hold harmless the VILLAGE, its officials, employees and volunteers against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses, which may accrue against the VILLAGE, its officials, employees and volunteers, arising in consequence of the negligent or willful performance of this work by the ENGINEER, its employees, or subcontractors, except that arising out of the negligence or willful act of the VILLAGE, its officials, employees and volunteers. Notwithstanding any of the foregoing, nothing contained in this paragraph shall require the ENGINEER to indemnify the VILLAGE, its officials, agents and employees for their own negligent acts or omissions..

3. Any insurance policies required by this AGREEMENT, or otherwise provided by the ENGINEER, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the VILLAGE, its officials, agents, employees and volunteers and herein provided.

4. The ENGINEER will comply with all applicable federal and Illinois statutes, and local ordinances of the VILLAGE and shall operate within and uphold the ordinances, rules and regulations of the VILLAGE while engaged in services herein described.

5. The VILLAGE reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments; and ENGINEER and VILLAGE shall negotiate appropriate adjustments acceptable to both parties to accommodate such changes.

6. The VILLAGE may, at any time, by written order to ENGINEER (Suspension of Services Order) require ENGINEER to stop all, or any part, of the services required by this AGREEMENT. Upon receipt of such an order, ENGINEER shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. The VILLAGE, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumptions of the services upon expiration of the Suspension of Services Order.

7. This AGREEMENT may be terminated by the VILLAGE by removal of the ENGINEER from the office of Village Engineer as provided by statute, upon written notice to the ENGINEER, at its last known post office address. Provided that should this AGREEMENT be terminated by the VILLAGE, the ENGINEER shall be paid for any services completed and any services partially completed. All field notes, test records, drawings, and reports completed or partially completed at the time of termination shall become the property of, and made available to, the VILLAGE. Within five (5) days after notification and request, the ENGINEER shall deliver to the successor Village Engineer all property, books and effects of every description in its possession belonging to the VILLAGE and pertaining to the office of Village Engineer.

8. This AGREEMENT may additionally be terminated by the VILLAGE upon written notice to the ENGINEER, at its last known post office address, upon the occurrence of any one or more of the following events, without cause and without prejudice to any other right or remedy:

   a. If ENGINEER commences a voluntary case under any chapter of the Bankruptcy Code (Title 11, United States Code), as now or hereinafter in effect, or if ENGINEER takes any equivalent or similar action by filing a petition or otherwise under any other federal or state law in effect at such time relating to the bankruptcy or insolvency;

   b. If a petition is filed against ENGINEER under any chapter of the Bankruptcy Code as now or hereafter in effect at the time of filing, or if a petition is filed seeking any such equivalent or similar relief against ENGINEER under any other federal or state law in effect at the time relating to bankruptcy or insolvency.

   c. If ENGINEER makes a general assignment for the benefit of creditors;

   d. If a trustee, receiver, custodian or agent of ENGINEER is appointed under applicable law or under contract, whose appointment or authority to take charge of property of ENGINEER is for the purpose of enforcing a Lien against such property or for the purpose of general administration of such property for the benefit of ENGINEER's creditors;

   e. If ENGINEER admits in writing an inability to pay its debts generally as they become due;

9. Upon termination, the ENGINEER shall deliver to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. In such case, ENGINEER shall be paid for all services and any expense sustained, less all costs incurred by the VILLAGE to have the services performed which were to have been performed by the ENGINEER.

10. The ENGINEER is qualified technically and is conversant with the laws and regulations applicable to the PROJECT and sufficient, properly trained, and experienced personnel will be retained to perform the services enumerated herein.

11. The ENGINEER shall maintain its records relating to the performance of the Agreement in compliance with the requirements of the Local Records Act (50 ILCS 205/1 et seq.) and the Freedom of Information Act (5 ILCS 140/1 et seq.) until written approval for the disposal of such records is obtained from the Local Records Commission. All books and records required to be maintained by the ENGINEER shall be available for review and audit by the Village. The ENGINEER shall cooperate with the Village (a) with any request for public records made pursuant to the Freedom of Information Act (5 ILCS 140/1 et seq.), (b) with any request for public records made pursuant to any audit, and (c) by providing full access to and copying of all relevant books and records within a time period which allows the Village to timely comply with the time limits imposed by the Freedom of Information Act (5 ILCS 140/1 et seq.).

12. The ENGINEER warrants that he has not employed or retained any company or person, other than an employee working solely for the ENGINEER, to secure this AGREEMENT; and he has not paid or agreed to pay any company or person any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this AGREEMENT. For breach or violation of this warranty, the VILLAGE shall have the right to annul this AGREEMENT without liability, or, in its discretion, to deduct from the AGREEMENT price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

13. The ENGINEER, during the period commencing upon the execution of this AGREEMENT and concluding one year following the completion of the PROJECT, shall not accept employment from any developer developing land within the VILLAGE or any contractor, subcontractor or material supplier performing work or supplying material to the VILLAGE without the express written consent of the VILLAGE.

14. This AGREEMENT shall be deemed to be exclusive between the VILLAGE and the ENGINEER. This AGREEMENT shall not be assigned by the ENGINEER without first obtaining permission in writing from the VILLAGE.

15. All books, papers, notes, records, lists, data, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, magnetic media, electronic files, printouts, backups, and computer databases created or modified by the ENGINEER relating in any manner to the work performed by the ENGINEER or by anyone else and used by the ENGINEER in performance of this services under this AGREEMENT (the "Work") shall be a "work made for hire" as defined by the laws of the United States regarding copyrights.

16. The ENGINEER hereby assigns to the VILLAGE and its successors and assigns all of its right, title, interest and ownership in the Work, including but not limited to copyrights, trademarks, patents, and trade secret rights and the rights to secure any renewals, reissues, and extensions thereof. ENGINEER grants permission to the VILLAGE to register the copyright and other rights in the Work in the VILLAGE's name. ENGINEER shall give the VILLAGE or any other person designated by the VILLAGE all assistance reasonably necessary to perfect its rights under this AGREEMENT and to sign such applications, documents, assignment forms and other papers as the VILLAGE requests from time to time to further confirm this assignment. ENGINEER further grants to the VILLAGE full, complete and exclusive ownership of the Work. ENGINEER shall not use the Work for the benefit of anyone other than the VILLAGE, without the VILLAGE's prior written permission. Upon completion of the Work or other termination of this AGREEMENT the ENGINEER shall deliver to the VILLAGE all copies of any and all materials relating or pertaining to this AGREEMENT.

17. The drawings, specifications, reports, and any other PROJECT documents prepared by ENGINEER in connection with any or all of the services furnished hereunder shall be delivered to the VILLAGE for the use of the VILLAGE. The ENGINEER shall have the right to retain originals of all PROJECT documents and drawings for its files. Furthermore, it is understood and agreed that the PROJECT documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the PROJECT, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this PROJECT. The VILLAGE may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the PROJECT. Any reuse of PROJECT documents, without the express written consent of the ENGINEER, shall be at VILLAGE's sole risk, and the VILLAGE shall indemnify and hold harmless the ENGINEER from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom. When and if record drawings are to be provided by the ENGINEER, the information used in the preparation of record drawings is provided by others and ENGINEER is not responsible for accuracy, completeness, nor sufficiency of such information. The level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for PROJECT construction. If additional detail is requested by the VILLAGE to be included on the record drawings, then the ENGINEER will be due additional compensation for additional services. The ENGINEER shall have the right to include representations of the design of the PROJECT, including photographs of the exterior and interior, among the ENGINEER's promotional and professional materials. The ENGINEER's materials shall not include the VILLAGE's confidential and proprietary information.

18. The ENGINEER will not at any time, either directly or indirectly, disclose, use or communicate or attempt to disclose, use or communicate to any person, firm, or corporation any confidential information or any other information concerning the business, services, finances or operations of the VILLAGE except as expressly authorized by the VILLAGE. ENGINEER shall treat such information at all times as confidential. ENGINEER

acknowledges that each of the following can contain confidential information of the VILLAGE and that the disclosure of any of the following by the ENGINEER without the VILLAGE's express authorization would be harmful and damaging to the VILLAGE's interests:

a. Compilations of resident names and addresses, resident lists, resident payment histories, resident information reports, any other resident information, computer programs, computer software, printouts, backups, computer disks and diskettes, and computer databases and which are not otherwise known to the public.

b. All information relating to the Engineering Services being performed by ENGINEER under this AGREEMENT, regardless of its type or form and which are not otherwise known to the public.

c. Ideas, concepts, designs and plans which are specifically involved with the Engineering Services being performed by ENGINEER under this AGREEMENT which are created, designed, enhanced by the ENGINEER and which are not otherwise known to the public.

d. Financial information and police records.

This itemization of confidential information is not exclusive; there may be other information that is included within this covenant of confidentiality. This information is confidential whether or not it is expressed on paper, disk, diskette, magnetic media, optical media, monitor, screen, or any other medium or form of expression. The phrase "directly or indirectly" includes, but is not limited to, acting through ENGINEER's wife, children, parents, brothers, sisters, or any other relatives, friends, partners, trustees, agents or associates.

19. All books, papers, records, lists, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, printouts, backups, and computer databases relating in any manner to the VILLAGE's business, services, programs, software or residents, whether prepared by ENGINEER or anyone else, are the exclusive property of the VILLAGE. In addition, all papers, notes, data, reference material, documentation, programs, diskettes (demonstration or otherwise), magnetic media, optical media, printouts, backups, and all other media and forms of expression that in any way include, incorporate or reflect any confidential information of the VILLAGE (as defined above) are the exclusive property of the VILLAGE. ENGINEER shall immediately return said items to the VILLAGE upon termination of ENGINEER's engagement or earlier at the VILLAGE's request at any time.

20. The ENGINEER's opinions of probable PROJECT construction cost provided for herein are to be made on the basis of the ENGINEER's experience and qualifications and represent the ENGINEER's judgment as a design professional familiar with the construction industry, but the ENGINEER does not guarantee that proposal, bids or the construction cost will not vary from opinions of probable construction cost prepared by the ENGINEER.

21. The VILLAGE, for and in consideration of the rendering of the engineering services enumerated herein shall pay to the ENGINEER for rendering such services the fee hereinbefore established in the following manner:

a. Upon receipt of monthly statements from the ENGINEER and the approval thereof by the VILLAGE, payments for the work performed shall be due and payable to the ENGINEER within 30 days after approval by the VILLAGE.

b. Payments shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

22. This AGREEMENT may be terminated by the ENGINEER by resignation from the office of Village Engineer, upon thirty (30) days' written notice to the VILLAGE should the VILLAGE fail substantially to perform in accordance with the terms of this AGREEMENT through no fault of the ENGINEER. Upon such termination, the ENGINEER shall make available to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. The ENGINEER shall be paid promptly for all services provided to the date of termination.

23. The ENGINEER is an independent contractor in the performance of this AGREEMENT, and it is understood that the parties have not entered into any joint venture or partnership with the other. The ENGINEER shall not be considered to be the agent of the VILLAGE. Nothing contained in this AGREEMENT shall create a

contractual relationship with a cause of action in favor of a third party against either the VILLAGE or ENGINEER.

24. Written notices between the VILLAGE and the ENGINEER shall be deemed sufficiently given after being placed in the United States mail, registered or certified, postage pre-paid, addressed to the appropriate party as follows:

a. If to the VILLAGE:
VILLAGE OF MAYWOOD
40 Madison Street
Maywood, Illinois 60153
Attn: Ms Lanya Satchell, Acting Village Manager

b. If to the ENGINEER:
EDWIN HANCOCK ENGINEERING COMPANY.
9933 Roosevelt Road
Westchester, Illinois 60154-2780
Attn: Derek Treichel, P.E., President

c. Either party may change its mailing address by giving written notice to the other party as provided above. Whenever this AGREEMENT requires one party to give the other notice, such notice shall be given only in the form and to the addresses described in this paragraph.

25. This AGREEMENT represents the entire and integrated contract between the parties and supersedes all prior negotiations, representations or understandings, whether written or oral. This AGREEMENT may only be amended by written instrument executed by authorized signatories of the VILLAGE and the ENGINEER.

26. The terms of this AGREEMENT shall be binding upon and inure to the benefit of the parties and their respective successors.

27. The waiver of one party of any breach of this AGREEMENT or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this AGREEMENT and shall not be construed to be a waiver of any provision, except for the particular instance.

28. If any term, covenant, or condition of this AGREEMENT or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this contract shall not be affected thereby, and each term, covenant or condition of this AGREEMENT shall be valid and shall be enforced to the fullest extent permitted by law.

29. This AGREEMENT shall be construed under and governed by the laws of the State of Illinois, and all actions brought to enforce the dispute resolution provisions of this AGREEMENT shall be so brought in the Circuit Court of Cook County, State of Illinois.

B. **CERTIFICATION OF ENGINEER**

1. The ENGINEER certifies that the ENGINEER, its shareholders holding more than five percent (5%) of the outstanding shares of the ENGINEER, its officers and directors are:

a. not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1;

b. not barred from contracting as a result of a violation of either Section 33E-3 (bid rigging) or Section 33E-4 (bid rotating) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4);

c. not in default, as defined in 5 ILCS 385/2, on an educational loan, as defined in 5 ILCS 385/1;

d. in compliance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*)

e. in compliance with equal employment opportunities and during the performance of the AGREEMENT, the ENGINEER shall:

(1) Not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

(2) If it hires additional employees in order to perform this AGREEMENT or any portion hereof, it will determine the availability (in accordance with the Illinois Department of Human Right's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

(3) In all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

(4) Send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the ENGINEER's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the ENGINEER in its efforts to comply with such Act and Rules and Regulations, the ENGINEER will promptly so notify the Illinois Department of Human Rights and the VILLAGE and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

(5) Submit reports as required by the Illinois Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

(6) Permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

(7) Not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. As used in this section, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis or race, creed, color, or national origin because of habit, local custom, or otherwise.

f. in compliance with 775 ILCS 5/2-105(A)(4)by having in place and enforcing a written sexual harassment policy.

g. in agreement that in the event of non-compliance with the provisions of this certification relating to equal employment opportunity, the Illinois Human Rights Act or the Illinois Department of Human Rights, Rules and Regulations, the ENGINEER may be declared ineligible for future contracts with the VILLAGE, and this AGREEMENT may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

h. in compliance with 30 ILCS 580/1 et seq. (Drug Free Workplace Act) by providing a drug-free workplace by:

(1) Publishing a statement:

(a) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the ENGINEER's workplace.

(b) Specifying the actions that will be taken against employees for violations of such prohibition.

(c) Notifying the employee that, as a condition of employment on such AGREEMENT, the employee will:

(i) abide by the terms of the statement; and

(ii) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

(2) Establishing a drug-free awareness program to inform employees about:

(a) the dangers of drug abuse in the workplace;

(b) the ENGINEER's policy of maintaining a drug-free workplace;

(c) any available drug counseling, rehabilitation, and employee assistance program; and

(d) the penalties that may be imposed upon employees for drug violations.

(3) Making it a requirement to give a copy of the statement required by subparagraph B.1.h.(1) to each employee engaged in the performance of the AGREEMENT, and to post the statement in a prominent place in the workplace.

(4) Notifying the VILLAGE within ten (10) days after receiving notice under Subparagraph B.1.h.(1)(c) (ii) from any employee or otherwise receiving actual notice of such conviction.

(5) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5.

(6) Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.

(7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

i. in compliance with the Code of Ordinances of the Village of Maywood, in that no Village of Maywood official, spouse or dependent child of a Village of Maywood official, agent on behalf of any Village of Maywood official or trust in which a Village of Maywood official, the spouse or dependent child of a Village of Maywood official or a beneficiary is a holder of more than five percent (5%) of the ENGINEER.

j. in compliance with the Code of Ordinances of the Village of Maywood, in that no officer or employee of the Village of Maywood has solicited any gratuity, discount, entertainment, hospitality, loan, forebearance, or other tangible or intangible item having monetary value including, but not limited to cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the ENGINEER.

k. The ENGINEER has not given to any officer or employee of the Village any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having

monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer in violation of the Code of Ordinances of the Village of Maywood.

l. No Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of any interest in the ENGINEER; or, if the ENGINEER's stock is traded on a nationally recognized securities market, that no Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of more than one percent (1%) of the ENGINEER, but if any Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of less than one percent (1%) of such ENGINEER, the ENGINEER has disclosed to the Village in writing the name(s) of the holder of such interest.

m. The ENGINEER is in compliance with the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), the Contractor is a party to a collective bargaining agreement dealing with the subject matter of the Substance Abuse Prevention on Public Works Projects Act or has in place and is enforcing a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act.

n. The ENGINEER shall not refuse or deny any person employment in any capacity on the ground of unlawful discrimination, as that term is defined in the Illinois Human Rights Act, nor subject any person to unlawful discrimination in any manner, in connection with the contracting for or the performance of any work or service of any kind, by, for, on behalf of, or for the benefit of the Village. The ENGINEER, subcontractor, nor any person on his or her behalf shall not, in any manner, discriminate against or intimidate any employee hired for the performance of work for the benefit of the Village on account of race, color, creed, sex, religion, physical or mental handicap unrelated to ability, or national origin; and there may be deducted from the amount payable to the contractor by the Village, under this contract, a penalty of five dollars for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of this section.

o. Neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person and that the Contractor and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person.

ATTACHMENT C

Design Engineering Fee

Preliminary Engineering	$3,000.00
Topographic Survey	$15,000.00
CADD Drafting	$17,000.00
Utility Coordination	$5,000.00
Plans	$55,000.00
Specifications	$19,000.00
IDOT Permitting	$11,000.00
IEPA Permitting	$9,000.00
MWRD Permitting	$7,000.00
USEPA Grant Administration	$5,000.00
Easement Acquisition Assistance	$8,000.00
Bid Engineering	$3,000.00
Project Administration	$22,000.00
Total Design Engineering Fee	**$179,000.00**

Estimated Sub-Consultant Fees

Professional Land Surveyor	**$5,100.00**	*

***Note, these sub-consultant fees are not included in the upper limit of this Agreement.**

KRISCH LAND SURVEYING LLC
P.O. Box 929 - Plainfield, Illinois 60544-0929
Phone: (630) 627-5589 / Fax (630) 627-5594
www.krischlandsurveying.com

SURVEYING - CONSULTING - CONSTRUCTION LAYOUT

August 26, 2026

Bill Peterhansen
Hancock Engineering Co.
9933 Roosevelt Road
Westchester, Il 60154

Re: Maywood Easements-2026
1st Avenue, Roosevelt to Bataan

Bill –

Per your request we will establish the westerly line of 1st Avenue from Roosevelt Road to Bataan Drive and set property corners at the intersecting right of ways of Fillmore, Harvard and Lexington along with the endpoints of Roosevelt & Bataan
Fee: $3600

Preparation of a one-page Plat of Easement, permanent & temporary, with all adjoining properties detailed.
Fee: $1500

If you should have any questions, please do not hesitate to contact me.

Sincerely,

Michael L. Krisch PLS

STANDARD TERMS AND CONDITIONS

For purposes of this Agreement, the term Subconsultant shall refer to:

KRISCH LAND SURVEYING

RESPONSIBILITY OF SUBCONSULTANT – Subconsultant will strive to perform services under this Agreement in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document or otherwise.

CHANGES IN SCOPE – Hancock Engineering reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and the Subconsultant and Hancock Engineering shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes. No Extra Work shall be undertaken by the Subconsultant without prior written authorization from the Hancock Engineering.

SUSPENSION OF SERVICES – Hancock Engineering may, at any time, by written order to Subconsultant (Suspension of Services Order) require Subconsultant to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Subconsultant shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. Hancock Engineering, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumptions of the services upon expiration of the Suspension of Services Order.

TERMINATION – This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Hancock Engineering, under the same terms, whenever Hancock Engineering shall determine that termination is in its best interests. Costs incurred by Subconsultant shall be reimbursed by Hancock Engineering.

GOVERNING LAW, JURISDICTION & VENUE – This Agreement shall be governed by, and construed in accordance with, the laws of the State of Illinois. Further, the parties agree and consent to the exclusive jurisdiction of the courts of the State of Illinois for all purposes regarding this Agreement and that venue of any action brought hereunder shall be exclusively in Cook County, IL.

COMPLIANCE WITH LAWS – The Subconsultant will strive to exercise usual and customary professional care in his/her efforts to comply with those laws, codes, ordinance and regulations which are in effect as of the date of this Agreement.

DELAYS – Subconsultant will not be liable for the delays due to force majeure or any conditions beyond its control.

DISPUTE RESOLUTION – Any dispute under this contract shall be subject to mediation as a condition precedent to litigation.

HAZARDOUS MATERIALS/POLLUTANTS – Unless otherwise provided by this Agreement, the Engineer and Engineer's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials/pollutants in any form at the Project site.

RIGHT OF ACCESS – Subconsultant shall have access to the job site in order to perform its work.

ASSIGNMENT – A party shall not assign its rights or obligations pursuant to this Agreement without the express written permission and consent of the other party.

SURVIVAL – All express representations, waivers, indemnifications, and limitations of liability included in this Agreement shall survive its completion or termination for any reason.

SEVERABILITY – Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Hancock Engineering and Subconsultant, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision.

STATUTE OF LIMITATIONS – To the fullest extent permitted by the law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence to run, no later than the date of Substantial Completion of this Agreement.

CONFLICTS – If a conflict exists between the Agreement provisions and these Standard Terms and Conditions then these Standard Terms and Conditions shall prevail and control.

STANDARD OF CARE – The standard of care for all professional engineering, survey or related professional services performed or furnished by the Subconsultant under this agreement will be the care and skill ordinarily used by members of the same profession practicing under similar circumstances at the same time and in the same locality.

REUSE OF DOCUMENTS – All Project Documents including but not limited to reports, opinions of probable costs, drawings and specifications furnished by Subconsultant pursuant to this Agreement are intended for use on the Project only. They cannot be used by Hancock Engineering or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Subconsultant, shall be at Hancock Engineering's, or others, sole risk.

SUBCONTRACTS – Subconsultant may subcontract portions of the work, but each subcontractor must be approved by Hancock Engineering in writing.

PAYMENT – Hancock Engineering shall be invoiced once each month for work performed during the preceding period. Hancock Engineering will pay each invoice to the Subconsultant within fifteen (15) days of receiving payment from its Client (Village).

INSURANCE – Subconsultant will maintain insurance coverage in the following minimum amounts:

- Professional Liability - $2,000,000 per claim/aggregate
- General Liability –
    1. 1,000,000 Each Occurrence – Bodily Injury
    2. 1,000,000 Each Occurrence – Property Damage
    3. 2,000,000 Aggregate
- Automotive Liability (including non-ownership and hired car coverage) - $1,000,000 Per Person/Per Occurrence
- Employer's Liability - $500,000 Each
- Worker's Compensation – Per Statutory

INDEMNIFICATION

Subconsultant shall indemnify and hold harmless Hancock Engineering from loss or expense, including reasonable attorney's fees for claims for personal injury (including death) or property damage to the extent caused by the sole negligent act, error or omission of Subconsultant.

Hancock Engineering shall indemnify and hold harmless Subconsultant under this Agreement, from loss or expense, including reasonable attorney's fees, for claims for person injuries (including death) or property damage arising out of the sole negligent act, error omission of Hancock Engineering.

In the event of joint or concurrent negligence of Subconsultant and Hancock Engineering, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of third parties), which caused the personal injury or property damage.

Village Manager

Item # 13

and

Omnibus # 15

KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael A. Marrs
Cell: 312.909.1391
Email: mamarrs@ktjlaw.com

900 Oakmont Lane, Suite 301
Westmont, Illinois 60559
www.ktjlaw.com

MEMORANDUM

To: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
From: Michael A. Marrs
Date: November 4, 2026
Re: 2028 Water Main Improvements Project (11th Avenue from Madison Street to Saint Charles Road, 20th Avenue from Saint Charles Road to Railroad Avenue and 21st Avenue from Saint Charles Road to Railroad Avenue)
Professional Services Agreement with Edwin Hancock Engineering Company for Design Engineering Services

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Per the request of Acting Village Manager Lanya Satchell and Village Engineer Bill Peterhansen, I have enclosed the following documents for review, discussion and action during an upcoming Committee of the Whole Meeting / Special Village Board Meeting:

1. RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF DESIGN ENGINEERING SERVICES FOR THE 2028 WATER MAIN IMPROVEMENTS PROJECT IN MAYWOOD, ILLINOIS, AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / 5TH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS AND GENERAL CORPORATE FUNDS TO PAY FOR THE DESIGN ENGINEERING SERVICES RELATED TO THE PROJECT (11th Avenue from Madison Street to Saint Charles Road, 20th Avenue from Saint Charles Road to Railroad Avenue and 21st Avenue from Saint Charles Road to Railroad Avenue), with a copy of the Agreement attached as Exhibit "A" to the Resolution.

2. Hancock Memorandum dated October 29, 2026.

3. Map of 2027-2028 Lead Water Service & Water Main Replacement Plan.

Project and Scope of Work

See the enclosed Village Engineer's Memorandum dated October 29, 2026 for the description of the 2028 Water Main Improvements Project (11th Avenue from Madison Street to Saint Charles Road, 20th Avenue from Saint Charles Road to Railroad Avenue and 21st Avenue from Saint Charles Road to Railroad Avenue) ("Project") and the Scope of Work for the Project.

The estimated construction cost to complete the Project is $5,402,000.00. The funding sources for the Project consist of funds from the Madison TIF District Fund, the Village's General Corporate Fund and state IEPA Funds. Illinois Environmental Protection Agency (IEPA) Funds will pay $2,689,000.00 of the construction costs and the Village of Maywood ("Village") will pay $2,713,000.00 of the construction costs. The remainder of the Project costs, including Design Engineering work, will be paid by the Village. 3.8% of the Project work is located within the boundaries of the Madison Street / Fifth Avenue Tax Increment

Financing District ("Madison TIF District") and the remainder of the Project work is located outside of the Madison TIF District.

The enclosed Professional Engineering Services Agreement provides for the payment to the Engineer for the furnishing of the Design Engineering Services for the Project in an amount not to exceed $317,000.00.

Eligibility of Project for TIF District Fund Reimbursement

A portion of the costs associated with the Project are eligible for payment from the Madison TIF District Fund because: (1) the water mains to be improved are located within the Madison TIF District; and (2) the costs are the type of improvements that are included under the definition of "redevelopment project costs," as set forth in Section 11-74.4-3(q) of the TIF Act, 65 ILCS 5/11-74.4-3(q). Specifically, the proposed Project falls within the following categories of reimbursable TIF-eligible redevelopment project costs:

> (q) "Redevelopment project costs", except for redevelopment project areas created pursuant to subsections (p-1) or (p-2), means and includes the sum total of all reasonable or necessary costs incurred or estimated to be incurred, and any such costs incidental to a redevelopment plan and a redevelopment project. Such costs include, without limitation, the following: ***
>
> (1) Costs of studies, surveys, development of plans, and specifications, implementation and administration of the redevelopment plan including but not limited to staff and professional service costs for legal, zoning, redevelopment, consulting, architectural and engineering services, landscape architectural services, design guidelines, appraisals, surveys, market studies, traffic studies, and environmental and geotechnical services.
>
> ....
>
> (4) Costs of the construction of public works or improvements, ...

Compliance with the Madison Street/Fifth Avenue TIF Plan:

The following pages or sections of the Plan support the use of TIF Funds for the Project:

- Pages 10 to 11 of the Plan. Section C (Development and Design Policies), Goal/Objective Number 2 (Investment, modernization of existing facilities).
- Page 14 of the Plan. Section B (Redevelopment Improvements and Activities). Subsection 4 (Provision of Public Works or Improvements) (Village may provide public improvements and facilities that are necessary to service the Project Area per the TIF Plan and the Comprehensive Plan for the development of the Village as a whole).
- Pages 18 to 19 of the Plan. Section D (Redevelopment Project Costs). Subsections (c), which is the same as cited under the TIF Act above.

A portion of the Project area is located within the boundaries of the Madison TIF District and the remainder of the Project area is located outside of the Madison TIF District, and, as such, the Project funding eligibility allocation is as follows:

Madison Street / Fifth Avenue TIF District Fund:	3.8%
Village Corporate Funds:	96.2%

The enclosed Resolution approves and authorizes the appropriation and expenditure of the Madison / Fifth Avenue TIF District Funds to pay for a portion of the Project.

Please contact me with any questions.

Michael

Enclosures

cc: Tori-Love Garron, Village Clerk (w/ encls.)
Lanya Satchell, Acting Village Manager / Finance Director (w/ encls.)
Tracey Bey, Assistant Village Manager (w/ encls.)
Greg Buchanan, Public Works and Building & Code Director (w/ encls.)
Bill Peterhansen, Village Engineer (w/ encls.)
Michael T. Jurusik, Village Attorney (w/ encls.)
Carlos S. Arevalo, Village Attorney (w/ encls.)

HANCOCK ENGINEERING 100 Years of Excellence

Civil Engineers ◆ Municipal Consultants ◆ Established 1911

MEMO

Date: October 29, 2026

To: Village of Maywood

Attn: Ms. Lanya Satchell, Acting Village Manager

cc: Ms. Tracey Bey, Assistant Village Manager of Municipal Services
Mr. Russell Davenport, Assistant Village Manager of Public Services
Mr. Greg Buchanan, Director of Public Works
Mr. Adrian Schaeffer, Director of Economics, Innovation, and Sustainability

From: Bill Peterhansen, P.E., CFM

Re: 2027-2028 Water System Improvements
Design Engineering Agreements:
1. 9th Avenue Water Main Improvements
2. 1st Avenue Water Main Improvements
3. 2028 Water Main Improvements

Background

The Village of Maywood has a number of water mains in critical need of replacement. The Village was successful in recently being selected as a recipient of funds from the United States Environmental Protection Agency (USEPA) as sponsored by U.S. Representative Danny K. Davis, for certain critical water main improvements,

The funds to improve water mains are in addition to the already received funding received for lead service line replacement through the Illinois Environmental Protection Agency (IEPA). The intention is to maximize the coverage of the grant funds by combining projects, and use a logical sequence to coordinate with other planned capital improvements over the course of 2027 and 2028.

Edwin Hancock Engineering Company ♦ 9933 Roosevelt Road ♦ Westchester, IL 60154-2780 ♦ Phone: 708/865-0300 ♦ Fax: 708/865-1212

Scope of Improvements

1. 9th Avenue Water Main Improvements - The existing water main along 9th Avenue between Madison Street and St. Charles Road has been a source of frequent emergency breaks and interruption to residents. This section of water main is scheduled to be replaced with a new eight-inch (8") ductile iron pipe water main, new valves in vaults, upgrading of fire hydrants, reconfiguration of connections to existing water mains, and complete replacement of water services to affected properties from the water main to the water meter inside the home. Restoration of hardscapes, landscapes, and pavement will be included. The water services will be replaced via the IEPA lead service line replacement project.

2. 1st Avenue Water Main Improvements - The existing water main along 1st Avenue between Roosevelt Road and Bataan Drive has been a source of frequent emergency breaks and interruption to residents. This section of water main can be as costly as up to $50,000 per incident in order to provide traffic control on 1st Avenue to State Standards. This section of water main is scheduled to be replaced with a new ten-inch (10") ductile iron pipe water main (to be directionally drilled within a permanent easement), new valves in vaults, upgrading of fire hydrants, reconfiguration of connections to existing water mains, and complete replacement of water services to affected properties from the water main to the water meter inside the home. Restoration of hardscapes, landscapes, and pavement will be included. The water services will be replaced via the IEPA lead service line replacement project.

3. 2028 Water Main Improvements

    a. The existing water mains along 20th and 21st Avenues between St. Charles Road and Railroad Avenue are well undersized and pose a water quality as well as safety concern of inadequate fireflows. The existing water mains are four-inches (4") in diameter and are likely only functioning at a three-inch (3") diameter capacity. This section of water main is scheduled to be replaced with a new eight-inch (8") ductile iron pipe water main, new valves in vaults, upgrading of fire hydrants, reconfiguration of connections to existing water mains, and complete replacement of water services to affected properties from the water main to the water meter inside the home. Restoration of hardscapes, landscapes, and pavement will be included. The water services will be replaced via the IEPA lead service line replacement project.

    b. The existing water main along 11th Avenue has had a history of emergency breaks for many years. The existing six-inch (6") water main may generally be abandoned and water services can transferred to the existing twelve-inch (12") water main of which is in satisfactory condition and of newer installation. 11th Avenue is unique in that it has two existing water mains. Water main connection reconfiguration and disconnections will need to be performed. Additionally included in the project will be complete replacement of water services from the water main to the water meter inside the home. Restoration of hardscapes, landscapes, and pavement will be included. The water services will be replaced via the IEPA lead service line replacement project.

Edwin Hancock Engineering Company ♦ 9933 Roosevelt Road ♦ Westchester, IL 60154-2780 ♦ Phone: 708/865-0300 ♦ Fax: 708/865-1212

Construction Schedule

9th Avenue Water Main Improvements

- This project is scheduled to be constructed within the 2027 construction season. This is strategically scheduled in advance of the 2028 season in which the roadway is programmed to be paved through the Surface Transportation Program (STP).

1st Avenue Water Main Improvements

- This project is scheduled to be constructed within the 2028 construction season. This is strategically scheduled in order to have time to obtain the necessary permanent easements for the approximate 40 affected properties.

2028 Water Main Improvements

- This project is scheduled to be constructed within the 2028 construction season to reduce overload of 2027 budget as well as allow for opportunity to obtain additional grant funding.

The overall strategy is to design both the 2027 and 2028 water main improvements now, so that the 2028 projects are eligible for additional grant funds (shovel ready) and/or qualify for IEPA low interest loans with potential loan forgiveness.

Construction Costs

9th Avenue Water Main Improvements (2027)

Total Construction Costs	$5,400,000
Less LSLR 100% Funding:	($1,955,000)
Less USEPA Grant:	($1,092,000)
Village Costs:	*$2,353,000*

First Avenue Water Main Improvements (2028)

Total Construction Costs	$2,688,000
Less LSLR 100% Funding:	($ 714,000)
Less USEPA Grant:	($ 959,752)
Village Costs:	*$1,014,248*

2028 Water Main Improvements (2028)

Total Construction Costs	$5,402,000
Less LSLR 100% Funding:	($2,689,000)
Village Costs:	*$2,713,000*

Edwin Hancock Engineering Company ♦ 9933 Roosevelt Road ♦ Westchester, IL 60154-2780 ♦ Phone: 708/865-0300 ♦ Fax: 708/865-1212

The design engineering is the only cost to be incurred during the current fiscal year, with all of the remaining costs to be incurred after May 1, 2027 (in fiscal year 2028 or 2029). We have provided a detailed spreadsheet for Village staff which outlines a 3 year look ahead at all anticipated water system costs.

Certain locations are Madison Street TIF eligible, such as 9th Avenue from Madison Street to St. Charles Road (11.1%), and the 2028 Water Main Improvements (3.8%). This eligibility applies to both the design engineering fee as well as the construction. Otherwise, the remaining Village funding may be paid for through the Water Fund or the General Fund.

Action

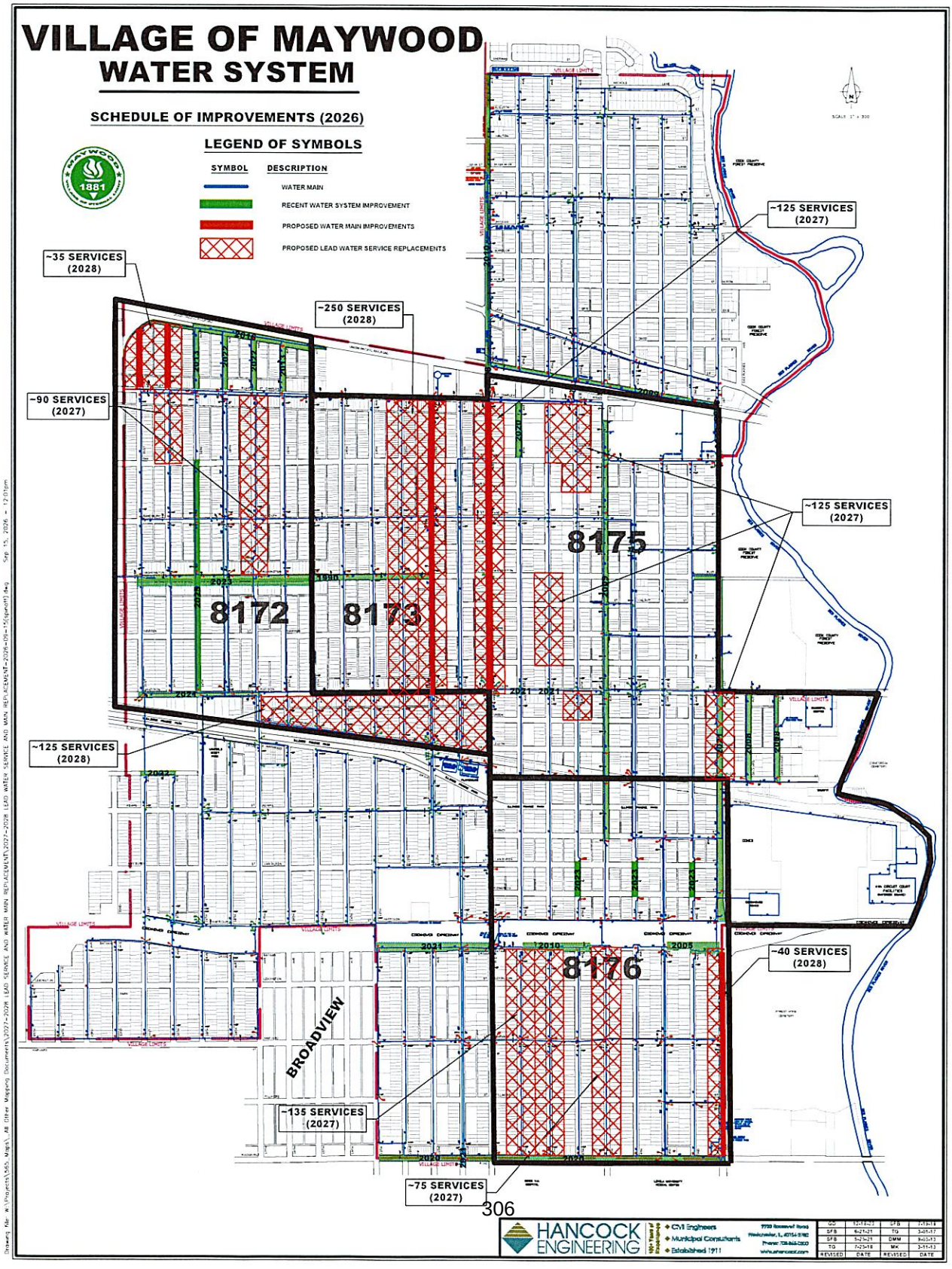
If the Village would like to move forward with the above projects, adhere to the proposed schedule, and be in position to obtain IEPA loan forgiveness (or other grant funds), we recommend approving the design agreements. A resolution is required.

Attached to this memo is an updated map of the proposed 2027-2028 Water System Improvements.

If you should have any questions, please feel free to contact our office.

Edwin Hancock Engineering Company ♦ 9933 Roosevelt Road ♦ Westchester, IL 60154-2780 ♦ Phone: 708/865-0300 ♦ Fax: 708/865-1212

2027-2028 LEAD WATER SERVICE & WATER MAIN REPLACEMENT PLAN



RESOLUTION NO. R-2026-_____

A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF DESIGN ENGINEERING SERVICES FOR THE 2028 WATER MAIN IMPROVEMENTS PROJECT IN MAYWOOD, ILLINOIS, AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / 5TH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS AND GENERAL CORPORATE FUNDS TO PAY FOR DESIGN ENGINEERING SERVICES RELATED TO THE PROJECT

(11th Avenue from Madison Street to Saint Charles Road, 20th Avenue from Saint Charles Road to Railroad Avenue and 21st Avenue from Saint Charles Road to Railroad Avenue)

WHEREAS, there are various water mains in the Village of Maywood ("Village") that are in critical need of replacement. The Village was successful in being selected as a recipient of funds from the United States Environmental Protection Agency ("USEPA") funds for critical water main improvements and from the Illinois Environmental Protection Agency ("IEPA") for lead service line replacements. The USEPA and IEPA funds will be used to pay for a portion of the construction costs of multiple water main improvement projects in the Village throughout 2027 and 2028, including: 9th Avenue Water Main Improvements, 1st Avenue Water Main Improvements and 2028 Water Main Improvements; and

WHEREAS, the President and Board of Trustees (the "Corporate Authorities") of the Village of Maywood, Cook County, Illinois (the "Village"), in an effort to revitalize the Village's local economy and provide for the comprehensive and coordinated development of an underutilized and blighted area within the Village, have adopted a redevelopment plan and project, designated a redevelopment project area, and adopted the use of tax increment financing ("TIF") in accordance with the Illinois Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-1 *et seq.*, as amended (the "TIF Act"), for the Madison Street / 5th Avenue Tax Increment Financing Redevelopment Project Area (the "Project Area"); and

WHEREAS, the Madison Street / Fifth Avenue TIF District (the "Madison TIF District") was established on March 27, 1997 with the adoption of Ordinance No. CO-97-01 (Approving the Redevelopment Project And Plan), Ordinance No. CO-97-02 (Designating the Project Area) and Ordinance No. CO-97-03 (Adoption Of Tax Increment Allocation Financing for the Redevelopment Project Area). On March 13, 2013, with the adoption of Ordinance No. CO-2013-12, the Corporate Authorities extended the term of the TIF District to December 31, 2020, subject to receipt of year 2020 incremental real estate tax revenues during calendar year 2021. With the passage of Public Act 101-0647 (Illinois Governor signed on June 26, 2020 with immediate effective date) and Village Ordinance No. CO-2020-40 (adopted December 29, 2020), a 12 year term extension for the TIF District received legislative approval and authorization and Village approval, which extended the duration of the TIF District to December 31, 2032, subject to receipt of year 2032 incremental real estate tax revenues during calendar year 2033; and

WHEREAS, the President and Board of Trustees of the Village of Maywood, Illinois desire to hire Edwin Hancock Engineering Company (the "Engineer") to perform Design Engineering Services (the "Services") associated with the following improvements to be made in calendar year 2028: the 2028 Water Main Improvements Project (the "Project") in accordance with the terms set forth in the attached

"AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF PROFESSIONAL ENGINEERING SERVICES FOR THE 2028 WATER MAIN IMPROVEMENTS PROJECT IN MAYWOOD, ILLINOIS" (the "Agreement"), a copy of which is attached hereto as **Exhibit "A"** and made a part hereof; and

WHEREAS, the Engineer has prepared a memorandum dated October 29, 2026 that provides a detailed summary of the Project and the estimated costs to complete the Project, a copy of which is on file with the Village Clerk's Office and is incorporated by reference into this Resolution. The estimated construction cost to complete the Project is $5,402,000.00, and the Project work is located partially within the boundaries of the Madison TIF District and consists of: water main improvements along 20th Avenue from Saint Charles Road to Railroad Avenue, 21st Avenue from Saint Charles Road and Railroad Avenue and 11th Avenue from Madison Street to Saint Charles Road; and

WHEREAS, the source of monies used to pay for the construction of the Project will consist of a mix of IEPA lead service line replacement funds, Village General Corporate Funds and funds from the Madison Street / 5th Avenue Tax Increment Financing District Fund ("Madison TIF District Funds"). 3.8% of the Project work is located within the boundaries of the Madison TIF District and the remainder of the Project work is located outside of the Madison TIF District. The Services provided under the attached Agreement will be paid for using the Madison TIF District Funds and the Village General Corporate Funds, based on a 3.8% / 96.2% allocation attributable to the Project area. A portion of the construction costs for the Project and a portion of the Services provided for in the attached Agreement are eligible expenses that can be paid for in part with Madison TIF District Funds pursuant to the applicable provisions of the TIF Act; and

WHEREAS, the Agreement provides for the payment to the Engineer for the furnishing of the Services for the Project as follows in an amount not to exceed $317,000.00; and

WHEREAS, the President and Board of Trustees of the Village of Maywood agree to appropriate and authorize the expenditure of the above-referenced sums from the Madison TIF District Funds and the Village General Corporate Funds for the purpose of paying the Engineer to perform the Services for the Project in accordance with the Agreement; and

WHEREAS, pursuant to its home rule powers and contracting authority provided by Article VII (Local Government), Sections 6 (Powers of Home Rule Units) and 10(a) (Intergovernmental Cooperation) of the Illinois Constitution of 1970, as well as the applicable provisions of the Illinois Municipal Code (65 ILCS 5/8-1-7), the TIF Act and the Illinois Intergovernmental Cooperation Act (5 ILCS 220), the President and Board of Trustees of the Village of Maywood have the authority to approve and enter into the attached Agreement, and find that entering into the Agreement is protective of the health, welfare and safety of and in the best interests of the Village, its residents, property owners, business owners and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval and Execution of Agreement. The President and Board of Trustees of the Village Maywood authorize the approval and execution of the attached Agreement (**Exhibit "A"**) to be entered into with the Engineer, or any updated version of the attached Agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, for the purpose of authorizing the Engineer to perform the Design Engineering Services for the Project. In addition, the President and Board of Trustees authorize and direct the President and Clerk, or their designees, to execute all other instruments, payments and documents that are necessary to fulfill the Village's obligations under the Agreement.

SECTION 3: Appropriation and Authorization of Expenditure of TIF Funds and Other Village Funds for Performance of Project-Related Services Under the Agreement. The President and Board of Trustees of the Village of Maywood authorize the appropriation and expenditure of Madison TIF District Funds and Village General Corporate Funds to pay for the Design Engineering Services provided for under the attached Agreement, and the appropriation and expenditure of such other eligible, available public funds, to pay the following amounts for the performance of the Services set forth in the Agreement for the Project in an amount not to exceed $317,000.00.

SECTION 4: Delivery of the Agreement and Other Documents. The Village Clerk, or their designee, shall transmit executed originals or certified copies of all documents, including this Resolution and the Agreement, to all parties and agencies that are entitled to receive such documents, as required and directed by any other governmental oversight regulatory agency, in order to comply with the terms of the Agreement and for record retention purposes.

SECTION 5: Repealer; Severability; Ratification. All resolutions, or parts of resolutions, in conflict with the provisions of this Resolution, to the extent of such conflict, are repealed. Each section, paragraph, clause and provision of this Resolution is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Resolution, nor any part thereof, other than that part affected by such decision. All actions of the Corporate Authorities, agents and employees of the Village that are in conformity with the purpose and intent of this Resolution, whether taken before or after the adoption of this Resolution, are ratified, confirmed and approved.

SECTION 6: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval as required by law.

ADOPTED this 10th day of November, 2026, pursuant to a roll call vote as follows:

AYES:_____

NAYS:_____

ABSENT:_____

APPROVED this 10th day of November, 2026, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

Exhibit "A"

PROFESSIONAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD
AND THE EDWIN HANCOCK ENGINEERING COMPANY
FOR FURNISHING OF PROFESSIONAL ENGINEERING SERVICES
FOR 2028 WATER MAIN IMPROVEMENTS PROJECT
IN MAYWOOD, ILLINOIS

(attached)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2026-_____

A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF DESIGN ENGINEERING SERVICES FOR THE 2028 WATER MAIN IMPROVEMENTS PROJECT IN MAYWOOD, ILLINOIS, AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / 5TH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS AND GENERAL CORPORATE FUNDS TO PAY FOR DESIGN ENGINEERING SERVICES RELATED TO THE PROJECT

(11 Avenue from Madison Street to Saint Charles Road, 20th Avenue from Saint Charles Road to Railroad Avenue and 21st Avenue from Saint Charles Road to Railroad Avenue)

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 10th day of November, 2026, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of November, 2026.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 10th day of November, 2026.

_____
Tori-Love Garron, Village Clerk

[SEAL]

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PROFESSIONAL SERVICES AGREEMENT

between the

VILLAGE OF MAYWOOD

and the

EDWIN HANCOCK ENGINEERING COMPANY

for

FURNISHING OF
PROFESSIONAL ENGINEERING SERVICES

for the

2028 WATER MAIN IMPROVEMENTS PROJECT

in

MAYWOOD, ILLINOIS

October 2026

313

PROFESSIONAL SERVICES AGREEMENT
between the
VILLAGE OF MAYWOOD
and the
EDWIN HANCOCK ENGINEERING COMPANY
for
FURNISHING OF PROFESSIONAL ENGINEERING SERVICES
for the
2028 WATER MAIN IMPROVEMENTS PROJECT
in
MAYWOOD, ILLINOIS

THIS Agreement, made and entered into between the Village of Maywood, hereinafter referred to as "VILLAGE", and the Edwin Hancock Engineering Co., hereinafter referred to as "ENGINEER", covers the furnishing of Professional Engineering Services necessary to provide the engineering services required for the 2028 WATER MAIN IMPROVEMENTS PROJECT, hereinafter referred to as "PROJECT", which will generally include water main improvements along 11th Avenue from Madison Street to St. Charles Road, 20th Avenue from St. Charles Road to Railroad Avenue, and 21st Avenue from St. Charles Road to Railroad Avenue, in the Village of Maywood, Cook County, Illinois.

The scope of construction along 11th Avenue will generally include abandonment of approximately 3,400' of existing six-inch (6") water main, transfer of existing water services onto the existing twelve-inch (12") water main, replacement of certain fire hydrants, reconfiguration of certain existing water main cross connections, restoration of sidewalk, pavement and landscaping, and other related work.

The scope of construction along 20th and 21st Avenues will generally include replacement of the existing water main with an eight-inch (8") water main, installation of new water services from the proposed water main to the water meter located within private property inside of the home or business, new fire hydrants, abandonment of the existing water main; sidewalk, pavement and landscaping restoration, and other related work.

Design Engineering includes the preparation of plans, specifications and bidding documents for the proposed work, preparation and submittal of applications for permits required from various agencies, and performance of other necessary engineering services outlined in Section A.I of this Agreement.

WITNESSETH THAT; in consideration of these premises and of the mutual covenants set forth,

A. THE ENGINEER AGREES;

I. To perform, or be responsible for the performance of, the following Design Engineering services for the proposed improvement:

a. Preparing preliminary design criteria.

b. Preparing preliminary plans.

c. Making engineering field topographic surveys as are necessary for the preparation of detailed plans.

d. Preparing and submitting necessary applications and plans to various governmental agencies, on behalf of the VILLAGE, for permission to construct the proposed site improvements.

e. Preparing detailed plans, specifications, bid proposals, and estimates of construction costs and furnishing the VILLAGE with sufficient sets of these documents to be used for obtaining bids from contractors.

f. Endorsing all plans and other documents furnished by the ENGINEER pursuant to this Agreement by showing his signature and professional seal where Law requires such.

g. Assisting the VILLAGE in the issuance of proposal forms and advertising for bids.

h. Assisting the VILLAGE in the tabulation and interpretation of contractors' bid proposals.

II. To comply with the following items in accordance with the requirements of the Illinois Environmental Protection Agency (Agency):

a. Books, records, documents, and other evidence directly pertinent to performance of PWSLP/WPCLP loan work under this agreement shall be maintained in accordance with generally accepted Accounting Principles. The Agency or any of its authorized representatives shall have access to the books, records, documents and other evidence for the purpose of inspection, audit and copying. Facilities shall be provided for access and inspection.
b. Audits conducted pursuant to this provision shall be in accordance with auditing standards generally accepted in the United States of America.
c. All information and reports resulting from access to records pursuant to

the above shall be disclosed to the Agency. The auditing agency shall afford the engineer an opportunity for an audit exit conference and an opportunity to comment on the pertinent portions of the draft audit report.

d. The final audit report shall include the written comments, if any, of the audited parties.

e. Records shall be maintained and made available during performance of project services under this agreement and for three years after the final loan closing. In addition, those records that relate to any dispute pursuant to the Loan Rules Section 365.650 or Section 662.650 (Disputes) or litigation or the settlement of claims arising out of project performance or costs or items to which an audit exception has been taken, shall be maintained and made available for three years after the resolution of the appeal, litigation, claim or exception.

f. The Engineer warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bonafide employees. For breach or violation of this warranty, the loan recipient shall have the right to annul this agreement without liability or in its discretion to deduct from the contract price or consideration or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

g. The Engineer certifies to the best of its knowledge and belief that it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;

b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and

d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default. The Engineer understands that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in fine of up to $10,000 or imprisonment for up to 5 years, or both.

h. Engineer agrees to complete all work within 60 days or less after the completion date.

i. The Engineer shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. The Engineer shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the Engineer to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.

j. The engineer agrees to take affirmative steps to assure that disadvantaged business enterprises are utilized when possible as sources of supplies, equipment, construction and services in accordance with the [WPC or PWS] Loan Program rules. As required by the award conditions of USEPA's Assistance Agreement with Illinois EPA, the engineer acknowledges that the fair share percentages are 5% for MBEs & 12% for WBEs.

II. That ENGINEER will save harmless the VILLAGE and its employees from all damages and liabilities caused by negligent or wrongful acts or omissions of ENGINEER in the performance of professional services or by anyone for whose acts ENGINEER is liable. ENGINEER shall carry insurance as agreed upon between VILLAGE and ENGINEER, including insurance covering this indemnity. Such insurance shall remain in force until all work is completed and all final measurements and reports have been made and accepted by the VILLAGE.

B. THE VILLAGE AGREES;

I. That for the performance by the ENGINEER of the engineering services set forth above, the VILLAGE shall pay the ENGINEER on the following basis of payment:

a. **To pay the Engineer as compensation for all Design Engineering services performed as stipulated in above Section A.I a Lump Sum Fee of Three Hundred Seventeen Thousand dollars ($317,000.00)**, unless there is a substantial change in the scope, complexity, or character of the work to be performed or there is a substantial overrun in the time necessary for the ENGINEER to complete the work due to causes beyond its control, no increase in Fees shall occur without the advance written agreement of the VILLAGE. Under such circumstances, adjustments in the total compensation to the ENGINEER shall be determined through discussions between the parties of this AGREEMENT, and shall be documented by a change order or amendment to this AGREEMENT. The DESIGN ENGINEERING FEE is based upon the scope of work as listed in Section A.I., and itemized in Attachment C.

b. For any related work requested of the ENGINEER that is outside the scope of this AGREEMENT, the costs for the engineering services rendered shall be determined by the Schedule of Hourly Rates as found attached to this agreement in Attachment "A".

c. That payment to the ENGINEER for the services rendered shall be made in the following manner:

1. During the performance of the work, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the VILLAGE, monthly progress payments for the work performed shall be due and payable to the ENGINEER. Such monthly payments shall be equal to One Hundred Percent (100%) of the value of services rendered to date, less all previous payments made to the ENGINEER under this AGREEMENT.

2. Payments by the VILLAGE shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1, et seq.).

C. IT IS MUTUALLY AGREED;

I. That this AGREEMENT may be terminated by either party upon a thirty (30) days written notice should the other party fail substantially to perform in accordance with the terms of the AGREEMENT through no fault of the other. Upon such termination and upon payment in full to ENGINEER of all sums due and owing it, the ENGINEER shall cause to be delivered to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from soil surface and subsurface investigations with the understanding that all such materials become the property of the VILLAGE. The ENGINEER shall be paid promptly for any services completed and any services partially completed. VILLAGE assumes all responsibility and releases ENGINEER from any liability arising from the VILLAGE'S use of partially completed drawings, specifications, or other work product prepared by ENGINEER or for any reuse of ENGINEER'S work product on another project.

II. Any claim, dispute, or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to the institution of legal proceedings by either party. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the county where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

III. The VILLAGE and the ENGINEER waive consequential damages for claims, disputes or other matters in question arising out of or relating to this AGREEMENT. This mutual waiver applicable, without limitation, to all consequential damages due to either party's termination in accordance with the terms of this AGREEMENT.

IV. ENGINEER shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the construction Work, since these are solely the contractor's rights and responsibilities under the contract documents.

V. Along with the General Conditions Attachment to Engineering Agreement attached hereto as Attachment "B", this AGREEMENT represents the entire and integrated agreement between the VILLAGE and the ENGINEER and supersedes all prior negotiations, representations, or agreements, either written or oral. This AGREEMENT may be amended only by written instruments signed by both parties hereto.

In witness whereof, the parties have caused this Agreement to be executed in duplicate counterparts, each of which shall be considered as an original, by their duly authorized officers as of the dates below indicated.

Executed by the VILLAGE, this

_____ day of _____, 2026

VILLAGE OF MAYWOOD
Cook County, Illinois
Acting through its
President and Board of Trustees

By _____
Nathaniel George Booker, Village President

ATTEST:

By _____
Tori Love Garron, Village Clerk

(SEAL)

Executed by the ENGINEER, this

_____day of _____, 2026

EDWIN HANCOCK ENGINEERING COMPANY
9933 ROOSEVELT ROAD
WESTCHESTER, ILLINOIS 60154

By _____
Derek Treichel, P.E., President

ATTEST:

By _____
William Peterhansen, P.E., Vice President

(SEAL)

ATTACHMENT A

2026 SCHEDULE OF HOURLY RATES

PERSONNEL CLASSIFICATION	HOURLY RATE
ENGINEER – VI	$170.00
ENGINEER – V	$155.00
ENGINEER – IV	$145.00
ENGINEER – III	$135.00
ENGINEER – II	$126.00
ENGINEER – I	$115.00
ENGINEERING TECHNICIAN – V	$143.00
ENGINEERING TECHNICIAN – IV	$130.00
ENGINEERING TECHNICIAN – III	$110.00
ENGINEERING TECHNICIAN – II	$78.00
ENGINEERING TECHNICIAN - I	$60.00
CAD MANAGER	$135.00
CAD - II	$112.00
CAD – I	$100.00
ADMINISTRATIVE	$75.00

Note: Schedule of Hourly Rates is subject to change annually as of March 1st. The most current Schedule of Hourly Rates will be in effect at the date of service.

ATTACHMENT B

GENERAL CONDITIONS ATTACHMENT TO ENGINEERING AGREEMENT

A. **THE ENGINEER AGREES:**

1. That the ENGINEER shall procure and maintain for the duration of its AGREEMENT and for three years thereafter insurance against errors and omissions and claims for injuries to its employees which may rise from or are in conjunction with the performance of the work hereunder by the ENGINEER, its agents, representatives, employees, or subcontractors.

   a. **Minimum Scope of Insurance**

   Coverage shall be at least as broad as:

   (1) Insurance Services Office Commercial General Liability occurrence form CG 0001 (Ed. 11/85);

   (2) Insurance Services Office form number CA 0001 (ed. 1/87) covering Automobile Liability, symbol 01 "any auto" and endorsement CA 0029 (Ed. 12/88) changes in Business Auto and Truckers coverage forms - Insured Contract or ISO form number CA 0001 (Ed. 12/90);

   (3) Professional Liability/Malpractice Liability policy; and

   (4) Worker's Compensation as required by the Labor Code of the State of Illinois and Employers' Liability insurance.

   b. **Minimum Limits of Insurance**

   The ENGINEER shall maintain limits no less than:

   (1) Commercial General Liability: $1,000.000 combined single limit per occurrence for bodily injury, personal injury, and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than $2,000,000.

   (2) Automobile Liability: $1,000,000 combined single limit per accident or bodily injury and property damage.

   (3) Professional Liability: $1,000,000 single limit for errors and omissions, professional/malpractice liability.

   (4) Worker's Compensation and Employers' Liability: Worker's Compensation limits as required by the Labor Code of the State of Illinois and Employers' Liability limits of $100,000 per accident.

   c. **Deductibles and Self-Insured Retentions**

   Any deductibles or self-insured retentions must be declared to and approved by the VILLAGE. At the option of the VILLAGE, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the VILLAGE, its officials, employees and volunteers; or the ENGINEER shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

   d. **Other Insurance Provisions**

   The policies are to contain, or be endorsed to contain the following provisions:

   (1) General Liability and Automobile Liability Coverages

(a) The VILLAGE, its officials, employees and volunteers are to be covered as additional insured as respects: liability arising out of activities performed by or on behalf of the ENGINEER; or automobiles owned, lease, hired or borrowed by the ENGINEER. The coverage shall contain no special limitations on the scope of protection afforded to the VILLAGE, its officials, employees, and volunteers.

(b) The ENGINEER's insurance coverage shall be primary as respects the additional insureds. Any insurance or self-insurance maintained by the VILLAGE, its officials, agents, employees, and volunteers shall be excess of ENGINEER's insurance and shall not contribute with it.

(c) Any failure to comply with reporting provisions of the policies shall not effect coverage provided to the VILLAGE, its officials, agents, employees, and volunteers.

(d) The ENGINEER's insurance shall contain a severability of interests clause or language stating that ENGINEER's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(2) All Coverages

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the VILLAGE.

e. **Acceptability of Insurers**

The insurance carrier used by the ENGINEER shall have a minimum insurance rating of B according to the AM Best Insurance Rating Schedule and licensed to do business in the State of Illinois.

f. **Verification of Coverage**

The ENGINEER shall furnish the VILLAGE with certificates of insurance and with copies of endorsements affecting coverage. The certificates and endorsement for the insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on forms provided by the insurance carrier and are to be received and approved by the VILLAGE before any work commences. The VILLAGE reserves the right to request full certified copies of the insurance policies.

2. To the fullest extent permitted by law, the ENGINEER shall indemnify and hold harmless the VILLAGE, its officials, employees and volunteers against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses, which may accrue against the VILLAGE, its officials, employees and volunteers, arising in consequence of the negligent or willful performance of this work by the ENGINEER, its employees, or subcontractors, except that arising out of the negligence or willful act of the VILLAGE, its officials, employees and volunteers. Notwithstanding any of the foregoing, nothing contained in this paragraph shall require the ENGINEER to indemnify the VILLAGE, its officials, agents and employees for their own negligent acts or omissions..

3. Any insurance policies required by this AGREEMENT, or otherwise provided by the ENGINEER, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the VILLAGE, its officials, agents, employees and volunteers and herein provided.

4. The ENGINEER will comply with all applicable federal and Illinois statutes, and local ordinances of the VILLAGE and shall operate within and uphold the ordinances, rules and regulations of the VILLAGE while engaged in services herein described.

5. The VILLAGE reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments; and ENGINEER and VILLAGE shall negotiate appropriate adjustments acceptable to both parties to accommodate such changes.

6. The VILLAGE may, at any time, by written order to ENGINEER (Suspension of Services Order) require ENGINEER to stop all, or any part, of the services required by this AGREEMENT. Upon receipt of such an order, ENGINEER shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. The VILLAGE, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumptions of the services upon expiration of the Suspension of Services Order.

7. This AGREEMENT may be terminated by the VILLAGE by removal of the ENGINEER from the office of Village Engineer as provided by statute, upon written notice to the ENGINEER, at its last known post office address. Provided that should this AGREEMENT be terminated by the VILLAGE, the ENGINEER shall be paid for any services completed and any services partially completed. All field notes, test records, drawings, and reports completed or partially completed at the time of termination shall become the property of, and made available to, the VILLAGE. Within five (5) days after notification and request, the ENGINEER shall deliver to the successor Village Engineer all property, books and effects of every description in its possession belonging to the VILLAGE and pertaining to the office of Village Engineer.

8. This AGREEMENT may additionally be terminated by the VILLAGE upon written notice to the ENGINEER, at its last known post office address, upon the occurrence of any one or more of the following events, without cause and without prejudice to any other right or remedy:

   a. If ENGINEER commences a voluntary case under any chapter of the Bankruptcy Code (Title 11, United States Code), as now or hereinafter in effect, or if ENGINEER takes any equivalent or similar action by filing a petition or otherwise under any other federal or state law in effect at such time relating to the bankruptcy or insolvency;

   b. If a petition is filed against ENGINEER under any chapter of the Bankruptcy Code as now or hereafter in effect at the time of filing, or if a petition is filed seeking any such equivalent or similar relief against ENGINEER under any other federal or state law in effect at the time relating to bankruptcy or insolvency.

   c. If ENGINEER makes a general assignment for the benefit of creditors;

   d. If a trustee, receiver, custodian or agent of ENGINEER is appointed under applicable law or under contract, whose appointment or authority to take charge of property of ENGINEER is for the purpose of enforcing a Lien against such property or for the purpose of general administration of such property for the benefit of ENGINEER's creditors;

   e. If ENGINEER admits in writing an inability to pay its debts generally as they become due;

9. Upon termination, the ENGINEER shall deliver to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. In such case, ENGINEER shall be paid for all services and any expense sustained, less all costs incurred by the VILLAGE to have the services performed which were to have been performed by the ENGINEER.

10. The ENGINEER is qualified technically and is conversant with the laws and regulations applicable to the PROJECT and sufficient, properly trained, and experienced personnel will be retained to perform the services enumerated herein.

11. The ENGINEER shall maintain its records relating to the performance of the Agreement in compliance with the requirements of the Local Records Act (50 ILCS 205/1 et seq.) and the Freedom of Information Act (5 ILCS 140/1 et seq.) until written approval for the disposal of such records is obtained from the Local Records Commission. All books and records required to be maintained by the ENGINEER shall be available for review and audit by the Village. The ENGINEER shall cooperate with the Village (a) with any request for public records made pursuant to the Freedom of Information Act (5 ILCS 140/1 et seq.), (b) with any request for public records made pursuant to any audit, and (c) by providing full access to and copying of all relevant books and records within a time period which allows the Village to timely comply with the time limits imposed by the Freedom of Information Act (5 ILCS 140/1 et seq.).

12. The ENGINEER warrants that he has not employed or retained any company or person, other than an employee working solely for the ENGINEER, to secure this AGREEMENT; and he has not paid or agreed to pay any company or person any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this AGREEMENT. For breach or violation of this warranty, the VILLAGE shall have the right to annul this AGREEMENT without liability, or, in its discretion, to deduct from the AGREEMENT price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

13. The ENGINEER, during the period commencing upon the execution of this AGREEMENT and concluding one year following the completion of the PROJECT, shall not accept employment from any developer developing land within the VILLAGE or any contractor, subcontractor or material supplier performing work or supplying material to the VILLAGE without the express written consent of the VILLAGE.

14. This AGREEMENT shall be deemed to be exclusive between the VILLAGE and the ENGINEER. This AGREEMENT shall not be assigned by the ENGINEER without first obtaining permission in writing from the VILLAGE.

15. All books, papers, notes, records, lists, data, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, magnetic media, electronic files, printouts, backups, and computer databases created or modified by the ENGINEER relating in any manner to the work performed by the ENGINEER or by anyone else and used by the ENGINEER in performance of this services under this AGREEMENT (the "Work") shall be a "work made for hire" as defined by the laws of the United States regarding copyrights.

16. The ENGINEER hereby assigns to the VILLAGE and its successors and assigns all of its right, title, interest and ownership in the Work, including but not limited to copyrights, trademarks, patents, and trade secret rights and the rights to secure any renewals, reissues, and extensions thereof. ENGINEER grants permission to the VILLAGE to register the copyright and other rights in the Work in the VILLAGE's name. ENGINEER shall give the VILLAGE or any other person designated by the VILLAGE all assistance reasonably necessary to perfect its rights under this AGREEMENT and to sign such applications, documents, assignment forms and other papers as the VILLAGE requests from time to time to further confirm this assignment. ENGINEER further grants to the VILLAGE full, complete and exclusive ownership of the Work. ENGINEER shall not use the Work for the benefit of anyone other than the VILLAGE, without the VILLAGE's prior written permission. Upon completion of the Work or other termination of this AGREEMENT the ENGINEER shall deliver to the VILLAGE all copies of any and all materials relating or pertaining to this AGREEMENT.

17. The drawings, specifications, reports, and any other PROJECT documents prepared by ENGINEER in connection with any or all of the services furnished hereunder shall be delivered to the VILLAGE for the use of the VILLAGE. The ENGINEER shall have the right to retain originals of all PROJECT documents and drawings for its files. Furthermore, it is understood and agreed that the PROJECT documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the PROJECT, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this PROJECT. The VILLAGE may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the PROJECT. Any reuse of PROJECT documents, without the express written consent of the ENGINEER, shall be at VILLAGE's sole risk, and the VILLAGE shall indemnify and hold harmless the ENGINEER from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom. When and if record drawings are to be provided by the ENGINEER, the information used in the preparation of record drawings is provided by others and ENGINEER is not responsible for accuracy, completeness, nor sufficiency of such information. The level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for PROJECT construction. If additional detail is requested by the VILLAGE to be included on the record drawings, then the ENGINEER will be due additional compensation for additional services. The ENGINEER shall have the right to include representations of the design of the PROJECT, including photographs of the exterior and interior, among the ENGINEER's promotional and professional materials. The ENGINEER's materials shall not include the VILLAGE's confidential and proprietary information.

18. The ENGINEER will not at any time, either directly or indirectly, disclose, use or communicate or attempt to disclose, use or communicate to any person, firm, or corporation any confidential information or any other information concerning the business, services, finances or operations of the VILLAGE except as expressly authorized by the VILLAGE. ENGINEER shall treat such information at all times as confidential. ENGINEER

acknowledges that each of the following can contain confidential information of the VILLAGE and that the disclosure of any of the following by the ENGINEER without the VILLAGE's express authorization would be harmful and damaging to the VILLAGE's interests:

a. Compilations of resident names and addresses, resident lists, resident payment histories, resident information reports, any other resident information, computer programs, computer software, printouts, backups, computer disks and diskettes, and computer databases and which are not otherwise known to the public.

b. All information relating to the Engineering Services being performed by ENGINEER under this AGREEMENT, regardless of its type or form and which are not otherwise known to the public.

c. Ideas, concepts, designs and plans which are specifically involved with the Engineering Services being performed by ENGINEER under this AGREEMENT which are created, designed, enhanced by the ENGINEER and which are not otherwise known to the public.

d. Financial information and police records.

This itemization of confidential information is not exclusive; there may be other information that is included within this covenant of confidentiality. This information is confidential whether or not it is expressed on paper, disk, diskette, magnetic media, optical media, monitor, screen, or any other medium or form of expression. The phrase "directly or indirectly" includes, but is not limited to, acting through ENGINEER's wife, children, parents, brothers, sisters, or any other relatives, friends, partners, trustees, agents or associates.

19. All books, papers, records, lists, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, printouts, backups, and computer databases relating in any manner to the VILLAGE's business, services, programs, software or residents, whether prepared by ENGINEER or anyone else, are the exclusive property of the VILLAGE. In addition, all papers, notes, data, reference material, documentation, programs, diskettes (demonstration or otherwise), magnetic media, optical media, printouts, backups, and all other media and forms of expression that in any way include, incorporate or reflect any confidential information of the VILLAGE (as defined above) are the exclusive property of the VILLAGE. ENGINEER shall immediately return said items to the VILLAGE upon termination of ENGINEER's engagement or earlier at the VILLAGE's request at any time.

20. The ENGINEER's opinions of probable PROJECT construction cost provided for herein are to be made on the basis of the ENGINEER's experience and qualifications and represent the ENGINEER's judgment as a design professional familiar with the construction industry, but the ENGINEER does not guarantee that proposal, bids or the construction cost will not vary from opinions of probable construction cost prepared by the ENGINEER.

21. The VILLAGE, for and in consideration of the rendering of the engineering services enumerated herein shall pay to the ENGINEER for rendering such services the fee hereinbefore established in the following manner:

a. Upon receipt of monthly statements from the ENGINEER and the approval thereof by the VILLAGE, payments for the work performed shall be due and payable to the ENGINEER within 30 days after approval by the VILLAGE.

b. Payments shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

22. This AGREEMENT may be terminated by the ENGINEER by resignation from the office of Village Engineer, upon thirty (30) days' written notice to the VILLAGE should the VILLAGE fail substantially to perform in accordance with the terms of this AGREEMENT through no fault of the ENGINEER. Upon such termination, the ENGINEER shall make available to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. The ENGINEER shall be paid promptly for all services provided to the date of termination.

23. The ENGINEER is an independent contractor in the performance of this AGREEMENT, and it is understood that the parties have not entered into any joint venture or partnership with the other. The ENGINEER shall not be considered to be the agent of the VILLAGE. Nothing contained in this AGREEMENT shall create a

contractual relationship with a cause of action in favor of a third party against either the VILLAGE or ENGINEER.

24. Written notices between the VILLAGE and the ENGINEER shall be deemed sufficiently given after being placed in the United States mail, registered or certified, postage pre-paid, addressed to the appropriate party as follows:

a. If to the VILLAGE:
VILLAGE OF MAYWOOD
40 Madison Street
Maywood, Illinois 60153
Attn: Ms Lanya Satchell, Acting Village Manager

b. If to the ENGINEER:
EDWIN HANCOCK ENGINEERING COMPANY.
9933 Roosevelt Road
Westchester, Illinois 60154-2780
Attn: Derek Treichel, P.E., President

c. Either party may change its mailing address by giving written notice to the other party as provided above. Whenever this AGREEMENT requires one party to give the other notice, such notice shall be given only in the form and to the addresses described in this paragraph.

25. This AGREEMENT represents the entire and integrated contract between the parties and supersedes all prior negotiations, representations or understandings, whether written or oral. This AGREEMENT may only be amended by written instrument executed by authorized signatories of the VILLAGE and the ENGINEER.

26. The terms of this AGREEMENT shall be binding upon and inure to the benefit of the parties and their respective successors.

27. The waiver of one party of any breach of this AGREEMENT or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this AGREEMENT and shall not be construed to be a waiver of any provision, except for the particular instance.

28. If any term, covenant, or condition of this AGREEMENT or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this contract shall not be affected thereby, and each term, covenant or condition of this AGREEMENT shall be valid and shall be enforced to the fullest extent permitted by law.

29. This AGREEMENT shall be construed under and governed by the laws of the State of Illinois, and all actions brought to enforce the dispute resolution provisions of this AGREEMENT shall be so brought in the Circuit Court of Cook County, State of Illinois.

B. **CERTIFICATION OF ENGINEER**

1. The ENGINEER certifies that the ENGINEER, its shareholders holding more than five percent (5%) of the outstanding shares of the ENGINEER, its officers and directors are:

a. not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1;

b. not barred from contracting as a result of a violation of either Section 33E-3 (bid rigging) or Section 33E-4 (bid rotating) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4);

c. not in default, as defined in 5 ILCS 385/2, on an educational loan, as defined in 5 ILCS 385/1;

d. in compliance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*)

e. in compliance with equal employment opportunities and during the performance of the AGREEMENT, the ENGINEER shall:

(1) Not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

(2) If it hires additional employees in order to perform this AGREEMENT or any portion hereof, it will determine the availability (in accordance with the Illinois Department of Human Right's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

(3) In all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

(4) Send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the ENGINEER's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the ENGINEER in its efforts to comply with such Act and Rules and Regulations, the ENGINEER will promptly so notify the Illinois Department of Human Rights and the VILLAGE and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

(5) Submit reports as required by the Illinois Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

(6) Permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

(7) Not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. As used in this section, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis or race, creed, color, or national origin because of habit, local custom, or otherwise.

f. in compliance with 775 ILCS 5/2-105(A)(4)by having in place and enforcing a written sexual harassment policy.

g. in agreement that in the event of non-compliance with the provisions of this certification relating to equal employment opportunity, the Illinois Human Rights Act or the Illinois Department of Human Rights, Rules and Regulations, the ENGINEER may be declared ineligible for future contracts with the VILLAGE, and this AGREEMENT may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

h. in compliance with 30 ILCS 580/1 et seq. (Drug Free Workplace Act) by providing a drug-free workplace by:

(1) Publishing a statement:

(a) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the ENGINEER's workplace.

(b) Specifying the actions that will be taken against employees for violations of such prohibition.

(c) Notifying the employee that, as a condition of employment on such AGREEMENT, the employee will:

(i) abide by the terms of the statement; and

(ii) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

(2) Establishing a drug-free awareness program to inform employees about:

(a) the dangers of drug abuse in the workplace;

(b) the ENGINEER's policy of maintaining a drug-free workplace;

(c) any available drug counseling, rehabilitation, and employee assistance program; and

(d) the penalties that may be imposed upon employees for drug violations.

(3) Making it a requirement to give a copy of the statement required by subparagraph B.1.h.(1) to each employee engaged in the performance of the AGREEMENT, and to post the statement in a prominent place in the workplace.

(4) Notifying the VILLAGE within ten (10) days after receiving notice under Subparagraph B.1.h.(1)(c) (ii) from any employee or otherwise receiving actual notice of such conviction.

(5) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5.

(6) Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.

(7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

i. in compliance with the Code of Ordinances of the Village of Maywood, in that no Village of Maywood official, spouse or dependent child of a Village of Maywood official, agent on behalf of any Village of Maywood official or trust in which a Village of Maywood official, the spouse or dependent child of a Village of Maywood official or a beneficiary is a holder of more than five percent (5%) of the ENGINEER.

j. in compliance with the Code of Ordinances of the Village of Maywood, in that no officer or employee of the Village of Maywood has solicited any gratuity, discount, entertainment, hospitality, loan, forebearance, or other tangible or intangible item having monetary value including, but not limited to cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the ENGINEER.

k. The ENGINEER has not given to any officer or employee of the Village any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having

monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer in violation of the Code of Ordinances of the Village of Maywood.

l. No Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of any interest in the ENGINEER; or, if the ENGINEER's stock is traded on a nationally recognized securities market, that no Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of more than one percent (1%) of the ENGINEER, but if any Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of less than one percent (1%) of such ENGINEER, the ENGINEER has disclosed to the Village in writing the name(s) of the holder of such interest.

m. The ENGINEER is in compliance with the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), the Contractor is a party to a collective bargaining agreement dealing with the subject matter of the Substance Abuse Prevention on Public Works Projects Act or has in place and is enforcing a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act.

n. The ENGINEER shall not refuse or deny any person employment in any capacity on the ground of unlawful discrimination, as that term is defined in the Illinois Human Rights Act, nor subject any person to unlawful discrimination in any manner, in connection with the contracting for or the performance of any work or service of any kind, by, for, on behalf of, or for the benefit of the Village. The ENGINEER, subcontractor, nor any person on his or her behalf shall not, in any manner, discriminate against or intimidate any employee hired for the performance of work for the benefit of the Village on account of race, color, creed, sex, religion, physical or mental handicap unrelated to ability, or national origin; and there may be deducted from the amount payable to the contractor by the Village, under this contract, a penalty of five dollars for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of this section.

o. Neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person and that the Contractor and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person.

ATTACHMENT C

Design Engineering Fee	
Preliminary Engineering	$5,000.00
Topographic Survey	$25,000.00
CADD Drafting	$26,000.00
Utility Coordination	$5,000.00
Plans	$158,000.00
Specifications	$27,000.00
IEPA Permitting	$13,000.00
MWRD Permitting	$10,000.00
USEPA Grant Administration	$6,000.00
Bid Engineering	$3,000.00
Project Administration	$39,000.00
Total Design Engineering Fee	**$317,000.00**

Village Manager

Item # 14

and

Omnibus # 16

KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael A. Marrs
Cell: 312.909.1391
Email: mamarrs@ktjlaw.com

900 Oakmont Lane, Suite 301
Westmont, Illinois 60559
www.ktjlaw.com

MEMORANDUM

To: Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood
From: Michael A. Marrs
Date: November 4, 2026
Re: 2028 9th Avenue Resurfacing Improvements Project (Madison Street to Saint Charles Road) - Approval of Professional Services Agreement with Edwin Hancock Engineering Company for Phase I Preliminary Engineering Services and Phase II Design Engineering Services

---

Per the request of Acting Village Manager Lanya Satchell and Village Engineer Bill Peterhansen, I have enclosed the following documents for review, discussion and action during an upcoming Committee of the Whole Meeting / Special Village Board Meeting:

1. A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF PROFESSIONAL ENGINEERING SERVICES FOR THE 2028 9TH AVENUE RESURFACING IMPROVEMENTS PROJECT (MADISON STREET TO SAINT CHARLES ROAD) IN MAYWOOD, ILLINOIS, AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / 5TH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS AND GENERAL CORPORATE FUNDS TO PAY FOR THE PHASE I PRELIMINARY AND PHASE II DESIGN ENGINEERING SERVICES RELATED TO THE PROJECT, with a copy of the Agreement attached as Exhibit "A" to the Resolution.
2. Hancock Memorandum dated October 28, 2026.

Project and Scope of Work

See the enclosed Village Engineer's Memorandum dated October 28, 2026 for the description of the 2028 9th Avenue Resurfacing Improvements Project (Madison Street to Saint Charles Road) ("Project") and the Scope of Work for the Project.

The estimated construction cost to complete the Project is $2,512,000.00. Federal Surface Transportation Program Local (STP-L) Funds will pay 80% of the construction costs ($2,009,600.00), with the Village of Maywood ("Village") providing a 20% match. The remainder of the Project costs, including Phase I and Phase II Engineering work, will be paid by the Village. 13.6% of the Project work is located within the boundaries of the Madison Street / Fifth Avenue Tax Increment Financing District ("Madison TIF District") and the remainder of the Project work is located outside of the Madison TIF District. The funding sources for the Project consist of funds from the Madison TIF District Fund, the Village's General Corporate Fund and the federal Surface Transportation Program Local (STP-L) Funds.

The enclosed Professional Engineering Services Agreement provides for the payment to the Engineer for the furnishing of the Engineering Services for the Project as follows: (a) Phase I Preliminary Engineering Services in an amount not to exceed $31,000.00; and (b) Phase II Design Engineering Services in an amount not to exceed $212,000.00.

Eligibility of Project for TIF District Fund Reimbursement

A portion of the costs associated with the Project are eligible for payment from the Madison TIF District Fund because: (1) the roadways to be reconstructed are located within the Madison TIF District; and (2) the costs are the type of improvements that are included under the definition of "redevelopment project costs," as set forth in Section 11-74.4-3(q) of the TIF Act, 65 ILCS 5/11-74.4-3(q). Specifically, the proposed Project falls within the following categories of reimbursable TIF-eligible redevelopment project costs:

> (q) "Redevelopment project costs", except for redevelopment project areas created pursuant to subsections (p-1) or (p-2), means and includes the sum total of all reasonable or necessary costs incurred or estimated to be incurred, and any such costs incidental to a redevelopment plan and a redevelopment project. Such costs include, without limitation, the following: ***
>
> (1) Costs of studies, surveys, development of plans, and specifications, implementation and administration of the redevelopment plan including but not limited to staff and professional service costs for legal, zoning, redevelopment, consulting, architectural and engineering services, landscape architectural services, design guidelines, appraisals, surveys, market studies, traffic studies, and environmental and geotechnical services.
>
> ....
>
> (4) Costs of the construction of public works or improvements, ...

Compliance with the Madison Street/Fifth Avenue TIF Plan:

The following pages or sections of the Plan support the use of TIF Funds for the Project:

- Pages 10 to 11 of the Plan. Section C (Development and Design Policies), Goal/Objective Number 2 (Investment, modernization of existing facilities).
- Page 14 of the Plan. Section B (Redevelopment Improvements and Activities). Subsection 4 (Provision of Public Works or Improvements) (Village may provide public improvements and facilities that are necessary to service the Project Area per the TIF Plan and the Comprehensive Plan for the development of the Village as a whole).
- Pages 18 to 19 of the Plan. Section D (Redevelopment Project Costs). Subsections (c), which is the same as cited under the TIF Act above.

A portion of the Project area is located within the boundaries of the Madison TIF District and the remainder of the Project area is located outside of the Madison TIF District, and, as such, the Project funding eligibility allocation is as follows:

Madison Street / Fifth Avenue TIF District Fund:	13.6%
General Fund:	86.4%

The enclosed Resolution approves and authorizes the appropriation and expenditure of the Madison / Fifth Avenue TIF District Funds to pay for a portion of the Project.

Michael

Enclosures

cc: Tori-Love Garron, Village Clerk (w/ encls.)
Lanya Satchell, Acting Village Manager / Finance Director (w/ encls.)
Tracey Bey, Assistant Village Manager (w/ encls.)
Greg Buchanan, Public Works and Building & Code Director (w/ encls.)
Bill Peterhansen, Village Engineer (w/ encls.)
Michael T. Jurusik, Village Attorney (w/ encls.)
Carlos S. Arevalo, Village Attorney (w/ encls.)

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MEMO

Date: October 28, 2026

To: Village of Maywood

Attn: Ms. Lanya Satchell, Acting Village Manager

cc: Mr. Greg Buchanan, Director of Public Works
Mr. Russell Davenport, Assistant Village Manager of Public Services

From: Bill Peterhansen, P.E., CFM

Re: 9th Avenue Resurfacing Improvements – Surface Transportation Program Local (STP-L)
Madison Street to St. Charles Road
Engineering Agreement – Phase I and II Engineering

Background

The Village had previously applied for Surface Transportation Funding Local (STP-L) funding for future roadway improvements along 9th Avenue from Madison Street to St. Charles Road through the North Central Council of Mayors (NCCM). The project has been programmed for Federal Fiscal Year 2028, and **is receiving $2,009,600 in federal funds for the construction phase**. Attached is our proposed engineering agreement to provide preliminary and design engineering services related to the construction of the referenced improvements.

Summary of Project Scope

9th Avenue from Madison Street to St. Charles Road will be resurfaced for a length of approximately 3,800', including replacement of intermittent concrete curb and gutter, and sidewalk, installation of ADA compliant sidewalk ramps where needed, intermittent full depth pavement patching, repair/replacement of utility structures, drainage pipes, and combined sewers where needed, removal of existing hot-mix asphalt surface, installation of hot-mix asphalt leveling binder and surface courses, thermoplastic pavement markings, landscaping restoration and other ancillary work. There is strong consideration to install designated bicycle lanes along 9th Avenue in order to provide a connection to the recently installed bicycle lanes along Washington Boulevard, of which will be studied in the Phase I portion of the project and implemented as desired by the Village.

Summary of Costs

Note that the federal funds will cover 80% of the construction phase, with the Village to provide a 20% match. The remainder of the costs including Phase I and Phase II Engineering will need to be addressed by the Village. Approximately 13.6% of the project area lies within the Madison Street TIF district and as such is eligible for TIF funds for that portion of the work, for all phases of the project. Note the design of this project has been included in the 5 year plan as well as the current fiscal year budget. Approximately 50% of the design costs will roll into the following budget year.

Edwin Hancock Engineering Company ♦ 9933 Roosevelt Road ♦ Westchester, IL 60154-2780 ♦ Phone: 708/865-0300 ♦ Fax: 708/865-1212

Summary of Engineering Agreement

The Preliminary Phase I Engineering Fee for this project is $31,000, which primarily includes IDOT criteria and correspondence including preparation of IDOT Preliminary Design Report BLR 19100, all required exhibits, preliminary topographic survey of the site, environmental and historical clearances, traffic analysis, Phase I Bureau of Local Roads Kickoff Meeting and other necessary preliminary design criteria.

The Design Phase II Engineering Fee of $212,000 represents the time to verify existing drainage patterns, complete topographic survey of the site including inspection of all underground structures, design ADA compliant curb ramps, sidewalk improvements, and underground utility improvements; prepare detailed proposed plans of the improvements per IDOT standards; prepare detour plans, maintenance of traffic plans; prepare specifications and bid documents in accordance with respective policies and procedures of IDOT; the submittal and obtainment of permits to the Metropolitan Water District of Greater Chicago regarding sewer improvements within a combined sewer area, the submittal and obtainment of permits to the IEPA regarding erosion control practices, and the preparation and submittal of detailed estimates of construction costs per IDOT standards.

Project Schedule

Based on recent review timing from IDOT District One, we recommend starting the Phase I Preliminary Engineering this Fall of 2026 and entering the IDOT milestone approval and design review process as early as possible. The intention is to keep the project on track for a letting in November 2027 which is the first letting offered for projects receiving funding in FFY 2028. This will provide for the most competitive contractor pricing possible and reduce the risk of ever having to forfeit programmed federal funding. Construction is then scheduled to follow in April of 2028.

Project Coordination

It is planned with intention to replace the water main and lead water services along 9th Avenue in 2027 within a separate project in advance of the proposed roadway improvements. The mindset is to be conservative with construction scheduling and any unforeseen utility delays. The roadwork described in this memo will follow in 2028 construction season.

Action

An engineering agreement has been attached to this memo. If the board would like to move forward with the project, a resolution will need to be approved.

We are available, at your convenience, to answer any questions regarding this project and our proposal.

Edwin Hancock Engineering Company ♦ 9933 Roosevelt Road ♦ Westchester, IL 60154-2780 ♦ Phone: 708/865-0300 ♦ Fax: 708/865-1212

RESOLUTION NO. R-2026-_____

A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF PROFESSIONAL ENGINEERING SERVICES FOR THE 2028 9TH AVENUE RESURFACING IMPROVEMENTS PROJECT (MADISON STREET TO SAINT CHARLES ROAD) IN MAYWOOD, ILLINOIS, AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / 5TH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS AND GENERAL CORPORATE FUNDS TO PAY FOR THE PHASE I PRELIMINARY AND PHASE II DESIGN ENGINEERING SERVICES RELATED TO THE PROJECT

WHEREAS, the President and Board of Trustees (the "Corporate Authorities") of the Village of Maywood, Cook County, Illinois (the "Village"), in an effort to revitalize the Village's local economy and provide for the comprehensive and coordinated development of an underutilized and blighted area within the Village, have adopted a redevelopment plan and project, designated a redevelopment project area, and adopted the use of tax increment financing ("TIF") in accordance with the Illinois Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-1 *et seq.*, as amended (the "TIF Act"), for the Madison Street / 5th Avenue Tax Increment Financing Redevelopment Project Area (the "Project Area"); and

WHEREAS, the Madison Street / Fifth Avenue TIF District (the "Madison TIF District") was established on March 27, 1997 with the adoption of Ordinance No. CO-97-01 (Approving the Redevelopment Project And Plan), Ordinance No. CO-97-02 (Designating the Project Area) and Ordinance No. CO-97-03 (Adoption Of Tax Increment Allocation Financing for the Redevelopment Project Area). On March 13, 2013, with the adoption of Ordinance No. CO-2013-12, the Corporate Authorities extended the term of the TIF District to December 31, 2020, subject to receipt of year 2020 incremental real estate tax revenues during calendar year 2021. With the passage of Public Act 101-0647 (Illinois Governor signed on June 26, 2020 with immediate effective date) and Village Ordinance No. CO-2020-40 (adopted December 29, 2020), a 12 year term extension for the TIF District received legislative approval and authorization and Village approval, which extended the duration of the TIF District to December 31, 2032, subject to receipt of year 2032 incremental real estate tax revenues during calendar year 2033; and

WHEREAS, the President and Board of Trustees of the Village of Maywood, Illinois desire to hire Edwin Hancock Engineering Company (the "Engineer") to perform Phase I Preliminary and Phase II Design Engineering Services (the "Services") associated with the following improvements to be made in calendar year 2028: the 9th Avenue Resurfacing Improvements Project (the "Project") in accordance with the terms set forth in the attached "AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF PROFESSIONAL ENGINEERING SERVICES FOR THE 9TH AVENUE RESURFACING IMPROVEMENTS PROJECT (MADISON STREET TO SAINT CHARLES ROAD) IN MAYWOOD, ILLINOIS" (the "Agreement"), a copy of which is attached hereto as **Exhibit "A"** and made a part hereof; and

WHEREAS, the Engineer has prepared a memorandum dated October 28, 2026 that provides a detailed summary of the Project and the estimated costs to complete the Project, a copy of which is on file with the Village Clerk's Office and is incorporated by reference into this Resolution. The estimated construction cost to complete the Project is $2,512,000.00, and the Project work is located partially within

the boundaries of the Madison TIF District and consists of: Pavement resurfacing improvements to 9th Avenue Resurfacing Improvements Project from Madison Street to Saint Charles Road; and

WHEREAS, the source of monies used to pay for the construction of the Project will consist of a mix of federal Surface Transportation Program Local (STP-L) Funds, Village General Corporate Funds and funds from the Madison Street / 5th Avenue Tax Increment Financing District Fund ("Madison TIF District Funds"). 13.6% of the Project work is located within the boundaries of the Madison TIF District and the remainder of the Project work is located outside of the Madison TIF District. The Services provided under the attached Agreement will be paid for using the Madison TIF District Funds and the Village General Corporate Funds, based on a 13.6% / 86.4% allocation attributable to the Project area. A portion of the construction costs for the Project and a portion of the Services provided for in the attached Agreement are eligible expenses that can be paid for in part with Madison TIF District Funds pursuant to the applicable provisions of the TIF Act; and

WHEREAS, the Agreement provides for the payment to the Engineer for the furnishing of the Services for the Project as follows: (a) Phase I Preliminary Engineering Services in an amount not to exceed $31,000.00; and (b) Phase II Design Engineering Services in an amount not to exceed $212,000.00; and

WHEREAS, the President and Board of Trustees of the Village of Maywood agree to appropriate and authorize the expenditure of the above-referenced sums from the Madison TIF District Funds and the Village General Corporate Funds for the purpose of paying the Engineer to perform the Services for the Project in accordance with the Agreement; and

WHEREAS, pursuant to its home rule powers and contracting authority provided by Article VII (Local Government), Sections 6 (Powers of Home Rule Units) and 10(a) (Intergovernmental Cooperation) of the Illinois Constitution of 1970, as well as the applicable provisions of the Illinois Municipal Code (65 ILCS 5/8-1-7), the TIF Act and the Illinois Intergovernmental Cooperation Act (5 ILCS 220), the President and Board of Trustees of the Village of Maywood have the authority to approve and enter into the attached Agreement, and find that entering into the Agreement is protective of the health, welfare and safety of and in the best interests of the Village, its residents, property owners, business owners and the public.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval and Execution of Agreement. The President and Board of Trustees of the Village Maywood authorize the approval and execution of the attached Agreement (**Exhibit "A"**) to be entered into with the Engineer, or any updated version of the attached Agreement, which may contain certain non-substantive and non-financial modifications that are approved by the Village Attorney, for the purpose of authorizing the Engineer to perform the Preliminary And Design Engineering Services for the Project. In addition, the President and Board of Trustees authorize and direct the President and Clerk, or their designees, to execute all other instruments, payments and documents that are necessary to fulfill the Village's obligations under the Agreement.

SECTION 3: Appropriation and Authorization of Expenditure of TIF Funds and Other Village Funds for Performance of Project-Related Services Under the Agreement. The President and Board of Trustees of the Village of Maywood authorize the appropriation and expenditure of Madison TIF District Funds and Village General Corporate Funds to pay for the Phase I Preliminary and Phase II Design Engineering Services provided for under the attached Agreement, and the appropriation and expenditure of such other eligible, available public funds, to pay the following amounts for the performance of the Services set forth in the Agreement for the Project: (a) Phase I Preliminary Engineering Services in an amount not to exceed $31,000.00; and (b) Phase II Design Engineering Services in an amount not to exceed $212,000.00.

SECTION 4: Delivery of the Agreement and Other Documents. The Village Clerk, or their designee, shall transmit executed originals or certified copies of all documents, including this Resolution and the Agreement, to all parties and agencies that are entitled to receive such documents, as required and directed by any other governmental oversight regulatory agency, in order to comply with the terms of the Agreement and for record retention purposes.

SECTION 5: Repealer; Severability; Ratification. All resolutions, or parts of resolutions, in conflict with the provisions of this Resolution, to the extent of such conflict, are repealed. Each section, paragraph, clause and provision of this Resolution is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Resolution, nor any part thereof, other than that part affected by such decision. All actions of the Corporate Authorities, agents and employees of the Village that are in conformity with the purpose and intent of this Resolution, whether taken before or after the adoption of this Resolution, are ratified, confirmed and approved.

SECTION 6: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval as required by law.

ADOPTED this 10th day of November, 2026, pursuant to a roll call vote as follows:

AYES:_____

NAYS:_____

ABSENT:_____

APPROVED this 10th day of November, 2026, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

Exhibit "A"

PROFESSIONAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD
AND THE EDWIN HANCOCK ENGINEERING COMPANY
FOR FURNISHING OF PROFESSIONAL ENGINEERING SERVICES
FOR THE 9TH AVENUE RESURFACING IMPROVEMENTS -
MADISON STREET TO SAINT CHARLES ROAD IN MAYWOOD, ILLINOIS

(attached)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2024-_____

A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF MAYWOOD AND THE EDWIN HANCOCK ENGINEERING COMPANY FOR FURNISHING OF PROFESSIONAL ENGINEERING SERVICES FOR THE 2028 9TH AVENUE RESURFACING IMPROVEMENTS PROJECT (MADISON STREET TO SAINT CHARLES ROAD) IN MAYWOOD, ILLINOIS, AND FOR THE APPROPRIATION AND EXPENDITURE OF MADISON STREET / 5TH AVENUE TAX INCREMENT FINANCING DISTRICT FUNDS AND GENERAL CORPORATE FUNDS TO PAY FOR THE PHASE I PRELIMINARY AND PHASE II DESIGN ENGINEERING SERVICES RELATED TO THE PROJECT

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 10th day of November, 2026, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of November, 2026.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 10th day of November, 2026.

_____
Tori-Love Garron, Village Clerk

[SEAL]

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PROFESSIONAL SERVICE AGREEMENT

between the

VILLAGE OF MAYWOOD

and the

EDWIN HANCOCK ENGINEERING COMPANY

for

FURNISHING OF
PROFESSIONAL ENGINEERING SERVICES

for the

9TH AVENUE RESURFACING IMPROVEMENTS
MADISON STREET TO SAINT CHARLES ROAD

in

MAYWOOD, ILLINOIS

342

October 2026

PROFESSIONAL SERVICE AGREEMENT
between the
VILLAGE OF MAYWOOD
and the
EDWIN HANCOCK ENGINEERING COMPANY
for
FURNISHING OF PROFESSIONAL ENGINEERING SERVICES
for the
9TH AVENUE RESURFACING IMPROVEMENTS – MADISON STREET TO SAINT CHARLES ROAD
in
MAYWOOD, ILLINOIS

THIS Agreement, made and entered into between the Village of Maywood, hereinafter referred to as "VILLAGE", and the Edwin Hancock Engineering Co., hereinafter referred to as "ENGINEER", covers the furnishing of Professional Engineering Services necessary to provide the Phase I Preliminary Engineering and Phase II Design Engineering services required for the 9TH AVENUE RESURFACING IMPROVEMENTS – MADISON STREET TO SAINT CHARLES ROAD, hereinafter referred to as "PROJECT", which will generally include milling the existing asphalt pavement, preparing the surface for placement of hot-mix asphalt binder and surface courses, intermittent removal and replacement of curb areas and sidewalk in ADA compliance, adjusting frame/lids for pavement structures, drainage system repairs, combined sewer repairs, pavement striping, signage, and other related work required to construct this improvement in the Village of Maywood, Cook County, Illinois.

Phase I Preliminary Engineering includes the preparation of BLR 19100 report in accordance with the requirements of the Illinois Department of Transportation (IDOT) and performance of other necessary engineering services outlined in Section A.I of this Agreement.

Phase II Design Engineering includes the preparation of plans, specifications, estimates of cost, and regulatory permits in accordance with the requirements of the Illinois Department of Transportation (IDOT) and performance of other necessary engineering services outlined in Section A.II of this Agreement.

WITNESSETH THAT; in consideration of these premises and of the mutual covenants set forth,

A. THE ENGINEER AGREES;

I. To perform, or be responsible for the performance of, the following Phase I Preliminary Engineering services for the proposed improvement:

a. Preparing preliminary design criteria.

b. Making engineering field topographic surveys as are necessary for the preparation of detailed plans.

c. Preparation of the Categorical Exclusion Group 1 Report (Illinois Department of Transportation Form BLR 19100) in accordance with the current requirements of the Illinois Department of Transportation. Key items included as part of the PDR are:

1. Utilizing existing topographic surveys and available geographic documents as necessary for the preparation of preliminary plans.
2. Preparing preliminary plans, typical sections, and estimates of construction costs as are necessary for completion of the Project Development Report to be reviewed by IDOT prior to Phase I approval.
3. Preparing and completing the required Phase I Project Development Report (IDOT Form BLR 19100).
4. Preparing and completing the required Exhibits to include in the Project Development Report.
5. Performing a Basic Traffic Analysis for the project limits.
6. Conducting preliminary coordination meetings with IDOT and the VILLAGE as required.
7. Endorsing all documents furnished by the ENGINEER pursuant to this AGREEMENT by showing his signature and professional seal where such is required by Law.
8. Endorsing all plans and other documents furnished by the ENGINEER pursuant to this Agreement by showing his signature and professional seal where Law requires such.

II. To perform, or be responsible for the performance of, the following Phase II Design Engineering services for the proposed improvement:

a. Performing design engineering in accordance with the scoping and parameters of the approved Project Development Report (PDR) by IDOT.

b. Making additional engineering field topographic surveys as are necessary for the preparation of detailed plans.

c. Attendance at kickoff meetings and other such design meetings with the State of Illinois (IDOT).

d. Preparing and submitting necessary applications and plans to various governmental agencies, on behalf of the VILLAGE, for permission to construct the proposed site improvements.

e. Preparing detailed plans, specifications, bid proposals, and estimates of construction costs and furnishing the VILLAGE with sufficient sets of these documents to be used for obtaining bids from contractors.

f. Endorsing all plans and other documents furnished by the ENGINEER pursuant to this Agreement by showing his signature and professional seal where Law requires such.

g. Assisting the VILLAGE in the issuance of proposal forms and advertising for bids through the State of Illinois (IDOT).

h. Assisting the VILLAGE in the tabulation and interpretation of contractors' bid proposals.

III. To cause to be furnished, when required, the following services by subletting the work to a firm or firms qualified to provide the following services:

a. Preparation of a Phase I Preliminary Environmental Site Assessment (PESA) in accordance with the current requirements of the Illinois Department of Transportation, by Environmental Engineer.

b. Preparation of Phase II Environmental Engineering – Work includes Clean Construction Demolition and Debris (CCDD) soil sampling, CCDD discrete soil analysis, delineation of specially managed soil limits (if necessary), LPC 663 Soil Certification, and analysis thereof as may be required to furnish sufficient data for the design of the proposed improvement, in accordance with the current requirements of IDOT.

c. Performance of pavement coring and sample analysis, in accordance with the current requirements of IDOT.

IV. That ENGINEER will save harmless the VILLAGE and its employees from all damages and liabilities caused by negligent or wrongful acts or omissions of ENGINEER in the performance of professional services or by anyone for whose acts ENGINEER is liable. ENGINEER shall carry insurance as agreed upon between VILLAGE and ENGINEER, including insurance covering this indemnity. Such insurance shall remain in force until all work is completed and all final measurements and reports have been made and accepted by the VILLAGE.

B. THE VILLAGE AGREES;

I. That for the performance by the ENGINEER of the engineering services set forth above, the VILLAGE shall pay the ENGINEER on the following basis of payment:

a. **To pay the Engineer as compensation for all Preliminary Engineering services performed as stipulated in above Section A.I a Lump Sum Fee of Thirty-One Thousand dollars ($31,000.00)**, unless there is a substantial change in the scope, complexity, or character of the work to be performed or there is a substantial overrun in the time necessary for the ENGINEER to complete the work due to causes beyond its control, no increase in Fees shall occur without the advance written agreement of the VILLAGE. Under such circumstances, adjustments in the total compensation to the ENGINEER shall be determined through discussions between the parties of this AGREEMENT, and shall be documented by a change order or amendment to this AGREEMENT. The PRELIMINARY ENGINEERING FEE is based upon the scope of work as listed in Section A.I., and itemized in Attachment C.

b. **To pay the Engineer as compensation for all Design Engineering services performed as stipulated in above Section A.II a Lump Sum Fee of Two Hundred Twelve Thousand dollars ($212,000.00)**, unless there is a substantial change in the scope, complexity, or character of the work to be performed or there is a substantial overrun in the time necessary for the ENGINEER to complete the work due to causes beyond its control, no increase in Fees shall occur without the advance written agreement of the VILLAGE. Under such circumstances, adjustments in the total compensation to the ENGINEER shall be determined through discussions between the parties of this AGREEMENT, and shall be documented by a change order or amendment to this AGREEMENT. The DESIGN ENGINEERING FEE is based upon the scope of work as listed in Section A.II.

c. To pay for the subletted services as stipulated in above Section A.III at the actual cost to the ENGINEER; "Cost to ENGINEER" shall be validated by the ENGINEER furnishing the VILLAGE copies of such invoices from the party doing the work. The cost for the subletted services in Section A.III are not included within the Preliminary or Design Engineering fees, and must be agreed upon in writing in advance of the work.

d. For any related work requested of the ENGINEER that is outside the scope of this AGREEMENT, the costs for the engineering services rendered shall be determined by the Schedule of Hourly Rates as found attached to this agreement in Attachment "A".

e. That payment to the ENGINEER for the services rendered shall be made in the following manner:

1. During the performance of the work, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the VILLAGE, monthly progress payments for the work performed shall be due and payable to the ENGINEER. Such monthly payments shall be equal to One Hundred Percent (100%) of the value of services rendered to date, less all previous payments made to the ENGINEER under this AGREEMENT.

2. Payments by the VILLAGE shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1, et seq.).

C. IT IS MUTUALLY AGREED;

I. That this AGREEMENT may be terminated by either party upon a thirty (30) days written notice should the other party fail substantially to perform in accordance with the terms of the AGREEMENT through no fault of the other. Upon such termination and upon payment in full to ENGINEER of all sums due and owing it, the ENGINEER shall cause to be delivered to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from subconsultant work with the understanding that all such materials become the property of the VILLAGE. The ENGINEER shall be paid promptly for any services completed and any services partially completed. VILLAGE assumes all responsibility and releases ENGINEER from any liability arising from the VILLAGE'S use of partially completed drawings, specifications, or other work product prepared by ENGINEER or for any reuse of ENGINEER'S work product on another project.

II. Any claim, dispute, or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to the institution of legal proceedings by either party. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the county where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

III. The VILLAGE and the ENGINEER waive consequential damages for claims, disputes or other matters in question arising out of or relating to this AGREEMENT. This mutual waiver applicable, without limitation, to all consequential damages due to either party's termination in accordance with the terms of this AGREEMENT.

IV. ENGINEER shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the construction Work, since these are solely the contractor's rights and responsibilities under the contract documents.

V. Along with the General Conditions Attachment to Engineering Agreement attached hereto as Attachment "B", this AGREEMENT represents the entire and integrated agreement between the VILLAGE and the ENGINEER and supersedes all prior negotiations, representations, or agreements, either written or oral. This AGREEMENT may be amended only by written instruments signed by both parties hereto.

In witness whereof, the parties have caused this Agreement to be executed in duplicate counterparts, each of which shall be considered as an original, by their duly authorized officers as of the dates below indicated.

Executed by the VILLAGE, this

_____ day of _____, 2026

VILLAGE OF MAYWOOD
Cook County, Illinois
Acting through its
President and Board of Trustees

By _____
Nathaniel George Booker, Mayor

ATTEST:

By _____
Tori Love Garron, Village Clerk

(SEAL)

Executed by the ENGINEER, this

_____day of _____, 2026

EDWIN HANCOCK ENGINEERING COMPANY
9933 ROOSEVELT ROAD
WESTCHESTER, ILLINOIS 60154

By _____
Derek Treichel, P.E., President

ATTEST:

By _____
William Peterhansen, P.E., Vice President

(SEAL)

ATTACHMENT A

2026 SCHEDULE OF HOURLY RATES

PERSONNEL CLASSIFICATION	HOURLY RATE
ENGINEER – VI	$170.00
ENGINEER – V	$155.00
ENGINEER – IV	$145.00
ENGINEER – III	$135.00
ENGINEER – II	$126.00
ENGINEER – I	$115.00
ENGINEERING TECHNICIAN – V	$143.00
ENGINEERING TECHNICIAN – IV	$130.00
ENGINEERING TECHNICIAN – III	$110.00
ENGINEERING TECHNICIAN – II	$78.00
ENGINEERING TECHNICIAN - I	$60.00
CAD MANAGER	$135.00
CAD - II	$112.00
CAD – I	$100.00
ADMINISTRATIVE	$75.00

Note:
Schedule of Hourly Rates is subject to change annually as of March 1st. The most current Schedule of Hourly Rates will be in effect at the date of service.

ATTACHMENT B

GENERAL CONDITIONS ATTACHMENT TO ENGINEERING AGREEMENT

A. **THE ENGINEER AGREES:**

1. That the ENGINEER shall procure and maintain for the duration of its AGREEMENT and for three years thereafter insurance against errors and omissions and claims for injuries to its employees which may rise from or are in conjunction with the performance of the work hereunder by the ENGINEER, its agents, representatives, employees, or subcontractors.

   a. **Minimum Scope of Insurance**

   Coverage shall be at least as broad as:

   (1) Insurance Services Office Commercial General Liability occurrence form CG 0001 (Ed. 11/85);

   (2) Insurance Services Office form number CA 0001 (ed. 1/87) covering Automobile Liability, symbol 01 "any auto" and endorsement CA 0029 (Ed. 12/88) changes in Business Auto and Truckers coverage forms - Insured Contract or ISO form number CA 0001 (Ed. 12/90);

   (3) Professional Liability/Malpractice Liability policy; and

   (4) Worker's Compensation as required by the Labor Code of the State of Illinois and Employers' Liability insurance.

   b. **Minimum Limits of Insurance**

   The ENGINEER shall maintain limits no less than:

   (1) Commercial General Liability: $1,000.000 combined single limit per occurrence for bodily injury, personal injury, and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than $2,000,000.

   (2) Automobile Liability: $1,000,000 combined single limit per accident or bodily injury and property damage.

   (3) Professional Liability: $1,000,000 single limit for errors and omissions, professional/malpractice liability.

   (4) Worker's Compensation and Employers' Liability: Worker's Compensation limits as required by the Labor Code of the State of Illinois and Employers' Liability limits of $100,000 per accident.

   c. **Deductibles and Self-Insured Retentions**

   Any deductibles or self-insured retentions must be declared to and approved by the VILLAGE. At the option of the VILLAGE, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the VILLAGE, its officials, employees and volunteers; or the ENGINEER shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

   d. **Other Insurance Provisions**

The policies are to contain, or be endorsed to contain the following provisions:

(1) General Liability and Automobile Liability Coverages

(a) The VILLAGE, its officials, employees and volunteers are to be covered as additional insured as respects: liability arising out of activities performed by or on behalf of the ENGINEER; or automobiles owned, lease, hired or borrowed by the ENGINEER. The coverage shall contain no special limitations on the scope of protection afforded to the VILLAGE, its officials, employees, and volunteers.

(b) The ENGINEER's insurance coverage shall be primary as respects the additional insureds. Any insurance or self-insurance maintained by the VILLAGE, its officials, agents, employees, and volunteers shall be excess of ENGINEER's insurance and shall not contribute with it.

(c) Any failure to comply with reporting provisions of the policies shall not effect coverage provided to the VILLAGE, its officials, agents, employees, and volunteers.

(d) The ENGINEER's insurance shall contain a severability of interests clause or language stating that ENGINEER's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(2) All Coverages

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the VILLAGE.

e. **Acceptability of Insurers**

The insurance carrier used by the ENGINEER shall have a minimum insurance rating of B according to the AM Best Insurance Rating Schedule and licensed to do business in the State of Illinois.

f. **Verification of Coverage**

The ENGINEER shall furnish the VILLAGE with certificates of insurance and with copies of endorsements affecting coverage. The certificates and endorsement for the insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on forms provided by the insurance carrier and are to be received and approved by the VILLAGE before any work commences. The VILLAGE reserves the right to request full certified copies of the insurance policies.

2. To the fullest extent permitted by law, the ENGINEER shall indemnify and hold harmless the VILLAGE, its officials, employees and volunteers against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses, which may accrue against the VILLAGE, its officials, employees and volunteers, arising in consequence of the negligent or willful performance of this work by the ENGINEER, its employees, or subcontractors, except that arising out of the negligence or willful act of the VILLAGE, its officials, employees and volunteers. Notwithstanding any of the foregoing, nothing contained in this paragraph shall require the ENGINEER to indemnify the VILLAGE, its officials, agents and employees for their own negligent acts or omissions..

3. Any insurance policies required by this AGREEMENT, or otherwise provided by the ENGINEER, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the VILLAGE, its officials, agents, employees and volunteers and herein provided.

4. The ENGINEER will comply with all applicable federal and Illinois statutes, and local ordinances of the VILLAGE and shall operate within and uphold the ordinances, rules and regulations of the VILLAGE while engaged in services herein described.

5. The VILLAGE reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments; and ENGINEER and VILLAGE shall negotiate appropriate adjustments acceptable to both parties to accommodate such changes.

6. The VILLAGE may, at any time, by written order to ENGINEER (Suspension of Services Order) require ENGINEER to stop all, or any part, of the services required by this AGREEMENT. Upon receipt of such an order, ENGINEER shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. The VILLAGE, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumptions of the services upon expiration of the Suspension of Services Order.

7. This AGREEMENT may be terminated by the VILLAGE by removal of the ENGINEER from the office of Village Engineer as provided by statute, upon written notice to the ENGINEER, at its last known post office address. Provided that should this AGREEMENT be terminated by the VILLAGE, the ENGINEER shall be paid for any services completed and any services partially completed. All field notes, test records, drawings, and reports completed or partially completed at the time of termination shall become the property of, and made available to, the VILLAGE. Within five (5) days after notification and request, the ENGINEER shall deliver to the successor Village Engineer all property, books and effects of every description in its possession belonging to the VILLAGE and pertaining to the office of Village Engineer.

8. This AGREEMENT may additionally be terminated by the VILLAGE upon written notice to the ENGINEER, at its last known post office address, upon the occurrence of any one or more of the following events, without cause and without prejudice to any other right or remedy:

   a. If ENGINEER commences a voluntary case under any chapter of the Bankruptcy Code (Title 11, United States Code), as now or hereinafter in effect, or if ENGINEER takes any equivalent or similar action by filing a petition or otherwise under any other federal or state law in effect at such time relating to the bankruptcy or insolvency;

   b. If a petition is filed against ENGINEER under any chapter of the Bankruptcy Code as now or hereafter in effect at the time of filing, or if a petition is filed seeking any such equivalent or similar relief against ENGINEER under any other federal or state law in effect at the time relating to bankruptcy or insolvency.

   c. If ENGINEER makes a general assignment for the benefit of creditors;

   d. If a trustee, receiver, custodian or agent of ENGINEER is appointed under applicable law or under contract, whose appointment or authority to take charge of property of ENGINEER is for the purpose of enforcing a Lien against such property or for the purpose of general administration of such property for the benefit of ENGINEER's creditors;

   e. If ENGINEER admits in writing an inability to pay its debts generally as they become due;

9. Upon termination, the ENGINEER shall deliver to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. In such case, ENGINEER shall be paid for all services and any expense sustained, less all costs incurred by the VILLAGE to have the services performed which were to have been performed by the ENGINEER.

10. The ENGINEER is qualified technically and is conversant with the laws and regulations applicable to the

PROJECT and sufficient, properly trained, and experienced personnel will be retained to perform the services enumerated herein.

11. The ENGINEER shall maintain its records relating to the performance of the Agreement in compliance with the requirements of the Local Records Act (50 ILCS 205/1 et seq.) and the Freedom of Information Act (5 ILCS 140/1 et seq.) until written approval for the disposal of such records is obtained from the Local Records Commission. All books and records required to be maintained by the ENGINEER shall be available for review and audit by the Village. The ENGINEER shall cooperate with the Village (a) with any request for public records made pursuant to the Freedom of Information Act (5 ILCS 140/1 et seq.), (b) with any request for public records made pursuant to any audit, and (c) by providing full access to and copying of all relevant books and records within a time period which allows the Village to timely comply with the time limits imposed by the Freedom of Information Act (5 ILCS 140/1 et seq.).

12. The ENGINEER warrants that he has not employed or retained any company or person, other than an employee working solely for the ENGINEER, to secure this AGREEMENT; and he has not paid or agreed to pay any company or person any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this AGREEMENT. For breach or violation of this warranty, the VILLAGE shall have the right to annul this AGREEMENT without liability, or, in its discretion, to deduct from the AGREEMENT price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

13. The ENGINEER, during the period commencing upon the execution of this AGREEMENT and concluding one year following the completion of the PROJECT, shall not accept employment from any developer developing land within the VILLAGE or any contractor, subcontractor or material supplier performing work or supplying material to the VILLAGE without the express written consent of the VILLAGE.

14. This AGREEMENT shall be deemed to be exclusive between the VILLAGE and the ENGINEER. This AGREEMENT shall not be assigned by the ENGINEER without first obtaining permission in writing from the VILLAGE.

15. All books, papers, notes, records, lists, data, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, magnetic media, electronic files, printouts, backups, and computer databases created or modified by the ENGINEER relating in any manner to the work performed by the ENGINEER or by anyone else and used by the ENGINEER in performance of this services under this AGREEMENT (the "Work") shall be a "work made for hire" as defined by the laws of the United States regarding copyrights.

16. The ENGINEER hereby assigns to the VILLAGE and its successors and assigns all of its right, title, interest and ownership in the Work, including but not limited to copyrights, trademarks, patents, and trade secret rights and the rights to secure any renewals, reissues, and extensions thereof. ENGINEER grants permission to the VILLAGE to register the copyright and other rights in the Work in the VILLAGE's name. ENGINEER shall give the VILLAGE or any other person designated by the VILLAGE all assistance reasonably necessary to perfect its rights under this AGREEMENT and to sign such applications, documents, assignment forms and other papers as the VILLAGE requests from time to time to further confirm this assignment. ENGINEER further grants to the VILLAGE full, complete and exclusive ownership of the Work. ENGINEER shall not use the Work for the benefit of anyone other than the VILLAGE, without the VILLAGE's prior written permission. Upon completion of the Work or other termination of this AGREEMENT the ENGINEER shall deliver to the VILLAGE all copies of any and all materials relating or pertaining to this AGREEMENT.

17. The drawings, specifications, reports, and any other PROJECT documents prepared by ENGINEER in connection with any or all of the services furnished hereunder shall be delivered to the VILLAGE for the use of the VILLAGE. The ENGINEER shall have the right to retain originals of all PROJECT documents and drawings for its files. Furthermore, it is understood and agreed that the PROJECT documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the PROJECT, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this PROJECT. The VILLAGE may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the PROJECT. Any reuse of PROJECT documents, without the express written consent of the ENGINEER, shall be at VILLAGE's sole risk,

and the VILLAGE shall indemnify and hold harmless the ENGINEER from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom. When and if record drawings are to be provided by the ENGINEER, the information used in the preparation of record drawings is provided by others and ENGINEER is not responsible for accuracy, completeness, nor sufficiency of such information. The level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for PROJECT construction. If additional detail is requested by the VILLAGE to be included on the record drawings, then the ENGINEER will be due additional compensation for additional services. The ENGINEER shall have the right to include representations of the design of the PROJECT, including photographs of the exterior and interior, among the ENGINEER's promotional and professional materials. The ENGINEER's materials shall not include the VILLAGE's confidential and proprietary information.

18. The ENGINEER will not at any time, either directly or indirectly, disclose, use or communicate or attempt to disclose, use or communicate to any person, firm, or corporation any confidential information or any other information concerning the business, services, finances or operations of the VILLAGE except as expressly authorized by the VILLAGE. ENGINEER shall treat such information at all times as confidential. ENGINEER acknowledges that each of the following can contain confidential information of the VILLAGE and that the disclosure of any of the following by the ENGINEER without the VILLAGE's express authorization would be harmful and damaging to the VILLAGE's interests:

    a. Compilations of resident names and addresses, resident lists, resident payment histories, resident information reports, any other resident information, computer programs, computer software, printouts, backups, computer disks and diskettes, and computer databases and which are not otherwise known to the public.

    b. All information relating to the Engineering Services being performed by ENGINEER under this AGREEMENT, regardless of its type or form and which are not otherwise known to the public.

    c. Ideas, concepts, designs and plans which are specifically involved with the Engineering Services being performed by ENGINEER under this AGREEMENT which are created, designed, enhanced by the ENGINEER and which are not otherwise known to the public.

    d. Financial information and police records.

    This itemization of confidential information is not exclusive; there may be other information that is included within this covenant of confidentiality. This information is confidential whether or not it is expressed on paper, disk, diskette, magnetic media, optical media, monitor, screen, or any other medium or form of expression. The phrase "directly or indirectly" includes, but is not limited to, acting through ENGINEER's wife, children, parents, brothers, sisters, or any other relatives, friends, partners, trustees, agents or associates.

19. All books, papers, records, lists, files, forms, reports, accounts, documents, manuals, handbooks, instructions, computer programs, computer software, computer disks and diskettes, printouts, backups, and computer databases relating in any manner to the VILLAGE's business, services, programs, software or residents, whether prepared by ENGINEER or anyone else, are the exclusive property of the VILLAGE. In addition, all papers, notes, data, reference material, documentation, programs, diskettes (demonstration or otherwise), magnetic media, optical media, printouts, backups, and all other media and forms of expression that in any way include, incorporate or reflect any confidential information of the VILLAGE (as defined above) are the exclusive property of the VILLAGE. ENGINEER shall immediately return said items to the VILLAGE upon termination of ENGINEER's engagement or earlier at the VILLAGE's request at any time.

20. The ENGINEER's opinions of probable PROJECT construction cost provided for herein are to be made on the basis of the ENGINEER's experience and qualifications and represent the ENGINEER's judgment as a design professional familiar with the construction industry, but the ENGINEER does not guarantee that proposal, bids or the construction cost will not vary from opinions of probable construction cost prepared by the ENGINEER.

21. The VILLAGE, for and in consideration of the rendering of the engineering services enumerated herein shall

pay to the ENGINEER for rendering such services the fee hereinbefore established in the following manner:

a. Upon receipt of monthly statements from the ENGINEER and the approval thereof by the VILLAGE, payments for the work performed shall be due and payable to the ENGINEER within 30 days after approval by the VILLAGE.

b. Payments shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

22. This AGREEMENT may be terminated by the ENGINEER by resignation from the office of Village Engineer, upon thirty (30) days' written notice to the VILLAGE should the VILLAGE fail substantially to perform in accordance with the terms of this AGREEMENT through no fault of the ENGINEER. Upon such termination, the ENGINEER shall make available to the VILLAGE, copies of partially completed drawings, specifications, partial and completed estimates, and data, if any, from investigations and observations, with the understanding that all such material becomes the property of the VILLAGE. The ENGINEER shall be paid promptly for all services provided to the date of termination.

23. The ENGINEER is an independent contractor in the performance of this AGREEMENT, and it is understood that the parties have not entered into any joint venture or partnership with the other. The ENGINEER shall not be considered to be the agent of the VILLAGE. Nothing contained in this AGREEMENT shall create a contractual relationship with a cause of action in favor of a third party against either the VILLAGE or ENGINEER.

24. Written notices between the VILLAGE and the ENGINEER shall be deemed sufficiently given after being placed in the United States mail, registered or certified, postage pre-paid, addressed to the appropriate party as follows:

a. If to the VILLAGE:
VILLAGE OF MAYWOOD
40 Madison Street
Maywood, Illinois 60153
Attn: Ms. Lanya Satchell, Acting Village Manager

b. If to the ENGINEER:
EDWIN HANCOCK ENGINEERING COMPANY.
9933 Roosevelt Road
Westchester, Illinois 60154-2780
Attn: Derek Treichel, P.E., President

c. Either party may change its mailing address by giving written notice to the other party as provided above. Whenever this AGREEMENT requires one party to give the other notice, such notice shall be given only in the form and to the addresses described in this paragraph.

25. This AGREEMENT represents the entire and integrated contract between the parties and supersedes all prior negotiations, representations or understandings, whether written or oral. This AGREEMENT may only be amended by written instrument executed by authorized signatories of the VILLAGE and the ENGINEER.

26. The terms of this AGREEMENT shall be binding upon and inure to the benefit of the parties and their respective successors.

27. The waiver of one party of any breach of this AGREEMENT or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this AGREEMENT and shall not be construed to be a waiver of any provision, except for the particular instance.

28. If any term, covenant, or condition of this AGREEMENT or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this contract shall not be

affected thereby, and each term, covenant or condition of this AGREEMENT shall be valid and shall be enforced to the fullest extent permitted by law.

29. This AGREEMENT shall be construed under and governed by the laws of the State of Illinois, and all actions brought to enforce the dispute resolution provisions of this AGREEMENT shall be so brought in the Circuit Court of Cook County, State of Illinois.

B. **CERTIFICATION OF ENGINEER**

1. The ENGINEER certifies that the ENGINEER, its shareholders holding more than five percent (5%) of the outstanding shares of the ENGINEER, its officers and directors are:

   a. not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1;

   b. not barred from contracting as a result of a violation of either Section 33E-3 (bid rigging) or Section 33E-4 (bid rotating) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4);

   c. not in default, as defined in 5 ILCS 385/2, on an educational loan, as defined in 5 ILCS 385/1;

   d. in compliance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*)

   e. in compliance with equal employment opportunities and during the performance of the AGREEMENT, the ENGINEER shall:

      (1) Not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

      (2) If it hires additional employees in order to perform this AGREEMENT or any portion hereof, it will determine the availability (in accordance with the Illinois Department of Human Right's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

      (3) In all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

      (4) Send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the ENGINEER's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the ENGINEER in its efforts to comply with such Act and Rules and Regulations, the ENGINEER will promptly so notify the Illinois Department of Human Rights and the VILLAGE and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

      (5) Submit reports as required by the Illinois Department of Human Rights, Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

(6) Permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

(7) Not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. As used in this section, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis or race, creed, color, or national origin because of habit, local custom, or otherwise.

f. in compliance with 775 ILCS 5/2-105(A)(4)by having in place and enforcing a written sexual harassment policy.

g. in agreement that in the event of non-compliance with the provisions of this certification relating to equal employment opportunity, the Illinois Human Rights Act or the Illinois Department of Human Rights, Rules and Regulations, the ENGINEER may be declared ineligible for future contracts with the VILLAGE, and this AGREEMENT may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

h. in compliance with 30 ILCS 580/1 et seq. (Drug Free Workplace Act) by providing a drug-free workplace by:

(1) Publishing a statement:

(a) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the ENGINEER's workplace.

(b) Specifying the actions that will be taken against employees for violations of such prohibition.

(c) Notifying the employee that, as a condition of employment on such AGREEMENT, the employee will:

(i) abide by the terms of the statement; and

(ii) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

(2) Establishing a drug-free awareness program to inform employees about:

(a) the dangers of drug abuse in the workplace;

(b) the ENGINEER's policy of maintaining a drug-free workplace;

(c) any available drug counseling, rehabilitation, and employee assistance program; and

(d) the penalties that may be imposed upon employees for drug violations.

(3) Making it a requirement to give a copy of the statement required by subparagraph B.1.h.(1) to each employee engaged in the performance of the AGREEMENT, and to post the statement in a prominent place in the workplace.

(4) Notifying the VILLAGE within ten (10) days after receiving notice under Subparagraph B.1.h.(1)(c) (ii) from any employee or otherwise receiving actual notice of such conviction.

(5) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5.

(6) Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.

(7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

i. in compliance with the Code of Ordinances of the Village of Maywood, in that no Village of Maywood official, spouse or dependent child of a Village of Maywood official, agent on behalf of any Village of Maywood official or trust in which a Village of Maywood official, the spouse or dependent child of a Village of Maywood official or a beneficiary is a holder of more than five percent (5%) of the ENGINEER.

j. in compliance with the Code of Ordinances of the Village of Maywood, in that no officer or employee of the Village of Maywood has solicited any gratuity, discount, entertainment, hospitality, loan, forebearance, or other tangible or intangible item having monetary value including, but not limited to cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the ENGINEER.

k. The ENGINEER has not given to any officer or employee of the Village any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer in violation of the Code of Ordinances of the Village of Maywood.

l. No Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of any interest in the ENGINEER; or, if the ENGINEER's stock is traded on a nationally recognized securities market, that no Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of more than one percent (1%) of the ENGINEER, but if any Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of less than one percent (1%) of such ENGINEER, the ENGINEER has disclosed to the Village in writing the name(s) of the holder of such interest.

m. The ENGINEER is in compliance with the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), the Contractor is a party to a collective bargaining agreement dealing with the subject matter of the Substance Abuse Prevention on Public Works Projects Act or has in place and is enforcing a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act.

n. The ENGINEER shall not refuse or deny any person employment in any capacity on the ground of unlawful discrimination, as that term is defined in the Illinois Human Rights Act, nor subject any person to unlawful discrimination in any manner, in connection with the contracting for or the

performance of any work or service of any kind, by, for, on behalf of, or for the benefit of the Village. The ENGINEER, subcontractor, nor any person on his or her behalf shall not, in any manner, discriminate against or intimidate any employee hired for the performance of work for the benefit of the Village on account of race, color, creed, sex, religion, physical or mental handicap unrelated to ability, or national origin; and there may be deducted from the amount payable to the contractor by the Village, under this contract, a penalty of five dollars for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of this section.

o. Neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person and that the Contractor and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person.

ATTACHMENT C

Breakdown of Phase I Preliminary Engineering Fee	
Preliminary Topographic Survey	$4,000
CADD Drafting	$3,000
Utility Coordination	$1,500
Coordination Meetings with IDOT	$2,000
Plan Design	$6,000
Preliminary Estimate of Costs	$1,000
Project Development Report Initial Submittal	$7,000
Project Development Report Final Submittal	$3,500
Project Administration	$3,000
Phase I Preliminary Design Engineering Fee	**$31,000**

Breakdown of Phase II Design Engineering Fee	
Coordination Meetings with IDOT	$5,500
Final Topographic Survey	$18,000
CADD Drafting	$23,000
Utility Coordination	$9,000
Plan Design	$82,000
Specifications	$19,000
Final Estimate of Costs	$8,000
Bureau of Design and Environment Special Provisions	$8,000
Regulatory Permitting	$9,000
Grant Management	$7,500
Project Administration	$23,000
Phase II Design Engineering Fee	**$212,000**

Estimated Sub-Consultant Fees		
True North (Preliminary Environmental Site Assessment)	$2,900	*
True North (PSI/LPC 663)	$5,000	*
TSC (Pavement Cores)	$7,300	*

***The sub-consultant fees <u>are not included</u> within the upper limit of this agreement.**

TRUE NORTH CONSULTANTS

Trusted Partner. Leading Environmental Solutions.

True North Consultants, Inc.
1000 East Warrenville Road, Suite 140
Naperville IL 60563
(630) 717-2880
mbredrup@consulttruenorth.com

QUOTATION

Proposal Date:	10/28/2026
Proposal #:	P126-1115

Client

Edwin Hancock Engineering Company
Bill Peterhansen
9933 Roosevelt Road
Westchester, IL 60154

Project

REC Review & PSI/LPC-663
9th Avenue Improvements
9th Ave: Madison Street to St. Charles Road
Maywood, Illinois 60153

Description	Quantity	Units	Rate	Amount
Potentially Impacted Property (PIP) Review	1	Project	$750.00	$750.00
Radius Map, Sanborn Maps and City Directories	1	Project	$400.00	$400.00
REC Summary Letter	1	Project	$1,750.00	$1,750.00
PSI/LPC-663 Certification & Consulting		Project		$4,999.00

Subtotal	$7,899.00
Total	**$7,899.00**

REC Summary: This improvement project will involve sidewalk & striping improvements at the intersections identified on the attached Figure. True North will prepare an executive summary in tabular form of sites that have RECs (Table 1); sites that have de minimis conditions only (Table 2); sites that have neither RECs nor de minimis conditions (Table 3); and sites that are adjoining the project that also appear on regulatory lists. Due to the residential and commercial nature of the surrounding area, True North will review an EDR Radius Map Report, Sanborn maps, and city directories for the proposed project area. Aerial photographs will be reviewed online. A site reconnaissance will be performed as part of the project. It will be prepared in conformance with IDOT requirements (Open File Series 2012-1). This executive summary will be focused to the areas identified by the Client within the project. This cost estimate does not include PESA or PSI reporting. A REC summary letter will be available in 4 weeks of authorization to proceed.

PSI/LPC-663 Investigation: True North has assumed collecting up to three (3) soil samples from representative depths and locations within the project area. True North has assumed subcontracting an environmental driller to advance soil borings to maximum depth of 3' bgs. True North will PID screen all soil samples to identify any potential soil management issues. The above analytical are based on project information provided by Client. True North has assumed a standard turn-around-time of five to seven business days (does not include day of sampling). True North has assumed a standard turn-around-time of seven to ten days (does not include day of sampling). The laboratory analysis can be expedited if necessary for a surcharge. The above costs do not include additional soil sampling to delineate/define soil impacts.

PSI/LPC-663 Reporting: True North shall compile all field screening data and laboratory results in a Preliminary Site Investigation report format to document the investigation findings. The summary report shall include field sampling locations, analytical tables, laboratory data, and any pertinent historical and regulatory information used to formulate and support the investigation findings. True North will assist the Client with preparing regulated substance documentation. The Client will be responsible for survey/ location of sample locations for generation of regulated substance documentation. Additionally, True North will prepare and execute an Illinois Environmental Protection Agency LPC-663 Form for soils that can be certified as uncontaminated and managed at a permitted CCDD facility.

This proposal assumes reasonable Site access during normal working hours, availability of pertinent property records, and no restrictions limiting Site observations. The Client and its subcontractors are responsible for compliance with applicable health and safety requirements, providing existing utility plans, coordinating utility clearances, and identifying boring locations, stationing, and special provision areas. Permit fees, ROW permits, private utility locates, surveying, and other third-party costs are excluded and, if required, will be the Client's responsibility. CCDD facility acceptance cannot be guaranteed, and additional sampling, analyses, waste characterization/profiling, hazardous waste determinations, and disposal of rejected soils are excluded. Any soils rejected by a CCDD facility will require appropriate disposal at the Client's expense. The scope also excludes groundwater evaluation, supplemental investigation, and delineation of soils exceeding applicable Maximum Allowable Concentrations (MACs). True North reserves the right to revise its scope and fees if previously unidentified recognized environmental conditions (RECs), additional facility requirements, or unforeseen Site conditions are encountered. Field activities are assumed to be performed in Level D personal protective equipment; work will be suspended and the Client notified if conditions warrant additional protection.

TRUE NORTH CONSULTANTS

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True North Consultants, Inc.
1000 East Warrenville Road, Suite 140
Naperville IL 60563
(630) 717-2880
mbredrup@consulttruenorth.com

QUOTATION

Proposal Date:	10/28/2026
Proposal #:	P126-1115

Authorization to Proceed

1. The hereby agree to the proposed scope, schedule and fees set forth within.
2. The attached terms and conditions are an integral part of this agreement.
3. Upon execution, this document represents a binding authorization to proceed.

Client Acceptance (sign below):

Print Name	Signature:	Date:

Thank You For Your Business!

STANDARD TERMS AND CONDITIONS

For purposes of this Agreement, the term Subconsultant shall refer to:

True North Consultants, Inc.

(Company Name)

RESPONSIBILITY OF SUBCONSULTANT – Subconsultant will strive to perform services under this Agreement in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document or otherwise.

CHANGES IN SCOPE – Hancock Engineering reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and the Subconsultant and Hancock Engineering shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes. No Extra Work shall be undertaken by the Subconsultant without prior written authorization from the Hancock Engineering.

SUSPENSION OF SERVICES – Hancock Engineering may, at any time, by written order to Subconsultant (Suspension of Services Order) require Subconsultant to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Subconsultant shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. Hancock Engineering, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumptions of the services upon expiration of the Suspension of Services Order.

TERMINATION – This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Hancock Engineering, under the same terms, whenever Hancock Engineering shall determine that termination is in its best interests. Costs incurred by Subconsultant shall be reimbursed by Hancock Engineering.

GOVERNING LAW, JURISDICTION & VENUE – This Agreement shall be governed by, and construed in accordance with, the laws of the State of Illinois. Further, the parties agree and consent to the exclusive jurisdiction of the courts of the State of Illinois for all purposes regarding this Agreement and that venue of any action brought hereunder shall be exclusively in Cook County, IL.

COMPLIANCE WITH LAWS – The Subconsultant will strive to exercise usual and customary professional care in his/her efforts to comply with those laws, codes, ordinance and regulations which are in effect as of the date of this Agreement.

DELAYS – Subconsultant will not be liable for the delays due to force majeure or any conditions beyond its control.

DISPUTE RESOLUTION – Any dispute under this contract shall be subject to mediation as a condition precedent to litigation.

HAZARDOUS MATERIALS/POLLUTANTS – Unless otherwise provided by this Agreement, the Engineer and Engineer's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials/pollutants in any form at the Project site.

RIGHT OF ACCESS – Subconsultant shall have access to the job site in order to perform its work.

ASSIGNMENT – A party shall not assign its rights or obligations pursuant to this Agreement without the express written permission and consent of the other party.

SURVIVAL – All express representations, waivers, indemnifications, and limitations of liability included in this Agreement shall survive its completion or termination for any reason.

SEVERABILITY – Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Hancock Engineering and Subconsultant, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision.

STATUTE OF LIMITATIONS – To the fullest extent permitted by the law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence to run, no later than the date of Substantial Completion of this Agreement.

CONFLICTS – If a conflict exists between the Agreement provisions and these Standard Terms and Conditions then these Standard Terms and Conditions shall prevail and control.

STANDARD OF CARE – The standard of care for all professional engineering, survey or related professional services performed or furnished by the Subconsultant under this agreement will be the care and skill ordinarily used by members of the same profession practicing under similar circumstances at the same time and in the same locality.

REUSE OF DOCUMENTS – All Project Documents including but not limited to reports, opinions of probable costs, drawings and specifications furnished by Subconsultant pursuant to this Agreement are intended for use on the Project only. They cannot be used by Hancock Engineering or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Subconsultant, shall be at Hancock Engineering's, or others, sole risk.

SUBCONTRACTS – Subconsultant may subcontract portions of the work, but each subcontractor must be approved by Hancock Engineering in writing.

PAYMENT – Hancock Engineering shall be invoiced once each month for work performed during the preceding period. Hancock Engineering will pay each invoice to the Subconsultant within fifteen (15) days of receiving payment from its Client (Village).

INSURANCE – Subconsultant will maintain insurance coverage in the following minimum amounts:

- Professional Liability - $2,000,000 per claim/aggregate
- General Liability –
    1. 1,000,000 Each Occurrence – Bodily Injury
    2. 1,000,000 Each Occurrence – Property Damage
    3. 2,000,000 Aggregate
- Automotive Liability (including non-ownership and hired car coverage) - $1,000,000 Per Person/Per Occurrence
- Employer's Liability - $500,000 Each
- Worker's Compensation – Per Statutory

INDEMNIFICATION

Subconsultant shall indemnify and hold harmless Hancock Engineering from loss or expense, including reasonable attorney's fees for claims for personal injury (including death) or property damage to the extent caused by the sole negligent act, error or omission of Subconsultant.

Hancock Engineering shall indemnify and hold harmless Subconsultant under this Agreement, from loss or expense, including reasonable attorney's fees, for claims for person injuries (including death) or property damage arising out of the sole negligent act, error omission of Hancock Engineering.

In the event of joint or concurrent negligence of Subconsultant and Hancock Engineering, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of third parties), which caused the personal injury or property damage.

TESTING SERVICE CORPORATION

Corporate Office

360 South Main Place, Carol Stream, IL 60188-2404
630.462.2600

Website: https://www.tsccorp.com

October 9, 2026

Mr. William O. Peterhansen, P.E.
Edwin Hancock Engineering Company
9933 Roosevelt Road
Westchester, IL 60154-2749

RE: P.N. 79,029
Pavement Coring
9th Avenue Cores
Madison St to St. Charles Rd
Maywood, IL

Dear Mr. Peterhansen, P.E.:

Testing Service Corporation (TSC) is pleased to submit this proposal to provide pavement cores for the above-captioned project. It is in response to your email dated October 9, 2026. The objectives of our work are to determine pavement composition and subgrade soil conditions along 9th Avenue located between Madison Street and St. Charles Road.

Scope of Work:

We are proposing to perform eight (8) pavement cores as part of our scope of work, as indicated on the core location plan attached. The core locations will be marked in the field by TSC personnel who are trained in layout procedures. Utility clearance for the cores will be obtained by contacting JULIE (Joint Utility Locating Information for Excavators). Private underground utility lines will have to be marked by the property owner or their agents; a private locator can be hired for an added cost if necessary.

The cores of the asphalt and/or P.C. concrete surface will be taken using a 4-inch diameter core barrel, with auger samples also obtained from the underlying base course/subbase materials. Continuous macro-core samples will then be taken of the upper soil subgrade to a minimum depth of 3 feet, from which representative test specimens will be selected at approximate 2-foot intervals. Water level observations will also be made and the core holes patched upon completion using a cold mix asphalt or non-shrink concrete grout.

Traffic Control:

Pavement cores are planned to be taken along 9th Avenue in Maywood. It is anticipated that one traffic lane will need to be temporarily blocked at each core location, requiring professional flaggers or other appropriate traffic control measures. This proposal includes an allowance for lane closures provided by a professional traffic control firm. If professional traffic control is determined to be unnecessary, you will not be charged for this service.

Please note that the cost estimate for this project is based on the assumption that TSC will be able to complete all pavement coring during weekdays (Monday through Friday), with work beginning no later than 8:00 AM and ending no earlier than 3:00 PM.

Laboratory Testing:

The pavement cores will be examined by a materials technician in the laboratory, who will accurately measure and describe the various pavement courses. The subgrade samples will be examined by an experienced laboratory soils technician, to verify field descriptions and to estimate soil classifications in

accordance with the Unified Soil Classification System. Laboratory testing will include moisture content and dry unit weight determinations as well as pocket penetrometer estimates of unconfined compressive strength, as appropriate. Other tests deemed necessary by our Project Engineer may also be recommended for your approval.

Engineering Report:

An engineering report will be prepared upon completion of field and laboratory testing, to include a Pavement Core Summary containing pavement and base course composition and thickness measurements. Subgrade soil classifications and associated laboratory test data will be presented in a separate Soil Test Report.

Fees and Scope:

In accordance with the first Cost Estimate attached, TSC is proposing a not-to-exceed budget amount of **Seven Thousand Three Hundred Dollars ($ 7,300.00)** to provide the coring program outlined above. This is based on the understanding that the core locations are accessible to a conventional truck-mounted drill and the work can be performed during standard business hours. Our fee is further subject to this proposal being accepted by you on or before March 31, 2026.

Should the study reveal unexpected subsurface conditions requiring a change in the scope of work, you will be contacted before we proceed with any additional work. Our invoice would then be based on our standard unit rates given in the attached Cost Estimate or as otherwise agreed upon. While our quoted fee does not include earthwork, excavation, and/or footing observations during the construction phase, the project budget should include a provision for these services. Plan review, preconstruction meetings and/or other consulting and professional services that are provided subsequent to delivery of TSC's report would be covered by a separate invoice.

TSC's investigation does not include services required to evaluate the likelihood of the site being contaminated by hazardous materials or other pollutants. Analytical testing which would be required in connection with IEPA Form LPC-663, Uncontaminated Soil Certification is also not included. Should environmental and/or analytical testing be desired, please contact the undersigned for additional details and/or associated costs.

Closure:

The geotechnical engineering services being performed are subject to TSC's attached General Conditions. TSC charges include all state and federal taxes that may be required. However, unless stated otherwise they do not include license, permit or bond fees that local governments may impose, if any to potentially be added to our invoice. The invoice(s) will be sent to the following unless written instructions to the contrary are received:

Mr. William O. Peterhansen, P.E.
Edwin Hancock Engineering Company
9933 Roosevelt Road
Westchester, IL 60154-2749
Tel: (708) 865-0300
Email: bpeterhansen@ehancock.com

If this proposal meets with your approval, please indicate your acceptance by signing one copy and returning it to our Carol Stream, Illinois office. It would be helpful if you could also complete the attached Project Data form indicating who is to receive copies of TSC's report and other related information.
Your consideration of our proposal is appreciated. We look forward to being of service to you on this project.

Respectfully submitted,

TESTING SERVICE CORPORATION

Timothy R. Peceniak, P.E.
Geotechnical Engineer

Enc: Cost Estimate
Core Location Plan
General Conditions
Project Data Sheet

Approved and accepted for _____ by:

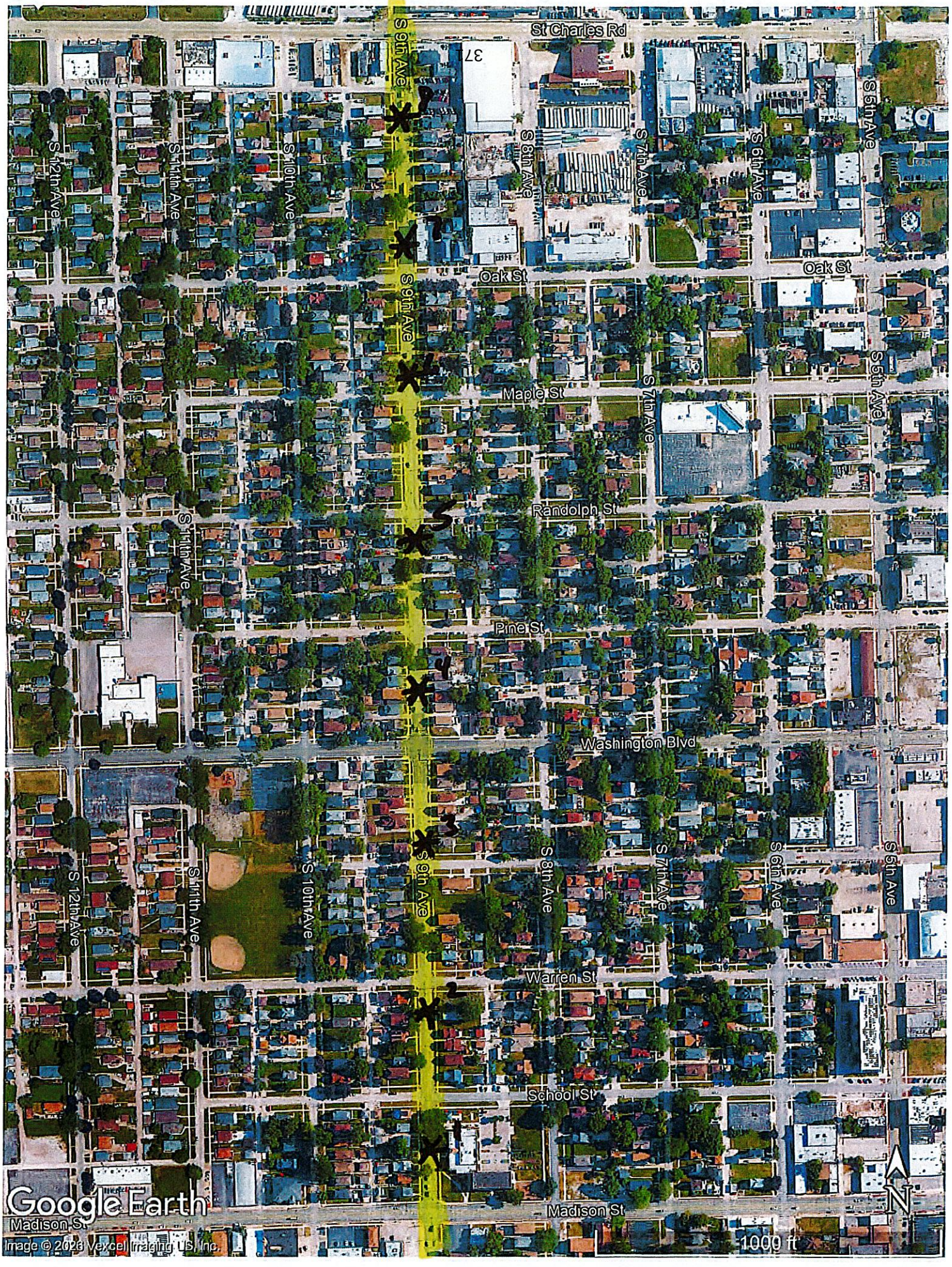
_____
(NAME)

_____
(TITLE)

_____
(DATE)

COST ESTIMATE
9th Avenue Cores
Madison St to St. Charles Rd
Maywood, IL

	ITEM	UNIT	QTY	RATE	COST
STAKING AND UTILITY CLEARANCE					
1.1	Layout Person to Mark Core Locations and Arrange for Clearance of Underground Utilities	Hour	2.5	125.00	$ 312.50
1.2	Private Locator to Mark Secondary and/or Private Underground Utility Lines	Cost + 10%	0	Est. 1100.00	$ 0.00
DRILLING AND SAMPLING					
2.1	Core Van with One-Person Crew (Portal to Portal)	Lump Sum	1	2,650.00	$ 2,650.00
2.2	Bit Wear - Per Inch of Asphalt or PCC Pavement (Includes Patching Core Holes with Cold Patch Asphalt or Non-Shrink Grout)	Inch	40.00	5.00	$ 200.00
TRAFFIC CONTROL					
3.1	2-Man Flagging Crew, Regular Time (Portal to Portal)	Hour	8	350.00	$ 2,800.00
3.2	2-Man Flagging Crew, Overtime	Hour	0	425.00	$ 0.00
3.3	TSC Pickup, Arrowboard and/or cones	Day	0	160.00	$ 0.00
LABORATORY TESTING					
4.1	Visual Classification and Water Content of Core Subgrade Sample (Includes Pocket Penetrometer Reading on Cohesive Samples and Dry Unit Weight Determination on Fill Materials)	Each	8	22.00	$ 176.00
4.2	Materials Technician to Measure and Describe Core Sample in Laboratory	Each	8	21.00	$ 168.00
ENGINEERING SERVICES					
5.1	Prepare Engineering Report with Pavement Core Summary and Location Plan	Lump Sum	1	1,000.00	$ 1,000.00
5.2	Senior Engineer to Consult or Attend Project Meetings	Hour	0.0	200.00	$ 0.00
				ESTIMATED TOTAL	$ 7,306.50
				RECOMMENDED BUDGET	**$ 7,300.00**


St Charles Rd
S 9th Ave
S 8th Ave
S 7th Ave
S 6th Ave
S 5th Ave
S 12th Ave
S 11th Ave
S 10th Ave
Oak St
Maple St
Randolph St
Pine St
Washington Blvd
Warren St
School St
Madison St
Google Earth
Image © 2026 Vexcel Imaging US, Inc.
1000 ft
N

STANDARD TERMS AND CONDITIONS

For purposes of this Agreement, the term Subconsultant shall refer to:

TSC_____
(Company Name)

RESPONSIBILITY OF SUBCONSULTANT – Subconsultant will strive to perform services under this Agreement in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document or otherwise.

CHANGES IN SCOPE – Hancock Engineering reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and the Subconsultant and Hancock Engineering shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes. No Extra Work shall be undertaken by the Subconsultant without prior written authorization from the Hancock Engineering.

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SEVERABILITY – Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Hancock Engineering and Subconsultant, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision.

STATUTE OF LIMITATIONS – To the fullest extent permitted by the law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence to run, no later than the date of Substantial Completion of this Agreement.

CONFLICTS – If a conflict exists between the Agreement provisions and these Standard Terms and Conditions then these Standard Terms and Conditions shall prevail and control.

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PAYMENT – Hancock Engineering shall be invoiced once each month for work performed during the preceding period. Hancock Engineering will pay each invoice to the Subconsultant within fifteen (15) days of receiving payment from its Client (Village).

INSURANCE – Subconsultant will maintain insurance coverage in the following minimum amounts:

- Professional Liability - $2,000,000 per claim/aggregate
- General Liability –
    1. 1,000,000 Each Occurrence – Bodily Injury
    2. 1,000,000 Each Occurrence – Property Damage
    3. 2,000,000 Aggregate
- Automotive Liability (including non-ownership and hired car coverage) - $1,000,000 Per Person/Per Occurrence
- Employer's Liability - $500,000 Each
- Worker's Compensation – Per Statutory

INDEMNIFICATION

Subconsultant shall indemnify and hold harmless Hancock Engineering from loss or expense, including reasonable attorney's fees for claims for personal injury (including death) or property damage to the extent caused by the sole negligent act, error or omission of Subconsultant.

Hancock Engineering shall indemnify and hold harmless Subconsultant under this Agreement, from loss or expense, including reasonable attorney's fees, for claims for person injuries (including death) or property damage arising out of the sole negligent act, error omission of Hancock Engineering.

In the event of joint or concurrent negligence of Subconsultant and Hancock Engineering, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of third parties), which caused the personal injury or property damage.

KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael A. Marrs
Cell: 312.909.1391
Email: mamarrs@ktjlaw.com

900 Oakmont Lane, Suite 301
Westmont, Illinois 60559
www.ktjlaw.com

MEMORANDUM

To: **Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood**
From: **Michael A. Marrs**
Date: **November 4, 2026**
Re: **The 2026 Community Development Block Grant Program Year ("CDBG Program") -- Subrecipient Grant Agreement for the 2027 CDBG Roadway Improvement Project (18th Avenue from Harrison Street to Winfield Scott Park)**

Per the request of Acting Village Manager Lanya Satchell and Village Engineer Bill Peterhansen, I have enclosed the following documents for review, discussion and action during an upcoming Committee of the Whole Meeting / Special Village Board Meeting:

1. RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBRECIPIENT AGREEMENT BETWEEN COOK COUNTY AND THE VILLAGE OF MAYWOOD (Program Year 2026) (Project No. 2606-015 - 2027 CDBG Roadway Improvements Project: 18th Avenue from Harrison Street to Winfield Scott Park), with a copy of the Agreement attached as Exhibit "A" to the Resolution.
2. Hancock Memorandum dated October 21, 2026, attached to this Memorandum.

Application, Project and Scope of Work

The enclosed Resolution approves and authorizes the Village of Maywood to file an application with Cook County for an allocation of funds during the 2026 Program Year under the Community Development Block Grant Program ("CDBG Program") to complete the 18th Avenue from Harrison Street to Winfield Scott Park Roadway Improvements Project ("Project"), which is described in the Village Engineer's Project Memorandum October 21, 2026. The Total Estimated Project Cost is $972,000.00. The requested amount of CDBG Program funds to complete the Project and the amount of needed Village matching funds and Project funding sources are as follows:

- Community Development Block Grant ("CDBG") 2026 Program Year: $400,000.00
- Matching Village Funds from General Corporate Fund: $572,000.00

The enclosed Authorizing Resolution is a required submittal to Cook County as part of the Village's CDBG Program Application.

If there are any questions, please contact me.

Michael

Enclosures
cc: Tori-Love Garron, Village Clerk (w/ encls.)
Lanya Satchell, Acting Village Manager / Finance Director (w/ encls.)
Tracey Bey, Assistant Village Manager (w/ encls.)
Greg Buchanan, Public Works and Building & Code Director (w/ encls.)
Bill Peterhansen, Village Engineer (w/ encls.)
Michael T. Jurusik, Village Attorney (w/ encls.)
Carlos S. Arevalo, Village Attorney (w/ encls.)

HANCOCK ENGINEERING
100 Years of Excellence
Civil Engineers ◆ Municipal Consultants ◆ Established 1911

MEMO

Date: October 21, 2026

To: Village of Maywood

Attn: Ms. Lanya Satchell, Acting Village Manager

cc: Mr. Russell Davenport, Assistant Village Manager of Public Services
Mr. Greg Buchanan, Director of Public Works

From: Bill Peterhansen, P.E., CFM

Re: Cook County Community Development Block Grant
2026 Program Year Subrecipient Agreement
(Project 2606-015)

In the Spring of 2026, the Board approved the grant application for the "2027 CDBG Roadway Improvements Project". For clarity, the "2026 Cook County Program Year" is from October 1, 2026 through September 30, 2027.

The Village has recently received a subrecipient agreement from Cook County to be executed along with appropriate resolution.

Project Scope

The project involves roadway improvements to 18th Avenue from Harrison Street to Winfield Scott Park.

The improvements to these roadways will consist of the "Value Resurfacing" scope. The streets listed above have been identified to have been part of the curb and gutter drainage improvement program in the early 1990's. As such, the pavement was not addressed at that time and is estimated to not have been improved for at least 40 years.

The work will include pavement milling, patching as needed with 8" Portland Cement Concrete Base Course, intermittent removal and replacement of the concrete curb and gutter and driveways, intermittent sidewalk replacement, replacement of ADA compliant roadway crossings, drainage structure repairs as observed through field inspection, combined sewer repairs as observed through television inspection, installation of 1" hot-mix asphalt level binder course and 2" of hot-mix asphalt surface course, thermoplastic pavement markings, landscaping restoration, and other ancillary items.

Edwin Hancock Engineering Company ♦ 9933 Roosevelt Road ♦ Westchester, IL 60154-2780 ♦ Phone: 708/865-0300 ♦ Fax: 708/865-1212

Breakdown of Costs

ITEM	CDBG FUNDS	MATCHING FUNDS	TOTAL
Capital Infrastructure: Construction	$ 400,000	$ 431,000	$ 831,000
Professional Services: (Design and Construction Engineering, CDBG Grant Administration)	$ 0	$ 141,000	$ 141,000
Total	$ 400,000	$ 572,000	$ 972,000

Funding

The matching funds as listed above will need to come from the general fund.

Timeline and Action

The attached subrecipient agreement and other key documents are required to be executed along with a Board Approved resolution in advance of Staff's attendance at the workshop meeting with Cook County on Monday, November 9, 2026.

If the Board would like to move forward with the project and corresponding $400,000 in funds from Cook County, a resolution will need to be approved.

If you should have questions, please call our office at your convenience.

Edwin Hancock Engineering Company ♦ 9933 Roosevelt Road ♦ Westchester, IL 60154-2780 ♦ Phone: 708/865-0300 ♦ Fax: 708/865-1212

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

Instructions for Executing Subrecipient Agreements

To streamline the process of signing and executing Subrecipient Agreements, please follow the instructions below. Failure to follow instructions will cause delays in fully executing your agreement.

You have received your agreement package via email this year. Please follow the instructions below and bring two signed and sealed (if applicable) copies to the Subrecipient Agreement Workshop in November. The agreement will be reviewed during the Workshop for any problems or omissions.

The Subrecipient Agreement Workshops are scheduled as follows:

- **Capital Improvement**, Economic Development and Demolition Projects – ***Monday, November 9, 2026 (10:00am to 12:00pm)***

Both Workshops will be held at the **Cook County Administration Building, 22nd Floor Conference Rooms G & H, 69 W. Washington, Chicago, IL 60602**.

The Agreement Package that you received via email contains the following:

- Agreement Cover Page
- Subrecipient Agreement (15 pages)
- Exhibits A through E

Instructions for Execution of the Subrecipient Agreement

1) Print and execute **two** copies of the complete Agreement Package.

2) Do not remove any pages of the agreement package. Use only the agreement and exhibits sent to you by the County. Please review the agreement and exhibits. However, do not make any changes in the agreement or exhibits. If you identify any issues or errors, please let us know.

3) A Board/Council Resolution authorizing an official to execute the Subrecipient Agreement is required. A sample resolution is included later in these instructions. Two original copies of the Resolution are needed – one for each copy of the Subrecipient Agreement.

4) A Certification of the above resolution is required. A sample certification for non-profits is included later in these instructions. We assume that units of government have their own certification format. Two original copies of the Certification are needed – one for each copy of the Subrecipient Agreement.

5) Complete the entire Subrecipient portion of the signature page of the Subrecipient Agreement (page 15). The Subrecipient Official who executes the signature page must be the person authorized by the Resolution. The Attest signature and Attorney signature are also required. The only exception is for a non-profit Subrecipient who does not have an Attorney. Please be sure that all signatures are dated.

6) Complete Exhibit D in a similar fashion to how you executed the signature page of the Subrecipient Agreement in Step 5 above. An Attorney signature is not needed on Exhibit D. Again, please be sure all signatures are dated.

7) All signatures must be original signatures. Copies of any signed pages will not be accepted.

8) The corporate or municipal seal must be displayed on all signature pages. The seal is needed on the Subrecipient Agreement signature page (page 14), the Resolution, the Certification, and Exhibit D. If a non-profit Subrecipient does not have a seal, you must inform the County in writing of this fact and bring the written notice to your Subrecipient Workshop with your Agreement Packages.

9) Staple both completed Agreement Packages in the upper lefthand corner. Insert the original Resolution and Certification after the agreement signature page (page 15). **Bring both completed Agreement Packages to your Subrecipient Workshop in October.**

10) Please review the list below, which highlights common execution problems from past years.

CDBG SUBRECIPIENT AGREEMENT EXECUTION – COMMON PROBLEMS

☐ The Subrecipient Agreement must be signed by the person authorized by the Resolution (see Step 5 above).

☐ The Subrecipient Agreement signature page must be signed, sealed and dated. If a non-profit agency does not have a seal, a written notice is needed (see Step 8 above).

☐ The date of the Attest signature on the Subrecipient Agreement signature page must match the date of the Subrecipient Official's signature.

☐ The Resolution must have the correct project number.

☐ The date that the Subrecipient Agreement signature page is executed cannot be earlier than the date the Resolution is passed.

☐ The Resolution must be signed and sealed and must use appropriate resolution language (see sample Resolution later in these instructions).

☐ The Certification date cannot be earlier than Resolution date.

☐ The Certification must be signed and sealed and must use appropriate certification language (see sample Certification later in these instructions).

☐ The date on the Resolution must match the Resolution date referenced in the Certification.

SAMPLE RESOLUTION

PLEASE NOTE: The below resolution is a sample resolution. Do not use this sample but rather execute a resolution on your own letterhead. If you would like an editable sample resolution in Microsoft Word, please contact Sonia Brown at (312) 603-1052.

When completing your resolution, use a position title only and DO NOT name a specific individual. Include both paragraphs in your resolution. You may also designate additional positions or positions different than those listed in the sample below for executing documents if you choose**.**

***Please remember to submit two (2) original signed and sealed resolutions to Cook County, one with each Subrecipient Agreement Package, as described in the instructions above.**

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED BY THE (Mayor/President/Chairman and (Council/Board of Trustees/Board of Directors of the (insert agency name) that the (President/Mayor/Chairman) and the (Clerk/Secretary) be and are hereby directed and authorized to submit the Subrecipient Agreement, all understandings and assurances and to execute the 2026 Community Development Block Grant (CDBG) Program Year Agreements with the County of Cook, Illinois for Project Number(s) _____, a copy of which (is/are) on file with the (Clerk/Secretary).

BE IT FURTHER RESOLVED BY THE (Mayor/President/Chairman and (Council/Board of Trustees/Board of Directors of the (insert agency name) that the (insert position title here- should be more than one position - **if you chose more than one position use the word "or" and not the word "and"**) be and is hereby directed and authorized to execute any and all additional documents necessary to carry out the 2026 Community Development Block Grant (CDBG) Program for the_____.

Dated this ___ day of _____, 2026.

ATTEST:

By: _____ BY: _____

Board President/Chairman (Signature) Secretary/Clerk (Signature)

_____ _____

Printed Name Printed Name

(SEAL)

SAMPLE CERTIFICATION

PLEASE NOTE: This below certification is a sample certification for non-profits. Do not use this sample but rather execute a certification on your own letterhead. If you would like an editable sample certification in Microsoft Word, please contact Sonia Brown at (312) 603-1052.

***Please remember to submit two (2) original signed and sealed certifications to Cook County, one with each Subrecipient Agreement Package, as described in the instructions above.**

CERTIFICATION

The undersigned and duly qualified acting Secretary of the Board of Directors of _____ hereby certifies that the attached copy of the resolution authorizing execution of the 2026 Community Development Block Grant (CDBG) Subrecipient Agreement with the County of Cook, Illinois is a true and correct copy of said resolution as passed by the Board of Directors of _____, on _____, 2026, and which is still in full force and effect as of _____.

By: _____
Secretary - Signature

_____
Printed Name

(SEAL)

COOK COUNTY
DEPARTMENT OF PLANNING AND DEVELOPMENT (DPD)
Community Development Block Grant (CDBG)

Federal Funding Accountability and Transparency Act (FFATA)

Check one: CDBG-CI ☐ CDBG-PS ☐ CDBG-CV ☐ CDBG-PL ☐
CDBG-ED ☐ CDBG-DEMO ☐ ESG ☐

All Federal grants obligated on or after October 1, 2010, must meet the terms and conditions of the Federal Funding Accountability and Transparency Act of 2006 (FFATA) and the new requirements established by the federal Office of Management and Budget. As a prime recipient of federal funds, the **Department of Planning and Development (DPD) is required to collect sub-award and executive compensation information from sub-recipients for entry** into a publicly searchable online database. The total federal funding authorized under this Federal Award equals or exceeds $30,000.00, as defined in 2 CFR 170-320 must be completed. Your agency, as a **DPD** delegate, is considered a federal sub-recipient and is therefore required to provide the sub-recipient information below for each federally funded DPD contract you receive.

As a condition of your CDBG award, please complete the form below and submit it with your CDBG Subrecipient Agreement.

Awardee Data Fields

Awardee Name: _____
Awardee Address: _____
Awardee UEI: _____
Awarded Amount: _____
Awardee Project Description: _____
Awardee Project Number: _____
Award Period (from/to) (mm/dd/yyyy): _____

Did your agency receive:
(1) 80 percent or more of its annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements; Yes ☐ No ☐

(2) $25 million or more in annual gross revenues from US Federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements in the preceding completed fiscal year?
Please answer Yes ☐ No ☐

Does the public have access to information about the compensation of the executives in your municipality or agency through periodic reports filed under section 13(a) or 15(d) of the Security Exchange Act of 1934 or section 6104 of the Internal Revenue Code of 1986? Please answer: Yes ☐ No ☐

Names and Compensation of Highly Compensated Offices. The names and total compensation of your agency's five most highly compensated officers.

Name 1: _____ Amount: _____
Name 2: _____ Amount: _____
Name 3: _____ Amount: _____
Name 4: _____ Amount: _____
Name 5: _____ Amount: _____

Authorizing Official

Name: _____ Title: _____

Signature: _____ Date: _____

Email: _____ Phone #: _____

Cook County DPD Finance Manager
Signature: _____ Date: _____

RESOLUTION NO. R-2026 -_____

A RESOLUTION
AUTHORIZING AND APPROVING THE EXECUTION OF
A COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBRECIPIENT AGREEMENT
BETWEEN COOK COUNTY AND THE VILLAGE OF MAYWOOD
(Program Year 2026)
(Project No. 2606-015 - 2027 CDBG Roadway Improvements Project: 18th Avenue from Harrison Street to Winfield Scott Park)

WHEREAS, the Village of Maywood (the "Village" or the "Subrecipient") has been awarded a grant (the "Grant") from Cook County for an allocation of funds during the 2026 Program Year under the Community Development Block Grant Program ("CDBG Program") in order to complete a capital improvement project within the Village described as follows: Complete roadway reconstruction, drainage improvements, combined sewer repair and ADA improvements in the Village (the "Project"); and

WHEREAS, the total estimated Project cost is $972,000.00. Under the attached Community Development Block Grant Program Subrecipient Agreement (the "Subrecipient Agreement"), the Village will receive $400,000.00 of CDBG Program Grant Funds, which can be used only to pay for the Project's construction work. It is anticipated that the Village will pay a $431,000.00 matching contribution relative to the Project construction work and the Village will also pay $141,000.00 for the design and construction engineering services and CDBG Program grant administration services fees associated with the Project. If the Project costs exceed the estimates, the Village will use General Corporate Funds of the Village to pay for any extra costs; and

WHEREAS, the Village agrees to approve and enter into the attached Subrecipient Agreement with Cook County, wherein Cook County agrees to provide CDBG Program Grant Funds to the Village in an amount not to exceed Four Hundred Thousand and No/100 Dollars ($400,000.00), which shall be used for completion of the Project, all in accordance with the terms and conditions set forth in the Subrecipient Agreement. A copy of the Subrecipient Agreement is attached hereto as **Exhibit "A"** and is on file with the Village Clerk's Office; and

WHEREAS, the Village will use the CDBG Program Grant Funds solely and exclusively for eligible activities in connection with the Project and for no other purpose; and

WHEREAS, the President and Board of Trustees of the Village deem it to be in the best interests of the Village, its residents, business owners, property owners and the public to accept the Grant and enter into the Subrecipient Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each Whereas paragraph above is incorporated by reference into this Section 1 and made a part hereof as material and operative provisions of this Resolution.

SECTION 2: Approval of Grant and Subrecipient Agreement. The President and Board of Trustees of the Village authorize the approval and execution of the Community Development Block Grant Program Subrecipient Agreement (the "Subrecipient Agreement") (**Exhibit "A"**) to be entered into with Cook

County for the purposes stated in the Subrecipient Agreement, and further approve the expenditure of the CDBG Program Grant Funds and the Village's General Corporate Funds to pay for the Project construction costs and the professional engineering services to be performed by the Village Engineer in regard to the Project.

SECTION 3: Acceptance of Grant and Execution and Delivery of Grant and the Subrecipient Agreement and Other Related Documents. The President and Board of Trustees of the Village of Maywood further authorize and direct that the Village President, the Village Clerk, the Village Manager, the Village Engineer and the Village Attorney, or their designees, accept the CDBG Program Grant Funds and execute and deliver such additional documents, instruments and certificates as may be necessary or desirable for the Village to perform its obligations under the Grant and the Subrecipient Agreement.

SECTION 4: Approval and Execution of Other Necessary Documents Related to the Grant and the Subrecipient Agreement. The President and Board of Trustees of the Village ratify, authorize, confirm and approve all documents and instruments executed in connection with the Grant and the Subrecipient Agreement, including those acts taken prior to the date hereof.

SECTION 5: Delivery of Documents Related to the Grant and the Subrecipient Agreement. After approval of this Resolution and execution of all necessary documents the Village President, the Village Clerk, the Village Manager, the Village Engineer and the Village Attorney, or their designees, are authorized and directed to transmit executed originals or certified copies of all documents, including the Grant and the Subrecipient Agreement, to all parties and agencies that are entitled to receive such documents, as required and directed by any other governmental oversight regulatory agency, in order to comply with the terms of the Grant and the Subrecipient Agreement.

SECTION 6: Compliance with Grant Requirements. The Village shall comply with all applicable federal, state, and Cook County requirements governing the administration and expenditure of CDBG funds, including the requirement to obtain authorization from Cook County before incurring grant costs and the applicable Notice to Proceed before commencing construction.

SECTION 7: Effective Date. This Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED this 10th day of November, 2026, pursuant to a roll call vote as follows:

AYES:_____

NAYS:_____

ABSENT:_____

APPROVED this 10th day of November, 2026, by the Village President of the Village of Maywood, and attested by the Village Clerk on the same day.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

Exhibit "A"

A COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBRECIPIENT AGREEMENT BETWEEN COOK COUNTY AND THE VILLAGE OF MAYWOOD
(Program Year 2026)
(2027 CDBG Roadway Improvements Project)

(attached)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2026 -_____

A RESOLUTION
AUTHORIZING AND APPROVING THE EXECUTION OF
A COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBRECIPIENT AGREEMENT
BETWEEN COOK COUNTY AND THE VILLAGE OF MAYWOOD
(Program Year 2026)
(Project No. 2606-015 - 2027 CDBG Roadway Improvements Project: 18th Avenue from Harrison Street to Winfield Scott Park)

which Resolution was passed by a roll call vote the Board of Trustees of the Village of Maywood at a Special Village Board Meeting on the 10th day of November, 2026, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of November, 2026.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this 10th day of November, 2026.

_____
Tori-Love Garron, Village Clerk

[SEAL]

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
PROGRAM YEAR 2026
October 1, 2026 through September 30, 2027

VILLAGE OF MAYWOOD

CDBG PY 2026
SUBRECIPIENT AGREEMENT

PROJECT NUMBER:
2606-015

AWARD:
$400,000

AWARDED TITLE:
2027 CDBG Roadway Improvements Project

Prepared by the Department of Planning and Development

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBRECIPIENT AGREEMENT

THIS AGREEMENT, made and entered into as of the first day of October 2026, the first day of the Program Year, by and between the COUNTY OF COOK, a body politic of the State of Illinois, (hereinafter referred to as the "County"), and **Village of Maywood,** a qualifying entity, (hereinafter referred to as the “Subrecipient),”)

W I T N E S S E T H:

WHEREAS, the County is a home rule unit pursuant to the 1970 Illinois Constitution, Article VII, Section 6 and has been designated as an "Urban County" by the United States Department of Housing and Urban Development ("HUD") under the provisions of the Housing and Community Development Act of 1974, as amended, (hereinafter referred to as the "Act"), and the County will receive an entitlement of funds during the period of October 1, 2026, through September 30, 2027, pursuant to said Act; and,

[SUBRECIPIENTS TO CHECK THE APPLICABLE BOX]

☐ WHEREAS, the Subrecipient is a Municipality and derives its authority from the "Illinois Municipal Code" (65 ILCS 5/1-1-1, et seq.), and, if the Subrecipient is a home rule Municipality, from its home rule powers as provided in the 1970 Illinois Constitution, Article VII, Section 6; or

☐ WHEREAS, the Subrecipient is a Township and derives its authority from the "Township Code" (60 ILCS 1/1-1, et seq.); or

☐ WHEREAS, the Subrecipient is a Park District and derives its authority from the "Park District Code" (70 ILCS 1205/1-1, et seq.) or;

☐ WHEREAS, the Subrecipient is a Housing Authority and derives its authority from the "Housing Authorities Act" (310 ILCS 10/1, et seq.); or

☐ WHEREAS, the Subrecipient is an Intergovernmental Agency and derives its authority from the 1970 Illinois Constitution, Article VII, Section 10 and the "Intergovernmental Cooperation Act" (5 ILCS 220/1, et seq.); and

WHEREAS, the 1970 Illinois Constitution, Article VII, Section 10 and the "Intergovernmental Cooperation Act" (5 ILCS 220/1, et seq.) provide authority for intergovernmental cooperation; or

☐ WHEREAS, the Subrecipient is a Not-For-Profit Corporation and derives its authority to operate in Illinois pursuant to the “General Not For Profit Corporation Act of 1986" (805 ILCS 105/101.01 et seq.); and

WHEREAS, the Subrecipient, with a **NPFADU3GJVG3** has elected to participate in the County's Community Development Block Grant ("CDBG") Program CFDA 14.218 under the aforesaid Act and the County has the right and authority under said Act to allocate a portion of its funds to the Subrecipient; and, the County has considered the application of the Subrecipient for funds for the purpose described in the Subrecipient's Project Summary (including any special provisions) attached hereto as Exhibit "E" which includes a detailed description of the work, and has approved the Project s, a complete budget and schedule for completing the work within the required allocated time and within its corporate or jurisdictional limits (hereinafter referred to as **2606-015**

NOW THEREFORE, the parties do hereby agree as follows:

1. Recitals.

The foregoing recitals are hereby incorporated by reference into and made a part of this Agreement.

2. Exhibits and Attachments.

A. The Subrecipient will comply with the provisions of the following Exhibits which are attached hereto, made a part hereof and incorporated herein by reference:

1. An Equal Employment Opportunity Certificate (Exhibit "A")

2. Assurances (Exhibit "B")

3. Administrative Requirements (Exhibit "C")

4. Certificate of Lobbying (Exhibit “D”)

5. Project Summary and Line-Item Budget (Exhibit "E")

Execution of this Agreement by the Subrecipient means agreement and compliance with the certifications, assurances and administrative requirements contained in Exhibits A - D.

B. The Subrecipient will comply with the provisions of, and, where necessary, file the forms included in, the Cook County Community Development Block Grant Program Procedures and Operations Guide, as amended from time to time, which is incorporated herein by reference as if fully set out herein. The Subrecipient will also comply with the provisions of, and, where necessary, file forms included in the following handbooks, as amended from time to time, which are incorporated herein by reference as if fully set out herein:

1. If the project is an **acquisition** project, or if it contains a temporary relocation component, HUD Handbook 1378 Relocation and Real Property Acquisition and Cook County Real Property Acquisition and Relocation Handbook; and

2. If the project is a **residential rehabilitation** project, the Cook County Manual of Administrative Procedures for Residential Rehabilitation;

3. If the project has a housing-related component coming within the scope of 24 CFR Part 35, the County of Cook, Illinois Policies and Procedures for Lead-Based Paint in Housing Programs.

The Subrecipient shall also use the forms, documents, agreements, or contracts required for use by the County whether included in said Manuals or provided separately therefrom, and as amended from time to time. For the purposes of this Agreement and for the purposes of the CDBG Program, the term “Subgrantee” as used in forms, documents, other agreements, contracts or as used in the Manuals shall mean Subrecipient.

All activities funded with CDBG funds must meet one of the CDBG program’s National Objectives: benefit low- and moderate-income persons; aid in the prevention or elimination of slums or blight; or meet community development needs having a particular urgency, as defined in 24 CFR 570.208. The Subrecipient certifies that the activities carried out under this Agreement will meet one of the aforementioned national objectives.

3. Administrative Regulations and Compliance.

The Subrecipient agrees, pursuant to 24 CFR Part 570, to comply with the provisions of the following:

A. The uniform administrative requirements set out in 24 CFR Section 570.502; and

B. All Federal rules and regulations described in Subpart K of 24 CFR Part 570; provided, however, that the Subrecipient does not assume the County's responsibilities under 24 CFR Section 570.604 and 24 CFR Part 52.

C. Administrative Requirements pursuant to Exhibit C.

4. Agreement to Undertake the Project.

The Subrecipient agrees to undertake the work and activities described herein and in its Project Summary (Exhibit E).

5. Grant Award.

The County hereby agrees to make a grant for a sum not to exceed the CDBG budget amount identified in Exhibit E. The Subrecipient agrees to abide by the Act and to use said funds solely for the purpose of paying for **2606-015** in accordance with the approved Project Summary (Exhibit E). **NO FUNDS MAY BE OBLIGATED PRIOR TO THE ISSUANCE BY THE COUNTY OF THE AUTHORIZATION TO INCUR GRANT COSTS. CAPITAL IMPROVEMENT PROJECTS WILL ALSO RECEIVE A NOTICE TO PROCEED WHEN CONSTRUCTION CAN BEGIN**.

6. Equal Employment Opportunity Compliance; Minority and Women Owned Businesses.

A. The Subrecipient agrees and authorizes the County and HUD to conduct on-site reviews, to examine personnel and employment records and to conduct any other procedures, practices, or investigations to assure compliance with the provisions of Exhibit "A" - Equal Employment Opportunity Certification and further will fully cooperate therewith. The Subrecipient agrees to post HUD Notice No. 901 in conspicuous places available to employees and applicants for employment.

B.
The Subrecipient agrees that, to the greatest extent practicable, procurement for construction, professional services, goods, and equipment will include minority and women-owned firms in the procurement process in compliance with 24 CFR 85.36(e). The construction shall be done by bonded contractors acceptable to the CDBG Program and must comply with the affirmative goal of using minority and women-owned businesses (MBE/WBE) which is currently set at 24% MBE and 10% WBE based upon the current County ordinance. The Subrecipient may use the County's Directory of Minority Business Enterprises, Women Business Enterprises and Disadvantaged Business Enterprises in its efforts to comply with this paragraph.

7. Compliance with Laws, Rules and Regulations; Performance Measurement Goals: and National Objectives

A. The Subrecipient shall at all times observe and comply with all laws, ordinances, rules or regulations of the Federal, State, County and local governments, as amended from time to time, which may in any manner affect the performance of this Agreement. The Subrecipient shall be subject to and comply with the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards found at 2 CFR Part 200. The Subrecipient shall be liable to the County in the same

manner that the County shall be liable to the Federal Government, and shall further be liable to perform all acts to the County in the same manner the County performs these functions to the Federal Government. Provided, however, that the County may, from time to time, impose stricter regulations or requirements than required by Federal laws, rules and regulations, and that the Subrecipient hereby agrees to comply with said County regulations or requirements. **Additionally, the Subrecipient agrees to attend two (2) related County sponsored workshops and/or training sessions during the program year, as applicable. Failure to attend may subject the Subrecipient to non-compliance penalties under Paragraph 21.**

B. The Subrecipient understands and agrees that their activities and programs under the CDBG program are designed to address the needs of low-income areas or individuals and that their performance and progress will be measured to that end. **Quarterly or Final performance reports** shall be due to the County at a date determined by the County. The Subrecipient is required to submit the final performance Report with the last payment request. The Subrecipient understands and agrees that the failure to submit timely performance reports will place future CDBG funding requests in jeopardy. **The County reserves the right to deny requests for future funding, part or whole, due to the failure to comply with the stated rules and regulations.**

C. Subrecipient agrees that all projects and their individual activities funded in whole or in part with CDBG funds must meet one of three national objectives:

1. Benefit low- and moderate-income people in the following categories;
   a. Area benefit activities
   b. Limited clientele activities
   c. Housing activities
   d. Job creation

2. Aid in the prevention or elimination of slum and blight; and
3. Meet an urgent need.

Subrecipient agrees that it will provide documentation to show the number of persons/households assisted, their characteristics, gender of single head of household, and the number of low- and moderate-income beneficiaries that were assisted. Written quantitative evidence that income qualifications were met is required to support the eligibility of this project, as applicable.

D. Subrecipient may assess reasonable fees for the use of the facilities or services associated with this project; however, such fees must not be excessive as to exclude low- and moderate-income persons from making use of the facilities or services. (24 CFR 570.200(b)(2)).

8. Conflict of Interest.

A. The Subrecipient understands and agrees that no director, officer, agent or employee of the Subrecipient may:

1. have any interest, whether directly or indirectly, in any contract (including those for the procurement of supplies, equipment, construction or services), the performance of any work pertaining to this Agreement, the transfer of any interest in real estate or the receipt of any program benefits;

2. represent, either as agent or otherwise, any person, association, trust or corporation, with respect to any application or bid for any contract or work pertaining to the Agreement;

3. take, accept or solicit, either directly or indirectly, any money or other thing of value as a gift or bribe or means of influencing his or her vote or actions.

Any contract made and procured in violation of this provision is void and no funds under this Agreement may be used to pay any cost under such a contract.

B. The Subrecipient understands and agrees that any person who is a director, officer, agent or employee of the Subrecipient who, either directly or indirectly, owns or has an interest in any property included in the project area shall disclose, in writing, to the Board of the Subrecipient said interest and the dates and terms and conditions of any disposition of such interest. All such disclosures shall be made public and shall be acknowledged by the Board and entered upon the minutes of the Subrecipient as well as reported to the County. If an individual holds such an interest, that individual shall not participate in any decision-making process in regard to such redevelopment plan, project or area or communicate with other members concerning any matter pertaining to said redevelopment plan, project or area. The Subrecipient agrees that all potential conflicts of interest shall be reported by the County to HUD with a request for a ruling prior to proceeding with the project.

For the purposes of this paragraph, pursuant to 24 CFR Section 570.611(b), these conflict-of-interest provisions apply only to those persons who:

1. exercise or have exercised any functions or responsibilities with respect to CDBG activities assisted under the County program;

2. are in a position to participate in a decision-making process or gain inside information with regard to such activities;

3. may obtain personal or financial interest or benefit from the activity; or

4. have an interest in any contract or agreement with respect thereto or the proceeds thereunder.

C. The Subrecipient agrees and understands that it and its officers, agents or employees must abide by all provisions of 2 CFR Part 200 and 24 CFR Section 570.611, as applicable.

D. The Subrecipient agrees and understands that shall it incorporate, or cause to be incorporated, the provisions contained in this Paragraph 8 in all contracts or subcontracts entered into pursuant to this Agreement.

E. In the event of failure or refusal of the Subrecipient to comply, the County may terminate or suspend in whole or in part any contractual agreements with the Subrecipient pursuant to Paragraph 17 of this Agreement and may take any of the actions set out therein.

F. For the purposes of this Agreement, a person will be deemed to include the individual, members of his or her immediate family, his or her partners and any organization which employs or is about to employ any one of these, and shall mean those persons set out in 24 CFR Section 570.611(C).

G. Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The subrecipient shall at all times remain an “independent contractor” with respect to the services to be performed under this Agreement. The County shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers Compensation Insurance, as the Subrecipient is an independent contractor.

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9. **Environmental Review Procedures: Authorization to Incur Grant Costs.**

The County and the Subrecipient shall adhere to the following schedule, as applicable.

A. The County Planning and Development staff will undertake the required environmental review for the project.

B. Upon completion of the environmental review, the County shall assume the responsibility for obtaining the "removal of grant conditions" pursuant to Section 104(h) of Title I of the Housing and Community Development Act of 1974, as amended.

C. Upon receipt of a "Notice of Removal of Grant Conditions" from HUD, the County shall send the Subrecipient, by first class, prepaid mail, an "AUTHORIZATION TO INCUR GRANT COSTS".

D. After issuance of the "AUTHORIZATION TO INCUR GRANT COSTS", the Subrecipient shall follow all procedures set out in the Cook County Community Development Block Grant Program Procedures and Operations Guide, and, where necessary, the handbooks set out in Section 2.B. of this Agreement.

10. Lobbying:

The Subrecipient hereby certifies that:

A. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying” in accordance with its instructions; and

C. It will require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all Subrecipients shall certify and disclose accordingly.

D. Lobbying Certification

The certification located in Exhibit D is a material representation of fact upon which reliance was placed when this transaction was made or entered into, Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S.C. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

11. Hatch Act: Davis Bacon

A. The Subrecipient agrees that no funds provided, nor personnel employed under the Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V of the U.S.C.

B. The Subrecipient agrees to comply with the requirements of the Davis-Bacon Act (40 U.S.C. 327 et seq.) and The Copeland "Anti-Kickback" Act, 18 U.S.C. 847, as supplemented in 29 CFR Part 5.

12. Copyright

If this contract results in any copyrightable material or inventions, the County and/or grantor agency reserves the right to royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use the work or materials for governmental purposes.

13. Religious Activities

The Subrecipient agrees that funds provided under this Agreement will not be utilized for inherently religious activities prohibited by 24 CFR 570.200(j), such as worship, religious instruction or proselytization.

14. Environmental Conditions

A. Air and Water

The Subrecipient agrees to comply with the following requirements insofar as they apply to the performance of this Agreement:

- Clean Air, 42 U.S.C., 7401, et seq;

- Federal Water Pollution Control Act, as amended, 31 U.S.C., 1251, et seq, as amended, 1318 relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder:

- Environmental Protection Agency (EPA) regulations pursuant to 40 CFR Part 50, as amended.

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 U.S.C. 4001), the Subrecipient shall assure that for activities located in an area identified by the Federal Emergency Management Agency (FEMA) as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead-Based Paint

The Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this Agreement shall be subject to HUD Lead-Based Paint Regulations at 24 CFR 570.608, and 24 CFR Part 35, Subpart B. Such regulations pertain to all CDBG-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken. The regulations further require that, depending on the amount of Federal funds applied to a property, paint testing, risk assessment, treatment and/or abatement may be conducted.

D. Historic Preservation

The Subrecipient agrees to comply with the Historic Preservation requirements set forth in the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470) and the procedures set forth in 36 CFR Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this agreement. In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, state, or local historic property list.

E. Debris and Hazardous Substances

The Subrecipient shall not allow any contractor, subcontractor or other party to conduct any generation, transportation, or recycling of construction or demolition debris, clean or general or uncontaminated soil generated during construction, remodeling, repair and demolition of utilities, structures, and roads that is not commingled with any waste, without the maintenance of documentation identifying the hauler, generator, place or origin of the debris or soil, the weight or volume of the debris or soil, and the location, owner and operator of the facility where the debris or soil was transferred, disposed, recycled or treated.

The Subrecipient further represents that it will perform due diligence in relation to any property that is funded under this grant and that neither it nor its contractors, subcontractors or other third parties have handled, buried, stored, retained, refrained, refined, transported, processed, manufactured, generated, produced, spilled, allowed to seep, lead, escape or leach, or pumped, poured, emptied, discharged, injected, dumped, transferred, or otherwise disposed of or dealt with Hazardous Substances with respect to the Property in violation of any currently applicable Environmental Laws.

The Subrecipient agrees to confirm that in relation to any property funded under this grant that there has been no seepage, leak, escape, leach, discharge, injection, release, emission, spill, pumping, pouring, emptying, dumping, or other release of Hazardous Substances in violation of any currently applicable Environmental Laws from the Property onto or into any adjacent property or waters.

The Subrecipient affirms that it (nor its contractor, subcontractor or property owner to the best of its knowledge under due diligence performed by the Subrecipient) will not use its grant monies to perform rehabilitation or repair work on property that the owners or other parties have received notice from the governmental authority of a violation of Environmental laws nor any request for information pursuant to section 204(e) of CERCLA with respect to the property.

The Subrecipient agrees to defend, indemnify and hold the County and its Officers, employees and agents harmless from and against, and shall reimburse the County for, any and all losses, claims, liability, damages, costs, and expense including but not limited to reasonable legal defense costs, attorney's fees, court costs, environmental consultant's fees and advances, settlements, judgments, judgment interest, prejudgment interest or post-judgment interest, for actions or causes of action, economic loss, injunctive relief, injuries to person, property or natural resources, arising in connection with the discharge, escape, release, or presence of any Hazardous Substance at or from the property whether foreseeable or unforeseeable, regardless of the source of such release or when such release occurred or such presence is discovered and whether such discharge, escape, release, or presence of any Hazardous Substance at or from the Property is by an affirmative act or by omission by the Subrecipient or by the Subrecipient's officers, agents, employees or contractors. The foregoing indemnity includes, without limitation, all costs of removal, remediation of any kind, and disposal of such Hazardous Substance (whether or not such Hazardous Material may be legally allowed to remain in the Property if removal or remediation is prudent), all cost of determining whether the Property is in compliance and causing the Property to be in compliance with all applicable Environmental laws, all costs associated with claims for injunctive relief, damages to persons, property, or natural resources or economic loss, and the County's reasonable attorneys' and consultants' fees and court costs.

15. Time to Start Project; Time to Finish Project.

A. The Subrecipient understands and agrees that all projects must be started within four (4) months from the date of the "Authorization to Incur Grant Costs" from the County. Any written requests for exceptions or extensions must be submitted and approved in writing within the three (3) months after the "Authorization to Incur Grant Costs" is issued.

B. **Capital Improvement/Demolition.** The Subrecipient represents to the County that the aforesaid project shall be completed within twelve (12) months from the receipt of the "Authorization to Incur Grant Costs" from the County. Any requests for extension beyond the twelve (12) months to complete the project must be submitted in writing sixty (60) days before the end of the twelve (12) months to complete. Upon completion or work stoppage, unused and/or unencumbered funds are to be promptly returned to the County. **The grant amount awarded hereunder must be completely expended within 12 months of the date of the Authorization to Incur Grant Costs; however, the Subrecipient understands and agrees that it is to make efforts to expend all funds before the end of the Program Year for this award on September 30, 2027.**

16. Records Maintenance.

A. The Subrecipient shall maintain during the term of this contract and for a period of five (5) years thereafter complete and adequate financial records, accounts and other records to support all program expenditures. These records and accounts shall include, but not be limited to, the following: records providing a full description of each activity being assisted with CDBG funds including its location and eligibility; a general ledger that supports the costs charged to the CDBG program; records documenting procurement of goods and services; contracts for goods and services, lease and rental agreements; invoices; billing statements; cancelled checks; timecards signed by employees and supervisors; personnel authorization of records; payroll registers; payroll tax records; bank statements; bank reconciliation reports; subcontractor agreements; schedules containing comparisons of budgeted amounts and actual expenditures; and construction progress schedules signed by the appropriate party (i.e. general contractor and/or architect).

B. The Subrecipient will give HUD, the Comptroller General, and the County, and any authorized representative of each of them, access to all books, accounts, records, reports, files, and other papers, or property pertaining to the administration, receipt and use of CDBG funds to necessitate such reviews and audits.

C. The Subrecipient agrees to comply with the records maintenance requirements set forth in 24 CFR 570.506 insofar as they apply to each activity undertaken.

17. Return of Funds and Accounts Receivables; Expiration of Project.

Subrecipient agrees, pursuant to 24 CFR Part 570, to comply with the provisions of the following:

A. The uniform administrative requirements set out in 24 CFR Section 570.502;

B. All Federal rules and regulations described in Subpart K of 24 CFR Part 570; provided, however, that the Subrecipient does not assume the County's responsibilities under 24 CFR Section 570.604 and 24 CFR Part 52;

C. The requirements of 24 CFR Section 570.503 (b)(3) that any program income derived from the use of CDBG funds (including any investments thereof) on hand at the end of the term of the Agreement shall be returned or repaid to the County.

D. The remedies for noncompliance and provisions on termination in accordance with 2 CFR part 200, subpart D.

E. The requirements of 24 CFR 570.503(b)(7), Reversion of Assets, as modified by 24 CFR 570.501(b). Specifically, the Subrecipient shall ensure that any real property under the Subrecipient's control that was acquired or improved in whole or in part with CDBG funds in excess of $25,000 is either:

(1.) used to meet one of the National Objectives set forth in 24 CFR 570.208, as may be amended or redesignated, for at least five (5) years after the date that Subrecipient is no longer considered by HUD to be a part of the County's urban county; or

(2.) if any such real property is not used in accordance with subsection (1.) above, Subrecipient shall pay the County an amount equal to the current market value of the property, less any portion of the value attributable to the expenditures of CDBG Funds for the acquisition of, or improvement to, the property. No payment to the County is required after the period of time described in subsection (1.) above.

18. Prohibition on Assignment or Transfer of Agreement or Funds.

The Subrecipient shall not assign or delegate this Agreement or any part thereof and the Subrecipient shall not transfer or assign any funds or claims due or that become due without the prior written approval of the County. Any transfer, assignment or delegation of any part of this Agreement or any funds from this Agreement shall be a violation of this Agreement and shall be of no effect. Violation of this provision may result in cancellation, termination or suspension of funds, or of this Agreement in whole or in part at the discretion of the County pursuant to paragraph 21 of this Agreement including any of the actions set out therein.

19. Blank Forms and Documents.

The Subrecipient shall, upon request of the County, submit any and all forms, documents, agreements and contracts to the County for review to determine compliance with program requirements. Such review shall not be deemed to be approval of individual agreements or contracts entered into by the Subrecipient nor of items in said forms, documents, agreements, and contracts not related to program requirements.

20. Obligation for Costs and Future Projects.

A. Neither the County nor any of its officers, agents, employees, or servants shall be obligated or bear liability for payment of amounts expended by the Subrecipient in excess of the grant funds awarded under this Agreement. Neither the County nor any of its officers, agents, employees, or servants shall be obligated or bear liability for the performance of any obligations undertaken or costs incurred by the Subrecipient, participants in a program funded under this Agreement or contractor hired pursuant to a program funded under this Agreement. The allocation of funds under this Agreement shall in no way obligate the County to operate or construct any project provided for under the provisions of this Agreement. No County funds other than the amount of CDBG funds specified herein and received from HUD by the County shall be disbursed to the Subrecipient pursuant to this Agreement.

B. This Agreement neither obligates nor precludes the County from further accepting or distributing funds nor restricts nor limits the powers of the County to use such funds pursuant to the provisions of the Act.

C. This Agreement neither obligates nor precludes the Subrecipient from further accepting funds or assistance pursuant to the Act.

D. **The Subrecipient agrees that all cost overruns are the responsibility of the Subrecipient. The Subrecipient further agrees that it shall be solely liable for the repayment of unused funds, program income funds, or disallowed, unauthorized or ineligible expenses. Any actions taken by the County pursuant to paragraph 17 of this Agreement shall not affect the liability of the Subrecipient for the repayment of the funds.**

21. Indemnification.

A. The Subrecipient shall indemnify the County, and its officers, agents, employees, or servants, against and hold them harmless from all liabilities, claims, damages, losses, and expenses, including but not limited to legal defense costs, attorney's fees, settlements, judgments, prejudgment interest, or post judgment interest whether by direct suit or from third parties arising out of any acts, commissions, or omissions of the Subrecipient and its officers, agents, employees or servants, of a recipient or potential recipient of any moneys or benefits from the Subrecipient, of a participant in a program operated pursuant to this Agreement, of a contractor hired pursuant to a program operated under this Agreement, or any officers, agents, employees, or servants of any of these, in a claim or suit brought by any person or third party in connection with this Agreement or from any claim or suit by any person or third party against the County or any of its agents, officers, employees, or servants.

B. In the event a claim or suit is brought against the County, or its officers, agents, employees, or servants for which the Subrecipient is responsible pursuant to subparagraph A. of this paragraph, the Subrecipient will defend, at its own cost and expense, any suit or claim and will pay any resulting claims, judgments, damages, losses, expenses, prejudgment interest, post judgment interest, or settlements against the County, or its officers, agents, employees or servants.

C. The indemnification obligation under this paragraph shall not be limited in any way to the limitations on the amount or type of damages, compensation or benefits payable by or for the Subrecipient under any law or by the amount of or limitations on insurance coverage, if any, held by the Subrecipient.

22. Suspension or Termination of Agreement.

A. The Subrecipient agrees that, pursuant to 2 CFR Part 200 and 570.503(b)(7), if the County determines that the Subrecipient:

1. has not complied with or is not complying with;

2. has failed to perform or is failing to perform; or

3. is in default under any of the provisions of the Agreement whether due to failure or inability to perform or any other cause whatsoever; the County, after notification to the Subrecipient by written notice of said non-compliance or default and failure by the Subrecipient to correct said violations within ten (10) business days, may:

    a. suspend or terminate this Agreement in whole or in part by written notice, and/or:

    b. demand refund of any funds disbursed to Subrecipient;

    c. deduct any refunds or repayments from any funds obligated to, but not expended by the Subrecipient whether from this or any other project;

d. temporarily withhold cash payments pending correction of deficiencies by the Subrecipient or more severe enforcement action by the County;

e. disallow (that is, deny both use of funds and matching credit for) all or part of the cost of the activity or action not in compliance;

f. withhold further awards for the program;

g. take other remedies legally available; or

h. take appropriate legal action.

B. The County may send written notice suspending, effective immediately, the performance of the work under this Agreement, if it determines in its sole discretion, that it is necessary for the efficiency of the Program or to safeguard the Program pursuant to paragraph C.

C. The County may send written notice to the Subrecipient suspending or terminating the Agreement in whole or in part effective immediately if it determines, in its sole discretion that the Subrecipient has, including but not limited to:

1. used or is using fraudulent, coercive or dishonest practices;

2. demonstrated or is demonstrating incompetence, untrustworthiness, or financial irresponsibility; or

3. endangered or is endangering the life, safety, health or welfare of one or more persons in the conduct or performance of the work set out in Exhibit E hereto. The County may also take any of the actions listed in subparagraph A. of this paragraph; provided, however, that said actions may be taken effective immediately rather than upon ten (10) days written notice.

D. The Subrecipient agrees that, pursuant to 2 CFR Part 200 and 570.503(b)(7), this Agreement may be terminated for convenience, in whole or in part, as follows:

1. by the County, with consent of the Subrecipient, in which case the Subrecipient shall agree upon the termination conditions, including the effective date, and, in the case of partial termination, the portion to be terminated; or

2. by the Subrecipient, upon written notification to the County, setting forth the reasons for such termination the effective date, and in the case of partial termination, the portion to be terminated; provided, however, that if the County determines that the remaining portion of the grant will not accomplish the purpose for which the grant was given the County may terminate the entire grant under either 24 CFR Section 85.43 or 85.44(a).

E. The written notice given under any of the subparagraphs of this paragraph may be delivered by regular mail, certified mail return receipt requested, facsimile or personal service.

23. Notice.

Notice and communications under this Agreement shall be sent first class, prepaid mail to the respective parties as follows:

TO THE COUNTY: Ms. Susan M. Campbell, Director
Department of Planning and Development
69 W. Washington, 29th Floor
Chicago, IL 60602

TO THE SUBRECIPIENT: Mr. Nathaniel George Booker, Mayor
Village of Maywood
40 Madison Street
Maywood, IL 60153-2323

The Subrecipient agrees that the County will be consulted in the planning of any events related to the project and provided reasonable notice regarding the timing of the events.

24. SIGNAGE

The Subrecipient shall prepare and erect appropriate signage to indicate the County's participation in the projects and the source of funds for the projects, subject to the prior approval of the County. Whenever projects receive funding from HUD, signage shall be consistent with criteria established by HUD. In general, this requirement is anticipated to apply to capital improvement and residential development projects. The Subrecipient will ensure that signs are prepared according to the requirements and specifications for signage set forth in the Cook County Community Development Block Grant Program Procedures and Operations Guide. The Subrecipent shall include such requirements and specifications in any bid documents with contractors who shall prepare and erect all signage according to such specifications.

25. Effective Date; Close Out of Grant.

This Agreement shall be effective as of the first day of October 2026 and shall continue in effect for all periods in which the Subrecipient has control over CDBG funds including Program Income, and until this project is closed out in accordance with grant closeout procedures established by the County. For the purpose of this Agreement and applicable Federal rules and regulations, this Agreement shall be deemed expired when the County gives written notice that the grant is closed.

26. Binding Authority.

The individuals executing this AGREEMENT on behalf of the COUNTY and the SUBRECIPIENT represent that they have the legal power, right, and actual authority to bind their respective Party to the terms and conditions of this AGREEMENT.

27. Entire Agreement and Savings Clause.

A. This AGREEMENT sets forth all the covenants, conditions and promises between the COUNTY and the SUBRECIPIENT with regard to the matters set forth herein, and it supersedes all prior negotiations, statements or agreements, either written or oral, with regard to its subject matter. There are no covenants, promises, agreements, conditions or understandings between the parties, either oral or written, other than those contained in this AGREEMENT.

B. If any provision of this AGREEMENT, or the application of such provision, shall be rendered or declared invalid by a court of competent jurisdiction, or by reason of its requiring any steps, actions or results, the remaining parts or portions of this AGREEMENT shall remain in full force and effect.

[THE REMAINDER OF THIS PAGE PURPOSEFULLY LEFT BLANK.]

COUNTY OF COOK:

BY:_____ _____
Dir. of Dept. of Planning and Development (Signature) Printed Name Date
County of Cook

Approved as to Form:_____ _____
Assistant State's Attorney (Signature) Printed Name Date

SUBRECIPIENT:

BY:_____ _____
Subrecipient Official (Signature) Subrecipient Official (Printed Name) Date

TITLE:_____

ATTEST:_____ _____
Subrecipient Clerk/Secretary (Signature) Subrecipient Clerk/Secretary (Printed Name) Date

Subrecipient Seal:

Approved as to Form:_____ _____
Subrecipient Attorney (Signature) Subrecipient Attorney (Printed Name) Date

ATTACH: Exhibits
Resolution

EXHIBIT A
EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

The signatory to this Agreement to which this Exhibit A is attached understands and agrees that it is a Subrecipient of the Community Development Block Grant Program of the County of Cook and agrees that there shall be no discrimination against any employee who is employed in carrying out work receiving assistance from the County and the United States Department of Housing and Urban Development ("HUD"), or against any applicant for such employment, because of race, color, religion, sex, age, national origin, ancestry, marital status, handicap or unfavorable discharge from military service, including but not limited to employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and the selection for training, including but not limited to apprenticeship; discipline and tenure, terms, privileges or conditions of employment. The Subrecipient agrees to abide by the Certifications contained herein as well as any and all equal employment opportunity provisions contained in the Agreement to which this is attached and all equal employment opportunity provisions of federal, state and local laws and regulations.

The Subrecipient agrees that it will not operate any programs that violate any applicable Federal anti-discrimination laws, including Title VI of the Civil Rights Act of 1964.

The Subrecipient shall comply with the following requirements:

(1) The requirements of Title VIII of Civil Rights Act of 1968, 42 U.S.C. 3601-3619 and implementing regulations; Executive Order 11063 and implementing regulations at 24 C FR Part 107; and Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2002d) and implementing regulations issued at 24 CFR Part 1, as amended.

(2) The prohibitions against discrimination on the basis of age under the Age Discrimination in Employment Act of 1975 (42 U.S.C. 6101-6107); the prohibitions against discrimination against handicapped individuals under section 504 of the Rehabilitation Act f 1973 (29 U.S.C. 794) and the implementing regulations at 24 CFR Part 8; and the prohibitions against discrimination against those with disabilities under the Americans with Disabilities Act (42 U.S.C. Section 12101, et. seq.).

(3) The requirements of Section 3 of the Housing and Urban Development Act of 1968, 12 U.S.C. 1701u, and implementing regulations at 24 CFR Part 135, as amended from time to time.

(4) The requirements of Executive Orders 11625, 12432, and 1 2138. Consistent with HUD's responsibilities under these Orders, the Subrecipient must make efforts to encourage the use of minority and women's business enterprises in connection with activities funded under this part.

(5) The Illinois Human Rights Act (775 ILCS 5/1-101, et seq.).

The Subrecipient further agrees to the following:

(6) It will be bound by said equal opportunity clause with respect to its own employment practices when it participates in any County or HUD assisted work, provided, however, that if the Subgrantee so participating is a unit of local government, the said equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such unit of local government which does not participate in work on or under the contract.

(7) It will assist and cooperate actively with the County or HUD in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations and relevant orders of the Secretary of Labor, the Secretary of Housing and Urban Development, State of Illinois, and the County.

(8) It will furnish the County or HUD such information as they may require for the supervision of such compliance, and will otherwise assist the County or HUD in the discharge of primary responsibility for securing compliance.

(9) It will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the Secretary of Labor, the County or HUD.

(10) In the event that it fails or refuses to comply with the undertaking set forth, the County or HUD may cancel, terminate or suspend in whole or in part any contractual agreements the County or HUD may have with the Subrecipient; may refrain from extending any further assistance to the Subrecipient under any program until satisfactory assurance of future compliance has been received from the Subrecipient, or may refer the case to HUD or other appropriate agency for appropriate legal proceedings.

(11) It will comply with the provisions of the Americans with Disabilities Act, as amended from time to time (42 USC Section 12101, et seq.).

(12) Pursuant to 24 CFR Section 570.607, it will incorporate or cause to be incorporated into any contract for $10,000 or more, or modification thereof, as defined in the regulation of the Secretary of Labor at 41 CFR Chapter 60, as amended, which is paid for in whole or in part with funds obtained pursuant to Community Development Block Grant Program, the equal opportunity clause required by 41 CFR 60-4.4 of the regulations.

EXHIBIT B
ASSURANCES

In accordance with the Housing and Community Development Act of 1974, as amended (the "Act"), and 24 CFR Section 570.303, the Subrecipient hereby assures and certifies that it will comply with the regulations, policies, guidelines and requirements with respect to the acceptance and use of Federal funds for this federally-assisted program. Also, the Subrecipient gives assurances and certifies with respect to the grant that, if applicable:

A. It possesses legal authority to make a grant submission and to execute a community development and housing program.

B. Prior to submission of its application to Cook County, the Subrecipient followed a detailed citizen participation plan which meets citizen participation requirements under 24 CFR Section 91.105, prepared its final statement of community development objectives and projected use of funds, and made the application available to the public, as required by 24 CFR Section 91.105.

C. It has developed a housing and community development plan, for the period specified by the County, that identifies community development and housing needs and specifies both short- and long-term community development objectives that provided decent housing and expand economic opportunities primarily for persons of low and moderate income and that have been developed in accordance with the primary objective and requirements of the Housing and Community Development Act of 1974 as amended.

D. It is following the current Comprehensive Consolidated Plan (CCP) which has been prepared by the County and approved by HUD pursuant to 24 CFR Part 91 and which meets the requirements of Section 104(c)(1) of the Housing and Community Development Act of 1974, as amended, and that any housing activities to be assisted with CDBG funds be consistent with the CCP;

It is following the current CCP which has been prepared by the County and approved by HUD in accordance with Section 105 of the Cranston- Gonzalez National Affordable Housing Act.

E. It has developed its Program so as to give maximum feasible priority to activities which benefit low-and-moderate-income persons or aids in the prevention or elimination of slums or blight.

F. It will minimize displacement of persons as a result of activities assisted with federal funds for this federally-assisted program.

G. It will not attempt to recover any capital costs of public improvements assisted in whole or part under Section 106 or with amounts resulting from a guarantee

under Section 108 of the Housing and Community Development Act of 1974, as amended, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements (assisted in part with Community Development Block Grant funds) unless (1) funds received under Section 106 are used to pay the proportion of such fee or assessment that relates to the capital cost of such public improvements that are financed from revenue sources other than under Title I of the Act (however, an assessment or charge may be made against the property with respect to public improvements funded by a source other than Community Development Block Grant funds); or (2) for purpose of assessing any amount against properties owned and occupied by persons of low and moderate income who are not persons of very low income, the Subrecipient and Grantee certify to the Secretary that it lacks sufficient funds received under Section 106 to comply with the requirements of subparagraph (1) above.

H. Its chief executive officer, chief elected official, or other officer of the Subrecipient approved by the County is authorized and consents on behalf of the Subrecipient and himself/herself to accept the jurisdiction of the Federal courts for the purpose of enforcement of the requirements of such Act and regulations.

I. The grant will be conducted and administered in compliance with the following requirements:

1. The Subrecipient in its municipal operations and in the administration of this Agreement will affirmatively further fair housing;

   a. Title VI of the Civil Rights Act of 1964 (42 U.S.C. Section 2000(d)), as amended, and implementing regulations issued at 24 CFR Part 1, as amended; and

   b. The Fair Housing Act (18 U.S.C. Sections 3601-3619) and implementing regulations, as amended;

2. Title VIII of the Civil Rights Act of 1968 (Pub. L. 90-284), as amended, and implementing regulations, if any;
3. Section 109 of the Housing and Community Development Act of 1974, as amended; and the regulations issued pursuant thereto, as amended
4. Section 3 of the Housing and Urban Development Act of 1968, as amended. All Section 3 covered contracts shall include language applying Section 3 requirements for a Section 3 project, including, but not limited to the following:
   a. Employment and training.
      i. To the greatest extent feasible, and consistent with existing Federal, state, and local laws and regulations, recipients covered by this subpart shall ensure that employment and training opportunities arising in connection with Section 3 projects are provided to Section 3 workers within the metropolitan area (or nonmetropolitan county) in which the project is located.
      ii. Where feasible, priority for opportunities and training described in paragraph a. i. of this section should be given to:

1. Section 3 workers residing within the service area or the neighborhood of the project, and;
2. Participants in YouthBuild programs.

b. Contracting.
   i. To the greatest extent feasible, and consistent with existing Federal, state, and local laws and regulations, recipients covered by this subpart shall ensure contracts for work awarded in connection with Section 3 projects are provided to business concerns that provide economic opportunities to Section 3 workers residing within the metropolitan area (or nonmetropolitan county) in which the project is located.
   ii. Where feasible, priority for contracting opportunities described in paragraph b. i. of this section should be given to:
      1. Section 3 business concerns that provide economic opportunities to Section 3 workers residing within the service area or the neighborhood of the project, and
      2. YouthBuild programs.

c. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3).

d. Section 3 requirements shall apply to all contractors, as well as all subrecipient agreements and contracts for a Section 3 project.

e. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 75, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual obligations or other impediment that would prevent them from complying with the part 75 regulations.

f. The contractor agrees to include in any contract or agreement language to apply Section 3 to any and all subcontractors. All subrecipients, contractors, and subcontractors must meet the requirements of §75.19, regardless of whether Section 3 language is included in subrecipient agreements, program regulatory agreements, or contracts. All contractors and subcontractors must meet the requirements of §75.9, regardless of whether Section 3 language is included in contracts.

5. Executive Order 11063, as amended by Executive Order 12259, and implementing regulations at 24 CFR Part 107, as amended;

6. Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-112), as amended, and implementing regulations issued at 24 CFR Part 8, as amended;

7. The Age Discrimination Act of 1975 (Pub. L. 94-135), as amended, and implementing regulations when published for effect;

8. It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisitions Policies Act of 1970,as amended, as required under Section 570.606(b) and Federal implementing regulations at 49 CFR; it has in place a plan and is following the requirements in Section 570.606(c) governing the residential anti-displacement and relocation assistance plan required under Section 104(d) of the Act (including a certification that the Subrecipient is following such a plan); the relocations requirements of Section 570.606(c) governing displacement subject to Section 104(k) of the Act; and the relocation requirements of Section 570.606(d)governing optional relocation assistance under Section 105(a)(11) in connection with any activity assisted with funding under the CDBG Program;

9. The labor standards requirements as set forth in 24 CFR Section 570.603, Subpart K and HUD regulations issued to implement such requirements, as amended; including but not limited to Davis-Bacon (40 USC 276A - 276A-5), as amended, and the Contract Work Hours and Safety Standards Act (40 USC 327 et. seq.), as amended;

10. Executive Order 11988 relating to the evaluation of flood hazards and Executive Order 11288 relating to the prevention, control, and abatement of water pollution;

11. The National Flood Insurance Program (Section 201 (d), 42 USC 4105 (d), and the flood insurance purchases requirements of Section 102 (a) of the Flood Disaster Protection Act of 1973 (Pub. L. 93-234, 42 USC 4012a);

12. The regulations, policies, guidelines and requirements of 24 CFR Part 570, and OMB Circulars A-87, A-122, and A-128, as applicable, as they relate to the acceptance and use of Federal funds under this federally- assisted program, and as amended from time to time;

13. The Americans with Disabilities Act, as amended from time to time (42 USC Section 12101, et seq.);

14. The Build America, Buy America Act (BABA), enacted on November 15, 2021, as part of the Infrastructure Investment and Job Act (IIJA), Pub. L. 117-58. The Act establishes a domestic content procurement preference ("Buy America Preference" or "BAP") for federal infrastructure programs. Steps developed by HUD must be implemented to ensure that the iron, steel, manufactured products, and construction materials used in a project are produced in the United States.

CDBG funds awarded under the Agreement are subject to the provisions of the Act, 41 U.S.C. 8301-8305. No funds under this Agreement will be used for or in aid of any personal political purpose and it will comply with the provision of the Hatch Act which limits the political activity of employees.

J. It will comply with the lead-based paint requirements of 24 CFR Part 35 (in particular Subparts A, B, J, K and R) issued pursuant to the Lead-based Paint Poisoning Prevention Act (42 U.S.C. 4821-4846); and, that its notification, inspection, testing and abatement procedures concerning lead-based paint will comply with 24 CFR Section 570.608, as both are now or hereafter amended.

K. If a facility is developed as a result of the assisted activities, no unreasonable fee may be charged for the use of such facility, and, such fee, if charged, must not have the effect of precluding use by low-and-moderate-income persons.

L. No CDBG funds will be used to employ, award contracts to, or otherwise engage the services of or fund any contract or sub-contractor of the Subrecipient during any period of debarment, suspension or placement on ineligibility status under the provisions of 24 CFR Part 24 or 570.609, as applicable.

M. 1. In accordance with Section 519 of Public Law 101-144, (the 1990 HUD Appropriations Act), the Subrecipient, if a municipality, certifies that it has adopted and is enforcing a policy prohibiting the use of excessive force by its police department against any individuals engaged in nonviolent civil rights demonstrations.

2. The Subrecipient, if a municipality, certifies that it has a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.

N. The Subrecipient certifies that it is complying with the Illinois Drug Free Workplace Act ("Act"), (30 ILCS 580/1, et seq.), and, if applicable, that it is complying with the Federal Drug Free Workplace Act (41 U.S.C. Section 701, et seq.).

EXHIBIT C
ADMINISTRATIVE REQUIREMENTS

A. Financial Management

1. Accounting Standards

The Subrecipient agrees to comply with 24 CFR 570 and agrees to adhere to the accounting principles and procedures required therein, utilize internal controls, and maintain necessary source documentation for all costs incurred.

2. Cost Principals

The Subrecipient shall administer its program in conformance with OMB Circulars A-122, "Cost Principles for Non-Profit Organizations. These principles shall be applied for all costs incurred whether charged on a direct or indirect basis.

B. Documentation and Record Keeping

1. Records to be Maintained

The Subrecipient shall maintain all records required by the Federal regulations specified in 2 4 CFR570.506, that are pertinent to the activities to be funded under this Agreement. Such records shall include but not limited to:

a. Records providing a full description of each activity undertaken;
b. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG Program;
c. Records required to determine the eligibility of activities;
d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
e. Records documenting compliance with the fair housing and equal opportunity components of the CDBG Program;
f. Financial records as required by 24 CFR 570.
g. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.

2. Client Data

The Subrecipient shall maintain client data demonstrating client eligibility for services provided. Such data shall include, but not be limited to, client name, address, income level or other bases for determining eligibility, and description of service provided. Such information shall be made available to the County or their designees for review upon request.

3. Disclosure

The Subrecipient understands that client information collected under this contract is private and the use or disclosure of such information, when not directly connected with the administration of the County's or Subrecipient's responsibilities with respect to services provided under the contract is prohibited by the Federal Law unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian.

4. Close-outs

The Subrecipient's obligation to the County shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to the County), and determining the custodianship of records. Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that the Subrecipient has control over CDBG funds including program income.

5. Audits & Inspections

All Subrecipient records with respect to any matters covered by this Agreement shall be made available to the County, County representative, and the Comptroller General of the United States or any of their authorized representatives, at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be fully cleared by the Subrecipient within 30 days after receipt by the Subrecipient. Failure of the Subrecipient to comply with the above audit requirements will constitute a violation of this contract and may result in the withholding of future payments. The Subrecipient hereby agrees to have an annual agency audit conducted in accordance with current County policy concerning subrecipient audits and OMB Circular A-133.

C. Reporting and Payment Procedures

1. Program Income

The Subrecipient shall report monthly all program income (as defined at 24 CFR 570.500(a)) generated by activities carried out with CDBG funds made available under this contract. The use of program income by the Subrecipient shall comply with the requirements set forth at 24 CFR 570.504. By way of further limitations, the Subrecipient may use such income during the contract period for activities permitted under this contract and shall reduce requests for additional funds by the amount of any such program income balances on hand. All unexpended program income shall be returned to the County at the end of the contract period. Any interest earned on cash advances from the U.S. Treasury and from funds held in a revolving fund account is not program income and shall be remitted promptly to the County.

2. Indirect Costs

If indirect costs are charged, the Subrecipient will develop an indirect cost allocation plan for determining the appropriate Subrecipient's share of administrative costs and shall submit such plan to the County for approval, in a form specified by the County.

3. Payment Procedures

The County will pay to the Subrecipient funds available under this Agreement based upon information submitted by the Subrecipient and consistent with any approved budget and County policy concerning payments. With the exception of certain advances, payments will be made for eligible expense actually incurred by the Subrecipient, and not to exceed actual cash requirements. Payments will be adjusted by the County in accordance with advance fund and program income balances available in Subrecipient accounts. In addition, the County reserves the right to liquidate funds available under this contract for costs incurred by the County on behalf of the Subrecipient.

4. Performance Reports

The Subrecipient shall submit Performance Reports to the County in the form, content, and frequency as required by the County.

D. Procurement

1. Compliance

The Subrecipient shall comply with current County policy concerning the purchase of equipment and shall maintain inventory records of all non- expendable personal property as defined by such policy as may be procured with funds provided herein. All program assets (unexpended program income, property, equipment, etc.) Shall revert to the County upon termination of this Agreement.

2. OMB Standards

Unless specified otherwise within this Agreement, the Subrecipient shall procure all materials, property, or services in accordance with the requirements of 24 CFR 570.

3. Travel

The Subrecipient shall obtain written approval from the County for any travel outside the metropolitan area with funds provided under this Agreement.

E. Use and Reversion of Assets

The use and disposition of real property and equipment under this Agreement shall be in compliance with the requirements of 24 CFR 570.502, 570.503, and 570.504, as applicable, which include but are not limited to the following:

1. The Subrecipient shall transfer to the County any CDBG funds on hand and any accounts receivable attributable to the use of funds under this Agreement at the time of expiration, cancellation, or termination.

2. Real property under the Subrecipient's control that was acquired or improved, in whole or in part, with funds under this Agreement in excess of $25,000 shall be used to meet one of the CDBG National Objectives pursuant to 24 C FR 570.208 until five (5) years after expiration of this Agreement [or such longer period of time as the County deems appropriate]. If the Subrecipient fails to use CDBG-assisted real property in a manner that meet a C DBG National Objective for the prescribed period of time, the Subrecipient shall pay the County an amount equal to the current fair market value of the property less any portion of the value

attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property. Such payment shall constitute program income to the County. The Subrecipient may retain real property acquired or improved under this Agreement after the expiration of the five-year period.

3. In all cases in which equipment acquired, in whole or in part, with funds under this Agreement is sold, the proceeds shall be program income (prorated to reflect the extent to that funds received under this Agreement were used to acquire the equipment). Equipment not needed by the Subrecipient for activities under this Agreement shall be (a) transferred to the County for the CDBG program or (b) retained after compensating the County [an amount equal to the current fair market value of the equipment less the percentage of non-CDBG funds used to acquire the equipment].

RELOCATION, REAL PROPERTY ACQUISITION AND ONE-FOR-ONE HOUSING REPLACEMENT

If applicable to the Project, the Subrecipient agrees to comply with (a) the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), and implementing regulations at 49 CFR Part 24 and 24 CFR 570.606(b); (b) the requirements of 24 CFR 570.606(c) governing the Residential Anti-displacement and Relocation Assistance Plan under section 104(d) of the HCD Act; and (c) the requirements in 24 CFR 570.606(d) governing optional relocation policies. The Subrecipient shall provide relocation assistance to displaced persons as defined by 24 CFR 570.606(b)(2) that are displaced as a direct result of acquisition, rehabilitation, demolition or conversion for a CDBG-assisted project. The Subrecipient also agrees to comply with applicable County's ordinances, resolutions and policies concerning the displacement of persons from their residences.

EXHIBIT D

CERTIFICATE REGARDING LOBBYING
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
COUNTY OF COOK

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with the awarding of any Federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperation agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when the transaction contemplated in the Community Development Block Grant Program SUBRECIPIENT AGREEMENT bearing this same date ("Subrecipient Agreement") was made or entered into. Submission of this certification is a prerequisite for making or enteringinto the transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000.00 and not more than $100,000.00 for each failure.

SUBRECIPIENT:

BY:_____ _____
Subrecipient Official (Signature) Subrecipient Official (Printed Name) Date

TITLE:_____

ATTEST:_____ _____
Subrecipient Clerk/Secretary (Signature) Subrecipient Clerk/Secretary (Printed) Date

Subrecipient Seal:

EXHIBIT E - PROJECT SUMMARY

2026 Program Year: October 1, 2026 through September 30, 2027

Project Manager Mae Wilson

SUBRECIPIENT **VILLAGE OF MAYWOOD**

ADDRESS **40 Madison Street** CITY **Maywood** ZIP **60153-2323**

Lanya D. Satchell	**(708) 450-6300**	**(708) 344-8380**	**lsatchell@maywood-il.org**
PROGRAM MANAGER	PHONE	FAX	E-MAIL

PROJNUM **2606-015** **IDIS No.**

PROJECT TITLE 2027 CDBG Roadway Improvements Project

Account #: **9428225-580170.100**

Eligibility Citation	Award Amount	Additional Amount	Total Budget Summary
	$400,000		**$400,000**

Award Match: $572,000 — Match_Source_1: General Funds

Award Match2: — Match_Source_2:

SUMMARY PROJECT DESCRIPTION: Roadway Paving along 18th Avenue

Eligibility:

LMI
- ☐ Does Not Apply
- ■ Area Benefit
- ☐ Limited Clientele
- ☐ Housing Activity
- ☐ Job Creation/Retention

Slum Blight
- ☒ Does Not Apply
- ☐ Area
- ☐ Spot

Is Acquisition Required?
- ☐ Yes
- ■ No

Census Tracts	Block Groups	L/M Income %
8177.00	4	64.90

NARRATIVE:

Awarded Location

18th Avenue from Harrison Street to Winfield Scott Park, Maywood, IL.

AWARDED Project Description

The proposed project is located along 18th Avenue from Harrison Street to Winfield Scott Park. The project will include pavement reconstruction, resurfacing, drainage improvements, combined sewer repairs, and ADA Improvements to areas in need.

Note: The environmental review requirement must be cleared by the County in accordance with 24 CFR 58.22 prior to the incurrence of costs on activities that would limit the choice of reasonable alternatives. The County has no obligation to fund this Project until the County has cleared the environmental review requirement and issued an Authorization to Incur Grant Costs to the Subrecipient.

Specific Anticipated Accomplishments

The improvements will increase pavement drainage, provide adequate pavement surface and structure for vehicles, and provide safe pedestrian walkways. The improvements will assist in safely conveying traffic, both vehicular and pedestrian between Harrison Street and Winfield Scott Park in the heart of the local roads along the west Village boundary. The improvements will provide a completely improved connection between Harrison Street and Winfield Scott Park in conjunction with the many recent improvements within this census tract.

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Environmental Review	Amendment	Amendment Date	Project Manager
			Mae Wilson

PROJECT COMPLETION SCHEDULE

Month 1

Subrecipient Agreement Approval

Month 2

Engineering Agreement Approval

Month 3

Prepare Plans and Specifications

Month 4

Prepare Plans and Specifications

Month 5

Submit Plans and Bidding Documents for County Review

Month 6

Advertise for Bids/Award Contract

PROJECT COMPLETION SCHEDULE

Month 7

Construction

Month 8

Construction

Month 9

Construction, Punch List, and Project Completion

Month 10

Submit Final Pay Estimate

Month 11

Submit Final Project Closeout Documents to Cook County

Month 12

Begin In-House Annual Maintenance Program

STAFF SALARIES

Note: Column 4 cannot exceed Column 2 times Column 3. The sum of Column 5 and Column 6 cannot exceed Column 4.

NAME AND POSITION	(2) Annual Salary	(3) % of time spent on Project	(4) Salary Utilized for Project	(5) CDBG Portion	(6) Project Match
NA					
TOTAL SALARIES:					

REMINDER

NO CDBG FUNDS MAY BE USED FOR FRINGE BENEFITS OR TAXES.

LINE ITEM BUDGET

PROJECT ACTIVITY:

	CDBG Funds	Matching Funds	TOTAL
Capital Improvement	$400,000	$431,000	$831,000
Single-Family Rehabilitation			
Economic Development			
Demolition/Clearance			
Acquisition			
Relocation			
TOTAL PROJECT ACTIVITY:	$400,000	$431,000	$831,000

Administration and Planning Grants include Fair Housing activities. Public Service Grants include Housing Counseling activities. Project Activity costs for these projects should be indicated below as Project Delivery costs.

PROJECT DELIVERY: *(You are encouraged to use CDBG Funds for salaries only.*

	CDBG Funds	Matching Funds	TOTAL
Staff Salaries			
Office Rent/Utilities			
Postage			
Printing (Rental Equipment)			
Publication/Notices			
Project Travel @ $.76 per mile **OR** current IRS rate.			
Other: _____			
Other: _____			

Professional Services: *(Need to be Procured if using CDBG Funds.)*

Architect			
Engineering		$141,000	$141,000
Legal			
Accounting (*except Single Audit)*			
Other: _____			
Other: _____			
TOTAL PROJECT DELIVERY:	$ -0-	$141,000	$141,000

CDBG Grand Total	Match Grand Total	GRAND TOTAL ALL
$400,000.00	$572,000	$972,000

Village Attorney

Item # 1

and

Omnibus # 17

K|T|J KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael T. Jurusik
Cell: 708.638.0355
Email: mtjurusik@ktjlaw.com

900 Oakmont Lane, Suite 301
Westmont, Illinois 60559

MEMORANDUM

To: **Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood**
From: **Michael T. Jurusik**
Date: **November 4, 2026**
Re: **Review and Approval of Closed Meeting Minutes Content of the Combined Committee of the Whole /Special Village Board Meetings of the President and Board of Trustees for 2025 Full-Year Review**

To comply with the review and approval requirement of closed meeting minutes per the Open Meetings Act (5 ILCS 120/), I have prepared the enclosed draft Resolution for your review, consideration and action:

> A RESOLUTION APPROVING THE CONTENT OF AND/OR RELEASE OF CERTAIN CLOSED MEETING MINUTES OF THE COMBINED COMMITTEE OF THE WHOLE/SPECIAL VILLAGE BOARD MEETINGS OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD (2025 FULL-YEAR REVIEW)

Draft Closed Meeting Minutes for the second half of 2025 will be provided by Deputy Village Clerk Nykita Kornegay. The Closed Meeting Minutes have not yet been reviewed and approved by the Village Board. These Minutes were prepared by the Village Clerk's Office and reviewed by Klein, Thorpe and Jenkins, Ltd.

Due to a 2021 amendment to the Open Meetings Act (5 ILCS 120/) ("OMA"), **now public bodies, as well as their boards, committees and commissions, must conduct meetings to review their closed meeting minutes and approve them for content** "... ***every 6 months, or as soon thereafter as is practicable,*** taking into account the nature and meeting schedule of the public body. Committees which are ad hoc in nature shall review closed session minutes at the later of: (1) 6 months from the date of the last review of closed session minutes or (2) at the next scheduled meeting of the ad hoc committee...." (emphasis added). See, Section 2.06(d) (Minutes; right to speak) of the OMA, as amended by Public Act 102-653 (approved by Governor JB Pritzker on August 27, 2021, with an effective date of January 1, 2022). **The OMA also requires that a determination be made regarding whether all or portions of such minutes can either be released for public inspection and copying or whether there is a need to retain the confidentiality of such minutes**. Failure of a public body to strictly comply with the periodic review of closed session written minutes will not cause the written minutes or related verbatim record to become public or available for inspection in any judicial proceeding, other than a proceeding involving an alleged violation of this Act, if the public body, within 60 days of discovering its failure to strictly comply with the periodic review requirement, reviews the closed session minutes and makes the required determinations and thereafter reports those determinations in open session. **The OMA also requires that a determination be made regarding whether the public body shall destroy the recordings after the written minutes are approved and the mandatory eighteen (18) month waiting period has expired.**

The enclosed Resolution makes certain determinations about: (1) the approval of the content and the advisability of the release of the minutes based on my own review of the closed meeting minutes; (2) the destruction of certain verbatim recordings of the closed meetings as permitted by the

OMA; and (3) the need to maintain the confidentiality of certain verbatim recordings of the closed meetings until such future time as the corporate authorities decide to either release or destroy the recordings in accordance with the OMA.

The OMA provides public bodies (and their boards, committees and commissions) with the option of recessing to a closed meeting, via the appropriate motion, for purposes of discussing the approval of the content of the minutes and making the determination as to whether the minutes, or portions of the minutes, should be released or not. If discussion in closed meeting is desired, then the motion to recess to closed meeting should cite to Section 2(c)(21) of the OMA (5 ILCS 120/2(c)(21)), which still uses the "semi-annual" reference and provides:

> (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

NOTE: The public body does not have to recess to a closed meeting if there is consensus on the determinations set forth in the draft Resolution. In such case, I will make any necessary changes to the draft Resolution, per your direction.

The public body needs to approve the enclosed Resolution (once finalized) as an action item on an Agenda at an open meeting.

As a general practice, I recommend that the recordings be destroyed promptly after the written minutes are approved and the mandatory eighteen (18) month waiting period has expired, as allowed by the OMA, to avoid any potential liability issues for comments that are made during a closed meeting. Section 5.B. of the enclosed draft Resolution is consistent with that recommendation.

If there are any questions, please contact me.

Mike

Enclosure
cc: Tori-Love Garron, Village Clerk (w/ encl.)
Lanya Satchell, Acting Village Manager / Finance Director (w/ encl.)
Tracey Bey, Assistant Village Manager (w/ encl.)
Nykita Kornegay, Deputy Village Acting Clerk (w/ encl.)
Michael A. Marrs, Village Attorney (w/ encl.)
Carlos S. Arevalo, Village Attorney (w/ encl.)

RESOLUTION NO. R-2026-_____

A RESOLUTION APPROVING THE CONTENT OF AND/OR RELEASE OF CERTAIN CLOSED MEETING MINUTES OF THE COMBINED COMMITTEE OF THE WHOLE/SPECIAL VILLAGE BOARD MEETINGS OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD (2025 FULL-YEAR REVIEW)

WHEREAS, the Corporate Authorities of the Village of Maywood, Cook County, Illinois ("Corporate Authorities") have, on occasion, believed it to be necessary to conduct Closed Meetings (also referred to as "Closed Session") and have entered and conducted such meetings in accordance with the requirements of the Open Meetings Act (5 ILCS 120/) ("OMA"); and

WHEREAS, the minutes of the Closed Meetings have been duly recorded by the Village Clerk pursuant to the requirements of the OMA. In addition, since 2004, as required by the OMA, the Village Clerk has prepared a verbatim record of all Closed Meetings in the form of audio recordings, which recordings are subject to destruction or release for public inspection, as directed by the Corporate Authorities, once the written minutes of the Closed Meetings are prepared and approved by the Corporate Authorities. The recordings are to be destroyed only after the written minutes are approved and the mandatory eighteen (18) month waiting period has expired; and

WHEREAS, the OMA also requires the Corporate Authorities to meet, at least semi-annually, to review the minutes of Closed Meetings in order to approve their content and to determine whether such minutes, or any portions thereof, can be released for public review or remain closed to public review; and

WHEREAS, the Corporate Authorities have reviewed the minutes of all duly recorded Closed Meetings, as identified below, and have made the following determinations about: (1) the approval of the content and the advisability of the release of the Closed Meeting minutes or the retention of such minutes; (2) the destruction of certain verbatim audio recordings of the Closed Meetings as permitted by the OMA; and (3) the need to maintain the confidentiality of certain verbatim audio recordings of the Closed Meetings until such future time as the Corporate Authorities decide to either release or destroy the audio recordings in accordance with the OMA.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each of the recitals in the Whereas paragraphs set forth above are incorporated into Section 1 of this Resolution.

SECTION 2: Closed Meeting Minutes To be Released for Public Inspection. The content of the following Closed Meeting minutes are approved and may be released for public inspection, except for those parts of the minutes that still need to remain confidential as noted below in Section 3 (Closed Meeting minutes related to Village Board Meetings are listed unless a Committee of the Whole Meeting is designated below):

January 2025:	None
February 2025:	None
March 2025:	None
April 2025:	None
May 2025:	None

June 2025:	None
July 2025:	None
August 2025:	None
September 2025:	None
October 2025:	None
November 2025:	None
December 2025:	None

Copies of the above-referenced Closed Meeting minutes are on file with the Village Clerk's Office.

SECTION 3: Closed Meeting Minutes Retained As Confidential. The content of the following Closed Meeting minutes are approved, but the need for confidentiality still exists as to all or part of these minutes as noted below. (The Closed Meeting minutes relate to Village Board Meetings unless a Committee of the Whole Meeting is designated below.):

January 2025:	None
February 2025:	February 4 (Pending Litigation)
March 2025:	None
April 2025:	April 22 (Pending Litigation)
May 2025:	May 22 (Appointment, Employment, Compensation, Discipline, Performance, Or Dismissal Of Specific Employees Of The Public Body)
June 2025:	June 10 (Pending Litigation; Appointment, Employment, Compensation, Discipline, Performance, Or Dismissal Of Specific Employees Of The Public Body; and Purchase Or Lease Of Real Property By The Village)
July 2025:	July 1 (Appointment, Employment, Compensation, Discipline, Performance, Or Dismissal Of Specific Employees Of The Public Body)
August 2025:	August 19 (Pending Litigation; and Purchase Or Lease Of Real Property By The Village)
September 2025:	September 30 (Pending Litigation; Appointment, Employment, Compensation, Discipline, Performance, Or Dismissal Of Specific Employees Of The Public Body; Setting the Sale or Lease Price of Property Owned by the Village; and Purchase Or Lease Of Real Property By The Village)
October 2025:	None
November 2025:	None
December 2025:	None

Copies of the above-referenced Closed Meeting minutes are on file with the Village Clerk's Office.

SECTION 4: Determination Regarding All Other Closed Meeting Minutes. The Corporate Authorities further make the following determination: All other Closed Meeting minutes from prior years and those that have not been included in this Resolution, and their related audio recordings, which have not already been approved for release for public inspection, shall remain confidential and closed from public inspection until, at least, the next periodic review by the Corporate Authorities, or as directed by the Corporate Authorities in accordance with an approved Resolution that supersedes the determinations of the Corporate Authorities as set forth in this Resolution.

SECTION 5: Determinations and Directive Regarding Verbatim Records; Approval of Destruction of Certain Audio Recordings. Beginning January 1, 2004, the Act requires that a verbatim record of all Closed Meetings be kept in the form of an audio or video recording and that such recordings can be destroyed but only after the Corporate Authorities: (a) approve the written meeting minutes for each completed Closed Meeting; and (b) authorize the destruction of such recordings, provided at least eighteen (18) months have passed since the date of the last such approval or authorization. The Village has elected to maintain a verbatim record of all Closed Meetings in the form of audio recordings. The Corporate Authorities make the following determinations and issue the following directives:

A. In regard to the Closed Meetings where the written minutes have not been prepared at this time, there is still a need for confidential treatment of the audio recordings of those Closed Meetings until such time as the written minutes are prepared and approved by the Corporate Authorities and a final decision is made by the Corporate Authorities as to the destruction of the audio recordings or the release of such audio recordings for public inspection.

B. Each of the audio recordings of Closed Meetings, which were completed more than eighteen (18) months ago and for which written minutes have been prepared and approved by the Corporate Authorities more than eighteen (18) months ago, shall be destroyed by the Village Clerk on the next business day following the approval date of this Resolution.

SECTION 6: Execution. The Village President is authorized and directed to sign and the Village Clerk is authorized and directed to attest to this Resolution.

SECTION 7: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 10th day of November, 2026, pursuant to a roll call vote as follows:

AYES: _____
NAYS: _____
ABSENT: _____

APPROVED by me, and attested by the Village Clerk, on this 10th day of November, 2026.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2026-_____

A RESOLUTION APPROVING THE CONTENT OF AND/OR RELEASE OF CERTAIN CLOSED MEETING MINUTES OF THE COMBINED COMMITTEE OF THE WHOLE/ SPECIAL VILLAGE BOARD MEETINGS OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD (2025 FULL-YEAR REVIEW)

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Regular Village Board Meeting on the 10th day of November, 2026, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of November, 2026.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this ___ day of November, 2026.

_____
Tori-Love Garron, Village Clerk

[SEAL]

Village Attorney

Item # 2

and

Omnibus # 18

KLEIN, THORPE & JENKINS
ATTORNEYS AT LAW

Michael T. Jurusik
Cell: 708.638.0355
Email: mtjurusik@ktjlaw.com

900 Oakmont Lane, Suite 301
Westmont, Illinois 60559

MEMORANDUM

To: **Mayor Nathaniel George Booker and Board of Trustees, Village of Maywood**
From: **Michael T. Jurusik**
Date: **November 4, 2026**
Re: **Review and Approval of Closed Meeting Minutes Content of the Combined Committee of the Whole /Special Village Board Meetings of the President and Board of Trustees for 2025 Full-Year Review**

To comply with the review and approval requirement of closed meeting minutes per the Open Meetings Act (5 ILCS 120/), I have prepared the enclosed draft Resolution for your review, consideration and action:

> A RESOLUTION APPROVING THE CONTENT OF AND/OR RELEASE OF CERTAIN CLOSED MEETING MINUTES OF THE COMBINED COMMITTEE OF THE WHOLE/SPECIAL VILLAGE BOARD MEETINGS OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD (2025 FULL-YEAR REVIEW)

Draft Closed Meeting Minutes for the second half of 2025 will be provided by Deputy Village Clerk Nykita Kornegay. The Closed Meeting Minutes have not yet been reviewed and approved by the Village Board. These Minutes were prepared by the Village Clerk's Office and reviewed by Klein, Thorpe and Jenkins, Ltd.

Due to a 2021 amendment to the Open Meetings Act (5 ILCS 120/) ("OMA"), **now public bodies, as well as their boards, committees and commissions, must conduct meetings to review their closed meeting minutes and approve them for content** "… ***every 6 months, or as soon thereafter as is practicable,*** taking into account the nature and meeting schedule of the public body. Committees which are ad hoc in nature shall review closed session minutes at the later of: (1) 6 months from the date of the last review of closed session minutes or (2) at the next scheduled meeting of the ad hoc committee…." (emphasis added). See, Section 2.06(d) (Minutes; right to speak) of the OMA, as amended by Public Act 102-653 (approved by Governor JB Pritzker on August 27, 2021, with an effective date of January 1, 2022). **The OMA also requires that a determination be made regarding whether all or portions of such minutes can either be released for public inspection and copying or whether there is a need to retain the confidentiality of such minutes**. Failure of a public body to strictly comply with the periodic review of closed session written minutes will not cause the written minutes or related verbatim record to become public or available for inspection in any judicial proceeding, other than a proceeding involving an alleged violation of this Act, if the public body, within 60 days of discovering its failure to strictly comply with the periodic review requirement, reviews the closed session minutes and makes the required determinations and thereafter reports those determinations in open session. **The OMA also requires that a determination be made regarding whether the public body shall destroy the recordings after the written minutes are approved and the mandatory eighteen (18) month waiting period has expired.**

The enclosed Resolution makes certain determinations about: (1) the approval of the content and the advisability of the release of the minutes based on my own review of the closed meeting minutes; (2) the destruction of certain verbatim recordings of the closed meetings as permitted by the

OMA; and (3) the need to maintain the confidentiality of certain verbatim recordings of the closed meetings until such future time as the corporate authorities decide to either release or destroy the recordings in accordance with the OMA.

The OMA provides public bodies (and their boards, committees and commissions) with the option of recessing to a closed meeting, via the appropriate motion, for purposes of discussing the approval of the content of the minutes and making the determination as to whether the minutes, or portions of the minutes, should be released or not. If discussion in closed meeting is desired, then the motion to recess to closed meeting should cite to Section 2(c)(21) of the OMA (5 ILCS 120/2(c)(21)), which still uses the "semi-annual" reference and provides:

> (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

NOTE: The public body does not have to recess to a closed meeting if there is consensus on the determinations set forth in the draft Resolution. In such case, I will make any necessary changes to the draft Resolution, per your direction.

The public body needs to approve the enclosed Resolution (once finalized) as an action item on an Agenda at an open meeting.

As a general practice, I recommend that the recordings be destroyed promptly after the written minutes are approved and the mandatory eighteen (18) month waiting period has expired, as allowed by the OMA, to avoid any potential liability issues for comments that are made during a closed meeting. Section 5.B. of the enclosed draft Resolution is consistent with that recommendation.

If there are any questions, please contact me.

Mike

Enclosure
cc: Tori-Love Garron, Village Clerk (w/ encl.)
Lanya Satchell, Acting Village Manager / Finance Director (w/ encl.)
Tracey Bey, Assistant Village Manager (w/ encl.)
Nykita Kornegay, Deputy Village Acting Clerk (w/ encl.)
Michael A. Marrs, Village Attorney (w/ encl.)
Carlos S. Arevalo, Village Attorney (w/ encl.)

RESOLUTION NO. R-2026-_____

A RESOLUTION APPROVING THE CONTENT OF AND/OR RELEASE OF CERTAIN CLOSED MEETING MINUTES OF THE COMBINED COMMITTEE OF THE WHOLE/SPECIAL VILLAGE BOARD MEETINGS OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD (2026 HALF-YEAR REVIEW)

WHEREAS, the Corporate Authorities of the Village of Maywood, Cook County, Illinois ("Corporate Authorities") have, on occasion, believed it to be necessary to conduct Closed Meetings (also referred to as "Closed Session") and have entered and conducted such meetings in accordance with the requirements of the Open Meetings Act (5 ILCS 120/) ("OMA"); and

WHEREAS, the minutes of the Closed Meetings have been duly recorded by the Village Clerk pursuant to the requirements of the OMA. In addition, since 2004, as required by the OMA, the Village Clerk has prepared a verbatim record of all Closed Meetings in the form of audio recordings, which recordings are subject to destruction or release for public inspection, as directed by the Corporate Authorities, once the written minutes of the Closed Meetings are prepared and approved by the Corporate Authorities. The recordings are to be destroyed only after the written minutes are approved and the mandatory eighteen (18) month waiting period has expired; and

WHEREAS, the OMA also requires the Corporate Authorities to meet, at least semi-annually, to review the minutes of Closed Meetings in order to approve their content and to determine whether such minutes, or any portions thereof, can be released for public review or remain closed to public review; and

WHEREAS, the Corporate Authorities have reviewed the minutes of all duly recorded Closed Meetings, as identified below, and have made the following determinations about: (1) the approval of the content and the advisability of the release of the Closed Meeting minutes or the retention of such minutes; (2) the destruction of certain verbatim audio recordings of the Closed Meetings as permitted by the OMA; and (3) the need to maintain the confidentiality of certain verbatim audio recordings of the Closed Meetings until such future time as the Corporate Authorities decide to either release or destroy the audio recordings in accordance with the OMA.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD, COOK COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Incorporation. Each of the recitals in the Whereas paragraphs set forth above are incorporated into Section 1 of this Resolution.

SECTION 2: Closed Meeting Minutes To be Released for Public Inspection. The content of the following Closed Meeting minutes are approved and may be released for public inspection, except for those parts of the minutes that still need to remain confidential as noted below in Section 3 (Closed Meeting minutes related to Village Board Meetings are listed unless a Committee of the Whole Meeting is designated below):

January 2026: None

February 2026: None

March 2026: None

April 2026: None

May 2026: None

June 2026: None

Copies of the above-referenced Closed Meeting minutes are on file with the Village Clerk's Office.

SECTION 3: Closed Meeting Minutes Retained As Confidential. The content of the following Closed Meeting minutes are approved, but the need for confidentiality still exists as to all or part of these minutes as noted below. (The Closed Meeting minutes relate to Village Board Meetings unless a Committee of the Whole Meeting is designated below.):

January 2026: None

February 2026: February 28 (Pending Litigation; Probable And Imminent Litigation; Appointment, Employment, Compensation, Discipline, Performance, Or Dismissal Of Specific Employees Of The Public Body; Purchase Or Lease Of Real Property By The Village; and Setting Of A Price For The Sale Or Lease Of Property Owned By The Village)

March 2026: March 3 (Appointment, Employment, Compensation, Discipline, Performance, Or Dismissal Of Specific Employees Of The Public Body)

April 2026: April 7 (Purchase Or Lease Of Real Property By The Village; and Setting Of Price For Sale Or Lease Of Property Owned By The Village)

May 2026: May 5 (Pending Litigation)

June 2026: June 9 (Pending Litigation; and Appointment, Employment, Compensation, Discipline, Performance, Or Dismissal Of Specific Employees Of The Public Body)

Copies of the above-referenced Closed Meeting minutes are on file with the Village Clerk's Office.

SECTION 4: Determination Regarding All Other Closed Meeting Minutes. The Corporate Authorities further make the following determination: All other Closed Meeting minutes from prior years and those that have not been included in this Resolution, and their related audio recordings, which have not already been approved for release for public inspection, shall remain confidential and closed from public inspection until, at least, the next periodic review by the Corporate Authorities, or as directed by the Corporate Authorities in accordance with an approved Resolution that supersedes the determinations of the Corporate Authorities as set forth in this Resolution.

SECTION 5: Determinations and Directive Regarding Verbatim Records; Approval of Destruction of Certain Audio Recordings. Beginning January 1, 2004, the Act requires that a verbatim record of all

Closed Meetings be kept in the form of an audio or video recording and that such recordings can be destroyed but only after the Corporate Authorities: (a) approve the written meeting minutes for each completed Closed Meeting; and (b) authorize the destruction of such recordings, provided at least eighteen (18) months have passed since the date of the last such approval or authorization. The Village has elected to maintain a verbatim record of all Closed Meetings in the form of audio recordings. The Corporate Authorities make the following determinations and issue the following directives:

A. In regard to the Closed Meetings where the written minutes have not been prepared at this time, there is still a need for confidential treatment of the audio recordings of those Closed Meetings until such time as the written minutes are prepared and approved by the Corporate Authorities and a final decision is made by the Corporate Authorities as to the destruction of the audio recordings or the release of such audio recordings for public inspection.

B. Each of the audio recordings of Closed Meetings, which were completed more than eighteen (18) months ago and for which written minutes have been prepared and approved by the Corporate Authorities more than eighteen (18) months ago, shall be destroyed by the Village Clerk on the next business day following the approval date of this Resolution.

SECTION 6: Execution. The Village President is authorized and directed to sign and the Village Clerk is authorized and directed to attest to this Resolution.

SECTION 7: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 10th day of November, 2026, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me, and attested by the Village Clerk, on this 10th day of November, 2026.

_____
Nathaniel George Booker, Village President

ATTEST:

_____
Tori-Love Garron, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Tori-Love Garron, Village Clerk of the Village of Maywood, in the County of Cook and State of Illinois, certify that the attached document is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. R-2026-_____

A RESOLUTION APPROVING THE CONTENT OF AND/OR RELEASE OF CERTAIN CLOSED MEETING MINUTES OF THE COMBINED COMMITTEE OF THE WHOLE/ SPECIAL VILLAGE BOARD MEETINGS OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF MAYWOOD (2026 HALF-YEAR REVIEW)

which Resolution was passed by a roll call vote of the Board of Trustees of the Village of Maywood at a Regular Village Board Meeting on the 10th day of November, 2026, at which meeting a quorum was present, and approved by the President of the Village of Maywood on the 10th day of November, 2026.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Maywood was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Maywood, and that the result of said vote was as follows, to-wit:

AYES:_____

NAYS:_____

ABSENT:_____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Maywood, this ___ day of November, 2026.

_____
Tori-Love Garron, Village Clerk

[SEAL]