



Regular Meeting Agenda

Diamondhead Education Center
200 W. Burnsville Parkway
Burnsville, MN 55337
February 13, 2025
6:30 PM

In the case of inclement weather, the Board of Education meeting will be scheduled on the following Monday. If that date is a holiday, a special meeting may be called.

Strategic Directions:

- Creating space and opportunity for each and every voice to be heard
- Actively leading by developing and sustaining a diverse and equitable education system
- Supporting and leveraging innovation to improve student outcomes and district culture
- Engaging our community to ensure common understanding of our Strategic Roadmap and the district work to support it

5:45 PM Listening Session with Chair Werb and Director Mikkelsen

I. Call to Order

- A. Welcome
- B. Pledge of Allegiance

II. Approval of Agenda

III. Information

- A. Athletics and Activities Student Recognitions 4
Speaker(s): Bill Heim, Activities Director
- B. Progress Report on the 2024 American Indian Parent Advisory Committee Recommendations 11
Speaker(s): Isis Buchanan, Director of Educational Equity
- C. Report on the School Name Change Design Team Process and Outcomes 15
Speaker(s): Dr. Chris Bellmont, Assistant Superintendent, Isis Buchanan, Director of Educational Equity and Madison McKinney, Indigenous Cultural Liaison

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.

D. School Report from Rahn Elementary School, Sky Oaks Elementary School, and William Byrne Elementary School	28
Speaker(s): Dr. Chris Bellmont, Assistant Superintendent, Brad Robb, Dr. Jon Bonneville, and Dr. Renee Brandner, Principals, and guests	
E. Report about the Mid-Year Review for Superintendent	39
Speaker(s): Abigail Alt, Vice Chair	
F. Student Representative Report	43
G. Superintendent Report	44
H. Board Member Reports	45
IV. Business Meeting	46
A. Consent Agenda	
Description: Although Board action is required, it is generally unnecessary to hold discussion on these items. In the event a Board member wishes to discuss an item, that item will be moved for separate consideration.	
1. Approve Minutes	48
2. Approve Personnel Recommendations	52
3. Receive a Report about the Listening Session	53
B. New Business	
1. Initial Approval of Robotics Extended Field Trip to Houston, TX April 15-20, 2025	54
Speaker(s): Dr. Chris Bellmont, Assistant Superintendent, David Peters and Tonya Peters, Robotics Coaches, and Vanessa and Damion Goberdhan, Parents	
2. Initial Approval of DECA Nationals Extended Field Trip to Orlando, FL. April 25-29, 2025.	59
Speaker(s): Dr. Chris Bellmont, Assistant Superintendent, Maggie Mayernik, Teacher, and DECA Student Officers	
3. Candidate Selection Process for School Board Vacancy	68
Speaker(s): Anna Werb, Board Chair	
4. Resolution to Fill School Board Vacancy	72
Speaker(s): Anna Werb, Board Chair	
5. Approval to Request a Revised One Digital Fee Disclosure Statement	73
Speaker(s): Anna Werb, Board Chair	
6. Resolution Designating Funds as Committed Funds	79
Speaker(s): Anna Werb, Board Chair	
V. Work Session	
A. FY26 Initial Information and Parameters	84
Speaker(s): Dr. Theresa Battle, Superintendent and Stacey Sovine, Executive Director of Administrative Services	
B. Discuss School Name Change Recommendations	
Speaker(s): Anna Werb, Board Chair	

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**Agenda III.A.
February 13, 2025**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Bill Heim, activities director

Date: February 13, 2025

Re: Student Athletics and Activities Recognitions

Athletics & Activities Recognition

Bill Heim, Activities Director
Feb. 13, 2025

Burnsville Theatre Guild

Burnsville Theatre Guild Staff

Erika Sasseville, Maddie Stuart, Ann Bakken, Kamilah Gobran, Mark Hubbard, Gabe Hubbard, Erin O'Hara and Emily Najjar-Field



Burnsville Theatre Guild

Individual Student Honors



Chelsea Sally



Allie Stuart



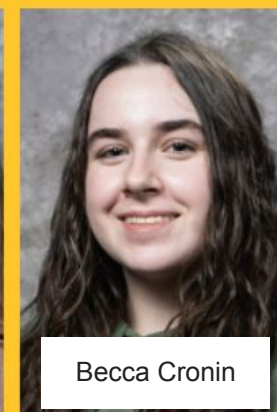
Kenzie Bunnell



Wyatt Hansen



Clara Manbeck



Becca Cronin



Kia Milos Campos



Trey Shibley



Ethan Luedtke



Kaylee Crampton



Solyana Bein



Gage Blanford



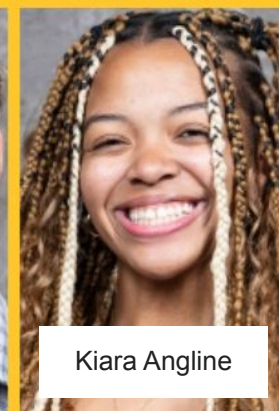
Zoe Lattery



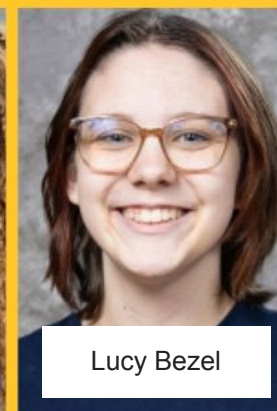
BHS Theatre Guild
Inspiration • Passion • Inclusion



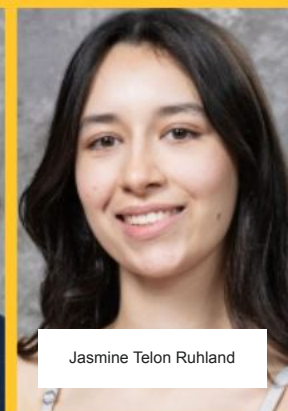
Greta Dickhausen



Kiara Angline



Lucy Bezel



Jasmine Telon Ruhland

Cross Country

Coaches Charlie Burnham and Jeff Webber

Carley LaMotte



Liam Merrell



Track & Field

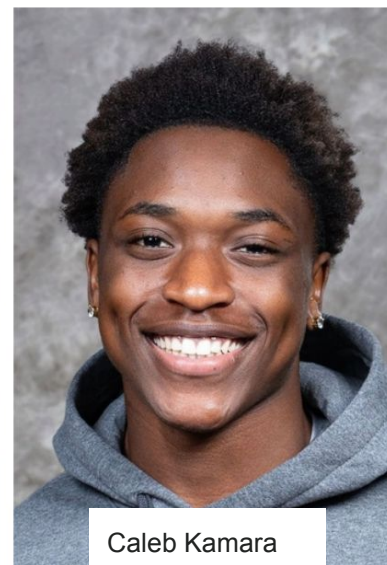
Coaches Abby Adkins and Bounthavy Khamratthanome



Carley LaMotte



Albert Ongwenyi



Caleb Kamara



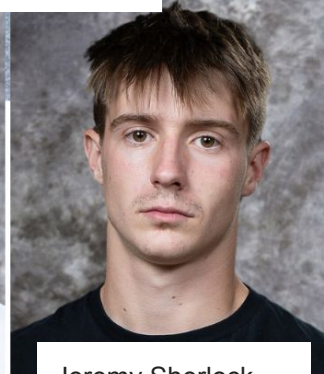
Yannick Amoyi



Madison Malecha



Markeese Howard



Jeremy Sherlock

Thank You.



**Agenda III.B.
February 13, 2025**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Isis Buchanan, director of educational equity

Date: February 13, 2025

Re: Progress Report on the 2024 American Indian Parent Advisory Committee
Recommendations

This document provides an overview of the actions taken by District 191 staff in regards to the American Indian Parent Advisory Committee (AIPAC) recommendations from FY24.

Recommendation	Responses
<p><u>AIPAC Recommendation 1</u> <i>Cultural Proficiency Training for all staff in the district</i></p> <ul style="list-style-type: none"> • <i>Specifically on cultural heritage, generational trauma and tribal nations</i> 	<ul style="list-style-type: none"> • District 191 has included action steps as part of its Equity plan to include more professional development focused on American Indian history, culture, and language • Licensed Library Media Specialists participated in professional development on evaluating and selecting Indigenous library resources • Licensed Library Media Specialists continue to update library collections with new books featuring Indigenous stories, information, and authors that are recommended by Understand Native Minnesota and the American Indians in Children's Literature (AICL). New books and library resources are highlighted and displayed throughout the year in the media centers in the district • Professional development has been provided to teachers, administrators, school board directors, and early childhood staff • Adult Basic Education and secondary sites added a number of copies of the book, <i>Everything You Wanted to Know About Indians but were Afraid to Ask-Youth Edition</i> • District 191 is part of the DreamCatcher program and we added additional support to three sites to ensure that cultural or linguistic differences are not mistaken as the root cause of challenges that American Indian students might face at school • We reviewed all of our Indigenous People's day lessons, made revisions and developed a plan to ensure all students participated in the lessons on October 11, 2025. We also have a plan to review and refine lessons to prepare for FY26 • District 191 has added resources that center American Indian history and

	<p>culture to curriculum in grades Pre-K-12th grade</p> <ul style="list-style-type: none"> ● District 191 started the process of course development for an American Indian Culture and Language Ethnic Studies course in alignment with legislative timelines ● District 191 staff along with AIPAC members attend American Indian Culture Conferences for our region
<p><u>AIPAC Recommendation 2</u> <i>More American Indian representation in the schools and district</i></p> <ul style="list-style-type: none"> ● Tribal maps of Minnesota and the district Land Acknowledgment in every classroom and in entryways in all district facilities 	<ul style="list-style-type: none"> ● District 191 took steps to ensure that the land acknowledgment posters are in the entry ways of each site ● The Director of Educational Equity partnered with our Human Resources team to improve our efforts of recruiting and retaining Indigenous staff members. ● AIPAC has created a draft of a revised land acknowledgment that includes visuals representing each MN Tribal Nation ● Verified the informational articles about Indigenous Peoples in PebbleGo and PebbleGoNext are up-to-date, reviewed for inclusivity, and developed by an Indigenous author and scholar
<p><u>AIPAC Recommendation 3</u> <i>Review of the names of the schools: Gideon Pond, Edward Neill, and Harriet Bishop:</i></p> <ul style="list-style-type: none"> ● <i>In the near future, changes to building names</i> ● <i>Specifically Gideon Exposure</i> ● <i>Dakota/Lakota/Ojibwe/Oceti Sakowin (Sioux). Tribes Native to Minnesota</i> 	<ul style="list-style-type: none"> ● Developed a Name Change Design Team based on policy 899 ● The team worked through the design team process ● The Design team's recommendations will be shared with the school board tonight
<p><u>AIPAC Recommendation 4</u> <i>More American Indian representation in school newsletters regarding</i></p> <ul style="list-style-type: none"> ● <i>South Of The River Pow Wow, Indigenous Peoples Day, Orange Shirt Day, other special observances of American Indian Cultural Heritage and Peoples</i> 	<ul style="list-style-type: none"> ● District 191 shares information about events such as the South or the River Pow Wow, Indigenous Peoples Day, Orange Shirt Day, and other special observances of American Indian Cultural Heritage and Peoples on our school websites, social media, and with fliers ● Students have designed many of the fliers used to share information about American Indian Cultural events ● The communications team has shared

	<p>American Indian cultural events using various social media platforms</p>
<p><u>AIPAC Recommendation 5</u> <i>District Wide Smudging Policy</i></p> <ul style="list-style-type: none"> ● <i>Use of sacred sage, sweetgrass, cedar, and tobacco in building with American Indian Students</i> 	<ul style="list-style-type: none"> ● District 191 reviewed and revised policy 419-Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery devices to ensure that current MN Statute language is included in district policy
<p><u>AIPAC Recommendation 6</u> <i>More support for American Indian Education Programming overall and the Liaisons:</i></p> <ul style="list-style-type: none"> ● <i>Student count and subsequent data</i> ● <i>Special Education Services</i> 	<ul style="list-style-type: none"> ● District 191 reviewed and made corrections to ensure American Indian student identification was accurate and updated in the Minnesota Automated Reported Student System ● District 191 has two staff members dedicated to the American Indian Education program: one Specialist of American Indian Culture and one Indigenous Cultural Liaison ● District 191 is an active participant in the Dream Catcher program. The Dream Catcher Project, is a collaborative initiative designed to enhance culturally responsive practices in schools. It brings together student services, American Indian Program staff, and MnMTSS to ensure that cultural or linguistic differences are not mistaken as the root cause of challenges students may face in school ● District 191 has created a data dashboard to help us look at American Indian student attendance, grade, and discipline data



**Agenda III.C.
February 13, 2025**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Dr. Chris Belmont, assistant superintendent, Isis Buchanan, director of educational equity and Madison McKinney, indigenous cultural liaison

Date: February 13, 2025

Re: Report on the School Name Change Design Team Process and Outcomes

School Name Change: Design Team Process and Outcomes

February 13, 2025

Presenters: Dr. Chris Bellmont, Isis Buchanan, Madison McKinney

Response to American Indian Parent Advisory Committee (AIPAC) - February 2025



Recommendation 1: Cultural Proficiency Training for all staff in the district

- Specifically on cultural heritage, generational trauma and tribal nations

Recommendation 2: More American Indian representation in the schools and district

- Tribal maps of Minnesota and the district Land Acknowledgment in every classroom and in entryways in all district facilities

Recommendation 3: Review the school names of Edward Neill, Gideon Pond, Harriet Bishop

- In the near future, changes to building names
- Specifically Gideon Exposure
- Dakota/Lakota/Ojibwe/Oceti Sakowin (Sioux). Tribes Native to Minnesota

Response to American Indian Parent Advisory Committee (AIPAC) - February 2025



Recommendation 4: More American Indian representation in school newsletters regarding

- South Of The River Pow Wow, Indigenous Peoples Day, Orange Shirt Day, other special observances of American Indian Cultural Heritage and Peoples

Recommendation 5: District Wide Smudging Policy

- Use of sacred sage, sweetgrass, cedar, and tobacco in building with American Indian Students

Recommendation 6: More support for American Indian Education Programming overall and the Liaisons

- Student count and subsequent data
- Special Education Services

Policy 899: Naming School Buildings or Facilities

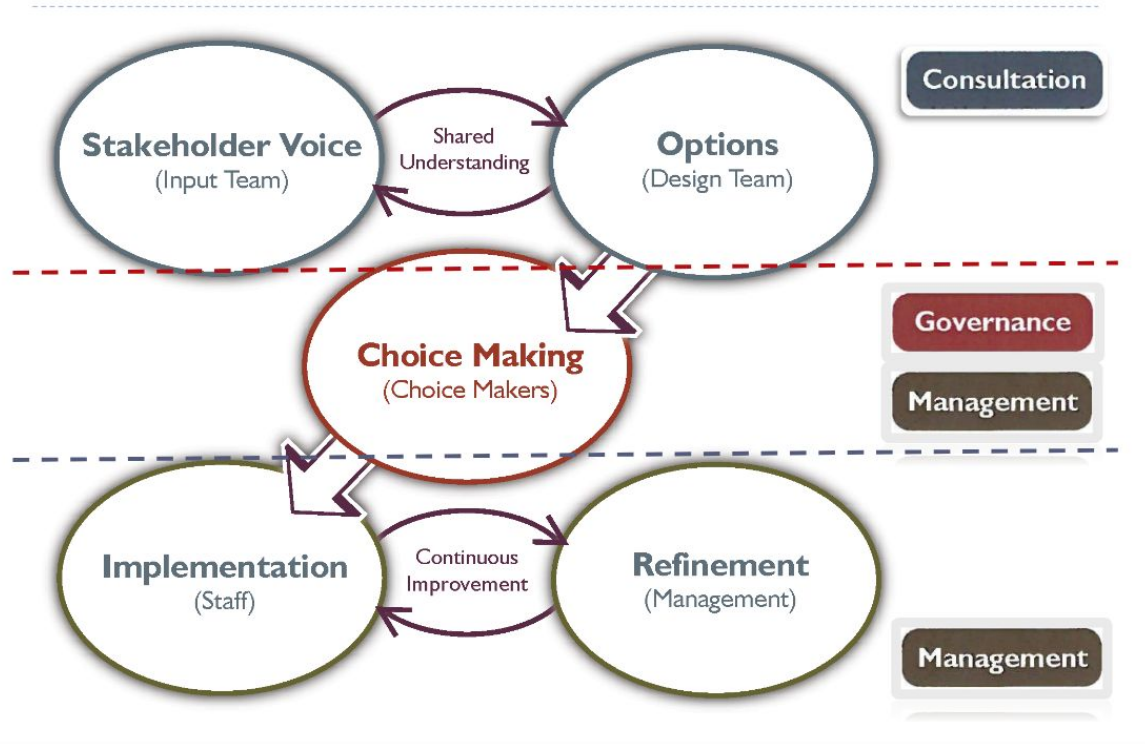
- 899 - Naming School Buildings or Facilities



Design Team Process

Decision Making Framework

Used For:
 •Choice Making
 •Managing Participant's Time and Roles
 •Clarification of Authority



7 meetings between April and November, 2024.

28 team members

- students
- parents
- AIPAC members
- administration
- teachers
- community members

Historical Context

This Design Team spent time learning about Edward Neill, Harriet Bishop, and Gideon Pond:

- We learned about their roles in shaping early Minnesota history
- The harmful impact their actions had on Indigenous communities

Some of the information we found was determined by the Design Team to be in direct conflict with our One91 core values.

[Design Team School Name Change Information Sources](#)

Harmful Impact on Indigenous Communities

The legacies of Neill, Bishop and Pond are deeply connected to colonial expansion, forced assimilation, and systemic oppression of Indigenous people. The impact of their actions includes:

- **Cultural Erasure:** The promotion of missionary education disrupted Indigenous languages, traditions, and spiritual practices, leading to long-term cultural loss.
- **Land Displacement:** Their contributions to settler institutions supported policies that dispossessed Native communities of their lands.
- **Assimilationist Policies:** The education systems they endorsed laid the groundwork for boarding schools that forcibly removed Native children from their families, causing deep psychological, societal harm, and trauma.
- **Historical Misinformation:** Their writings and advocacy contributed to dominant historical narratives that marginalized Indigenous voices and perspectives, reinforcing stereotypes that persist to this day.

Recommendations

Recommendation 11.20.24: After a thorough, inclusive, and exhaustive process, our Design Team has unanimous consensus around the following statements:

- We recommend changing all three school names as they have been found to be in direct conflict with our One91 core values.
- If it is decided to go forward and change the school names, we recommend any new names be land based and are formulated in collaboration with local tribal nations.

Thank You.



**Agenda III.D.
February 13, 2025**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Dr. Chris Bellmont, assistant superintendent, Brad Robb, principal, Dr. Jon Bonneville, principal, Dr. Renee Brandner, principal, and guests

Date: February 13, 2025

Re: Receive a report from Rahn Elementary School, Sky Oaks Elementary School and William Byrne Elementary School

Rahn Elementary William Byrne Elementary Sky Oaks Elementary

Brad Robb, principal
 Dr. Jon Bonneville, principal
 Dr. Renee Brandner, principal

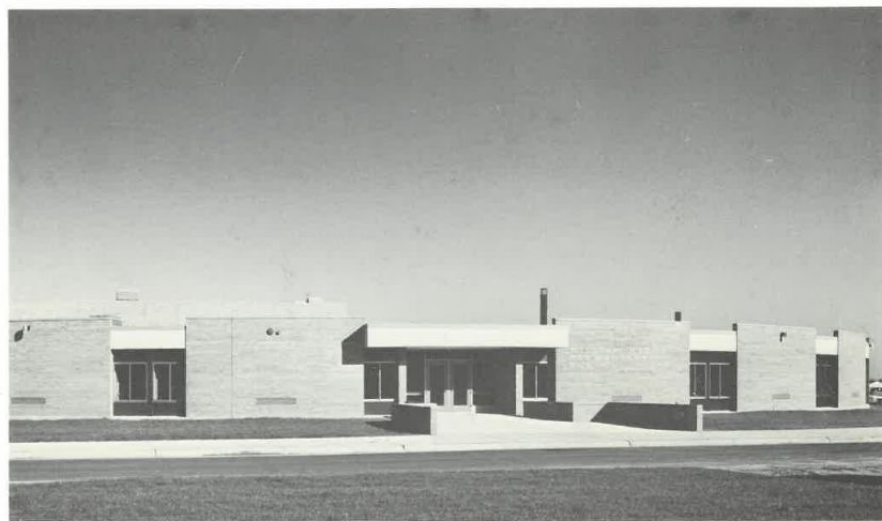
Table 4.4
 Leadership Behaviors for Managing the Dynamics of Difference

<i>FROM:</i> TOLERANCE FOR DIVERSITY <i>Destructiveness, Incapacity & Blindness</i> The focus is on <i>them</i>	<i>TO:</i> TRANSFORMATION FOR EQUITY <i>Precompetence, Competence & Proficiency</i> The focus on <i>our practices</i>
<p>When dealing with conflict that arises from cross-cultural contact, the leader's response is to prevent, mitigate and avoid. He</p> <ul style="list-style-type: none"> avoids dissonant, controversial topics and issues. 	<p>When dealing with conflict that arises from cross-cultural contact, the leader's response is to manage, leverage and facilitate. She</p> <ul style="list-style-type: none"> facilitates, challenges, and provokes positive conflict and discussion about difficult topics and issues.

William Byrne

Who are we?

WILLIAM BYRNE ELEMENTARY SCHOOL



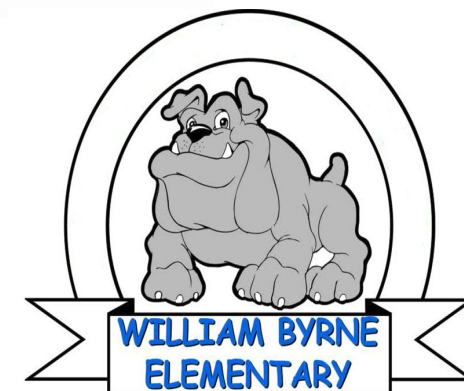
INDEPENDENT SCHOOL DISTRICT NO. 191
BURNSVILLE MINNESOTA

● EST. 1966 (In the Beginning)

The William Byrne Elementary School is representative of the policies of the District to provide optimum facilities for the education of children. It is a community school located on a ten acre site just south of State Highway No. 13 in the Village of Burnsville. The building contains 24 classrooms and common use facilities as a library, resource center, gymnasium, lunchroom, music room, large group instruction theater, reading and speech therapy rooms.

and..

so much more....



William Byrne

In their words...

**Managing the
Dynamic of Difference**

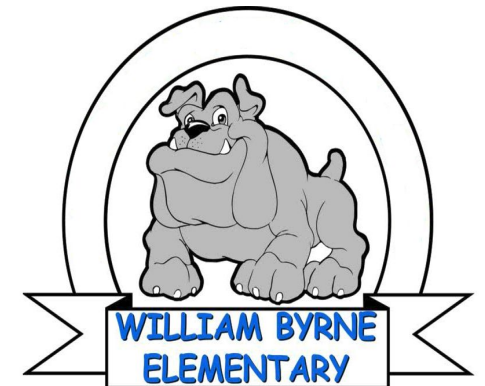
Responsiveness to Community



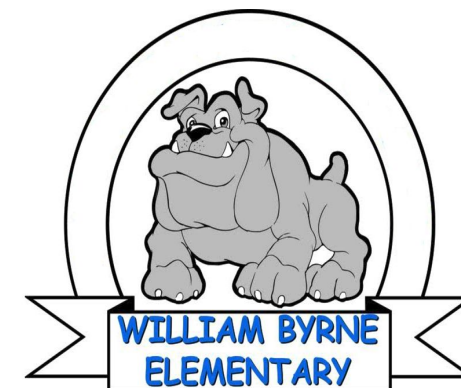
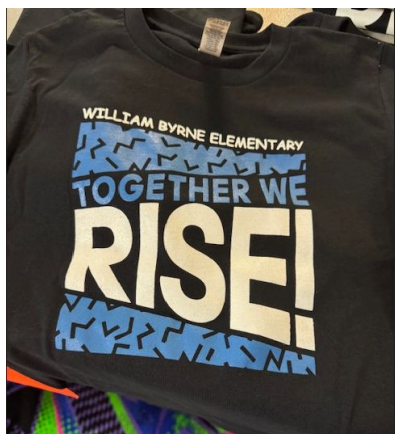
Ms. Collins



Mrs. Calnon



William Byrne



Sky Oaks

(MTSS) Multi-tiered System of Support

Soar with Eagle Pride



● **Tier 1 - All students**

SAFE	KIND	RESPONSIBLE
-------------	-------------	--------------------

● **Tier 2 - Some students**

Check in Check Out (CICO)

- Asset based intervention implemented uniformly and consistently by all staff with the function of the students behavior in mind.
- Relationships are at the core of the intervention

Sky Oaks

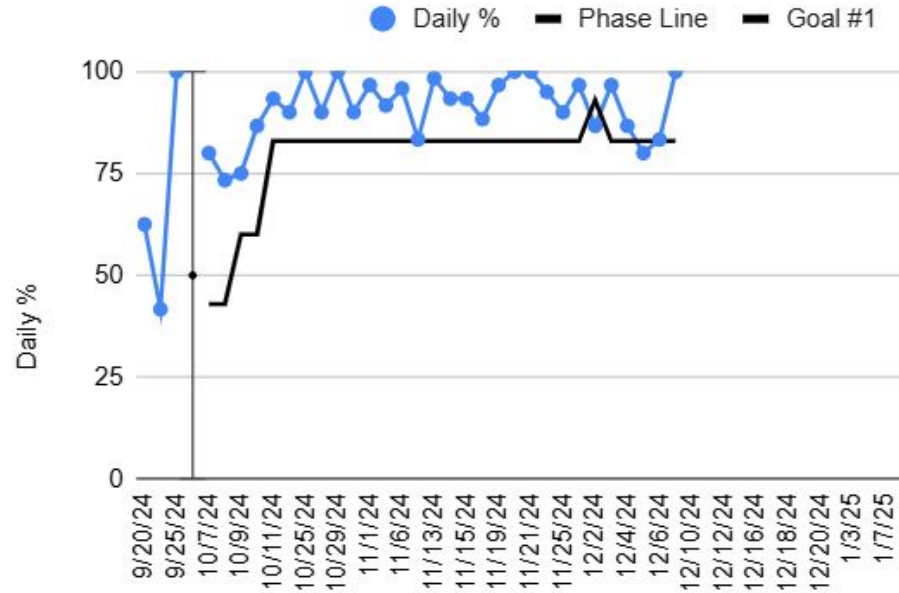
Getting a student started

What is Check-In Check-Out (CICO)?

Team Management and Decision-Making



Sky Oaks



Intervention Tracking					
Baseline	CICO	Tier 3 (A)	Tier 3 (B)	CICO Growth	Tier 3 Growth
52%		80%			28%
28%		57%			29%
26%	76%	66%		50%	40%
57%		84%			27%
58%		69%	77%		19%
53%		80%			27%
69%	84%			15%	
51%		73%	78%		27%
40%	48%			8%	
66%	71%			5%	
68%	91%			23%	
78%		87%			9%
50%	74%	75%	78%	24%	26%
				101%	206%

Check-In/Check-Out Fidelity Checklist

School: Sky Oaks Elementary Date: _____

Fidelity Checker: _____

Item	Yes	No not observe	did
Student checks in with a designated coach (mentor) during the morning meeting.	Yes	No not observe	did
Check-in coach positively acknowledged student at check-in, sets a daily intention, and encourages the student to have a great day.	Yes	No not observe	did
The classroom teacher positively acknowledges the student & gives them the CICO sheet.	Yes	No not observe	did
Student has continuous access to CICO sheet during the day.	Yes	No not observe	did
5. At the end of each instructional block, the teacher gives feedback for 10 seconds or less	Yes	No not observe	did
For positive feedback: I noticed you were _____ during _____.	Yes	No not observe	did
For negative feedback: I noticed you were listening to me during reading. Instead of negative comments, focus on the next goal: We will continue to work on safe, kind, and respectful during _____.	Yes	No not observe	did
6. Student checked out with the designated coach at the end of the day.	Yes	No not observe	did
7. Following through on the parent/teacher communication plan on the CICO sheet.	Yes	No not observe	did

As of Jan. 8, 2025

- **Tier 2 CICO**, an average growth of **26%** and a total growth of **78%** ranging from 5% to 50%.
- 100% CICO students have baseline data and intervention data.

Rahn



Rahn Elementary

Our Vision

*An inclusive learning community
working together to inspire
curiosity, creativity, and
achievement*

Rahn



Collaboration

In every aspect of the day, students and staff are collaborating

- Team Teaching - 2 5th grade teachers; ML Teacher; SpEd Teacher
- Collaborative meeting times
- Team projects, assignments, research, and assessments

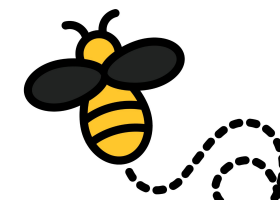


Rahn

Caring Community

Share, support, succeed -
everyone belongs

- Entire 5th grade in one, big room
- Intentional opportunities to connect with each other
- Leadership opportunities; supporting younger learners
- Team-building activities
- Rahn TV3 news



kind

Rahn Elementary

Rahn

High Expectations

Work Hard; Play Hard

- Constant Assessment & Feedback
- Progress Monitoring
- Student Self-Assessment
- Learning targets and rubrics WITH students



Rahn

The results

2024 Reading (MCA)

- 18% increase in Meets or Exceeds from 4th Grade to 5th Grade

2024 Math (MCA)

- 16% increase in Meets or Exceeds from 4th Grade to 5th Grade

Current Growth

Math - Fall to Winter (FASTBridge aMath)

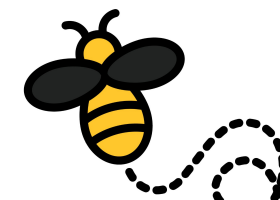
- 75% Typical/Aggressive, if started below benchmark
- 97% Stayed at Low Risk or Advanced

Reading - Fall to Winter (FASTBridge aReading)

- 60% Typical/Aggressive, if started below benchmark
- 90% Stayed at Low Risk or Advanced

“Our daughter is much more interested in school this year. She is much more confident. She can’t wait to get to school. I think this was our best year at Rahn.” ~ Parent

“The work we do in 5th grade is challenging because we get pushed to do our best and it’s worth it.” ~ Student



kind

Rahn Elementary

Thank You



**Agenda III.E.
February 13, 2025**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Abigail Alt, vice chair

Date: February 13, 2025

Re: Report about the Mid-Year Review for Superintendent Dr. Battle

Receive a report from Director Alt about the Mid-Year Review for Superintendent Dr. Battle.

On January 23rd, 2025, the District 191 School Board and Superintendent Dr. Theresa Battle met in a closed session for her annual mid-year review. Participating in the session were Chair Werb, Clerk Hume, Treasurer Chester, Director Anderson, Director Mikkelsen, Superintendent Dr. Battle, and myself.

To share the history of the mid-year evaluation, in 2023, the board came to the decision to provide a mid-year review in the same way we conduct the final performance review: in a closed session, for efficiency and consistency. This mid-year review is designed to allow Dr. Battle to understand any adjustments that can be made before the final performance review in June. The closed session consists of evaluating Dr. Battle's progress with her personal goals for the current school year. We also share feedback on her performance and areas of strengths and areas for improvement.

There are three personal goals for Superintendent Dr. Battle during the 2024-25 school year:

Professional Development Goal

Support and model actions that promote cultural proficiency, that is showing a commitment to lifelong learning in serving the needs of cultural groups.

Measures of progress:

- Participation in professional development and experiences that increase my competency to generate cultural appropriateness in my affect and behavior.
- In partnership with the school board model and create conditions that support our families. Possible quantitative measures to gauge our impact may be Family survey satisfactory or favorable results for the following questions will remain stable or Increase:
 - Our family feels welcome at my child's school.
 - Students at my child's school are treated fairly no matter their race, primary language or socioeconomic background.
 - My child sees themselves in the curriculum.

- The ISD 191 School Board and Administration do a good job of involving community leaders, parents and interested citizens in decisions about our Schools.
- Develop methods to assess the reasons why families are choosing to enroll their children in One91 and the experiences of families with long-term enrollment who choose to keep their children enrolled in our schools.

Communications and Community Engagement

- Complete action steps related to superintendent's role for technology levy renewal campaign.
- Bring forward Design Team recommendations for school name changes, if any, for board review and complete next steps for implementation.

Operational Management

- Continued implementation of the district Open Facilities Plan.
Components include:
 - Continue to vet lease and purchase options for Sioux Trail Elementary and M.W. Savage.
 - Develop recommendation to the One91 Board of Education for the use of proceeds from the final sale of Metcalf Middle School and Diamondhead Education Center Outlot.

Curriculum Development

- Continue with the implementation of Phase 2 for the Profile of a Learner (POL). The POL describes the knowledge skills, abilities and mindsets our students should learn as they progress through our schools. The areas are:
 - Academically Ready
 - Civic-Minded
 - Culturally Proficient
 - Financially Ready
 - Future Ready, Life Ready, and

- Workplace Ready
- The next steps will include:
 - Curriculum review process will identify areas of the POL for each academic department.
 - Secondary professional development will include teachers developing common assessments that will include assessments for POL.

During our closed session we collectively discussed growth areas, in addition to areas of strength. Topics included accountability, communications, and community engagement. Moving forward, we discussed Dr. Battle adding accountability structures for direct reports.

This ends my report. Thank you.



**Agenda III.F.
February 13, 2025**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Maryam Bradai, student board representative

Date: February 13, 2025

Re: Student Board Representative Report

Receive a report from Maryam Bradai, student board representative.



**Agenda III.G.
February 13, 2025**

To: Board of Education
From: Dr. Theresa Battle, superintendent
Date: February 13, 2025
Re: Superintendent Report

Receive a report from Dr. Theresa Battle, superintendent.



**Agenda III.H.
February 13, 2025**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Anna Werb, board chair

Date: February 13, 2025

Re: Board Member Reports

Receive reports from board members.

February 13, 2025 Board Meeting

Board Members' Questions and Staff Responses regarding BoardBook materials

(FY26 Preliminary Budget)

Board Member Question	Staff Response
<p>Please update Slide 3 (Timeline) to reflect the board planning doc as it relates to the presentation of final proposed budget adjustments in the second meeting in March or the first meeting in April.</p>	<p>The topic will be tentatively placed on the April meeting agenda.</p>
<p>Please include \$900,000 the board reached consensus on committing last month. Stacey should be prepared to discuss impact on unassigned fund balance for general understanding.</p>	<p>The \$900K is still reflected in the Unassigned. Once the Board takes action to move it, we make sure to reflect that in the upcoming documents. The move will reflect approximately .5% decrease in Unassigned.</p>
<p>Slide 9 Please elaborate on the details of the \$2.3 mil increase in LTFM.</p>	<p><u>September 26, 2024</u> the Board approved the additional projects.</p>
<p>Where are we currently sitting with K-12 student enrollment?</p>	<p>7186 is the current population as reflected in the slide presentation.</p>
<p>Please share the estimated value of 7.5% increase in health insurance and the 1% increase in dental insurance, separately. Please share the value of FY23 and FY24 insurance increase to the district, respectively.</p>	<p>7.5% conservative estimate increase for medical insurance is included in the slide presentation. As each month's worth of claims continue to be processed this number will tighten up. It will better reflect trends come the June presentation for adoption.</p> <p>Dental would be an increase ~\$85,000.</p> <p>The slide show shows the medical increase at a high of ~\$1.6 million.</p>

(Topic)

Board Member Question	Staff Response

(Topic)

Board Member Question	Staff Response

School Board Minutes
INDEPENDENT SCHOOL DISTRICT 191
January 17, 2025

The Special Meeting of the Board of Education to Establish the Procedures, Timeline, Application and Selection Process to Fill the Board of Education Vacancy at 4:00 p.m. The meeting was held at Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN, 55337.

Call to Order

Directors Alt, Anderson, Chester, Hume, Mikkelsen, and Chair Werb were present. Others in attendance were Dr. Battle, superintendent, and school district staff.

Chair Werb welcomed the audience and asked Director Chester to lead the Pledge of Allegiance.

Welcome & Pledge

Moved by Chester, seconded by Mikkelsen, to approve the agenda. The motion carried unanimously (6,0).

Agenda

Moved by Alt, seconded by Hume, that the Board of Education adopt the following resolution establishing the procedure to fill a school board director vacancy by appointment.

WHEREAS, a vacancy exists on the Board of Education due to the resignation of Safio Mursal; and

Resolution
Establishing the
Procedure and
Timeline to Fill
Board Vacancy

WHEREAS, a vacancy exists, in the office of school board director, with a term expiring the first Monday of January, 2027, and,

WHEREAS, less than two years remain in the unexpired term.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Independent School District No. 191, State of Minnesota, as follows:

1. The Board will appoint an individual to serve in the vacant director's position for the remainder of the vacant term which expires on the first Monday of January, 2027.
2. The Board of Education will accept applications from individuals interested in filling the vacant director's position beginning on January 21, 2025 at 8:00 a.m. and ending on February 5, 2025, at 5:00 p.m.
3. The appointment will be evidenced by a resolution adopted by the Board of Education and entered into the School Board minutes and will continue for the remaining unexpired term of that office held under Minnesota Statutes Section 123B.09, Subd. 5.
4. The appointee will be sworn in as a director of the Independent School

District No. 191 Board of Directors during a regular business meeting of the Board to be held on March 27, 2025.

The motion carried unanimously (6,0).

Moved by Hume, seconded by Anderson, to approve the Board Candidate Application Form. After discussion, moved by Werb, and seconded by Anderson, to amend the original motion. The amended and restated motion carried unanimously (6,0).

Moved by Alt, seconded by Chester, to approve the Board Candidate Selection Process. The motion carried unanimously (6,0).

Having no further agenda items, Chair Werb adjourned the meeting at 4:28 p.m.

/s/

Scott Hume, clerk

2/13/25

Date approved

Application Form

Selection Process

School Board Minutes
 INDEPENDENT SCHOOL DISTRICT 191
 January 23, 2025

The regular meeting of the Board of Education was called to order by Chair Werb at 6:30 p.m. The meeting was held at Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN, 55337.

Call to Order

Directors Alt, Anderson, Chester, Hume, Mikkelsen and Chair Werb were present. Superintendent Dr. Battle, Student Representative Mary Bradai, administrators, staff and members of the public were also present.

Attendance

Chair Werb welcomed the audience and asked Director Hume to lead the Pledge of Allegiance.

Pledge of Allegiance

Moved by Chester, seconded by Hume, to approve the agenda. The motion carried unanimously (6,0).

Agenda

Received a report from the Student Performance and Achievement Committee with a Literacy Update, presented by Imina Oftedahl, Director of Curriculum, Instruction and Assessment, Amy Piotrowski, Director of Student Support Services, Christine McDonald, Elementary Curriculum Coordinator and Jaimie Howe, MTSS/Title I Coordinator.

Student Performance and Achievement Committee

Received a report about FY25 Revised Budget from Director of Finance, Tyler Dehne.

Reports

Committee, Board Appointment and School Assignment Reports from Chester regarding District 917 and Hume regarding Minnesota School Board Association Annual School Board Conference.

Moved by Anderson, seconded by Alt, to approve the consent agenda:

-Approve minutes of the regular board meeting on January 9, 2025.

-Approve personnel recommendations for Mariah Steigauf, Josephine LaDuke, Jennifer Flesche, Francesca Collignon, Amany Elaraby, Kelly Knott, Kari Hill, Ryan Mokandu, Nick McGraw, Nathaniel Grenke, Mary Dickey, Leo Anderson, Ilse Sical Ramos, Hudson Ward, Hawa Cilmi, Fatuma Ali, Emily Najjar-Field, Diana Vasquez, Carla Herrera Ordonez, Emily Miskiewicz, Emily Miskiewicz, Sabah Sarhan, Rebecca Mousseau, Kit Tran, Joshua Wastvedt, Ivy Heidenreich, Brenda Gries

- November payroll checks in the net amount of \$4,630,034.96. November claims to date, wire transfers and adjustments totaling \$11,639,782.57.

Also, that the Board accepts November receipts of \$14,478,848.65 and investments for the General Fund and OPEB of \$97,406,485.44 as of November 30, 2024. November payroll, wire transfers, claims and receipts have been prepared under the direction of Tyler Dehne, Director of Finance, and are presented for approval by the School Board.

Consent Agenda
 Minutes
 Personnel
 Recommendations
 Donations
 checks, receipt,
 claims and
 investments

Budget Analysis
 Listening Session
 2024 Committee

- Accepts the Budget Analysis for the month ending November 30, 2024.
- Receive a report about the Listening Session on January 9, 2025.
- Approve the committee assignments, board appointments, and school assignments for 2025
- Final approve an Extended Field Trip to Santiago, Dominican Republic during Spring Break 2025.
- Approve adding February 7, 2025 Board Retreat and February 12, 2025 Board Workshop

Approve FY25 Revised Budget

The motion carried unanimously (6,0).

Moved by Hume, seconded by Mikkelsen, to approve the Secondary Course Catalog. The motion carried unanimously (6,0).

Course Catalog

Moved by Alt, seconded by Hume, to approve the FY25 Revised Budget. The motion carried unanimously (6,0).

Moved by Werb, seconded by Chester to move to a recess at 7:17 p.m. until 7:25 p.m. before starting the board work session.

Recess

The work session for a Board Discussion about Uses of Excess Funds from the Sale of Diamondhead Education Center Outlot led by Chair Werb and a LongTerm Facility Planning Update from Dr. Theresa Battle, superintendent and Stacey Sovine, executive director of administrative services started at 7:25 p.m. and concluded at 8:21 p.m.

Work Session

Moved by Anderson, seconded by Mikkelsen, to move to a closed session pursuant of Minnesota Statute section 13D.05 Subd. 3(a) to discuss the Superintendent’s Mid-Year Evaluation. The closed session began at 8:25 p.m. In attendance were Chair Werb, Directors Hume, Chester, Mikkelsen, Alt, Anderson, and Dr. Theresa Battle. The Mid-year evaluation closed discussion ended at 9:27 pm. and the group went back to the open meeting.

Closed Session to Discuss Superintendent’s Mid-Year Evaluation

The meeting adjourned 9:28 p.m.

Adjourn

/s/
Scott Hume, Board Clerk

February 13, 2025
Date Approved

**Burnsville-Eagan-Savage Public Schools
Independent School District 191
Human Resources**

TO: Members, Board of Education
Dr. Theresa Battle, Superintendent

FROM: Stacey Sovine, Executive Director of Administrative Services

DATE: February 13, 2025

RE: Recommended Personnel Changes

CLASSIFICATION	ACTION	NAME	FINAL	LOCATION	POSITION	EFFECTIVE DATE	HOURS / FTE
Certified	Appointment	Mikhail Bernstein		Nicollet Middle School	Teacher- Long-Term Substitute	01/27/2025	.66 FTE
Certified	Appointment	Jennifer McCarthy		Rahn Elementary School	Teacher- Long-Term Substitute	01/28/2025	1.0 FTE
Certified	Leave of Absence	Carolyn Allston Trenteetun		Nicollet Middle School	Principal	1/29/2025-4/23/2025	1.0 FTE
Certified	Resignation	Emily Burt		District-wide	English Learner Instructional Coach (TOSA)	01/31/2025	1.0 FTE
Certified	Retirement	Tracy Hiebert		Hidden Valley Elementary	Teacher	06/06/2025	1.0 FTE
Classified	Appointment	Steven McGee		Eagle Ridge Middle School	Boys Basketball- Assistant Coach	Winter Stipend	1.0 FTE Stipend
Classified	Appointment	Randy-Hoa Nguyen		Burnsville High School	Girls Badminton- Assistant Coach	Spring Stipend	1.0 FTE Stipend
Classified	Appointment	Michelle Henderson		Nicollet Middle School	Associate Principal- Long-Term Substitute	01/29/2025	8 hours/day
Classified	Appointment	Maria Cantu		District-wide	Food Service Associate	02/06/2025	3.75 hours/day
Classified	Appointment	Kevin Graham		Burnsville High School	Girls Track and Field- Head Coach	Spring Stipend	.50 FTE Stipend
Classified	Appointment	Julia Engel		Diamondhead Education Center	Speech and Language Assistant	01/27/2025	8 hours/day
Classified	Appointment	Jay Lepper		Nicollet Middle School	Principal- Long-Term Substitute	01/29/2025	8 hours/day
Classified	Appointment	Cheryl Drangstveit		Sky Oaks Elementary School	Educational Assistant	02/24/2025	4 hours/day
Classified	Appointment	Adam Iverson		Nicollet Middle School	Peer Support- Web Leader	Year Round Stipend	.50 FTE Stipend
Classified	Appointment	Carey Bird		Harriet Bishop Elementary	Educational Assistant	02/17/2025	7.25 hours/day
Classified	Change of Assignment	Ernesto Alvarado		District-wide	Custodian Level II	02/10/2025	8 hours/day
Classified	Resignation	Trey Blanchard		Burnsville High School	Football- Assistant Coach	01/31/2025	.72916 FTE Stipend
Classified	Resignation	Tayah Bolnick		Burnsville High School	Speech- Assistant Coach	11/06/2024	.5 FTE Stipend
Classified	Resignation	Steven McGee		Eagle Ridge Middle School	Strength and Conditioning- Head Coach	01/05/2025	.47333 FTE Stipend
Classified	Resignation	Sean Floersch		Burnsville High School	Baseball- Assistant Coach	01/30/2025	.16666 FTE Stipend
Classified	Resignation	Saida Alonso Ramirez		ECSE Center	Educational Assistant	02/14/2025	6.5 hours/day
Classified	Resignation	Ragan Fimback		Hidden Valley Elementary	Registered Behavior Technician	02/18/2025	8 hours/day
Classified	Resignation	Montserrat Moreno		Burnsville High School	Food Service Associate	01/20/2025	3.75 hours/day
Classified	Resignation	Baillie Nash		Diamondhead Education Center	Finance Controller	01/31/2025	8 hours/day
Classified	Resignation	Abigail Adkins		Burnsville High School	Girls Track and Field- Head Coach	02/02/2025	.5 FTE Stipend
Classified	Retirement	Susan Datre		Hidden Valley Elementary	Educational Assistant	06/05/2025	7.25 hours/day



**Agenda IV.A.3.
February 13, 2025**

To: Board of Education

From: Dr. Theresa Battle, superintendent

Date: February 13, 2025

Re: Report about the Listening Session

Recommendation: Receive a report about the Listening Session on January 23, 2025

There were no speakers at the January 23, 2025 listening session.



**Agenda IV.B.1.
February 13, 2025**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Dr. Chris Belmont, assistant superintendent, David Peters, FRC coach, Tonya Peters, FTC coach, and Vanessa and Damion Goberdhan, parents

Date: February 13, 2025

Re: Initial Robotics Extended Field Trip to Houston, TX April 15-20, 2025

Recommendation: that the Board of Education approve the Initial Robotics Extended Field Trip request to Houston, TX April 15-20, 2025.

Description of Proposed Program: First is a STEM Program for kids 9th-12th grade that teaches teamwork, engineering, building and meeting other students from around the world.

Educational Objectives: To have students work with others students from other teams around the world. To learn teamwork and fellowship with other students.

Itinerary:

4-15-25 – Travel Day
4-16-25 – Unload pit equipment and robot set up
4-17-25 – Compete
4-18-25 – Compete
4-19-25 – Compete
4-20-25 – Compete

Fundraising: The Booster club will have scholarships for the students

INDEPENDENT SCHOOL DISTRICT 191
EXTENDED FIELD TRIP - APPLICATION FOR INITIAL APPROVAL
EXHIBIT 2

(Extended Field Trips must be Board approved at least 60 days, when possible, prior to the field trip departure date and before any communication occurs with students and families. Information based on estimates.)

1. Sponsoring Activity: FRC Robotics World Date 1-7-2025

2. School: Burnsville High School

3. Name(s) of Sponsoring Staff: David Peters

4. Destination: Houston Texas

5. Date(s) of Trip: 4/15 - 4/20

6. Paragraph Description of Proposed Program:
FIRST is a STEM Program for kids 9th - 12th grade that teaches team work, Engineering, building & meeting other students from AROUND the world.

7. Educational Objectives of Extended Field Trip:
To have students work with other students from other teams AROUND the world. To learn Team work & Fellowship with other students.

8. Anticipated transportation Information (check all that apply):

- a. Bus
- b. Plane
- c. School Vehicle
- d. Commercial Transportation

9. Lodging

Hotels: Yes/No

Other: Yes/No; Provide description:

10. Complete Itinerary:

DATES

ITINERARY

4-15-25	Travel Day
---------	------------

4-16-25	UNLOAD Pit Equipment & Robot & Set up
4-17-25	Compete
4-18-25	Compete
4-19-25	Compete
4-20-25	Travel DAY

11. Estimated number of students: 9

12. Number of chaperones: 4

13. Anticipated Participation Costs

Breakdown of trip costs:	Estimate
Participant Expenses	
Airfare	3000
Ground Travel	1200
Lodging	2800
Admission Fees per student	0
Participant Share of Group Expenses	
Chaperone Expenses (Airfare, Ground, Lodging)	1000
Staff Advisor Salary and Benefits	0
Liability Insurance	
Miscellaneous	
Number of substitutes needed	
Total Anticipated Cost per Student	400
<i>The anticipated cost is based on _____ student participants. Costs will vary with the number of participants and currency exchange rates (for international travel).</i>	
Personal Expense	
Food Incidentals, Spending Money	

14. What provisions will be made for students for whom financing the trip is an issue? The booster Club will have SCHOLARSHIPS for these students

15. List opportunities for fundraising (planned or anticipated): _____

16. What travel agency will be used? N/A


Approval of Building Administrator

1/15/25
Date


Approval of Superintendent

1/17/25
Date

Approval by School Board

Date

REQUIRED: Attach proposed communication to students/families about this extended field trip, once approved by the Superintendent and School Board.

Agenda IV.B.2.
February 13, 2025

To: Board of Education
Dr. Theresa Battle, superintendent

From: Dr. Chris Bellmont, assistant superintendent, Maggie Mayernik, teacher/DECA advisor and DECA student officers

Date: February 13, 2025

Re: Initial DECA Nationals Extended Field Trip to Orlando, FL on April 25-29, 2025

Recommendation: that the Board of Education approve Initial DECA Nationals Extended Field Trip request to travel to Orlando, FL on April 25-29, 2025.

Description of Proposed Program: The annual International Career Development Conference (ICDC) is DECA's premier event bringing together top-performing students who have qualified through district and state competitions.

Educational Objectives: Specific objectives vary by event but in general

1. Develop career and technical skills
2. Promote leadership development
3. Strengthen critical thinking and problem-solving

Itinerary:

4-25-25 – Leave MSP
4-26-25 – Preliminaries & Exams
4-27-25 – Preliminaries & Exams
4-28-25 – Finals
4-29-25 – Finals and return to MSP

Fundraising: Scholarships through club fundraising and through Minnesota DECA

**INDEPENDENT SCHOOL DISTRICT 191
EXTENDED FIELD TRIP - APPLICATION FOR INITIAL APPROVAL
EXHIBIT 2**

(Extended Field Trips must be Board approved at least 60 days, when possible, prior to the field trip departure date and before any communication occurs with students and families. Information based on estimates.)

1. Sponsoring Activity: DECA _____ Date 1/22/2025

2. School: Burnsville High School

3. Name(s) of Sponsoring Staff:
Maggie mayernik

4. Destination: Orlando, FL

5. Date(s) of Trip: APRIL 28 - 29, 2025

6. Paragraph Description of Proposed Program:
The annual International Career Development Conference (ICDC) is DECA's premier event bringing together top-performing students who have qualified through district and state competitions. At ICDC, students compete on an international stage, participate in leadership workshops, and network with peers and business professionals. This conference provides real-world experiences and prepares opportunities to network with peers, attend workshops, and develop leadership and career skills.

7. Educational Objectives of Extended Field Trip:
Specific objectives vary by event but in general
1. Develop Career and Technical Skills,
2. Promote Leadership Development 3. Strengthen Critical Thinking and Problem-Solving
4. Strengthen Critical Thinking and Problem-Solving

8. Anticipated transportation Information (check all that apply):
- a. Bus
 - b. Plane
 - c. School Vehicle
 - d. Commercial Transportation

9. Lodging
Hotels: Yes/No Yes
Other: Yes/No; Provide description:
Universals Endless Summer Dockside Inn & Suites 7125 Universal Blvd

10. Complete Itinerary:

DATES	ITINERARY
<u>4/25/25</u>	<u>Leave MSP</u>

4/26/25	Preliminaries & Exams
4/27/25	Preliminaries & Exams
4/28/25	Finals
4/29/25	Finals & Return to MSP

11. Estimated number of students: 3

12. Number of chaperones: 2

13. Anticipated Participation Costs

Breakdown of trip costs:	Estimate
Participant Expenses	
Airfare	850
Ground Travel	
Lodging	included in Admission
Admission Fees per student	880
Participant Share of Group Expenses	covered by Perkins
Chaperone Expenses (Airfare, Ground, Lodging)	-
Staff Advisor Salary and Benefits	
Liability Insurance	
Miscellaneous	
Number of substitutes needed	(1 covered via perkins)
Total Anticipated Cost per Student	\$1,730
<i>The anticipated cost is based on 13 3 student participants. Costs will vary with the number of participants and currency exchange rates (for international travel).</i>	
Personal Expense	
Food Incidentals, Spending Money	100

14. What provisions will be made for students for whom financing the trip is an issue? scholarship through club fundraising & through minnesota deca

15. List opportunities for fundraising (planned or anticipated): Donut Vouchers, Cub Bagging, Decafe

16. What travel agency will be used? _____


Approval of Building Administrator

1/24/25
Date

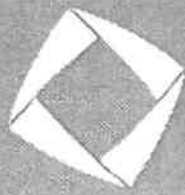

Approval of Superintendent

2/6/25
Date

Approval by School Board

Date

REQUIRED: Attach proposed communication to students/families about this extended field trip, once approved by the Superintendent and School Board.



MINNESOTA

DECA

**DECA ICDC
2025
AT-A-GLANCE**





**2025 INTERNATIONAL CAREER DEVELOPMENT CONFERENCE
ORLANDO, FL
APRIL 26 - 29, 2025**

REGISTRATION FEES

\$1,415.00	Single Package (4 nights) <i>*subject to availability</i>
\$1,015.00	Double Package (4 nights) per person in the room of 2
\$ 880.00	Triple Package (4 nights) per person in the room of 3
\$ 810.00	Quad Package (4 nights) per person in the room of 4
\$ 890.00	Spouse Package (double lodging for 4 nights) sharing w/ Double Package <i>*Spouse or family participants will receive Universal Tickets but will not receive t-shirts or other conference swag e.g. trading pins, hat, garment..</i>

All attendees must pay for 4 nights lodging for the conference dates - arrival on Saturday and departure on Wednesday. This is a requirement of National DECA. You may add additional night e.g. Friday night but packages all attendees must have the minimum of Saturday-Wednesday stay. You cannot have the 4 nights Friday through Tuesday.

The price is per person for each occupant in the room. For example, if you have 4 students staying one room - each of the four students EACH pay \$810. This includes their prorated portion of the rooms as well as conference registration, any planned group tours, trading pins, t-shirts etc.

This year, there are additional activities included in the registration package for Minnesota attendees are:

- DECA Night At Universal (Monday night)
- 4 Day Park Hopper to Universal Parks

DO NOT order either of the above tickets through the National Tour Site as it will be included in the Minnesota package for all attendees and the order will be placed on your behalf. If you wish to purchase any other tickets e.g. Disneyworld, those you will be on your own to order.

For those bringing family - the only way that you are able to access these tickets are to register for the conference.

One check or money order for the total \$ due payable to MN DECA must be received by MN DECA by Friday, April 11, 2025. Individual student checks will not be accepted. MN DECA does not accept credit cards. Registration fees **MUST** be received **PRIOR** to ICDC as all of the registration, tickets and lodging must be prepaid prior to the start of ICDC by MN DECA.

All packages will include the above activities for students, advisors and chaperones. You will pick up conference registration materials **PRIOR** to the Opening Session at the Universal Dockside Hotel (Minnesota's assigned hotel). Hours of availability will be announced prior to ICDC.

EXTRA NIGHTS OF LOGGING

If you wish to arrive **PRIOR** to Saturday, April 27, you may do so by indicating your arrival date within the registration online system (like SCDC). Additional rates per night plus tax are as follows:

\$179.00 **Single/Double/Triple/Quad Room (\$202 with tax)**

DEADLINE TO ACCEPT OR DECLINE ORIGINAL EVENT SPOTS - 11 AM THURSDAY, MARCH 6, 2025

The ICDC Registration Tool will be available immediately after SCDC! You will log-in to the system: <https://deca.mnctso.org> as soon as possible. All advisors must claim or release spots for competitors by 11 am on Thursday, March 6, 2025. The system will automatically notify the advisor of the next eligible student if an allocation becomes available. **ANY SPOTS NOT ACCEPTED BY DEADLINE WILL BE DECLINED AND AVAILABLE TO THE NEXT COMPETITOR.**

REGISTRATION PROCEDURE - DEADLINE 5:00 PM ON MONDAY, MARCH 10, 2025

Each DECA advisor is asked to register all student delegates and adult advisors/ chaperones in his/her delegation by completing two steps:

1. Input/select those attending from your chapter and select competitive events - this is thru the national online membership system. **All attendees including students, advisors, chaperones and guests must be indicated (not just competitors).**
2. Complete the remainder of the Minnesota registration through our online state registration system (same site that you register for districts and state). The system will have an invoice for you to print. This system will calculate your total \$ due that includes housing and registration for your chapter.

All delegates, advisors, chaperones and family members attending the conference are required to register for the conference. Conference registration is handled through our online conference registration system (same system as Districts and State) and registration must be **COMPLETED** and **SUBMITTED** on or **before Monday, March 10 by 5 pm**. Allocations in each competitive event is indicated below.

Advisors are also responsible for completing the entire registration process, which includes registering your attendees in the National DECA membership system.

It is the local advisor's responsibility to verify that ALL delegates meet ALL eligibility requirements, including membership. Double check membership rosters!

HOUSING ASSIGNMENT

Universal's Endless Summer Dockside Inn & Suites
7125 Universal Blvd | Orlando, FL 32819 | 407-503-8170

CHANGES TO CONFERENCE SCHEDULE

Please be aware of ICDC Schedule changes while we are in Orlando for the 2025 ICDC.

- Grand Awards Ceremony will begin at 7:30 pm (previously 8:30 pm)

WHO QUALIFIES TO COMPETE?

THE TOP 5 FINISHERS FROM STATE WILL ADVANCE TO ICDC IN THE FOLLOWING EVENTS:

Principles of Business Administration Events

PBM	Principles of Business Management and Administration
PEN	Principles of Entrepreneurship
PBF	Principles of Finance
PHT	Principles of Hospitality and Tourism
PMK	Principles of Marketing

Personal Financial Literacy Event

PFL	Personal Financial Literacy
-----	-----------------------------

Team Decision Making Events

BLTDM	Business Law & Ethics Team Decision Making Event
BTDM	Buying and Merchandising Team Decision Making Event
ETDM	Entrepreneurship Team Decision Making Event
FTDM	Financial Services Team Decision Making Event
MTDM	Marketing Management Team Decision Making Event
HTDM	Hospitality Services Team Decision Making Event
STDM	Sports and Entertainment Marketing Team Decision Making Event
TTDM	Travel and Tourism Team Decision Making Event

Individual Series Events

ACT	Accounting Applications Series
AAM	Apparel and Accessories Marketing Series
ASM	Automotive Services Marketing Series
AAM	Apparel and Accessories Marketing Series
BFS	Business Finance Services
BSM	Business Services Marketing Series
ENT	Entrepreneurship Series
FMS	Food Marketing Series
HLM	Hotel and Lodging Management Series
HRM	Human Resources Management Series
MCS	Marketing Communication Series
QSRM	Quick Serve Restaurant Management Series
RFSM	Restaurant and Food Service Management Series
RMS	Retail Merchandising Series
SEM	Sports and Entertainment Marketing Series

THE TOP 4 FINISHERS FROM STATE WILL ADVANCE TO ICDC IN THE FOLLOWING EVENTS:

Business Operations Research Events

BOR	Business Services Operations Research Event
BMOR	Buying and Merchandising Operations Research Event
FOR	Finance Operations Research Event
HTOR	Hospitality and Tourism Operations Research Event
SEOR	Sports and Entertainment Marketing Operations Research Event

Project Management Events

PMBS	Business Solutions Project
PMCD	Career Development Project
PCMA	Community Awareness Project
PMCG	Community Giving Project
PMFL	Financial Literacy Project
PMSP	Sales Project

Business Management and Entrepreneurship Events

EIP	Innovation Plan
EIB	Independent Business Plan
IBP	International Business Plan
EBG	Business Growth Plan
ESB	Start Up Business Plan
EFB	Franchise Business Plan

Marketing Representative Events

IMCE	Integrated Marketing Campaign - Event
IMCP	Integrated Marketing Campaign - Product
IMCS	Integrated Marketing Campaign - Service

Professional Selling Events

HTPS	Hospitality and Tourism Professional Selling
PSE	Professional Selling Event
FCE	Financial Consulting Event

OTHER EVENTS AS PRE-QUALIFIED WILL ADVANCE TO ICDC Online Events (as pre-qualified)

SMG	Stock Market Game
VBCAC	Virtual Business Challenge, Accounting
VBCFA	Virtual Business Challenge, Fashion
VBCHM	Virtual Business Challenge, Hotel Management
VBCRT	Virtual Business Challenge, Retail
VBCSP	Virtual Business Challenge, Sports
VBCPF	Virtual Business Challenge, Personal Finance
VBCRS	Virtual Business Challenge, Restaurant
SBE	School-Based Enterprise Academy

WHO EARNS ACADEMY ALLOCATIONS?

- First through third place winners of Individual Skill Events (State Only).
- Each of the top 12 Chapter Gold projects will receive two academy allocations.



**Agenda V.B.3.
February 13, 2025**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Anna Werb, board chair

Date: February 13, 2025

Re: Candidate Selection Process for School Board Vacancy

Recommendation: that the Board of Education completes the Board approved Candidate Selection Process for the open School Board Vacancy

Attachment: Candidate Selection Process



Details on selection process to fill the vacancy on the ISD191 school board:

1. Selection process
 - a. The board may select and appoint an applicant.
 - b. The board may be deadlocked in a tie vote of 3-3.
 - c. The board may choose not to appoint any applicants.
2. Nomination process
 - a. Any applicant who does not receive a nomination will be removed from consideration.
 - b. Any applicant who receives only a nomination (with no second), will be removed from consideration.
 - c. Any board member may nominate any applicant.
 - d. Any board member (other than the board member who made the initial nomination) may second the primary nomination for any applicant.
 - e. All board members have the option to choose not to nominate or second any applicant.
 - f. Roll call vote to select a preferred candidate
 - i. Each board member has one affirmative vote to cast for a candidate during roll call voting to select the preferred applicant. (e.g. A board member who casts an affirmative roll call vote to select Candidate A cannot then cast an affirmative roll call vote to select Candidate B.)

ii. Tie vote

1. If there is a tie vote, then the board will take a break, with board members self-isolating from each other.
2. Following the break, the board will conduct two more rounds of votes. Should the board remain deadlocked, then the selection process will be closed.
3. The application process will reopen for candidates to apply in March, at which time both all candidates would be welcomed to apply again.

g. Clear majority and resolution to appoint the preferred applicant

- i. If, on the other hand, one candidate clearly receives a majority of affirmative votes, the board will then take action on a resolution to appoint the preferred applicant.
- ii. Clerk Hume will read the resolution to appoint the preferred applicant who received the greatest number of votes.
- iii. The board will take action via a roll call vote in which individual board members may vote either “aye” or “nay.”
- iv. Following approval of the resolution to appoint, the appointee can expect to hear from School Board Secretary Sarah Olsen-Dickhausen to complete the necessary paperwork and logistics in finalizing the process.

- v. The appointee will be sworn in at the Regular Board Meeting on Thursday, March 27, 2025 which begins at 6:30 pm.
- vi. The newly appointed board members will then take their seat at the dais and commence their service as a board member that same evening.

**Agenda V.B.4.
February 13, 2025**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Anna Werb, board chair

Date: February 13, 2025

Re: Resolution to Fill School Board Vacancy

Recommendation: that the Board of Education adopts the following resolution filling a school board vacancy by appointment:

WHEREAS, a vacancy exists in the office of school board member with a term expiring the first Monday in January, 2027; and

WHEREAS, the vacancy occurred on January 7, 2025, in the third year of the vacant term; and

WHEREAS, __ (To be determined) __ meets the qualifications established by Minnesota law to serve as a school board member;

NOW THEREFORE BE IT RESOLVED by the Board of Education of Independent School District No. 191, State of Minnesota, as follows:

Pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b, (*insert name of appointee*) is hereby appointed to fill the vacancy and to serve the remainder of the unexpired term. The appointment shall be effective thirty (30) days after the adoption of this resolution unless a valid petition to reject the appointee is filed with the school district clerk pursuant to Minnesota Statutes, Section 123B.09, Subd. 5b(b) within that thirty (30) day time period.



IV.B.5.
February 13, 2025

To: Board of Education
Dr. Theresa Battle, superintendent

From: Anna Werb, board chair

Date: February 13, 2025

Re: Approval of Request a Revised One Digital Fee Disclosure Statement

Recommendation: That the Board of Education approve a request for a Revised One Digital Fee Disclosure Statement

★ **Fillable Sample Form available at www.nahu.org/membership-resources/compliance-corner/broker-compensation-disclosure-information**

Broker Compensation Disclosure Requirements

Section 202 of the Consolidated Appropriations Act, 2021 (“CAA”), requires entities providing brokerage and consulting services (referred to collectively as “covered service providers”), including their affiliates and subcontractors, who expect to receive \$1,000 or more in direct or indirect compensation, to provide plan fiduciaries with a written disclosure “reasonably in advance of” when the contract is entered, extended, or renewed. The effective date of the requirement is December 27, 2021 and applies to contracts executed on or after December 27, 2021.

Disclosures are required to include:

- A description of the services to be provided to the covered plan pursuant to the contract.
- Where applicable, a statement that the covered service provider (or their affiliate or subcontractor) will provide or reasonably expects to provide services directly to the covered plan as a fiduciary.
- A description of all direct compensation, either in the aggregate or by service, the covered service provider (or their affiliate or subcontractor) reasonably expects to receive from the covered plan in connection with services provided under the contract.
- A description of all indirect compensation, including compensation from a vendor to a brokerage firm based on a structure of incentives not solely related to the contract with the covered plan that the covered service provider reasonably expects to receive in connection with services provided under the contract. Indirect compensation excludes any compensation received by an employee from an employer. Further compensation from the covered service provider (or their affiliate), the covered plan, or the plan sponsor is not indirect compensation.

In addition to the above, for any indirect compensation, the disclosure must also include:

- A description of the arrangement between the payer and covered service provider (or their affiliate or subcontractor) pursuant to which indirect compensation is paid;
- Identification of the services for which the indirect compensation will be received, if applicable; and
- Identification of the payer of indirect compensation.
- A description of any compensation provided on a transaction basis (such as commissions, finder’s fees, or other similar incentive compensation based on business placed or retained) that will be paid among the covered service provider (or their affiliate or subcontractor) in connection with the services provided under the contract. This should include an identification of the services for which such compensation will be paid and identification of the payers and recipients of such compensation as well as the status of a payer or recipient as an affiliate or a subcontractor, regardless of whether such compensation also is disclosed pursuant to any other provision.
- A description of any compensation that the covered service provider (or their affiliate or subcontractor) reasonably expects to receive in connection with termination of the contract or arrangement, and how any prepaid amounts will be calculated and refunded upon such termination.
- A description of the manner in which such direct or indirect compensation will be received.

{00035440 2}

Sample Form

Compensation may be expressed in a monetary amount, formula, or per capita charge based on enrollment counts, or another reasonable method if it cannot reasonably be expressed in one of the other manners. If additional compensation can be earned, but it is not calculable at the time of the contract, then the disclosure must include a description of the circumstances under which the additional compensation may be earned and a reasonable, good faith estimate if the covered service provider cannot readily describe compensation or cost and explains the methodology or assumptions used to prepare their estimate.

In addition to the above, the covered service provider must update its disclosures:

- o Within 60 days of being informed of a change to the information already disclosed (or as soon as practicable if disclosure is precluded due to circumstances beyond the covered service provider's control)
- o To correct any inadvertent errors or omissions within 30 days of discovering the error or omission

Further, covered service providers must provide its disclosure within 90 days of a written request by the plan fiduciary.

Sample Form

[AGENCY LOGO]

BROKER COMPENSATION DISCLOSURE FORM

The following constitutes AGENCY NAME's (the "Company") disclosure of direct and indirect compensation the Company will receive or reasonably expects to receive for the period of _____, 2022 through _____ 2022 in connection with the below referenced services it provides to CLIENT'S NAME (the "Client" or "you"):

- [Insert a description of the services you provide to your clients. This should align with any services agreement you may have with the client]

The Company [does not provide] [provides] the above-referenced services to Client in the capacity of a plan fiduciary.

The Company reasonably expects to receive direct compensation for the placement of the below lines of coverage in the form of either a per employee per month ("PEPM") fee or a commission paid by the carrier or vendor, in the amount indicated below:

Coverage Line	Carrier/Vendor/Fee Agreement	PEPM, Standard Commission, Commission Schedule, or Compensation Calculation
		PEPM: \$____ Commission: \$____ Fee: \$____
		PEPM: \$____ Commission: \$____ Fee: \$____
		PEPM: \$____ Commission: \$____ Fee: \$____
		PEPM: \$____ Commission: \$____ Fee: \$____
		PEPM: \$____ Commission: \$____ Fee: \$____

{00035440 2}

Sample Form

Indirect Compensation

In addition to the above, the Company reasonably expects to receive the following indirect compensation:

Description of Indirect Compensation	Amount of, or Description of Calculation for, Indirect Compensation	Services for Which Indirect Compensation Will be Received	Payer of Indirect Compensation
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		

Attach detailed explanation of formula for indirect compensation here if applicable:

Other Compensation

The Company may earn additional compensation from any of the above referenced insurers, vendors, or other third parties that cannot be calculated as of the time this disclosure is made to you, or prior to the date the Company's executed, extended, or renewed contract with you is effective. For example, the Company may receive additional compensation contingent upon certain conditions being met, including, but not limited to, profitability, growth, churn/retention, or the volume of services provided. Compensation may be in the form of additional commissions, bonuses or benefits ("compensation"). Furthermore, we may receive corporate sponsorships for webinars, training or other programming we provide for you and other clients, or for our own internal trainings. Whether we receive any of the above referenced compensation, or how much that compensation may be, cannot be discerned at this time.

{00035440 2}

Sample Form

Should you have any questions about any of the above information or require additional information, please don't hesitate to contact [designate an agency contact person – this could be the producer or account manager or another member of the agency] at [email and phone].

The above information is accurate to the best of my knowledge as of the date this disclosure is executed above.

[Agency Representative Name]

Date: _____, 202_

I acknowledge that I received the above referenced Broker Disclosure form from AGENCY NAME, and that I have read and understand the disclosures made. I understand that I can ask questions regarding the information included in this disclosure form at any time. Further, I understand that if I do not sign this acknowledgement within 15 business days from receipt, it will be deemed to be acknowledged and accepted by me.

Name
Title
[Client Name]

Date: _____, 202_



**IV.B.6.
February 13, 2025**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Anna Werb, board chair

Date: February 13, 2025

Re: Resolution Designating Funds as Committed Funds

Recommendation: That the Board of Education adopt the Resolution Designating Funds as Committed Funds as outlined and attached in the board packet materials.

EXTRACT OF MINUTES OF MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 191
(BURNSVILLE-EAGAN-SAVAGE)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 191 (Burnsville-Eagan-Savage), State of Minnesota, was duly held in the School District on February 13, 2025, at 6:30 o'clock p.m.

The following members were present:

and the following were absent:

Member _____ moved the adoption of the following resolution:

RESOLUTION DESIGNATING CERTAIN FUNDS AS COMMITTED FUNDS

WHEREAS, the Governmental Standards Accounting Board (“GASB”) has issued Statement No. 54 (“GASB 54”), establishing a hierarchy of clarifying constraints that govern how a government entity can use amounts reported as the fund balance; and

WHEREAS, the School Board has adopted Policy 714 - Fund Balances (“Policy 714”) which recognizes the authority of the School Board to commit, assign, or evaluate existing fund-balance classifications as described and defined in GASB-54 and to identify the intended uses of the committed or assigned funds; and

WHEREAS, Policy 714 defines “committed” fund balance amounts as unrestricted funds used for specific purposes pursuant to constraints imposed by formal action of the school board and that remain binding unless removed by the school board by subsequent formal action; and

WHEREAS, pursuant to legislative action, specifically Chapter 55, Section 32 of the 2023 Laws of Minnesota (the “Legislation”), any remaining net proceeds received by the School District in connection with a lease of real property or the sale or exchange of school buildings or real property specifically identified in the School District’s open facilities action plan may be deposited in the School District’s general unrestricted fund following the deposit of such lease proceeds or the application of such sale or exchange proceeds, notwithstanding Minnesota Statutes, Sections 123B.51, Subdivisions 4 and 6; and

WHEREAS, the School District has received proceeds from the sale of a portion of the parking lot at the School District’s Diamondhead Education Center, in the amount of \$900,000 (the “Sale Proceeds”), which is subject to the Legislation; and

WHEREAS, the School Board hereby finds and determines that it is necessary and appropriate to designate the Sale Proceeds as “committed” funds under Policy 714.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 191, State of Minnesota, as follows:

1. The School Board hereby commits to utilizing the Sale Proceeds for the following purposes:

Purpose	Justification for Expenditure	Estimated Amount
Programming (no staffing)	K-12 Pathways	\$900,000

2. The committed funds described above cannot be used for any purpose other than as specified above unless the School Board adopts a subsequent resolution to modify or remove the restriction, or other otherwise redirect the funds for other purposes.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in

favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 191 (Burnsville-Eagan-Savage), State of Minnesota, do hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to resolution designating certain funds as committed funds, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as Clerk of said School District this ____ day of _____, 2025.

School District Clerk



**Agenda V.A.
February 13, 2025**

To: Board of Education

From: Dr. Theresa Battle, superintendent and Stacey Sovine, executive director of administrative services

Date: February 13, 2025

Re: FY26 Initial Information and Parameters

2025-26 Budget: ***Initial Information and Parameters***

**Dr. Theresa Battle, superintendent,
and Stacey Sovine, executive director of administrative services**

February 13, 2025

Agenda

- Timeline
- Enrollment for 2025-2026 school year
- Current reality (revenue and expenses)
- Our approach (values/strategies/research)
- Initial input
- Board guidance and parameters

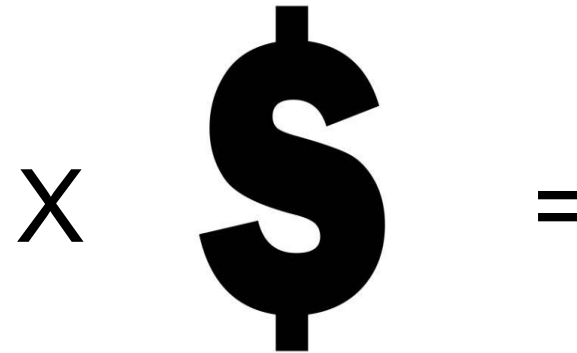
Timeline

- **January - February**
 - Board approves FY25 revised budget
 - Board receives report on FY26 budget assumptions and Parameter Options
- **March**
 - Superintendent presents initial budget recommendations to the Board
- **March -May**
 - Staff and community presentations and feedback opportunities
 - Board workshops
- **April**
 - Proposed Budget Adjustments
- **June 12** - FY26 Adopted Budget presented
- **June 26** - FY26 Adopted Budget approved

Revenue



Students we serve



State and local
tax dollars per
student served

Total revenue
used to pay
for programs
and services

Restricted Revenue



Technology Levy



Title Funds



Long Term Facility
Maintenance Funds

Expenses

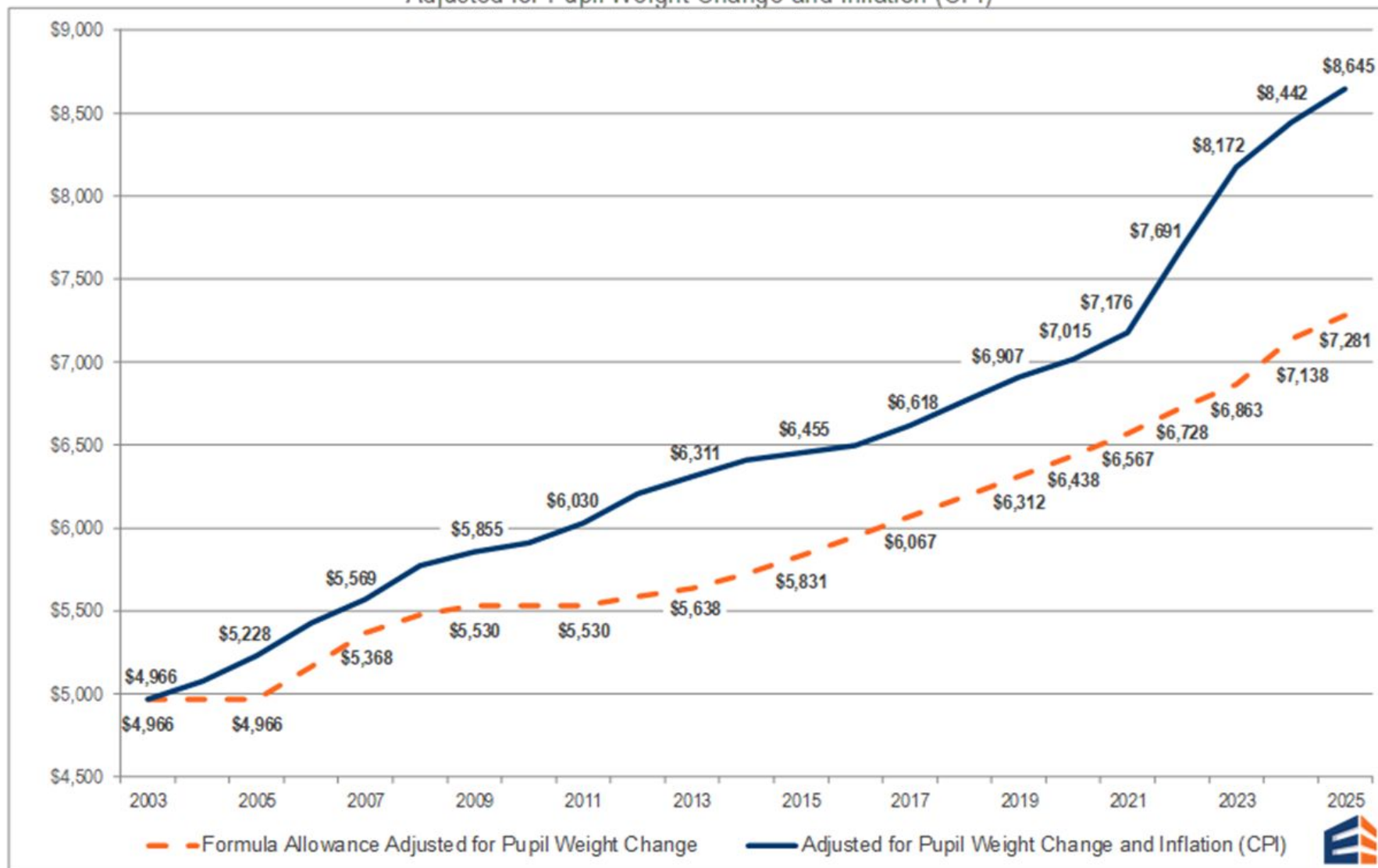


80% of our expenditures are People

- Teachers
- Clerical Staff
- Educational Assistants
- Nurses
- Social Workers
- Technology Specialists
- Cultural Liaisons
- Cooks and Servers
- Principals
- Administration
- Custodians
- Support Professionals

Other expenses: Utilities, transportation, technology, materials & supplies, contracted services.

Adjusted for Pupil Weight Change and Inflation (CPI)



Source: MDE June 2024 Inflation Estimates and Minnesota Laws 2023

Revenue and Expense Changes

Increased Revenue Over FY25

- 2.4% or \$175 per student on general aid (~ \$319,000).
- English Learner (EL):
 - \$0 increase per eligible student.
- Special Education (SPED):
 - Sped Formula increase \$1.0 million.
- Property tax levy
 - Capital Projects increase \$338,000.
 - LTFM increase \$2.3 million.
 - General tax levy decreased \$5.5 million.
- Compensatory decrease \$2.06 million (formula change).
- Miscellaneous one time funding (-\$577k).

Increased Expenses Over FY25

- 2.5% increase to salary schedules (\$4.9 million).
- 7.5% insurance increase (\$1.6 million).
- 5% transportation increase per 5 year contract (\$582k; does not include increase in costs for activities, athletics, primary age transportation, and mandated needs. Contract has an adjustment clause up to 5% based on Consumer Price Index (CPI).
- Other areas including utilities, supplies, capital, contracted services, etc with modest inflationary increase (5.0%, \$1.1 million).
- LTFM \$2.3 million in project costs (Sept 26, 2024).

Strategies for Structurally Sustainable Budget

- Provide resources for creating conditions to support One91 Strategic Roadmap ([Vision Statement, Core Values, Strategic Directions](#))
- Maintain current class size parameters (Enrollment Rightsizing).
- Maintain balance in expenditures and revenue for restricted funds.
- Use of restricted funds before general undesignated funds.
- Understand ebb and flow of revenue streams and expenses.



Initial Input Survey Summary

- **Community Input (11 responses)**
 - Continue expanding, improving Pathways at elementary schools
 - Small class sizes
 - Behavior, social/emotional, specific learning need support
 - Reduce administration
 - Maintain arts & extracurricular activities
 - Continue 'Grow Your Own' efforts
- **Principal/Departmental Input**
 - Non-licensed support for instruction / behaviors
 - Instructional support for multilingual students
 - Instructional coaches
 - Full-time specialists
 - Athletics/activities administration
 - Smaller class sizes
 - Expanded media/library staffing
 - Additional clerical support
 - Instrumental lessons
 - Restorative coaching positions

Next Steps for Budget Feedback

- March 14: Online feedback survey open, closes April 13th
- March and April:
 - School- & program-level parent meetings
 - Presentation shared with families & staff, multiple opportunities to provide feedback
- Community presentation offered to all families and public
 - **April 16th, 6 pm Diamondhead Education Center**

Board Parameters

Four Proposed Scenarios

Scenario 1:

- Maintain Fund Balance
- Reduce Spending by \$11.0 million

Scenario 2:

- Maintain Class Size
- No other spending reductions
- Reduce Fund Balance by 8.11%, \$11.4 million

Scenario 3:

- Maintain Class Size
- Reduce Spending by \$5.5 million
- Reduce Fund Balance by \$5.9 million

Scenario 4:

- Maintain Class Size
- Reduce Spending by \$4.5 million
- Reduce Fund Balance by \$6.9 million

Board Parameters

Scenario 1:

- Maintain Fund Balance
- Reduce Spending by \$11.0 million

General Fund Budget Comparative Summary

Scenario 1	Actual Results 2022-23	Actual Results 2023-24	Adopted Budget 2024-25	Revised Budget 2024-25	Projected 2025-26	Projected 2026-27
Total Beginning Fund Balance	\$ 32,521,898	\$ 37,483,214	\$ 44,088,212	\$ 53,791,906	\$ 56,311,345	\$ 55,899,701
Revenues	132,752,660	156,983,853	154,353,629	161,980,777	158,255,219	161,420,324
Federal Relief Revenues for current costs	4,349,350	4,736,812	-	-	-	-
Federal Relief Revenues for new costs	5,172,694	3,867,316	-	-	-	-
Expenditures	132,090,694	145,411,973	157,791,210	159,461,338	158,666,864	161,426,870
Federal Relief Expenditures for new costs	5,222,694	3,867,316	-	-	-	-
Variance (Revenues - Expenditures)	4,961,316	16,308,692	(3,437,581)	2,519,439	(411,645)	(6,546)
Total Ending Fund Balance	\$ 37,483,214	\$ 53,791,906	\$ 40,650,631	\$ 56,311,345	\$ 55,899,701	\$ 55,893,155
Breakdown of Fund Balance Categories						
Nonspendable	\$ 603,936	\$ 342,496	\$ 503,936	\$ 342,496	\$ 242,496	\$ 142,496
Restricted	12,855,738	15,547,817	13,269,854	15,213,346	15,213,346	15,213,346
Committed	1,505,311	1,207,116	988,221	786,199	686,199	586,199
Assigned	-	-	-	250,000	250,000	250,000
Unassigned	22,518,230	36,694,478	25,888,620	39,719,305	39,507,660	39,701,114
Total Ending Fund Balance	\$ 37,483,214	\$ 53,791,906	\$ 40,650,631	\$ 56,311,345	\$ 55,899,701	\$ 55,893,155
Unassigned Fund Balance %	16.40%	24.58%	16.41%	24.91%	24.90%	24.59%

FY26 Assumptions

5% expenditure increase
 7.5% for health insurance increase
 1% for dental insurance increase
 7,021 K-12 students
 Salary increases for unsettled contracts
 Current staffing levels (no rightsizing included yet)

Assumptions for FY27

3% increase to expenses
 2% increase to revenue
 6,942 K-12 students
 Current staffing levels (no rightsizing included yet)

Cuts	\$11,000,000	\$2,000,000
Total	\$13,000,000	

Scenario #1 Maintain Fund Balance
 Maintain class sizes (rightsizing)
 Reductions: \$11 million in FY26 and \$2 million in FY27 including rightsizing
 Unassigned fund balance spend down of \$412k in FY26 and \$6.5k in FY27
 Unassigned fund balance percentage decreases by .01% in FY26 and .31% to 24.59% in FY27, still above Board's minimum set in policy

Board Parameters

Scenario 2:

- Maintain Class Size
- No other spending reductions
- Reduce Fund Balance by 8.11%, \$11.4 million

General Fund Budget Comparative Summary

Scenario 2	Actual Results 2022-23	Actual Results 2023-24	Adopted Budget 2024-25	Revised Budget 2024-25	Projected 2025-26	Projected 2026-27
Total Beginning Fund Balance	\$ 32,521,898	\$ 37,483,214	\$ 44,088,212	\$ 53,791,906	\$ 56,311,345	\$ 44,899,701
Revenues	132,752,660	156,983,853	154,353,629	161,980,777	158,255,219	161,420,324
Federal Relief Revenues for current costs	4,349,350	4,736,812	-	-	-	-
Federal Relief Revenues for new costs	5,172,694	3,867,316	-	-	-	-
Expenditures	132,090,694	145,411,973	157,791,210	159,461,338	169,666,864	174,756,870
Federal Relief Expenditures for new costs	5,222,694	3,867,316	-	-	-	-
Variance (Revenues - Expenditures)	4,961,316	16,308,692	(3,437,581)	2,519,439	(11,411,645)	(13,336,546)
Total Ending Fund Balance	\$ 37,483,214	\$ 53,791,906	\$ 40,650,631	\$ 56,311,345	\$ 44,899,701	\$ 31,563,155
Breakdown of Fund Balance Categories						
Nonspendable	\$ 603,936	\$ 342,496	\$ 503,936	\$ 342,496	\$ 242,496	\$ 142,496
Restricted	12,855,738	15,547,817	13,269,854	15,213,346	15,213,346	15,213,346
Committed	1,505,311	1,207,116	988,221	786,199	686,199	586,199
Assigned	-	-	-	250,000	250,000	250,000
Unassigned	22,518,230	36,694,478	25,888,620	39,719,305	28,507,660	15,371,114
Total Ending Fund Balance	\$ 37,483,214	\$ 53,791,906	\$ 40,650,631	\$ 56,311,345	\$ 44,899,701	\$ 31,563,155
Unassigned Fund Balance %	16.40%	24.58%	16.41%	24.91%	16.80%	8.80%

FY26 Assumptions

5% expenditure increase
 7.5% for health insurance increase
 1% for dental insurance increase
 7,021 K-12 students
 Salary increases for unsettled contracts
 Current staffing levels (no rightsizing included yet)

Assumptions for FY27

3% increase to expenses
 2% increase to revenue
 6,942 K-12 students
 Current staffing levels (no rightsizing included yet)

Cuts	\$0	\$0
Total	\$0	\$0

Scenario #2

Do nothing but rightsizing
 Maintain class sizes (rightsizing)
 Reductions: no other reductions outside of rightsizing
 Unassigned fund balance spend down of \$11.4 million in FY26 and \$13.3 million in FY27
 Unassigned fund balance percentage decreases by 8.11% in FY26 and 8.01% to 8.80% in FY27, still above Board's minimum set in policy

Board Parameters

Scenario 3:

100

- Maintain Class Size
- Reduce Spending by \$5.5 million
- Reduce Fund Balance by \$5.9 million

General Fund Budget Comparative Summary

Scenario 3	Actual Results 2022-23	Actual Results 2023-24	Adopted Budget 2024-25	Revised Budget 2024-25	Projected 2025-26	Projected 2026-27
Total Beginning Fund Balance	\$ 32,521,898	\$ 37,483,214	\$ 44,088,212	\$ 53,791,906	\$ 56,311,345	\$ 50,399,701
Revenues	132,752,660	156,983,853	154,353,629	161,980,777	158,255,219	161,420,324
Federal Relief Revenues for current costs	4,349,350	4,736,812	-	-	-	-
Federal Relief Revenues for new costs	5,172,694	3,867,316	-	-	-	-
Expenditures	132,090,694	145,411,973	157,791,210	159,461,338	164,166,864	167,591,870
Federal Relief Expenditures for new costs	5,222,694	3,867,316	-	-	-	-
Variance (Revenues - Expenditures)	4,961,316	16,308,692	(3,437,581)	2,519,439	(5,911,645)	(6,171,546)
Total Ending Fund Balance	\$ 37,483,214	\$ 53,791,906	\$ 40,650,631	\$ 56,311,345	\$ 50,399,701	\$ 44,228,155
Breakdown of Fund Balance Categories						
Nonspendable	\$ 603,936	\$ 342,496	\$ 503,936	\$ 342,496	\$ 242,496	\$ 142,496
Restricted	12,855,738	15,547,817	13,269,854	15,213,346	15,213,346	15,213,346
Committed	1,505,311	1,207,116	988,221	786,199	686,199	586,199
Assigned	-	-	-	250,000	250,000	250,000
Unassigned	22,518,230	36,694,478	25,888,620	39,719,305	34,007,660	28,036,114
Total Ending Fund Balance	\$ 37,483,214	\$ 53,791,906	\$ 40,650,631	\$ 56,311,345	\$ 50,399,701	\$ 44,228,155
Unassigned Fund Balance %	16.40%	24.58%	16.41%	24.91%	20.72%	16.73%

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FY26 Assumptions

5% expenditure increase
 7.5% for health insurance increase
 1% for dental insurance increase
 7,021 K-12 students
 Salary increases for unsettled contracts
 Current staffing levels (no rightsizing included yet)

Assumptions for FY27

3% increase to expenses
 2% increase to revenue
 6,942 K-12 students
 Current staffing levels (no rightsizing included yet)

Cuts \$5,500,000
 Total \$7,000,000

Scenario #3

Spend down by 4% each year
 Maintain class sizes (rightsizing)
 Reductions: \$5.5 million in FY26 and \$1.5 million in FY27 including rightsizing
 Unassigned fund balance spend down of \$5.9 million in FY26 and \$6.2 million in FY27
 Unassigned fund balance percentage decreases by 4.19% in FY26 and 3.99% to 16.73% in FY27, still above Board's minimum set in policy

Board Parameters

Scenario 4:

- Maintain Class Size
- Reduce Spending by \$4.5 million
- Reduce Fund Balance by \$6.9 million

General Fund Budget Comparative Summary

Scenario 4	Actual Results 2022-23	Actual Results 2023-24	Adopted Budget 2024-25	Revised Budget 2024-25	Projected 2025-26	Projected 2026-27
Total Beginning Fund Balance	\$ 32,521,898	\$ 37,483,214	\$ 44,088,212	\$ 53,791,906	\$ 56,311,345	\$ 49,399,701
Revenues	132,752,660	156,983,853	154,353,629	161,980,777	158,255,219	161,420,324
Federal Relief Revenues for current costs	4,349,350	4,736,812	-	-	-	-
Federal Relief Revenues for new costs	5,172,694	3,867,316	-	-	-	-
Expenditures	132,090,694	145,411,973	157,791,210	159,461,338	165,166,864	162,321,870
Federal Relief Expenditures for new costs	5,222,694	3,867,316	-	-	-	-
Variance (Revenues - Expenditures)	4,961,316	16,308,692	(3,437,581)	2,519,439	(6,911,645)	(901,546)
Total Ending Fund Balance	\$ 37,483,214	\$ 53,791,906	\$ 40,650,631	\$ 56,311,345	\$ 49,399,701	\$ 48,498,155
Breakdown of Fund Balance Categories						
Nonspendable	\$ 603,936	\$ 342,496	\$ 503,936	\$ 342,496	\$ 242,496	\$ 142,496
Restricted	12,855,738	15,547,817	13,269,854	15,213,346	15,213,346	15,213,346
Committed	1,505,311	1,207,116	988,221	786,199	686,199	586,199
Assigned	-	-	-	250,000	250,000	250,000
Unassigned	22,518,230	36,694,478	25,888,620	39,719,305	33,007,660	32,306,114
Total Ending Fund Balance	\$ 37,483,214	\$ 53,791,906	\$ 40,650,631	\$ 56,311,345	\$ 49,399,701	\$ 48,498,155
Unassigned Fund Balance %	16.40%	24.58%	16.41%	24.91%	19.98%	19.90%

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FY26 Assumptions

5% expenditure increase
 7.5% for health insurance increase
 1% for dental insurance increase
 7,021 K-12 students
 Salary increases for unsettled contracts
 Current staffing levels (no rightsizing included yet)

Assumptions for FY27

3% increase to expenses
 2% increase to revenue
 6,942 K-12 students
 Current staffing levels (no rightsizing included yet)

Cuts \$4,500,000 \$7,800,000
Total \$12,300,000

Scenario #4 Spend down by 5% then maintain
 Maintain class sizes (rightsizing)
 Reductions: \$4.5 million in FY26 and \$7.8 million in FY27 including rightsizing
 Unassigned fund balance spend down of \$6.9 million in FY26 and \$900k in FY27
 Unassigned fund balance percentage decreases by 4.92% in FY26 and .08% to 19.90% in FY27,
 still above Board's minimum set in policy

Thank You.



**Agenda V.B.
February 13, 2025**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Anna Werb, board chair

Date: February 13, 2025

Re: Discuss School Name Changes Recommendations