



Regular Meeting Agenda

Diamondhead Education Center
200 W. Burnsville Parkway
Burnsville, MN 55337
January 23, 2025
6:30 PM

In the case of inclement weather, the Board of Education meeting will be scheduled on the following Monday. If that date is a holiday, a special meeting may be called.

Strategic Directions:

- Creating space and opportunity for each and every voice to be heard
- Actively leading by developing and sustaining a diverse and equitable education system
- Supporting and leveraging innovation to improve student outcomes and district culture
- Engaging our community to ensure common understanding of our Strategic Roadmap and the district work to support it

5:45 PM Listening Session with Director Chester and Director Hume

I. Call to Order	
A. Welcome	
B. Pledge of Allegiance	
II. Approval of Agenda	
III. Information	
A. Student Performance and Achievement Committee: Literacy Update	3
Speaker(s): Imina Oftedahl, Director of Curriculum, Instruction, and Assessment, Amy Piotrowski, Director of Student Support Services, Christine McDonald, Elementary Curriculum Coordinator, and Jaimie Howe, MTSS/Title 1 Coordinator	
B. Report about FY25 Revised Budget	23
Speaker(s): Tyler Dehne, Director of Finance	
C. Committee, Board Appointment and School Assignment Reports	38
IV. Business Meeting	40
A. Consent Agenda	

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.

Description: Although Board action is required, it is generally unnecessary to hold discussion on these items. In the event a Board member wishes to discuss an item, that item will be moved for separate consideration.

1. Approve Minutes	46
2. Approve Personnel Recommendations	50
3. Approve Payroll, Receipts, Expenses and Investments	51
4. Accept the Budget Analysis	116
5. Receive a Report about the Listening Session	121
6. Approve the 2025 Committee Assignments and Board Appointments	122
7. Final Approval of an Extended Field Trip to Santiago, Dominican Republic during Spring Break 2025	124
8. Approve Board Retreat on February 7, 2025 and Board Workshop on February 12, 2025	151
B. New Business	
1. Approve the Secondary Course Catalog	152
Speaker(s): Dr. Chris Bellmont, Assistant Superintendent and Jesús Sandoval, principal	
2. Approve FY25 Revised Budget	166
Speaker(s): Tyler Dehne, Director of Finance	
V. Work Session	
A. Board Discussion about Uses of Excess Funds from Sale of Diamondhead Outlot	167
Speaker(s): Anna Werb, Board Chair	
B. Long Term Facility Planning Update	171
Speaker(s): Dr. Theresa Battle, Superintendent and Stacey Sovine, Executive Director of Administrative Services	
VI. Closed Session, as permitted by Minn. Stat, 13D. 05, Subd. 3(a), for Superintendent Mid-Year Evaluation	187
Speaker(s): Director Alt, Vice Chair	
VII. Adjourn	



**Agenda III.A.
January 23, 2025**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Imina Oftedahl, director of curriculum, instruction and assessment, Amy Piotrowski, director of student support services, Christine McDonald, elementary curriculum coordinator, and Jaimie Howe, MTSS/title 1 coordinator

Date: January 23, 2025

Re: Student Performance and Achievement Committee: Literacy Update

Student Performance and Achievement Committee: Literacy Update

January 23, 2025

Imina Oftedahl, Director of Curriculum, Instruction and Assessment

Christine McDonald, Elementary Curriculum Coordinator

Jaimie Howe, MTSS/Title I Coordinator

Amy Piotrowski, Director of Student Support Services

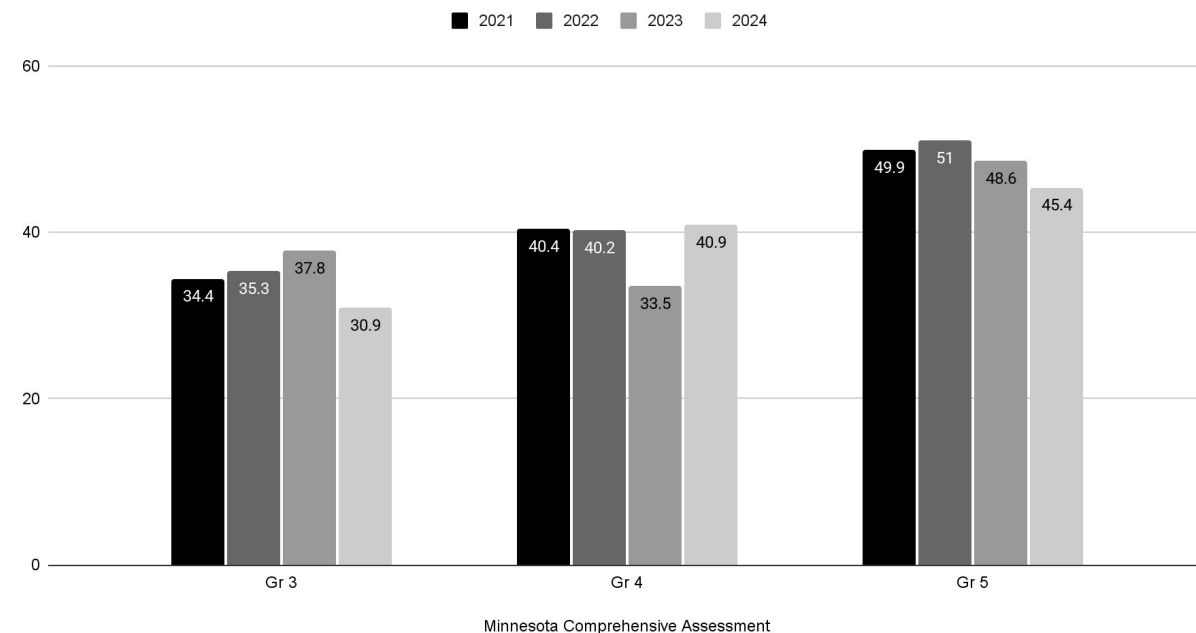
Overview

- Elementary Foundational Literacy
- Reading Intervention and Support
- Literacy Intervention - Tier 3

Minnesota Grade Level Benchmark

Percent Meeting Reading Grade Level Benchmark

MN Comprehensive Assessment: Spring Reading



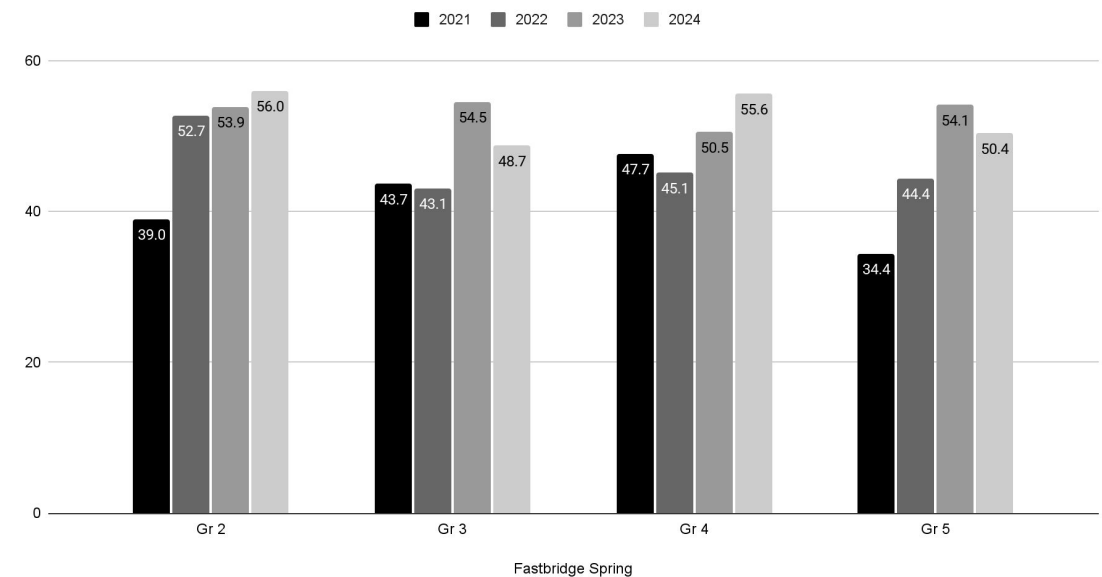
	2021	2022	2023	2024
Gr 3	34.4	35.3	37.8	30.9
Gr 4	40.4	40.2	33.5	40.9
Gr 5	49.9	51.0	48.6	45.4

District Grade Level Benchmark

	2021	2022	2023	2024
Gr 2	39.0	52.7	53.9	56.0
Gr 3	43.7	43.1	54.5	48.7
Gr 4	47.7	45.1	50.5	55.6
Gr 5	34.4	44.4	54.1	50.4

Percent Meeting Reading Grade Level Benchmark

FastBridge aReading Spring Benchmark

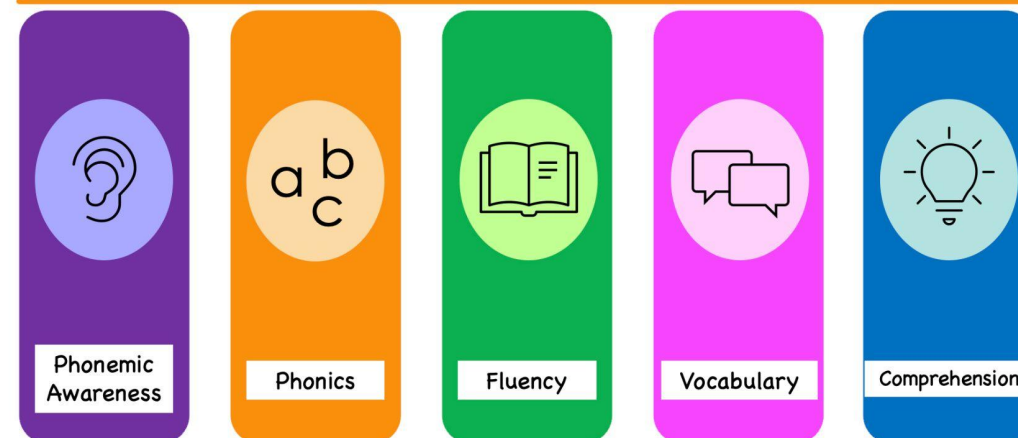


3-5 Foundational Literacy

- **Selection Process**
 - K-5 Literacy Steering Committee
 - MDE and READ Act Guidances
- **Implementation Support**
 - Training led by curriculum company specialists
 - Literacy coaches for each elementary school
 - Principal and SISA Foundational Literacy Walkthroughs - fall, winter and spring



5 Pillars of Literacy



3-5 Foundational Literacy

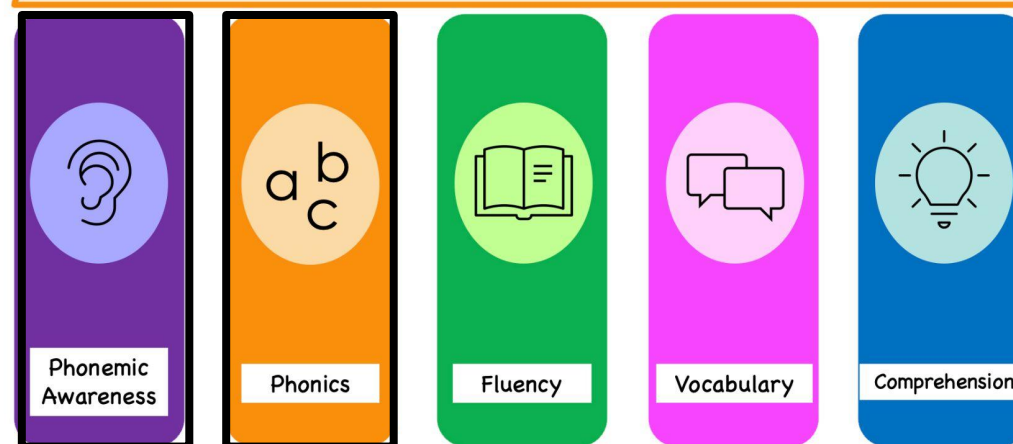
Heggerty Bridge to Reading in the K-2 classrooms



K-2 Heggerty Bridge to Reading

- Builds foundational reading skills
- Emphasizes on phonemic awareness
- Explicit phonics instruction

5 Pillars of Literacy



3-5 Foundational Literacy

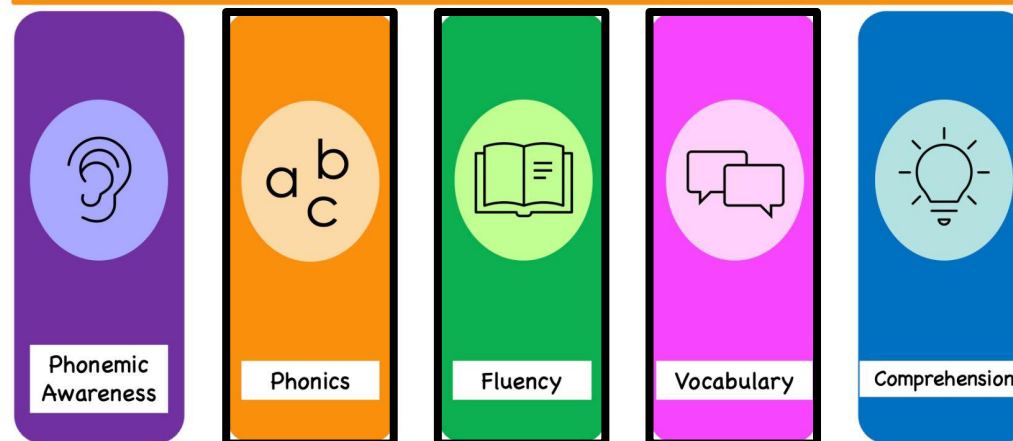
Heggerty Bridge to Reading in the 3rd grade classrooms



3rd Heggerty Bridge to Reading

- Strengthens phonics from early grades
- Emphasizes on fluency
- Focuses on reading and spelling multisyllabic words
- Builds knowledge for morphology

5 Pillars of Literacy



3-5 Foundational Literacy

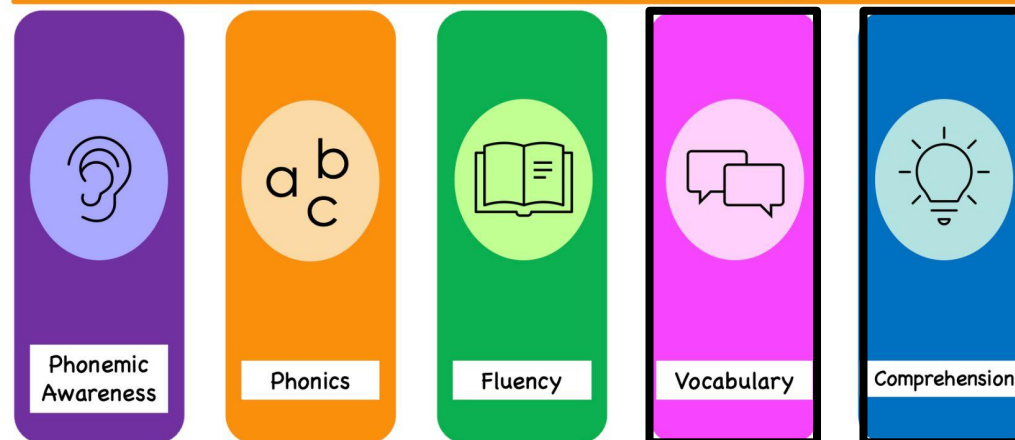
Functional Phonics & **Morphology**
Curriculum in grade 4 and 5 classrooms



Morphology

- Focuses on prefixes, suffixes and roots
- Creates meaning of words
- Impacts reader's ability to decode and understand new words

5 Pillars of Literacy



Classroom Voices

Heggerty Bridge to Reading provides a structure for students to learn foundational skills needed to decode and encode. I've seen students gain confidence in their reading, writing and spelling skills.

~ Jennifer Houtman, 3rd Grade Teacher,
Vista View

Implementing Morphology has been impactful in many ways. I can see students feel more confident when trying to determine how to read an unknown word. They now have skills to help them understand word parts as well as more knowledge on the meaning of those word parts. Students are also actively searching for the prefixes and suffixes we are learning in their daily reading. Lastly, they are finding more meaning in their reading as they are able to identify and comprehend more words. I am excited to see where students will go with this knowledge.

~ Melanie Bryant, 4th Grade Teacher, Sky Oaks

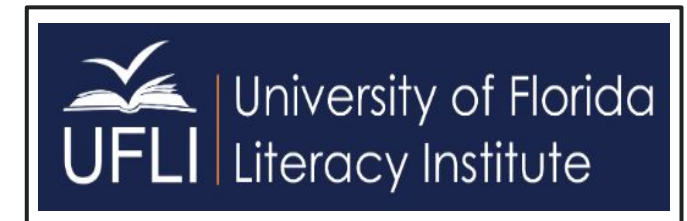
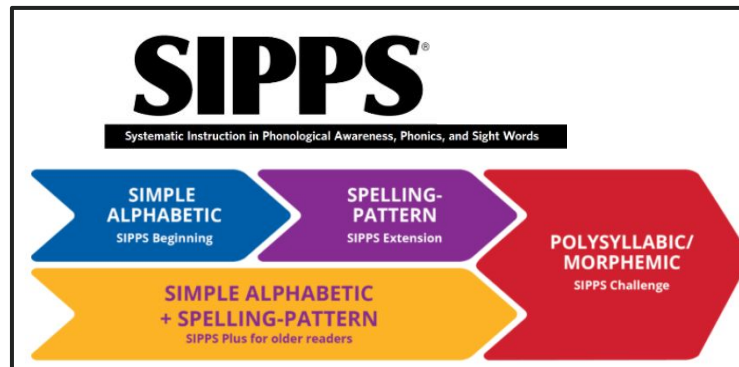
K-5 Intervention

- 15% of K-5 students receive literacy intervention
- K-5 Students= 541
- K-5 Staff = 20 (1-3 per building)

Model:

- Small group (group size ranges from 1-6 students)
- 10-30 minutes
- Classroom push-in support
- WIN Time

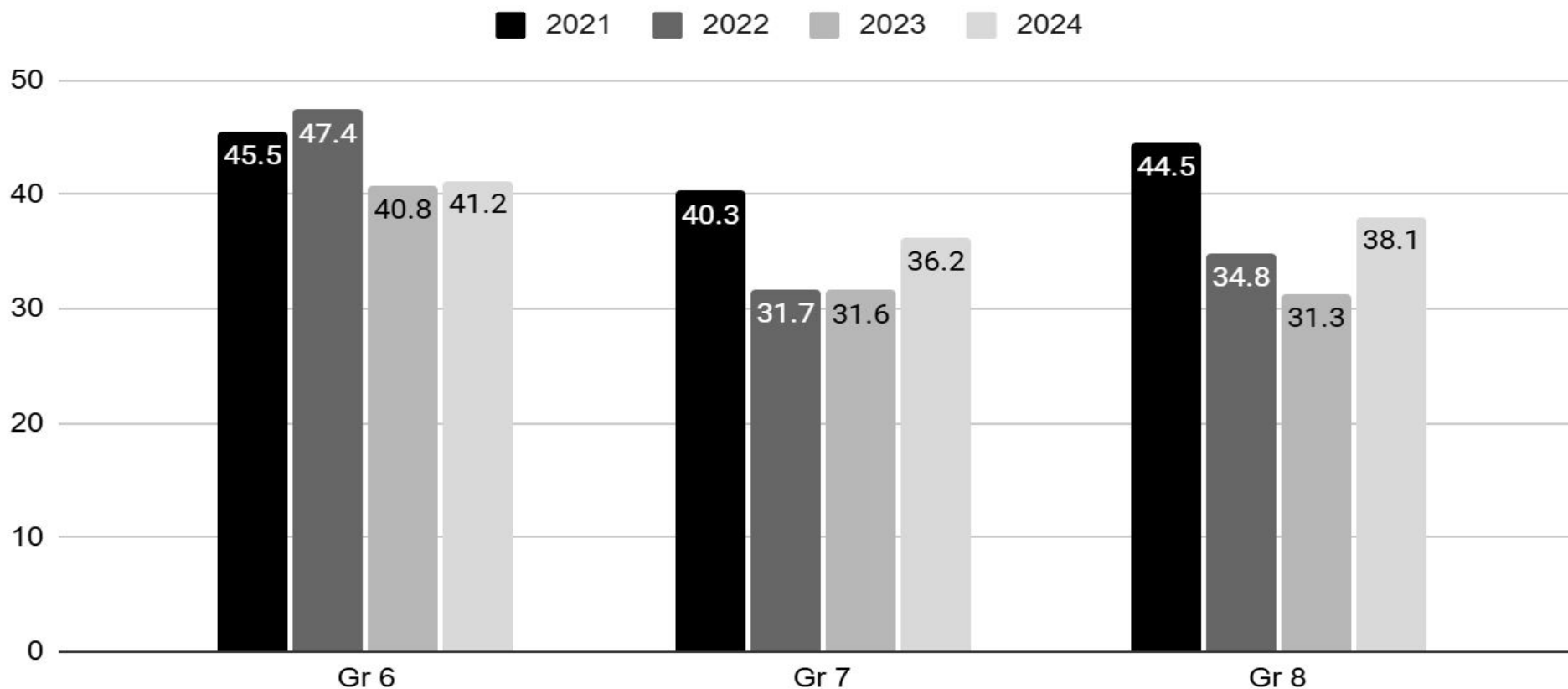
Tools



Minnesota Grade Level Benchmark

Percent Meeting Reading Grade Level Benchmark

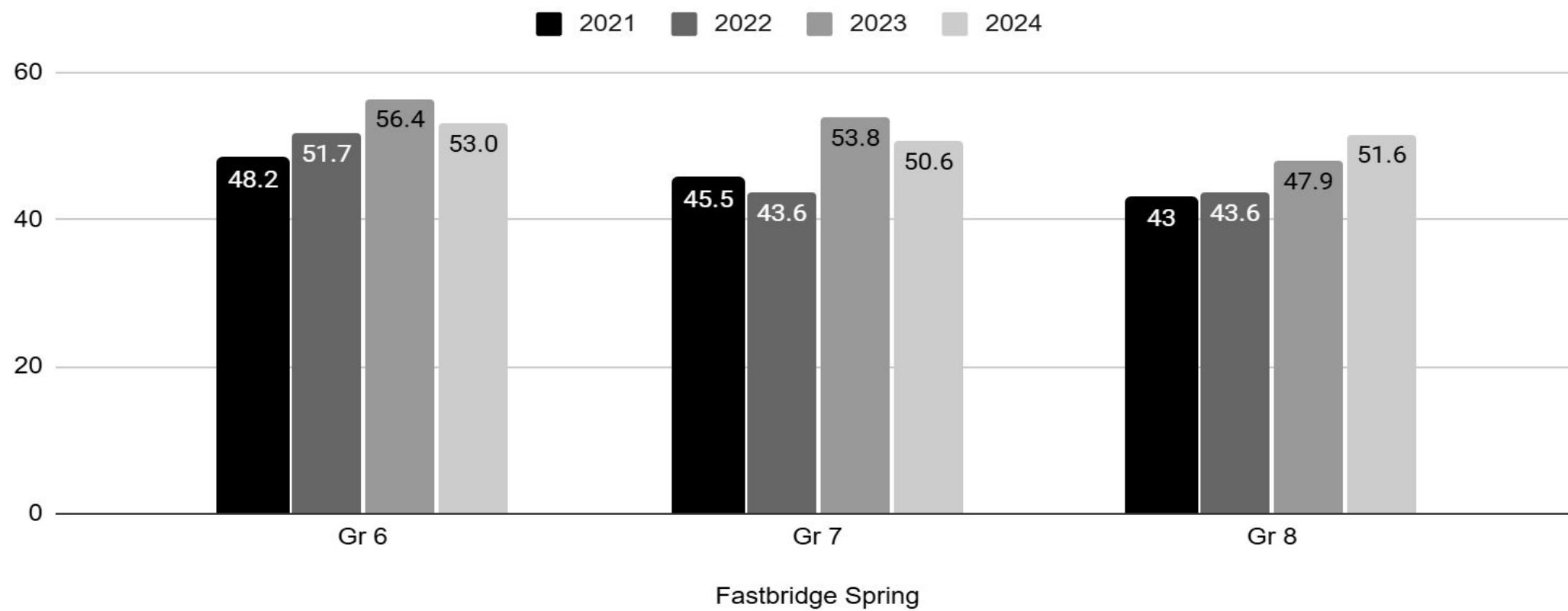
MN Comprehensive Assessments - Reading



District Grade Level Benchmark

Percent Meeting Reading Grade Level Benchmark

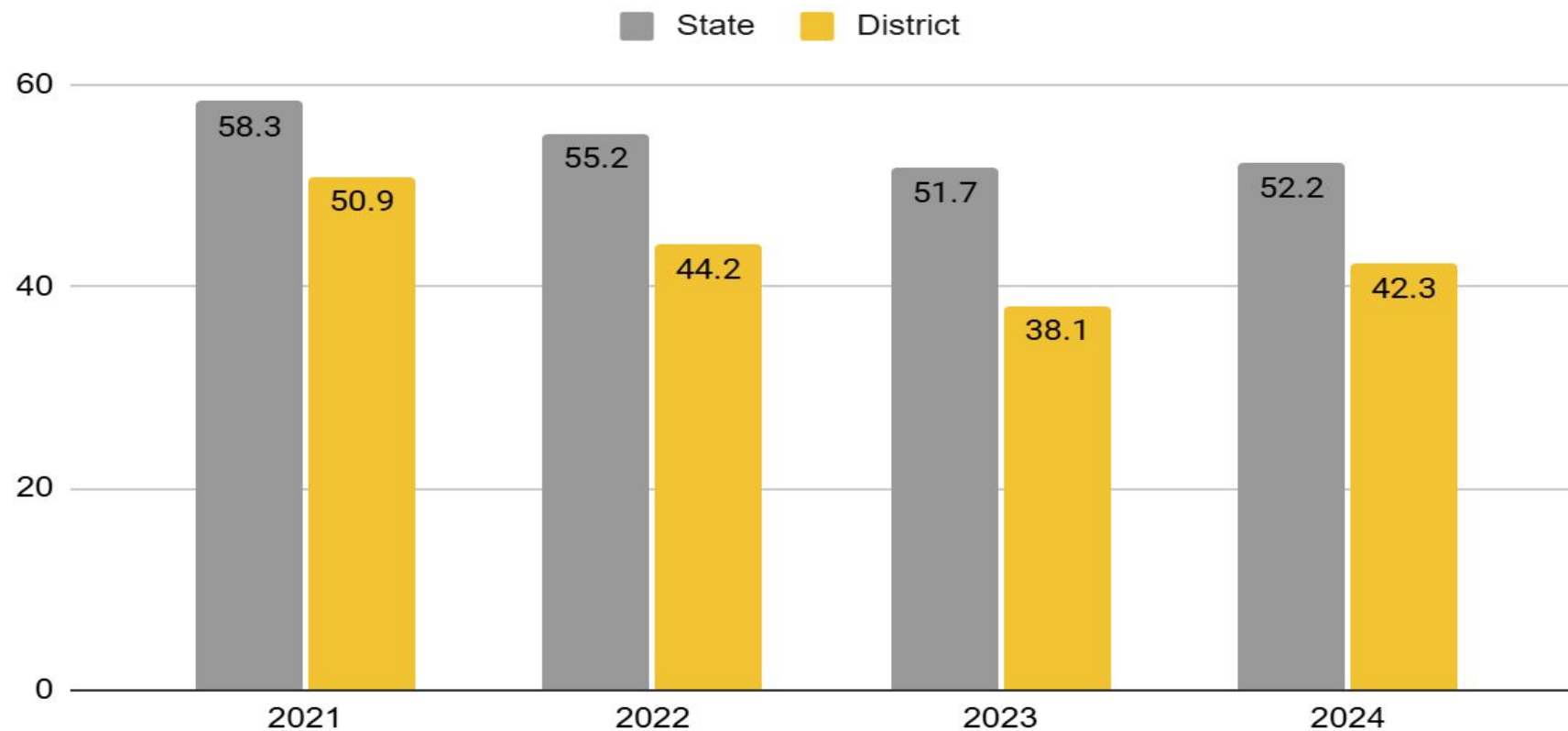
Fastbridge aReading: Spring



Minnesota Grade Level Benchmark

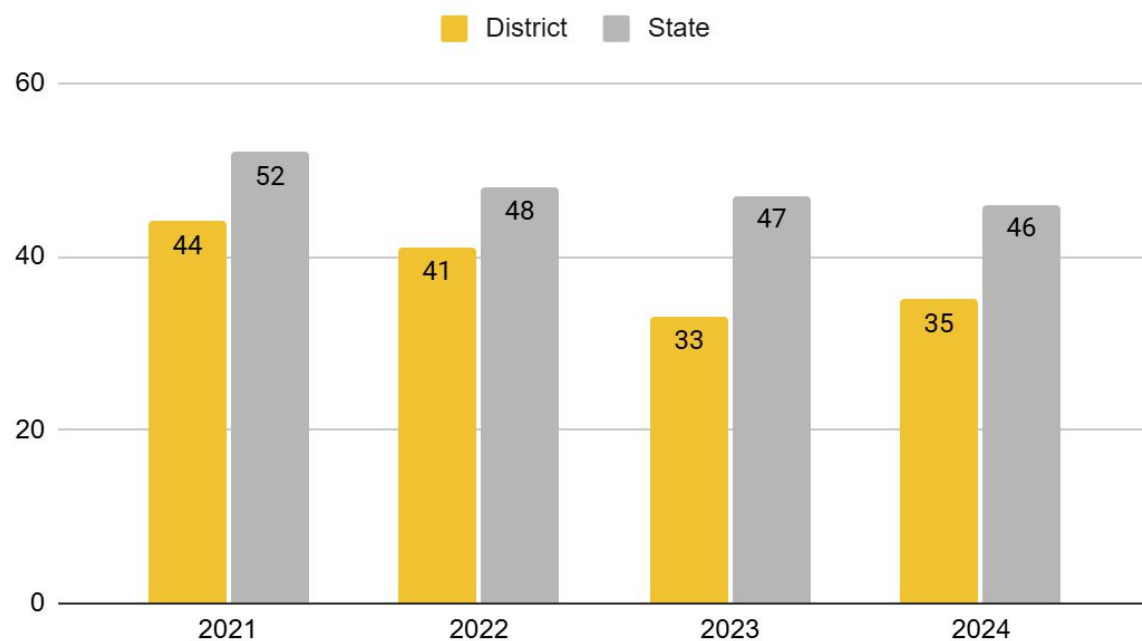
Percent Meeting Reading Grade Level Benchmark

MN Comprehensive Assessment: Grade 10 Reading

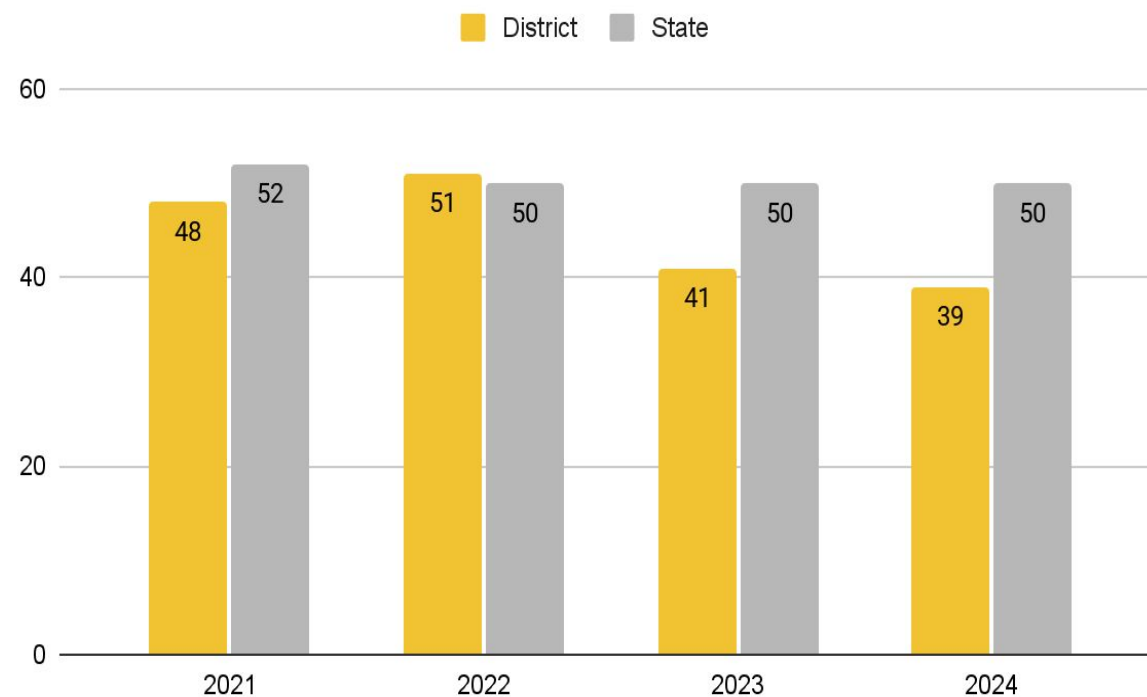


College & Career Readiness Benchmarks

ACT Reading: Percent Meeting College & Career Benchmark



ACT: Percent Understanding Complex Texts



The text complexity indicator represents students' progress toward understanding complex written material often encountered in college and careers.

6-8 Intervention

- 8.6% of grade 6-8 students receive literacy intervention
- Grade 6-8 Students = 124
- Grade 6-8 Staff = 4 (2 per building)

Model:

- Small group (group size ranges from 1-6 students)
- 20-30 minutes
- Classroom push-in support
- 6th Grade Flex Time



Elementary Literacy Intervention: Tier 3

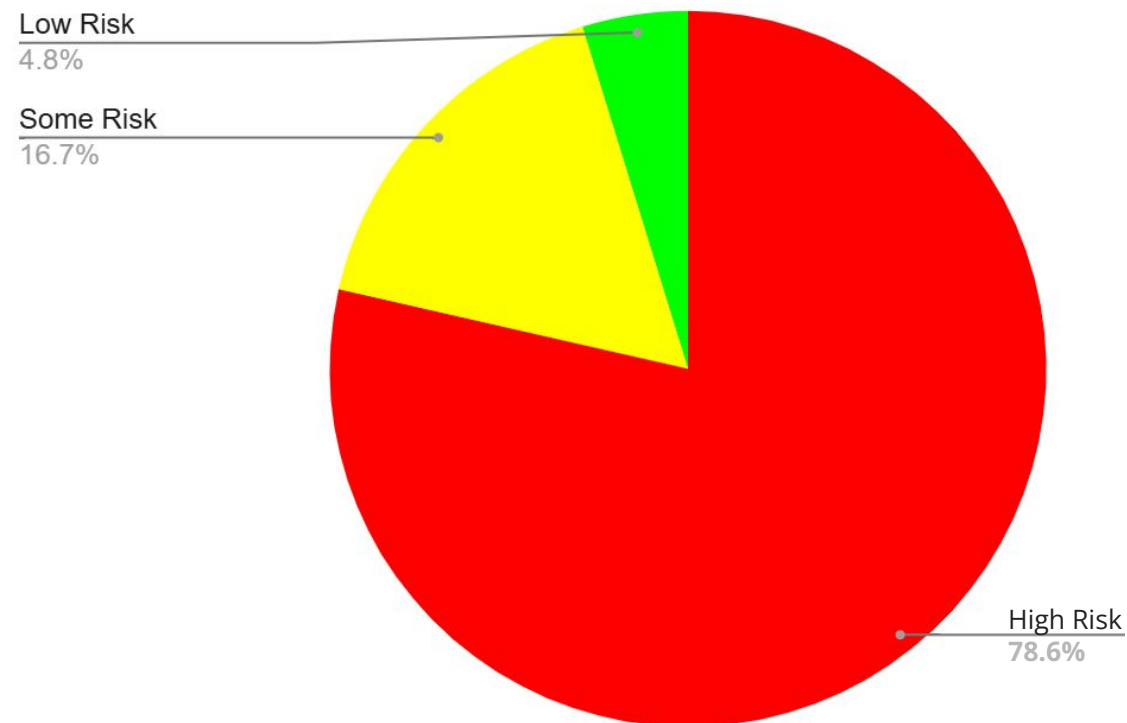
- Continued Implementation of Tier 3 Intervention Curricula
 - SPIRE, Sounds Sensible, and UFLI Pilots Completed; Year 1 of District Wide Implementation
 - Building Wings (FOCUS Programs)
- Training New Staff
- 1:1 Coaching and Data Meetings
- Fidelity Observations



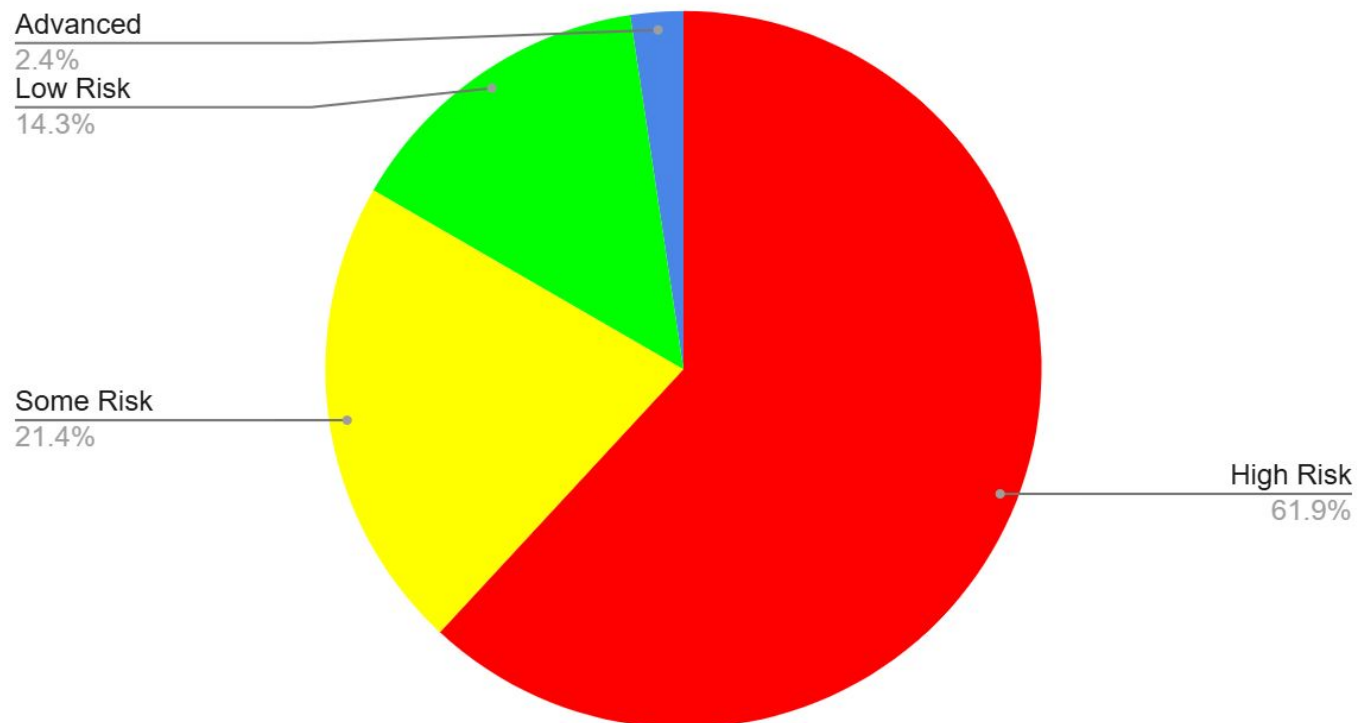
Elementary Literacy Data: Tier 3 SPIRE Pilot

FastBridge aReading Progress Fall 2023 - Spring 2024

Fall 2023



Spring 2024



Secondary Literacy Intervention: Tier 3 Intervention Pilots

- Piloting Language! Live
 - Developed by Dr. Louisa Moats, lead author of LETRS Training
 - Covers all 5 pillars of reading
- WIN Time Literacy Model at Middle School Level
 - Students participate in general education literacy course
 - Students receive approximately 30 minutes of individualized instruction using:
 - SPIRE
 - UFLI
 - SIPPS
 - Specific Evidence-Based Intervention Strategies
 - Pre- and/or Re-Teaching Strategies

Thank you



**Agenda III.B.
January 23, 2025**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Tyler Dehne, director of finance

Date: January 23, 2025

Re: Report about FY25 Revised Budget

Receive a report about FY25 Revised Budget from Tyler Dehne, director of finance

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Fiscal Year 2025 Revised Budget

January 23, 2025

Tyler Dehne - Director of Finance

Overview

- Provide the board and community with updated financial information
- Recommendation to the Board for approval of Fiscal Year (FY) 2025 Revised Budget

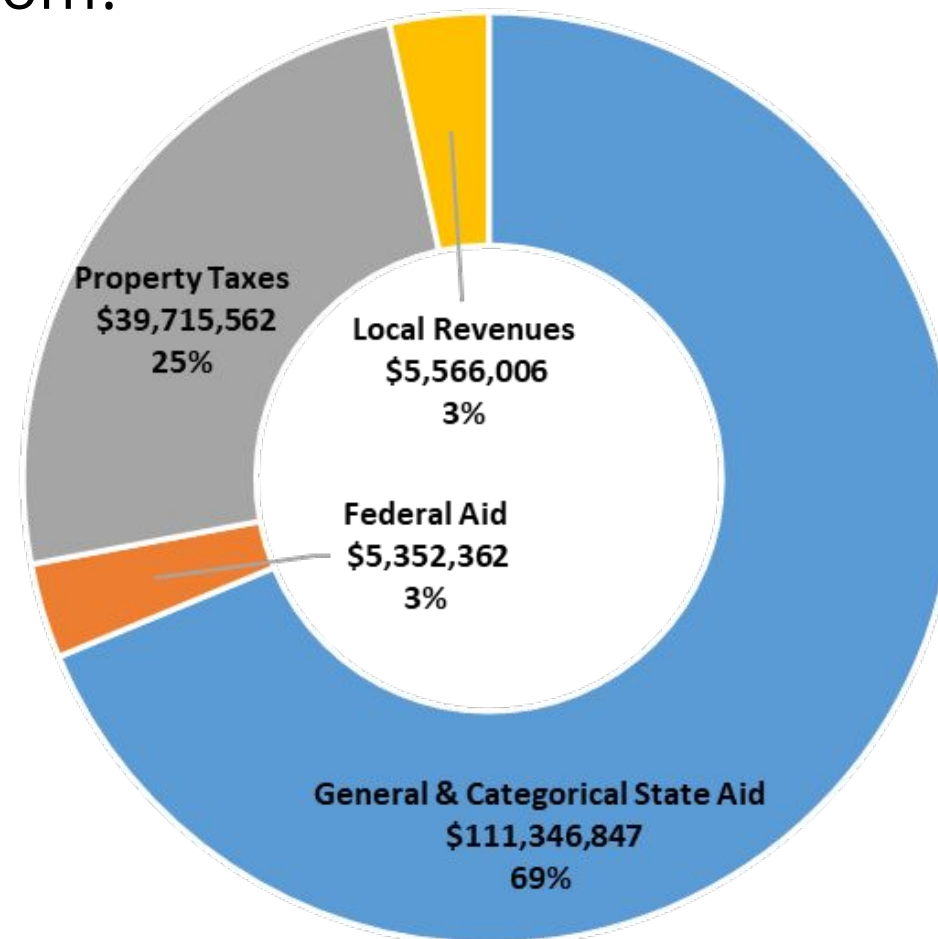
Agenda

- Where does district funding come from?
- What restrictions are there on district spending?
- How does the district spend its money?
- What's the current situation?

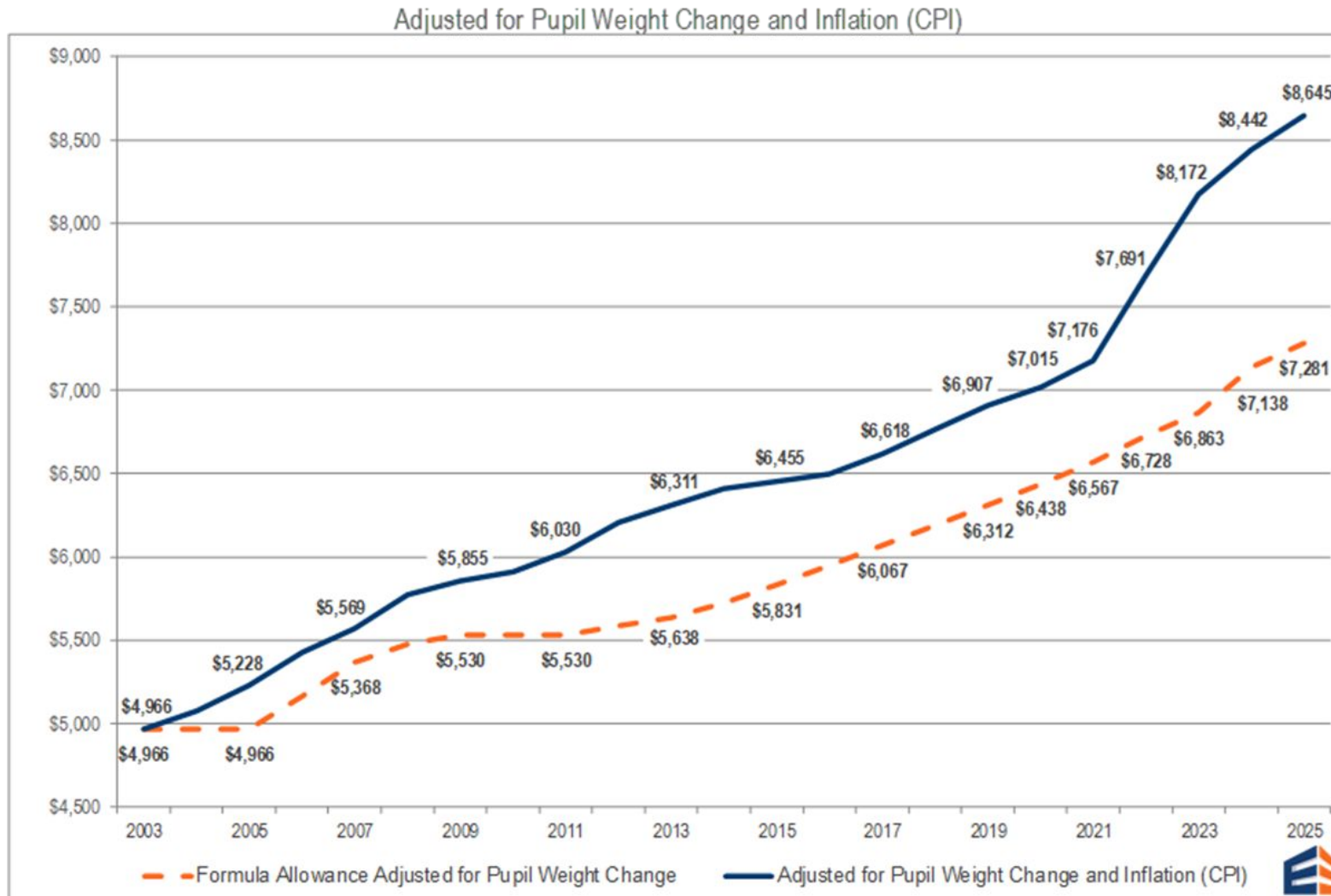
Revenue

Where does district funding come from?

General Fund Revenue:
\$161,980,777



General Education Formula Allowance, 2003-25



Source: MDE June 2024 Inflation Estimates and Minnesota Laws 2023

What restrictions are there?

- **General Fund Capital:** Annual allocation that can only be used for approved personnel and equipment per state statute.
- **Title Funds:** Federal money designated for specific purposes such as needs associated with high poverty rates.
- **Technology Levy:** Specifically for technology, personnel and equipment.
- **Community Education - Food & Nutrition Services**

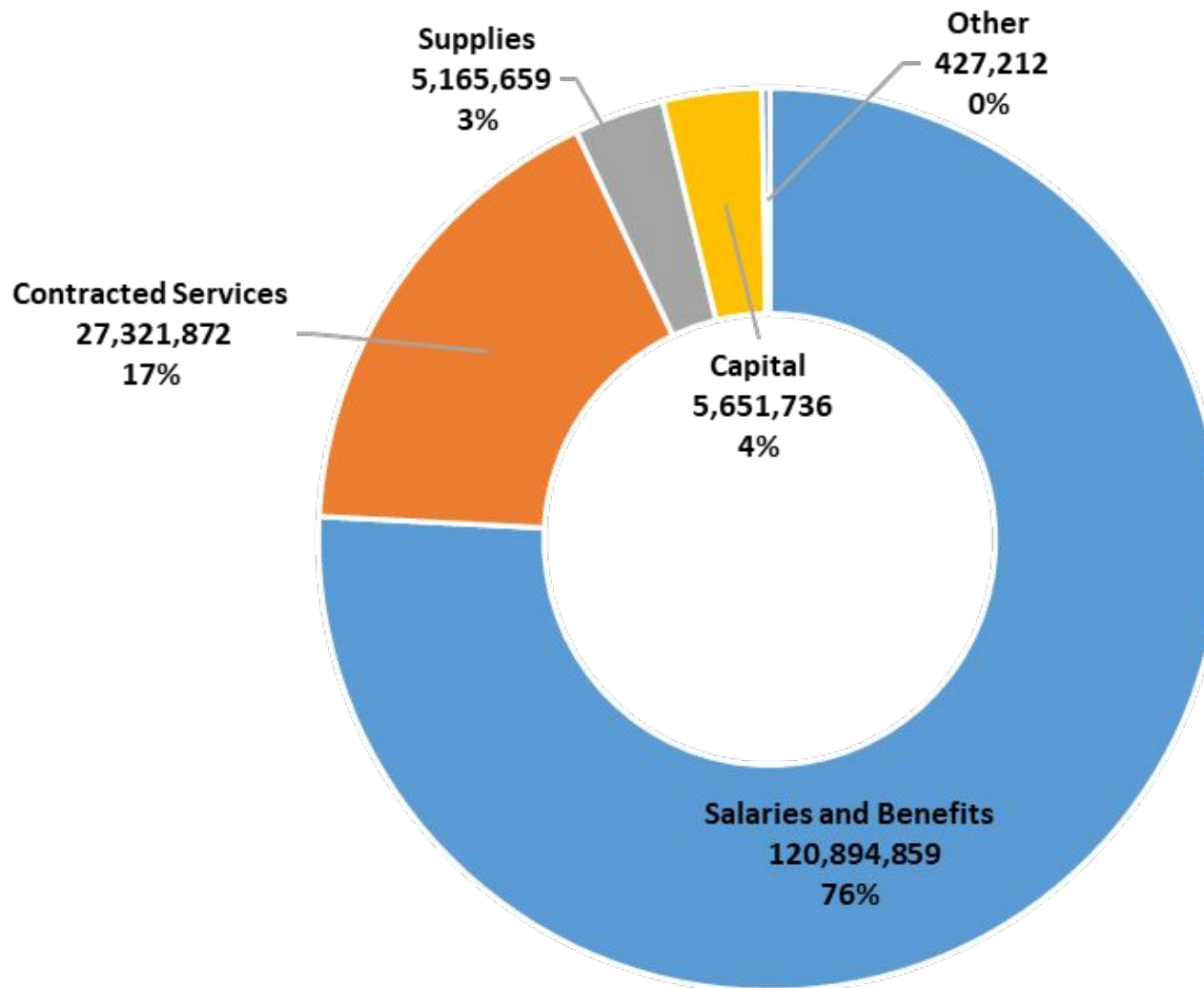
General Fund Expenditures

Object Dimension

(Type of Expense)

- 76% on people
- 24% on supplies, facilities, contracted services, etc.

\$159,461,338



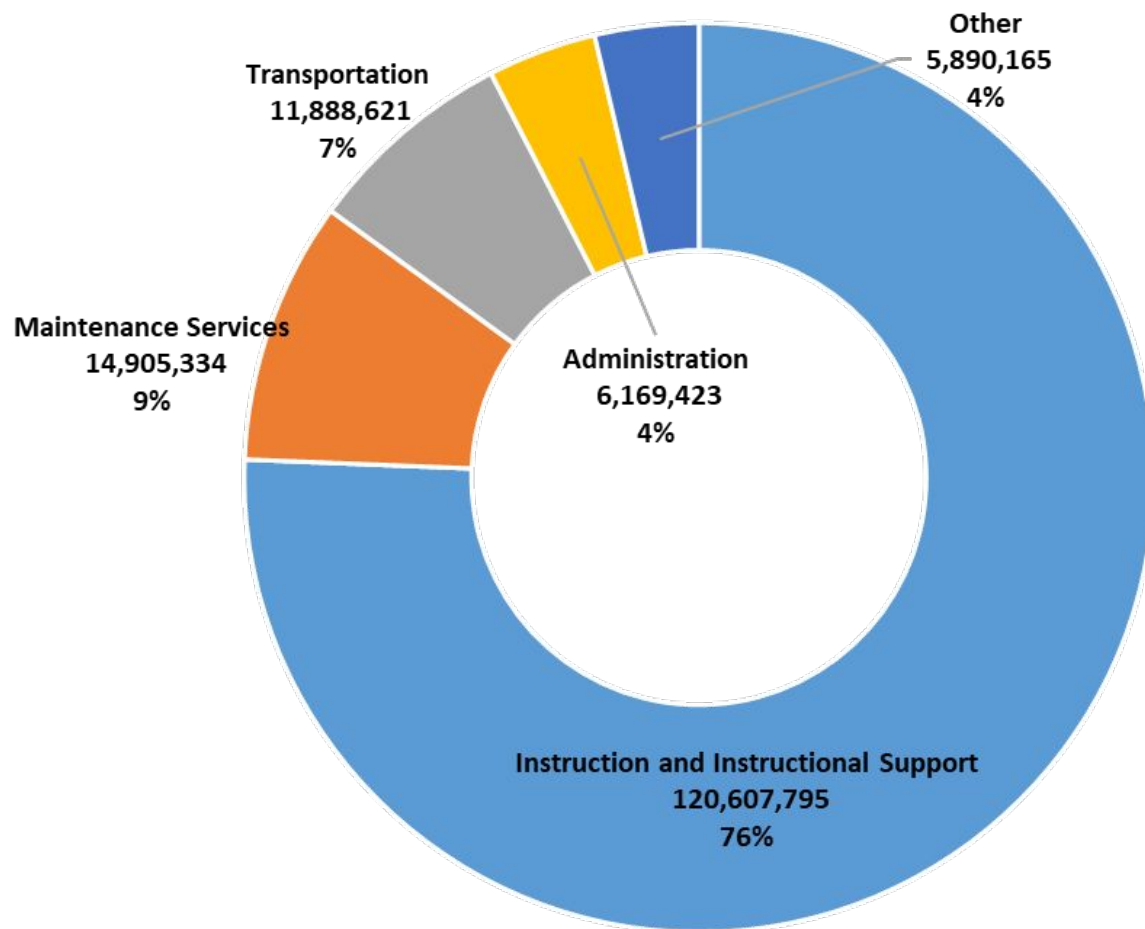
General Fund Expenditures

Program Dimension

(By Purpose)

- 76% on instruction & instructional support
- 4% on administration

\$159,461,338



General Fund Staff by Bargaining Group

General Fund Bargaining Group	FTE (Full-Time Equivalent)	Salary	Benefits	Total Salary + Benefits	% of Total
Clerical	39.00	\$ 2,424,239	\$ 857,534	\$ 3,281,773	2.88%
Confidential	5.00	\$ 429,698	\$ 197,420	\$ 627,118	0.55%
Custodial	67.00	\$ 3,838,439	\$ 1,722,365	\$ 5,560,804	4.89%
District Wide	11.70	\$ 1,675,485	\$ 596,237	\$ 2,271,722	2.00%
Educational Asst	143.72	\$ 4,463,996	\$ 2,037,825	\$ 6,501,820	5.72%
Info Tech Specialists	14.00	\$ 1,045,100	\$ 479,533	\$ 1,524,633	1.34%
Operations	4.00	\$ 331,460	\$ 129,117	\$ 460,577	0.40%
Principals	18.00	\$ 2,834,195	\$ 1,032,684	\$ 3,866,879	3.40%
Superintendent	1.00	\$ 209,750	\$ 73,535	\$ 283,285	0.25%
Teachers	665.31	\$ 54,925,441	\$ 24,658,425	\$ 79,583,866	69.96%
Unaffiliated	89.03	\$ 5,950,004	\$ 2,575,322	\$ 8,525,326	7.49%
VPK / CE	13.50	\$ 899,627	\$ 373,453	\$ 1,273,080	1.12%
Grand Total	1,071.26	\$ 79,027,435	\$ 34,733,448	\$ 113,760,883	100%

2024-2025 Revised Budget - All Funds

FUND	AUDITED FUND BALANCE 6/30/24	REVENUE BUDGET	EXPENDITURE BUDGET	PROJECTED FUND BALANCE 6/30/25
GENERAL	\$ 53,791,906	\$ 161,980,777	\$ 159,461,338	\$ 56,311,345
FOOD SERVICE	4,182,475	6,755,316	7,137,014	3,800,777
COMMUNITY SERVICE	5,176,817	7,583,672	7,256,860	5,503,629
DEBT SERVICE	4,739,167	10,700,000	11,185,245	4,253,922
INTERNAL SERVICE FUND	19,124,868	30,500,000	30,825,000	18,799,868
TOTAL ALL FUNDS	\$ 87,015,233	\$ 217,519,765	\$ 215,865,457	\$ 88,669,541

Current Reality

General Fund Budget Comparative Summary

	Actual Results 2022-23	Actual Results 2023-24	Adopted Budget 2024-25	Revised Budget 2024-25
Total Beginning Fund Balance	\$ 32,521,898	\$ 37,483,214	\$ 44,088,212	\$ 53,791,906
Revenues	132,752,660	156,983,853	154,353,629	161,980,777
Federal Relief Revenues for current costs	4,349,350	4,736,812	-	-
Federal Relief Revenues for new costs	5,172,694	3,867,316	-	-
Expenditures	132,090,694	145,411,973	157,791,210	159,461,338
Federal Relief Expenditures for new costs	5,222,694	3,867,316	-	-
Variance (Revenues - Expenditures)	4,961,316	16,308,692	(3,437,581)	2,519,439
Total Ending Fund Balance	\$ 37,483,214	\$ 53,791,906	\$ 40,650,631	\$ 56,311,345
Breakdown of Fund Balance Categories				
Nonspendable	\$ 603,936	\$ 342,496	\$ 503,936	\$ 342,496
Restricted	12,855,738	15,547,817	13,269,854	15,213,346
Committed	1,505,311	1,207,116	988,221	786,199
Assigned	-	-	-	250,000
Unassigned	22,518,230	36,694,478	25,888,620	39,719,305
Total Ending Fund Balance	\$ 37,483,214	\$ 53,791,906	\$ 40,650,631	\$ 56,311,345
Unassigned Fund Balance %	16.40%	24.58%	16.41%	24.91%

Other Resources

- [FY25 Revised Budget - Budget Unit Summary Report with comparison column to Adopted Budget](#)
- [FY25 Revised Budget - Staffing by Budget Unit](#)

Next Steps

- Recommendation to approve the FY 2025 Budget Revision, as presented.
- Begin building FY 2026 Budget with approved revision and assumptions.

Thank You



**Agenda III.C.
January 23, 2025**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Anna Werb, board chair

Date: January 23, 2025

Re: Committee, Board Appointment and School Assignment Reports from December 2024 and January 2025

Receive reports on Board committees, appointments, and school assignments.

2024 Committees:

- Policy Review Committee – Former Director Safio Mursal
- Negotiations Committee – Director Abigail Alt
- Legislative Committee – Director Lesley Chester

2024 Board Appointments:

- AMSD (Association of Metropolitan School Districts) – Former Director Toni Conner
- District 917 – Director Lesley Chester
- Burnsville High School Hall of Fame – Former Director Toni Conner
- Burnsville Chamber of Commerce Policy Committee – Director Scott Hume
- Foundation 191 – Director Anna Werb
- MSBA (Minnesota School Boards Association) – Director Scott Hume
- MSHSL (Minnesota State High School League) – Former Director Eric Miller
- Burnsville Fire Muster and Community Celebration – Director Abigail Alt

2024 School Assignments:

School Name	Board Member Assigned
Burnsville Alternative HS (BAHS)	Director Scott Hume
Burnsville HS	Director Lesley Chester
Nicollet Middle School	Director Abigail Alt
Gideon Pond Elementary	Former Director Safio Mursal
Edward Neill Elementary	Former Director Eric Miller

Hidden Valley Elementary	Director Anna Werb	39
Eagle Ridge Middle School	Former Director Toni Conner	

January 23, 2025 Board Meeting

Board Members' Questions and Staff Responses regarding BoardBook materials

40

(Spa Report)

Board Member Question	Staff Response
<p>While we have benchmark data K-5 in these slides, we do not have literacy information for grades 6-8.</p> <p>Where comparable data (see slides 3, 4, 13) for 6-8 is available, please add this information to the slide deck. It will be helpful to have a reminder of literacy data at middle school.</p> <p>Also, I am curious as to why comparable BHS and BAHS data are not included in this report. Based on the topic, Literacy Update, I was expecting a report on literacy at all levels and how we are addressing student needs accordingly. Please elaborate.</p>	<p>The literacy data for grades 6-8 for both MCA and Fastbridge have been added to the slide deck. For high school, I have added Grade 10 MCA Reading and some reading indicators from the ACT for grade 11.</p>

(Revised Budget)

Board Member Question	Staff Response
<p>On the Staffing by Budget Unit document, Anna is still listed as the board vice-chair and Annemarie is listed as Treasurer. Not sure how that happened but figured I should let you know.</p> <p>In slide 11 of the Revised Budget report, it is noted that revenue is up by over \$7m in the revised budget. What is the reason for this large increase in revenue?</p>	<p>The staffing list is created December 10th, before Board positions are established in January, we typically have not updated this after the board positions are elected.</p> <p>Increases include: \$900k for sale of the outlot, increases to state special ed aid (\$4 million), third party billing (\$750k), and interest earnings (\$445k) to better align with historical trends and anticipated current year revenue. One time state funding for READ act literacy aid and teacher compensation for READ act training (\$577k).</p>

Also, in the Revised Budget by Budget Unit document, there are a number of adjustments that I consider to be quite high and I would like to better understand the big picture rationale for the adjustments. I am not asking for details about each specific item, but would like to better understand, in general, the reason for the largest adjustments. A few examples:

- Elementary subs budget is up \$240k
- Middle school general instructional budget is down \$400k
- HS general instructional budget is up \$130k
- postsecondary career tech is down over \$250K
- SPED salaries and benefits are down by \$2.4m and SPED services and transportation are up by almost \$2m
- Nursing/ health services are up by about \$324k
- VPK is up by over \$270k
- Student transportation is up by over \$750k
- Grounds / maintenance is up by over \$400k
- Utilities are down by \$885k

- Elementary subs budget is up \$240k - reflects the actuals from FY24 and current budget-actuals for FY25 - FY24 was over budget and a significant increase from FY23 actuals
- Middle school general instructional budget is down \$400k – Turnover: shift from higher paid employees to lower paid employees as staff retired/resigned, open positions potentially filled at lower costs. 3.8 FTE less in MA60 lane compared to adopted budget
- HS general instructional budget is up \$130k - 1 additional FTE: contract changes during negotiations
- postsecondary career tech is down over \$250K – Takes into consideration the trend of this budget decreasing by 24% and 31% the last two fiscal years
- SPED salaries and benefits are down by \$2.4m and SPED services and transportation are up by almost \$2m – increase to services is determined by need – unfilled positions, students that attend elsewhere because we can't provide the services internally. 6+ FTE decrease in staffing, staff turnover (less expense employees). Transportation increase would consider contract rate increase and usage changes; this budget has averaged a 14%+ increase over three years including 23% last year
- Nursing/ health services are up by about \$324k – employee contract changes: reflects increase to contracted services based on last year's spending and current year unfilled positions
- VPK is up by over \$270k - 3 additional FTEs: contract changes during negotiations
- Student transportation is up by over \$750k – increase would consider contract rate increase and usage changes; this budget has averaged a 23% increase over three years including 20% last year.
- Grounds / maintenance is up by over \$400k – provide sufficient budget to maintain buildings – required supplies, building repair and maintenance

	<p>contracted services, and grounds upkeep costs have surpassed allocated budget multiple years in a row</p> <ul style="list-style-type: none"> • <u>Utilities are down by \$885k</u> - reflect the actuals from FY24 and current budget-actuals for FY25 - FY24 was under budget and a decline from FY23 actuals.
<p>Please point me to the FTE by BU in the Adopted Budget (in the same format as presented in the Revised doc in Boardbook).</p>	<p>FY25 Staff by Bargaining Group FY25 Adopted Budget Unit Summary</p> <p>This information is from the FY25 Proposed Adopted Budget presentation shared at the June 13, 2024 BOE meeting.</p>
<p>1. 02010 MS Instruction - While FTE declined by only 1, budget reflects a \$400,000 reduction. Please elaborate as to why.</p> <p>2. 06060 Postsecondary Tuition Career Tech - Reflects \$253,750 reduction. Please elaborate as to why.</p> <p>3. 07020 Gifted & Talented - 1 FTE in Adopted reduced to 0 FTE in Revised. Please elaborate on why, and how we are sustaining the services provided.</p> <p>4. 07030 612 Guidance Services - FTE increased by just under 1 FTE. Please elaborate on the context of this increase.</p> <p>5. 07040 912 Deans - FTE reduced by 1. Please elaborate on the circumstances around this decrease.</p> <p>6. 08010 Site Allocation Instructional/Operational Resources -</p>	<p>1. Turnover: shift from higher paid employees to lower paid employees as staff retired/resigned, open positions potentially filled at lower costs. 3.8 FTE less in MA60 lane compared to adopted budget</p> <p>2. Takes into consideration the trend of this budget decreasing by 24% and 31% the last two fiscal years.</p> <p>3. The services historically covered under this budget are all being paid using compensatory funds, 07020 is funded from a restricted portion of the general education formula, which is not sufficient for even 1.0 FTE. We will use the restricted Gifted and Talented funds in a different way.</p> <p>4. FTE decreased, specifically counselors, among other changes – added alcohol and chemical dependency counselor, small shifts with social worker coding, open TOSA position Reduction</p> <p>5. FTE increased by 1.0 during FY24 due to the SROs not working on site. Decreased by 1.0 when SROs returned.</p> <p>6. Reflects site carryover from prior year added to their discretionary budgets</p>

Reflects an increase of \$145,993. Please elaborate on this increased investment, what it was used for, etc.

7. 09010 SpEd salaries and Benefits (approx \$2.4 mil reduction); 09030 SpEd Purchased Services (approx \$1.1 mil increase. Please elaborate on our investment in SpEd services and these two shifts.

8. 09040 SpEd Transportation - Reflects over \$900,000 increase. Please elaborate as to the level(s) at which this is needed, as well as to the context around why.

9. 10010 ALC - I am curious as to how we reduced FTE by 20.6 approximately, yet experienced an increase in budget of \$162,895.

10. 10030 K12 Nursing Services - Please elaborate on the increase of \$324,839, despite FTE increasing by less than 1.0.

11. 12030 Title III LEP - While FTE remained flat, this budget was reduced by \$81,597. Please elaborate as to why.

12. 13020 Name Change from A&I to Educational Equity. Please elaborate.
(b) Why change the name?

13. 13020 Educational Equity - Increased by 2.0 FTE. Please elaborate.

7. increase to services is determined by need – unfilled positions, students that attend elsewhere because we can't provide the services internally. 6+ FTE decrease in staffing, staff turnover (less expense employees).

8. Increase would consider contract rate increase and usage changes; this budget has averaged a 14%+ increase over three years including 23% last year. Middle school sports, and middle school transition support are examples of usage changes.

9. SWAS employee costs have always ultimately ended up budgeted and paid out of compensatory but FTE was coded to 10010 ALC. We switched their HR set up to be paid directly out of compensatory to eliminate a year-end process. Part of the increase is also due to ALC taking more summer school costs as the federal pandemic relief funds are completely spent.

10. employee contract changes, reflects increase to contracted services based on last years spending and current year unfilled positions.

11. Less federal Title III funds available than projected during the adopted budget

12. Reflects the other programs that are included in the budget unit – American Indian Education is also in this budget. (b) Isis Buchanan, Director of Educational Equity, oversees this budget unit. It includes A&I, which does include investments in Indigenous education, but it also includes a growing amount of separate state and federal funding specifically for American Indian Education.

13.2 additional cultural liaisons

<p>14. 13030 Compensatory - Please elaborate on the 23.8 FTE increase as well as the \$244,720 increase to budget. It had been my impression that we should expect a decrease in compensatory.</p> <p>15. 14030 ERP & SIS - Please elaborate on the approximate \$386,000 reduction.</p> <p>16. 17021 Secondary Administrators - Please elaborate on the 1.0 FTE increase.</p> <p>17. 17027 DEC Clerical - Please elaborate on the 1.0 FTE reduction.</p> <p>18. 18010 Student Transportation - Understanding that transportation costs are expected to increase, I am surprised by the approximately \$766,000 increase in Revised. Please elaborate.</p> <p>19. 19020 Building & Maintenance - Please elaborate on the \$411,000 increase between Adopted and Revised.</p>	<p>14. SWAS employee costs have always ultimately ended up budgeted and paid out of compensatory but FTE was coded to 10010 ALC. We switched their HR set up to be paid directly out of compensatory to eliminate a year-end process. 1 FTE from 07020 Gifted and Talented</p> <p>15. Cybersecurity service moved to tech levy budget (14020)</p> <p>16. This is the 9th grade Academy TOSA. This is an error in coding. The position is not administration.</p> <p>17. It was the front desk position that was vacated. We have now filled the position.</p> <p>18. The increase would consider contract rate increase and usage changes; this budget has averaged a 23% increase over three years including 20% last year.</p> <p>19. It provides sufficient budget to maintain buildings – required supplies, building repair and maintenance contracted services, and grounds upkeep costs have surpassed allocated budget multiple years in a row</p>
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(Course Catalog)

Board Member Question	Staff Response
<p>It looks like there was intended to be a hyperlink to the Course Catalog (at the top of the Presentation page). If there is, I am unable to access it. Any way to have that updated?</p>	<p>This has been updated to include the link.</p>

Board Member Question	Staff Response
<p>- Please elaborate on the difference in price as noted in Extended Final Fillable Form and the Program Proposal document. The Fillable Form cites \$3789/student with upwards of \$4120 for tips. The Program Proposal indicates \$4359/student.</p> <p>- What is each chaperone paying to participate? I see \$5089 in the Program Proposal, with no mention of this item in the Fillable Form.</p> <p>- I see the itemization of participant expenses is left blank in the Fillable Form, but we do see Total Anticipated Costs per student. Please elaborate.</p> <p>- Please detail airline and lodging details, as requested in the Fillable Form; I was unable to locate this in the other documentation provided.</p>	<p>The anticipated cost was quoted during the summer through September of the proposal year. The price increase went up after the proposal timeline. All registered families were quoted the \$4359 price when the actual registration information took place.</p> <p>With EFTours for every 6 paying travelers, 1 chaperone is paid for. In the initial proposal the amount denoted was put in place in the instance that we only had 7-11 travelers. We wanted to ensure that we would have at least 2 chaperones to account for male and female traveling student monitoring. We currently have 12 travelers and therefore the two chaperones are paid for and the adult rate is thus void.</p> <p>The full cost of travel includes; air and ground travel, meals, hotel, tour guides, tour leaders and service project resources. The only thing that is not included would be tipping and personal spending funds. If you would like a more detailed breakdown, EFTours may be able to provide one.</p> <p>This information is not available until 21 days out from the service project according to our EF Tours representative.</p>

School Board Minutes
 INDEPENDENT SCHOOL DISTRICT 191
 January 9, 2025

The regular meeting of the Board of Education was called to order by Acting Chair Werb at 6:30 p.m. The meeting was held at Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN, 55337.

Call to Order

Directors Alt, Anderson, Chester, Hume, Mikkelsen and Werb were present. Superintendent Dr. Battle, Student Representative Maryam Bradai, administrators, staff and members of the public were also present.

Attendance

Acting Chair Werb welcomed the audience and asked Director Alt to lead the Pledge of Allegiance.

Pledge of Allegiance

Director Alt lead the newly elected board members in a ceremonial oath of office.

Oath of Office

Moved by Werb, seconded by Hume, to modify the agenda and add a work session on Board Development before adjourning. The motion carried unanimously (6,0).

Agenda

Moved by Chester, seconded by Mikkelsen, to approve the modified agenda. The motion carried unanimously (6, 0).

Moved by Alt that Director Werb be nominated and elected chair of the board for 2025. Director Werb was elected as chair by acclamation.

Elections

Moved by Director Mikkelsen that Director Alt be nominated and elected vice chair of the board for 2025. Alt was elected vice chair by acclamation.

Moved by Director Anderson that Director Hume, be nominated and elected clerk of the board for 2025. Hume was elected clerk by acclamation.

Moved by Director Hume that Director Chester be nominated and elected treasurer of the board for 2025. Chester was elected treasurer by acclamation.

Moved by Alt, seconded by Chester, that salaries of board members be set at \$450 per month and that the chairperson receives an additional \$50 per month in recognition of additional duties and expenses associated with the position. The motion carried unanimously (6,0).

Salaries

Moved by Hume, seconded by Alt, that all regular meetings of the Independent School District 191 Board of Education commence at 6:30 p.m. on the dates noted below with meetings conducted at the Diamondhead Education Center and cable cast. Board Listening Sessions will be scheduled from 5:45-6:15 p.m. before regular board meetings.

Regular Meeting Schedule

January 9, 2025	October 9, 2025
January 23, 2025	October 23, 2025
February 13, 2025	November 6, 2025*
February 27, 2025	November 20, 2025*
March 13, 2025	December 11, 2025
March 27, 2025	January 8, 2026
April 10, 2025	January 22, 2026
April 24, 2025	February 12, 2026
May 8, 2025	February 26, 2026
May 22, 2025	March 12, 2026
June 12, 2025	March 26, 2026
June 26, 2025	April 9, 2026
August 14, 2025	April 23, 2026
August 28, 2025	May 14, 2206
September 11, 2025	May 28, 2026
September 25, 2025	June 11, 2026
	June 25, 2026

The motion carried unanimously (6, 0).

Moved by Chester, seconded by Mikkelsen, to approve items G-M:

-G. Adopt the attached resolution which 5 authorizes the executive director of administrative services to enter into electronic (telephone) fund transfer agreements with the district's official depositories per Chapter 334 of the laws of Minnesota.

-H. Adopt the attached resolution authorizing the use of facsimile signatures on payroll and claim checks as prescribed in M.S. 47.41 and furthermore that the use of facsimile signatures be authorized for individual personnel contracts covered by board adopted master agreements.

-I. That the institutions shown below be designated as official depositories of the district for the 2024 calendar year per M.S. 124.05.

- U.S. Bank of Minneapolis
- Minnesota School Districts Liquid Asset Fund Plus
- MN Trust
- Merchants Bank
- Associated Bank, WI
- PMA Financial Network

-J. Committee appointments for 2025 will be determined at a future meeting.

-K. That as of January 1, 2025, Theresa Battle, superintendent, or her designee be designated as the agent in filing applications for and representing the district in state- and federally-funded programs.

-L. That the following law firms be appointed as legal counsel for Independent School District 191 for 2025 and that they be paid on an hourly basis for services rendered.

- Kennedy & Graven Chartered
- Goetz & Eckland P.A.
- Booth Law Group LLC
- Rupp, Anderson, Squires & Waldspurger, P.A.
- Hitesman & Wold, P.A.
- Arthur Chapman Kettering Smetak & Pikala, P.A

Authorization for Fund Transfers and Facsimile Signatures

Designation of Official Depositories

Committee Appointments

Authorization to Execute and File Applications

Designation of Legal Council

-M. That Sun Thisweek be designated as the official newspaper for 2025 per M.S. 123.33; Subdivision 11, and M.S. Chapter 331.
The motion carried unanimously (6.0).

Designation of
Official Newspaper

Received a report about the Burnsville High School Secondary Course Catalog from Dr. Bellmont, assistant superintendent and Jesús Sandoval, principal.

Reports

Received a report from Maryam Bradai, student representative.

Received a report from Dr. Theresa Battle, superintendent.

Received a report from Chair Werb announcing the resignation of Director Mursal.

Moved by Werb, seconded by Hume, to accept Director Mursal's resignation. The motion carried unanimously (6,0)

Resignation

Moved by Anderson, seconded by Chester, to approve the consent agenda:

-Approve the minutes for December 12, 2024

-Approve Personnel Recommendations for Tim Kelsey, Thomas Gamble, Randi Kay Weiland, Precious Uduhirinwa-Tony, Joanne Himrich, Holly Bueno, Gailyn Lamphere, Ciera Eckert, Angela Voves, Abigail Friedel, Abby Ertl, Heather Seversen, Tommie Gaston, Nicholas Armstrong, Michael Curley, Julia Cordes, Gabriela Trnjanin, Erika Granda, Carrie Rood, Alicia Vonderbarr, Sile Adam, Mary Alvarado, Cheryl Westman, Ryan Haddorff, Robert Bohr, Christian Kibler, Ayan Mohamud, Brian Johnson.

Consent Agenda
Minutes
Personnel
Recommendation
Listening Session
Policies

- Receive a report about the Listening Session held on December 12, 2024.

- Approve, on Second Reading Basis, changes to Policies 413: *Harassment and Violence*, 709: *Student Transportation Safety*, and 806: *Emergency Operations*

- Approve, on a Second Reading Basis, Changes to Policy 202: *School Board Officers*

- Approve, on a Second Reading Basis, Changes to Policy 610: *Field Trip*

- Approve, on a Second Reading Basis, Policy 105: *Equity, Access and Excellence in Education*

Moved by Mikkelsen, seconded by Hume, to approve ISD 191 Legislative Priorities for 2025. The motion carried unanimously (6, 0).

Legislative
Priorities

Moved by Werb, seconded by Chester, to move to a recess before starting the work session. The motion carried unanimously (6, 0).

Recess

A work session to discuss Board Development began at 7:30 p.m. and concluded at 8:08 p.m.

Having no further agenda items, Chair Werb adjourned the meeting at 8:09 p.m.

Board
Development
Work Session

Adjourn

/s/

Scott Hume, Clerk

Date Approved

DRAFT

**Burnsville-Eagan-Savage Public Schools
Independent School District 191
Human Resources**

TO: Members, Board of Education
Dr. Theresa Battle, Superintendent

FROM: Stacey Sovine, Executive Director of Administrative Services

DATE: January 23, 2025
RE: Recommended Personnel Changes

CLASSIFICATION	ACTION	NAME	FINAL	LOCATION	POSITION	EFFECTIVE DATE	HOURS / FTE
Certified	Appointment	Mariah Steigauf		Rahn Elementary School	Teacher	01/27/2025	1.0 FTE
Certified	Appointment	Josephine LaDuke		District-wide	Teacher- Long-Term Substitute	01/14/2025	1.0 FTE
Certified	Appointment	Jennifer Flesche		Diamondhead Education Center	Teacher	01/21/2025	1.0 FTE
Certified	Appointment	Francesca Collignon		District-wide	English Learner Instructional Coach (TOSA)	01/21/2025	1.0 FTE
Certified	Appointment	Amany Elaraby		District-wide	English Learner Instructional Coach (TOSA)	01/21/2025	1.0 FTE
Certified	Retirement	Kelly Knott		Sky Oaks Elementary School	Teacher	06/06/2025	1.0 FTE
Certified	Retirement	Kari Hill		Rahn Elementary School	Teacher	06/06/2025	1.0 FTE
Classified	Appointment	Ryan Mokandu		Eagle Ridge Middle School	One Act Play Director	Winter Stipend	.33 FTE Stipend
Classified	Appointment	Ryan Mokandu		Eagle Ridge Middle School	Peer Support	Year Round Stipend	.33 FTE Stipend
Classified	Appointment	Nick McGraw		Eagle Ridge Middle School	Vocal, Co Curricular	Year Round Stipend	1.0 FTE Stipend
Classified	Appointment	Nathaniel Grenke		Burnsville High School	Drumline- Assistant Coach	Winter Stipend	.50 FTE Stipend
Classified	Appointment	Mary Dickey		Diamondhead Education Center	Educational Assistant	01/13/2025	6.5 hours/day
Classified	Appointment	Leo Anderson		Nicollet Middle School	Long Term Substitute- Dean	01/27/2025	1.0 FTE
Classified	Appointment	Ilse Sical Ramos		Diamondhead Education Center	Custodian	01/20/2025	8 hours/day
Classified	Appointment	Hudson Ward		Nicollet Middle School	Boys Basketball- Assistant Coach	Winter Stipend	1.0 FTE Stipend
Classified	Appointment	Hawa Cilmi		Hidden Valley Elementary	Educational Assistant	01/27/2025	7.25 hours/day
Classified	Appointment	Fatuma Ali		Community Education	Community Service Associate	01/27/2025	8 hours/day
Classified	Appointment	Emily Najjar-Field		Burnsville High School	Yearbook Assistant	Year Round Stipend	1.0 FTE Stipend
Classified	Appointment	Diana Vasquez		Burnsville High School	Custodian	01/20/2025	8 hours/day
Classified	Appointment	Carla Herrera Ordonez		District-wide	Custodian	01/20/2025	8 hours/day
Classified	Probationary Release	Emily Miszkiewicz		Gideon Pond Elementary	Educational Assistant	01/10/2025	7.25 hours
Classified	Resignation	Sabah Sarhan		WM. Byrne Elementary School	Educational Assistant	12/20/2024	7.25 hours/day
Classified	Resignation	Rebecca Mousseau		District-wide	Specialist of American Indian Education	01/31/2025	1.0 FTE
Classified	Resignation	Kit Tran		Burnsville High School	Badminton Coach	01/21/2025	1.0 FTE Stipend
Classified	Resignation	Joshua Wastvedt		Burnsville High School	Boys Volleyball- Head Coach	01/06/2025	1.0 FTE Stipend
Classified	Resignation	Ivy Heidenreich		Gideon Pond Elementary	Educational Assistant	01/22/2025	7.25 hours/day
Classified	Retirement	Brenda Gries		Diamondhead Education Center	Clerical	01/03/2025	8 hours/day



Agenda IV.A.3
January 23, 2025

To: Board of Educators
Dr. Theresa Battle, Superintendent

From: Tyler Dehne, Director of Finance

Date: January 15, 2025

Re: November Payroll, Claims and Receipts

Recommendation: That the Board approves November payroll checks in the net amount of \$4,630,034.96. November claims to date, wire transfers and adjustments totaling \$11,639,782.57. Also, that the Board accepts November receipts of \$14,478,848.65 and investments for the General Fund and OPEB of \$97,406,485.44 as of November 30, 2024.

November payroll, wire transfers, claims and receipts have been prepared under the direction of Tyler Dehne, Director of Finance, and are presented for approval by the School Board.

TD/mw

**INDEPENDENT SCHOOL DISTRICT 191
FINANCIAL REPORT
November 2024**

Cash Receipts

Receipts		
Miscellaneous Adjustments	\$14,478,848.65	

TOTAL NOVEMBER CASH RECEIVED		\$14,478,848.65
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CASH DISBURSEMENTS

Nov Payroll		\$4,630,034.96
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A/P			
Nov Claims	Checks	494003-494296	\$2,731,547.78
	Virtual Card	6000001924-6000001966	\$92,738.15
	ACH-Emp/Vend	9000006533-9000006682	\$378,648.39

Nov A/P Wires+P-card		\$8,435,441.61
Nov Bank Fees	\$1,406.64	

TOTAL NOVEMBER CASH DISBURSED		\$16,269,817.53
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TOTAL TO BE APPROVED		\$16,269,817.53
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	<u>Money Market</u>	<u>(Original Cost) Investments</u>	<u>11/30/2024</u>
GENERAL FUND	\$13,201,056.79	\$71,785,106.54	\$84,986,163.33
OPEB	\$943,981.00	\$699,796.72	\$1,643,777.72
OPEB EQUITY INV	\$228,092.73	\$10,548,451.66	\$10,776,544.39
	\$14,373,130.52	\$82,983,354.92	\$97,406,485.44

Note: The attached investment reports are provided by our investment advisor, PMA Financial Network, Inc. These reports include our investment and money market balances.

Burnsville ISD 191 (31134-101 - General Fund)

Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Rate
IS		11/30/2024			IS Balance	\$13,201,056.79	\$13,201,056.79	53
LTD		11/30/2024			LTD Balance		\$16,279,298.22	
SDA	SDA-1285862-1	11/30/2024			Savings Deposit Account - MNTrust Term Series-Flex (PenFed LOC)	\$2,405,815.28	\$2,405,815.28	
SDA	SDA-1348596-1	11/30/2024			Savings Deposit Account - MNTrust Term Series-Flex (VNB)	\$12,021,328.04	\$12,021,328.04	
CD	CD-1357801-1	01/10/2024	01/09/2025	58626	GBank	\$237,500.00	\$249,870.00	5.208
CD	CD-1357804-1	01/10/2024	01/09/2025	58263	Global Bank	\$237,800.00	\$249,895.48	5.086
CD	CD-1357807-1	01/10/2024	01/09/2025	58716	Third Coast Bank, SSB	\$237,400.00	\$249,896.74	5.264
TS	TS-297614-1	04/12/2024	01/15/2025		MN TRUST TERM SERIES	\$3,500,000.00	\$3,633,287.68	5.000
TS	TS-298488-1	08/23/2024	01/23/2025		MN TRUST TERM SERIES	\$3,000,000.00	\$3,061,744.94	4.910
CD	CD-1352463-1	08/17/2023	01/27/2025	10344	Schertz Bank & Trust	\$232,550.00	\$249,874.66	5.140
CD	CD-1352464-1	08/17/2023	01/27/2025	60269	GREENSTATE CREDIT UNION	\$231,600.00	\$249,892.47	5.450
CD	CD-1352465-1	08/17/2023	01/27/2025	5496	Cornerstone Bank	\$231,850.00	\$249,667.88	5.268
CD	CD-1352470-1	08/17/2023	01/27/2025	68187	Baxter Credit Union	\$232,300.00	\$249,861.90	5.187
TS	TS-296280-1	08/23/2023	01/27/2025		MN TRUST TERM SERIES	\$1,500,000.00	\$1,610,259.87	5.130
TS	TS-297473-1	03/19/2024	01/27/2025		MN TRUST TERM SERIES	\$2,800,000.00	\$2,919,715.73	4.970
SEC	SEC-58541-1	02/02/2023	02/03/2025	3511	WELLS FARGO BANK NA	\$248,691.31	\$248,000.00	4.355
SEC	SEC-61293-1	08/30/2023	02/28/2025	65722	FREEDOM NORTHWEST CU	\$248,519.78	\$248,000.00	5.354
CD	CD-1346973-1	03/16/2023	03/14/2025	4256	First National Bank	\$227,550.00	\$249,866.48	4.819
CD	CD-1346975-1	03/16/2023	03/14/2025	14028	First Guaranty Bank	\$227,800.00	\$249,638.84	4.800
CD	CD-1346976-1	03/16/2023	03/14/2025	58741	Fieldpoint Private Bank & Trust	\$227,550.00	\$249,610.79	4.770
CD	CD-1346978-1	03/16/2023	03/14/2025	4185	First Priority Bank	\$227,550.00	\$249,610.79	4.770
SEC	SEC-62444-1	11/30/2023	05/30/2025	66847	EAGLE CMTY CREDIT UNION	\$248,516.34	\$248,000.00	5.455
CD	CD-1357805-1	01/10/2024	07/08/2025	57416	Patriot Bank	\$233,050.00	\$249,870.80	4.834
CD	CD-1357806-1	01/10/2024	07/08/2025	68430	LATINO COMMUNITY CREDIT UNION	\$232,700.00	\$249,868.39	4.941
SEC	SEC-62977-1	01/17/2024	07/17/2025	639	BANK OF NEW YORK MELLON	\$244,507.46	\$244,000.00	4.455
SEC	SEC-62982-1	01/17/2024	07/17/2025	65378	MID AMERICAN CREDIT UNIO	\$248,522.79	\$248,000.00	4.704
CD	CD-1366312-1	08/08/2024	07/25/2025	57665	Veritex Community Bank	\$239,700.00	\$249,859.60	4.407
CD	CD-1366313-1	08/08/2024	07/25/2025	58534	Solera National Bank	\$238,350.00	\$249,858.52	5.021
CD	CD-1366596-1	08/15/2024	07/25/2025	68251	UNITED HERITAGE CREDIT UNION	\$239,800.00	\$249,846.12	4.445
TS	TS-298471-1	08/21/2024	07/25/2025		MN TRUST TERM SERIES	\$1,000,000.00	\$1,040,745.21	4.400
CD	CD-1352469-1	08/17/2023	08/18/2025	61093	VIBRANT CREDIT UNION	\$225,550.00	\$249,642.18	5.216
SEC	SEC-61291-1	08/25/2023	08/25/2025	66538	CONNEXUS CREDIT UNION	\$248,679.47	\$248,000.00	5.206
SEC	SEC-61294-1	08/28/2023	08/28/2025	60784	CALIFORNIA CREDIT UNION	\$243,653.17	\$243,000.00	5.257
SEC	SEC-63791-1	03/19/2024	09/19/2025	9396	VALLEY NATL BK WAYNE	\$243,505.19	\$243,000.00	4.905
SEC	SEC-63783-1	03/20/2024	09/22/2025	32992	MORGAN STANLEY BANK NA	\$243,508.72	\$243,000.00	4.855
SEC	SEC-63784-1	03/20/2024	09/22/2025	34221	MORGAN STANLEY PVT BANK	\$243,508.72	\$243,000.00	4.855
SEC	SEC-63788-1	03/21/2024	09/22/2025	3510	BANK OF AMERICA NA	\$243,506.08	\$243,000.00	4.855
SEC	SEC-63790-1	03/26/2024	09/26/2025	57512	WESTERN ALLIANCE BANK	\$243,504.94	\$243,000.00	4.905
TS	TS-1370876-1	11/15/2024	11/14/2025		MNTrust TERM SERIES	\$3,000,000.00	\$3,127,186.86	4.251
CD	CD-1355830-1	11/17/2023	11/18/2025	35518	The Federal Savings Bank	\$226,100.00	\$249,852.60	5.137
CD	CD-1355831-1	11/17/2023	11/18/2025	3887	First National Bank	\$226,950.00	\$249,869.26	5.036

TS	TS-297799-1	05/17/2024	11/18/2025		MN TRUST TERM SERIES	\$6,000,000.00	\$6,444,541.65	4.917
TS	TS-298044-1	06/21/2024	12/17/2025		MN TRUST TERM SERIES	\$4,000,000.00	\$4,292,120.55	4.900
CD	CD-1357803-1	01/10/2024	01/12/2026	34607	First Internet Bank of Indiana	\$228,800.00	\$249,859.51	4.509
CD	CD-1366311-1	08/08/2024	01/26/2026	24888	WEST VIRGINIA CENTRAL FEDERAL CREDIT UNION	\$234,600.00	\$249,852.38	4.4254
TS	TS-1370875-1	11/15/2024	01/26/2026		MNTrust TERM SERIES	\$3,500,000.00	\$3,677,954.82	4.247
SEC	SEC-63786-1	03/20/2024	03/20/2026	57565	UBS BANK USA	\$248,684.57	\$248,000.00	4.655
SEC	SEC-63789-1	03/20/2024	03/20/2026	27572	COMMUNITY WEST BANK NA	\$248,685.17	\$248,000.00	4.605
SEC	SEC-63785-1	03/26/2024	03/26/2026	58311	COMMUNITY BANK DELAWARE	\$244,662.69	\$244,000.00	4.656
SEC	SEC-63787-1	03/27/2024	03/27/2026	34603	MVB BANK INC	\$248,684.57	\$248,000.00	4.655
CD	CD-1366309-1	08/08/2024	07/27/2026	31840	Financial Federal Bank	\$230,200.00	\$249,898.18	4.350
CD	CD-1366310-1	08/08/2024	07/27/2026	57993	ServisFirst Bank	\$229,150.00	\$249,850.26	4.592
CD	CD-1366595-1	08/15/2024	07/27/2026	34966	First Capital Bank	\$231,900.00	\$249,925.70	3.990
TS	TS-298442-1	08/21/2024	07/27/2026		MN TRUST TERM SERIES	\$1,250,000.00	\$1,345,368.16	3.950
Sub Totals →						\$66,685,841.08	\$84,986,163.33	
Totals →						\$66,685,841.08	\$84,986,163.33	

Time and Dollar Weighted Average Portfolio Yield: 4.62%

Weighted Average Portfolio Maturity: 201.59 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

55

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
SDA	16.97	\$14,427,143.32	SDA Account
CD	7.05	\$5,995,739.53	Certificate of Deposit
TS	36.65	\$31,152,925.47	Term Series
SEC	4.65	\$3,949,087.93	Securities
IS	15.53	\$13,201,056.79	IS Account
LTD	19.15	\$16,279,298.22	LTD Account

Index

Cost is comprised of the total amount you paid for the investment including any fees and commissions.

Rate is the average monthly rate for liquid investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par is the amount received at maturity for fixed rate investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost".

CD - Certificates of Deposit, **CP** - Commercial Paper, **ISC** - Investment Shares Class, **MMA** - Money Market Account, **SEC** - Government Securities, **TS** - Term Series



Total Portfolio Report

Report as of 11/30/2024

PMA Financial Network
2135 CityGate Lane
7th Floor
Naperville, IL 60563 56
Phone: 630-657-6400
Fax: 630-718-8701

Burnsville ISD 191 (31134-301 - 2009 Opeb Trust)

Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Rate
MMA	MMA-1360995-1	11/15/2024			MMA Balance	\$943,981.00	\$943,981.00	
SEC	SEC-49708-1	11/22/2021	11/15/2024		US TREASURY N/B	\$0.01	\$0.00	0.673
CD	CD-279751-1	01/21/2020	01/21/2025	14445	FARMERS AND MERCHANTS UNION BANK	\$228,200.00	\$248,078.24	1.740
CD	CD-1345485-1	12/27/2022	11/17/2025	29657	Great Midwest Bank, S.S.B.	\$222,800.00	\$249,847.31	4.196
CD	CD-1345555-1	12/28/2022	11/28/2025	33306	CIBC Bank USA	\$180,000.00	\$201,871.17	4.160
Sub Totals →						\$1,574,981.01	\$1,643,777.72	
Totals →						\$1,574,981.01	\$1,643,777.72	

Time and Dollar Weighted Average Portfolio Yield: 4.00%

Weighted Average Portfolio Maturity: 248.82 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
MMA	57.43	\$943,981.00	MMA Account
SEC	0.00	\$0.00	Securities
CD	42.57	\$699,796.72	Certificate of Deposit

Index

Cost is comprised of the total amount you paid for the investment including any fees and commissions.

Rate is the average monthly rate for liquid investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par is the amount received at maturity for fixed rate investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost".

CD - Certificates of Deposit, **CP** - Commercial Paper, **ISC** - Investment Shares Class, **MMA** - Money Market Account, **SEC** - Government Securities, **TS** - Term Series



**Burnsville ISD 191 OPEB
Investment Review**

November 1 - November 30, 2024

CLIENT
Burnsville ISD 191 OPEB

INCEPTION DATE
11/01/2014

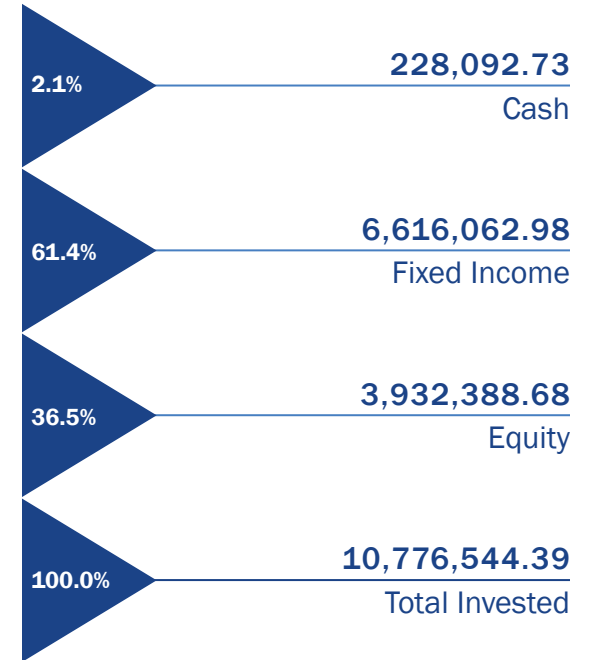
RELATIONSHIP TEAM
Kendra Shelland
Institutional Portfolio
Manager
(612) 509-2579
kshelland@pmanetwork.com

Steve Pumper
VP, Investment Services
(612) 509-2565
SPumper@pmanetwork.com

PORTFOLIO OVERVIEW

	Value
Beginning Market Value	10,471,110.73
Contributions	0.00
Withdrawals	0.00
Net Investment Income	19,027.95
Unrealized Gain/Loss	286,405.71
Realized Gain/Loss	0.00
Ending Market Value	10,776,544.39

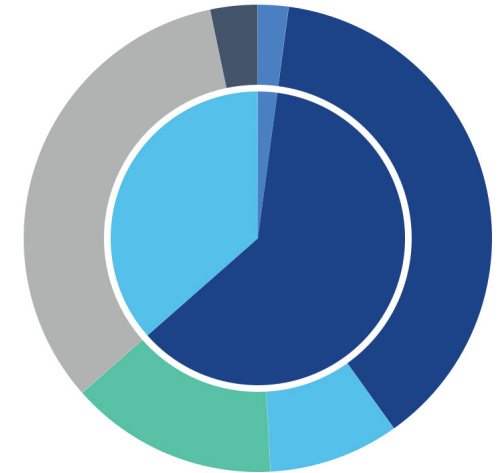
Compliance	Status
As of 11/30/2024	Compliant



INVESTMENT ALLOCATION

Sector	Amount	Allocation	Change	%
Cash				
TOTAL Cash	228,092.73	2.12%	19,027.95	9.10%
Fixed Income				
TOTAL Credit	4,097,394.10	38.02%	28,419.55	0.70%
Funds - Corporate	4,097,394.10	38.02%	28,419.55	0.70%
TOTAL Below Investment Grade	970,244.88	9.00%	10,909.80	1.14%
Funds - Below Investment Grade	970,244.88	9.00%	10,909.80	1.14%
TOTAL Mortgage Backed Security	1,548,424.00	14.37%	18,370.00	1.20%
Funds - MBS	1,548,424.00	14.37%	18,370.00	1.20%
TOTAL Fixed Income	6,616,062.98	61.39%	57,699.35	0.88%
Equity				
TOTAL Domestic Equity	3,579,407.48	33.21%	229,507.16	6.85%
Funds - Large Cap	3,304,462.56	30.66%	201,922.78	6.51%
Funds - Small Cap	274,944.92	2.55%	27,584.38	11.15%
TOTAL International Equity	352,981.20	3.28%	(800.80)	(0.23%)
Funds - International	352,981.20	3.28%	(800.80)	(0.23%)
TOTAL Equity	3,932,388.68	36.49%	228,706.36	6.18%
TOTAL Invested	10,776,544.39	100.00%	305,433.66	2.92%

CURRENT PERIOD ALLOCATION



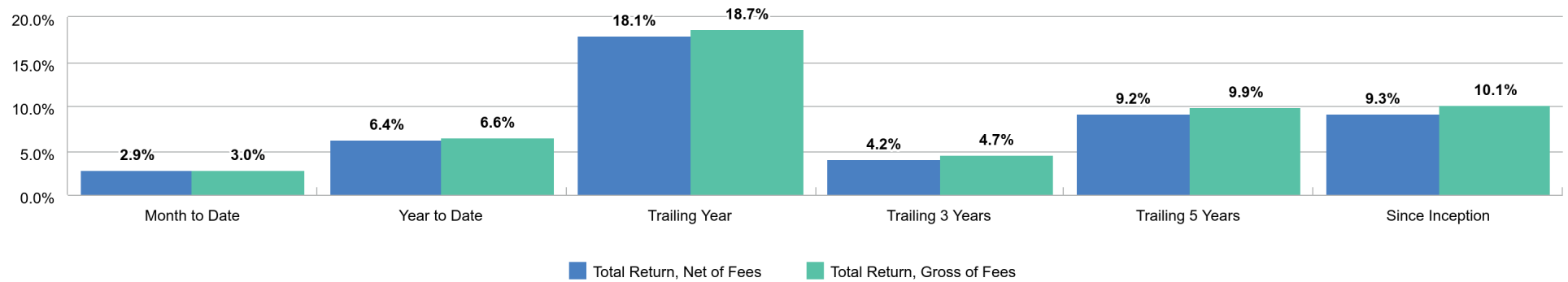
Asset Class

- Cash - 2.1%
- Fixed Income - 61.4%
- Equity - 36.5%

Sector

- Cash - 2.1%
- Credit - 38.0%
- Below Investment Grade - 9.0%
- Mortgage Backed Security - 14.4%
- Domestic Equity - 33.2%
- International Equity - 3.3%

HISTORICAL PERFORMANCE



HISTORICAL PERFORMANCE

	Month to Date	Year to Date	Trailing Year	Trailing 3 Years	Trailing 5 Years	Since Inception
Total Return, Net of Fees	2.92%	6.36%	18.15%	4.15%	9.24%	9.31%
Total Return, Gross of Fees	2.96%	6.58%	18.74%	4.68%	9.88%	10.12%

Since Inception Date: November 01, 2014

Periods greater than 1 year are annualized. Year to Date returns are presented fiscal year to date.

PERFORMANCE BY ASSET CLASS

Asset Class	Ending Market Value	Weight	Gross Total Return	Contribution
Cash	228,092.73	2.18%	0.37%	0.01%
Fixed Income	6,616,062.98	61.61%	1.23%	0.77%
Equity	3,932,388.68	36.21%	6.18%	2.18%
Portfolio Total	10,776,544.39	100.00%	2.96%	2.96%

Trade Date	Settle Date	Quantity	Security	Ticker	Identifier	Unit Price	Amount	Gain / Loss
Cash								
<i>Management Fee</i>								
11/21/2024	11/21/2024	(4,362.96)	US DOLLAR	USD	CCYUSD	—	(4,362.96)	0.00
—	—	(4,362.96)	Total Management Fee	—	—	—	(4,362.96)	0.00
<i>Money Market Fund Interest</i>								
11/30/2024	11/30/2024	0.00	GOLDMAN:FS GOVT INST	FGTXX	38141W273	—	861.11	—
—	—	0.00	Total Money Market Fund Interest	—	—	—	861.11	—
Funds - Corporate								
<i>Equity Dividend</i>								
11/01/2024	11/05/2024	0.00	VANGUARD SH-TM B ETF	BSV	921937827	—	1,166.84	—
11/01/2024	11/05/2024	0.00	VANGUARD TOT BD ETF	BND	921937835	—	11,473.29	—
—	—	0.00	Total Equity Dividend	—	—	—	12,640.13	—
Funds - Below Investment Grade								
<i>Equity Dividend</i>								
11/01/2024	11/06/2024	0.00	ISHARES:IBOXX \$HY CORP	HYG	464288513	—	4,782.81	—
—	—	0.00	Total Equity Dividend	—	—	—	4,782.81	—
Funds - MBS								
<i>Equity Dividend</i>								
11/01/2024	11/05/2024	0.00	VANGUARD MTG-BK IDX ETF	VMBS	92206C771	—	5,106.86	—
—	—	0.00	Total Equity Dividend	—	—	—	5,106.86	—

Ticker	Identifier	Current Units	Description	Rating	Coupon Rate	Effective Maturity	Final Maturity	Original Cost	Market Price	Market Value + Accrued	Interest / Dividend Income	Dividend Yield	Yield	Book Yield
Cash														
Cash														
FGTXX	38141W273	227,231.62	GOLDMAN:FS GOVT INST	AAA	4.52%	11/30/2024	11/30/2024	227,231.62	1.0000	227,231.62	3,754.07	—	4.55%	4.55%
USD	CCYUSD	861.11	Receivable	AAA	0.00%	11/30/2024	11/30/2024	861.11	1.0000	861.11	0.00	—	0.00%	0.00%
—	—	228,092.73	—	AAA	4.50%	—	—	228,092.73	—	228,092.73	3,754.07	—	4.53%	4.53%
Fixed Income														
Mortgage Backed Security														
Funds – MBS														
VMBS	92206C771	33,400.00	VANGUARD MTG-BK IDX ETF	—	—	—	—	1,505,585.16	46.3600	1,548,424.00	25,163.56	3.81%	—	—
—	—	33,400.00	—	NA	—	—	—	1,505,585.16	—	1,548,424.00	25,163.56	3.81%	—	—
Credit														
Funds - Corporate														
BND	921937835	50,403.00	VANGUARD TOT BD ETF	—	—	—	—	3,948,736.76	73.6000	3,709,660.80	56,373.89	3.52%	—	—
BSV	921937827	4,985.00	VANGUARD SH-TM B ETF	—	—	—	—	380,653.11	77.7800	387,733.30	5,629.24	3.24%	—	—
—	—	55,388.00	—	NA	—	—	—	4,329,389.87	—	4,097,394.10	62,003.13	3.50%	—	—
Below Investment Grade														
Funds - Below Investment Grade														
HYG	464288513	12,122.00	ISHARES:IBOXX \$HY CORP	—	—	—	—	931,949.06	80.0400	970,244.88	23,981.06	5.84%	—	—
—	—	12,122.00	—	NA	—	—	—	931,949.06	—	970,244.88	23,981.06	5.84%	—	—
Equity														
Domestic Equity														
Funds - Large Cap														
ESGU	46435G425	24,898.00	ISHARES:ESG A MSCI USA	—	—	—	—	2,924,466.79	132.7200	3,304,462.56	10,922.25	1.09%	—	—
—	—	24,898.00	—	—	—	—	—	2,924,466.79	—	3,304,462.56	10,922.25	1.09%	—	—
Funds - Small Cap														

Ticker	Identifier	Current Units	Description	Rating	Coupon Rate	Effective Maturity	Final Maturity	Original Cost	Market Price	Market Value + Accrued	Interest / Dividend Income	Dividend Yield	Yield	Book Yield
VTWO	92206C664	2,809.00	VANGUARD RUS 2000 ID ETF	—	—	—	—	230,007.95	97.8800	274,944.92	778.37	1.18%	—	—
—	—	2,809.00	—	—	—	—	—	230,007.95	—	274,944.92	778.37	1.18%	—	—
<i>International Equity</i>														
<i>Funds - International</i>														
VXUS	921909768	5,720.00	VANGUARD TOT I S ETF	—	—	—	—	351,743.96	61.7100	352,981.20	1,557.56	2.96%	—	—
—	—	5,720.00	—	—	—	—	—	351,743.96	—	352,981.20	1,557.56	2.96%	—	—
Total Invested		362,429.73	—	AAA	4.50%	—	—	10,501,235.52	—	10,776,544.39	128,160.00	2.93%	4.53%	4.53%

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In order to better serve you, we request that you promptly notify us of any material change in your investment policy, investment objective or financial situation.

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Review of Report

Please review the pages of this report carefully. If you think there are any errors, missing account information or if you need more information about transactions, please contact PMA within 60 days of receipt. If you have other questions or concerns, you should contact your Institutional Portfolio Manager.



PMA Asset Management, LLC

2135 CityGate Lane, 7th Floor

Naperville, IL 60563

630-657-6400

For more information visit www.pmanetwork.com

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AP Check Register

AP Run: 20241101 Single — Post Date: 2024-11-01 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/01/2024	494003	Check	Lano Equipment	925133	AP Merch	18,193.74
Total:						\$18,193.74

20241101 Single Summary

Type	Count	Amount
Regular	1	18,193.74
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$18,193.74

AP Check Register

AP Run: 20241106 AP — Post Date: 2024-11-06 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/06/2024	494004	Check	A.J. Moore Electric Inc	928491	AP Merch	3,877.86
11/06/2024	494005	Check	Acer Service Corporation - Attn: Finance Dept.	929434	AP Merch	9,534.20
11/06/2024	494006	Check	Anderson, Bruce	9002125	AP Merch	33.97
11/06/2024	494007	Check	Balzer, Andrew	930784	AP Merch	89.00
11/06/2024	494008	Check	Bauer, Colton	931317	AP Merch	89.00
11/06/2024	494009	Check	Bix Produce Company	900477	AP Merch	22,109.25
11/06/2024	494010	Check	Briggs, Taylor	930762	AP Merch	89.00
11/06/2024	494011	Check	Capernaum Pediatric Therapy	930712	AP Merch	8,886.61
11/06/2024	494012	Check	Centerpoint Energy	902519	AP Merch	2,508.38
11/06/2024	494013	Check	City of Savage - Parks & Recreation	909588-2	AP Merch	332.50
11/06/2024	494014	Check	Dakota Printing Inc	926840	AP Merch	855.00
11/06/2024	494015	Check	East Central MN Ed Cable Coop ISD 911	930718	AP Merch	6,016.20
11/06/2024	494016	Check	Eastview High School Cheer Boosters	906734-3	AP Merch	510.00
11/06/2024	494017	Check	Electro Watchman Inc	901078	AP Merch	508.75
11/06/2024	494018	Check	Fagerness, Joyce	924275	AP Merch	559.00
11/06/2024	494019	Check	Gedi, Muno	930842	AP Merch	120.00
11/06/2024	494020	Check	GreatAmerica Financial Services	929729	AP Merch	621.00
11/06/2024	494021	Check	Hanuschak, Oksana	930258	AP Merch	400.00
11/06/2024	494022	Check	Hardy, Richard	904713	AP Merch	125.00

AP Check Register

AP Run: 20241106 AP — Post Date: 2024-11-06 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/06/2024	494023	Check	Herold Flags	931314	AP Merch	1,832.59
11/06/2024	494024	Check	Imperial Dade	904186-1	AP Merch	11,261.54
11/06/2024	494025	Check	Innovative Office Solutions LLC	924274	AP Merch	19,435.56
11/06/2024	494026	Check	Intermediate School Dist 917	909327	AP Merch	291.21
11/06/2024	494027	Check	Johnson Controls Fire Protection LP	903587	AP Merch	1,184.79
11/06/2024	494028	Check	Johnson, Gabriela	930170	AP Merch	487.50
11/06/2024	494029	Check	Kambeitz-Hove, Debra	500755	AP Merch	10.80
11/06/2024	494030	Check	Kennedy and Graven Chartered	908356	AP Merch	6,865.53
11/06/2024	494031	Check	Lamprecht, John	928748	AP Merch	28.20
11/06/2024	494032	Check	Link Interpret	929933	AP Merch	39,093.94
11/06/2024	494033	Check	Marshall, James	908647	AP Merch	142.00
11/06/2024	494034	Check	Martinez, Robert V	013074	AP Merch	1,596.90
11/06/2024	494035	Check	Master Automotive Tire & Quick Lube	928612	AP Merch	195.47
11/06/2024	494036	Check	Messerli & Kramer PA	923866	AP Merch	1,209.03
11/06/2024	494037	Check	Midwest Band Instrument Service	902491	AP Merch	236.00
11/06/2024	494038	Check	Minnesota Community Education Assoc (MCEA)	903814	AP Merch	2,553.00
11/06/2024	494039	Check	Minnesota Label Inc	931312	AP Merch	383.59
11/06/2024	494040	Check	Minnesota Valley Electric Cooperative	907448	AP Merch	20,465.33
11/06/2024	494041	Check	MN Highway Safety & Research Center	926466	AP Merch	603.00

AP Check Register

AP Run: 20241106 AP — Post Date: 2024-11-06 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/06/2024	494042	Check	Mohamed Hussein, Faduma	930998	AP Merch	217.50
11/06/2024	494043	Check	Mohamed, Zahra	929402	AP Merch	420.00
11/06/2024	494044	Check	Naseema Omer LLC	930381	AP Merch	343.50
11/06/2024	494045	Check	NCPERS Group Life Ins	908769	AP Merch	32.00
11/06/2024	494046	Check	Nesvig, Mark	931319	AP Merch	125.00
11/06/2024	494047	Check	Notch, Clayton	931302	AP Merch	125.00
11/06/2024	494048	Check	Novak, Janice S	902467	AP Merch	72.00
11/06/2024	494049	Check	Ooma, Inc.	931268	AP Merch	34.85
11/06/2024	494050	Check	Orkin Commercial Services	926086	AP Merch	5,658.00
11/06/2024	494051	Check	Perez, Melissa M	924879	AP Merch	1,080.00
11/06/2024	494052	Check	Precision Signs & Imaging LLC	930404	AP Merch	45,636.38
11/06/2024	494053	Check	Rahe, Anthony	931090	AP Merch	540.00
11/06/2024	494054	Check	RAK Construction Inc	929749	AP Merch	44,385.50
11/06/2024	494055	Check	Rent N Save Portable Services	925729	AP Merch	2,165.00
11/06/2024	494056	Check	Rifton Equipment	909053	AP Merch	675.00
11/06/2024	494057	Check	Rock Hard Landscape Supply	928528	AP Merch	163.90
11/06/2024	494058	Check	Ryan Mechanical Inc	923241	AP Merch	24,677.02
11/06/2024	494059	Check	Safeway Driving School	926796	AP Merch	6,350.00
11/06/2024	494060	Check	Scheff, Brody	931318	AP Merch	125.00
11/06/2024	494061	Check	Scorecard, LLC	931238	AP Merch	300.00

AP Check Register

AP Run: 20241106 AP — Post Date: 2024-11-06 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/06/2024	494062	Check	Second Harvest Heartland	928183	AP Merch	434.53
11/06/2024	494063	Check	SNA Depository	926552	AP Merch	209.50
11/06/2024	494064	Check	SNA Depository	926552	AP Merch	113.00
11/06/2024	494065	Check	St Paul Beverage Solutions, LLC	930156	AP Merch	10,536.28
11/06/2024	494066	Check	The Food Group	928651	AP Merch	1,679.54
11/06/2024	494067	Check	UHL Company, Inc.	931094	AP Merch	6,278.47
11/06/2024	494068	Check	Upper Lakes Foods Inc	929826	AP Merch	90,408.33
11/06/2024	494069	Check	VenuWorks of Burnsville LLC	926645	AP Merch	500.00
11/06/2024	494070	Check	Warsame, Kadra	925560	AP Merch	90.00
11/06/2024	494071	Check	WL Hall Co	929359	AP Merch	2,648.46
11/06/2024	494072	Check	Zepole Restaurant Supply Company	931243	AP Merch	23,209.17
Total:						\$434,373.63

20241106 AP Summary

Type	Count	Amount
Regular	69	434,373.63
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	69	\$434,373.63

AP Check Register

AP Run: 20241106 AP2 — Post Date: 2024-11-06 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/06/2024	494073	Check	School Services Employees Local 284	907382	AP Merch	3,035.97
Total:						\$3,035.97

20241106 AP2 Summary

Type	Count	Amount
Regular	1	3,035.97
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$3,035.97

AP Check Register

73

AP Run: 20241106 AP3 — Post Date: 2024-11-06 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/06/2024	494074	Check	Education Minnesota	928531	AP Merch	74.00
11/06/2024	494075	Check	Foundation 191	928202	AP Merch	109.50
Total:						\$183.50

20241106 AP3 Summary

Type	Count	Amount
Regular	2	183.50
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	2	\$183.50

AP Check Register

AP Run: 20241115 FS — Post Date: 2024-11-15 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/15/2024	494076	Check	Adeti, Christian	930172	AP Merch	2,000.00
Total:						\$2,000.00

20241115 FS Summary

Type	Count	Amount
Regular	1	2,000.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$2,000.00

AP Check Register

AP Run: 20241118 FSCK — Post Date: 2024-11-18 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/18/2024	494077	Check	Shakopee Mdewakanton Sioux Community	930906	AP Merch	7,600.00
Total:						\$7,600.00

20241118 FSCK Summary

Type	Count	Amount
Regular	1	7,600.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$7,600.00

AP Check Register

AP Run: 20241119 AP — Post Date: 2024-11-19 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/19/2024	494078	Check	A.J. Moore Electric Inc	928491	AP Merch	573.77
11/19/2024	494079	Check	Advanced Commercial Kitchens	930100	AP Merch	693.67
11/19/2024	494080	Check	Advanced Imaging Solutions	928551-1	AP Merch	5,924.63
11/19/2024	494081	Check	Amergis Healthcare Staffing Inc	931201	AP Merch	8,676.80
11/19/2024	494082	Check	American Eagle Roofing and Coating	931181	AP Merch	8,179.50
11/19/2024	494083	Check	Amplify Education, Inc.	930320	AP Merch	2,250.00
11/19/2024	494084	Check	Armstrong Torseth Skold & Rydeen Inc	926500	AP Merch	530.60
11/19/2024	494085	Check	Arvig	928649	AP Merch	2,900.70
11/19/2024	494086	Check	Berge, Paul	500218	AP Merch	84.37
11/19/2024	494087	Check	BHS Quiz Bowl Boosters	930823	AP Merch	180.00
11/19/2024	494088	Check	BHS Swim and Dive Boosters	909039	AP Merch	1,750.00
11/19/2024	494089	Check	Bimbo Bakeries USA	902333-1	AP Merch	4,191.37
11/19/2024	494090	Check	Bix Produce Company	900477	AP Merch	12,179.54
11/19/2024	494091	Check	Brown's Ice Cream Co	904655	AP Merch	1,671.24
11/19/2024	494092	Check	City of Burnsville - Utilities	904226	AP Merch	27,429.15
11/19/2024	494093	Check	City of Savage - Utilities	909588	AP Merch	4,795.98
11/19/2024	494094	Check	Comcast	926565-1	AP Merch	4,801.44
11/19/2024	494095	Check	Community Education Prior Lake-Savage Area Schools	921458-2	AP Merch	25.00
11/19/2024	494096	Check	Conquer Ninja Athletics	929462-2	AP Merch	640.00

AP Check Register

AP Run: 20241119 AP — Post Date: 2024-11-19 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/19/2024	494097	Check	Consolidated Communications	906231	AP Merch	2,976.98
11/19/2024	494098	Check	Cory, Brent	924816	AP Merch	750.00
11/19/2024	494099	Check	Cottens NAPA Main Office	929846	AP Merch	611.23
11/19/2024	494100	Check	Crown Rental Inc	900647	AP Merch	170.40
11/19/2024	494101	Check	Cub Foods	900645	AP Merch	15.17
11/19/2024	494102	Check	Dakota Electric Association	900809	AP Merch	72,345.19
11/19/2024	494103	Check	Dant, Elena	930824	AP Merch	225.00
11/19/2024	494104	Check	Dewald, Rina C	920524	AP Merch	180.00
11/19/2024	494105	Check	East Central MN Ed Cable Coop ISD 911	930718	AP Merch	50.00
11/19/2024	494106	Check	Edition III Inc	927229	AP Merch	6,607.30
11/19/2024	494107	Check	Education Minnesota	928531	AP Merch	74.00
11/19/2024	494108	Check	Educators Benefit Consultants LLC	926262-1	AP Merch	830.34
11/19/2024	494109	Check	Elsmore Swim Shop	900889-1	AP Merch	268.75
11/19/2024	494110	Check	Enpointe	929863	AP Merch	3,576.00
11/19/2024	494111	Check	ESTR Publications Ltd	923645	AP Merch	132.20
11/19/2024	494112	Check	Farmington High School	902495-1	AP Merch	85.00
11/19/2024	494113	Check	Foundation 191	928202	AP Merch	111.16
11/19/2024	494114	Check	Gurstel Law Firm PC	920324	AP Merch	491.44
11/19/2024	494115	Check	Hammer Sports LLC	930735	AP Merch	120.00
11/19/2024	494116	Check	Hanuschak, Oksana	930258	AP Merch	360.00

AP Check Register

AP Run: 20241119 AP — Post Date: 2024-11-19 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/19/2024	494117	Check	Hastings Bus Company	907139	AP Merch	2,478.65
11/19/2024	494118	Check	Heartland Tire, Inc.	930160	AP Merch	377.02
11/19/2024	494119	Check	High Point Networks LLC	929536	AP Merch	5,640.00
11/19/2024	494120	Check	Ind School Dist 279	901918	AP Merch	300.00
11/19/2024	494121	Check	Intermediate District 287	901390	AP Merch	707.20
11/19/2024	494122	Check	J & D Trophy	904113	AP Merch	228.00
11/19/2024	494123	Check	Johnson Controls Fire Protection LP	903587	AP Merch	740.31
11/19/2024	494124	Check	Kafka, Kim	931092	AP Merch	259.08
11/19/2024	494125	Check	Knepper, Moira	930853	AP Merch	70.00
11/19/2024	494126	Check	Kraus-Anderson Ins Agency Inc	902102	AP Merch	16,047.00
11/19/2024	494127	Check	Lakeville South High School	902673-13	AP Merch	300.00
11/19/2024	494128	Check	Link Interpret	929933	AP Merch	402.78
11/19/2024	494129	Check	Loredo, Lisbet	501337	AP Merch	40.00
11/19/2024	494130	Check	Macario Corporation	930770	AP Merch	1,175.00
11/19/2024	494131	Check	Magic School Inc	931307	AP Merch	2,000.00
11/19/2024	494132	Check	Messerli & Kramer PA	923866	AP Merch	403.01
11/19/2024	494133	Check	Minnesota Energy Resources	903029	AP Merch	832.62
11/19/2024	494134	Check	MN Assoc of School Administrators MASA/MASE	909181	AP Merch	758.00
11/19/2024	494135	Check	MN DECA	927788-1	AP Merch	700.00

AP Check Register

AP Run: 20241119 AP — Post Date: 2024-11-19 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/19/2024	494136	Check	MN Highway Safety & Research Center	926466	AP Merch	355.00
11/19/2024	494137	Check	MN Landmarks Inc	924072	AP Merch	5,500.00
11/19/2024	494138	Check	Mn Percussion Association	909621	AP Merch	1,700.00
11/19/2024	494139	Check	Mohammoud, Zahra Ali	928322	AP Merch	420.00
11/19/2024	494140	Check	New Dominion School	924335	AP Merch	1,999.39
11/19/2024	494141	Check	New Richmond High School	930466	AP Merch	250.00
11/19/2024	494142	Check	Nice Guy Technology LLC	928905	AP Merch	568.40
11/19/2024	494143	Check	Northfield Public Schools	908609	AP Merch	275.00
11/19/2024	494144	Check	Nuvera	902483	AP Merch	198.10
11/19/2024	494145	Check	Perez, Melissa M	924879	AP Merch	1,965.00
11/19/2024	494146	Check	PHOEVER LLC	931316	AP Merch	142.84
11/19/2024	494147	Check	Pioneer SecureShred	930098	AP Merch	465.00
11/19/2024	494148	Check	Prior Lake High School	921458	AP Merch	475.00
11/19/2024	494149	Check	QBS LLC	930033	AP Merch	96.00
11/19/2024	494150	Check	RAK Construction Inc	929749	AP Merch	28,564.65
11/19/2024	494151	Check	Schmitt & Sons - Contract	909331-2	AP Merch	1,042,276.35
11/19/2024	494152	Check	Schmitt & Sons Inc	909331	AP Merch	32,872.91
11/19/2024	494153	Check	School Services Employees Local 284	907382	AP Merch	3,152.26
11/19/2024	494154	Check	SFM	923848	AP Merch	11,680.21
11/19/2024	494155	Check	Shakopee High School	906455	AP Merch	75.00

AP Check Register

AP Run: 20241119 AP — Post Date: 2024-11-19 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/19/2024	494156	Check	Siemens Industry Inc	902217	AP Merch	861.12
11/19/2024	494157	Check	St Paul Beverage Solutions, LLC	930156	AP Merch	4,501.35
11/19/2024	494158	Check	Sunbelt Staffing LLC	930586	AP Merch	33,087.85
11/19/2024	494159	Check	Sysco Western Minnesota, Inc	931067	AP Merch	889.20
11/19/2024	494160	Check	Taylor & Francis Group LLC	931241	AP Merch	646.06
11/19/2024	494161	Check	The Hartford	924486	AP Merch	56,720.15
11/19/2024	494162	Check	T-Mobile	929345	AP Merch	1,754.58
11/19/2024	494163	Check	Toay, Gretchen	925679	AP Merch	110.00
11/19/2024	494164	Check	Transportation Plus, Inc.	906215	AP Merch	2,121.00
11/19/2024	494165	Check	Tresona Multimedia LLC	929285	AP Merch	405.00
11/19/2024	494166	Check	Tri-State Bobcat	924444	AP Merch	39.99
11/19/2024	494167	Check	Twin City Outdoor Services Inc	929177	AP Merch	14,000.00
11/19/2024	494168	Check	United Rentals (North America) Inc	908379	AP Merch	708.24
11/19/2024	494169	Check	University of Minnesota-Tuition Third Party Billing	908595	AP Merch	49,010.00
11/19/2024	494170	Check	Upper Lakes Foods Inc	929826	AP Merch	50,532.01
11/19/2024	494171	Check	US Postmaster USPS	904153-1	AP Merch	5,450.35
11/19/2024	494172	Check	Vestis Services LLC	901365	AP Merch	1,138.42
11/19/2024	494173	Check	Viking Electric Supply Inc	904243	AP Merch	92.75
11/19/2024	494174	Check	Walsh Associates, LLC	930951	AP Merch	900.00

AP Check Register

AP Run: 20241119 AP — Post Date: 2024-11-19 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/19/2024	494175	Check	Washburn Center for Children	931077	AP Merch	52,333.33
11/19/2024	494176	Check	Xcel Energy	902776	AP Merch	13,202.22
Total:						\$1,632,451.32

20241119 AP Summary

Type	Count	Amount
Regular	99	1,632,451.32
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	99	\$1,632,451.32

AP Check Register

AP Run: 20241127 AP — Post Date: 2024-11-27 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/27/2024	494177	Check	A.J. Moore Electric Inc	928491	AP Merch	3,745.47
11/27/2024	494178	Check	Abdullahi, Adnan	931330	AP Merch	168.00
11/27/2024	494179	Check	AIM Electronics Inc	900017	AP Merch	7,433.00
11/27/2024	494180	Check	All In One Translation Agency LLC	923652	AP Merch	55.00
11/27/2024	494181	Check	Amergis Healthcare Staffing Inc	931201	AP Merch	21,984.40
11/27/2024	494182	Check	American Red Cross	900128	AP Merch	532.00
11/27/2024	494183	Check	Anchor Solar Investments LLC	929704	AP Merch	2,160.60
11/27/2024	494184	Check	Anderson Race Management	931325	AP Merch	988.00
11/27/2024	494185	Check	Backupify Inc	928803	AP Merch	1,500.00
11/27/2024	494186	Check	Barr Engineering Co.	931270	AP Merch	1,758.50
11/27/2024	494187	Check	Bix Produce Company	900477	AP Merch	9,238.01
11/27/2024	494188	Check	Bryan Rock Products Inc	900454	AP Merch	436.16
11/27/2024	494189	Check	Burgeson, Nancy	905368	AP Merch	160.00
11/27/2024	494190	Check	Captivate Media + Consulting	929000	AP Merch	2,851.00
11/27/2024	494191	Check	Carrier Corporation	900707-1	AP Merch	3,247.64
11/27/2024	494192	Check	Centerpoint Energy	902519	AP Merch	23,429.03
11/27/2024	494193	Check	CESO Communications LLC	930130	AP Merch	2,775.00
11/27/2024	494194	Check	CESO HR, LLC	930763	AP Merch	3,125.00
11/27/2024	494195	Check	CESO Transportation LLC	930220	AP Merch	16,177.08

AP Check Register

AP Run: 20241127 AP — Post Date: 2024-11-27 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/27/2024	494196	Check	City of Burnsville	900673	AP Merch	170.00
11/27/2024	494197	Check	Conney Safety Products	900552-1	AP Merch	185.44
11/27/2024	494198	Check	CST MN	929862	AP Merch	50,000.00
11/27/2024	494199	Check	Cub Foods	900645	AP Merch	135.77
11/27/2024	494200	Check	Dakota County Financial Services	907393-3	AP Merch	12,486.46
11/27/2024	494201	Check	Dakota County Financial Services	907393-3	AP Merch	31,654.00
11/27/2024	494202	Check	Data Center Systems Inc.	930590	AP Merch	2,498.00
11/27/2024	494203	Check	Dewald, Rina C	920524	AP Merch	180.00
11/27/2024	494204	Check	Dialog One LLC	927732	AP Merch	5,569.50
11/27/2024	494205	Check	Digital Insurance, LLC	929385	AP Merch	6,250.00
11/27/2024	494206	Check	Dore, Abdiwali Hashi	929581	AP Merch	180.00
11/27/2024	494207	Check	e2Companies LLC	931309	AP Merch	21,352.00
11/27/2024	494208	Check	Earl F Andersen	901064-2	AP Merch	948.35
11/27/2024	494209	Check	Eden Prairie High School	908344-2	AP Merch	269.00
11/27/2024	494210	Check	Edina Athletic Boosters	901006	AP Merch	250.00
11/27/2024	494211	Check	Edina High School	920467	AP Merch	218.00
11/27/2024	494212	Check	Education Minnesota	928531	AP Merch	74.00
11/27/2024	494213	Check	EPS Operations, LLC	931127	AP Merch	4,007.42
11/27/2024	494214	Check	FaxSIPit Services Inc.	930948	AP Merch	231.00
11/27/2024	494215	Check	Fedex	901463	AP Merch	48.61

AP Check Register

AP Run: 20241127 AP — Post Date: 2024-11-27 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/27/2024	494216	Check	Field Environmental Consulting Inc	926109	AP Merch	906.15
11/27/2024	494217	Check	Foundation 191	928202	AP Merch	111.16
11/27/2024	494218	Check	Gateway Music Festivals & Tours Inc	927831	AP Merch	949.54
11/27/2024	494219	Check	Gedi, Muno	930842	AP Merch	60.00
11/27/2024	494220	Check	GreatAmerica Financial Services	929729	AP Merch	621.00
11/27/2024	494221	Check	Gregory, Loris Sofia	927443	AP Merch	45.00
11/27/2024	494222	Check	H&B Specialized Products Inc	901641	AP Merch	7,602.26
11/27/2024	494223	Check	Hammer Sports LLC	930735	AP Merch	85.00
11/27/2024	494224	Check	Heartland Tire, Inc.	930160	AP Merch	102.60
11/27/2024	494225	Check	Heitzman, Krystal	501339	AP Merch	16.00
11/27/2024	494226	Check	High Point Networks LLC	929536	AP Merch	17,390.81
11/27/2024	494227	Check	Hiller Commercial Floors	905805	AP Merch	3,325.00
11/27/2024	494228	Check	Holiday Stationstores LLC	930483	AP Merch	33.00
11/27/2024	494229	Check	Horizon Equipment LLC	901324	AP Merch	1,219.38
11/27/2024	494230	Check	Hoyo	930875	AP Merch	3,067.50
11/27/2024	494231	Check	Hyvee	929410	AP Merch	319.10
11/27/2024	494232	Check	Ibrahim, Siham	931334	AP Merch	70.00
11/27/2024	494233	Check	Imperial Dade	904186-1	AP Merch	18,445.19
11/27/2024	494234	Check	Innovational Water Solutions, Inc.	930169	AP Merch	4,848.62

AP Check Register

AP Run: 20241127 AP — Post Date: 2024-11-27 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/27/2024	494235	Check	Innovative Office Solutions LLC	924274	AP Merch	5,946.38
11/27/2024	494236	Check	Interstate All Battery Center	928877	AP Merch	334.75
11/27/2024	494237	Check	John A Dalsin & Son Inc	905816	AP Merch	9,403.12
11/27/2024	494238	Check	Johnson Controls Fire Protection LP	903587	AP Merch	2,248.35
11/27/2024	494239	Check	Kellen, Jason	930822	AP Merch	769.80
11/27/2024	494240	Check	Kennedy and Graven Chartered	908356	AP Merch	1,443.00
11/27/2024	494241	Check	Keystone Interpreting Solutions Inc	924514	AP Merch	4,806.00
11/27/2024	494242	Check	Klein, Ian	930376	AP Merch	70.00
11/27/2024	494243	Check	Knepper, Moira	930853	AP Merch	70.00
11/27/2024	494244	Check	Kraus-Anderson Ins Agency Inc	902102	AP Merch	308.00
11/27/2024	494245	Check	Link Interpret	929933	AP Merch	190.00
11/27/2024	494246	Check	Mart, Jackie	931085	AP Merch	308.00
11/27/2024	494247	Check	Master Automotive Tire & Quick Lube	928612	AP Merch	128.34
11/27/2024	494248	Check	Merry, Vanessa	929912	AP Merch	360.00
11/27/2024	494249	Check	Midwest Playground Contractors Inc	925369	AP Merch	12,032.65
11/27/2024	494250	Check	Midwest Playscapes Inc	922012	AP Merch	44,574.13
11/27/2024	494251	Check	Minnesota Clay USA	902526	AP Merch	313.76
11/27/2024	494252	Check	Minnesota Energy Resources	903029	AP Merch	238.84
11/27/2024	494253	Check	Mission Filtration	931116	AP Merch	2,264.70

AP Check Register

AP Run: 20241127 AP — Post Date: 2024-11-27 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/27/2024	494254	Check	MN Dept of Labor and Industry	907914-2	AP Merch	100.00
11/27/2024	494255	Check	MN State High School League (MSHSL)	902445	AP Merch	200.00
11/27/2024	494256	Check	Mohammoud, Zahra Ali	928322	AP Merch	300.00
11/27/2024	494257	Check	MRI Software LLC	929957	AP Merch	122.45
11/27/2024	494258	Check	MTI Distributing Inc	902544	AP Merch	6,101.25
11/27/2024	494259	Check	Munoz, Maribel	924243	AP Merch	67.50
11/27/2024	494260	Check	Muska Electric Co	931233	AP Merch	1,715.86
11/27/2024	494261	Check	NCS Pearson	926298	AP Merch	68.45
11/27/2024	494262	Check	Nelson, Varinia	931189	AP Merch	280.00
11/27/2024	494263	Check	Northwest Passage LTD	931326	AP Merch	8,190.00
11/27/2024	494264	Check	Novak, Janice S	902467	AP Merch	54.00
11/27/2024	494265	Check	Office of MNIT Services	906477	AP Merch	4,481.70
11/27/2024	494266	Check	Per Mar Security Services	930354	AP Merch	273.00
11/27/2024	494267	Check	Perez, Melissa M	924879	AP Merch	1,348.00
11/27/2024	494268	Check	Pioneer Midwest LLC	930403	AP Merch	206.04
11/27/2024	494269	Check	Precision Signs & Imaging LLC	930404	AP Merch	120.00
11/27/2024	494270	Check	Rahe, Anthony	931090	AP Merch	810.00
11/27/2024	494271	Check	RAK Construction Inc	929749	AP Merch	50,056.56
11/27/2024	494272	Check	Red Wing Business Advantage Account	921851-1	AP Merch	175.00
11/27/2024	494273	Check	Robinson, Kieonna	501338	AP Merch	15.25

AP Check Register

AP Run: 20241127 AP — Post Date: 2024-11-27 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/27/2024	494274	Check	Rum River Special Education Cooperative	931333	AP Merch	1,964.49
11/27/2024	494275	Check	Ryan Mechanical Inc	923241	AP Merch	44,670.36
11/27/2024	494276	Check	Sachs, Frank	930154	AP Merch	442.50
11/27/2024	494277	Check	School Services Employees Local 284	907382	AP Merch	3,116.24
11/27/2024	494278	Check	SchoolStatus LLC	931272	AP Merch	1,050.00
11/27/2024	494279	Check	Second Harvest Heartland	928183	AP Merch	1,991.58
11/27/2024	494280	Check	Snyder, Stefanie	931332	AP Merch	52.12
11/27/2024	494281	Check	South Suburban Conference	926921	AP Merch	5,143.00
11/27/2024	494282	Check	Southwest Metro - Dean Lakes Education Center	928611	AP Merch	2,964.76
11/27/2024	494283	Check	St Paul Beverage Solutions, LLC	930156	AP Merch	4,595.76
11/27/2024	494284	Check	Sunbelt Staffing LLC	930586	AP Merch	37,000.59
11/27/2024	494285	Check	Sysco Western Minnesota, Inc	931067	AP Merch	548.50
11/27/2024	494286	Check	Temp Social Work	931320	AP Merch	2,884.73
11/27/2024	494287	Check	The Food Group	928651	AP Merch	1,527.40
11/27/2024	494288	Check	The Stepping Stones Group LLC	931308	AP Merch	9,600.00
11/27/2024	494289	Check	Third Party Integrity Inc	930282	AP Merch	2,500.00
11/27/2024	494290	Check	Total Filtration Services Inc	922123-1	AP Merch	363.75
11/27/2024	494291	Check	Twin City Scale Co.	930219	AP Merch	190.00
11/27/2024	494292	Check	UHL Company, Inc.	931094	AP Merch	5,759.40

AP Check Register

AP Run: 20241127 AP — Post Date: 2024-11-27 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/27/2024	494293	Check	Unique Software Corporation	905900	AP Merch	1,390.80
11/27/2024	494294	Check	Upper Lakes Foods Inc	929826	AP Merch	42,545.01
11/27/2024	494295	Check	Wiese USA, Inc.	930549	AP Merch	2,150.00
11/27/2024	494296	Check	Zillyon Solutions, LLC	931104	AP Merch	3,075.00
Total:						\$633,709.62

20241127 AP Summary

Type	Count	Amount
Regular	120	633,709.62
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	120	\$633,709.62

AP Check Register

Fund	Total
01 - General	1,199,199.70
02 - Food Service	285,709.00
03 - Transportation	1,110,932.08
04 - Community Service	112,599.83
16 - Facility Rental	7,767.49
22 - Internal Service - Health Insurance	1,175.00
50 - Student Activity Fund	14,164.68
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	\$2,731,547.78

AP Check Register

AP Run: 20241106 VACH — Post Date: 2024-11-06 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/06/2024	9000006533	ACH	Association Of Clerical Employees	904895	AP Merch	420.00
11/06/2024	9000006534	ACH	Burnsville Association of Educational Assistants	909991	AP Merch	963.00
11/06/2024	9000006535	ACH	Carlson, Gerri	929243	AP Merch	1,028.40
11/06/2024	9000006536	ACH	Casperson, Julie	928973	AP Merch	593.50
11/06/2024	9000006537	ACH	CDW Government Inc	920289-1	AP Merch	16,654.72
11/06/2024	9000006538	ACH	Delshad, Shilan	930153	AP Merch	147.50
11/06/2024	9000006539	ACH	Nelson, Jared	931190	AP Merch	1,400.00
11/06/2024	9000006540	ACH	Richert Speech Therapy LLC	931202	AP Merch	1,265.00
11/06/2024	9000006541	ACH	Sachs, Alice	925562	AP Merch	217.50
11/06/2024	9000006542	ACH	Solutran, Inc	928660	AP Merch	2,435.86
11/06/2024	9000006543	ACH	Teachers On Call	929847	AP Merch	73,147.96
Total:						\$98,273.44

20241106 VACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	11	98,273.44
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	11	\$98,273.44

AP Check Register

AP Run: 20241108 EACH — Post Date: 2024-11-08 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/08/2024	9000006544	ACH	Blomquist, Stephanie	017796	AP Merch	18.49
11/08/2024	9000006545	ACH	Broge, Dawndra S	020951	AP Merch	20.37
11/08/2024	9000006546	ACH	Buchanan, Isis L	019608	AP Merch	121.54
11/08/2024	9000006547	ACH	Burt, Emily T	021370	AP Merch	28.27
11/08/2024	9000006548	ACH	Cantolla, Kaitlin M	019617	AP Merch	531.59
11/08/2024	9000006549	ACH	Cherep, Nancy M	007805	AP Merch	13.75
11/08/2024	9000006550	ACH	Coddington, Bronwyn M	021393	AP Merch	71.69
11/08/2024	9000006551	ACH	Coleman, Colleen M	013413	AP Merch	48.11
11/08/2024	9000006552	ACH	Contreras, Kodi C	018537	AP Merch	39.06
11/08/2024	9000006553	ACH	Czapar, Kelly N	017322	AP Merch	48.91
11/08/2024	9000006554	ACH	Daoud, Hamde	019100	AP Merch	174.00
11/08/2024	9000006555	ACH	Edmonson, Susan L	017464	AP Merch	174.00
11/08/2024	9000006556	ACH	Eppel, Elizabeth M	021285	AP Merch	37.02
11/08/2024	9000006557	ACH	Erickson, Kayla M	020006	AP Merch	203.41
11/08/2024	9000006558	ACH	Ewert, Casey B	019158	AP Merch	66.60
11/08/2024	9000006559	ACH	Funston, Kathy L	017175	AP Merch	47.44
11/08/2024	9000006560	ACH	Gries, Brenda J	014219	AP Merch	27.60
11/08/2024	9000006561	ACH	Hagen, Aimee E	016614	AP Merch	24.92
11/08/2024	9000006562	ACH	Hall, Tony J	021254	AP Merch	40.00
11/08/2024	9000006563	ACH	Harsted, Tiffany K	021413	AP Merch	135.00

AP Check Register

AP Run: 20241108 EACH — Post Date: 2024-11-08 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/08/2024	9000006564	ACH	Hassan, Rahma	017832	AP Merch	181.68
11/08/2024	9000006565	ACH	Higgins, Rachel K	021301	AP Merch	19.03
11/08/2024	9000006566	ACH	Hinrichsen, Kyle	018663	AP Merch	296.88
11/08/2024	9000006567	ACH	Holden, Matt J	009267	AP Merch	255.27
11/08/2024	9000006568	ACH	Janey, Karen A	021241	AP Merch	15.45
11/08/2024	9000006569	ACH	Jordan, Allison A	016428	AP Merch	174.00
11/08/2024	9000006570	ACH	Jordan, Joanna	014624	AP Merch	24.32
11/08/2024	9000006571	ACH	Kennedy, Jennifer K	013375	AP Merch	23.05
11/08/2024	9000006572	ACH	Kleiner, Kevin T	020910	AP Merch	196.91
11/08/2024	9000006573	ACH	Kronabetter, Julie R	016789	AP Merch	195.71
11/08/2024	9000006574	ACH	Lake, David	017436	AP Merch	210.38
11/08/2024	9000006575	ACH	Lake, Lisa L	017600	AP Merch	54.67
11/08/2024	9000006576	ACH	Larson, Rachel E	021391	AP Merch	19.03
11/08/2024	9000006577	ACH	Le Vvintre, Jennifer K	020845	AP Merch	263.12
11/08/2024	9000006578	ACH	Maro, Julie A	011378	AP Merch	18.76
11/08/2024	9000006579	ACH	McDowell, Morgan	018635	AP Merch	22.11
11/08/2024	9000006580	ACH	Meuser, Teresa	010805	AP Merch	23.05
11/08/2024	9000006581	ACH	Middendorf, Jennifer L	019196	AP Merch	41.81
11/08/2024	9000006582	ACH	Mitsch, Kelli L	018974	AP Merch	20.44
11/08/2024	9000006583	ACH	Myers, Kristi A	019403	AP Merch	174.00

AP Check Register

93

AP Run: 20241108 EACH — Post Date: 2024-11-08 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/08/2024	9000006584	ACH	Neal, Bryeny B	013693	AP Merch	11.59
11/08/2024	9000006585	ACH	Nelson, Katie L	015010	AP Merch	73.97
11/08/2024	9000006586	ACH	Niemiec, Alicia	013692	AP Merch	222.44
11/08/2024	9000006587	ACH	Niesen, Elizabeth A	015962	AP Merch	38.19
11/08/2024	9000006588	ACH	Nordeen, Denise M	020415	AP Merch	148.74
11/08/2024	9000006589	ACH	O'Laughlin, John M	020956	AP Merch	65.93
11/08/2024	9000006590	ACH	Robran, Kimberly J	020836	AP Merch	41.74
11/08/2024	9000006591	ACH	Sampers, Karen M	015925	AP Merch	13.33
11/08/2024	9000006592	ACH	Sather, Derek D	018608	AP Merch	19.00
11/08/2024	9000006593	ACH	Sellars, Jason A	019217	AP Merch	412.88
11/08/2024	9000006594	ACH	Tarnofsky, John J	020438	AP Merch	44.29
11/08/2024	9000006595	ACH	Tesmer, Russell	013441	AP Merch	10.48
11/08/2024	9000006596	ACH	Theis, Nicole I	017745	AP Merch	73.43
11/08/2024	9000006597	ACH	Thomas, John S	020221	AP Merch	40.33
11/08/2024	9000006598	ACH	Voigt, Pamela M	017183	AP Merch	199.18
11/08/2024	9000006599	ACH	Wesley, Janet M	018000	AP Merch	29.82
11/08/2024	9000006600	ACH	Wolfram, Michael	018192	AP Merch	80.00
11/08/2024	9000006601	ACH	Yost, Molly M	019831	AP Merch	28.94
11/08/2024	9000006602	ACH	Zondag-Hamer, Kimberly	014127	AP Merch	92.33
11/08/2024	9000006603	ACH	Zyskowski, Karly M	021041	AP Merch	146.19

AP Check Register

AP Run: 20241108 EACH — Post Date: 2024-11-08 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
Total:						\$5,894.24

20241108 EACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	60	5,894.24
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	60	\$5,894.24

AP Check Register

AP Run: 20241114 EACH — Post Date: 2024-11-14 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/14/2024	9000006604	ACH	Boldt, Julie A	009596	AP Merch	50.00
11/14/2024	9000006605	ACH	Challgren, Peg Ten	006842	AP Merch	28.79
11/14/2024	9000006606	ACH	Cloutier, Dana	016633	AP Merch	89.98
11/14/2024	9000006607	ACH	Engberg, Denise G	012072	AP Merch	50.00
11/14/2024	9000006608	ACH	Engdahl, Ann Mary	015745	AP Merch	50.00
11/14/2024	9000006609	ACH	Felton, Shelly M.	014511	AP Merch	50.00
11/14/2024	9000006610	ACH	Frank, Sharon M	015516	AP Merch	50.00
11/14/2024	9000006611	ACH	Green, Kelli L	018905	AP Merch	49.85
11/14/2024	9000006612	ACH	Hanson, Lisa	011966	AP Merch	125.00
11/14/2024	9000006613	ACH	Harves, Nicole R	018289	AP Merch	200.00
11/14/2024	9000006614	ACH	Howe, Jaimie K	020412	AP Merch	113.36
11/14/2024	9000006615	ACH	Hubbard, Gabriel T	020507	AP Merch	261.23
11/14/2024	9000006616	ACH	Hussein, Salma	020757	AP Merch	2,500.00
11/14/2024	9000006617	ACH	Iverson, Adam	014431	AP Merch	1,124.64
11/14/2024	9000006618	ACH	Jensen, Jennifer	014596	AP Merch	100.00
11/14/2024	9000006619	ACH	Jermeland, Meghan M	012698	AP Merch	75.00
11/14/2024	9000006620	ACH	Kachman, Angela	010826	AP Merch	50.00
11/14/2024	9000006621	ACH	Kirchner, Amy	014600	AP Merch	22.18
11/14/2024	9000006622	ACH	Kolstad, Michele M	007847	AP Merch	15.21
11/14/2024	9000006623	ACH	Lobben, Angela	019410	AP Merch	75.00

AP Check Register

AP Run: 20241114 EACH — Post Date: 2024-11-14 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/14/2024	9000006624	ACH	Lorincz, Kristen L	018602	AP Merch	28.14
11/14/2024	9000006625	ACH	Markham, Angela L	016009	AP Merch	100.00
11/14/2024	9000006626	ACH	Marshall, Veronica Jean	011858	AP Merch	100.00
11/14/2024	9000006627	ACH	McDevitt, Paul David	011887	AP Merch	50.00
11/14/2024	9000006628	ACH	Meyer, Tanya L	012306	AP Merch	131.05
11/14/2024	9000006629	ACH	Mousseau, Rebecca J	020278	AP Merch	270.56
11/14/2024	9000006630	ACH	Nemeth, Heather	014991	AP Merch	17.96
11/14/2024	9000006631	ACH	Niffenegger, Kamala N	018055	AP Merch	32.09
11/14/2024	9000006632	ACH	Noble, Sarah J	019193	AP Merch	75.00
11/14/2024	9000006633	ACH	Oftedahl, Imina P	020003	AP Merch	75.00
11/14/2024	9000006634	ACH	Olsen, Laura	014129	AP Merch	50.00
11/14/2024	9000006635	ACH	Pearson, Genevieve L	019994	AP Merch	163.15
11/14/2024	9000006636	ACH	Risteau, Joseph S	007763	AP Merch	114.03
11/14/2024	9000006637	ACH	Robb, Brad E	013654	AP Merch	53.97
11/14/2024	9000006638	ACH	Scalzo, Kristi	016194	AP Merch	50.00
11/14/2024	9000006639	ACH	Sellers, Jason A	019217	AP Merch	24.60
11/14/2024	9000006640	ACH	Smith, Tracy J	014671	AP Merch	213.66
11/14/2024	9000006641	ACH	Sullivan, Jodi L	013437	AP Merch	75.00
11/14/2024	9000006642	ACH	Tollerud, Teresa Jo	008543	AP Merch	100.00
11/14/2024	9000006643	ACH	Tousignant, Holly	015856	AP Merch	50.00

AP Check Register

AP Run: 20241114 EACH — Post Date: 2024-11-14 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/14/2024	9000006644	ACH	Warmka, Cheri R	007858	AP Merch	75.93
11/14/2024	9000006645	ACH	Wolke, Drew D	020232	AP Merch	356.98
11/14/2024	9000006646	ACH	Zellmer, Julie A	015940	AP Merch	50.00
Total:						\$7,337.36

20241114 EACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	43	7,337.36
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	43	\$7,337.36

AP Check Register

AP Run: 20241114 VACH — Post Date: 2024-11-14 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/14/2024	9000006647	ACH	CDW Government Inc	920289-1	AP Merch	14,881.80
11/14/2024	9000006648	ACH	Multilingual Word Inc	922324	AP Merch	7,495.00
11/14/2024	9000006649	ACH	Richert Speech Therapy LLC	931202	AP Merch	2,990.00
11/14/2024	9000006650	ACH	Teachers On Call	929847	AP Merch	80,148.21
Total:						\$105,515.01

20241114 VACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	4	105,515.01
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	4	\$105,515.01

AP Check Register

AP Run: 20241121 EACH — Post Date: 2024-11-21 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/21/2024	9000006651	ACH	Borden, Paige M	019204	AP Merch	60.01
11/21/2024	9000006652	ACH	Brandner, Renee	011279	AP Merch	39.49
11/21/2024	9000006653	ACH	Cherep, Nancy M	007805	AP Merch	35.75
11/21/2024	9000006654	ACH	Christopherson, Ingrid R	021284	AP Merch	6.43
11/21/2024	9000006655	ACH	DeJong, Lindsay L	021394	AP Merch	24.12
11/21/2024	9000006656	ACH	Erbes, Sarah L	017283	AP Merch	115.91
11/21/2024	9000006657	ACH	Gutama, Nadia J	021431	AP Merch	85.00
11/21/2024	9000006658	ACH	Harves, Nicole R	018289	AP Merch	43.95
11/21/2024	9000006659	ACH	Kleeberger, Alexis S	021235	AP Merch	20.03
11/21/2024	9000006660	ACH	Oscarson Wanzek, Kristi R	012479	AP Merch	66.40
11/21/2024	9000006661	ACH	Perez Sanchez, Jeny	021253	AP Merch	170.00
11/21/2024	9000006662	ACH	Petersen, Holly M	018849	AP Merch	38.59
11/21/2024	9000006663	ACH	Roehl, Peter A	018624	AP Merch	66.34
11/21/2024	9000006664	ACH	Shelden, Jon	010820	AP Merch	10.72
11/21/2024	9000006665	ACH	Sweeney, Michael J	016376	AP Merch	125.55
11/21/2024	9000006666	ACH	Vodnick, Sarah A	016023	AP Merch	28.81
11/21/2024	9000006667	ACH	Wolfram, Michael	018192	AP Merch	225.12
11/21/2024	9000006668	ACH	Wood, Kimberly R	017247	AP Merch	13.40
Total:						\$1,175.62

AP Check Register

100

AP Run: 20241121 EACH — Post Date: 2024-11-21 — AP Run Type: R

<u>Check Date</u>	<u>Check Number</u>	<u>Payment Type</u>	<u>Name</u>	<u>Vendor Number</u>	<u>Bank Account Code</u>	<u>Check Amount</u>
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20241121 EACH Summary

<u>Type</u>	<u>Count</u>	<u>Amount</u>
Regular	0	0.00
ACH Checks:	18	1,175.62
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	18	\$1,175.62

AP Check Register

AP Run: 20241122 VACH — Post Date: 2024-11-22 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/22/2024	9000006669	ACH	Association Of Clerical Employees	904895	AP Merch	420.00
11/22/2024	9000006670	ACH	Burnsville Association of Educational Assistants	909991	AP Merch	963.00
11/22/2024	9000006671	ACH	CDW Government Inc	920289-1	AP Merch	59,087.72
11/22/2024	9000006672	ACH	Frontline Technologies Group LLC	928988-1	AP Merch	11,178.97
11/22/2024	9000006673	ACH	Solutran, Inc	928660	AP Merch	2,438.87
11/22/2024	9000006674	ACH	Teachers On Call	929847	AP Merch	82,552.10
11/22/2024	9000006675	ACH	Teamworks International Inc	924234	AP Merch	1,872.34
Total:						\$158,513.00

20241122 VACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	7	158,513.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	7	\$158,513.00

AP Check Register

AP Run: 20241129 EACH — Post Date: 2024-11-29 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/29/2024	9000006676	ACH	Battle, Theresa F	019927	AP Merch	500.00
11/29/2024	9000006677	ACH	Bellmont, Chris	014183	AP Merch	200.00
11/29/2024	9000006678	ACH	Dehne, Tyler	020322	AP Merch	200.00
11/29/2024	9000006679	ACH	Gorton, Rachel	016735	AP Merch	200.00
11/29/2024	9000006680	ACH	Mohamed Ahmed, Malaz K	020628	AP Merch	439.72
11/29/2024	9000006681	ACH	Sovine, Stacey	017487	AP Merch	200.00
11/29/2024	9000006682	ACH	Tinklenberg, Aaron D	017462	AP Merch	200.00
Total:						\$1,939.72

20241129 EACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	7	1,939.72
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	7	\$1,939.72

AP Check Register

103

Fund	Total
01 - General	363,785.57
02 - Food Service	890.58
04 - Community Service	5,975.99
16 - Facility Rental	296.88
22 - Internal Service - Health Insurance	6,574.73
50 - Student Activity Fund	1,124.64
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	\$378,648.39

AP Check Register

AP Run: 20241108 CB — Post Date: 2024-11-08 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/08/2024	6000001924		Advanced Imaging Solutions	928551	AP Merch	688.64
11/08/2024	6000001925		Barnes & Noble Inc	900386	AP Merch	1,120.66
11/08/2024	6000001926		Bio Corporation	921117	AP Merch	913.48
11/08/2024	6000001927		BSN Sports Inc	903299-1	AP Merch	1,059.27
11/08/2024	6000001928		Deca Inc.	927788	AP Merch	130.00
11/08/2024	6000001929		Dicks Sanitation Service Inc	900641	AP Merch	10,102.18
11/08/2024	6000001930		Game One	928417	AP Merch	480.00
11/08/2024	6000001931		Literacy Resources, LLC	930694	AP Merch	1,834.92
11/08/2024	6000001932		Mackin Educational Resources	902196	AP Merch	15.00
11/08/2024	6000001933		Medco Supply Company	904333-1	AP Merch	53.62
11/08/2024	6000001934		Northern Air Corporation	920320	AP Merch	9,632.04
11/08/2024	6000001935		Professional Wireless Communications	924681	AP Merch	134.45
11/08/2024	6000001936		Schmitt Music	903532	AP Merch	7,389.75
11/08/2024	6000001937		School Specialty LLC	925097	AP Merch	916.56
11/08/2024	6000001938		SiteOne Landscape Supply LLC	930424	AP Merch	387.98
11/08/2024	6000001939		The Language Banc	924523	AP Merch	225.00
11/08/2024	6000001940		Trio Supply	903802	AP Merch	4,681.52
Total:						\$39,765.07

AP Check Register

AP Run: 20241108 CB — Post Date: 2024-11-08 — AP Run Type: R

<u>Check Date</u>	<u>Check Number</u>	<u>Payment Type</u>	<u>Name</u>	<u>Vendor Number</u>	<u>Bank Account Code</u>	<u>Check Amount</u>
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20241108 CB Summary

<u>Type</u>	<u>Count</u>	<u>Amount</u>
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	17	39,765.07
Total:	17	\$39,765.07

AP Check Register

AP Run: 20241122 CB — Post Date: 2024-11-22 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/22/2024	6000001941		Advanced Imaging Solutions	928551	AP Merch	7,415.69
11/22/2024	6000001942		American Time & Signal Co	903503	AP Merch	1,793.54
11/22/2024	6000001943		Aramark Refreshment Services	900428	AP Merch	121.73
11/22/2024	6000001944		Barnes & Noble Inc	900386	AP Merch	1,756.41
11/22/2024	6000001945		BSN Sports Inc	903299-1	AP Merch	1,562.82
11/22/2024	6000001946		Cintas Corp	903681	AP Merch	648.83
11/22/2024	6000001947		Continued.com	930015	AP Merch	801.00
11/22/2024	6000001948		Cornerstone Copy Center	900502	AP Merch	8,478.83
11/22/2024	6000001949		ECM Publishers Inc	909272	AP Merch	827.05
11/22/2024	6000001950		Game One	928417	AP Merch	690.60
11/22/2024	6000001951		Grainger	904387-1	AP Merch	3,882.59
11/22/2024	6000001952		Horizon Commercial Pool Supply	904818	AP Merch	1,831.09
11/22/2024	6000001953		Kelleher Helmrich and Associates Inc	908955	AP Merch	523.50
11/22/2024	6000001954		Kully Supply Inc	901434	AP Merch	17.12
11/22/2024	6000001955		Literacy Resources, LLC	930694	AP Merch	538.92
11/22/2024	6000001956		Mackin Educational Resources	902196	AP Merch	2,823.65
11/22/2024	6000001957		Northern Air Corporation	920320	AP Merch	2,433.50
11/22/2024	6000001958		Occupational Health of MN, PC	929919	AP Merch	776.00
11/22/2024	6000001959		ODP Business Solutions LLC	902489	AP Merch	200.12

AP Check Register

AP Run: 20241122 CB — Post Date: 2024-11-22 — AP Run Type: R

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/22/2024	6000001960		Reach Media Network	924469	AP Merch	1,440.00
11/22/2024	6000001961		Schmitt Music	903532	AP Merch	1,656.01
11/22/2024	6000001962		School Specialty LLC	925097	AP Merch	256.13
11/22/2024	6000001963		Sherwin-Williams	903745-2	AP Merch	29.89
11/22/2024	6000001964		Shiffler Equipment Sales Inc	903472	AP Merch	4,145.19
11/22/2024	6000001965		Trio Supply	903802	AP Merch	7,542.89
11/22/2024	6000001966		Wenger Corporation	904337	AP Merch	779.98
Total:						\$52,973.08

20241122 CB Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	26	52,973.08
Total:	26	\$52,973.08

AP Check Register

108

Fund	Total
01 - General	67,150.99
02 - Food Service	12,500.01
04 - Community Service	12,367.15
16 - Facility Rental	720.00
	\$92,738.15

Monthly Void/Wire Report

109

AP Run: 20241115 Wires PR — Post Date: 2024-11-15 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
11/15/2024	8000001110	Wire Transfer	Commissioner Of Revenue	139,705.69
11/15/2024	8000001111	Wire Transfer	Educators Benefit Consultants	203,439.92
11/15/2024	8000001112	Wire Transfer	Internal Revenue Service	820,966.95
11/15/2024	8000001113	Wire Transfer	ISD 191 Flex Account	44,655.68
11/15/2024	8000001114	Wire Transfer	ISD 191 Self Insurance Account	1,041,790.13
11/15/2024	8000001115	Wire Transfer	MN Child Support	2,251.63
11/15/2024	8000001116	Wire Transfer	MN Dept of Revenue	100.00
11/15/2024	8000001117	Wire Transfer	Mn Teachers Retirement Assoc	457,750.92
11/15/2024	8000001118	Wire Transfer	PERA	121,723.36
11/15/2024	8000001119	Wire Transfer	Teachers Federal Credit Union	36,550.64
Total:				\$2,868,934.92

20241115 Wires PR Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	10	2,868,934.92
Epayables:	0	0.00
Total:	10	\$2,868,934.92

Monthly Void/Wire Report

110

AP Run: 20241127 Wires PR — Post Date: 2024-11-27 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
11/27/2024	8000001121	Wire Transfer	Commissioner Of Revenue	137,963.61
11/27/2024	8000001122	Wire Transfer	Educators Benefit Consultants	192,165.60
11/27/2024	8000001123	Wire Transfer	Internal Revenue Service	808,171.04
11/27/2024	8000001124	Wire Transfer	ISD 191 Flex Account	44,459.21
11/27/2024	8000001125	Wire Transfer	ISD 191 Self Insurance Account	1,051,087.61
11/27/2024	8000001126	Wire Transfer	MN Child Support	2,271.29
11/27/2024	8000001127	Wire Transfer	MN Dept of Revenue	635.21
11/27/2024	8000001128	Wire Transfer	Mn Teachers Retirement Assoc	448,190.92
11/27/2024	8000001129	Wire Transfer	PERA	122,419.08
11/27/2024	8000001130	Wire Transfer	Teachers Federal Credit Union	36,622.37
Total:				\$2,843,985.94

20241127 Wires PR Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	10	2,843,985.94
Epayables:	0	0.00
Total:	10	\$2,843,985.94

Monthly Void/Wire Report

111

AP Run: 20241130 Wires MM — Post Date: 2024-11-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
11/30/2024	8000001131	Wire Transfer	Delta Dental Plan Of Minnesota	79,725.97
11/30/2024	8000001132	Wire Transfer	GreatAmerica Postage	5,000.00
11/30/2024	8000001133	Wire Transfer	MN Dept of Revenue-Sales Tax	665.00
11/30/2024	8000001134	Wire Transfer	Mn UI Fund	283,464.37
Total:				\$368,855.34

20241130 Wires MM Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	4	368,855.34
Epayables:	0	0.00
Total:	4	\$368,855.34

Monthly Void/Wire Report

112

AP Run: 20241130 Wires 1MSDLAF — Post Date: 2024-11-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
11/30/2024	8000000971	Wire Transfer	Quadient Inc	150.00
Total:				\$150.00

20241130 Wires 1MSDLAF Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	150.00
Epayables:	0	0.00
Total:	1	\$150.00

Monthly Void/Wire Report

113

AP Run: 20241130 Wires 20 S.Ins — Post Date: 2024-11-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
11/30/2024	206	Wire Transfer	Further	164,243.08
11/30/2024	207	Wire Transfer	ISD 191 Self Insurance Account	3,975.86
11/30/2024	208	Wire Transfer	Paydhealth	6,595.05
11/30/2024	209	Wire Transfer	UMR, Inc	1,992,749.16
Total:				\$2,167,563.15

20241130 Wires 20 S.Ins Summary		
Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	4	2,167,563.15
Epayables:	0	0.00
Total:	4	\$2,167,563.15

Monthly Void/Wire Report

114

AP Run: 20241130 Wires 8 Flex — Post Date: 2024-11-30 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
11/30/2024	75	Wire Transfer	Further	71,181.03
Total:				\$71,181.03

20241130 Wires 8 Flex Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	71,181.03
Epayables:	0	0.00
Total:	1	\$71,181.03

Monthly Void/Wire Report

115

Burnsville-Eagan-Savage SD 191, MN

<u>Fund</u>	<u>Total</u>
01 - General	5,740,845.11
02 - Food Service	121,172.78
04 - Community Service	206,935.47
16 - Facility Rental	8,403.76
20 - Internal Service - Dental	79,725.97
22 - Internal Service - Health Insurance	2,163,587.29
	\$8,320,670.38



**Agenda IV.A.4
January 23, 2025**

To: Board of Education
Dr. Theresa Battle, Superintendent

From: Tyler Dehne, Director of Finance

Date: January 15, 2025

Re: Budget Analysis for the Month Ending November 30, 2024

Recommendation: That the Board accepts the Budget Analysis for the month ending November 30, 2024.

The November Budget Reports are presented for Board information and review. The reports indicate the following:

	<u>Year-to-Date Revenue</u>	<u>% of Adopted Budget</u>	<u>Year-to-Date Expenditures</u>	<u>% of Adopted Budget</u>
All Funds	\$ 63,757,139	30.79%	\$ 70,867,197	33.53%
General Fund	\$ 43,485,919	28.17%	\$ 52,668,912	33.38%

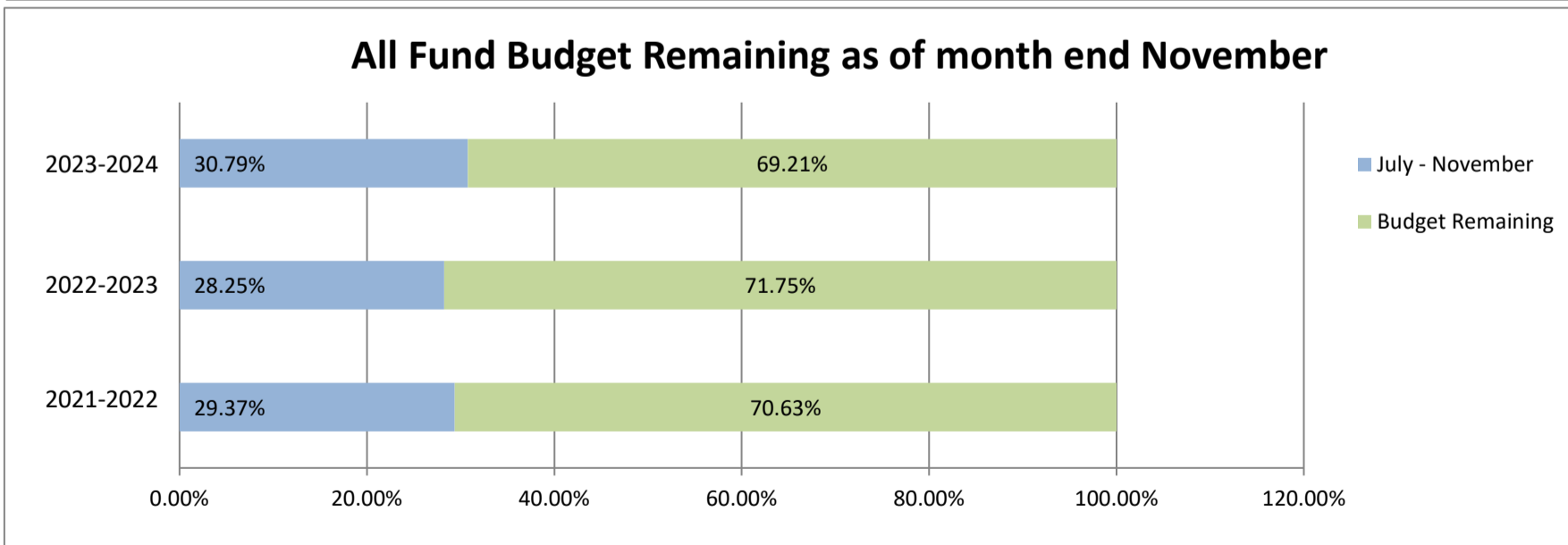
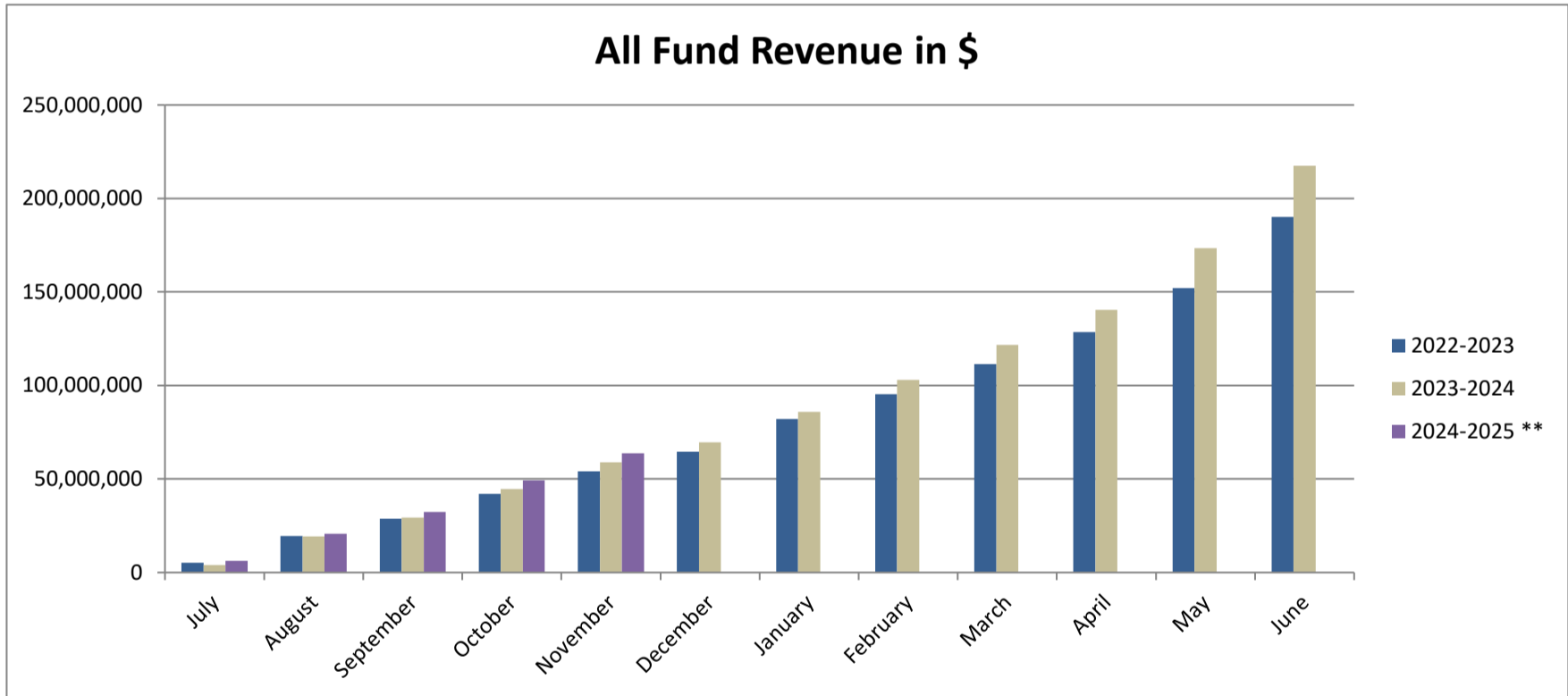
To assist the Board in monitoring monthly financial activity and to help identify budget-to-actual deviations, the following graphs have been developed for all funds and the general fund:

Revenues Year-to-Date for Last two years and Current year
Expenditures Year-to-Date for Last two years and Current year

All of the reports and graphs show last year’s actual figures, this year’s budget and this year’s activity to date. Additional detail is available upon request.

**REVENUE COMPARISON
ALL FUNDS**

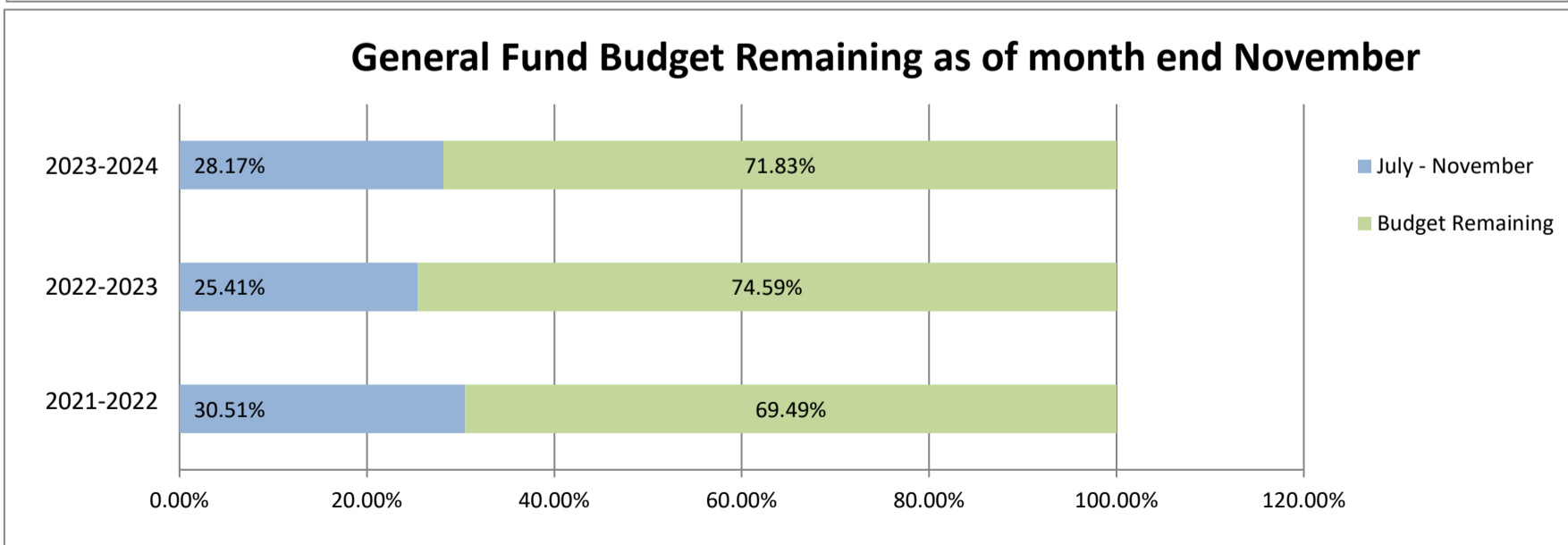
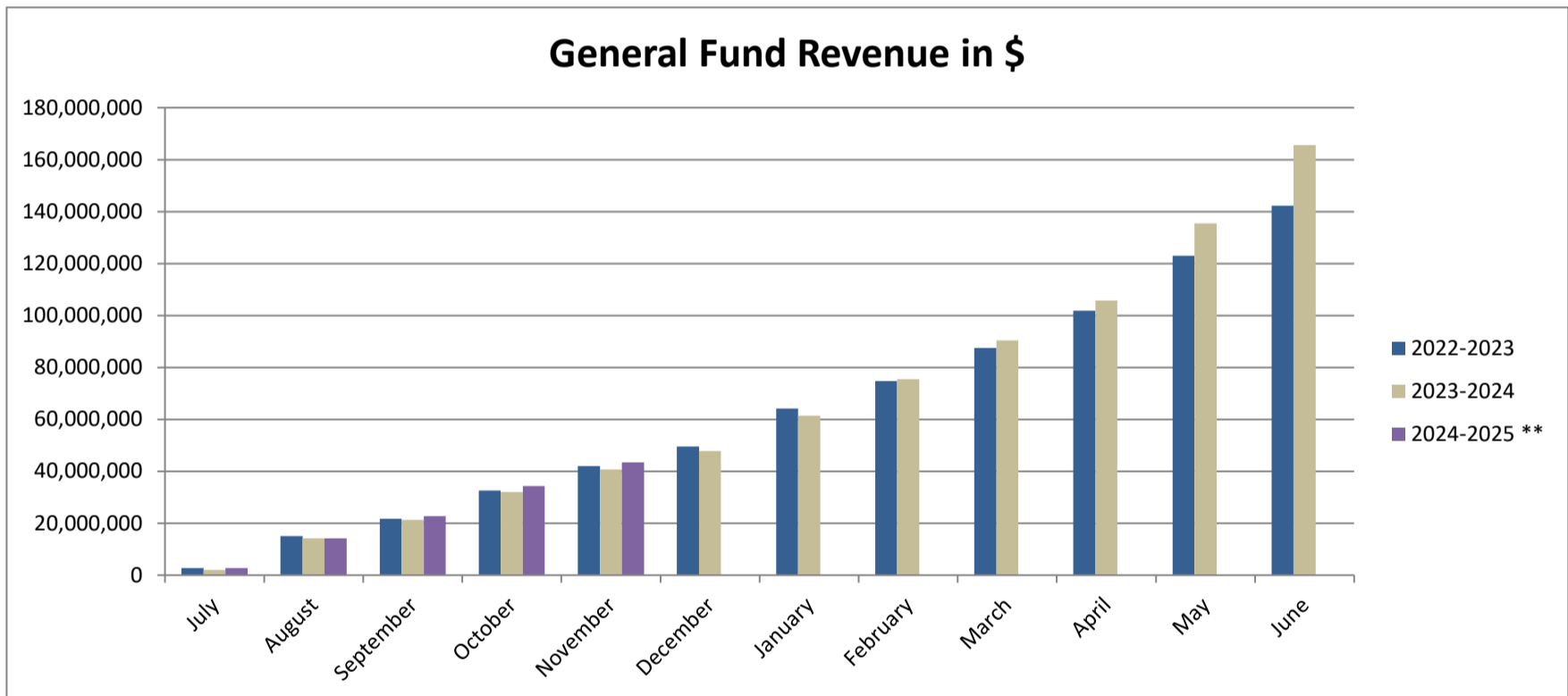
	2022-2023		2023-2024		2024-2025 **	
	\$	%	\$	%	\$	%
July	5,211,222	2.83%	3,923,767	1.88%	6,225,705	3.01%
August	19,546,851	10.63%	19,367,531	9.29%	20,740,144	10.02%
September	28,812,784	15.67%	29,426,322	14.11%	32,399,332	15.65%
October	42,091,259	22.89%	44,587,953	21.38%	49,364,366	23.84%
November	54,008,523	29.37%	58,912,738	28.25%	63,757,139	30.79%
December	64,648,180	35.15%	69,535,132	33.34%	0	0.00%
January	82,067,715	44.62%	85,949,535	41.22%	0	0.00%
February	95,325,754	51.83%	102,919,054	49.35%	0	0.00%
March	111,508,111	60.63%	121,657,811	58.34%	0	0.00%
April	128,551,918	69.90%	140,495,577	67.37%	0	0.00%
May	152,059,166	82.68%	173,364,073	83.13%	0	0.00%
June	190,043,786	103.33%	217,399,399	104.26%	0	0.00%
BUDGET	183,913,084	100.00%	208,539,165	100.00%	207,043,563	100.00%



** The year to year comparison will vary due to the timing of the reversal of prior year accruals and based on timing of financial activity, monthly figures are subject to change

**REVENUE COMPARISON
GENERAL FUND**

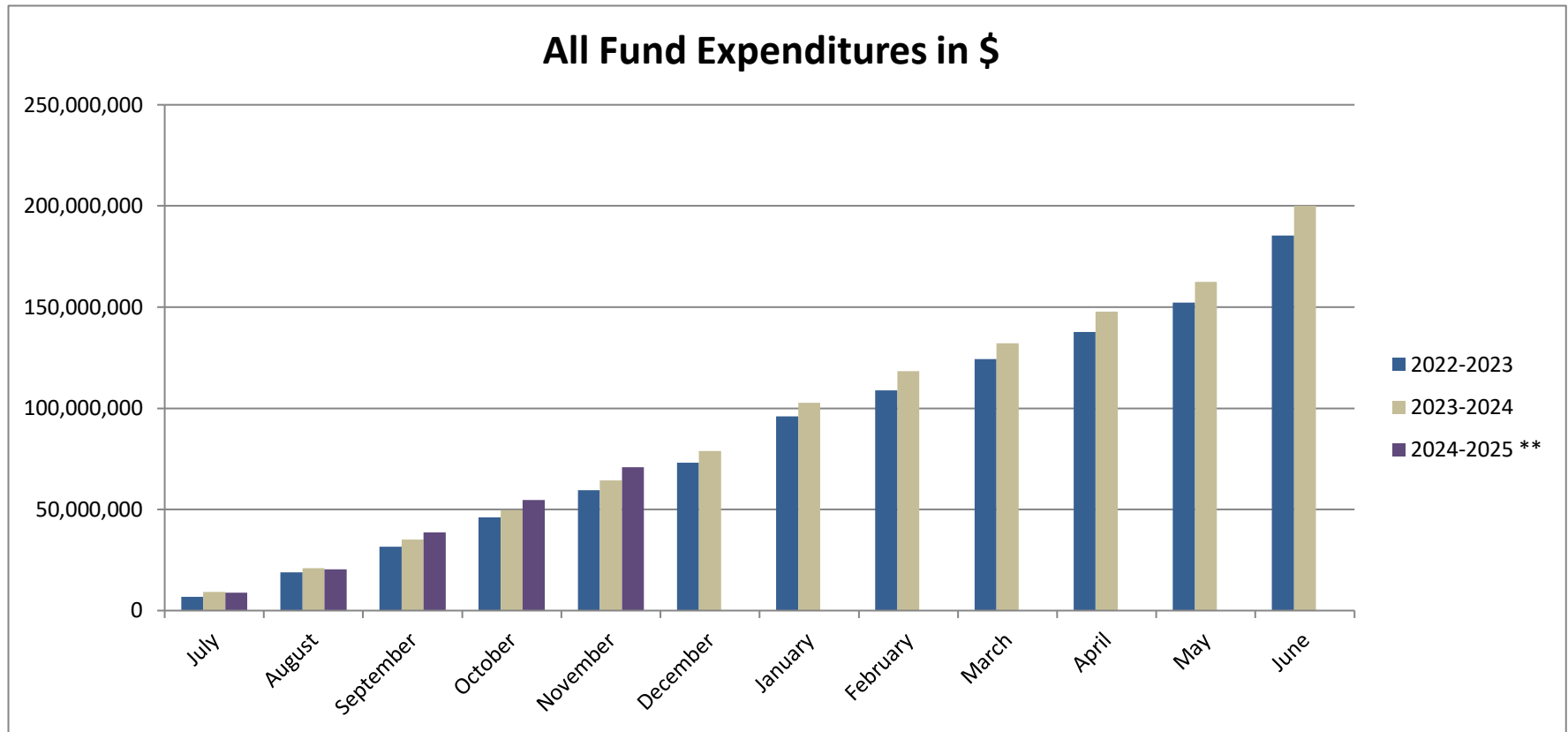
	2022-2023		2023-2024		2024-2025 **	
	\$	%	\$	%	\$	%
July	2,782,571	2.02%	2,054,035	1.28%	2,730,267	1.77%
August	15,069,992	10.94%	14,217,775	8.88%	14,246,069	9.23%
September	21,696,447	15.75%	21,337,010	13.32%	22,663,634	14.68%
October	32,616,003	23.68%	31,945,444	19.94%	34,311,930	22.23%
November	42,025,977	30.51%	40,706,009	25.41%	43,485,919	28.17%
December	49,535,706	35.96%	47,800,679	29.84%	0	0.00%
January	64,158,526	46.57%	61,461,736	38.37%	0	0.00%
February	74,679,348	54.21%	75,447,748	47.10%	0	0.00%
March	87,518,465	63.53%	90,432,887	56.45%	0	0.00%
April	101,791,548	73.89%	105,750,808	66.02%	0	0.00%
May	122,924,136	89.23%	135,431,731	84.55%	0	0.00%
June	142,274,703	103.28%	165,587,981	104.32%	0	0.00%
BUDGET	137,755,710	100.00%	160,186,251	100.00%	154,353,629	100.00%



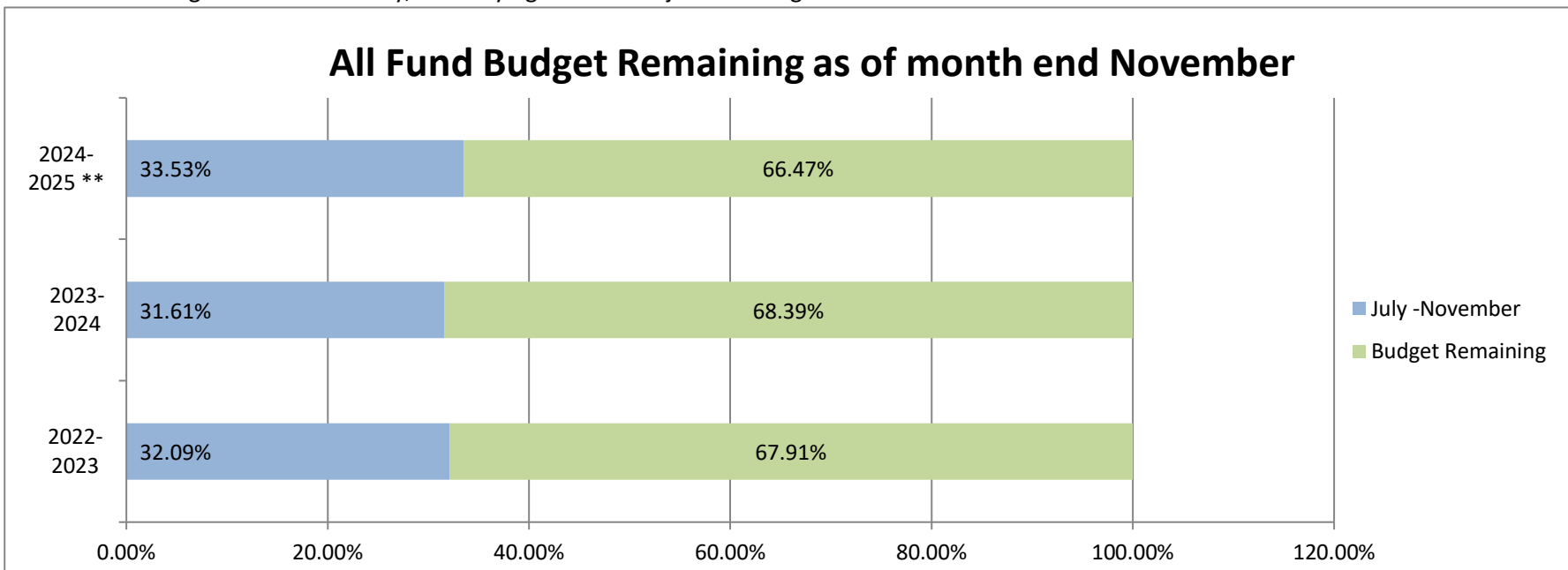
** The year to year comparison will vary due to the timing of the reversal of prior year accruals and based on timing of financial activity, monthly figures are subject to change

**EXPENDITURE COMPARISON
ALL FUNDS**

	2022-2023		2023-2024		2024-2025 **	
	\$	%	\$	%	\$	%
July	6,846,145	3.69%	9,311,625	4.58%	8,925,532	4.22%
August	18,979,577	10.22%	20,942,388	10.30%	20,436,074	9.67%
September	31,646,042	17.05%	35,122,008	17.27%	38,557,636	18.24%
October	46,123,533	24.85%	49,720,835	24.45%	54,696,951	25.88%
November	59,574,576	32.09%	64,276,579	31.61%	70,867,197	33.53%
December	73,187,172	39.43%	78,945,654	38.82%	0	0.00%
January	96,054,702	51.75%	102,672,354	50.49%	0	0.00%
February	108,872,180	58.65%	118,252,837	58.15%	0	0.00%
March	124,261,557	66.94%	132,146,998	64.98%	0	0.00%
April	137,800,461	74.24%	147,830,013	72.69%	0	0.00%
May	152,188,528	81.99%	162,388,218	79.85%	0	0.00%
June	185,336,975	99.85%	200,012,729	97.47%	0	0.00%
BUDGET	185,621,470	100.00%	203,361,619	100.00%	211,347,425	100.00%

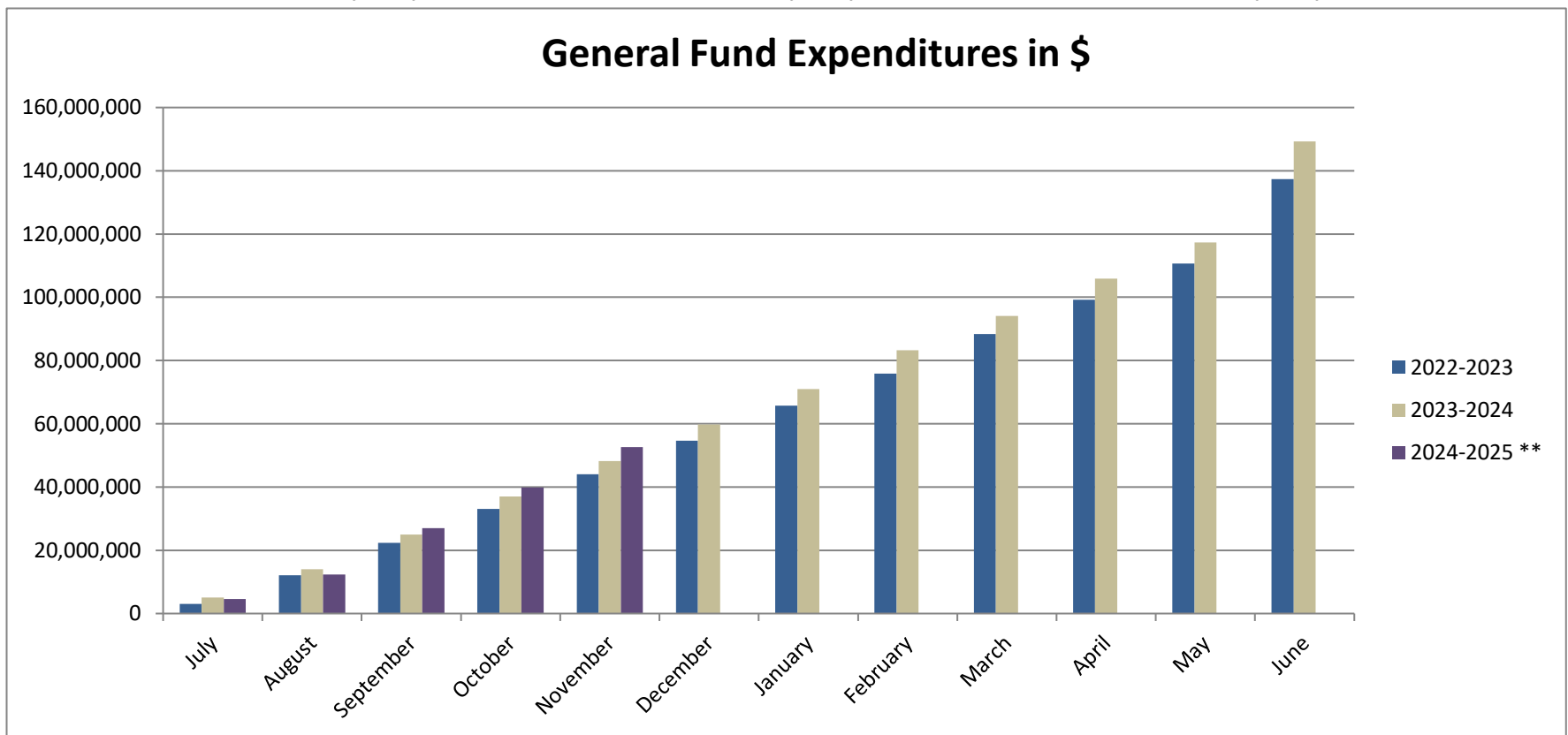


**based on timing of financial activity, monthly figures are subject to change

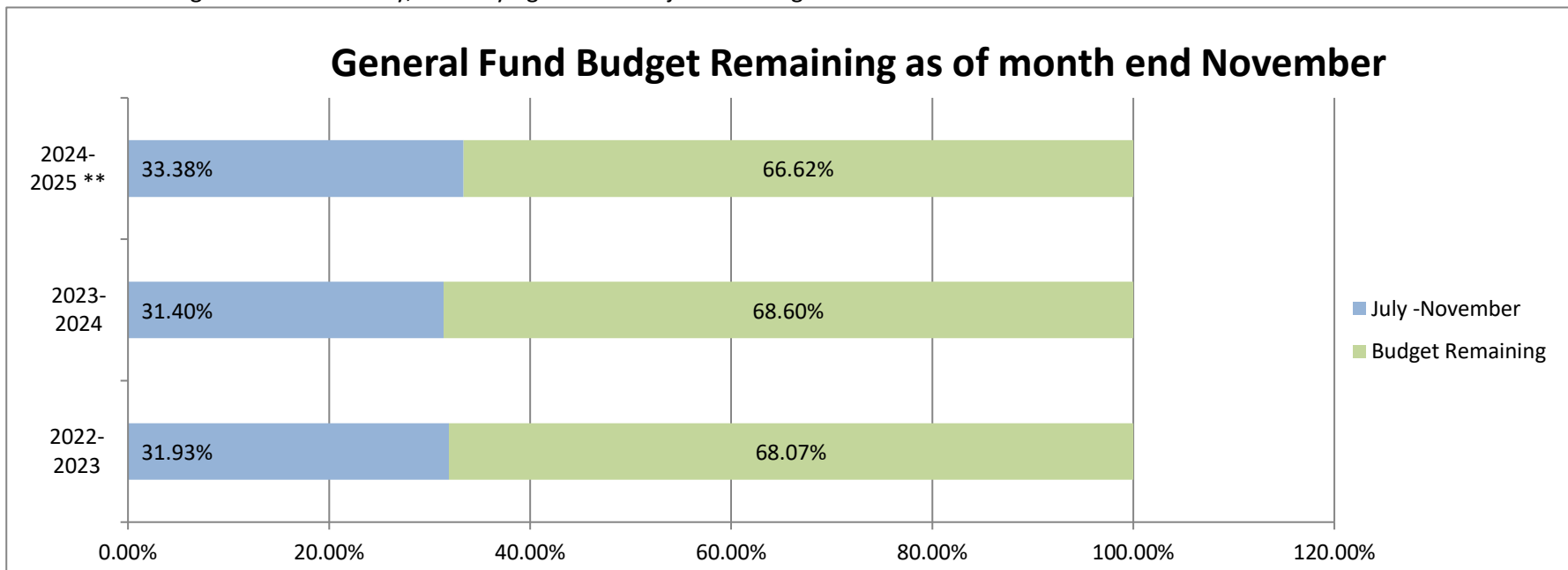


**EXPENDITURE COMPARISON
GENERAL FUND**

	2022-2023		2023-2024		2024-2025 **	
	\$	%	\$	%	\$	%
July	2,991,235	2.17%	5,034,065	3.28%	4,587,428	2.91%
August	12,150,968	8.82%	14,041,027	9.14%	12,396,981	7.86%
September	22,316,375	16.19%	24,985,208	16.27%	26,951,894	17.08%
October	33,077,014	24.00%	36,953,232	24.06%	39,837,090	25.25%
November	44,001,209	31.93%	48,220,445	31.40%	52,668,912	33.38%
December	54,594,640	39.62%	59,804,086	38.94%	0	0.00%
January	65,687,324	47.67%	70,996,511	46.23%	0	0.00%
February	75,861,166	55.05%	83,195,216	54.17%	0	0.00%
March	88,349,602	64.11%	94,048,702	61.24%	0	0.00%
April	99,274,558	72.04%	105,915,624	68.96%	0	0.00%
May	110,663,496	80.31%	117,328,149	76.39%	0	0.00%
June	137,313,387	99.64%	149,279,289	96.75%	0	0.00%
BUDGET	137,803,486	100.00%	153,581,253	100.00%	157,791,210	100.00%



**based on timing of financial activity, monthly figures are subject to change





**Agenda IV.A.5.
January 23, 2025**

To: Board of Education

From: Dr. Theresa Battle, superintendent

Date: January 9, 2025

Re: Report about the Listening Session

Recommendation: Receive a report about the listening session scheduled on January 9, 2025.

There were no speakers who spoke at the January 9, 2025 Listening Session.



**Agenda V.A.6.
January 23, 2025**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Anna Werb, board chair

Date: January 23, 2025

Re: Committee Assignments for 2025

Recommendation: that the Board of Education approves the committee assignments, board appointments, and school assignments for 2025

Proposed Board Committee Assignments, other Board Assignments, and Board School Assignments for 2025

Board Committee	Board Member(s) Assigned
Legislative	Lesley Chester (Chair), Annemarie Anderson, Rachael Mikkelsen
Policy Review	Abigail Alt (Chair), Scott Hume, Annemarie Anderson
Negotiations	Scott Hume (Chair), Abigail Alit, Rachael Mikkelsen

Other Board Assignments

Board Committee	Board Member(s) Assigned
Association of Metropolitan School Districts (AMSD)	Annemarie Anderson (primary) Scott Hume (alternate)
Burnsville Chamber of Commerce Policy Committee	Scott Hume (primary) Lesley Chester (alternate)

ISD 917	Lesley Chester (primary)
Foundation 191	Annemarie Anderson (primary) Rachael Mikkelsen (alternate)
MN School Board Association (MSBA)	Scott Hume (primary) Annemarie Anderson (alternate)
Burnsville Festival & Fire Muster	Abigail Alt
MN State HS League (MSHSL)	Scott Hume
Burnsville HS Hall of Fame Committee	Rachael Mikkelsen

School Assignments

School Name	Board Member Assigned
Burnsville Alternative HS (BAHS)	Rachael Mikkelsen
Burnsville HS	Annemarie Anderson
Nicollet Middle School	Abigail Alt
William Byrne Elementary	Lesley Chester
Edward Neill Elementary	Scott Hume



**Agenda IV.A.7.
January 23, 2025**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Dr. Chris Bellmont, assistant superintendent

Date: January 23, 2025

Re: Final Approval of an Extended Field Trip to Santiago, Dominican Republic during Spring Break 2025

Recommendation: Final approve an Extended Field Trip to Santiago, Dominican Republic during Spring Break 2025.

Date of trip: March 31st-April 7th

Destination: Santiago, Dominican Republic

Name of sponsoring staff: Courtnée Jackson Floback and David McDevitt

Estimated cost per student: \$3789 plus tips and personal spending; no interested students have been denied access because of a lack of personal funds.

Estimated number of students and chaperones: 12 students, 2 chaperones

Proposed program: Plans have been vetted and the group is entering into final preparations for a cultural journey into the communities of the northern coast of the Dominican Republic.

Themes include:

- Access to education
- Youth development
- Generational poverty

INDEPENDENT SCHOOL DISTRICT 191
EXTENDED FIELD TRIP – APPLICATION FOR FINAL APPROVAL
EXHIBIT 3

(To be provided to the Office of Superintendent prior to travel. Information based on actual.)

1. Sponsoring Activity: Youth Service Trip: Dominican Republic Date _____

2. School: Burnsville High School

3. Name(s) of Sponsoring Staff: Courtnée Jackson Floback & David McDevitt

4. Destination: Dominican Republic

5. Dates of Trip: March 31st-April 7th

6. Paragraph Description of Proposed Program:

Take a cultural journey into the communities of the northern coast. While you're immersed in the local heritage, you'll gain insight into the issues impacting local children today. Working together with area nonprofits and community members, you'll help build sustainable solutions to the educational, social, and economic challenges they face. We will work with local nonprofits to better understand the needs of each community and then focus projects on those issues. Themes include:

- Access to education
- Youth development
- Generational poverty

7. Educational Objectives of Extended Field Trip:

MEANINGFUL SERVICE: Working side by side with locals, you'll gain insight into the challenges they face and build lasting solutions to help empower the community.

CULTURAL IMMERSION: Live in the communities you serve, celebrating customs and forming lasting connections with locals.

LEADERSHIP DEVELOPMENT: Field Director takes your global service experience even further, developing and strengthening leadership skills through activities and workshops.

8. Transportation Information:

a. Bus-Name of Bus Company: _____

b. Plane-Name of Airline:

(attach flight schedule)

c. School Vehicle

d. Commercial Transportation

9. Lodging

Hotels: If, **yes**: Name, location and contact information of hotel

10. Complete Itinerary:

DATES ITINERARY

March 31 st , 2025	Meet your Field Director at the airport, then travel to the North Coast. After you arrive at your accommodations, settle in and meet your group for the country orientation and safety overview.
April 1 st , 2025 - April 5 th , 2025	As communities evolve, so do their needs. That's why we work closely with non-profits to better understand the local challenges. Since projects are determined closer to your actual tour date, here's a glimpse at what a typical day might look like: — Each morning, begin your service project with children in a nearby village. — Spend afternoons immersed in cultural activities. — Evenings are a chance to reflect, discuss events as a group, and draw connections between the day's work and relevant global issues.
April 6 th , 2025	Explore a mangrove forest by boat with your local tour guide or take a guided hike on the beautiful North Coast.
April 7 th , 2025	Depart for home

11. Names and Grades of Students:

Name	Grade	Home Phone Number
Akins, Karlene	10	612-205-1243
Eckberg, Brianna	10	507-667-9519
Floback, Dylane	7	612-845-0837
Garcia Escarcega, Jose	12	952-652-7084
Inamagua Urgiles, Alison	10	612-261-7716

Johnson, Logan	12	952-445-7890
Jones, Jerald	12	612-749-4698
Marshall, Yelenia	10	612-836-8041
McDevitt, Connor	10	612-207-9813
Reyes Lopez, Luis	10	651-235-3544
Ruiz, Anjelica	10	952-594-4533
Selle, Skylar	9	612-598-9125

**Attach emergency/health forms for all student participants.

12. Do any of the participating students require special medical accommodations? If so, please list.

NA

13. Names of Chaperones:

Name Emergency Contact and Phone Number

Courtnee Jackson Floback- Summer Jackson	612-845-0837 612-865-6112 emergency contact
David McDevitt- Jane McDevitt	612-207-9813 612-760-4442 emergency contact

14. Participation Costs

Breakdown of trip costs:	Estimate	Actual
Participant Expenses		
Airfare		
Ground Travel		
Lodging		
Food		
Variation in rate and payments based upon the student's field		

trip registration date.		
Participant Share of Group Expenses		
Chaperone Expenses (Airfare, Ground, Lodging)		
Staff Advisor Salary and Benefits		
Liability Insurance		
Miscellaneous		
Number of substitutes needed		
Personal Expense		
Food Incidentals, spending money		Recommended Tipping: Tour director \$42-56 Bus Driver \$21 Tour Guides \$7-14\$70-91 total , and personal personal spending \$20-30/day\$160-240
Total Anticipated Costs per Student	\$3789	\$4019-4120
<i>The foregoing is based on _12_ student participants. Costs will vary with the number of participants and currency exchange rates.</i>		

15. What provision has been made for students for whom financing the trip is an issue? Fundraising was provided to all attendees that wanted to utilize it. Cub Foods bagging. Dave & Busters Gift Cards. Payment plans were provided by EF Tours throughout the 1.5 years of preparation.

16. Were students Informed of Rules of Conduct **YES**
(Attach Copy of Rules of Conduct Distributed to Students).

17. Were chaperones Informed of Rules of Conduct **YES**
(Attach letter of instructions to chaperones).

18. Is there at least one chaperone for every ten students? **YES**

19. Will students be missing more than three days of school? YES **NO**

20. Complete guidelines for selecting travel providers-conforms with policy

Description **Yes** No (See Attached, page 5 & 6)

Employs at least five full time agents		
ARC and IATA appointments		
Incorporated in U.S.A.		
In business for at least 5 years		
Audited financial statements (attached)		
Insurance certificates (attached) (\$1,000,000 Commercial Liability Coverage) (\$1,000,000 Error and Omission Coverage)		
Competitive Price (References provided, verified and attached)		
Airline (if applicable) Major, regularly scheduled, commercial airline		
Ground Transportation Certificate attached		

21. Contact information for sponsoring staff while on extended field trip (number to call if we need to reach you on the trip):

Cell Phone: 612-845-0837

Email: cfloback@isd191.org

Other: cfloback@gmail.com

Approval of Building Administrator

Date

Approval of Superintendent

Date

AGENCY CUSTOMER ID: CN101569164

LOC #: San Antonio



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY MARSH USA, LLC.		NAMED INSURED EF Services, Inc. Two Education Circle, Cambridge, MA 02141 USA	
POLICY NUMBER		EF Education First International AG Selnaustrasse 30, 8001 Zurich, Switzerland	
CARRIER	NA/C CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 **FORM TITLE:** Certificate of Liability Insurance

The General Liability policy evidenced above excludes coverage for foreign entities, i.e. EF Education First International, AG. General Liability coverage is provided for foreign entities under the Master Global Program with Policy numbers LP0000048395-19, MA619824, and MA629824 placed by Marsh Sweden.

The Global Primary Liability is excess only over local US GL of \$5,000,000. The Global Primary Liability Policy #LP0000048395-18 placement was made by Marsh Sweden. Marsh USA Inc. has only acted in the role of a consultant to the client with respect to this placement, which is indicated here for your convenience.

Global Excess General & Products Liability (1st Excess Layer)
 Insurer: XL Insurance Company SE
 Policy Number: MA619824
 Policy Term: 10/01/2024 - 09/30/2025
 Limit: \$25,000,000

Global Excess General & Products Liability Policy #MA619824 is 1st excess over General Liability in excess of \$15,000,000. Global Excess General & Products Liability Policy #MA619824 placement was made by Marsh Sweden. Marsh USA LLC has only acted in the role of a consultant to the client with respect to this placement, which is indicated here for your convenience.

Global Excess General & Products Liability (2nd Excess Layer)
 Insurer: HDI Global SE
 Policy Number:
 MA629824
 Policy Term: 10/01/2024 - 09/30/2025
 Limit: \$10,000,000

Global Excess General & Products Liability Policy #MA629824 is in 2nd excess over General Liability of \$40,000,000. Global Excess General & Products Liability Policy #MA629824 placement was made by Marsh Sweden. Marsh USA LLC. has only acted in the role of a consultant to the client with respect to this placement, which is indicated here for your convenience.



International Travel Program Proposal

Burnsville Senior High School / Courtnee Jackson
Floback



Your partner in travel-based learning

EF Education First is the world leader in international education. For over 55 years, we've partnered with educators around the world to help more than 15 million students gain new perspectives and build skills for the future through experiential learning.

Our mission is to empower educators to do their best work. At EF Educational Tours, we're working to define the modern educational tour experience. Our itineraries are more than places to go and things to see. We build programs that challenge assumptions, spark connections, and inspire curiosity in young students. Students will expand their knowledge of the world around them, discover more about themselves, grow more confident and independent, and understand new people, places, and cultures.

We take care of every last detail of the tour experience—transportation and lodging, meal reservations and menus, museum tickets and local tour guides, and much more. That also includes behind-the-scenes elements, like safety checks at hotels and background checks on adult travelers. With all that taken care of, educators and students can focus on the bigger picture.

You'll find all the details and more on the next few pages.

What's contained in this document

- Pg. 2** Safety
- Pg. 4** Liability protection
- Pg. 6** Affordability
- Pg. 7** Educational value
- Pg. 8** Itinerary specifics
- Pg. 8** Cost and payment options
- Pg. 9** Sample hotels
- Pg. 10** Sample meals
- Pg. 11** Next steps

This proposal is property of EF Education First and the educator/school for which it was intended. Distributing, copying, and/or sharing it are prohibited. The proposal, including pricing, is valid for the educator, tour, and date(s) specifically mentioned herein. For additions, subtractions, or modifications, please contact your EF Tour Consultant.

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Safety

Your students' safety is our number one priority. We would never send a traveler to a location we believe to be unsafe—and with our extensive global presence, our best-in-the-industry experience, and our close working relationships with U.S. and international authorities, that's a statement we can back up with real insight. Whether it's a worldwide pandemic or a sprained ankle, a missed flight or confusing medical paperwork, we make sure every situation is taken care of.

Worldwide presence

EF's global presence is truly unmatched. We have staff on the ground 365 days a year in over 50 countries. And we don't just work in those countries—we call them home. EF team members live in nearly every one of our tour destinations, meaning we have the local knowledge to help keep our groups safe. That presence allows us to be there to support you on the ground wherever and whenever you need us.

24/7 emergency support

In the event that anything on tour goes wrong, EF staff is always available to help. Your Tour Director is your group's constant companion and first point of contact in an emergency. Additionally, our fully trained support teams are on hand 24/7 to walk teachers through any issues and provide the resources necessary to get things back on track. Our Safety and Incident Response Team—comprised of industry experts, healthcare experts, and even former FBI personnel—is ready to spring into action 24 hours a day, 365 days a year. And when they aren't directly helping EF travelers, they're actively innovating on and shaping the new worldwide standards for cleanliness and safety.

Your team

This group is fully committed to your school's trip and the safety of every traveler.

Operations Safety & Incident Response Team – This team is strategically based in our Boston, Panama, Tokyo, and Zurich offices to accommodate for all time zones. Available 24 hours a day, every day of the year, they are trained to react quickly if travelers need help. The team uses a combination of extensive training, simulations, incident response planning, and previous experience to manage emergencies. As needed, they can facilitate additional support for groups on tour, solve operational issues, arrange assistance from outside specialists, and liaise with local and international authorities.

Emergency Services & Support Team – Our support team is available 24/7 to help resolve any issue, from a missed flight to a lost passport to more serious on-tour incidents. They also facilitate communication between travelers and families in the event of an emergency at home. The team is made up of highly trained and dedicated EF staff in our Boston and Denver offices who are equipped to solve problems and answer questions that may come up, even outside of regular business hours.

Tour Director – Assigned exclusively to your tour for the length of the stay at your destination, your Tour Director meets your group at the airport and travels with you until your departure. All Tour Directors undergo a background check as permissible by local law every two years and are required to participate in ongoing EF safety trainings. They're the first point of contact in an emergency and also communicate information to help travelers stay safe in a foreign destination. Tour Directors assist Group Leaders with hotel check-ins, coordinate meals, facilitate excursions with local guides, and much more. They're also culturally connected and expertly trained to support impactful learning experiences.

EF Travel Team – This team is your point of contact at EF. This team is a dynamic duo, made up of a Tour Consultant and an Experience Specialist. Your Tour Consultant is an itinerary whiz & is devoted to the growth of your students. They are your school's partner, working with you on everything from finding the perfect tour and enrolling students to creating long-term travel programs for your school community. Your Experience Specialist is here to dive into all the little details that make your experience with EF special. They will work directly alongside the Group Leader (a.k.a. local teacher), right up until the moment of departure to make sure everything goes smoothly.

Traveler Support – Our team of support specialists are readily available to walk families through insurance inquiries, payment plans, food allergy issues, and any other topics that arise.

Chaperones – For every six travelers who enroll on your school's tour, your group is eligible to bring along a chaperone for free (the first spot goes to the Group Leader). This allows for a 6:1 ratio of students to chaperones, who assist Group Leaders with supervision of students to help keep them safe

Protection for travelers, schools, and districts

We understand that unpredictable things can happen, either on tour or before departure. We offer a variety of protections, programs, and policies to make sure that, no matter what happens, travelers, schools, and districts are covered. We're doing everything we can to make planning for the future as flexible as possible.

General liability insurance

All Group Leaders, schools, and districts who travel with EF are automatically added as additional insureds under our **\$50 million General Liability Policy**, regardless of whether or not the tour is affiliated with the school. EF's liability coverage is primary and non-contributory for covered third-party claims. The policy helps safeguard Group Leaders and their schools for covered third-party claims related to bodily injury or property damage, which includes providing a legal defense and covering legal costs for such claims. In addition, all travelers are required to sign EF's Release and Agreement, which includes a release of liability of their Group Leader, school, and school board.

Flexibility to change tours

The world is always changing. And while our belief in the positive impact of travel is unwavering, it can feel hard to predict what life, here in the U.S. and abroad, will look like several months, a year, or even two years from now. When you decide to travel with EF, we want you to feel secure in that decision. That's why these benefits are built into every EF program.

Peace of Mind

Provided to all groups

We understand that plans can change due to unforeseen circumstances. EF provides this exclusive program to account for such situations. It provides groups with flexibility to change the dates and destination of their tours in uncertain times. This program accounts for such circumstances and can be enacted up to 45 days prior to departure at the group level for any reason, including terrorism or other world events.

Protection for individual travelers

Travelers can help protect their investment and themselves from certain unexpected events and expenses while on tour with the Global Travel Protection Plan and Global Travel Protection Plan Plus.

Global Travel Protection Plan

Available to all travelers

Designed specifically with EF travelers in mind, this plan provides both pre-departure and post-departure benefits, including medical expense coverage that may apply on tour and tour cancellation for specified reasons.

Global Travel Protection Plan Plus

Available to all travelers

To further protect your investment from the unexpected, this plan provides all of the benefits included in the Global Travel Protection Plan as well as expanded cancellation protection.

Background checks for adult travelers

EF requires all adults (20 years and older) to pass a criminal background check before traveling on our student tours. This provides a safer tour experience for all travelers and aligns with the process and expectations of many school districts for adults who volunteer in schools or chaperone school activities. The secure process, provided by a leading professional provider, only identifies those individuals who could present a risk to student travelers while on tour.

Affordability

We believe every student should have the opportunity to travel. That's why we're dedicated to providing the lowest prices possible and giving travelers multiple resources for managing payments.

Tour Consultants work closely with teachers to build a tour that's exactly right for your students. Through discussions with your teacher, they take into account learning objectives, cost, timing considerations, and any other factors to craft a tour that's accessible to as many students as possible.

Resources for managing cost and payments

Automatic Payment Plan – Our recommended payment plan offers the ability to break the tour fee into smaller installments. With most tours planned well in advance, travelers can enroll for only \$95, then pay over a long period of time—often up to 18 months or two years—with final payment due 30 days before departure. Families make payments directly to EF, with no payments going through the school.

Fundraising pages – Each student has access to their own unique and customizable fundraising page. The easy-to-share page makes it simple for friends and family to contribute a little something that is automatically applied to the balance of the tour, with no fees whatsoever.

Global Citizen Scholarship Fund – EF Educational Tours provides \$100,000 worth of scholarships to students across the country every year. Any student is able to apply for the Global Citizen Scholarship, which is awarded on both a merit and need basis.

Risk-free enrollment period - New travelers who enroll by their Enrollment Deadline can cancel for any reason up to 7 days after enrollment for a full refund of 100% of the money paid to EF. Travelers must pay in full or enroll in our Automatic Payment Plan at the time of program enrollment and must remain either paid in full or enrolled in our Automatic Payment Plan and in good financial standing at the time of cancellation to remain eligible. To be eligible, the traveler must enroll on a tour at least 110 days prior to the scheduled departure date.

Educational value

Our tours help prepare students for the future by teaching them more about the world, themselves, and the impact they can have on the world. Combining the power of experiential learning with the thrill of global travel, our tours help students:

- Expand their knowledge of the world around them
- Grow more confident and independent
- Understand new people, places, and cultures
- Discover more about themselves

To learn more about EF's educational philosophy, visit <https://www.eftours.com/our-story/educational-approach>

EF is an accredited institution

We echo your commitment to education. Our travel-based learning approach is designed to blend classroom and experiential learning. This allows us to meet the same rigorous standards as schools like yours, ensuring students gain valuable experiences that transform the way they look at the world.



Earning credit for new experiences

EF makes it easy for students to turn their tour experience into high school credit, college credit, or to get a head start on their college essays—all while making their travel experience even more engaging.

- Students in grades 6 - 12 can earn .5 elective high school credit by successfully completing the final project as part of EF's Personalized Learning Guide. Tuition is free.
- Students in grades 9 - 12 can earn 3.0 undergraduate credits, along with the confidence that comes with taking a college course, by completing a series of assignments and a final research project with our partner, Southern New Hampshire University—all for just \$360.
- Educators traveling on student tours may earn up to 45 free hours toward relicensure OR 3 or 6 graduate level credits (\$360/\$720) through Southern New Hampshire University.

Itinerary specifics

For more robust details, the complete itinerary is attached to this document. It includes specific locations, each day's activities, travel plans, and more.

Price of the proposed tour

The tour program price covers a wide range of services that ensure students have an incredible experience. It includes all the planning and preparation that leads up to departure, travel and accommodations, plus logistical support and details once the group reaches their destination.

Confirmed travel dates: March 31-April 7

Price details

Empowering Children in the Dominican Republic

Program Price* ¹ \$4,169

Includes:

- Round-trip airfare and on tour transportation
- Hotels with private bathrooms
- Breakfast and dinner (see your itinerary for meal details)
- Full-time Tour Director
- Daily activities, tours and entrances to attractions

Global Travel Protection \$190

EF's Peace of Mind Program ^{*} Free

Total for Students (under 20) \$4,359

5 monthly payments \$853/mo

Adult Supplement ² \$730

Total for Adults \$5,089

5 monthly payments \$999/mo

¹ **Program price valid for today.** Change and cancellation fees of up to the total price will apply. Applicable airline baggage fees are not included and can be found at [eftours.com/baggage](https://www.ef-tours.com/baggage). All prices subject to verification by an EF Tour Consultant. To view EF's Booking Conditions, visit [eftours.com/bc](https://www.ef-tours.com/bc). Some destinations may require aircraft insecticide treatment for in-bound foreign flights. Such destinations can be found at [eftours.com/insecticide](https://www.ef-tours.com/insecticide).

² Adult supplement required for travelers age 20 and older at the time of travel.

^{*} We understand that plans sometimes change due to unforeseen circumstances. EF's Peace of Mind Program allows your entire group to change your tour or departure date. Your group can feel secure planning your trip, knowing that your plans are flexible.

Itinerary shown is for 2025 travel. Itineraries are subject to change biannually, please call for more details

Quote created on 10/29/2024

Sample hotels

Every hotel we work with must meet our high standards for safety, quality, and cleanliness. Hotels are vetted by our team to make sure they meet our requirements and are subsequently inspected regularly to ensure they continue to satisfy those parameters. Please note that hotels abroad may have different amenities than travelers are accustomed to in the United States.

Here are some examples of hotels students might stay in on tour:

Northern Coast, Dominican Republic

While you are in the big cities in the Dominican Republic, you'll stay in chain hotels that are simple but clean and modern amenities. Outside of the large cities you'll stay in smaller, family-run establishments or more rustic lodges. Be aware that tropical conditions in the Dominican Republic make insects and other small animals (such as ants, mosquitoes, lizards, spiders, and frogs) more prevalent. Please note that electrical voltage and outlets in the Dominican Republic are the same as in the U.S., so you will not need an adapter or converter.

Beachcomber Las Canas

<https://www.hrs.com/en/hotel/735224>

Santiago, Dominican Republic

While you are in the big cities in the Dominican Republic, you'll stay in chain hotels that are simple but clean and modern amenities. Be aware that tropical conditions in the Dominican Republic make insects and other small animals (such as ants, mosquitoes, lizards, spiders, and frogs) more prevalent. Please note that electrical voltage and outlets in the Dominican Republic are the same as in the U.S., so you will not need an adapter or converter.

Hodelpa Garden Court

<https://www.hodelpa.com/garden-court/>

Sample meals

Meals are selected to establish a more immersive cultural experience and give students an idea of how locals eat. Below are some examples of local dishes travelers may try at the destination that your teacher has chosen, but please note that meals can vary from tour to tour.

On tour, breakfast generally is simple and will be at the hotel; it could be plated or buffet-style. **Lunch** and **Dinners** will be a mix of familiar dishes and local specialties. All meals will be a mix of familiar dishes and local specialties all served from a pre-set group menu.



Dominican Republic: Sample Meals

Mashed plantains, rice and beans, fried/grilled fish with rice, salad, rice and beans

How I can help with next steps

My name is Lindsey Lewis and I am Burnsville Senior High School's dedicated Experience Specialist. That means I'll be working with Courtnee Jackson Floback every step of the way to make sure everything is perfectly planned.

I hope this overview has given you the information you need to feel confident in EF as an educational travel provider. Should you have any questions or need any additional information, please don't hesitate to reach out to me directly. EF is excited to partner with your school to bring this life-changing experiential learning opportunity to your students.

Sincerely,
Lindsey Lewis
Senior Experience Specialist
lindsey.lewis@ef.com

[Hotels, Meals and Airline information will be available 30 days before departure. Information provided are samples of our suppliers]

“I am now more confident than ever in the safety and experiences of my students after working with EF on this trip. As a leader, I am committed to ensuring a global mindset throughout my district and student/teacher travel.”

Angela M., Administrator, Brunswick, ME

“I advocate for travel because the world is vast and diverse. If we want to truly understand our neighbors in other states or countries, we must reach out and meet them where they live. Travel provides a glimpse into another world that our students may have Googled or watched on a device, but living it with the smells, food, smiles, and various challenges teaches flexibility, tolerance, understanding, and empathy.”

- Chuck C., Group Leader, Central, SC

From a single tour to a whole program

A single tour can open up endless possibilities for a small group of students. Our goal at EF is to bring that experience to as many students as possible, including the broadest collection of students at your school. By progressing from a single tour to a consistent travel program, you'll not only build a culture of exploration, but you'll provide the opportunity of travel to even more students. We can work directly with you and your staff to establish a framework for your travel program that's tailored specifically to your school's needs and goals.



MEANINGFUL. SUSTAINABLE. UNFORGETTABLE.

As you travel across the Dominican Republic, take a cultural journey into the communities of the northern coast. While you're immersed in the local heritage, you'll gain insight into the issues impacting local children today. Working together with area non-profits and community members, you'll help build sustainable solutions to the educational, social, and economic challenges they face.

20

Estimated
service hours

YOUR SERVICE PROJECT THEMES

We work with local non-profits to better understand the needs of each community and then focus projects on those issues. Themes include:

- Access to education
- Youth development
- Generational poverty

EMPOWERING CHILDREN IN THE DOMINICAN REPUBLIC

8 days, estimated 20 service hours

What to expect on this Service Learning Tour

MEANINGFUL SERVICE

Working side by side with locals, you'll gain insight into the challenges they face and build lasting solutions to help empower the community.

Projects include:

- Tutoring local students in English
- Educating village members about community health issues
- Mentoring children in the community through afterschool activities and programs

CULTURAL IMMERSION

Live in the communities you serve, celebrating customs and forming lasting connections with locals.

Activities include:

- Exploring a tropical beach where local marine and plant life abound
- Visiting a mangrove forest or hiking and learning about conservation efforts
- Practicing Spanish with locals

LEADERSHIP DEVELOPMENT

Your Field Director takes your global service experience even further, developing and strengthening leadership skills through activities and workshops.

Exercises include:

- Investigating global issues, exploring social justice, and building leadership skills in expert-led workshops
- Contextualizing the day's events through thoughtful discussion and group dialogue
- Reflective journaling to deepen the service experience



Local students enjoy some afternoon games before diving back into their schoolwork





Painting a mural is always easier when you have help from local kids



Students and local kids team up for a battle of dominoes

8-DAY ITINERARY

Day 1: Arrive in Santiago

Meet your Field Director at the airport, then travel to North Coast. After you arrive at your accommodations, settle in and meet your group for the country orientation and safety overview.

Days 2-6: Service Project—Northern Coast Region

As communities evolve, so do their needs. That's why we work closely with non-profits to better understand the local challenges. Since projects are determined closer to your actual tour date, here's a glimpse at what a typical day might look like:

- Each morning, begin your service project with children in a nearby village.
- Spend afternoons immersed in cultural activities.
- Evenings are a chance to reflect, discuss events as a group, and draw connections between the day's work and relevant global issues.

Day 7: Mangrove tour or hike

- Explore a mangrove forest by boat with your local tour guide or take a guided hike on the beautiful North Coast.

Day 8: Depart for home



LOCAL INSIGHT AND SUPPORT

Your bilingual Field Director deepens your connection to the land, people, and culture. With local perspective on community challenges and skilled training in service leadership, they'll provide insight and global context, as they:

- Lead skill-building workshops and meaningful group reflections
- Connect you with local non-profits and nearby villages
- Facilitate group orientation and safety training
- Handle all on-tour details, from meals to transportation

“My students and I had a wonderful time on this service learning tour. I felt that the educational value and experiential learning was worth so much more than what we paid for the experience. I would do it again in a heartbeat.”

Amber F. Group Leader, Cadwell, ID



Your experience includes: 7 overnight stays in hotels; round-trip flights on major carriers; daily breakfast, lunch and dinner; local ground transportation; full-time Field Director; sustainable service projects; service hours that count towards academic credit; sightseeing tours led by expert guides; entrance fees



Local children and students enjoy a little quality time together



A game of baseball brings everyone together for some afternoon fun



The community and students come together to plant and beautify local gardens

Your partner in global education

EF EDUCATIONAL TOURS

For over 50 years, EF has worked with educators across the world to help millions of students become citizens of the world through one global mission: *Opening the World Through Education*. With more than 600 schools and offices in over 50 countries, our staff can respond in person wherever you are, 24 hours a day. We're also an accredited educational institution, offering students the option to earn high school and college credit.

ABOUT SERVICE LEARNING TOURS

On an EF Service Learning Tour, you and your students work side by side with locals on community-driven projects in Africa, Asia, or the Americas. EF partners with established non-profits and NGOs—such as the Mariposa Foundation and Free The Children—to make sure your contributions are both meaningful and sustainable. Through hands-on work and deep exposure to the local culture, students learn vital collaboration and problem-solving skills. They return inspired to make a difference at home, too.

START PLANNING

To enroll on this tour, ask your teacher for the tour number and visit eftours.com/enroll or call 800-665-5364



**Agenda IV.A.8.
January 23, 2025**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Anna Werb, Vice Chair

Date: January 23, 2025

Re: Approve adding February 7, 2025 Board Retreat and February 12, 2025 Board Workshop

Recommendation: That the board of education approve adding a Board Retreat on February 7, 2025 to finalize preparations for Board Candidate Interviews and to add a Board Workshop on February 12, 2025 to hold public interviews to fill the board vacancy.



**Agenda IV.B.1
January 23, 2025**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Dr. Chris Bellmont, assistant superintendent, and Jesús Sandoval,
principal

Date: January 23, 2025

Re: Approve the Secondary Course Catalog

Recommendation: That the Board of Education approve the 2025-2026 Secondary Course Catalog with the additions, deletions, and changes outlined in the board packet materials.

Board Packet Attachment: *Course Catalog Outline of Changes and Adjustments*

Notes:

This year's Course Catalog includes the following features:

- A revamped English 11 course structure that ensures that all state standards are appropriately met for all students and allow for more balanced course numbers.
- Expanded access for early pathway engagement in areas like Automotive.
- Changing some of the language in course descriptions to be more modern and aligned to current instruction.

Course Catalog Changes for 2025-2026

Course Catalog

Additions 2025-2026

ENGLISH 11 A & B

Course Number: 0521/0532

Grade Level: 11

Prerequisite: None

English 11 A & B is a year-long course designed to improve reading comprehension and writing skills for students. Students will study literature that reflects the cultural diversity in the United States, both historical and modern. Additionally, students will learn and practice a number of composition types over the course of the year. The writing will be a mix of personal, academic, and professional focusing on the writing process and grammar instruction. This course will prepare students for the Reading and English portions of the ACT.

PATHWAY INTERNSHIP B

Course Number: 8361

Grade Level: 11, 12

Prerequisite: Pathway Internship A (8350)

After completing the first semester of Pathway internship, this course will gain even more real-world experience, explore potential career paths and create professional networking contacts.

Changes 2025-2026

Yellow highlights are new and strikethroughs are deleted.

Change all the ELA electives from 11/12 to 12th grade only. 11th grade will be taking ENGLISH 11 A & B

Literature		Writing	
0884	American Portrait	0710	CIS Public Speaking
0791	Detective and Gothic Lit.	0840	CIS University Writing
0880	CIS Intro to Literature	0571	Composition, Intro
0891	The Film as Literature	0580	Composition Advanced
0820	Mythic Patterns	0800	Creative Writing
0631	Science Fiction & Fantasy	0611	Journalism
0671	Sports Literature	0830	Writing for STEM
0581	AP Literature & Comp. A	0592	AP Literature & Comp. B

DCTC COLLEGE ALGEBRA I A & B ~~INVER HILLS COLLEGE ALGEBRA I~~

Course Number: **DC1118/DC1119** ~~M1118~~ (Change name, number, & description)

Grade Level: 11, 12

Prerequisite: Successful completion of Functions and Trigonometry (2741/2742) or Honors Functions and Trigonometry (2743/2744)

~~Prepares students for Calculus I (MATH 1133) when taken in sequence with MATH 1119 or for Survey of Calculus (MATH 1120). Topics include the study of algebraic, exponential, and logarithmic functions; graphing functions using transformations; inverse functions; polynomial, exponential, logarithmic equations; systems of linear and non-linear equations; applied problems; building models from data. Use of technology will be embedded throughout the course. Recommendation based on the results of the Inver Hills Assessment Test or grade of C or higher in MATH 0940 within the last 2 years. Earn 4 college credits.~~

DCTC MATS1300 College Algebra: Linear, quadratic, polynomial, rational, exponential, logarithmic, and other functions are carefully analyzed, with particular emphasis on graphical transformations (shifting, reflecting, stretching and compressing). Additional topics include matrices and Gaussian elimination; solving complex equations, including those in quadratic form and those that must be solved graphically; variation problems; particle motion; optimization problems; composition and inverse functions; arithmetic and geometric sequences; properties of logarithms and exponential/logarithmic equations; exponential growth and decay. Prerequisite: MATS0700 or see course details in eServices for more prerequisite information. 4 College Credits.

UPCYCLING AND EMBELLISHING

(Change description)

Course Numbers: 8015

Grade Level: 9, 10, 11, 12

Prerequisite: None

Let's "upcycle" together, as we take something "old" and make it new again. Whether it's something you thrift or just something you want to improve upon, this hands-on class will teach you a variety of ways to design something new. You will learn and apply fabric knowledge, basic clothing construction, and alterations skills. While creating these projects you will also learn basic computer software for machine embroidery. One of our projects will include using an embroidery machine to add that special touch. Come create your own unique fashion and style.

~~Introduces the concepts of upcycling and embroidery/embellishment. Students will review/learn basic sewing techniques and basic garment construction. Technology will be explored for designing, placement and use of color. Students will learn in small groups to problem solve and provide feedback for possibilities. Students would be required to create a minimum of two upcycled projects.~~

CERAMICS I

(Change description)

Course Number: 5120
Grade Level: 9, 10, 11, 12
Prerequisite: None

In this course, you will learn and engage in the process of working with clay to create a variety of handmade projects. ~~including working on the potter's wheel.~~ You will design and create each project using multiple creative approaches as you creatively express your personal voice. You will engage in multiple processes as you learn and develop skills to create well crafted clay objects. ~~, joining the long tradition of the craft.~~ All projects will be bisque and glaze fired and taken home. You will also have the opportunity to connect with the service learning project Bowls for BrainPower.

DIGITAL PHOTOGRAPHY AND MANIPULATION

(Change description)

Course Number: 7630
Grade Level: 9, 10, 11, 12
Prerequisite: None

Digital Photography and Manipulation includes the study of cameras (types, accessories and handling), photographic composition, as well as, digital manipulation (image enhancements and repairs through special techniques) with industry software. **Adobe Creative Cloud.** ~~To complete the required projects, you are encouraged to provide your own cameras. You may be responsible for materials needed for take-home projects above the requirements of the course.~~

GLOBAL ARTS AND JEWELRY I

(Change name & description)

Course Number: 5051

Grade Level: 9, 10, 11, 12

Prerequisite: None

~~If you enjoy hand-making things or maybe do not feel art is necessarily your thing, but would like an opportunity to be creative then this course is for you. You will engage in creative processes based upon cultural traditions from around the globe and learn a variety of design approaches as you create art/craft and jewelry projects that reflect your personal voice and personal choices.~~ In this course you will engage in creative processes based upon cultural traditions from around the globe. You will learn a variety of design approaches as you create 2D and 3D artwork (including collage, sculpture, textiles, bead and jewelry making) that reflects your personal voice and identity. You are able to take all completed projects home.

GLOBAL ARTS AND JEWELRY II

(Change name & description)

Course Number: 5061

Grade Level: 9, 10, 11, 12

Prerequisite: ~~Global Arts and Jewelry I (5051)~~

In this course, you will build on the knowledge and skills learned in Global Arts I as you continue to explore global arts and artists. In addition, you will explore Art and Wellness practices and the field of Art Therapy. You will learn a variety of design approaches as you create 2D and 3D artwork (including collage, sculpture, textiles, bead and jewelry making) that reflects your personal voice and identity. ~~and Jewelry I as you explore global arts and crafts traditions even further. You will engage in creative processes based upon cultural traditions from around the globe and learn a variety of design approaches as you create art/craft and jewelry projects that reflect your personal voice and personal choices.~~ You are able to take all completed projects home.

VISUAL MEDIA AND DESIGN I

(Change description)

Course Number: 5091

Grade Level: 9, 10, 11, 12

Prerequisite: None

~~From apps and~~ Design logos to posters and t-shirts, this class is all about creative design! You produce your own design portfolio to creatively solve a wide range of design challenges using Adobe Creative Cloud (the latest software). You will explore the process of creativity from brainstorming ideas to production and presentation. You will learn to recognize how the elements and principles of art are used to create fresh, exciting, and memorable design for the 21st century. Participation in exhibitions, scholarship contests, and creating work to be included in your portfolio will be strongly encouraged and supported.

INDEPENDENT STUDY: FINE ARTS

(Change description)

Course Number: 5890

Grade Level: 10, 11, 12

Prerequisite: Instructor Approval

Independent Study may only be taken with a supervising teacher's approval. It must be an area of study and/or experience not available to you in an existing course. If you are an artist considering an art career and want to further develop your portfolio, then this is a course you need to take. You will have the opportunity to investigate postsecondary and career options in the visual arts. You will complete art works and will work with your classmates to organize and present to the public a group exhibition of your artwork. You will create a personal learning plan communicating your artistic intent as expressed through projects and processes.

INTRODUCTION TO CONSUMER AUTO

(Change grade)

Course Number: 7750

Grade Level: 9, 10, 11, 12

Prerequisite: None

The Consumer Auto course begins with an overview of consumer knowledge related to vehicles, including buying, leasing, insuring, and maintaining a vehicle. You will then disassemble an automobile and study its components and systems. While you will learn basic maintenance and repairs, emphasis in the course is placed on how the automobile and its systems function. After taking this course, you may choose to continue in the Automotive Vehicle Services course where you will build on your knowledge and skills by learning how to complete more complex repairs.

**~~AUTOMOTIVE TECHNOLOGY MLR-1~~ AUTO TECH: ENGINE REPAIR AND
AUTOMATIC TRANSMISSIONS**

(Change title, grade level, &

description)

Course Number: 7710

Grade Level: 10, 11, 12

Prerequisite: None

This ~~MLR-1~~ course focuses on Safety, Engines, and Automatic transmissions Heating & Air Conditioning. This is a two-credit course that meets two periods daily. This course offers Articulated College Credits (ACC) for students earning a final grade of "B" or higher. This class is approximately 50% classroom theory and approximately 50% hands-on shop activities performing common diagnostic and repair activities.

This course meets the standards set by the ASE (Automotive Service Excellence) Education Foundation for the certification in Maintenance and Light Repair (MLR).

Upon completion of courses MLR 1 through MLR 4 students will be eligible to take the ASE MLR test. The Burnsville Automotive MLR courses are designed to help students prepare for Automotive Service Excellence (ASE) certification examinations G1 A4, A5, and A6. The MLR certification provides students the knowledge and skills necessary to enter the automotive repair industry quickly.

Automotive Tech courses can be taken in any order.

~~AUTOMOTIVE TECHNOLOGY MLR 2~~ AUTO TECH: MANUAL TRANSMISSIONS, SUSPENSIONS, & DRIVETRAINS

(Change title, grade level, & description)

Course Number: 7720

Grade Level: 10, 11, 12

Prerequisite: None

This MLR-2 course focuses on Safety, Engine Repair and Engine Performance **Manual Transmissions, Suspensions, and Drivetrains**. This is a two-credit course that meets two periods daily. ~~This course offers Articulated College Credits (ACC) for students earning a final grade of "B" or higher.~~ This class is approximately 50% classroom theory and approximately 50% hands-on shop activities performing common diagnostic and repair activities.

This course meets the standards set by the ASE (Automotive Service Excellence) Education Foundation for the certification in Maintenance and Light Repair (MLR). ~~Upon completion of courses MLR 1 through MLR 4 students will be eligible to take the ASE MLR test. The Burnsville Automotive MLR courses are designed to help students prepare for Automotive Service Excellence (ASE) certification examinations G1 A4, A5, and A6.~~ The MLR certification provides students the knowledge and skills necessary to enter the automotive repair industry quickly.

Automotive Tech courses can be taken in any order.

~~AUTOMOTIVE TECHNOLOGY MLR 3~~ AUTO TECH: BRAKES AND ELECTRICAL

(Change title, grade level, & description)

Course Number: 7730

Grade Level: 10, 11, 12

Prerequisite: None

This MLR-III course focuses on ~~Safety, Steering & Suspension and Manual Drive Train & Axles.~~ **Brakes and Electrical**. This is a two-credit course that meets two periods daily. ~~This course offers Articulated College Credits (ACC) for students earning a final grade of "B" or higher.~~ This class is approximately 50% classroom theory and approximately 50% hands-on shop activities performing common diagnostic and repair activities.

This course meets the standards set by the ASE (Automotive Service Excellence) Education Foundation for the certification in Maintenance and Light Repair (MLR). ~~Upon completion of courses MLR 1 through MLR 4 students will be eligible to take the ASE MLR test. The Burnsville Automotive MLR courses are designed to help students prepare for Automotive Service Excellence (ASE) certification examinations G1 A4, A5, and A6.~~ The MLR certification provides students the knowledge and skills necessary to enter the automotive repair industry quickly.

Automotive Tech courses can be taken in any order.

AUTOMOTIVE TECHNOLOGY MLR 4 AUTO TECH: HVAC AND ENGINE PERFORMANCE (Change title, grade level, & description)

Course Number: 7740

Grade Level: 10, 11, 12

Prerequisite: None

This ~~MLR IV~~ course focuses on Safety, HVAC (Heating Ventilation, and Air Conditioning), and E ~~Electrical/Electronic Systems, and Automatic Transmission.~~ This is a two-credit course that meets two periods daily. ~~This course offers Articulated College Credits (ACC) for students earning a final grade of "B" or higher.~~ This class is approximately 50% classroom theory and approximately 50% hands-on shop activities performing common diagnostic and repair activities.

This course meets the standards set by the ASE (Automotive Service Excellence) Education Foundation for the certification in Maintenance and Light Repair (MLR). ~~Upon completion of courses MLR 1 through MLR 4 students will be eligible to take the ASE MLR test. The Burnsville Automotive MLR courses are designed to help students prepare for Automotive Service Excellence (ASE) certification examinations G1 A4, A5, and A6.~~ The MLR certification provides students the knowledge and skills necessary to enter the automotive repair industry quickly.

Automotive Tech courses can be taken in any order.

SPANISH II: A & B (Change prerequisite)

Course Number: 6441/6452

Grade Level: 9, 10, 11, 12

Prerequisite: Successful completion of Spanish I (6401/6412). ~~A grade of C or higher is highly recommended~~ A minimum of 60% in the previous course is required, however, a grade of C or higher is highly recommended.

Change to for both A and B:

SPANISH III: A & B (Change prerequisite)

Course Number: 6481/6492

Grade Level: 10, 11, 12

Prerequisite: Successful completion of Spanish II (6441/6452). ~~A grade of C or higher is highly recommended.~~ A minimum of 60% is required, however, a grade of C or higher is highly recommended.

Change to for both A and B:

SPANISH IV: A & B

(Change prerequisite)

Course Number: 6521/6532

Grade Level: 11, 12

Prerequisite: Successful completion of Spanish III (6481/6492). ~~A grade of C or higher is highly recommended.~~ A minimum of 60% is required, however, a grade of C or higher is highly recommended.

Change to for both A and B:

FRENCH II: A & B

(Change prerequisite)

Course Number: 6041/6052

Grade Level: 9, 10, 11, 12

Prerequisite: Successful completion of French I (6001/6012). ~~A grade of C or higher is highly recommended.~~ A minimum of 60% is required, however, a grade of C or higher is highly recommended.

The French II curriculum focuses on improving and expanding speaking, reading, writing and listening skills acquired in French I. You will increase vocabulary and understanding of basic grammar. Cultural study is included as well. Language study is highly recommended for the college-bound student.

French III: A & B

(Change prerequisite)

Course Number: 6081/6092

Grade Level 10, 11, 12

Prerequisite: Successful completion of French II(6041/6052). ~~A grade of C or higher is highly recommended.~~ A minimum of 60% is required, however, a grade of C or higher is highly recommended.

Students will build upon proficiency skills acquired in previous levels. This course will emphasize vocabulary and grammar which will allow you to communicate in the present,

past, and future tenses about a variety of topics. You are expected to speak French as the majority of the class is conducted in the target language. Advanced language study is strongly encouraged for the college-bound student.

BAKING AND PASTRY

(Add prerequisite & change grade)

Course Number: 8035

Grade Level: ~~9~~, 10, 11, 12

Prerequisite: ~~None~~ **Successful completion of Foundations of Food (8041)**

In introduction to Baking and Pastry, students will learn the fundamentals of bakery production. Students will move from following standardized recipes to developing their own prototypes. Topics will include yeast breads, cookies, cakes, pies, plated desserts, sauces, and custards. Attention to detail and a willingness to practice and reattempt tasks is required. As part of this class, students will be required to work at two on-campus events in the commercial kitchen. In introduction to Baking and Pastry, students will learn the fundamentals of bakery production. Students will move from following standardized recipes to developing their own prototypes. Topics will include yeast breads, cookies, cakes, pies, plated desserts, sauces, and custards. Attention to detail and a willingness to practice and reattempt tasks is required. As part of this class, students will be required to work at two on-campus events in the commercial kitchen.

FASHION DESIGN 1

(Change description)

Course Number: 8021

Grade Level: 9, 10, 11, 12

Prerequisite: None

Are you interested in the world of fashion? The Fashion Design **1** course focuses on the creative side of the fashion industry. In this course, you will explore the history of fashion, fashion around the world, apply the elements and principles of design, and ~~use your knowledge and skills to express a personal artistic statement that reflects creative choices~~ **practice fashion sketching and design.** You will **also** be involved in fashion sketching and design, and learn basic machine sewing applications with the creation of **an apron and** tote bag. ~~and cross-stitching project.~~

FASHION DESIGN 2

(Change description)

Course Number: 8025

Grade Level: 10, 11, 12

Prerequisite: Fashion Design (8021)

This course is designed as an advanced course to help **you** students further develop **your** ~~their~~ personal and career interests in the area of fashion design. **Can you imagine creating your own shirt or dress, and a skirt or pants? YOU will use sewing techniques in order to sew these things in this class! You** ~~They~~ will use the building blocks of design theory

discussed in Fashion Design as a foundation for **the projects that we complete**. **You will also be exploring advanced fashion sketching**. ~~Projects may include: advanced fashion sketching, upcycled projects, and machine-sewing projects.~~

HOUSING AND INTERIOR DESIGN II

(Change description)

Course Number: 8075

Grade Level: 10, 11, 12

Prerequisite: Housing and Interior Design (8071)

This course is designed as an advanced course to help **you** students further develop **your** ~~their~~ personal and career interests in the area of housing and interior design. ~~Students~~ **You** will have the opportunity to create individualized projects based on **your** ~~their~~ interests by following the design process. **You** ~~They~~ will use the building blocks of design theory discussed in Housing and Interior Design **I** as a foundation for projects. Projects may include: upcycled projects, diy projects, decorating and furnishing a model home, floor plans, and landscape designs.

ADVANCED PLACEMENT/CIS AMERICAN HISTORY: A & B

Course Number: 1561/1572

(Change description)

Grade Level: 11, 12

Prerequisite: None

Advanced Placement American History A is a survey of American History from **Indigenous Americans** ~~the early migrations~~ to the end of Reconstruction. Advanced Placement American History B is a survey of American History from the rise of industrialism to the present day. You will acquire factual knowledge, consider historical evidence, and interpret data in an analytical and critical fashion. You will be expected to critically assess sources, write clear and well-evidenced essays, and complete the work volume and academic expectations of a college freshman. Note: There is required summer reading.

PATHWAY INTERNSHIP A & B

(Remove all the letters A/B/C/D/E/F/G/H for each course)

Course Number: 8350~~A/B/C/D/E/F/G/H~~ 8350/8361

Grade Level: 11, 12

Prerequisite: Instructor Approval, Minimum two classes in pathway

We are encouraging students to complete internships in their junior and/or senior years as a way to gain real-world experience, explore potential career paths and learn basic workplace skills

ENTREPRENEURSHIP**(Remove prerequisite)**

Course Number: 7185

Grade Level: 10, 11, 12

Prerequisite: ~~Intro to Marketing and Business (7151)~~ **None**

Recommend: Multimedia (7070)

Are you thinking you'd like to be your own boss someday? Entrepreneurship provides students an opportunity to develop knowledge for starting, operating and succeeding in small business. Students will investigate the entire business development process and will develop their decision making skills. Project will allow students ideas, skills, and creativity to come to life.

INTRODUCTION TO BUSINESS AND MARKETING (Change description)

Course Number: 7151

Grade Level: 9, 10, 11, 12

Prerequisite: None

In this introductory course, you will examine the foundations and functions of business. ~~Topics covered include finance, economics, marketing, and management.~~ **Topics covered include investing, resumes, business basics, economics, sales, marketing, and ethics.** This course provides a broad overview of topics that you may take in high school and beyond. You are encouraged to participate in DECA, an internationally recognized organization, as a way to enrich course content and personal development.

INTRODUCTION TO PROGRAMMING**(Change description)**

Course Number: 2500

Grade Level: 9, 10, 11, 12

Prerequisite: None

This is an introductory Computer Science class where students will be making many interactive animations, games, and art as you learn basic programming concepts like events, loops, conditionals, operators, and ~~variables using Scratch (a drag-and-drop, block-based~~ **various** programming languages. The class will also give a brief sampling of other courses/topics, which may include computer hardware, HTML and web design, other programming languages like Python and Java, mobile app development, and robotics.

FRESHMAN CHOIR **VOCAL SPARKS: A & B (Change Name & Course ID)**Course Number: ~~5604/5602~~ 5604/5615

Grade Level: 9

Prerequisite: None

Vocal Sparks ~~Freshman Choir~~ is for all incoming 9th graders who wish to sing at a high school level. As a member of this mixed-voice ensemble, you will perform literature from many music periods and styles. Your participation in **Vocal Sparks** ~~Freshman Choir~~ provides opportunity for the development of individual singing skills, musicianship and teamwork through sight-reading, ear training, music theory application, and performance. Attendance at all performances and extra rehearsals is mandatory.

Delete 2025-2026

There are no planned deletions for the 2025-2026 course catalog.

Put on Hold for 2025-2026

(We are waiting for confirmation or they are not currently being offered for the 2025-2026 school year.)

SENIOR ARTIST: DRAWING AND PAINTING

Course Number: 5110 (Replace with Independent Study: Fine Arts)

Grade Level: 12

Prerequisite: Drawing and Painting III (5041)

If you are an artist considering an art career and want to further develop your portfolio, then this is a course you need to take. You will have the opportunity to investigate post-secondary and career options in the visual arts. You will complete art works and will work with your classmates to organize and present to the public a group exhibition of your artwork. You create a personal learning plan communicating your artistic intent as expressed through projects and processes.

SENIOR ARTIST: CERAMICS

Course Number: 5150 (Replace with Independent Study: Fine Arts)

Grade Level: 12

Prerequisite: Successful completion of Ceramics III (5140)

If you are passionate about working with clay and considering pursuing it for further study or a career, then this course is one to take. You will complete art works and will work with your classmates to organize and present to the public a group exhibition of your artwork. You create a personal learning plan communicating your artistic intent as expressed through projects and processes. All projects will be bisque and glaze fired and taken home. You will also have the opportunity to connect with the service learning project Bowls for BrainPower.

ADVANCED PLACEMENT COMPUTER SCIENCE A & B

(AP Board has not released this yet)

Course Number: 2551/2562

Grade Level: 10, 11, 12

Prerequisite: Programming 1 (2515) or Instructor approval

This is a year-long course in Java designed to prepare students to take the AP Computer Science A Exam in May. This course will provide you with experiences suitable for continued study of computer science at the university level or study in other disciplines that require significant involvement with computing. You will learn to write logically, structured computer programs based on an object oriented design.

ADVANCED PLACEMENT BUSINESS A & B

(AP Board has not released this yet)

Course Number: 7145/7146

Grade Level: 11,12

Prerequisite: Two business classes

The year-long AP Business course is designed to introduce you to the many areas of Business. You will be exposed to business principles, marketing, promotion, pricing, merchandising, management, entrepreneurship and supply chain . The ultimate goal of this course is to provide you with an understanding of the main concepts of business

AMERICAN PORTRAIT

(Change grade, Not offering for 12th grade this year.)

Course Number: 0881

Grade Level: ~~11~~, 12

Prerequisite: None

In this course students will explore the changing American identity by reading a variety of authors that reflect cultural diversity within the United States. Students will examine both historical and modern American perspectives.



**Agenda IV. B.2.
January 23, 2025**

TO: Members, Board of Education
Dr. Theresa Battle, Superintendent

FROM: Tyler Dehne - Director of Finance

DATE: January 16, 2025

RE: Approve 2024-25 Revised Budget

RECOMMENDATION: That the Board of Education approves the 2024-25 Revised Budget providing all funds’ revenues of \$217,519,765 and all funds’ expenditures of \$215,865,457.

**ISD 191 BURNSVILLE - EAGAN - SAVAGE
2024-2025 REVISED BUDGET
CHANGES IN FUND BALANCE**

FUND	REVENUE BUDGET	EXPENDITURE BUDGET	INCR (DECR) TO FUND BALANCE
GENERAL	\$ 161,980,777	\$ 159,461,338	\$ 2,519,439
FOOD SERVICE	6,755,316	7,137,014	(381,698)
COMMUNITY SERVICE	7,583,672	7,256,860	326,812
DEBT SERVICE	10,700,000	11,185,245	(485,245)
INTERNAL SERVICE FUND	30,500,000	30,825,000	(325,000)
TOTAL ALL FUNDS	\$ 217,519,765	\$ 215,865,457	\$ 1,654,308

Each fiscal year the budget is revised to reflect the most current information available with respect to revenues and expenditures. This recommendation formally recognizes these amendments to the revisions by incorporating them into the budget document. Revisions have been made in all governmental funds.

I recommend approval of the 2024-25 Revised Budget.



**Agenda V. A.
January 23, 2025**

TO: Board of Education
FROM: Anna Werb, board chair
DATE: January 23, 2025
RE: Board Discussion about Uses of Excess Funds from Sale of Diamondhead Outlot

DRAFT RESOLUTION EXAMPLE

168

RESOLUTION FOR THE COMMITMENT OF FUNDS

WHEREAS, GASB Statement No. 54 and Fund Balance Policy 714 establish a process for Minnesota school districts to commit fund balance; and

*WHEREAS, the School Board of Independent School District No. 191 received an exemption through legislative action [cite statute/session law] to commit funds for [explanation]; and

WHEREAS, the School Board of Independent School District No. 191 has determined that a commitment of funds is necessary;

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 191 to commit \$[total] for the purchase of [purpose 1] (\$[amount 1]) and [purpose 2] (\$[amount 2]).

** the second WHEREAS clause is specific to ISD 191's exemption.*

Here's the language that was approved by the 2023 legislature. It's available online at <https://www.revisor.mn.gov/laws/2023/0/Session+Law/Chapter/55/>.

Sec. 32.

FUND TRANSFER; BURNSVILLE-EAGAN-SAVAGE SCHOOL DISTRICT.

(a) Notwithstanding Minnesota Statutes, section 123B.51, subdivision 4, paragraph (b), or any law to the contrary, any remaining net proceeds received by the district in connection with a lease of real property that is not needed for school purposes, or part of the property that is not needed for school purposes as permitted under Minnesota Statutes, section 123B.51, subdivision 4, paragraph (a), and which the school board of Independent School District No. 191, Burnsville-Eagan-Savage, specifically identified in the district's open facilities action plan, may be deposited in the district's general unrestricted fund following the deposit of such proceeds, as required under Minnesota Statutes, section 123B.51, subdivision 4, paragraph (b).

(b) Notwithstanding Minnesota Statutes, section 123B.51, subdivision 6, paragraphs (c) to (f), or any law to the contrary, any remaining proceeds of the sale or exchange of school buildings or real property of Independent School District No. 191, Burnsville-Eagan-Savage, specifically identified in the district's open facilities action plan may be deposited in the district's general unrestricted fund following application of such proceeds, as required under Minnesota Statutes, section 123B.51, subdivision 6, paragraph (b).

EFFECTIVE DATE.

This section is effective upon compliance by Independent School District No. 191, Burnsville-Eagan-Savage, with Minnesota Statutes, section 645.021, subdivisions 2 and 3.

Legislative Exemption Talking Points - 2022 State Legislative Session

Overview

District 191 Board of Education is seeking a legislative exemption related to the sale of one or more properties, which are no longer being used due to decreased enrollment.

The exemption would allow any proceeds of the sale beyond what's required to pay off the building's existing debt to be transferred to the district's unassigned general fund and used for programming expenses, instead of only for capital expenditures.

The board has discussed the potential uses for any proceeds.

The primary purpose for this exemption would be for the board to be able to use the funds in the way that best meets our local needs; it puts control in the local community through the school board.

That will most likely mean using the funding for more than one purpose, but on programming aligned with the district's community-driven priorities, for example:

- our PreK through grade 12 Pathways model, which is designed to support each student in finding their passion and preparing them for success after graduation
- early literacy programming, which is foundational to our core work

The exemption also means the district can respond to a need it doesn't know about at this time, such as capital improvement due to enrollment changes.



Future Ready. Community Strong.

**Agenda V. B.
January 23, 2025**

TO: Board of Education

FROM: Dr. Theresa Battle, superintendent and Stacey Sovine, executive director of administrative services

DATE: January 23, 2025

RE: Long Term Facility Planning Update

Long Term Facilities Planning Recap and Update

January 23, 2025

Theresa Battle, superintendent and Stacey Sovine,
executive director of administrative services

Facilities Recap

Why this discussion now?

- *Recent closed session on safety & security*
- *Recent work session to discuss use of open facilities sales proceeds*
 - *DEC Outlot sold on September 30, 2024*
 - *Metcalf Middle and Sioux Trail Elementary anticipated closing July 2025*
- *Presentation on November 7, 2024*

Desire to take planful, comprehensive approach to addressing these & other facilities needs

Purpose and Commitment

Purpose:

One91 Facilities should address changing student needs and programming in a fashion that is welcoming, safe, and efficiently uses one-time capital expenses to reduce ongoing inefficient operational expenses (overhead).

- Identify and prioritize district needs for today in a manner that provides flexibility for the future
- Leverage our resources to maximize the use and efficacy of One91 Facilities

Purpose and Commitment

District 191 is Committed to:

- Students, student learning, and offering the best possible learning environments and opportunities
- Creating welcoming and safe buildings and spaces
- Engaging our community in this process and hearing from many voices
- An open and transparent communication and decision making process
- A cost effective use of our facilities and resources
- Reducing inequities and racially or socioeconomically identifiable schools

Safety and Facility Updates

Initial list of identified safety and facility updates:

- Structural changes to several front entrances
- Structural improvements for open concept buildings
- Redesign parking, bus drop off, and parent pick up zones
- Dedicated instructional spaces and secure entrances for Early Childhood at 8 buildings
- Enterprise infrastructure



Safety and Facility Updates

Initial list of identified safety and facility updates:

- Structural changes to several front entrances
 - Welcoming: intuitive, traffic flow, regulated environment
 - Security: multiple layers, vision, communication
 - Efficiency: reduce need for multiple dedicated personnel



Safety and Facility Updates

Initial list of identified safety and facility updates:

- Structural improvements for open concept buildings
 - Evaluate open concept buildings for return on investment
 - Install floor-to-ceiling walls in buildings with $\frac{3}{4}$ walls
 - Install classroom doors in buildings designed for open concept



Safety and Facility Updates

Initial list of identified safety and facility updates:

Several sites' student pickup zones were never designed for the level of traffic they are experiencing.

- Redesign parking, bus drop off, and parent pick up zones;
 - Welcoming: intuitive, traffic flow, convenient entrance access
 - Safety: separation of zones, improved vision, clear permanent markings and signage
 - Efficiency: reduce need for multiple dedicated personnel to direct traffic and set-up



Safety and Facility Updates

Initial list of identified safety and facility updates:

- Dedicated instructional spaces and secure entrances for Early Childhood at 8 buildings
 - Voluntary Pre-Kindergarten and Project Kids programs are available at all elementary buildings
 - Program hours do not align with K-5 programming (before / after school and half day)
 - Provide appropriate instructional spaces including primary age bathrooms for these programs with dedicated secure entrances

Safety and Facility Updates

Initial list of identified safety and facility updates:

- Address enterprise infrastructure
 - Resources dedicated to increasing capacity for security cameras, communication, and next generation flexibility

Other Needs

Some other unvetted possibilities that have been shared by staff, community, and students:

- Mraz Center upgrades
- Athletic field upgrades
- Growing Pathway programming at BHS
- Future enrollment and instructional capacity
- Dated infrastructure and inefficiencies



How do we do projects now?

- Majority of projects are planned up to ten years in advance through Long Term Facility Maintenance (LTFM)
- Some projects are unexpected:
 - Enrollment shifts
 - Special needs
 - Breakdowns and malfunctions
 - Changing programming pressures
- Some major projects are outside of the scope of LTFM, such as significant structural changes which take additional steps in development

How do we do projects now?

We pay for the different projects through:

- Long Term Facility and Maintenance
 - 10 year adjustable plan to replace and repair structural and some capital expenses
 - These items may include new roofs, boilers, flooring, etc
- Annual Operations Department Budget
- Safe Schools
- Special Education
- Reassigning Unassigned funds
- Bond Referendums

Update for Next Steps

In the next three to four months we will:

- Gather more information on potential facility needs that align with our purpose.
 - *One91 Facilities should address changing student needs and programming in a fashion that is welcoming, safe, and efficiently use one-time capital expenses to reduce ongoing inefficient operational expenses (overhead).*
- Based upon initial information, develop guiding change document to identify the essential questions and structure a decision making process to explore priorities, options, and desired outcomes.
- Board explores funding options.

[Thank you]



Future Ready. Community Strong.

**Agenda VI
January 23, 2025**

TO: Board of Education
Dr. Theresa Battle, superintendent

FROM: Director Alt, vice chair

DATE: January 23, 2025

RE: Closed Session, as permitted by Minn. Stat, 13D. 05, Subd. 3(a), for Superintendent
Mid-Year Evaluation

2024-2025 Superintendent Goals

The four areas of focus for my 2024-2025 goals are Professional Development, Communications and Community Engagement, Operational Management and Curriculum Development

Professional Development Goal

Support and model actions that promote cultural proficiency, that is showing a commitment to lifelong learning in serving the needs of cultural groups.

Measures of progress:

- Participation in professional development and experiences that increase my competency to generate cultural appropriateness in my affect and behavior.
- In partnership with the school board model and create conditions that support our families. Possible quantitative measures to gauge our impact may be Family survey satisfactory or favorable results for the following questions will remain stable or increase:
 - Our family feels welcome at my child's school
 - Students at my child's school are treated fairly no matter their race, primary language or socioeconomic background
 - My child sees themselves in the curriculum
 - The ISD 191 School Board and Administration do a good job of involving community leaders, parents and interested citizens in decisions about our schools
- Develop methods to assess the reasons why families are choosing to enroll their children in One91 and the experiences of families with long-term enrollment who choose to keep their children enrolled in our schools.

Communications and Community Engagement

- Complete action steps related to superintendent's role for technology levy renewal campaign
- Bring forward Design Team recommendations for school name changes, if any, for board review and complete next steps for implementation

Operational Management

Continued implementation of the district Open Facilities Plan. Components include:

- Continue to vet lease and purchase options for Sioux Trail Elementary and M.W. Savage
- Develop recommendation to the One91 Board of Education for the use of proceeds from the final sale of Metcalf Middle School and Diamondhead Education Center Outlot

Curriculum Development

Continue with the implementation of Phase 2 for the Profile of a Learner(POL). The POL which describes the knowledge skills, abilities and mindsets our students should learn as they progress through our schools. The areas are:

- Academically Ready
- Civic-Minded
- Culturally Proficient
- Financially Ready
- Future Ready
- Life Ready, and
- Workplace Ready

The next steps will include:

- Curriculum review process will identify areas of POL for each academic department
- Secondary professional development will include teachers developing common assessments that will include assessments for POL

ISD 191 Board of Education 2024-2025 Goals

In alignment with the One91 Strategic Road Map and District Values, the ISD191 Board of Education has identified the following-five goals for the 2024-2025 school year:

GOAL 1 – Cultural Proficiency

Building on the work from recent years, all ISD191 Board Members will understand and be able to articulate the district’s work in being a culturally proficient school system (CPSS).

Members of the District 191 Board of Education will:

- Work to understand how CPSS is reflected in our district and the plan for further implementation.
- Be able to articulate why the work of CPSS is an important factor in fostering an environment that ensures the best possible outcomes for all students.

Measures of progress:

- Board members will participate in a facilitated retreat to learn more about CPSS, where the district currently fits, plans for continued implementation, and how this work leads to improved outcomes for students.
- Board members will receive information from Cultural Liaisons and other diverse community representatives as part of school and district program reports during the school board meetings. School reports will also feature examples of the school culture as well as celebrations of this culture within the school community.

GOAL 2 – Supporting and leveraging new methods and original thinking to improve student outcomes

All ISD191 Board Members will better understand how the District is working to ensure that all students are meeting goals and expectations around student achievement, including but not limited to our Pathways K-12 program, and use this improved understanding to inform setting district priorities.

Members of the District 191 Board of Education will:

- Better understand how our academic programming, including K-12 Pathways, leads to improved student outcomes.
- Have a deeper understanding of how the Pathways K-12 program is reflected in our district, especially within our elementary and middle schools.

Measures of progress:

- Board members will participate in workshops in order to understand how the curriculum we are using, including but not unlimited to K-12 Pathways and Profile of a Learner, are leading to improved academic achievement for our students.

- Board members will receive reflections of Pathways K-12 and other district curriculum priorities as part of school reports during the school board meetings.
- Board members will receive dashboard reports which reflect the district's progress in meeting our goals.
- Board members will receive quarterly board meeting reports on the READ Act Implementation.

GOAL 3 – Creating space and opportunity for each and every voice to be heard

As a district, it is the responsibility of the ISD191 Board of Education to be transparent with our community and receive community input to inform decision making.

Members of the District 191 Board of Education will:

- Seek input from multiple voices (families, staff, students, and community members) that represent the full diversity of our communities, in order to inform decisions.
- Be transparent in its communication with the community.

Measures of progress:

- Board members will ensure members of the community have opportunities to provide input regarding district activities (i.e. budgeting, etc.) through community gatherings, surveys, etc.
- Board members will learn how information is getting to our families, students and staff, identify any gaps, and have staff work to resolve the gaps, leading to improved transparency of communication.
- Board members will understand which voices are represented in survey results, identify voices missing, and learn the plan to reach them.

Goal 4 - Provide appropriate governance and guidance to Dr. Battle and her Team.

All ISD191 Board members will understand and live up to the governance role of the board of education in supervising and providing support and guidance to the Superintendent.

Members of the District 191 Board of Education will:

- Better understand the differences between “governance” and “management” in Board work and interactions with the superintendent.
- Better understand the responsibilities charged to the Board Member role by the members of the public who elected us.
- Clarify expectations with Dr. Battle around communications protocols and other items where she needs Board support or Board direction.

Measures of progress:

- Board members will participate in one or more facilitated retreats to discuss board governance versus board management in order to better understand the appropriate role of the board and individual board members.
- Board members will work with Dr. Battle to review and clarify the Board / Superintendent communications protocols to ensure alignment and clear expectations among all board members and Dr. Battle.

Goal 5 - The Board of Education will provide appropriate governance and guidance to Dr. Battle and her team with the ISD 191 Special Projects in 2024-2025, specifically surrounding the renewal of the tech levy and the open facilities plan.

Members of the District 191 Board of Education will:

- Learn and understand the impact of each project on the district.
- Serve as a voice to the community in sharing information about the special projects.

Measure of Progress:

- Successful renewal of Capital Levy for Technology.
- Successful closure and sale of Metcalf property.
- Forward momentum in other areas of the open facilities plan.