



### Regular Meeting Agenda

Diamondhead Education Center  
200 W. Burnsville Parkway  
Burnsville, MN 55337  
February 22, 2024  
6:30 PM

#### Strategic Directions:

- Creating space and opportunity for each and every voice to be heard
- Actively leading by developing and sustaining a diverse and equitable education system
- Supporting and leveraging innovation to improve student outcomes and district culture
- Engaging our community to ensure common understanding of our Strategic Roadmap and the district work to support it

5:45 PM Listening Session with Director Hume and Director Werb

I. Call to Order

- A. Welcome
- B. Pledge of Allegiance

II. Approval of Agenda

III. Information

- A. Report about Gideon Pond Elementary School and Sky Oaks Elementary School 4  
**Speaker(s):** Dr. Chris Bellmont, Assistant Superintendent, Ms. Salma Hussein and Dr. Renee Brandner, Principals, Molly Lynch, Terese Trezell, Angie Kachman and Nikki Harves, teachers
- B. Report from Intermediate School District 917 19  
**Speaker(s):** Dr. Michael Favor, Superintendent, Intermediate School District 917
- C. Report on FY25 Budget Preliminary Investments and the Achievement and Integration Budget FY25 41  
**Speaker(s):** Dr. Theresa Battle, Superintendent, Imina Oftedahl, Director of Curriculum, Instruction and Assessment, Isis Buchanan, Director of Educational Equity, and Dr. Kathy Funston, Director of Strategic Partnerships and Pathways
- D. Report about Revisions to the 2024-2025 Academic Calendar

	<b>Speaker(s):</b> Dr. Chris Bellmont, Assistant Superintendent, Wendy Drugge, BEA President and Brad Robb, Elementary Principal	2
E.	Report about Banking Request for Proposal	
	<b>Speaker(s):</b> Tyler Dehne, Director of Finance	
F.	Committee, Board Appointment and School Assignment Reports	66
IV.	Business Meeting	68
A.	Consent Agenda	
	<b>Description:</b> Although Board action is required, it is generally unnecessary to hold discussion on these items. In the event a Board member wishes to discuss an item, that item will be moved for separate consideration.	
1.	Approve Minutes	72
2.	Approve Personnel Recommendations	75
3.	Adopt a Resolution to Accept Donations	77
4.	Approve Payroll, Receipts, Expenses and Investments	79
5.	Accept the Budget Analysis	148
6.	Receive a Report about the Listening Session	153
7.	Designation of Official Depositories	
B.	New Business	
1.	Approve Revisions to the 2024-2025 Academic Calendar	154
	<b>Speaker(s):</b> Dr. Chris Bellmont, Assistant Superintendent, Wendy Drugge, BEA President and Brad Robb, Elementary Principal	
2.	Approve Metro State Income Contract	156
	<b>Speaker(s):</b> Dr. Kathy Funston, Director of Strategic Partnerships and Pathways	
3.	Approval of Achievement and Integration Budget FY25	162
	<b>Speaker(s):</b> Isis Buchanan, Director of Educational Equity	
4.	Approve Updated Purchase Agreement for the Diamondhead Education Center Outlot	169
	<b>Speaker(s):</b> Stacey Sovine, Executive Director of Administrative Services	
5.	Approve Extension of Lease Terms for Intermediate School District	188
	917	
	<b>Speaker(s):</b> Stacey Sovine, Executive Director of Administrative Services	
V.	Work Session	
A.	Vote on Nonconcurrency Reponse Planning	190
	<b>Speaker(s):</b> Dr. Theresa Battle, Superintendent and Isis Buchanan, Director of Educational Equity	
B.	Superintendent and Board Communication	197
	<b>Speaker(s):</b> Chair Miller	
C.	FY25 Budget Preliminary Investments	202
	<b>Speaker(s):</b> Dr. Theresa Battle, Superintendent	

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District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.

VI. Closed Session, as permitted by Minnesota Statutes Section 13D.03, to  
Discuss Labor Negotiations.

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**Speaker(s):** Stacey Sovine, Executive Director of Administrative Services  
VII. Adjourn

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**Agenda III.A.  
February 22, 2024**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Dr. Chris Bellmont, assistant superintendent, Mrs. Salma Hussein and Dr. Renee Brandner, principals, Nikki Harves, Angie Kachman, Terese Trekell and Molly Lynch, teachers

**Date:** February 22, 2024

**Re:** Report about Gideon Pond Elementary School and Sky Oaks Elementary School

Receive a report about Gideon Pond Elementary School and Sky Oaks Elementary School from Dr. Chris Bellmont, assistant superintendent, Mrs. Salma Hussein and Dr. Renee Brandner, principals, Nikki Harves, Angie Kachman, Terese Trekell and Molly Lynch, teachers.

# Gideon Pond Elementary School

# Sky Oaks Elementary School

Salma Hussein, principal  
Molly Lynch, teacher  
Terese Trekell, teacher

Renee Brandner, principal  
Angie Kachman, teacher  
Nikki Harves, teacher

February 22, 2024

# Our Story Through Stories

## Gideon Pond Leads with Love

At Gideon Pond, we believe relationships are the foundation of our school. We will create and sustain a predictable, positive learning environment that supports ALL members of our community academically, socially, and emotionally. We will do this by affirming culture, fostering communication and partnership, and ensuring safety for all.



# Our Story Through Stories Gideon Pond Leads with Love



# Our SIP in Action - Gideon Pond

- **Culture of Welcoming and Honor:** Foster a culture of warmth and respect, welcoming parents into the school community and honoring their availability and contributions when they engage with us.
- **Family Engagement Survey:** Initiate the improvement journey by sending out a family engagement survey to gather feedback and insights, emphasizing the importance of listening to and valuing the voices of our community.
- In our recent family survey, **97%** of our Gideon Pond families reported feeling that their cultural background and values are respected in their interactions with the staff at Gideon Pond.

## Quotes from families include:

"We always feel welcome. Thank you."

"I appreciate all the growth mindset statements and teaching incorporated into daily activities!"

# Our SIP in Action - Gideon Pond

Student Achievement looks like this :

- Heggerty  
Success story
- Special Ed. meeting the needs of students
- Flexibility of Educational Assistants during times of staffing challenges

# This Time Next Year - Gideon Pond

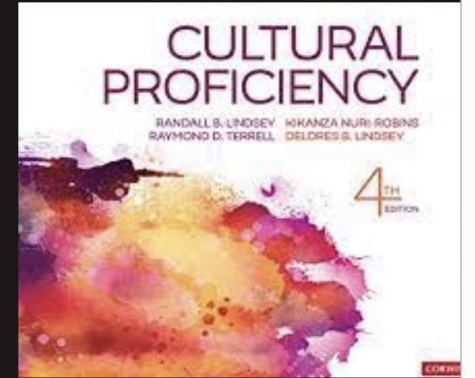
We **Believe** that students, will continue to grow academically and socially. All students, staff and caregivers will feel a sense of **Belonging** and will **Become** the best version of themselves.

'Believe. Belong. Become.' inspires us as we grow together. Together, we are creating a community filled with love, opportunity, and shared success.

*A school that values diversity is not without conflict. ...As a culturally proficient leader, you acknowledge that conflict is a natural state of affairs, and you develop effective culturally proficient strategies for managing the conflict that occurs.*

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## Managing the Dynamics of Difference



# Sky Oaks: Mission and Vision

*We support our Sky Oaks family through connections, commitment, and collaboration because (mission) we build academic and social-emotional skills to be successful (vision).*

**Connections:** Caring community that builds student confidence to explore opportunities and individual potential to ensure all students succeed.

**Commitment** to empowering words, actions, and expectations and being conscious of their impact on each student.

**Collaboration** is geared toward cultural proficiency, which is inclusive and embraces all diverse perspectives.



# Sky Oaks: Our Story

Achievement Goal: Increase number of students proficient in reading

Systems Goal: Each team or group will communicate information about how their system works (build staff capacity) and, after meetings, give a short update and identify progress or outcomes.

Family Engagement Goal:  
To build strong and effective partnerships with families that help support the whole child for each student at Sky Oaks.



# Sky Oaks SIP in Action: Reading

Achievement Goal: increase number of students proficient in reading

- Heggerty
- Grade Level Guarantees
- Data
  - Collaboration around individual students
- What I Need (WIN) Time shift of purpose
- Coaching and supporting new teachers



# Sky Oaks SIP in Action: Communication between teams

Building Leadership Team, Positive Behavior Interventions and Supports (PBIS) Cohort and School Team, Multilingual Site Teams

- Overlapping members
- Written communication via the Looking Ahead
- Distributed leadership among each team

Building Leadership Team

- MTSS Implementation Framework
  - Celebrating Tier 2 and 3 for reading and behavior
  - Collaborative Team facilitation and guarantee of implementation

ML Site Team

- Looking at ML student systems in place and how to support the students
- Learning as a group and leading our teaching staff



# Sky Oaks SIP in Action: Communication between teams

Building Leadership Team, PBIS Cohort and School Team,  
Multilingual Site Teams

PBIS Cohort through PBIS Minnesota, Site Team, Student Success Team, Student Teacher Success Team

- Rebranded our expectations and we are using language that all students and families know how to soar with Eagle Pride by being safe, kind, and responsible.
- Positive language for student and culture and climate-intentionality
- Committed to proactive use of School Social Worker to build student skills in alignment with Second Step
- Bus captains , driver PBIS tickets, kindness drawings
- School wide data based tier 2 and 3 interventions with results
- School wide assemblies and celebrations



# Sky Oaks SIP in Action: Family Engagement

Developed a Sky Oaks Family Engagement Plan

- Focus on two way communication, especially at conferences
- New PTA with parents in leadership roles
- Brought back events like Breakfast with a Book and the Book Fair
- Plan to add more parent/ student events for community

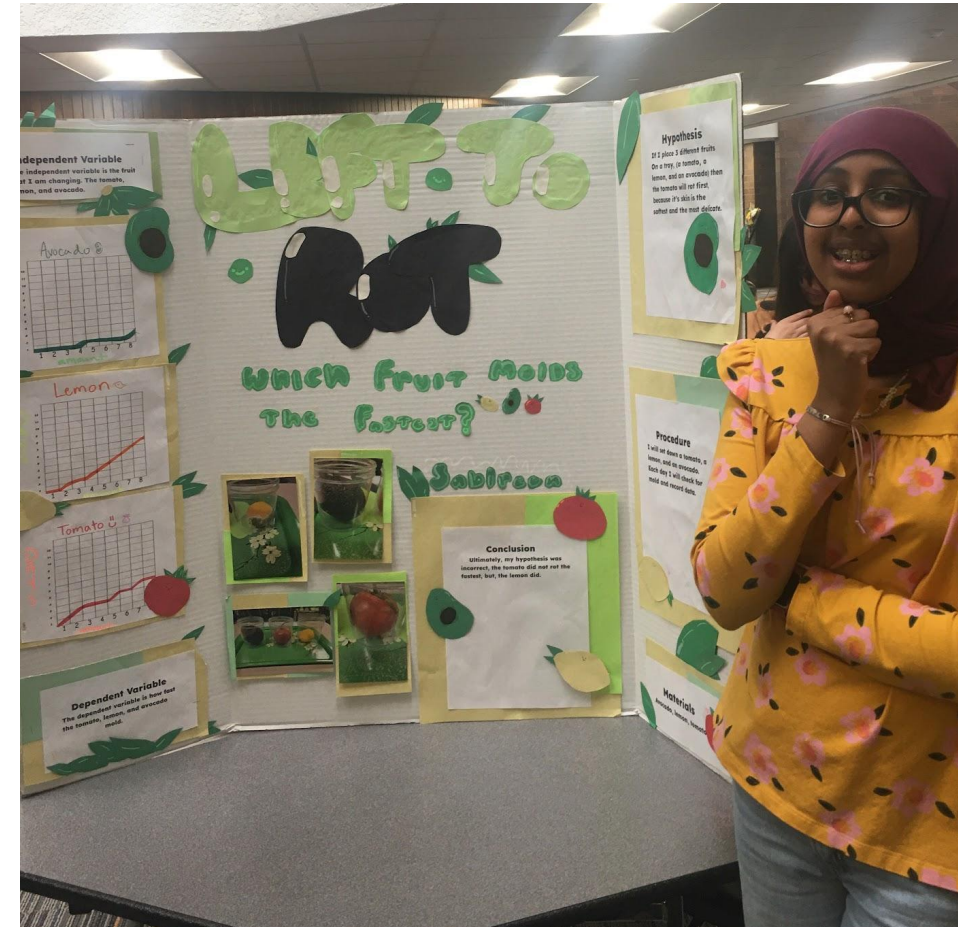


# This Time Next Year.....

Learning about the science of reading in alignment with Read Act

Continuing to grow in our work with ML Learners

Building our culture and climate even more



# Thank you

Salma Hussein, Gideon Pond Principal

[shussein@isd191.org](mailto:shussein@isd191.org)

Renee Brandner, Sky Oaks Principal

[rbrandner@isd191.org](mailto:rbrandner@isd191.org)





**Agenda III.B.  
February 22, 2024**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Dr. Michael Favor, superintendent, Intermediate School District 917

**Date:** February 22, 2024

**Re:** Report from Intermediate School District 917

Receive a report about Intermediate School District 917 from Dr. Michael Favor, superintendent.



# Intermediate School District 917 2023-2024 Overview

*ISD 191 - Burnsville-Eagan-Savage School District*

February 22, 2024

**Dr. Michael Favor**  
*ISD 917 Superintendent*



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FILM NEGATIVE



# ISD 917 Vision And Mission

## Vision

Intermediate School District 917 models an innovative culture with diverse pathways serving students and families through equitable practices with highly trained staff.



## Mission

In partnership with member districts, Intermediate School District 917 provides high quality, equitable, and specialized programming to meet the needs of all students.



# Core Values

## **Collaboration**

*Working together to achieve more collectively*

## **Empathy**

*Considering and respecting the perspective and needs of member districts, students, families, and staff*

## **Innovation**

*Ongoing improvement of programs and services*

## **Stewardship**

*Managing financial and human resources carefully and responsibly*

## **Communication**

*Multi-dimensional, transparent conversation focused on sharing information and creating a positive learning and working environment*

## **Integrity**

*Aligning our actions with our values and beliefs*

## **Personalization**

*Building on the strengths and addressing the unique needs of individual students*

## **Equity**

*Intentionally providing opportunities while removing barriers at all levels of the organization*

## **Diversity**

*Appreciating and valuing everyone's unique selves*



# Standards of Effective Practice



- The pedagogical standards required of all teachers seeking their first professional license in Minnesota via a licensure program or portfolio process.
- Reduce, streamline, and update standards for new teachers
- Increase teacher retention by preparing new teachers more effectively to meet current student needs
- Focus on equity and culturally-responsive pedagogy
- Emphasize the need for teachers to adapt to meet each learner's unique assets and needs—and include students, families, and communities in learning design
- Include trauma-informed standards
- Address issues of systemic racism



# At ISD 917, our Core Values are our North Star.



What is your district's  
North Star?



# Strategic Directions

**Increase student achievement and engagement**

**Support and lead staff through continuous improvement**

**Increase social-emotional learning and skills for students and staff**

**Increase support for ALL through inclusive practices**

**Deepen engagement of stakeholders through quality, equitable communication practices**





# ISD 917 Academic Programs



## Special Education

- CASE: Customized Alternative Solutions for Education
- DASH: Developmental Disabilities, Academics, Socialization, & Health Services
- IDEA: Intra-Dakota Educational Alternative
- PACES: Program Alternative for Communication, Education, and Socialization (\*to be discontinued)
- SUN: Students with Unique Needs
- TEA: Therapeutic Education Alternative
- TEA-ECSE: Therapeutic Education Alternative-Early Childhood Special Education
- TESA: Transitional Education Service Alternative
- DHH: Deaf/Hard of Hearing Resource
- Care & Treatment Educational Services
- Itinerant Services



## Alternative Education

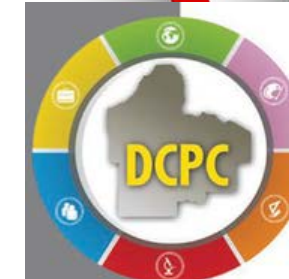
- Dakota County Area Learning Center
  - DCALS - Main (at DCTC in Rosemount)
  - DCALS - North (in West St. Paul)

## Career & Technical Education (CTE)

- Information Technology Careers
- Construction Careers
- Medical Careers
- Trade & Industry: Automotive Careers
- Work-Based Learning

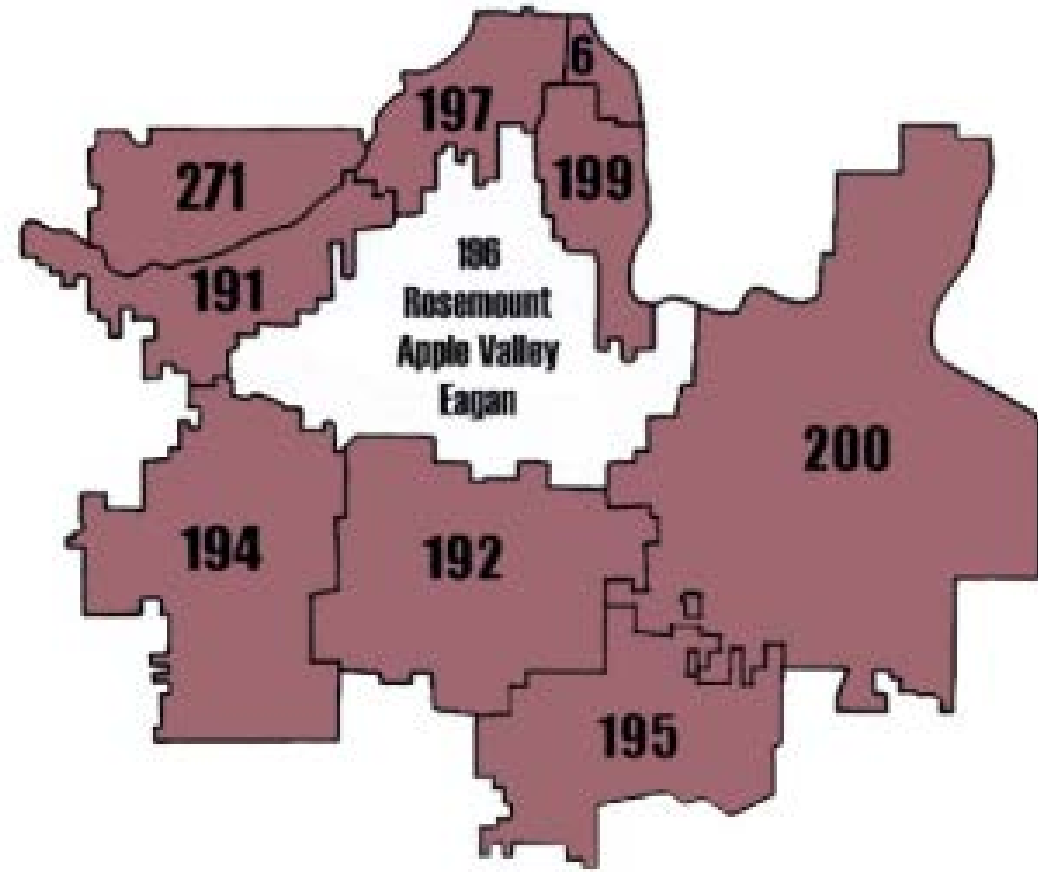
# Dakota County Perkins Consortium

- One of 23 Perkins consortia in Minnesota designed:
  - *“To develop more fully the academic knowledge, technical skills, and employability of secondary and postsecondary education students who elect to enroll in CTE programs and programs of study.”*
- Implements Perkins V legislation per MDE and MN State guidance --> strict guidelines for fund uses
- ISD 917 hires the Perkins Coordinator and is secondary fiscal host for the approximately **\$300,000** annual allocation to supplement career & technical education across 9 consortium districts each year
- 9 consortium K-12 districts & 1 post-secondary partner:
  - ISD 917
  - SSD 6 (South St. Paul)
  - ISD 195 (Randolph)
  - ISD 197 (West St. Paul-Mendota Heights-Eagan)
  - ISD 199 (Inver Grove Heights)
  - ISD 200 (Hastings)
  - ISD 659 (Northfield)
  - Charter School 4082 (BlueSky Online)
  - Dakota County Technical College (DCTC)

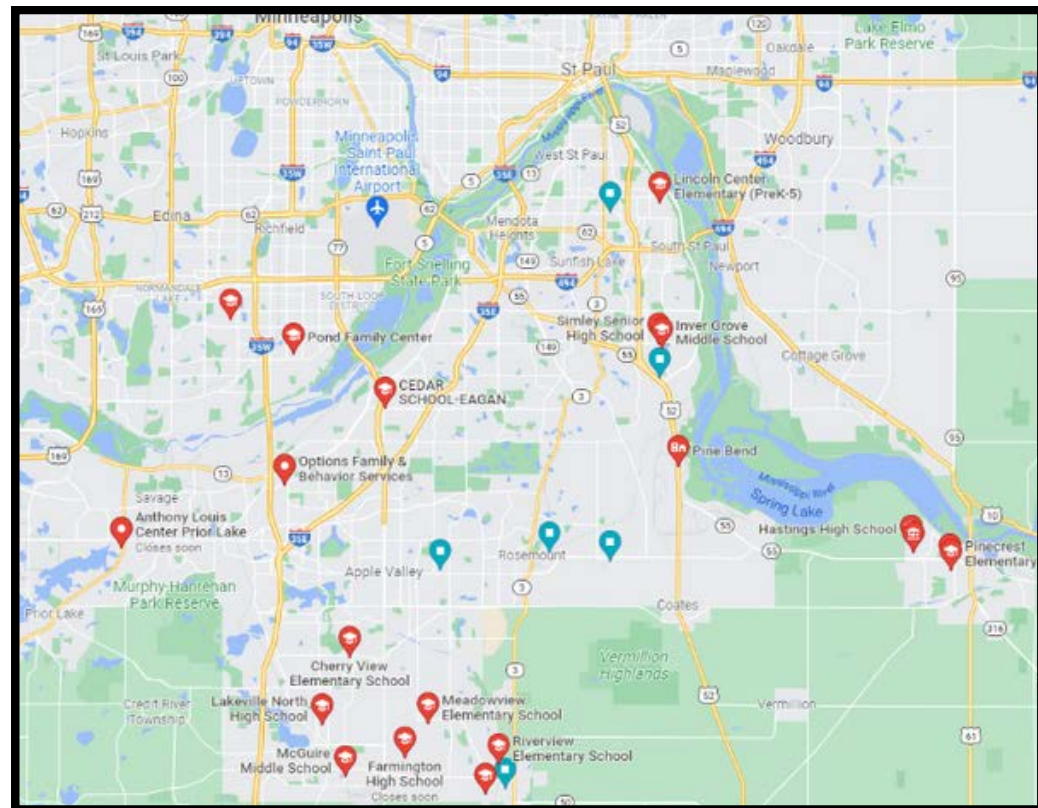


Dakota County Perkins Consortium  
Career & Technical Education Programs

# ISD 917 Member Districts



# ISD 917 Program Locations



# Intermediate School District



## Quick Facts

- 4 Intermediate School Districts in Minnesota (all Metro area) established by the MN Legislature in 1969 as “*cooperative program[s]...that offer integrated services for secondary, postsecondary, and adult students in the areas of vocational education, special education, and other authorized services.*”
- Authorized by MN Postsecondary Education legislation, chapter 136D
  - Establishes “a joint school board representing the parties to the agreement” that will “adopt bylaws specifying the duties and power of its officers” and board meeting dates



# ISD 917 Quick Facts

- 9 member districts:
  - SSD 6 (South St. Paul)
  - ISD 191 (Burnsville-Eagan-Savage)
  - ISD 192 (Farmington)
  - ISD 194 (Lakeville)
  - ISD 195 (Randolph)
  - ISD 197 (West St. Paul-Mendota Heights-Eagan)
  - ISD 199 (Inver Grove Heights)
  - ISD 200 (Hastings)
  - ISD 271 (Bloomington)
- Main office and 3 programs co-located with Dakota County Technical College (DCTC)
- 2023 Enrollment - **668 students**
  - 2.5% American Indian
  - 3.9% Asian
  - 15.7% Black/African American
  - 17.4% Hispanic/Latino
  - 52.1% White
  - 8.1% Two or More Races
- 2023 Employee Numbers - **194 Licensed Staff & 237 Unlicensed Staff**
- Apx. \$54 million annual budget



# ISD 917 School Board



<b>District</b>	<b>Board Member</b>	<b>Board Role</b>
Intermediate School District 917	Dr. Michael Favor	Superintendent/Ex Officio
SSD 6 - South St. Paul Public Schools	Monica Weber	Director
ISD 191 - Burnsville-Eagan-Savage School District	Lesley Chester	Director
ISD 192 - Farmington Area Public Schools	Hannah Simmons	Director
ISD 194 - Lakeville Area Public Schools	David Anderson	Clerk
ISD 195 - Randolph Public Schools	Lisa Ehleringer	Director
ISD 197 - West St. Paul-Mendota Heights-Eagan Area Schools	Byron Schwab	Treasurer
ISD 199 - Inver Grove Heights Community Schools	Cindy Nordstrom	Chair
ISD 200 - Hastings Public Schools	Mark Zuzek	Director
ISD 271 - Bloomington Public Schools	Tom Bennett	Vice Chair



# ISD 917 School Board

## Embedding Core Values in School District Governance



Monica Weber  
SSD 6



Hannah Simmons  
ISD 192



Lesley Chester  
ISD 191



Dave Anderson  
ISD 194



Lisa Ehleringer  
ISD 195



Byron Schwab  
ISD 197



Cindy Nordstrom  
ISD 199



Mark Zuzek  
ISD 200



Tom Bennett  
ISD 271

# Strategic Partners



Minnesota  
Humanities  
Center



**Intermediate District 287**  
RESPONSIVE. INNOVATIVE. SOLUTIONS.



# ISD 917 Culture Guide



Intermediate School District 917

*Purposeful. Personalized. Partners.*

1300 145th Street East, Rosemount, MN 55068  
(651) 423-8229 \* <http://www.isd917.org>

## Intermediate School District 917 **Staff Handbook/Culture Guide** 2023-2024



The information in this handbook is a reference.

District policy, negotiated labor agreements, and federal, state, and local laws are summarized.

Please refer to legal documents for specifics.

All staff members are responsible for reading and following

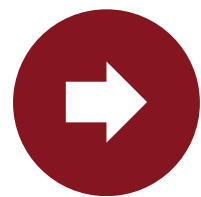
all ISD 917 policies and procedures, including this handbook and information linked in this document.

This summary of district procedures supersedes any earlier district handbooks.

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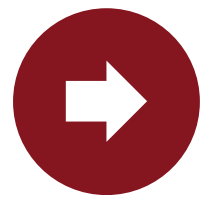
- **Designed to:**
  - Create a sense of shared purpose and belonging
  - Develop and share institutional knowledge
  - Set all staff up for success
- **Centers:**
  - ISD 917 Core Values
  - New employees
  - High performance
- **Guides:**
  - Answers to basic questions
  - Daily actions

# PRIORITIZING STAFFING AT ISD 917



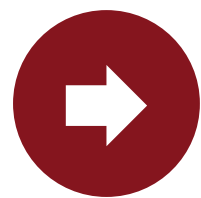
## Teacher Apprenticeship Program Development

In partnership with the other 3 Intermediate School Districts and MSU-Mankato, we are developing Minnesota's first [Teacher Apprenticeship Program](#) to dually license ASD/EBD teachers through job-embedded learning and related instruction. We expect our first cohort to begin in summer of 2024.



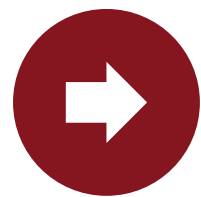
## Resistance, Resilience, & Reimagination

In partnership with the [MN Humanities Center](#), [Metro State University](#), and [Mentor Minnesota](#), and with funds from [PELSB grants](#), we support teachers of color and American Indian teachers through affinity groups, work as mentors, professional development, and graduate coursework.



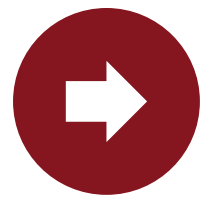
## Innovative Approaches to Hiring Highly-Qualified Teachers

With [lessons learned from others](#) who have successfully reduced staffing shortages, we are partnering with consultants to hire highly-qualified teachers from the Philippines to fill open positions, increase staff diversity, and bring new perspectives to special education.



## Staff Engagement Survey & Listening Circles

To strengthen staff engagement and retention, district administrators conducted a series of Listening Circles and a Staff Engagement & Fulfillment Survey during the fall of 2023. We will analyze the data to develop, implement, and evaluate clear actions focused on continuous improvement and a sense of belonging for all staff.



## Sharing Our Story

There are many reasons to seek employment at ISD 917 - our culture, our core values, our students, our staff, our strategic partners, etc. To increase our reach and diversify our staff, we are strategically focusing on sharing our stories with a broader audience, through conference presentations, [video development](#), [social media](#), and other outlets.



# ISD 917 DATA HUB

For each member district, ISD 917 provides visual representation of enrollment and waiting list information broken down by:

- ISD 917 program
- Grade Level
- Gender
- Race/Ethnicity

Due to student data privacy, access is provided only to designated member district administrators





# ISD 191 CTE Participation at ISD 917

CTE Course	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Computer Gaming	0	1	0	3	0
Computer Networking	1	3	0	2	0
Computer Repair	3	0	0	1	0
Construction Trades	0	1	6	N/A	0
Fundamental Chef	1	2	8	3	0
Graphics	2	3	6	7	0
Heavy Duty Trucking	0	1	2	1	0
Mechatronics	9	2	4	1	0
Medical Careers	2	2	1	0	0
Total Auto Care	1	1	3	1	0
Work Experience Seminar	1	3	3	N/A	0
<b>TOTAL CTE</b>	<b>28</b>	<b>24</b>	<b>33</b>	<b>19</b>	<b>0</b>



# ISD 191 Special Education Participation at ISD 917

Special Education Program	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	
	End of Year Enrollments				Enrolled	Waiting List
<b>CASE</b>	2	2	2	2	1	1
<b>DASH</b>	0	0	0	0	0	0
<b>D/HH</b>	5	5	3	4	4	0
<b>IDEA</b>	5	5	9	8	6	4
<b>PACES</b>	2	2	2	1	0	N/A
<b>SUN</b>	24	22	22	19	16	10
<b>TEA</b>	7	6	5	5	2	1
<b>TESA</b>	3	6	2	0	0	0
<b>Itinerant Services</b>	102	70	75	72	68	0
<b>TOTAL Special Education</b>	<b>150</b>	<b>118</b>	<b>120</b>	<b>111</b>	<b>97</b>	<b>16</b>



# ISD 191 Alternative Education Participation at ISD 917 *Dakota County Area Learning School (DCALS)*

<b>Alternative Education Program</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>
<b>DCALS-Main</b>	25	30	36	24	7
<b>DCALS-North</b>	1	3	2	1	0
<b>TOTAL DCALS</b>	<b>27</b>	<b>33</b>	<b>38</b>	<b>25</b>	<b>7</b>

# At ISD 917, our Core Values are our North Star.



What is your district's  
North Star?

# Thank You!

## Questions?

**Learn more about ISD 917 at:**

[www.isd917.org](http://www.isd917.org)

<https://www.facebook.com/intermediate917>

<https://www.instagram.com/intermediate917/>

**Dr. Michael Favor**  
*Superintendent*



**Agenda III.C.**  
**February 22, 2024**

**To:** Board of Education

**From:** Dr. Theresa Battle, superintendent, Imina Oftedahl, director of curriculum, instruction and assessment, Isis Buchanan, director of educational equity, and Dr. Kathy Funston, director of strategic partnerships and pathways

**Date:** February 22, 2024

**Re:** Report about FY25 Budget Preliminary Investments and the Achievement and Integration Budget FY25

Receive a report about FY25 Budget Preliminary Investments and the Achievement and Integration Budget FY25 from Dr. Theresa Battle, superintendent, Imina Oftedahl, director of curriculum, instruction and assessment, Isis Buchanan, director of educational equity, and Dr. Kathy Funston, director of strategic partnerships and pathways.

# **Fiscal Year 2024-25 Budget:** ***Preliminary Investments***

**Dr. Theresa Battle, superintendent**  
**Imina Oftedahl, director of curriculum, instruction and assessment**  
**Dr. Kathy Funston, director strategic partnerships and pathways**  
**Isis Buchanan, director of educational equity**

**February 22, 2024**

# Agenda

- Strategies for a Structurally Sustainable Budget
- Considerations
- PreK-12 Pathways
  - Development and Implementation
  - Financial Resources
- Makerspaces Timeline
- Achievement and Integration Budget
- Timeline for Budget Feedback

# Considerations

- **Strategic Roadmap**

- Vision, Values & Strategic Directions
- Strategic Dashboard
- Profile of a Learner

- **Instructional Priorities**

- PreK-12 Pathways
- READ Act

- **Student Support Services**

- Virtual Academy
- Washburn Center For Children
- Care Solace
- Social Workers
- Behavior Analysts

- **School Culture and Climate**

- Culturally Proficient School System
- Positive Behavior Interventions and Supports (PBIS)

- **Stabilizing Enrollment**

- Virtual Academy

- **Operational Needs**

- Ongoing efficiencies, cost savings and adjustments



# Strategies for Structurally Sustainable Budget

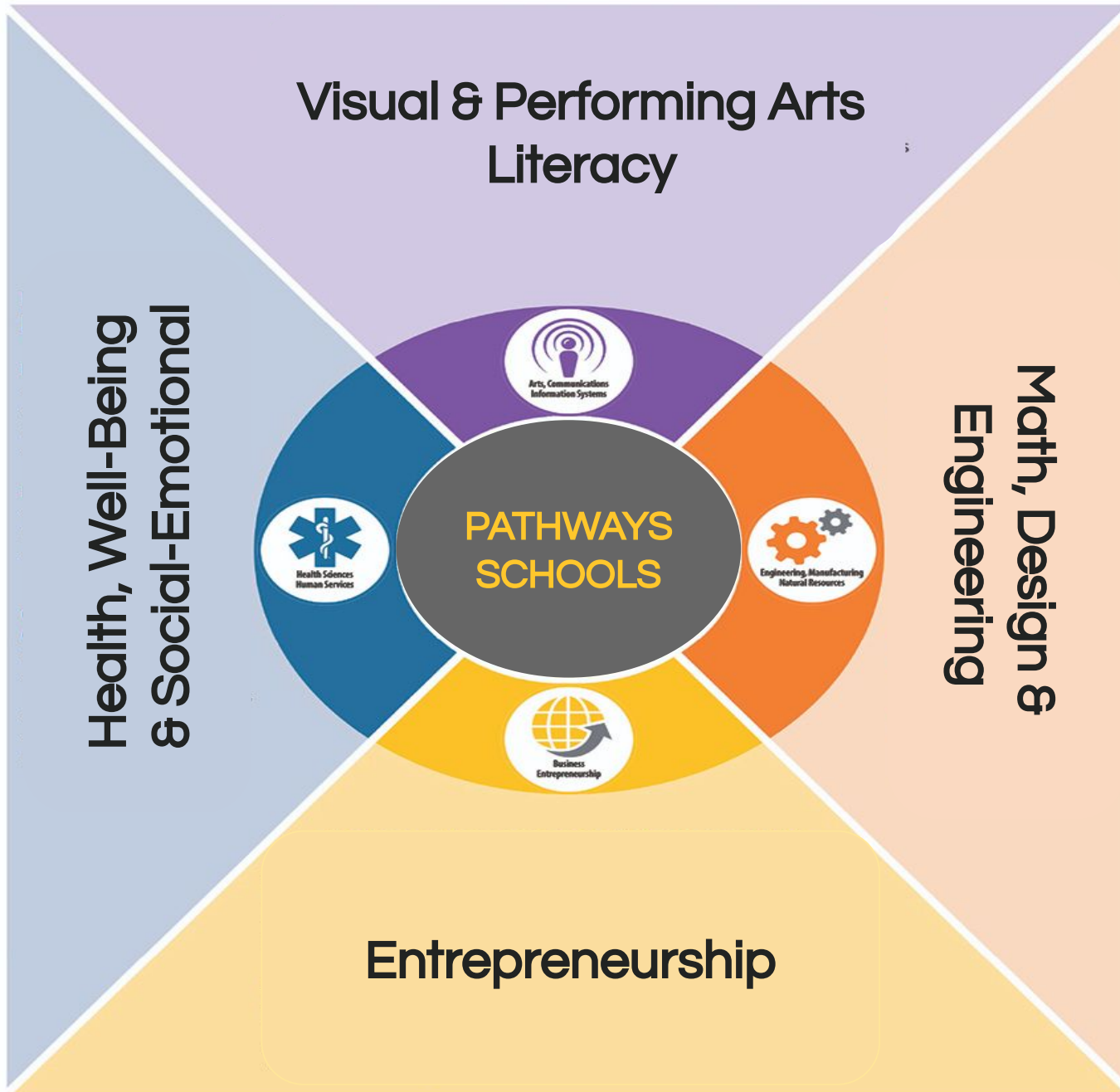
- Provide resources for creating conditions to support One91 Strategic Roadmap ([Vision Statement, Core Values, Strategic Directions](#))
- **Prioritize investment for instructional priorities, including PK-12 Pathways.**
- Maintain current class size parameters (Enrollment Rightsizing).
- Maintain balance in expenditures and revenue for restricted funds.
- Use of restricted funds before general undesignated funds.
- Understand ebb and flow of revenue streams and expenses.



# Pathways Presentation - Feb 2019

## Elementary Pathways Model

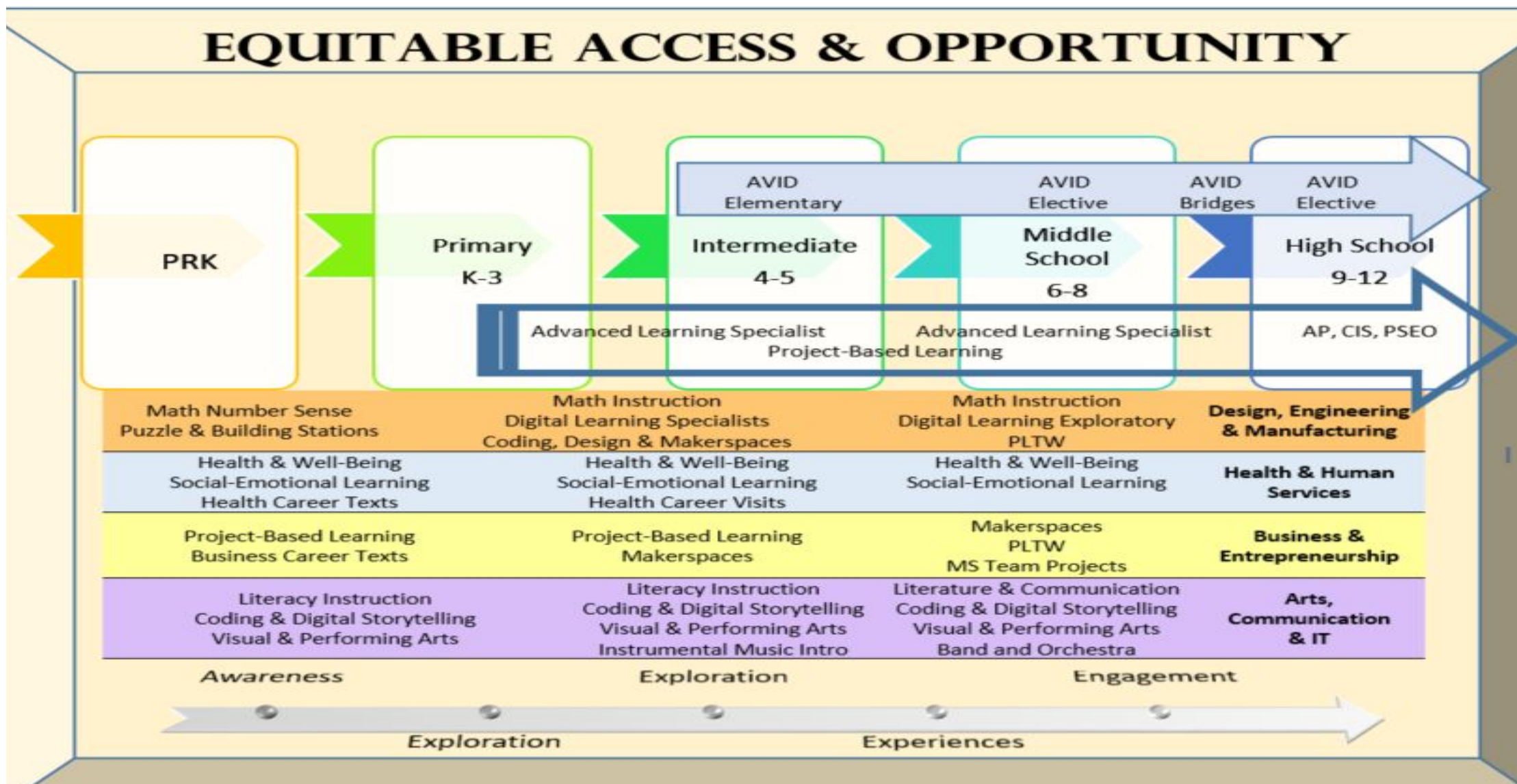
- Support advanced learners
- Align with High School Pathways
- Restore lost and reduced services
- Utilize assets to innovate



## What this means for Elementary Students

- Participate in advanced learning
- Explore interests
- Discover ultimate potential
- Pursue passions
- Prepare to be lifelong learners
- Create and innovate

# Pathways Presentation - Feb 2019



# Pathways Schools: Elementary Timeline 2019

## Year 1

- Advanced Learning Specialist at each site
- Band and orchestra “round robin” experiences
- Digital Learning Specialist-design and coding units
- Support for makerspaces
- K-5 math curriculum pilot

## Year 2

- Theater-Performing Arts artist-in-residence
- Health & Well-Being career activities
- Project-based learning - entrepreneurship: training and planning
- K-5 math curriculum implementation

## Year 3

- Project Based Learning - entrepreneurship-implementation
- K-5 math curriculum implementation
- Science curriculum review (Next Generation Science Standards)
- AVID (Advancement Via Individual Determination) Elementary for intermediate

# Pathways Schools: Elementary Timeline

Delayed: 2020-21

## Year 1 (2021-22)

- Advanced Learning Specialist at each site
  - Band and orchestra “round robin” experiences
  - Digital Learning Specialist-design and coding units
  - Support for makerspaces
  - K-5 math curriculum pilot
- Half-time specialist added at each site along with Universal Plus Grant
  - Instrumental music experience added for grade 5 students.
  - Digital Learning Specialist-design and coding units and Universal Plus Grant
  - Makerspaces - space and staffing challenges
  - K-5 math curriculum pilot- delayed

# Pathways Schools: Elementary Timeline

- Common social-emotional curriculum - *Second Step*
- K-5 math curriculum pilot-*Math Expressions*
- ★ Digital Learning Specialist expanded coding and robotics
- ★ Universal Plus Grant-teacher professional development (coding and robotics) and expanded Cognitive Abilities Test and identification
- ★ Coding and robotics added to elementary summer programming
- ★ Extra curricular clubs at all elementary sites added

## Year 2 (2021-22)

- Theater-Performing Arts artist-in-residence
- Health & Well-Being career activities
- Project-based learning - entrepreneurship: training and planning
- K-5 math curriculum implementation

## Year 3 (2022-23)

- Project Based Learning - entrepreneurship-implementation
- K-5 math curriculum implementation
- Science curriculum review (Next Generation Science Standards)
- AVID (Advancement Via Individual Determination) Elementary for intermediate

# Pathways Schools: Elementary Timeline

- Elementary Specialist Spark Experiences - field trips and additional activities
- K-5 math curriculum at all sites
- Science steering committee began curriculum review
- ★ Universal Plus Grant - scholarships for summer Gifted Talented Institute
- ★ Universal Plus Grant - professional development for classroom robotics and advanced learning
- AVID Elementary - limitations of finances and resources

## Year 3 (2022-23)

- Project Based Learning - entrepreneurship-implementation
- K-5 math curriculum implementation
- Science curriculum review (Next Generation Science Standards)
- AVID (Advancement Via Individual Determination) Elementary for intermediate

# Elementary Pathways 2024

<b>Arts, Global Communication, Information Systems</b>	<b>Business, Management &amp; Entrepreneurship</b>	<b>Design, Engineering &amp; Manufacturing Technologies</b>	<b>Health Sciences &amp; Human Services</b>
<p><b>Core</b>                      Literacy (K-5)                      Music (K-5)                      Visual Art (K-5)                      Scratch Coding (2-3)                      Digital Learning-Media Literacy (K-5)                      Instrumental Music (5)</p> <p><b>Enrichment</b>                      Musical Storytelling (1)                      Advanced Learning: Communication (2)                      Ceramics (K-5)                      Minneapolis Institute of Art Trip (3)                      Orchestra Hall Trip (4)                      Henna Design (5)                      Class Notes Artists-in-Residence (K-5)</p> <p><b>Extra Curricular</b>                      Technology Club</p>	<p><b>Core</b>                      Math Expressions (K-5)                      Literacy (K-5)</p> <p><b>Enrichment</b>                      Advanced Learning: Entrepreneurship (4)</p> <p><b>Extra Curricular</b>                      Peer Leaders                      Student Council</p>	<p><b>Core</b>                      Math Expressions (K-5)                      Science Curriculum Review (K-5)                      Digital Learning (K-5)</p> <p><b>Enrichment</b>                      I Am a Designer (K)                      Advanced Learning: Engineering (3)                      Advanced Math (4-5)                      Robotic Warehouse Fulfillment (2)</p> <p><b>Extra Curricular</b>                      Technology Club                      Chess Club</p>	<p><b>Core</b>                      Physical Education (K-5)                      Science Curriculum Review (K-5)                      Social Emotional Curriculum (K-5)</p> <p><b>Enrichment</b>                      Advanced Learning: Health &amp; Wellness (5)                      All District Track Meet (5)                      Science Fair (3-5)                      Multicultural Games (K-2)                      Cooperative Activities (3-5)</p>

# Makerspaces Timeline

- 2015-2017: Makerspaces established with Digital Learning Specialists supporting coordination, management, and instruction as part of Tech Levy
- Spring 2019: Makerspaces support and coordination was eliminated with the reduction of Digital Learning Specialist staffing
- Fall 2019: Makerspace Review showed reduction of support and coordination resulted in inconsistent student experiences
- 2020-2022: Makerspace rooms reallocated to create additional instructional spaces
- 2022-2024: Inconsistent support and physical spaces based on site resources

# Financial Resources to Support Pathways 2021-2024

## Elementary \$2,747,827

- Coding and robotics materials and training
- Makerspaces materials, supplies, and tech equipment
- Elementary extracurricular clubs
- Math Masters
- Elementary musical instruments
- Staffing - Pathways coordination
- Staffing-Advanced Learning Specialists
- Staffing - instrumental music teacher

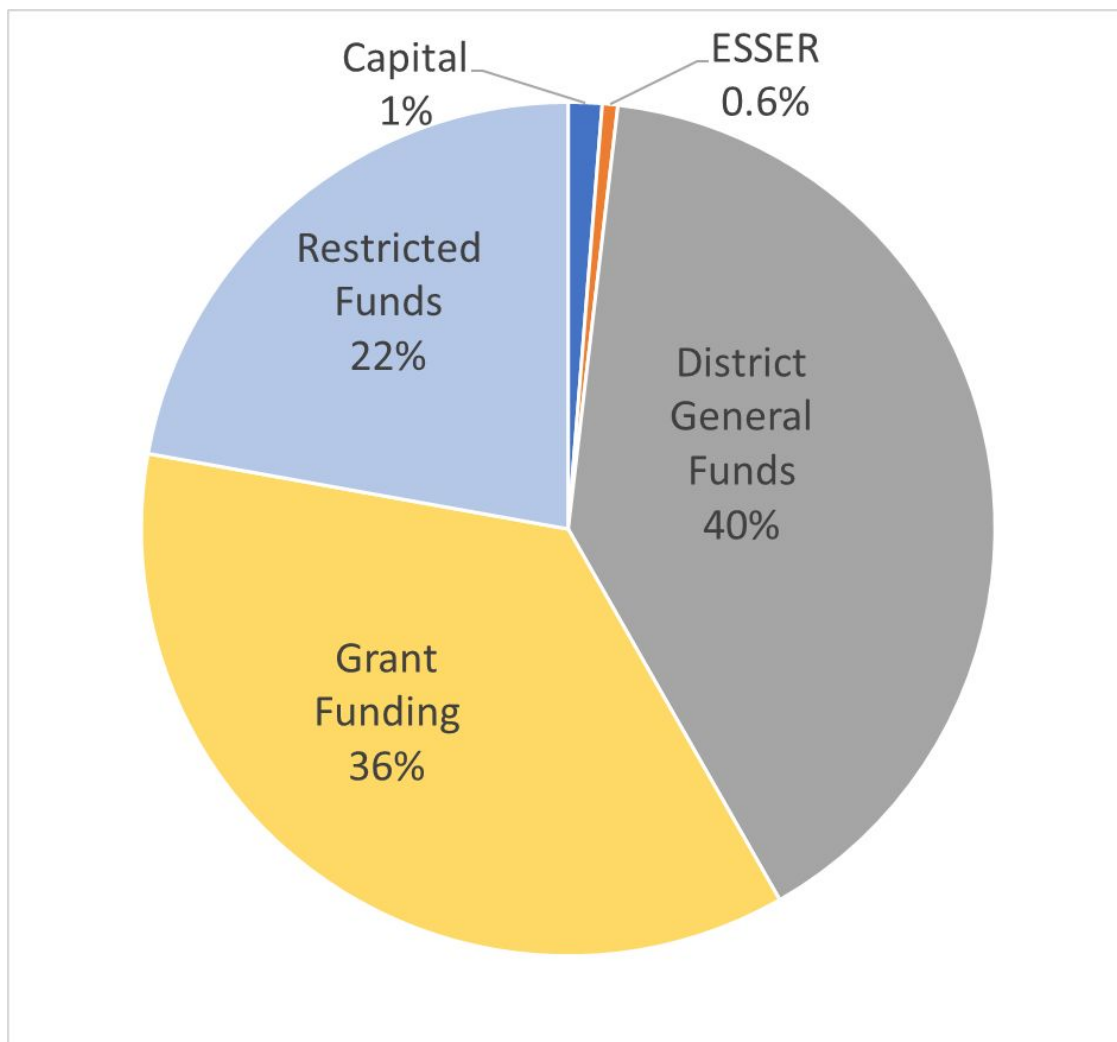
## Middle School \$172,747

- STEM Curriculum, Green Team Clubs, science field trips, rain/pollinator gardens
- Rain/pollinator gardens at both middle schools
- Makerspaces supplies, materials, and technology equipment
- Project Lead the Way curriculum, professional development, and equipment

## High School \$1,878,440

- Education Pathway
- Associate degree counselor and scholarships
- Automotive Pathway equipment and internships
- Manufacturing Pathway equipment internships
- Construction Pathway equipment and internships
- Workplace Skill Certificate and Burnsville Chamber partnership
- Career Tech Education instructional texts and software
- College in the Schools and Advanced Placement texts and software

# Pathways Investment 2021-2024



Funding Source	Amount
Capital	61,150
ESSER	28,227
District General Funds	1,914,043
Grant Funding	1,731,626
Restricted Funds	1,063,971

## District General Funds

**\$616,607**

- Advanced Learning Specialists,
- PLTW
- Elementary Spark Experiences

## Capital Funds

**\$50,000**

- CTE texts and instructional software

## Restricted Funds

**\$623,532**

- Title IV-Elementary instrumental music teacher
- CTE Levy-CTE staffing
- Perkins - MS/HS CTE
- Tech Levy - Makerspaces supplies
- Title IV - elementary extracurricular clubs
- Math Masters

## Grant Funds


**\$248,845**

- Grow Your Own program-Education Pathway
- Associates Program
- Bosch Community Fund - MS
- Greater Twin Cities United Way-Workplace Skills



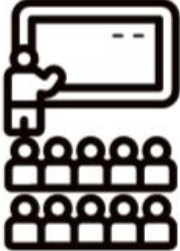

## Purpose of Achievement & Integration Program

- Pursue Racial & Economic Integration
- Increase Student Achievement
- Create Equitable Educational Opportunities
- Reduce Predictability In:
  - Academic disparities based on students' diverse racial, ethnic, and economic backgrounds

# FY23-26 Achievement & Integration Goals



## FY 23-26 Achievement & Integration Goals

Goal 1	Goal 2	Goal 3	Goal 4
<p>Increase four-year graduation rate for all students from 84.4% in 2021 to 90% in 2025 and a) Latino students from 66% in 2021 to 78% in 2025 and b) Native and Indigenous students from 67% in 2021 to 80% in 2025.</p> <div style="text-align: center; margin-top: 10px;">  </div>	<div style="text-align: center; margin-bottom: 10px;">  </div> <p>Increase the percentage of racially and economically diverse incoming kindergarteners meeting fall pre-reading literacy benchmark a) all Black, Indigenous, students of color from 35% in fall 2022 to 55% in fall of 2025 and b) Latino students from 10% in 2022 to 30% in 2025 and c) Native and Indigenous students from 20% in 2022 to 40% in 2025.</p>	<p>Decrease the demographic disproportionality of BIPOC students in rigorous high school courses from 17% in 2021-2022 to 8% in 2025-2026.</p> <div style="text-align: center; margin-top: 10px;">  </div>	<div style="text-align: center; margin-bottom: 10px;">  </div> <p>Increase the percentage of students accessing teachers/classrooms demonstrating culturally responsive instruction aligned with the CPSS Lesson Study Tools from 72% in 2022 to 90% in 2026.</p>

# FY25 Achievement & Integration Revenue Budget

- FY 25 Proposed A & I Revenue Budget
  - \$1,929,470.97
- Funding Supports the following:
  - AVID Staff (coordinator/teachers/tutors)
  - AVID Professional Development
  - Summer AVID-One91 Rising 9 Retreat
  - Social Workers (0.5 FTE, 12 social workers)
  - Indigenous Cultural Liaisons (1.30 FTE)
  - Director of Educational Equity (0.5 FTE)

# Timeline

- **January - February**
  - Board approves FY24 revised budget
  - Board receives report on FY25 budget assumptions and Parameter Options
- **March**
  - Superintendent presents initial budget recommendations to the Board
- **March -May**
  - Staff and community presentations and feedback opportunities
  - Board workshops
- **June 13** - FY25 Adopted Budget presented
- **June 20** - FY25 Adopted Budget approved

# Next Steps for Budget Feedback

- March 15: Online feedback survey open, closes April 21st
- March and May:
  - School- & program-level parent meetings
  - Presentation shared with families & staff, multiple opportunities to provide feedback
- Somali Parent and Spanish Speaking Parent Meetings
  - **March 27th, 6 pm Diamondhead Education Center**
- Community presentation offered to all families and public
  - **April 17th, 6 pm Diamondhead Education Center**

***THANK YOU!***

**Agenda III.D.  
February 22, 2024**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Dr. Chris Bellmont, assistant superintendent, Wendy Drugge, BEA president and  
Brad Robb, elementary principal

**Date:** February 22, 2024

**Re:** Report about Revisions to the 2024-2025 Academic Calendar

Receive a report about revisions to the 2024-2025 Academic Calendar from Dr. Chris Bellmont, assistant superintendent, Wendy Drugge, BEA president and Brad Robb, elementary principal



# Burnsville-Eagan-Savage School District 191 2024-25 School Year Calendar

JULY 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER 2024						
Su	M	Tu	W	Th	F	Sa
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22	23	24	25	26	27	28
29	30					

OCTOBER 2024						
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20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER 2024						
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER 2024						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
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12	13	14	15	16	17	18
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26	27	28	29	30	31	

FEBRUARY 2025						
Su	M	Tu	W	Th	F	Sa
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH 2025						
Su	M	Tu	W	Th	F	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY 2025						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE 2025						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## Start and End Dates

- Sept. 3 ..... First Day of School for Most Grades (see back-to-school details at [www.isd191.org](http://www.isd191.org))
- June 5 ..... Last Day of School
- June 6 ..... Graduation Class of 2025 & Professional Day (No Students)

## Instructional Schedule

- No School for all students on shaded dates.
- Remote Learning Day for all students on shaded dates.

- Aug. 20-22 ..... New Staff Workshops
- Aug. 26-29 ..... Professional Day (No Students)
- Sept. 2 ..... Labor Day (No Students)
- Sept. 3 ..... First Day of School for Most Students
- Oct. 14-16 ..... Parent-Teacher Conferences & Teacher Prep (No Students)
- Oct. 17-18 ..... MEA (No Students)
- Nov. 5 ..... Remote Learning Day
- Nov. 8 ..... Last Day of 1st Quarter
- Nov. 11 ..... Professional Day (No Students)
- Nov. 28-29 ..... Fall Break (No Students)
- Dec. 23- Jan.1 ..... Winter Break (No Students)
- Jan.16 ..... Last Day of Second Quarter/First Semester
- Jan.17 ..... Professional Day (No Students)
- Jan. 20 ..... MLK, Jr. Day (No Students)
- Feb. 17 ..... Professional Day (No Students)
- March 5-7 ..... Spring Conferences & Teacher Prep (No Students)
- March 21 ..... Last Day of 3rd Quarter
- March 31- April 4 .... Spring Break (No Students)
- April 7 ..... Professional Day (No Students)
- May 2 ..... Remote Learning Day
- May 26 ..... Memorial Day (No Students)
- June 5 ..... Last Day of School
- June 6 ..... Graduation & Professional Day

Total School Days ..... 170  
Total Teacher Work Days ..... 184



**Agenda III.E.  
February 22, 2024**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Eric Miller, board chair

**Date:** February 22, 2024

**Re:** Committee, Board Appointment and School Assignment Reports

Receive reports on Board committees, appointments, and school assignments.

<b>Board Committee</b>	<b>Board Member(s) Assigned</b>
Legislative	Lesley Chester (Chair), Toni Conner, Anna Werb
Policy Review	Safio Mursal (Chair), Toni Conner, Abigail Alt
Negotiations	Abigail Alt (Chair), Scott Hume, Lesley Chester

<b>Board Assignments</b>	<b>Board Member(s) Assigned</b>
Association of Metropolitan School Districts (AMSD)	Toni Conner (primary) Anna Werb (alternate)
Burnsville Chamber of Commerce Policy Committee	Scott Hume (primary) Safio Mursal (alternate)
ISD 917	Lesley Chester (primary)
Foundation 191	Anna Werb(primary) Abigail Alt (alternate)
MN School Board Association (MSBA)	Scott Hume (primary) Eric Miller (alternate)

Burnsville Festival & Fire Muster	Abigail Alt
MN State HS League (MSHSL)	Eric Miller
Burnsville HS Hall of Fame Committee	Toni Conner

### School Assignments

School Name	Board Member Assigned
Burnsville Alternative HS (BAHS)	Scott Hume
Burnsville HS	Lesley Chester
Nicollet Middle School	Abigail Alt
Gideon Pond Elementary	Safio Mursal
Edward Neill Elementary	Eric Miller
Hidden Valley Elementary	Anna Werb
Eagle Ridge Middle School	Toni Conner

## February 22, 2024 Board Meeting

Board Members' Questions and Staff Responses regarding BoardBook materials

(Pathways Programming)

Board Member Question	Staff Response
<p>Why was the board not proactively informed about inequities district wide in Elementary Pathways at the time that it was discovered by leadership? Specific to districtwide programming and K-12 Pathways programming, are their other inequitable executions of investments that ELT is aware of or looking into at this time?</p>	<p>We are always noticing and responding to implementation issues that may be inequitable. Often these are related to staffing, space limitations or other resources. These concerns are part of managing the school district, and we address them on an ongoing basis to move toward equitable outcomes for all students. For example, we are looking into how we can support our newcomer learners and those who have no formal or interrupted learning. We need different support for these students from what our model currently provides.</p> <p>The request for "other inequitable executions" for district wide programming and K-12 depends on individual perspectives and a list may not be inclusive. Almost every day we work on solving a myriad of district-wide programming issues including the implementation of K-12 Pathways ranging from one school receiving more books than another site, to fees that are too high for a group to access our facilities.</p>
<p>Given that we are sharing an overview of investments in Elementary Pathways, parents should be able to walk away from the presentation with a simple and straightforward "elevator speech" that outlines (in 5-minutes or less) what the Elementary Pathways are.</p>	<p>After the reorganization of elementary schools in 2019-2020 we wanted to create a system of elementary schools that would ensure programming that would:</p> <ul style="list-style-type: none"> <li>● Support advanced learners</li> <li>● Align with High School Pathways</li> <li>● Restore lost and reduced services</li> <li>● Utilize assets to innovate</li> </ul> <p>The Pathway Schools model is intended to provide equitable access to innovative and consistent programming regardless of the site the student attends with the goal of engaging in rigorous instruction that sparks</p>

	<p>curiosity and wonder in our Preschool–Grade 5 students. Students discover a world of possibilities through rich learning experiences in our four career fields:</p> <ul style="list-style-type: none"> <li>● Arts, Communications and Literacy</li> <li>● Design, Engineering and STEM</li> <li>● Health, Wellness and Social-Emotional Learning</li> <li>● Entrepreneurship</li> </ul> <p>The Elementary Pathways model is designed to excite students and give them a glimpse into their future. It encourages them to wonder and reflect on what’s next in their learning journey. The Elementary Pathways model is not tracking students and asking them to choose a career path. Rather, Pathways aims to introduce elementary students to different experiences to spark curiosity, wonder and a love of learning.</p>
<p>Please define for our audience the period of time over which these investments have been made.</p>	<p>We will update the header on slide 15 to match slide 14 of 2021-2024.</p>
<p>Please provide topline descriptives for the Proposed FY25 Pathways Investment for each: Capital Funds, General Funds, Grant, and Restricted.</p>	<p>We revised slide 16 to include this detail:</p> <ul style="list-style-type: none"> <li>● Capital Funds \$50,000 (CTE texts and software)</li> <li>● District General Funds \$616,607 (Advanced Learning Specialists, PLTW, Elementary Spark Experiences)</li> <li>● Grant Funding \$248,845 (Grow Your Own program-Education Pathway, Associates Program, Bosch Community Fund - MS Green Rain/Pollinator Gardens, Greater Twin Cities United Way-Workplace Skills)</li> <li>● Restricted Funds \$623,532 (Title IV-Elementary instrumental music teacher, CTE Levy-CTE staffing, Perkins - MS/HS CTE, Tech Levy - Makerspaces supplies, Title IV -</li> </ul>

	<p>elementary extracurricular clubs, Math Masters)</p>
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(Lease Extension)

Board Member Question	Staff Response
<p>It looks like we have agreed to a reduction in Operating Costs/Common Area Maintenance with the proposed lease extension. Could you clarify or elaborate?</p>	<p>That is correct. This helps them with their general fund balance. It was offset by the increase in the levy portion, which after next year will help us because we will be able to move that portion to our general fund if needed.</p>

(A&I Budget)

Board Member Question	Staff Response
<p>Please clarify the difference between:</p> <ol style="list-style-type: none"> <li>1. Native American liaison (FY24 &amp;I)</li> <li>2. Specialist of American Indian Culture (FY25 A&amp;I)</li> <li>3. Indigenous Cultural Liaison (FY25 A&amp;I)</li> </ol>	<ol style="list-style-type: none"> <li>1. Rebecca Mousseau was the Native American Liaison during FY24.</li> <li>2. Last year, Rebecca's role shifted to become "Specialist of American Indian Culture" due to legislation that noted we needed someone in that role.</li> </ol> <p style="font-size: small; margin-left: 20px;">Dedicated American Indian Education Coordinator (Minnesota Statutes, Section 124D.71 to 124D.82 must employ American Indian Education Program Coordinators, Paraprofessionals. Any district or participating school district that conducts American Indian education programs pursuant to sections 124D.71 to 124D.82 must employ more full-time or part-time dedicated American Indian education program coordinators in a district with more state-identified American Indian students enrolled in the district. A dedicated American Indian education program coordinator must promote communication, understanding, and cooperation between the school district and the community and must visit the homes of children who are to be enrolled in an American Indian education program in order to convey information about the program.</p> <ol style="list-style-type: none"> <li>3. Indigenous Cultural liaison is the title of the role that Madison McKinney was hired for. We shifted the title from Native American Liaison to</li> </ol>

	Indigenous Cultural Liaison within the past year.

School Board Minutes  
 INDEPENDENT SCHOOL DISTRICT 191  
 February 8, 2024

The regular meeting of the Board of Education was called to order by Chair Miller at 6:30 p.m. The meeting was held at Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN, 55337.

Call to Order

Directors Alt, Chester, Hume, Mursal, Werb and Chair Miller were present. Director Conner was absent. Superintendent Dr. Battle, Student Representative Cody Hoang, administrators, staff and members of the public were also present.

Attendance

Chair Miller welcomed the audience and asked Student Representative Hoang to lead the Pledge of Allegiance.

Pledge of Allegiance

Moved by Alt, seconded by, Chester, to approve the agenda. The motion carried unanimously (6,0)

Agenda

Received a report about Harriet Bishop Elementary School, Vista View Elementary and K-5<sup>th</sup> Grade Virtual Academy from Dr. Chris Bellmont, assistant superintendent, Mr. Ken Essay, principal and Dr. Angie Pohl, principal, Niaka Dunbar, student systems leadership specialist and Ashely Berryman, teacher.

Reports

Received a report about Indian Education Programming and Vote of Concurrence or Nonconcurrence from Rebecca Mousseau and Madison McKinney, indigenous cultural liaisons, Kelly Sundquist, advisory chair and Rachael Theis, ISD 191 staff member.

Received a report about Firewall Purchase for Technology Department from Rachel Gorton, director of technology.

Received a report from Director Werb about the Mid-Year Review for Superintendent Dr. Battle.

Received a report from Cody Hoang, student board representative.

Received a report from Dr. Theresa Battle, superintendent.

Moved by Werb, seconded by Hume, to approve the consent agenda:  
 -Approve minutes of the regular board meeting on January 11, 2024 and the special Joint Meeting with the Burnsville City Council on January 30, 2024.

Consent Agenda  
 Minutes  
 Personnel  
 Recommendation

-Approve personnel recommendations for Alexis Kleeberger, Jennifer Davis, Lindsay Richer, Noah Grant, Michelle McCue, Shelly Erickson, Ashanti Jimenez, Cormelle Horton, Eleanor Nesseth, Grace Lee, Juana Ruiz, Lillian Arteaga, Paul Nesseth, Mary Alvarrado, Intisar Warsame,

Aarin Emanuelson, Agnes Tummire, Cintra Godfrey, Krystel Ebel, Lillian Dolentz, Noah Grant, Paul Nesseth, Solomon Rosenthal, Lori Huberty  
 -Adopt a resolution to approve and accept donations as presented.  
 -Receive a report about the Listening Session on January 25, 2024.  
 The motion carried unanimously (6,0).

Donations  
 Listening Session

Moved by Alt, seconded by Werb, that the Board of Education approve the American Indian Parent Advisory Committee Vote of Nonconcurrency. The motion carried unanimously with discussion (6,0).

Vote of  
 Nonconcurrency

Moved by Chester, seconded by Mursal, that the Board of Education approves the new Firewall Purchase.  
 The motion carried unanimously (6,0).

Firewall Purchase

Moved by Hume, seconded by Chester, to move to a closed session at 8:13 p.m., as permitted by MN State Statute 13D.05 Subd. 3, for a real estate discussion on the Diamondhead Education Center Outlot property modified purchase agreement. The motion carried unanimously (6,0).

Closed Session to  
 Discuss Real  
 Estate –  
 Diamondhead  
 Education Center  
 Outlot

The closed session to discuss the Diamondhead Education Center Outlot property purchase agreement started at 8:16 p.m. In attendance were Chair Miller, Directors Werb, Chester, Mursal, and Alt, Executive Director of Administrative Services Stacey Sovine, Stacie Kvilvang, Ehlers Senior Municipal Advisor, and Superintendent Dr. Theresa Battle. The closed session of the meeting ended at 8:18 p.m.

The open meeting resumed at 8:21p.m.

Moved by Miller, seconded by Alt, to approve an offer to Modify Purchase Agreement Dates for the Diamondhead Education Center Outlot.

Consider Approval  
 of Modified  
 Purchase  
 Agreement Dates

Moved by Miller, seconded by Hume, to move to a closed session at 8:23 p.m., as permitted by MN State Statute 13D.05 Subd. 3, for a real estate discussion on the Metcalf Property Purchase Agreement. (The motion carried unanimously (6, 0)

The closed session to discuss the Metcalf Property Purchase agreement started at 8:24 p.m. In attendance were Chair Miller, Directors Werb, Chester, Mursal, Alt, and Conner, Executive Director of Administrative Services Stacey Sovine, Stacie Kvilvang, Ehlers Senior Municipal Advisor, and Superintendent Dr. Theresa Battle. The closed session of the meeting ended at 8:39 p.m.

Closed Session to  
 Discuss Real  
 Estate – Metcalf  
 Property

The open meeting resumed at 8:41 p.m.

Moved by Miller, seconded by Hume, to move to a recess at 8:42 p.m. before starting the board work session.

Work session

The work session to Review FY25 Budget: Initial Feedback, Budget Scenarios and timeline started at 8:48 p.m. and concluded at 9:36 p.m.

Moved by Hume, seconded by Chester, to move to a closed session at 9:37 p.m., as permitted by MN State Statutes Section 13D.03 to discuss Labor Negotiations Strategy.

The closed session to discuss labor negotiations strategy started at 9:40 p.m. In attendance were Directors Werb, Chester, Mursal, Alt, and Hume, Executive Director of Administrative Services Stacey Sovine, Superintendent Dr. Theresa Battle, and Assistant Superintendent Dr. Chris Bellmont. The closed session ended at 9:50 p.m.

The open meeting resumed at 5:51 p.m.

The meeting adjourned at 9:52 p.m.

/s/ Abigail Alt  
Abigail Alt, Clerk

February 22, 2024  
Date Approved

Closed Session to Discuss Labor Negotiations Strategy

Adjourn

**Burnsville-Eagan-Savage Public Schools  
Independent School District 191  
Human Resources**

TO: Members, Board of Education  
Dr. Theresa Battle, Superintendent

FROM: Stacey Sovine, Executive Director of Administrative Services

DATE: February 22, 2024

CLASSIFICATION	ACTION	NAME	FINAL	LOCATION	POSITION	EFFECTIVE DATE	HOURS / FTE
Certified	Appointment	Julie Daly		Edward Neill Elementary	Long Term Substitute Teacher	02/13/2024	1.0 FTE
Certified	Appointment	Michelle Baumann	*	Rahn Elementary School	Learning Specialist	02/20/2024	1.0 FTE
Certified	Appointment	Reese Moore		Burnsville High School	Teacher	02/12/2024	1.0 FTE
Certified	Resignation	Kayla Zwicke		Rahn Elementary School	Teacher	06/07/2024	1.0 FTE
Certified	Resignation	Susanne Meulebroeck	*	Burnsville High School	Speech and Language Pathologist	02/16/2024	1.0 FTE
Classified	Appointment	David Van Hattum	*	Burnsville High School	Quiz Bowl Advisor	Year Round	.50 FTE Stipend
Classified	Appointment	Grace Lee		Vista View Elementary School	Administrative Assistant Long Term Sub	01/31/2024-03/15/2024	2 hours/day
Classified	Appointment	Karen Janey		District-wide	Behavior Specialist	02/12/2024	8 hours/day
Classified	Appointment	Marielle Jenquin		Burnsville High School	Boys Tennis- Assistant Coach	Spring Season	1.0 FTE Stipend
Classified	Appointment	Michelle Henderson	*	Nicollet Middle School	Athletic Coordinator	Spring Season	.50 FTE Stipend
Classified	Appointment	Samsam Fidow		Harriet Bishop Elementary	Educational Assistant	02/12/2024	4.5 hours/day
Classified	Appointment	Sarah Whitehurst		ECSE Center	Educational Assistant	02/13/2024	6.5 hours/day
Classified	Appointment	Sean Simmons	*	Eagle Ridge Middle School	Boys Basketball- Assistant Coach	Winter Stipend	1.0 FTE Stipend
Classified	Appointment	Sean Simmons	*	Eagle Ridge Middle School	Girls Basketball- Assistant Coach	Winter Stipend	1.0 FTE Stipend
Classified	Change of Assignment	Christina Kauffman		Nicollet Middle School	Food Service Manager	02/12/2024	7.5 hours/day
Classified	Change of Assignment	Lucia Quast		District-wide	Food Service Associate	02/12/2024	7.5 hours/day
Classified	Change of Assignment	Megann Johnson		WM. Byrne Elementary School	Educational Assistant	02/12/2024	7.25 hours/day
Classified	Change of Assignment	Sile Adam	*	ECSE Center	Educational Assistant	03/01/2024	6.5 hours/day
Classified	Change of Assignment	Sirah Ali	*	Gideon Pond Elementary	Nurse	02/05/2024	8 hours/day
Classified	Change of Assignment	Tyler Music		District-wide	Technology Level 2	02/12/2024	8 hours/day
Classified	End of Assignment	Deandre Raggs		Nicollet Middle School	Boys Basketball- Assistant Coach	03/15/2024	1.0 FTE Stipend
Classified	Probationary Release	Deandre Raggs		Nicollet Middle School	Educational Assistant	02/08/2024	7.25 hours/day
Classified	Resignation	Anoulack Phousinth		Burnsville High School	Girls Track and Field, Assistant Coach	02/06/2024	4 FTE Stipend
Classified	Resignation	Brandon Peterson		Burnsville High School	Baseball- Assistant Coach	02/13/2024	0.07 FTE Stipend
Classified	Resignation	Carolyn Cherry		District-wide	SPED Supervisor	03/01/2024	8 hours/day
Classified	Resignation	Edward Byrne		Eagle Ridge Middle School	Boys Track- Head Coach	02/14/2024	1.0 FTE Stipend
Classified	Resignation	Jean Reesen	*	Nicollet Middle School	Food Service Associate	02/29/2024	3.75 hours/day
Classified	Resignation	Lillian Arteaga		Burnsville High School	Food Service Associate	02/02/2024	7 hours/day
Classified	Resignation	Muna Warsame		Harriet Bishop Elementary	Food Service Associate	02/16/2024	3.75 hours/day
Classified	Resignation	Robert Weber		Burnsville High School	Baseball- Assistant Coach	02/12/2024	.375 FTE Stipend
Classified	Resignation	Shamso Haile	*	Edward Neill Elementary	Educational Assistant	02/28/2024	7 hours/day

**Burnsville-Eagan-Savage Public Schools  
Independent School District 191  
Human Resources**

TO: Members, Board of Education  
Dr. Theresa Battle, Superintendent

FROM: Stacey Sovine, Executive Director of Administrative Services

DATE: February 22, 2024

CLASSIFICATION	ACTION	NAME	FINAL	LOCATION	POSITION	EFFECTIVE DATE	HOURS / FTE
Certified	Appointment	Julie Daly		Edward Neill Elementary	Long Term Substitute Teacher	02/13/2024	1.0 FTE
Certified	Appointment	Michelle Baumann	*	Rahn Elementary School	Learning Specialist	02/20/2024	1.0 FTE
Certified	Appointment	Reese Moore		Burnsville High School	Teacher	02/12/2024	1.0 FTE
Certified	Resignation	Kayla Zwicke		Rahn Elementary School	Teacher	06/07/2024	1.0 FTE
Certified	Resignation	Susanne Meulebroeck	*	Burnsville High School	Speech and Language Pathologist	02/16/2024	1.0 FTE
Classified	Appointment	David Van Hattum	*	Burnsville High School	Quiz Bowl Advisor	Year Round	.50 FTE Stipend
Classified	Appointment	Grace Lee		Vista View Elementary School	Administrative Assistant Long Term Sub	01/31/2024-03/15/2024	2 hours/day
Classified	Appointment	Karen Janey		District-wide	Behavior Specialist	02/12/2024	8 hours/day
Classified	Appointment	Marielle Jenquin		Burnsville High School	Boys Tennis- Assistant Coach	Spring Season	1.0 FTE Stipend
Classified	Appointment	Michelle Henderson	*	Nicollet Middle School	Athletic Coordinator	Spring Season	.50 FTE Stipend
Classified	Appointment	Samsam Fidow		Harriet Bishop Elementary	Educational Assistant	02/12/2024	4.5 hours/day
Classified	Appointment	Sarah Whitehurst		ECSE Center	Educational Assistant	02/13/2024	6.5 hours/day
Classified	Appointment	Sean Simmons	*	Eagle Ridge Middle School	Boys Basketball- Assistant Coach	Winter Stipend	1.0 FTE Stipend
Classified	Appointment	Sean Simmons	*	Eagle Ridge Middle School	Girls Basketball- Assistant Coach	Winter Stipend	1.0 FTE Stipend
Classified	Change of Assignment	Christina Kauffman		Nicollet Middle School	Food Service Manager	02/12/2024	7.5 hours/day
Classified	Change of Assignment	Lucia Quast		District-wide	Food Service Associate	02/12/2024	7.5 hours/day
Classified	Change of Assignment	Megann Johnson		WM. Byrne Elementary School	Educational Assistant	02/12/2024	7.25 hours/day
Classified	Change of Assignment	Sile Adam	*	ECSE Center	Educational Assistant	02/20/2024	6.5 hours/day
Classified	Change of Assignment	Sirah Ali	*	Gideon Pond Elementary	Nurse	02/05/2024	8 hours/day
Classified	Change of Assignment	Tyler Music		District-wide	Technology Level 2	02/12/2024	8 hours/day
Classified	End of Assignment	Deandre Raggs		Nicollet Middle School	Boys Basketball- Assistant Coach	03/15/2024	1.0 FTE Stipend
Classified	Probationary Release	Deandre Raggs		Nicollet Middle School	Educational Assistant	02/08/2024	7.25 hours/day
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Classified	Resignation	Edward Byrne		Eagle Ridge Middle School	Boys Track- Head Coach	02/14/2024	1.0 FTE Stipend
Classified	Resignation	Jean Reesen	*	Nicollet Middle School	Food Service Associate	02/29/2024	3.75 hours/day
Classified	Resignation	Lillian Arteaga		Burnsville High School	Food Service Associate	02/02/2024	7 hours/day
Classified	Resignation	Muna Warsame		Harriet Bishop Elementary	Food Service Associate	02/16/2024	3.75 hours/day
Classified	Resignation	Robert Weber		Burnsville High School	Baseball- Assistant Coach	02/12/2024	.375 FTE Stipend
Classified	Resignation	Shamso Haile	*	Edward Neill Elementary	Educational Assistant	02/28/2024	7 hours/day



**Agenda IV.A.3  
February 22, 2024**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Tyler Dehne, director of finance

**Date:** February 22, 2024

**RECOMMENDATION:** To adopt a resolution to approve and accept donations as presented.

**RESOLUTION TO ACCEPT DONATIONS**

**WHEREAS,**

1. School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and
2. Minnesota Statute 123B.02, Subd. 6 states the School Board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated; and
3. Minnesota Statute 465.03 states the School Board may accept a grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and
4. Businesses and individuals have submitted donations to the district;

**THEREFORE, BE IT RESOLVED** by the School Board of ISD 191 to approve and accept with appreciation the donations as presented below and to permit their use as designated by the donors.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Members in favor of the motion:

Members opposed:

Whereupon said Resolution was declared duly passed and adopted on February 22, 2024.

\_\_\_\_\_  
Clerk – Board of Education

1/5/2024	4 Anonymous Families	Food & Nutrition Services	For negative student meal accounts	\$34.40
1/5/2024	Siman Rashid	Food & Nutrition Services	For negative student meal accounts	\$0.75
2/14/2024	10 Former families	Food & Nutrition Services	For students in need	\$130.00
12/1/2023	Nasra Omar	Food & Nutrition Services	For those in need	\$25.00
1/5/2024	Siman Rashid	Food & Nutrition Services	For those in need	\$0.75
2/16/2024	Burnsville Rotary Club	Community Education	Brainpower in a Backpack	\$13,000.00

**Total monetary donation received: \$13,190.90**



**Agenda IV.A.4  
February 22, 2024**

**To: Board of Educators  
Dr. Theresa Battle, Superintendent**

**From: Tyler Dehne, Director of Finance**

**Date: February 13, 2024**

**Re: December Payroll, Claims and Receipts**

**Recommendation:** That the Board approves December payroll checks in the net amount of \$4,067,498.98. December claims to date, wire transfers and adjustments totaling \$10,831,428.03. Also, that the Board accepts December receipts of \$10,641,656.15 and investments for the General Fund and OPEB of \$79,688,780.32 as of December 31, 2023.

December payroll, wire transfers, claims and receipts have been prepared under the direction of Tyler Dehne, Director of Finance, and are presented for approval by the School Board.

TD/mw/jb

**INDEPENDENT SCHOOL DISTRICT 191  
FINANCIAL REPORT  
December 2023**

**Cash Receipts**

Receipts	\$10,641,656.15	
Miscellaneous Adjustments		

**TOTAL DECEMBER CASH RECEIVED** \$10,641,656.15

**CASH DISBURSEMENTS**

December Payroll	\$4,067,498.98	
------------------	----------------	--

A/P			
December Claims	Checks 490441-490838		\$2,987,420.27
	Virtual Card 6000001464-6000001501		\$109,217.72
	ACH-Emp/Vend 9000005056-9000005175		\$443,854.83

December A/P Wires+P-card	\$7,283,336.44	
December Bank Fees		\$7,598.77

**TOTAL DECEMBER CASH DISBURSED** \$14,898,927.01

**TOTAL TO BE APPROVED** \$14,898,927.01

	<u>Money Market</u>	<u>(Original Cost)</u> <u>Investments</u>	<u>12/31/2023</u>
GENERAL FUND	\$14,711,681.02	\$53,717,728.30	\$68,429,409.32
OPEB	\$3,615,441.58	\$1,624,796.72	\$5,240,238.30
OPEB EQUITY INV	\$30,353.60	\$5,988,779.10	\$6,019,132.70
	\$18,357,476.20	\$65,731,304.12	\$79,688,780.32

Note: The attached investment reports are provided by our investment advisor, PMA Financial Network, Inc. These reports include our investment and money market balances.

# Burnsville ISD 191 (31134-101 - General Fund)

Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Rate
IS		12/31/2023			IS Balance	\$14,711,681.02	\$14,711,681.02	81
LTD		12/31/2023			LTD Balance		\$10,602,171.10	
SDA	SDA-1285862-1	12/31/2023			Savings Deposit Account - MNTrust Term Series-Flex (PenFed LOC)	\$4,292,579.22	\$4,292,579.22	
SDA	SDA-1287414-1	12/31/2023		19581	Savings Deposit Account - BELL BANK	\$21,384,160.52	\$21,384,160.52	
SDA	SDA-1348596-1	12/31/2023			Savings Deposit Account - MNTrust Term Series-Flex (VNB)	\$1,553,031.55	\$1,553,031.55	
CD	CD-1346204-1	01/25/2023	01/25/2024	31840	Financial Federal Bank	\$238,450.00	\$249,895.60	4.800
CD	CD-1346208-1	01/25/2023	01/25/2024	57512	Western Alliance Bank	\$238,650.00	\$249,849.84	4.693
CD	CD-1346209-1	01/25/2023	01/25/2024	4147	Bank 7	\$238,800.00	\$249,882.71	4.641
CD	CD-1346210-1	01/25/2023	01/25/2024	57993	ServisFirst Bank	\$238,500.00	\$249,848.25	4.758
SEC	SEC-58549-1	01/30/2023	01/30/2024	68574	GE CREDIT UNION	\$247,354.20	\$247,000.00	4.803
CD	CD-1346972-1	03/16/2023	03/14/2024	3212	ANECA FCU	\$237,600.00	\$249,738.82	5.137
CD	CD-1346974-1	03/16/2023	03/14/2024	58816	Royal Business Bank	\$237,600.00	\$249,772.42	5.137
CD	CD-1346977-1	03/16/2023	03/14/2024	33539	Preferred Bank	\$237,500.00	\$249,870.79	5.223
TS	TS-295772-1	04/19/2023	04/18/2024		MN TRUST TERM SERIES	\$1,500,000.00	\$1,572,900.00	4.860
CD	CD-295121-1	10/28/2022	04/25/2024	227	PENTAGON FEDERAL CREDIT UNION (183 day and out)	\$1,750,000.00	\$1,865,935.60	4.449
SEC	SEC-57091-1	11/04/2022	05/06/2024	34444	CUSTOMERS BANK	\$244,632.85	\$244,000.00	4.520
CD	CD-293933-1	06/01/2022	06/03/2024	33686	BANK HAPOALIM	\$236,700.00	\$249,288.42	2.648
SEC	SEC-53308-1	06/09/2022	06/10/2024	57803	ALLY BANK	\$246,429.86	\$246,000.00	2.610
SEC	SEC-53310-1	06/08/2022	06/10/2024	27471	AMERICAN EXPR NATL BK	\$246,702.22	\$246,000.00	2.603
CD	CD-1346205-1	01/25/2023	07/23/2024	24045	Pacific Western Bank	\$233,700.00	\$249,885.56	4.610
CD	CD-1346207-1	01/25/2023	07/23/2024	61797	ELGA CREDIT UNION	\$234,000.00	\$249,886.54	4.520
CD	CD-1352467-1	08/17/2023	08/16/2024	63373	NORTH BAY	\$237,000.00	\$249,755.22	5.382
TS	TS-294471-1	08/18/2022	08/19/2024		MN TRUST TERM SERIES	\$2,000,000.00	\$2,124,339.73	3.100
CD	CD-1346971-1	03/16/2023	09/10/2024	5214	The First National Bank of Moose Lake	\$233,100.00	\$249,668.17	4.741
CD	CD-1355832-1	11/17/2023	11/18/2024	29209	NexBank	\$237,050.00	\$249,872.06	5.380
CD	CD-1355833-1	11/17/2023	11/18/2024	34742	EagleBank	\$236,850.00	\$249,890.97	5.476
CD	CD-1355834-1	11/17/2023	11/18/2024	1373	BOM Bank	\$236,700.00	\$249,857.49	5.550
CD	CD-1352463-1	08/17/2023	01/27/2025	10344	Schertz Bank & Trust	\$232,550.00	\$249,874.66	5.140
CD	CD-1352464-1	08/17/2023	01/27/2025	60269	GREENSTATE CREDIT UNION	\$231,600.00	\$249,892.47	5.450
CD	CD-1352465-1	08/17/2023	01/27/2025	5496	Cornerstone Bank	\$231,850.00	\$249,667.88	5.268
CD	CD-1352470-1	08/17/2023	01/27/2025	68187	Baxter Credit Union	\$232,300.00	\$249,861.90	5.187
TS	TS-296280-1	08/23/2023	01/27/2025		MN TRUST TERM SERIES	\$1,500,000.00	\$1,610,259.87	5.130
SEC	SEC-58541-1	02/02/2023	02/03/2025	3511	WELLS FARGO BANK NA	\$248,691.31	\$248,000.00	4.355
SEC	SEC-61293-1	08/30/2023	02/28/2025	65722	FREEDOM NORTHWEST CU	\$248,519.78	\$248,000.00	5.354
CD	CD-1346973-1	03/16/2023	03/14/2025	4256	First National Bank	\$227,550.00	\$249,866.48	4.819
CD	CD-1346975-1	03/16/2023	03/14/2025	14028	First Guaranty Bank	\$227,800.00	\$249,638.84	4.800
CD	CD-1346976-1	03/16/2023	03/14/2025	58741	Fieldpoint Private Bank & Trust	\$227,550.00	\$249,610.79	4.770
CD	CD-1346978-1	03/16/2023	03/14/2025	4185	First Priority Bank	\$227,550.00	\$249,610.79	4.770
SEC	SEC-62444-1	11/30/2023	05/30/2025	66847	EAGLE CMTY CREDIT UNION	\$248,516.34	\$248,000.00	5.455
CD	CD-1352469-1	08/17/2023	08/18/2025	61093	VIBRANT CREDIT UNION	\$225,550.00	\$249,642.18	5.216
SEC	SEC-61291-1	08/25/2023	08/25/2025	66538	CONNEXUS CREDIT UNION	\$248,679.47	\$248,000.00	5.206

SEC	SEC-61294-1	08/28/2023	08/28/2025	60784	CALIFORNIA CREDIT UNION	\$243,653.17	\$243,000.00	5.257
CD	CD-1355830-1	11/17/2023	11/18/2025	35518	The Federal Savings Bank	\$226,100.00	\$249,852.60	5.137
CD	CD-1355831-1	11/17/2023	11/18/2025	3887	First National Bank	\$226,950.00	\$249,869.26	5.036
<b>Sub Totals →</b>						<b>\$56,984,181.51</b>	<b>\$68,429,409.32</b>	<b>82</b>
<b>Totals →</b>						<b>\$56,984,181.51</b>	<b>\$68,429,409.32</b>	

# Total Portfolio Report

Report as of 12/31/2023

PMA Financial Network  
 2135 CityGate Lane  
 7th Floor  
 Naperville, IL 60563 83  
 Phone: 630-657-6400  
 Fax: 630-718-8701

## Burnsville ISD 191 (31134-301 - 2009 Opeb Trust)

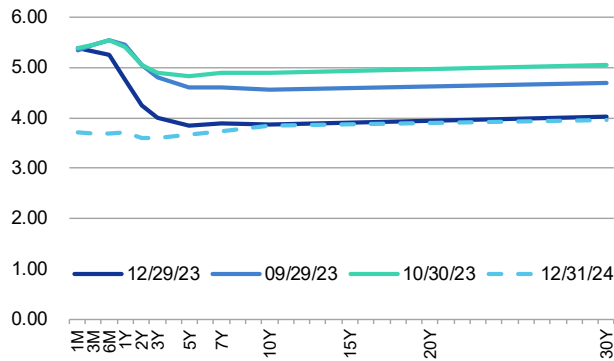
Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Rate
IS		12/31/2023			IS Balance	\$3,615,441.58	\$3,615,441.58	
SEC	SEC-49708-1	11/22/2021	11/15/2024		US TREASURY N/B	\$927,109.96	\$925,000.00	0.673
CD	CD-279751-1	01/21/2020	01/21/2025	14445	FARMERS AND MERCHANTS UNION BANK	\$228,200.00	\$248,078.24	1.740
CD	CD-1345485-1	12/27/2022	11/17/2025	29657	Great Midwest Bank, S.S.B.	\$222,800.00	\$249,847.31	4.196
CD	CD-1345555-1	12/28/2022	11/28/2025	33306	CIBC Bank USA	\$180,000.00	\$201,871.17	4.160
<b>Sub Totals →</b>						<b>\$5,173,551.54</b>	<b>\$5,240,238.30</b>	
<b>Totals →</b>						<b>\$5,173,551.54</b>	<b>\$5,240,238.30</b>	



**Burnsville ISD 191 OPEB  
Investment Review**

December 1 - December 31, 2023

## U.S. TREASURY YIELD CURVE

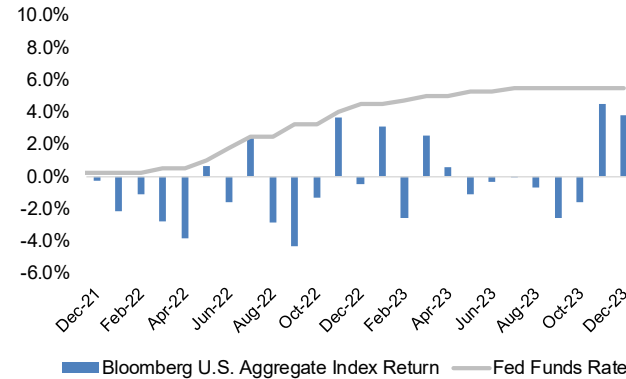


Source: Bloomberg

The 4th quarter of 2023 started with a continuation of the bond sell-off seen at the end of the 3rd quarter, which was caused in part by market capitulation to the Federal Reserve maintaining rates “higher for longer.” The 10-year bond yield peaked on October 19th at 4.99% before suddenly reversing and ending the year over one percent lower at 3.88%.

The greater than 100 basis point drop in rates followed more favorable inflation and employment data. The market quickly reversed the prior selloff as it priced in expectations for the Federal Reserve to cut rates sooner than previously anticipated. The message was reiterated by the Fed in the quarterly update to the “Dot Plot”, which is a visual representation of rate expectations from each individual Federal Reserve member. Updated dot plot projections from the December meeting showed three 0.25% rate cuts expected in 2024. Market expectations shown by WIRP in Bloomberg also changed dramatically between September and December as expectations for the first rate cut were accelerated to the March 2024 meeting versus the previously anticipated first cut to be mid-year in the June timeframe.

## BLOOMBERG U.S. AGGREGATE MONTHLY RETURN

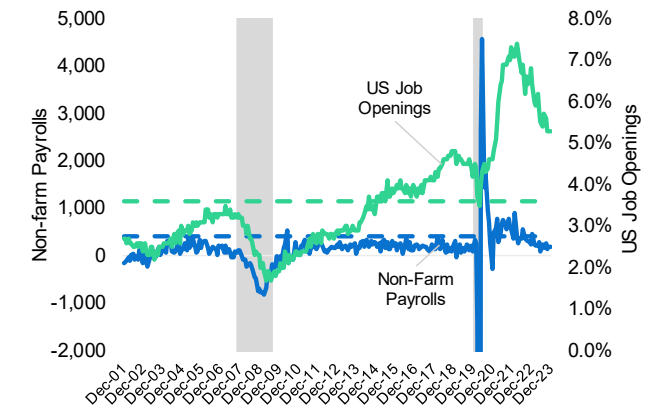


Source: Bloomberg

US Treasury yields, which move in the opposite direction as prices, decreased significantly in the 4th quarter of 2023 as the markets gained more clarity into the Fed’s thoughts on the coming year. Lower yields and investors’ shift out of large cash positions aided 4th quarter bond returns as the Bloomberg Aggregate Index returned 6.8%. Although the year ended on a positive note, monthly returns were widely mixed with September total returns of -2.5% versus November at 4.5%. The 4th quarter provided a great example of how quickly things can change and highlighted the challenge of timing the market.

We expect long and variable effects from the tighter monetary policy seen during the previous two years, but it appears the hard part is mostly over. Moving out of another wild year for capital markets in 2023, the environment is constructive for financial assets and we expect positive returns to continue in 2024, despite expectations for a slowing economy. As always, we encourage our clients to invest with a purpose; invest with a plan and stay invested.

## US JOB OPENINGS AND NON-FARM PAYROLLS

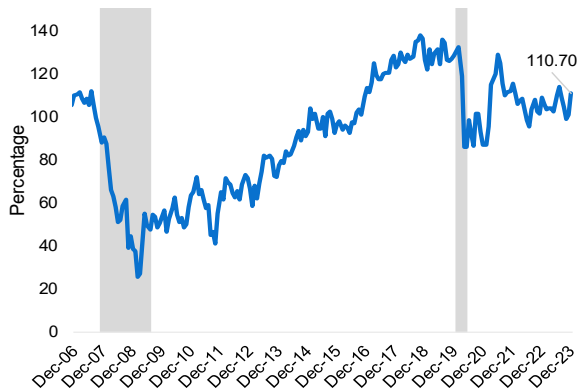


Source: Bloomberg, www.bls.gov, PMA Asset Management

The Federal Reserve has been successful in reducing inflation without crushing the job market and economy. Payroll growth has remained strong. Only recently has the labor market cooled, but from exceptional levels. The November jobs report showed the U.S. economy added 199,000 jobs, well above the replacement rate of around 50,000. The unemployment rate remained at an extremely low 3.7% in November. Employment data for December, received after quarter-end, showed 216,000 new jobs added, well above the 175,000 expected by a Bloomberg survey of economists. The number of new jobs for November was revised down to 173,000.

Other labor market indicators such as job openings, initial jobless claims and manufacturing employment surveys have remained firm, but have begun to show more balance in labor markets. The ISM Employment Index, which reflects employment changes from industrial companies, has declined in recent months. Job openings, new hires and quits declined in November.

## CONSUMER CONFIDENCE

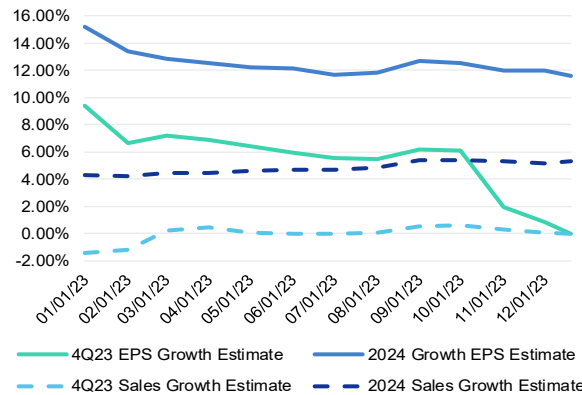


Source: Bloomberg

Consumption still holds the keys to U.S. economic growth. People are struggling with inflation and excess savings have diminished, yet consumer spending keeps going. Consumer spending continues at around a 2% rate although retail sales have been softening somewhat. Third quarter corporate earnings calls revealed management teams' expectations for lower fourth quarter demand as consumers cope with higher prices and diminished savings. Credit card balances are rising and consumers are borrowing through other means such as buy now, pay later programs.

The Conference Board Consumer Confidence Index increased in December to 110.7, up from a downwardly revised 101.0 in November. Both the Present Situation Index and the Expectations Index rose for the month. Rallies in the stock and bond market likely impacted consumer sentiment in December. Dana Peterson, Chief Economist at The Conference Board, noted that the renewed optimism was largest among households with income levels of \$125,000 and above.

## 4Q23 GROWTH EXPECTATIONS HAVE DROPPED BUT 2024 REMAINS STABLE



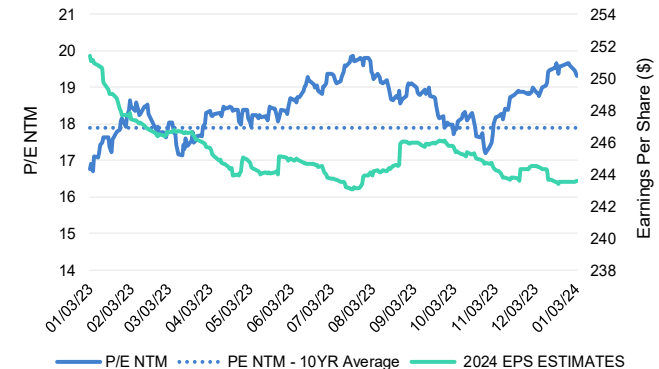
Source: Bloomberg

Earnings per Share (EPS) Growth Estimates have decreased significantly for the 4th quarter due to persistent concerns about a potential slowdown and weak guidance from companies concerned about consumer activity. Growth estimates dropped from 6% at the beginning of the quarter to 0% at year-end.

Interestingly, Sales Estimates have been stable for the 4th quarter of 2023, seemingly at odds with the weaker earnings. However, both can be true. The moderation in EPS growth estimates is in line with moderate consumer activity along with the increased costs of production, transportation, and labor.

As companies and analysts look into 2024, expectations for improvement in both Sales Growth and EPS Growth remain fairly strong. The guidance for full year EPS Growth has decreased, but is still at 11.5%, and Sales Growth is holding steady at 5.3%. This is an important indicator for expectations of corporate health in the coming year.

## S&P 500 VALUATIONS INCREASE



Source: Bloomberg & Factset

The S&P 500 Index returned 11.7% in the 4th quarter and saw a broader market breadth across sectors and companies than in previous quarters. This strong return, at the same time that earnings moderated, resulted in a jump in valuations through year-end. The 12/31/23 Price to Earnings forward ratio was 19.6x, up nearly 2 turns from the 3rd quarter.

It is important to note that the P/E ratio is still within a standard deviation of the 10-year historical average, and that while return breadth was stronger in the last few months of the year, the magnificent 7 still dominated in 2023. This means there remain a large number of S&P 500 companies that have moderate valuations under the Index and may experience growth in 2024 if earnings growth remains strong, as expected.

Additionally, a decrease in interest rates should also act as support for multiples in 2024, supporting our expectation for positive returns in the coming 12 months.

## CLIENT

Burnsville ISD 191 OPEB

## INCEPTION DATE

11/01/2014

## RELATIONSHIP TEAM

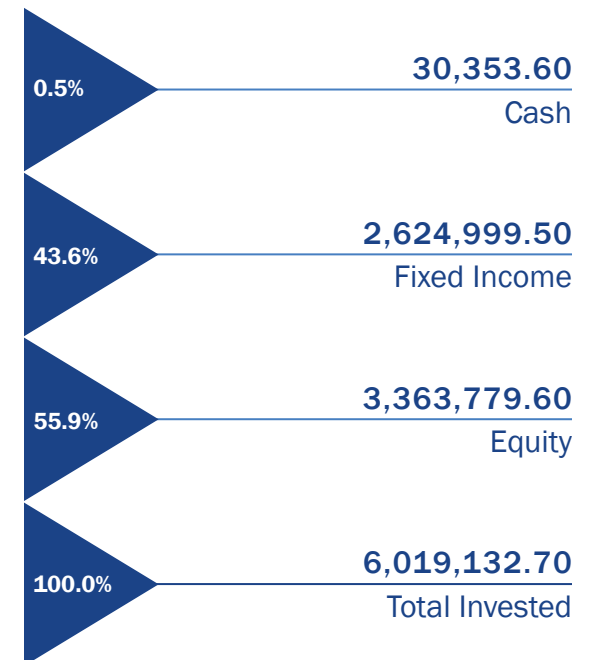
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 com

Steve Pumper  
 VP, Investment Services  
 (612) 509-2565  
 SPumper@pmanetwork.com

## PORTFOLIO OVERVIEW

	Value
<b>Beginning Market Value</b>	<b>5,760,291.01</b>
Contributions	0.00
Withdrawals	0.00
Net Investment Income	26,065.23
Unrealized Gain/Loss	133,991.64
Realized Gain/Loss	98,784.82
<b>Ending Market Value</b>	<b>6,019,132.70</b>

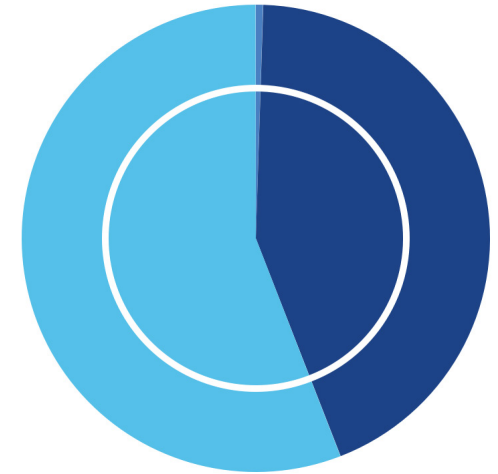
Compliance	Status
As of 12/31/2023	Compliant



## INVESTMENT ALLOCATION

Sector	Amount	Allocation	Change	%
<b>Cash</b>				
TOTAL Cash	30,353.60	0.50%	(38,257.91)	(55.76%)
<b>Fixed Income</b>				
<i>TOTAL Credit</i>	<i>2,624,999.50</i>	<i>43.61%</i>	<i>311,381.80</i>	<i>13.46%</i>
Funds - Corporate	2,624,999.50	43.61%	311,381.80	13.46%
TOTAL Fixed Income	2,624,999.50	43.61%	311,381.80	13.46%
<b>Equity</b>				
<i>TOTAL Domestic Equity</i>	<i>3,363,779.60</i>	<i>55.88%</i>	<i>(14,282.20)</i>	<i>(0.42%)</i>
Funds - Large Cap	3,363,779.60	55.88%	(14,282.20)	(0.42%)
TOTAL Equity	3,363,779.60	55.88%	(14,282.20)	(0.42%)
TOTAL Invested	6,019,132.70	100.00%	258,841.69	4.49%

## CURRENT PERIOD ALLOCATION



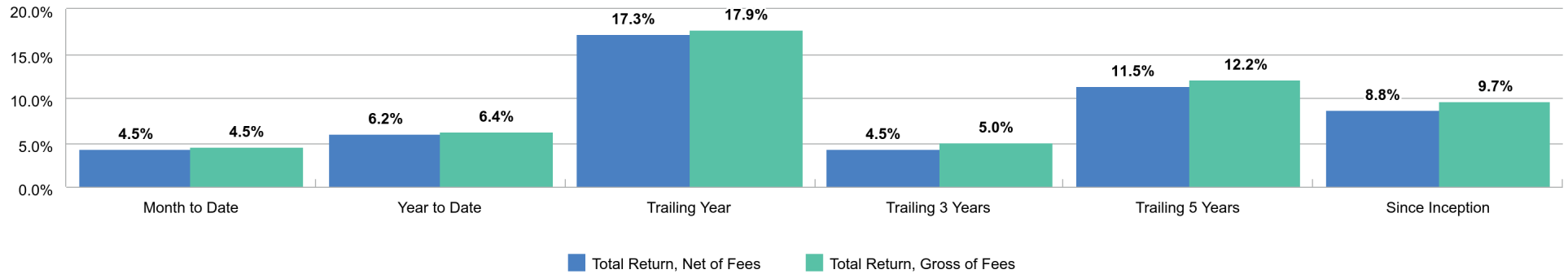
### Asset Class

- Cash - 0.5%
- Fixed Income - 43.6%
- Equity - 55.9%

### Sector

- Cash - 0.5%
- Credit - 43.6%
- Domestic Equity - 55.9%

## HISTORICAL PERFORMANCE



## HISTORICAL PERFORMANCE

	Month to Date	Year to Date	Trailing Year	Trailing 3 Years	Trailing 5 Years	Since Inception
Total Return, Net of Fees	4.49%	6.18%	17.31%	4.51%	11.48%	8.82%
Total Return, Gross of Fees	4.54%	6.44%	17.90%	5.03%	12.22%	9.66%

Since Inception Date: November 01, 2014

Periods greater than 1 year are annualized. Year to Date returns are presented fiscal year to date.

## PERFORMANCE BY ASSET CLASS

Asset Class	Ending Market Value	Weight	Gross Total Return	Contribution
Cash	30,353.60	1.14%	0.48%	0.00%
Fixed Income	2,624,999.50	41.44%	3.53%	1.44%
Equity	3,363,779.60	57.42%	5.32%	3.09%
<b>Portfolio Total</b>	<b>6,019,132.70</b>	<b>100.00%</b>	<b>4.54%</b>	<b>4.54%</b>

Trade Date	Settle Date	Quantity	Security	Ticker	Identifier	Unit Price	Amount	Gain / Loss
<b>Cash</b>								
<i>Management Fee</i>								
12/19/2023	12/19/2023	(2,400.12)	US DOLLAR	USD	CCYUSD	—	(2,400.12)	0.00
—	—	<b>(2,400.12)</b>	<b>Total Management Fee</b>	—	—	—	<b>(2,400.12)</b>	<b>0.00</b>
<i>Money Market Fund Interest</i>								
12/31/2023	12/31/2023	0.00	GOLDMAN:FS GOVT INST	FGTXX	38141W273	—	238.02	—
—	—	<b>0.00</b>	<b>Total Money Market Fund Interest</b>	—	—	—	<b>238.02</b>	<b>—</b>
<b>Funds - Corporate</b>								
<i>Buy</i>								
12/19/2023	12/21/2023	3,300.00	VANGUARD TOT BD ETF	BND	921937835	73.4512	(242,405.46)	—
—	—	<b>3,300.00</b>	<b>Total Purchases</b>	—	—	—	<b>(242,405.46)</b>	<b>—</b>
<i>Equity Dividend</i>								
12/01/2023	12/06/2023	0.00	VANGUARD TOT BD ETF	BND	921937835	—	6,509.01	—
12/22/2023	12/28/2023	0.00	VANGUARD TOT BD ETF	BND	921937835	—	7,514.21	—
—	—	<b>0.00</b>	<b>Total Equity Dividend</b>	—	—	—	<b>14,023.22</b>	<b>—</b>
<b>Funds - Large Cap</b>								
<i>Equity Dividend</i>								
12/21/2023	12/27/2023	0.00	VANGUARD TSM IDX ETF	VTI	922908769	—	14,204.11	—
—	—	<b>0.00</b>	<b>Total Equity Dividend</b>	—	—	—	<b>14,204.11</b>	<b>—</b>
<i>Sell</i>								
12/19/2023	12/21/2023	(750.00)	VANGUARD TSM IDX ETF	VTI	922908769	237.4500	178,082.32	98,784.82
—	—	<b>(750.00)</b>	<b>Total Sales</b>	—	—	—	<b>178,082.32</b>	<b>98,784.82</b>

Ticker	Identifier	Current Units	Description	Rating	Coupon Rate	Effective Maturity	Final Maturity	Original Cost	Market Price	Market Value + Accrued	Interest / Dividend Income	Dividend Yield	Yield	Book Yield
<b>Cash</b>														
<i>Cash</i>														
FGTX	38141W273	30,115.58	GOLDMAN:FS GOVT INST	AAA	5.21%	12/31/2024	12/31/2024	30,115.58	1.0000	30,115.58	1,181.91	—	5.25%	5.25%
USD	CCYUSD	238.02	Receivable	AAA	0.00%	12/31/2024	12/31/2024	238.02	1.0000	238.02	0.00	—	0.00%	0.00%
—	—	<b>30,353.60</b>	—	<b>AAA</b>	<b>5.17%</b>	—	—	<b>30,353.60</b>	—	<b>30,353.60</b>	<b>1,181.91</b>	—	<b>5.21%</b>	<b>5.21%</b>
<b>Fixed Income</b>														
<i>Credit</i>														
<i>Funds - Corporate</i>														
BND	921937835	35,690.00	VANGUARD TOT BD ETF	—	—	—	—	2,892,328.64	73.5500	2,624,999.50	43,692.75	3.09%	—	—
—	—	<b>35,690.00</b>	—	<b>NA</b>	—	—	—	<b>2,892,328.64</b>	—	<b>2,624,999.50</b>	<b>43,692.75</b>	<b>3.09%</b>	—	—
<b>Equity</b>														
<i>Domestic Equity</i>														
<i>Funds - Large Cap</i>														
VTI	922908769	14,180.00	VANGUARD TSM IDX ETF	—	—	—	—	1,981,284.12	237.2200	3,363,779.60	25,717.05	1.44%	—	—
—	—	<b>14,180.00</b>	—	—	—	—	—	<b>1,981,284.12</b>	—	<b>3,363,779.60</b>	<b>25,717.05</b>	<b>1.44%</b>	—	—
<b>Total Invested</b>		<b>80,223.60</b>	—	<b>AAA</b>	<b>5.17%</b>	—	—	<b>4,903,966.36</b>	—	<b>6,019,132.70</b>	<b>70,591.71</b>	<b>2.16%</b>	<b>5.21%</b>	<b>5.21%</b>

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#### **Account Control**

PMA does not have the authority to withdraw funds from the Client's account with the custodian bank, except in limited circumstances as authorized by the client for the payment of the investment advisory fee. Our clients retain responsibility for their internal account policies, implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions.

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In order to better serve you, we request that you promptly notify us of any material change in your investment policy, investment objective or financial situation.

#### **ADV Firm Brochure**

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#### **Review of Report**

Please review the pages of this report carefully. If you think there are any errors, missing account information or if you need more information about transactions, please contact PMA within 60 days of receipt. If you have other questions or concerns, you should contact your Institutional Portfolio Manager.



**PMA Asset Management, LLC**

**2135 CityGate Lane, 7th Floor**

**Naperville, IL 60563**

**630-657-6400**

**For more information visit [www.pmanetwork.com](http://www.pmanetwork.com)**

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## AP Check Register

AP Run: 20231206 VACH — Post Date: 2023-12-06 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/06/2023	9000005056	ACH	Burnsville Association of Educational Assistants	909991	1 AP5800	1,053.00
12/06/2023	9000005057	ACH	CDW Government Inc	920289-1	1 AP5800	13,849.85
12/06/2023	9000005058	ACH	Teachers On Call	929847	1 AP5800	97,922.55
<b>Total:</b>						<b>\$112,825.40</b>

### 20231206 VACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	3	112,825.40
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>3</b>	<b>\$112,825.40</b>

## AP Check Register

AP Run: 20231215 EACH — Post Date: 2023-12-15 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/15/2023	9000005059	ACH	Allcock, Sarah W	020605	1 AP5800	407.98
12/15/2023	9000005060	ACH	Bernal, Reginne Ma Aubrey Esguerra	021147	1 AP5800	85.00
12/15/2023	9000005061	ACH	Blandin, Melissa	011821	1 AP5800	125.24
12/15/2023	9000005062	ACH	Buchanan, Isis L	019608	1 AP5800	238.28
12/15/2023	9000005063	ACH	Cantolla, Kaitlin M	019617	1 AP5800	481.35
12/15/2023	9000005064	ACH	Carroll, Michele	008784	1 AP5800	97.88
12/15/2023	9000005065	ACH	Coleman, Colleen M	013413	1 AP5800	207.87
12/15/2023	9000005066	ACH	Derusha, Jessalynn	019284	1 AP5800	372.00
12/15/2023	9000005067	ACH	Dykstra, Bryan G.	012673	1 AP5800	40.00
12/15/2023	9000005068	ACH	Elliott, Rachel R	017222	1 AP5800	20.00
12/15/2023	9000005069	ACH	Hovde, Lynelle R	018969	1 AP5800	417.01
12/15/2023	9000005070	ACH	Hubbard, Gabriel T	020507	1 AP5800	125.00
12/15/2023	9000005071	ACH	Huber, Erin	012343	1 AP5800	321.94
12/15/2023	9000005072	ACH	Larson, Constance R	021167	1 AP5800	85.00
12/15/2023	9000005073	ACH	Mousseau, Rebecca J	020278	1 AP5800	58.90
12/15/2023	9000005074	ACH	OBrien, Daniel N	020522	1 AP5800	342.00
12/15/2023	9000005075	ACH	Oftedahl, Imina P	020003	1 AP5800	893.79
12/15/2023	9000005076	ACH	O'Neal, Sara G	020343	1 AP5800	6.99
12/15/2023	9000005077	ACH	Peterson, Keri	011306	1 AP5800	283.50
12/15/2023	9000005078	ACH	Petrella, Sara M	015626	1 AP5800	384.54

## AP Check Register

AP Run: 20231215 EACH — Post Date: 2023-12-15 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/15/2023	9000005079	ACH	Podratz, Anne Marie	007339	1 AP5800	397.31
12/15/2023	9000005080	ACH	Sampers, Cynthia	008937	1 AP5800	438.34
12/15/2023	9000005081	ACH	Schiffman, Suzanne	007869	1 AP5800	349.00
12/15/2023	9000005082	ACH	Sellars, Jason A	019217	1 AP5800	311.01
12/15/2023	9000005083	ACH	Stalock, Sharron C	014226	1 AP5800	362.44
12/15/2023	9000005084	ACH	Starkey, Maria N	020213	1 AP5800	38.60
12/15/2023	9000005085	ACH	Tofte, Alissa G	014242	1 AP5800	319.28
12/15/2023	9000005086	ACH	Tusa, Angela M	011689	1 AP5800	372.00
<b>Total:</b>						<b>\$7,582.25</b>

### 20231215 EACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	28	7,582.25
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>28</b>	<b>\$7,582.25</b>

## AP Check Register

AP Run: 20231220 EACH — Post Date: 2023-12-20 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/20/2023	9000005087	ACH	Albersheim-Carter, Marcina	018646	1 AP5800	85.87
12/20/2023	9000005088	ACH	Ayers, Gabrielle J	020127	1 AP5800	375.00
12/20/2023	9000005089	ACH	Bane, Deanna S	015372	1 AP5800	18.27
12/20/2023	9000005090	ACH	Barnes, Monet M	019922	1 AP5800	38.97
12/20/2023	9000005091	ACH	Battle, Theresa F	019927	1 AP5800	500.00
12/20/2023	9000005092	ACH	Bellmont, Chris	014183	1 AP5800	200.00
12/20/2023	9000005093	ACH	Blood, Kelsey Jo	017981	1 AP5800	115.21
12/20/2023	9000005094	ACH	Bortel, Shawn D	020435	1 AP5800	45.85
12/20/2023	9000005095	ACH	Broge, Dawndra S	020951	1 AP5800	26.92
12/20/2023	9000005096	ACH	Buchanan, Isis L	019608	1 AP5800	74.87
12/20/2023	9000005097	ACH	Cantolla, Kaitlin M	019617	1 AP5800	21.03
12/20/2023	9000005098	ACH	Clancy, Carissa	016999	1 AP5800	87.31
12/20/2023	9000005099	ACH	Cloutier, Dana	016633	1 AP5800	54.89
12/20/2023	9000005100	ACH	Coleman, Colleen M	013413	1 AP5800	1,060.19
12/20/2023	9000005101	ACH	Czapar, Kelly N	017322	1 AP5800	44.80
12/20/2023	9000005102	ACH	Dehne, Tyler	020322	1 AP5800	200.00
12/20/2023	9000005103	ACH	Delgado, Yanira M	021115	1 AP5800	13.10
12/20/2023	9000005104	ACH	Dolan, Helen S	021080	1 AP5800	63.42
12/20/2023	9000005105	ACH	Elliott, Jenna E	020820	1 AP5800	48.34
12/20/2023	9000005106	ACH	Erbes, Sarah L	017283	1 AP5800	221.39

## AP Check Register

AP Run: 20231220 EACH — Post Date: 2023-12-20 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/20/2023	9000005107	ACH	Ewert, Casey B	019158	1 AP5800	115.80
12/20/2023	9000005108	ACH	Fischer McDonald, Christine	020544	1 AP5800	32.62
12/20/2023	9000005109	ACH	Funston, Kathy L	017175	1 AP5800	173.52
12/20/2023	9000005110	ACH	Gorton, Rachel	016735	1 AP5800	200.00
12/20/2023	9000005111	ACH	Hagen, Aimee E	016614	1 AP5800	42.71
12/20/2023	9000005112	ACH	Hammoud, Hanaa	018979	1 AP5800	2.62
12/20/2023	9000005113	ACH	Harrison, Scott	013371	1 AP5800	131.00
12/20/2023	9000005114	ACH	Henderson, Sean M	017644	1 AP5800	119.14
12/20/2023	9000005115	ACH	Hennen, Jennifer S	016618	1 AP5800	46.57
12/20/2023	9000005116	ACH	Holewa, Mary A	011153	1 AP5800	173.71
12/20/2023	9000005117	ACH	Howe, Jaimie K	020412	1 AP5800	17.23
12/20/2023	9000005118	ACH	Inamagua, Angel R	021068	1 AP5800	25.94
12/20/2023	9000005119	ACH	Johnson, Brian J	018190	1 AP5800	103.49
12/20/2023	9000005120	ACH	Jordan, Allison A	016428	1 AP5800	60.33
12/20/2023	9000005121	ACH	Jordan, Joanna	014624	1 AP5800	37.27
12/20/2023	9000005122	ACH	Kennedy, Jennifer K	013375	1 AP5800	39.96
12/20/2023	9000005123	ACH	Kirchner, Amy	014600	1 AP5800	9.96
12/20/2023	9000005124	ACH	Klein, Heather	012301	1 AP5800	17.36
12/20/2023	9000005125	ACH	Kolstad, Michele M	007847	1 AP5800	22.34
12/20/2023	9000005126	ACH	Kosloski, Scott	019322	1 AP5800	141.48

## AP Check Register

AP Run: 20231220 EACH — Post Date: 2023-12-20 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/20/2023	9000005127	ACH	Lake, David	017436	1 AP5800	151.96
12/20/2023	9000005128	ACH	Lake, Lisa L	017600	1 AP5800	48.34
12/20/2023	9000005129	ACH	Lopez, Mary T	016451	1 AP5800	88.44
12/20/2023	9000005130	ACH	Lorincz, Kristen L	018602	1 AP5800	22.60
12/20/2023	9000005131	ACH	Lowe, Brandon L	020482	1 AP5800	19.91
12/20/2023	9000005132	ACH	Martinez, Jose A	020999	1 AP5800	15.39
12/20/2023	9000005133	ACH	McDowell, Morgan	018635	1 AP5800	24.50
12/20/2023	9000005134	ACH	Mehring, Siri	021011	1 AP5800	18.01
12/20/2023	9000005135	ACH	Nelson, Katie L	015010	1 AP5800	92.42
12/20/2023	9000005136	ACH	Nemeth, Heather	014991	1 AP5800	6.55
12/20/2023	9000005137	ACH	Niemiec, Alicia	013692	1 AP5800	174.23
12/20/2023	9000005138	ACH	Niffenegger, Kamala N	018055	1 AP5800	23.12
12/20/2023	9000005139	ACH	Nordeen, Denise M	020415	1 AP5800	160.48
12/20/2023	9000005140	ACH	O'brien, Brianna	018085	1 AP5800	6.75
12/20/2023	9000005141	ACH	OBrien, Daniel N	020522	1 AP5800	35.70
12/20/2023	9000005142	ACH	O'Laughlin, John M	020956	1 AP5800	89.28
12/20/2023	9000005143	ACH	Omodt, Jane	008791	1 AP5800	59.54
12/20/2023	9000005144	ACH	Otto, Caron	018846	1 AP5800	35.70
12/20/2023	9000005145	ACH	Pearson, Genevieve L	019994	1 AP5800	171.02
12/20/2023	9000005146	ACH	Philipsek, Megan K	020487	1 AP5800	48.47

## AP Check Register

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AP Run: 20231220 EACH — Post Date: 2023-12-20 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/20/2023	9000005147	ACH	Retzlaff, Billie Jean	020995	1 AP5800	66.35
12/20/2023	9000005148	ACH	Rossow, Alison L	019535	1 AP5800	21.35
12/20/2023	9000005149	ACH	Rush, Diane	015080	1 AP5800	10.22
12/20/2023	9000005150	ACH	Schiffman, Suzanne	007869	1 AP5800	18.41
12/20/2023	9000005151	ACH	Schlichting, Catherine	012335	1 AP5800	46.11
12/20/2023	9000005152	ACH	Schut, Jennie A	021071	1 AP5800	90.52
12/20/2023	9000005153	ACH	Sellars, Jason A	019217	1 AP5800	17.35
12/20/2023	9000005154	ACH	Smith-Lossiah, Sharon Kay	008182	1 AP5800	11.20
12/20/2023	9000005155	ACH	Sovine, Stacey	017487	1 AP5800	200.00
12/20/2023	9000005156	ACH	Sweeney, Michael J	016376	1 AP5800	109.12
12/20/2023	9000005157	ACH	Tarnofsky, John J	020438	1 AP5800	30.06
12/20/2023	9000005158	ACH	Tesmer, Russell	013441	1 AP5800	208.29
12/20/2023	9000005159	ACH	Theis, Nicole I	017745	1 AP5800	36.61
12/20/2023	9000005160	ACH	Thornton, Jenifer A	018554	1 AP5800	20.00
12/20/2023	9000005161	ACH	Tinklenberg, Aaron D	017462	1 AP5800	200.00
12/20/2023	9000005162	ACH	Troldahl, Monica L	020519	1 AP5800	5.89
12/20/2023	9000005163	ACH	Tusa, Angela M	011689	1 AP5800	12.77
12/20/2023	9000005164	ACH	Voigt, Pamela M	017183	1 AP5800	863.79
12/20/2023	9000005165	ACH	Warmka, Cheri R	007858	1 AP5800	20.04
12/20/2023	9000005166	ACH	Weatherford, Andrea M	017161	1 AP5800	9.96

## AP Check Register

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AP Run: 20231220 EACH — Post Date: 2023-12-20 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/20/2023	9000005167	ACH	West, Julie	016951	1 AP5800	67.60
12/20/2023	9000005168	ACH	Wolke, Drew D	020232	1 AP5800	76.77
12/20/2023	9000005169	ACH	Yusuf, Ubah	019133	1 AP5800	10.35
12/20/2023	9000005170	ACH	Zondag-Hamer, Kimberly	014127	1 AP5800	101.20
12/20/2023	9000005171	ACH	Zyskowski, Karly M	021041	1 AP5800	116.39
<b>Total:</b>						<b>\$8,471.24</b>

### 20231220 EACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	85	8,471.24
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>85</b>	<b>\$8,471.24</b>

## AP Check Register

AP Run: 20231220 VACH — Post Date: 2023-12-20 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/20/2023	9000005172	ACH	Burnsville Association of Educational Assistants	909991	1 AP5800	1,053.00
12/20/2023	9000005173	ACH	CDW Government Inc	920289-1	1 AP5800	59,442.94
12/20/2023	9000005174	ACH	Normandale Community College	902136	1 AP5800	213,338.10
12/20/2023	9000005175	ACH	Teachers On Call	929847	1 AP5800	41,141.90
<b>Total:</b>						<b>\$314,975.94</b>

### 20231220 VACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	4	314,975.94
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>4</b>	<b>\$314,975.94</b>

# AP Check Register

<u>Fund</u>	<u>Total</u>
01 - General	438,606.53
02 - Food Service	534.73
04 - Community Service	4,615.69
50 - Student Activity Fund	97.88
	<b>\$443,854.83</b>

## AP Check Register

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AP Run: 20231003 AP — Post Date: 2023-10-03 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
10/03/2023	490441	Check	Anchor Solar Investments LLC	929704	2 AP8845	2,070.70
<b>Total:</b>						<b>\$2,070.70</b>

### 20231003 AP Summary

Type	Count	Amount
Regular	1	2,070.70
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$2,070.70</b>

## AP Check Register

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AP Run: 20231016 AP — Post Date: 2023-10-16 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
10/16/2023	490573	Check	Community Education Prior Lake-Savage Area Schools	921458-2	2 AP8845	25.00
<b>Total:</b>						<b>\$25.00</b>

### 20231016 AP Summary

Type	Count	Amount
Regular	1	25.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$25.00</b>

## AP Check Register

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AP Run: 20231103 AP — Post Date: 2023-11-03 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/03/2023	490442	Check	Dack, Brent	928196	2 AP8845	81.00
11/03/2023	490558	Check	Lorenzen, Cory	901122	2 AP8845	94.00
11/03/2023	490567	Check	Heartland Tire, Inc.	930160	2 AP8845	1,710.00
11/03/2023	490574	Check	Conquer Ninja Athletics	929462-2	2 AP8845	1,346.00
<b>Total:</b>						<b>\$3,231.00</b>

### 20231103 AP Summary

Type	Count	Amount
Regular	4	3,231.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>4</b>	<b>\$3,231.00</b>

## AP Check Register

AP Run: 20231115 AP — Post Date: 2023-11-15 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/15/2023	490443	Check	Arvig	928649	2 AP8845	2,957.20
11/15/2023	490444	Check	Captivate Media + Consulting	929000	2 AP8845	2,809.08
11/15/2023	490445	Check	CESO Communications LLC	930130	2 AP8845	2,520.83
11/15/2023	490446	Check	CESO Transportation LLC	930220	2 AP8845	16,080.45
11/15/2023	490447	Check	CST MN	929862	2 AP8845	35,000.00
11/15/2023	490448	Check	Dalco	904186-1	2 AP8845	27,449.37
11/15/2023	490449	Check	Johnson Controls Fire Protection LP	903587	2 AP8845	15,819.55
11/15/2023	490450	Check	Master Automotive Tire & Quick Lube	928612	2 AP8845	255.30
11/15/2023	490451	Check	Matrix Communications Inc	906559-1	2 AP8845	22,841.50
11/15/2023	490452	Check	Per Mar Security Services	930354	2 AP8845	2,303.25
11/15/2023	490453	Check	St Paul Beverage Solutions, LLC	930156	2 AP8845	6,915.44
11/15/2023	490560	Check	Brin Glass Service	928124	2 AP8845	1,188.34
11/15/2023	490561	Check	Interstate All Battery Center	928877	2 AP8845	3,672.60
11/15/2023	490562	Check	Knutson-Kolodzne, Jim	930997	2 AP8845	290.00
11/15/2023	490563	Check	Minnesota Valley Electric Cooperative	907448	2 AP8845	17,328.78
11/15/2023	490564	Check	Minnesota Wild Hockey Club LP	930787	2 AP8845	5,430.00
11/15/2023	490565	Check	Siemens Industry Inc	902217	2 AP8845	16,000.00
11/15/2023	490568	Check	New Dominion School	924335	2 AP8845	2,028.62
11/15/2023	490569	Check	Pioneer SecureShred	930098	2 AP8845	453.00

## AP Check Register

AP Run: 20231115 AP — Post Date: 2023-11-15 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/15/2023	490570	Check	Sherwin-Williams	903745-2	2 AP8845	118.07
11/15/2023	490571	Check	T-Mobile	929345	2 AP8845	7,985.92
11/15/2023	490572	Check	US Postmaster USPS	904153-1	2 AP8845	310.00
11/15/2023	490575	Check	Backupify Inc	928803	2 AP8845	1,500.00
11/15/2023	490576	Check	Cengage Learning	903622-1	2 AP8845	5,810.00
11/15/2023	490577	Check	Colin, Julie A	501194	2 AP8845	132.65
11/15/2023	490578	Check	Cub Foods	900645	2 AP8845	153.04
11/15/2023	490579	Check	Holzwarth, Matthew	930758	2 AP8845	94.00
11/15/2023	490580	Check	Kully Supply Inc	901434	2 AP8845	36.56
11/15/2023	490581	Check	Luong, Joe	925433	2 AP8845	120.00
11/15/2023	490582	Check	Mahamoud, Hassan	501195	2 AP8845	2,695.05
11/15/2023	490583	Check	The Food Group	928651	2 AP8845	1,101.81
11/15/2023	490584	Check	utilityenergy systems	928965	2 AP8845	1,946.00
11/15/2023	490585	Check	Wiese USA, Inc.	930549	2 AP8845	2,985.75
<b>Total:</b>						<b>\$206,332.16</b>

### 20231115 AP Summary

Type	Count	Amount
Regular	33	206,332.16
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>33</b>	<b>\$206,332.16</b>

## AP Check Register

AP Run: 20231117 AP — Post Date: 2023-11-17 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/17/2023	490586	Check	Adeti, Christian	930172	2 AP8845	2,000.00
<b>Total:</b>						<b>\$2,000.00</b>

### 20231117 AP Summary

Type	Count	Amount
Regular	1	2,000.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$2,000.00</b>

## AP Check Register

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AP Run: 20231120 FS — Post Date: 2023-11-20 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
11/20/2023	490566	Check	Johnson, Gabriela	930170	2 AP8845	225.00
<b>Total:</b>						<b>\$225.00</b>

### 20231120 FS Summary

Type	Count	Amount
Regular	1	225.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$225.00</b>

## AP Check Register

AP Run: 20231204 AP — Post Date: 2023-12-04 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/04/2023	490454	Check	Acer Service Corporation - Attn: Finance Dept.	929434	2 AP8845	3,429.70
12/04/2023	490455	Check	AIM Electronics Inc	900017	2 AP8845	8,240.00
12/04/2023	490456	Check	Anchor Solar Investments LLC	929704	2 AP8845	2,070.70
12/04/2023	490457	Check	Association Of Clerical Employees	904895	2 AP8845	372.00
12/04/2023	490458	Check	Ayaquica, Sheri	922108	2 AP8845	60.00
12/04/2023	490459	Check	Burnsville Ice Center	900435	2 AP8845	10,750.00
12/04/2023	490460	Check	Caponi Art Park	902211	2 AP8845	156.00
12/04/2023	490461	Check	Carlson, Gerri	929243	2 AP8845	538.20
12/04/2023	490462	Check	Centerpoint Energy	902519	2 AP8845	18,975.07
12/04/2023	490463	Check	Comcast	926565-1	2 AP8845	11,266.67
12/04/2023	490464	Check	Comcast	923547	2 AP8845	9.95
12/04/2023	490465	Check	Conquer Ninja Athletics	929462-2	2 AP8845	64.00
12/04/2023	490466	Check	Crown Rental Inc	900647	2 AP8845	89.70
12/04/2023	490467	Check	CST MN	929862	2 AP8845	67,726.37
12/04/2023	490468	Check	Customize It	930155	2 AP8845	486.00
12/04/2023	490469	Check	Dack, Brent	928196	2 AP8845	10.00
12/04/2023	490470	Check	Dalco	904186-1	2 AP8845	15,643.04
12/04/2023	490471	Check	Derau Construction LLC	929211	2 AP8845	45,695.00
12/04/2023	490472	Check	Dewald, Rina C	920524	2 AP8845	60.00
12/04/2023	490473	Check	Dialog One LLC	927732	2 AP8845	984.00

## AP Check Register

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AP Run: 20231204 AP — Post Date: 2023-12-04 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/04/2023	490474	Check	Doffing, Jordan	928991	2 AP8845	97.00
12/04/2023	490475	Check	DS Erickson & Associates PLLC	927334	2 AP8845	863.52
12/04/2023	490476	Check	EcoElsa LLC	930458	2 AP8845	120.00
12/04/2023	490477	Check	Edina High School	920467	2 AP8845	54.00
12/04/2023	490478	Check	Education Minnesota	928531	2 AP8845	79.00
12/04/2023	490479	Check	Ehlers	920802-1	2 AP8845	1,410.00
12/04/2023	490480	Check	Fenske, Dalton	930212	2 AP8845	97.00
12/04/2023	490481	Check	Foundation 191	928202	2 AP8845	153.85
12/04/2023	490482	Check	Gedi, Muno	930842	2 AP8845	60.00
12/04/2023	490483	Check	Goswami, Alpa	929031	2 AP8845	218.50
12/04/2023	490484	Check	Graybar Electric Company Inc	901478-1	2 AP8845	546.13
12/04/2023	490485	Check	GreatAmerica Financial Services	929729	2 AP8845	621.00
12/04/2023	490486	Check	Gurstel Law Firm PC	920324	2 AP8845	28.97
12/04/2023	490487	Check	Hanuschak, Oksana	930258	2 AP8845	160.00
12/04/2023	490488	Check	Hassan, Edil	931081	2 AP8845	262.50
12/04/2023	490489	Check	Health Counseling Services LLC	924154-1	2 AP8845	84.00
12/04/2023	490490	Check	Hildi Inc	927985	2 AP8845	12,720.00
12/04/2023	490491	Check	Houghton Mifflin Harcourt Publishing Co	928887	2 AP8845	400.00
12/04/2023	490492	Check	Hout, Brady	931078	2 AP8845	80.00
12/04/2023	490493	Check	Hoyo	930875	2 AP8845	1,240.00

## AP Check Register

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AP Run: 20231204 AP — Post Date: 2023-12-04 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/04/2023	490494	Check	Ind School Dist 194	901880-4	2 AP8845	128.00
12/04/2023	490495	Check	Innovational Water Solutions, Inc.	930169	2 AP8845	5,004.40
12/04/2023	490496	Check	International Filtration Services	930799	2 AP8845	2,313.76
12/04/2023	490497	Check	Interstate All Battery Center	928877	2 AP8845	223.80
12/04/2023	490498	Check	J & D Trophy	904113	2 AP8845	19.00
12/04/2023	490499	Check	Jamar Company	930956	2 AP8845	3,250.00
12/04/2023	490500	Check	Johnson Controls Fire Protection LP	903587	2 AP8845	2,401.15
12/04/2023	490501	Check	Johnson, Gabriela	930170	2 AP8845	60.00
12/04/2023	490502	Check	Lamprecht, John	928748	2 AP8845	80.94
12/04/2023	490503	Check	Learning and Language Specialists	930475	2 AP8845	3,963.00
12/04/2023	490504	Check	Link Interpret	929933	2 AP8845	15,929.71
12/04/2023	490505	Check	Lissebeck, Rylie	930162	2 AP8845	97.00
12/04/2023	490506	Check	Lopez, Jen	931065	2 AP8845	1,000.00
12/04/2023	490507	Check	Marshall, Frances	931079	2 AP8845	80.00
12/04/2023	490508	Check	Master Automotive Tire & Quick Lube	928612	2 AP8845	84.31
12/04/2023	490509	Check	McDowall Company - Service Division	930006	2 AP8845	3,538.51
12/04/2023	490510	Check	Medicine Lake Tours	908112	2 AP8845	6,660.00
12/04/2023	490511	Check	MEI Total Elevator Solutions	908999-1	2 AP8845	10,225.82
12/04/2023	490512	Check	Midwest Playground Contractors Inc	925369	2 AP8845	690.00

## AP Check Register

AP Run: 20231204 AP — Post Date: 2023-12-04 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/04/2023	490513	Check	Midwest Playscapes Inc	922012	2 AP8845	3,630.88
12/04/2023	490514	Check	Minnesota Community Education Assoc (MCEA)	903814	2 AP8845	178.00
12/04/2023	490515	Check	Minnesota Petroleum Service Inc	926261	2 AP8845	12,244.73
12/04/2023	490516	Check	Mississippi Institute of Higher Learning	930959	2 AP8845	749.24
12/04/2023	490517	Check	MN Assoc of Secondary School Principal (MASSP)	908338	2 AP8845	175.00
12/04/2023	490518	Check	Mohammoud, Zahra Ali	928322	2 AP8845	60.00
12/04/2023	490519	Check	Monkey Wrench Productions LLC	930727	2 AP8845	305.00
12/04/2023	490520	Check	Multilingual Word Inc	922324	2 AP8845	700.00
12/04/2023	490521	Check	NCPERS Group Life Ins	908769	2 AP8845	64.00
12/04/2023	490522	Check	NCS Pearson Inc	925372	2 AP8845	79.20
12/04/2023	490523	Check	Nice Guy Technology LLC	928905	2 AP8845	81.20
12/04/2023	490524	Check	Northern Commercial Services LLC	931076	2 AP8845	2,071.70
12/04/2023	490525	Check	Northern Tool & Equipment	902861-2	2 AP8845	636.48
12/04/2023	490526	Check	Novak, Janice S	902467	2 AP8845	108.00
12/04/2023	490527	Check	Nuvera	902483	2 AP8845	199.18
12/04/2023	490528	Check	Office Systems And Design Inc	926881	2 AP8845	385.00
12/04/2023	490529	Check	Olson, Thor	925059	2 AP8845	97.00
12/04/2023	490530	Check	Olympic Communications Inc	927700	2 AP8845	1,339.50
12/04/2023	490531	Check	Painters Gear Inc	920591	2 AP8845	644.65

## AP Check Register

AP Run: 20231204 AP — Post Date: 2023-12-04 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/04/2023	490532	Check	Perez, Melissa M	924879	2 AP8845	1,260.00
12/04/2023	490533	Check	Red Wing Business Advantage Account	921851-1	2 AP8845	125.00
12/04/2023	490534	Check	Renaissance Learning, Inc.	903744	2 AP8845	19,245.00
12/04/2023	490535	Check	Russell, Bridget	930703	2 AP8845	250.00
12/04/2023	490536	Check	Ryan Mechanical Inc	923241	2 AP8845	32,664.40
12/04/2023	490537	Check	Sachs, Alice	925562	2 AP8845	218.00
12/04/2023	490538	Check	Safeway Driving School	926796	2 AP8845	7,900.00
12/04/2023	490539	Check	School Services Employees Local 284	907382	2 AP8845	2,946.45
12/04/2023	490540	Check	Second Harvest Heartland	928183	2 AP8845	728.00
12/04/2023	490541	Check	Shakopee Mdewakanton Sioux Community	930906	2 AP8845	210.00
12/04/2023	490542	Check	Siemens Industry Inc	902217	2 AP8845	9,000.00
12/04/2023	490543	Check	Smart Care Equipment Solutions	929900	2 AP8845	549.44
12/04/2023	490544	Check	SNA Depository	926552	2 AP8845	178.50
12/04/2023	490545	Check	SNA Depository	926552	2 AP8845	148.00
12/04/2023	490546	Check	St Paul Beverage Solutions, LLC	930156	2 AP8845	3,019.19
12/04/2023	490547	Check	Sunbelt Rentals, Inc	930994	2 AP8845	895.87
12/04/2023	490548	Check	Sunbelt Staffing LLC	930586	2 AP8845	42,724.44
12/04/2023	490549	Check	Tekvisions, Inc	930992	2 AP8845	54,813.00
12/04/2023	490550	Check	The Food Group	928651	2 AP8845	2,222.62
12/04/2023	490551	Check	Upper Lakes Foods Inc	929826	2 AP8845	32,767.97

## AP Check Register

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AP Run: 20231204 AP — Post Date: 2023-12-04 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/04/2023	490552	Check	US Postmaster USPS	904153-1	2 AP8845	5,269.18
12/04/2023	490553	Check	US Postmaster USPS	904153-1	2 AP8845	1,211.08
12/04/2023	490554	Check	Weber, Inc.	930911	2 AP8845	11,313.67
12/04/2023	490555	Check	Weeding, Pat	500532	2 AP8845	64.00
12/04/2023	490556	Check	Wiese USA, Inc.	930549	2 AP8845	125.00
12/04/2023	490557	Check	Xtreme Tree Team Inc	926801	2 AP8845	12,050.00
<b>Total:</b>						<b>\$527,318.84</b>

### 20231204 AP Summary

Type	Count	Amount
Regular	104	527,318.84
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>104</b>	<b>\$527,318.84</b>

## AP Check Register

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AP Run: 20231205 FS — Post Date: 2023-12-05 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/05/2023	490559	Check	Lorenzen, Cory	901122	2 AP8845	10.00
<b>Total:</b>						<b>\$10.00</b>

### 20231205 FS Summary

Type	Count	Amount
Regular	1	10.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$10.00</b>

## AP Check Register

AP Run: 20231214 AP — Post Date: 2023-12-14 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/14/2023	490587	Check	A.J. Moore Electric Inc	928491	2 AP8845	1,964.07
12/14/2023	490588	Check	Advanced Imaging Solutions	928551-1	2 AP8845	5,924.63
12/14/2023	490589	Check	Aqua Engineering Inc	900106	2 AP8845	5,488.00
12/14/2023	490590	Check	Aramark	901365	2 AP8845	771.05
12/14/2023	490591	Check	Armstrong, Maureen	900778	2 AP8845	2,500.00
12/14/2023	490592	Check	Arvig	928649	2 AP8845	3,031.55
12/14/2023	490593	Check	Bimbo Bakeries USA	902333-1	2 AP8845	6,855.68
12/14/2023	490594	Check	Bix Produce Company	900477	2 AP8845	6,323.43
12/14/2023	490595	Check	BrightWorks	908865-22	2 AP8845	1,000.00
12/14/2023	490596	Check	Brin Glass Service	928124	2 AP8845	1,878.28
12/14/2023	490597	Check	Bullock, John	925992	2 AP8845	84.00
12/14/2023	490598	Check	Bureau Of Education & Research	900712-1	2 AP8845	595.00
12/14/2023	490599	Check	Captivate Media + Consulting	929000	2 AP8845	2,819.08
12/14/2023	490600	Check	Carlson, Gerri	929243	2 AP8845	497.40
12/14/2023	490601	Check	Chanhassen High School	901928-1	2 AP8845	300.00
12/14/2023	490602	Check	Christensen, Mary	930167	2 AP8845	54.00
12/14/2023	490603	Check	City of Burnsville - Utilities	904226	2 AP8845	16,153.24
12/14/2023	490604	Check	City of Eagan - Utilities	901002	2 AP8845	4,619.62
12/14/2023	490605	Check	City of Savage - Utilities	909588	2 AP8845	5,999.16
12/14/2023	490606	Check	Comcast	926565-1	2 AP8845	5,675.43

## AP Check Register

AP Run: 20231214 AP — Post Date: 2023-12-14 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/14/2023	490607	Check	Community Education Prior Lake-Savage Area Schools	921458-2	2 AP8845	130.00
12/14/2023	490608	Check	Connett, Myrna	501034	2 AP8845	14.62
12/14/2023	490609	Check	Conney Safety Products	900552-1	2 AP8845	243.39
12/14/2023	490610	Check	Consolidated Communications	906231	2 AP8845	3,735.74
12/14/2023	490611	Check	Cottens NAPA Main Office	929846	2 AP8845	111.96
12/14/2023	490612	Check	Dakota Printing Inc	926840	2 AP8845	594.00
12/14/2023	490613	Check	Dalco	904186-1	2 AP8845	12,410.69
12/14/2023	490614	Check	Derau Construction LLC	929211	2 AP8845	13,504.25
12/14/2023	490615	Check	Dore, Abdiwali Hashi	929581	2 AP8845	60.00
12/14/2023	490616	Check	Dotas, Gene	930086	2 AP8845	112.00
12/14/2023	490617	Check	Doyle, Hunter	931088	2 AP8845	97.00
12/14/2023	490618	Check	Eagan Forensics Boosters	930048	2 AP8845	40.00
12/14/2023	490619	Check	Eden Prairie High School	908344-1	2 AP8845	150.00
12/14/2023	490620	Check	Educators Benefit Consultants LLC	926262-1	2 AP8845	800.72
12/14/2023	490621	Check	Electro Watchman Inc	901078	2 AP8845	662.00
12/14/2023	490622	Check	FaxSpit Services, Inc.	930948	2 AP8845	175.00
12/14/2023	490623	Check	Fedex	901463	2 AP8845	10.42
12/14/2023	490624	Check	Festival Production Services	926710	2 AP8845	2,700.00
12/14/2023	490625	Check	Flaminio, Kathryn	924387	2 AP8845	1,500.00

## AP Check Register

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AP Run: 20231214 AP — Post Date: 2023-12-14 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/14/2023	490626	Check	Fondern, Lamont	931086	2 AP8845	66.00
12/14/2023	490627	Check	Gregory, Loris Sofia	927443	2 AP8845	120.00
12/14/2023	490628	Check	Groth Music Company	900575	2 AP8845	393.15
12/14/2023	490629	Check	H&B Specialized Products Inc	901641	2 AP8845	1,050.00
12/14/2023	490630	Check	Harris, Dennis	922710	2 AP8845	84.00
12/14/2023	490631	Check	Hartwell, Lee	921990	2 AP8845	114.00
12/14/2023	490632	Check	Heartland Tire, Inc.	930160	2 AP8845	95.98
12/14/2023	490633	Check	Hout, Brady	931078	2 AP8845	80.00
12/14/2023	490634	Check	Imagine Design & Creative Consulting Inc	928876	2 AP8845	13,300.00
12/14/2023	490635	Check	Ind School Dist 279	901918	2 AP8845	300.00
12/14/2023	490636	Check	Independent School District 811	931082	2 AP8845	600.00
12/14/2023	490637	Check	Integrated Food Service	931083	2 AP8845	9,912.00
12/14/2023	490638	Check	Inver Hills Community College	901029	2 AP8845	22,500.00
12/14/2023	490639	Check	Johnson Controls Fire Protection LP	903587	2 AP8845	1,116.90
12/14/2023	490640	Check	Kennedy and Graven Chartered	908356	2 AP8845	2,849.50
12/14/2023	490641	Check	Kiecker, Dana	927044	2 AP8845	95.00
12/14/2023	490642	Check	Klein, Ian	930376	2 AP8845	70.00
12/14/2023	490643	Check	Korba, Jerry	906519	2 AP8845	95.00
12/14/2023	490644	Check	Kraus-Anderson Ins Agency Inc	902102	2 AP8845	15,150.00

## AP Check Register

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AP Run: 20231214 AP — Post Date: 2023-12-14 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/14/2023	490645	Check	Kully Supply Inc	901434	2 AP8845	128.50
12/14/2023	490646	Check	Lakeville North High School	902673-2	2 AP8845	175.00
12/14/2023	490647	Check	Lakeville South High School	902673-13	2 AP8845	200.00
12/14/2023	490648	Check	Leick, Melissa	501207	2 AP8845	203.25
12/14/2023	490649	Check	Macario Corporation	930770	2 AP8845	1,175.00
12/14/2023	490650	Check	Mart, Jackie	931085	2 AP8845	297.00
12/14/2023	490651	Check	Mayer Arts Inc	925512	2 AP8845	3,960.00
12/14/2023	490652	Check	McKinney, Maggie	500043	2 AP8845	212.02
12/14/2023	490653	Check	Minnesota Valley Electric Cooperative	907448	2 AP8845	14,967.70
12/14/2023	490654	Check	MN Dept of Health - Environmental Health Services Section	908543-9	2 AP8845	315.00
12/14/2023	490655	Check	MN Dept of Labor and Industry	907914-2	2 AP8845	550.00
12/14/2023	490656	Check	Moore, Parker	930368	2 AP8845	97.00
12/14/2023	490657	Check	MTI Distributing Inc	902544	2 AP8845	2,245.20
12/14/2023	490658	Check	Multilingual Word Inc	922324	2 AP8845	8,565.00
12/14/2023	490659	Check	New Dominion School	924335	2 AP8845	1,659.78
12/14/2023	490660	Check	New Richmond High School	930466	2 AP8845	250.00
12/14/2023	490661	Check	Northfield Public Schools	908609	2 AP8845	625.00
12/14/2023	490662	Check	Olson Madaus, Kirsten	930631	2 AP8845	36.00
12/14/2023	490663	Check	Paul Davis Restoration of Greater MSP	930988	2 AP8845	14,163.40

## AP Check Register

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AP Run: 20231214 AP — Post Date: 2023-12-14 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/14/2023	490664	Check	Per Mar Security Services	930354	2 AP8845	1,229.56
12/14/2023	490665	Check	Perez, Melissa M	924879	2 AP8845	120.00
12/14/2023	490666	Check	Pioneer SecureShred	930098	2 AP8845	453.00
12/14/2023	490667	Check	Precision Signs & Imaging LLC	930404	2 AP8845	2,567.11
12/14/2023	490668	Check	Price, Rachel	928721	2 AP8845	84.00
12/14/2023	490669	Check	Prior Lake High School	921458	2 AP8845	175.00
12/14/2023	490670	Check	Quintana, Jose	931084	2 AP8845	739.50
12/14/2023	490671	Check	RAK Construction Inc	929749	2 AP8845	3,972.74
12/14/2023	490672	Check	Rent N Save Portable Services	925729	2 AP8845	1,367.50
12/14/2023	490673	Check	Richert, Andrea	930496	2 AP8845	5,606.25
12/14/2023	490674	Check	RJ Kool Midwest Inc.	931089	2 AP8845	826.76
12/14/2023	490675	Check	Rochester Century High School	901567-4	2 AP8845	200.00
12/14/2023	490676	Check	Rodgers, David	930800	2 AP8845	80.00
12/14/2023	490677	Check	Roseville Area High School	930009	2 AP8845	100.00
12/14/2023	490678	Check	Ryan Mechanical Inc	923241	2 AP8845	38,932.78
12/14/2023	490679	Check	Schaefer, Edward	931087	2 AP8845	80.00
12/14/2023	490680	Check	Scott County Treasurer	904683	2 AP8845	1,290.51
12/14/2023	490681	Check	Simon, Eileen	501033	2 AP8845	117.75
12/14/2023	490682	Check	Southwest Metro Intermediate 288	928611	2 AP8845	5,745.60
12/14/2023	490683	Check	Southwest West Central Service Cooperative	923594	2 AP8845	4,698.00

## AP Check Register

AP Run: 20231214 AP — Post Date: 2023-12-14 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/14/2023	490684	Check	Special School District No 1	908893	2 AP8845	9,134.46
12/14/2023	490685	Check	St Paul Beverage Solutions, LLC	930156	2 AP8845	2,593.57
12/14/2023	490686	Check	Sunbelt Staffing LLC	930586	2 AP8845	1,992.00
12/14/2023	490687	Check	The Food Group	928651	2 AP8845	2,114.12
12/14/2023	490688	Check	The Hartford	924486	2 AP8845	52,354.39
12/14/2023	490689	Check	The Sanneh Foundation	930655	2 AP8845	8,333.33
12/14/2023	490690	Check	T-Mobile	929345	2 AP8845	2,049.21
12/14/2023	490691	Check	Total Filtration Services Inc	922123-1	2 AP8845	798.71
12/14/2023	490692	Check	Tyler Technologies Inc	926380	2 AP8845	7,782.25
12/14/2023	490693	Check	University of Minnesota- Tuition Third Party Billing	908595	2 AP8845	44,080.00
12/14/2023	490694	Check	Upper Lakes Foods Inc	929826	2 AP8845	31,382.40
12/14/2023	490695	Check	US Postmaster USPS	904153-1	2 AP8845	297.95
12/14/2023	490696	Check	USPS	931024-1	2 AP8845	2,221.12
12/14/2023	490697	Check	Wood Lake Nature Center	930689	2 AP8845	300.00
12/14/2023	490698	Check	Xcel Energy	902776	2 AP8845	14,036.45
12/14/2023	490699	Check	YouScience, LLC	930850	2 AP8845	4,579.00
12/14/2023	490700	Check	Zimmerman, Frank	928304	2 AP8845	80.00
<b>Total:</b>						<b>\$479,916.81</b>

# AP Check Register

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AP Run: 20231214 AP — Post Date: 2023-12-14 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

<u>Check Date</u>	<u>Check Number</u>	<u>Payment Type</u>	<u>Name</u>	<u>Vendor Number</u>	<u>Bank Account Code</u>	<u>Check Amount</u>
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### 20231214 AP Summary

<u>Type</u>	<u>Count</u>	<u>Amount</u>
Regular	114	479,916.81
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>114</b>	<b>\$479,916.81</b>

## AP Check Register

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AP Run: 20231227 AP — Post Date: 2023-12-27 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/27/2023	490701	Check	Advanced Commercial Kitchens	930100	2 AP8845	8,580.73
12/27/2023	490702	Check	All In One Translation Agency LLC	923652	2 AP8845	55.00
12/27/2023	490703	Check	All Strings Attached, Inc	930543	2 AP8845	300.64
12/27/2023	490704	Check	American Hi Tech Rentals	928999	2 AP8845	1,200.00
12/27/2023	490705	Check	Anchor Solar Investments LLC	929704	2 AP8845	1,692.50
12/27/2023	490706	Check	Andersen, Helen	930769	2 AP8845	270.00
12/27/2023	490707	Check	Armstrong, Maureen	900778	2 AP8845	390.00
12/27/2023	490708	Check	Association Of Clerical Employees	904895	2 AP8845	372.00
12/27/2023	490709	Check	Autism Society Of Mn (ausm)	907257	2 AP8845	60.00
12/27/2023	490710	Check	Backupify Inc	928803	2 AP8845	1,500.00
12/27/2023	490711	Check	Balderrama, Nevaeh	931057	2 AP8845	300.00
12/27/2023	490712	Check	BHS Quiz Bowl Boosters	930823	2 AP8845	190.00
12/27/2023	490713	Check	Bix Produce Company	900477	2 AP8845	20,780.65
12/27/2023	490714	Check	Brickman, Daniel	931093	2 AP8845	97.00
12/27/2023	490715	Check	Brown's Ice Cream Co	904655	2 AP8845	776.16
12/27/2023	490716	Check	Buck Hill Inc	909972-2	2 AP8845	400.00
12/27/2023	490717	Check	Burnsville Ice Center	900435	2 AP8845	13,750.00
12/27/2023	490718	Check	Carrier Corporation	900707-1	2 AP8845	2,952.40
12/27/2023	490719	Check	Casey, Mike	923017	2 AP8845	84.00
12/27/2023	490720	Check	Centerpoint Energy	902519	2 AP8845	42,239.02

## AP Check Register

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AP Run: 20231227 AP — Post Date: 2023-12-27 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/27/2023	490721	Check	Centurylink	902781	2 AP8845	268.44
12/27/2023	490722	Check	CESO Communications LLC	930130	2 AP8845	2,619.26
12/27/2023	490723	Check	CESO HR, LLC	930763	2 AP8845	2,925.00
12/27/2023	490724	Check	CESO Transportation LLC	930220	2 AP8845	16,080.45
12/27/2023	490725	Check	Clancy, Ryan	927559	2 AP8845	84.00
12/27/2023	490726	Check	Coates, Michelle	501209	2 AP8845	155.16
12/27/2023	490727	Check	Colegrove, Suanne	501210	2 AP8845	120.00
12/27/2023	490728	Check	Conney Safety Products	900552-1	2 AP8845	57.95
12/27/2023	490729	Check	Conquer Ninja Athletics	929462-2	2 AP8845	1,620.00
12/27/2023	490730	Check	CST MN	929862	2 AP8845	87,779.16
12/27/2023	490731	Check	Dakota Electric Association	900809	2 AP8845	66,856.81
12/27/2023	490732	Check	Dalco	904186-1	2 AP8845	11,056.09
12/27/2023	490733	Check	DASH Sports LLC	930957	2 AP8845	4,402.00
12/27/2023	490734	Check	Deca Inc.	927788	2 AP8845	416.00
12/27/2023	490735	Check	Delgado, Afton	930924	2 AP8845	275.00
12/27/2023	490736	Check	Dialog One LLC	927732	2 AP8845	7,151.00
12/27/2023	490737	Check	Dotas, Gene	930086	2 AP8845	66.00
12/27/2023	490738	Check	DS Erickson & Associates PLLC	927334	2 AP8845	431.76
12/27/2023	490739	Check	Earl F Andersen	901064-2	2 AP8845	83.35
12/27/2023	490740	Check	Education Minnesota	928531	2 AP8845	79.00

## AP Check Register

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AP Run: 20231227 AP — Post Date: 2023-12-27 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/27/2023	490741	Check	Ehlers	920802-1	2 AP8845	4,425.00
12/27/2023	490742	Check	Fitzharris Sports	920662	2 AP8845	2,725.00
12/27/2023	490743	Check	Fondern, Lamont	931086	2 AP8845	132.00
12/27/2023	490744	Check	Foundation 191	928202	2 AP8845	153.85
12/27/2023	490745	Check	Frank, Anthony Lee	930433	2 AP8845	300.00
12/27/2023	490746	Check	Fun & Friendship Club	905604	2 AP8845	980.00
12/27/2023	490747	Check	Gardner, Mary Jo	501208	2 AP8845	96.29
12/27/2023	490748	Check	Gedi, Muno	930842	2 AP8845	120.00
12/27/2023	490749	Check	Global Communications Wiring & Services LLC	927736	2 AP8845	860.00
12/27/2023	490750	Check	Goodman, Vanessa	931095	2 AP8845	300.00
12/27/2023	490751	Check	GreatAmerica Financial Services	929729	2 AP8845	621.00
12/27/2023	490752	Check	Gurstel Law Firm PC	920324	2 AP8845	28.97
12/27/2023	490753	Check	Hanuschak, Oksana	930258	2 AP8845	240.00
12/27/2023	490754	Check	Harris, Dennis	922710	2 AP8845	84.00
12/27/2023	490755	Check	Hastings Bus Company	907139	2 AP8845	2,335.29
12/27/2023	490756	Check	Heacox Hartman Koshmrl Cosgriff Johnson Lane Feenstra	929684-1	2 AP8845	18.00
12/27/2023	490757	Check	Heritage Embroidery And Design	926328	2 AP8845	1,810.00
12/27/2023	490758	Check	House of Print	920347	2 AP8845	1,897.20
12/27/2023	490759	Check	Hout, Brady	931078	2 AP8845	80.00

## AP Check Register

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AP Run: 20231227 AP — Post Date: 2023-12-27 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/27/2023	490760	Check	Hughes, Michael	930443	2 AP8845	97.00
12/27/2023	490761	Check	Hyyee	929410	2 AP8845	819.09
12/27/2023	490762	Check	Ideal Services Inc	927693	2 AP8845	4,371.00
12/27/2023	490763	Check	Ind School Dist 318	901820-1	2 AP8845	150.00
12/27/2023	490764	Check	Innovational Water Solutions, Inc.	930169	2 AP8845	9,730.50
12/27/2023	490765	Check	Intermediate School Dist 917	909327	2 AP8845	3,799.70
12/27/2023	490766	Check	ISD 2905	931100	2 AP8845	450.00
12/27/2023	490767	Check	Jansen, Brian	930582	2 AP8845	97.00
12/27/2023	490768	Check	John A Dalsin & Son Inc	905816	2 AP8845	9,941.89
12/27/2023	490769	Check	John's Sewer And Drain Cleaning Inc	928929	2 AP8845	440.00
12/27/2023	490770	Check	Johnson, Jeb	931099	2 AP8845	66.00
12/27/2023	490771	Check	Kafka, Kim	931092	2 AP8845	594.00
12/27/2023	490772	Check	Kellen, Jason	930822	2 AP8845	1,135.95
12/27/2023	490773	Check	Kennedy and Graven Chartered	908356	2 AP8845	2,028.00
12/27/2023	490774	Check	Kiecker, Dana	927044	2 AP8845	132.00
12/27/2023	490775	Check	Koy, Zenith	930721	2 AP8845	140.00
12/27/2023	490776	Check	Link Interpret	929933	2 AP8845	217.99
12/27/2023	490777	Check	Luong, Joe	925433	2 AP8845	120.00
12/27/2023	490778	Check	Marshall, James	908647	2 AP8845	139.00
12/27/2023	490779	Check	MEI Total Elevator Solutions	908999-1	2 AP8845	2,996.11

## AP Check Register

AP Run: 20231227 AP — Post Date: 2023-12-27 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/27/2023	490780	Check	Merry, Vanessa	929912	2 AP8845	390.00
12/27/2023	490781	Check	Minnesota Energy Resources	903029	2 AP8845	12,132.65
12/27/2023	490782	Check	Mississippi Institute of Higher Learning	930959	2 AP8845	749.24
12/27/2023	490783	Check	MN Academy of Science	909029	2 AP8845	150.00
12/27/2023	490784	Check	MN DECA District 2	927788-3	2 AP8845	2,700.00
12/27/2023	490785	Check	Mohammoud, Zahra Ali	928322	2 AP8845	240.00
12/27/2023	490786	Check	MRI Software LLC	929957	2 AP8845	60.00
12/27/2023	490787	Check	Multilingual Word Inc	922324	2 AP8845	600.00
12/27/2023	490788	Check	Naseema Omer LLC	930381	2 AP8845	641.50
12/27/2023	490789	Check	NCS Pearson Inc	925372	2 AP8845	108.00
12/27/2023	490790	Check	Nelson, Kristi Kay	930378	2 AP8845	385.00
12/27/2023	490791	Check	Northern Star Council/BSA	921021-1	2 AP8845	560.00
12/27/2023	490792	Check	Novak, Janice S	902467	2 AP8845	36.00
12/27/2023	490793	Check	Nuvera	902483	2 AP8845	193.60
12/27/2023	490794	Check	Office of MNIT Services	906477	2 AP8845	2,392.95
12/27/2023	490795	Check	Office Systems And Design Inc	926881	2 AP8845	2,194.65
12/27/2023	490796	Check	Okemwa, Jessica	500293	2 AP8845	287.07
12/27/2023	490797	Check	Oliver, Joseph	930826	2 AP8845	84.00
12/27/2023	490798	Check	Olympic Communications Inc	927700	2 AP8845	330.00
12/27/2023	490799	Check	Per Mar Security Services	930354	2 AP8845	978.71

## AP Check Register

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AP Run: 20231227 AP — Post Date: 2023-12-27 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/27/2023	490800	Check	Perez, Melissa M	924879	2 AP8845	1,740.00
12/27/2023	490801	Check	Peterson, Scott	930638	2 AP8845	168.00
12/27/2023	490802	Check	Precision Signs & Imaging LLC	930404	2 AP8845	128.00
12/27/2023	490803	Check	Professional Beverage Systems	924473	2 AP8845	540.93
12/27/2023	490804	Check	RAK Construction Inc	929749	2 AP8845	2,962.54
12/27/2023	490805	Check	Ready For Kindergarten/Children's Reading Foundation	927969	2 AP8845	5,232.50
12/27/2023	490806	Check	Red Bear, Zacheriah	930894	2 AP8845	300.00
12/27/2023	490807	Check	Red Wing Business Advantage Account	921851-1	2 AP8845	246.79
12/27/2023	490808	Check	Richert, Andrea	930496	2 AP8845	2,156.25
12/27/2023	490809	Check	Rifton Equipment	909053	2 AP8845	2,137.50
12/27/2023	490810	Check	Ryder Truck Rental, Inc	930646	2 AP8845	465.95
12/27/2023	490811	Check	Sachs, Frank	930154	2 AP8845	653.50
12/27/2023	490812	Check	Safeway Driving School	926796	2 AP8845	8,810.00
12/27/2023	490813	Check	Schmitt & Sons - Contract	909331-2	2 AP8845	886,117.41
12/27/2023	490814	Check	Scholastic Inc	903196-15	2 AP8845	854.00
12/27/2023	490815	Check	School Services Employees Local 284	907382	2 AP8845	2,939.52
12/27/2023	490816	Check	Second Harvest Heartland	928183	2 AP8845	1,354.19
12/27/2023	490817	Check	SFM	923848	2 AP8845	42,256.00
12/27/2023	490818	Check	SFM	923848	2 AP8845	22,782.69

## AP Check Register

AP Run: 20231227 AP — Post Date: 2023-12-27 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/27/2023	490819	Check	Shakopee Trading Post	931008	2 AP8845	442.24
12/27/2023	490820	Check	Sherwin-Williams	903745-2	2 AP8845	90.69
12/27/2023	490821	Check	Simpsonian LLC	929446	2 AP8845	1,000.00
12/27/2023	490822	Check	SNA Depository	926552	2 AP8845	62.00
12/27/2023	490823	Check	Sommers, Stephanie	931098	2 AP8845	225.00
12/27/2023	490824	Check	South Metro Sports	903413	2 AP8845	3,647.50
12/27/2023	490825	Check	Southwest Metro Intermediate 288	928611	2 AP8845	3,148.74
12/27/2023	490826	Check	St Paul Beverage Solutions, LLC	930156	2 AP8845	10,259.77
12/27/2023	490827	Check	Subscription Services Of America Inc	903658	2 AP8845	177.79
12/27/2023	490828	Check	Sunbelt Staffing LLC	930586	2 AP8845	42,487.98
12/27/2023	490829	Check	Sysco Western Minnesota, Inc	931067	2 AP8845	2,456.68
12/27/2023	490830	Check	Teamworks International Inc	924234	2 AP8845	910.37
12/27/2023	490831	Check	Tech Academy/Computer Explorers	927274	2 AP8845	60.00
12/27/2023	490832	Check	Third Party Integrity Inc	930282	2 AP8845	7,500.00
12/27/2023	490833	Check	Tryggestad, Matthew	930834	2 AP8845	97.00
12/27/2023	490834	Check	Twin City Scale Co.	930219	2 AP8845	135.00
12/27/2023	490835	Check	Upper Lakes Foods Inc	929826	2 AP8845	102,726.50
12/27/2023	490836	Check	Washburn Center for Children	931077	2 AP8845	230,250.00
12/27/2023	490837	Check	Worm, Mark	930856	2 AP8845	66.00

## AP Check Register

132

AP Run: 20231227 AP — Post Date: 2023-12-27 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/27/2023	490838	Check	Wright, Tianna	931096	2 AP8845	300.00
<b>Total:</b>						<b>\$1,766,290.76</b>

### 20231227 AP Summary

Type	Count	Amount
Regular	138	1,766,290.76
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>138</b>	<b>\$1,766,290.76</b>

## AP Check Register

133

AP Run: 20231231 Voids — Post Date: 2023-12-31 — AP Run Type: V

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/31/2023	490696	Check	USPS	931024-1	2 AP8845	-2,221.12
<b>Total:</b>						<b>-\$2,221.12</b>

### 20231231 Voids Summary

Type	Count	Amount
Regular	1	-2,221.12
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>-\$2,221.12</b>

## AP Check Register

134

Burnsville-Eagan-Savage SD 191, MN

<u>Fund</u>	<u>Total</u>
01 - General	1,476,314.94
02 - Food Service	302,923.24
03 - Transportation	1,118,901.38
04 - Community Service	85,765.31
16 - Facility Rental	119.28
22 - Internal Service - Health Insurance	1,175.00
	<b>\$2,985,199.15</b>

## AP Check Register

135

AP Run: 20231207 CB — Post Date: 2023-12-07 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/07/2023	6000001464		Advanced Imaging Solutions	928551	2 Virtua	5,553.15
12/07/2023	6000001465		General Parts LLC	901541-1	2 Virtua	1,915.61
12/07/2023	6000001466		Grainger	904387-1	2 Virtua	1,892.92
12/07/2023	6000001467		Horizon Commercial Pool Supply	904818	2 Virtua	1,893.53
12/07/2023	6000001468		Learning A-Z	927439	2 Virtua	1,152.00
12/07/2023	6000001469		Meca Sportswear	924921	2 Virtua	245.50
12/07/2023	6000001470		Occupational Health of MN, PC	929919	2 Virtua	1,480.00
12/07/2023	6000001471		ODP Business Solutions LLC	902489	2 Virtua	1,594.06
12/07/2023	6000001472		Professional Wireless Communications	924681	2 Virtua	934.00
12/07/2023	6000001473		State Supply Co Inc	903689	2 Virtua	525.09
12/07/2023	6000001474		The Language Banc	924523	2 Virtua	306.75
12/07/2023	6000001475		TriMark Marlinn LLC	925854	2 Virtua	880.86
12/07/2023	6000001476		Trio Supply	903802	2 Virtua	4,259.17
12/07/2023	6000001477		Game One	928417	2 Virtua	9,232.68
12/07/2023	6000001478		Vista Higher Learning, Inc.	930573	2 Virtua	6,874.84
<b>Total:</b>						<b>\$38,740.16</b>

# AP Check Register

136

AP Run: 20231207 CB — Post Date: 2023-12-07 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

<u>Check Date</u>	<u>Check Number</u>	<u>Payment Type</u>	<u>Name</u>	<u>Vendor Number</u>	<u>Bank Account Code</u>	<u>Check Amount</u>
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### 20231207 CB Summary

<u>Type</u>	<u>Count</u>	<u>Amount</u>
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	15	38,740.16
<b>Total:</b>	<b>15</b>	<b>\$38,740.16</b>

## AP Check Register

137

AP Run: 20231221 CB — Post Date: 2023-12-21 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/21/2023	6000001479		Advanced Imaging Solutions	928551	2 Virtua	763.02
12/21/2023	6000001480		Barnes & Noble Inc	900386	2 Virtua	968.87
12/21/2023	6000001481		BSN Sports Inc	903299-1	2 Virtua	203.88
12/21/2023	6000001482		Carolina Biological Supply Company	900529-1	2 Virtua	53.35
12/21/2023	6000001483		Cintas Corp	903681	2 Virtua	839.38
12/21/2023	6000001484		Cornerstone Copy Center	900502	2 Virtua	314.00
12/21/2023	6000001485		Cummins Sales & Service	929228-1	2 Virtua	656.36
12/21/2023	6000001486		ECM Publishers Inc	909272	2 Virtua	817.08
12/21/2023	6000001487		Ecolab	908846-2	2 Virtua	2,508.90
12/21/2023	6000001488		Grainger	904387-1	2 Virtua	6,963.44
12/21/2023	6000001489		Heartland School Solutions	929746	2 Virtua	19,440.00
12/21/2023	6000001490		Kelleher Helmrich and Associates Inc	908955	2 Virtua	523.50
12/21/2023	6000001491		Lightspeed Technologies Inc	926151	2 Virtua	2,005.00
12/21/2023	6000001492		Mackin Educational Resources	902196	2 Virtua	6,228.32
12/21/2023	6000001493		Medco Supply Company	904333-1	2 Virtua	12.52
12/21/2023	6000001494		Occupational Health of MN, PC	929919	2 Virtua	426.00
12/21/2023	6000001495		OneMonroe	901161	2 Virtua	119.74
12/21/2023	6000001496		Schmitt Music	903532	2 Virtua	1,605.54
12/21/2023	6000001497		School Health Supply Co Inc	903537	2 Virtua	3,036.03

## AP Check Register

138

AP Run: 20231221 CB — Post Date: 2023-12-21 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/21/2023	6000001498		School Specialty LLC	925097	2 Virtua	657.27
12/21/2023	6000001499		Swank Motion Pictures Inc	926978	2 Virtua	3,029.00
12/21/2023	6000001500		Trio Supply	903802	2 Virtua	15,416.36
12/21/2023	6000001501		Game One	928417	2 Virtua	3,890.00
<b>Total:</b>						<b>\$70,477.56</b>

### 20231221 CB Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	23	70,477.56
<b>Total:</b>	<b>23</b>	<b>\$70,477.56</b>

## AP Check Register

139

Burnsville-Eagan-Savage SD 191, MN

<u>Fund</u>	<u>Total</u>
01 - General	61,716.71
02 - Food Service	43,785.41
04 - Community Service	1,000.60
50 - Student Activity Fund	2,715.00
	<b>\$109,217.72</b>

## Monthly Void/Wire Report

140

AP Run: 20231215 Wires PR — Post Date: 2023-12-15 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
12/15/2023	8000000846	Wire Transfer	Commissioner Of Revenue	118,199.26
12/15/2023	8000000847	Wire Transfer	Educators Benefit Consultants	187,775.61
12/15/2023	8000000848	Wire Transfer	Internal Revenue Service	711,082.75
12/15/2023	8000000849	Wire Transfer	ISD 191 Flex Account	45,041.32
12/15/2023	8000000850	Wire Transfer	ISD 191 Self Insurance Account	911,639.10
12/15/2023	8000000851	Wire Transfer	MN Child Support	2,808.73
12/15/2023	8000000852	Wire Transfer	MN Dept of Revenue	50.00
12/15/2023	8000000853	Wire Transfer	Mn Teachers Retirement Assoc	392,416.88
12/15/2023	8000000854	Wire Transfer	PERA	115,798.56
12/15/2023	8000000855	Wire Transfer	Teachers Federal Credit Union	35,645.61
<b>Total:</b>				<b>\$2,520,457.82</b>

### 20231215 Wires PR Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	10	2,520,457.82
Epayables:	0	0.00
<b>Total:</b>	<b>10</b>	<b>\$2,520,457.82</b>

## Monthly Void/Wire Report

141

AP Run: 20231228 Wires PR — Post Date: 2023-12-28 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
12/28/2023	8000000856	Wire Transfer	Commissioner Of Revenue	118,688.38
12/28/2023	8000000857	Wire Transfer	Educators Benefit Consultants	194,535.04
12/28/2023	8000000858	Wire Transfer	Internal Revenue Service	712,652.53
12/28/2023	8000000859	Wire Transfer	ISD 191 Flex Account	44,676.66
12/28/2023	8000000860	Wire Transfer	ISD 191 Self Insurance Account	917,974.78
12/28/2023	8000000861	Wire Transfer	MN Child Support	2,175.94
12/28/2023	8000000862	Wire Transfer	Mn Teachers Retirement Assoc	394,854.13
12/28/2023	8000000863	Wire Transfer	PERA	116,038.11
12/28/2023	8000000864	Wire Transfer	Teachers Federal Credit Union	35,588.82
<b>Total:</b>				<b>\$2,537,184.39</b>

### 20231228 Wires PR Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	9	2,537,184.39
Epayables:	0	0.00
<b>Total:</b>	<b>9</b>	<b>\$2,537,184.39</b>

# Monthly Void/Wire Report

142

AP Run: 20231228 Wires PR2 — Post Date: 2023-12-28 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
12/28/2023	8000000865	Wire Transfer	Internal Revenue Service	-0.16
<b>Total:</b>				<b>-\$0.16</b>

## 20231228 Wires PR2 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	-0.16
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>-\$0.16</b>

# Monthly Void/Wire Report

143

AP Run: 2023 12 26 P-Card — Post Date: 2023-12-26 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
12/26/2023	8000000866	Wire Transfer	US Bank	97,715.79
<b>Total:</b>				<b>\$97,715.79</b>

## 2023 12 26 P-Card Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	97,715.79
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$97,715.79</b>

## Monthly Void/Wire Report

144

AP Run: 20231231 Wires 1MSDLAF — Post Date: 2023-12-31 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
12/31/2023	8000000867	Wire Transfer	Delta Dental Plan Of Minnesota	55,994.05
12/31/2023	8000000868	Wire Transfer	MN Dept of Revenue-Sales Tax	1,329.00
12/31/2023	8000000869	Wire Transfer	Solutran, Inc	2,624.92
<b>Total:</b>				<b>\$59,947.97</b>

### 20231231 Wires 1MSDLAF Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	3	59,947.97
Epayables:	0	0.00
<b>Total:</b>	<b>3</b>	<b>\$59,947.97</b>

## Monthly Void/Wire Report

145

AP Run: 20231231 Wires 20 S.Ins — Post Date: 2023-12-31 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
12/31/2023	164	Wire Transfer	Further	137,023.61
12/31/2023	165	Wire Transfer	Paydhealth	7,111.40
12/31/2023	166	Wire Transfer	Preferredone Admin Services	17,709.84
12/31/2023	167	Wire Transfer	UMR, Inc	1,845,973.22
<b>Total:</b>				<b>\$2,007,818.07</b>

20231231 Wires 20 S.Ins Summary		
Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	4	2,007,818.07
Epayables:	0	0.00
<b>Total:</b>	<b>4</b>	<b>\$2,007,818.07</b>

# Monthly Void/Wire Report

146

AP Run: 20231231 Wires 8 Flex — Post Date: 2023-12-31 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Check Amount
12/31/2023	64	Wire Transfer	Further	60,212.56
<b>Total:</b>				<b>\$60,212.56</b>

### 20231231 Wires 8 Flex Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	60,212.56
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$60,212.56</b>

## Monthly Void/Wire Report

147

Burnsville-Eagan-Savage SD 191, MN

<u>Fund</u>	<u>Total</u>
01 - General	4,917,111.43
02 - Food Service	86,118.63
04 - Community Service	202,401.34
16 - Facility Rental	7,628.99
20 - Internal Service - Dental	55,994.05
22 - Internal Service - Health Insurance	2,010,442.99
50 - Student Activity Fund	3,639.01
	<b>\$7,283,336.44</b>



**Agenda IV.A.5  
February 22, 2024**

**To:** Board of Education  
Dr. Theresa Battle, Superintendent

**From:** Tyler Dehne, Director of Finance

**Date:** February 12, 2024

**Re:** Budget Analysis for the Month Ending December 31, 2023

**Recommendation:** That the Board accepts the Budget Analysis for the month ending December 31, 2023.

The December Budget Reports are presented for Board information and review. The reports indicate the following:

	<u>Year-to-Date Revenue</u>	<u>% of Adopted Budget</u>	<u>Year-to-Date Expenditures</u>	<u>% of Adopted Budget</u>
All Funds	\$ 69,535,133	33.34%	\$ 78,945,654	38.82%
General Fund	\$ 47,800,679	29.84%	\$ 59,804,086	38.94%

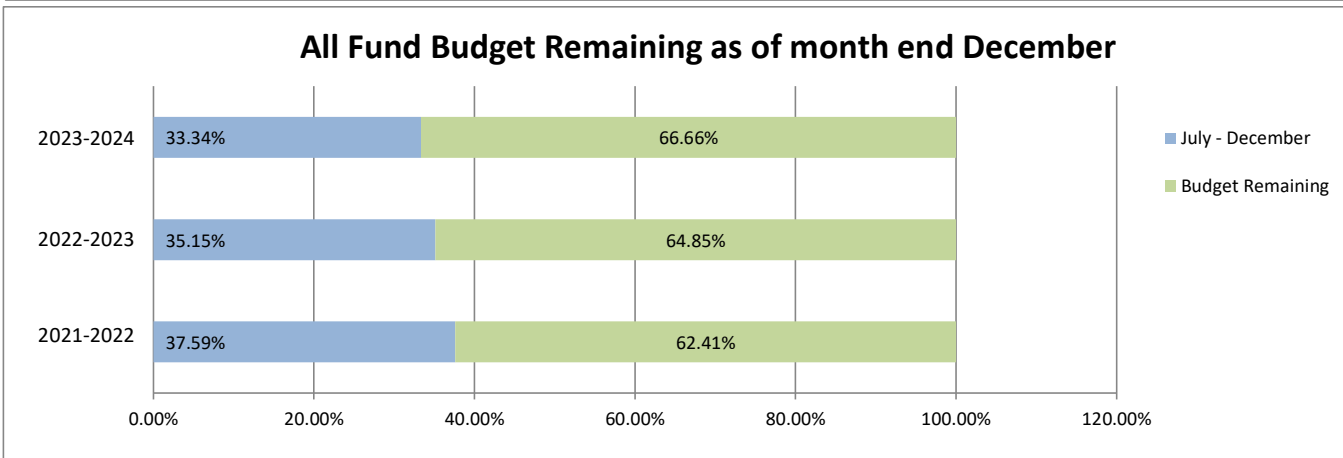
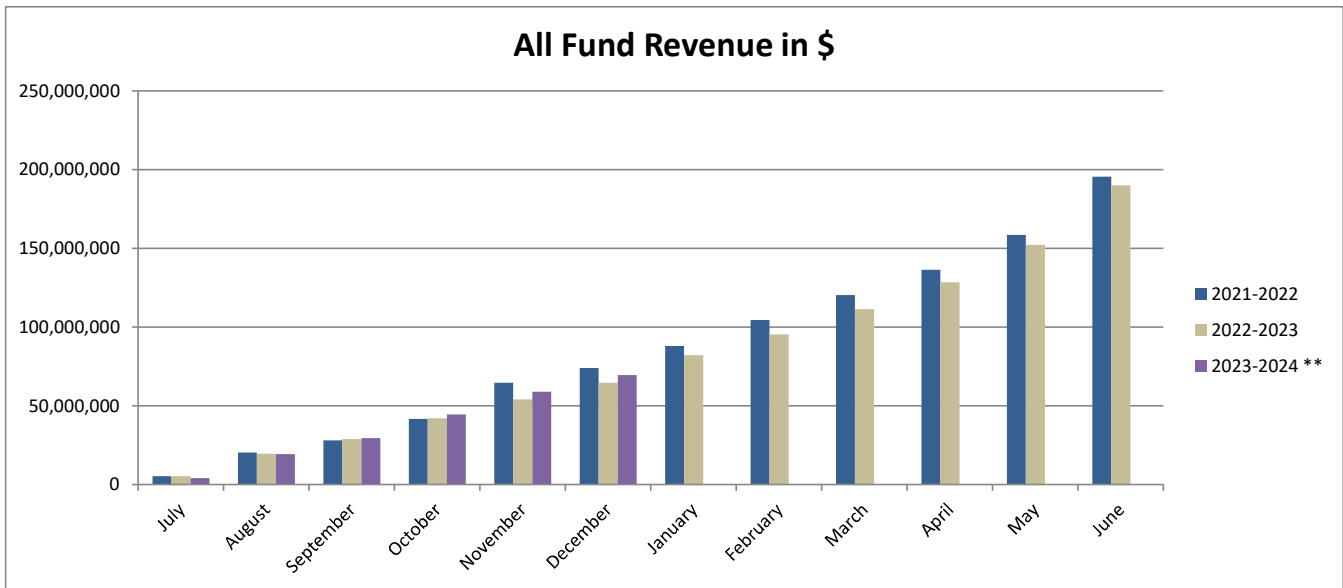
To assist the Board in monitoring monthly financial activity and to help identify budget-to-actual deviations, the following graphs have been developed for all funds and the general fund:

Revenues Year-to-Date for Last two years and Current year  
Expenditures Year-to-Date for Last two years and Current year

All of the reports and graphs show last year’s actual figures, this year’s budget and this year’s activity to date. Additional detail is available upon request.

**REVENUE COMPARISON  
ALL FUNDS**

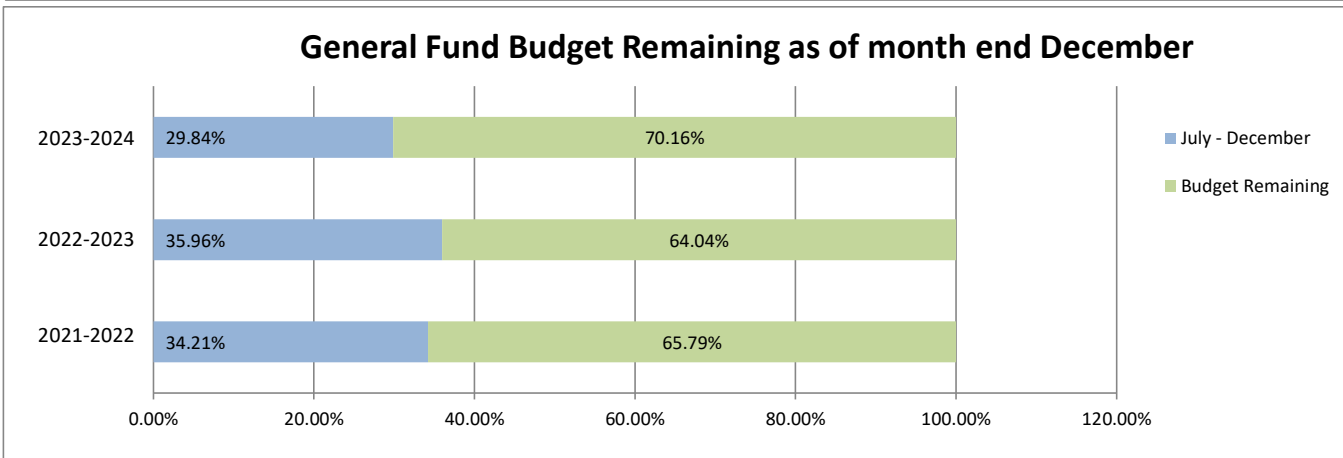
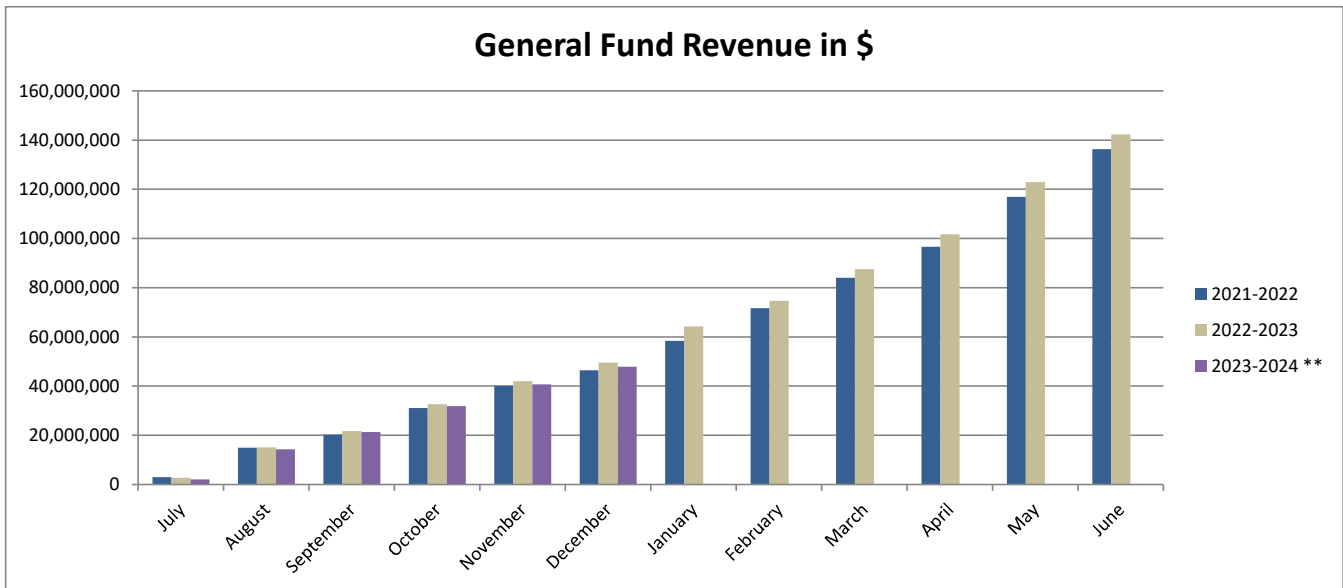
	2021-2022		2022-2023		2023-2024 **	
	\$	%	\$	%	\$	%
July	5,298,428	2.69%	5,211,222	2.83%	3,923,767	1.88%
August	20,358,554	10.34%	19,546,851	10.63%	19,367,531	9.29%
September	28,136,656	14.30%	28,812,784	15.67%	29,426,322	14.11%
October	41,631,893	21.15%	42,091,259	22.89%	44,587,953	21.38%
November	64,659,908	32.86%	54,008,523	29.37%	58,912,739	28.25%
December	73,979,823	37.59%	64,648,180	35.15%	69,535,133	33.34%
January	88,036,615	44.73%	82,067,715	44.62%	0	0.00%
February	104,470,173	53.08%	95,325,754	51.83%	0	0.00%
March	120,312,724	61.13%	111,508,111	60.63%	0	0.00%
April	136,207,121	69.21%	128,551,918	69.90%	0	0.00%
May	158,547,029	80.56%	152,059,166	82.68%	0	0.00%
June	195,607,991	99.39%	190,043,786	103.33%	0	0.00%
<b>BUDGET</b>	<b>196,799,175</b>	<b>100.00%</b>	<b>183,913,084</b>	<b>100.00%</b>	<b>208,539,165</b>	<b>100.00%</b>



\*\* The year to year comparison will vary due to the timing of the reversal of prior year accruals and based on timing of financial activity, monthly figures are subject to change

**REVENUE COMPARISON  
GENERAL FUND**

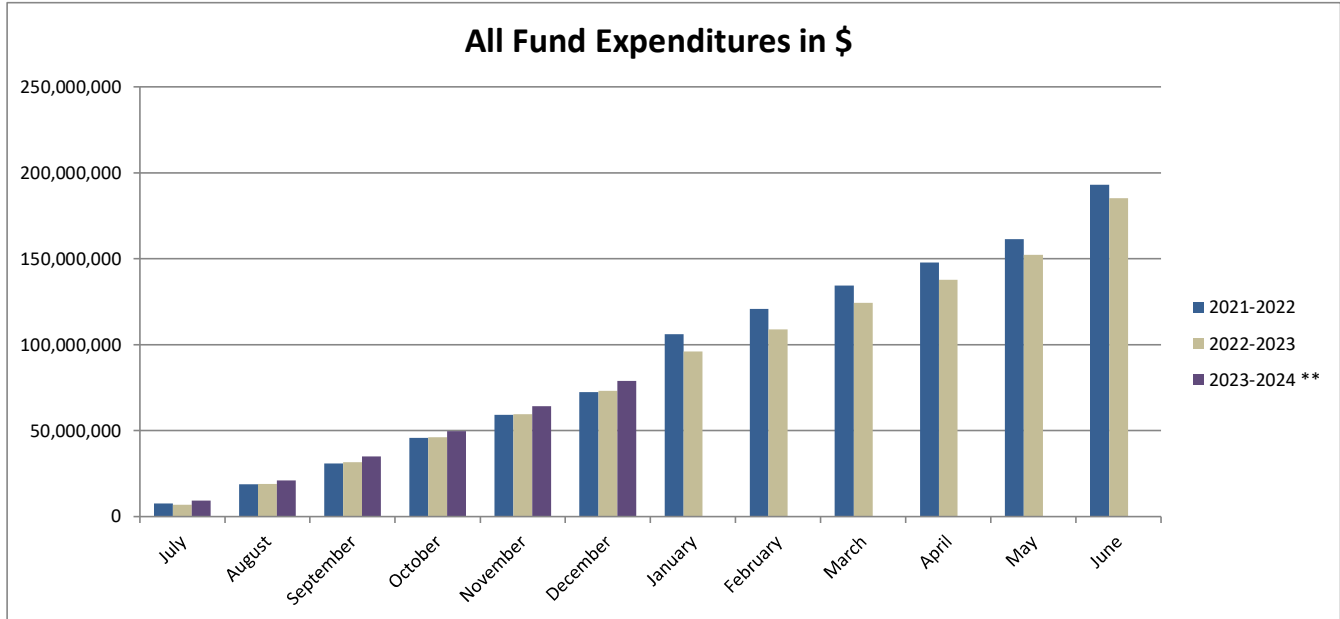
	2021-2022		2022-2023		2023-2024 **	
	\$	%	\$	%	\$	%
July	2,907,172	2.14%	2,782,571	2.02%	2,054,035	1.28%
August	14,923,642	10.98%	15,069,992	10.94%	14,217,775	8.88%
September	20,264,600	14.91%	21,696,447	15.75%	21,337,010	13.32%
October	31,072,851	22.87%	32,616,003	23.68%	31,945,444	19.94%
November	40,153,389	29.55%	42,025,977	30.51%	40,706,009	25.41%
December	46,491,149	34.21%	49,535,706	35.96%	47,800,679	29.84%
January	58,485,580	43.04%	64,158,526	46.57%	0	0.00%
February	71,619,316	52.71%	74,679,348	54.21%	0	0.00%
March	84,028,770	61.84%	87,518,465	63.53%	0	0.00%
April	96,590,415	71.08%	101,791,548	73.89%	0	0.00%
May	116,854,949	86.00%	122,924,136	89.23%	0	0.00%
June	136,320,648	100.32%	142,274,703	103.28%	0	0.00%
<b>BUDGET</b>	<b>135,885,717</b>	<b>100.00%</b>	<b>137,755,710</b>	<b>100.00%</b>	<b>160,186,251</b>	<b>100.00%</b>



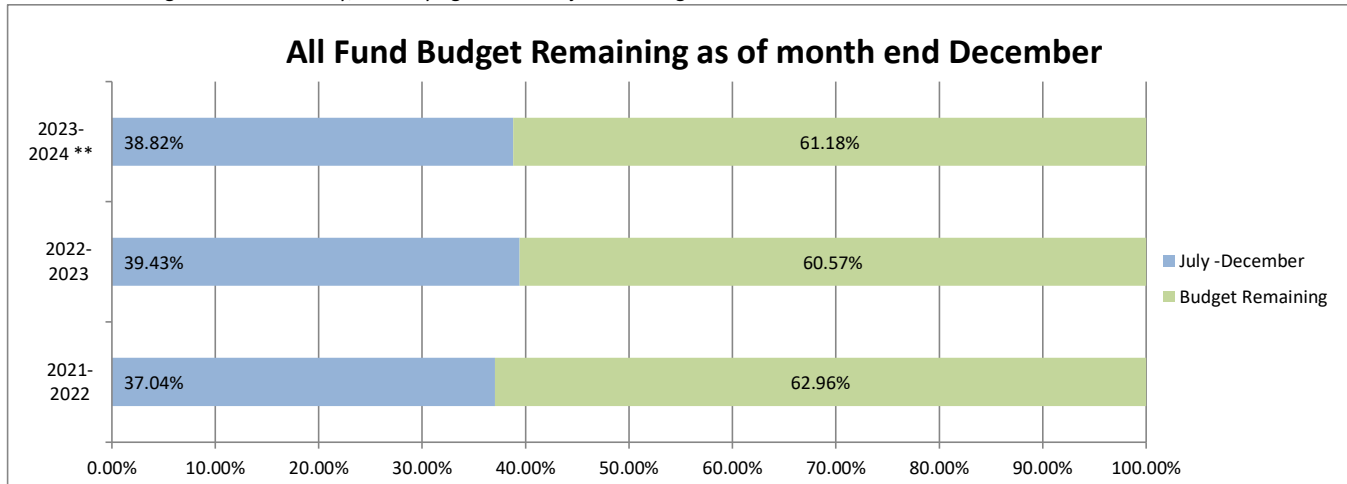
\*\* The year to year comparison will vary due to the timing of the reversal of prior year accruals and based on timing of financial activity, monthly figures are subject to change

**EXPENDITURE COMPARISON  
ALL FUNDS**

	2021-2022		2022-2023		2023-2024 **	
	\$	%	\$	%	\$	%
July	7,576,301	3.87%	6,846,145	3.69%	9,311,625	4.58%
August	18,666,589	9.53%	18,979,577	10.22%	20,942,388	10.30%
September	30,852,672	15.75%	31,646,042	17.05%	35,122,008	17.27%
October	45,790,996	23.38%	46,123,533	24.85%	49,720,835	24.45%
November	59,277,157	30.27%	59,574,576	32.09%	64,276,579	31.61%
December	72,545,028	37.04%	73,187,172	39.43%	78,945,654	38.82%
January	106,184,839	54.22%	96,054,702	51.75%	0	0.00%
February	120,813,912	61.69%	108,872,180	58.65%	0	0.00%
March	134,387,435	68.62%	124,261,557	66.94%	0	0.00%
April	147,917,512	75.53%	137,800,461	74.24%	0	0.00%
May	161,442,665	82.43%	152,188,528	81.99%	0	0.00%
June	192,966,400	98.53%	185,336,975	99.85%	0	0.00%
<b>BUDGET</b>	<b>195,843,777</b>	<b>100.00%</b>	<b>185,621,470</b>	<b>100.00%</b>	<b>203,361,619</b>	<b>100.00%</b>

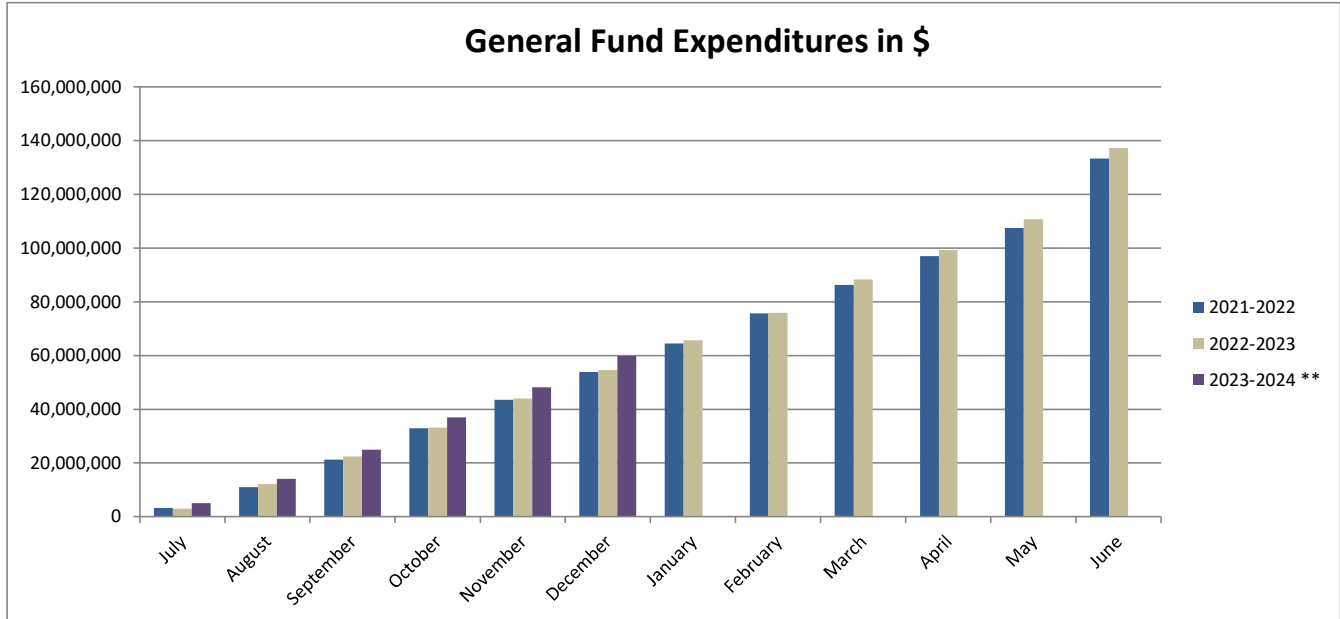


\*\*based on timing of financial activity, monthly figures are subject to change

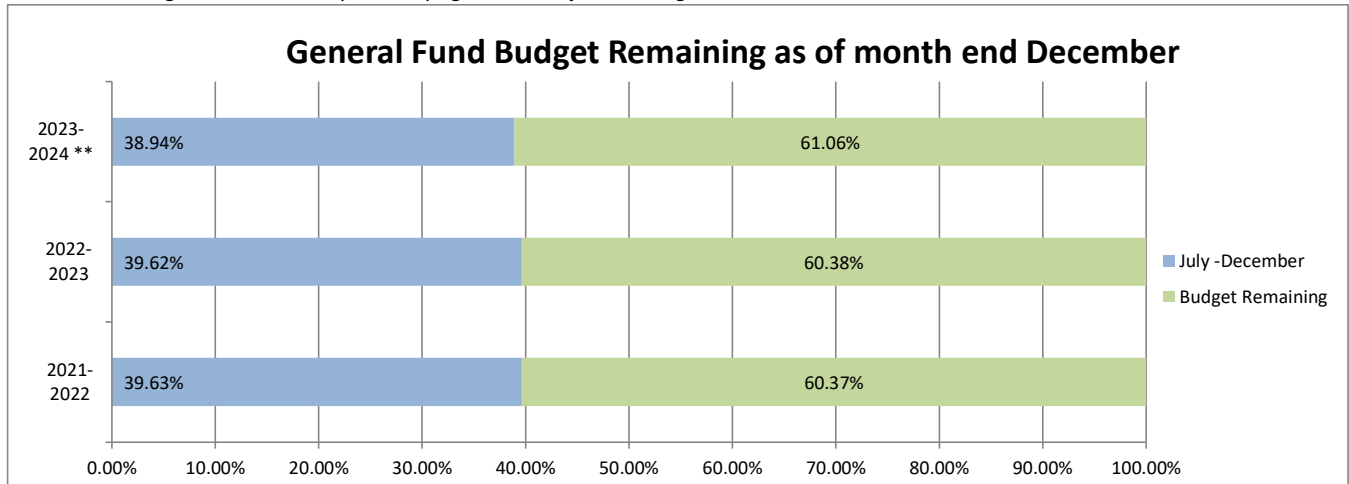


**EXPENDITURE COMPARISON  
GENERAL FUND**

	2021-2022		2022-2023		2023-2024 **	
	\$	%	\$	%	\$	%
July	3,258,178	2.40%	2,991,235	2.17%	5,034,065	3.28%
August	10,886,189	8.00%	12,150,968	8.82%	14,041,027	9.14%
September	21,189,447	15.58%	22,316,375	16.19%	24,985,208	16.27%
October	32,864,644	24.16%	33,077,014	24.00%	36,953,232	24.06%
November	43,449,234	31.94%	44,001,209	31.93%	48,220,445	31.40%
December	53,909,332	39.63%	54,594,640	39.62%	59,804,086	38.94%
January	64,483,325	47.40%	65,687,324	47.67%	0	0.00%
February	75,609,009	55.58%	75,861,166	55.05%	0	0.00%
March	86,292,890	63.43%	88,349,602	64.11%	0	0.00%
April	97,013,445	71.31%	99,274,558	72.04%	0	0.00%
May	107,457,075	78.99%	110,663,496	80.31%	0	0.00%
June	133,320,629	98.00%	137,313,387	99.64%	0	0.00%
<b>BUDGET</b>	<b>136,035,698</b>	<b>100.00%</b>	<b>137,803,486</b>	<b>100.00%</b>	<b>153,581,253</b>	<b>100.00%</b>



\*\*based on timing of financial activity, monthly figures are subject to change



**Agenda IV.A.6.  
February 22, 2024**

**To:** Board of Education  
**From:** Dr. Theresa Battle, superintendent  
**Date:** February 22, 2024  
**Re:** Report about the Listening Session

**Recommendation:** Receive a report about the Listening Session on February 8, 2024

Tiffany Vogman, parent – Ms. Vogman has children at Rahn and passes Deerwood Elementary and shared that she sometimes thinks “wouldn't it be easier if my kids went there”. She shared that she loves being part of the Rahn community, the teachers there are incredible, and dedicated to seeing the success of every student. She expressed that she feels she has to make a choice “do we continue staying with the district or move on”? Ms. Vogman shared that she felt the proposal offered to the teachers is unacceptable and does not show how much the district values them. She expressed that she wants administration to notice the profound impact of teachers. From instilling knowledge and critical thinking skills to fostering creativity and empathy, teachers mold the minds that lead us forward. Countless hours, mentors, counselors. As we look to the future she would like the district to let us commit ourselves to valuing and supporting educators.

Natalie Romera, parent at Rahn and PTO member – Ms. Romera shared that she was appalled at the contract the teachers were offered. She referred to the guiding values on our website and shared that “to offer a 0% for two years is a slap in the face”. She expressed concern about staff turnover in our district, as well as nationally. She expressed concern that not offering raises diminishes their value. Ms. Romera also expressed concerns over the Pathways program. She had questions about how the money is being used. She shared that on our district website it says “we are to be good stewards”. She shared that she doesn't believe that Pathways is tangible and that AVID is similar to what Pathways should be. She shared that she has asked many times and has had zero answers and believes that nothing is being done. She mentioned that full time staff has as well, and nothing has been done. Ms. Romera also spoke to safety and security. She shared that teachers risk their lives everyday to keep students safe. Ms. Romera also touched on the sale of Metcalf and the development of townhomes. She reported that she has received no updates and reminded the board about their guiding values.

Elizabeth Hills, parent – Ms. Hills talked about school building safety and health. She talked about the current contract offer to teachers, and shared that she believes they deserve much more. She shared that she doesn't feel comfortable with their school building open during a time period. She expressed concern that there is no door on their classroom and that teachers have had to barricade the door way. She feels lives at risk and that teachers deserve more than 0%.



**Agenda IV.B.1.  
February 22, 2024**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Dr. Chris Bellmont, assistant superintendent, Wendy Drugge, BEA  
president and Brad Robb, elementary principal

**Date:** February 22, 2024

**Re:** Changes to the 2024-2025 School Calendar

**Recommendation:** Approve the change to the academic calendar for 2024-2025 based on the following new information that has been received.

- Adding Grade 1 Assessment Days for September 3<sup>rd</sup> and 4<sup>th</sup> with first all class day being September 5<sup>th</sup>.
  - Rationale: our Use of Time Design Team recommended this change based on additional screening implementation that is anticipated from the 2023 READ Act legislation. The screening requirements disproportionately impact Grade K and 1 teaching staff.
- Changing terminology from Blended Learning Days to Remote Learning Days
  - Rationale: our Remote Learning Team created a consensus opinion that, while there may be varying reasons and statute/policy guidance for remote learning days, the implications for families and staff are minimal to non-existent. Therefore, the recommendation was made, in our communication with families and staff, we would use one term.
- Changing April 7, 2025 from a student contact day to a Professional Learning Day.
  - Rationale: the READ Act legislation is requiring approximately 45 professional development hours in the science of reading for Pre-K to Grade 5 teachers. The READ Act Design Team is recommending this additional date as it provides 8 hours of additional Professional Development time and the April 7<sup>th</sup> date fits well with the coherence of the PD plan. Additionally, by utilizing a Monday, there is no impact to VPK families.

JULY 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER 2024						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER 2024						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER 2024						
Su	M	Tu	W	Th	F	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY 2025						
Su	M	Tu	W	Th	F	Sa
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH 2025						
Su	M	Tu	W	Th	F	Sa
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			



MAY 2025						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE 2025						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## Start and End Dates

- Sept. 3 ..... First Day of School for Most Grades (see back-to-school details at [www.isd191.org](http://www.isd191.org))
- June 5 ..... Last Day of School
- June 6 ..... Graduation Class of 2025 & Professional Day (No Students)

## Instructional Schedule

-  No School for all students on shaded dates.
-  Remote Learning Day for all students on shaded dates.

- Aug. 20-22 ..... New Staff Workshops
- Aug. 26-29 ..... Professional Day (No Students)
- Sept. 2 ..... Labor Day (No Students)
- Sept. 3 ..... First Day of School for Most Students
- Oct. 14-16 ..... Parent-Teacher Conferences & Teacher Prep (No Students)
- Oct. 17-18 ..... MEA (No Students)
- Nov. 5 ..... Remote Learning Day
- Nov. 8 ..... Last Day of 1st Quarter
- Nov. 11 ..... Professional Day (No Students)
- Nov. 28-29 ..... Fall Break (No Students)
- Dec. 23- Jan.1 ..... Winter Break (No Students)
- Jan.16 ..... Last Day of Second Quarter/First Semester
- Jan.17 ..... Professional Day (No Students)
- Jan. 20 ..... MLK, Jr. Day (No Students)
- Feb. 17 ..... Professional Day (No Students)
- March 5-7 ..... Spring Conferences & Teacher Prep (No Students)
- March 21 ..... Last Day of 3rd Quarter
- March 31- April 4 ..... Spring Break (No Students)
- April 7 ..... Professional Day (No Students)
- May 2 ..... Remote Learning Day
- May 26 ..... Memorial Day (No Students)
- June 5 ..... Last Day of School
- June 6 ..... Graduation & Professional Day

Total School Days ..... 170  
Total Teacher Work Days ..... 184



**Agenda Item IV.B.2.  
February 22, 2024**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Dr. Kathy Funston, director of strategic partnerships and pathways

**Date:** February 22, 2024

**Re:** Approve Contract with Metropolitan State University (Metro State) for Concurrent Enrollment Program (CEP) courses offered in the Education Pathway at Burnsville High School

**Recommendation:** That the Board of Education approve the income contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Metro State University, for CEP courses EDU 200 and EDU 203 for the 2023-2024 School Year and authorize the Executive Director of Administrative Services to execute the agreement.

The one-year agreement will require ISD 191 to pay two invoices directly billed by Metro State at the rate of \$3,300 per invoice. This fee represents the two CEP courses offered in the Education Pathway: EDU 200, Introduction to Urban Education and Reflective Teaching; and, EDU 203, Multicultural Education. These courses offer students a total of 6 transferable college credit hours, and they are elective choices for students in the Associate of Art Pathway through Inver Hills Community College.

I recommend approval of this one-year agreement with Metro State University.



**MINNESOTA STATE**

Purchaser Name Burnsville-Eagan-Savage School  
District 0191

Contract Number METRO-2023-034082

## INCOME CONTRACT

This contract is by and between Burnsville-Eagan-Savage School District 0191 (hereinafter PURCHASER) and the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Metro State University (hereinafter MINNESOTA STATE).

WHEREAS, the PURCHASER has a need for a specific service; and

WHEREAS, MINNESOTA STATE, is empowered to enter into income contracts pursuant to Minnesota Statutes, Chapter 136F;

NOW, THEREFORE, it is agreed:

1. **DUTIES OF MINNESOTA STATE.** The MINNESOTA STATE agrees to provide the following to concurrent enrollment program (CEP) to District 0191:
  - A single point of accountability and key contacts for the concurrent enrollment program (CEP).
  - Adherence to all Minnesota State, Higher Learning Commission (HLC), and National Association of Concurrent Enrollment Partnerships (NACEP) policies and standards.
  - Approval of high school instructors who meet Minnesota State, HLC, and NACEP credentialing requirements.
  - Orientation and professional development to the high school instructors as it relates to the CEP, the design and delivery of CEP courses, and staying current in the discipline.
  - Assigned faculty mentors to the high school instructors for the agreed upon courses for the purpose of ensuring that the CEP course is the same as the MINNESOTA STATE course and that it adheres to HLC and NACEP standards.
  - Review and approval of course materials.
  - Student information sessions in conjunction with Purchaser personnel.
  - Support to the PURCHASER in the application, admission, and registration processes for students.
  - Access to learning resources including the library and learning management system (D2L Brightspace).

- The student survey of instruction for each course and other periodic surveys to improve the CEP and as required by NACEP.
- Posting of course grades to the students' college transcript upon receiving them from the PURCHASER.
- Award of college credit to eligible students for successful completion of courses.
- Invoices to the PURCHASER according to the provisions in section 3.
- With the PURCHASER, ongoing CEP improvement for mutual benefit via the adoption of CEP best practices and performance review on a regular basis.

## 2. DUTIES OF PURCHASER.

The PURCHASER agrees to provide the following: The Purchaser agrees to provide the following: The PURCHASER agrees to provide the following:

- A single point of accountability and a single point of contact for the CEP.
- Appropriately credentialed high school instructors to teach CEP courses at the high school. All instructors remain employees of the PURCHASER.
- The mentor-approved textbooks and other course materials to the students.
- Promotion of the CEP.
- Student information sessions in conjunction with Purchaser personnel.
- Authorized enrollment for eligible high school students for college credit as defined in Minnesota Statute 124D.09.
- Adherence to the application, admissions, and registration processes and timelines.
- Any necessary accommodations to students.
- Design and delivery of the CEP course that is the same as the MINNESOTA STATE course and adheres to HLC and NACEP standards.
- CEP students' course grades to MINNESOTA STATE.
- With MINNESOTA STATE, ongoing CEP improvement for mutual benefit via the adoption of CEP best practices and performance review on a regular basis.
- The high school concurrent enrollment EDU 200 course: Fall 2023 Edu 200 start date: September 6, 2023 to End Date: January 26, 2024.
- The high school concurrent enrollment EDU 203 course: Spring 2023 Start Date: January 29, 2024 to End Date: June 7, 2024.

## 3. CONSIDERATION AND TERMS OF PAYMENT.

- a. Consideration for all services performed and goods or materials supplied by MINNESOTA STATE pursuant to this contract shall be paid by the PURCHASER as follows:  
Three Thousand Three Hundred and 00/100 Dollars (\$3,300.00) per course/mentor/instructor/ISD Quarter matching.
- b. Terms of Payment:

Fall 2023 Invoice: The invoice for the Fall 2023 EDU 200: Introduction to Urban Education and Reflective Teaching course will be sent to the PURCHASER on January 16, 2024. Payment shall be made by the PURCHASER within 20 days of the date of the invoice presented.

Spring 2024 Invoice: The invoice for the Spring 2023 EDU 203: Multicultural Education course will be sent to the PURCHASER on May 28, 2024. Payment shall be made by the PURCHASER within 20 days of the date of the invoice presented.

4. **TERM OF CONTRACT.** This contract shall be effective on September 6, 2023, or upon the date that the final required signature is obtained by MINNESOTA STATE, whichever occurs later, and shall remain in effect until June 7, 2024 or until all obligations set forth in this contract have been satisfactorily fulfilled, whichever occurs first.
5. **CANCELLATION.** This contract may be canceled by the PURCHASER or MINNESOTA STATE at any time, with or without cause, upon thirty (30) days written notice to the other party. In the event of such a cancellation, the MINNESOTA STATE shall be entitled to payment, determined on a pro rata basis, for work or services satisfactorily performed.
6. **AUTHORIZED REPRESENTATIVES.**
  - a. The PURCHASER'S Authorized Representative for the purposes of administration of this contract is:  
  
Name: Dr. Theresa Battle  
Title: Superintendent  
Address: Diamondhead Education Center, 200 W. Burnsville Pkwy, Burnsville, Minnesota 55337  
Telephone: 952-707-2000  
E-Mail: tbattle@isd191.org
  - b. MINNESOTA STATE 'S Authorized Representative for the purposes of administration of this contract is:  
  
Name: Paul Spies  
Title: Dean, School of Urban Education | Metro State University  
Address: 1501 Hennepin Avenue, Helland Center Ste. 2300, Minneapolis, MN 55403  
Telephone: 612-659-7129  
E-Mail: paul.spies@metrostate.edu

Each authorized representative shall have final authority for acceptance of services of the other party and shall have responsibility to ensure that all payments due to the other party are paid pursuant to the terms of this contract.

7. **ASSIGNMENT.** Neither the PURCHASER nor MINNESOTA STATE shall assign or transfer any rights or obligations under this contract without the prior written approval of the other party.
8. **LIABILITY.** The PURCHASER shall indemnify, save, and hold MINNESOTA STATE, its agents and employees harmless from any and all claims or causes of action arising from the performance of this contract by the PURCHASER or PURCHASER'S agents or employees. This clause shall not be construed to bar any legal remedies the PURCHASER may have for MINNESOTA STATE 'S failure to fulfill its obligations pursuant to this contract.
9. **AMERICANS WITH DISABILITIES ACT COMPLIANCE (hereinafter "ADA").** The PURCHASER is responsible for complying with the Americans with Disabilities Act, 42 U. S. C. 12101, et. seq. and regulations promulgated pursuant to it. MINNESOTA STATE IS NOT responsible for issues or challenges related to compliance with the ADA beyond its own routine use of facilities, services, or other areas covered by the ADA.
10. **AMENDMENTS.** Any amendments to this contract shall be in writing and shall be executed by the same parties who executed the original contract or their successors in office.
11. **GOVERNMENT DATA PRACTICES ACT.** The requirements of Minnesota Statutes § 13.05, subd. 11 apply to this contract. The PURCHASER and MINNESOTA STATE must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by MINNESOTA STATE in accordance with this contract, and as it applies to all data, created, collected, received, stored, used, maintained, or disseminated by the PURCHASER in accordance with this contract. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the PURCHASER or MINNESOTA STATE.

In the event the PURCHASER receives a request to release the data referred to in this clause, the PURCHASER must immediately notify MINNESOTA STATE. MINNESOTA

STATE will give the PURCHASER instructions concerning the release of the data to the requesting party before the data is released.

12. **JURISDICTION AND VENUE.** This contract shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this contract, or the breach thereof, shall be located only in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.
13. **STATE AUDITS.** The books, records, documents, and accounting procedures and practices of the PURCHASER relevant to this contract shall be subject to examination by the contracting department and the Legislative Auditor.
14. **OTHER PROVISIONS.** (Attach additional page(s) if necessary): (None)

The rest of this page intentionally left blank. Signature page to follow.



**Agenda Item IV.B.3.  
February 22, 2024**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Isis Buchanan, director of educational equity

**Date:** February 22, 2024

**Re:** FY25 Achievement and Integration Revenue Budget

**RECOMMENDATION:** That the Board of Education approve the proposed FY25 Achievement and Integration Revenue Budget.

Discussion: The FY25 budget representing revenues and expenditures of \$1,929,470.97. The FY 2024-25 budget for Achievement and Integration is intended to specifically fund the goals identified in year two of the 2023-2026 Plan. Resources from the Achievement and Integration budget will serve schools district wide as student needs determine.

Attached is the Budget Summary. It adheres to the guidelines of no less than 80% of Direct Services to Students; no more than 10% Administrative/Indirect; and no more than 20% Professional Development. Achievement and Integration funds are not allowed to carry over from one year to another. Provided spending is within the guidelines of the planned budget, the district is reimbursed for the lesser of that which is spent or approved in the budget on an annual basis. The Plan and Budget application must be submitted by March 15, 2024. The Minnesota Department of Education will review the application and provide notice of their approval later this spring.



**FY 2025 Achievement and Integration Budget**

**Expenditure Summary**

<b>District Number:</b> ISD 191		<b>District Name:</b> Burnsville Eagan Savage Schools	
<b>Proposed Budget</b>			
<b>Direct Services to Students</b> must equal at least 80% of total revenue		<b>Proposed Budget Ratios</b>	
	\$1,708,734.05	88.56%	DSS At least 80% of total expenditures
<b>Professional Development</b> may equal no more than 20% of total revenue		1.99%	<b>Professional Development</b> No more than 20% of total expenditures
<b>Administrative/Indirect</b> may equal no more than 10% of total revenue	\$38,407.92	9.45%	<b>Admin/Indirect</b> No more than 10% of total expenditures
<b>Total Proposed Revenue:</b>	\$1,929,470.97		<b>Total Revenue Expended:</b>
			\$0.00
<b>Total Amount Proposed FIN 313</b>	\$1,853,892.97		<b>Improvement Planning Expenditures</b>
			0%
<b>Total Amount Proposed FIN 318</b>	\$75,578.00		

**Amending Line Items** To amend line items in this budget after it's been approved by MDE, strike the approved dollar amt and related budget narrative. Insert a row below the line you want to change (make sure the new row is above the total revenue line). Add a new dollar amt and narrative to the row you just added. Then highlight both lines with the color highlight function. Explain the change in the comments box at the bottom of the tab.

**UFARS Corrections** You do not need to submit an amended budget to MDE in order correct UFARS codes. Instead, make UFARS corrections when you submit your Actual Expenditure report. Add a note to explain the correction. See the A&I Gudget Guide for more details on when to amend your MDE-approved budget.

**Comments:**

Districts must use up to 20% of integration revenue to implement an improvement plan (Minn. Stat. 124D.862 subd. 8 (c) 2).



**FY 2025 Achievement and Integration Budget**  
Direct Student Service Costs

District Number: ISD 191 District Name: Burnsville Eagan Savage Schools

**80% Direct Services to Students**  
List proposed FIN 313 expenditures for Direct Student Services below. At least 80% of a district's proposed expenditures must be used for strategies in a district's MIDE-approved A&I plan that provide direct services to students. Read the A&I Budget Guide on the MIDE website for details.

UFARS Title	UFARS Code Required	Budgeted Amount	Actual Amt	Budget Narrative - Which strategy in your A&I plan does each line item support and how?	Goal #	Strategy # and Name			
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.	ORG	PROG	FIN	OBI	List the total amount budgeted for this line item.	Resubmit this budget with actual FY25 expenditures by 12/1/25.	Use this column to describe what will be purchased to implement your A&I strategies. I.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will help implement the strategy. Do not copy the strategy description from your plan.		
Social Workers Salary .50 FTE 12 staff	Various	740	313	136	\$512,292.71		salary .50 FTE for 12 social workers at each site	1,2,3,4	2-Family Partnership & Support
Social Workers Benefits	Various	740	313	200	\$222,172.22		benefits for social workers	1,2,3,4	2-Family Partnership & Support
Cultural Liaison Salary 1.0 FTE	005	740	313	175	\$511,564.00		salary 1.0 FTE for 12 cultural liaisons	1,2,3,4	2-Family Partnership & Support
Cultural Liaison Benefits	005	740	313	200	\$258,040.00		benefits for cultural liaisons	1,2,3,4	2-Family Partnership & Support
Specialist of American Indian Culture .60 FTE	005	790	313	175	\$39,915.00		Salary .60 FTE Specialist of American Indian culture district wide	1,3,4	2-Family Partnership & Support 3-Native American Indigenous Student/Family Engagement
Specialist of American Indian Culture benefits	005	790	313	175	\$24,640.00		benefits for Specialist of American Indian Culture	1,3,4	2-Family Partnership & Support 3-Native American Indigenous Student/Family Engagement
AVID Tutor Salary	005	211	313	186	\$59,000.00		hourly salary for classroom AVID tutors	1,3,4	1-AVID 4-Develop Culturally Proficient School Systems
AVID Tutor Benefits	005	211	313	200	\$8,800.00		benefits for tutors	1,3,4	4-Develop Culturally Proficient School Systems
Indigenous Cultural Liaison (Secondary) .30 FTE	005	790	313	175	\$11,387.00		Salary .30 FTE Indigenous cultural liaison	1,3,4	2-Family Partnership & Support 3-Native American Indigenous Student/Family Engagement
Indigenous Cultural Liaison (Secondary) benefits	005	790	313	175	\$1,725.12		Benefits .30 Indigenous cultural liaison	1,3,4	2-Family Partnership & Support 3-Native American Indigenous Student/Family Engagement
<b>FIN 313 TOTAL</b>					<b>\$1,649,536.05</b>				<b>\$0.00</b>

Insert lines above the FIN 313 TOTAL line to include those dollar amounts in proposed and approved revenue totals.  
Improvement Funding Copy line items for improvement strategies and paste them into the Direct Student Services section of the Improvement Planning tab.

Comments:



**FY 2025 Achievement and Integration Budget**  
Direct Student Service Costs to Reduce Enrollment Disparities

District Number: ISD 191

District Name: Burnsville Eagan Savage Schools

**80% Direct Services to Students**

List proposed FIN 318 expenditures for Direct Student Services below. At least 80% of a district's proposed expenditures must be used for strategies included in the district's MDE-approved A&I plan which provide direct services to students. Incentive revenue may be used to fund strategies that decrease racial and economic enrollment disparities in classes, schools, some programs, or between districts. Read the A&I Budget Guide on the MDE website for details.

UFARS Title	UFARS Code Required	Budgeted Amount	Actual Amount	Budget Narrative - Which strategy in your A&I plan does each line item support and how?	Goal #	Strategy # and Name
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.	ORG PROG FIN OBJ	List the total amount budgeted for this line item.	Resubmit form with actual FY25 expenditures by 12/1/25.	Use this column to describe what will be purchased to implement your A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will help implement the strategy. Do not copy the strategy description from your plan.	Goal #	Strategy # and Name
Specialist of American Indian Culture Salary .40 FTE	005 790 318 175	\$26,610.00		salary for .40 FTE 1 staff district wide	1,2,3	2-Family Partnership & Support 3-Native American Indigenous Student/Family Engagement
Specialist of American Indian Culture Benefits	005 790 318 200	\$16,427.00		benefits for cultural liaison	1,2,3	2-Family Partnership & Support 3-Native American Indigenous Student/Family Engagement
AVID Summer Tutors Salary	005 211 318 186	\$2,659.00		hourly salary for summer AVID tutors	1,3,4	1-AVID 4-Develop Culturally Proficient School Systems
AVID Summer Tutors Benefits	005 211 318 200	\$338.00		benefits for summer tutors	1,3,4	1-AVID 4-Develop Culturally Proficient School Systems
AVID Summer Teacher Salary	005 211 318 185	\$11,300.00		hourly salary for summer AVID teachers	1,3,4	1-AVID 4-Develop Culturally Proficient School Systems
AVIS Summer Teacher Benefits	005 211 318 200	\$1,864.00		benefits for summer AVID teachers	1,3,4	1-AVID 4-Develop Culturally Proficient School Systems
<b>FIN 318 TOTAL</b>		<b>\$59,198.00</b>	<b>\$0.00</b>			

Insert lines above the FIN 318 TOTAL line to include those dollar amounts in proposed and approved revenue totals.

Improvement Funding Copy line items for improvement strategies and paste them into the Direct Student Services section of the Improvement Planning tab.

Comments:

**m DEPARTMENT OF EDUCATION**  
**FY 2025 Achievement and Integration Budget**  
 Professional Development Costs

District Number: **ISD 191** District Name: **Burnsville Eagan Savage Schools**

**20% Professional Development** List all proposed FIN 313 expenditures for professional development below. No more than 20% of this budget's total revenue may be proposed or used for these costs. All training funded through this budget

UFARS Title	UFARS Code Required	Budgeted Amount	Actual Amount	Budget Narrative - Which strategy in your A&I plan does each line item support and	Goal #	Strategy # and Name
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.	ORG PROG FIN OBI	List the total amount budgeted for this line item.	Resubmit form with actual FY25 expenditures by 12/1/25.	Use this column to describe what will be purchased to implement your A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. Do not copy the strategy description from your plan.		
AVID Contracted PD	005 640 313 305	\$22,027.92		AVID Professional Development	1, 3, 4	1-AVID 4-Develop Culturally Proficient School Systems
<b>FIN 313 TOTAL</b>		<b>\$22,027.92</b>	<b>\$0.00</b>			

Add lines above the FIN 313 TOTAL line to include those dollar amounts in proposed and approved revenue totals.

Improvement Funding Copy line items for improvement strategies and paste them into the Professional Development section of the Improvement Planning tab.

Comments:



**FY 2025 Achievement and Integration Budget**  
 Professional Development Costs to Reduce Enrollment Disparities

District Number: **ISD 191**

District Name: **Burnsville Eagan Savage Schools**

**20% Professional Development**

List proposed FIN 318 expenditures for professional development below. No more than 20% of this budget's total revenue may be proposed or used for these costs. Incentive revenue may be used to fund strategies that decrease

UFARS Title	UFARS Code Required	Budgeted Amt	Actual Amt	Budget Narrative - Which strategy in your A&I plan does each line item support and how?	Goal #	Strategy # and Name			
Add the UFARS manual to provide a short hand description of proposed expenditures.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.	Resubmit form with actual FY25 expenditures by 12/1/25.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. Do not copy the strategy description from your plan.		
AVID XP Registration	005	640	318	366			registration for AVID PD with partner district	1,3,4	1-AVID 4-Develop Culturally Proficient School Systems
Teacher Hourly	005	640	318	185	\$10,000.00		hourly salary for licensed staff to attend PD	1,3,4	1-AVID 4-Develop Culturally Proficient School Systems
Teacher Benefits	005	640	318	200	\$880.00		benefits for licensed staff	1,3,4	1-AVID 4-Develop Culturally Proficient School Systems
<b>FIN 318 TOTAL</b>			<b>318</b>		<b>\$16,380.00</b>	<b>\$0.00</b>			

Add lines above the FIN 318 TOTAL line to include those dollar amounts in proposed and approved revenue totals.

Improvement Funding Copy Line Items for improvement strategies and paste them into the Professional Development section of the Improvement Planning tab.

Comments:



**FY 2025 Achievement and Integration Budget**  
 Administrative/Indirect Costs

District Number: **ISD 191** District Name: **Burnsville Eagan Savage Schools**

10% Admin/Indirect Costs									
List proposed Administrative/Indirect FIN 313 expenditures below. No more than 10% of this budget's total revenue may be proposed or used for administrative or indirect costs. Read the A&I Budget Guide on the MDE website									
UFARS Title	UFARS Code	Required	Budgeted Amount	Actual Amount	Budget Narrative - Which strategy in your A&I plan does each line item support and how?	Goal #	Strategy # and Name		
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.	ORG	PROG	FIN	OBI	List the total amount budgeted for this line item.	Resubmit form with actual FY25 expenditures by 12/1/25.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. Do not copy the strategy description from your plan.		
AVID Site Coordinator .20 FTE	Various	605	313	143			Salary .20 FTE AVID site Coordinator at 4 sites	1,3,4	1-AVID 4-Develop Culturally Proficient School Systems
AVID Site Coordinator .20 FTE	Various	605	313	200			Benefits AVID site coordinator at 4 sites	1,3,4	1-AVID 4-Develop Culturally Proficient School Systems
Director Salary .50 FTE	005	030	313	110			Salary equity program oversight. .25 FTE for 1 staff	1,2,3,4	1-AVID 2-Family Partnership & Support 3-Native American and Indigenous Student/Family Support 4-Develop Culturally Proficient School Systems
Director Benefits .50 FTE	005	030	313	200			Benefits equity program oversight. .25 FTE for 1 staff	1,2,3,4	1-AVID 2-Family Partnership & Support 3-Native American and Indigenous Student/Family Support 4-Develop Culturally Proficient School Systems
<b>FIN 313 Total</b>					<b>\$182,329.00</b>				<b>\$0.00</b>

Add lines above the FIN 313 TOTAL line to include those dollar amounts in proposed and approved revenue totals.

Improvement Funding Copy line items for improvement strategies and paste them into the Admin/Indirect section of the Improvement Planning tab.

Comments:



**Agenda IV.B.4.  
February 22, 2024**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Stacey Sovine, executive director of administrative services

**Date:** February 22, 2024

**Re:** Adopt a Resolution Approving Updated Purchase Agreement for the Diamondhead Education Center Outlot

**Recommendation:** that the Board of Education Adopts a Resolution ratifying authorization of conveyance of property by Independent School District No. 191 to MWF Properties, LLC and approving amended and restated purchase agreement in connection therewith.

**Attachments:**

1. Resolution Approving Updated Purchase Agreement
2. Amended and Restated Purchase Agreement

**INDEPENDENT SCHOOL DISTRICT NO. 191  
(BURNSVILLE – EAGAN – SAVAGE)  
DAKOTA AND SCOTT COUNTIES, MINNESOTA**

**RESOLUTION RATIFYING AUTHORIZATION OF CONVEYANCE OF  
PROPERTY BY INDEPENDENT SCHOOL DISTRICT NO. 191 TO MWF  
PROPERTIES, LLC AND APPROVING AMENDED AND RESTATED  
PURCHASE AGREEMENT IN CONNECTION THEREWITH**

BE IT RESOLVED BY the School Board (“Board”) of Independent School District No. 191 (Burnsville–Eagan–Savage), Dakota and Scott Counties, Minnesota (the “School District”) as follows:

Section 1.     Recitals.

1.01. The School District and MWF Properties, LLC, a Minnesota limited liability company (“MWF”) desire to amend and restate the Purchase Agreement, made on May 25, 2023 (the “Original Purchase Agreement”), by and between the School District and MWF (as amended and restated, the “Amended and Restated Purchase Agreement”) pursuant to which the School District will convey certain property owned by the School District and located at or about 200 West Burnsville Parkway in the City of Burnsville, Dakota County, Minnesota, legally described as Lot Three (3), Block Two (2), Warrior Plaza, according to the recorded plat thereof, and situated in the southeast corner of the property depicted on EXHIBIT A attached hereto (the “Property”).

1.02. Pursuant to the Amended and Restated Purchase Agreement, the buyer of the Property is now identified as Pillsbury Ridge, Limited Partnership, a Minnesota limited partnership (hereinafter, the “Buyer”), which MWF has represented is the project-specific entity. In addition, the Initial Contingency Date is proposed to be extended in the Amended and Restated Purchase Agreement from April 1, 2024 to December 31, 2024, to enable the Buyer to secure the additional housing tax credits that are needed to finance the development project to be constructed on certain property, including the Property. Finally, the Amended and Restated Purchase Agreement includes the legal description of the Property, which was not available at the time the Original Purchase Agreement was executed.

1.03. Pursuant to a resolution of the Board of the School District adopted on May 25, 2023 (the “Original Approving Resolution”), the School District made a finding that conveyance of the Property is desirable and in the best interest of the School District and approved the Original Purchase Agreement, notwithstanding the Open Facilities Resolution (as defined in the Original Approving Resolution).

Section 2.     Amended and Restated Purchase Agreement Approved.

2.01. The Board hereby ratifies its finding that conveyance of the Property is desirable and in the best interest of the School District and its approval of the conveyance of the Property to the Buyer.

2.02. Notwithstanding anything to the contrary in the Open Facilities Resolution, the School District hereby approves the Amended and Restated Purchase Agreement in substantially the form presented to the School District, subject to modifications that do not alter the substance of the transaction and that are approved by the Board Chair and Board Clerk of the School District, provided that execution of the Purchase Agreement by those officials shall be conclusive evidence of their approval.

2.03. School District staff and officials are authorized to take all actions necessary to perform the School District’s obligations under the Amended and Restated Purchase Agreement as a whole,

including without limitation execution of any documents to which the School District is a party referenced in or attached to the Amended and Restated Purchase Agreement, and of any deed or other documents necessary to convey the Property to the Buyer, all as described in the Amended and Restated Purchase Agreement.

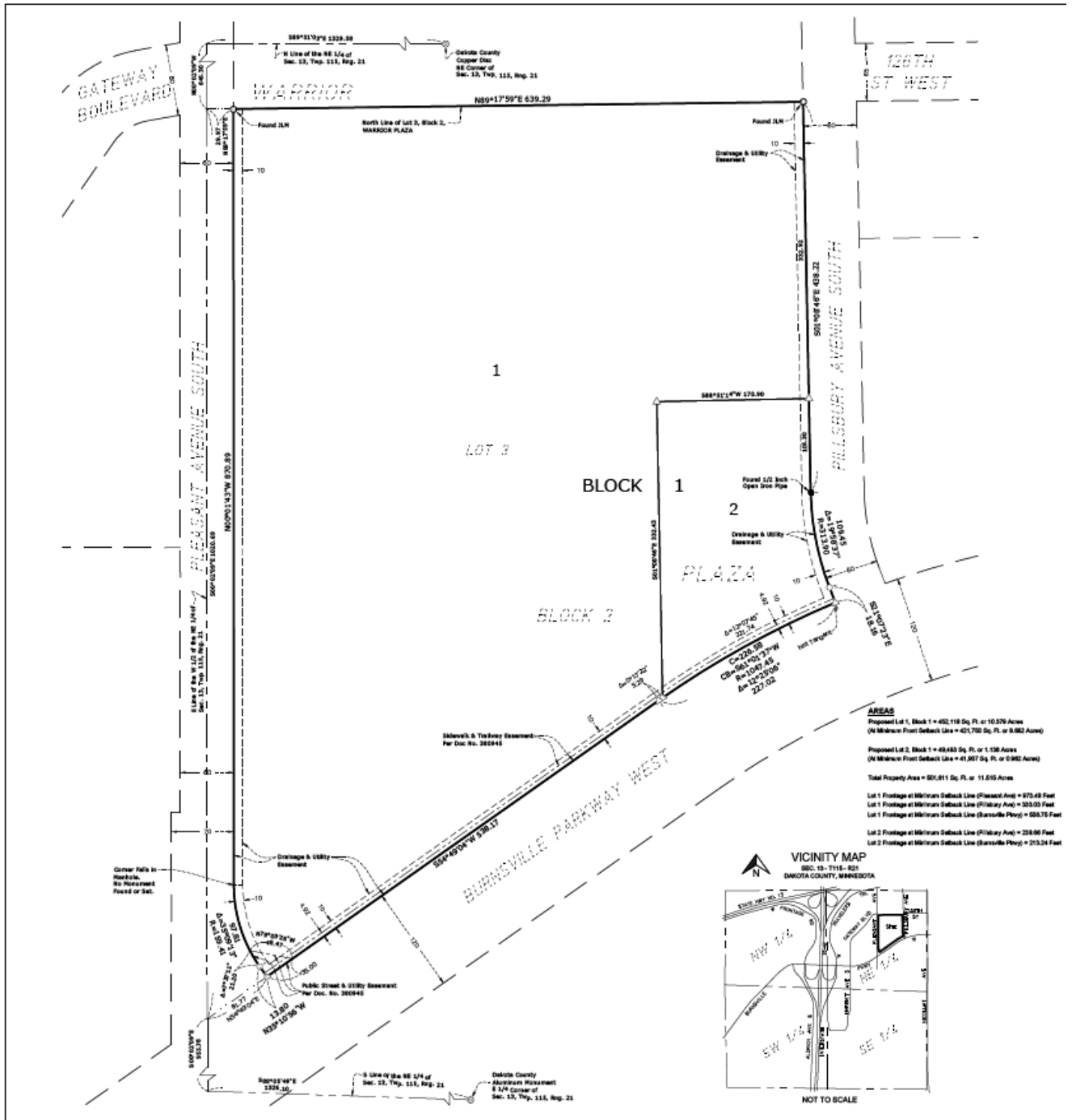
Approved this 22nd day of February, 2024, by the School Board of Independent School District No. 191 (Burnsville – Eagan – Savage), Dakota and Scott Counties, Minnesota.

\_\_\_\_\_  
Board Chair

ATTEST:

\_\_\_\_\_  
Board Clerk

### EXHIBIT A Depiction of the Property



## AMENDED AND RESTATED PURCHASE AGREEMENT

**1. PARTIES.** This Amended and Restated Purchase Agreement (this “Agreement”) is made on this 22nd day of February, 2024 (the “Effective Date”), by and between Independent School District No. 191 (Burnsville-Eagan-Savage), a body corporate and politic in the State of Minnesota (the “Seller”) and Pillsbury Ridge, Limited Partnership, a Minnesota limited partnership (the “Buyer”), and amends and restates the Purchase Agreement, made on May 25, 2023 (the “Original Agreement”) by and between the Seller and the Buyer in its entirety.

**2. SUBJECT PROPERTY.** The Seller is the owner of that certain real estate comprised of approximately 1.136 acres located at or about 200 West Burnsville Parkway in the City of Burnsville, Dakota County, Minnesota, legally described as Lot Three (3), Block Two (2), Warrior Plaza, according to the recorded plat thereof, and situated in the southeast corner of the property depicted on EXHIBIT A (the “Property”).

**3. OFFER/ACCEPTANCE.** In consideration of the mutual agreements herein contained, the Buyer offers and agrees to purchase, and the Seller agrees to sell and hereby grants to the Buyer the exclusive right to purchase the Property and all plants, shrubs, trees, and grass.

**4. PERSONAL PROPERTY AND FIXTURES.** There is no personal property included in this sale.

**5. PURCHASE PRICE AND TERMS:**

**A. PURCHASE PRICE.** The Buyer shall pay the Seller \$900,000.00 for the Property (the “Purchase Price”). This transaction does not qualify as a business subsidy under the Business Subsidy Act, Minnesota Statutes, Section 116J.993.

**B. EARNEST MONEY.** In connection with the execution of the Original Agreement by both parties, the Buyer deposited \$25,000.00 in earnest money (such deposit, plus any Extension Earnest Money (as defined in Section 8) and the interest earnings thereon is referred to herein as the “Earnest Money”) with First American Title Insurance Company (the “Title Company”). Such money may be placed in an interest-bearing account. The Earnest Money, less any Extension Earnest Money, shall be refundable to Buyer until the Contingency Date, as hereinafter defined. Following the Contingency Date, the Earnest Money is nonrefundable and shall be applied towards the Purchase Price at Closing (as defined in Section 9 below) or otherwise disbursed to Buyer or Seller as provided below:

- a. If Seller terminates this Agreement pursuant to Section 6B hereof as a result of Buyer’s default, the Earnest Money shall be disbursed to Seller upon termination. If Buyer terminates this Agreement pursuant to Section 6B hereof as a result of Seller’s default, the Earnest Money, less any Extension Earnest Money, shall be disbursed to Buyer upon termination.

- b. If Buyer completes its due diligence and following the Contingency Date, Buyer fails to close on the sale of the Property by the Closing Date, as defined in Section 9 below, the Earnest Money shall be disbursed to Seller.
- c. Notwithstanding the foregoing, the Earnest Money, less any Extension Earnest Money, is refundable in the event of default, condemnation, title corrections, damage to or destruction of the Property.

### C. TERMS:

- (1) **BALANCE DUE SELLER.** The Buyer agrees to pay the Purchase Price, less the Earnest Money, to the Seller by certified or cashier's check or by wire transfer at Closing.
- (2) **DEED/MARKETABLE TITLE.** Subject to performance by the Buyer, the Seller agrees to execute and deliver a limited warranty deed conveying marketable title to the Property to the Buyer, subject only to the following exceptions:
  - a. Building and zoning laws, ordinances, and state and federal regulations.
  - b. Reservation of minerals or mineral rights to the State of Minnesota, if any.
  - c. Public utility and drainage easements of record which will not interfere with the Buyer's intended use of the Property.
  - d. Title defects waived by the Buyer pursuant to Section 15 below.

### 6. CONTINGENCIES.

- A. Notwithstanding any other provision in this Agreement to the contrary, the parties agree that the purchase of the Property is subject to the following contingencies, which must be accepted or waived by the Buyer before the expiration of the Contingency Date hereafter defined:
  - (1) Title to the Property shall be acceptable to the Buyer, in its sole discretion;
  - (2) The Buyer shall have the right during the Due Diligence Period to conduct such tests, surveys, examinations, and other studies which the Buyer desires to conduct at the Buyer's expense and in accordance with Section 11. The results of the same shall be satisfactory to the Buyer in its sole discretion;
  - (3) If necessary, the Buyer has obtained approval from the City of Burnsville (the "City") to rezone the Property for the Buyer's intended use;
  - (4) The Buyer has obtained approval from the City of the Buyer's preliminary plat of the Property;

- (5) The Buyer has obtained plan approval and building permit approval from the City and opportunity to review and comment on such plans;
  - (6) The Buyer has obtained any required engineer's permits or necessary watershed district approvals;
  - (7) The Buyer has obtained any utility or transportation permits or easements from the City or Dakota County (the County") that are deemed necessary by the Buyer or a governmental authority for the Buyer's project; and
  - (8) The Buyer's project has received a commitment of tax credits from Dakota County Community Development Agency.
- B.** Prior to the Contingency Date as defined by Section 8, the Buyer may, by giving written notice to the Seller, either:
- (1) Terminate this Agreement for any reason; or
  - (2) Waive any contingencies listed above and proceed to Closing.

If Buyer elects to terminate this Agreement under paragraph (B)(1) of this Section on or before the Contingency Date, then, upon the Seller's receipt of the Buyer's written notice of termination on or before such date, the Earnest Money, less any Extension Earnest Money deposited with Title, shall be refunded to the Buyer, and this Agreement shall be null and void and neither party shall have any further obligation to the other.

**7. DUE DILIGENCE PERIOD.** The Buyer shall have the right, but not the obligation, until December 31, 2024 (the "Initial Contingency Date"), to conduct an investigation of the Property and complete its due diligence, including relating to soil, environmental, survey, and title; submit an application to Dakota County CDA for tax credits; and apply to and work with the City on its conceptual planning, zoning, and other City processes to assess the feasibility of City approval of the project planned by the Buyer. The period from the Effective Date through the Initial Contingency Date, as extended pursuant to Section 8 hereof, is referred to as the "Due Diligence Period."

**8. EXTENSION; ADDITIONAL EARNEST MONEY.** The Buyer may, at its option, extend the Initial Contingency Date by up to two 90-day periods (each an "Extension Period") (the Initial Contingency Date, as extended by any Extension Period, is referred to herein as the "Contingency Date"). The Buyer must provide written notice to the Seller of any Extension Period and deposit an additional, nonrefundable \$5,000 of Earnest Money per extension (each deposit, referred to herein as "Extension Earnest Money") with the Title Company, for disposition as provided in Section 5B of this Agreement.

Should the Buyer not receive all necessary approvals from the City, County, and State that are required for the Buyer's intended use of the Property or for any reason at all, the Buyer may terminate

this Agreement by giving the Seller written notice of termination. If such termination occurs on or before the Contingency Date, the Earnest Money, less any Extension Earnest Money, shall be refunded to the Buyer, and this Agreement shall be null and void and neither party shall have any further obligation to the other. If termination by Buyer occurs after the Contingency Date, the Earnest Money shall be disbursed to Seller.

**9. CLOSING DATE.** The closing of the sale of the Property (the “Closing”) shall take place within 30 calendar days following the Initial Contingency Date, as extended by any Extension Period, and waiver of any outstanding contingencies, or as otherwise mutually agreed upon by the parties (the “Closing Date”). The Closing shall take place at the Seller’s District Office, 200 W. Burnsville Parkway, Burnsville, Minnesota or electronically, or at such other location as mutually agreed upon by the parties.

**10. DELIVERY OF DOCUMENTS; ASSIGNMENT AND ASSUMPTION.** Within 14 calendar days of the Effective Date of this Agreement, the Seller must provide the Buyer with copies of all materials in the Seller’s possession relating to the Property, including but not limited to, title reports, soil reports, environmental reports, land surveys, agreements with governmental authorities, or other records of the Property that the Seller has in the Seller’s possession, including all Service Contracts, if any, defined in Section 18L hereof.

**11. SURVEYING, ENVIRONMENTAL INSPECTION, AND SOIL TESTS.** During the Due Diligence Period, the Buyer may inspect, examine, survey, and conduct testing of the Property at its expense, after providing reasonable advance notice to the Seller of such entry. The Buyer shall additionally provide the Seller with the names of entity or persons who will perform any testing and the proposed scope of such testing, as well as the opportunity to observe any such testing. Any inspections, examinations, surveys, or testing of the Property during the Due Diligence Period by the Buyer shall occur outside of normal school business hours as determined by the Seller. The Buyer shall not damage, encumber, or permit a lien or claim to result from its activities. Any portion of the Property damaged or altered as the result of any survey, inspection, or tests performed by the Buyer, its agents, employees, or contractors shall be restored to its original condition by the Buyer, at the Buyer’s expense. The Buyer shall not have the right to do any intrusive testing without the prior written authorization of the Seller, which authorization shall not be unreasonably withheld, conditioned or delayed. The Buyer agrees to indemnify and defend the Seller against any liens, claims, losses, or damages directly attributable by the Buyer’s exercise of its right to enter and work upon the Property. The Buyer agrees to provide the Seller with a copy of any final report or survey prepared as a result of such surveying, inspection, examination, or testing, upon request by the Seller. The Buyer’s obligations under this Section shall survive termination of this Agreement.

**12. DOCUMENTS TO BE DELIVERED AT CLOSING.** The Buyer and the Seller agree to deliver the following documents at or prior to Closing:

- A. The Seller agrees to execute and deliver the following documents to the Buyer at Closing:

- (1) A duly recordable limited warranty deed conveying fee simple title to the Property to the Buyer free and clear of all encumbrances subject only to the exceptions stated in Section 5C(2) of this Agreement.
  - (2) Standard form Affidavit of Seller.
  - (3) Affidavit of the Seller confirming that the Seller is not a foreign person within the meaning of Section 1445 of the Internal Revenue Code of 1986, as amended (the "Code").
  - (4) A completed Minnesota Well Disclosure Certificate or a statement that the Seller is not aware of any wells on the Property.
  - (5) The representations and warranties of the Seller contained in this Agreement must be true now and on the Closing Date as if made on the Closing Date, and the Seller shall have delivered to the Buyer at Closing a certificate in a form acceptable to the Buyer, signed by an authorized representative of the Seller, certifying that such representations and warranties are true as of the Closing Date (the "Bring-Down Certificate").
  - (6) ALTA Statements or other form of Settlement Statement prepared by the Title Company.
  - (7) Authorizing resolutions or evidence of the Seller's authority and authorization to enter this transaction as may be required by the Title Company.
  - (8) Such other documents as may be reasonably required by the Title Company.
- B.** The Buyer agrees to execute and deliver the following documents to the Seller at Closing:
- (1) The balance of the Purchase Price, as adjusted for apportionments pursuant to this Agreement.
  - (2) The Buyer shall, where applicable, join with the Seller in the execution and delivery of the closing documents and instruments as may be required by the Title Company.
  - (3) Authorizing resolutions or evidence of the Buyer's authority and authorization to enter this transaction as may be required by the Title Company.
  - (4) Such other documents as may be reasonably required by the Title Company.
- C.** The parties agree to negotiate in good faith and to execute and deliver the following documents at Closing:

- (1) An easement agreement with respect to access to and from Pillsbury Avenue.
- (2) An agreement governing use of existing parking on adjacent surface lots that will continue to be owned by the Seller.

**13. CLOSING COSTS AND RELATED ITEMS.** The Seller will pay: (a) any deed transfer taxes; (b) any conservation fees; and (c) recording fees for all instruments required to establish marketable title in the name of the Seller. The Buyer shall be responsible for paying: (a) the cost of the title commitment, title search, name searches, and exam fees; (b) the recording charges in connection with recording the limited warranty deed; (c) the costs of any reports for any surveys, testing, or inspections conducted by the Buyer of the Property; (d) the cost of the title insurance premium and endorsements, if any; (e) all of the Closing fee charged by the Title Company to close the transaction contemplated by this Agreement; (f) all costs of replatting the Property; and (g) real estate commissions, if any, which shall not be deducted from sales proceeds. Each party shall be responsible for paying its own attorneys' fees.

**14. REAL ESTATE TAXES AND SPECIAL ASSESSMENTS.** At Closing, the Seller shall pay all real estate taxes and special assessments for the Property certified for payment with the real estate taxes due and payable in all years prior to the year of Closing. Real estate taxes and special assessments for the Property due and payable in the year of Closing, if any, shall be prorated between Seller and Buyer to the Closing Date. Buyer shall assume responsibility for the payment of all real estate taxes and special assessments for the Property due and payable in years subsequent to the year of Closing. Seller does not expect any real estate taxes or special assessments for the Property will be due and payable at Closing.

**15. TITLE EXAMINATION.** The Buyer shall, within a reasonable time after execution of this Agreement by both parties, obtain a commitment for title insurance from the Title Company or other evidence satisfactory to the Buyer and a survey, to be obtained by Buyer at its cost ("Title Evidence") for the Property. The Buyer shall have 10 business days after receipt of all the Title Evidence to examine the same and to deliver written objections to title, if any, to the Seller. The Seller shall have until the expiration of the Due Diligence Period (or such later date as the parties may agree upon) to make title marketable, at the Seller's expense. Seller shall use best efforts to make the title marketable. In the event that title to the Property cannot be made marketable or is not made marketable by the Seller by the expiration of the Due Diligence Period, then, at the option of the Buyer, the Buyer may terminate this Agreement in accordance with Section 6B(1) of this Agreement and the Earnest Money, less any Extension Earnest Money, shall be refunded to the Buyer.

**16. "AS IS, WHERE IS."** The Buyer acknowledges that it has inspected or will have the opportunity to inspect the Property and agrees to accept the Property "AS IS" with no right of set off or reduction in the Purchase Price. The sale of the Property shall be without representation of warranties, express or implied, either oral or written, made by the Seller or any official, employee, or agent of the Seller with respect to the physical condition of the Property, including but not limited to, the existence or absence of petroleum, asbestos, hazardous substances, pollutants or contaminants in, on, or under, or affecting the Property or with respect to the compliance of the Property or its operation with any laws, ordinances, or regulations of any government or other body, except as stated above. The Buyer acknowledges and agrees that the Seller has not made and does not make any representations, warranties, or covenants of any kind or character whatsoever, whether expressed or

implied, with respect to warranty of, uses, past or present use, development, investment potential, tax ramifications or consequences, present or future zoning, habitability, merchantability, fitness or suitability for any purpose, all of which warranties the Seller hereby expressly disclaims, except as stated above. Except for the Seller's express representations and warranties contained in this Agreement, all other warranties, either express or implied, of the physical condition (including environmental condition) of the Property are void. The Buyer acknowledges that it and its representatives have or before Closing will have fully inspected the Property or will be provided with an adequate opportunity to do so, are or will be fully familiar with the condition thereof.

**17. EFFECT OF INVESTIGATION.** The representations, warranties and covenants of the Seller set forth in Section 18 and elsewhere in this Agreement shall survive the Closing for a period of six (6) months and shall not be affected or deemed waived by reason of any investigation made by or on behalf of the Buyer or by reason of the fact that the Buyer knew or should have known that any such representation or warranty is, was, or might be inaccurate or by reason of the Buyer's waiver of any contingency set forth in Section 6.

**18. REPRESENTATIONS AND WARRANTIES BY THE SELLER.** The Seller hereby represents and warrants to the Buyer as of the Closing Date that:

- A. Authority. The Seller is a public school district and political subdivision of the state of Minnesota; the Seller has the requisite power and authority to enter into and perform this Agreement and execute those closing documents signed by it.
- B. Legal Proceedings. There is no action, litigation, investigation, condemnation or proceeding of any kind pending or, to the best of the Seller's knowledge without investigation, threatened against the Seller related to the Property or any portion of the Property, and the Seller has no actual knowledge that any such action is contemplated.
- C. Bankruptcy. No action or proceeding shall have been commenced by or against the Seller under the federal bankruptcy code or any state law for the relief of debtors or for the enforcement of the rights of creditors, and no attachment, execution, lien, or levy shall have attached to or been issued with respect to the Seller's interest in all or a portion of the Property.
- D. Wells. There are not any wells located on the Property.
- E. Individual Sewage Treatment Systems. There are not any individual sewage treatment systems located on the Property.
- F. Methamphetamine Production. To the best of the Seller's knowledge, methamphetamine production has not occurred on the Property.
- G. Foreign Status. The Seller is not a "foreign person" as such term is defined in the Code.

- H. Eminent Domain.** To the best knowledge of the Seller, there is no existing or proposed or threatened eminent domain or similar proceeding, or private purchase in lieu of such a proceeding which would affect the Property in any material way.
- I. Tenants.** There are no tenants or third parties in possession of the Property.
- J. Rights of Others to Purchase Property.** The Seller has not entered any other contracts for the sale of the Property, nor are there any rights of first refusal or options to purchase the Property or any other rights of others that might prevent the consummation of this Agreement.
- K. Use of Property.** The Property is usable for its current uses without violating any federal, state, local or other governmental building, zoning, health, safety, platting, subdivision or other law, ordinance or regulation, or any applicable private restriction, and such use is a legal conforming use.
- L. Service Contracts.** The Seller has not entered into any service, maintenance, supply, leasing, brokerage, and listing and/or other contracts relating to the Property (along with all amendments and modifications thereof, the “Service Contracts”) which will be binding upon the Buyer after the Closing, unless the Buyer agrees to assume such Service Contract. Each of the Service Contracts can and, at the Buyer’s option, will be terminated by the Seller on or before the Closing Date. The Seller has performed all of its obligations under each of the Service Contracts and no fact or circumstance has occurred which, by itself or with the passage of time or the giving of notice or both, would constitute a default by any party under any of the Service Contracts. The Seller has delivered to the Buyer true, correct, and complete copies of all Service Contracts.
- M. Delivery of Due Diligence Materials.** The Seller has or will deliver or make available to the Buyer complete copies of all the documents and other due diligence materials required to be delivered pursuant to Section 10 and elsewhere in this Agreement to the extent in the Seller’s possession or under the Seller’s control regarding the Property, and there are no other documents or information that have not been or will not be provided to the Buyer.
- N. Hazardous Substances.** The Seller has not received written notice from any public authority or private party that Property is in violation of any applicable Environmental Law. As used herein, the term “Environmental Law” shall mean the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended (42 U.S.C. § 9601 et seq.), the Resource Conservation and Recovery Act, as amended (42 U.S.C. § 6901 et seq.), the Toxic Substances Control Act, as amended (15 U.S.C. § 2601 et seq.), the Clean Air Act, as amended (42 U.S.C. § 7401 et seq.), the Federal Water Pollution Control Act, as amended (33 U.S.C. § 1251 et seq.), the Safe Drinking Water Act, as amended (42 U.S.C. § 300f et seq.), and any state counterpart or equivalent of any of the foregoing.

- O. Legal Compliance. The Seller has complied with all applicable laws, ordinances, regulations, statutes, rules, and restrictions pertaining to and affecting the Property and the Seller shall continue to comply with such laws, ordinances, regulations, statutes, rules, and restrictions.
- P. Underground Storage Tank. The Seller knows of no underground storage tank located on the Property.

The provisions of this Section shall survive Closing. The representations and warranties contained in this Section shall be true and correct on the Effective Date and the Closing Date. The Seller shall indemnify and hold the Buyer harmless from any damages sustained by the Buyer that were caused by the Seller's material breach of any of the above representations and warranties, but only if the claim for indemnification is made within six (6) months after the Closing Date.

**19. REPRESENTATIONS AND WARRANTIES OF THE BUYER.** The Buyer represents and warrants to the Seller as follows:

- A. Organization and Authority. The Buyer has the requisite power and authority to enter into and perform this Agreement and all agreements and documents referenced herein and to acquire the Property in accordance with this Agreement. The person signing this Agreement and the Buyer's closing documents on behalf of the Buyer is authorized to do so.
- B. Consents. As of the Closing Date, the Buyer will have obtained all consents and approvals required to consummate the transactions contemplated in this Agreement.
- C. Indemnification for the Buyer's Investigation. The Buyer shall promptly pay when due any and all charges related to its inspections, investigations, and testing of the Property.

The representations and warranties contained in this Section shall survive Closing and shall be true and correct on the Effective Date and the Closing Date. The Buyer shall indemnify, defend, and hold the Seller harmless from any damages sustained by the Seller that were caused by the Buyer's material breach of any of the above representations and warranties, but only if the claim for indemnification is made within six (6) months from the Closing Date.

**20. CONDEMNATION.** If, prior to the Closing, eminent domain proceedings are commenced against all or any part of the Property, the Seller shall immediately give notice to the Buyer of such fact and at the Buyer's option (to be exercised within 15 calendar days after the Seller's notice), this Agreement may be terminated, in which event neither party will have further obligations under this Agreement. In that event, the Earnest Money, less any Extension Earnest Money, shall be returned to the Buyer. If the Buyer fails to give such notice, then there shall be no reduction in the Purchase Price, and the Seller shall assign to the Buyer at the Closing all of the Seller's right, title and interest in and to any award made or to be made in the condemnation proceedings. Prior to the Closing Date, the Seller shall not designate counsel, appear in, or otherwise act with respect to the condemnation proceedings without the Buyer's prior written consent.

**21. BROKER COMMISSIONS.** With the exception of Colliers International, the Buyer represents and warrants that there are no brokers involved in this transaction with whom it has negotiated or to whom it has agreed to pay a broker commission. The Buyer agrees that it shall pay Colliers International its commission of two percent. The Seller represents and warrants that there are no other brokers involved in this transaction with whom it has negotiated or to whom it has agreed to pay a broker commission. The Buyer agrees to indemnify the Seller for any and all claims for brokerage commissions or finders' fees in connection with negotiations for purchase of the Property arising out of any alleged agreement or commitment or negotiation by the Buyer, and the Seller agrees to indemnify the Buyer for any and all claims for brokerage commissions or finders' fees in connection with negotiations for purchase of the Property arising out of any alleged agreement or commitment or negotiation by the Seller.

**22. REMEDIES.** If the Seller defaults in any of the agreements herein, the Buyer may (i) terminate this Agreement, (ii) seek specific performance of this Agreement; provided that any action for specific enforcement must be brought within six months after the date of the alleged breach, or (iii) pursue any other remedies available at law. In the event of a default of this Agreement by the Seller, the Earnest Money shall be returned to the Buyer. In the event of a default of this Agreement by the Buyer, the Seller may terminate this Agreement and shall retain the Earnest Money.

The foregoing notwithstanding, with regard to any default by Seller or Buyer of any obligation that explicitly survives Closing, the non-defaulting party will have the right to specifically enforce the subject terms and provisions of this Agreement and/or recover any damages to which it may be entitled at law (including, without limitation, reasonable attorneys' fees and the reasonable costs of investigation) and/or pursue any other remedy available at law or equity.

**23. AMENDMENT AND MODIFICATION.** No amendment, modification or waiver of any condition, provision or term of this Agreement shall be valid or have any effect unless made in writing, is signed by the party to be bound and specifies with particularity the extent and nature of such amendment, modification, or waiver. Any waiver by either party of any default by the other party shall not affect or impair any right arising from any previous or subsequent default.

**24. NOTICES.** Any notice, demand, request ,or other communication which may or shall be given or served by the Seller on the Buyer or by the Buyer on the Seller, shall be deemed has been given or served on the date the same is hand delivered or the date of receipt or the date of delivery if deposited in the United States mail, registered or certified, postage prepaid, and addressed as follows:

If to the Seller:	Independent School District No. 191 Attn: Superintendent Diamondhead Education Center 200 W. Burnsville Parkway Burnsville, MN 55337
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With a copy to:	Kennedy & Graven, Chartered Attn: Sofia E. Lykke 150 South 5th Street, Suite 700 Minneapolis, MN 55402
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If to the Buyer: Pillsbury Ridge, Limited Partnership  
 Attn: Chris Stokka  
 7645 Lyndale Ave S  
 Minneapolis, MN 55423

With a copy to: Winthrop & Weinstine, P.A.  
 Attn: Shawn Alexander  
 Capella Tower, Suite 3500  
 225 South 6th St  
 Minneapolis, MN 55402

or such other address as either party may give to another party in accordance with this Section.

## 25. COVENANTS.

- A. From and after the Effective Date, Seller will not enter into any service, maintenance or management agreements with respect to the Property other than in the ordinary course of business provided that any such contract shall be terminable upon thirty (30) days' notice, without penalty, by Buyer.
- B. On or before the Closing Date, Seller shall pay all contractors, subcontractors, laborers and material suppliers that have performed work upon the Property.
- C. Buyer shall pay for and install a new reader board on the adjacent school district property, which shall occur within 90 days of removal of the existing reader board on the Property. The design, technology, size and location shall be similar in nature to the existing reader board and the Buyer shall consult with the Seller on the design, technology, size and location prior to removal thereof. This provision shall survive Closing.
- E. Buyer understands and agrees that the Property shall be subject to a restrictive covenant, in the limited warranty deed transferring the Property or a declaration of restrictive covenants, in form reasonably acceptable to the Buyer and Seller that prohibits Buyer and any successors in interest from using the Property as a public, private, or charter school providing general education instruction for any students that are in kindergarten through twelfth grade unless the school is in conjunction with or consented to by Independent School District No. 191.

**26. NO PARTNERSHIP OR JOINT VENTURE.** Nothing in this Agreement shall be construed or interpreted as creating a partnership or joint venture between the Seller and the Buyer relative to the Property.

**27. CUMULATIVE RIGHTS.** Except as may otherwise be provided herein, no right or remedy herein conferred on or reserved by either party is intended to be exclusive of any other right or remedy provided by law, but such rights and remedies shall be cumulative in and in addition to every other right or remedy given herein or elsewhere or existing at law, equity or by statute.

**28. ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement between the parties and no other agreement prior to this Agreement or contemporaneous herewith shall be effective except as expressly set forth or incorporated herein. This Agreement shall supersede all previous agreements and understandings, either oral or written between the parties with respect to the Property, including in particular, the Original Agreement.

**29. BINDING EFFECT.** This Agreement binds and benefits the parties and their successors and assigns.

**30. CONTROLLING LAW.** This Agreement has been made under the substantive laws of the State of Minnesota, and such laws shall control its interpretation.

**31. ASSIGNMENT.** Buyer shall not assign its rights under this Agreement without the express written consent of Seller, which consent will not be unreasonably withheld, conditioned or delayed. Notwithstanding the foregoing, Buyer may assign its rights under this Agreement to an affiliate of Buyer after 30 days' prior written notice to the Board of Education of Seller.

**32. COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which when taken together shall constitute but one and the same instrument. Executed copies of the signature pages of this Agreement transmitted electronically in Portable Document Format ("PDF") shall be treated as originals, fully binding and with full legal force and effect, and the parties waive any rights they may have to object to such treatment. Any party delivering an executed counterpart of this Agreement by PDF also shall deliver a manually executed counterpart of this Agreement, but the failure to deliver a manually executed counterpart shall not affect the validity, enforceability, and binding effect of this Agreement.

**[SIGNATURE PAGE TO FOLLOW]**

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the Effective Date written above.

**SELLER:**

**INDEPENDENT SCHOOL DISTRICT NO. 191**

By: \_\_\_\_\_  
Eric Miller  
Its: Board Chair

By: \_\_\_\_\_  
Abigail Alt  
Its: Board Clerk

**BUYER:**

**PILLSBURY RIDGE, LIMITED  
PARTNERSHIP**

By: \_\_\_\_\_  
Chris Stokka  
Its: Vice President





**Agenda IV.B.5.  
February 22, 2024**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Stacey Sovine, executive director of administrative services

**Date:** February 22, 2024

**Re:** Approve Two Year Extension of Cedar School Lease with Intermediate 917

**Recommendation:** that the Board of Education approve the two-year extension of the revised lease for a portion of our Cedar School with Intermediate 917.

The current lease with Intermediate 917 for space at our Cedar School was revised to address modifications requested by Intermediate 917 when the SUN program was moved to the Cedar School. The revision was board approved on April 18, 2013.

At this time, the request is to approve an extension of the revised lease for two additional years with the expectation of the continued same 21,629 square foot of space rented through June 30, 2026 unless terminated earlier, as set forth in the revised lease agreement.

**Amendment Extension  
of Lease Term**

This amendment, between Independent School District 191 ("Landlord") and Intermediate School District 917 a Minnesota School District ("Tenant") is for the purpose of extending the term of their lease agreement.

**Recitals**

- A. Landlord and Tenant entered into this lease agreement September 1, 2021.
- B. The term of the lease agreement expired on June 30, 2022.
- D. The Landlord and Tenant entered into an extension of the lease agreement that expires on June 30, 2024.
- C. Landlord and Tenant wish to modify the lease agreement to extend the term of the lease agreement, as set forth below.

**Lease Agreement**

Landlord and Tenant therefore agree as follows:

- 1. **Extension of Term:** The term of the lease agreement is extended until June 30, 2026, unless terminated earlier, as set forth in the lease agreement.
- 2. **Base Rent:** Base rent shall be paid monthly at an annual rate as follows: 7/1/24 thru 6/30/25: \$13.10/sq. ft or \$23,611.66 monthly or \$283,339.90 annually 7/1/25 thru 6/30/26: \$13.50/sq. ft or \$24,332.63 or \$291,991.50 annually.
- 3. **Operating Costs and Common Area Maintenance** Operating costs shall be paid monthly at an annual rate as follows:  
7/1/24 thru 6/30/25: \$3.15/sq. ft or \$5,677.61 monthly or \$68,131.35 annually. 7/1/25 thru 6/30/26: \$3.15/sq. ft or \$5,677.61 or \$68,131.35 annually

IND. SCHOOL DISTRICT 191

INT. SCHOOL DISTRICT 917

By \_\_\_\_\_

By Nicole Rosen

Its \_\_\_\_\_

Its Executive Director of Business Services

Date \_\_\_\_\_

Date February 7, 2024



**Agenda V.A.  
February 22, 2024**

**To:** Board of Education

**From:** Dr. Theresa Battle, superintendent and Isis Buchanan, director of educational equity

**Date:** February 22, 2024

**Re:** Vote on Nonconcurrency Response Planning

February 13, 2024

## American Indian Parent Advisory Council (AIPAC) Recommendations and Responses

AIPAC Recommendations	District Response
<p>Cultural Proficiency Training for all staff in the district</p> <ul style="list-style-type: none"> <li>Specifically on cultural heritage, generational trauma and tribal nations</li> </ul>	<ul style="list-style-type: none"> <li>FY 24 CPSS training for staff focused on lesson look-fors and instructional practices to support students</li> <li>Feb. 19, 2024, Indigenous Liaisons leading PD session, <i>Indigenous Education for ALL</i></li> </ul>
<p>More American Indian representation in the schools and district</p> <ul style="list-style-type: none"> <li>Tribal maps of Minnesota and the district Land Acknowledgment in every classroom and in entryways in all district facilities</li> </ul>	<ul style="list-style-type: none"> <li>Land Acknowledgments are placed in entry ways. Revised Land Acknowledgement posters are being created to replace the current image</li> <li>Follow up with AIPAC: Clarification on the Land Acknowledgements and tribal maps in every classroom</li> </ul>
<p>Review of the names of schools in the district:</p> <ul style="list-style-type: none"> <li>In the near future, changes to building names</li> <li>Specifically Gideon Exposure</li> <li>Dakota/Lakota/Ojibwe/Oceti Sakowin (Sioux). Tribes Native to Minnesota</li> </ul>	<ul style="list-style-type: none"> <li>Review policy <b>899 - Naming School Buildings or Facilities</b> and follow procedures included in policy <a href="https://www.isd191.org/discover/board-of-education/policies/details/~board/district-policies/post/899-naming-school-buildings-or-facilities">https://www.isd191.org/discover/board-of-education/policies/details/~board/district-policies/post/899-naming-school-buildings-or-facilities</a></li> </ul> <p>“Whether naming a building, facility, or building component, the aforementioned criteria shall apply. The school board may establish a committee including five to seven residents, which will receive suggestions from the community, staff, and students. This committee shall be representative of the entire school district and will propose a name or names to the school board. The school board reserves all rights in the naming or renaming of school buildings, facilities, or components of school building.”</p>
<p>More American Indian representation in school newsletters regarding</p> <ul style="list-style-type: none"> <li>South Of The River Pow Wow, Indigenous Peoples Day, Orange Shirt Day, other special observances of American Indian Cultural Heritage and Peoples</li> </ul>	<ul style="list-style-type: none"> <li>Communications department staff will meet with AIPAC to ensure that information AIPAC wants shared is included in district communications with families, staff, and the community. Information for these events will be shared in school newsletters and other district communications</li> </ul>

<p>District Wide Smudging Policy</p> <ul style="list-style-type: none"> <li>• Use of sacred sage, sweetgrass, cedar, and tobacco in building with American Indian Students</li> </ul>	<ul style="list-style-type: none"> <li>• Review and modify 419 - Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices</li> <li>• Review other districts smudging policies</li> <li>• Submit revised policy to Policy Review Committee</li> <li>• There is a bill in the Minnesota legislature (SF 2998) that would address smudging if it is enacted</li> </ul>
<p>More support for American Indian Education Programming overall and the Liaisons:</p> <ul style="list-style-type: none"> <li>• Student count and subsequent data</li> <li>• Special Education Services</li> </ul>	<ul style="list-style-type: none"> <li>• Worked with MARRS Coordinator to update American Indian student records</li> <li>• Reviewed the MDE Ethnic and Racial Designation Forms and guidance</li> <li>• Review data about the progress of American Indian students with IEPs</li> <li>• Continue collaboration with Student Services team to learn more about the <a href="#">Dream Catcher Project</a> to work to reduce the disproportionality and unnecessary assessment of American Indian students and placement in special education programs</li> </ul>

<p><b>American Indian Legislation 2023 <a href="#">Link</a></b></p>	<p><b>District Response</b></p>
<p>(Minnesota Statutes, Section 13.32, Subdivision 3 Data Sharing with Tribal Nations</p>	<ul style="list-style-type: none"> <li>• Data can be shared: (r)with federally recognized Tribal Nations about Tribally enrolled or descendant students to the extent necessary for the Tribal Nation and school district or charter school to support the educational attainment of the student</li> </ul>
<p>Dedicated American Indian Education Coordinator (Minnesota Statutes, Section 124D.76)</p>	<ul style="list-style-type: none"> <li>• During FY23, included the American Indian Cultural Specialist role</li> </ul>
<p>American Indian Culture and Language Classes Required (Minnesota Statutes, 124D.74, Subdivision 7)</p>	<ul style="list-style-type: none"> <li>• Started the course proposal process and will work with AIPAC to create plans</li> <li>• Discussions about Language</li> </ul>

	<p>programs in after school programs or in work with collaboration districts</p>
<p>Shared Time Enrollment (Minnesota Statutes, 124D.74, Subdivision 3)</p>	<ul style="list-style-type: none"> <li>• A district or participating school may make provision for the voluntary enrollment of non-American Indian American Indian Legislation 2 children in the instructional components of an American Indian education program in order that they may acquire an understanding of the cultural heritage of the American Indian children for whom that particular program is designed</li> <li>• American Indian children enrolled in an existing nonpublic school system may be enrolled on a shared time basis in American Indian education programs</li> </ul>
<p>American Indian Education Aid (Minnesota Statutes 124D.81, Subdivision 2a) (Effective May 24, 2023 for FY24)</p>	<ul style="list-style-type: none"> <li>• District 191 received a State allocation of \$98,000</li> </ul>
<p>Indigenous Peoples Day (Minnesota Statutes, Section 120A.42.) (Conduct of School on Certain Holidays)</p>	<ul style="list-style-type: none"> <li>• Shared lessons with all teachers to share with all students K-12</li> <li>• Review process and make revisions to the process to include documentation confirming that lesson was taught</li> </ul>
<p>Indigenous Education for All Students s (Minnesota Statutes, Section 120B.021, Subdivision 5)</p>	<ul style="list-style-type: none"> <li>• The Minnesota Education Commissioner must complete steps shared in this legislative item and will share with districts</li> <li>• As a district we shared the comprehensive needs assessment form that was used to collect information with staff and families on social media</li> </ul>
<p>American Indian Mascots Prohibited (Minnesota Statutes, Section 121A.041)</p>	<ul style="list-style-type: none"> <li>• Review mascot imagery and ensure we are in compliance</li> </ul>
<p>Tribal Regalia at Graduation Ceremonies (Minnesota Statutes, 124 Section 124D.792)</p>	<ul style="list-style-type: none"> <li>• PRC reviewing policy 105 Equity, Access and Excellence in Education, suggested revisions include adding language from MN Statute revised in 2023</li> </ul>
<p>Sacred Tobacco Allowed (Minnesota</p>	<ul style="list-style-type: none"> <li>• See Smudging information above</li> </ul>

Statutes, Section 144.4165)	PRC Committee review policy
Embed Indigenous Education in Academic Standards and Ethnic Studies	<ul style="list-style-type: none"> <li>● The Minnesota Education Commissioner must complete steps and share information with school districts to support this legislative item</li> <li>● February 28,2024 MDE update shared that Applications for the Education on the Holocaust, Genocide of Indigenous Peoples, and Other Genocides Working Group are now open. Applications will close on March 22, 2024. The working group will convene April 2024-October 2025</li> <li>● "Ethnic studies" means the interdisciplinary study of race, ethnicity, and indigeneity with a focus on the experiences and perspectives of people of color within and beyond the United States. Ethnic studies analyzes the ways in which race and racism have been and continue to be social, cultural, and political forces, and the connection of race to the stratification of other groups, including stratification based on the protected classes under section 363A.13</li> <li>● Work with SISA Elementary and Secondary team to share information with AIPAC about curriculum materials and courses as they are developed</li> </ul>
Minnesota Indian Teacher Training Program (Minnesota Statutes, Section 120B.021, Subdivision 5)	<ul style="list-style-type: none"> <li>● An account has been set up to support Minnesota Indian teacher training</li> <li>● Grants must be submitted and approved to access this funding</li> </ul>
Minnesota Indian Teacher Training Program Grant	<ul style="list-style-type: none"> <li>● This is a grant program to assist people who are American Indian and want to become teachers. Grants must be submitted and approved to access this funding</li> </ul>
American Indian Education Aid-Carry Forward of Funds	<ul style="list-style-type: none"> <li>● The Office of American Indian Education is working collaboratively with the School Finance division to create a process for validation of expenditures for the carry-forward</li> </ul>

	<p>provision to be implemented during the 2024-2025 school year</p> <ul style="list-style-type: none"> <li>This information is shared with our finance team to ensure understanding of the process to carry American Indian Education Aid beyond the current fiscal school year</li> </ul>
American Indian Student Definition (Minnesota Statutes, Section 124D.73, Subdivision 5)	<ul style="list-style-type: none"> <li>For the purposes of sections 124D.71 to 124D.82, the number of students who identify as American Indian or Alaska Native, as defined by the state of Minnesota on October 1 of the previous school year, will be used to determine the state-identified American Indian student counts for school districts, charter schools, and Tribal contract schools for the subsequent school year</li> <li>Worked with MARRS Coordinator to update American Indian student records</li> </ul>
American Indian Education Aid Allowed Sites (Minnesota Statutes, Section 124D.74, Subdivision 4)	<ul style="list-style-type: none"> <li>As a district we reviewed this information to ensure we are following the procedures noted</li> </ul>
American Indian Parent Advisory Committees (Minnesota Statutes, Section 124D.78)	<ul style="list-style-type: none"> <li>Districts with 10 or more American Indian students must have an American Indian Parent Advisory Committee (AIPAC)</li> <li>District 191 has a functioning AIPAC</li> </ul>
MDE Using State Count of American Indian Students (Minnesota Statutes, Section 124D.78, Subdivision 5)	<ul style="list-style-type: none"> <li>Review on October 1 count and work to ensure accurate data was submitted</li> </ul>
American Indian History and Culture Licensure Renewal	<ul style="list-style-type: none"> <li>The Professional Educator Licensing and Standards board must develop rules for this requirement</li> </ul>
American Indian History and Culture License Renewal for Teachers (Minnesota Statutes, Section 42, Subdivision 7)	<ul style="list-style-type: none"> <li>The Professional Educator Licensing and Standards board must develop rules for this requirement. Native language revitalization grant applications can be submitted for approval to receive this funding</li> </ul>
Native Language Revitalization Grant	<ul style="list-style-type: none"> <li>Two staff members are registered to attend <a href="#">Dakota/Ojibwe Language</a></li> </ul>

	<p><a href="#">Symposium</a></p> <ul style="list-style-type: none"><li>• Partner with Minnesota Humanities Center as part of Intermediate District 917</li></ul>
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**Agenda V.B.  
February 22, 2024**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Eric Miller, board chair

**Date:** February 22, 2024

**Re:** Superintendent and Board Communication

## Philosophy/Purpose

Clear and timely communication between members of the Board of Education and the Superintendent is essential to a productive working relationship by establishing trust and ensuring all parties are informed and prepared to be effective.

Clearly defining communications procedures, as well as roles and responsibilities, will help reduce confusion and the potential for misinformation or conflicting information to be shared to other parties, including district leadership, staff and community members. Additionally, it will help support Board Members in their role of Governance and support the Superintendent to provide leadership and supervision for the school district.

## Goals of these Communications Protocols

- Clearly define roles and expectations for communication between Board Members and the Superintendent
- Set expectations for communication involving Board Members and district staff
- Ensure clear and consistent two-way communication

## Values

In working together for District 191, Board Members and the Superintendent will model the District 191 Values as outlined in the Strategic Roadmap.

- Caring Community - Our culture will actively encourage and embrace each member of the community, creating a sense of support that fosters their individual growth and pursuit of learning.
- Cultural Proficiency - Our school community will work to understand our assumptions and biases, making a commitment to value and manage cultural uniquenesses and adapt education to meet the needs of each student.
- Future Readiness - Our students will know they are ready to meet every next challenge through the confidence that comes from adventurous exploration and rigorous academics.
- Inclusive Partnership - Our collaboration and communication will inspire a culture of trust where students, families and staff are reflected in decisions that shape our district.
- Student Agency - Our students will make choices that personalize their learning journey, proactively building a day-to-day experience that leads them toward their passion and purpose.

## Guiding Principles of Board/Superintendent Communication

- We will speak with one voice.
- We will value and respect the unique and distinct roles of the Board and the Superintendent.
- We will communicate positively about each other, staff and District 191 as a whole.
- We will advocate for District 191 and public education.

- We will communicate regularly and clearly with the goal of keeping board members informed about 199 events and/or changes that may have a consequential impact on the district overall. Communicate to the Board in advance of staff and community.

### **Legal Requirements**

The Board and Superintendent will follow all applicable state laws concerning open meetings.

### **Roles and Responsibilities**

As a body of elected officials, the Board as a whole represents the community at large and has the responsibility to oversee the operation of the school district, through the Superintendent.

#### Board Members:

- Speak with one voice, communicating the decisions of the Board with support from the Superintendent and advocating for District 191 schools.
- Work together, taking recommendations from the Superintendent, to establish district policy, adopt the district budget, and conduct district business as outlined in policy and state statute.
- Work together to provide direction to and review the work of the Superintendent.
- Represent the voice of the community through constituent relations, including by bringing concerns of community members and staff, as detailed below.
- Supports publicly the work of the district and communicates the value of District 191 schools and programs.

#### Board Chair:

- Serves as a liaison between the Board and the Superintendent.
- Is responsible for sharing information pertaining to Board work with all Board members on a timely basis and is the primary conduit of information flow from the Board to the Superintendent.
- Works with the Superintendent to set meeting agendas, as outlined by Policy.
- Works with the Superintendent and Director of Communications to act as primary spokesperson for the Board with the media.

#### Superintendent:

- In consultation with the Board Chair, establishes and reviews these communications protocols.
- Schedules meetings with individual board members.
- Provides information requested by board members, as outlined in these protocols.
- Works with the Board Chair to set meeting agendas, as outlined by Policy.

### **Regular Communication**

Weekly email: The Superintendent will provide a weekly update to Board Members via email. The weekly update will include issues selected by the Superintendent as important, updates requested by the Board, and information from members of the Superintendent's leadership team. Board Members are expected to check emails in a timely manner.

The executive assistant to the superintendent will provide a weekly update for calendar invites and events to board members.

One-on-one meetings: The Superintendent will meet regularly with individual Board Members to provide 200 information, hear and answer questions or concerns, and conduct business (e.g. setting agendas or scheduling meetings), as needed. At the Superintendent's discretion, she will send a follow-up email to all Board Members as a response to specific requests/questions.

Board work sessions: The Board Chair and Superintendent may schedule work sessions for the Board where topics of particular importance can be presented and discussed in depth. In general, staff participation at these meetings will be limited to presenting information and answering questions.

Regular Board Meetings: As scheduled by the Board each year, the Board will hold regular meetings for conducting district business and receiving informational reports. Agendas will be set by the Superintendent, Board Chair, and Vice Chair. Documents for Board meetings will be available to Board Members per policy.

Board Members are asked to submit questions about materials in advance, so they can be answered before the meeting. Board Members may still choose to ask their question(s) at the meeting, if they feel there is a benefit to the answer being shared in a public forum.

### **Communication with Staff**

In general, Board Members should make requests for information to the Superintendent, who will determine the appropriate method for responding to those requests.

The Board and its members will not issue directives to staff except through the Superintendent or the Superintendent's designated representative(s). Regarding staff presentations in Boardbook, suggestions for revisions and questions should be sent to the staff member, direct supervisor and Superintendent if the staff member is not a member of the executive leadership team.

Individual Board Members will not request reports or compilation of materials from staff that involves significant work time unless the majority of a Board Committee or the Board as a whole approved the preparation of the report.

### **Emergency/Crisis Communication**

In the event of an emergency/event, the Superintendent will ensure that all Board Members are aware of the situation as soon as possible, providing details that are available. In general, this information will be provided by email, with a text notification being sent by the Superintendent to bring Board Members' attention to the email.

After the initial alert is shared with the full BOE, formal Communications process for notification is Chair, BOE, staff, then students/families. This helps ensure that Chair and BOE is informed and can provide last minute feedback on planned communications outside of BOE. More importantly, it ensures full board support of the superintendent in formal, external communications to our school community.

As needed updates on emergency situations may be provided by the Communications Director or other staff members, as requested by the Superintendent.

When seeking input from board members before making a public statement about a district or public crisis, allow 24-48 hours for board members to provide input before releasing the message to the staff or public.

**Community Relations**

Members of the Board will refer all personal appeals, applications, complaints, and other communications concerning the administration of the school district to the Superintendent or his or her designated representative(s) for investigation and report to the Board Member.

Board Members will encourage staff and community members to follow the chain of command, bringing their complaint or concern to their teacher, principal, Supervisor and/or Superintendent, as appropriate.

Responses to community members will be provided by the Board Chair, in consultation with the Superintendent and appropriate staff.

**Protocol for Special Events**

The superintendent, when speaking at special events, will acknowledge board members by name who are present at special events especially when other elected officials (city, state and federal) are in attendance.

Approved: September 8, 2022

Revised: August, 2023



**Agenda V.C.  
February 22, 2024**

**To:** Board of Education  
**From:** Dr. Theresa Battle, superintendent  
**Date:** February 22, 2024  
**Re:** FY25 Budget Preliminary Investments

# **Fiscal Year 2024-25 Budget:** ***Preliminary Investments***

**Dr. Theresa Battle, superintendent**  
**Imina Oftedahl, director of curriculum, instruction and assessment**  
**Dr. Kathy Funston, director strategic partnerships and pathways**  
**Isis Buchanan, director of educational equity**

**February 22, 2024**

# Agenda

- Strategies for a Structurally Sustainable Budget
- Considerations
- PreK-12 Pathways
  - Development and Implementation
  - Financial Resources
- Makerspaces Timeline
- Achievement and Integration Budget
- Timeline for Budget Feedback

# Considerations

- **Strategic Roadmap**

- Vision, Values & Strategic Directions
- Strategic Dashboard
- Profile of a Learner

- **Instructional Priorities**

- PreK-12 Pathways
- READ Act

- **Student Support Services**

- Virtual Academy
- Washburn Center For Children
- Care Solace
- Social Workers
- Behavior Analysts

- **School Culture and Climate**

- Culturally Proficient School System
- Positive Behavior Interventions and Supports (PBIS)

- **Stabilizing Enrollment**

- Virtual Academy

- **Operational Needs**

- Ongoing efficiencies, cost savings and adjustments



# Strategies for Structurally Sustainable Budget

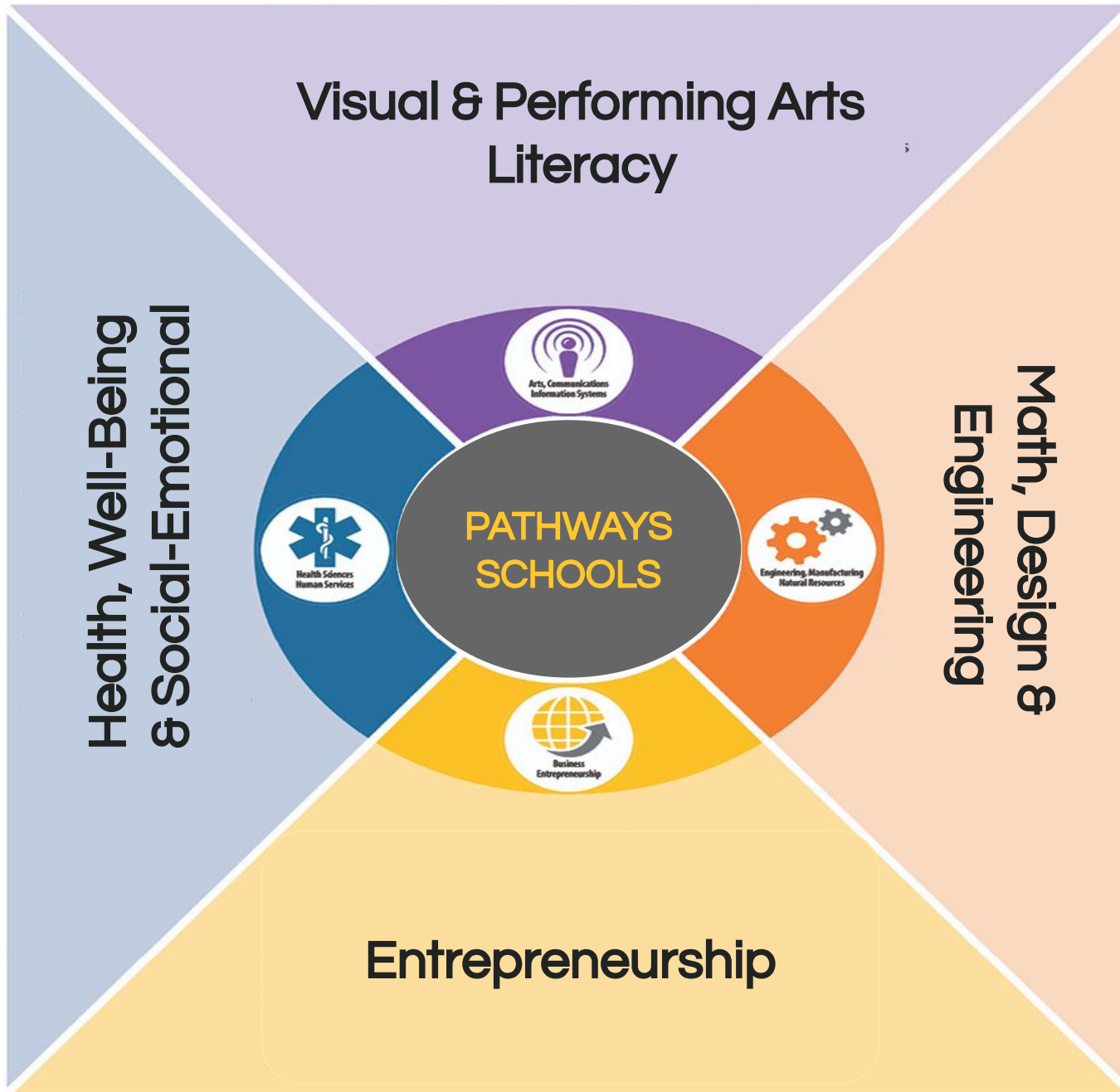
- Provide resources for creating conditions to support One91 Strategic Roadmap ([Vision Statement, Core Values, Strategic Directions](#))
- **Prioritize investment for instructional priorities, including PK-12 Pathways.**
- Maintain current class size parameters (Enrollment Rightsizing).
- Maintain balance in expenditures and revenue for restricted funds.
- Use of restricted funds before general undesignated funds.
- Understand ebb and flow of revenue streams and expenses.



# Pathways Presentation - Feb 2019

## Elementary Pathways Model

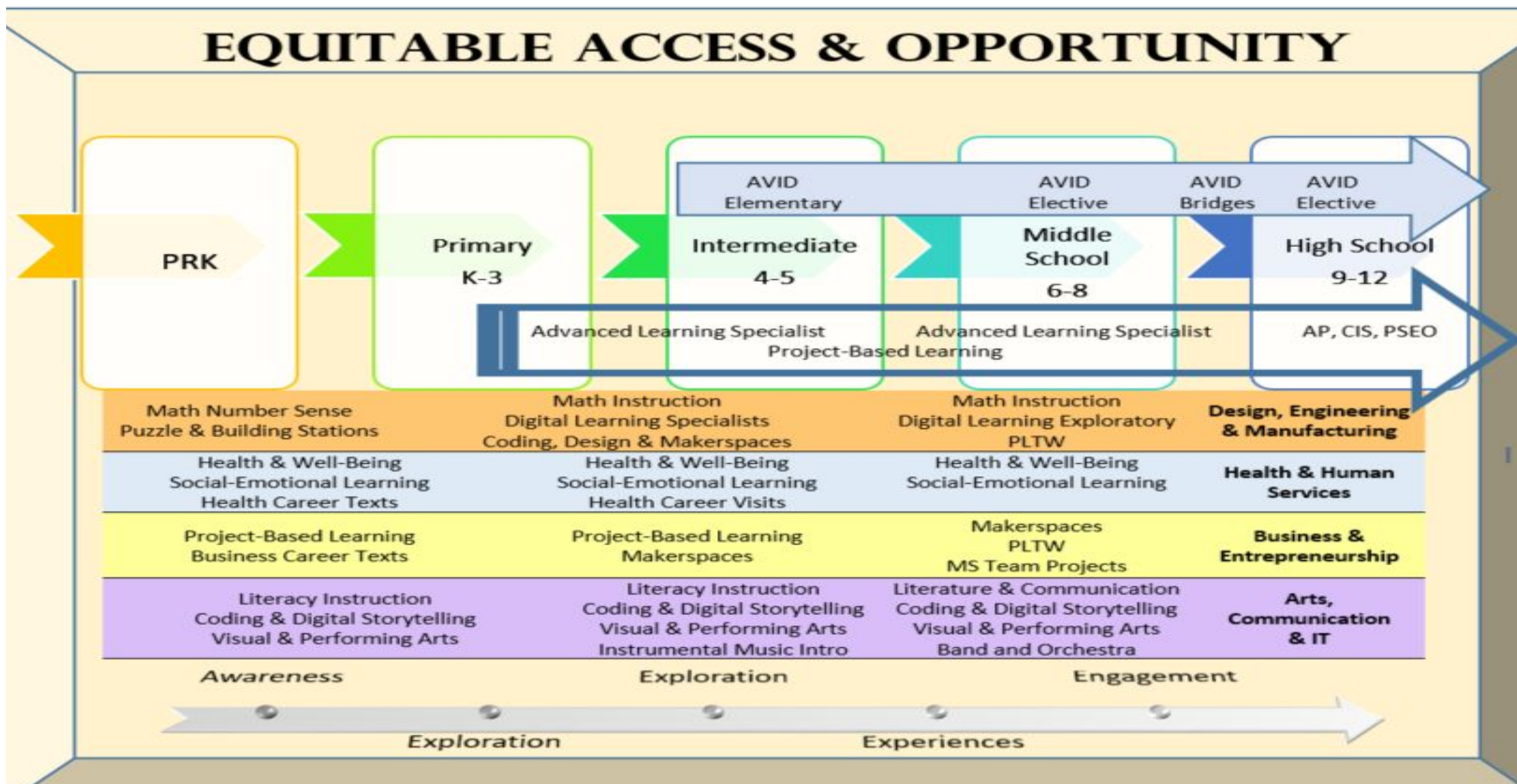
- Support advanced learners
- Align with High School Pathways
- Restore lost and reduced services
- Utilize assets to innovate



## What this means for Elementary Students

- Participate in advanced learning
- Explore interests
- Discover ultimate potential
- Pursue passions
- Prepare to be lifelong learners
- Create and innovate

# Pathways Presentation - Feb 2019



# Pathways Schools: Elementary Timeline 2019

## Year 1

- Advanced Learning Specialist at each site
- Band and orchestra “round robin” experiences
- Digital Learning Specialist-design and coding units
- Support for makerspaces
- K-5 math curriculum pilot

## Year 2

- Theater-Performing Arts artist-in-residence
- Health & Well-Being career activities
- Project-based learning - entrepreneurship: training and planning
- K-5 math curriculum implementation

## Year 3

- Project Based Learning - entrepreneurship-implementation
- K-5 math curriculum implementation
- Science curriculum review (Next Generation Science Standards)
- AVID (Advancement Via Individual Determination) Elementary for intermediate

# Pathways Schools: Elementary Timeline

Delayed: 2020-21

## Year 1 (2021-22)

- Advanced Learning Specialist at each site
  - Band and orchestra “round robin” experiences
  - Digital Learning Specialist-design and coding units
  - Support for makerspaces
  - K-5 math curriculum pilot
- Half-time specialist added at each site along with Universal Plus Grant
  - Instrumental music experience added for grade 5 students.
  - Digital Learning Specialist-design and coding units and Universal Plus Grant
  - Makerspaces - space and staffing challenges
  - K-5 math curriculum pilot- delayed

# Pathways Schools: Elementary Timeline

- Common social-emotional curriculum - *Second Step*
- K-5 math curriculum pilot-*Math Expressions*
- ★ Digital Learning Specialist expanded coding and robotics
- ★ Universal Plus Grant-teacher professional development (coding and robotics) and expanded Cognitive Abilities Test and identification
- ★ Coding and robotics added to elementary summer programming
- ★ Extra curricular clubs at all elementary sites added

## Year 2 (2021-22)

- Theater-Performing Arts artist-in-residence
- Health & Well-Being career activities
- Project-based learning - entrepreneurship: training and planning
- K-5 math curriculum implementation

## Year 3 (2022-23)

- Project Based Learning - entrepreneurship-implementation
- K-5 math curriculum implementation
- Science curriculum review (Next Generation Science Standards)
- AVID (Advancement Via Individual Determination) Elementary for intermediate

# Pathways Schools: Elementary Timeline

- Elementary Specialist Spark Experiences - field trips and additional activities
- K-5 math curriculum at all sites
- Science steering committee began curriculum review
- ★ Universal Plus Grant - scholarships for summer Gifted Talented Institute
- ★ Universal Plus Grant - professional development for classroom robotics and advanced learning
- AVID Elementary - limitations of finances and resources

## Year 3 (2022-23)

- Project Based Learning - entrepreneurship-implementation
- K-5 math curriculum implementation
- Science curriculum review (Next Generation Science Standards)
- AVID (Advancement Via Individual Determination) Elementary for intermediate

# Elementary Pathways 2024

<b>Arts, Global Communication, Information Systems</b>	<b>Business, Management &amp; Entrepreneurship</b>	<b>Design, Engineering &amp; Manufacturing Technologies</b>	<b>Health Sciences &amp; Human Services</b>
<p><b>Core</b>                      Literacy (K-5)                      Music (K-5)                      Visual Art (K-5)                      Scratch Coding (2-3)                      Digital Learning-Media Literacy (K-5)                      Instrumental Music (5)</p> <p><b>Enrichment</b>                      Musical Storytelling (1)                      Advanced Learning: Communication (2)                      Ceramics (K-5)                      Minneapolis Institute of Art Trip (3)                      Orchestra Hall Trip (4)                      Henna Design (5)                      Class Notes Artists-in-Residence (K-5)</p> <p><b>Extra Curricular</b>                      Technology Club</p>	<p><b>Core</b>                      Math Expressions (K-5)                      Literacy (K-5)</p> <p><b>Enrichment</b>                      Advanced Learning: Entrepreneurship (4)</p> <p><b>Extra Curricular</b>                      Peer Leaders                      Student Council</p>	<p><b>Core</b>                      Math Expressions (K-5)                      Science Curriculum Review (K-5)                      Digital Learning (K-5)</p> <p><b>Enrichment</b>                      I Am a Designer (K)                      Advanced Learning: Engineering (3)                      Advanced Math (4-5)                      Robotic Warehouse Fulfillment (2)</p> <p><b>Extra Curricular</b>                      Technology Club                      Chess Club</p>	<p><b>Core</b>                      Physical Education (K-5)                      Science Curriculum Review (K-5)                      Social Emotional Curriculum (K-5)</p> <p><b>Enrichment</b>                      Advanced Learning: Health &amp; Wellness (5)                      All District Track Meet (5)                      Science Fair (3-5)                      Multicultural Games (K-2)                      Cooperative Activities (3-5)</p>

# Makerspaces Timeline

- 2015-2017: Makerspaces established with Digital Learning Specialists supporting coordination, management, and instruction as part of Tech Levy
- Spring 2019: Makerspaces support and coordination was eliminated with the reduction of Digital Learning Specialist staffing
- Fall 2019: Makerspace Review showed reduction of support and coordination resulted in inconsistent student experiences
- 2020-2022: Makerspace rooms reallocated to create additional instructional spaces
- 2022-2024: Inconsistent support and physical spaces based on site resources

# Financial Resources to Support Pathways 2021-2024

## Elementary \$2,747,827

- Coding and robotics materials and training
- Makerspaces materials, supplies, and tech equipment
- Elementary extracurricular clubs
- Math Masters
- Elementary musical instruments
- Staffing - Pathways coordination
- Staffing-Advanced Learning Specialists
- Staffing - instrumental music teacher

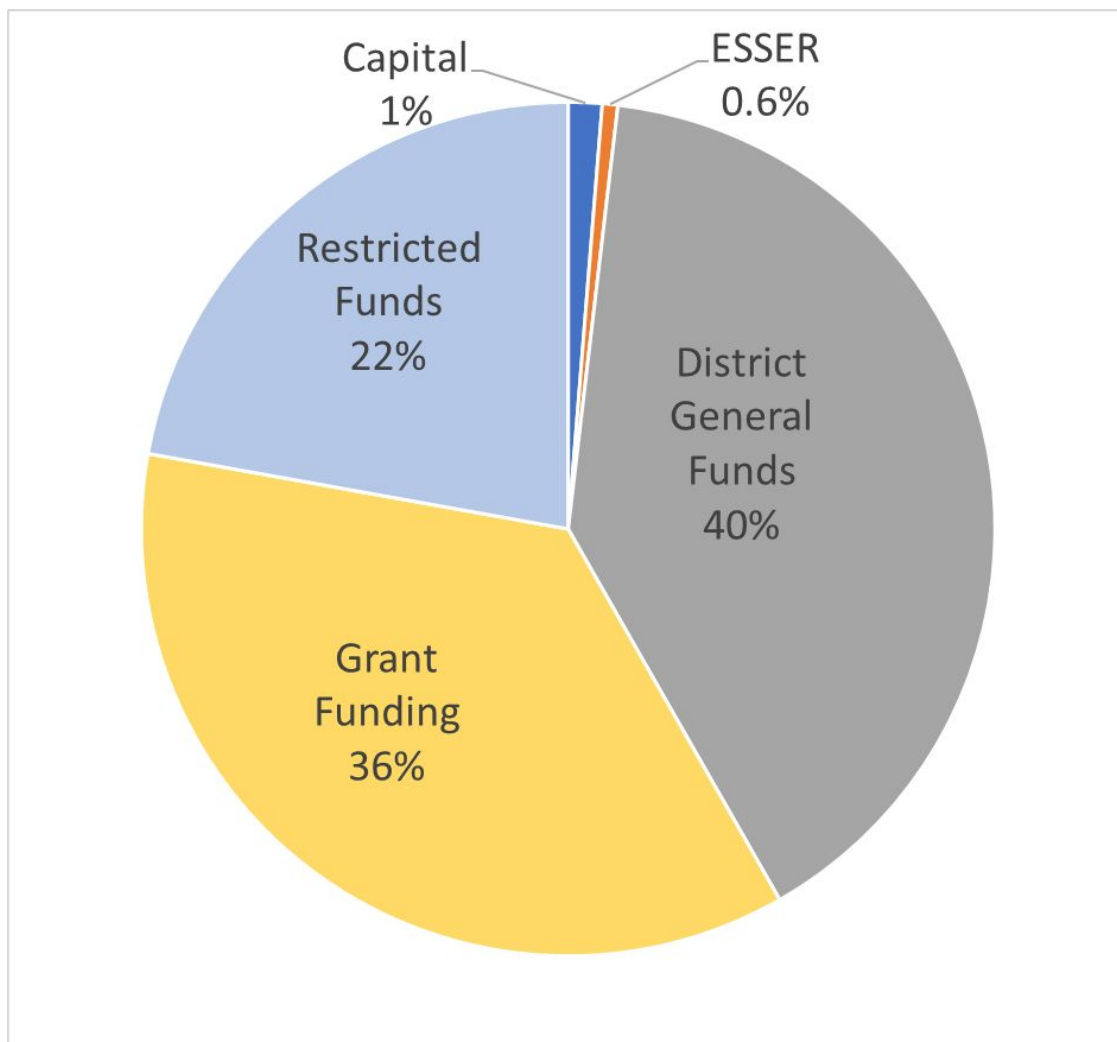
## Middle School \$172,747

- STEM Curriculum, Green Team Clubs, science field trips, rain/pollinator gardens
- Rain/pollinator gardens at both middle schools
- Makerspaces supplies, materials, and technology equipment
- Project Lead the Way curriculum, professional development, and equipment

## High School \$1,878,440

- Education Pathway
- Associate degree counselor and scholarships
- Automotive Pathway equipment and internships
- Manufacturing Pathway equipment internships
- Construction Pathway equipment and internships
- Workplace Skill Certificate and Burnsville Chamber partnership
- Career Tech Education instructional texts and software
- College in the Schools and Advanced Placement texts and software

# Pathways Investment 2021-2024



Funding Source	Amount
Capital	61,150
ESSER	28,227
District General Funds	1,914,043
Grant Funding	1,731,626
Restricted Funds	1,063,971

## District General Funds

**\$616,607**

- Advanced Learning Specialists,
- PLTW
- Elementary Spark Experiences

## Capital Funds

**\$50,000**

- CTE texts and instructional software

## Restricted Funds

**\$623,532**

- Title IV-Elementary instrumental music teacher
- CTE Levy-CTE staffing
- Perkins - MS/HS CTE
- Tech Levy - Makerspaces supplies
- Title IV - elementary extracurricular clubs
- Math Masters

## Grant Funds


**\$248,845**

- Grow Your Own program-Education Pathway
- Associates Program
- Bosch Community Fund - MS
- Greater Twin Cities United Way-Workplace Skills



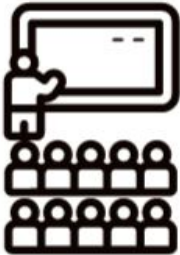

## **Purpose of Achievement & Integration Program**

- Pursue Racial & Economic Integration
- Increase Student Achievement
- Create Equitable Educational Opportunities
- Reduce Predictability In:
  - Academic disparities based on students' diverse racial, ethnic, and economic backgrounds

# FY23-26 Achievement & Integration Goals



## FY 23-26 Achievement & Integration Goals

Goal 1	Goal 2	Goal 3	Goal 4
<p>Increase four-year graduation rate for all students from 84.4% in 2021 to 90% in 2025 and a) Latino students from 66% in 2021 to 78% in 2025 and b) Native and Indigenous students from 67% in 2021 to 80% in 2025.</p> <div style="text-align: center; margin-top: 10px;">  </div>	<div style="text-align: center; margin-bottom: 10px;">  </div> <p>Increase the percentage of racially and economically diverse incoming kindergarteners meeting fall pre-reading literacy benchmark a) all Black, Indigenous, students of color from 35% in fall 2022 to 55% in fall of 2025 and b) Latino students from 10% in 2022 to 30% in 2025 and c) Native and Indigenous students from 20% in 2022 to 40% in 2025.</p>	<p>Decrease the demographic disproportionality of BIPOC students in rigorous high school courses from 17% in 2021-2022 to 8% in 2025-2026.</p> <div style="text-align: center; margin-top: 10px;">  </div>	<div style="text-align: center; margin-bottom: 10px;">  </div> <p>Increase the percentage of students accessing teachers/classrooms demonstrating culturally responsive instruction aligned with the CPSS Lesson Study Tools from 72% in 2022 to 90% in 2026.</p>

# FY25 Achievement & Integration Revenue Budget

- FY 25 Proposed A & I Revenue Budget
  - \$1,929,470.97
- Funding Supports the following:
  - AVID Staff (coordinator/teachers/tutors)
  - AVID Professional Development
  - Summer AVID-One91 Rising 9 Retreat
  - Social Workers (0.5 FTE, 12 social workers)
  - Indigenous Cultural Liaisons (1.30 FTE)
  - Director of Educational Equity (0.5 FTE)

# Timeline

- **January - February**
  - Board approves FY24 revised budget
  - Board receives report on FY25 budget assumptions and Parameter Options
- **March**
  - Superintendent presents initial budget recommendations to the Board
- **March -May**
  - Staff and community presentations and feedback opportunities
  - Board workshops
- **June 13** - FY25 Adopted Budget presented
- **June 20** - FY25 Adopted Budget approved

# Next Steps for Budget Feedback

- March 15: Online feedback survey open, closes April 21st
- March and May:
  - School- & program-level parent meetings
  - Presentation shared with families & staff, multiple opportunities to provide feedback
- Somali Parent and Spanish Speaking Parent Meetings
  - **March 27th, 6 pm Diamondhead Education Center**
- Community presentation offered to all families and public
  - **April 17th, 6 pm Diamondhead Education Center**

***THANK YOU!***



***Future Ready. Community Strong.***

**Agenda VI.  
February 22, 2024**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Stacey Sovine, executive director of administrative services

**Date:** February 22, 2024

**Re:** Labor Negotiations Strategy

Closed session, as permitted by MN State Statute 13D. 03 to discuss labor negotiation strategy.