



Future Ready. Community Strong.

Regular Meeting Agenda

Diamondhead Education Center
200 W. Burnsville Pkwy
Burnsville, MN 55337
February 24, 2022
6:30 PM

Strategic Directions

- Close gaps and raise achievement for all students
- Create a culturally proficient school system
- Maximize resources for optimal student learning
- Increase the capacity for partnership with community

5:45 PM Listening Session with Directors Toni Conner and Eric Miller

I. Call to Order

- A. Welcome
- B. Pledge of Allegiance

II. Approval of Agenda

III. Student Performance and Achievement Committee: World's Best Workforce 3
Achievement Disparities

Speaker(s): Imina Oftedahl, Director of Curriculum, Instruction and Assessment, Christine McDonald, Elementary Coordinator, and Dr. Brandon Lowe, Secondary Coordinator

IV. Information

- A. Update about Naming Tennis Courts 19
Speaker(s): Brian Gersich, Assistant Superintendent, and Dave Helke, Principal
- B. Update about FY23 Preliminary Budget Report 21
Speaker(s): Dr. Theresa Battle, Superintendent, Lisa Rider, Executive Director of Business Services, and Aaron Tinklenberg, Director of Communications
- C. Report about Achievement & Integration Budget Approval 46
Speaker(s): Imina Oftedahl, Director of Curriculum, Instruction and Assessment
- D. Report about the 2022 Legislative Platform 54
Speaker(s): Scott Hume, Vice Chair

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.

E. Receive an Update about District 191's Efforts to Implement COVID-19 Related Educational and Public Health Guidance Issued by the MDE and the MDH, Respectively	57
Speaker(s): Dr. Theresa Battle, Superintendent, and Bernie Bien, MS, BSN, RN, Lead Licensed School Nurse	
F. Committee, Board Appointment and School Assignment Reports	71
V. Business Meeting	
A. Consent Agenda	
Description: Although Board action is required, it is generally unnecessary to hold discussion on these items. In the event a Board member wishes to discuss an item, that item will be moved for separate consideration.	
1. Approve Minutes	72
2. Approve Personnel Recommendations	75
3. Adopt a Resolution to Accept Donations	76
4. Approve Payroll, Receipts, Expenses and Investments	78
5. Accept the Budget Analysis	126
6. Receive a Report about the Listening Session	131
B. New Business	132
1. Approves a Cooperative Sponsorship in Boys Lacrosse with Bloomington Kennedy Beginning in the Spring of 2022	139
Speaker(s): Guillaume Paek, Director of Athletics	
2. Adopt the Achievement and Integration Budget for FY23	142
Speaker(s): Imina Oftedahl, Director of Curriculum, Instruction and Assessment	
3. Approve the 2022 Legislative Platform	150
Speaker(s): Scott Hume, Vice Chair	
4. Approve the Proposed Revisions and Re-Adopt the Unchanged Language in the 2021-2023 Terms and Conditions of Employment for Unaffiliated Employees	153
Speaker(s): Dr. Theresa Battle, Superintendent	
VI. Move to Close this meeting pursuant to Minnesota Statutes section 13D.05, subdivision 3(c)(1), to develop or consider an offer for the purchase of Metcalf Middle School, located at 2250 Diffley Road, Burnsville, Minnesota	164
VII. Reconvene the Open Meeting and Vote on the Offer or Announce Next Steps	
VIII. Adjourn	



**Agenda III.
February 24, 2022**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Imina Oftedahl, director of curriculum, instruction and assessment, Christine McDonald, elementary coordinator, and Dr. Brandon Lowe, secondary coordinator

Date: February 17, 2022

Re: Student Performance and Achievement Committee: World's Best Workforce Achievement Disparities

2020-2021⁴ Performance Disparities

Imina Oftedahl, director
curriculum, instruction, and
assessment

Christine McDonald, elementary
curriculum coordinator

Brandon Lowe, secondary
curriculum coordinator

February 24, 2022

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Overview

- World's Best Work Force Goals and Results
- Performance Data
- Instructional Response and Support



Strategic Goals

World's Best Workforce (WBWF)

- All children ready for school
- All third-graders read at grade level
- All racial and economic gaps between students closed
- All students ready for career and college
- All students graduate

Achievement & Integration

- Reduce academic disparities based on racial, ethnic, and economic backgrounds
- Pursue racial and economic integration
- Create equitable educational opportunities

Assessment in the Time of COVID

7

District Supported

FAST (Fall, Winter, Spring) Gr K-8

earlyReading

Fluency curriculum based
measurement (CBM)

aReading

aMath

State Mandated Tests

ACCESS 2.0 K-12 English learners

MN Comprehensive Assessments

Reading (3-8, 10), Mathematics (3-8, 11),
Science (5, 8, HS)

ACT Gr 11, 12

Oct 2020 (Class of 21)

April 2021 (Class of 22)

Disparities in Performance

- Academic Indicators - Reading and Mathematics
- Historically underserved in the education system
 - Black, Indigenous, People/Students of Color (BIPOC)
 - Eligible for Free/Reduced Meal Program (FRP)
 - State identified English Learners (EL)
 - Served in Special Education (SPED)

WBWF - Close Performance Gaps

Goal: Reduce the disparities between white students and students of color on the spring reading Minnesota Comprehensive Assessment (MCA) from 27.3% (2019) to 18.5% (2021)

Goal: Reduce the disparities between students eligible for FRP with student not eligible on the spring reading MCA from 31.4% (2019) to 22.8% (2021)

Students of Color - Goal 18.5%

	2019	2021
ISD 191	27.3% (98% participation)	26.2% (58% participation)
Statewide	25.0% (98% participation)	22.0% (78% participation)

Free/Reduced Meal Program - Goal 22.8%

	2019	2021
ISD 191	31.4% (98% participation)	39.6% (55% participation)
Statewide	20.0% (97% participation)	35.2% (72% participation)

Early Literacy

Early Reading Performance Disparities
Gr K-1

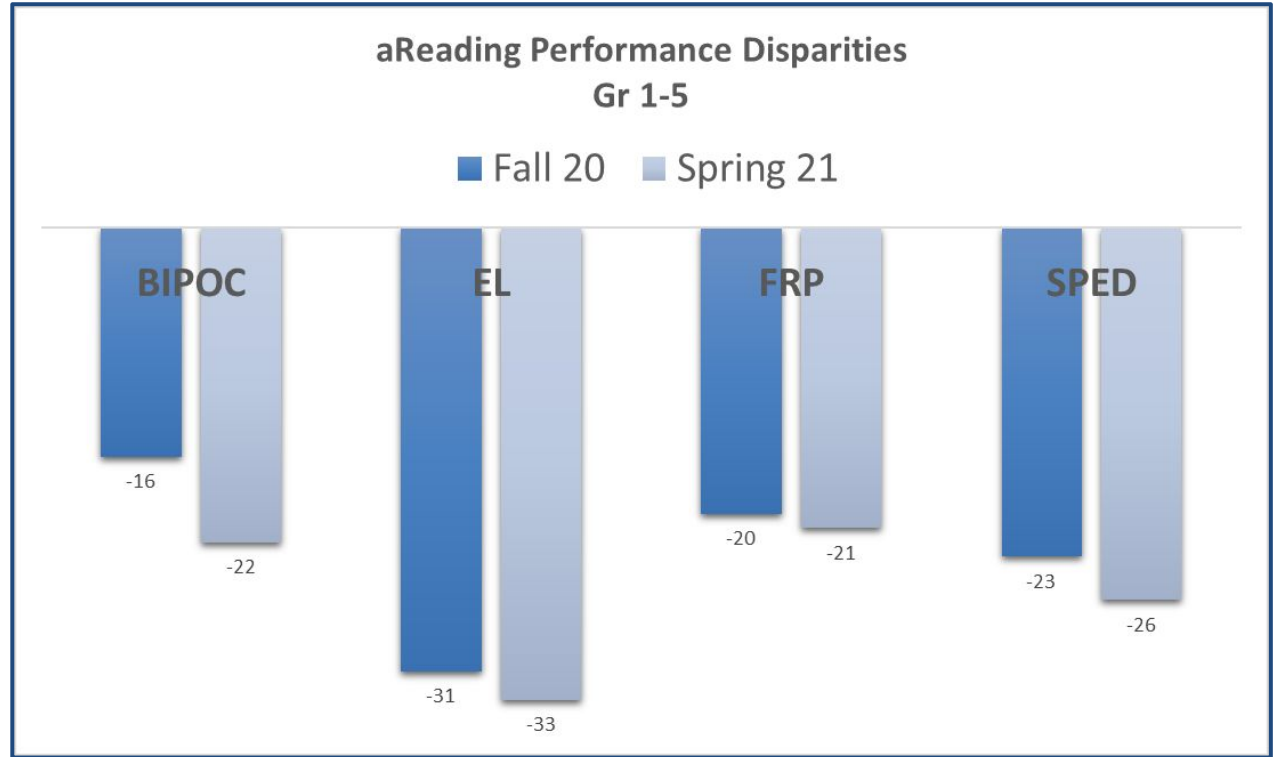
■ Fall 20 ■ Spring 21



- Early reading skills concepts of print, phonemic awareness, phonics, and fluency
- Progressively more advanced subtests for fall, winter, spring
- One on one administration

Reading Comprehension

- Computer adaptive testing
- Benchmarks increase in difficulty for fall, winter, and spring
- Used to plan instruction and intervention



aMath Performance Disparities
Gr 1-5

■ Fall 20 ■ Spring 21

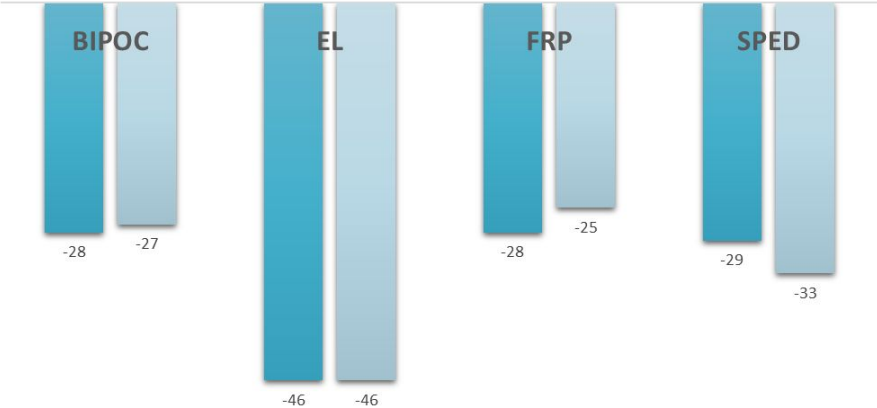


- Computer adaptive testing
- Benchmarks increase in difficulty for fall, winter, and spring
- Number sense, geometry, measurement, data, algebraic thinking

Middle School - Grades 6-8

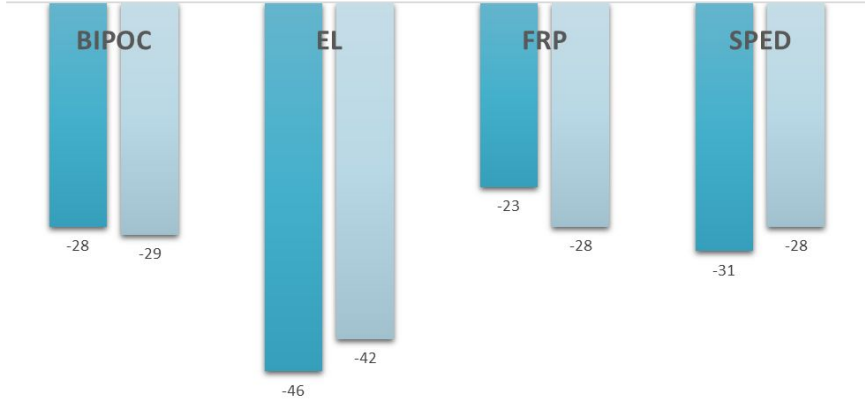
aReading Performance Disparities

Fall 20 Spring 21



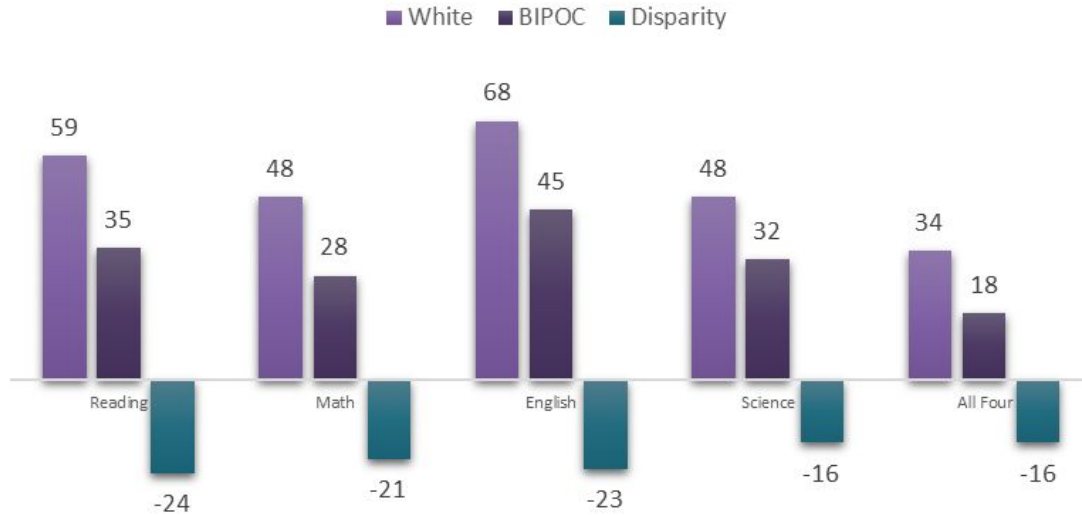
aMath Performance Disparities

Fall 20 Spring 21



High School ACT

ACT 2021
Percentage Meeting College Benchmarks



Average Composite Score	2020	2021
Number Tested	568	375
BIPOC	16.7	19.1
White	22.6	22.0
Performance Disparities	-5.9	-2.9

Elementary

15

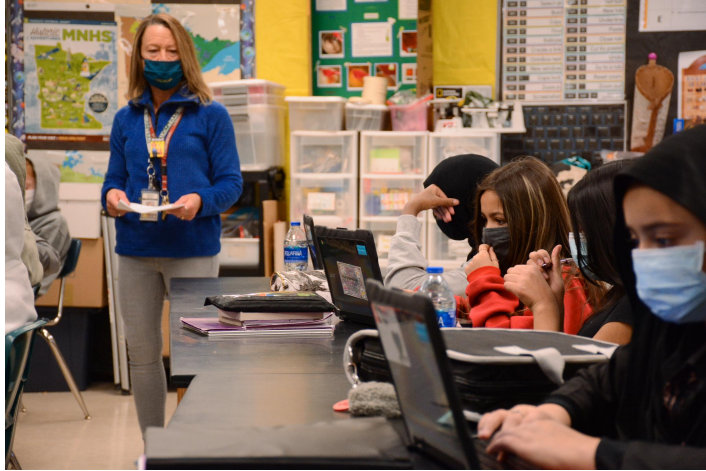
- Curriculum and Instruction
 - Examining foundational reading skills
 - Summer school programming
 - Support for English learners
 - Pilot phase of mathematics curriculum
- Student centered and Guided by Data
 - FAST for Success professional development
 - FASTBridge Assessments
 - Scheduled daily intervention



- Relationship-based
 - Daily morning meetings
 - Social-emotional curriculum

Middle School

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- Math intervention teachers
- Embedded “what I need time” in block schedule
- Support for English learners
- AVID professional development

High School

- Support for English learners
- AVID (Advancement Via Individual Determination) professional development
- Enrollment in concurrent enrollment courses
- Credit recovery teachers





DATE: February 24, 2022

AGENDA: IV.A.

TO: Board of Education
Dr. Theresa Battle, superintendent

FROM: Dave Helke, principal Burnsville High School

RE: Tennis Court Naming Committee Recommendation

At the August 12, 2021 meeting of the District 191 Board of Education, we shared details about a request to name the tennis courts at Burnsville High School. At that meeting, the Board, as the decision-maker for naming school facilities, approved the formation of a committee to consider this request per [District Policy 899 Naming School Buildings or Facilities](#). The policy provides for the creation of a committee to review and offer a recommendation to the school board. The purpose of this memorandum is to share information about the work of the committee and share the resulting recommendation.

Committee Members:

Ryan Haddorff, Current Tennis Coach
Dave Helke, Current Principal
Judy Henderson, Retired Teacher
Savannah Islam, Current Student & Tennis Player
Guillaume Paek, Current Athletic Director
Vicki Roy, Community Member
Dave Wicor, Alumni

Committee Meetings:

Tuesday, October 19, 2021
Tuesday, November 16, 2021
Friday, January 14, 2022
Monday, January 24, 2022
Friday, February 4, 2022

Committee Recommendation:

As stated in District 191 Policy 899, an individual that a facility is named for “shall have attained local or national prominence via significant contributions in a field of endeavor. The contributions or the significance of his or her place in history shall be clearly established beyond the generation of the contribution.” The committee received additional names for consideration beyond the original submission that was shared with the Board and recognizes the permanence in naming a facility and the parameters of Policy 899. After review and discussion of possible names, it was determined that while each is worthy of recognition for their involvement and accomplishments, the committee did not identify any one of the names as standing apart from the others using the requirement set in policy. Therefore, the recommendation of the Tennis Court Naming Committee is not to name the tennis courts at Burnsville High School at this time.



**Agenda IV.B.
February 24, 2022**

To: Board of Education

From: Dr. Theresa Battle, superintendent, Lisa Rider, executive director of business services, and Aaron Tinklenberg, director of communications

Date: February 17, 2022

Re: Update about FY23 Preliminary Budget Report

Receive an update about FY23 Preliminary Budget Report from Dr. Theresa Battle, superintendent, Lisa Rider, executive director of business services, and Aaron Tinklenberg, director of communications.

Fiscal Year (FY) 23
Preliminary ²²
Budget
Development

Dr. Theresa Battle, superintendent,
Lisa Rider, executive director of business
services

Aaron Tinklenberg, director of communications

February 24, 2022



Overview

23

- » Provide the Board and Community with FY23 budget approach, strategies and preliminary budget assumptions
- » Review FY23 initial budget adjustments and recommended uses for Elementary and Secondary School Emergency Relief Funds (ESSER)
- » Share feedback from stakeholders and share additional feedback opportunities
- » Share next steps to Board action to adopt FY23 budget by June 2022

Agenda

- Review basis and assumptions thus far including
 - Guiding change and budget process for FY23
 - Board of Education Values
 - FY23 preliminary budget assumptions
 - Strategies to structurally balance the FY23 budget
 - Current reality before applying strategies
- FY23 initial budget adjustments and impact to current reality
- Summary of feedback and additional feedback opportunities
- Next Steps

- Guiding change - FY23 budget

Guiding questions: Given ISD 191's strategic roadmap requires that the district optimizes resources for student learning. How will the budget for FY23 continue to support our mission and priorities, balance the budget and leverage every funding source available? How does the budget align with the goals of advancing equitable student outcomes and the district's strategic directions?

- FY23 Budget Goals, Process, and Timeline

Board of Education Guiding Values

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- Creating a school system that values diversity and serves the unique needs of our students, families and staff
- Valuing the professionalism of our staff and their roles in serving our students and families
- Working within our budget to ensure programs and services are sustainable

Note: Established by board for negotiations with employee groups based on the district's mission of Each Student. Future Ready. Community Strong.

FY23 Preliminary Budget Revenue Assumptions

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- Enrollment for K-12 assumed for FY23 will be 7,219 Fall and End of Year (EOY)
- Base model assumes the 2% increase on the General Education formula approved by 2021 legislative session
- ESSER III funds will be included and ESSER II funds are removed anticipating they will be fully spent
- Adjustments for reduction in enrollment and in compensatory
- Continued assumption of about \$13 million in special education and English learner cross subsidy

FY23 Preliminary Budget Expenditure Assumptions

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- Salary and Benefit assumptions for all contracts applied
- Transportation increase assumed (in negotiations)
- 3% increase on utilities
- Long term facility maintenance projects = \$2.5 Million
- 0% increase on supplies and materials

FY23 Preliminary Budget Expenditure Assumptions

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- ESSER III funds will replace ESSER II funds, for all additional positions considered to be continuing
- Adjustments for reduction in compensatory
- Legislative exemption may be granted to use the funds in the way that best meets our local needs. It may mean using the funding for more than one purpose, but on programming aligned with the district's community-driven priorities

FY23 Strategies to Structurally Balance the Budget

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- Prioritize investment for instructional priorities, including PK-12 Pathways
- Rightsizing of the FTEs (Full-Time Equivalent) staff based upon enrollment
- Use of restricted funds before general undesignated funds
- Identify efficiencies in utilizing resources
- Strategic use of federal resources to equitably address the impact of the pandemic

FY23 Strategies to Structurally Balance the Budget

Prioritize Instructional Priorities

- Federal Title Funding (I,II,III,IV,VI)
- Achievement & Integration
- Curriculum Capital
- General Funds
 - Professional Development
 - Curriculum
 - Assessment



FY23 Strategies to Structurally Balance the Budget

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Rightsizing

- Adjust instructional FTE's to maintain Board approved class size averages (rightsizing based on enrollment).
- Adjust staff FTE's to maintain expense to revenue ratio in certain categorical funding areas such as Compensatory, Achievement and Integration, and Title (rightsizing based on categorical funds).

Rightsizing, continued.

- Staffing allocations provided to building principals based on current Board approved class size averages.
 - K-5 average : 24.5 students per class with fewer students in Kindergarten and more in 5th grade classes.
 - 6-8 average : 21 students per FTE*
 - 9-12 average : 26 students per FTE*

*secondary program class sizes vary based on course type, external class size restrictions, instructional models, and graduation requirements.

Strategic use of federal resources to equitably address the impact of the pandemic

Purpose:

Needed for relief, recovery, rebound

Health needs (physical, mental, social, emotional) connection to school (physical, digital, social-emotional) and effective learning opportunities

- Stakeholder feedback regarding priorities

FY23 Strategies to Structurally Balance the Budget

35

Use of restricted funds before general undesignated funds

Identify efficiencies in utilizing resources

Each budget manager with their supervisor are responsible for the following:

- Reviewing the budget to ensure that all expenditures for 2021-22 school year have been coded correctly
- Identify priority expenditures that must be sustained
- Identify any cost savings
- Make decisions about discretionary funds
- Submit budget adjustments and/or request for additional funding on Additional Budget Template

Cross-functional team reviews before submission to Superintendent

Strategies to Structurally Balance the Budget

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Long-term strategies

- Comprehensive enrollment strategy (projected decline in enrollment was less for 2021-2022 school year)
- Energy efficiency (use of rebates for solar, etc.)
- Transportation pilot: after school activity routes
- Ongoing review of contracted services
- Debt service reduction
- Establish a Finance Advisory Committee

Current Reality FY 23-25 (with proposed adjustments)

General Fund Budget Comparative Summary

	Final Audit Results 2020-21	Adopted Budget 2021-22	Revised Budget 2021-22	Projected 2022-23	Projected 2023-24	Projected 2024-25
Total Beginning Fund Balance	\$ 20,326,027	\$ 21,483,321	\$ 29,521,880	\$ 29,371,899	\$ 26,507,182	\$ 12,134,318
Revenues	129,973,192	123,498,369	126,417,450	124,822,041	123,058,232	121,967,015
Federal Relief Revenues	4,673,195	7,187,245	9,468,267	8,070,766	8,070,784	-
Expenditures	120,777,339	132,480,192	130,875,664	130,886,758	137,431,096	142,928,340
Federal Relief Expenditures	4,673,195	3,287,245	5,160,034	4,870,766	8,070,784	-
Variance (Revenues - Expenditures)	9,195,853	(5,081,823)	(149,981)	(2,864,717)	(14,372,864)	(20,961,325)
Total Ending Fund Balance	\$ 29,521,880	\$ 16,401,498	\$ 29,371,899	\$ 26,507,182	\$ 12,134,318	\$ (8,827,007)
Breakdown of Fund Balance Categories						
Nonspendable	\$ 382,338	\$ 367,587	\$ 382,338	\$ 367,587	\$ 382,338	\$ 367,587
Restricted	9,020,782	5,476,553	8,261,908	7,461,908	6,961,908	6,461,908
Committed	1,849,491	1,784,069	1,538,385	1,300,000	1,000,000	800,000
Assigned	5,081,823	-	-	-	-	-
Unassigned	13,187,446	8,773,289	19,189,268	17,377,687	3,790,072	(16,456,502)
Total Ending Fund Balance	\$ 29,521,880	\$ 16,401,498	\$ 29,371,899	\$ 26,507,182	\$ 12,134,318	\$ (8,827,007)
Unassigned Fund Balance %	10.51%	6.46%	14.11%	12.80%	2.60%	-11.51%
				(2,533,591)		
				-		
				(1,468,077)	DRAFT amount	
				(3,200,000)		

Initial Budget Adjustments

[Link to PDF of Initial DRAFT Budget Adjustments](#)

DRAFT- Finalizing the viability of a few departments proposals - still in process as of 2/21/22.

Adjustment Category and Item Description/ Department	F.T.E.	Budget Unit	Savings (Sal + Ben) *Estimates	Account Code	Rationale and Implications
1. Right size enrollment (Maintaining class size)			\$ (2,533,591)		
School Staffing and Compensatory	(22.50)	Teachers	\$ (2,475,000)		Projected less 217 students for fall 2023, maintains class size and adjusts for loss of compensatory
Building discretionary allocations (per pupil, capital, co-curricular)	N/A	BU 08010	\$ (58,591)	Various, BU 08010	Less dollars allocated to buildings as a result of declining enrollment. Dollars per student remained unchanged, but because we're projecting less students, then the buildings have less money in their allocations.
2. Prioritizing PreK-12 Pathways			\$ -		Funds expenses related to COVID-19 impact and requirements in MN Safe Learning Plan
3. Preliminary Adjustments			\$ (1,468,077)		
Marketing & Communications Consulting	N/A	BU 16060	\$ (28,000)	01 E 005 130 000 305 000	Less needed because of foundational work completed over previous two years.
Human Resources	N/A	BU 16040	\$ (28,825)	01 E 005 160 000 xxx 000	Less planned expenses for legal, dues & memberships, wellness, advertising (no college recruiting as planned)
Welcome Center/Student Registration	N/A	BU 16070	\$ (5,000)	01 E 200 180 000 311 000	Less subs needed for fall enrollment
Superintendent	N/A	BU 16020	\$ (61,665)	01 E 005 020 000 305/490 000; 01 E 005 020 302 500 000	reduce consultant fees, food and capital
Workers and Property Insurance	N/A	BU 16041	\$ (40,000)	01 E 005 810/400 000 270 000	Reduce workers comp budget
Business Office	N/A	BU 16050	\$ (3,000)	01 E 005 110 405 000	budget software license
Voluntary Pre Kindergarten	N/A	BU 17010	\$ (10,000)	01 E 005 200 000 401 000	Reduction in Supply budget
Special Education	N/A	BU 09030	\$ (300,000)	01 E 005 400 000 305/520 034	Construction Costs
Facilities	N/A	BU 19040	\$ (120,000)	01 E 005 020 000 305/520 020	reduce open facilities budget
Athletics	N/A	BU 11020	\$ (76,100)	01 E 014 296 000 187/188 315	Co-op Sports
Operations	N/A	BU 19010	\$ (118,800)	Various codes under 19010 - Custodial	Reduce consulting, phone service, supplies and equipment budgets
Operations	N/A	BU 19020	\$ (59,627)	Various codes under 19020 - Grounds & Maintenance	Reduce repairs, maintenance and supplies budgets
Operations	N/A	BU 19060	\$ (72,240)	Various codes under 19060 - Utilities	Reduce utilities budget
Finance	N/A	BU 16050	\$ (5,820)	Various codes with course 111	Limit travel/conferences, reduce consulting fees for services no longer needed, trim supplies budget
Middle School End Times	N/A	BU 09030	\$ (25,000)		Adjust end of school day at MS, savings in EA time and supervision
Principals	(2.00)	BU 17011, 17021	\$ (387,000)		Rightsizing
Realignment of district-wide positions		TBD	\$ (150,000)		Condensing responsibilities as available
Special Education Licensed Positions	(1-3FTE)	BU 09010	\$ (220,000)		Reviewing current open positions and future needs of the department as a whole
Middle School Sports and Activities	Various stipend positions	BU 11021	\$ 243,000		Reinstate sports and activities at MS
4. Maximizing Federal Funding			\$ (3,200,000)		
Use ESSER III 80% funds for current positions for the FY23 year			\$ (3,200,000)		
			\$ (7,201,666)		Grand Total Savings General Fund

ESSER III 80% - Funds for Supplemental Needs

Draft List as of
2/18/2022

Additional Needs Federally Funded		
Primary Class Sizes (K-20; 1-21, 2-22)	5	550,000
HS Credit Recovery Teachers	2	220,000
MS Math Interventionists	2	220,000
MS VA Specialist	1	110,000
Clerical VA/Tech	1	75,000
Tech 1 Support	1	75,000
HS VA Teachers	2	220,000
Homebound Teachers	2	176,000
Possible added support	3	330,000
District Translators	2	175,000
Health Services Staff support, stipend, sub, clerical	2	206,000
VPK at the WB and HB sites	3	300,000
Custodial Cleaning Supplies and Equipment and Overtime		210,000
Professional Development		32,925
SIOP Training		50,000
Treatment Center Partnership		90,000
Family Learning		150,000
		3,189,925

Key

- HS: High School
- MS: Middle School
- VA: Virtual Academy
- VPK: Voluntary Pre Kindergarten
- SIOP: Sheltered Instruction Observation Protocol
- WB: William Byrne
- HB: Harriet Bishop

FY 23 Preliminary Budget Development



ESSER III 20% & 5% - Funds for Supplemental Needs

ESSER III 20%	Kindergarten Jumpstart	\$	150,000	
	FIRE Academy	\$	9,600	
	Summer Camp support SISA	\$	49,445	
	Special Education Covid Recovery Services	\$	100,000	
	Tutoring/afterschool programming	\$	75,000	
	Sanneh Dreamline Tutors	\$	75,000	
	Summer School Programing	\$	325,000	
	Summer Activities and Camps TBD	\$	60,000	
	Summer School GTI	\$	50,000	
	Tour Historically Black Colleges and Universities and Tribal Colleges	\$	20,000	
	Summer School August 2Week Session like GTI	\$	200,000	\$ 1,114,045
ESSER III 5%	MTSS/PBIS and Tutoring	\$	57,661	\$ 57,661

Draft List as of
2/18/2022

Key
 FIRE: Family Involvement in a Rich Education
 SISA: Systems Improvement and Student Achievement
 GTI: Gifted and Talented Institute
 MTSS: Multi-Tiered System of Supports
 PBIS: Positive Behavioral Interventions and Supports
 TBD: To be discussed

FY23 Preliminary Budget Feedback

Completed:

- February- Online survey summary
- February 15: 6pm Somali Parent meeting summary
- February 16: 6pm Hispanic Parent meeting summary

Future Opportunities:

- Online survey opens, virtual meetings and presentations seeking input/feedback about budget priorities
- March 1 and March 7 Staff virtual meetings scheduled for 4:30pm
- March 7 virtual meeting for parents or staff at 9:45am
- March 8 and 9 Community Hybrid meetings offered to all families and public at 6pm

FY23 Input Survey Summary

Online Input Form - 63 responses

Top Priorities

- Reducing class size
- Providing mental health support
- Middle school athletics/activities

Most-mentioned efficiencies

- Reduce administration
- Have teachers/principals manage curriculum planning
- Use PALS funding to support reading instruction/intervention (extended year, before/after school)

Other Efficiencies

- Consolidate busing, invest in energy efficiency, small schools share a principal, cut back on low-class-size Pathways classes

Somali family meeting input

- Priorities (Positives) - Parent engagement, cultural liaisons, afterschool enrichment, preschool programs

Hispanic family meeting input

- Priorities (Needs) - Stronger school-to-family communication (especially at secondary schools), additional social-emotional learning support for students

FY23 Adopted Budget Timeline

- February 24 - Board receives report on preliminary list of budget adjustments by department in board meeting
- Gather additional feedback from parents and community after February 24 board meeting
- March - board discussion in workshop
- March 10 - Superintendent presents recommended budget adjustments by department at regular board meeting
- March 24 - Superintendent presents final recommended budget adjustments by department in board meeting
- June 9 - FY23 Adopted budget presented
- June 16 - FY23 Adopted budget approved

*Thank
you*



**Agenda IV.C.
February 24, 2022**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Imina Oftedahl, director of curriculum, instruction and assessment

Date: February 17, 2022

Re: Report about Achievement & Integration Budget Approval

Receive a report about Achievement & Integration Budget Approval from Imina Oftedahl, director of curriculum, instruction and assessment.

2022-2023 Achievement and Integration⁴⁷ Budget Proposal

Imina Oftedahl, director
curriculum, instruction, and
assessment

February 24, 2022

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Overview

- Achievement and Integration Program
- Budget Proposal



Program Priorities

- Reduce academic disparities based on racial, ethnic, and economic backgrounds
- Pursue racial and economic integration

Minn. Stat. § 124D.861 Achievement and Integration for Minnesota

District Goals

1. Increase graduation rate
2. Increase kindergarten readiness
3. Increase representation of students of color in rigorous courses
4. Improve instructional cultural proficiency

- AVID Program
- Bridging Cultural and Socio-economic Barriers
- Family Engagement Academy
- Rigorous Coursework and Learning Opportunities
- Build Capacity for Equitable and Culturally Proficient Schools

Budget Proposal

Direct Student Services (at least 80%) <ul style="list-style-type: none">• Social Workers• Cultural Liaisons• AVID Tutors• Advanced Learning Teacher	\$1,818,002	92.53%
Professional Development (no more that 20%) <ul style="list-style-type: none">• AVID	\$21,157	1.08%
Administration (no more that 10%) <ul style="list-style-type: none">• AVID Site Coordinators• Director	\$125,511	6.39%
Total	\$1,964,670	

Thank You!



**Agenda IV.D.
February 24, 2022**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Scott Hume, vice chair

Date: February 17, 2022

Re: Report about the 2022 Legislative Platform

Receive a report about the 2022 Legislative Platform from Scott Hume, vice chair.

LEGISLATIVE PLATFORM

2022

**Supporting all students and addressing
inequity in education**

On behalf of the students, educators, families and community members of Burnsville-Eagan-Savage School District 191, the District 191 Legislative Committee asks the Minnesota State Legislature and U.S. Congress to take the actions described in this platform in 2022.

**Reduce the cross subsidy for
special education and English learning**

**Provide a legislative exemption to allow
local control of property sale proceeds**

**Remove 15-day residency requirement for
students enrolled in online schools**

**Increase Safe Schools funding to expand
mental health supports**

**Provide targeted funding to increase
diversity among teachers**

Permanently fund free school meals



District 191

Legislative Platform

Reduce the cross subsidy for special education, English learning

These services are essential for supporting the individual needs of students and are mandated by law. But in 2018-19, for instance, District 191 received about \$12.8 million less in funding than was spent to provide those services. Those costs were covered by the district's general fund — the cross subsidy — meaning less money for general education staff, programming and services.

Remove the 15-day residency requirement for online students

Under current law, a student who leaves Minnesota for longer than 15 consecutive days is automatically unenrolled from their school. In the age of online school options, this requirement should be removed for any student enrolled online whose permanent address remains in the state.

Increase funding for mental health

It's never been more important to address the mental health needs of students to ensure they are prepared to learn and grow. Increasing the Safe Schools levy will allow schools districts to hire staff to address those needs.

Provide targeted funding to increase diversity among teachers

In District 191 and across Minnesota, only about 4% of teachers are people of color. Studies show that all students do better when they are taught by a diverse teaching staff, and the lack of representation especially harms students of color.

Permanently fund free school meals for all students

The COVID-19 pandemic has highlighted the importance of ensuring all students have consistent access to healthy meals through schools. By making the current program of providing free school breakfast and lunch to all students, a barrier to learning is removed.

Provide a legislative exemption for District 191 property sale

District 191 is planning to sell one or more properties and is seeking a legislative exemption that would allow proceeds of the sale to be transferred to the district's general fund.

ABOUT DISTRICT 191

Burnsville-Eagan-Savage School District 191 is a future-forward school district creating barrier-free pathways for learning for everyone in our community.

We believe learning is a lifelong pursuit, and create programs, services and opportunities that inspire this belief.

Each Student.

Future Ready.

Community Strong.

one91
Burnsville · Eagan · Savage

200 W. Burnsville Pkwy, Burnsville, MN 55337
952-707-2000 • www.isd191.org



Future Ready. Community Strong.

**Agenda IV.E.
February 24, 2022**

To: Board of Education

From: Dr. Theresa Battle, superintendent, and Bernie Bien, MS, BSN, RN, lead licensed school nurse

Date: February 17, 2022

Re: Update about District 191's Efforts to Implement COVID-19 Related Educational and Public Health Guidance issued by the Minnesota Department of Education (MDE) and Minnesota Department of Health (MDH)

Receive an update about District 191's Efforts to Implement COVID-19 Related Educational and Public Health Guidance issued by the MDE and MDH from Dr. Theresa Battle, superintendent, and Bernie Bien, MS, BSN, RN, lead licensed school nurse.



COVID-19 UPDATE

Dr. Theresa Battle, superintendent,
Bernie Bien, MS, BSN, RN, Lead Licensed
School Nurse

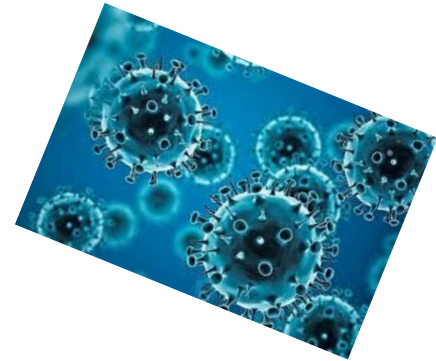
February 24, 2022

Level of Transmission

- Case Rate per 100K
- Positivity Rate

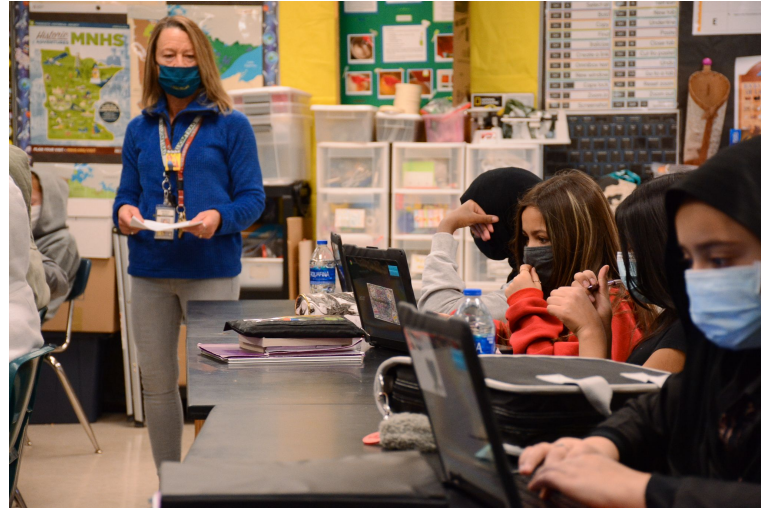
District 191 Data

- Total cases for Staff and Students
- Case Investigations



Screening, Testing and Vaccination

- Students
- Staff
- Partnerships



Transition to Routine Disease Control Model

61

Goal:

- District 191 is committed to the Health and safety for students, staff and the community while supporting in-person instruction for students and fostering a school community spirit.
- A framework has been developed based on guidance from health experts, consideration of the current community health situation, and consultation with the COVID-19 Advisory Committee.
- This guidance is subject to change if there is an increase in cases or operational functions are compromised.

Maintain current mitigation strategies

- Ventilation and filtration
- Cleaning and disinfection
- Promote physical distancing
- Support student and staff staying home when sick
- Case tracking and surveillance
- Promote vaccination opportunities
- Promote respiratory and hand hygiene
- Transportation (face coverings required)
- Testing opportunities and resources for students and staff

Adopt CDC/MDH Isolation and Quarantine Standards

63



Beginning February 28, 2022:

1. Isolation for a COVID-19 positive case is 5 days. The positive person can return when symptom free with a mask on day 6-10.
2. Quarantine for non-household, unvaccinated, close contacts for 5 days. The quarantined person can return when symptoms free with a mask on day 6-10.
3. Quarantine for household close contact for 10 days.

Board Resolution Health and Safety (H&S) Measures for the 2021-2022 School Year

64

Section 1: The Superintendent is hereby directed to implement the following health and safety measures to open the 2021-2022 school year: all staff, students, and visitors within Independent School District 191 buildings must wear a mask, regardless of vaccination status, as recommended in the CDC Guidance for COVID-19 Prevention in K-12 Schools, with exceptions or accommodations allowed as outlined by the Minnesota Department of Health.

Section 2: The Superintendent is hereby authorized, after consultation with the School Board Chair and notification to the School Board, to select and implement different health and safety measures for the School District or any specific school buildings without School Board action if the Superintendent reasonably believes that prompt implementation of different health and safety measures is necessary, and that constraints of time and public health considerations render it impractical to hold a School Board meeting to approve the implementation. The health and safety measures selected and implemented by the Superintendent shall continue in effect unless and until the School Board, in consultation with the Superintendent and appropriate school district staff and public health officials, deems it in the best interest of the School District and its students to implement different health and safety measures.

The Board [adopted a resolution on 8/12/2021](#). The following recommended changes to H&S measures are for Board consideration for their approval at the March 10, 2022.

Recommended Revision for Visitors and Volunteers

Allowing visitors and volunteers in our schools strengthens partnerships, supports the learning environment for all students and promotes school spirit.

- Welcome individuals and groups during the instructional day.
- When around students, masks are required.

Guidance dependent on building logistics and Principal direction



Recommended Revision for Masks

Staff

- Mask Recommended when working with students age 5 and over
- Mask Required when working with any Pre-Kindergarten Program

Students

- Mask Recommended for ages 5 and over
- Mask Required if over 2 years of age and enrolled in any Pre-Kindergarten Program

Date: March 14, 2022

Thank You

Board Meeting Date: February 24, 2022

COVID-19 Board Report

PURPOSE: Provide an Update about District 191's efforts to implement COVID-19 related educational and public health guidance issued by the Minnesota Department of Education (MDE) and the Minnesota Department of Health (MDH), respectively.

Overview:

For board review and discussion tonight I will share recommendations for revising our health and safety mitigation strategies for the pandemic. These changes are being made after review of Dakota and Scott County data and guidance, consultation with 191 COVID-19 health team, our district advisory group. There has been - significant decreases in confirmed cases in both counties we serve. The guidance shared is that schools should wait to ease mitigation strategies for the downward trend to continue. On February 18, The Minnesota Department of Health Commissioner of Health Jan Malcolm announced that Minnesota has seen a steady decline of COVID cases over the last four weeks, with an average decline of 40% each week. This is good news but we must remember that surges and declines are caused by how communities interact with the virus. The virus is not going away but is preventable and treatable. Dakota County Public Health promotes practicing proven COVID-19 mitigation strategies like vaccinations, masking in public, and staying home when sick to reduce future COVID-19 hospitalizations and deaths.

Tonight, I am recommending that we adopt the CDC guidance for isolation and quarantine for students and for the board to consider and approve on March 10 the revisions for visitors and masks.

Updates: Local Data (MN, Dakota/Scott County and 191)

Data:

During the last board meeting, the trajectory of the COVID metrics was promising. That continues to be the current state.

- The positivity rate in MN for week 6 which is 2/6/22 -2/12/22 dropped to 7.9% from 11.2% last week.
- Dakota County and Scott County also have seen a drop in the positivity rate. Currently rates are 8.8% and 8.3%. Last week these numbers were 12.6 and 10.5%.

In terms of CDC, level of transmissions, we have dropped from high to the substantial category.

Our local counties, 7 day Case Rate for positive cases per 100K has also decreased according to today's CDC report

- Last week's Dakota County case rate was 364 and this week it is 151.
- For Scott County the case rate last week was 446 and this week it is 136

In terms of the CDC level of transmissions, we are still in the high category.

We know that these two metrics have slowly been losing validity partially due to unreported home tests. Experts say a better indicator of COVID transmission is the hospitalization and death rate. It is anticipated that CDC will release new guidance for transmission that includes these two factors and move away from case rate and positivity rate.

Hospitalization and death rates have also been decreasing in Dakota and Scott

- Hospitalizations
 - Scott County had 9 admissions in the past 7 days and last week this number was 13
 - Hospitalizations for Dakota County this week is 8 which is down from 19 last week

Deaths

- In the past week Dakota County had 3 newly-reported deaths
- Scott County has had 1 death in the past week.

191 positive cases and investigations

For ISD 191, cumulatively for the school year for staff - We have been informed of 324 positive cases. *Last week 5 cases were reported and this week only 4 cases among staff were reported.*

For students cumulatively, we have been informed of 1406 positive cases

Last week 30 cases were reported and this week only 4 cases among students have been reported.

A new metric that is being followed is the viral load in the water treatment plants. This data is showing that omicron peaked a couple of weeks ago and is rapidly decreasing.

Screening, Testing and Vaccinations

Staff

Staff continue to be offered a screening opportunity biweekly in their buildings.

At home testing kits for students and staff

Today we received our second order of the BD Veritor home testing kits. These are being provided to families as needed and this week many are being distributed during conferences.

We continue to partner with DCFC to provide both a rapid and PCR test for families and staff with a drive through model.

**Agenda IV.F.
 February 24, 2022**

To: Board of Education
 Dr. Theresa Battle, superintendent

From: Lesley Chester, board chair

Date: February 17, 2022

Re: Committee, Board Appointment and School Assignment Reports

Receive reports on Board committees, appointments, and school assignments.

Committees:

- Policy Review Committee – Toni Conner
- Negotiations Committee – Abigail Alt
- Legislative Committee – Scott Hume
- Student Performance and Achievement Committee – Lesley Chester

Board Appointments:

- AMSD (Association of Metropolitan School Districts) – Toni Conner
- District 917 – Lesley Chester
- Burnsville High School Hall of Fame – Scott Hume
- Burnsville Chamber of Commerce Policy Committee – Toni Conner
- Foundation 191 – Sue Said
- MSBA (Minnesota School Boards Association) – Scott Hume
- MSHSL (Minnesota State High School League) – Eric Miller
- Burnsville Fire Muster and Community Celebration – Abigail Alt

School Assignments:

Abigail Alt	Hidden Valley Elementary School
Lesley Chester	William Byrne Elementary School
Toni Conner	Eagle Ridge Middle School
Scott Hume	Gideon Pond Elementary School
Eric Miller	Sky Oaks Elementary School
Sue Said	Edward Neill Elementary School
Anna Werb	Burnsville High School

School Board Minutes
INDEPENDENT SCHOOL DISTRICT 191
February 8, 2022

The retreat of the Board of Education was called to order by Chair Chester at 6:00 p.m. The meeting was held at Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN, 55337.

Call to Order

Directors Werb, Said, Alt, Conner, Hume, and Chair Chester were present. Miller was absent. Others in attendance were Dr. Battle, superintendent and Gail Gilman, MSBA.

Attendance

The purpose of the retreat was board development and school board self-evaluation results.

Purpose

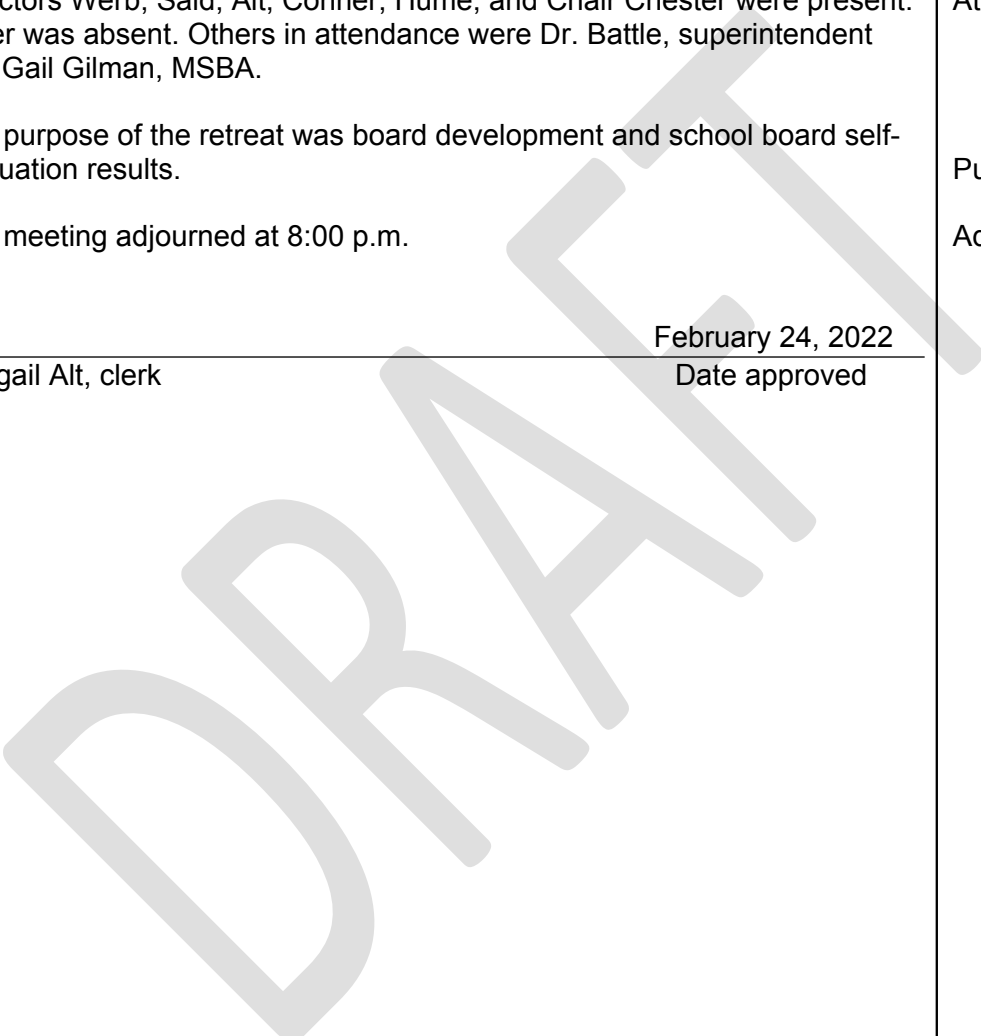
The meeting adjourned at 8:00 p.m.

Adjourn

February 24, 2022

Abigail Alt, clerk

Date approved



School Board Minutes
 INDEPENDENT SCHOOL DISTRICT 191
 February 10, 2022

The regular meeting of the Board of Education was called to order by Chair Chester at 6:30 p.m. The meeting was held at Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN, 55337.

Call to Order

Directors Alt, Chester, Conner, Hume, Miller, Said, and Werb were present. Superintendent Battle, Student Representative Zoe Olson, administrators, staff and members of the public were also present.

Attendance

Chair Chester welcomed the public, read a Land Acknowledgement, and asked Zoe to lead the Pledge of Allegiance.

Welcome and Pledge

Moved by Miller, seconded by Werb, to approve the agenda. The motion carried unanimously (7, 0).

Agenda

Received a report about American Indian Education Programming from Rebecca Mousseau, Indigenous Cultural Liaison, and Kelly Sundquist, American Indian Parent Advisory Chair.

Reports

Received a report about FY23 Preliminary Budget from Dr. Theresa Battle, superintendent, Lisa Rider, executive director of business services, Imina Oftedahl, director of curriculum, instruction and assessment, and Stacey Sovine, executive director of human resources.

Received an update about District 191's Efforts to Implement COVID-19 Related Educational and Public Health Guidance issued by the MDE and MDH from Dr. Theresa Battle, superintendent.

Received a report from Zoe Olson, student representative.

Received a report from Dr. Theresa Battle, superintendent.

Received reports from board members.

Moved by Alt, seconded by Conner, to approve the consent agenda.

Consent Agenda Minutes

-Approve minutes of the January 27, 2022, regular board meeting and closed session.

-Personnel recommendations Meg Pawley, Olivia Brammer, Ryanne Mikunda, Sandra Holman, Debra Brandon, Sarah Zeigler, Carolyn Workman, Julie Daly, Tami Barth, Teresa Dennis, Thomas Robison, Wayne Scholl, Bjorn Anderson, Emily Cherne, Gary Bridges, Julissa Garcia, Meg Pawley, Olivia Brammer, Ryanne Mikunda, Sarah Barr, Vinh Huynh, and Wesley Drey.

Personnel

-Adopt a resolution to approve and accept donations as presented.

Donations

-Receive a report about the Listening Session on January 27, 2022.

Listening Session

-Approve, on a second reading basis, the correct version of new Policy 599: Memorials for Deceased Students or Staff.
 -Approve Agreement – Unexecuted.
 -Approve, on a second reading basis, non-substantive changes to Policy 512: *School-Sponsored Student Publications and Activities*.
 -Approve, on a second reading basis, changes to Policies 102: *Equal Educational Opportunity*, 406: *Public and Private Personnel Data*, and 515: *Protection and Privacy of Pupil Records*.
 -Approve, on a first reading basis, changes to Policies 501: *School Weapons Policy*, and 503: *Student Attendance*.
 The motion carried unanimously (7, 0).

Policies

Moved by Conner, seconded by Miller, Pursuant Minnesota Statute, section 124D.78 Subdivision 2, to accept the American Indian Parent Advisory Group Vote of Concurrence attesting that the school district are compliant with Minnesota Statutes and meeting the needs of American Indian children. The motion carried unanimously after discussion (7, 0).

American Indian Parent Advisory

Moved by Miller, seconded by Hume, to award the contract for the Wireless Access Point purchase to CDW-G. The motion carried unanimously after discussion (7, 0).

Wireless Access

Adjourn at 7:57 p.m. to a workshop about FY23 Preliminary Budget Discussion. The motion carried unanimously after discussion (7, 0).

Adjourn to a workshop

The workshop started at 8:10 p.m. and ended at 9:42 p.m.

February 24, 2022

Abigail Alt, clerk

Date approved

February 24th, 2022- Final

**Burnsville-Eagan-Savage Public Schools
Independent School District 191
Human Resources**

TO: Members, Board of Education
Dr. Theresa Battle, Superintendent

FROM: Stacey Sovine, Executive Director of Human Resources

DATE: February 24th, 2022 Final

RE: Recommended Personnel Changes

CLASSIFICATION	ACTION	POSITION CONTROL	NAME	FINAL	LOCATION	POSITION	EFFECTIVE DATE
Certified	Appointment		Gary Bridges		WM. Byrne Elementary School	LTS Teacher	2/16/2022
Certified	Appointment		Jada Hoffman		WM. Byrne Elementary School	Teacher	2/14/2022
Certified	Appointment		Julie Colin		Hidden Valley Elementary	Long Term Sub	3/3/2022
Certified	Appointment		Yannick Ford		Hidden Valley Elementary	Teacher	8/24/2021
Certified	Resignation		Jada Hoffman		Nicollet Middle School	Educational Assistant	2/11/2022
Certified	Retirement		Donald Leake		Virtual Academy	Principal	8/1/2022
Certified	Retirement		Jeff Nepsund		Vista View Elementary School	Principal	6/30/2022
Certified	Retirement		Wayne Scholl		Nicollet Middle School	Teacher	6/10/2022- CORRECTION
Classified	Appointment		Cara Slattery		Rahn Elementary School	Science Fair Leader	2/15/2022
Classified	Appointment		Cynthia Ruiz		District-wide	Cultural Liaison	2/28/2022
Classified	Appointment		Denise Engberg		WM. Byrne Elementary School	Computer Club Leader	2/21/2022
Classified	Appointment		Jack Bunce		Nicollet Middle School	District Wide Sub	2/14/2022
Classified	Appointment		Julissa Garcia		Burnsville High School	Level III Clerical	2/14/2022
Classified	Appointment		Nathaniel Blichfeldt		Burnsville High School	Assistant Nordic Ski Coach	2/18/2022
Classified	Appointment		Paul Nesseseth		Nicollet Middle School	Educational Assistant	2/10/2022
Classified	Appointment		Selena Martinez		Sky Oaks Elementary School	Food Service Associate	2/16/2022
Classified	Appointment		Wilhelmina Brown		Rahn Elementary School	Educational Assistant	2/21/2022
Classified	Change of Assignment		Faiza Ahmed		WM. Byrne Elementary School	Educational Assistant	2/28/2022
Classified	Probationary Release		Alexis Byers		Burnsville High School	Food Service Associate	2/22/2022
Classified	Resignation		Gary Bridges		WM. Byrne Elementary School	Educational Assistant	2/15/2022
Classified	Resignation		Jennifer Gust		Burnsville High School	Food Service Assistant Manager	3/4/2022
Classified	Resignation		Wahidi Harris		Burnsville High School	Assistant Coach	2/10/2022
Classified	Retirement		Ruthann White		Burnsville Alternative High School	Educational Assistant	6/9/2022



**Agenda V.A.3.
February 24, 2022**

To: Members, Board of Education
Dr. Theresa Battle, superintendent

From: Lisa K. Rider, executive director of business services

Date: February 17, 2022

RECOMMENDATION: To adopt a resolution to approve and accept donations as presented.

RESOLUTION TO ACCEPT DONATIONS

WHEREAS,

1. School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and
2. Minnesota Statute 123B.02, Subd. 6 states the School Board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated; and
3. Minnesota Statute 465.03 states the School Board may accept a grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and
4. Businesses and individuals have submitted donations to the district;

THEREFORE, BE IT RESOLVED by the School Board of ISD 191 to approve and accept with appreciation the donations as presented below and to permit their use as designated by the donors.

Moved by: _____

Seconded by: _____

Members in favor of the motion:

Members opposed:

Whereupon said Resolution was declared duly passed and adopted on February 24, 2022.

Clerk – Board of Education

Date	Donor	Recipient	Terms	Donation
12/22/2021	Faith Covenant Church	District 191- Health offices	In-Kind (goods or services)	Clothing
1/17/2022	Anonymous	Food & Nutrition Services	Cash (monetary)	\$62.00
1/19/2022	Dean Hammes	BrainPower in a Backpack	Cash (monetary)	\$100.00
1/28/2022	Thrivent	Hidden Valley Elementary Teachers	Cash (monetary)	\$5,000.00
2/1/2022	Cargill SALT and Cargill Community Grant Program	BrainPower in a Backpack	Cash (monetary)	\$10,000.00
2/3/2022	2 Anonymous accounts	Food & Nutrition Services	Cash (monetary)	\$12.55
2/8/2022	Edward Neill Elementary PTA	BrainPower in a Backpack	Cash (monetary)	\$1,000.00

Total monetary donation received: \$16,174.55



**Agenda V.A.4
February 24, 2022**

To: Dr. Theresa Battle, superintendent and Board of Education

From: Lisa K. Rider, executive director of business services

Date: February 14, 2022

Re: December Payroll, Claims and Receipts

Recommendation: That the Board approves December payroll checks in the net amount of \$3,920,036.77. December claims to date, wire transfers and adjustments totaling \$9,064,900.73. Also, that the Board accepts December receipts of \$7,474,994.94 and investments for the General Fund, 2015A School Building Bonds, and OPEB of \$63,806,532.82 as of December 31, 2021.

December payroll, wire transfers, claims and receipts have been prepared under the direction of Tyler Dehne, Director of Finance, and are presented for approval by the School Board.

LKR/mw/em

INDEPENDENT SCHOOL DISTRICT 191
FINANCIAL REPORT
December 2021

Cash Receipts

Receipts	\$7,474,994.94
Miscellaneous Adjustments	

TOTAL DECEMBER CASH RECEIVED
\$7,474,994.94
CASH DISBURSEMENTS

December Payroll	\$3,920,036.77
------------------	----------------

A/P		
December Claims	Checks 482974-483252	\$1,880,855.81
	Capital One 6000000539-6000000555	\$44,107.30
	ACH-Vendor&Emp 9000002606-9000002689	\$163,269.79

December A/P Wires+P-card+Fleet card	\$6,970,871.20
December Bank Fees	\$5,796.63

TOTAL DECEMBER CASH DISBURSED
\$12,984,937.50
TOTAL TO BE APPROVED
\$12,984,937.50

	<u>Money Market</u>	<u>(Original Cost)</u> <u>Investments</u>	<u>12/31/2021</u>
GENERAL FUND	\$17,088,379.62	\$33,619,602.92	\$50,707,982.54
OPEB	\$1,162,090.47	\$5,271,644.65	\$6,433,735.12
OPEB EQUITY INV THROUGH DECEMBER 31, 2021	\$25,623.31	\$5,987,859.25	\$6,013,482.56
2015A SCHOOL BUILDING BONDS	\$651,332.60	\$0.00	\$651,332.60
	\$18,927,426.00	\$44,879,106.82	\$63,806,532.82

Note: The attached investment reports are provided by our investment advisor, PMA Financial Network, Inc. These reports include our investment and money market balances.



Total Portfolio Report CAR

As of: 12/31/21

PMA Financial Network

2135 CityGate Lane
7th Floor
Naperville, Illinois 60563
Telephone . 630-657-6400
Facsimile . 630-718-8701

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BURNSVILLE ISD 191 / GENERAL FUND

2960

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
LTD	0	1	12/31/21	12/31/21	PMA SECURITIES SYNDICATE (PMAS)	\$10,127,475.41	\$10,127,475.41	
MM					Investment Shares Portfolio	\$17,088,379.62	\$17,088,379.62	
SDA					Savings Deposit Account - BELL BANK	\$15,258,827.51	\$15,258,827.51	
CD	279794	1	01/24/20	01/25/22	SIMMONS BANK/LANDMARK COMMUNITY BANK	\$249,990.16	\$242,500.00	1.540
CD	285470	1	09/21/20	01/26/22	SERVISFIRST BANK	\$249,904.27	\$249,400.00	0.150
CD	289647	1	05/10/21	05/10/22	WESTERN ALLIANCE BANK / TORREY PINES BANK	\$249,974.40	\$249,600.00	0.150
CD	291024	1	08/16/21	08/16/22	PREFERRED BANK	\$249,950.26	\$249,700.00	0.100
CD	289646	1	05/10/21	11/07/22	BANK 7	\$249,899.92	\$249,400.00	0.134
TS	292393	1	11/19/21	11/15/22	MN TRUST TERM SERIES	\$3,003,560.55	\$3,000,000.00	0.120
CD	292746	1	12/13/21	12/13/22	LATINO COMMUNITY CREDIT UNION	\$249,949.10	\$249,500.00	0.180
TS	292821	1	12/17/21	12/16/22	MN TRUST TERM SERIES	\$2,003,390.69	\$2,000,000.00	0.170
SEC	49920	1	12/29/21	12/29/22	STATE BANK INDIA	\$249,000.00	\$249,000.00	0.180
CD	289645	1	05/10/21	05/11/23	GREENSTATE CREDIT UNION	\$249,948.63	\$249,200.00	0.150
SEC	48342	1	05/14/21	05/15/23	BMW BANK NORTH AMERICA	\$249,000.00	\$249,000.00	0.130
CD	291023	1	08/16/21	08/18/23	ALLEGIANCE BANK TEXAS	\$249,501.86	\$249,000.00	0.101
SEC	48820	1	08/25/21	08/25/23	UBS BANK USA	\$249,000.00	\$249,000.00	0.150
SEC	48853	1	08/25/21	08/25/23	SALLIE MAE BANK/SALT LKE	\$249,000.00	\$249,000.00	0.201
SEC	48854	1	08/30/21	08/30/23	STATE BANK OF INDIA	\$249,000.00	\$249,000.00	0.201

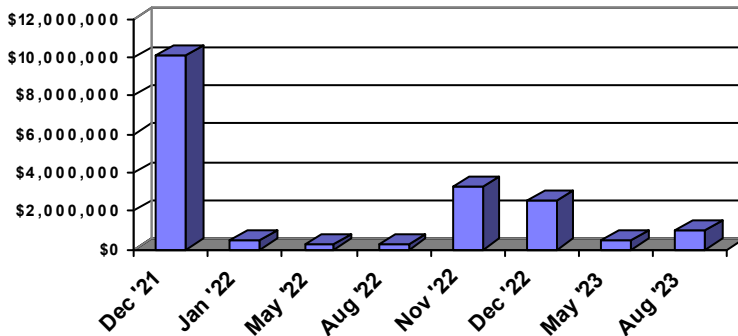
Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.

Total Amount --> \$50,725,752.38 \$50,707,982.54

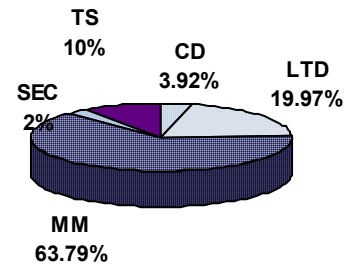
Time and Dollar Weighted Portfolio Yield: 0.149 %

Weighted Average Portfolio Maturity: 57.32 Days

MM: 63.79%
CD's: 3.92%
CP: 0.00%
SEC: 2.46%



Portfolio Maturity Summary - Maturing \$/Month



Portfolio Allocation by Transaction Type



Total Portfolio Report CAR

As of: 12/31/21

PMA Financial Network

2135 CityGate Lane
7th Floor
Naperville, Illinois 60563
Telephone . 630-657-6400
Facsimile . 630-718-8701

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BURNSVILLE ISD 191 / 2009 OPEB TRUST

3596

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM					Investment Shares Portfolio	\$34,400.16	\$34,400.16	
SEC	47620	1	02/08/21	12/15/22	KANE COOK & DU PAGE C	\$1,000,000.00	\$1,000,000.00	0.100
SEC	48055	1	02/26/21	02/15/23	MANSFIELD ISD-B-REF	\$310,000.00	\$310,000.00	0.120
SEC	48065	1	03/02/21	03/01/23	SAINT LOUIS CNTY	\$335,000.00	\$335,000.00	0.140
SEC	47613	1	01/08/21	08/01/23	SAN MARCOS ISD-REF	\$1,500,000.00	\$1,500,000.00	0.120
SEC	48075	1	03/09/21	08/15/23	SAN MARCOS CTFB OBLIG	\$295,000.00	\$295,000.00	0.110
SEC	48062	1	03/23/21	09/01/23	ROCK CO-TXBL-REF	\$1,000,000.00	\$998,050.00	0.130
SEC	48054	1	02/26/21	10/01/23	HAWAII-EY-REF	\$220,000.00	\$220,000.00	0.100
SEC	48044	1	02/24/21	12/01/23	DEWITT ETC CO CCD #54	\$590,000.00	\$590,000.00	0.190
SEC	49708	1	11/22/21	11/15/24	US TREASURY N/B	\$925,000.00	\$923,084.96	0.673
CD	279751	1	01/21/20	01/21/25	FARMERS AND MERCHANTS UNION BANK	\$248,078.24	\$228,200.00	1.740

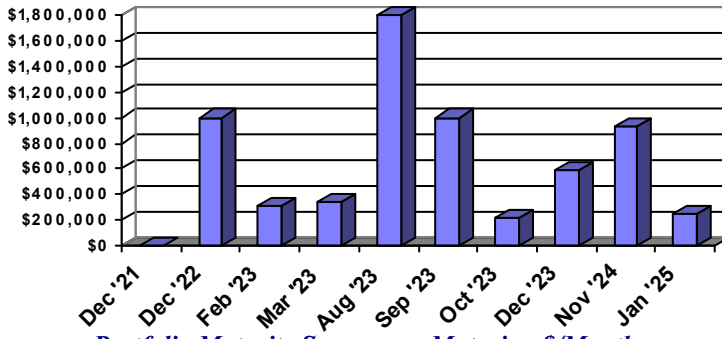
Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.

Total Amount --> **\$6,457,478.40** **\$6,433,735.12**

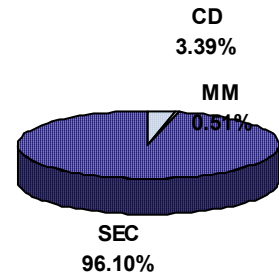
Time and Dollar Weighted Portfolio Yield: **0.361 %**

Weighted Average Portfolio Maturity: **628.87 Days**

MM: 0.53%
CD's: 3.55%
CP: 0.00%
SEC: 95.92%



Portfolio Maturity Summary - Maturing \$/Month



Portfolio Allocation by Transaction Type



**Burnsville ISD 191 OPEB
Investment Review**

November 1 - November 30, 2021

CLIENT

Burnsville ISD 191 OPEB

INCEPTION DATE

11/01/2014

RELATIONSHIP TEAM

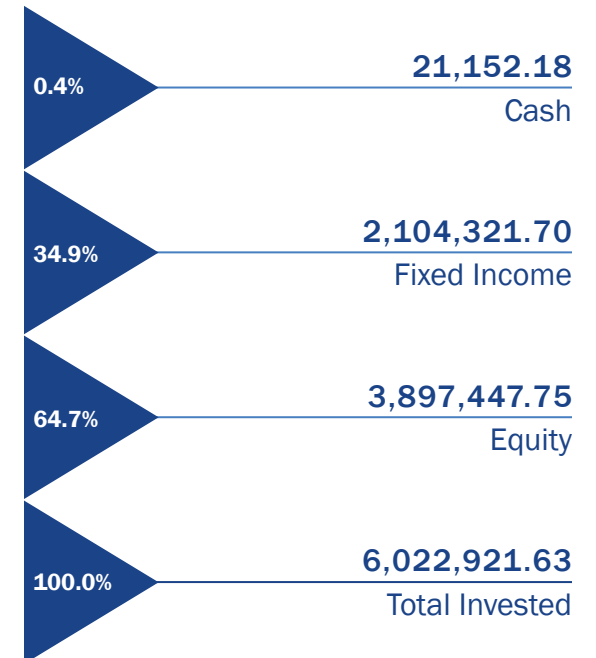
Mercy Ndungu
Institutional Portfolio
Manager
(612) 509-2583
mndungu@pmanetwork.
com

Steve Pumper
VP, Investment Services
(612) 509-2565
SPumper@pmanetwork.com

PORTFOLIO OVERVIEW

	Value
Beginning Market Value	6,074,932.08
Contributions	0.00
Withdrawals	0.00
Net Investment Income	(24.91)
Unrealized Gain/Loss	(189,109.60)
Realized Gain/Loss	137,124.06
Ending Market Value	6,022,921.63

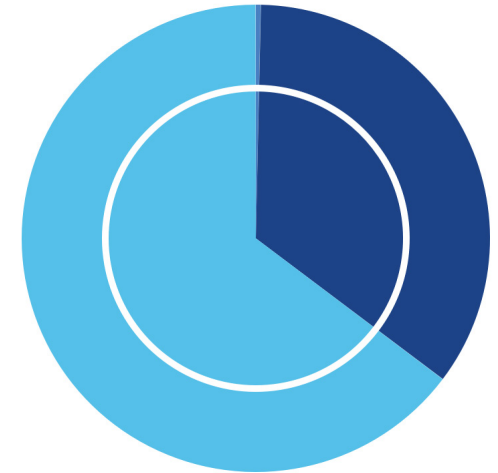
Compliance	Status
As of 11/30/2021	Compliant



INVESTMENT ALLOCATION

Sector	Amount	Allocation	Change	%
Cash				
TOTAL Cash	21,152.18	0.35%	(22,999.15)	(52.09%)
Fixed Income				
<i>TOTAL Credit</i>	<i>2,104,321.70</i>	<i>34.94%</i>	<i>265,663.40</i>	<i>14.45%</i>
Funds - Corporate	2,104,321.70	34.94%	265,663.40	14.45%
TOTAL Fixed Income	2,104,321.70	34.94%	265,663.40	14.45%
Equity				
<i>TOTAL Domestic Equity</i>	<i>3,897,447.75</i>	<i>64.71%</i>	<i>(294,674.70)</i>	<i>(7.03%)</i>
Funds - Large Cap	3,897,447.75	64.71%	(294,674.70)	(7.03%)
TOTAL Equity	3,897,447.75	64.71%	(294,674.70)	(7.03%)
TOTAL Invested	6,022,921.63	100.00%	(52,010.45)	(0.86%)

CURRENT PERIOD ALLOCATION



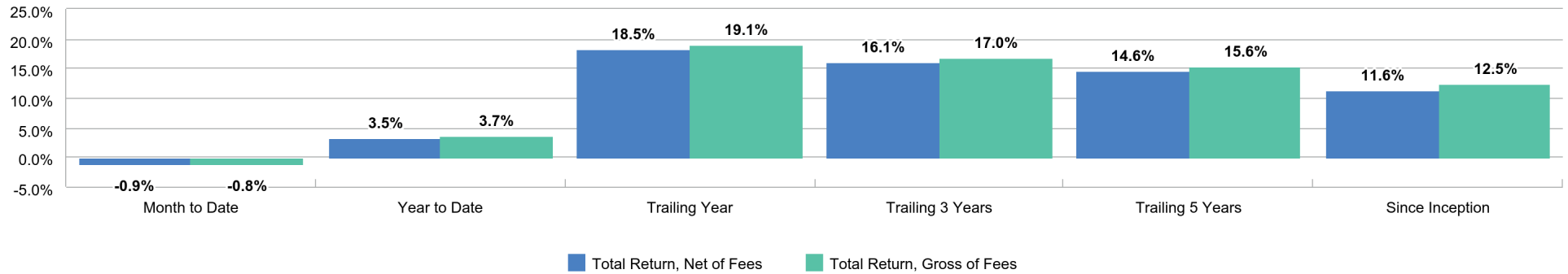
Asset Class

- Cash - 0.4%
- Fixed Income - 34.9%
- Equity - 64.7%

Sector

- Cash - 0.4%
- Credit - 34.9%
- Domestic Equity - 64.7%

HISTORICAL PERFORMANCE



HISTORICAL PERFORMANCE

	Month to Date	Year to Date	Trailing Year	Trailing 3 Years	Trailing 5 Years	Since Inception
Total Return, Net of Fees	(0.85%)	3.46%	18.48%	16.11%	14.62%	11.57%
Total Return, Gross of Fees	(0.81%)	3.67%	19.11%	17.01%	15.59%	12.52%

Since Inception Date: November 01, 2014

Periods greater than 1 year are annualized. Year to Date returns are presented fiscal year to date.

PERFORMANCE BY ASSET CLASS

Asset Class	Ending Market Value	Weight	Gross Total Return	Contribution
Cash	21,152.18	0.52%	0.00%	0.00%
Fixed Income	2,104,321.70	33.18%	0.23%	0.05%
Equity	3,897,447.75	66.30%	(1.45%)	(0.86%)
Portfolio Total	6,022,921.63	100.00%	(0.81%)	(0.81%)

Trade Date	Settle Date	Quantity	Security	Ticker	Identifier	Unit Price	Amount	Gain / Loss
Cash								
<i>Management Fee</i>								
11/17/2021	11/17/2021	(2,531.22)	US DOLLAR	USD	CCYUSD	—	(2,531.22)	0.00
11/17/2021	11/17/2021	(380.55)	US DOLLAR	USD	CCYUSD	—	(380.55)	0.00
—	—	(2,911.77)	Total Management Fee	—	—	—	(2,911.77)	0.00
<i>Money Market Fund Interest</i>								
11/30/2021	11/30/2021	0.00	GOLDMAN:FS GOVT INST	FGTXX	38141W273	—	0.63	—
—	—	0.00	Total Money Market Fund Interest	—	—	—	0.63	—
Funds - Corporate								
<i>Buy</i>								
11/08/2021	11/10/2021	3,100.00	VANGUARD TOT BD ETF	BND	921937835	85.6750	(265,608.00)	—
—	—	3,100.00	Total Purchases	—	—	—	(265,608.00)	—
<i>Equity Dividend</i>								
11/01/2021	11/04/2021	0.00	VANGUARD TOT BD ETF	BND	921937835	—	2,886.23	—
—	—	0.00	Total Equity Dividend	—	—	—	2,886.23	—
Funds - Large Cap								
<i>Sell</i>								
11/08/2021	11/10/2021	(1,000.00)	VANGUARD TSM IDX ETF	VTI	922908769	242.6400	242,633.76	137,124.06
—	—	(1,000.00)	Total Sales	—	—	—	242,633.76	137,124.06

Ticker	Identifier	Current Units	Description	Rating	Coupon Rate	Effective Maturity	Final Maturity	Original Cost	Market Price	Market Value + Accrued	Interest / Dividend Income	Dividend Yield	Yield	Book Yield
Cash														
<i>Cash</i>														
FGTX	38141W273	21,151.55	GOLDMAN:FS GOVT INST	AAA	0.03%	11/30/2021	11/30/2021	21,151.55	1.0000	21,151.55	3.27	—	0.03%	0.03%
USD	CCYUSD	0.63	Receivable	AAA	0.00%	11/30/2021	11/30/2021	0.63	1.0000	0.63	0.00	—	0.00%	0.00%
—	—	21,152.18	—	AAA	0.03%	—	—	21,152.18	—	21,152.18	3.27	—	0.03%	0.03%
Fixed Income														
<i>Credit</i>														
<i>Funds - Corporate</i>														
BND	921937835	24,635.00	VANGUARD TOT BD ETF	—	—	—	—	2,096,488.51	85.4200	2,104,321.70	14,373.62	1.91%	—	—
—	—	24,635.00	—	NA	—	—	—	2,096,488.51	—	2,104,321.70	14,373.62	1.91%	—	—
Equity														
<i>Domestic Equity</i>														
<i>Funds - Large Cap</i>														
VTI	922908769	16,695.00	VANGUARD TSM IDX ETF	—	—	—	—	1,952,779.34	233.4500	3,897,447.75	12,814.72	1.22%	—	—
—	—	16,695.00	—	—	—	—	—	1,952,779.34	—	3,897,447.75	12,814.72	1.22%	—	—
Total Invested		62,482.18	—	AAA	0.03%	—	—	4,070,420.03	—	6,022,921.63	27,191.61	1.46%	0.03%	0.03%

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In computing the market value of any asset of the Account, each security listed on any national securities exchange shall be valued at the last quoted sale price on the valuation date on the principal exchange on which such security is traded. The market values of many fixed income securities are provided by pricing services companies which utilize pricing evaluations based on various market and industry inputs. A hierarchy of pricing sources, which may include prices provided by PMA, is used to provide a price for each security on this report. Although PMA believes the price to be reliable, the values of the investments do not always represent the prices at which the investments could have been bought or sold. Performance is calculated for positions managed by PMA only. Market values for Unmanaged Assets are shown based on information provided by you or your custodian.

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PMA does not have the authority to withdraw funds from the Client's account with the custodian bank, except in limited circumstances as authorized by the client for the payment of the investment advisory fee. Our clients retain responsibility for their internal account policies, implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions.

Notification of Changes

In order to better serve you, we request that you promptly notify us of any material change in your investment policy, investment objective or financial situation.

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Affiliated Entities

PMA provides investment advisory services to a broad range of clients through PMA Asset Management, LLC. PMA Securities, LLC is a broker-dealer and municipal advisor registered with the SEC and MSRB, and is a member of FINRA and SIPC. Public finance services and institutional brokerage services are offered through PMA Securities, LLC. All other products and services are provided by PMA Financial Network, LLC. PMA, PMA Securities, LLC and PMA Financial Network, LLC are under common ownership.

Review of Report

Please review the pages of this report carefully. If you think there are any errors, missing account information or if you need more information about transactions, please contact PMA within 60 days of receipt. If you have other questions or concerns, you should contact your Institutional Portfolio Manager.



PMA Asset Management, LLC

2135 CityGate Lane, 7th Floor

Naperville, IL 60563

630-657-6400

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Total Portfolio Report CAR

As of: 12/31/21

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Telephone . 630-657-6400
Facsimile . 630-718-8701

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BURNSVILLE ISD 191 / 2015A BONDS

5762

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM					Investment Shares Portfolio	\$651,332.60	\$651,332.60	
Total Amount -->						\$651,332.60	\$651,332.60	

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.

Time and Dollar Weighted Portfolio Yield: 0.000 %

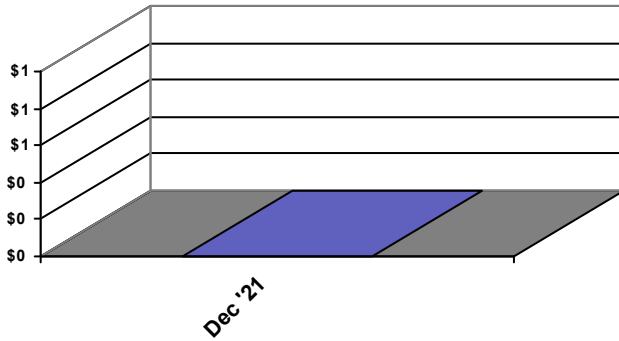
Weighted Average Portfolio Maturity: 0.00 Days

MM: 100.00%

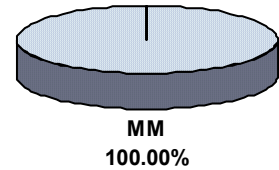
CD's: 0.00%

CP: 0.00%

SEC: 0.00%



Portfolio Maturity Summary - Maturing \$/Month



Portfolio Allocation by Transaction Type

December 2021

Wire Transfers

Date	From	To	Amount	For
12/01/2021	MSDLAF	State of Minnesota	115,822.25	11/30/21 Payroll - State Taxes
12/01/2021	MSDLAF	Internal Revenue Service	700,315.85	11/30/21 Payroll - Federal Taxes
12/01/2021	MSDLAF	TRA	366,899.58	11/30/21 Payroll - TRA
12/01/2021	MSDLAF	PERA	108,584.18	11/30/21 Payroll - PERA
12/01/2021	MSDLAF	State of Minnesota	2,665.20	11/30/21 Payroll - Child Support
12/01/2021	MSDLAF	Further	8,035.98	Flex Claims
12/01/2021	MSDLAF	Further	29,371.18	Medical Claims
12/02/2021	MSDLAF	People's Bank	196,155.66	11/30/21 Payroll - TSA Wire
12/06/2021	MSDLAF	Delta Dental	10,469.22	Dental Insurance
12/06/2021	MSDLAF	Preferred One	416,804.18	Health Insurance
12/07/2021	MSDLAF	Healthy Savings	2,608.48	Healthy Savings Program
12/08/2021	MSDLAF	Further	42,074.99	Medical Claims
12/08/2021	MSDLAF	Further	13,840.35	Flex Claims
12/09/2021	MSDLAF	Preferred One	154,066.68	Health Insurance
12/13/2021	MSDLAF	Delta Dental	14,503.86	Dental Insurance
12/13/2021	MSDLAF	Preferred One	416,922.99	Health Insurance
12/15/2021	MSDLAF	Further	31,836.87	Medical Claims
12/15/2021	MSDLAF	Further	10,073.13	Flex Claims
12/16/2021	MSDLAF	Teacher's Federal Credit Union	32,914.24	12/15/21 Payroll - Teacher's Dues
12/16/2021	MSDLAF	TRA	365,550.79	12/15/21 Payroll - TRA
12/16/2021	MSDLAF	PERA	110,539.28	12/15/21 Payroll - PERA

December 2021

Wire Transfers

Date	From	To	Amount	For
12/16/2021	MSDLAF	Internal Revenue Service	697,205.67	12/15/21 Payroll - Federal Taxes
12/16/2021	MSDLAF	State of Minnesota	115,707.88	12/15/21 Payroll - State Taxes
12/16/2021	MSDLAF	State of Minnesota	2,665.20	12/15/21 Payroll - Child Support
12/17/2021	MSDLAF	People's Bank	196,413.34	12/15/21 Payroll - TSA Wire
12/20/2021	MSDLAF	Delta Dental	14,956.94	Dental Insurance
12/20/2021	MSDLAF	Preferred One	575,417.16	Health Insurance
12/20/2021	MSDLAF	Postalia	5,000.00	Postage
12/21/2021	MSDLAF	MN Department of Revenue	3,250.00	December Sales Tax
12/21/2021	MSDLAF	Delta Dental	4,611.48	Dental Insurance
12/22/2021	MSDLAF	Further	29,483.62	Medical Claims
12/22/2021	MSDLAF	Further	13,068.65	Flex Claims
12/22/2021	MSDLAF	Fairview	6,273.00	Clearscript
12/28/2021	MSDLAF	Fairview	5,084.50	Clearscript
12/28/2021	MSDLAF	Preferred One	512,582.11	Health Insurance
12/29/2021	MSDLAF	Delta Dental	9,613.86	Dental Insurance
12/29/2021	MSDLAF	Teacher's Federal Credit Union	32,977.75	12/31/21 Payroll - Teacher's Dues
12/30/2021	MSDLAF	Further	21,612.13	Medical Claims
12/30/2021	MSDLAF	Further	5,799.27	Flex Claims
12/30/2021	MSDLAF	Internal Revenue Service	709,217.47	12/31/21 Payroll - Federal Taxes
12/30/2021	MSDLAF	State of Minnesota	118,074.92	12/31/21 Payroll - State Taxes

December 2021

Wire Transfers

Date	From	To	Amount	For
12/30/2021	MSDLAF	PERA	109,936.80	12/31/21 Payroll - PERA
12/30/2021	MSDLAF	TRA	372,341.29	12/31/21 Payroll - TRA
12/30/2021	MSDLAF	State of Minnesota	2,665.20	12/31/21 Payroll - Child Support
12/31/2021	MSDLAF	People's Bank	196,523.90	12/31/21 Payroll - TSA Wire

AP Check Register

AP Run: 20211203 AP — Post Date: 2021-12-03 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/03/2021	482974	Check	A.J. Moore Electric Inc	928491	2 AP8845	152.98
12/03/2021	482975	Check	Anchor Solar Investments LLC	929704	2 AP8845	1,902.02
12/03/2021	482976	Check	Aramark Refreshment Services	900428	2 AP8845	2,608.48
12/03/2021	482977	Check	Association Of Clerical Employees	904895	2 AP8845	372.00
12/03/2021	482978	Check	Barnes & Noble Inc	900386	2 AP8845	16,327.99
12/03/2021	482979	Check	BHS Alpine Ski Team Booster	901740	2 AP8845	300.00
12/03/2021	482980	Check	Bix Produce Company	900477	2 AP8845	5,676.48
12/03/2021	482981	Check	Blacksher, Bernice	500570	2 AP8845	39.00
12/03/2021	482982	Check	Burnsville Association of Educational Assistants	909991	2 AP8845	1,116.00
12/03/2021	482983	Check	Cengage Learning	903622-1	2 AP8845	1,160.23
12/03/2021	482984	Check	Centerpoint Energy	902519	2 AP8845	3,136.98
12/03/2021	482985	Check	Choy, Melissa	930259	2 AP8845	60.00
12/03/2021	482986	Check	City of Burnsville	900673	2 AP8845	19,989.60
12/03/2021	482987	Check	Comcast	923547	2 AP8845	43.78
12/03/2021	482988	Check	Continental Clay Company	903866	2 AP8845	18.40
12/03/2021	482989	Check	Cottens NAPA Main Office	929846	2 AP8845	273.99
12/03/2021	482990	Check	Crown Rental Inc	900647	2 AP8845	30.00
12/03/2021	482991	Check	CST MN - BIN# 170065	929862	2 AP8845	36,502.05
12/03/2021	482992	Check	Dalco	904186-1	2 AP8845	2,595.04
12/03/2021	482993	Check	Dewald, Rina C	920524	2 AP8845	60.00

AP Check Register

AP Run: 20211203 AP — Post Date: 2021-12-03 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/03/2021	482994	Check	Dialog One LLC	927732	2 AP8845	600.00
12/03/2021	482995	Check	Dramatists Play Service Inc	900875	2 AP8845	520.00
12/03/2021	482996	Check	Eastview High School Cheer Boosters	906734-3	2 AP8845	272.00
12/03/2021	482997	Check	Education Minnesota	928531	2 AP8845	101.00
12/03/2021	482998	Check	Electro Watchman Inc	901078	2 AP8845	165.00
12/03/2021	482999	Check	Elsmore Swim Shop	900889-1	2 AP8845	912.00
12/03/2021	483000	Check	Foundation 191	928202	2 AP8845	141.49
12/03/2021	483001	Check	Global Communications Wiring & Services LLC	927736	2 AP8845	203.83
12/03/2021	483002	Check	GreatAmerica Financial Services	929729	2 AP8845	395.00
12/03/2021	483003	Check	Groth Music Company	900575	2 AP8845	207.88
12/03/2021	483004	Check	Horizon Commercial Pool Supply	904818	2 AP8845	590.04
12/03/2021	483005	Check	Houghton Mifflin Harcourt Publishing Co	928887	2 AP8845	97.23
12/03/2021	483006	Check	ImagiNative Inc.	930558	2 AP8845	1,200.00
12/03/2021	483007	Check	Lamprecht, John	928748	2 AP8845	17.97
12/03/2021	483008	Check	Link Interpret	929933	2 AP8845	2,747.70
12/03/2021	483009	Check	Magangi-Onsongo, Beatrice	500798	2 AP8845	950.00
12/03/2021	483010	Check	Medco Supply Company	904333-1	2 AP8845	632.00
12/03/2021	483011	Check	Metro Transit	922385	2 AP8845	145.50
12/03/2021	483012	Check	Mid City Services	930092	2 AP8845	146.00

AP Check Register

AP Run: 20211203 AP — Post Date: 2021-12-03 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/03/2021	483013	Check	The Language Banc	924523	2 AP8845	8,107.50
12/03/2021	483014	Check	Minnesota Community Education Assoc (MCEA)	903814	2 AP8845	429.00
12/03/2021	483015	Check	NCPERS Group Life Ins	908769	2 AP8845	32.00
12/03/2021	483016	Check	NCS Pearson Inc	925372	2 AP8845	91.00
12/03/2021	483017	Check	Occupational Health of MN, PC	929919	2 AP8845	1,353.00
12/03/2021	483018	Check	Olympic Communications Inc	927700	2 AP8845	2,337.50
12/03/2021	483019	Check	Overhead Door Company Of The Northland	903695	2 AP8845	861.87
12/03/2021	483020	Check	Perez, Melissa M	924879	2 AP8845	1,140.00
12/03/2021	483021	Check	Pow Wow Grounds LLC	930434	2 AP8845	675.00
12/03/2021	483022	Check	Precision Signs & Imaging LLC	930404	2 AP8845	15,850.00
12/03/2021	483023	Check	Recon Auto Parts	929706	2 AP8845	12.05
12/03/2021	483024	Check	Regents of The University of Minnesota	908798-12	2 AP8845	5,000.00
12/03/2021	483025	Check	Region 6AA	904555	2 AP8845	1,555.00
12/03/2021	483026	Check	Rock Hard Landscape Supply	928528	2 AP8845	5,937.40
12/03/2021	483027	Check	Ryan Mechanical Inc	923241	2 AP8845	26,850.00
12/03/2021	483028	Check	Schmitt Music	903532	2 AP8845	2,860.17
12/03/2021	483029	Check	School Health Supply Co Inc	903537	2 AP8845	7,471.50
12/03/2021	483030	Check	School Services Employees Local 284	907382	2 AP8845	2,764.84
12/03/2021	483031	Check	School Specialty LLC	925097	2 AP8845	136.95

AP Check Register

AP Run: 20211203 AP — Post Date: 2021-12-03 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/03/2021	483032	Check	Simpsonian LLC	929446	2 AP8845	1,000.00
12/03/2021	483033	Check	Soliant Health LLC	930344	2 AP8845	11,792.85
12/03/2021	483034	Check	Special School District No 1	908893	2 AP8845	5,046.48
12/03/2021	483035	Check	St Paul Beverage Solutions, LLC	930156	2 AP8845	2,915.94
12/03/2021	483036	Check	Teachers On Call	929847	2 AP8845	37,289.39
12/03/2021	483037	Check	Tierney Brothers Inc	900826	2 AP8845	1,092.00
12/03/2021	483038	Check	Tri-State Bobcat	924444	2 AP8845	82.14
12/03/2021	483039	Check	Ugas, Maryan	930345	2 AP8845	217.50
12/03/2021	483040	Check	University of Minnesota - U of M Spirit Squads	930109	2 AP8845	360.00
12/03/2021	483041	Check	University of Minnesota- Tuition Third Party Billing	908595	2 AP8845	6,960.00
12/03/2021	483042	Check	Upper Lakes Foods Inc	929826	2 AP8845	31,502.90
12/03/2021	483043	Check	US Postmaster USPS	904153-1	2 AP8845	265.00
Total:						\$284,398.64

20211203 AP Summary		
Type	Count	Amount
Regular	70	284,398.64
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	70	\$284,398.64

AP Check Register

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AP Run: 20211208 AP --- Post Date: 2021-12-08 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/08/2021	483044	Check	Fun & Friendship Club	905604	2 AP8845	2,345.00
Total:						\$2,345.00

20211208 AP Summary

Type	Count	Amount
Regular	1	2,345.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$2,345.00

AP Check Register

AP Run: 20211210 AP — Post Date: 2021-12-10 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/10/2021	483045	Check	Ablenet Inc	901118	2 AP8845	5,160.00
12/10/2021	483046	Check	ACT INC	900111-1	2 AP8845	14,010.00
12/10/2021	483047	Check	Advanced Imaging Solutions	928551-1	2 AP8845	7,397.05
12/10/2021	483048	Check	Aramark	901365	2 AP8845	711.28
12/10/2021	483049	Check	Aramark Refreshment Services	900428	2 AP8845	83.64
12/10/2021	483050	Check	Arvig	928649	2 AP8845	2,956.95
12/10/2021	483051	Check	Big Frog Custom T-shirts	929008	2 AP8845	862.00
12/10/2021	483052	Check	Bimbo Bakeries USA	902333-1	2 AP8845	1,762.00
12/10/2021	483053	Check	Bix Produce Company	900477	2 AP8845	4,847.29
12/10/2021	483054	Check	Carrier Corporation	900707-1	2 AP8845	2,440.00
12/10/2021	483055	Check	Centurylink	902781	2 AP8845	266.02
12/10/2021	483056	Check	City of Burnsville - Utilities	904226	2 AP8845	19,889.21
12/10/2021	483057	Check	City of Eagan - Utilities	901002	2 AP8845	4,169.58
12/10/2021	483058	Check	City of Savage - Utilities	909588	2 AP8845	5,160.07
12/10/2021	483059	Check	Dakota Printing Inc	926840	2 AP8845	478.00
12/10/2021	483060	Check	Dalco	904186-1	2 AP8845	3,810.77
12/10/2021	483061	Check	De Leon, Raijael	930548	2 AP8845	200.00
12/10/2021	483062	Check	Deca Inc.	927788	2 AP8845	26.00
12/10/2021	483063	Check	Dick's/Lakeville Sanitation Inc	900641	2 AP8845	9,098.89
12/10/2021	483064	Check	Ecolab	908846-2	2 AP8845	1,302.60

AP Check Register

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AP Run: 20211210 AP — Post Date: 2021-12-10 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/10/2021	483065	Check	Fastenal	923054-1	2 AP8845	33.03
12/10/2021	483066	Check	Ferguson Enterprises # 1657	908698-1	2 AP8845	389.46
12/10/2021	483067	Check	Field Environmental Consulting Inc	926109	2 AP8845	355.50
12/10/2021	483068	Check	Finalsite	930297	2 AP8845	4,500.00
12/10/2021	483069	Check	Frank, Anthony Lee	930433	2 AP8845	100.00
12/10/2021	483070	Check	Grant, Krysta	500799	2 AP8845	13.95
12/10/2021	483071	Check	Hendrich, Grant	930559	2 AP8845	154.00
12/10/2021	483072	Check	Hovick, Nicholas	930560	2 AP8845	82.00
12/10/2021	483073	Check	Innovational Water Solutions, Inc.	930169	2 AP8845	683.20
12/10/2021	483074	Check	Innovative Office Solutions LLC	924274	2 AP8845	20,970.00
12/10/2021	483075	Check	Intermediate School Dist 917	909327	2 AP8845	6,211.11
12/10/2021	483076	Check	John A Dalsin & Son Inc	905816	2 AP8845	707.77
12/10/2021	483077	Check	Kennedy and Graven Chartered	908356	2 AP8845	4,755.90
12/10/2021	483078	Check	Kiecker, Dana	927044	2 AP8845	183.00
12/10/2021	483079	Check	Kraus-Anderson Ins Agency Inc	902102	2 AP8845	11,550.00
12/10/2021	483080	Check	Kully Supply Inc	901434	2 AP8845	31.11
12/10/2021	483081	Check	Lakeshore Learning Materials	902203	2 AP8845	57.49
12/10/2021	483082	Check	Link Interpret	929933	2 AP8845	1,519.26
12/10/2021	483083	Check	Marshall, James	908647	2 AP8845	20.00

AP Check Register

AP Run: 20211210 AP — Post Date: 2021-12-10 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/10/2021	483084	Check	Mid City Services	930092	2 AP8845	237.00
12/10/2021	483085	Check	Minnesota Community Education Assoc (MCEA)	903814	2 AP8845	1,838.00
12/10/2021	483086	Check	Minnesota Energy Resources	903029	2 AP8845	8,912.00
12/10/2021	483087	Check	Minnesota Quiz Bowl Alliance (MQBA)	929160	2 AP8845	270.00
12/10/2021	483088	Check	Minnesota Valley Electric Cooperative	907448	2 AP8845	14,429.68
12/10/2021	483089	Check	MN Assoc of Alternative Programs (MAAP)	903333	2 AP8845	760.00
12/10/2021	483090	Check	MN DECA	927788-1	2 AP8845	35.00
12/10/2021	483091	Check	MN Highway Safety & Research Center	926466	2 AP8845	169.00
12/10/2021	483092	Check	Nelco	929915	2 AP8845	1,426.78
12/10/2021	483093	Check	Northern Tool & Equipment	902861-2	2 AP8845	254.75
12/10/2021	483094	Check	Northstar AV, LLC	931060	2 AP8845	85.00
12/10/2021	483095	Check	Office Systems And Design Inc	926881	2 AP8845	493.00
12/10/2021	483096	Check	Olson, Beverly	500781	2 AP8845	25.02
12/10/2021	483097	Check	Orkin Commercial Services	926086	2 AP8845	1,243.00
12/10/2021	483098	Check	Painters Gear Inc	920591	2 AP8845	280.67
12/10/2021	483099	Check	PAR Inc	903058	2 AP8845	190.00
12/10/2021	483100	Check	PBBS Equipment Corporation	930000	2 AP8845	1,332.36
12/10/2021	483101	Check	Perez, Melissa M	924879	2 AP8845	840.00
12/10/2021	483102	Check	Pioneer SecureShred	930098	2 AP8845	332.00

AP Check Register

AP Run: 20211210 AP — Post Date: 2021-12-10 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/10/2021	483103	Check	PowerSecure	928310	2 AP8845	1,743.76
12/10/2021	483104	Check	Prior Lake High School	921458	2 AP8845	150.00
12/10/2021	483105	Check	RAK Construction Inc	929749	2 AP8845	19,957.41
12/10/2021	483106	Check	Regents of The University of Minnesota	908798-12	2 AP8845	2,000.00
12/10/2021	483107	Check	Richert, Andrea	930496	2 AP8845	1,250.00
12/10/2021	483108	Check	Ryan Mechanical Inc	923241	2 AP8845	10,350.00
12/10/2021	483109	Check	Schmitt Music	903532	2 AP8845	876.16
12/10/2021	483110	Check	Schmitt & Sons Inc	909331	2 AP8845	12,265.73
12/10/2021	483111	Check	Second Harvest Heartland	928183	2 AP8845	1,863.07
12/10/2021	483112	Check	SFM	923848	2 AP8845	46,676.00
12/10/2021	483113	Check	Soliant Health LLC	930344	2 AP8845	8,315.43
12/10/2021	483114	Check	South Suburban Conference	926921	2 AP8845	4,068.00
12/10/2021	483115	Check	St Paul Beverage Solutions, LLC	930156	2 AP8845	7,614.18
12/10/2021	483116	Check	State Supply Co Inc	903689	2 AP8845	46.64
12/10/2021	483117	Check	Stephens, Aaron	930561	2 AP8845	183.00
12/10/2021	483118	Check	Swank Motion Pictures Inc	926978	2 AP8845	395.00
12/10/2021	483119	Check	Teachers On Call	929847	2 AP8845	46,386.84
12/10/2021	483120	Check	The Food Group	928651	2 AP8845	676.28
12/10/2021	483121	Check	The Hartford	924486	2 AP8845	46,466.81
12/10/2021	483122	Check	Thom, Eric	928681	2 AP8845	171.00

AP Check Register

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AP Run: 20211210 AP --- Post Date: 2021-12-10 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/10/2021	483123	Check	Thunder, Michael	930051	2 AP8845	100.00
12/10/2021	483124	Check	Trusted Employees	929957	2 AP8845	84.00
12/10/2021	483125	Check	Upper Lakes Foods Inc	929826	2 AP8845	25,764.52
12/10/2021	483126	Check	Westerlund, Jayson	930562	2 AP8845	50.00
12/10/2021	483127	Check	Xcel Energy	902776	2 AP8845	13,393.92
Total:						\$420,949.14

20211210 AP Summary

Type	Count	Amount
Regular	83	420,949.14
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	83	\$420,949.14

AP Check Register

AP Run: 20211220 AP — Post Date: 2021-12-20 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/20/2021	483128	Check	A.J. Moore Electric Inc	928491	2 AP8845	617.50
12/20/2021	483129	Check	Acer Service Corporation	929434	2 AP8845	19,640.00
12/20/2021	483130	Check	Ahmed, Hesham	930002	2 AP8845	60.00
12/20/2021	483131	Check	Ali, Salma	930217	2 AP8845	60.00
12/20/2021	483132	Check	Armstrong Torseth Skold & Rydeen Inc	926500	2 AP8845	3,199.09
12/20/2021	483133	Check	Association Of Clerical Employees	904895	2 AP8845	372.00
12/20/2021	483134	Check	AVM Construction LLC	930459	2 AP8845	102,245.74
12/20/2021	483135	Check	Bakuto, Ayelech	500800	2 AP8845	42.95
12/20/2021	483136	Check	Barnes & Noble Inc	900386	2 AP8845	642.98
12/20/2021	483137	Check	Benfer, Susan	500801	2 AP8845	28.75
12/20/2021	483138	Check	Bix Produce Company	900477	2 AP8845	4,870.51
12/20/2021	483139	Check	BrainPOP LLC	927006-1	2 AP8845	6,500.00
12/20/2021	483140	Check	Burnsville Association of Educational Assistants	909991	2 AP8845	1,116.00
12/20/2021	483141	Check	Captivate Media + Consulting	929000	2 AP8845	2,682.00
12/20/2021	483142	Check	Castro, Saul Fernando Pineda	930501	2 AP8845	400.00
12/20/2021	483143	Check	Cengage Learning	903622-1	2 AP8845	4,835.75
12/20/2021	483144	Check	Centerpoint Energy	902519	2 AP8845	58,202.25
12/20/2021	483145	Check	CESO Communications LLC	930130	2 AP8845	1,070.00
12/20/2021	483146	Check	CESO Transportation LLC	930220	2 AP8845	15,763.61

AP Check Register

AP Run: 20211220 AP — Post Date: 2021-12-20 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/20/2021	483147	Check	Consolidated Communications	906231	2 AP8845	4,005.77
12/20/2021	483148	Check	Continued.com	930015	2 AP8845	623.00
12/20/2021	483149	Check	Cottens NAPA Main Office	929846	2 AP8845	121.22
12/20/2021	483150	Check	Crown Rental Inc	900647	2 AP8845	64.72
12/20/2021	483151	Check	CST MN - BIN# 170065	929862	2 AP8845	35,105.61
12/20/2021	483152	Check	Cub Foods	900645	2 AP8845	182.51
12/20/2021	483153	Check	Cummins Sales & Service	929228-1	2 AP8845	995.82
12/20/2021	483154	Check	Dakota Child and Family Clinic	930564	2 AP8845	5,513.10
12/20/2021	483155	Check	Dakota Electric Association	900809	2 AP8845	62,618.29
12/20/2021	483156	Check	Dalco	904186-1	2 AP8845	2,604.65
12/20/2021	483157	Check	Dewald, Rina C	920524	2 AP8845	180.00
12/20/2021	483158	Check	Dialog One LLC	927732	2 AP8845	7,800.50
12/20/2021	483159	Check	ECM Publishers Inc	909272	2 AP8845	529.65
12/20/2021	483160	Check	Education Minnesota	928531	2 AP8845	101.00
12/20/2021	483161	Check	Educators Benefit Consultants LLC	926262-1	2 AP8845	702.12
12/20/2021	483162	Check	Ehlers	920802-1	2 AP8845	3,300.00
12/20/2021	483163	Check	Electro Watchman Inc	901078	2 AP8845	15,093.60
12/20/2021	483164	Check	Enpointe	929863	2 AP8845	1,915.54
12/20/2021	483165	Check	Fairfield Glass & Window Inc	926949	2 AP8845	425.00
12/20/2021	483166	Check	Farmington Community Education	906410	2 AP8845	246.36

AP Check Register

AP Run: 20211220 AP — Post Date: 2021-12-20 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/20/2021	483167	Check	Flagship Recreation	928598	2 AP8845	570.00
12/20/2021	483168	Check	Flinn Scientific Inc	901231-1	2 AP8845	3,430.13
12/20/2021	483169	Check	Foundation 191	928202	2 AP8845	141.49
12/20/2021	483170	Check	General Parts LLC	901541-1	2 AP8845	308.20
12/20/2021	483171	Check	Global Communications Wiring & Services LLC	927736	2 AP8845	320.00
12/20/2021	483172	Check	Goswami, Alpa	929031	2 AP8845	117.00
12/20/2021	483173	Check	H&B Specialized Products Inc	901641	2 AP8845	1,334.00
12/20/2021	483174	Check	Heacox Hartman Koshmrl Cosgriff Johnson Lane Feenstra	929684-1	2 AP8845	144.00
12/20/2021	483175	Check	Health Counseling Services LLC	924154-1	2 AP8845	103.50
12/20/2021	483176	Check	Heartland School Solutions	929746	2 AP8845	1,014.00
12/20/2021	483177	Check	Heartland Tire, Inc.	930160	2 AP8845	37.99
12/20/2021	483178	Check	High Point Networks LLC	929536	2 AP8845	13,990.00
12/20/2021	483179	Check	Horizon Commercial Pool Supply	904818	2 AP8845	116.23
12/20/2021	483180	Check	Hyvee	929410	2 AP8845	312.28
12/20/2021	483181	Check	Infinite Health Collaborative, PA	930472	2 AP8845	200.00
12/20/2021	483182	Check	Innovational Water Solutions, Inc.	930169	2 AP8845	3,174.76
12/20/2021	483183	Check	Johnson Controls Fire Protection LP	903587	2 AP8845	682.00
12/20/2021	483184	Check	Johnson, Nicole	500802	2 AP8845	20.00
12/20/2021	483185	Check	Kennedy and Graven Chartered	908356	2 AP8845	3,473.00

AP Check Register

AP Run: 20211220 AP — Post Date: 2021-12-20 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/20/2021	483186	Check	Link Interpret	929933	2 AP8845	184.00
12/20/2021	483187	Check	Mackin Educational Resources	902196	2 AP8845	10,744.76
12/20/2021	483188	Check	Mcgraw Hill LLC	906563-1	2 AP8845	2,261.40
12/20/2021	483189	Check	Meca Sportswear	924921	2 AP8845	245.50
12/20/2021	483190	Check	Messerli & Kramer PA	923866	2 AP8845	233.69
12/20/2021	483191	Check	Mid City Services	930092	2 AP8845	158.00
12/20/2021	483192	Check	Midwest Blinds	927063	2 AP8845	1,001.00
12/20/2021	483193	Check	The Language Banc	924523	2 AP8845	185.25
12/20/2021	483194	Check	Minnesota Energy Resources	903029	2 AP8845	10,490.05
12/20/2021	483195	Check	MN Academy of Science	909029	2 AP8845	100.00
12/20/2021	483196	Check	MN Assoc of Alternative Programs (MAAP)	903333	2 AP8845	1,520.00
12/20/2021	483197	Check	MN DECA District 2	927788-3	2 AP8845	1,190.00
12/20/2021	483198	Check	MN Dept of Labor and Industry	907914-2	2 AP8845	550.00
12/20/2021	483199	Check	Multilingual Word Inc	922324	2 AP8845	1,905.00
12/20/2021	483200	Check	Novak, Janice S	902467	2 AP8845	54.00
12/20/2021	483201	Check	Nuvera	902483	2 AP8845	183.96
12/20/2021	483202	Check	Occupational Health of MN, PC	929919	2 AP8845	664.00
12/20/2021	483203	Check	PBBS Equipment Corporation	930000	2 AP8845	3,315.34
12/20/2021	483204	Check	Pemberton Law PLLP	930565	2 AP8845	5,640.54

AP Check Register

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AP Run: 20211220 AP — Post Date: 2021-12-20 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/20/2021	483205	Check	Per Mar Security Services	930354	2 AP8845	75.00
12/20/2021	483206	Check	Perez, Melissa M	924879	2 AP8845	1,260.00
12/20/2021	483207	Check	PowerSecure	928310	2 AP8845	2,400.00
12/20/2021	483208	Check	Professional Wireless Communications	924681	2 AP8845	1,140.00
12/20/2021	483209	Check	Rifton Equipment	909053	2 AP8845	3,810.00
12/20/2021	483210	Check	Ryan Mechanical Inc	923241	2 AP8845	5,835.00
12/20/2021	483211	Check	Sachs, Alice	925562	2 AP8845	217.50
12/20/2021	483212	Check	Sachs, Frank	930154	2 AP8845	381.12
12/20/2021	483213	Check	Safeway Driving School	926796	2 AP8845	5,880.00
12/20/2021	483214	Check	Schmitt Music	903532	2 AP8845	138.55
12/20/2021	483215	Check	Schmitt & Sons - Contract	909331-2	2 AP8845	566,508.98
12/20/2021	483216	Check	School Services Employees Local 284	907382	2 AP8845	2,797.39
12/20/2021	483217	Check	Second Harvest Heartland	928183	2 AP8845	379.35
12/20/2021	483218	Check	SFM	923848	2 AP8845	2,865.98
12/20/2021	483219	Check	Shop Anatomical, Inc	930553	2 AP8845	421.27
12/20/2021	483220	Check	Smith, Zyra	929805	2 AP8845	200.00
12/20/2021	483221	Check	Soliant Health LLC	930344	2 AP8845	23,428.79
12/20/2021	483222	Check	Southwest Metro Intermediate 288	928611	2 AP8845	15,306.04
12/20/2021	483223	Check	St Paul Beverage Solutions, LLC	930156	2 AP8845	4,334.92
12/20/2021	483224	Check	Stamm, Amanda	930020	2 AP8845	156.00

AP Check Register

AP Run: 20211220 AP --- Post Date: 2021-12-20 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/20/2021	483225	Check	Teachers On Call	929847	2 AP8845	34,771.53
12/20/2021	483226	Check	Temple Electric Motor Service Inc	922319	2 AP8845	258.00
12/20/2021	483227	Check	The Food Group	928651	2 AP8845	2,476.47
12/20/2021	483228	Check	Thunder, Michael	930051	2 AP8845	100.00
12/20/2021	483229	Check	Trusted Employees	929957	2 AP8845	90.00
12/20/2021	483230	Check	Tyler Technologies Inc	926380	2 AP8845	7,195.12
12/20/2021	483231	Check	Upper Lakes Foods Inc	929826	2 AP8845	28,012.31
Total:						\$1,145,031.98

20211220 AP Summary

Type	Count	Amount
Regular	104	1,145,031.98
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	104	\$1,145,031.98

AP Check Register

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AP Run: 20211222 AP — Post Date: 2021-12-22 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/22/2021	483232	Check	Albrecht, Victor	923108	2 AP8845	273.00
12/22/2021	483233	Check	Anderson, Julie	929921	2 AP8845	400.50
12/22/2021	483234	Check	Carlson, Gerri	929243	2 AP8845	1,258.20
12/22/2021	483235	Check	Casperson, Julie	928973	2 AP8845	418.50
12/22/2021	483236	Check	Conquer Ninja Athletics	929462-2	2 AP8845	1,456.00
12/22/2021	483237	Check	DS Erickson & Associates PLLC	927334	2 AP8845	1,287.87
12/22/2021	483238	Check	Fagerness, Joyce	924275	2 AP8845	467.44
12/22/2021	483239	Check	General Parts LLC	901541-1	2 AP8845	1,947.63
12/22/2021	483240	Check	Holmen, Orrie Jock	929911	2 AP8845	297.00
12/22/2021	483241	Check	Lightspeed Technologies Inc	926151	2 AP8845	8,544.00
12/22/2021	483242	Check	Lindmeier, Thomas	930013	2 AP8845	162.00
12/22/2021	483243	Check	Merry, Vanessa	929912	2 AP8845	100.00
12/22/2021	483244	Check	Naseema Omer LLC	930381	2 AP8845	147.00
12/22/2021	483245	Check	National Treasure Kung Fu Inc	904476	2 AP8845	1,675.35
12/22/2021	483246	Check	Nelson, Kristi Kay	930378	2 AP8845	300.00
12/22/2021	483247	Check	Perez, Melissa M	924879	2 AP8845	600.00
12/22/2021	483248	Check	Pow Wow Grounds LLC	930434	2 AP8845	675.00
12/22/2021	483249	Check	QiVitality LLC	929413	2 AP8845	558.60
12/22/2021	483250	Check	Safeway Driving School	926796	2 AP8845	6,030.00
12/22/2021	483251	Check	Stamm, Amanda	930020	2 AP8845	136.50

AP Check Register

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AP Run: 20211222 AP --- Post Date: 2021-12-22 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/22/2021	483252	Check	USPS	931024-1	2 AP8845	1,396.46
Total:						\$28,131.05

20211222 AP Summary

Type	Count	Amount
Regular	21	28,131.05
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	21	\$28,131.05

AP Check Register

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AP Run: 20211231 Voids --- Post Date: 2021-12-31 — AP Run Type: V

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/31/2021	482996	Check	Eastview High School Cheer Boosters	906734-3	2 AP8845	-272.00
12/31/2021	483068	Check	Finalsite	930297	2 AP8845	-4,500.00
Total:						-\$4,772.00

20211231 Voids Summary

Type	Count	Amount
Regular	2	-4,772.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	2	-\$4,772.00

AP Check Register

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Burnsville-Eagan-Savage SD 191, MN

<u>Fund</u>	<u>Total</u>
01 - GENERAL	977,755.87
02 - FOOD SERVICE	125,179.06
03 - TRANSPORTATION	661,094.91
04 - COMMUNITY SERVICE	56,402.83
16 - FACILITIES RENTAL	22.12
26 - BOND REFERENDUM	53,961.00
50 - STUDENT ACTIVITY FUND	1,668.02
	\$1,876,083.81

AP Check Register

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AP Run: 20211209 C1 — Post Date: 2021-12-09 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/09/2021	6000000539		Advanced Imaging Solutions	928551	2 Virtua	5,162.78
12/09/2021	6000000540		Aqua Engineering Inc	900106	2 Virtua	5,360.00
12/09/2021	6000000541		Center For The Collaborative Classroom	924466-1	2 Virtua	1,139.40
12/09/2021	6000000542		Cole Papers Inc	927279-1	2 Virtua	637.40
12/09/2021	6000000543		Conney Safety Products	900552-1	2 Virtua	292.32
12/09/2021	6000000544		Cornerstone Copy Center	900502	2 Virtua	7,071.08
12/09/2021	6000000545		Grainger	904387-1	2 Virtua	1,857.06
12/09/2021	6000000546		Trio Supply	903802	2 Virtua	5,140.89
12/09/2021	6000000547		Universal Athletic LLC	928417	2 Virtua	675.25
Total:						\$27,336.18

20211209 C1 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	9	27,336.18
Total:	9	\$27,336.18

AP Check Register

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AP Run: 20211222 C1 — Post Date: 2021-12-22 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/22/2021	6000000548		Cole Papers Inc	927279-1	2 Virtua	555.65
12/22/2021	6000000549		Cornerstone Copy Center	900502	2 Virtua	914.05
12/22/2021	6000000550		Grainger	904387-1	2 Virtua	6,947.15
12/22/2021	6000000551		MEI Total Elevator Solutions	908999-1	2 Virtua	2,691.86
12/22/2021	6000000552		Northern Air Corporation (NAC)	920320	2 Virtua	1,254.00
12/22/2021	6000000553		Tri-Dim Filter Corp	929519	2 Virtua	1,659.56
12/22/2021	6000000554		Trio Supply	903802	2 Virtua	1,706.46
12/22/2021	6000000555		Universal Athletic LLC	928417	2 Virtua	1,042.39
Total:						\$16,771.12

20211222 C1 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	8	16,771.12
Total:	8	\$16,771.12

AP Check Register

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Burnsville-Eagan-Savage SD 191, MN

<u>Fund</u>	<u>Total</u>
01 - GENERAL	29,851.63
02 - FOOD SERVICE	6,850.76
04 - COMMUNITY SERVICE	7,404.91
	\$44,107.30

AP Check Register

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AP Run: 20211201 EACH — Post Date: 2021-12-01 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/01/2021	9000002606	ACH	Gust, Jennifer	017940	1 AP5800	12.25
12/01/2021	9000002607	ACH	Hammer, Jeffrey	011818	1 AP5800	90.05
12/01/2021	9000002608	ACH	Impola, Donna	020489	1 AP5800	85.00
12/01/2021	9000002609	ACH	Lawler, KayAnna R	020499	1 AP5800	85.00
12/01/2021	9000002610	ACH	Paek, Guillaume J	019390	1 AP5800	255.00
12/01/2021	9000002611	ACH	Parkinson, Jacquelyn R	018037	1 AP5800	115.18
12/01/2021	9000002612	ACH	Pederson, Janell R	020502	1 AP5800	85.00
12/01/2021	9000002613	ACH	Roiger, Michael R	019975	1 AP5800	27.00
12/01/2021	9000002614	ACH	Scholl, Mick G	006571	1 AP5800	78.75
12/01/2021	9000002615	ACH	Voigt, Pamela M	017183	1 AP5800	17.36
12/01/2021	9000002616	ACH	Wahedi, Arizo	019367	1 AP5800	85.00
12/01/2021	9000002617	ACH	Webb, Kirstin A	020529	1 AP5800	83.00
Total:						\$1,018.59

20211201 EACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	12	1,018.59
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	12	\$1,018.59

AP Check Register

AP Run: 20211208 EACH — Post Date: 2021-12-08 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/08/2021	9000002618	ACH	Anderson, Janelle D	018630	1 AP5800	48.61
12/08/2021	9000002619	ACH	Armstrong, Nicholas G	018919	1 AP5800	140.00
12/08/2021	9000002620	ACH	Barry, Amber Leigh	017540	1 AP5800	71.99
12/08/2021	9000002621	ACH	Barth, Tami Rae	007269	1 AP5800	23.52
12/08/2021	9000002622	ACH	Briggs, Lori A	016049	1 AP5800	50.00
12/08/2021	9000002623	ACH	Buchanan, Isis L	019608	1 AP5800	2.80
12/08/2021	9000002624	ACH	Erickson, Shelly L	017904	1 AP5800	75.00
12/08/2021	9000002625	ACH	Gilbertson, Sherry A	016244	1 AP5800	50.00
12/08/2021	9000002626	ACH	Goff, Tara P	020460	1 AP5800	50.00
12/08/2021	9000002627	ACH	Hanson, Debra A	016313	1 AP5800	50.00
12/08/2021	9000002628	ACH	Holden, Matt J	009267	1 AP5800	100.00
12/08/2021	9000002629	ACH	Johnson, Ronna E	014613	1 AP5800	39.20
12/08/2021	9000002630	ACH	Jordan, Joanna	014624	1 AP5800	45.86
12/08/2021	9000002631	ACH	Kaytor, Linda K	019592	1 AP5800	50.00
12/08/2021	9000002632	ACH	Kosloski, Scott	019322	1 AP5800	129.76
12/08/2021	9000002633	ACH	Lake, David	017436	1 AP5800	113.68
12/08/2021	9000002634	ACH	Lattery, Sharleen M	010482	1 AP5800	250.00
12/08/2021	9000002635	ACH	Meyer, Tanya L	012306	1 AP5800	101.45
12/08/2021	9000002636	ACH	Mousseau, Rebecca J	020278	1 AP5800	36.75
12/08/2021	9000002637	ACH	Murray, Cathleen H	018790	1 AP5800	250.00

AP Check Register

AP Run: 20211208 EACH — Post Date: 2021-12-08 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/08/2021	9000002638	ACH	Niesen, Elizabeth A	015962	1 AP5800	46.37
12/08/2021	9000002639	ACH	Omodt, Jane	008791	1 AP5800	50.00
12/08/2021	9000002640	ACH	Paul, Tara	019709	1 AP5800	65.70
12/08/2021	9000002641	ACH	Petroskey, Kellie A	017903	1 AP5800	140.00
12/08/2021	9000002642	ACH	Plomski, Marci	020101	1 AP5800	50.00
12/08/2021	9000002643	ACH	Riggs, Mark D	007145	1 AP5800	50.00
12/08/2021	9000002644	ACH	Rother, Kate	013399	1 AP5800	50.00
12/08/2021	9000002645	ACH	Schlichting, Catherine	012335	1 AP5800	50.00
12/08/2021	9000002646	ACH	Tarnofsky, John J	020438	1 AP5800	44.97
12/08/2021	9000002647	ACH	Warmka, Cheri R	007858	1 AP5800	50.00
12/08/2021	9000002648	ACH	Webster, Susan M	018046	1 AP5800	50.00
12/08/2021	9000002649	ACH	Woodcock, Sue M	007835	1 AP5800	50.00
12/08/2021	9000002650	ACH	Zucollo, Susan R	016097	1 AP5800	75.00

Total: \$2,450.66

20211208 EACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	33	2,450.66
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	33	\$2,450.66

AP Check Register

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AP Run: 20211209 VACH — Post Date: 2021-12-09 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/09/2021	9000002651	ACH	CDW Government Inc	920289-1	1 AP5800	121,990.00
Total:						\$121,990.00

20211209 VACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	1	121,990.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$121,990.00

AP Check Register

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AP Run: 20211215 EACH — Post Date: 2021-12-15 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/15/2021	9000002652	ACH	Albersheim-Carter, Marcina	018646	1 AP5800	39.93
12/15/2021	9000002653	ACH	Anderson, Megan	007770	1 AP5800	69.84
12/15/2021	9000002654	ACH	Blood, Kelsey Jo	017981	1 AP5800	45.86
12/15/2021	9000002655	ACH	Byers, Alexis C	020513	1 AP5800	85.00
12/15/2021	9000002656	ACH	Clancy, Carissa	016999	1 AP5800	38.98
12/15/2021	9000002657	ACH	Czapar, Kelly N	017322	1 AP5800	37.80
12/15/2021	9000002658	ACH	Ewert, Casey B	019158	1 AP5800	48.66
12/15/2021	9000002659	ACH	Fischer McDonald, Christine	020544	1 AP5800	28.00
12/15/2021	9000002660	ACH	Gamble, Claudia A	020525	1 AP5800	85.00
12/15/2021	9000002661	ACH	Gehrke, Andrew R	016612	1 AP5800	9.07
12/15/2021	9000002662	ACH	Gonzalez, Briseida	020509	1 AP5800	85.00
12/15/2021	9000002663	ACH	Griffith, Denise	019777	1 AP5800	84.00
12/15/2021	9000002664	ACH	Harrold, Stacey L	011361	1 AP5800	95.28
12/15/2021	9000002665	ACH	Holewa, Mary A	011153	1 AP5800	43.68
12/15/2021	9000002666	ACH	Laduke, Lizette	017082	1 AP5800	85.00
12/15/2021	9000002667	ACH	Lian, Jocelyn M	020194	1 AP5800	46.20
12/15/2021	9000002668	ACH	McDowell, Morgan	018635	1 AP5800	27.17
12/15/2021	9000002669	ACH	Meyer, Jessica M	018679	1 AP5800	183.24
12/15/2021	9000002670	ACH	Morlock, Katie R	009294	1 AP5800	86.03
12/15/2021	9000002671	ACH	Mousseau, Rebecca J	020278	1 AP5800	75.42

AP Check Register

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AP Run: 20211215 EACH — Post Date: 2021-12-15 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/15/2021	9000002672	ACH	Nelson, Katie L	015010	1 AP5800	36.68
12/15/2021	9000002673	ACH	Notch, Samantha J	020210	1 AP5800	153.65
12/15/2021	9000002674	ACH	Opatz, Larry	009239	1 AP5800	73.47
12/15/2021	9000002675	ACH	Pettengill, Taylor M	018048	1 AP5800	30.24
12/15/2021	9000002676	ACH	Sexton, Tracy M	018001	1 AP5800	18.75
12/15/2021	9000002677	ACH	Simmons, Sean D	017795	1 AP5800	45.14
12/15/2021	9000002678	ACH	Yost, Molly M	019831	1 AP5800	23.18
Total:						\$1,680.27

20211215 EACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	27	1,680.27
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	27	\$1,680.27

AP Check Register

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AP Run: 20211222 EACH — Post Date: 2021-12-22 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/22/2021	9000002679	ACH	Battle, Theresa F	019927	1 AP5800	500.00
12/22/2021	9000002680	ACH	Dehne, Tyler	020322	1 AP5800	200.00
12/22/2021	9000002681	ACH	Gersich, Brian M	019849	1 AP5800	200.00
12/22/2021	9000002682	ACH	Gorton, Rachel	016735	1 AP5800	200.00
12/22/2021	9000002683	ACH	Jordan, Allison A	016428	1 AP5800	87.84
12/22/2021	9000002684	ACH	Rider, Lisa K	016166	1 AP5800	200.00
12/22/2021	9000002685	ACH	Sovine, Stacey	017487	1 AP5800	200.00
12/22/2021	9000002686	ACH	Tinklenberg, Aaron D	017462	1 AP5800	200.00
12/22/2021	9000002687	ACH	Warmka, Cheri R	007858	1 AP5800	22.92
Total:						\$1,810.76

20211222 EACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	9	1,810.76
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	9	\$1,810.76

AP Check Register

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AP Run: 20211222 VACH — Post Date: 2021-12-22 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
12/22/2021	9000002688	ACH	CDW Government Inc	920289-1	1 AP5800	33,795.76
12/22/2021	9000002689	ACH	Kelleher Helmrich and Associates Inc	908955	1 AP5800	523.75
Total:						\$34,319.51

20211222 VACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	2	34,319.51
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	2	\$34,319.51

AP Check Register

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Burnsville-Eagan-Savage SD 191, MN

<u>Fund</u>	<u>Total</u>
01 - GENERAL	160,930.75
02 - FOOD SERVICE	754.68
04 - COMMUNITY SERVICE	101.36
22 - ISF - HEALTH SELECT 105	1,400.00
50 - STUDENT ACTIVITY FUND	83.00
	\$163,269.79



Agenda V.A.5
February 15, 2022

To: Dr. Theresa Battle, superintendent and Board of Education

From: Lisa K. Rider, executive director of business services

Date: February 15, 2022

Re: Budget Analysis for the Month Ending December 31, 2021

Recommendation: That the Board accepts the Budget Analysis for the month ending December 31, 2021.

The September Budget Reports are presented for Board information and review. The reports indicate the following:

	<u>Year-to-Date Revenue</u>	<u>% of Adopted Budget</u>	<u>Year-to-Date Expenditures</u>	<u>% of Adopted Budget</u>
All Funds	\$ 73,979,823	41.84%	\$ 70,038,540	38.48%
General Fund	\$ 38,120,643	29.17%	\$ 53,909,333	39.71%

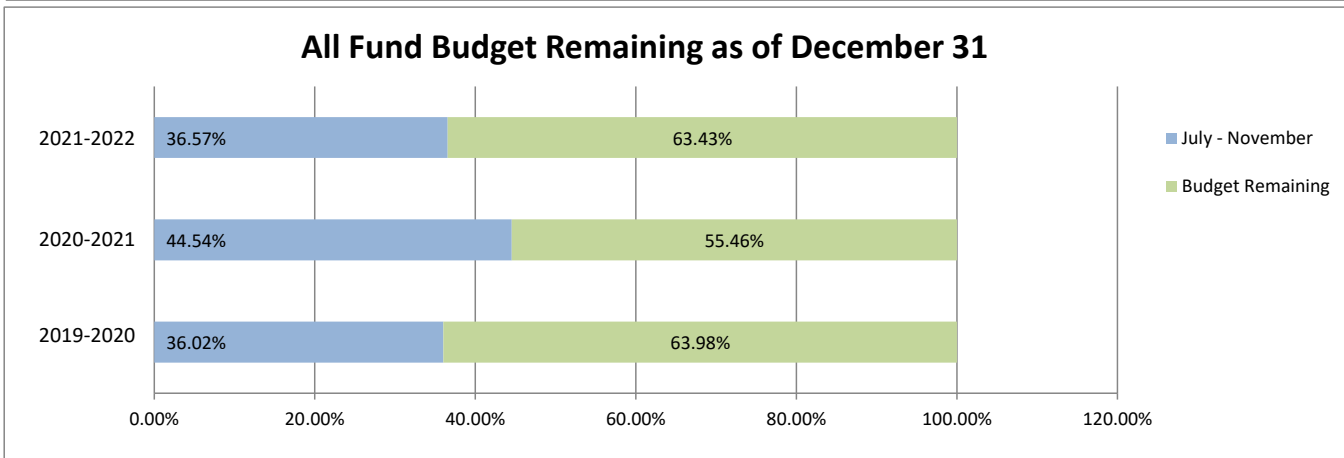
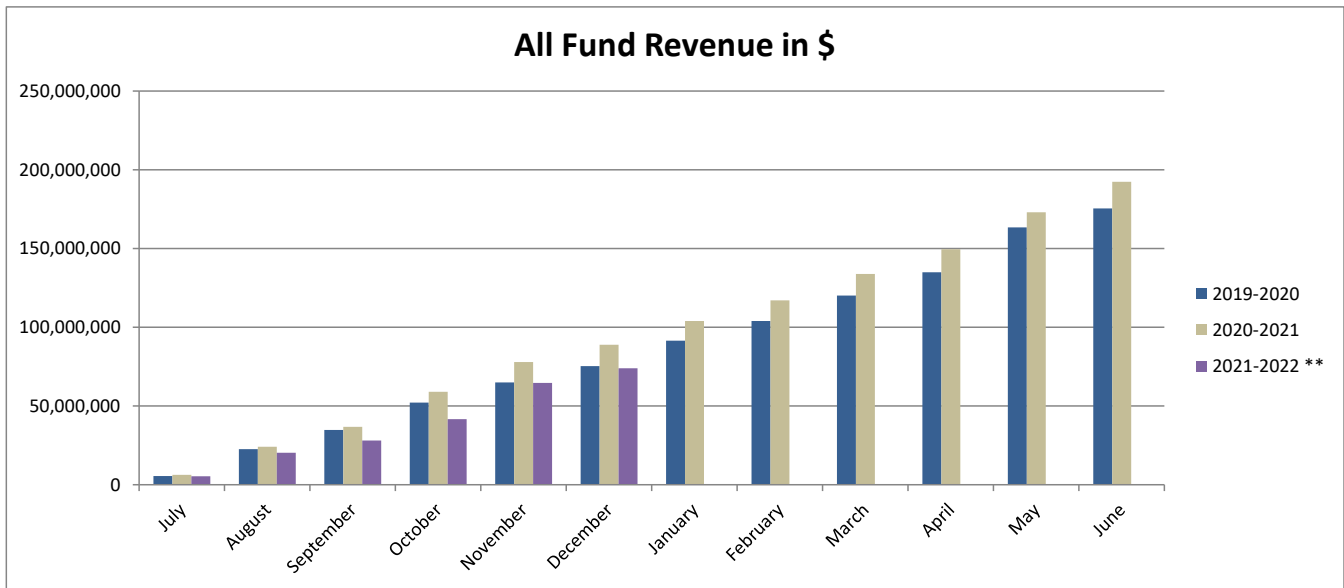
To assist the Board in monitoring monthly financial activity and to help identify budget-to-actual deviations, the following graphs have been developed for all funds and the general fund:

Revenues Year-to-Date for Last two years and Current year
Expenditures Year-to-Date for Last two years and Current year

All of the reports and graphs show last year's actual figures, this year's budget and this year's activity to day. Additional detail is available upon request.

**REVENUE COMPARISON
ALL FUNDS**

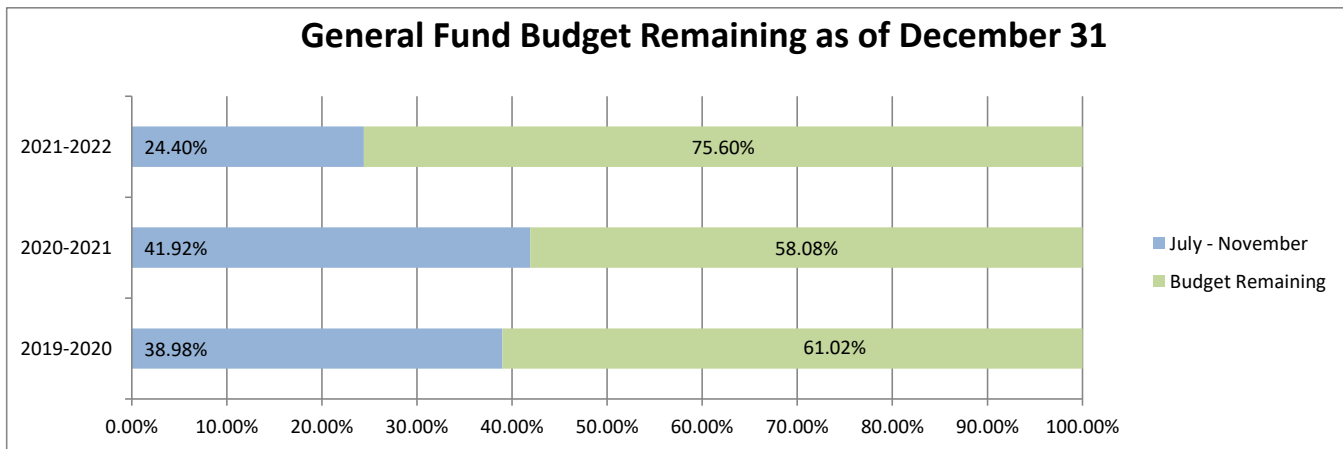
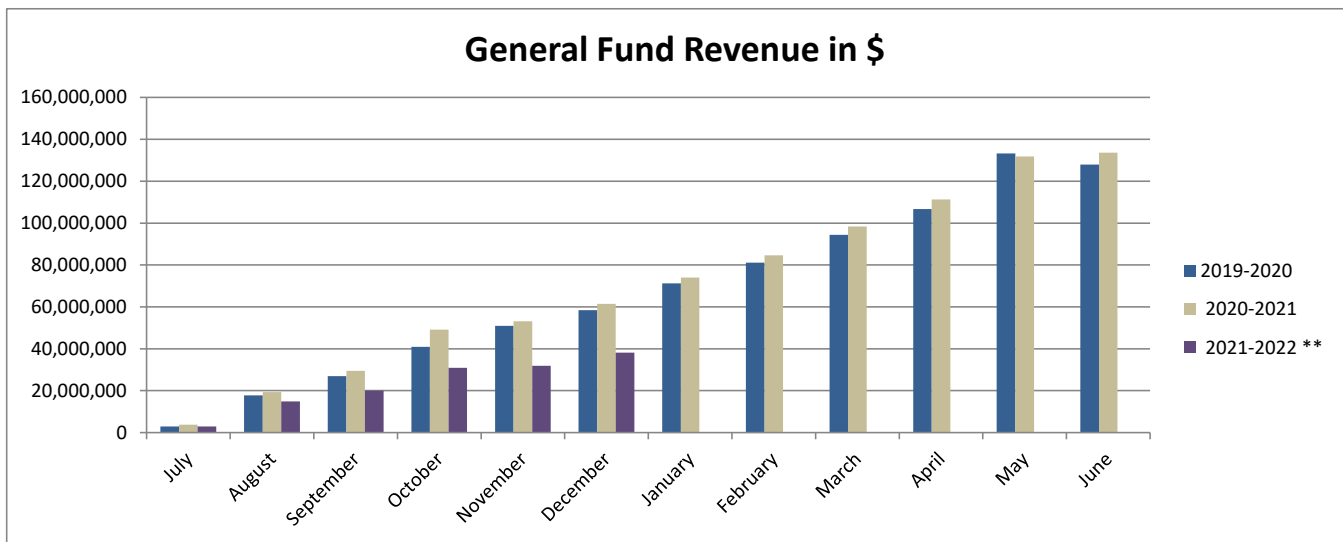
	2019-2020		2020-2021		2021-2022 **	
	\$	%	\$	%	\$	%
July	5,485,241	3.04%	6,287,193	3.59%	5,298,428	3.00%
August	22,594,027	12.53%	24,061,844	13.74%	20,358,554	11.51%
September	34,813,133	19.31%	36,829,976	21.04%	28,136,656	15.91%
October	52,091,920	28.89%	59,014,681	33.71%	41,631,893	23.54%
November	64,950,000	36.02%	77,976,654	44.54%	64,659,908	36.57%
December	75,350,271	41.79%	88,949,514	50.81%	73,979,823	41.84%
January	91,452,688	50.72%	103,921,863	59.36%		0.00%
February	104,037,421	57.70%	117,144,444	66.91%		0.00%
March	120,089,341	66.60%	133,864,754	76.46%		0.00%
April	134,860,140	74.79%	149,466,884	85.38%		0.00%
May	163,402,130	90.62%	173,006,598	98.82%		0.00%
June	175,487,024	97.33%	192,391,251	109.89%		0.00%
BUDGET	180,308,051	100.00%	175,070,662	100.00%	176,825,094	100.00%



** The year to year comparison will vary due to the timing of the reversal of prior year accruals and based on timing of financial activity, monthly figures are subject to change

**REVENUE COMPARISON
GENERAL FUND**

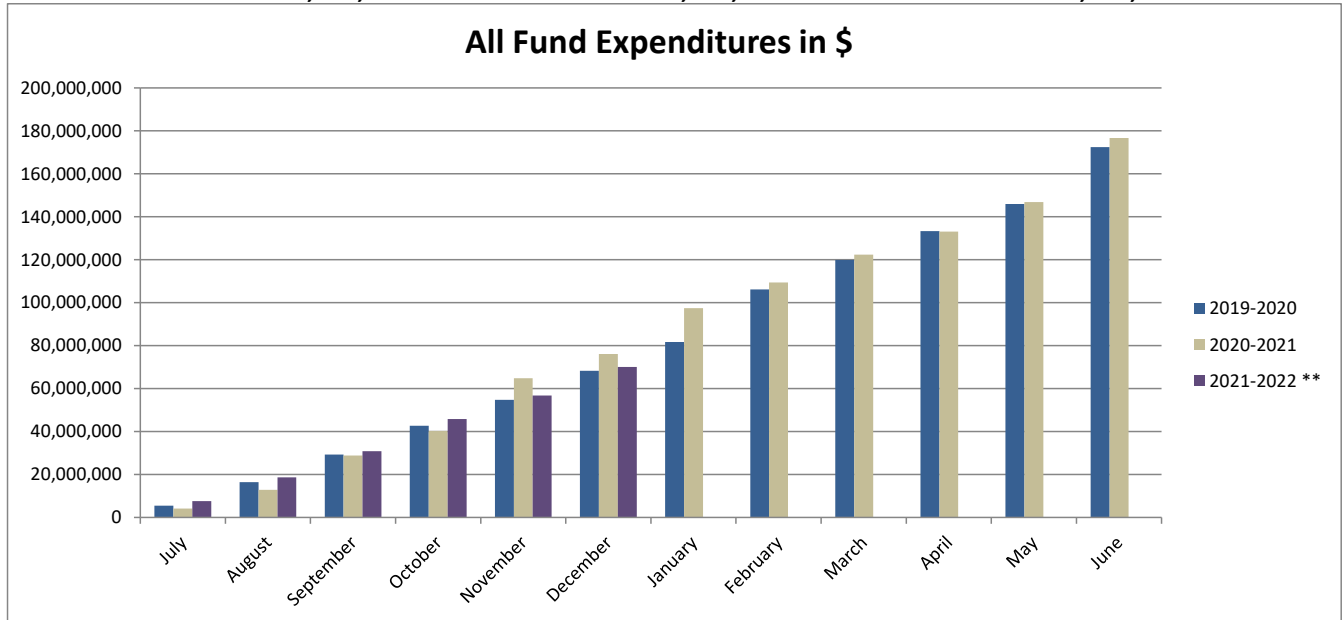
	2019-2020		2020-2021		2021-2022 **	
	\$	%	\$	%	\$	%
July	2,952,734	2.26%	3,817,036	3.01%	2,886,590	2.21%
August	17,728,648	13.58%	19,274,187	15.20%	14,880,829	11.39%
September	26,994,038	20.67%	29,519,205	23.27%	20,103,961	15.38%
October	40,875,100	31.30%	49,179,583	38.77%	30,912,213	23.65%
November	50,901,641	38.98%	53,171,053	41.92%	31,891,696	24.40%
December	58,488,110	44.79%	61,389,953	48.40%	38,120,643	29.17%
January	71,248,272	54.57%	73,970,734	58.32%		0.00%
February	81,110,930	62.12%	84,622,165	66.72%		0.00%
March	94,414,841	72.31%	98,343,919	77.54%		0.00%
April	106,747,578	81.75%	111,273,854	87.73%		0.00%
May	133,202,884	102.02%	131,860,398	103.96%		0.00%
June	127,889,261	97.95%	133,587,632	105.32%		0.00%
BUDGET	130,570,739	100.00%	126,834,491	100.00%	130,685,614	100.00%



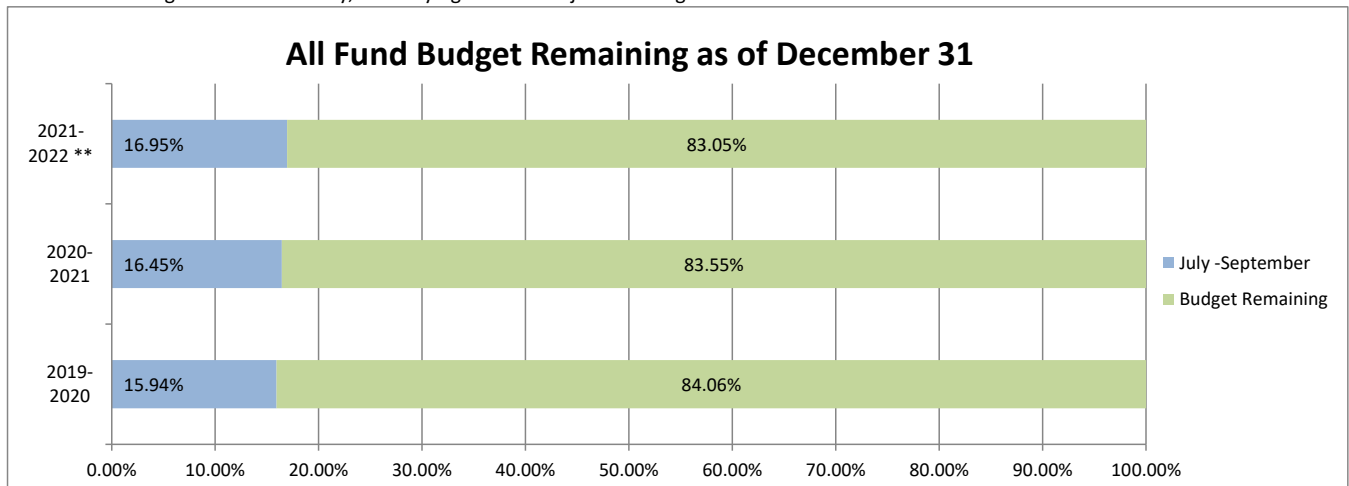
** The year to year comparison will vary due to the timing of the reversal of prior year accruals and based on timing of financial activity, monthly figures are subject to change

**EXPENDITURE COMPARISON
ALL FUNDS**

	2019-2020		2020-2021		2021-2022 **	
	\$	%	\$	%	\$	%
July	5,527,131	3.00%	4,136,021	2.36%	7,576,301	4.16%
August	16,468,457	8.95%	12,806,761	7.30%	18,666,589	10.25%
September	29,323,003	15.94%	28,871,496	16.45%	30,852,672	16.95%
October	42,659,629	23.19%	40,214,431	22.92%	45,790,504	25.16%
November	54,807,687	29.79%	64,868,844	36.96%	56,770,670	31.19%
December	68,333,711	37.14%	76,102,321	43.37%	70,038,540	38.48%
January	81,733,856	44.42%	97,403,339	55.50%		0.00%
February	106,174,331	57.71%	109,396,118	62.34%		0.00%
March	119,896,778	65.16%	122,331,287	69.71%		0.00%
April	133,324,048	72.46%	133,047,037	75.82%		0.00%
May	145,975,143	79.34%	146,818,004	83.66%		0.00%
June	172,410,094	93.71%	176,641,177	100.66%		0.00%
BUDGET	183,989,992	100.00%	175,489,038	100.00%	182,025,112	100.00%

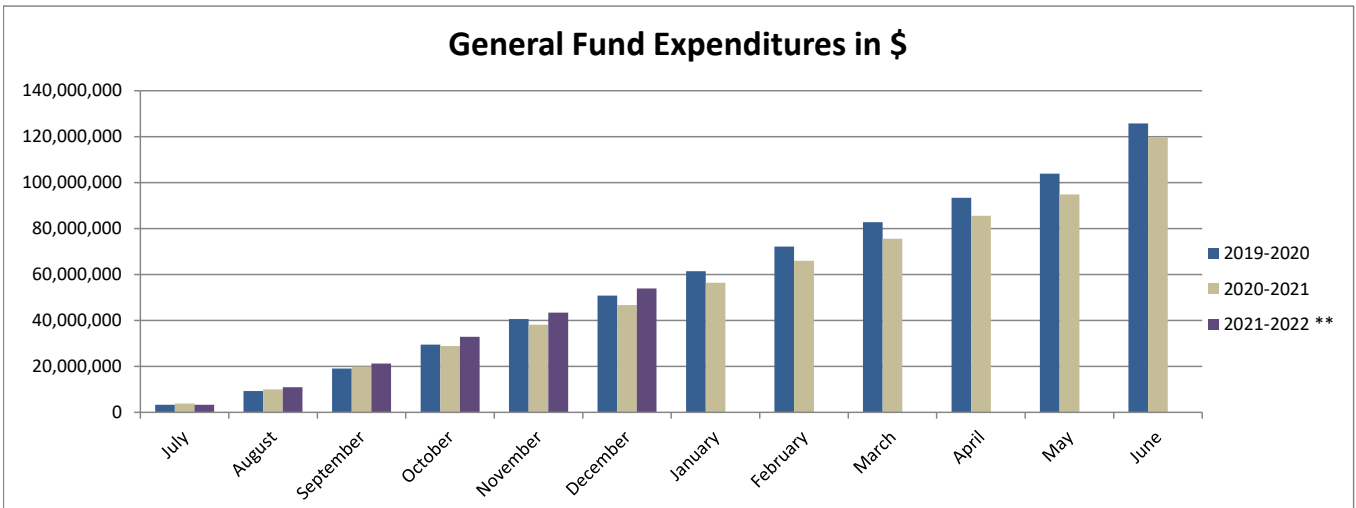


**based on timing of financial activity, monthly figures are subject to change

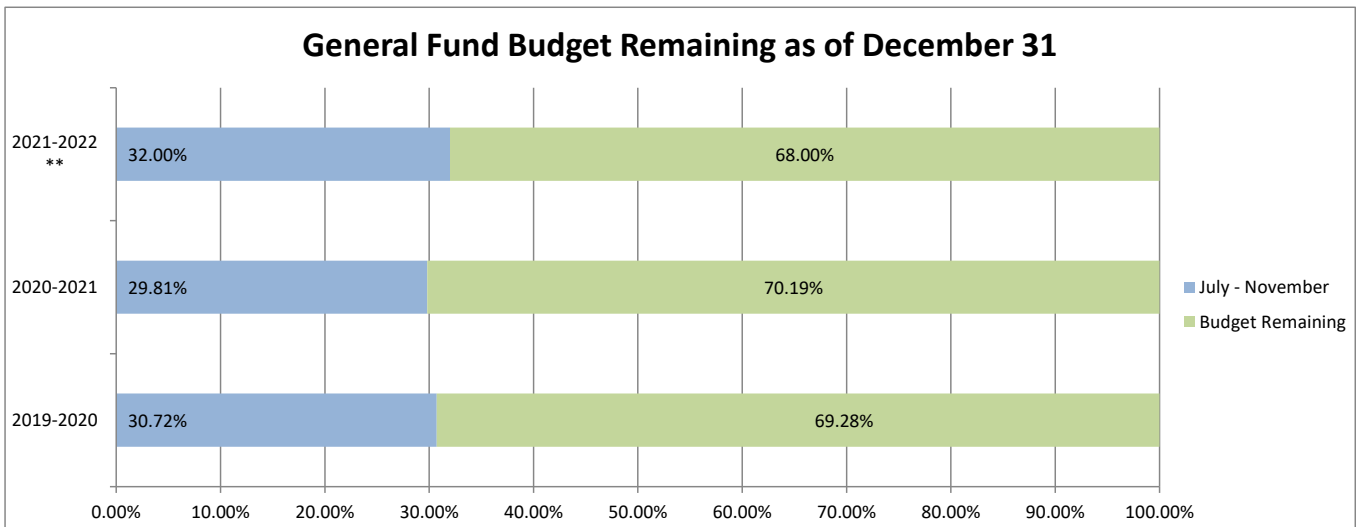


**EXPENDITURE COMPARISON
GENERAL FUND**

	2019-2020		2020-2021		2021-2022 **	
	\$	%	\$	%	\$	%
July	3,278,040	2.48%	3,805,343	2.98%	3,258,178	2.40%
August	9,235,858	6.99%	9,950,010	7.78%	10,886,189	8.02%
September	19,056,078	14.41%	19,860,387	15.54%	21,189,447	15.61%
October	29,431,382	22.26%	28,831,518	22.56%	32,864,644	24.21%
November	40,610,524	30.72%	38,110,749	29.81%	43,449,234	32.00%
December	50,859,427	38.47%	46,736,045	36.56%	53,909,333	39.71%
January	61,440,209	46.47%	56,357,446	44.09%		0.00%
February	72,157,858	54.58%	65,964,586	51.61%		0.00%
March	82,820,131	62.64%	75,602,778	59.15%		0.00%
April	93,356,204	70.61%	85,552,003	66.93%		0.00%
May	103,944,142	78.62%	94,865,356	74.21%		0.00%
June	125,799,767	95.15%	119,796,978	93.72%		0.00%
BUDGET	132,208,436	100.00%	127,825,136	100.00%	135,767,437	100.00%



**based on timing of financial activity, monthly figures are subject to change





**Agenda V.A.6.
February 24, 2022**

To: Board of Education

From: Dr. Theresa Battle, superintendent

Date: February 17, 2022

Re: Receive a Report about the Listening Session

Recommendation: Receive a report about the Listening Session on February 10, 2022.

February 10, 2022 Listening Session

- No one spoke at the listening session.

February 24, 2022 Board Meeting

Board Members' Questions and Staff Responses regarding BoardBook materials

A&I Budget

Board Member Question	Staff Response
<p>80% Services Direct to Students: MS AVID teachers were in FY22 A&I: .8 FTE for 2 Staff \$104,298 .8 FTE Fringe \$49,140 These positions no longer appear in FY23 A&I. Where are these sal/bene being covered in FY23?</p>	<p>This AVID elective teacher FTE will fall under MS School Within a School (SWAS).</p>
<p>20% Professional Development This item has been reduced to \$21,157 in FY23; FY22 it was \$58,384. I'd like to understand more about this reduction.</p>	<p>Salary/benefits for cultural liaisons, social workers, advanced learning, and AVID site coordinators were deemed the priority. The increases in these areas means fewer funds were available for professional development.</p>
<p>FY22 \$98,379 Dir. Curriculum FY23 \$49,725 Dir. Curriculum Where is the shift (moving \$48,654 in FY22 to a different item in FY23) being covered in FY23?</p>	<p>Director salary/benefits has shifted to the district curriculum budget.</p>

(SPA Presentation WBWF)

Board Member Question	Staff Response
<p>1. Knowing that as a district, we focus on and invest in the whole child while also understanding the significance of academic assessment results, I am wondering why we haven't mentioned the MN Student Survey (at least on slide #4). Doing so might encourage us all to think beyond academic results and into the full context of those results. Or, including</p>	<p>Minnesota's accountability framework for Every Student Succeeds Act delineates the type of assessments that can be used to measure the academic areas of WBWF. The MN Student Survey may not align to the required criteria for allowable assessment. It may apply as formative data to improve our Climate and safety that tracks our suspension data.</p>

<p>mention of this survey keeps our minds on the intersection of our students' experience and related outcomes in One91.</p>	<p>It may become one of the assessments used as indicators for our Strategic Roadmap Dashboard.</p> <p>We hope that MN's Accountability Framework will allow more flexible assessments and become competency based.</p>
<p>At middle school, am I correct in understanding that we have shifted from Honors vs School classes, and now all classes have the same content, with differentiation for individual students?</p>	<p>Our talent development model at middle school includes embedded honors (differentiation) in classes with specialist support. Embedded honors may also include enrichment opportunities that would not be limited to a single group, but would be available to flexible groups depending on the content and type of extension. This supports the district values of student agency with students self-selecting "stretch" activities.</p>
<p>Given the generally discouraging results from the presentation, showing mostly worsening disparities in our students, what is the degree of confidence that the achievement and integration budget request we are being asked to approve will improve those results in the coming year? What are we going to be doing differently that will lead to improved results?</p>	<p>Strategies we are employing are included on the slides titled, "Elementary, Middle and High School". Please keep in mind that these results are from assessments given in 2021 during the pandemic. I hope that a better baseline indicator will be the results from 2023. We did fare better than the state for students of color, yet lower in participation and for our F/R we had higher results and also lower in participation. When we further breakdown our literacy indicators the greatest gap between white students and students of color is for English Language learners.</p>

	<p>We have begun to employ strategies to address this gap. First, this year we launched a SIOP Cohort where both general education classroom teachers and ESL teachers learn together to employ strategies to improve their instruction for these learners. These teachers are receiving coaching from a trainer. Additionally, we are addressing the mindset that the responsibility for the instruction and engagement of multilingual learners is not everyone's responsibility.</p> <p>Many of these strategies for language acquisition also benefit our general education students. As we are at 69% BIPOC students we must improve our core instruction to meet the needs of our learners. SIOP is one example. In addition, Director Oftedahl and I are engaging with an external partner with expertise in elementary instruction and English language acquisition to provide walkthrough visits in our classroom and analyze our curriculum and supports for instruction. We must address the limited opportunities to provide professional development to teachers. During my check-in with both SISA and Technology departments I heard about the need to address this challenge. I plan to convene a working group to come up with possible solutions.</p> <p>Another key strategy to close gaps is to increase family involvement, such as offering the FIRE Academy. 90% of the A&I budget is allocated to cultural liaisons, social workers, and AVID staff. These are staff that work directly with students and families impacted by the disparities, including multilingual families.</p>
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(COVID-19 Report)

Board Member Question	Staff Response
<p>Am I correct in understanding that staff whose responsibilities do not bring them into regular contact with students are recommended to wear a mask, until of course they are in the presence of students as noted?</p>	<p>Yes, if they are around pre-kindergarten programs/students, they do have to wear masks.</p>
<p>Please remind me how many of our elementary schools have preschool programs in the building. I believe it is all of them. Given that, I would like to know how much contact do the preschool students have with others in the building during their program? With FDA approval still pending for that age group, is this the right time to consider removing the mask requirement?</p>	<p>All eight elementary schools have VPK.</p> <p>From my vetting with our health team there are a couple of perspectives to consider for our youngest learners.</p> <p>We must weigh the risks versus benefits for each of our decisions. Interaction is limited , such as in the cafeteria and walking through the building. VPK spends the majority of their time within their classroom within their cohort.</p> <p>Vaccination perspective: The future for vaccinations is unknown for students under 5, so that does increase their vulnerability for COVID. Another consideration is Social emotional learning: Our youngest learners need facial cues for social learning without this input their SEL may be compromised.</p>

(FY23 Budget Development)

Board Member Question	Staff Response
<p>1. Slide #16 - Please clarify what is meant, "determine decision regarding Sioux Trail Elementary and M.W. Savage Elementary..." Per the Open Facilities Resolution Approving the Open Facilities Action Plan, "MWS and</p>	<p>Currently, neither ST or M.W. is being utilized for childcare. So, it is not currently a consideration for COVID-19 now. The reference to board resolution has been removed.</p>

<p>ST... will continue to be used as ISD 191 childcare facilities as long as COVID impacts our ability to group and transport ISD 191 students. Once COVID is no longer a consideration, we will actively work to find noncompetitive partners for a lease arrangement of these facilities."</p>	
<p>2. Slide 18 - Draft Initial Budget Adjustments</p> <ul style="list-style-type: none"> - Understanding this is a draft and a work in progress as of today, by Thursday of course we will need the two columns "FTE" and "Bargaining Unit or Department" completed across the board. Using "Principals" as an example, there is no indication of the applicable BU(s) - or the BU(s) under consideration. - The row is labeled "MS Start Times," but the description reads, "adjust end of school day at MS..." Is the recommendation to change Start Times or End Times? - It might be helpful to add a label for each row (Under 1., for example, 1a., 1b., 1c.,) to facilitate conversation around the individual lines among board members and staff. 	<p>At this time, not all bargaining units may be impacted. The principal reductions are due to attrition (retirements) and I do not want to replace them.</p> <p>The recommendation is to change end times for the middle school. The row label will be revised.</p> <p>Thanks for the suggestion about adding a label for each row. We have modified the chart for clarity after we met with the cross functional team today.</p>
<p>3. Special Education - (\$300,000) construction. To close the loop on this item from prior discussions, please provide a list of the</p>	<p>These \$300,000 of funds were used solely for the BEST programming needs as they moved from RREC to DEC and as required</p>

<p>departments and areas and amounts that these construction costs were spent on. Or, please feel free to link the detail into the line item in the document.</p>	<p>as part of the allocation of sale proceeds from River Ridge Education Center.</p>
<p>4. Open Facilities - (\$120,000). Please elaborate.</p>	<p>We set aside funds for any possible Open Facilities costs for this year. We are reducing it since we did not use it this year. The amount of expenditure we have experienced does not suggest a need for a \$200,000 budget. The remaining \$80,000 is for the types of costs we may incur from Ehlers. Other moving costs may be necessary if we were to sell a building and we would address this in a revision to the next year's budget. Any broker fees, should the board choose to go this path, would be net against the revenue proceeds and not a separate cost to be budgeted.</p>
<p>5. Slide #19 \$330,000 "possible added support." Please elaborate.</p>	<p>To address any unmet student needs that may arise. Support yet to be determined, if necessary depending on the enrollment numbers and the levels in which they enroll. A placeholder, to ensure we have enough set aside.</p>
<p>6. Slide #20 - Sanneh Tutors \$75,000 - Please elaborate. - Please detail tutoring options currently in place across the district.</p>	<p>The Dreamline Program provides coaches who provide academic support during the school day and after school activities to identified students at Burnsville High School. The district cost is \$75,000 for three Dreamline tutors.</p>

	Tutoring options include Reading and Math Corps, Migizi, after school at MS with teachers, partnership with third party providers.
What would be the FY23 budgetary impact if we reduced class sizes by 0.5 or by 1 student per class?	<p>Reducing class sizes by .5 will add 4.5FTE or about \$495,000</p> <p>Reducing class sizes by 1.0 will add 10 FTE or about \$1.1million.</p>



Future Ready. Community Strong.

**Agenda Item V.B.1
February 24, 2022**

To: Board of Education, Members
Dr. Theresa Battle, Superintendent

From: Guillaume Paek, Athletic Director

Date: February 7, 2022

Re: Burnsville High School Cooperative Sponsorship with Bloomington Kennedy—Boys Lacrosse

RECOMMENDATION: That the Board of Education approves a cooperative sponsorship in Boys Lacrosse with Bloomington Kennedy beginning in the spring of 2022

Discussion

We are seeking a Cooperative Sponsorship in Boys Lacrosse beginning in the spring 2022. Our current numbers do not allow us to have a stand-alone team. None of the South Suburban Conference schools were willing to partner with us, either because they did not need additional numbers, or they were partnering with a school in their own school district. Apple Valley was approached for a cooperative agreement, however, they decided to enter into a cooperative agreement with Eastview. Bloomington Kennedy is a viable partner because they need additional players, and they are close to us geographically. Because we are only bringing between 5-9 students to this cooperative agreement, our students will practice and play the majority, if not entirely at Kennedy. This cooperative agreement will allow our student-athletes who compete in Boys Lacrosse to continue to pursue their passion and enable to compete in a sport that they love dearly.

Application for Cooperative Sponsorship

Deadline: Not later than 30 days prior to the first day of practice for that sport season.
 PLEASE SEE BYLAW 403.2 (A-C) and 403.4 (A-D) (amended May 15, 2017) FOR INFORMATION REGARDING REQUIRED DOCUMENTATION AND APPLICATION PROCEDURE

The governing boards of each participating school must jointly make application for cooperative sponsorship.

On behalf of the following schools, we hereby apply for cooperative sponsorship of **Lacrosse Boys** beginning with the **2021- 2022** school year. (activity) (boys' or girls') (Adapted-CI or PI)

List **ALL** schools included in the cooperative sponsorship. *Attach another form if necessary.*

	School	Enrollment (9-12)*	City	Administrative Region**	Competitive Section**
High School #1:	Kennedy High School	1679	Bloomington	3AA	6A
High School #2:	Burnsville High School	1971	Burnsville	3AA	6A
High School #3:					
High School #4:					

*Enrollment reported to the State of Minnesota on October 1 of the previous school year. **Current (Number and Class)

- Do any of the above schools belong to a conference in this activity?
 Yes This application must include a review and comments from the conference(s) of which the schools are members.
 No
- Do any of the above schools currently have a cooperative agreement in this activity?
 Yes An application for dissolution must be submitted for the existing agreement.
 No
- Describe the conditions which have prompted your request to co-sponsor this activity. (See model resolution at [www.mshsl.org/About MSHSL/Membership Information: A History & Model Resolution for School Boards](http://www.mshsl.org/About_MSHSL/Membership_Information:_A_History_&_Model_Resolution_for_School_Boards)) Burnsville does not have enough athletes to field a team and this co-op makes sense geographically.
- List the number of students, by grade level, who participated in this activity during the previous year. *If the school did not sponsor the program last year, indicate the number of students expected to participate in this cooperatively-sponsored activity this year if approved.*

	7th	8th	9th	10th	11th	12th
High School #1	0	3	1	8	13	13
High School #2	0	0	2	6	4	12
High School #3						
High School #4						

5. Team Identification: (Indicate how cooped schools should be identified in tournament programs): Bloomington Kennedy

6. Team Colors: Navy and Gold Team Mascot: Eagles

7. Host School (school that will receive revenue share check):

Board of Education (or designee)	School	Date
Signed _____	_____	_____
Signed _____	_____	_____
Signed _____	_____	_____
Signed _____	_____	_____

Official Action of the MSHSL Board of Directors

Approved

Not Approved

Signature:

MSHSL Executive Director

Date:



**Agenda Item V.B.2
February 24, 2022**

To: Board of Education, Members
Dr. Theresa Battle, Superintendent

From: Imina Oftedahl, Director of Curriculum, Instruction, and Assessment

Date: February 24, 2022

Re: FY23 Achievement and Integration Revenue Budget

RECOMMENDATION: That the Board of Education approve the proposed FY23 Achievement and Integration Revenue Budget.

Discussion: The FY23 budget representing revenues and expenditures of \$1,923,928.94. The FY 2022-23 budget for Achievement and Integration is intended to specifically fund the goals identified in the 2020-2023 Plan. Resources from the Achievement and Integration budget will serve schools district wide as student needs determine.

Attached is the Budget Summary. It adheres to the guidelines of no less than 80% of Direct Services to Students; no more than 10% Administrative/Indirect; and no more than 20% Professional Development. Achievement and Integration funds are not allowed to carry over from one year to another. Provided spending is within the guidelines of the planned budget, the district is reimbursed for the lesser of that which is spent or approved in the budget on an annual basis. The Plan and Budget application must be submitted by March 15, 2022. The Minnesota Department of Education will review the application and provide notice of their approval later this spring.



Achievement and Integration Program FY 2023 Budget Coversheet

Use this workbook to list proposed expenditures of FY 2023 Achievement Integration (A&I) revenue. All expenditures must support strategies in your district's MDE-approved A&I plan. Each worksheet has a column where you will explain how each line item is intended to fund a strategy. **Please use the instructions in the prior tab of this workbook.** For details on budget requirements, see the A&I Budget Guide on the A&I webpage.

District Name: Bunsville Public Schools
 District ISD Number: 191
 Superintendent: Dr Theresa Battle
 Partnering Districts: Lakeville ISD 194

Fiscal and program staff should work together to complete this budget. Please list those staff members below. Both will be contacted if changes or more detail is needed for budget approval or changes.

Program Staff: <u>Imina Oftedahl</u> Phone: <u>952.707.2008</u> E-mail: <u>ioftedahl@isd191.org</u>	Fiscal Staff: <u>Tyler Dehne</u> Phone: <u>952.707.2055</u> Email: <u>tdehne@isd191.org</u>
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If you have been notified by MDE that your district has one or more *Racially Identifiable Schools*, please list those schools here:

Find the amount of Achievement and Integration (A&I) revenue your district may be eligible to receive in FY 2023 and enter it below. See lines 12 and 13 in your district's Integration Revenue Reports listed online in the Minnesota Funding Reports. These are estimates based on enrollment projections and A&I funding formulas. These estimates will be adjusted to reflect actual FY23 enrollment. Directions for finding Integration Revenue reports online are posted to the A&I website.

Total Estimated Initial Revenue (FIN 313)	\$ 1,886,404.53
Total Estimated Incentive Revenue (FIN 318)	\$ 78,362.00
TOTAL A&I REVENUE	\$ 1,964,766.53

CERTIFICATION STATEMENT

We certify that the budget information submitted for our school district to the Minnesota Department of Education (MDE) is an accurate and complete representation of the fiscal year 2023 Achievement & Integration budget as approved by the school board.

Board Approval Date February 24, 2022

School Board Chair _____ Date _____

Superintendent _____ Date _____

This certification statement is not required in legislation or by the Minnesota Department of Education.

FOR MDE USE ONLY

Approved Initial Revenue: _____ Approved Incentive Revenue: _____

MDE Approval: _____ Date: _____

**FY 2023 Achievement and Integration Budget
Expenditure Summary**

District Number:	191	District Name:	Bunsville Public Schools
Proposed Budget		Actual Expenditures	
		Proposed Budget Ratios	Actual Budget Ratios
Direct Services to Students must equal at least 80% of total revenue	\$1,818,002.00	92.53%	DSS At least 80% of total expenditures \$0.00 #DIV/0!
Professional Development may equal no more than 20% of total revenue	\$21,157.00	1.08%	Professional Development No more than 20% of total expenditures \$0.00 #DIV/0!
Administrative/Indirect may equal no more than 10% of total revenue	\$125,511.00	6.39%	Admin/Indirect No more than 10% of total expenditures \$0.00 #DIV/0!
Total Proposed Revenue:	\$1,964,670.00		Total Revenue Expended: \$0.00
Total Amount Proposed FIN 313	\$1,886,308.00		Improvement Planning Expenditures 3% #REF!
Total Amount Proposed FIN 318	\$78,362.00		Districts must use up to 20% of integration revenue to implement an improvement plan (Minn. Stat. 124D.862 subd. 8 (c) 2).
<p>Amending Line Items To amend line items in this budget after it's been approved by MDE, strike the approved dollar amt and related budget narrative. Insert a row below the line you want to change (make sure the new row is <i>above</i> the total revenue line). Add a new dollar amt and narrative to the row you just added. Then highlight both lines with the color highlight function. Explain the change in the comments box at the bottom of the tab.</p>			
<p>UFARS Corrections You do not need to submit an amended budget to MDE in order correct UFARS codes. Instead, make UFARS corrections when you submit your Actual Expenditure report. Add a note to explain the correction. See the A&I Gudget Guide for more details on when to amend your MDE-approved budget.</p>			

District Number: 191

District Name: Bunsville Public Schools

80% Direct Services to Students

List proposed **FIN 313** expenditures for Direct Student Services below. At least 80% of a district's proposed expenditures must be used for strategies in a district's MDE-approved A&I plan that provide direct services to students. Read the A&I Budget Guide on the MDE website for details.

UFARS Title	UFARS Code Required				Budgeted Amount	Actual Amt	Budget Narrative - Which strategy in your A&I plan does each line item support and how?	
	ORG	PROG	FIN	OBJ			Budget Narrative	Strategy # and Name
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.					List the total amount budgeted for this line item.	Resubmit this budget with actual FY23 expenditures by 12/1/23.	Use this column to describe what will be purchased to implement your A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will help implement the strategy. <i>Do not copy the strategy description from your plan.</i>	
Social Workers salaries .65 FTE of each of 14 staff	Varied	610	313	156 CRS 673	\$634,567.00		Social workers to work with general education students and their families	2: Bridging Cultural and Socio-economic Barriers
Social Workers fringe/benefits	Varied	610	313	200 CRS 673	\$268,305.00		Social workers to work with general education students and their families	2: Bridging Cultural and Socio-economic Barriers
Family Liaisons salaries 1.0 FTE for 12 staff	Varied	610	313	175 CRS 672	\$445,156.00		Cultural Liaisons in all buldings to build strong family and community connects and communication	2: Bridging Cultural and Socio-economic Barriers
Family Liaisons fringe/benefits	Varied	610	313	200 CRS 672	\$189,847.00		Cultural Liaisons in all buldings to build strong family and community connects and communication	2: Bridging Cultural and Socio-economic Barriers
Elementary Advanced Learning Specialist - Teacher 1.0 FTE	Varied	610	313	143 CRS 677	\$95,880.00		Teacher providing services to identied gifted and advanced potential students	4: Rigorous Coursework and Learning Opportunities
Elementary Advanced Learning Specialist - Teacher 1.0 FTE for 1 staff	Varied	610	313	143 CRS 677	\$27,787.00		Teacher providing services to identied gifted and advanced potential students	4: Rigorous Coursework and Learning Opportunities
AVID Tutors salaries	005	610	313	186 CRS 671	\$45,000.00		Provide tutors to assist students for the AVID elective program	1: AVID Program
AVID Tutors fringe/benefits	005	610	313	200 CRS 671	\$6,750.00		Provide tutors to assist students for the AVID elective program	1: AVID Program

UFARS Title	UFARS Code Required				Budgeted Amount	Actual Amt	Budget Narrative - Which strategy in your A&I plan does each line item support and how?	
	ORG	PROG	FIN	OBJ				Strategy # and Name
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.					List the total amount budgeted for this line item.	Resubmit this budget with actual FY23 expenditures by 12/1/23.	Use this column to describe what will be purchased to implement your A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will help implement the strategy. Do not copy the strategy description from your plan.	
Cultural Liaison-Indian Education .50 FTE for 1 staff	005	610	313	175 CRS 672	\$29,580.00		Cultural liaison serving the district's American Indian and Alaskan Native students and their families	2: Bridging Cultural and Socio-economic Barriers
Cultural Liaison-Indian Education fringe	005	610	313	200 CRS 672	\$17,925.00		Cultural liaison serving the district's American Indian and Alaskan Native students and their families	2: Bridging Cultural and Socio-economic Barriers
FIN 313 TOTAL					\$1,760,797.00			
<i>Insert lines above the FIN 313 TOTAL line to include those dollar amounts in proposed and approved revenue totals.</i>								
Improvement Funding Copy line items for improvement strategies and paste them into the Direct Student Services section of the Improvement Planning tab.								
Comments:								



**FY 2023 Achievement and Integration Budget
Direct Student Service Costs to Reduce Enrollment Disparities**

District Number: 191

District Name: Bunsville Public Schools

80% Direct Services to Students

List proposed FIN 318 expenditures for Direct Student Services below. At least 80% of proposed expenditures in this budget must be proposed and used for strategies included in your district's MDE-approved A&I plan which provide direct services to students. Incentive revenue may be used to fund strategies that decrease racial and economic enrollment disparities in classes, schools, some programs, or between districts. Read the A&I Budget Guide on the MDE website for details.

UFARS Title	UFARS Code Required				Budgeted Amount	Actual Amount	Budget Narrative - Which strategy in your A&I plan does each line item support and how?	Strategy # and Name
	ORG	PROG	FIN	OBJ				
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.					List the total amount budgeted for this line item.	Resubmit this budget with actual FY23 expenditures by 12/1/23.	Use this column to describe what will be purchased to implement your A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will help implement the strategy. Do not copy the strategy description from your plan.	
Summer AVID Bridge Teacher Salary	5	610	318	185 CRS 671	\$6,000.00		Transition for middle school AVID students to high school with support for reading, writing, and math	1: AVID Program
Summer AVID Bridge Teacher Fringe	5	610	318	200 CRS 671	\$900.00		Transition for middle school AVID students to high school with support for reading, writing, and math	1: AVID Program
Summer AVID Bridge Instructional Materials	5	610	318	430 CRS 671	\$500.00		Transition for middle school AVID students to high school with support for reading, writing, and math	1: AVID Program
AVID Tutors salaries	5	610	318	186 CRS 671	\$2,000.00		Provide tutors to assist students for the AVID Summer Bridge Program	1: AVID Program
AVID Tutors fringe/benefits	5	610	318	200 CRS 671	\$300.00		Provide tutors to assist students for the AVID Summer Bridge Program	1: AVID Program
Cultural Liaison-Indian Education .50 FTE of 1 staff member	5	610	318	175 CRS 672	\$29,580.00		Build partnerships and collaboration in with American Indian and Alaskan Native students in District 191 and 194.	2: Bridging Cultural and Socio-economic Barriers
Cultural Liaison-Indian Education fringe	5	610	318	200 CRS 672	\$17,925.00		Build partnerships and collaboration in with American Indian and Alaskan Native students in District 191 and 194.	2: Bridging Cultural and Socio-economic Barriers
FIN 318 TOTAL					\$57,205.00	\$0.00		

Insert lines **above** the FIN 318 Total line to include those dollar amounts in proposed and approved revenue totals.

Improvement Funding Copy line items for improvement strategies and paste them into the Direct Student Services section of the Improvement Planning tab.

District Number: District Name:
20% Professional Development

 List proposed **FIN 318** expenditures for professional development below. No more than 20% of this budget's total revenue may be proposed or used for these costs. **Incentive revenue may be used to fund strategies that decrease racial and economic enrollment disparities in classes, schools, some programs, or between districts.** Read the A&I Budget Guide on the MDE website for more details.

UFARS Title	UFARS Code Required				Budgeted Amount	Actual Amount	Budget Narrative - Which strategy in your A&I plan does each line item support and how?	
	ORG	PROG	FIN	OBJ			Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. <i>Do not copy the strategy description from your plan.</i>	Strategy # and Name
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.					List the total amount budgeted for this line item.	Resubmit this budget with actual FY23 expenditures by 12/1/23.		
AVID Contracted Svc	5	640	318	305 CRS 671	\$21,157.00		AVID trainer - joint professional development with Lakeville staff	1: AVID Program
			318					
			318					
FIN 318 TOTAL					\$21,157.00	\$0.00		

 Add lines **above** the **FIN 318 TOTAL** line to include those dollar amounts in proposed and approved revenue totals.

Improvement Funding Copy line items for improvement strategies and paste them into the Professional Development section of the Improvement Planning tab.

Comments:

District Number: 191

District Name: Bunsville Public Schools

10% Administrative/Indirect Costs

List proposed Administrative/Indirect FIN 313 expenditures below. **No more than 10% of this budget's total revenue may be proposed or used for administrative or indirect costs.** Read the A&I Budget Guide on the MDE website for details.

UFARS Title	UFARS Code Required				Budgeted Amount	Actual Amount	Budget Narrative - Which strategy in your A&I plan does each line item support and how?	
Add the UFARS Code title from the UFARS manual to provide a short hand description of proposed expenditures.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.	Resubmit this budget with actual FY23 expenditures by 12/1/23.	Use this column to describe what will be purchased to implement A&I strategies, i.e. food, transportation, salary costs, etc. Your brief description should make it clear how the expenditure will implement the strategy. Do not copy the strategy description from your plan.	Strategy # and Name
Director of Curriculum, Instruction, & Assessment salary .25 FTE	005	610	313	110 CRS 680	\$36,625.00		Staff to supervise, manage programs, and complete reporting for A & I strategies and goals	1: AVID Program 2: Bridging Cultural and Socio-economic Barriers 3: Family Engagement Academy 4: Rigorous Coursework and Learning Opportunities 5: Build Capacity for Equitable and Culturally Proficient Schools
Director of Curriculum, Instruction, & Assessment fringe/benefits	005	610	313	200 CRS 680	\$13,100.00		Staff to supervise, manage programs, and complete reporting for A & I strategies and goals	1: AVID Program 2: Bridging Cultural and Socio-economic Barriers 3: Family Engagement Academy 4: Rigorous Coursework and Learning Opportunities 5: Build Capacity for Equitable and Culturally Proficient Schools
AVID Coordinator salary .10 FTE of 4 staff members serving 4 sites	005	610	313	143 CRS 671	\$35,786.00		Staff at each building to oversee and manage AVID elective program and provide support to AVID elective teachers along with School Wide implementation	1: AVID Program
AVID Coordinator fringe/benefits	005	610	313	200 CRS 671	\$40,000.00		Staff at each building to oversee and manage AVID elective program and provide support to AVID elective teachers along with School Wide implementation	1: AVID Program
			313					
			313					
FIN 313 TOTAL					\$125,511.00	\$0.00		

Add lines **above** the FIN 313 TOTAL line to include those dollar amounts in proposed and approved revenue totals.

Improvement Funding Copy line items for improvement strategies and paste them into the Admin/Indirect section of the Improvement Planning tab.

Comments:



**Agenda V.B.3.
February 24, 2022**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Scott Hume, vice chair

Date: February 17, 2022

Re: Report about the 2022 Legislative Platform

Recommendation: Approve the 2022 Legislative Platform.

LEGISLATIVE PLATFORM

2022

Supporting all students and addressing inequity in education

On behalf of the students, educators, families and community members of Burnsville-Eagan-Savage School District 191, the District 191 Legislative Committee asks the Minnesota State Legislature and U.S. Congress to take the actions described in this platform in 2022.



Reduce the cross subsidy for special education and English learning

Provide a legislative exemption to allow local control of property sale proceeds

Remove 15-day residency requirement for students enrolled in online schools

Increase Safe Schools funding to expand mental health supports

Provide targeted funding to increase diversity among teachers

Permanently fund free school meals

District 191

Legislative Platform

Reduce the cross subsidy for special education, English learning

These services are essential for supporting the individual needs of students and are mandated by law. But in 2018-19, for instance, District 191 received about \$12.8 million less in funding than was spent to provide those services. Those costs were covered by the district's general fund — the cross subsidy — meaning less money for general education staff, programming and services.

Remove the 15-day residency requirement for online students

Under current law, a student who leaves Minnesota for longer than 15 consecutive days is automatically unenrolled from their school. In the age of online school options, this requirement should be removed for any student enrolled online whose permanent address remains in the state.

Increase funding for mental health

It's never been more important to address the mental health needs of students to ensure they are prepared to learn and grow. Increasing the Safe Schools levy will allow schools districts to hire staff to address those needs.

Provide targeted funding to increase diversity among teachers

In District 191 and across Minnesota, only about 4% of teachers are people of color. Studies show that all students do better when they are taught by a diverse teaching staff, and the lack of representation especially harms students of color.

Permanently fund free school meals for all students

The COVID-19 pandemic has highlighted the importance of ensuring all students have consistent access to healthy meals through schools. By making the current program of providing free school breakfast and lunch to all students, a barrier to learning is removed.

Provide a legislative exemption for District 191 property sale

District 191 is planning to sell one or more properties and is seeking a legislative exemption that would allow proceeds of the sale to be transferred to the district's general fund.

ABOUT DISTRICT 191

Burnsville-Eagan-Savage School District 191 is a future-forward school district creating barrier-free pathways for learning for everyone in our community.

We believe learning is a lifelong pursuit, and create programs, services and opportunities that inspire this belief.

Each Student.

Future Ready.

Community Strong.

one91
Burnsville · Eagan · Savage

200 W. Burnsville Pkwy, Burnsville, MN 55337
952-707-2000 • www.isd191.org

BURNSVILLE EAGAN SAVAGE

Independent School District 191

Human Resources

AGENDA ITEM: V.B.4.

To: Members of the Board of Education

From: Dr. Theresa Battle
Superintendent

Date: February 21, 2022

RE: **Proposed adoption of the Terms and Conditions of Employment for Unaffiliated Employees of Independent School District 191.**

RECOMMENDATION: THAT THE BOARD OF EDUCATION APPROVE THE PROPOSED REVISIONS AND RE-ADOPT THE UNCHANGED LANGUAGE IN THE 2021 - 2023 TERMS AND CONDITIONS OF EMPLOYMENT FOR THE UNAFFILIATED EMPLOYEES OF INDEPENDENT SCHOOL DISTRICT #191.

There are currently 52 Unaffiliated Specialists and Confidential Supervisory employees. The Terms are reviewed and updated on a bi-annual basis. Positions under these Terms are considered At-Will unless a State License is specifically required under statute. Employees under the Terms receive salary packages in alignment with comparable positions in other units and comply under State Pay Equity regulations.

Language and Economic terms include:

Total

- 2.0% and 2.0% increase on the 2021-2022 and 2022-2023 maximum salary ranges.
- Market adjustments on a few positions.
- Identified, renamed, or reclassified some positions.
- Language encouraging graduate work in Tier III.
- Language adding longevity. This is response to concerns in our last State Pay Equity report.
- Modify Religious Leave language to align with other contracts.
- Increase days in Sick Leave credit.
- Added language to encourage Tier IV employees to seek teaching degrees. Building in component to "Grow our Own."
- Increase to 403(b) match.
- Adjustments to language including: sick leave usage per state statute, approval of salary ranges and salaries, and existing benefits.
- Total 2 year increase of \$535,000

**2019-2021-2023 GENERAL TERMS AND CONDITIONS OF EMPLOYMENT:
UNAFFILIATED SPECIALISTS OR SUPERVISORY EMPLOYEES**

Purpose. This policy outlines the general terms and conditions of employment for unaffiliated specialists or supervisory employees (“employee” or “employees”) of Independent School District No. 191, Burnsville (“District” or “School Board”). This policy does not create an express or implied contract between any employee and the District. The School Board may modify this policy at any time, without prior notice, as the Board sees fit. The terms and conditions in this policy will remain in effect until the Board modifies this policy.

Unaffiliated/Supervisor Employees. For purposes of this policy, individuals holding any of the following positions are deemed to be “unaffiliated specialists or supervisory employees”:

- | | |
|-----------|---|
| Tier I: | a) Executive Director of Human Resources, Executive Director of Business Services, Assistant Superintendent |
| Tier II: | a) Director of Technology, Director of Finance, Director of Communication
b) Special Education Coordinator; Human Resources Coordinator; Teaching and Learning Team Coordinator, Student Systems Coordinator, Coordinator of Information and Assessment, District Technology Coordinator; Communications Coordinator, Assistant Director of Food Services, Community Education Manager, Coordinator of Instructional Technology, EL Multilingual Coordinator, Coordinator of Alternative Programming, Behavior Analyst (Certified), Dean (w/Admin License only), Early Learning Coordinator, Physical Therapist, ALC / CE Programming Coordinator |
| Tier III: | Registrar; Bursar; Human Resources Benefit Specialist, Academic Enrichment Coordinator, Production and Operations-Food Service Coordinator (FS), College and Career Specialist, Communication Specialist, Behavior Specialist (Non-Certified), Dean (Non-Licensed), Registered Nurses (RN), Specialist of American Indian Culture, Facilities Coordinator |
| Tier IV: | Cultural Liaison, Registered Nurses (RN) , Licensed Practical Nurse (LPN) |

At-Will Employment. The employees covered by this policy are employed on an at-will basis regardless of any statements, representations, procedures, or other policies that may be made or promulgated by the District or its agents or representatives. As a result, the District may discipline or discharge an employee as the District sees fit and for any reason that is not unlawful. The District is not required to show cause when disciplining or discharging an employee. Employees may resign from the District at any time and for any reason. This paragraph does not apply to any employee who is required to hold a license from the Minnesota Department of Education or the Minnesota Board of Teaching.

Performance of Duties. Employees must faithfully perform, at a professional level of competence, the services and duties prescribed by the District, regardless of whether such duties are specifically described in this policy, in a job description, in a notice of assignment, or in another document. Prompt and regular attendance is an essential function of each employee's job. Employees must also comply with all lawful directives issued by the Superintendent or by any other individual with supervisory authority. In addition, employees must comply with all applicable federal and state laws and with all rules, regulations, and policies established by the District. Employees may not, directly or indirectly, engage or participate in any action or conduct which conflicts in any respect with the interests of the District. Toward that end, employees may not engage or participate in any action or conduct that is inconsistent with their job duties, the basic educational mission of the District, or the desired image of the District.

Notice of Assignment. The District will give each employee an annual notice of assignment containing additional information about the employee's position, including the following:

(1) the employee's annual salary or hourly wage; (2) the number of duty days required of the position; and (3) whether the position is "exempt" or "non-exempt" under the Fair Labor Standards Act.

- a. **Basic duty day.** The basic duty day for most full-time employees will be eight hours in length, but employees in an exempt position are expected to work the number of hours necessary to perform their job duties and to meet the professional expectations of their job. Employees are paid based only upon the number of duty days they work. Additional duty days may be approved by the Superintendent. Unauthorized additional duty days will not be compensated.
- b. **Overtime.** Hours worked beyond a forty-hour workweek will not constitute overtime and will not result in any overtime pay or any other form of additional compensation for employees who hold an exempt position under the FLSA. Employees who hold a non-exempt position will receive one and one-half (1.5) times their regular rate of pay for all time worked in excess of forty (40) hours per week. Non-Duty days and paid holiday hours will not be counted as hours worked when determining overtime obligations in a given week. Beyond the basic duty day, all employees may be required to attend and participate in meetings and school-sponsored events and activities.
- c. **Modification of assignment.** The Superintendent may reassign an employee or modify an employee's assignment at any time and for any reason. In addition, the Superintendent may modify an existing job description for an employee's position or create a new job description at any time.

Individual Contracts. In accordance with Minnesota law, the District will issue an individual contract to each employee who is required to hold a license from the Minnesota Department of Education or the Minnesota Board of Teaching.

Full-Time Employment. For purposes of this policy, a "full-time" employee is one who is assigned to work at least 1104 hours per year according to the notice of assignment issued by the District.

Vacation. Employees that are assigned more than 200 duty days will receive vacation equivalent to the difference between the assigned duty days and calendar work days per year. The Calendar work days may not be more than 262 days and not fewer than 260 days. Unused vacation time expires at the end of the fiscal year and may not carryover. If an employee leaves employment prior to the end of the fiscal year, vacation time will not be paid out and has no value.

Compensation. The Board will determine the compensation range of each employee covered by this policy. For the 2021-2023 school years, the Board Superintendent will use the following ranges as a guide when determining the compensation of each employee:

		2021-2023 Range				
		Minimum		2021-2022 Maximum	2022-2023 Maximum	
Tier I		\$144,000		\$164,500	\$167,800	
Tier II	a	\$112,000		\$124,900	\$127,400	
	b	\$73,500		\$107,700	\$109,900	
Tier III		\$48,500		\$62,600	\$63,900	
Tier IV		\$18.25		\$29.10		
		\$23.00 /hour	\$27.50 / hour w/ BA	\$30.00 / hour w / MA	\$33.00/hour	\$33.75/hour

Additional Compensation. A Tier I or Tier II employee who has earned a doctorate from an accredited college or university will receive an additional two thousand dollars (\$2,000) per year, if the Board determines that the doctorate relates to the employee’s position with the District. If the Board or the Superintendent requires a Tier I, Tier II, or Tier III employee to work more duty days than the number identified in the employee’s notice of assignment (e.g. summer school or special projects), the employee will be paid for the additional duty days at the employee’s daily rate of pay or hourly rate of pay, as applicable. A Tier III employee who has earned a Masters Degree from an accredited college or university will annually receive a one thousand (\$1,000) stipend above the base salary, if the Board determines that the degree relates to the employee’s position with the District.

Career Compensation. An employee is eligible for career compensation after completing the appropriate years of service in an Unaffiliated position. Career compensation amounts will be pro-rated for positions that work less than full-time. Career compensation is considered a part of an employee’s daily rate of pay. Effective July 1, 2021, the following career compensation amounts apply:

- A. \$1,000 total in the 5th year of employment under Unaffiliated Terms and Conditions of Employment.
- B. \$2,500 total in the 10th year of employment under Unaffiliated Terms and Conditions of Employment.

Daily and Hourly Rate of Pay. In the event the District needs to determine a daily rate of pay for a Tier I, Tier II or Tier III employee, the employee’s annual salary will be divided by the number of duty days assigned to the employee. In the event the District needs to determine an hourly rate of pay for a

full-time Tier I, Tier II, or Tier III employee, the employee's daily rate of pay will be divided by eight hours.

Holidays. In the absence of an emergency or a change in the school calendar, employees are not expected to work on the following holidays:

- | | |
|-----------------------|------------------------------|
| 1. New Year's Eve Day | 6. Thanksgiving Day |
| 2. New Year's Day | 7. Day after Thanksgiving |
| 3. Memorial Day | 8. Christmas Eve Day |
| 4. Independence Day | 9. Christmas Day |
| 5. Labor Day | 10. One (1) Floating Holiday |

Insurance Benefits. As described below, the District will contribute toward the cost of the premium for certain types of insurance for full-time employees who otherwise qualify for and enroll in the insurance policy, plan, or program. The District will select the insurance policies, plans, and programs. To the extent permitted by law, upon separating from employment with the District a former employee may continue to participate in a group health insurance plan, but such participation will be at the former employee's sole expense.

- a. **Single Health and Hospitalization Insurance.** The District will contribute an amount equal to 95% of the composite premium for an employee who enrolls the single plan. The composite premium will be based on a health care insurance plan with an HRA (Health Reimbursement Account) whereby \$1,000 shall be redirected by the district to the HRA. The remainder of the cost of the plan will be borne by the employee via payroll deduction.
- b. **Dependent Health and Hospitalization Insurance.** The District will contribute an amount equal to 83% of the composite premium for an employee who enrolls in the dependent health insurance plan. The composite premium will be based on a health care insurance plan with an HRA (Health Reimbursement Account) whereby \$2,000 shall be redirected by the district to the HRA. The remainder of the cost of the plan will be borne by the employee via payroll deduction.
- c. **Both Spouses Employed.** If an employee and his/her spouse are both employed by the district full-time and are enrolled in dependent coverage, either the husband or the wife will contribute an amount equal to 5% of the single composite premium towards family coverage.
- d. **Dental Insurance.** The District will pay 100% of the premium for single or dependent coverage for a full-time employee who elects to participate in the District's group dental plan.
- e. **Group Term Life Insurance.** The District will pay 100% of the premium for a group term life insurance policy with a death benefit of fifty thousand dollars (\$50,000) for each full-time employee who qualifies for life insurance. The District may make

arrangements with the carrier to permit Tier I or Tier II employees to purchase additional coverage up to \$200,000 at their own expense and at such rates and limitations as are provided by the carrier and the District. Tier III or Tier IV employees may purchase additional coverage up to \$100,000 at their own expense and at such rates and limitations as are provided by the carrier and the District.

- f. **Long-Term Disability (LTD) Insurance.** The District will make an LTD insurance plan available for full-time employees who desire to participate in the plan. Employees eligible to participate in the LTD plan are responsible for paying 100% of the premium taxes through payroll deduction.
- g. **Disclaimer.** No claim or cause of action may be brought against the District for any claim that is not covered or paid by insurance. The District is not insuring or guaranteeing that any particular claim will be paid or covered by any insurance policy, plan, or program, or that any specific amount will be paid out under any policy, plan, or program. Any description of insurance benefits in this policy is intended to be general and informational only and is subject to change in the discretion of the School Board. The eligibility of any particular employee and the employee's dependent(s) is governed by the terms of the actual insurance policy, plan, or program. The District's only obligation is to make the premium contributions that are identified in this policy, as it currently is written or as amended at any time in the future, for full-time employees who otherwise qualify for and enroll in the particular insurance plan or program.

Sick Leave. Each full-time employee will earn sick leave at the rate of twelve (12) days per school year and may accumulate a maximum of 300 days of sick leave. Part-time employees will earn sick leave on a prorated basis. An employee's use of sick leave is subject to the following conditions:

- a. The Superintendent may allow an employee to use up to five days of annual sick leave in advance of the monthly accrual, but the advance of sick leave will be deducted from subsequent accrual in that year. Any absences due to illness that are in excess of the employee's accumulated sick leave and annual accrual will be without pay.
- b. An employee may use accumulated sick leave whenever he/she is absent due to illness or a serious health condition that prevents his/her attendance or the performance of his/her job duties; to care for a sick or injured child who is eighteen years of age or younger; and for any other reason expressly permitted by state or federal law. An employee may use up to ~~five (5)~~ twenty (20) days of accumulated sick leave according to MN Statute 181.9413. ~~to care for a spouse who is suffering from an illness or serious health condition.~~ In addition, an employee may use up to one (1) day of accumulated sick leave per school year to attend the funeral of an individual who is not in the employee's immediate family. Sick leave may not be used to conduct personal business.
- c. If the employee reports being absent due to illness or serious health condition, the District may require the employee to provide a certification from a qualified physician stating that the absence was due to an illness or a serious health condition. The District

will make the final determination as to whether the employee is entitled to receive sick leave for a given absence.

- d. Upon separating from employment with the District for any reason, an employee will have no right to receive any compensation for any unused days of accumulated sick leave.

Bereavement Leave. An employee may take up to five (5) days of paid bereavement leave per year for any death(s) that occurs in the employee's immediate family. For purposes of this Agreement, "immediate family" includes a spouse, children, parents, siblings, grandparents, grandchildren, and equivalent in-laws. The Superintendent may, in his/her sole discretion, grant up to ten (10) additional days of bereavement leave per school year for reasons such as multiple deaths in the immediate family and out-of-state funerals.

Personal Leave. An employee may take up to two (2) days of paid personal leave each school year. The employee must obtain permission from his/her supervising administrator to take personal leave on a given day. The Superintendent or the supervising administrator may deny any request for personal leave at a given time based upon the Superintendent's or administrator's assessment of the needs of the District. Days of personal leave do not accumulate and will be forfeited if they are not used. Upon separating from employment with the District for any reason, an employee will have no right to receive any compensation for any unused days of personal leave.

Jury Duty. An employee who is called for jury duty will be reimbursed for the difference between the amount paid for serving on the jury and the employee's regular salary during the period of service. To the extent possible, employees will be expected to report or otherwise perform their regular duties when temporarily excused from attending court.

Religious Leave. Persons absent for religious observance may exchange a maximum of two (2) days of sick leave per year for religious absence under the following conditions:

- a. For religious observance of a sacred holiday as specified by the religion.
- b. Such observance cannot take place outside of the normal work day.
- c. The employee must obtain permission from his/her supervising administrator to take Religious leave on a given day.

Other Types of Leave. To the extent required by law, the District will grant other types of leave. In addition, the School Board may, in its discretion, grant additional types of leave that are not required by law.

Sick Leave Credit. If an employee is enrolled in the district's group insurance plan and has at least ~~three~~ five (3 5) sick days available from the previous fiscal year, at the beginning of each fiscal year, ~~three~~ five (3 5) sick days will be converted to the equivalent of ~~three~~ five (3 5) days of the employee's daily rate of pay and contributed into the employee's HRA account.

Expense Reimbursement. The District will reimburse employees for mileage and reasonable expenses of job related activities. For Tier 1 and Tier IIa employees, the District shall provide a monthly allowance of Two Hundred Dollars and No Cents (\$200.00) for business use of the employee's private automobile, pursuant to M.S. §471.665, Subd. 1. Employees may be given time to participate in professional conferences and seminars, and will be reimbursed for reasonable expenses associated with attending such conferences and seminars, provided that the conference or seminar was approved in advance by the supervising administrator or the Superintendent. To obtain reimbursement, employees must submit the required forms in accordance with School Board policy.

Tuition Reimbursement. Tier II, Tier III or Tier IV employees are eligible for up to one thousand dollars (\$1,000) in tuition reimbursement per school year for post-graduate coursework that is germane to their assignment and benefits the District. All coursework must be preapproved by the Executive Director of Human Resources. Coursework taken by a Tier I employee, hired prior to December 30, 2012, must be preapproved by the Superintendent to receive full tuition reimbursement. For Tier I employees hired after December 30, 2012, they are eligible for up to one thousand dollars (\$1,000) in tuition reimbursement per school year for post-graduate coursework that is germane to their assignment and benefits the District. All employees must submit appropriate documentation to the District showing that the employee earned a grade of B or higher, or a passing grade in a pass/fail system, in order to be eligible for tuition reimbursement. Tier IV employees who hold a BA are eligible for up to five thousand dollars (\$5,000) in tuition reimbursement per school year for coursework towards a teaching license in a MN state approved graduate program.

Flexible Benefit Plan. The District has established a Flexible Benefit Plan under IRS Code 125. Regulations and procedures are available in the Human Resources Office. A School Board policy and accompanying regulations have been developed and will be updated annually to comply with IRS Regulations.

Matching Contribution Eligibility. Employees may participate in a tax- sheltered annuity (TSA) pursuant to United States Public Law No. 87-370, Minnesota Statutes section 123B.02, subdivision 15, and School District policy. To the extent permitted by federal and state law, including Minnesota Statutes section 356.24, the District will match up to ~~\$1,700~~ \$2,500 per year to an approved Minnesota deferred compensation program for an employee who is in his/her first year of employment with the District. After the employee has completed one year of service, the District will match up to ~~\$2,750~~ \$3,750 per year to an approved Minnesota deferred compensation program. The District will match up to ~~\$3,250~~ \$4,250 per year for Tier I employees. Part-time employees will receive a pro-rated contribution to a Minnesota deferred compensation program based on their F.T.E. equivalency as of July 1.

- a. **Employees on Leave.** An employee on an unpaid leave of absence is not eligible to participate in the plan.
- b. **Plan Year Begins July 1.** The annual year for the School District contributions is July 1 through June 30. Changes in District matching amounts must occur on July 1 of each year.

- c. **Employee Application.** Employees must apply to participate in the eligible TSA plan by July 1 for upcoming school year. Once an eligible employee elects to participate in the TSA investment program, the election will remain in effect for that school year and for each subsequent year unless modified by the employee.
- d. **Compliance with Federal and State Laws.** The plan is subject to applicable code provisions of the Minnesota Statutes, IRS Code Section 403(b).
- e. **Enrollment Limited to Participating Companies.** Tax sheltered annuity purchases will be limited to companies approved by the District.
- f. **Maximum District Contribution.** The amount the District contributes to an employee's matching TSA plan may not exceed forty thousand dollars (\$40,000) during the employee's entire period of employment with the District.

Post-Retirement Health Insurance Benefits for Tier I Employees. If a **current** Tier I employee **as of July 1, 2021**, was hired before January 1, 2010 and retires in good standing with at least fifteen (15) years of full-time employment with the District **as a Tier I employee**, the District will contribute up to sixteen thousand dollars (\$16,000) per year toward the cost of the employee's post-retirement health insurance for a period of seven (7) years after the employee retires, or until the employee becomes eligible for Medicare, whichever occurs first.

Independent School District No. 191 is an Equal Opportunity Employer and does not discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, disability, status with regard to public assistance, sexual orientation, or age.

ADDENDUM

This Addendum applies to the following employees in their current positions as indicated:

Michele Starkey (Community Education Senior Citizen Programs Coordinator)

Pursuant to an Order of the Bureau of Mediation Services, the positions held by the foregoing employees were excluded from the District-Wide Administrator's unit effective December 13, 2012. Accordingly, the terms and conditions of employment for such positions will be governed by the 2014-2015 General Terms and Conditions of Employment: Unaffiliated Specialists or Supervisory Employees ("Policy") and any subsequent such policy adopted by the School District. For the employees identified in this Addendum the following provisions also apply effective December 13, 2012:

1. **Position Elimination**

If the employee leaves the District because of a discontinued position he/she shall receive seven (7) days' pay at the current rate for each year of service in the District to a maximum of 130 days' pay.

2. **Vacation Pay**

The employees identified herein shall be paid a lump sum equal to their accrued unused vacation as of June 30, 2012. Such payment shall be made no later than 21 days from the date of this Addendum, and the payment shall be subject to applicable payroll withholdings and deductions.

3. **Post Retirement Health Insurance Benefits/Early Retirement**

For Michelle Starkey: If the employee reaches age 55 and has at least ten (10) years of continuous service in the District, he/she shall be eligible to continue participation in the District Group Medical/Hospitalization insurance plan. Group determination will be as per MN Statute 471.61. The employee shall be responsible for the total cost of the premiums.

*The post-retirement health insurance benefits for Tier I employees in the Policy (page 7) shall have no application to the employees identified in this Addendum.

4. **Group Term Life Insurance**

The District will pay 100% of the premium for a group term life insurance policy with a death benefit of Fifty Thousand Dollars (\$50,000) for each full-time employee who qualifies for life insurance. Employees may purchase additional coverage up to \$200,000 at their own expense and at such rates and limitations as are provided by the carrier in the District.

*The Group Term Life Insurance provision in the Policy (page 4) shall have no application to the employees identified herein while this Addendum is in effect.

5. **Tuition Reimbursement**

The District will reimburse tuition costs for approved course-work that is of benefit to the District. Advance approval and verification of satisfactory completion are required. Reimbursement will not be paid to employees on leave.

*The Tuition Reimbursement provision of the Policy (page 6) shall have no application to the employees identified herein while this Addendum is in effect.

6. **Longevity Pay**

After ten (10) years of District service, the employees are eligible for a \$500 stipend; after fifteen (15) years of District service, the employees are eligible for a \$1000 stipend; after twenty (20) years, a \$2,000 stipend.

The provisions of this Addendum shall apply to each of the employees identified herein until they leave their current position or until termination of employment. Upon either of those events, this Addendum shall cease to have any application whatsoever to the employee, the position previously held by the employee, or to the terms and conditions of employment for subsequent employees hired to the position.

This Addendum does not constitute a precedent or past practice, nor shall it have any application to provisions or language in the School District's collective bargaining agreements or policies, except as specifically set forth herein.

Date of Addendum: _____



**Agenda VI.
February 24, 2022**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Lesley Chester, chair

Date: February 17, 2022

Re: Close Meeting to Consider an Offer for the Purchase of Metcalf Middle School

Recommendation: that the Board of Education moves to Close this meeting pursuant to Minnesota Statutes section 13D.05, subdivision 3(c)(1), to develop or consider an offer for the purchase of Metcalf Middle School, located at 2250 Diffley Road, Burnsville, Minnesota.