



Future Ready. Community Strong.

Regular Meeting Agenda

Diamondhead Education Center
200 W. Burnsville Pkway
Burnsville, MN 55337
August 26, 2021
6:30 PM

Strategic Directions

- Close gaps and raise achievement for all students
- Create a culturally proficient school system
- Maximize resources for optimal student learning
- Increase the capacity for partnership with community

5:45 PM Board Listening Session with Chair Eric Miller and Director Anna Werb

- I. Call to Order
 - A. Welcome
 - B. Pledge of Allegiance
- II. Approval of Agenda
- III. Information
 - A. Receive an Update on Summer Programming 3
Speaker(s): Jason Sellars, Director of Community Education
 - B. Receive an Update about District 191's Efforts to Implement COVID-19 22
Related Educational and Public Health Guidance Issued by the MDE and the MDH, respectively
Speaker(s): Dr. Theresa Battle, Superintendent
 - C. Committee, Board Appointment and School Assignment Reports 27
- IV. Business Meeting 28
 - A. Consent Agenda
Description: Although Board action is required, it is generally unnecessary to hold discussion on these items. In the event a Board member wishes to discuss an item, that item will be moved for separate consideration.
 - 1. Approve Minutes
 - 2. Approve Personnel Recommendations

3. Adopt a Resolution to Accept Donations	38
4. Approve Payroll, Receipts, Expenses and Investments for May	40
5. Accept the Budget Analysis for May	77
6. Receive a Report about the Listening Session	82
7. Approve, on a Second Reading Basis, Changes to Policies 503: <i>Student Attendance, 509.5: Intra-District Transfers (Variance Policy), and 516: Student Medication</i>	83
B. New Business	
1. Approve Student Activities Handbook Speaker(s): Guillaume Paek, Director of Athletics	101
2. Approve Casual Wage Scale Speaker(s): Stacey Sovine, Executive Director of Human Resources	116
3. Approve Board Priorities Speaker(s): Stacey Sovine, Executive Director of Human Resources	118
V. Adjourn	



**Agenda III.A.
August 26, 2021**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Jason Sellars, director of community education

Date: August 19, 2021

Re: Report about Summer School

Receive a report about Summer School from Jason Sellars, director of community education.

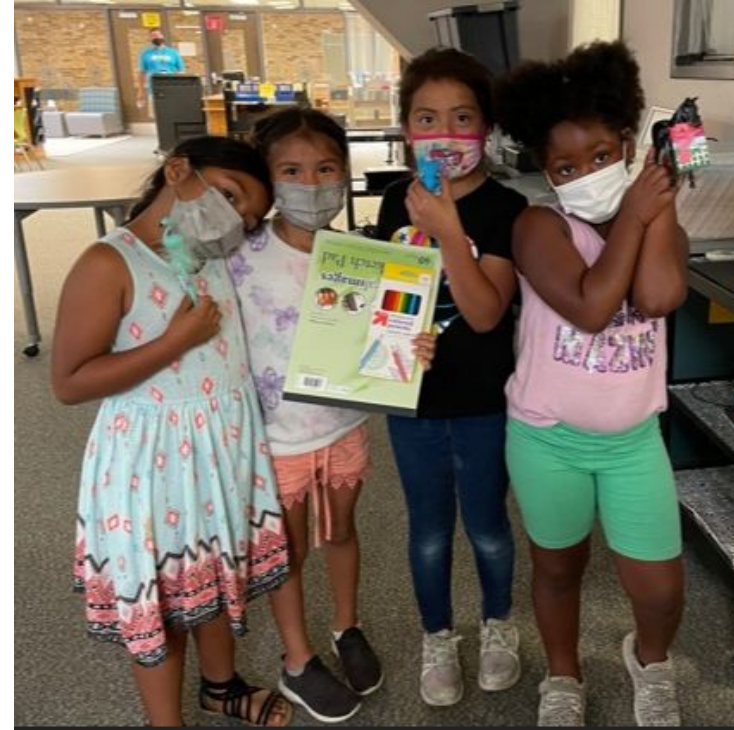


Update: Summer Programming

Presenter: Jason Sellars, Director of Community Education
August 26, 2021

Summer Programming Overview

- Summer Programming Goals and Philosophy
- Programming Locations and Enrollment
- Newly Integrated Programming
- Partnerships
- Learner Outcomes
- ONE91 Summer in the News
- Student, Parent, and Staff Feedback
- Acknowledgments



Goals of Summer Programming

6



- Provide students hands-on, standards-aligned project-based learning that focuses on exploring the natural world through integrating Math, Science, Language Arts
- Integrate explicit phonics instruction in Kindergarten and 1st Grade
- Provide additional instruction for English Learners, Special Education students, and students requiring acceleration in math and literacy
- Programs include academic programming, enrichment and credit recovery

Summer Programming Locations and Students Served

7

Area Learning Center Programming (ALC)

Vista View Elementary (464)	Prekindergarten, Kindergarten, 1 st Grade, Special Education
Hidden Valley Elementary (296)	2 nd Grade, 3 rd grade, 4 th Grade, Special Education
Eagle Ridge Middle School (279)	5 th Grade, 6 th Grade, 7 th Grade, Special Education
Burnsville High School (537)	8 th Grade STEM Academy, 9-12 Credit Recovery
Summer Virtual Academy: (172)	Kindergarten, 1 st grade, 2 nd Grade, 3 rd Grade, 4 th Grade, 5 th Grade

School Age Care Programming

Edward Neill Elementary (136)	Project Kids
Sky Oaks (216)	Prekindergarten, Project Kids
Harriet Bishop (231)	The Edge (6 th Grade, 7 th Grade, 8 th Grade, 9 th Grade)
Diamondhead Education Center (51)	Early Childhood Education

Summer Programming Locations and Students Served

8

Adult Education Programming

Summer Academy for Adults (42)

English Language classes and *GED tutoring

(*General Educational Development)

Gertens Garden Center (53)

Workplace Literacy, English Language Classes

Gifted and Talented Institute

Sky Oaks Elementary (351)

Coding, Computer Assembly, STEM, Ethnobotany, Fencing

Enrichment Programming with Partners

New Summer Funding Placements (434)

Various summer locations and 123 different opportunities

Summer Bridge Academy

Burnsville High School (72)

Math programming in partnership with Lakeville

Summer Program Demand

*** Approximately
3,334 total students in
summer programming



Newly Integrated Programming

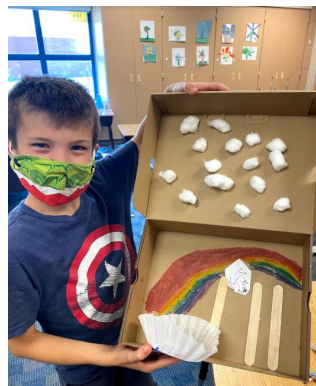
10



- Special Education and English Learners
- Prekindergarten
- Being a Reader curriculum
- Partnerships

Community Partnerships

- University of Minnesota
- 4H extension learning programs
- YMCA
- Glendale Church
- Chick-Fil-A
- Minnesota National Wildlife Refuge
- Savage Police Department
- Savage Fire Department
- Allina Health
- Burnsville Fire Department
- Science Explorers



- Open Door
- Chess
- Burnsville Athletic Club
- Pantry 191
- Blaze Camps
- Conquer Gym
- Culinary Kitchen
- 191 Aquatics
- Tech Trek
- Soccer Skills
- Mayer Arts
- Training Haus
- Safeway

Summer Programming Learner Outcomes

12



- Continual Learning Plans (CLPs) for all Area Learning Center students
- CLPs measure growth in Literacy, Math, and Social Emotional areas
- CLPs shared with parents at the completion of summer programming
- Being a Reader (BAR) assessments for Kindergarten and 1st graders in addition to CLP

Learner Outcomes

13

9-12 Credit Recovery: 361 credits earned

8th Grade STEM: 35 credits earned

K-7: Average of double digit growth percentages by grade level by content area



ONE91 Summer in the News

- Star Tribune
- Governor
- MPR
- SunThisWeek
- Other districts



Student Feedback

If you had to share one thing about summer school what would it be?

“I would say it was fun and for math we would do games of math”.

“It is so fun to be back in school!”

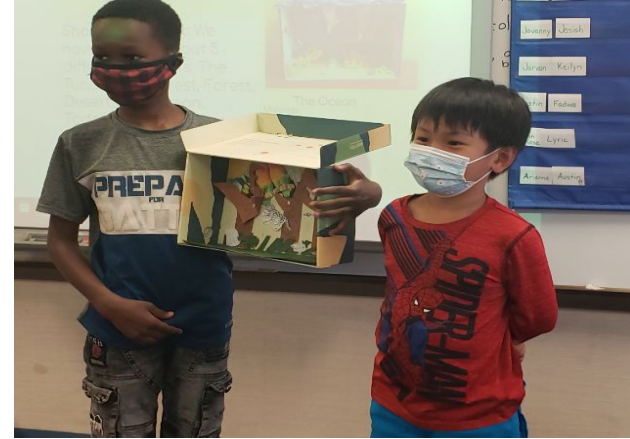
“I got to see my friends and make more friends.”

“The field trips were so fun and I learned math for the first time.”

“I got to make new friends that I like a lot.”

“I want to be a scientist now.”

“ I like reading with my teacher and friends.”



Parent Feedback

16

“I appreciate summer school being an all day program.”

“My kids were enrolled in virtual all year. This program has helped them to get ready for in-person this fall.”

“I have never seen my son be so worn out after a day of school. Thank you for providing such an engaging program.”

“I was one of the parents that requested no chromebooks during the summer because we had enough of that during the year. Thank you for keeping your promise and focusing on hands-on learning plus outside classroom activities. My two children had so much fun.”

“My child’s summer teacher was AMAZING. So kind and patient, and so willing to listen and and Help my child with special needs.”

“My children REALLY enjoyed the focus on science. The hands-on lessons were a winner.”



Staff Feedback

“Having the curriculum already prepared and aligned to standards made my job so much easier.”

“The support from the site leadership team was so amazing. I always had someone to help me and my students.”

“I feel like implementing BAR (Being a Reader) was a great idea to support literacy instruction for students.”

“Thank you for treating us like professionals so we could focus on teaching and helping kids.”

“I work in 191 but used to teach summer school in another district. This summer school is so organized and actually focuses on students learning and having fun. I am so glad I came back to teach summer here.”



Student Supports and Personalized Learning

18

- English Learner staff
- Special Education staff
- Intervention staff
- Americorps
- Headway
- Speech and Language



Planning for Summer 2022

19

- Review student, parent, and summer staff survey data
- Review student achievement data
- Engage current and potential new partnerships
- Ensure accurate reporting to MDE
- Expand programming



Thank You

20

- Students and parents
- Summer staff at all levels and in all programs
- Department directors and coordinators
- Dr. Battle and leadership team
- Core ALC team







**Agenda III.B.
August 26, 2021**

To: Board of Education
From: Dr. Theresa Battle, superintendent
Date: August 19, 2021
Re: Update about District 191's Efforts to Implement COVID-19 Related Educational and Public Health Guidance Issued by the MDE and the MDH

Receive an update about District 191's Efforts to Implement COVID-19 Related Educational and Public Health Guidance Issued by the MDE and the MDH from Dr. Theresa Battle, superintendent.

Board Meeting Date: August 26, 2021

COVID-19 Board Report

PURPOSE: Provide an Update about District 191's efforts to implement COVID-19 related educational and public health guidance issued by the Minnesota Department of Education (MDE) and the Minnesota Department of Health (MDH), respectively.

OVERVIEW: Our district 2021 Safe Return to In-Person Learning Plan outlines District 191's approach to providing instruction for all students while continuing to address the ongoing effects of the COVID-19 pandemic. The plan will address the learning models we plan to offer, health and safety measures that will be implemented, and additional measures we plan to take to address student academic, social-emotional and mental health needs.

The draft plan was shared in June and it will be updated and shared shortly.

We will provide full, in-person learning for students at all grade levels, while implementing health and safety mitigation efforts. District 191 will offer One91 Virtual Academy, a fully virtual learning option for students in grades K-12.

We will continue to monitor health conditions in our community and guidance from the Centers for Disease Control (CDC), as well as state and local health officials. This plan may change subject to those factors.

COVID-19 still present and we must remain vigilant in adhering to our mitigation strategies. I am excited about the opening of school and we want to make it as safe as possible. COVID-19 Leadership Team is still finalizing procedures and we are still consulting with our Dakota County and Scott County Public Health departments, our COVID-19 Advisory team and our regional support staff. The report tonight will include Bernie Bien, lead licensed school nurse who will share health and safety updates and Brian Gersich, assistant superintendent who will provide information regarding our One91 Fall safe learning plan and activities and athletics.

Updates: Local Data (MN, Dakota/Scott County and 191)

Data:

During last school year the community transmission in MN were measured by the positivity rate and the 14 day rate of positive cases per a population of 10,000.

MN continues to use the Positivity rate however the 14 day metric is no longer calculated. Instead, MDH uses a similar metric utilized CDC for measuring cases which reflects the number of cases per a population of 100,000 in the past 7 days.

Both of these metrics provide information on the level of community transmission and are ranked between low, moderate, substantial and high. A high level of transmission means that the 7 day case rate per 100,000 is greater than 100.

Currently the Level of transmission in MN is classified as High with a rate of 176.4 A high number reflects a count over 100.

Dakota's rate is 132.16 and Scott county is 130.

The Positivity rate for MN for the week of 8/8-8/14 was 5.3%.

Dakota county is 5.4% (last week 4.6%)

Scott county is 6.5% (last week 4.8%)

For Dakota County the 7 day rolling case count per day is 88.

Two weeks ago this number was 61

47% of new cases in DC are individuals age 30-59

15% of new cases in DC are individuals under 12. In

comparison this is a low percentage however throughout the pandemic this number typically was around 9%.

191 case investigations

During the past two weeks health services completed 9 case investigations for positive individuals infectious during the school day. This is a reminder that we need to remain vigilant in our mitigation strategies for health and safety.

Health and Safety Update (MDH):

Vaccinations

MDH launched the Vax to School campaign which has resulted in an uptick in vaccination rates in MN and Dakota County.

Vaccination rates in Scott and DC for individuals 12 and older with one dose is 74.3% - 77.5%
16 and older with one dose is 76% - 78.8%

Saliva Screening and Testing

Last week, MDE released the availability of screening and testing supplies available for a district utilization. Our current district plan is still in the planning stages but the vision would include a screening and testing component.

Optional screening opportunities would continue for staff similar to last year with saliva screening however the collection will occur at home through a zoom application from the Vault testing lab.

Currently we have had discussions with a community partner to provide testing options for a family for a student experiencing symptoms through a health office referral.

Instructional Planning (Fall and beyond): Early Learning, Elementary and Secondary

Similar to last year, we convened a team for multiple meetings this summer to engage in collaborative planning across our departments and grade levels to plan for fall 2021. Much of the parameters for that plan have been outlined between last spring and by Bernie Bien.

As a reminder, this team is not a decision making team, but rather an implementation team and we work to ensure that we are partnering across our system to prepare our classrooms and educational spaces for school based on the parameters provided by our health and safety team.

Our general philosophy has been that wherever possible, we want to provide the experiences and opportunities for our students and families as we would in any other year, but do this as safely as possible ensuring we have as much mitigation as possible.

The team met again this week on Tuesday and will plan to check in again next week to see if there is a need to schedule additional time, but our group really feels prepared to welcome our students and families back this fall.

Operations for Before, During and After Instructional Day (Transportation, Community Education, Operations, Food Service)

These plans will be included in school communication on the district website and other publications.

Athletics and Activities:

Following what worked well for us last year, we will have a COVID athletics and activities team that will meet each Thursday to determine any changes needed to athletics and activities and monitor updated guidance from MSHSL. MSHSL guidance came to use just before fall practices started and after the last board meeting, so we did need to shift quickly to put a few things in place before practices began on August 13.

Masking for OUTDOOR SPORTS

- Masking will be required of athletes and coaches when social distancing (3ft.-6ft) cannot be maintained and are not actively engaged.
- Masks will not be required while athletes are actively engaged and participating.

- Along the same lines of outdoor activities, similar to what we would expect at elementary recess
- For spectators, looking to provide a mask mandatory section for those interested

Masking for INDOOR SPORTS

- When athletes are not participating, they should be masked.
- Masks will not be required when athletes and coaches are actively engaged in participating or coaching.
- Masks are required for spectators indoors
- Masks continue to be required on busses

Other parameters are in place with criteria related:

- Attendance need to be taken
- Locker room use is limited based on need
- Water bottles are not to be shared
- Etc.

C Future Ready. Community Strong.**Agenda III.C.
August 26, 2021**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Eric Miller, board chair

Date: August 19, 2021

Re: Committee, Board Appointment and School Assignment Reports

Receive reports on Board committees, appointments, and school assignments.

Committees:

- Policy Review Committee – Abigail Alt
- Negotiations Committee – Abigail Alt
- Legislative Committee - Lesley Chester
- Student Performance and Achievement Committee – Eric Miller

Board Appointments:

- AMSD (Association of Metropolitan School Districts) – Toni Conner
- District 917 – Lesley Chester and DeeDee Currier
- Burnsville High School Hall of Fame – Scott Hume
- Burnsville Chamber of Commerce Policy Committee – Abigail Alt
- Foundation 191 – Sue Said
- MSBA (Minnesota School Boards Association) – Scott Hume
- MSHSL (Minnesota State High School League) – Eric Miller

School Assignments:

Abigail Alt	Gideon Pond Elementary
Lesley Chester	William Byrne Elementary
Toni Conner	Nicollet Middle School
Scott Hume	Eagle Ridge Middle School
Eric Miller	Hidden Valley Elementary
Sue Said	Edward Neill Elementary
Anna Werb	Burnsville High School

August 26, 2021 Board Meeting

Board Members’ Questions and Staff Responses regarding BoardBook materials

Update on Summer Programming

Board Member Question	Staff Response
<p>1. Adult Education Programs were offered at Gertens Garden Center. If I am understanding correctly, this must have been a special offering outside of the district. How did we make this possible for our residents? Whatever additional information or context that could be shared would be appreciated.</p>	<p>This is the third year our ISD ONE91 School for Adults has offered workplace literacy during the summer at Gerten's. As part of WIOA (Workforce Innovation and Opportunity Act), ABE programs are directed by MDE to engage employers in providing literacy programming for employees at their workplace. Other recent workplace literacy partnerships in Burnsville include Foldcraft Company, The Outdoor Great Room Company, Collins Aerospace, and Buddy's Kitchen. This type of workplace literacy programming is only open to employees of the company we are partnering with on their campus.</p> <p>For adults residing in Burnsville-Eagan-Savage school district, we offered summer literacy and GED classes with three of our teachers.</p>
<p>2. Thank you so much for including testimonials from students, parents and staff! Really helpful in better understanding the flavor of our summer programs, as well as hearing where we are excelling among all groups. It will be interesting to see how</p>	<p>In terms of parent and student feedback, we received overwhelmingly positive feedback from both. Many parents expressed gratitude in providing such robust summer programming in-person for their children. Certainly we can always get better, but the Area Learning Center (ALC) team feels</p>

<p>this year's summer program participants do this coming year.</p>	<p>proud regarding the outcomes for our community.</p>
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Board Priorities

Board Member Question	Staff Response
<p>1. Knowing that we are looking at expanding Pathways (Cybersecurity and Law Enforcement come to mind first), and not knowing where we are with the timing of these "adds," I would like to confirm that there are no new Pathways that might need to be included in this year's Board Priorities to be protected in the 2022-23 school year schedule.</p>	<p>At this time we do not have teachers in these positions that would be protected. The Law Enforcement pathway is an asynchronous partnership with Inver Hills Community College. The Cybersecurity pathway is still being developed and courses requiring specific certification are not yet available.</p>

Rates of Pay

Board Member Question	Staff Response
<p>In the recommendation, you note that we are renaming EA's to be Non-Licensed Supervision, which should help address virtual absences.</p> <p>Just wanting to be sure I understand that the statement alludes to the fact that this proposed label change will help people to better understand what is expected of them, and thereby (hopefully) increase the</p>	<p>The name change is to assist applicants in understanding the nature of the position they are applying for. It also avoids language within the EA contract that pays EA's additional money if they are in a classroom for more than 30 minutes without a licensed instructor. We would have a virtual licensed instructor but some may still want to argue the point. We are creating a</p>

potential pool of applicants. If I have misunderstood, whatever additional context that could be provided would be helpful.

Also, is there any reason why the MN Health Liaison is the only change highlighted in yellow? Not sure if highlighting means something other than change.

position that can cover EA's but it can also cover classroom supervision.

Nothing special with highlighting, just a carryover.

School Board Minutes
 INDEPENDENT SCHOOL DISTRICT 191
 August 12, 2021

The regular meeting of the Board of Education was called to order by Chair Miller at 6:30 p.m. The meeting was held at Diamondhead Education Center, 200 West Burnsville Parkway, Burnsville, MN, 55337.

Call to Order

Directors Hume, Conner, Chester, Werb and Chair Miller were present. Alt was absent. Superintendent Battle, administrators, staff and members of the public were also present.

Attendance

Miller welcomed the public and asked Hume to lead the Pledge of Allegiance.

Pledge

Moved by Hume, seconded by Chester, to approve the agenda. The motion carried unanimously (5, 0).

Agenda

Received a Budget Update Based on State Allocation from Dr. Theresa Battle, superintendent.

Reports

Said arrived at 6:34 p.m.

Received a report about Virtual Academy Enrollment, Staffing and Programming from Don Leake, POSA Virtual Academy.

Received an Open Facilities Update from Dr. Theresa Battle, superintendent, and Lisa Rider, executive director of business services.

Received a report about Superintendent Goals from Dr. Theresa Battle, superintendent.

Received a report from Dr. Theresa Battle, superintendent.

Received verbal reports from board members Conner and Hume.

Moved by Chester, seconded by Conner, to approve the consent agenda

Consent Agenda

-Approve minutes of the July 19, 2021, special meeting.

Minutes

-Approve personnel recommendations for Abigail Salm, Alta Brown, Andra Hiebert, Andrew Bryzgoria, Ashly Mickelson, Autumn Bresina, Christopher Lunde, Cynthia Sampers, Danae Heckmann, Emily Mjelleli, Emma Martin, Harrison Owings, Julia Hood, Kara Fahey, Kaycie Palesch, Kerbaugh Danai, Kristin Hollingsworth, Laura Katchmark, Madison Thornton, Megan Lewandowski, Michelle Harbeck, Molly Waterman, Nicole Nolte, Shannon Hart, Shawn Bortel, Taylor Nazareus, Bradley Hise, Kristen Wagner, Amy

Personnel

Hill, Andrea Traetow, Bonnie Tranby, Emily Lemke, Kelsey Blood, Geoffrey Cleveland, Katie Kelly, Kimberly Fritz, Kristen Wagner, Annette Jasicki, Christopher Palmer, Cynthia Sampers, Emily Robb, Erin Miller, Geoffrey Cleveland, Jaclyn Schmeichel, Kiersten Wickenhauser, Marin Haugo, Matthew Drugg, Megan Orlich-Sullivan, Niaka Dunbar, Reese Hendricks, Robert Pope, Sandy Ditmarsen, Susan Edmonson, Tara Nelson, Taylor Umhoefer, Nicholas Wolf, Sarah Levinski, William Derden, Ariel Olson, Guek Yong Lau, Hailey Busker, Jaimie Howe, James Webster, James Webster, John Tarnofsky, Kimberly Wakal, Kyle Hinrichsen, Martha Najera Vazquez, Pierre Conwell, Rachel Lucius, Christina Kauffman, Erin O'Hara Stuart, Jada Hoffman, Jason Sellars, Julie Morgan, Kimberly Depies, Whitney Meyman, Arizo Wahedi, Michael Sweeney, Angela Henle, Anne Naas, April Aamodt, Bryana Klofstad, Deana Gallagher, Eddieca Ontiveros, Hamde Daoud, Jen Scoville, Kyle Hinrichsen, Madison Malecha, Robert Lenhardt, Susan Nixon, Tiffany Weiler, Deborah Jackson, Diane Gooding, Mary Brown, Jeremy Abbott, Erin Goodell, Elizabeth Weightman, and Michael Huemoeller.

-Adopt a resolution to approve and accept donations as presented.

Donations

-Receive a report about the Listening Session on June 17, 2021 from Dr. Theresa Battle, Superintendent.

Listening Session

-Approve no changes to Policy 602: *Organization of the School Calendar and School Day*.

Policy

The motion carried unanimously (6, 0).

Moved by Hume, seconded by Werb, to adopt the resolution for Health and Safety measures for the 2021-2022 school year.

Health and Safety
Protocols

WHEREAS, Minnesota Statutes Section 123B.09 vests the care, management, and control of independent districts in the school board; and

WHEREAS, the Superintendent of Independent School District 191 [hereinafter the "Superintendent"] is responsible for the management of the schools, the administration of all School District policies, and is directly accountable to the School Board; and

WHEREAS, when responsibilities are not specifically prescribed nor School District policy applicable, the Superintendent shall use personal and professional judgment, subject to review by the School Board, pursuant to School District Policy 302, Superintendent; and

WHEREAS, the Centers for Disease Control and Prevention ("CDC") and the Minnesota Department of Health ("MDH") have determined that the COVID-19 pandemic is currently ongoing and may remain ongoing for an unknown time; and

WHEREAS, the Minnesota Department of Education (“MDE”) has issued and may continue to issue written guidance for Minnesota schools on educational issues related to COVID-19; and

WHEREAS, the MDH has issued and may continue to issue written guidance for Minnesota schools on public health issues related to COVID-19; and

WHEREAS, the Superintendent and the administration of the School District have conferred with the School Board regarding COVID-19 health and safety measures, the current CDC, MDE, and MDH requirements for each, and other relevant information; and

WHEREAS, based upon the collective consideration of these factors, the Superintendent has recommended to the School Board that all staff, students, and visitors within Independent School District 191 buildings must wear a mask, regardless of vaccination status, as recommended in the CDC Guidance for COVID-19 Prevention in K-12 Schools. This requirement applies to ages three years and older.

WHEREAS, the district will also review any recommendations set forth by the Minnesota State High School League or Department of Health with regard to athletics and activities and may adjust masking requirements and expectations as they pertain to participants, coaches, advisors and spectators.

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 191 as follows:

Section 1: The Superintendent is hereby directed to implement the following health and safety measures to open the 2021-2022 school year: all staff, students, and visitors within Independent School District 191 buildings must wear a mask, regardless of vaccination status, as recommended in the CDC Guidance for COVID-19 Prevention in K-12 Schools, with exceptions or accommodations allowed as outlined by the Minnesota Department of Health.

Section 2: The Superintendent is hereby authorized, after consultation with the School Board Chair and notification to the School Board, to select and implement different health and safety measures for the School District or any specific school buildings without School Board action if the Superintendent reasonably believes that prompt implementation of different health and safety measures is necessary, and that constraints of time and public health considerations render it impractical to hold a School Board meeting to approve the implementation. The health and safety measures selected and implemented by the Superintendent shall continue in effect unless and until the School Board, in consultation with the

Superintendent and appropriate school district staff and public health officials, deems it in the best interest of the School District and its students to implement different health and safety measures.

Section 3: The Superintendent will provide regular updates to the School Board regarding the School District's efforts to implement COVID-19 related educational and public health guidance issued by the MDE and the MDH, respectively.

A roll call vote was taken and the motion carried unanimously after discussion (6, 0).

Moved by Chester, seconded by Said, to approve the 2021-22 Student Handbook. The motion carried after discussion (6, 0).

Student Handbook

Moved by Conner, seconded by Hume, to approve, on a first reading basis, Policies 503: *Student Attendance*, and 509.5: *Intra-District Transfers (Variance Policy)*. The motion carried unanimously after discussion (6, 0).

Policies

Moved by Conner, seconded by Werb, to approve, on a first reading basis, changes to Policy 516: *Student Medication*. The motion carried unanimously discussion (6, 0).

Moved by Chester, seconded by Hume, to approve the agreement for mental health services with Headway Emotional Health Services, Inc. for 2021-22 for a total of \$300,000 and authorize the Executive Director of Business Services to execute the agreement. The motion carried unanimously discussion (6, 0).

Headway

Moved by Chester, seconded by Werb, to approve the income contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Inver Hills Community College for PSEO for the 2021-2022 School Year and authorize the Executive Director of Business Services to execute the agreement. The motion carried unanimously after discussion (6, 0).

PSEO

Moved by Conner, seconded by Hume, that the Board adopts the Scoreboard Resolution.

Scoreboard

WHEREAS, Richard Pomije, on behalf of the Black and Gold Alumni Foundation, has made an offer to the School District to sell it the electronic scoreboard currently placed on School District property, with all related structures and anchor points, for a purchase price of \$165,000.

NOW, THEREFORE, the School Board: (1) authorizes the Superintendent and the Director of Business Services in consultation with School District legal counsel to pursue an Asset Purchase Agreement for the sale and purchase of the scoreboard for a purchase price not to exceed \$165,000,

and including all other appropriate terms, conditions and contingencies, and (2) directs the Superintendent that if a proposed Asset Purchase Agreement is reached, the written Agreement shall be submitted to the School Board for consideration and possible approval. The motion carried unanimously after discussion (6, 0).

Moved by Chester, seconded by Said, to approve the Board FY22 Goals. The motion carried unanimously after discussion (6, 0).

Board FY22 Goals

Moved by Conner, seconded by Werb, to approve a request to name Burnsville High School Tennis Courts. The motion carried unanimously after discussion (6, 0).

Tennis Courts

Moved by Chester, seconded by Conner, to adjourn to a workshop at 7:14 p.m. The motion carried unanimously (6, 0).

Adjourn to a workshop

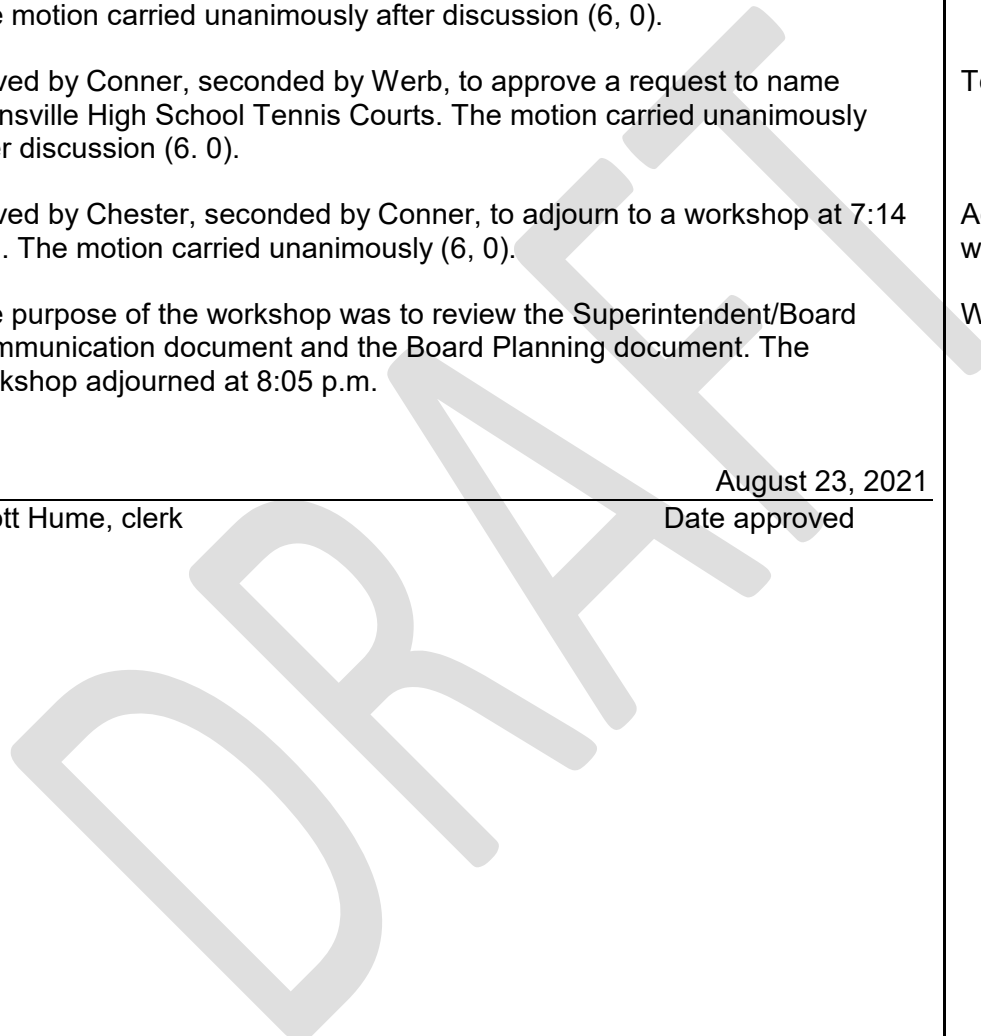
The purpose of the workshop was to review the Superintendent/Board Communication document and the Board Planning document. The workshop adjourned at 8:05 p.m.

Workshop

August 23, 2021

Scott Hume, clerk

Date approved



**Burnsville-Eagan-Savage Public Schools
Independent School District 191
Human Resources**

TO: Members, Board of Education
Dr. Theresa Battle, Superintendent

FROM: Stacey Sovine, Executive Director of Human Resources

DATE: August 26, 2021 Draft

RE: Recommended Personnel Changes

CLASSIFICATION	ACTION	POSITION CONTROL	NAME	FINAL	LOCATION	POSITION	EFFECTIVE DATE
Certified	Appointment		Abigail Adkins		Nicollet Middle School	Teacher	8/24/2021
Certified	Appointment		Alex Buddington		Vista View Elementary School	Teacher	8/24/2021
Certified	Appointment		Alexandra Bain		Hidden Valley Elementary	Teacher	8/24/2021
Certified	Appointment		Brent Abbott		Nicollet Middle School	Teacher	8/24/2021
Certified	Appointment		Daniel Gieski		Burnsville High School	Teacher	8/24/2021
Certified	Appointment		Erin Hauer		Nicollet Middle School	Teacher	8/24/2021
Certified	Appointment		Inga Kammuller		Nicollet Middle School	Teacher	8/24/2021
Certified	Appointment		Jessica Maule		Hidden Valley Elementary	Teacher	8/24/2021
Certified	Appointment		Kaitlin Cantolla		Edward Neill Elementary	Teacher	8/24/2021
Certified	Appointment		Kathleen Mulvihill		Burnsville High School	Teacher	8/24/2021
Certified	Appointment		Kristin Hollingsworth		Diamondhead Education Center	Teacher	8/23/2021
Certified	Appointment		Laken Meyer		Vista View Elementary School	Teacher	8/24/2021
Certified	Appointment		Landen Parkin		Burnsville High School	Teacher	8/24/2021
Certified	Appointment		Mary Heller		WM. Byrne Elementary School	Teacher	8/24/2021
Certified	Appointment		Molly Romano		Burnsville Alternative High School	Counselor	8/24/2021
Certified	Appointment		Quincy Voris		Nicollet Middle School	Teacher	8/24/2021
Certified	Appointment		Rachel Christenson		Harriet Bishop Elementary	Teacher	8/24/2021
Certified	Appointment		Rebecca Bang		Nicollet Middle School	Dean	8/24/2021
Certified	Appointment		Rebecca Pederson		Sky Oaks Elementary School	Teacher	8/24/2021
Certified	Appointment		Tara Goff		District-wide	Teacher	8/24/2021
Certified	Appointment		Tessa Nosser		Harriet Bishop Elementary	Teacher	8/24/2021
Certified	Resignation		Anna Mundy		Diamondhead Education Center	ABE Teacher	8/27/2021
Certified	Resignation		Linda Hey		Nicollet Middle School	Teacher	8/3/2021
Certified	Resignation		Mark Gonnella		Burnsville High School	Teacher	8/12/2021
Certified	Resignation		Michael Roiger		Vista View Elementary School	Teacher	8/17/2021
Certified	Resignation		Sacdiyo Abdullahi		Nicollet Middle School	Teacher	8/16/2021
Classified	Appointment		Jayden Johnson		District-wide	Custodian	8/9/2021
Classified	Appointment		Nicole Soley		Burnsville High School	National Honor Society	8/30/2021
Classified	Change of Assignment		Courtney Mauser		Nicollet Middle School	Food Service Associate	9/1/2021
Classified	Change of Assignment		Jolene Kump		Gideon Pond Elementary	Educational Assistant	8/13/2021
Classified	Change of Assignment		Zarghona Wahidi		Sky Oaks Elementary School	Food Service Associate	9/1/2021
Classified	Leave of Absence		Sara Berge		Rahn Elementary School	CE Coordinator I	9/20/21-11/1/2021
Classified	Resignation		Abigail Soderholm		Burnsville High School	Assistant Soccer Coach	11/13/2020
Classified	Resignation		Bethany Van Osdel		Diamondhead Education Center	SISA Coordinator	9/3/2021
Classified	Resignation		Bethany Voth		Diamondhead Education Center	Administrative Assistant	9/10/2021
Classified	Resignation		Christine Evans		Burnsville High School	Food Service Associate	8/26/2021
Classified	Resignation		Eric Hoffman		Nicollet Middle School	Educational Assistant	8/13/2021
Classified	Resignation		Esther Anderson		Rahn Elementary School	Food Service Associate	8/31/2021
Classified	Resignation		Frances Becquer		Diamondhead Education Center	SISA Coordinator	8/2/2021
Classified	Resignation		Hayat Abdilahi		Burnsville High School	Educational Assistant	8/18/2021
Classified	Resignation		Jaclyn Schmeichel		Burnsville High School	Musical Vocal Coach	7/30/2021
Classified	Resignation		Lauren Kibler		Hidden Valley Elementary	Educational Assistant	8/26/2021
Classified	Resignation		Linda Austin		Harriet Bishop Elementary	Food Service Associate	8/20/2021
Classified	Resignation		Lizette LaDuke		Harriet Bishop Elementary	Food Service Associate	8/18/2021
Classified	Resignation		Malika Mohamed		WM. Byrne Elementary School	Educational Assistant	8/19/2021

Classified	Resignation	Mark Van Der Woude	Burnsville High School	Set Design	3/15/2021
Classified	Resignation	MaryLou Dundon	Burnsville High School	National Honor Society Advisor	6/10/2021
Classified	Resignation	Monica Vraa	Vista View Elementary School	CE Program Assistant	6/11/2021
Classified	Resignation	Nicholas Wolf	Burnsville High School	Set Design	7/30/2021
Classified	Resignation	Olga Hernandez	Edward Neill Elementary	Educational Assistant	8/19/2021
Classified	Resignation	Quincy Voris	Hidden Valley Elementary	Educational Assistant	8/12/2021
Classified	Resignation	Trudy Bliese	Vista View Elementary School	Food Service Associate	8/16/2021
Classified	Resignation	Yannick Ford	Sky Oaks Elementary School	Educational Assistant	8/13/2021
Classified	Retirement	Sarah Burrill	Rahn Elementary School	Educational Assistant	7/30/2021



**Agenda IV.A.3.
August 26, 2021**

To: Members, Board of Education
Dr. Theresa Battle, superintendent

From: Lisa K. Rider, executive director of business services

Date: August 24, 2021

RECOMMENDATION: To adopt a resolution to approve and accept donations as presented.

RESOLUTION TO ACCEPT DONATIONS

WHEREAS,

1. School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and
2. Minnesota Statute 123B.02, Subd. 6 states the School Board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated; and
3. Minnesota Statute 465.03 states the School Board may accept a grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and
4. Businesses and individuals have submitted donations to the district;

THEREFORE, BE IT RESOLVED by the School Board of ISD 191 to approve and accept with appreciation the donations as presented below and to permit their use as designated by the donors.

Moved by: _____

Seconded by: _____

Members in favor of the motion:

Members opposed:

Whereupon said Resolution was declared duly passed and adopted on August 26, 2021

Clerk – Board of Education

Date	Donor	Recipient	Terms	Donation
8/5/2021	Anonymous	Food & Nutrition Services	Negative Student Balances	\$11.70
8/5/2021	Burnsville Lions Club	Vista View Elementary	Student School Supplies	In-Kind (goods or services)
8/6/2021	Ryan Currens Church of the Risen Savior	Vista View Elementary	Student School Supplies	In-Kind (goods or services)
8/9/2021	Nine Former Students	Food & Nutrition Services	Student Negative Balances	\$80.80
8/10/2021	DeeDee Currier	District 191	None specified	\$31.02

Total monetary donation received: \$123.52



Agenda
IV.A.4
Aug 26, 2021

To: Dr. Theresa Battle, superintendent and Board of Education
From: Lisa K. Rider, executive director of business services
Date: Aug 24, 2021
Re: May Payroll, Claims and Receipts

Recommendation: That the Board approves May payroll checks in the net amount of \$3,866,728.10. May claims to date, wire transfers and adjustments totaling \$6,570,303.41. Also, that the Board accepts May receipts of \$21,964,309.51 and investments for the General Fund, 2015A School Building Bonds, and OPEB of \$70,307,394.80 as of May 31, 2021.

May payroll, wire transfers, claims and receipts have been prepared under the direction of Tyler Dehne, Director of Finance, and are presented for approval by the School Board.

LKR/mw

INDEPENDENT SCHOOL DISTRICT 191
FINANCIAL REPORT
May 2021

Cash Receipts

Receipts	\$21,964,309.51	
Miscellaneous Adjustments		

TOTAL MAY CASH RECEIVED\$21,964,309.51**CASH DISBURSEMENTS**

May Payroll	\$3,866,728.10	
-------------	----------------	--

A/P May Claims	Checks 480618-480921	\$1,505,206.04	
	Capital One 6000000394-6000000411	\$34,309.09	
	ACH 9000002167-9000002209	\$9,694.37	
	Fund 26 0	\$0.00	

May A/P Wires+P-card+Fleet card	\$5,014,434.36	
May Bank Fees	\$6,659.55	

TOTAL MAY CASH DISBURSED\$10,437,031.51**TOTAL TO BE APPROVED**\$10,437,031.51

	<u>Money Market</u>	<u>(Original Cost)</u> <u>Investments</u>	<u>5/31/2021</u>
GENERAL FUND	\$28,748,955.69	\$27,103,953.86	\$55,852,909.55
OPEB	\$374,252.00	\$6,829,150.00	\$7,203,402.00
OPEB EQUITY INV THROUGH APRIL 30, 2021	\$17,753.58	\$5,664,173.90	\$5,681,927.48
2015A SCHOOL BUILDING BONDS	<u>\$1,569,155.77</u>	<u>\$0.00</u>	<u>\$1,569,155.77</u>
	<u><u>\$30,710,117.04</u></u>	<u><u>\$39,597,277.76</u></u>	<u><u>\$70,307,394.80</u></u>

Note: The attached investment reports are provided by our investment advisor, PMA Financial Network, Inc. These reports include our investment and money market balances.



Total Portfolio Report CAR

As of: 05/31/21

PMA Financial Network

2135 CityGate Lane
7th Floor
Naperville, Illinois 60563
Telephone . 630-657-6400
Facsimile . 630-718-8701

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BURNSVILLE ISD 191 / GENERAL FUND

2960

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
LTD	0	1	05/31/21	05/31/21	PMA SECURITIES SYNDICATE (PMAS)	\$10,153,160.35	\$10,153,160.35	
MM					Investment Shares Portfolio	\$28,748,955.69	\$28,748,955.69	
SDA					Savings Deposit Account - BELL BANK	\$12,500,479.50	\$12,500,479.50	
SDA					Savings Deposit Account - BANK OF CHINA (ICS - DDA)	\$114.01	\$114.01	
SEC	45876	1	01/29/20	07/29/21	WELLS FARGO BANK NA	\$249,000.00	\$249,000.00	1.602
SEC	45877	1	01/29/20	07/29/21	WELLS FARGO NATL BK WEST	\$249,000.00	\$249,000.00	1.602
SEC	45878	1	01/30/20	07/30/21	MORGAN STANLEY BANK NA	\$247,000.00	\$247,000.00	1.569
SEC	45879	1	01/30/20	07/30/21	MORGAN STANLEY PVT BANK	\$247,000.00	\$247,000.00	1.569
CD	276086	1	08/21/19	08/20/21	LATINO COMMUNITY CREDIT UNION	\$249,886.41	\$239,600.00	2.147
CD	276087	1	08/21/19	08/20/21	MIDLAND STATES BANK	\$249,961.78	\$242,000.00	1.643
SEC	44591	1	08/28/19	08/30/21	CAPITAL ONE BANK USA NA	\$247,000.00	\$247,000.00	1.653
SEC	44601	1	08/28/19	08/30/21	CAPITAL ONE NA	\$247,000.00	\$247,000.00	1.653
SEC	44604	1	08/28/19	08/30/21	GOLDMAN SACHS BANK USA	\$247,000.00	\$247,000.00	1.702
CD	285471	1	09/21/20	09/21/21	TEXAS CAPITAL BANK	\$249,999.00	\$249,500.00	0.200
SEC	46627	1	03/27/20	09/27/21	PINNACLE BANK TN	\$248,000.00	\$248,000.00	0.801
SEC	46626	1	04/02/20	10/01/21	BANK OF NEW ENGLAND NH	\$249,000.00	\$249,000.00	0.550
CD	279794	1	01/24/20	01/25/22	LANDMARK COMMUNITY BANK	\$249,990.16	\$242,500.00	1.540
CD	285470	1	09/21/20	01/26/22	SERVISFIRST BANK	\$249,904.27	\$249,400.00	0.150
CD	289647	1	05/10/21	05/10/22	WESTERN ALLIANCE BANK / TORREY PINES BANK	\$249,974.40	\$249,600.00	0.150
CD	289646	1	05/10/21	11/07/22	BANK 7	\$249,899.92	\$249,400.00	0.134
CD	289645	1	05/10/21	05/11/23	GREENSTATE CREDIT UNION	\$249,948.63	\$249,200.00	0.150
SEC	48342	1	05/14/21	05/15/23	BMW BANK NORTH AMERICA	\$249,000.00	\$249,000.00	0.130

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.

Total Amount --> \$55,881,274.12 \$55,852,909.55

Time and Dollar Weighted Portfolio Yield: 0.529 %

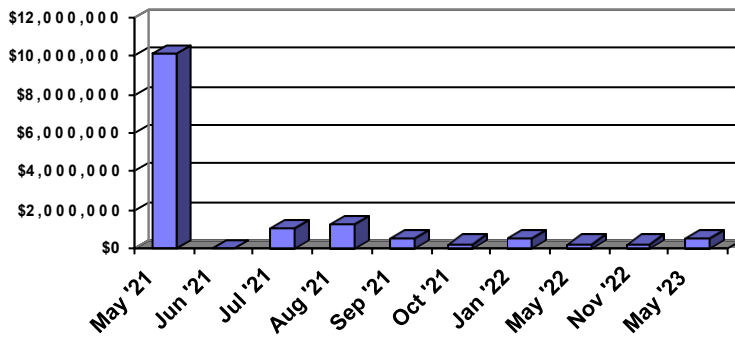
Weighted Average Portfolio Maturity: 17.11 Days

MM: 73.85%

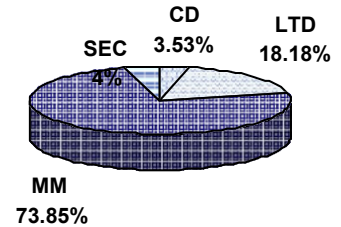
CD's: 3.53%

CP: 0.00%

SEC: 4.44%



Portfolio Maturity Summary - Maturing \$/Month



Portfolio Allocation by Transaction Type



Total Portfolio Report CAR

As of: 05/31/21

PMA Financial Network

2135 CityGate Lane
7th Floor
Naperville, Illinois 60563
Telephone . 630-657-6400
Facsimile . 630-718-8701

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BURNSVILLE ISD 191 / 2009 OPEB TRUST

3596

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM					Investment Shares Portfolio	\$374,252.00	\$374,252.00	
CD	275285	1	08/05/19	08/04/21	VERITEX COMMUNITY BANK	\$249,649.57	\$240,900.00	1.814
CD	275286	1	08/05/19	08/04/21	UINTA BANK	\$249,958.46	\$241,400.00	1.770
CD	275287	1	08/05/19	08/04/21	FIRST NATIONAL BANK	\$249,645.61	\$241,200.00	1.751
CD	276784	1	09/04/19	09/03/21	THREE RIVERS FEDERAL CREDIT UNION	\$249,689.23	\$241,600.00	1.674
CD	276785	1	09/04/19	09/03/21	T BANK, NA	\$249,684.64	\$241,600.00	1.672
CD	277188	1	09/23/19	09/22/21	BANK LEUMI USA	\$150,879.78	\$146,200.00	1.600
SEC	47620	1	02/08/21	12/15/22	KANE COOK & DU PAGE C	\$1,000,000.00	\$1,000,000.00	0.100
SEC	48055	1	02/26/21	02/15/23	MANSFIELD ISD-B-REF	\$310,000.00	\$310,000.00	0.120
SEC	48065	1	03/02/21	03/01/23	SAINT LOUIS CNTY	\$335,000.00	\$335,000.00	0.140
SEC	47613	1	01/08/21	08/01/23	SAN MARCOS ISD-REF	\$1,500,000.00	\$1,500,000.00	0.120
SEC	48075	1	03/09/21	08/15/23	SAN MARCOS CTFS OBLIG	\$295,000.00	\$295,000.00	0.110
SEC	48062	1	03/23/21	09/01/23	ROCK CO-TXBL-REF	\$1,000,000.00	\$998,050.00	0.130
SEC	48054	1	02/26/21	10/01/23	HAWAII-EY-REF	\$220,000.00	\$220,000.00	0.100
SEC	48044	1	02/24/21	12/01/23	DEWITT ETC CO CCD #54	\$590,000.00	\$590,000.00	0.190
CD	279751	1	01/21/20	01/21/25	FARMERS AND MERCHANTS UNION BANK	\$248,078.24	\$228,200.00	1.740

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.

Total Amount --> **\$7,271,837.53** **\$7,203,402.00**

Time and Dollar Weighted Portfolio Yield: **0.280 %**

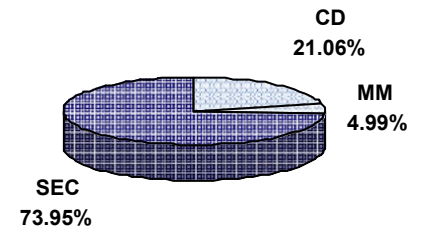
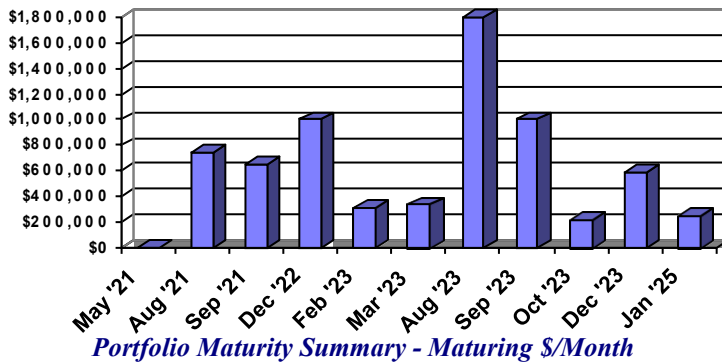
Weighted Average Portfolio Maturity: **605.02 Days**

MM: **5.20%**

CD's: **21.95%**

CP: **0.00%**

SEC: **72.86%**





Total Portfolio Report CAR

As of: 05/31/21

PMA Financial Network

2135 CityGate Lane
7th Floor
Naperville, Illinois 60563
Telephone . 630-657-6400
Facsimile . 630-718-8701

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BURNSVILLE ISD 191 / 2015A BONDS

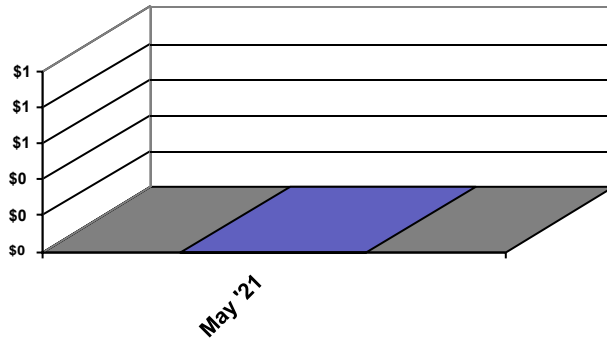
5762

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM					Investment Shares Portfolio	\$1,569,155.77	\$1,569,155.77	
Total Amount -->						\$1,569,155.77	\$1,569,155.77	

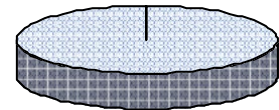
Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CD, CP, & SEC desk.

Time and Dollar Weighted Portfolio Yield: 0.000 %
Weighted Average Portfolio Maturity: 0.00 Days

MM: 100.00%
CD's: 0.00%
CP: 0.00%
SEC: 0.00%



Portfolio Maturity Summary - Maturing \$/Month



MM
100.00%

Portfolio Allocation by Transaction Type

May 2021

Wire Transfers

Date	From	To	Amount	For
05/03/2021	MSDLAF	Internal Revenue Service	697,235.90	4/30/21 Payroll - Federal Taxes
05/03/2021	MSDLAF	State of Minnesota	114,176.54	4/30/21 Payroll - State Taxes
05/03/2021	MSDLAF	State of Minnesota	1,652.80	4/30/21 Payroll - Child Support
05/03/2021	MSDLAF	TRA	359,316.91	4/30/21 Payroll - TRA
05/03/2021	MSDLAF	PERA	109,142.20	4/30/21 Payroll - PERA
05/03/2021	MSDLAF	Delta Dental	14,208.85	Dental Insurance
05/03/2021	MSDLAF	Preferred One	322,298.63	Health Insurance
05/04/2021	MSDLAF	Fairview	3,503.36	Clearscript/Fairview February Admin. Invoice
05/04/2021	MSDLAF	First Bank & Trust	192,195.86	4/30/21 Payroll - TSA Wire
05/05/2021	MSDLAF	Further	22,535.83	Medical Claims
05/05/2021	MSDLAF	Further	10,358.39	Flex Claims
05/06/2021	MSDLAF	Capital One Card	12,153.09	Capital One Virtual Card
05/07/2021	MSDLAF	Healthy Savings	2,701.64	Healthy Savings Program
05/10/2021	MSDLAF	Delta Dental	10,282.36	Dental Insurance
05/10/2021	MSDLAF	Preferred One	387,431.91	Health Insurance
05/11/2021	MSDLAF	Capital One Card	11,599.41	Capital One Virtual Card
05/12/2021	MSDLAF	Further	8,564.21	Flex Claims
05/12/2021	MSDLAF	Further	30,093.43	Medical Claims

05/13/2021	MSDLAF	Preferred One	144,649.92	Health Insurance
05/14/2021	MSDLAF	Teacher's Federal Credit Union	32,875.76	5/15/21 Payroll - Teacher's Dues
05/17/2021	MSDLAF	Internal Revenue Service	701,064.64	5/15/21 Payroll - Federal Taxes
05/17/2021	MSDLAF	State of Minnesota	114,969.23	5/15/21 Payroll - State Taxes
05/17/2021	MSDLAF	Preferred One	452,935.44	Health Insurance
05/17/2021	MSDLAF	Delta Dental	12,345.10	Dental Insurance
05/17/2021	MSDLAF	PERA	108,243.87	5/15/21 Payroll - PERA
05/17/2021	MSDLAF	TRA	361,847.76	5/15/21 Payroll - TRA
05/17/2021	MSDLAF	State of Minnesota	1,667.20	5/15/21 Payroll - Child Support
05/17/2021	MSDLAF	Wells Fargo	42,843.45	Wells Fargo Improvements to the Athletic Field at BHS
05/18/2021	MSDLAF	MN Department of Revenue	73.00	May Sales Tax
05/19/2021	MSDLAF	First Bank & Trust	192,384.61	5/15/21 Payroll - TSA Wire
05/19/2021	MSDLAF	Further	24,922.56	Medical Claims
05/19/2021	MSDLAF	Further	14,892.13	Flex Claims
05/20/2021	MSDLAF	Capital One Card	6,625.27	Capital One Virtual Card
05/21/2021	MSDLAF	Delta Dental	4,713.34	Dental Insurance
05/24/2021	MSDLAF	Fairview	6,052.50	Further Administrative Fees
05/24/2021	MSDLAF	Further	23,572.20	Medical Claims
05/24/2021	MSDLAF	Preferred One	359,498.96	Health Insurance
05/24/2021	MSDLAF	Delta Dental	10,224.91	Dental Insurance
05/26/2021	MSDLAF	Further	5,125.65	Flex Claims

05/27/2021 MSDLAF Capital One Card

3,928.32 Capital One Virtual Card

AP Check Register

AP Run: 20210507 AP — Post Date: 2021-05-07 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/07/2021	480618	Check	Adaptive Skippy LLC	930393	2 AP8845	2,621.25
05/07/2021	480619	Check	Aramark	901365	2 AP8845	711.28
05/07/2021	480620	Check	Arriola, Mark	928065	2 AP8845	162.00
05/07/2021	480621	Check	Benish, Richard	928680	2 AP8845	80.00
05/07/2021	480622	Check	Bix Produce Company	900477	2 AP8845	4,218.34
05/07/2021	480623	Check	Blue Bell Enterprises Inc	926720	2 AP8845	2,099.85
05/07/2021	480624	Check	Bova, Edward	908473	2 AP8845	80.00
05/07/2021	480625	Check	Carlson, Gerri	929243	2 AP8845	416.40
05/07/2021	480626	Check	Carlson, Jack	929796	2 AP8845	64.00
05/07/2021	480627	Check	Centurylink	902781	2 AP8845	266.02
05/07/2021	480628	Check	Cherry Enterprises Inc	928061	2 AP8845	4,154.00
05/07/2021	480629	Check	Comcast	923547	2 AP8845	69.65
05/07/2021	480630	Check	Cornell, Mark	926137	2 AP8845	160.00
05/07/2021	480631	Check	Cottens NAPA Main Office	929846	2 AP8845	206.84
05/07/2021	480632	Check	Crystal Lake Golf Club Inc	922701	2 AP8845	1,200.00
05/07/2021	480633	Check	Custom Ink	927836	2 AP8845	206.80
05/07/2021	480634	Check	Dalco	904186-1	2 AP8845	3,468.51
05/07/2021	480635	Check	Dauidsen, Jordan	930418	2 AP8845	90.00
05/07/2021	480636	Check	Day, Jon	928071	2 AP8845	162.00
05/07/2021	480637	Check	Dewald, Rina C	920524	2 AP8845	600.00

AP Check Register

AP Run: 20210507 AP — Post Date: 2021-05-07 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/07/2021	480638	Check	DramaLab LLC	930014	2 AP8845	252.00
05/07/2021	480639	Check	Drews, Jackson	930413	2 AP8845	80.00
05/07/2021	480640	Check	DuBois, Richard	929791	2 AP8845	81.00
05/07/2021	480641	Check	Ecolab	908846-2	2 AP8845	1,449.12
05/07/2021	480642	Check	Educators Benefit Consultants LLC	926262-1	2 AP8845	702.12
05/07/2021	480643	Check	Electro Watchman Inc	901078	2 AP8845	8,645.49
05/07/2021	480644	Check	Flaminio, Kathryn	924387	2 AP8845	720.00
05/07/2021	480645	Check	Gear West Ski & Bike Inc	927434	2 AP8845	859.80
05/07/2021	480646	Check	Gregus, Daniel	929788	2 AP8845	81.00
05/07/2021	480647	Check	Hamann, Ronald	908860	2 AP8845	72.00
05/07/2021	480648	Check	Headway Emotional Health Services	927811	2 AP8845	25,750.00
05/07/2021	480649	Check	Heartland Tire, Inc.	930160	2 AP8845	91.75
05/07/2021	480650	Check	Horizon Commercial Pool Supply	904818	2 AP8845	13,288.20
05/07/2021	480651	Check	Hunt, Russ	928458	2 AP8845	81.00
05/07/2021	480652	Check	Imagine Design & Creative Consulting Inc	928876	2 AP8845	2,900.00
05/07/2021	480653	Check	Instrumentalist Awards LLC	901896	2 AP8845	227.00
05/07/2021	480654	Check	Korba, Jerry	906519	2 AP8845	72.00
05/07/2021	480655	Check	Lehner, Michael	500621	2 AP8845	22.50
05/07/2021	480656	Check	Mark's Towing Inc	930420	2 AP8845	80.70
05/07/2021	480657	Check	Marti & Gary's Auto Repair	930382	2 AP8845	593.34

AP Check Register

AP Run: 20210507 AP — Post Date: 2021-05-07 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/07/2021	480658	Check	McGivern, Seamus	929455	2 AP8845	72.00
05/07/2021	480659	Check	Monssen, Lee	925926	2 AP8845	72.00
05/07/2021	480660	Check	Novak, Janice S	902467	2 AP8845	162.00
05/07/2021	480661	Check	Now Micro Inc	930106	2 AP8845	9,559.11
05/07/2021	480662	Check	Oehmke, Robert	930417	2 AP8845	72.00
05/07/2021	480663	Check	Office Depot Inc	902489	2 AP8845	18.86
05/07/2021	480664	Check	Olson Madaus, Kirsten	930631	2 AP8845	16.00
05/07/2021	480665	Check	Olson, Thor	925059	2 AP8845	80.00
05/07/2021	480666	Check	Per Mar Security Services	930354	2 AP8845	165.00
05/07/2021	480667	Check	Peterson Farms Fresh Inc	930338	2 AP8845	7,484.16
05/07/2021	480668	Check	Plaman, Brad	930416	2 AP8845	72.00
05/07/2021	480669	Check	Price, Matthew	930415	2 AP8845	72.00
05/07/2021	480670	Check	Quadient Inc	930262	2 AP8845	139.73
05/07/2021	480671	Check	Ready For Kindergarten/Children's Reading Foundation	927969	2 AP8845	747.50
05/07/2021	480672	Check	Rencountre, Jessie	930412	2 AP8845	1,648.00
05/07/2021	480673	Check	Riesgraf, Daniel	928342	2 AP8845	144.00
05/07/2021	480674	Check	Rock Hard Landscape Supply	928528	2 AP8845	111.00
05/07/2021	480675	Check	Ruler, Taj	930362	2 AP8845	450.00
05/07/2021	480676	Check	Ryan Mechanical Inc	923241	2 AP8845	6,426.00

AP Check Register

AP Run: 20210507 AP — Post Date: 2021-05-07 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/07/2021	480677	Check	Sachs, Alice	925562	2 AP8845	116.00
05/07/2021	480678	Check	Safeway Driving School	926796	2 AP8845	10,125.00
05/07/2021	480679	Check	Sayer, Glenn	930406	2 AP8845	64.00
05/07/2021	480680	Check	Scharber, Bradley	927929	2 AP8845	320.00
05/07/2021	480681	Check	Schleifer, Neil	930422	2 AP8845	697.19
05/07/2021	480682	Check	Second Harvest Heartland	928183	2 AP8845	572.17
05/07/2021	480683	Check	Shibley, Jeremy	928797	2 AP8845	72.00
05/07/2021	480684	Check	Sink, Adam	930414	2 AP8845	80.00
05/07/2021	480685	Check	Sink, Robert, Jr	929204	2 AP8845	160.00
05/07/2021	480686	Check	Soccerchili	927209	2 AP8845	6,916.85
05/07/2021	480687	Check	South Suburban Conference	926921	2 AP8845	790.44
05/07/2021	480688	Check	Southwest Metro Intermediate 288	928611	2 AP8845	19,807.00
05/07/2021	480689	Check	Spartz, Susan	500620	2 AP8845	54.20
05/07/2021	480690	Check	St Paul Beverage Solutions, LLC	930156	2 AP8845	2,918.59
05/07/2021	480691	Check	Stamm, Amanda	930020	2 AP8845	156.00
05/07/2021	480692	Check	Subtext Bookstore	930419	2 AP8845	864.24
05/07/2021	480693	Check	Sunbelt Staffing LLC	930344	2 AP8845	3,590.00
05/07/2021	480694	Check	Teachers On Call	929847	2 AP8845	26,300.39
05/07/2021	480695	Check	Teamworks International Inc	924234	2 AP8845	5,341.64
05/07/2021	480696	Check	Thurrow, Josh	903545	2 AP8845	80.00

AP Check Register

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AP Run: 20210507 AP — Post Date: 2021-05-07 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/07/2021	480697	Check	T-Mobile	929345	2 AP8845	2,963.93
05/07/2021	480698	Check	Tousignant, John	927826	2 AP8845	72.00
05/07/2021	480699	Check	Tyler, Bruce	928852	2 AP8845	17.50
05/07/2021	480700	Check	Upper Lakes Foods Inc	929826	2 AP8845	32,742.73
05/07/2021	480701	Check	Ward, Dennis	908731	2 AP8845	160.00
05/07/2021	480702	Check	Xcel Energy	902776	2 AP8845	8,585.67

Total: \$228,164.86

20210507 AP Summary

Type	Count	Amount
Regular	85	228,164.86
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	85	\$228,164.86

AP Check Register

AP Run: 20210514 AP — Post Date: 2021-05-14 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/14/2021	480703	Check	A.J. Moore Electric Inc	928491	2 AP8845	210.00
05/14/2021	480704	Check	Advanced Imaging Solutions	928551-1	2 AP8845	7,397.05
05/14/2021	480705	Check	Andover High School	930251	2 AP8845	200.00
05/14/2021	480706	Check	Apple Valley High School - Speech	900009-1	2 AP8845	353.00
05/14/2021	480707	Check	Association Of Clerical Employees	904895	2 AP8845	360.00
05/14/2021	480708	Check	Birdie Marketing Inc	928060	2 AP8845	500.00
05/14/2021	480709	Check	Bix Produce Company	900477	2 AP8845	4,336.29
05/14/2021	480710	Check	Bloomington Friends of Forensics	900722-4	2 AP8845	368.00
05/14/2021	480711	Check	City of Burnsville - Utilities	904226	2 AP8845	12,074.13
05/14/2021	480712	Check	City of Savage - Utilities	909588	2 AP8845	4,254.21
05/14/2021	480713	Check	Comcast	926565-1	2 AP8845	5,500.69
05/14/2021	480714	Check	Community Education Prior Lake-Savage Area Schools	921458-2	2 AP8845	78.75
05/14/2021	480715	Check	Consolidated Communications	906231	2 AP8845	3,977.95
05/14/2021	480716	Check	Dalco	904186-1	2 AP8845	2,994.26
05/14/2021	480717	Check	Dewald, Rina C	920524	2 AP8845	660.00
05/14/2021	480718	Check	Dick's/Lakeville Sanitation Inc	900641	2 AP8845	6,529.80
05/14/2021	480719	Check	ECM Publishers Inc	909272	2 AP8845	59.40
05/14/2021	480720	Check	Education Minnesota	928531	2 AP8845	105.00
05/14/2021	480721	Check	Educators Benefit Consultants LLC	926262-1	2 AP8845	702.12

AP Check Register

AP Run: 20210514 AP — Post Date: 2021-05-14 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/14/2021	480722	Check	Fedex	901463	2 AP8845	38.96
05/14/2021	480723	Check	Foundation 191	928202	2 AP8845	110.24
05/14/2021	480724	Check	Gregory, Loris Sofia	927443	2 AP8845	45.00
05/14/2021	480725	Check	Heartland Tire, Inc.	930160	2 AP8845	155.99
05/14/2021	480726	Check	Innovational Water Solutions, Inc.	930169	2 AP8845	3,087.00
05/14/2021	480727	Check	Instrumentalist Awards LLC	901896	2 AP8845	123.00
05/14/2021	480728	Check	Intermediate School Dist 917	909327	2 AP8845	25,743.53
05/14/2021	480729	Check	J Grammond Photography	930360	2 AP8845	45.00
05/14/2021	480730	Check	Minnesota Energy Resources	903029	2 AP8845	2,183.81
05/14/2021	480731	Check	Minnesota School Boards Association - MSBA	902540	2 AP8845	390.00
05/14/2021	480732	Check	Minnesota Valley Electric Cooperative	907448	2 AP8845	13,756.36
05/14/2021	480733	Check	MN Highway Safety & Research Center	926466	2 AP8845	478.00
05/14/2021	480734	Check	Multilingual Word Inc	922324	2 AP8845	550.00
05/14/2021	480735	Check	Norcostco Inc	902765	2 AP8845	171.00
05/14/2021	480736	Check	Nutrislice Inc	924438	2 AP8845	290.30
05/14/2021	480737	Check	Nuvera	902483	2 AP8845	186.03
05/14/2021	480738	Check	Occupational Health of MN, PC	929919	2 AP8845	344.00
05/14/2021	480739	Check	OPG-3 Inc	924471	2 AP8845	22,200.00
05/14/2021	480740	Check	Paragon Visual, LLC	930399	2 AP8845	4,699.00

AP Check Register

AP Run: 20210514 AP — Post Date: 2021-05-14 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/14/2021	480741	Check	Perez, Melissa M	924879	2 AP8845	390.00
05/14/2021	480742	Check	Quiroz, Bibiana	500622	2 AP8845	15.60
05/14/2021	480743	Check	School Nutrition Association (SNA)	926552	2 AP8845	106.00
05/14/2021	480744	Check	Second Harvest Heartland	928183	2 AP8845	334.73
05/14/2021	480745	Check	Sunbelt Staffing LLC	930344	2 AP8845	3,590.00
05/14/2021	480746	Check	The Anton Group LLC	929848	2 AP8845	375.00
05/14/2021	480747	Check	The Food Group	928651	2 AP8845	1,107.43
05/14/2021	480748	Check	Transportation Plus, Inc.	906215	2 AP8845	41.50
05/14/2021	480749	Check	Truelson, Nels W	930350	2 AP8845	155.69
05/14/2021	480750	Check	University of Minnesota-Tuition Third Party Billing	908595	2 AP8845	145.00
05/14/2021	480751	Check	Upper Lakes Foods Inc	929826	2 AP8845	16,496.32
05/14/2021	480752	Check	Xcel Energy	902776	2 AP8845	12,901.36
Total:						\$160,916.50

20210514 AP Summary

Type	Count	Amount
Regular	50	160,916.50
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	50	\$160,916.50

AP Check Register

AP Run: 20210521 AP — Post Date: 2021-05-21 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/21/2021	480753	Check	Acer Service Corporation	929434	2 AP8845	1,008.00
05/21/2021	480754	Check	Agaton Howes, Sarah	930426	2 AP8845	1,744.00
05/21/2021	480755	Check	American Time & Signal Co	903503	2 AP8845	461.28
05/21/2021	480756	Check	Apadana LLC	930273	2 AP8845	17,250.00
05/21/2021	480757	Check	Barnes, W Michael	930059	2 AP8845	81.00
05/21/2021	480758	Check	Bedeau, Robin	929483	2 AP8845	2,719.04
05/21/2021	480759	Check	Beer, Lucas	930432	2 AP8845	81.00
05/21/2021	480760	Check	Bissonette, Robert	903436	2 AP8845	120.00
05/21/2021	480761	Check	Bix Produce Company	900477	2 AP8845	4,371.17
05/21/2021	480762	Check	Blaskowski, Peter	922244	2 AP8845	211.50
05/21/2021	480763	Check	Breezy Point Resort	908443	2 AP8845	612.00
05/21/2021	480764	Check	Briggs, Amy	926159	2 AP8845	72.00
05/21/2021	480765	Check	Brown, Jesse Jay	930431	2 AP8845	81.00
05/21/2021	480766	Check	Centerpoint Energy	902519	2 AP8845	22,623.96
05/21/2021	480767	Check	CESO Transportation LLC	930220	2 AP8845	15,607.53
05/21/2021	480768	Check	Connell, Peter	926146	2 AP8845	250.00
05/21/2021	480769	Check	Crown Rental Inc	900647	2 AP8845	165.76
05/21/2021	480770	Check	CST MN - BIN# 170065	929862	2 AP8845	80,111.63
05/21/2021	480771	Check	Cub Foods	900645	2 AP8845	5.98
05/21/2021	480772	Check	Dalco	904186-1	2 AP8845	4,228.51

AP Check Register

AP Run: 20210521 AP — Post Date: 2021-05-21 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/21/2021	480773	Check	Dark Knight Solutions LLC	930357	2 AP8845	1,050.00
05/21/2021	480774	Check	Degler, Ellen	930057	2 AP8845	72.00
05/21/2021	480775	Check	Drews, Jackson	930413	2 AP8845	72.00
05/21/2021	480776	Check	Electro Watchman Inc	901078	2 AP8845	258.75
05/21/2021	480777	Check	Elyea-Wheeler, Kurt	929471	2 AP8845	72.00
05/21/2021	480778	Check	Faison, John	923018	2 AP8845	80.00
05/21/2021	480779	Check	FP Mailing Solutions	929857	2 AP8845	225.00
05/21/2021	480780	Check	Global Communications Wiring & Services LLC	927736	2 AP8845	93.15
05/21/2021	480781	Check	Gustafson, Zachary	927714	2 AP8845	80.00
05/21/2021	480782	Check	Hagberg, Edward, Jr	926167	2 AP8845	80.00
05/21/2021	480783	Check	Hamann, Ronald	908860	2 AP8845	72.00
05/21/2021	480784	Check	Healy, Michael	924088	2 AP8845	40.00
05/21/2021	480785	Check	Heartland Signs & Vehicle Graphics	928107	2 AP8845	336.00
05/21/2021	480786	Check	Heifort, Michael	922035	2 AP8845	72.00
05/21/2021	480787	Check	Horizon Commercial Pool Supply	904818	2 AP8845	1,631.65
05/21/2021	480788	Check	Innovational Water Solutions, Inc.	930169	2 AP8845	1,841.30
05/21/2021	480789	Check	J Grammond Photography	930360	2 AP8845	60.00
05/21/2021	480790	Check	JW Pepper & Son Inc	903003	2 AP8845	398.22
05/21/2021	480791	Check	Kaufman, Michael	924781	2 AP8845	80.00
05/21/2021	480792	Check	Kelleher Helmrich and Associates Inc	908955	2 AP8845	523.75

AP Check Register

AP Run: 20210521 AP — Post Date: 2021-05-21 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/21/2021	480793	Check	Kennedy and Graven Chartered	908356	2 AP8845	3,847.50
05/21/2021	480794	Check	Knoke, Barb	500060	2 AP8845	23.45
05/21/2021	480795	Check	Kolnik, John	929325	2 AP8845	80.00
05/21/2021	480796	Check	Korba, Jerry	906519	2 AP8845	72.00
05/21/2021	480797	Check	LaBlanc, Chaske	929481	2 AP8845	2,340.48
05/21/2021	480798	Check	Lavan Floor Covering Co	902319	2 AP8845	150.00
05/21/2021	480799	Check	Lindell, Josh	926131	2 AP8845	81.00
05/21/2021	480800	Check	Lindmeier, Thomas	930013	2 AP8845	108.00
05/21/2021	480801	Check	Litfin, Nicholas	928857	2 AP8845	80.00
05/21/2021	480802	Check	Lobitz, Adrianna	930430	2 AP8845	72.00
05/21/2021	480803	Check	Mackin Educational Resources	902196	2 AP8845	675.14
05/21/2021	480804	Check	Mauer, Brian	905107	2 AP8845	80.00
05/21/2021	480805	Check	Mid City Services	930092	2 AP8845	149.00
05/21/2021	480806	Check	Mielke, Tyler	924453	2 AP8845	80.00
05/21/2021	480807	Check	Minnesota Energy Resources	903029	2 AP8845	1,422.31
05/21/2021	480808	Check	MN Assoc of Secondary School Principal (MASSP)	908338	2 AP8845	550.00
05/21/2021	480809	Check	Monita, Mike	928845	2 AP8845	80.00
05/21/2021	480810	Check	National Association of School Nurses (NASN)	906265	2 AP8845	325.00
05/21/2021	480811	Check	Novak, Janice S	902467	2 AP8845	54.00
05/21/2021	480812	Check	O'Brien, Jason	929125	2 AP8845	89.99

AP Check Register

AP Run: 20210521 AP — Post Date: 2021-05-21 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/21/2021	480813	Check	Occupational Health of MN, PC	929919	2 AP8845	172.00
05/21/2021	480814	Check	Olympic Communications Inc	927700	2 AP8845	1,592.00
05/21/2021	480815	Check	Per Mar Security Services	930354	2 AP8845	29.00
05/21/2021	480816	Check	Perez, Melissa M	924879	2 AP8845	120.00
05/21/2021	480817	Check	Perkinson, Patrick	928795	2 AP8845	72.00
05/21/2021	480818	Check	PPG Architectural Finishes	901709	2 AP8845	536.80
05/21/2021	480819	Check	Pro-Ed Inc	903073	2 AP8845	146.00
05/21/2021	480820	Check	Rock Hard Landscape Supply	928528	2 AP8845	96.00
05/21/2021	480821	Check	Ryan Mechanical Inc	923241	2 AP8845	22,496.00
05/21/2021	480822	Check	Sayer, Glenn	930406	2 AP8845	64.00
05/21/2021	480823	Check	Schmitt & Sons - Contract	909331-2	2 AP8845	678,765.50
05/21/2021	480824	Check	Schmitt & Sons Inc	909331	2 AP8845	16,511.93
05/21/2021	480825	Check	Schmitz, Steve	924557	2 AP8845	72.00
05/21/2021	480826	Check	Scholastic Inc	903196-15	2 AP8845	134.55
05/21/2021	480827	Check	SFM	923848	2 AP8845	8,667.69
05/21/2021	480828	Check	Shred-it c/o Stericycle Inc	924465	2 AP8845	574.37
05/21/2021	480829	Check	Sink, Robert, Jr	929204	2 AP8845	80.00
05/21/2021	480830	Check	Skow, Karen	929575	2 AP8845	1,330.00
05/21/2021	480831	Check	St Paul Beverage Solutions, LLC	930156	2 AP8845	2,518.12
05/21/2021	480832	Check	Stengel, Randal	930429	2 AP8845	72.00

AP Check Register

AP Run: 20210521 AP — Post Date: 2021-05-21 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/21/2021	480833	Check	Teachers On Call	929847	2 AP8845	55,677.41
05/21/2021	480834	Check	The Food Group	928651	2 AP8845	848.58
05/21/2021	480835	Check	The Hartford	924486	2 AP8845	68.64
05/21/2021	480836	Check	Thurrow, Josh	903545	2 AP8845	80.00
05/21/2021	480837	Check	Tischendorf, Mike	923741	2 AP8845	80.00
05/21/2021	480838	Check	Tyson Foods, Inc	930205	2 AP8845	1,415.00
05/21/2021	480839	Check	Upper Lakes Foods Inc	929826	2 AP8845	17,850.58
05/21/2021	480840	Check	Van Guilder, Bruce	926134	2 AP8845	144.00
05/21/2021	480841	Check	Weerasinghe, Ian	930428	2 AP8845	81.00
Total:						\$979,598.22

20210521 AP Summary

Type	Count	Amount
Regular	89	979,598.22
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	89	\$979,598.22

AP Check Register

AP Run: 20210528 AP — Post Date: 2021-05-28 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/28/2021	480842	Check	A.J. Moore Electric Inc	928491	2 AP8845	4,340.60
05/28/2021	480843	Check	Adaptive Skippy LLC	930393	2 AP8845	150.00
05/28/2021	480844	Check	Anchor Solar Investments LLC	929704	2 AP8845	2,068.70
05/28/2021	480845	Check	Arriola, Mark	928065	2 AP8845	81.00
05/28/2021	480846	Check	Association Of Clerical Employees	904895	2 AP8845	360.00
05/28/2021	480847	Check	Avant Assessment LLC	929756	2 AP8845	189.20
05/28/2021	480848	Check	Birchbark Books	924400	2 AP8845	125.00
05/28/2021	480849	Check	Bloedel, Logan	930061	2 AP8845	81.00
05/28/2021	480850	Check	Brown, Jesse Jay	930431	2 AP8845	81.00
05/28/2021	480851	Check	Burnsville Association of Educational Assistants	909991	2 AP8845	1,290.00
05/28/2021	480852	Check	Busby, Trevor	926588	2 AP8845	81.00
05/28/2021	480853	Check	Cardozo, Ana	500196	2 AP8845	28.60
05/28/2021	480854	Check	Carlson, Gerri	929243	2 AP8845	421.20
05/28/2021	480855	Check	Centerpoint Energy	902519	2 AP8845	2,036.50
05/28/2021	480856	Check	CESO Communications LLC	930130	2 AP8845	5,636.36
05/28/2021	480857	Check	Crown Rental Inc	900647	2 AP8845	88.23
05/28/2021	480858	Check	Dewald, Rina C	920524	2 AP8845	1,380.00
05/28/2021	480859	Check	Discovery Explorers LLC	929087	2 AP8845	272.50
05/28/2021	480860	Check	Dotas, Gene	930086	2 AP8845	72.00
05/28/2021	480861	Check	Dowd, Jessica	500516	2 AP8845	10.00

AP Check Register

AP Run: 20210528 AP — Post Date: 2021-05-28 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/28/2021	480862	Check	Ecolab Food Safety Specialties	908846	2 AP8845	325.00
05/28/2021	480863	Check	Education Minnesota	928531	2 AP8845	105.00
05/28/2021	480864	Check	Ehlers	920802-1	2 AP8845	5,535.00
05/28/2021	480865	Check	Elmquist, Jay	930409	2 AP8845	107.00
05/28/2021	480866	Check	Ertl, Robert	926103	2 AP8845	2,500.00
05/28/2021	480867	Check	Fedex	901463	2 AP8845	73.03
05/28/2021	480868	Check	Foundation 191	928202	2 AP8845	110.24
05/28/2021	480869	Check	Global Communications Wiring & Services LLC	927736	2 AP8845	209.55
05/28/2021	480870	Check	Harkrader, Alan D	901317	2 AP8845	138.00
05/28/2021	480871	Check	Heartland Tire, Inc.	930160	2 AP8845	37.80
05/28/2021	480872	Check	Huebner, David	930054	2 AP8845	165.00
05/28/2021	480873	Check	Hunt, Russ	928458	2 AP8845	81.00
05/28/2021	480874	Check	Interstate All Battery Center	928877	2 AP8845	103.95
05/28/2021	480875	Check	J & D Trophy	904113	2 AP8845	450.60
05/28/2021	480876	Check	J Grammond Photography	930360	2 AP8845	30.00
05/28/2021	480877	Check	Jacobson, Bryce	922525	2 AP8845	80.00
05/28/2021	480878	Check	John's Sewer And Drain Cleaning Inc	928929	2 AP8845	1,425.00
05/28/2021	480879	Check	Kennedy and Graven Chartered	908356	2 AP8845	180.00
05/28/2021	480880	Check	Larson, Nicole	500505	2 AP8845	60.60
05/28/2021	480881	Check	Lifetime Fitness	921553-3	2 AP8845	212.50

AP Check Register

AP Run: 20210528 AP — Post Date: 2021-05-28 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/28/2021	480882	Check	Lifetouch	908682	2 AP8845	416.85
05/28/2021	480883	Check	Mackin Educational Resources	902196	2 AP8845	2,051.45
05/28/2021	480884	Check	Mayer Arts Inc	925512	2 AP8845	2,576.94
05/28/2021	480885	Check	Metro Deaf School	907995	2 AP8845	5,883.36
05/28/2021	480886	Check	Minnesota School Boards Association - MSBA	902540	2 AP8845	585.00
05/28/2021	480887	Check	MN Highway Safety & Research Center	926466	2 AP8845	883.00
05/28/2021	480888	Check	MN State Badminton Tournament	930024	2 AP8845	175.00
05/28/2021	480889	Check	NCPERS Group Life Ins	908769	2 AP8845	32.00
05/28/2021	480890	Check	NCS Pearson Inc	925372	2 AP8845	115.50
05/28/2021	480891	Check	Nelson, Kristi Kay	930378	2 AP8845	270.00
05/28/2021	480892	Check	Olson Madaus, Kirsten	930631	2 AP8845	48.00
05/28/2021	480893	Check	Pam McDonald Consulting LLC	929717	2 AP8845	300.00
05/28/2021	480894	Check	PBBS Equipment Corporation	930000	2 AP8845	887.57
05/28/2021	480895	Check	Perez, Melissa M	924879	2 AP8845	540.00
05/28/2021	480896	Check	Pineapple Appeal	907904	2 AP8845	504.00
05/28/2021	480897	Check	Pow Wow Grounds LLC	930434	2 AP8845	900.00
05/28/2021	480898	Check	Professional Wireless Communications	924681	2 AP8845	70.00
05/28/2021	480899	Check	QiVitality LLC	929413	2 AP8845	558.60
05/28/2021	480900	Check	RAK Construction Inc	929749	2 AP8845	14,115.00

AP Check Register

AP Run: 20210528 AP — Post Date: 2021-05-28 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/28/2021	480901	Check	Red Wing Business Advantage Account	905511-1	2 AP8845	235.49
05/28/2021	480902	Check	Red Wing Business Advantage Account	921851-1	2 AP8845	125.00
05/28/2021	480903	Check	Roark, Richard Jeffrey	928168	2 AP8845	100.80
05/28/2021	480904	Check	Ryan Mechanical Inc	923241	2 AP8845	5,086.00
05/28/2021	480905	Check	Sachs, Alice	925562	2 AP8845	181.25
05/28/2021	480906	Check	Sachs, Frank	930154	2 AP8845	600.00
05/28/2021	480907	Check	Safeway Driving School	926796	2 AP8845	6,660.00
05/28/2021	480908	Check	Sayer, Glenn	930406	2 AP8845	64.00
05/28/2021	480909	Check	Scharber, Bradley	927929	2 AP8845	72.00
05/28/2021	480910	Check	Scholastic Inc	903196-15	2 AP8845	4,499.30
05/28/2021	480911	Check	School Services Employees Local 284	907382	2 AP8845	5,738.26
05/28/2021	480912	Check	Second Harvest Heartland	928183	2 AP8845	1,116.16
05/28/2021	480913	Check	Skow, Karen	929575	2 AP8845	1,140.00
05/28/2021	480914	Check	Solarte Health Inc.	930099	2 AP8845	19,285.97
05/28/2021	480915	Check	St Paul Beverage Solutions, LLC	930156	2 AP8845	3,354.82
05/28/2021	480916	Check	Stamm, Amanda	930020	2 AP8845	175.50
05/28/2021	480917	Check	Stengel, Randal	930429	2 AP8845	72.00
05/28/2021	480918	Check	Sunbelt Staffing LLC	930344	2 AP8845	7,180.00
05/28/2021	480919	Check	Thurrow, Josh	903545	2 AP8845	80.00
05/28/2021	480920	Check	Upper Lakes Foods Inc	929826	2 AP8845	18,997.48

AP Check Register

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AP Run: 20210528 AP --- Post Date: 2021-05-28 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/28/2021	480921	Check	Van Guilder, Bruce	926134	2 AP8845	128.00
Total:						\$136,526.46

20210528 AP Summary

Type	Count	Amount
Regular	80	136,526.46
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	80	\$136,526.46

AP Check Register

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Burnsville-Eagan-Savage SD 191, MN

<u>Fund</u>	<u>Total</u>
01 - GENERAL	491,166.81
02 - FOOD SERVICE	119,798.38
03 - TRANSPORTATION	774,507.70
04 - COMMUNITY SERVICE	48,367.69
22 - ISF - HEALTH SELECT 105	19,285.97
26 - BOND REFERENDUM	45,791.69
50 - STUDENT ACTIVITY FUND	6,287.80
	\$1,505,206.04

AP Check Register

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AP Run: 20210504 C1 — Post Date: 2021-05-04 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/04/2021	6000000394		Cole Papers Inc	927279-1	2 Virtua	612.70
05/04/2021	6000000395		Cornerstone Copy Center	900502	2 Virtua	5,760.65
05/04/2021	6000000396		Grainger	904387-1	2 Virtua	1,980.67
05/04/2021	6000000397		Trio Supply	903802	2 Virtua	1,982.97
05/04/2021	6000000398		Universal Athletic LLC	928417	2 Virtua	1,816.10
Total:						\$12,153.09

20210504 C1 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	5	12,153.09
Total:	5	\$12,153.09

AP Check Register

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AP Run: 20210510 C1 — Post Date: 2021-05-10 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/10/2021	6000000399		Advanced Imaging Solutions	928551	2 Virtua	3,800.08
05/10/2021	6000000400		MEI Total Elevator Solutions	908999-1	2 Virtua	2,892.29
05/10/2021	6000000401		Siemens Industry Inc	902217	2 Virtua	3,441.66
05/10/2021	6000000402		Tri-Dim Filter Corp	929519	2 Virtua	457.18
05/10/2021	6000000403		Trio Supply	903802	2 Virtua	1,008.20
Total:						\$11,599.41

20210510 C1 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	5	11,599.41
Total:	5	\$11,599.41

AP Check Register

AP Run: 20210519 C1 — Post Date: 2021-05-19 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/19/2021	6000000404		Advanced Imaging Solutions	928551	2 Virtua	341.22
05/19/2021	6000000405		Cole Papers Inc	927279-1	2 Virtua	764.40
05/19/2021	6000000406		Grainger	904387-1	2 Virtua	1,309.77
05/19/2021	6000000407		Trio Supply	903802	2 Virtua	4,212.88
Total:						\$6,628.27

20210519 C1 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	4	6,628.27
Total:	4	\$6,628.27

AP Check Register

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AP Run: 20210526 C1 — Post Date: 2021-05-26 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/26/2021	6000000408		Cole Papers Inc	927279-1	2 Virtua	1,001.99
05/26/2021	6000000409		Grainger	904387-1	2 Virtua	1,526.04
05/26/2021	6000000410		Northern Air Corporation (NAC)	920320	2 Virtua	947.50
05/26/2021	6000000411		Trio Supply	903802	2 Virtua	452.79
Total:						\$3,928.32

20210526 C1 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	4	3,928.32
Total:	4	\$3,928.32

AP Check Register

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Burnsville-Eagan-Savage SD 191, MN

<u>Fund</u>	<u>Total</u>
01 - GENERAL	20,257.26
02 - FOOD SERVICE	7,487.89
04 - COMMUNITY SERVICE	6,563.94
	\$34,309.09

AP Check Register

AP Run: 20210506 ACH — Post Date: 2021-05-06 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/06/2021	9000002167	ACH	Coronis, Stacy S	010346	1 AP5800	73.76
05/06/2021	9000002168	ACH	Erickson, Shelly L	017904	1 AP5800	2,003.58
05/06/2021	9000002169	ACH	French, Keith J	015996	1 AP5800	23.00
05/06/2021	9000002170	ACH	Holden, Matt J	009267	1 AP5800	111.10
05/06/2021	9000002171	ACH	Huemoeller, Michael T	009394	1 AP5800	721.05
05/06/2021	9000002172	ACH	Jordan, Allison A	016428	1 AP5800	10.39
05/06/2021	9000002173	ACH	Keirstead, Amy	017654	1 AP5800	61.49
05/06/2021	9000002174	ACH	Lallier, Britney	019457	1 AP5800	39.88
05/06/2021	9000002175	ACH	Rhinevault, Lynn	014453	1 AP5800	127.31
Total:						\$3,171.56

20210506 ACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	9	3,171.56
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	9	\$3,171.56

AP Check Register

AP Run: 20210512 ACH — Post Date: 2021-05-12 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/12/2021	9000002176	ACH	Funston, Kathy L	017175	1 AP5800	199.00
05/12/2021	9000002177	ACH	Johnson, Glenn A.	003670	1 AP5800	30.00
05/12/2021	9000002178	ACH	Keirstead, Amy	017654	1 AP5800	31.36
05/12/2021	9000002179	ACH	Kronabetter, Julie R	016789	1 AP5800	37.74
05/12/2021	9000002180	ACH	Lake, David	017436	1 AP5800	150.30
05/12/2021	9000002181	ACH	Leyva, Ana M	020211	1 AP5800	62.50
05/12/2021	9000002182	ACH	Moran, Molly K	019567	1 AP5800	52.00
05/12/2021	9000002183	ACH	Nelson, Katie L	015010	1 AP5800	18.54
05/12/2021	9000002184	ACH	Opatz, Larry	009239	1 AP5800	76.89
05/12/2021	9000002185	ACH	Pohl, Angie J	019145	1 AP5800	102.49
05/12/2021	9000002186	ACH	Stead, Amy Jo	006874	1 AP5800	115.31
05/12/2021	9000002187	ACH	Thomas, John S	020221	1 AP5800	139.33
05/12/2021	9000002188	ACH	Tollerud, Teresa Jo	008543	1 AP5800	33.65
05/12/2021	9000002189	ACH	Warmka, Cheri R	007858	1 AP5800	112.81

Total: \$1,161.92

20210512 ACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	14	1,161.92
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	14	\$1,161.92

AP Check Register

AP Run: 20210519 ACH — Post Date: 2021-05-19 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/19/2021	9000002190	ACH	Benson, Ross S	014527	1 AP5800	192.97
05/19/2021	9000002191	ACH	Blaylark, Eddie D	019621	1 AP5800	1,332.30
05/19/2021	9000002192	ACH	Calnon, Jennifer	017292	1 AP5800	121.00
05/19/2021	9000002193	ACH	Engelhardt, William T	015377	1 AP5800	802.50
05/19/2021	9000002194	ACH	Gauer-Kloos, Megan	019574	1 AP5800	131.41
05/19/2021	9000002195	ACH	Holman, Sandra L	020020	1 AP5800	415.45
05/19/2021	9000002196	ACH	Huemoeller, Michael T	009394	1 AP5800	39.07
05/19/2021	9000002197	ACH	Milinovich, Tracy	018144	1 AP5800	161.08
05/19/2021	9000002198	ACH	Mussetter, Ruthanne R	019925	1 AP5800	25.54
05/19/2021	9000002199	ACH	Pearson, Genevieve L	019994	1 AP5800	81.42
05/19/2021	9000002200	ACH	Rider, Katherine E	019757	1 AP5800	325.00
Total:						\$3,627.74

20210519 ACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	11	3,627.74
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	11	\$3,627.74

AP Check Register

AP Run: 20210526 ACH — Post Date: 2021-05-26 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
05/26/2021	9000002201	ACH	Battle, Theresa F	019927	1 AP5800	500.00
05/26/2021	9000002202	ACH	Beaulieu, Kourtney A	015394	1 AP5800	100.00
05/26/2021	9000002203	ACH	Dehne, Tyler	020322	1 AP5800	200.00
05/26/2021	9000002204	ACH	Gersich, Brian M	019849	1 AP5800	200.00
05/26/2021	9000002205	ACH	Gorton, Rachel	016735	1 AP5800	200.00
05/26/2021	9000002206	ACH	Rider, Lisa K	016166	1 AP5800	200.00
05/26/2021	9000002207	ACH	Rottjakob, Ronda K	018987	1 AP5800	73.15
05/26/2021	9000002208	ACH	Sather, Derek D	018608	1 AP5800	60.00
05/26/2021	9000002209	ACH	Sovine, Stacey	017487	1 AP5800	200.00
Total:						\$1,733.15

20210526 ACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	9	1,733.15
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	9	\$1,733.15

AP Check Register

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Burnsville-Eagan-Savage SD 191, MN

<u>Fund</u>	<u>Total</u>
01 - GENERAL	9,575.21
02 - FOOD SERVICE	119.16
	\$9,694.37



Agenda
IV.A.5
August 26, 2021

To: Dr. Theresa Battle, superintendent and Board of Education
From: Lisa K. Rider, executive director of business services
Date: August 24, 2021
Re: Budget Analysis for the Month Ending May 31, 2021

Recommendation: That the Board accepts the Budget Analysis for the month ending May 31, 2021.

The May Budget Reports are presented for Board information and review. The reports indicate the following:

	<u>Year-to-Date Revenue</u>	<u>% of Revised Budget</u>	<u>Year-to-Date Expenditures</u>	<u>% of Revised Budget</u>
All Funds	\$ 173,123,788	98.89%	\$ 146,795,808	83.65%
General Fund	\$ 131,977,588	104.05%	\$ 94,843,160	74.20%

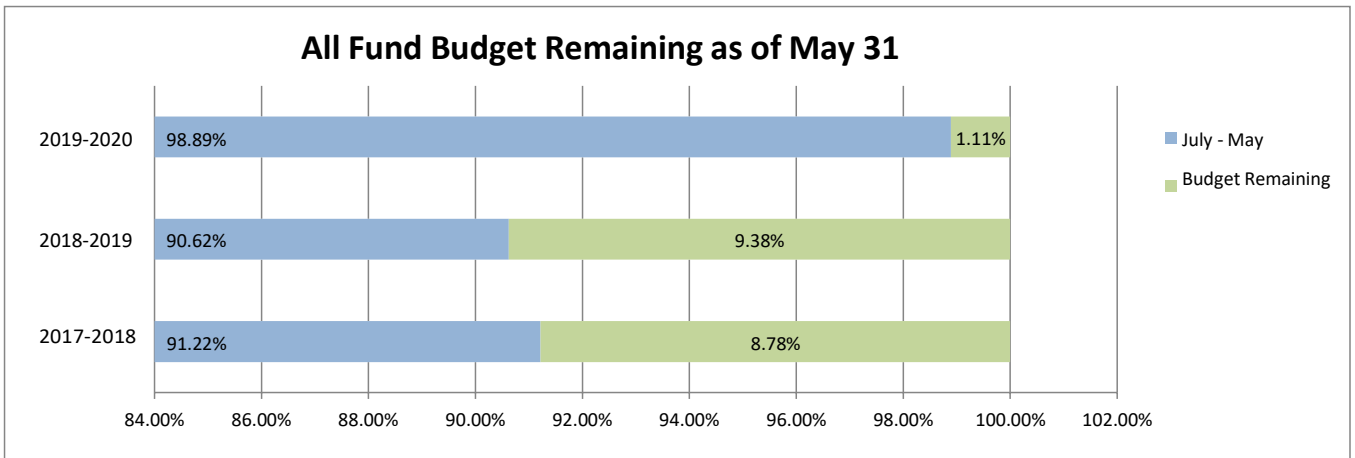
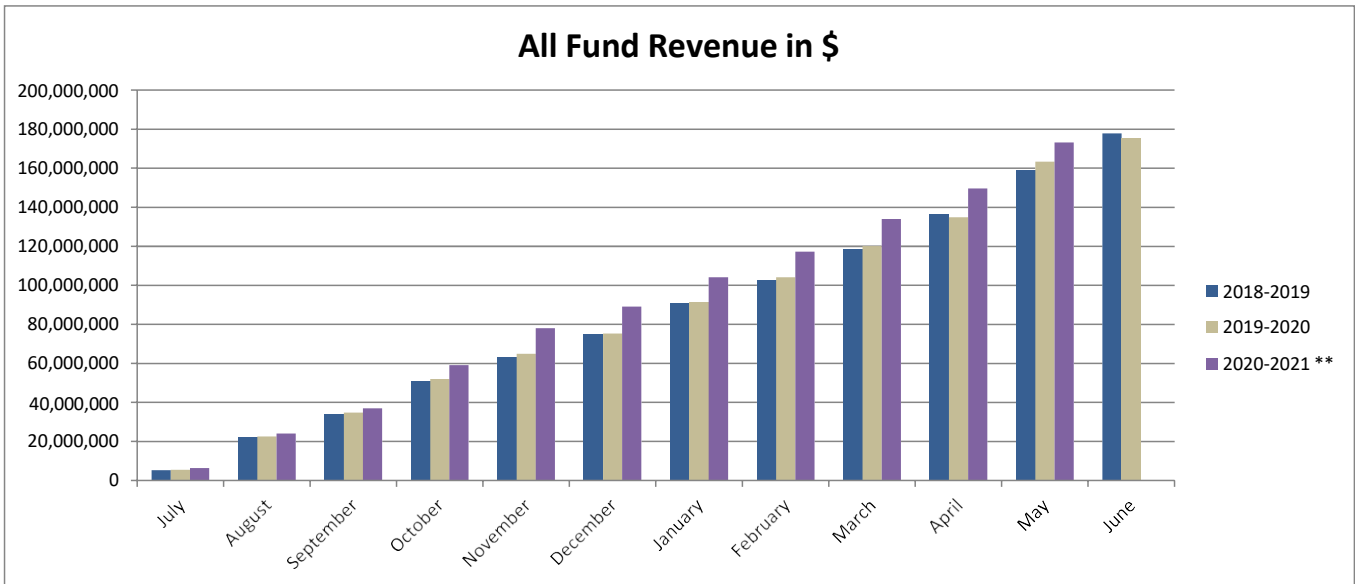
To assist the Board in monitoring monthly financial activity and to help identify budget-to-actual deviations, the following graphs have been developed for all funds and the general fund:

Revenues Year-to-Date for Last two years and Current year
 Expenditures Year-to-Date for Last two years and Current year

All of the reports and graphs show last year's actual figures, this year's budget and this year's activity to day. Additional detail is available upon request.

**REVENUE COMPARISON
ALL FUNDS**

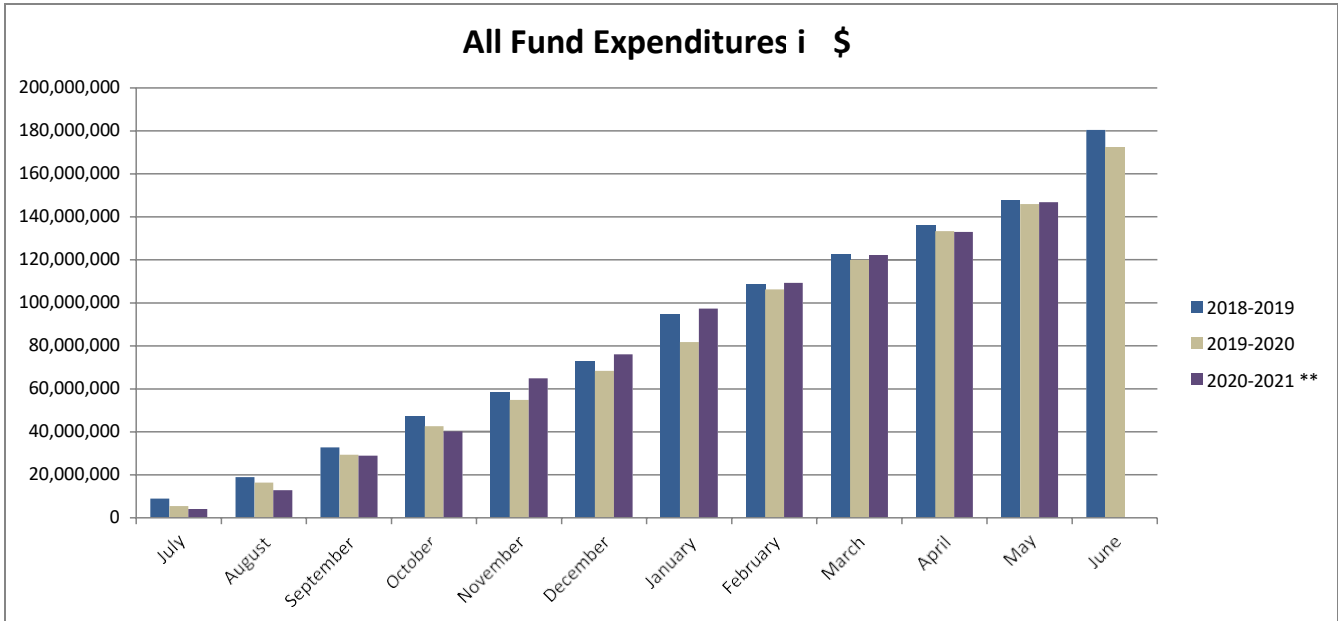
	2018-2019		2019-2020		2020-2021 **	
	\$	%	\$	%	\$	%
July	5,335,129	3.06%	5,485,241	3.04%	6,287,193	3.59%
August	22,416,157	12.86%	22,594,027	12.53%	24,104,148	13.77%
September	34,008,972	19.51%	34,813,133	19.31%	36,928,686	21.09%
October	50,811,471	29.14%	52,091,920	28.89%	59,113,391	33.77%
November	63,156,262	36.22%	64,950,000	36.02%	78,075,364	44.60%
December	74,878,779	42.95%	75,350,271	41.79%	89,048,223	50.86%
January	90,963,532	52.17%	91,452,688	50.72%	104,039,054	59.43%
February	102,665,589	58.89%	104,037,421	57.70%	117,261,634	66.98%
March	118,617,121	68.04%	120,089,341	66.60%	133,981,944	76.53%
April	136,463,266	78.27%	134,860,140	74.79%	149,584,074	85.44%
May	159,031,720	91.22%	163,402,130	90.62%	173,123,788	98.89%
June	177,830,694	102.00%	175,487,024	97.33%		0.00%
BUDGET	174,346,301	100.00%	180,308,051	100.00%	175,070,662	100.00%



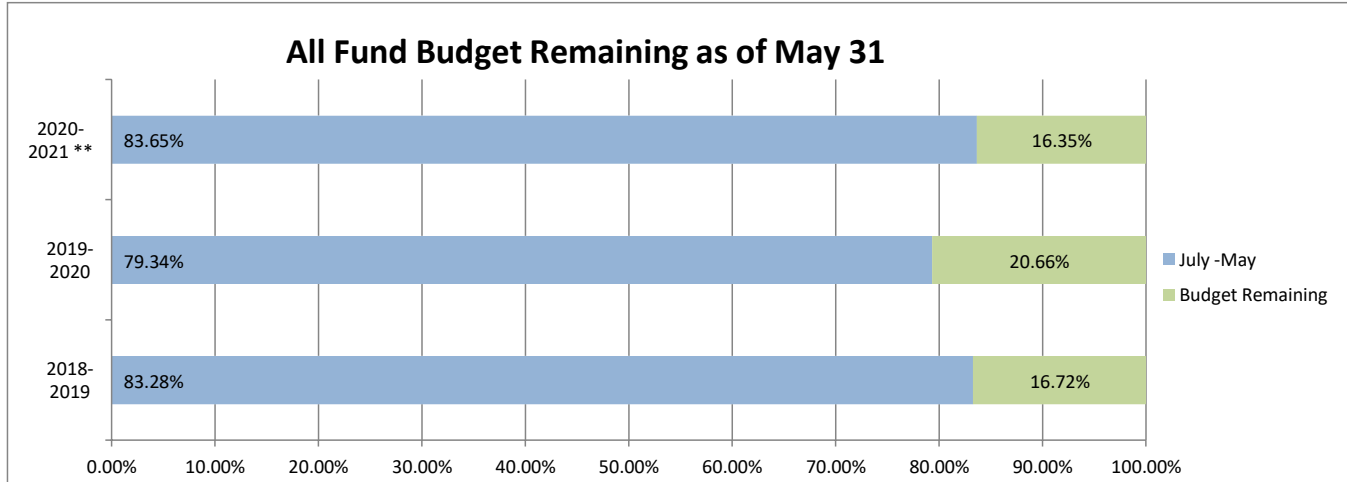
** The year to year comparison will vary due to the timing of the reversal of prior year accruals and based on timing of financial activity, monthly figures are subject to change

**EXPENDITURE COMPARISON
ALL FUNDS**

	2018-2019		2019-2020		2020-2021 **	
	\$	%	\$	%	\$	%
July	8,969,704	5.05%	5,527,131	3.00%	4,136,023	2.36%
August	18,843,572	10.61%	16,468,457	8.95%	12,806,657	7.30%
September	32,740,412	18.44%	29,323,003	15.94%	28,871,370	16.45%
October	47,082,647	26.51%	42,659,629	23.19%	40,208,158	22.91%
November	58,133,122	32.74%	54,807,687	29.79%	64,855,106	36.96%
December	72,901,898	41.05%	68,333,711	37.14%	76,084,872	43.36%
January	94,821,290	53.40%	81,733,856	44.42%	97,385,889	55.49%
February	108,536,123	61.12%	106,174,331	57.71%	109,379,323	62.33%
March	122,350,806	68.90%	119,896,778	65.16%	122,312,422	69.70%
April	136,060,010	76.62%	133,324,048	72.46%	133,026,707	75.80%
May	147,894,022	83.28%	145,975,143	79.34%	146,795,808	83.65%
June	180,511,422	101.65%	172,410,094	93.71%		0.00%
BUDGET	177,577,573	100.00%	183,989,992	100.00%	175,489,038	100.00%

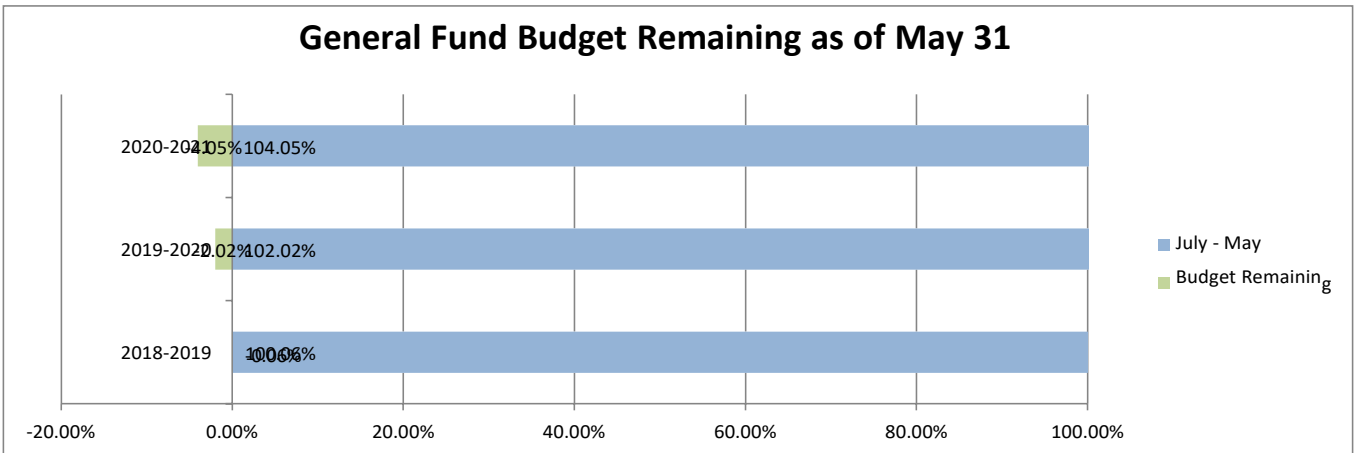
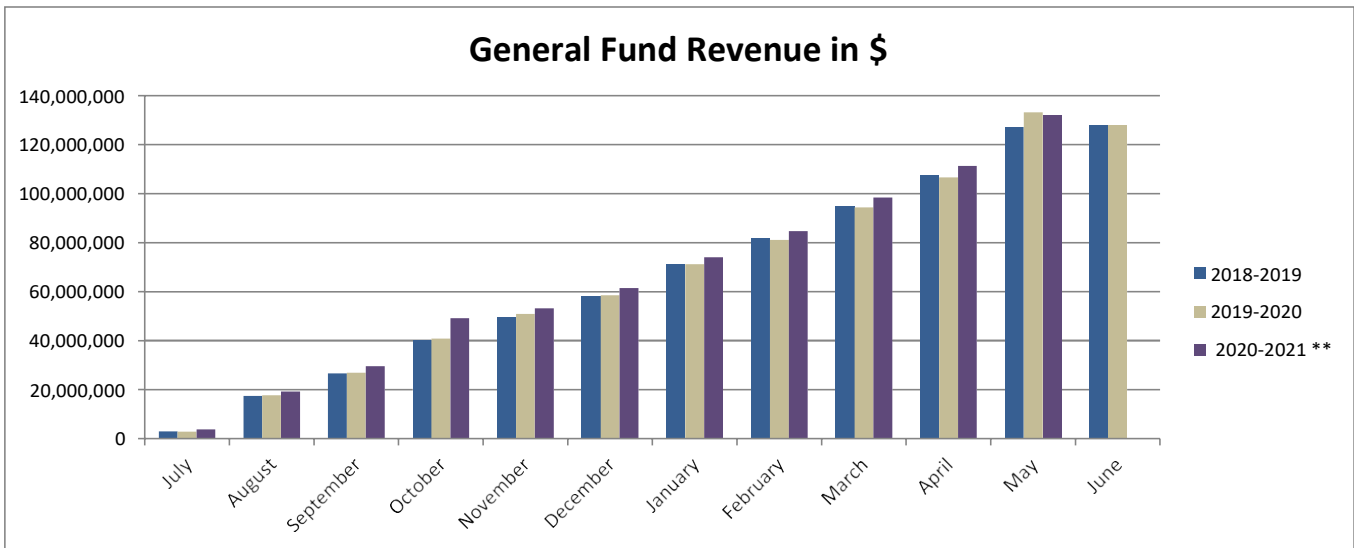


**based on timing of financial activity, monthly figures are subject to change



**REVENUE COMPARISON
GENERAL FUND**

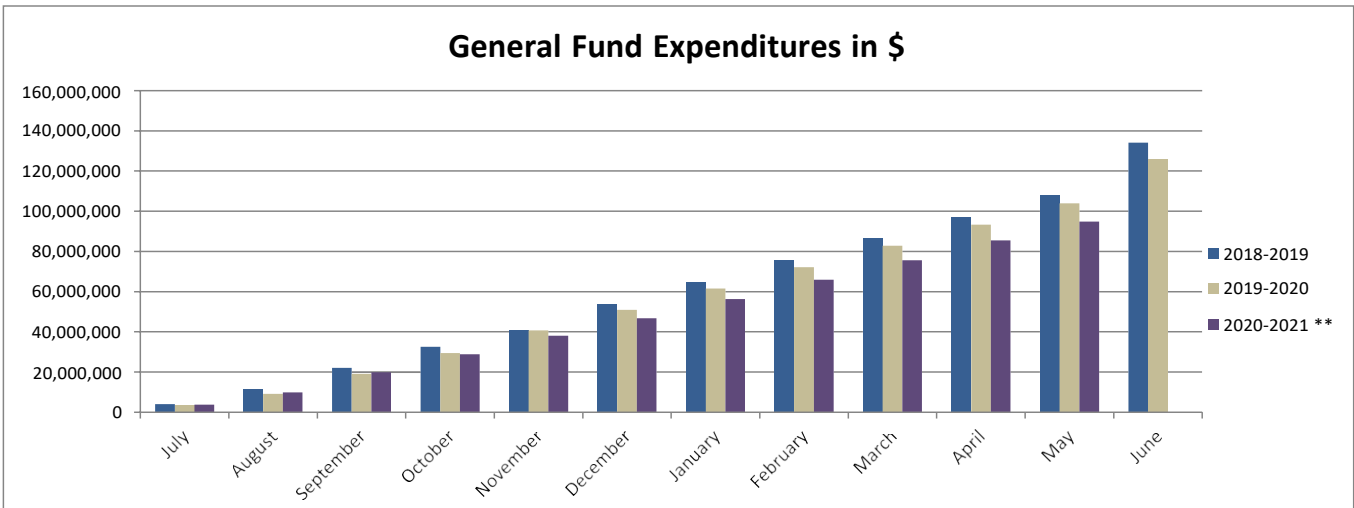
	2018-2019		2019-2020		2020-2021 **	
	\$	%	\$	%	\$	%
July	3,049,011	2.40%	2,952,734	2.26%	3,817,036	3.01%
August	17,467,026	13.74%	17,728,648	13.58%	19,316,491	15.23%
September	26,603,063	20.93%	26,994,038	20.67%	29,617,915	23.35%
October	40,148,304	31.58%	40,875,100	31.30%	49,278,292	38.85%
November	49,468,991	38.91%	50,901,641	38.98%	53,269,762	42.00%
December	58,346,985	45.90%	58,488,110	44.79%	61,488,663	48.48%
January	71,139,741	55.96%	71,248,272	54.57%	74,087,924	58.41%
February	81,874,274	64.41%	81,110,930	62.12%	84,739,355	66.81%
March	94,812,594	74.58%	94,414,841	72.31%	98,461,109	77.63%
April	107,566,443	84.62%	106,747,578	81.75%	111,391,044	87.82%
May	127,198,187	100.06%	133,202,884	102.02%	131,977,588	104.05%
June	127,946,448	100.65%	127,889,261	97.95%		0.00%
BUDGET	127,122,457	100.00%	130,570,739	100.00%	126,834,491	100.00%



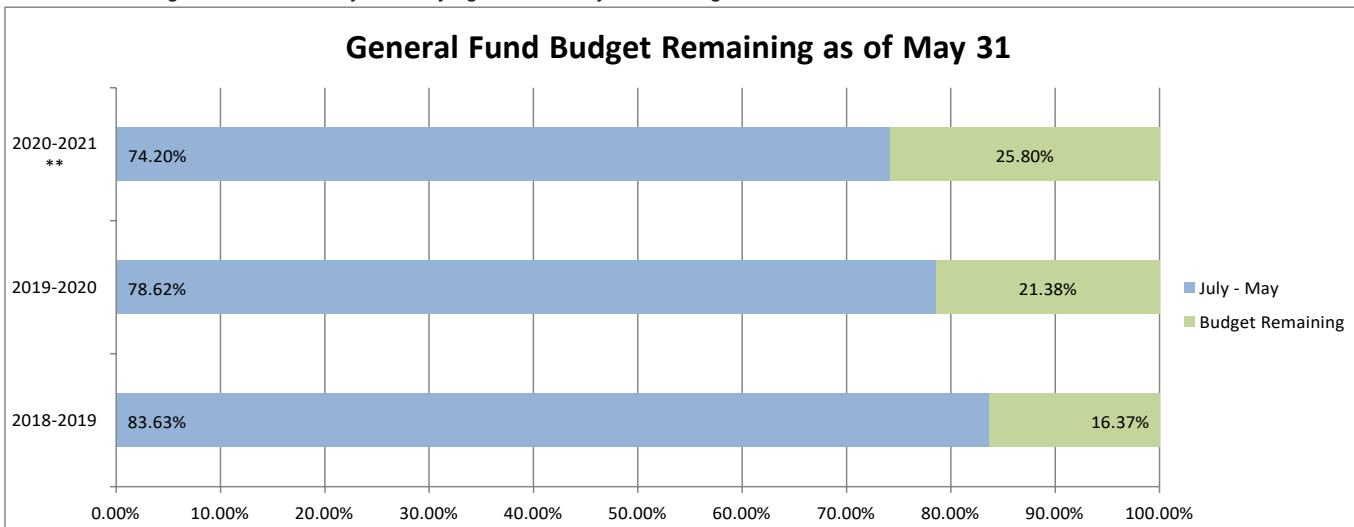
** The year to year comparison will vary due to the timing of the reversal of prior year accruals and based on timing of financial activity, monthly figures are subject to change

**EXPENDITURE COMPARISON
GENERAL FUND**

	2018-2019		2019-2020		2020-2021 **	
	\$	%	\$	%	\$	%
July	4,062,789	3.16%	3,278,040	2.48%	3,805,345	2.98%
August	11,344,843	8.81%	9,235,858	6.99%	9,949,906	7.78%
September	22,000,174	17.09%	19,056,078	14.41%	19,860,260	15.54%
October	32,530,513	25.26%	29,431,382	22.26%	28,825,246	22.55%
November	40,831,427	31.71%	40,610,524	30.72%	38,097,011	29.80%
December	53,644,305	41.66%	50,859,427	38.47%	46,716,660	36.55%
January	64,422,832	50.03%	61,440,209	46.47%	56,338,061	44.07%
February	75,366,706	58.53%	72,157,858	54.58%	65,945,291	51.59%
March	86,317,866	67.04%	82,820,131	62.64%	75,583,913	59.13%
April	96,837,872	75.21%	93,356,204	70.61%	85,531,674	66.91%
May	107,680,428	83.63%	103,944,142	78.62%	94,843,160	74.20%
June	134,041,181	104.10%	125,799,767	95.15%		0.00%
BUDGET	128,759,941	100.00%	132,208,436	100.00%	127,825,136	100.00%



**based on timing of financial activity, monthly figures are subject to change



**Agenda IV.A.6.
August 26, 2021**

To: Board of Education
From: Dr. Theresa Battle, superintendent
Date: August 13, 2021
Re: Receive a Report about the Listening Session

Recommendation: Receive a Report about the Listening Session on August 12, 2021 from Dr. Theresa Battle. Superintendent.

A parent spoke about COVID mandates for children. His children attend Rahn Elementary School. Urging the district to drop COVID mandates for the school year. We need high level of education to make up the short gap.

A parent spoke to ask for clarification about the description about the Race Advisory Committee on our website.

**Agenda IV.A.7.
August 26, 2021**

To: Board of Education
Dr. Theresa Battle, superintendent

From: Imina Oftedahl, director of curriculum, instruction and assessment, and Stephanie White, director of student support services

Date: August 18, 2021

Re: Changes to Policies 503: *Student Attendance*, 609.5: *Intra-District Transfers (Variance Policy)*, and 516: *Student Medication*

Recommendation: Approve, on a second reading basis, changes to Policies 503: *Student Attendance*, 609.5: *Intra-District Transfers (Variance Policy)*, and 516: *Student Medication*

Policies 503 and 509.5 were reviewed by the Policy Review Committee on June 14, 2021. The first reading was approved by the Board on August 12. The changes were made by administration to include the Virtual Academy.

Policy 516 was reviewed by the Policy Review Committee on May 17 and June 14, 2021. The first reading was approved by the Board on August 12. Policy revisions were recommended by MSBA and administration.

Adopted: 12/1997
 Reviewed: 8/12/2021
 Revised: 8/26/2021
 Rescinds: JE

Burnsville-Eagan-Savage School District Policy 503

503 STUDENT ATTENDANCE

I. PURPOSE

- A. The school board believes that regular school attendance is directly related to success in academic work, benefits students socially, provides opportunities for important communications between teachers and students, and establishes regular habits of dependability important to the future of the student. The purpose of this policy is to encourage regular school attendance and is intended to be positive and not punitive.
- B. This policy also recognizes that class attendance is a joint responsibility to be shared by the student, parent or guardian, teacher, and administrators. This policy will assist students in attending class.

II. GENERAL STATEMENT OF POLICY

A. Responsibilities

1. Student's Responsibility

A student has the right to be in school. A student also has the responsibility to attend all assigned classes and study halls every day that school is in session, participate in the instructional activities for the full class period, and to be aware of and follow the correct procedures when absent from an assigned class or study hall. Finally, a student has the responsibility to request any missed assignments due to an absence.

2. Parent or Guardian's Responsibility

A student's parent or guardian has the responsibility to ensure the student is attending school, to inform the school in the event of a student absence, and to work cooperatively with the school and the student to solve any attendance problems that may arise.

3. Teacher's Responsibility

The teacher has the responsibility to take daily attendance and to maintain accurate attendance records in each assigned class and study hall. The teacher also has the responsibility to be familiar with all procedures governing attendance and to apply these procedures uniformly. The

teacher also has the responsibility to provide any student who has been absent with any missed assignments upon request. Finally, the teacher has the responsibility to work cooperatively with the student's parent or guardian and the student to solve any attendance problems that may arise.

4. Administrator's Responsibility

- a. The administrator has the responsibility to require students to attend all assigned classes and study halls. The administrator also has the responsibility to be familiar with all procedures governing attendance and to apply these procedures uniformly to all students, to maintain accurate records on student attendance, and to prepare a list of the previous day's absences stating the status of each. Finally, the administrator has the responsibility to inform the student's parents or guardians of the student's attendance and to work cooperatively with them and the student to solve attendance problems.
- b. In accordance with the Minnesota Compulsory Instruction Law, Minn. Stat. § 120A.22, the students of the school district are REQUIRED to attend all assigned classes and/or study halls every day school is in session, unless the student has been excused by the school board from attendance because the student has already completed state and school district standards required to graduate from high school, has withdrawn, or has a valid excuse for absence.

B. Types of Absences

1. Excused Absences

- a. To be considered an excused absence, the student's parent or legal guardian may be asked to verify, in writing, the reason for the student's absence from school. A note from a physician or a licensed mental health professional stating that the student cannot attend school is a valid excuse.
- b. The following reasons shall be sufficient to constitute excused absences:
 - (1) Illness.
 - (2) Serious illness in the student's immediate family.
 - (3) A death or funeral in the student's immediate family or of a close friend or relative.
 - (4) Medical, dental, or orthodontic treatment, or a counseling

appointment.

- (5) Court appearances occasioned by family or personal action.
- (6) Religious instruction not to exceed three hours in any week.
- (7) Physical emergencies such as fire, flood, storm, etc.
- (8) Official school field trip or other school-sponsored activity.
- (9) Removal of a student pursuant to a suspension. Suspensions are to be handled as excused absences and students will be permitted to complete make-up work.
- (10) Active duty in any military branch of the United States.
- (11) A student's condition that requires ongoing treatment for a mental health diagnosis.
- (12) Family emergencies.

c. Consequences of Excused Absences

- (1) Students whose absences are excused are required to make up all assignments missed or to complete alternative assignments as deemed appropriate by the classroom teacher.
- (2) Work missed because of absence must be made up within two school days from the date of the student's return to school. However, the classroom teacher or the building principal may extend the time allowed for completion of make-up work in the case of an extended absence or other extenuating circumstances.

2. Unexcused Absences

a. The following are examples of absences which will not be excused:

- (1) Truancy. An absence by a student which was not approved by the parent and/or the school district.
- (2) Any absence in which the student failed to comply with any reporting requirements of the school district's attendance procedures.
- (3) Work at home.

- (4) Work at a business, except under a school-sponsored work release program.
- (5) Absences resulting from cumulated unexcused tardies (7 tardies equal one unexcused absence)
- (6) Any other absence not included under the attendance procedures set out in this policy.

b. Consequences of Unexcused Absences

- (1) Absences resulting from official suspension will be handled in accordance with the Pupil Fair Dismissal Act, Minn. Stat. §§ 121A.40-121A.56.
- (2) Days during which a student is suspended from school shall not be counted in a student's total cumulated unexcused absences.
- (3) In cases of recurring unexcused absences, the administration may also request the county attorney to file a petition with the juvenile court, pursuant to Minnesota statutes.

C. Tardiness

- 1. Definition: Students are expected to be in their assigned area at designated times. Failure to do so constitutes tardiness. Assigned area applies to physical and virtual areas.
- 2. Procedures for Reporting Tardiness
 - a. Students tardy at the start of school must report to the school office for an admission slip. Exception made for virtual learning students.
 - b. Tardiness between periods will be handled by the teacher.
- 3. Excused Tardiness

Valid excuses for tardiness are:

 - a. Illness.
 - b. Serious illness in the student's immediate family.
 - c. A death or funeral in the student's immediate family or of a close friend or relative.

- d. Medical treatment or appointment.
- d. Court appearances occasioned by family or personal action.
- e. Physical emergency conditions such as fire, flood, storm, etc.
- f. Any tardiness for which the student has been excused in writing by an administrator or faculty member.

4. Unexcused Tardiness

- a. An unexcused tardiness is failing to be in an assigned area at the designated time class period commences without a valid excuse.

D. Participation in Extracurricular Activities and School-Sponsored On-the-Job Training Programs

1. This policy applies to all students involved in any extracurricular activity scheduled either during or outside the school day and any school-sponsored on-the-job training programs.
2. School-initiated absences will be accepted and participation permitted.
3. A student may not participate in any activity or program if he or she has an unexcused absence from any class during the day.
4. If a student is suspended from any class, he or she may not participate in any activity or program that day.
5. If a student is absent from school due to medical reasons, he or she must present a physician's statement or a statement from the student's parent or guardian clearing the student for participation that day. The note must be presented to the coach or advisor before the student participates in the activity or program.
6. Absences of one-half day or more, **even if excused**, prohibits students from participating that day in a Minnesota State High School League (MSHSL) competition. Certain exceptions, as outlined by MSHSL policy, are allowed at the school's discretion.

III. DISSEMINATION OF POLICY

Copies of this policy shall be made available to all students and parents at the commencement of each school year. This policy shall also be available upon request in each principal's office.

IV. REQUIRED REPORTING

A. Continuing Truant

Minn. Stat. § 260A.02 provides that a continuing truant is a student who is subject to the compulsory instruction requirements of Minn. Stat. § 120A.22 and is absent from instruction in a school, as defined in Minn. Stat. § 120A.05, without valid excuse within a single school year for:

1. Three days if the child is in elementary school; or
2. Three or more class periods on three days if the child is in a secondary school.

B. Reporting Responsibility

When a student is initially classified as a continuing truant, Minn. Stat. § 260A.03 provides that the school attendance officer or other designated school official shall notify the student's parent or legal guardian, by first class mail or other reasonable means, of the following:

1. That the child is truant;
2. That the parent or guardian should notify the school if there is a valid excuse for the child's absences;
3. That the parent or guardian is obligated to compel the attendance of the child at school pursuant to Minn. Stat. § 120A.22 and parents or guardians who fail to meet this obligation may be subject to prosecution under Minn. Stat. § 120A.34;
4. That this notification serves as the notification required by Minn. Stat. § 120A.34;
5. That alternative educational programs and services may be available in the child's enrolling or resident district;
6. That the parent or guardian has the right to meet with appropriate school personnel to discuss solutions to the child's truancy;
7. That if the child continues to be truant, the parent and child may be subject to juvenile court proceedings under Minn. Stat. Ch. 260;
8. That if the child is subject to juvenile court proceedings, the child may be subject to suspension, restriction, or delay of the child's driving privilege pursuant to Minn. Stat. § 260C.201; and
9. That it is recommended that the parent or guardian accompany the child to

school and attend classes with the child for one day.

C. Habitual Truant

1. A habitual truant is a child under the age of 17 years who is absent from attendance at school without lawful excuse for seven school days per school year if the child is in elementary school or for one or more class periods on seven school days per school year if the child is in middle school, junior high school, or high school, or a child who is 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days per school year and who has not lawfully withdrawn from school.
2. A school district attendance officer shall refer a habitual truant child and the child's parent or legal guardian to appropriate services and procedures, under Minn. Stat. Ch. 260A.

Legal References: Minn. Stat. § 120A.05 (Definitions)
Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120A.24 (Reporting)
Minn. Stat. § 120A.26 (Enforcement and Prosecution)
Minn. Stat. § 120A.34 (Violations; Penalties)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 260A.02 (Definitions)
Minn. Stat. § 260A.03 (Notice to Parent or Guardian When Child is a Continuing Truant)
Minn. Stat. § 260C.007, Subd. 19 (Habitual Truant Defined)
Minn. Stat. § 260C.201 (Dispositions; Children in Need of Protection or Services or Neglected and in Foster Care)
Goss v. Lopez, 419 U.S. 565, 95 S.Ct. 729 (1975)
Slocum v. Holton Board of Education, 429 N.W.2d 607 (Mich. App. Ct. 1988)
Campbell v. Board of Education of New Milford, 475 A.2d 289 (Conn. 1984)
Hamer v. Board of Education of Township High School District No. 113, 66 Ill. App.3d 7, 383 N.E.2d 231 (1978)
Gutierrez v. School District R-1, 585 P.2d 935 (Co. Ct. App. 1978)
Knight v. Board of Education, 38 Ill. App. 3d 603, 348 N.E.2d 299 (1976)
Dorsey v. Bale, 521 S.W.2d 76 (Ky. 1975)

Cross References: Burnsville-Eagan-Savage School District Policy 506 (Student Discipline)
Burnsville-Eagan-Savage School District Policy 609 (Religion)

Adopted: 1/23/2020
Reviewed: 8/12/2021
Revised: 8/26/2021
Rescinds:

509.5 INTRA-DISTRICT TRANSFER (VARIANCE ENROLLMENT)

I. PURPOSE

The school district provides enrollment options to resident students whenever practicable. It is the purpose of this policy to set forth procedures and standards in making such determinations.

II. GENERAL STATEMENT OF POLICY

A. Eligibility

Students who are current residents of the district are eligible to apply for Variance Enrollment. Applications for Variance Enrollment shall be available on the district website and in the District Enrollment Center.

B. Standards for Acceptance

1. Residents living in the district who would like to enroll their student in a school outside of their attendance area must complete the Variance Enrollment application (one form per child). Applicants will be notified in writing of approval/non-approval. For the purpose of this policy, Virtual Academy exists outside of all attendance areas.
2. Approval for Variance Enrollment transfer is under the condition that program, class, grade level, or school building capacity is not exceeded as determined by the district.
3. Approval is valid for the duration of enrollment at the school designated on the application. Once approved for a particular school, there is no need to reapply each year that a student is enrolled at that school.
4. When the student promotes to a new school, he/she must apply for school placement by completing and submitting a new Variance Enrollment application. Approval is based on current enrollment levels and promotion to the school that the majority of their sibling or peers will attend is not guaranteed.
5. The Superintendent shall establish an Approval Process for Variance Enrollments in accordance with Policy 509.5. The process shall be posted on-line under Student Enrollment.
6. Transportation of students under this policy shall be the responsibility of the parent/guardian, unless transportation is documented in a student's special education plan. The district may provide bus transportation in accordance with policy 707 TRANSPORTATION OF PUBLIC SCHOOL STUDENTS, if:
 - a. The ride is on an existing bus route to school/program and space is available on bus;

- b. No re-routing of buses and no additional bus stops are created;
- c. Any fees, if applicable, required by the district for providing transportation have been paid in full;
- d. A signed waiver is on file indemnifying the district of any liability for the safekeeping of the student at the bus stop, or to and from home to bus stop.

C. Exceptions to the Policy

- 1. The parent/guardian may sever the Variance Enrollment agreement at any time. When such agreement is cancelled by the parent, the student will be assigned to the school in his/her resident attendance area. A Severance Form to sever a Variance Enrollment shall be available on the district website and in the District Enrollment Center.
- 2. The district reserves the right to sever a Variance Enrollment agreement if it deems this action is in the best interest of the district. A Variance Enrollment agreement will not be severed during a school year, unless by mutual agreement with parent and the district.
- 3. The provisions of federal mandates supersede the terms and conditions of this policy. Any provision of this policy found to be in violation of any such law, regulation, directive or order shall be null and void and without force and effect.
- 4. The district reserves the right to alter the application process if it determines that it is appropriate to do so.

D. Temporary Suspension of the Policy

The School Board reserves the right to temporarily suspend the implementation of this policy when it deems such action is in the interest of ISD 191.

- 1. The Board may address physical and virtual schools differently.
- 2. Any Board of Education action to suspend the implementation of this policy will be for the subsequent school year(s).
- 3. Board of Education action to suspend implementation of the policy will be subject to annual review and reaffirmation by the school board no later than March 31.
- 4. Students currently attending school under a previously approved Variance Enrollment agreement may be required to reapply for a Variance Enrollment if the Board of Education decides to suspend the implementation of this policy for a subsequent school year(s).

Legal References: Minn. Stat. § 120A.22, Subd. 3(e) (Residency Determined)
Minn. Stat. § 120A.22, Subd. 8 (Withdrawal from School)
Minn. Stat. § 121A.40-121A.56 (The Pupil Fair Dismissal Act)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.08 (School Board Approval to Enroll in Nonresident District)
Minn. Stat. § 124D.68 (High School Graduation Incentives Program)
Minn. Ch. 260A (Truancy)
Minn. Stat. § 260C.007, Subd. 19 (Habitual Truant Defined)
Minn. Op. Atty. Gen. 169-f (Aug. 13, 1986)

Cross References: Burnsville-Eagan-Savage School District Policy 506 (Student Discipline)
Burnsville-Eagan-Savage School District Policy 517 (Student Recruiting)
Burnsville-Eagan-Savage School District Regulation 509
MSBA Service Manual, Chapter 5, Various Educational Programs

Adopted: 1/99
Reviewed: 8/12/2021
Revised: 8/26/2021
Rescinds: JLCD

Burnsville-Eagan-Savage School District Policy 516

516 STUDENT MEDICATION

I. PURPOSE

The purpose of this policy is to set forth the provisions that must be followed when administering nonemergency prescription medication to students at school.

II. GENERAL STATEMENT OF POLICY

The school district acknowledges that some students may require prescribed drugs or medication during the school day. The school district's licensed school nurse, or designee such as a health clerk, principal, or teacher will administer prescribed medications, except any form of medical cannabis, in accordance with law and school district procedures.

III. REQUIREMENTS

- A. The administration of prescription medication or drugs at school requires a completed signed request from the student's parent. The administration of prescription and non-prescription medication at school requires authorization from a person licensed to prescribe medications and a completed signed request from the student's parent.
- B. An "Administering Prescription Medications" form must be completed annually (once per school year) and/or when a change in the prescription or requirements for administration occurs. Prescription medication as used in this policy does not include any form of medical cannabis as defined in Minn. Stat. § 152.22, Subd. 6.
- C. Prescription medication must come to school in the original container labeled for the student by a pharmacist in accordance with law, and must be administered in a manner consistent with the instructions on the label.
- D. The school nurse may request to receive further information about the prescription, if needed, prior to administration of the substance.
- E. Prescription medications are not to be carried by the student, but will be kept in the school health office. Exceptions to this requirement are as noted below in Part I.: and medications administered as noted in a written agreement between the school district and the parent or as specified in an IEP (individualized education program), Section 504 plan, or IHP (individual health plan).

- F. The school must be notified immediately by the parent or student 18 years old or older in writing of any change in the student's prescription medication administration. A new medical authorization or container label with new pharmacy instructions shall be required immediately as well.
- G. The school nurse, or designee such as a health clerk, principal, or teacher, shall be responsible for the filing of the Medication Authorization form in the health records section of the student file. The school nurse, or designee, shall be responsible for providing a copy of such form to the principal and to other personnel designated to administer the medication.
- H. Medication may be administered only by the licensed school nurse or designee. Procedures for administration of medicine at school and school activities shall be developed in consultation with a school nurse, a licensed school nurse, or a public or private health organization or other appropriate party (if appropriately contracted by the school district under Minn. Stat. § 121A.21). The school district administration shall submit these procedures and any additional guidelines and procedures necessary to implement this policy to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy. The licensed school nurse is responsible for educating unlicensed personnel in accordance with school district procedures.
- I. If the administration of a drug or medication described in this section requires the school district to store the drug or medication, the parent or legal guardian must inform the school if the drug or medication is a controlled substance. For a drug or medication that is not a controlled substance, the request must include a provision designating the school district as an authorized entity to transport the drug or medication for the purpose of destruction if any unused drug or medication remains in the possession of school personnel. For a drug or medication that is a controlled substance, the request must specify that the parent or legal guardian is required to retrieve the drug or controlled substance when requested by the school.
- J. Specific Exceptions:
1. Parents/guardians must make arrangements with the licensed school nurse for special health treatments and health functions such as catheterization, tracheostomy suctioning, and gastrostomy feedings. Such special health treatments do not constitute administration of medicine;
 2. Emergency health procedures, including emergency administration of medicine, are not subject to this policy;
 3. Medicine provided or administered by a public health agency to prevent or control an illness or a disease outbreak are not governed by this policy;
 4. Medicines used at school in connection with services for which a minor may give effective consent are not governed by this policy;

5. Medicines that are prescription asthma or reactive airway disease medications can be self-administered by a student with an asthma inhaler if:
 - a. the school district has received a written authorization from the student's medical provider and parent or guardian permitting the student to self-administer the medication;
 - b. the inhaler is properly labeled for that student; and
 - c. the parent has not requested school personnel to administer the medication to the student.

The parent must submit written authorization for the student to self-administer the medication each school year.

The school nurse must assess the student's knowledge and skills to safely possess and use an asthma inhaler and enter into the student's school health record a plan to implement safe possession and use of asthma inhalers;

6. Medications:
 - a. that are used off school grounds;
 - b. that are used in connection with athletics or extracurricular activities; or
 - c. that are used in connection with activities that occur before or after the regular school day

are not governed by this policy.

7. Nonprescription Medication. A secondary student may possess and use nonprescription pain relief in a manner consistent with the labeling, if the school district has received written authorization from the student's parent or guardian and medical doctor permitting the student to self-administer the medication. The parent or guardian must submit written authorization for the student to self-administer the medication each school year. The school district may revoke a student's privilege to possess and use nonprescription pain relievers if the school district determines that the student is abusing the privilege. This provision does not apply to the possession or use of any drug or product containing ephedrine or pseudoephedrine as its sole active ingredient or as one of its active ingredients. Except as stated in this paragraph, only prescription medications are governed by this policy

The school district will not administer medications, including herbal

medicines that are not approved by the Food and Drug Administration agency.

8. At the start of each school year or at the time a student enrolls in school, whichever is first, a student's parent, school staff, including those responsible for student health care, and the prescribing medical professional must develop and implement an individualized written health plan for a student who is prescribed epinephrine auto-injectors that enables the student to:
 - a. possess epinephrine auto-injectors; or
 - b. if the parent and prescribing medical professional determine the student is unable to possess the epinephrine, have immediate access to epinephrine auto-injectors in close proximity to the student at all times during the instructional day.

The plan must designate the school staff responsible for implementing the student's health plan, including recognizing anaphylaxis and administering epinephrine auto-injectors when required, consistent with state law. This health plan may be included in a student's 504 plan.

9. A student may possess and apply a topical sunscreen product during the school day while on school property or at a school-sponsored event without a prescription, physician's note, or other documentation from licensed health care professional. School personnel are not required to provide sunscreen or assist students in applying sunscreen.

K. "Parent" for students 18 years old or older is the student.

L. Districts and schools may obtain and possess epinephrine auto-injectors to be maintained and administered by school personnel to a student or other individual if, in good faith, it is determined that person is experiencing anaphylaxis regardless of whether the student or other individual has a prescription for an epinephrine auto-injector. The administration of an epinephrine auto-injector in accordance with this section is not the practice of medicine. A district or school may enter into arrangements with manufacturers of epinephrine auto-injectors to obtain epinephrine auto-injectors at fair-market, free, or reduced prices. A third party, other than a manufacturer or supplier, may pay for a school's supply of epinephrine auto-injectors.

M. Procedure regarding unclaimed drugs or medications.

1. The school district has adopted the following procedure for the collection and transport of any unclaimed or abandoned prescription drugs or medications remaining in the possession of school personnel in accordance with this policy. Before the transportation of any prescription drug or medication under this policy,

the school district shall make a reasonable attempt to return the unused prescription drug or medication to the student's parent or legal guardian. Transportation of unclaimed or unused prescription drugs or medications will occur at least annually, but may occur more frequently at the discretion the school district.

2. If the unclaimed or abandoned prescription drug is not a controlled substance as defined under Minnesota Statutes § 152.01, subdivision 4, or is an over-the-counter medication, the school district will either designate an individual who shall be responsible for transporting the drug or medication to a designated drop-off box or collection site or request that a law enforcement agency transport the drug or medication to a drop-off box or collection site on behalf of the school district.

3. If the unclaimed or abandoned prescription drug is a controlled substance as defined in Minnesota Statutes § 152.01, subdivision 4, the school district or school personnel is prohibited from transporting the prescription drug to a drop-off box or collection site for prescription drugs identified under this paragraph. The school district must request that a law enforcement agency transport the prescription drug or medication to a collection bin that complies with Drug Enforcement Agency regulations, or if a site is not available, under the agency's procedure for transporting drugs.

Legal References: Minn. Stat. § 13.32 (Student Health Data)
 Minn. Stat. § 121A.21 (Hiring of Health Personnel) 516-6
 Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)
 Minn. Stat. § 121A.221 (Possession and Use of Asthma Inhalers by Asthmatic Students)
 Minn. Stat. § 121A.222 (Possession and Use of Nonprescription Pain Relievers by Secondary Students)
 Minn. Stat. § 121A.2205 (Possession and Use of Epinephrine AutoInjectors; Model Policy)
 Minn. Stat. § 121A.2207 (Life-Threatening Allergies in Schools; Stock Supply of Epinephrine Auto-Injectors)
 Minn. Stat. § 121A.223 (Possession and Use of Sunscreen) Minn. Stat. § 152.01 (Definitions)
 Minn. Stat. § 151.212 (Label of Prescription Drug Containers)
 Minn. Stat. § 152.22 (Medical Cannabis; Definitions)
 Minn. Stat. § 152.23 (Medical Cannabis; Limitations) 20 U.S.C. § 1400 et seq. (Individuals with Disabilities Education Improvement Act of 2004) 29 U.S.C. § 794 et seq. (Rehabilitation Act of 1973, § 504)

Cross References: Burnsville-Eagan-Savage School District Policy 418 (Drug-Free Workplace/Drug-Free School)



**Agenda IV.B.1.
August 26, 2021**

To: Dr. Theresa Battle, superintendent
From: Guillaume Peak, director of athletics
Date: August 20, 2021
Re: 2021-2022 BHS Student Activity Handbook
Recommendation: Approve the 2021-2022 BHS Student Activity Handbook

Discover Opportunities

Dear Parents/Guardians and Students,

All of us at Burnsville High School want students to feel connected to our school community and find ways to be involved. This booklet lists and describes the amazing variety of athletic teams, activities and clubs offered to students. There are so many opportunities! Take advantage of them. Try something new this year.

We know that students benefit in many ways from participation in athletics and activities. They learn teamwork, commitment and discipline. They gain confidence, make friends, acquire skills and contribute to their community. Students discover future careers and lifelong interests through their involvement. Most importantly, they learn so much about themselves. As with all opportunities also come responsibilities. Please review information on eligibility, requirements and other regulations.

Have a great school year,

Guillaume Paek
Director of Athletics

Jay Lepper
Associate Principal (Activities)

Purpose Statement

The purpose of the Burnsville High School Athletics & Activities Department is to develop a program that strives for students to:

- have balance between competitiveness, enjoyment, and fulfillment;
- display excellence on the field, in the classroom, and in all personal relationships, and;
- have courage to step out of their comfort zones in a safe environment to better themselves in all aspects of their lives and to make good decisions.

Department Mission Statement

Burnsville High School is committed to excellence in athletics and activities as part of a larger commitment to excellence in education. The guiding principle behind our vision with co-curricular participation is our belief in its educational value for our students. High school athletics promotes character traits of high value to personal development and success in later life. These include the drive to take one's talents to the highest level of performance; embracing the discipline needed to reach high standards; learning to work with others as a team in pursuit of a common goal; and adherence to codes of fairness and respect.

In addition, it is the mission of this department to create a Championship Culture of Success and Achievement for Burnsville. To do this we need to challenge all of our coaches on a daily basis to conduct themselves as champions. This conduct will be demonstrated and adhered to through our work habits and preparation, our words and manner of thinking, our communication and treatment of one another and in our expectations. We expect to be the very best at what we do. We will be the best we can every single day. All coaches and programs will PROMOTE other sports for our kids to do or compete in after they are finished with our season. We will encourage kids to be multiple sport athletes and actually teach the kids and parents why that is important. We will uplift other sports programs and coaches, not just tolerate them. We will continually promote the education of our coaches with new and verifiable recent research. We will expect and demand that all of our programs use a common language with regard to training for movement and strength and power development. All programs will have our school's strength training and movement training as part of practice every week, both in season and off season. We will teach our student-athletes how to think and behave like champions. We will all be on the same page. We will strive to be champions in everything we do to make our program a Championship Burnsville Athletic Program, not an individual sport championship program, but rather, one in which we all work together to make the whole program of a championship caliber.

Burnsville-Eagan-Savage School District 191

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Contact Information: www.isd191.org/bhs (952) 707-2100

All athletics and many activities have fees associated with them. However, students who qualify for free or reduced lunch are automatically eligible for a reduction in participation fees. If any family, regardless of free or reduced lunch status, needs additional assistance, please contact:

Guillaume Paek , Athletic Director gpaek@isd191.org (952) 707-2111

Jay Lepper, Associate Principal overseeing Activities jlepper@isd191.org (952) 707-2340

No student will ever be denied participation in athletics or activities due to financial hardship.

Enrichment Opportunities:

School Sponsored Clubs and Activities

Academic Quiz Bowl

Fee: \$40 Open to all students, this activity competes against other metro area teams. Students quickly answer general knowledge questions at South Suburban and Quiz Bowl League tournaments from November to March. Contact: Les Moffitt lmoffitt@isd191.org

Drumline (Winter)

Fee: \$55 The drumline is for all band students to enrich their band experience. Large and small group instruction on percussion instruments will be the focus as participants develop a performance for competition in Minnesota Percussion Association (MPA) events. Students are expected to participate in weekly practice sessions and any scheduled events. Students (7-12) currently enrolled in the District 191 Instrumental Music Program are eligible to participate. Eight band letter points are awarded for each season of participation.

Contact: Paul Connell

pconnell@isd191.org

FIRST Robotics Competition (FRC)

Fee: \$50 Blaze Robotics, Team 3184, is composed of high school students in good academic standing from grades 9 through 12. The team is supported by high school staff members and adult mentors from corporate sponsors and the community. This is a year-round program which includes a six-week "build season" to design, build and program a competition robot. Each spring, the team competes with the robot at regional competitions around the country, as well as at a championship event. There are many aspects to the program including Java Programming and CAD Design, photography and videography, marketing, communications, electronics, engineering design and build, social media, and much more! Snacks are provided.

Contact: Blaze Robotics

team3184@gmail.com

FIRST Tech Challenge (FTC)

Fee: \$50 The Burnsville FIRST Tech Challenge (FTC) is a robotics competition open to students interested in STEM in grades 7 - 12. Teams of 8 students design, build, and control competition robots for each season. No previous experience in robotics is necessary. Robots are created using Android phones and Tetrix parts (<http://www.tetrixrobotics.com>). The season runs from early September through February, with regional competitions in the Midwest, and the FTC World Championship in late April in Detroit Michigan. See <https://www.firstinspires.org/robotics/ftc> for program and game description.

Contact: David Peters

ftcburnsville@gmail.com

Future Teachers of America (FTA)

FTA is a student organization encouraging students to pursue post-secondary education in the field of education with a focus on urban learners in an urban, suburban and/or rural setting/environment through events, field trips, guest speakers and other hands-on experiences.

Contact: David McDevitt

pmcdevitt@isd191.org

Marching Band

Fee: \$55 The Marching Band is responsible for supplying music and generating enthusiasm at fall sporting events and school assemblies. The band consists of a wind section (woodwind and brass) and percussion (drumline). Admission to scheduled events is free for Marching Band members. The group rehearses two or three times per week, beginning with a mini-camp experience at BHS in August. Students (9-12) currently enrolled in the District 191 Instrumental Music Program are eligible to participate. Eight band letter points are awarded for each season of participation.

Contact: Keith French

kfrench@isd191.org

Math League

Fee: \$45 The Math League Team stimulates interest and learning of mathematics and trains members for competitive participation in the Minnesota High School Mathematics League (MHSML). The MHSML gives awards to the top teams, the top individuals, and to the top student on each team. Attendance and performances at practices and meets may earn a letter. Extra credit may be earned for participation in math league which consists of an increase in one grade increment in your math course. (For example, an increase from a B+ to an A- or an increase from A- to an A, etc.) If students already have an A in their math courses at the time of the final exam, they shall be exempt from taking a final. This grade increment can be earned first semester or second semester or both semesters. The following requirements must be met in order to qualify for this extra credit:

First semester:

Compete in at least five of the six Math League competitions
 Accumulate 18 points in the six competitions
 Participate in all practices and meetings
 Sign up and pay for the AMC test

Second semester:

Compete in at least four of the five Math League competitions
 Accumulate 15 points in the five competitions
 Participate in all practices and meeting
 Take the AMC test

*A student will not receive more than one increment bump per course per semester. In other words, if you qualify for an increment bump in two ways, such as in math league and in perfect attendance, you would only get an increase of one increment.

Contact: Chuck Croatt

ccroatt@isd191.org

Mock Trial

Fee: \$45 The Minnesota High School Mock Trial Program is an exciting law-related education program that introduces students to the American legal system and provides a challenging opportunity for personal growth and achievement. Students will exercise their critical thinking and teamwork skills, as well as the basic skills learned in the classroom.

Contact: Coach Isabella Williams

isabella.williams@mitchellhamline.edu

National Honor Society (NHS)

The National Honor Society is an organization for top-ranking juniors and seniors. BHS students are considered for entry into NHS if they have earned enough credits to be a junior or senior and have at least a 3.6 cumulative Grade Point Average (GPA) for those students who qualify for dual ranking. For those students who do not qualify for dual ranking, the minimum GPA is 3.8. Students who are eligible academically are contacted prior to the start of fall semester. NHS membership is also based on character, leadership, and service. Students must complete and return an informational sheet demonstrating those qualities for review. The faculty council then determines membership. Once students are part of NHS, they must continue to meet the academic, leadership, character, and service standards. Students who take courses under the Pass/Fail option are not eligible for National Honor Society membership. Transfer students must meet all requirements and have attended BHS at least one full semester to qualify for NHS.

Contacts: Lori Vanderwoude

lvanderwoude@isd191.org

Nicole Soley

soley@isd191.org

Pep Band

The Pep Band is responsible for supplying music and generating enthusiasm at winter season athletic events and school assemblies. Admission to scheduled events is free for members. The season begins in late November and runs through March. Members should expect to perform at no more than two events per week. Students in grades 9-12 currently enrolled in the District 191 Instrumental Music Program are eligible to participate. Eight band letter points are awarded for each season of participation.

Contact: Keith French

kfrench@isd191.org

Physics Club

This is an after-school activity for people interested in hand-on science and engineering. Learn about radioactivity, weather balloons, Rube Goldberg machines, magnets, electronics, and exotic materials such as liquid Nitrogen and superconductors. Physics Club also participates in regional science activities and competitions.

Contact: Jon Huber

jahuber@isd191.org

PROUD

PROUD (People Respecting Others and Understanding Differences) is the gay/straight alliance at BHS. PROUD's mission is to create a safe and welcoming environment for all staff and students at BHS through education and raising awareness of LGBT issues (Lesbian, Gay, Bisexual, and Transgender) that affect students and their families. All students are welcomed at PROUD.

Contact: Bridget Serig bserig@isd191.org

Science Club

Science Club gives students an opportunity to hear scientific-career speakers and scientific-research presentations. Field trips and social events are also a part of club activities.

Contact: Mike Huemoeller mhuemoeller@isd191.org

Science Fair

Students have opportunities to conduct independent research and compete at the Regional Science and Engineering Fair. Students may move on to the Minnesota Academy of Science State Fair and the International Science and Engineering Fair. Students may enter their projects in the prestigious Intel Science Talent Search. Research papers may also progress onto the Tri-State and National Junior Science and Humanities Symposium.

Contact: Mike Huemoeller mhuemoeller@isd191.org

Science Quiz Bowl

Fee: \$45 Teams of five students comprise the Burnsville Science Quiz Bowl. Teams compete at Macalester College and may qualify to compete at the National Science Quiz Bowl. Students are selected on their ability to answer questions in the areas of chemistry, biology, physics, earth science, current events, and computer science. Contact: Liz Weightman eweightman@isd191.org

Singers and Swingers

Singers and Swingers, run through the ISD 191 Community Education Department, are a group of male and female students interested in swing dancing. The group practices at Nicollet Middle School and performs at various functions and events throughout the year.

Contact: Community Education/Advisor Bekah Gudim bagudim@gmail.com

Student Council

The Student Council is the governing organization of the student body. Students interested in membership on the Student Council must complete an application each spring with the student council advisor. Selections are made by the senior council members and student council advisor each spring. All elected members form next school year's Student Council. Student Council is involved with organizing Homecoming, Relay for Life, leadership conferences, International Dance, Minneapolis Miracle project, Snow Week, and the All District 9th Grade Dance. Numerous activities occur during the school year that require student action, participation and/or representation.

Contact: Mark Riggs mriggs@isd191.org

Theatre Guild

Fee: Varies This organization is open to all students at the high school level who have an interest in the entire theatrical experience from ushering to acting, designing to directing and lights to sound. Student managers are selected each year to oversee areas of production and performance. The guild is involved in musicals, full-length plays, one-act competition, student-directed plays, Class Acts, and many other activities. Points are earned and applied toward lettering in drama. Each production has an activity fee associated with it. Musical, full-length plays and SHOWcase are \$75 while competition one-act is \$55. There is no maximum fee associated with the Theatre Guild productions.

Productions for the 2020-21 school year will be:

- Fall musical (directed by Erika Sasseville)
- One-act competition (directed by Amy Stead)
- Winter play (directed by Erika Sasseville)

Contact: Erika Sasseville

esasseville8@gmail.com

Volleyball (Male-Club) Fee: TBD Burnsville Blaze Boys Volleyball is open to boys in grades 7-12 interested in competing in the sport of volleyball. The Blaze compete in the Minnesota Boys High School Volleyball Association. The Blaze will compete in their first season in the Spring of 2021. Teams available will be Varsity, JV, and JV2

Contact: Josh Wastvedt

bhsblazevball@gmail.com

Writing Center

The Writing Center provides peer tutors who can help students with any writing assignments. Tutors can help with generating ideas, organizing layout, finding and citing evidence, and using grammar correctly. The Writing Center meets in half hour sessions before or after school.

Contact: Marie Hansen

mchansen@isd191.org

Yearbook

The student-based staff prepares the yearbook for publication each year by working during study hall, after school, and sometimes weekends and breaks. There are many opportunities available for dedicated students in areas such as art, photography, sports, copywriting, sales, and a deeper involvement in student life. Contact: Anne Staum

Allison Millea

astaum@isd191.org

amillea@isd191.org

Youth in Government

Minnesota YMCA Youth in Government is an experiential learning activity for students interested in public issues. This program gives students the opportunity to research, study and debate public issues. Participants will gain an understanding of the political system by taking part in model government experiences. No prior experience is necessary. There is a fee through the YMCA for this activity.

Contact: Colleen Coleman

ccoleman@isd191.org

Youth Services

The Youth Services program provides students with the opportunity to improve our local, national, and global communities through service and volunteerism. Students can additionally take advantage of the multiple resources available through the Youth Services Office at Burnsville High School (E118). *A Youth Service elective credit is also available. A list of opportunities is posted at ww.isd191.org/bhs/youthservice

Contact: Courtnee Floback-Jackson

cfloback@isd191.org

PLEASE NOTE: Fees have been applied to some activities and are subject to change based on ISD 191 School Board approval.

Enrichment Opportunities:

Student-Interest Clubs and Activities

At our schools, we want all students to feel connected to our school community and find ways to be involved. We provide co-curricular and extra-curricular activities in academics, arts and athletics, and we also allow the use of School District facilities and resources for student-interest clubs and activities which are not School District sponsored, pursuant to Policy 801 - Equal Access to School Facilities. These clubs and activities provide students with additional opportunities to extend their learning, develop and demonstrate leadership, impact their school and community, expand their social network, and grow to be supported

The guidelines are as follows:

- A student-interest club or activity may have access to school facilities for meetings during non-instructional time, subject to available space and the availability of staff supervision.
- A student-interest club or activity must complete an application for use of school district facilities and comply with other requirements under the Equal Access to School Facilities Policy.
- The student-interest club or activity will be listed in the handbook and on the website as a student-initiated club, which is not sponsored by the School District.
- Announcements and Postings:
 - The student club will be allowed to announce their meeting dates, time and location using the student announcements, with prior approval of the school administration.
 - The student clubs will be able to put a maximum of 10 posters/flyers no larger than 8 ½ X 14 in the hallways, foyers and cafeteria areas of the school, with prior approval of the school principal. The School District will reserve the right to change the designated location for posters/flyers.

Current Student-Interest Clubs and Activities

Anime Club

This club is for students who are interested in all aspects of Anime including creating, drawing, watching, collecting, and more.

Contact: Chris Bellmont

cbellmont@isd191.org

Black Student Union (BSU)

The Black Student Union is a student-driven club that strives to promote cultural unity and creates a safe place for African-American students, as well as spreading unity among students of other cultures at Burnsville High School.

Contact: Contact: Bill Engelhardt

bengelhardt@isd191.org

Book Club

The BHS Book Club is a student-driven organization that discusses all types of literature. Students choose the books to read and meet 3-4 times during the school year to have a meaningful discussion about the book. Like all book clubs, there are usually refreshments and snacks.

Contact: Gloria Webber

gwebber@isd191.org

#BurnsvilleStrong

The purpose of the #BurnsvilleStrong organization is to unify, strengthen and inspire our community as well as others. The group works on planning retreats and other positive/inspirational initiatives for the student body and community as a whole.

Contact: Jen Waller

jwaller@isd191.org

Marie Hansen

mchansen@isd191.org

Craft Club

Craft Club is a student-led activity for students to gather to do crafts. Leaders pick out the designs or projects and club members work on these projects.

Contact: TBD

Culinary Club

This is an activity for students that are interested in cooking and the culinary arts. The culinary club engages \$10 in activities exploring cooking, cultures around food, and the hospitality industry. Students may participate in industry visits, cooking competitions, and networking activities.

Contact: Matt Deutsch mdeutsch@isd191.org

Disc Golf

This is an activity for students who enjoy playing Disc Golf and want to improve their skills.

Contact: Andrew Gehrke agehrke@isd191.org

Environmental Club

The Environmental Club is involved in getting students more involved in and educated about environmental issues. This is a student-led activity so the issues acted upon and addressed are decided by the students. Contact: Lori Douglas ldouglas@isd191.org

Fellowship of Christian Athletes (FCA)

Fellowship of Christian Athletes is a group for students who want to grow in their Christian faith through engaging, empowering, and equipping them through a time of fellowship with other athletes. This student led group welcomes everyone to come every Thursday morning in A25.

Contact: Sue Stachowski sstachowski@isd191.org

Fishing Club

This club is designed for students interested in fishing. Potential fishing excursions to area lakes and rivers may occur.

Contact: Advisor TBD

Futsal

This club meets throughout the year to play futsal in the auxiliary gym.

Contact: Bill Englehardt wenglehardt@isd191.org

Gaming Club

This club allows students to compete in video gaming competitions with peers and online in competitions with students from other schools. Students do not need prior computer programming knowledge to be a part of the club. This club is for students who love to create and play games. We will use lots of different software as well as share some of your favorite games to play. This club meets throughout the school year.

Contact: Cynthia Drahos cdrahos@isd191.org

Giving Garden Club

This club works in conjunction with 360 Communities. Students will work in the winter to develop garden plans and grow starter plants. In the growing season, members will plant and maintain a garden on the BHS campus, with all of the vegetables going to support the 360 Communities food shelf or the BHS cafeteria.

Contact: Matt Deutsch mdeutsch@isd191.org
Lori Douglas ldouglas@isd191.org

HOSA Future Health Professionals Club

This club is designed for students that are interested in learning about and participating in activities concerning the various health care professions.

Contact: Laurie Van Der Woude lvanderwoude@isd191.org
Anne Werner-Dempsey awernerdepsey@isd191.org

Job Shadowing Club

High school students often struggle with choosing a field to commit to as a lifelong career. This club will allow them to get an idea of how certain professions feel and operate at the local level.

Contact: Marcia Sexton

msexton@isd191.org

Knitting Club

This club is a student-led activity that promotes knitting. The club meets weekly with students working individually on knitting projects. No previous knitting experience necessary as others will help those students new to the art of knitting.

Contact: Kendra Vogt

kvogt@isd191.org

Kim Harrod

kharrod@isd191.org

Link Crew

This is a peer mentoring club that is open to all students in 11th and 12th grade. The Link Crew organizes and facilitates much of the first day of school (9th grade only day) as well as providing reach out, mentoring, and connecting with the incoming freshmen students at various times throughout the school year.

Contact: Kim Harrod

kharrod@isd191.org

Muslim Student Association

This is a student organization devoted to strengthening the Muslim community through service and activism. The goal of this group is to educate both Muslims and people of other faiths about the religion of Islam and facilitate a better environment for students on campus.

Contact: Abdullahi Omar

anomar@isd191.org

Philosophy Club

This group meets most weeks to tackle burning philosophical issues. All curious minds are welcome to join the discussions.

Contact: Bill Engelhardt

wengelhardt@isd191.org

Spike Ball Club

If you are interested in playing a fun game and getting some exercise while meeting new friends then spike ball is for you. Spike ball is a combination of four square and volleyball with a roundnet the size of a hoola hoop placed on the ground.

Contact: Brad Fendler

bradleyfendler@gmail.com

Stock Market/Investment Club

Are you ready to learn about stocks and compete against hundreds of other students from across Minnesota? Join the club and start purchasing \$100,000 in stocks from companies you will learn about or you may already know. It's fun and hands-on. Students can create their own teams. Offered two times during the school year in September and January.

Contact: Cynthia Drahos

cdrahos@isd191.org

Technology Club

If you have a passion/interest for new technologies, readiness for knowledge sharing, and desire to expand your social sphere, then this club is for you. Explore technology and gain hands-on experience while having fun.

Contact: Cynthia Drahos.

cdrahos@isd191.org

Women in Engineering

This organization's purpose is to inform high school females about engineering opportunities and to spark an interest in female engineers.

Contact: Liz Davidson

edavidson@isd191.org

Young Life

Young Life provides a fun and safe place for students to be together and talk about their lives and faith. Everyone is invited to Young Life.

Contact: Brad Fendler

bradleyfendler@gmail.com

Enrichment Opportunities:

Outside Clubs and Organizations that are partners with BHS

The following clubs and organizations are not sponsored by ISD 191 but have worked closely to form partnerships with the Burnsville High School Activities Department. A Burnsville High School varsity letter can be earned through some of these clubs and activities. Please see Mr. Paek, Athletic Director, or Mrs. Riggs, Athletic and Activity Secretary, if interested in joining any of these clubs or organizations:

Blackdog Swim Club

Bowling Team

Burnsville Athletic Club

Burnsville Bruisers Rugby Team

BV United Soccer Club

Burnsville Hockey Club

Burnsville Trapshooting Team

Minnesota Valley Figure Skating Club

Mountain Biking Club

Sparks Wrestling Club

Various gymnastics gyms throughout the district

Enrichment Opportunities:

Athletics

Season	Boys	Fee	Girls	Fee
Fall	Cross Country Running (7th–12th)	\$175	Cross Country Running (7th–12th)	\$175
	Football (9th–12th)	\$215	Adapted Soccer (7th–12th)	\$175
	Adapted Soccer (7th–12th)	\$175	Soccer (7th– 12th)	\$205
	Soccer (7th–12th)	\$205	Swimming (7th–12th)	\$215
			Volleyball (7th–12th)	\$205
			Performance Dance (8th–12th)	\$175
			Cheerleaders (7th–12th)	\$140
			Tennis (9th–12th)	\$175
Winter	Basketball (9th–12th)	\$205	Basketball (7th–12th)	\$205
	Adapted Hockey (7th–12th)	\$175	Adapted Hockey (7th–12th)	\$175
	Hockey (9th–12th)	\$215	Hockey (7th–12th)	\$215
	Alpine Skiing (7th–12th)	\$0*	Alpine Skiing (7th–12th)	\$0*
	Nordic Skiing (7th–12th)	\$205	Nordic Skiing (7th–12th)	\$205
	Swimming (7th–12th)	\$215	Dance Team (7th–12th)	\$175
	Wrestling (7th–12th)	\$205	Olympic Weightlifting (7th–12th)	\$150
	Olympic Weightlifting (7th–12th)	\$150		
Spring	Baseball (9th–12th)	\$0**	Softball (7th–12th)	\$205
	Golf (7th–12th)	\$175	Golf (7th–12th)	\$0**
	Tennis (9th–12th)	\$205	Badminton (7th–12th)	\$150
	Track and Field (7th- 12th)	\$175	Track and Field (7th–12th)	\$205
	Adapted Softball (7th–12th)	\$215	Adapted Softball (7th–12th)	\$175
	Lacrosse (7th–12th)	\$205	Lacrosse (7th–12th)	\$215

***Alpine Ski does not have a participation fee, however, athletes will cover cost of hill passes for the season and all other expenses**

****Golf does not have a participation fee, however, athletes will cover costs for greens fees and driving range and all other expenses**

Athletics Contact Information

Sport	Coach Name	Phone	EMAIL
Adapted Floor Hockey, CI	w/Lakeville & Farmington	952-707-3523	rejohnson@isd191.org
Adapted Floor Hockey, PI	w/Lakeville & Farmington	952-707-3523	rejohnson@isd191.org
Adapted Soccer, CI	w/Lakeville & Farmington	952-707-3523	rejohnson@isd191.org
Adapted Soccer, PI	w/Lakeville & Farmington	952-707-3523	rejohnson@isd191.org
Adapted Softball, CI	w/Lakeville & Farmington	952-707-3523	rejohnson@isd191.org
Adapted Softball, PI	w/Dakota United	952-707-3523	rejohnson@isd191.org
Alpine Skiing Boys & Girls	Tim Bocklund	952-303-3558	tab@pennycycle.com
Badminton, Girls	Anthony Nguyen	952-666-0812	nguyena51990@gmail.com
Baseball	Mick Scholl	952-707-2526	mscholl@isd191.org
Basketball, Boys	Jonte Flowers	952-288-8934	jflowers@isd191.org
Basketball, Girls	Maurice Hodges	952-486-1683	maurice_hodges_sr@yahoo.com
Cheerleading (competitive)	Alison Morris	952-913-3192	morrisa7081@my.uwstout.edu
Cross Country Run, Boys	Jeff Webber	952-707-2911	jwebber@isd191.org
Cross Country Run, Girls	Charlie Burnham	651-955-7559	cburnham@isd191.org
Dance Team, Girls J/F	Megan Thomas	952-707-2151	winterblazettecoaches@gmail.com
Dance Team, Girls H/P	Megan Thomas	952-707-2151	winterblazettecoaches@gmail.com
Dance Team, Girls Fall	Jessi Mosley	952-707-2439	jemosley@isd191.org
Football	Vince Varpness	952-707-2124	vvarpness@isd191.org
Golf, Boys	Larry Opatz	952-707-3627	lopatz@isd191.org
Golf, Girls	Lori VanderWoude	952-707-2264	lvanderwoude@isd191.org
Hockey, Boys	Steve Beaulieu	952-992-0900	sitdeer@hotmail.com
Hockey, Girls	Chris Lepper	651-485-5795	chris@edvisionsoffcampus.org
Lacrosse, Boys	Neal Pester	952-465-2961	nealpester@gmail.com
Lacrosse, Girls	(Co-Op w/AV) Kacie Wagboon	952-693-3802	kkwaagbo@gmail.com
Nordic Ski Racing, Boys	Gabbi Ayers	952-797-2564	gabirelle.ayers0326@gmail.com
Nordic Ski Racing, Girls	Gabbi Ayers	952-797-2564	gabirelle.ayers0326@gmail.com
Soccer, Boys	Brian Nacey	952-261-5927	brian.nacey@gmail.com
Soccer, Girls	Mohamud Ali	612-227-3845	mali_612@yahoo.com
Softball, Girls	Eric Reuss	651-332-4884	ereuss@isd191.org
Swimming & Diving, Boys	Ben Mauser	952-707-2000	bmauser@isd191.org
Swimming & Diving, Girls	Kim Harrod	952-707-2258	kharrod@isd191.org
Tennis, Boys	Ryan Haddorff	612-743-3213	ryanhaddorff@yahoo.com
Tennis, Girls	Ryan Haddorff	612-743-3213	ryanhaddorff@yahoo.com
Track & Field, Boys	Jef Winterlin	712-251-9710	jwinterlin@isd191.org
Track & Field, Girls	Abigail Adkins	952-707-2000	aadkins@isd191.org
Volleyball, Girls	Josh Wastvedt	701-430-3619	jwastvedt15@gmail.com
Olympic Weightlifting	Justin Lerfald	507-744-4656	jlerfald@isd191.org
Wrestling	Bill Soderholm	952-707-2686	bsoderholm@isd191.org

Student Co-Curricular Eligibility

Burnsville-Eagan-Savage School District 191 encourages students to participate in co-curricular activities because of the tremendous benefits. However, it is the philosophy of the district that student participation is a privilege rather than a right. Therefore, students who participate in athletics and activities must demonstrate high standards of behavior and academic achievement. The decisions students make, both in and outside of school, should reflect the ideals, beliefs, and standards of their organization, school, and community. The eligibility requirements apply when students are participating as members or in groups during practices, games, activities, competitions, on trips, and at any other time that the students are representing District 191 whether at school or outside of school. Students must follow eligibility rules as well as any guidelines established by the activity and athletic director and/or coaches in all cases. Failure to do so may result in the consequences described here.

ELIGIBILITY REQUIREMENTS

To participate in co-curricular programs, students must follow all policies of the district and their schools, rules of the Minnesota State High School League (MSHSL), and applicable law. In addition, the following specific requirements apply:

Academic Eligibility:

A 7-12 student-athlete or activity participant who receives mid-quarter or quarter grades of “F” in a class will be placed on academic probation. The student will remain on academic probation until the student attains a grade of at least a D- in all classes. A student on academic probation may be ineligible to participate in competitions/performances, but may continue to participate in practices, scrimmages and team/club meetings.

In addition, to maintain academic eligibility a student must be making adequate progress toward graduation as defined by Burnsville-Eagan-Savage School District 191. A student is progressing adequately toward graduation if the student has accumulated the following credits prior to the beginning of the subsequent semester:

	9th Grade	10th Grade	11th Grade	12th Grade
Semester 1	Freshman Status	9 credits	19 credits	31 credits
Semester 2	4 credits	14 credits	25 credits	38 credits

Participation in Extracurricular Activities and School-Sponsored On-the-Job Training Programs

1. This policy applies to all students involved in any extracurricular activity scheduled either during or outside the school day and any school-sponsored on-the-job training programs.
2. School-initiated absences will be accepted and participation permitted.
3. A student may not participate in any activity or program if he or she has an unexcused absence from any class during the day.
4. If a student is suspended from any class, he or she may not participate in any activity or program that day.
5. If a student is absent from school due to medical reasons, he or she must present a physician’s statement or a statement from the student’s parent or guardian clearing the student for participation that day. The note must be presented to the coach or advisor before the student participates in the activity or program.
6. Absences of one-half day or more, **even if excused**, prohibits students from participating that day in a Minnesota State High School League (MSHSL) competition. Certain exceptions, as outlined by MSHSL policy, are allowed at the school’s discretion.

Student Code of Responsibilities:

As a student participating in my school's interscholastic activities, I understand and accept the following responsibilities:

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- I will respect the rights and beliefs of others and will treat others with courtesy and consideration.
- I will be fully responsible for my own actions and the consequences of my actions.
- I will respect the property of others. I will respect and obey the rules of my school and the laws of my community, state, and country.
- I will show respect to those who are responsible for enforcing the rules of my school and the laws of my community, state, and country.

Violation of the Student Code of Responsibilities may result in a period of ineligibility as determined by the Principal. Students who are suspended or proposed for expulsion or exclusion will be deemed to violate the Student Code of Responsibilities and a consequence may be imposed by the Principal or a period of ineligibility. Where the student conduct is not covered by the MSHSL rules but violates District 191 and/or Burnsville High School rules governing student conduct, the Principal may determine that the student is ineligible to participate in co-curricular activities for a reasonable period of time. If the student conduct violates both MSHSL rules and District 191/Burnsville High School rules, the more severe penalty will be implemented.

Leadership Positions/Captains:

If a student serving as a captain of a team or leader of a co-curricular club/organization commits a MSHSL rule violation, the student forfeits his/her captaincy or leadership position for a period of one calendar year from the violation. Upon a second MSHSL rule violation during a student's high school career, the student will lose the opportunity for captaincy/leadership of any team or club for the remainder of the student's high school career.

Accommodations:

Students with documented disabilities who require accommodations should discuss the need for reasonable accommodations with the coach or person in charge of the activity as soon as possible. A request for an accommodation will not be retroactive except in the most unusual circumstances.

Appeals Process:

When a student is declared ineligible, the parent(s) or guardian(s) will be notified by telephone and/or mail. The student and his/her parent(s) or guardian(s) may request a conference with the athletic/activities director. At that time the period of ineligibility will be stated and the appeal process will be reviewed. A written request to the building Principal must be made within five (5) school days of the notification of ineligibility. During the appeal process, the student is ineligible to compete in extra-curricular activities. The student may continue to practice with the team during the appeal process.

The Appeals Committee, composed of two to three teachers and the building Principal or designee, will hear the appeal and make a decision on the case. A written decision will be given to the parent/guardian within ten (10) school days.

"There are so many opportunities at Burnsville High School. There's something for everyone. No matter what your interests are, you can find a team, activity or club to join."

– Student

"Students extend their learning, and often apply what they've learned in the classroom, by participating in activities and/or athletics."

-- Advisor

"Activities and athletics round out and expand the high school experience for students. I highly recommend that every student get involved in at least one club, activity or team."

-- Coach

HUMAN RESOURCES

AGENDA ITEM:

To: Members of the Board of Education
Superintendent Dr. Theresa Battle

From: Stacey Sovine
Executive Director of Human Resources

Date: August 26th, 2021

RE: Seasonal, casual and temporary employee Pay Rates for the 2021-2022 School Year

Recommendation: That the Board of Education approves the following rates of pay for the 2021-2022 school year.

Discussion:

The following rates of pay and stipend amounts are both fiscally responsive and competitive with surrounding districts. Most rates have remained flat. We are addressing minimum wage for students and increasing our sub rates for non-instructional support. These positions are becoming increasingly more difficult to fill with the current job market. Also, we are renaming the rates for Education Assistants (EA's) to Non-licensed Supervision / Support. We anticipate this will also provide more flexibility for virtual absences.

GENERAL	2021 / 2022	Effective:	9/1/2021
Adapted Athletic Facil.	\$ 1,937.00		
Awards Coordinator	\$ 474.00		
BHS Graduation Coordinator	\$ 1,326.00		
Burnsville Strong Advisor (Lead)	\$ 2,800.00		
Career Fair Coordinator	\$ 1,683.00		
COVID MN Department of Health Liaison	\$ 5,000.00		
Curriculum Lead	\$ 1,000.00		
Lead LSN Stipend	\$ 2,500.00		
Elem. Arts Festival Coordinator	\$ 700.00		
PALS / BYC / Extended Year Site Lead	\$35 per hour		
First Tech	\$ 2,623.00		
Honor Society Middle School	\$ 684.00		
Mentor	\$ 250.00		
Mentor Leadership Meetings	\$ 50.00	per mtg	
Power of One	\$ 668.00		
Robotics	\$ 2,623.00		
Theater Stipend	\$ 6,800.00		
Webmaster Secondary	\$ 3,124.00		
Writing Center	\$ 1,500.00		
Community Facilitator	\$ 13.00	per hour	
SUBSTITUTES / CASUAL			
Avid Tutor	\$ 13.00	per hour	
Clerical (Casual Employees)	\$ 14.00	up to step 1 of position classification	
Clerical (Former Permanent Employees)	\$ 22.25	per hour	
Education Assistant	\$ 11.75	per hour	
Non-licensed Supervision / Support (School Year instructional day)	\$ 15.00	per hour	updated 9.1.21
Food and Nutritional Services	\$ 13.50	per hour	
Food and Nutritional Services Former Employees (1 year+ employment)	\$ 15.00	per hour	updated 9.1.21
Health Assistant Substitute Rate	\$ 15.00	per hour	updated 9.1.21
Health Assistant Substitute Rate (No Formal Medical License)	\$ 15.00	per hour	updated 9.1.21
Instructors (Non-licensed)	\$ 17.50	per hour	
LPNS Subbing for Health Assistants	\$ 15.30	per hour	
LPN/RN's w/ 2-3 yrs Training - No Degree	\$ 20.40	per hour	
RN's with B.S. Degree	\$ 25.50	per hour	
Student Avid Tutor	\$ 10.08	per hour	updated 9.1.21
Summer Custodial	\$ 11.75	per hour	Up to 12.5
ATHLETICS			
Basketball Announcer	\$ 30.00		
Basketball Scorer	\$ 20.00	per game (typically 3 games/night)	
Basketball Site Supervisor	\$ 80.00		
Basketball Supervision	\$ 30.00		
Basketball Ticket seller/taker	\$ 60.00		
Basketball Timer	\$ 20.00	per game (typically 3 gam	
Dance Competition Ticket seller/taker	\$ 20.00	per hour	
Football Announcer	\$ 30.00		
Football Field/Gate help	\$ 40.00		
Football Scorer	\$ 30.00		
Football Site Supervisor	\$ 80.00		
Football Supervision	\$ 30.00		
Football Ticket seller	\$ 40.00		
Football Ticket taker	\$ 40.00		
Football Timer	\$ 30.00		
Hockey Announcer	\$ 50.00	2 games (varsity & JV)	
Hockey Scorer/timer	\$ 50.00	2 games (varsity & JV)	
Hockey Supervision	\$ 30.00		
Lacrosse Announcer	\$30 / \$50	single / doubleheader	
Lacrosse On-field scorer/timer	\$ 30.00	2 games (varsity & JV)	
Lacrosse Scorer/timer	\$ 30.00	2 games (varsity & JV)	
Lacrosse Site Supervisor	\$50 / \$80	single / doubleheader	
Lacrosse Supervision	\$ 30.00		
Lacrosse Ticket seller/taker	\$40 / \$70	single / doubleheader	
Soccer Announcer/scorer/timer	\$30 / \$50	single / doubleheader	
Soccer Site Supervisor	\$50 / \$80	single / doubleheader	
Soccer Ticket seller/taker	\$40 / \$70	single / doubleheader	
Swimming Announcer	\$ 30.00		
Swimming Head timer	\$ 30.00		
Swimming Scorer	\$ 30.00		
Swimming Ticket seller/taker	\$ 30.00		
Tennis Site Supervision	\$ 40.00	Competition Approximately 2hours	
Volleyball Announcer	\$ 30.00		
Volleyball Scorer/timer	\$ 25.00	per match (typically 3 matches/night)	
Volleyball Site Supervisor	\$ 50.00		
Volleyball Ticket seller/taker	\$ 40.00		
Wrestling Scorer	\$ 30.00		
Wrestling Site Supervisor	\$ 50.00		
Wrestling Ticket seller/taker	\$ 30.00		
Wrestling Timer	\$ 30.00		
STUDENTS			
Student workers under 18 Chris looking at Min Wage	\$ 10.08	per hour	updated 9.1.21
Student workers over 18	\$ 10.08	per hour	updated 9.1.21
COMMUNITY EDUCATION			
K+ Classroom Assistant	\$ 13.00	per hour	
Other Unspecified Activities Based Upon Registration	\$ 13.00	per hour	
Senior Citizens Program Licensed Commercial Driver	\$ 19.50	per hour	
Facility Rental Tech Support	\$ 25.00	per hour	

DATE 9/1/2021

BURNSVILLE EAGAN SAVAGE

Independent School District 191

Human Resources

AGENDA ITEM:

To: Members of the Board of Education
Superintendent Dr. Theresa Battle

From: Stacey Sovine
Executive Director of Human Resources

Date: August 26, 2021

RE: **Approving Board programming and staffing retention priorities for the 2022-2023 school year.**

RECOMMENDATION: THAT THE BOARD OF EDUCATION APPROVES FOR THE 2021 - 2022 SCHOOL YEAR, THE PROPOSED PROGRAMMING PRIORITIES AND STAFFING RETENTION PROTECTIONS AND THEIR QUALIFYING CRITERIA IN THE FOLLOWING AREAS:

PROGRAMMING PRIORITIES AND STAFFING RETENTION PROTECTIONS	QUALIFYING CRITERIA
Retain the staff, at their 2021-2022 total FTE, who teach Chef 2, Chef 3, and Hospitality Internship (Culinary Pathway) courses that are approved by the site administrator for the 2022-2023 school year schedule.	Current MN teaching license, vocational license, SafeSchools certified, ProStart trained, credentialed by partnering post-secondary institution for the 2022-2023 school year schedule.
Retain the staff, at their 2021-2022 total FTE, who teach Project Lead the Way (PLTW + Engineering Pathway) courses that are approved by the site administrator for the 2022-2023 school year schedule.	Current MN teaching license in the areas under STEM and specialized PLTW certification for the 2022-2023 school year schedule.
Retain the staff, at their 2021-2022 total FTE, who teach Concurrent Enrollment courses that are approved by the site administrator for the 2022-2023 school year schedule.	Current MN teaching license, additional post-graduate education, and credentialed by partnering post-secondary institution for the 2022-2023 school year schedule.
Retain the staff, at their 2021-2022 total FTE, who teach Healthcare Core, Nursing Assistant, and EMT (Healthcare Pathway) courses that are approved by the site administrator for the 2022-2023 school year schedule.	Current MN teaching license, meet all requirements of MDE and MDH, and credentialed by partnering post-secondary institution for the 2022-2023 school year schedule.
Retain the staff, at their 2021-2022 total FTE, who teach CTE Eligible courses that are approved by the site administrator for the 2022-2023 school year schedule.	Current MN teaching license and CTE license for the 2021-2022 school year schedule.
Retain the staff, at their 2021-2022 total FTE, who teach Education Pathway courses that are approved by the site administrator for the 2022-2023 school year schedule.	Current MN teaching license, post-graduate coursework, training in the Pathways2Teaching program with Dr. Bianco through University of Colorado - Denver, credentialed by partnering post-secondary institution for the 2022-2023 school year schedule.
Retain the staff, at their 2021-2022 total FTE, who teach AP Computer Science, Mobile CS Principles, AP Mobile CS Principles, Computer Applications (IT Pathway) courses that are approved by the site administrator for the 2022-2023 school year schedule.	Current MN teaching license and documented training in the specific area of computer science and programming, credentialed by partnering post-secondary institution for the 2022-2023 school year schedule.

Retain the staff, at their 2021-2022 total FTE, who teach Welding/Autobody, Intro to Consumer Auto, Advanced Auto/Vehicle Services (Automotive Pathway) courses that are approved by the site administrator for the 2022-2023 school year schedule.	Current MN teaching license and specific training, Automotive Service Excellence (ASE) certified, credentialed by partnering post-secondary institution for the 2022-2023 school year schedule.
Retain the staff, at their 2021-2022 total FTE, who teach Construction Trades I and II (Construction Pathway) courses that are approved by the site administrator for the 2022-2023 school year schedule.	Current MN teaching license and credentialed by partnering post-secondary institution for the 2022-2023 school year schedule.
Retain the staff, at their 2021-2022 total FTE, who are TOSA's identified as Deans that are approved by the site administrator for the 2022-2023 school year staffing.	Current MN K-12 Principal or Secondary Principal license and 3 years of building level Dean experience during the 2022-2023 school year schedule.

BE IT FURTHER RESOLVED THAT: STAFFING RETENTION PROTECTION ALIGNS WITH THE DISTRICT 191 STRATEGIC PLAN AND ARE FOR TRAITS SUCH AS UNIQUE SPECIALIZED TRAINING, EXTERNAL CERTIFICATIONS OR LICENSES, LANGUAGE PROFICIENCY, AND RECRUITMENT AND RETENTION OF TEACHERS AND ADMINISTRATORS WITH DIVERSE RACIAL AND ETHNIC BACKGROUNDS. THE STAFFING RETENTION PROTECTIONS DO NOT LIMIT THE BOARD'S ABILITY TO DETERMINE THE PROGRAMS, FUNCTIONS, OVERALL BUDGET, UTILIZATION OF TECHNOLOGY, ORGANIZATIONAL STRUCTURE, SELECTION OF PERSONNEL, ABILITY TO DISCIPLINE, AND THE DIRECTION AND NUMBER OF PERSONNEL.