



**Future Ready. Community Strong.**

## **Regular Meeting Agenda**

**Diamondhead Education Center**

**February 11, 2021**

**6:30 PM**

The meeting will take place via teleconference or other electronic means pursuant to Minnesota Statute 13.D.021. Please visit our website at [www.isd191.org](http://www.isd191.org) for viewing details.

### Strategic Directions.

- Close gaps and raise achievement for all students
- Create a culturally proficient school system
- Maximize resources for optimal student learning
- Increase the capacity for partnership with community

#### I. Call to Order

- A. Welcome
- B. Pledge of Allegiance

#### II. Approval of Agenda

#### III. Information

- A. Receive an Update about District 191's Efforts to Implement COVID-19 Related Educational and Public Health Guidance Issued by the MDE and the MDH, Respectively (Maximize resources for optimal student learning) 3  
Dr. Theresa Battle, Superintendent
- B. Student Representative Report 15
- C. Superintendent Report 16
- D. Board Member Reports 17

#### IV. Business Meeting

- A. Consent Agenda (Maximize Resources for Optimal Student Learning)  
Although Board action is required, it is generally unnecessary to hold discussion on these items. In the event a Board member wishes to discuss an item, that item will be moved for separate consideration.
  - 1. Approve Minutes 18
  - 2. Approve Personnel Recommendations 22
  - 3. Adopt a Resolution to Accept Donations 23
  - 4. Appoint Board Representative to ISD 917 25
- B. New Business 27

#### V. Adjourn to a Workshop

- A. Present Initial FY22 Budget (Maximize resources for optimal student learning) 30  
Lisa Rider, Executive Director of Business Services
- B. Update about Marketing and Strategic Plan (Increase the capacity for partnership with community) 41  
Aaron Tinklenberg, Director of Communications

VI. Adjourn to a Closed Session, as permitted by Minnesota Statute §13D.03, to discuss  
Negotiation Strategies (Maximize resources for optimal student learning)  
Stacey Sovine, Executive Director of Human Resources

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**Agenda III.A.  
February 11, 2021**

**To:** Board of Education

**From:** Dr. Theresa Battle, superintendent

**Date:** February 4, 2021

**Re:** Receive an Update about District 191's Efforts to Implement COVID-19 Related Educational and Public Health Guidance Issued by the MDE and the MDH, Respectively

Receive an update about District 191's efforts to implement COVID-19 related educational and public health guidance issued by the MDE and the MDH, respectively from Dr. Theresa Battle, superintendent.



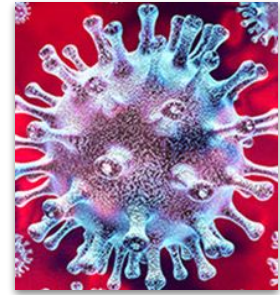
## COVID-19 Update

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February 11, 2021

# COVID-19 Update

- Learning Model Transitions
  - Elementary
    - PK-2 in-person, pending postflight review
    - 3-5 transition to in-person, inflight
  - Secondary, preflight status
    - Burnsville Alternative High School distant learning plus
- Updates on New Mitigations (MN Vaccine program)
- Project KIDS, PALS (Partners Achieving Learning Success) and BYC (Burnsville Youth Collaborative)
- Transportation
- Food Service



**Plan for  
In-Person  
Learning**



Elementary—Grades PreK-5

# Learning Model Transitions

- Elementary Return to In-Person
  - PK-2 returned on Monday
  - 3-5 scheduled to return February 15 (transition days in progress February 11 and 12)
- Secondary Return to Hybrid
  - Met with Regional Support Team on Friday, February 5, proposed March 1 return to hybrid 6-12



# Learning Model Transitions

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- Burnsville Alternative High School (BAHS)
  - Distant learning plus began January 19
  - Students given option to come to BAHS on Tuesdays, Wednesdays and Thursdays
  - Students working to complete assignments, organize tasks and receive support
  - About 40 students attended one or more distance learning plus sessions



# Updates on New Mitigations

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- Tools for Families
- Saliva Screening
  - Every other Monday beginning Feb 1, 2021
- MN's COVID-19 Vaccines
  - Dakota and Scott County Public Health
  - MN Pilot Sites and School District Allocations

# Project KIDS / PALS / BYC

## Project KIDS:

### **Beginning February 1 until end of school year:**

Project KIDS will provide care for K-2 grades and will be open at each elementary school for both before and after school care.

### **February 1-12**

Project KIDS will provide care for grades 3-5 at either Marion W. Savage Elementary or Sioux Trail Elementary from 8:45 am - 3:15 pm.

**February 15** until end of school year. All grades K-5 at the elementary buildings before and after school.

Summer Project KIDS program dates are June 16 - August 27

## PALS and BYC

After-school Alternative Learning Center (ALC) programs are designed for students currently in grades K-8 and focus on reading, writing, and math development through scientific discovery.

K-5 PALS program runs January 5–May 5 on Tuesdays and Wednesdays from 4 - 6 PM. Grades 6-8 BYC program runs January 5–May 5 on Tuesdays and Wednesdays, 3 - 5 pm Classes are virtual, with synchronous instruction delivered by licensed teachers through Google Meet.

Currently, 351 students are enrolled in PALS and BYC programming.

# Transportation Update

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- Received great feedback from families
- Increased bus capacities for elementary:
  - Full-size bus: 45, Type-A: 12
- Secondary routes communication to be sent:
  - Week prior to start dates
  - Updated in ParentVue at that time
- Utilizing services to meet needs:
  - Meal and material deliveries to families, Tier I sites, in-person dates for Virtual Academy, Distance Learning Plus students, sports and activities.
- Prioritizing health and safety
  - Face masks, ventilation, cleaning and disinfecting
  - Assigned seats and attendance taken



# Food Service

- Free meals continue for children ages 1-18
- In-Person meals for elementary students
- Weekly curbside meal pick-up at Eagle Ridge Middle School, Nicollet Middle School, and Sioux Trail Elementary on Wednesdays 11:00am-12:30pm for distance learners
- Home delivered meals continue for those with medical or transportation needs





## Board Meeting Date: February 11, 2021

### COVID-19 Board Report

PURPOSE: Provide an Update about District 191's efforts to implement COVID-19 related educational and public health guidance issued by the MDE and the MDH, respectively (Maximize resources for optimal student learning).

Tonight I will share information related to Learning Model Transitions

- Elementary- 1st 2 weeks for prek-2 and ready to launch grades 3-5
- Secondary- flight
- Updates on New Mitigations (MN Vaccine program)
- Project KIDS, PALS (Partners Achieving Learning Success) and BYC (Burnsville Youth Collaborative)
- Transportation
- Food Service

#### Health and Safety (MDH):

**County Updates: The MDH County data** represents a 1/17/21 to 1/30/21. For Dakota County the number of people whose COVID-19 test results were positive per 10,000 residents is 31.23 and for Scott County it is 30.97. This puts us in the distance learning model for secondary.

Bernie Bien, lead licensed school nurse will share additional facts and analysis for the county data.

I'd like to share information from our One91 Regional Support Team consultation regarding our plan to shift the learning model for secondary students. We presented a shift to hybrid beginning March 1 for grades 6-8 and asked for approval to allow grades 9-12 to return all at once which is the exception to the requirement that no more than 3 grades at one time return to a school. The Regional Support Team shared they would share our request for approval to MDE. Tomorrow morning we have a follow-up meeting with the team to discuss our appeal.

Additionally, we shared our plan with our One91 Advisory Committee.

In the COVID-19 presentation you will receive more information regarding our tentative plan to return secondary schools to a hybrid learning model.

### Learning Model Parameters

Number of cases per 10,000 over 14 days, by county of residence	Learning Model
0-9	In-person learning for all students
10-19	In-person learning for elementary students; hybrid learning for secondary students
20-29	Hybrid learning for all students
30-49	Hybrid learning for elementary students; distance learning for secondary students
50+	Distance learning for all students

### Academics - Assessment

- K-5 completing remote administration of FASTBridge 1:1 assessments for reading and computer-based math and reading comprehension giving us fall to winter data
- MCAs - the online Reading, Mathematics, and Science MCAs will be administered in person at school for spring 2021. All families have the option, with no penalties, to not participate due to COVID.
- ACCESS for EL - each family is being consulted to determine if data from the test (available in May) will be beneficial for the student. Parents of Virtual Academy students will determine if they are comfortable having their children meet in person for the test. All families have the option, with no penalties, to not participate due to COVID
- Cognitive Abilities Test (CogAT) will be administered in person to all grade 2 students. Data is used to assist in identifying students for advanced learning services. Virtual Academy parents may choose to delay assessment until Fall 2021



**Agenda III.B  
February 11, 2021**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Milkoomie Addisu, student representative to the school board

**Date:** February 4, 2021

**Re:** Student Representative Report

Receive a report from Milkoomie Addisu, student representative.



**Agenda III.C.  
February 11, 2021**

**To:** Board of Education  
**From:** Dr. Theresa Battle, superintendent  
**Date:** February 4, 2021  
**Re:** Superintendent Report

Receive a report from Dr. Theresa Battle, superintendent.



**Agenda III.D.  
February 11, 2021**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Board Chair

**Date:** February 4, 2021

**Re:** Board Member Reports

Receive reports from board members.

School Board Minutes  
 INDEPENDENT SCHOOL DISTRICT 191  
 January 28, 2021

The meeting of the Board of Education was called to order by Chair Miller at 6:30 p.m. The meeting took place via electronic means pursuant to Minnesota Statute 13.D.021.

Call to Order

Members present: Alt, Chester, Conner, Hume, Said, Werb, and Chair Miller. Others in attendance were Superintendent Battle, Student Representative Addisu, staff and members of the public.

Attendance

Miller asked Conner to lead the Pledge of Allegiance.

Pledge of  
 Allegiance  
 Agenda

Moved by Chester, seconded by Hume, to approve the agenda. A roll call vote was taken and the motion carried unanimously (7, 0 with Alt, Chester, Conner, Hume, Miller, Said, and Werb voted in favor and none voted against).

Received a report about the Revised Budget for FY21 and Preliminary Budget Process, Projected Enrollment, and Revenue and Expenditures.

FY 21 Preliminary  
 Budget

Received an update about District 191's efforts to implement COVID-19 related educational and public health guidance issued by the MDE and the MDH, respectively from Dr. Theresa Battle, superintendent.

COVID-19 Update

Moved by Alt, seconded by Werb, to approve the consent agenda:

Consent Agenda  
 Minutes  
 Personnel

-Approve minutes of the special meeting and retreat on January 21, 2021.  
 -Approve personnel recommendations for Robin Pikal, Andrew Tofte, Brian Moorlach, Geoffrey Cleveland, Jennifer Hutchinson, Kalene Rupp, Nasir Awill, Sydney Mohr, Teresa Perez, Amanda Lutz, Clarissa Clancy, Holly Petersen, Kelly Smith, Amber Bunnell, Evyenia Knudsen, JoAnne Schlink, Abby Hedquist, Arthur Shawback, Briann Handahl, Elise Blom, Hanad Mohamed, Hemat Samaha, Michael Wolfram, Sarah Olsen-Dickhausen, Susan Nixon, Briann Handahl, Carol Yiu, Diane Nolte, Matthew Porter, Michael Wolfram, Michelle Giddings, Barbara Anderson, Robbie Dimberio, David Shaw, Erin Klang, Gabrielle Brandt, and Thomas Ryan.

-Approve, on a second reading basis, changes to Policies 613: *Graduation Requirements* and 616: *School District System Accountability*.

Policies 613 and  
 616

-Approve November payroll checks in the net amount of \$3,897,746.51. November claims to date, wire transfers and adjustments totaling \$6,792,475.58. Also, that the Board accepts November receipts of \$4,300,539.20 and investments for the General Fund & 2015A School Building Bonds and OPEB of \$61,364,355.36 as of November 30, 2020.

Payroll, Receipts,  
 Expenses and  
 Investments

-Accept the Budget Analysis for the month ending November 30, 2020.

Budget Analysis  
 Committees and  
 Appointments

-Approve the committee assignments, board appointments, and school assignments for 2021.

A roll call vote was taken and the motion carried unanimously (7, 0 with Conner, Hume, Miller, Said, Werb, Alt and Chester voting in favor and none voting against.)

Moved by Hume, seconded by Chester, to approve the application to MDE to establish ISD191 as an online learning provider.  
A roll call was taken and the motion carried unanimously after discussion (7, 0 with Hume, Miller, Said, Werb, Alt, Chester, and Conner voting in favor and none voting against.)

Online Application

Moved by Chester, seconded by Alt, to approve the contract for Chromebook purchase and related service to CDW-G in the amount of \$803,400.  
A roll call vote was taken and the motion carried unanimously after discussion (7, 0 with Miller, Said, Werb, Alt, Chester, Conner, and Hume voting in favor and none voting against.)

Chromebook

Moved by Hume, seconded by Werb, to approve the 2020-21 Revised Budget providing revenues and expenditures in all funds as follows, waiving the 8% unassigned fund balance:

2020-21 Revised Budget

**ISD 191 BURNSVILLE - EAGAN - SAVAGE  
2020-2021 REVISED BUDGET  
CHANGES IN FUND BALANCE**

FUND	REVENUE BUDGET	EXPENDITURE BUDGET	INCR (DECR) TO FUND BALANCE
GENERAL	\$ 133,743,861	\$ 134,280,355	\$ (536,494)
FOOD SERVICE	5,549,155	5,458,936	90,218
COMMUNITY SERVICE	5,949,005	5,680,596	268,409
CAPITAL PROJECTS	30,000	350,000	(320,000)
DEBT SERVICE	24,764,645	23,340,380	1,424,265
CUSTODIAL FUNDS	2,000	66,072	(64,072)
INTERNAL SERVICE FUND	23,537,000	22,889,853	647,147
<b>TOTAL ALL FUNDS</b>	<b>\$ 193,575,666</b>	<b>\$ 192,066,192</b>	<b>\$ 1,509,474</b>

A roll call vote was taken and the motion carried unanimously (7, 0 with Said, Werb, Alt, Chester, Conner, Hume, and Miller voting in favor and none voting against.)

The meeting adjourned at 8:11 p.m. The workshop began at 8: 25 p.m. and the purpose of the workshop was ISD 191 and Burnsville Police Department Collaboration, and Initial Thoughts for FY22 Budget.

Adjourn to a Workshop

The workshop adjourn at 10:10 p.m. to a closed session, as permitted by Minnesota Statute §13D.03, to discuss Pro-Pay.

Adjourned to a Closed Session

Scott Hume, Clerk

February 11, 2021  
Date Approved

DRAFT

School Board Minutes  
INDEPENDENT SCHOOL DISTRICT 191  
January 28, 2021

The closed session of the Board of Education was called to order by Chair Miller at 10:15 p.m. The meeting took place via electronic means pursuant to Minnesota Statute 13.D.021

Call to Order

Directors Alt, Chester, Conner, Hume, Said, Werb, and Chair Miller were present. Others in attendance were Dr. Theresa Battle, superintendent, Stacy Sovine, executive director of human resources, Lisa Rider, executive director of business services, Brian Gersich, assistant superintendent, and Aaron Tinklenberg, director of communications.

Attendance

Purpose

The meeting was closed, as permitted by Minnesota Statutes 13D.03, to discuss ISD 191's labor negotiation strategies related to Pro-Pay and the Burnsville Education Association.

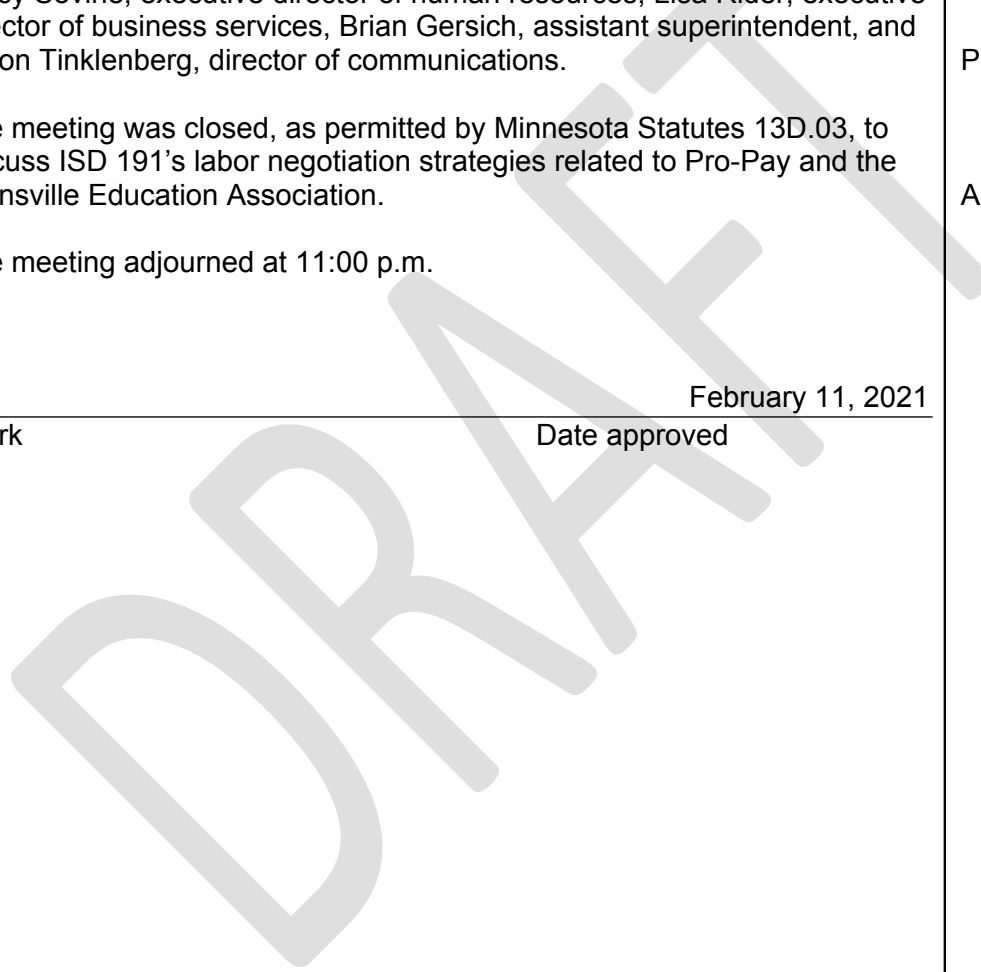
Adjourn

The meeting adjourned at 11:00 p.m.

February 11, 2021

clerk

Date approved



11th, 2021

**Burnsville-Eagan-Savage Public Schools  
Independent School District 191  
Human Resources**

TO: Members, Board of Education  
Dr. Theresa Battle, Superintendent

FROM: Stacey Sovine, Executive Director of Human Resources

DATE: February 11th, 2021 Final  
RE: Recommended Personnel Changes

CLASSIFICATION	ACTION	POSITION CONTROL	NAME	FINAL	LOCATION	POSITION	EFFECTIVE DATE
Certified	Appointment		Mollie Bousu		Burnsville High School	Teacher	2021-2022 School Year
Certified	Leave of Absence		Dana Cloutier		ECSE Center	Teacher	01/05/2021-06/11/2021 rev
Certified	Leave of Absence		Sarah Zeigler		Sky Oaks Elementary School	Teacher	2021-2022 School Year
Certified	Resignation		Cynthia Mullins		Burnsville High School	Teacher	6/11/2021
Certified	Retirement		Carol Brennan		Burnsville High School	Teacher	6/11/2021
Classified	Probationary Release		Hemat Samaha		Eagle Ridge Middle School	Educational Assistant Level IV	2/3/2021
Classified	Resignation		Arizo Wahedi		Burnsville High School	Food Service Associate	1/29/2021
Classified	Resignation		Charlene Fischer		WM. Byrne Elementary School	Food Service Associate	1/27/2021
Classified	Resignation		Cintra Godfrey		WM. Byrne Elementary School	Educational Assistant Level IV	1/29/2021
Classified	Resignation		Michelle Giddings		Eagle Ridge Middle School	Food Service Associate	1/15/2021



**Agenda V.A.3.  
February 11,, 2021**

**To:** Members, Board of Education  
Dr. Theresa Battle, superintendent

**From:** Lisa K. Rider, executive director of business services

**Date:** February 5, 2021

**RECOMMENDATION:** To adopt a resolution to approve and accept donations as presented.

**RESOLUTION TO ACCEPT DONATIONS**

**WHEREAS,**

1. School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and
2. Minnesota Statute 123B.02, Subd. 6 states the School Board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated; and
3. Minnesota Statute 465.03 states the School Board may accept a grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and
4. Businesses and individuals have submitted donations to the district;

**THEREFORE, BE IT RESOLVED** by the School Board of ISD 191 to approve and accept with appreciation the donations as presented below and to permit their use as designated by the donors.

Moved by:

Seconded by:

Members in favor of the motion:

Members opposed:

Whereupon said Resolution was declared duly passed and adopted on February 11, 2021

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Clerk – Board of Education

<b>Date</b>	<b>Donor</b>	<b>Recipient</b>	<b>Terms</b>	<b>Donation</b>
12/21/2020	Edric Funk	District 191	United Way Donation	\$169.84

**Total monetary donation received: \$ 169.84**



**Agenda IV.A.4.  
February 11, 2021**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Eric Miller, board chair

**Date:** February 4, 2021

**Re:** Appoint Board Member Representative to ISD 917

**Recommendation:** that the Board of Education duly appoints DeeDee Currier a School Board Member of Intermediate School District 917 to represent Independent School District 191 through June 30, 2021 and then duly appoints Lesley Chester a School Board Member of Intermediate School District 917 to represent Independent School District 191 for a term of three years beginning July 1, 2021.

**NOTICE OF ELECTION**

TO:

You are hereby notified that at a meeting of Independent School District No. 191, Burnsville, MN, Dakota County, Minnesota, held on the \_\_\_\_ day of \_\_\_\_\_, 2021, you were duly appointed a School Board Member of Intermediate School District 917, to represent Independent School District No. 191, for a term to be three years in length.

Dated \_\_\_\_\_

\_\_\_\_\_  
Clerk of Appointing Independent School District

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**ACCEPTANCE**

TO \_\_\_\_\_

Clerk of School District No. 191, Dakota County, Minnesota:

I hereby signify my acceptance of the office of School Board Member of Intermediate School District 917, which your notice of appointment, dated \_\_\_\_\_, 2021, informs me that I have been appointed.

Dated \_\_\_\_\_

\_\_\_\_\_  
Appointed for Intermediate School District 917

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**FORM OF OATH TO BE ADMINISTERED TO SCHOOL DISTRICT OFFICERS UPON QUALIFYING**

I do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Minnesota, and faithfully discharge the duties of my office according to law and the best of my ability and understanding, so help me God.

\_\_\_\_\_  
School Board Member  
Intermediate School District 917

Sworn and subscribed to, before me this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary

## Board Questions

### February 11, 2021-BoardBook Materials

#### COVID-19 Report

<p>1. Slide 6 6-8 BYC is running January 5 - May 5, time to be determined. This must be a typo.</p>	<p>This has been corrected to state the following: Grades 6-8 BYC program runs January 5–May 5 on Tuesdays and Wednesdays from <b>3 - 5 PM</b>.</p>
<p>2. Slide 8 How many homes do we deliver meals to?</p>	<p>Currently 77 homes.</p>
<p>3. What is the % breakdown by school for families receiving delivered meals?</p>	<p>Getting the breakdown by site will take more time as we only asked them to list the school closest to their home when they complete a request form. Many kids are not school age so they won't have a site.</p>
<p>4. How are school teams making sure that no one is slipping through the cracks, and that all in need are being served?</p>	<p>Multiple staff members are resources for families that include Community education staff, principals, clerks, social workers and cultural liaisons. Multiple community agencies are also helping with food needs, so some families get support not just from us.</p>
<p>5. The only mention of Hybrid Plus I can find is in 1/14/21 regular BOE slide deck, which at very topline level defines Hybrid Plus. However, I am unable to find any specific discussion of BAHS either in that deck, or in other reports/updates provided by you and team. I am saddened that we find ourselves in a situation where BAHS appears to have been overlooked in our reporting and 2021 communications. Please help me understand.</p>	<p>5. While we may not have explicitly called out BAHS related to DL Plus, when we are planning we include all schools. We have not overlooked BAHS throughout our response to providing education and support services during COVID-19. Their learning model implementation has been differentiated for their students as we shift learning models. We are excited that the DL plus model allowed for BAHS students to come into our buildings and proved successful in helping students achieve credits.</p>

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**Initial FY22 Budget**

<p>1. For the purpose of comparison with the FY22 budget estimate of 7296 students, would it be possible to include the FY21 budgeted and / or current actual numbers of students somewhere in the presentation? How much of a decline are we anticipating for FY22 and what is the budget impact of that decline?</p>	<p>The 7296 is fall count K-12, FY21 budgeted is 7606 and FY Revised budget is based on Average daily membership (ADM) K-12. We are projecting a decline to 7,311 End of Year (EOY) K-12 ADM or decline of 331. This is approximately \$11,572 per adjusted ADM.</p>
<p>2. Each point increase on the formula equates to approximately \$600,000, no?</p>	<p>It is \$547,419.</p>
<p>3. Slide 4 Not knowing what you have planned in terms of talking points, it might be worthwhile to provide a brief summary of how compensatory works for new board members' understanding.</p> <p>Also, the acceleration effect will be important, in light of declining enrollment. We benefit during times of increasing enrollment, and are "harder hit" if you will, during times of decline.</p> <p>4. Slide 6 Similar comment (re: new board understanding) for reasoning behind using restricted first over general.</p> <p>5. Wanting to make sure I have my numbers straight:</p> <p>FY21 Revised - assume 7642 enrolled (vs 7606 at Adopted).</p> <p>FY22 assumes 7311 enrolled EOY.</p>	<p>3. Lisa will provide more details about compensatory in her talking points.</p> <p>4. Lisa will explain that it is in policy- see below. What is new is that we are explicitly sharing that we are using this strategy with budget managers, particularly principals.</p> <p>In Policy 714: VI. ORDER OF RESOURCE USE If resources from more than one fund balance classification could be spent, the school district will strive to spend resources from fund balance classifications in the following order (first to last): restricted, committed, assigned, and unassigned.</p> <p>5. Yes, 7296 is fall count K-12 for FY22 and FY21 budgeted 7606 and FY Revised budget is based on Average daily membership (ADM) K-12.</p> <p>We are projecting a decline to 7,311 End of Year (EOY) K-12 ADM or decline of 331.</p>

## Update about Marketing and Strategic Plan

<p>1. What were the attendance numbers at the middle school open houses last week? Has there been any feedback received from attendees - either during the open house or afterwards?</p> <p>What can the Board do to support this work, in terms of meeting our board goal to be district ambassadors?</p>	<p>There were 154 registrations for Nicollet and 111 registrations for Eagle Ridge. Aaron estimates we had somewhere between 60 to 80 attendees for Nicollet and around 40 to 50 for Eagle Ridge. Everyone who registered, though, will get emails with the materials &amp; links to watch the presentations.</p> <p>In Aaron's talking points during Thursday's presentation he will share ways for board members to support this work.</p>
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**Agenda V.A.  
February 11, 2021**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Lisa Rider, Executive Director of Business Services

**Date:** February 4, 2021

**Re:** Present Initial FY22 Budget (Maximize resources for optimal student learning)



**Fiscal Year (FY) 22  
Budget Meeting  
February 11, 2021  
Board Update - Workshop**

Presenters: Lisa Rider, Executive Director of Business Services

***Future Ready. Community Strong.***

# Overview

- Guiding Change and Budget Process for FY22
- Current Reality as of Audit FY20
- FY22 Adopted Budget Assumptions
- FY22 Current Reality as of Audit FY20 and Interactive model

# Adopted FY22

- [Guiding Change](#) - FY22 Budget

How will the budget for FY22 continue to support our mission and priorities, balance the budget, leverage every funding source available, and address the impact of the pandemic for our students, staff and families?

- [FY22 Budget Goals, Process, and Timeline](#)

# Adopted FY22 Revenue Assumptions

- Enrollment assumed for FY22 will be K-12  
7,296 Fall - 7,311 End of Year (EOY)
- Base model assumes a 0% on the General  
Education Formula
- ESSER II funds will replace ESSER I
- Adjustments for reduction in Compensatory

ESSER - Elementary and Secondary School Emergency Relief Fund

# Adopted FY22 Expenditure Assumptions

- Salary and Benefit assumptions for all contracts
- Transportation increase per contract language
- 3% increase on utilities
- Long Term Facilities Maintenance Projects
- 0% increase on supplies and materials

# Adopted FY22 Expenditure Strategies to Maximize Resources

- Right-sizing of the FTEs (Full Time Equivalent) staff based upon enrollment
- Use of restricted funds before general undesignated funds
- Strategic use of Federal Resources to equitably address the impact of the pandemic
- Prioritize investment for PK-12 Pathway

# Current Reality January 2021

## General Fund Budget Comparative Summary

	Actual Results 2019-20	Adopted Budget 2020-21	Revised Budget 2020-21
Total Beginning Fund Balance	\$ 15,379,015	\$ 14,498,325	\$ 20,326,027
Revenues	132,246,197	126,834,491	133,743,861
Expenditures	127,299,185	127,825,136	134,280,355
Variance (Revenues - Expenditures)	4,947,012	(990,645)	(536,494)
Total Ending Fund Balance	\$ 20,326,027	\$ 13,507,680	\$ 19,789,533
<b>Breakdown of Fund Balance Categories</b>			
Nonspendable	\$ 435,457	\$ 469,392	\$ 401,522
Restricted	7,878,828	3,170,301	7,348,102
Committed	1,735,209	1,096,765	1,818,986
Unassigned	10,276,533	8,771,222	10,220,923
Total Ending Fund Balance	\$ 20,326,027	\$ 13,507,680	\$ 19,789,533
Unassigned Fund Balance %	8.07%	6.86%	7.61%

Interactive model for projections will be available the night of the workshop

# Interactive Model for Projections

Interactive model for projections  
will be available the night of the  
workshop

# Adopted FY22 Budget Timeline

- January 28 - Board adopts revised FY21 budget
- February 11 - Board receives preliminary list of assumptions in workshop
- February - Schools/Departments hold meetings and presentations seeking input/feedback and Feb. 25 BOE meeting to present initial adjustments
- March 11 - Superintendent presents recommended budget adjustments
- June - Adopt FY22 Budget

THANK YOU





**Agenda V.B.  
February 11, 2021**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Aaron Tinklenberg, Director of Communications

**Date:** February 4, 2021

**Re:** Update about Marketing and Strategic Plan (Increase the capacity for partnership with community)



# Board Update: Marketing & Strategic Planning

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Aaron Tinklenberg  
Feb. 11, 2021

# Overview

- Enrollment marketing
- Pathways marketing
- Strategic Plan Update

# Enrollment Marketing - Spring 2021

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Goals: Retain current students; attract or re-attract new

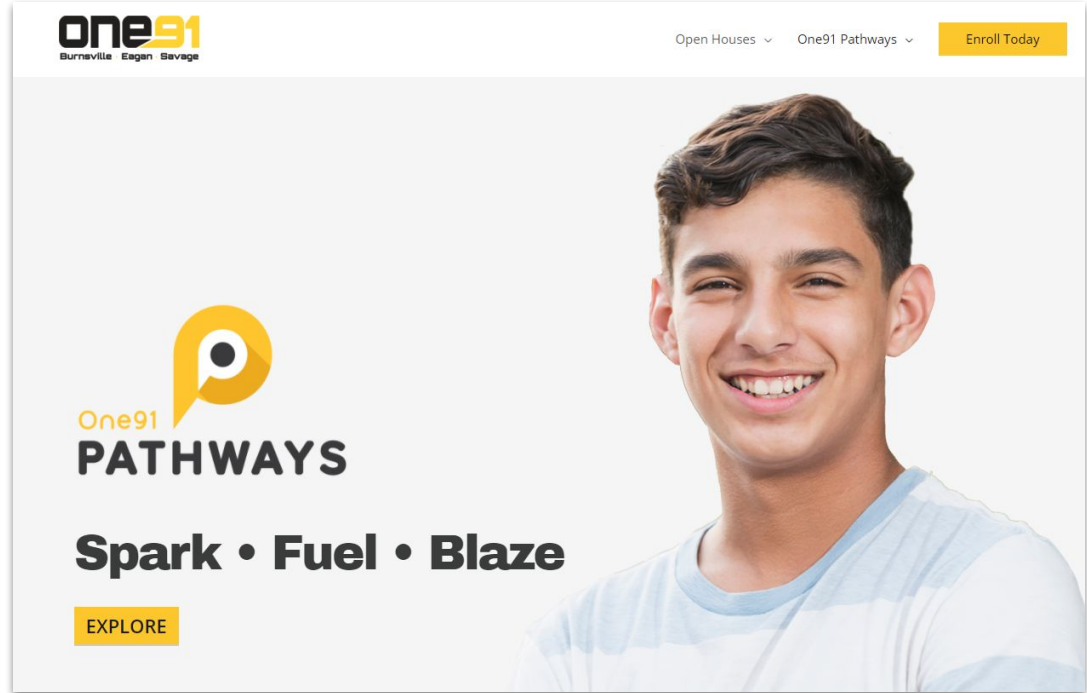
- Create & launch a new enrollment website & updating some website content
- Promote & hold Virtual "Open House" events
- Target students lost to open enrollment, homeschooling or who have delayed their enrollment due to the pandemic
- Target transition grades - PreK, K, 6 & 9
- Write & publish positive articles about One91

# Enrollment Marketing - Spring 2021

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## Enrollment Site

[enroll.isd191.org](http://enroll.isd191.org)



## Virtual Open Houses

- Middle School - Nicollet on Feb. 2, ERMS on Feb. 4
- High School - Feb. 11
- PreK - Feb. 23
- Virtual Academy - March TBD
- Kindergarten - April TBD
- Elementary Experience - April TBD

# Enrollment Marketing - Spring 2021

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» You're invited  
District One91 virtual open houses



» Kindergarten

» You're invited  
District One91 virtual open houses



» Nicollet Middle School

## Positive stories

- WEB Middle School Leadership
- Universal+ Grant
- Middle School Schedule
- AVID at Middle School
- PreK-3 Alignment
- [Middle School Experience Guide](#)

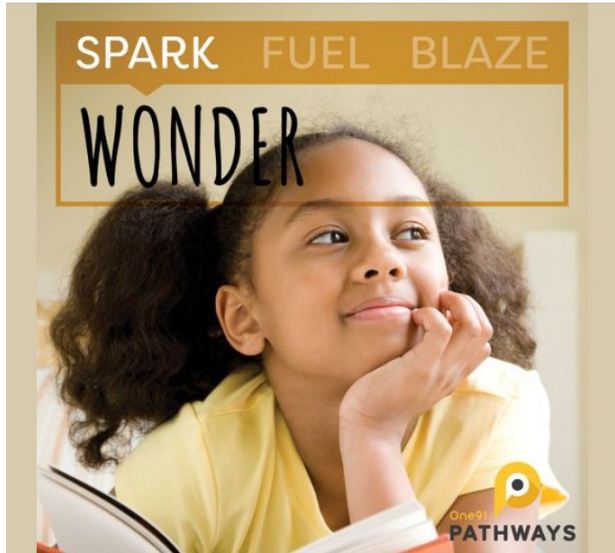
## Components

- Re-introduce families to Pathways PreK-12 concept
  - Mailer, newsletter content & social media posts
- Start a Pathways awareness campaign (Fan the Flame),
  - Primary social media, targeted by email address when possible

# Pathways Marketing - Spring 2021

 ISD 191 Burnsville-Eagan-Savage School District  
Published by Julie Rodriguez · January 27 at 3:00 PM · ...

What sparks wonder? For elementary learners in District 191, Pathways programming is designed to excite students and give them a glimpse into their future. We light a spark for learning in each child as we begin to unpack the world of possibilities. Learn more about Elementary Pathways in District 191: <https://enroll.isd191.org/elementary-pathways/>



 ISD 191 Burnsville-Eagan-Savage School District  
Published by Julie Rodriguez · January 30 at 12:00 PM · ...

With over 200 active community partnerships, the Pre-K - 12 Pathways program in District 191 is built to equip learners for a bright future of meaningful work. Our community partners donate significant resources to help us build training sites — like a full commercial kitchen or fully-functional, multi-stall automotive clinic, and much more. Read more about our Pathways programming: <https://www.isd191.org/isd191/news/202101/one91-pathways-prek-8-implementation-continues>



## Goal: Engage, inform & activate staff

- Support/Develop staff in role as representatives for the district
- Staff as presenters at open houses
- Students supporting presentations at open houses
- District wide campaign announcement (Fan the Flame), providing resources so staff can participate/amplify
- Social media profile badges
- Content/story idea submission opportunities
- Highlights in staff newsletter

# Future Steps

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- Partners Kit: Engage, celebrate & activate Pathways partners
  - Thank you letter from superintendent
  - Pathways one-pager outlining the impacts of the program
  - Pathways decal for the front door or window
- Summer new family campaign
  - Social media advertising campaign
  - Direct emails
  - Simple “how to enroll” info for apartment complexes, etc.
- Physical representations in schools (signs, banners, etc.)

## Purpose, status, next steps

- Review and refresh strategic roadmap
- Small group, online engagements in Fall 2020
- Receive report on fall engagements - early Feb.
- Draft revision to be reviewed by district leadership - Feb.
- Gather public input on draft revision - March/April
- Create final revision based on input; present to Board - April/May

**Thank You**



**Agenda VI.  
February 11, 2021**

**To:** Board of Education  
Dr. Theresa Battle, superintendent

**From:** Stacey Sovine, Executive Director of Human Resources

**Date:** February 4, 2021

**Re:** Adjourn to a Closed Session, as permitted by Minnesota Statute §13D.03, to discuss Negotiation Strategies (Maximize resources for optimal student learning)