



**Future Ready. Community Strong.**

## **Regular Meeting Agenda**

**Diamondhead Education Center**

**May 28, 2020**

**6:30 PM**

The meeting will take place via teleconference or other electronic means pursuant to Minnesota Statute 13.D.021. Please visit our website at [www.isd191.org](http://www.isd191.org) for viewing details.

- I. Call to Order
  - A. Welcome
  - B. Pledge of Allegiance
- II. Approval of Agenda
- III. Information
  - A. Student Board Representative Recognition
  - B. Report about ProPay
    - Jen Bohr, Q-Comp Coordinator, and Katie Ness
  - C. Branding and Marketing Plan Update
    - Aaron Tinklenberg, Director of Communications
  - D. Committee Reports
- IV. Business Meeting
  - A. Consent Agenda
    - Although Board action is required, it is generally unnecessary to hold discussion on these items. In the event a Board member wishes to discuss an item, that item will be moved for separate consideration.
    - 1. Approve Minutes
    - 2. Approve Personnel Recommendations
    - 3. Adopt a Resolution to Accept Donations
    - 4. Approve Payroll, Receipts, Expenses and Investments
    - 5. Accept Budget Analysis
  - B. New Business
    - 1. Award Contract for Purchases of Technology Equipment
      - Lisa Rider, Executive Director of Business Services
    - 2. Adopt a Resolution Terminating Classified Staff
      - Stacey Sovine, Executive Director of Human Resources
- V. District Statement
  - Dr. Theresa Battle, Superintendent
- VI. Adjourn to a Closed Session as Permitted by Minnesota State Statute §13D.05, Subd 3 for the Superintendent's Evaluation.

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District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.



**Agenda III.A.  
May 28, 2020**

**To:** Board of Education  
Dr. Theresa Battle, Superintendent

**From:** Chair Abigail Alt

**Date:** May 21, 2020

**Re:** Student Board Representative Recognition

Recognize Yodahit Philipos, Student Board Representative.



**Agenda III.B.  
May 28, 2020**

**To:** Board of Education  
Dr. Theresa Battle, Superintendent

**From:** Jen Bohr, Q-Comp Coordinator, and Katie Ness

**Date:** May 21, 2020

**Re:** Report about ProPay

Receive a report about ProPay from Jen Bohr, Q-Comp Coordinator, and Katie Ness.



**ONE91**  
Burnsville · Eagan · Savage



# Annual Q-Comp Review

Jennifer Bohr, Q-Comp Coordinator  
May 28, 2020

***Future Ready. Community Strong.***

# Purpose



- Share results of annual district Q-Comp Review
- Update on adaptations for Distance Learning

# Overview of Review Process

- Purpose
- Sites Reviewed
- Data Collected
- Distance Learning Implications



# Overall Impact

- Collaborative Teams (CT) Work
- Observation/Evaluation Process
- Mentor Training and Supports
- CT Reboot Professional Development Modules



# Recommendations

- Collaborative Team Professional Development Modules
- On-going Calibration of *Danielson Framework for Teaching* Components
- Building Leadership Team Retreat Days

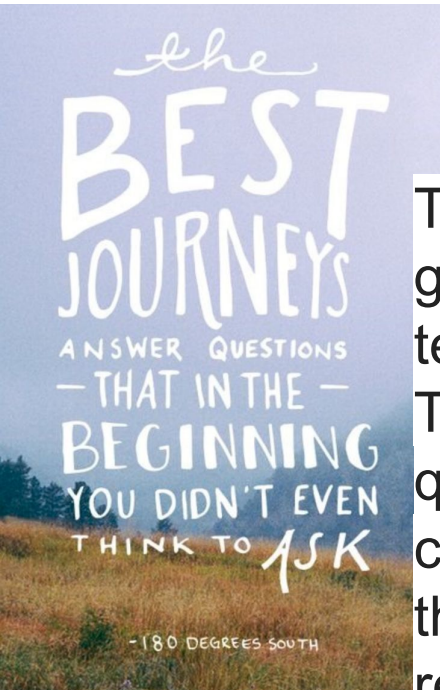




# Distance Learning Modifications

- Virtual Indicators
- Observations
- Collaborative Teams
- Building Goals

## Learning Environment Observations for Distance Learning



This describes my journey beginning with setting my PLP goal to increase my own skills and experience with technology...My professional development with the Blended Technology Cohort helped me begin to ask the right questions. When the world changed due to Covid 19, my classroom changed overnight. I pushed myself to embrace this as an opportunity to grow. With the skillful support and reassuring guidance of my CIC, I began my journey one baby step at a time... This has been the biggest and most successful year of professional development in all my 38 years of teaching. -2nd Grade Teacher



## Additional Information:

[Q-Comp Review Report 2019-20](#)

[Review Planning Process](#)

[Q-Comp link on MDE](#)



**Agenda III.C.  
May 28, 2020**

**To:** Board of Education  
Dr. Theresa Battle, Superintendent

**From:** Aaron Tinklenberg, Director of Communications

**Date:** May 21, 2020

**Re:** Branding and Marketing Plan Update

Receive an update about the Branding and Marketing Plan from Aaron Tinklenberg, Director of Communications.

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# District 191 Marketing Update

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Aaron Tinklenberg & Wesley Drey  
May 28, 2020

# Overview

- Foundation
- Branding Background
- Brand-driven campaigns
- 2020-2023 Strategy

# Brand Architecture

<i>Strategy</i>	<b>Why</b> The next generation will do extraordinary things.	<b>How</b> We create engaging programs, services and opportunities that encourage self-discovery and preparedness, inspiring the pursuit of lifelong learning and exploration.	<b>What</b> We're an enterprising district of schools and community resources committed to removing barriers and blazing unique pathways for learning and enrichment to create a future-ready community.
	<b>Archetype</b> The "Trailblazer" (aka. Explorer, Adventurer or Pioneer)		
<i>Brand Expression</i>	<b>Values</b> Ambition. Individuality. Curiosity.	<b>Personality</b> Enterprising. Self-reliant. Inquisitive.	
	<b>Brand Vision</b> Generations of lifelong learners using their talents to do extraordinary things within the community and around the globe.	<b>Tone</b> Passionate. Resourceful. Open-minded.	
	<b>Brand Promise</b> We recognize and value the uniqueness of our students, families, staff and community. We're committed to creating pathways for their learning journey and future readiness.		
<i>Marketing</i>	<b>Brand Positioning</b> We're a future-forward district serving everyone in our community without bias, creating barrier-free pathways for learning. We believe learning is a lifelong pursuit and create programs, services and opportunities inspired by this belief.		
	<b>Brand Idea</b> Fanning the flame.	<b>Campaign Idea</b> TBD	

# Brand Archetype

## The “Trailblazer”

The Trailblazer is the first to break ground, on their quest for discovery. Innovative and driven, this sub-archetype of the Explorer, blazes new pathways to explore and learn from the world around them. The Trailblazer strives to answer life’s big questions such as “Why am I here? What is my purpose?” The Trailblazer is focused on self-discovery and self-sufficiency, working toward these goals through their intrepid and curious nature.

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**Desire:** The freedom of discovery: of oneself and the world. **Motto:** Blaze your own path. **Goal:** To experience a fulfilling and authentic life. **Strategy:** Seek out new things. **Fear:** Inner emptiness or being trapped. **Achilles Heel:** Aimless wandering, inability to commit. **Other Trailblazer brands:** Starbucks, Levis, NASA, Jeep, National Geographic, North Face, Amazon, REI, Land Rover, Subaru, PBS, GoPro. **Other notable Trailblazers:** Steve Erwin, Amelia Earhart, Anthony Bourdain, Ava DuVernay, Charles Lindbergh, Jacques Cousteau, Cheryl Strayed, Jean Baptiste Point du Sable **Brand Culture:** Energetic, enthusiastic and questioning. **Brand Voice:** Future forward, curious, worldly and intrepid. **Brand Experience:** Excitement, authentic and adventurous.



Jordan Peele

Yvon Chouinard

Amelia Earhart

# Values

*Your district's guiding principles*

## Ambition

We aren't afraid of putting in extra effort. We set the bar high for ourselves and those around us, working toward goals others might shy away from because self-discovery is amplified when our limits reach beyond the horizon line.

## Individuality

We believe people thrive when they can bring their true self to the table. We champion individual authenticity and uniqueness, welcoming everyone without bias. Alienation is the enemy of community.

## Curiosity

When curiosity and creativity lock arms, anything is possible. We believe lifelong learners are powered by a mind that never rests and the persistently curious always lead innovation.

# Personality

*The personification of your district's belief & values*

## Enterprising

We're invigorated when tackling tough challenges or settling into uncharted territory. We believe in proactivity over reactivity and work to initiate programs with an eye toward the future.

## Self-reliant

We value the freedom to experience life and learning in ways that are most enriching for each individual, promoting choices for self-discovery and sustaining lifelong learning.

## Inquisitive

With an insatiable desire to understand what lies beneath the surface, we're always looking for new ways to gain perspective and expand our understanding.

# Tone

*How your district's personality is expressed*

## Passionate

We know enthusiasm and commitment make a difference and that's why we pour ourselves into everything we do. With energy and determination that knows no boundaries, we inspire others to rally behind our efforts.

## Resourceful

We're out-of-the-box thinkers and makers. We're fearless when challenges are presented, seeing solutions others might not see. We're introspective by nature, but value the insights others share when solving big problems with a team.

## Open-minded

We move forward without bias, always leaving space for authentic experiences that enrich our lives. We also value opportunities to partner with people with different perspectives and unique experiences.

# Brand Positioning

*A statement identifying the desired audience being served by the district within a specified market segment via a unique value proposition supported by a compelling reason to believe.*

We're a future-forward district serving everyone in our community without bias, creating barrier-free pathways for learning. We believe learning is a lifelong pursuit and create programs, services and opportunities inspired by this belief.

# Brand Idea

*The unifying idea which informs and filters all marketing, design and messaging decisions — preventing “random acts of marketing.”*

## Fanning the flame

Each of us carries an internal flame. In youth that flame is ignited with a spark from a parent, teacher or inspirational voice. This flame illuminates our pathways of self-discovery and is fueled by the possibilities of the world around us. It's safeguarded by those who ignited the spark, they preserve it's luminescing glow and fan its brightness until it becomes an everlasting beacon toward the future.

# Brand Idea | Fanning the Flame



(PreK-Elementary)

We light a spark for learning in each child and instill a sense of excitement and creativity as their learning journey continues



(Middle School)

We ignite the interests and passions in each child to explore the world around them



(High School)

We fan the flame to create a blaze in each student and help them to discover all that is possible

# Brand Idea | Fanning the Flame



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# Integrated Strategy

## Strengthen reputation through strategic communications

- Storytelling
- Crisis Management
- Media Relations
- Day-to-day communications

## Strengthen brand identity and implement brand-driven marketing campaigns

- Brand message for specific audiences
- Website redesign
- Targeted campaigns for specific audiences

## Ignite internal and external brand ambassadors

- Brand tool box
- Staff communications
- Customer service professional development

## Support and enhance strategic enrollment efforts

- Evaluate and enhance process
- Targeted outreach
- Nurturing enrollment funnels

# Staff Recruitment

## Brand Value: Individuality

We believe people thrive when they can bring their true self to the table. We champion individual authenticity and uniqueness, welcoming everyone without bias. Alienation is the enemy of community.



# Next Steps

- Middle school and elementary branding
- Website redesign for marketing focus
- Develop full Integrated Marketing Communications Strategy for 2020-23
  - Middle schools will be primary focus, based on perceptions research
- Create retention and recruitment marketing plan for 2020-2021
- Launch district-wide pathways for next year



**Agenda III.D.  
April 23, 2020**

**To:** Board of Education  
Superintendent Dr. Theresa Battle

**From:** Chair Abigail Alt

**Date:** May 21, 2020

**Re:** Committee, Board Appointment and School Assignment Reports

Receive reports on Board committees, appointments, and school assignments.

**Committees:**

- Policy Review Committee – Lesley Chester
- Negotiations Committee – Darcy Schatz
- Legislative Committee – Jen Holweger
- Student Performance and Achievement Committee – Abigail Alt

**Board Appointments:**

- AMSD (Association of Metropolitan School Districts) – DeeDee Currier
- District 917 – DeeDee Currier
- Burnsville High School Hall of Fame – DeeDee Currier
- Burnsville Chamber of Commerce Policy Committee – Darcy Schatz
- Foundation 191 – Scott Hume
- MSBA (Minnesota School Boards Association) – Jen Holweger
- MSHSL (Minnesota State High School League) – Eric Miller

**School Assignments:**

Abigail Alt	Eagle Ridge Middle School
Eric Miller	Nicollet Middle School
Darcy Schatz	Vista View Elementary
DeeDee Currier	Harriet Bishop Elementary
Jen Holweger	Edward Neill Elementary
Lesley Chester	Gideon Pond Elementary
Scott Hume	Rahn Elementary

School Board Minutes  
INDEPENDENT SCHOOL DISTRICT 191  
May 14, 2020

The meeting of the Board of Education was called to order by Chair Alt at 6:30 p.m. The meeting took place via electronic means pursuant to Minnesota Statute 13.D.021.

Call to Order

Members present: Chester, Hume, Miller, Holweger, Schatz, Currier and Chair Alt. Others in attendance were Superintendent Battle, Student Representative Philipos, administrators, and staff.

Attendance

Alt asked Hume to lead the Pledge of Allegiance.

Pledge

Moved by Schatz, seconded by Chester, to approve the agenda. A roll vote was taken and the motion carried unanimously (7,0 with Chester, Schatz, Currier, Hume, Miller, Alt, and Holweger voting in favor and none voting against).

Agenda

Recognition of Athletics/Activities that consist of Individuals or teams that qualified for a state tournament and/or individuals or teams that qualified for a national or global event/competition.

Recognition

Received a report about School Closures and Year End Celebrations from Brian Gersich, assistant superintendent, and Principals Brad Robb, Jon Bonneville, Angie Pohl and Erika Nesvig.

Reports

Received a report about Graduation Ceremonies for Class of 2020 from Brian Gersich, assistant superintendent.

Received a report about COVID-19 Financial Impact from Stacey Sovine, executive director of human resources, and Lisa Rider, executive director of business services.

Received a report from Dr. Theresa Battle, superintendent.

Received a report from Yodahit Philipos, student representative.

Moved by Hume, seconded by Schatz, to approve, the consent agenda:  
-Approve minutes of the regular board meeting on April 23, 2020, and retreat on May 7, 2020.

Consent Agenda  
Minutes

-Approve personnel recommendations for Brian Moorlach, Elizabeth Weilandgruber, Jacquelyn Parkinson, Jennifer Hutchinson, Mollie Bousu, Abby Young, Brenna Rucker, Jaclyn Kopel, Megan Attanasio, Stephanie Jorgenson, Michele Griffin, David Lake, Susan Keljik, Justin Decker, and Justin Decker.

Personnel

-Adopt a resolution to approve and accept donations as presented.

Donations

The meeting adjourned to a Student Performance and Achievement Committee at 8:55 p.m.

Adjourn to a Student Performance and Achievement Committee

Received a report about the District Assessment Plan from Imina Oftedahl, director of curriculum, instruction and assessment, and Anna Resele, assessment coordinator.

Adjourn

The committee adjourned at \_\_\_\_.

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DeeDee Currier, clerk

Date Approved

DRAFT

May 28th, 2020

**Burnsville-Eagan-Savage Public Schools  
Independent School District 191  
Human Resources**

TO: Members, Board of Education  
Dr. Theresa Battle, Superintendent

FROM: Stacey Sovine, Executive Director of Human Resources

DATE: May 28th, 2020 FINAL  
RE: Recommended Personnel Changes

CLASSIFICATION	ACTION	POSITION CONTROL	NAME	FINAL	LOCATION	POSITION	EFFECTIVE DATE
Certified	Appointment		Ashley Gravink		Nicollet Middle School	Teacher	8/31/2020
Certified	Appointment		Courtnee Floback		Community Education	Youth Development/ALC Coordinat	7/1/2020
Certified	Appointment		Grace Kohn		WM. Byrne Elementary School	Teacher	8/31/2020
Certified	Appointment		Jesse Richards		Sky Oaks Elementary School	Teacher	8/31/2020
Certified	Appointment		Kerianne Loran		Vista View Elementary School	Teacher	8/31/2020
Certified	Appointment		Krista Kramer		Vista View Elementary School	Teacher	8/31/2020
Certified	Appointment		Mary Casserly-Smith		Rahn Elementary School	Teacher	8/31/2020
Certified	Change of Assignment		Catherine Braun		BEST	Teacher	8/31/2020
Certified	Change of Assignment		Tasia Islam		Nicollet Middle School	Teacher	8/31/2020
Certified	Leave of Absence		Caroline Cullison		Hidden Valley Elementary	Teacher	08/31/2020-11/30/2020
Certified	Recall		Emily Beckmann		Burnsville High School	Teacher	8/31/2020
Certified	Recall		Katie Quinn		Nicollet Middle School	Teacher- Counselor	8/31/2020
Certified	Resignation		Ann Strader		Nicollet Middle School	Teacher	6/5/2020
Certified	Resignation		Courtnee Floback		Burnsville High School	Teacher	6/5/2020
Certified	Resignation		Derek Schlager		Burnsville High School	Teacher	6/5/2020
Certified	Resignation		Elizabeth Odegard		Sioux Trail Elementary School	Teacher	6/5/2020
Certified	Resignation		Elizabeth Pederson		Sioux Trail Elementary School	Teacher	6/5/2020
Certified	Resignation		Kimberly Wegener		Burnsville High School	Teacher	6/5/2020
Certified	Resignation		Meggan Malone		Burnsville High School	Teacher	6/5/2020
Certified	Resignation		Peter Feig		Burnsville High School	Teacher	6/5/2020
Certified	Resignation		Rachel Hughes		Sioux Trail Elementary School	Principal	6/30/2020
Certified	Resignation		Roberta Kunkel		Sioux Trail Elementary School	Teacher	6/5/2020
Certified	Resignation		Sarah Singleton		Sky Oaks Elementary School	Teacher	6/5/2020
Certified	Retirement		Jeff Limke		Burnsville High School	Teacher- Counselor	6/5/2020
Classified	Change of Assignment		Elizabeth Deike		WM. Byrne Elementary School	Food Service Associate	9/2/2020
Classified	Change of Assignment		Elizabeth Vervais		WM. Byrne Elementary School	Educational Assistant Level II	9/1/2020
Classified	Change of Assignment		Jennifer Gust		Burnsville High School	Food Service Assistant Manager	9/2/2020
Classified	Change of Assignment		Julie Mosley		Rahn Elementary School	Educational Assistant Level II	9/1/2020
Classified	Change of Assignment		Kathryn Linder		Diamondhead Education Center	Clerical Level III	8/13/2020
Classified	Change of Assignment		Laurie Cook		Hidden Valley Elementary	Food Service Assistant Manager	9/2/2020
Classified	Change of Assignment		Laurie Young		Rahn Elementary School	Food Service Associate	9/2/2020
Classified	Change of Assignment		Lindsey Duran		WM. Byrne Elementary School	Educational Assistant Level II	9/1/2020
Classified	Change of Assignment		Marcia Erz		Hidden Valley Elementary	Food Service Associate	9/2/2020
Classified	Change of Assignment		Marie May		Sky Oaks Elementary School	Food Service Assistant Manager	9/2/2020
Classified	Change of Assignment		Mary Holewa		Burnsville High School	Food Service Associate	9/2/2020
Classified	Change of Assignment		Mary Kay Brown		Eagle Ridge Middle School	Food Service Assistant Manager	9/2/2020
Classified	Change of Assignment		Rose Marie Donnohue		WM. Byrne Elementary School	Food Service Associate	9/2/2020
Classified	Change of Assignment		Sandra Toeller		Hidden Valley Elementary	Food Service Associate	9/2/2020
Classified	Change of Assignment		Tamera Mayerhofer		Nicollet Middle School	Food Service Associate	9/2/2020
Classified	Change of Assignment		Tanya Rathsabandith		Nicollet Middle School	Food Service Associate	9/2/2020
Classified	Probationary Release		Zubeyda Abdirahman		Gideon Pond Elementary	Food Service Associate	5/22/2020
Classified	Resignation		Courtnee Floback		Burnsville High School	CE Coordinator III	6/30/2020
Classified	Resignation		Deborah Arakawa		Sky Oaks Elementary School	Educational Assistant Level III	6/4/2020
Classified	Resignation		Deborah Larson		Vista View Elementary School	Clerical Level IV	6/30/2020
Classified	Retirement		Sheila Horton		WM. Byrne Elementary School	Educational Assistant Level IV Med	6/4/2020
Co-Curricular/Coach	Resignation		Peter Feig		Burnsville High School	Boys Soccer Coach	11/15/2019



**Agenda IV.A.3.  
May 28, 2020**

**To:** Members, Board of Education  
Dr. Theresa Battle, superintendent

**From:** Lisa K. Rider, executive director of business services

**Date:** May 21, 2020

**RECOMMENDATION:** To adopt a resolution to approve and accept donations as presented.

**RESOLUTION TO ACCEPT DONATIONS**

**WHEREAS,**

1. School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and
2. Minnesota Statute 123B.02, Subd. 6 states the School Board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated; and
3. Minnesota Statute 465.03 states the School Board may accept a grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and
4. Businesses and individuals have submitted donations to the district;

**THEREFORE, BE IT RESOLVED** by the School Board of ISD 191 to approve and accept with appreciation the donations as presented below and to permit their use as designated by the donors.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Members in favor of the motion:

Members opposed:

Whereupon said Resolution was declared duly passed and adopted on May 28, 2020.

\_\_\_\_\_  
DeeDee Carrier, Clerk – Board of Education

Date	Donor	Recipient	Terms	Donation
5/7/2020	King Family Foundation	Bowls for BrainPower	Donation	\$2,000
5/15/2020	Eagan Foundation	BrainPower in a BackPack	Donation	\$1,200
5/10/2020	Edward Neill Elementary PTO	BrainPower in a BackPack	Donation	\$144
5/15/2020	Jennifer Hugstad-Vaa	BrainPower in a BackPack	Donation	\$30
5/15/2020	Kelly Kuznia	BrainPower in a BackPack	Donation	\$100
5/15/2020	Marsha Johnson	BrainPower in a BackPack	Donation	\$100
5/12/2020	Cub Foods	Rahn Elementary	Paper bags for materials exchange	Cub donated 200 bags for our exchange of materials
4/1/2020	Joan Wilebski	District 191	Cloth mask for staff assisting in child care, food services, and material distribution due to COVID-19	80 cloth mask
4/1/2020	Diane Gooding	District 191	Cloth mask for staff use	80 mask were created and donated for staff assisting in food services, childcare and material distribution due to COVID-19
4/15/2020	Ruby Pozorski	District 191	cloth mask	Created mask for staff to use at food service sites, childcare, material distribution and Brain Power in a backpack distribution due to COVID-19. Ruby is an 11th grader at BHS.
5/1/2020	Jacob and Lori Strayer	District 191	Cloth mask	Jasper, a student and his mother Lori created and donated mask to employees working in food services, material distribution and child care due to COVID-19.
5/8/2020	Highmark Builders	BEST	To provide tshirts for the BEST graduates.	16 graduation tshirts

**Total monetary donation received: \$3,574.00**



**Agenda IV.A.4  
May 19, 2020**

**TO: Dr Theresa Battle, Superintendent and Board of Education**  
**FROM: Lisa K. Rider, Executive Director of Business Services**  
**DATE: May 28, 2020**  
**RE: March Payroll, Claims and Receipts**

**RECOMMENDATION:** That the Board approves March payroll checks in the net amount of \$4,048,031.31. March claims to date and wire transfers and adjustments totaling \$7,982,252.36. Also, that the Board accepts March receipts of \$14,701,645.87 and investments for the General Fund & 2015A School Building Bonds and OPEB of \$47,332,901.77 as of March 31, 2020.

March payroll, wire transfers, claims and receipts have been prepared under the direction of Robin Pikal, Director of Finance, and are presented for approval by the School Board.

LKR/mw

**INDEPENDENT SCHOOL DISTRICT 191  
FINANCIAL REPORT  
March 2020**

**Cash Receipts**

Receipts	\$14,701,645.87
Miscellaneous Adjustments	

<b>TOTAL MAR CASH RECEIVED</b>	<u>14,701,645.87</u>
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**CASH DISBURSEMENTS**

Mar Payroll	\$4,048,031.31
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A/P			
Mar Claims:	Checks	476547-476920	\$2,457,609.02
	Capital One	6000000164-6000000190	117,103.14
	ACH	9000001552-9000001670	\$11,027.50
	Fund 26	104043	\$15,010.25

Mar A/P Wires- Wires+P-card (no fleet card)	5,374,283.66
Mar Adj	<u>\$7,218.79</u>

<b>TOTAL MAR CASH DISBURSED</b>	<u>12,030,283.67</u>
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<b>TOTAL TO BE APPROVED</b>	<u>12,030,283.67</u>
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	<u>Money Market</u>	<u>(Original Cost) Investments</u>	<u>Total 3/31/2020</u>
GENERAL FUND	\$14,260,831.81	\$18,677,600.00	\$32,938,431.81
OPEB	\$309,731.40	\$7,928,622.50	\$8,238,353.90
OPEB EQUITY INV THROUGH FEBRUARY 29, 2020	\$6,066.34	\$4,182,314.40	\$4,188,380.74
2015A SCHOOL BUILDING BONDS	\$6,220.83	\$1,961,514.49	\$1,967,735.32
	<u>\$14,582,850.38</u>	<u>\$32,750,051.39</u>	<u>\$47,332,901.77</u>

Note: The attached investment reports are provided by our investment advisor, PMA Financial Network, Inc. These reports include our investment and money market balances.



# Total Portfolio Report CAR

As of: 03/31/20

PMA Financial Network

2135 CityGate Lane  
7th Floor  
Naperville, Illinois 60563  
Telephone . 630-657-6400  
Facsimile . 630-718-8701

## BURNSVILLE ISD 191 / GENERAL FUND

2960

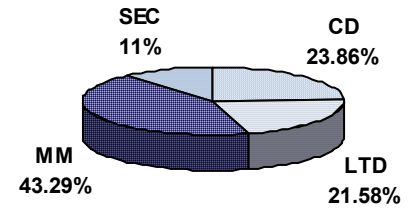
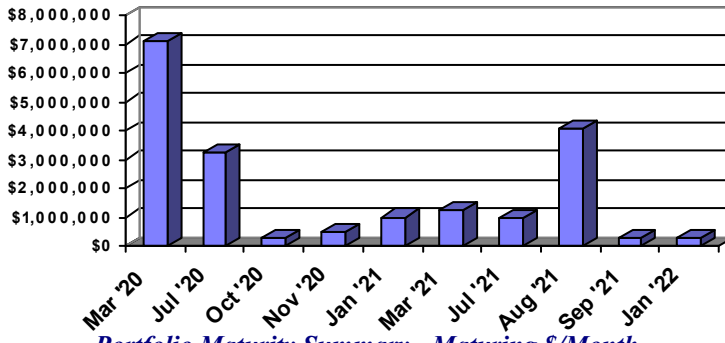
Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
LTD	0	1	03/31/20	03/31/20	PMA SECURITIES SYNDICATE (PMAS)	\$7,108,700.00	\$7,108,700.00	
MM					Investment Shares Portfolio	\$14,260,831.81	\$14,260,831.81	
CD	264989	1	01/16/19	07/24/20	PACIFIC WESTERN BANK	\$249,502.67	\$239,000.00	2.886
CD	264990	1	01/16/19	07/24/20	OCEANFIRST BANK, NA / COUNTRY BANK	\$249,543.03	\$239,700.00	2.708
CD	267684	1	03/20/19	07/24/20	PREFERRED BANK	\$249,756.66	\$241,500.00	2.539
CD	272589	1	06/18/19	07/24/20	CFG BANK	\$249,821.43	\$243,800.00	2.243
CD	272590	1	06/18/19	07/24/20	NEWBANK, NA	\$249,811.67	\$243,800.00	2.239
CD	272591	1	06/18/19	07/24/20	VILLAGE BANK & TRUST - WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272592	1	06/18/19	07/24/20	CRYSTAL LAKE B&TC, NA - WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272593	1	06/18/19	07/24/20	NORTHBROOK B&TC - WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272594	1	06/18/19	07/24/20	SCHAUMBURG B&TC / ADVANTAGE NATIONAL BANK - WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272595	1	06/18/19	07/24/20	BEVERLY BANK & TRUST CO, NA-WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272596	1	06/18/19	07/24/20	ST. CHARLES B&TC - WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272597	1	06/18/19	07/24/20	LAKE FOREST B&T CO. N.A. - WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272598	1	06/18/19	07/24/20	CORPORATE ONE FEDERAL CREDIT UNION	\$249,832.17	\$243,800.00	2.247
CD	278097	1	10/23/19	10/22/20	GATEWAY FIRST BANK / FARMERS EXCHANGE BANK	\$249,906.93	\$246,000.00	1.588
SEC	43345	1	11/23/18	11/23/20	ALLY BANK	\$246,000.00	\$246,000.00	2.956
SEC	43346	1	11/26/18	11/27/20	SYNCHRONY BANK	\$246,000.00	\$246,000.00	3.006
CD	278094	1	10/23/19	01/25/21	PREMIER BANK	\$249,904.39	\$245,000.00	1.588
CD	278095	1	10/23/19	01/25/21	NORTHPOINTE BANK	\$249,935.06	\$245,200.00	1.540
CD	278096	1	10/23/19	01/25/21	COMMUNITY WEST BANK	\$249,916.39	\$245,200.00	1.526
CD	279795	1	01/24/20	01/25/21	WESTERN ALLIANCE BANK / TORREY PINES BANK	\$249,952.84	\$246,200.00	1.516
SEC	46630	1	03/25/20	03/25/21	BMW BANK NORTH AMERICA	\$247,000.00	\$247,000.00	0.700
SEC	46636	1	03/25/20	03/25/21	TRISTATE CAPITAL BANK	\$248,000.00	\$248,000.00	0.600
SEC	46628	1	03/27/20	03/26/21	PENN COMMUNITY BANK	\$247,000.00	\$247,000.00	0.651
SEC	46629	1	03/27/20	03/26/21	CATHAY BANK	\$247,000.00	\$247,000.00	0.651
SEC	46631	1	03/31/20	03/31/21	CRESCOM BANK	\$247,000.00	\$247,000.00	0.650
SEC	45876	1	01/29/20	07/29/21	WELLS FARGO BANK NA	\$249,000.00	\$249,000.00	1.602
SEC	45877	1	01/29/20	07/29/21	WELLS FARGO NATL BK WEST	\$249,000.00	\$249,000.00	1.602
SEC	45878	1	01/30/20	07/30/21	MORGAN STANLEY BANK NA	\$247,000.00	\$247,000.00	1.569
SEC	45879	1	01/30/20	07/30/21	MORGAN STANLEY PVT BANK	\$247,000.00	\$247,000.00	1.569
CD	276086	1	08/21/19	08/20/21	LATINO COMMUNITY CREDIT UNION	\$249,886.41	\$239,600.00	2.147
CD	276087	1	08/21/19	08/20/21	MIDLAND STATES BANK	\$249,961.78	\$242,000.00	1.643
CD	276406	1	08/27/19	08/30/21	NAVY FEDERAL CREDIT UNION	\$2,839,047.43	\$2,750,000.00	1.610
SEC	44591	1	08/28/19	08/30/21	CAPITAL ONE BANK USA NA	\$247,000.00	\$247,000.00	1.653
SEC	44601	1	08/28/19	08/30/21	CAPITAL ONE NA	\$247,000.00	\$247,000.00	1.653
SEC	44604	1	08/28/19	08/30/21	GOLDMAN SACHS BANK USA	\$247,000.00	\$247,000.00	1.702
SEC	46627	1	03/27/20	09/27/21	PINNACLE BANK TN	\$248,000.00	\$248,000.00	0.801
CD	279794	1	01/24/20	01/25/22	LANDMARK COMMUNITY BANK	\$249,990.16	\$242,500.00	1.540

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
<i>Note: Weighted Yield &amp; Weighted Average Portfolio Maturity are calculated only on the CD, CP, &amp; SEC desk.</i>						<b>Total Amount --&gt;</b>	<b>\$33,164,126.02</b>	<b>\$32,938,431.81</b>

**Time and Dollar Weighted Portfolio Yield: 1.596 %**

**Weighted Average Portfolio Maturity: 124.43 Days**

**MM: 43.30%**  
**CD's: 23.86%**  
**CP: 0.00%**  
**SEC: 11.26%**



*Portfolio Allocation by Transaction Type*



# Total Portfolio Report CAR

As of: 03/31/20

PMA Financial Network

2135 CityGate Lane  
7th Floor  
Naperville, Illinois 60563  
Telephone . 630-657-6400  
Facsimile . 630-718-8701

## BURNSVILLE ISD 191 / 2009 OPEB TRUST

3596

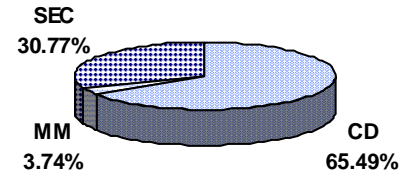
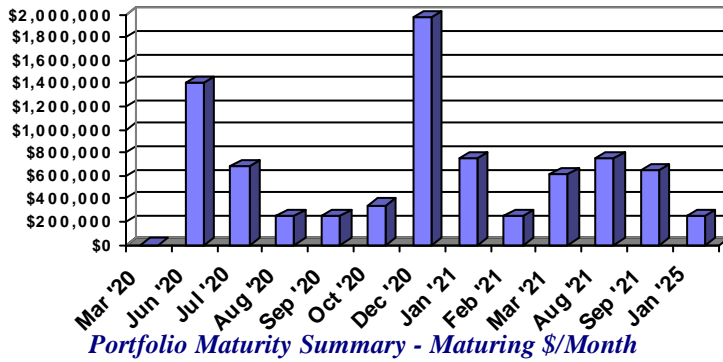
Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
MM					Investment Shares Portfolio	\$309,731.40	\$309,731.40	
CD	262422	1	10/15/18	06/30/20	BANK OF THE VALLEY	\$151,795.23	\$145,000.00	2.732
CD	262461	1	10/16/18	06/30/20	FIRST MID-ILLINOIS BANK & TRUST	\$249,339.06	\$237,300.00	2.972
CD	277883	1	10/15/19	06/30/20	FIRST NATIONAL BANK / THE FIRST, NA	\$249,937.90	\$247,200.00	1.561
CD	277884	1	10/15/19	06/30/20	FARMERS BANK & TRUST	\$249,967.32	\$247,300.00	1.520
CD	277885	1	10/15/19	06/30/20	BROOKLINE BANK	\$249,979.44	\$247,300.00	1.527
SEC	45260	1	10/16/19	06/30/20	US TREASURY N/B	\$248,000.00	\$247,922.50	1.519
CD	257798	1	07/19/18	07/20/20	FIRST INTERNET BANK OF INDIANA	\$249,273.69	\$236,400.00	2.696
CD	257799	1	07/19/18	07/20/20	REGENT BANK	\$249,280.58	\$236,700.00	2.650
CD	257800	1	07/19/18	07/20/20	ELGA CREDIT UNION	\$175,787.50	\$166,900.00	2.637
CD	275289	1	08/05/19	08/04/20	CITADEL FCU	\$247,878.62	\$243,400.00	1.840
CD	276786	1	09/04/19	09/03/20	CIBC BANK USA / PRIVATE BANK - MI	\$249,922.17	\$245,900.00	1.636
SEC	38171	1	09/02/16	10/01/20	City of New York NY	\$345,000.00	\$345,000.00	1.300
CD	248949	1	12/01/17	12/01/20	FIRST CAPITAL BANK	\$249,924.47	\$236,100.00	1.950
CD	248950	1	12/01/17	12/01/20	CITIZENS B&TC OF JACKSON	\$173,250.83	\$163,900.00	1.900
SEC	44749	1	09/06/19	12/01/20	HILLIARD SD-B-REF	\$100,000.00	\$100,000.00	1.751
SEC	40118	1	07/31/17	12/15/20	Kane County Forest Preserve District	\$1,450,000.00	\$1,450,000.00	1.820
CD	249934	1	01/09/18	01/11/21	THIRD COAST BANK, SSB	\$248,912.73	\$233,800.00	2.119
CD	249935	1	01/09/18	01/11/21	BANK OF WISCONSIN DELLS	\$249,105.23	\$234,700.00	2.040
CD	249936	1	01/09/18	01/11/21	PRIME ALLIANCE BANK	\$249,105.23	\$234,700.00	2.040
CD	275288	1	08/05/19	02/01/21	BARRINGTON B&TC - WINTRUST	\$245,448.71	\$239,200.00	1.746
SEC	38170	1	09/02/16	03/01/21	City of Rochester NH	\$365,000.00	\$365,000.00	1.340
CD	277189	1	09/23/19	03/24/21	AMERICAN PLUS BANK, N.A.	\$249,841.86	\$243,800.00	1.651
CD	275285	1	08/05/19	08/04/21	VERITEX COMMUNITY BANK	\$249,649.57	\$240,900.00	1.814
CD	275286	1	08/05/19	08/04/21	UINTA BANK	\$249,958.46	\$241,400.00	1.770
CD	275287	1	08/05/19	08/04/21	FIRST NATIONAL BANK	\$249,645.61	\$241,200.00	1.751
CD	276784	1	09/04/19	09/03/21	THREE RIVERS FEDERAL CREDIT UNION	\$249,689.23	\$241,600.00	1.674
CD	276785	1	09/04/19	09/03/21	T BANK, NA	\$249,684.64	\$241,600.00	1.672
CD	277188	1	09/23/19	09/22/21	BANK LEUMI USA	\$150,879.78	\$146,200.00	1.600
CD	279751	1	01/21/20	01/21/25	FARMERS AND MERCHANTS UNION BANK	\$248,078.24	\$228,200.00	1.740

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
<i>Note: Weighted Yield &amp; Weighted Average Portfolio Maturity are calculated only on the CD, CP, &amp; SEC desk.</i>						<b>Total Amount --&gt;</b>	<b>\$8,454,067.50</b>	<b>\$8,238,353.90</b>

**Time and Dollar Weighted Portfolio Yield: 1.782 %**

**Weighted Average Portfolio Maturity: 291.01 Days**

**MM: 3.76%**  
**CD's: 65.80%**  
**CP: 0.00%**  
**SEC: 30.44%**



*Portfolio Allocation by Transaction Type*



# Total Portfolio Report CAR

As of: 03/31/20

PMA Financial Network

2135 CityGate Lane  
7th Floor  
Naperville, Illinois 60563  
Telephone . 630-657-6400  
Facsimile . 630-718-8701

## BURNSVILLE ISD 191 / GENERAL FUND

2960

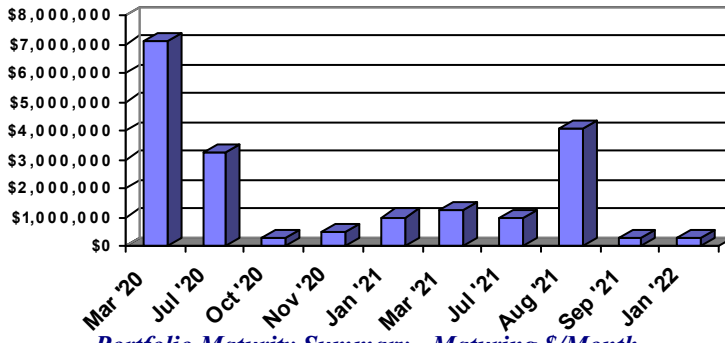
Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
LTD	0	1	03/31/20	03/31/20	PMA SECURITIES SYNDICATE (PMAS)	\$7,108,700.00	\$7,108,700.00	
MM					Investment Shares Portfolio	\$14,260,831.81	\$14,260,831.81	
CD	264989	1	01/16/19	07/24/20	PACIFIC WESTERN BANK	\$249,502.67	\$239,000.00	2.886
CD	264990	1	01/16/19	07/24/20	OCEANFIRST BANK, NA / COUNTRY BANK	\$249,543.03	\$239,700.00	2.708
CD	267684	1	03/20/19	07/24/20	PREFERRED BANK	\$249,756.66	\$241,500.00	2.539
CD	272589	1	06/18/19	07/24/20	CFG BANK	\$249,821.43	\$243,800.00	2.243
CD	272590	1	06/18/19	07/24/20	NEWBANK, NA	\$249,811.67	\$243,800.00	2.239
CD	272591	1	06/18/19	07/24/20	VILLAGE BANK & TRUST - WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272592	1	06/18/19	07/24/20	CRYSTAL LAKE B&TC, NA - WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272593	1	06/18/19	07/24/20	NORTHBROOK B&TC - WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272594	1	06/18/19	07/24/20	SCHAUMBURG B&TC / ADVANTAGE NATIONAL BANK - WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272595	1	06/18/19	07/24/20	BEVERLY BANK & TRUST CO, NA-WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272596	1	06/18/19	07/24/20	ST. CHARLES B&TC - WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272597	1	06/18/19	07/24/20	LAKE FOREST B&T CO. N.A. - WINTRUST	\$249,832.17	\$243,800.00	2.247
CD	272598	1	06/18/19	07/24/20	CORPORATE ONE FEDERAL CREDIT UNION	\$249,832.17	\$243,800.00	2.247
CD	278097	1	10/23/19	10/22/20	GATEWAY FIRST BANK / FARMERS EXCHANGE BANK	\$249,906.93	\$246,000.00	1.588
SEC	43345	1	11/23/18	11/23/20	ALLY BANK	\$246,000.00	\$246,000.00	2.956
SEC	43346	1	11/26/18	11/27/20	SYNCHRONY BANK	\$246,000.00	\$246,000.00	3.006
CD	278094	1	10/23/19	01/25/21	PREMIER BANK	\$249,904.39	\$245,000.00	1.588
CD	278095	1	10/23/19	01/25/21	NORTHPOINTE BANK	\$249,935.06	\$245,200.00	1.540
CD	278096	1	10/23/19	01/25/21	COMMUNITY WEST BANK	\$249,916.39	\$245,200.00	1.526
CD	279795	1	01/24/20	01/25/21	WESTERN ALLIANCE BANK / TORREY PINES BANK	\$249,952.84	\$246,200.00	1.516
SEC	46630	1	03/25/20	03/25/21	BMW BANK NORTH AMERICA	\$247,000.00	\$247,000.00	0.700
SEC	46636	1	03/25/20	03/25/21	TRISTATE CAPITAL BANK	\$248,000.00	\$248,000.00	0.600
SEC	46628	1	03/27/20	03/26/21	PENN COMMUNITY BANK	\$247,000.00	\$247,000.00	0.651
SEC	46629	1	03/27/20	03/26/21	CATHAY BANK	\$247,000.00	\$247,000.00	0.651
SEC	46631	1	03/31/20	03/31/21	CRESCOM BANK	\$247,000.00	\$247,000.00	0.650
SEC	45876	1	01/29/20	07/29/21	WELLS FARGO BANK NA	\$249,000.00	\$249,000.00	1.602
SEC	45877	1	01/29/20	07/29/21	WELLS FARGO NATL BK WEST	\$249,000.00	\$249,000.00	1.602
SEC	45878	1	01/30/20	07/30/21	MORGAN STANLEY BANK NA	\$247,000.00	\$247,000.00	1.569
SEC	45879	1	01/30/20	07/30/21	MORGAN STANLEY PVT BANK	\$247,000.00	\$247,000.00	1.569
CD	276086	1	08/21/19	08/20/21	LATINO COMMUNITY CREDIT UNION	\$249,886.41	\$239,600.00	2.147
CD	276087	1	08/21/19	08/20/21	MIDLAND STATES BANK	\$249,961.78	\$242,000.00	1.643
CD	276406	1	08/27/19	08/30/21	NAVY FEDERAL CREDIT UNION	\$2,839,047.43	\$2,750,000.00	1.610
SEC	44591	1	08/28/19	08/30/21	CAPITAL ONE BANK USA NA	\$247,000.00	\$247,000.00	1.653
SEC	44601	1	08/28/19	08/30/21	CAPITAL ONE NA	\$247,000.00	\$247,000.00	1.653
SEC	44604	1	08/28/19	08/30/21	GOLDMAN SACHS BANK USA	\$247,000.00	\$247,000.00	1.702
SEC	46627	1	03/27/20	09/27/21	PINNACLE BANK TN	\$248,000.00	\$248,000.00	0.801
CD	279794	1	01/24/20	01/25/22	LANDMARK COMMUNITY BANK	\$249,990.16	\$242,500.00	1.540

Type	Trans	SEQ	Purchase	Maturity	Instrument	Par-Val/Mat. Val.	Original Cost	Rate
<i>Note: Weighted Yield &amp; Weighted Average Portfolio Maturity are calculated only on the CD, CP, &amp; SEC desk.</i>						<b>Total Amount --&gt;</b>	<b>\$33,164,126.02</b>	<b>\$32,938,431.81</b>

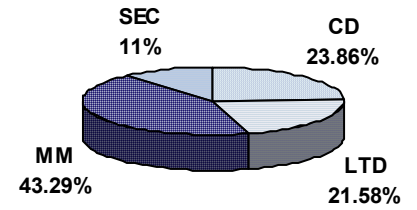
**Time and Dollar Weighted Portfolio Yield: 1.596 %**

**Weighted Average Portfolio Maturity: 124.43 Days**

**MM: 43.30%**  
**CD's: 23.86%**  
**CP: 0.00%**  
**SEC: 11.26%**



*Portfolio Maturity Summary - Maturing \$/Month*



*Portfolio Allocation by Transaction Type*

## March 2020

### Wire Transfers

Date	From	To	Amount	For
03/02/20	MSDLAF	Internal Revenue Service	750,202.69	2/29/20 Payroll - Federal Taxes
03/02/20	MSDLAF	State of Minnesota	123,316.21	2/29/20 Payroll - State Taxes
03/02/20	MSDLAF	PERA	116,445.51	2/29/20 Payroll - PERA
03/02/20	MSDLAF	TRA	361,437.17	2/29/20 Payroll - TRA
03/02/20	MSDLAF	State of Minnesota	2,046.97	2/29/20 Payroll - Child Support
03/02/20	MSDLAF	State of Minnesota	41.94	2/29/20 Garnishments
03/02/20	MSDLAF	Teacher's Federal Credit Union	37,850.15	2/29/20 Payroll - Teacher's Dues
03/02/20	MSDLAF	Delta Dental	14,956.60	Dental Insurance
03/02/20	MSDLAF	Preferred One	464,729.45	Health Insurance
03/03/20	MSDLAF	People's Bank	186,428.38	2/29/20 Payroll - EBC TSA Wire
03/04/20	MSDLAF	Further	32,232.62	Medical Claims
03/04/20	MSDLAF	Further	11,082.79	Flex Claims
03/09/20	MSDLAF	Delta Dental	17,617.77	Dental Insurance
03/09/20	MSDLAF	Preferred One	277,120.88	Health Insurance
03/11/20	MSDLAF	Further	8,604.77	Flex Claims
03/11/20	MSDLAF	Further	55,162.89	Medical Claims

03/12/20	MSDLAF	Healthy Savings	2,874.26	Healthy Savings Program
03/12/20	MSDLAF	MN Department of Revenue	57.00	February Sales Tax paid 3/20/20
03/13/20	MSDLAF	Preferred One	147,385.19	Health Insurance
03/13/20	MSDLAF	Teacher's Federal Credit Union	37,753.67	3/15/20 Payroll - Teacher's Dues
03/16/20	MSDLAF	Internal Revenue Service	702,567.25	3/15/20 Payroll - Federal Taxes
03/16/20	MSDLAF	State of Minnesota	111,756.12	3/15/20 Payroll - State Taxes
03/16/20	MSDLAF	Preferred One	599,360.04	Health Insurance
03/16/20	MSDLAF	State of Minnesota	50.00	3/15/20 Garnishments
03/16/20	MSDLAF	State of Minnesota	2,636.17	3/15/20 Payroll - Child Support
03/16/20	MSDLAF	TRA	358,263.85	3/15/20 Payroll - TRA
03/16/20	MSDLAF	Delta Dental	15,422.87	Dental Insurance
03/17/20	MSDLAF	People's Bank	187,181.79	3/15/20 Payroll - TSA Wire
03/18/20	MSDLAF	Further	4,230.53	Flex Claims
03/18/20	MSDLAF	Further	14,509.32	Medical Claims
03/23/20	MSDLAF	Preferred One	455,702.08	Health Insurance
03/23/20	MSDLAF	Delta Dental	19,913.48	Dental Insurance
03/24/20	MSDLAF	Further	10,059.64	Flex Claims
03/24/20	MSDLAF	Further	6,160.50	Medical Claims
03/25/20	MSDLAF	Further	40,433.32	Medical Claims
03/30/20	MSDLAF	Delta Dental	9,627.30	Dental Insurance

## AP Check Register

AP Run: 20200306 AP — Post Date: 2020-03-06 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/06/2020	476547	Check	Adam Holland	930249	2 AP8845	3,000.00
03/06/2020	476548	Check	Advanced Commercial Kitchens	930100	2 AP8845	3,115.07
03/06/2020	476549	Check	Advantage Auto Glass Inc	930176	2 AP8845	270.00
03/06/2020	476550	Check	Afrah, Amina	929909	2 AP8845	480.00
03/06/2020	476551	Check	Ahmed, Sahra	922857	2 AP8845	180.00
03/06/2020	476552	Check	Ali, Amaal	927129	2 AP8845	480.00
03/06/2020	476553	Check	Ali, Huda	929435	2 AP8845	480.00
03/06/2020	476554	Check	Ali, Maryan	930011	2 AP8845	690.00
03/06/2020	476555	Check	Ali, Salma	930217	2 AP8845	562.50
03/06/2020	476556	Check	Amazon Capital Services Inc	922956	2 AP8845	801.65
03/06/2020	476557	Check	American Heart Association	908048-2	2 AP8845	296.00
03/06/2020	476558	Check	American Hi Tech Rentals	928999	2 AP8845	200.00
03/06/2020	476559	Check	AmeriPride Services, Inc	901365-1	2 AP8845	629.63
03/06/2020	476560	Check	Arrow Lift	926468	2 AP8845	382.00
03/06/2020	476561	Check	Bix Produce Company	900477	2 AP8845	8,592.83
03/06/2020	476562	Check	Block, Dan	920522	2 AP8845	79.00
03/06/2020	476563	Check	Britt, Kevin	927066	2 AP8845	79.00
03/06/2020	476564	Check	Brumley, John Blair	929690	2 AP8845	79.00
03/06/2020	476565	Check	Burnsville Ice Center	900435	2 AP8845	2,475.00
03/06/2020	476566	Check	Cantone, Mike	923663	2 AP8845	79.00

## AP Check Register

AP Run: 20200306 AP — Post Date: 2020-03-06 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/06/2020	476567	Check	Carter, Jeremy	927018	2 AP8845	79.00
03/06/2020	476568	Check	Choy, Keren	928401	2 AP8845	465.00
03/06/2020	476569	Check	Choy, Sergio R	928260	2 AP8845	240.00
03/06/2020	476570	Check	City of Burnsville	900673	2 AP8845	14,591.20
03/06/2020	476571	Check	City of Burnsville - Utilities	904226	2 AP8845	14,460.46
03/06/2020	476572	Check	City of Eagan - Utilities	901002	2 AP8845	3,532.65
03/06/2020	476573	Check	City of Savage	909588-4	2 AP8845	7,966.87
03/06/2020	476574	Check	City of Savage - Utilities	909588	2 AP8845	5,475.21
03/06/2020	476575	Check	Clancy, Ryan	927559	2 AP8845	79.00
03/06/2020	476576	Check	Clark, Cory	927264	2 AP8845	79.00
03/06/2020	476577	Check	Cummins Npower LLC	929228-1	2 AP8845	1,114.58
03/06/2020	476578	Check	Dakota Outdoors LLC	922059	2 AP8845	13,534.00
03/06/2020	476579	Check	Dalco	904186-1	2 AP8845	4,135.17
03/06/2020	476580	Check	DeWyre, Scott M	930245	2 AP8845	98.00
03/06/2020	476581	Check	Dirie, Bahjo	929432	2 AP8845	480.00
03/06/2020	476582	Check	Diversified Snack Distribution	900279	2 AP8845	3,775.46
03/06/2020	476583	Check	Educators Benefit Consultants LLC	926262-1	2 AP8845	692.43
03/06/2020	476584	Check	Esterly, Justin	929039	2 AP8845	163.00
03/06/2020	476585	Check	Fastenal	923054-1	2 AP8845	61.12
03/06/2020	476586	Check	Fern, Nathan	924362	2 AP8845	79.00

## AP Check Register

AP Run: 20200306 AP — Post Date: 2020-03-06 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/06/2020	476587	Check	Field Environmental Consulting Inc	926109	2 AP8845	2,248.00
03/06/2020	476588	Check	Floyd Total Security	906007	2 AP8845	923.43
03/06/2020	476589	Check	FLR Sanders Inc	923346	2 AP8845	784.00
03/06/2020	476590	Check	Foster, Kyle	930244	2 AP8845	98.00
03/06/2020	476591	Check	Foundation 191	928202	2 AP8845	206.90
03/06/2020	476592	Check	Frank, Margaret Marian	930158	2 AP8845	180.00
03/06/2020	476593	Check	Freese, Nicholas	929944	2 AP8845	79.00
03/06/2020	476594	Check	Frykman, Eric Louis	930243	2 AP8845	73.00
03/06/2020	476595	Check	Ganado, Cesar	926554	2 AP8845	60.00
03/06/2020	476596	Check	Garrett, Scott	929054	2 AP8845	98.00
03/06/2020	476597	Check	Germain, Mark	929709	2 AP8845	163.00
03/06/2020	476598	Check	GLS Companies	929863	2 AP8845	2,097.00
03/06/2020	476599	Check	H & B Specialized Products Inc	901641	2 AP8845	124.00
03/06/2020	476600	Check	Horizon Commercial Pool Supply	904818	2 AP8845	1,106.20
03/06/2020	476601	Check	Hutsal, Oleksandra	929182	2 AP8845	240.00
03/06/2020	476602	Check	Ibarra, Hiliana	927442	2 AP8845	315.00
03/06/2020	476603	Check	Intermediate District 287	901390-1	2 AP8845	25,587.70
03/06/2020	476604	Check	Jarvis, Gary L	929943	2 AP8845	98.00
03/06/2020	476605	Check	Johnson Controls Fire Protection LP	903587	2 AP8845	5,063.07
03/06/2020	476606	Check	Johnson, Dennis	924067	2 AP8845	98.00

## AP Check Register

AP Run: 20200306 AP — Post Date: 2020-03-06 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/06/2020	476607	Check	Johnson, Gabriela	930170	2 AP8845	187.50
03/06/2020	476608	Check	Kabes, April	927976	2 AP8845	79.00
03/06/2020	476609	Check	Korte, Steve	903225	2 AP8845	196.00
03/06/2020	476610	Check	Kraus-Anderson Ins Agency Inc	902102	2 AP8845	10,746.64
03/06/2020	476611	Check	LaRose, Merval	930175	2 AP8845	100.00
03/06/2020	476612	Check	Link Interpret	929933	2 AP8845	154.15
03/06/2020	476613	Check	Lovas, Michael	926491	2 AP8845	98.00
03/06/2020	476614	Check	Luong, Joe	925433	2 AP8845	60.00
03/06/2020	476615	Check	Master Automotive Tire & Quick Lube	928612	2 AP8845	122.29
03/06/2020	476616	Check	Math Masters of MN	909951	2 AP8845	487.00
03/06/2020	476617	Check	McDowall Comfort Management	930006	2 AP8845	380.50
03/06/2020	476618	Check	Mid City Services	930092	2 AP8845	564.75
03/06/2020	476619	Check	Minneapolis Police Dept	929741	2 AP8845	220.00
03/06/2020	476620	Check	Minnesota Valley Electric Cooperative	907448	2 AP8845	13,543.82
03/06/2020	476621	Check	Minuteman Press - Burnsville	929825	2 AP8845	135.00
03/06/2020	476622	Check	MN Highway Safety & Research Center	926466	2 AP8845	22.00
03/06/2020	476623	Check	MN Valley Transit Authority	901244	2 AP8845	708.00
03/06/2020	476624	Check	Mohamed Kahiye, Abdirizak	930241	2 AP8845	600.00
03/06/2020	476625	Check	Multilingual Word Inc	922324	2 AP8845	140.00

## AP Check Register

AP Run: 20200306 AP — Post Date: 2020-03-06 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/06/2020	476626	Check	Norcostco Inc	902765	2 AP8845	635.30
03/06/2020	476627	Check	Now Micro	930106	2 AP8845	17,154.75
03/06/2020	476628	Check	Odegard, Kim	500298	2 AP8845	91.80
03/06/2020	476629	Check	Olson, Chris	930247	2 AP8845	79.00
03/06/2020	476630	Check	Orkin Commercial Services	926086	2 AP8845	1,301.00
03/06/2020	476631	Check	Perez, Melissa M	924879	2 AP8845	435.00
03/06/2020	476632	Check	Pump And Meter Service Inc	903101	2 AP8845	665.00
03/06/2020	476633	Check	Ramacher, Thuy	921343	2 AP8845	60.00
03/06/2020	476634	Check	Ready For Kindergarten	927969	2 AP8845	14,061.60
03/06/2020	476635	Check	Rock Hard Landscape Supply	928528	2 AP8845	7.25
03/06/2020	476636	Check	Schmitt & Sons - Contract	909331-2	2 AP8845	728,000.13
03/06/2020	476637	Check	Shiffler Equipment Sales Inc	903472-2	2 AP8845	193.35
03/06/2020	476638	Check	Smith, Ruby	929804	2 AP8845	100.00
03/06/2020	476639	Check	Smith, Zyra	929805	2 AP8845	100.00
03/06/2020	476640	Check	St Paul Beverage Solutions, LLC	930156	2 AP8845	2,574.42
03/06/2020	476641	Check	Star Tribune	909180-2	2 AP8845	49.27
03/06/2020	476642	Check	Sullivan, Lamarr	928589	2 AP8845	79.00
03/06/2020	476643	Check	Taylor, Antonio, SR	930248	2 AP8845	98.00
03/06/2020	476644	Check	Teachers On Call	929847	2 AP8845	44,032.89
03/06/2020	476645	Check	Teske, David Luke	929084	2 AP8845	98.00

## AP Check Register

AP Run: 20200306 AP — Post Date: 2020-03-06 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/06/2020	476646	Check	The Hartford	924486	2 AP8845	40,175.28
03/06/2020	476647	Check	Thunder, Michael	930051	2 AP8845	100.00
03/06/2020	476648	Check	T-Mobile	929345-1	2 AP8845	2,410.53
03/06/2020	476649	Check	Twin Cities Regional Science Fair (TCRSF)	903469	2 AP8845	585.00
03/06/2020	476650	Check	Upper Lakes Food Inc	929826	2 AP8845	13,352.03
03/06/2020	476651	Check	Warsame, Kadra	925560	2 AP8845	567.50
03/06/2020	476652	Check	Weinreis, Debra	921641	2 AP8845	79.00
03/06/2020	476653	Check	WordMasters LLC	908458	2 AP8845	60.00
03/06/2020	476654	Check	Xcel Energy	902776	2 AP8845	16.78
<b>Total:</b>						<b>\$1,029,400.66</b>

### 20200306 AP Summary

Type	Count	Amount
Regular	108	1,029,400.66
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>108</b>	<b>\$1,029,400.66</b>

## AP Check Register

AP Run: 20200312 AP --- Post Date: 2020-03-12 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/12/2020	476655	Check	Minnesota Debate Teachers Association	930250	2 AP8845	385.00
<b>Total:</b>						<b>\$385.00</b>

### 20200312 AP Summary

Type	Count	Amount
Regular	1	385.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$385.00</b>

## AP Check Register

AP Run: 20200313 AP — Post Date: 2020-03-13 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/13/2020	476656	Check	ABDO Publishing	922552	2 AP8845	1,000.40
03/13/2020	476657	Check	Acco Brands USA LLC	902623-1	2 AP8845	255.26
03/13/2020	476658	Check	Acer Service Corporation	929434	2 AP8845	12,912.86
03/13/2020	476659	Check	Alemenyo-Jones, Aurea	923909	2 AP8845	450.00
03/13/2020	476660	Check	Alpha Video & Audio Inc	900216-2	2 AP8845	1,683.00
03/13/2020	476661	Check	American Time & Signal Co	903503-1	2 AP8845	892.10
03/13/2020	476662	Check	Andover High School	930251	2 AP8845	175.00
03/13/2020	476663	Check	Aramark Refreshment Services	900428-1	2 AP8845	352.36
03/13/2020	476664	Check	Armstrong Torseth Skold & Rydeen Inc	926500	2 AP8845	5,097.71
03/13/2020	476665	Check	Aspen Equipment Co	905941-1	2 AP8845	1,234.46
03/13/2020	476666	Check	Association Of Clerical Employees	904895	2 AP8845	444.00
03/13/2020	476667	Check	Bix Produce Company	900477	2 AP8845	8,734.20
03/13/2020	476668	Check	Burpee, Mike	921809	2 AP8845	250.00
03/13/2020	476669	Check	Cade, Stephanie	924487	2 AP8845	324.80
03/13/2020	476670	Check	Carlson, Gerri	929243	2 AP8845	902.70
03/13/2020	476671	Check	Casperson, Julie	928973	2 AP8845	267.00
03/13/2020	476672	Check	CDW Government Inc	920289-1	2 AP8845	50,782.32
03/13/2020	476673	Check	Centurylink	902781	2 AP8845	266.02
03/13/2020	476674	Check	Chaska High School	907014	2 AP8845	120.00
03/13/2020	476675	Check	Comcast	926565-1	2 AP8845	5,379.66

## AP Check Register

AP Run: 20200313 AP — Post Date: 2020-03-13 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/13/2020	476676	Check	Conquer Ninja Athletics	929462-2	2 AP8845	840.00
03/13/2020	476677	Check	Consolidated Communications	906231	2 AP8845	4,105.25
03/13/2020	476678	Check	Cub Foods	900645	2 AP8845	113.67
03/13/2020	476679	Check	Danger Boat Productions LLC	929180	2 AP8845	2,000.00
03/13/2020	476680	Check	Delicioso Taqueria & Catering	929348-1	2 AP8845	618.13
03/13/2020	476681	Check	Demco Inc	900837-1	2 AP8845	262.41
03/13/2020	476682	Check	Dialog One LLC	927732	2 AP8845	335.00
03/13/2020	476683	Check	Dick's/Lakeville Sanitation Inc	900641	2 AP8845	12,587.90
03/13/2020	476684	Check	DramaLab, LLC	930014	2 AP8845	823.20
03/13/2020	476685	Check	Dramatic Publishing	929353	2 AP8845	16.63
03/13/2020	476686	Check	Earthgrains Baking Co Inc	902333-1	2 AP8845	1,648.83
03/13/2020	476687	Check	Education Minnesota	928531	2 AP8845	108.00
03/13/2020	476688	Check	Foundation 191	928202	2 AP8845	206.90
03/13/2020	476689	Check	Friedges Landscaping Inc	901475	2 AP8845	10,191.00
03/13/2020	476690	Check	Glassman Law Firm	930089	2 AP8845	98.00
03/13/2020	476691	Check	Groth Music Company	900575	2 AP8845	77.33
03/13/2020	476692	Check	Gruse, Jackson	929687	2 AP8845	98.00
03/13/2020	476693	Check	Halls Of Magic LLC	929903	2 AP8845	395.00
03/13/2020	476694	Check	Holmen High Quiz Bowl	929436	2 AP8845	320.00
03/13/2020	476695	Check	Holt, James, Jr	901950	2 AP8845	79.00

## AP Check Register

AP Run: 20200313 AP — Post Date: 2020-03-13 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/13/2020	476696	Check	Huemoeller, Gontarek & Cheskis, PLC	930242	2 AP8845	98.00
03/13/2020	476697	Check	Intelligere Inc	920540	2 AP8845	183.75
03/13/2020	476698	Check	Intermediate School Dist 917	909327	2 AP8845	19,315.29
03/13/2020	476699	Check	Johnson Controls Fire Protection LP	903587	2 AP8845	258.00
03/13/2020	476700	Check	Johnson, Dennis	924067	2 AP8845	98.00
03/13/2020	476701	Check	Johnston, Apryl	927103	2 AP8845	150.00
03/13/2020	476702	Check	Kelleher Helmrich and Associates	908955-1	2 AP8845	523.75
03/13/2020	476703	Check	Korte, Steve	903225	2 AP8845	98.00
03/13/2020	476704	Check	Lakeville North High School	902673-2	2 AP8845	125.00
03/13/2020	476705	Check	Lamprecht, John	928748	2 AP8845	35.34
03/13/2020	476706	Check	Luong, Joe	925433	2 AP8845	60.00
03/13/2020	476707	Check	Mackin Educational Resources	902196	2 AP8845	5,603.36
03/13/2020	476708	Check	Math Masters of MN	909951	2 AP8845	210.00
03/13/2020	476709	Check	Mayer Arts Inc	925512	2 AP8845	4,018.78
03/13/2020	476710	Check	Metro Academy of Dance Inc	929012	2 AP8845	773.00
03/13/2020	476711	Check	Metro Transit	922385	2 AP8845	174.00
03/13/2020	476712	Check	Minnesota Community Education Assoc (MCEA)	903814	2 AP8845	2,750.00
03/13/2020	476713	Check	Minnesota Energy Resources	903029-1	2 AP8845	12,274.84
03/13/2020	476714	Check	Minnesota Quiz Bowl Alliance (MQBA)	929160	2 AP8845	430.00

## AP Check Register

AP Run: 20200313 AP — Post Date: 2020-03-13 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/13/2020	476715	Check	Mohamed, Fadumo Abdirazak	930253	2 AP8845	150.00
03/13/2020	476716	Check	Multilingual Word Inc	922324	2 AP8845	160.00
03/13/2020	476717	Check	Music Theatre International	900421	2 AP8845	3,339.84
03/13/2020	476718	Check	Nuvera	902483-1	2 AP8845	544.68
03/13/2020	476719	Check	Olympic Communications Inc	927700	2 AP8845	730.00
03/13/2020	476720	Check	Pape, John	929981	2 AP8845	79.00
03/13/2020	476721	Check	PBBS Equipment Corporation	930000	2 AP8845	780.80
03/13/2020	476722	Check	Peralta, German	926842	2 AP8845	180.00
03/13/2020	476723	Check	Perez, Melissa M	924879	2 AP8845	1,425.00
03/13/2020	476724	Check	PrioHealth	930174	2 AP8845	149.00
03/13/2020	476725	Check	Red Wing Business Advantage Account	921851-1	2 AP8845	367.44
03/13/2020	476726	Check	Red Wing Business Advantage Account	905511-1	2 AP8845	250.00
03/13/2020	476727	Check	Reflection Sciences Inc	929412	2 AP8845	3,300.00
03/13/2020	476728	Check	Rock Hard Landscape Supply	928528	2 AP8845	7.25
03/13/2020	476729	Check	Safeway Driving School	926796	2 AP8845	7,290.00
03/13/2020	476730	Check	Schmitt Music	903532-2	2 AP8845	133.41
03/13/2020	476731	Check	Schmitt & Sons - Charter	909331-1	2 AP8845	37,151.70
03/13/2020	476732	Check	Scholastic Book Fairs	903196-4	2 AP8845	2,015.51
03/13/2020	476733	Check	School Nutrition Association (SNA)	926552-3	2 AP8845	272.50

## AP Check Register

AP Run: 20200313 AP — Post Date: 2020-03-13 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/13/2020	476734	Check	Second Harvest Heartland	928183	2 AP8845	1,059.06
03/13/2020	476735	Check	SFM	923848	2 AP8845	15,165.26
03/13/2020	476736	Check	Simpsonian LLC	929446	2 AP8845	1,000.00
03/13/2020	476737	Check	Skow, Karen	929575	2 AP8845	540.00
03/13/2020	476738	Check	Soto, Nestor David	926857	2 AP8845	420.00
03/13/2020	476739	Check	St Paul Beverage Solutions, LLC	930156	2 AP8845	6,068.21
03/13/2020	476740	Check	Stadler, Keith	930252	2 AP8845	98.00
03/13/2020	476741	Check	Teachers On Call	929847	2 AP8845	48,113.94
03/13/2020	476742	Check	The Food Group	928651	2 AP8845	1,387.47
03/13/2020	476743	Check	The Works	902039	2 AP8845	675.00
03/13/2020	476744	Check	Tierney Brothers Inc	900826-1	2 AP8845	133.50
03/13/2020	476745	Check	University of Minnesota-Tuition Third Party Billing	908595	2 AP8845	2,030.00
03/13/2020	476746	Check	Upper Lakes Food Inc	929826	2 AP8845	45,352.48
03/13/2020	476747	Check	US Department of Education AWG	902813-6	2 AP8845	302.70
03/13/2020	476748	Check	US Postmaster USPS	904153-1	2 AP8845	4,128.82
03/13/2020	476749	Check	Warsame, Kadra	925560	2 AP8845	60.00
03/13/2020	476750	Check	Williams, Rebecca	925837	2 AP8845	405.00
03/13/2020	476751	Check	With Gratitude Inc	926541	2 AP8845	79.00
03/13/2020	476752	Check	Xcel Energy	902776	2 AP8845	16,321.09
<b>Total:</b>						<b>\$375,292.87</b>

## AP Check Register

AP Run: 20200313 AP --- Post Date: 2020-03-13 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
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**20200313 AP Summary**

Type	Count	Amount
Regular	97	375,292.87
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>97</b>	<b>\$375,292.87</b>

## AP Check Register

AP Run: 20200313 fstchk — Post Date: 2020-03-13 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/13/2020	476753	Check	Foundation 191	928202	2 AP8845	5,000.00
<b>Total:</b>						<b>\$5,000.00</b>

### 20200313 fstchk Summary

Type	Count	Amount
Regular	1	5,000.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$5,000.00</b>

## AP Check Register

AP Run: 20200320 AP — Post Date: 2020-03-20 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/20/2020	476754	Check	A.J. Moore Electric Inc	928491	2 AP8845	235.16
03/20/2020	476755	Check	Act Inc	900111-1	2 AP8845	10,368.00
03/20/2020	476756	Check	AGL Consulting	909076	2 AP8845	5,040.00
03/20/2020	476757	Check	Ahmed, Hesham	930002	2 AP8845	60.00
03/20/2020	476758	Check	Alemeny-Jones, Aurea	923909	2 AP8845	60.00
03/20/2020	476759	Check	Ali, Maryan	930011	2 AP8845	240.00
03/20/2020	476760	Check	Allen, Dariel J	927125	2 AP8845	300.00
03/20/2020	476761	Check	Amazon Capital Services Inc	922956	2 AP8845	27.96
03/20/2020	476762	Check	Ashley, Mary K	006956	2 AP8845	7.00
03/20/2020	476763	Check	Athena Awards Committee	901131	2 AP8845	350.00
03/20/2020	476764	Check	Bix Produce Company	900477	2 AP8845	7,195.27
03/20/2020	476765	Check	Brennan, Marilyn	500023	2 AP8845	29.00
03/20/2020	476766	Check	Bro-Tex Inc	900397	2 AP8845	4,633.20
03/20/2020	476767	Check	Busch, Zachary	929511	2 AP8845	350.00
03/20/2020	476768	Check	Caballero, Melissa	930259	2 AP8845	105.00
03/20/2020	476769	Check	Carleton, Katherine	500308	2 AP8845	93.70
03/20/2020	476770	Check	Carlevarino, Giovanna	929403	2 AP8845	120.00
03/20/2020	476771	Check	CDW Government Inc	920289-1	2 AP8845	1,094.31
03/20/2020	476772	Check	Centerpoint Energy	902519	2 AP8845	12,660.51
03/20/2020	476773	Check	CESO Transportation LLC	930220	2 AP8845	15,453.00

## AP Check Register

AP Run: 20200320 AP — Post Date: 2020-03-20 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/20/2020	476774	Check	Choy, Keren	928401	2 AP8845	60.00
03/20/2020	476775	Check	Conney Safety Products	900552-1	2 AP8845	1,424.45
03/20/2020	476776	Check	Cottens Inc	929846	2 AP8845	58.78
03/20/2020	476777	Check	CST MN - BIN# 170065	929862	2 AP8845	89,072.12
03/20/2020	476778	Check	Cub Foods	900645	2 AP8845	17.94
03/20/2020	476779	Check	Dakota Electric Association	900809	2 AP8845	63,469.60
03/20/2020	476780	Check	Dalco	904186-1	2 AP8845	14,450.01
03/20/2020	476781	Check	Dewald, Rina C	920524	2 AP8845	540.00
03/20/2020	476782	Check	Diversified Snack Distribution	900279	2 AP8845	2,057.11
03/20/2020	476783	Check	Doyle Security Products	900605	2 AP8845	74.24
03/20/2020	476784	Check	Eastview High School	906734-1	2 AP8845	140.00
03/20/2020	476785	Check	Eck, Shiela	500302	2 AP8845	58.00
03/20/2020	476786	Check	ECM Publishers Inc	909272	2 AP8845	103.95
03/20/2020	476787	Check	Ecolab	908846-2	2 AP8845	1,386.71
03/20/2020	476788	Check	Ekon-O-Pac LLC	928982	2 AP8845	3,004.00
03/20/2020	476789	Check	Entrikin, Abby	500301	2 AP8845	60.00
03/20/2020	476790	Check	Fastsigns	924696	2 AP8845	43.96
03/20/2020	476791	Check	Field Environmental Consulting Inc	926109	2 AP8845	1,175.83
03/20/2020	476792	Check	Flaminio, Kathryn	924387	2 AP8845	8,975.00
03/20/2020	476793	Check	Floyd Total Security	906007	2 AP8845	122.50

## AP Check Register

AP Run: 20200320 AP — Post Date: 2020-03-20 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/20/2020	476794	Check	Fuller, Mary Sue	500035	2 AP8845	29.00
03/20/2020	476795	Check	Glatfelter Claims Management Inc	930256	2 AP8845	5,000.00
03/20/2020	476796	Check	Global Communications Wiring & Services LLC	927736	2 AP8845	120.00
03/20/2020	476797	Check	Goeschel, Jason	930255	2 AP8845	122.40
03/20/2020	476798	Check	H & B Specialized Products Inc	901641	2 AP8845	2,134.16
03/20/2020	476799	Check	Haldeman-Homme Inc	901774-1	2 AP8845	2,300.00
03/20/2020	476800	Check	Hanushchak, Oksana	930258	2 AP8845	120.00
03/20/2020	476801	Check	Hastings Bus Company	907139	2 AP8845	2,038.19
03/20/2020	476802	Check	Heartland Tire, Inc.	930160	2 AP8845	28.32
03/20/2020	476803	Check	HL Corporation	908148	2 AP8845	654.97
03/20/2020	476804	Check	Horizon Commercial Pool Supply	904818	2 AP8845	392.27
03/20/2020	476805	Check	HOSA-Future Health Professionals	929975	2 AP8845	110.00
03/20/2020	476806	Check	Hyvee	929410	2 AP8845	849.80
03/20/2020	476807	Check	Imagine Design & Creative Consulting Inc	928876	2 AP8845	12,950.00
03/20/2020	476808	Check	Instrumentalist Awards Llc	901896	2 AP8845	444.00
03/20/2020	476809	Check	International Gymnastics of MN LLC	926911	2 AP8845	1,534.00
03/20/2020	476810	Check	Interstate All Battery Center	928877-1	2 AP8845	779.70
03/20/2020	476811	Check	Jobs Foundation/Tech Dump	929071	2 AP8845	1,627.70
03/20/2020	476812	Check	JTM Provisions Co Inc	928622-1	2 AP8845	6,046.60

## AP Check Register

AP Run: 20200320 AP — Post Date: 2020-03-20 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/20/2020	476813	Check	Karl, Diane	500300	2 AP8845	29.00
03/20/2020	476814	Check	Knoke, Barb	500060	2 AP8845	29.00
03/20/2020	476815	Check	Lindmeier, Thomas	930013	2 AP8845	54.00
03/20/2020	476816	Check	Link Interpret	929933	2 AP8845	281.85
03/20/2020	476817	Check	Mackin Educational Resources	902196	2 AP8845	1,783.17
03/20/2020	476818	Check	Mahamed, Ibtissam	500274	2 AP8845	1,000.00
03/20/2020	476819	Check	Master Automotive Tire & Quick Lube	928612	2 AP8845	61.22
03/20/2020	476820	Check	MAWSECO 938	906064	2 AP8845	411.48
03/20/2020	476821	Check	Meca Sportswear	924921	2 AP8845	158.50
03/20/2020	476822	Check	Metro Dining Club	922948	2 AP8845	1,065.00
03/20/2020	476823	Check	Mid City Services	930092	2 AP8845	366.40
03/20/2020	476824	Check	Midwest Language Banc Inc	924523	2 AP8845	6,360.00
03/20/2020	476825	Check	Minnesota Energy Resources	903029-1	2 AP8845	1,180.83
03/20/2020	476826	Check	Minnesota Historical Society	900624	2 AP8845	328.00
03/20/2020	476827	Check	Minnesota School Boards Association - MSBA	902540	2 AP8845	975.00
03/20/2020	476828	Check	Minuteman Press - Burnsville	929825	2 AP8845	135.00
03/20/2020	476829	Check	MN Dept of Labor and Industry	907914-2	2 AP8845	30.00
03/20/2020	476830	Check	MN Highway Safety & Research Center	926466	2 AP8845	3.00
03/20/2020	476831	Check	MNSU Mankato	921301-3	2 AP8845	990.00

## AP Check Register

AP Run: 20200320 AP — Post Date: 2020-03-20 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/20/2020	476832	Check	Moe, Carol	500304	2 AP8845	58.00
03/20/2020	476833	Check	Moronta Dominguez, Polinia	500303	2 AP8845	170.00
03/20/2020	476834	Check	Multilingual Word Inc	922324	2 AP8845	1,870.00
03/20/2020	476835	Check	NCS Pearson Inc	925372-4	2 AP8845	75.00
03/20/2020	476836	Check	Norcostco Inc	902765	2 AP8845	139.14
03/20/2020	476837	Check	Office of MNIT Services	906477	2 AP8845	2,846.72
03/20/2020	476838	Check	Perez, Melissa M	924879	2 AP8845	480.00
03/20/2020	476839	Check	Refresh Technologies	928946	2 AP8845	3,147.50
03/20/2020	476840	Check	Region 3AA	900488	2 AP8845	2,804.00
03/20/2020	476841	Check	Region 3AA	900488	2 AP8845	1,612.00
03/20/2020	476842	Check	Reliastar Life Insurance Company	920099-2	2 AP8845	3,219.90
03/20/2020	476843	Check	Reliastar Life Insurance Company	920099-3	2 AP8845	3,540.50
03/20/2020	476844	Check	Reliastar Life Insurance Company	920099-4	2 AP8845	2,020.71
03/20/2020	476845	Check	Sandino, Jeff	926126	2 AP8845	364.00
03/20/2020	476846	Check	Schmitt Music	903532-2	2 AP8845	4,039.87
03/20/2020	476847	Check	Skow, Karen	929575	2 AP8845	450.00
03/20/2020	476848	Check	St Paul Beverage Solutions, LLC	930156	2 AP8845	4,725.97
03/20/2020	476849	Check	State of Minnesota	906710-2	2 AP8845	9,755.14
03/20/2020	476850	Check	Steve Weiss Music	927704	2 AP8845	1,233.00

## AP Check Register

AP Run: 20200320 AP — Post Date: 2020-03-20 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/20/2020	476851	Check	Success Beyond The Classroom	921607	2 AP8845	1,610.00
03/20/2020	476852	Check	Teachers On Call	929847	2 AP8845	16,823.79
03/20/2020	476853	Check	Tony's Appliance Inc	921785	2 AP8845	149.00
03/20/2020	476854	Check	Trang, Kristine	924968	2 AP8845	240.00
03/20/2020	476855	Check	Transportation Plus, Inc.	906215	2 AP8845	1,320.50
03/20/2020	476856	Check	Trousil, Wanda	921190	2 AP8845	20.12
03/20/2020	476857	Check	Upper Lakes Food Inc	929826	2 AP8845	34,627.89
03/20/2020	476858	Check	Varsity Group	930232	2 AP8845	900.00
03/20/2020	476859	Check	Warsame, Kadra	925560	2 AP8845	120.00
03/20/2020	476860	Check	Weiher, Fiona	500305	2 AP8845	29.00
03/20/2020	476861	Check	Welch Allyn Inc	930254	2 AP8845	358.55
03/20/2020	476862	Check	Western Psychological Services	904419	2 AP8845	47.00
03/20/2020	476863	Check	Whetter, Elizabeth	500306	2 AP8845	29.00
03/20/2020	476864	Check	Xcel Energy Center	925571	2 AP8845	4,217.00

**Total: \$400,282.17**

## AP Check Register

AP Run: 20200320 AP --- Post Date: 2020-03-20 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
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**20200320 AP Summary**

Type	Count	Amount
Regular	111	400,282.17
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>111</b>	<b>\$400,282.17</b>

## AP Check Register

AP Run: 20200324 AP — Post Date: 2020-03-24 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/24/2020	476865	Check	Ali, Salma	930217	2 AP8845	60.00
03/24/2020	476866	Check	American Time & Signal Co	903503-1	2 AP8845	892.10
03/24/2020	476867	Check	Anchor Solar Investments LLC	929704	2 AP8845	1,982.04
03/24/2020	476868	Check	Bix Produce Company	900477	2 AP8845	5,501.72
03/24/2020	476869	Check	Centerpoint Energy	902519	2 AP8845	30,678.81
03/24/2020	476870	Check	Choy, Sergio R	928260	2 AP8845	120.00
03/24/2020	476871	Check	Conney Safety Products	900552-1	2 AP8845	345.45
03/24/2020	476872	Check	Cottens Inc	929846	2 AP8845	55.49
03/24/2020	476873	Check	Dalco	904186-1	2 AP8845	3,353.41
03/24/2020	476874	Check	Diversified Snack Distribution	900279	2 AP8845	2,101.47
03/24/2020	476875	Check	Envision Glass Inc	929369	2 AP8845	2,944.00
03/24/2020	476876	Check	Fairfield Glass & Window Inc	926949	2 AP8845	1,113.00
03/24/2020	476877	Check	Harmon, Susan	930260	2 AP8845	975.00
03/24/2020	476878	Check	High Touch High Tech Of The Twin Cities	929711	2 AP8845	405.00
03/24/2020	476879	Check	Horizon Commercial Pool Supply	904818	2 AP8845	103.59
03/24/2020	476880	Check	Interstate All Battery Center	928877-1	2 AP8845	199.90
03/24/2020	476881	Check	Jama, Osman A	930185	2 AP8845	352.50
03/24/2020	476882	Check	Kelly Services Inc	927633	2 AP8845	1,516.80
03/24/2020	476883	Check	Kennedy and Graven Chartered	908356	2 AP8845	4,834.50

## AP Check Register

AP Run: 20200324 AP --- Post Date: 2020-03-24 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/24/2020	476884	Check	Mid America Books	920601	2 AP8845	649.77
03/24/2020	476885	Check	Mid City Services	930092	2 AP8845	271.25
03/24/2020	476886	Check	Minnesota Energy Resources	903029-1	2 AP8845	126.20
03/24/2020	476887	Check	Perez, Melissa M	924879	2 AP8845	120.00
03/24/2020	476888	Check	Rock Hard Landscape Supply	928528	2 AP8845	55.00
03/24/2020	476889	Check	Schmitt & Sons - Contract	909331-2	2 AP8845	386,539.12
03/24/2020	476890	Check	Skow, Karen	929575	2 AP8845	360.00
03/24/2020	476891	Check	The Water Heater Guy	928708-1	2 AP8845	1,241.60
03/24/2020	476892	Check	T-Mobile	929345-1	2 AP8845	730.00
<b>Total:</b>						<b>\$447,627.72</b>

20200324 AP Summary		
Type	Count	Amount
Regular	28	447,627.72
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>28</b>	<b>\$447,627.72</b>

## AP Check Register

AP Run: 20200327 AP — Post Date: 2020-03-27 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/27/2020	476893	Check	Amazon Capital Services Inc	922956	2 AP8845	120.82
03/27/2020	476894	Check	Chino, William	930044	2 AP8845	480.00
03/27/2020	476895	Check	Choy, Sergio R	928260	2 AP8845	270.00
03/27/2020	476896	Check	Dalco	904186-1	2 AP8845	5,172.08
03/27/2020	476897	Check	Educators Benefit Consultants LLC	926262-1	2 AP8845	692.43
03/27/2020	476898	Check	Ehlers	920802-1	2 AP8845	7,287.50
03/27/2020	476899	Check	Follett School Solutions Inc	904527-1	2 AP8845	100.00
03/27/2020	476900	Check	Ganado, Cesar	926554	2 AP8845	75.00
03/27/2020	476901	Check	GreatAmerica Financial Services	929729	2 AP8845	395.00
03/27/2020	476902	Check	Heartland Tire, Inc.	930160	2 AP8845	44.49
03/27/2020	476903	Check	Innovational Water Solutions, Inc.	930169	2 AP8845	1,720.25
03/27/2020	476904	Check	Integrated Fire & Security Inc	920578	2 AP8845	3,887.50
03/27/2020	476905	Check	Interstate All Battery Center	928877-1	2 AP8845	254.40
03/27/2020	476906	Check	John A Dalsin & Son Inc	905816	2 AP8845	789.12
03/27/2020	476907	Check	Master Automotive Tire & Quick Lube	928612	2 AP8845	1,303.49
03/27/2020	476908	Check	McDowall Comfort Management	930006	2 AP8845	2,194.00
03/27/2020	476909	Check	MobyMax Education LLC	930226	2 AP8845	1,998.00
03/27/2020	476910	Check	Multilingual Word Inc	922324	2 AP8845	937.50
03/27/2020	476911	Check	Perez, Melissa M	924879	2 AP8845	240.00

## AP Check Register

AP Run: 20200327 AP --- Post Date: 2020-03-27 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/27/2020	476912	Check	Performance Apparel LLC	926290	2 AP8845	773.45
03/27/2020	476913	Check	Schmitt & Sons - Charter	909331-1	2 AP8845	8,975.67
03/27/2020	476914	Check	Second Harvest Heartland	928183	2 AP8845	1,977.39
03/27/2020	476915	Check	Shirwa, Hamdi	930173	2 AP8845	540.00
03/27/2020	476916	Check	Skyward Inc	929759	2 AP8845	108,015.24
03/27/2020	476917	Check	Stonebrooke Equipment Inc	930246	2 AP8845	1,135.00
03/27/2020	476918	Check	Teachers On Call	929847	2 AP8845	47,778.82
03/27/2020	476919	Check	The Food Group	928651	2 AP8845	1,247.22
03/27/2020	476920	Check	USPS	931024-1	2 AP8845	1,216.23
<b>Total:</b>						<b>\$199,620.60</b>

### 20200327 AP Summary

Type	Count	Amount
Regular	28	199,620.60
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>28</b>	<b>\$199,620.60</b>

## AP Check Register

AP Run: 20200331 Voids --- Post Date: 2020-03-31 — AP Run Type: V

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/31/2020	476611	Check	LaRose, Merval	930175	2 AP8845	-100.00
03/31/2020	476616	Check	Math Masters of MN	909951	2 AP8845	-487.00
03/31/2020	476708	Check	Math Masters of MN	909951	2 AP8845	-210.00
<b>Total:</b>						<b>-\$797.00</b>

### 20200331 Voids Summary

Type	Count	Amount
Regular	3	-797.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>3</b>	<b>-\$797.00</b>

## AP Check Register

AP Run: 20200430 Voids --- Post Date: 2020-04-30 — AP Run Type: V

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
04/30/2020	476674	Check	Chaska High School	907014	2 AP8845	-120.00
04/30/2020	476704	Check	Lakeville North High School	902673-2	2 AP8845	-125.00
04/30/2020	476763	Check	Athena Awards Committee	901131	2 AP8845	-350.00
04/30/2020	476784	Check	Eastview High School	906734-1	2 AP8845	-140.00
04/30/2020	476864	Check	Xcel Energy Center	925571	2 AP8845	-4,217.00
<b>Total:</b>						<b>-\$4,952.00</b>

### 20200430 Voids Summary

Type	Count	Amount
Regular	5	-4,952.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>5</b>	<b>-\$4,952.00</b>

## AP Check Register

Burnsville-Eagan-Savage SD 191, MN

<u>Fund</u>	<u>Total</u>
01 - GENERAL	998,414.22
02 - FOOD SERVICE	164,406.73
03 - TRANSPORTATION	1,196,135.18
04 - COMMUNITY SERVICE	85,219.75
09 - SCHOLARSHIP FUND	6,000.00
16 - FACILITIES RENTAL	1,684.14
	<b>\$2,451,860.02</b>

## AP Check Register

AP Run: 20200303 Virtua — Post Date: 2020-03-03 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/03/2020	6000000164		Advanced Imaging Solutions	928551	2 Virtua	7,158.49
03/03/2020	6000000165		Cole Papers Inc	927279-1	2 Virtua	2,955.94
03/03/2020	6000000166		Grainger	904387-1	2 Virtua	2,486.28
03/03/2020	6000000167		Hi Tech Refrigeration Inc	909046	2 Virtua	196.88
03/03/2020	6000000168		MEI Total Elevator Solutions	908999-1	2 Virtua	47.19
03/03/2020	6000000169		Ryan Mechanical Inc	923241	2 Virtua	1,452.00
03/03/2020	6000000170		Trio Supply	903802	2 Virtua	14,386.53
<b>Total:</b>						<b>\$28,683.31</b>

### 20200303 Virtua Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	7	28,683.31
<b>Total:</b>	<b>7</b>	<b>\$28,683.31</b>

## AP Check Register

AP Run: 20200319 Virtual — Post Date: 2020-03-19 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/19/2020	6000000171		Advanced Imaging Solutions	928551	2 Virtua	6,330.75
03/19/2020	6000000172		Cole Papers Inc	927279-1	2 Virtua	1,137.17
03/19/2020	6000000173		Continental Clay Company	903866	2 Virtua	1,588.40
03/19/2020	6000000174		Cornerstone Copy Center	900502	2 Virtua	680.85
03/19/2020	6000000175		Grainger	904387-1	2 Virtua	1,013.80
03/19/2020	6000000176		Hi Tech Refrigeration Inc	909046	2 Virtua	932.39
03/19/2020	6000000177		Northern Air Corporation (NAC)	920320	2 Virtua	2,571.94
03/19/2020	6000000178		QBS, Inc.	930033	2 Virtua	164.00
03/19/2020	6000000179		Ryan Mechanical Inc	923241	2 Virtua	20,637.75
03/19/2020	6000000180		Trane US Inc	904045-1	2 Virtua	27,616.00
03/19/2020	6000000181		Trio Supply	903802	2 Virtua	8,376.34
03/19/2020	6000000182		Universal Athletic LLC	928417	2 Virtua	192.00
<b>Total:</b>						<b>\$71,241.39</b>

20200319 Virtual Summary		
Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	12	71,241.39
<b>Total:</b>	<b>12</b>	<b>\$71,241.39</b>

## AP Check Register

AP Run: 20200326 Virtual — Post Date: 2020-03-26 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/26/2020	6000000183		Advanced Imaging Solutions	928551	2 Virtua	430.00
03/26/2020	6000000184		Cole Papers Inc	927279-1	2 Virtua	1,241.52
03/26/2020	6000000185		Grainger	904387-1	2 Virtua	1,341.06
03/26/2020	6000000186		Hi Tech Refrigeration Inc	909046	2 Virtua	456.45
03/26/2020	6000000187		MEI Total Elevator Solutions	908999-1	2 Virtua	8,891.50
03/26/2020	6000000188		Ryan Mechanical Inc	923241	2 Virtua	1,768.00
03/26/2020	6000000189		Trio Supply	903802	2 Virtua	409.49
03/26/2020	6000000190		Universal Athletic LLC	928417	2 Virtua	2,640.42
<b>Total:</b>						<b>\$17,178.44</b>

### 20200326 Virtual Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	8	17,178.44
<b>Total:</b>	<b>8</b>	<b>\$17,178.44</b>

## AP Check Register

Burnsville-Eagan-Savage SD 191, MN

<u>Fund</u>	<u>Total</u>
01 - GENERAL	90,888.78
02 - FOOD SERVICE	24,350.43
04 - COMMUNITY SERVICE	1,863.93
	<b>\$117,103.14</b>

## AP Check Register

AP Run: 20200304 ACH — Post Date: 2020-03-04 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/04/2020	9000001552	ACH	Battle, Theresa F	019927	1 AP5800	380.71
03/04/2020	9000001553	ACH	Bergman, Anna T	017126	1 AP5800	34.00
03/04/2020	9000001554	ACH	Bluhm, William Ae	018649	1 AP5800	45.98
03/04/2020	9000001555	ACH	Bohr, Jennifer L	009302	1 AP5800	71.93
03/04/2020	9000001556	ACH	Cin, Stephanie P	012319	1 AP5800	46.06
03/04/2020	9000001557	ACH	Cloutier, Dana	016633	1 AP5800	17.25
03/04/2020	9000001558	ACH	Deutsch, Matt R	014970	1 AP5800	133.27
03/04/2020	9000001559	ACH	Eichten, Heidi J	016015	1 AP5800	136.76
03/04/2020	9000001560	ACH	Fritz, Kimberly A	016001	1 AP5800	27.95
03/04/2020	9000001561	ACH	Funston, Kathy L	017175	1 AP5800	671.58
03/04/2020	9000001562	ACH	Gehrke, Andrew R	016612	1 AP5800	14.37
03/04/2020	9000001563	ACH	Gulden, Janet	018691	1 AP5800	18.57
03/04/2020	9000001564	ACH	Hagen, Aimee E	016614	1 AP5800	8.68
03/04/2020	9000001565	ACH	Hendrix, Eugenia M	008309	1 AP5800	149.79
03/04/2020	9000001566	ACH	Henrich, Sarah L	016448	1 AP5800	12.77
03/04/2020	9000001567	ACH	Hill, Gary S	009764	1 AP5800	10.74
03/04/2020	9000001568	ACH	Kirchner, Amy	014600	1 AP5800	227.20
03/04/2020	9000001569	ACH	Lotze, Timothy	014122	1 AP5800	75.00
03/04/2020	9000001570	ACH	Maidment, Lori	010819	1 AP5800	227.20
03/04/2020	9000001571	ACH	Morrissey, Kevin P	015046	1 AP5800	227.20

## AP Check Register

AP Run: 20200304 ACH — Post Date: 2020-03-04 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/04/2020	9000001572	ACH	Ness, Katie L	018356	1 AP5800	22.77
03/04/2020	9000001573	ACH	Nimchuk, Sarah T	020034	1 AP5800	119.16
03/04/2020	9000001574	ACH	Oftedahl, Imina P	020003	1 AP5800	23.19
03/04/2020	9000001575	ACH	Otto, Caron	018846	1 AP5800	11.62
03/04/2020	9000001576	ACH	Plaschko, Mary Beth	008281	1 AP5800	18.98
03/04/2020	9000001577	ACH	Reid, Lisa M	015700	1 AP5800	15.24
03/04/2020	9000001578	ACH	Ronn, Kelly J	014914	1 AP5800	227.20
03/04/2020	9000001579	ACH	Shogren, Catherine J	006655	1 AP5800	47.32
03/04/2020	9000001580	ACH	Shook, Joann	004880	1 AP5800	54.66
03/04/2020	9000001581	ACH	Skoglund, Allison L	015398	1 AP5800	38.53
03/04/2020	9000001582	ACH	Smith, Kelly L	007347	1 AP5800	30.42
03/04/2020	9000001583	ACH	Ullrich, William D	019689	1 AP5800	34.32
03/04/2020	9000001584	ACH	Zimmerman, Kara J	018371	1 AP5800	59.17

**Total: \$3,239.59**

### 20200304 ACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	33	3,239.59
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>33</b>	<b>\$3,239.59</b>

## AP Check Register

AP Run: 20200311 ACH — Post Date: 2020-03-11 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/11/2020	9000001585	ACH	Abraha, Wubet A	016480	1 AP5800	37.03
03/11/2020	9000001586	ACH	Anderson, Janelle D	018630	1 AP5800	54.86
03/11/2020	9000001587	ACH	Anderson, Laurie	019277	1 AP5800	9.28
03/11/2020	9000001588	ACH	Attanasio, Megan	019261	1 AP5800	6.21
03/11/2020	9000001589	ACH	Blandin, Melissa	011821	1 AP5800	122.83
03/11/2020	9000001590	ACH	Brady, Steve	010290	1 AP5800	46.17
03/11/2020	9000001591	ACH	Brandner, Renee	011279	1 AP5800	73.49
03/11/2020	9000001592	ACH	Brown, Christopher M	013495	1 AP5800	42.44
03/11/2020	9000001593	ACH	Cesaro-Moxley, Rachel L	018951	1 AP5800	50.90
03/11/2020	9000001594	ACH	Check, Cindy	006315	1 AP5800	121.87
03/11/2020	9000001595	ACH	Clancy, Carissa	016999	1 AP5800	106.55
03/11/2020	9000001596	ACH	Czapar, Kelly N	017322	1 AP5800	66.01
03/11/2020	9000001597	ACH	Douglas, Lori	011833	1 AP5800	51.92
03/11/2020	9000001598	ACH	Erbes, Sarah L	017283	1 AP5800	60.38
03/11/2020	9000001599	ACH	Ewert, Casey B	019158	1 AP5800	48.36
03/11/2020	9000001600	ACH	Fandrich, Kari M	013256	1 AP5800	23.00
03/11/2020	9000001601	ACH	Ferguson, Antanaya S	019820	1 AP5800	4.43
03/11/2020	9000001602	ACH	Griffin, Lyndsay K	014006	1 AP5800	98.19
03/11/2020	9000001603	ACH	Hendrix, Eugenia M	008309	1 AP5800	146.34
03/11/2020	9000001604	ACH	Henle, Angela G	015131	1 AP5800	20.94

## AP Check Register

AP Run: 20200311 ACH — Post Date: 2020-03-11 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/11/2020	9000001605	ACH	Huber, Jon Alan	013425	1 AP5800	14.99
03/11/2020	9000001606	ACH	Hutchinson, Jennifer L	013396	1 AP5800	69.46
03/11/2020	9000001607	ACH	Irmiter, Micayla M	019855	1 AP5800	19.72
03/11/2020	9000001608	ACH	Johnson, Ronna E	014613	1 AP5800	27.95
03/11/2020	9000001609	ACH	Jordan, Joanna	014624	1 AP5800	15.87
03/11/2020	9000001610	ACH	Kaahiye, Axmad	018140	1 AP5800	34.27
03/11/2020	9000001611	ACH	Kolstad, Michele M	007847	1 AP5800	46.23
03/11/2020	9000001612	ACH	Kronabetter, Julie R	016789	1 AP5800	144.50
03/11/2020	9000001613	ACH	Leake, Donald	007490	1 AP5800	5.52
03/11/2020	9000001614	ACH	Levinski, Sarah A	018857	1 AP5800	26.22
03/11/2020	9000001615	ACH	Malone, Meggan J	017324	1 AP5800	39.55
03/11/2020	9000001616	ACH	Mikelson, Teresa	013382	1 AP5800	69.61
03/11/2020	9000001617	ACH	Mosey, Pat	009501	1 AP5800	110.04
03/11/2020	9000001618	ACH	Neal, Bryeny B	013693	1 AP5800	21.28
03/11/2020	9000001619	ACH	Nelson, Katie L	015010	1 AP5800	109.37
03/11/2020	9000001620	ACH	Niemiec, Alicia	013692	1 AP5800	105.80
03/11/2020	9000001621	ACH	Nierengarten, Brianna L	017719	1 AP5800	20.76
03/11/2020	9000001622	ACH	Niesen, Elizabeth A	015962	1 AP5800	29.33
03/11/2020	9000001623	ACH	Oftedahl, Imina P	020003	1 AP5800	124.72
03/11/2020	9000001624	ACH	Opatz, Larry	009239	1 AP5800	119.95

## AP Check Register

AP Run: 20200311 ACH — Post Date: 2020-03-11 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/11/2020	9000001625	ACH	Pearson, Genevieve L	019994	1 AP5800	199.30
03/11/2020	9000001626	ACH	Plomski, Marci	020101	1 AP5800	33.78
03/11/2020	9000001627	ACH	Robole, Vicki M	009670	1 AP5800	127.65
03/11/2020	9000001628	ACH	Simon, Glenn D.	004356	1 AP5800	5.00
03/11/2020	9000001629	ACH	Spaulding, Sheila J	018536	1 AP5800	49.28
03/11/2020	9000001630	ACH	Starkey, Michele M	012579	1 AP5800	73.03
03/11/2020	9000001631	ACH	Vodnick, Sarah A	016023	1 AP5800	13.11
03/11/2020	9000001632	ACH	Weiler, Bob M	005573	1 AP5800	298.36
<b>Total:</b>						<b>\$3,145.85</b>

### 20200311 ACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	48	3,145.85
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>48</b>	<b>\$3,145.85</b>

## AP Check Register

AP Run: 20200318 ACH — Post Date: 2020-03-18 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/18/2020	9000001633	ACH	Blom, Anne E	012947	1 AP5800	33.81
03/18/2020	9000001634	ACH	Borden, Paige M	019204	1 AP5800	31.41
03/18/2020	9000001635	ACH	Carroll, Michele	008784	1 AP5800	72.00
03/18/2020	9000001636	ACH	Christian, David	013364	1 AP5800	45.98
03/18/2020	9000001637	ACH	Gilbertson, Sherry A	016244	1 AP5800	25.85
03/18/2020	9000001638	ACH	Gray, Karen M	017142	1 AP5800	554.39
03/18/2020	9000001639	ACH	Hollingsworth, Kristin M	020095	1 AP5800	18.23
03/18/2020	9000001640	ACH	Kibler, Jeanne	014479	1 AP5800	31.74
03/18/2020	9000001641	ACH	Kohn, Grace	018671	1 AP5800	22.50
03/18/2020	9000001642	ACH	Malone, Meggan J	017324	1 AP5800	38.00
03/18/2020	9000001643	ACH	Miskiewicz, Kelly A	016340	1 AP5800	354.11
03/18/2020	9000001644	ACH	Mosey, Pat	009501	1 AP5800	101.11
03/18/2020	9000001645	ACH	Nelson, Tara A	015112	1 AP5800	92.92
03/18/2020	9000001646	ACH	Nesvig, Erika	013381	1 AP5800	61.43
03/18/2020	9000001647	ACH	Reichert, Kristen K	018306	1 AP5800	30.53
03/18/2020	9000001648	ACH	Rottjakob, Ronda K	018987	1 AP5800	82.91
03/18/2020	9000001649	ACH	Simon, Lydia	014316	1 AP5800	98.97
03/18/2020	9000001650	ACH	Toeller, John F.	011220	1 AP5800	45.00
03/18/2020	9000001651	ACH	Umhoefer, Tom C	007415	1 AP5800	98.15
03/18/2020	9000001652	ACH	Weightman, Elizabeth C	010299	1 AP5800	45.38

## AP Check Register

AP Run: 20200318 ACH — Post Date: 2020-03-18 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
<b>Total:</b>						<b>\$1,884.42</b>

### 20200318 ACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	20	1,884.42
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>20</b>	<b>\$1,884.42</b>

## AP Check Register

AP Run: 20200325 ACH — Post Date: 2020-03-25 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/25/2020	9000001653	ACH	Battle, Theresa F	019927	1 AP5800	500.00
03/25/2020	9000001654	ACH	Buck, Rebecca L	017742	1 AP5800	22.55
03/25/2020	9000001655	ACH	Check, Cindy	006315	1 AP5800	116.61
03/25/2020	9000001656	ACH	Gersich, Brian M	019849	1 AP5800	200.00
03/25/2020	9000001657	ACH	Johnson, Michael A	018761	1 AP5800	20.00
03/25/2020	9000001658	ACH	Meyer, Jessica M	018679	1 AP5800	11.16
03/25/2020	9000001659	ACH	Nelson, Michelle L	012283	1 AP5800	60.95
03/25/2020	9000001660	ACH	Nimchuk, Sarah T	020034	1 AP5800	175.90
03/25/2020	9000001661	ACH	Nurminen, Kari J	018651	1 AP5800	49.60
03/25/2020	9000001662	ACH	Petri, Kathryn E	017565	1 AP5800	146.17
03/25/2020	9000001663	ACH	Pikal, Robin	019154	1 AP5800	200.00
03/25/2020	9000001664	ACH	Rider, Lisa K	016166	1 AP5800	200.00
03/25/2020	9000001665	ACH	Robb, Brad E	013654	1 AP5800	132.82
03/25/2020	9000001666	ACH	Simmons, Sean D	017795	1 AP5800	19.00
03/25/2020	9000001667	ACH	Sovine, Stacey	017487	1 AP5800	200.00
03/25/2020	9000001668	ACH	Spry, Karie	014961	1 AP5800	380.00
03/25/2020	9000001669	ACH	Vo, Kelly Rae	018045	1 AP5800	17.99

## AP Check Register

AP Run: 20200325 ACH — Post Date: 2020-03-25 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/25/2020	9000001670	ACH	White, Stephanie C	019130	1 AP5800	304.89
<b>Total:</b>						<b>\$2,757.64</b>

### 20200325 ACH Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	18	2,757.64
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>18</b>	<b>\$2,757.64</b>

## AP Check Register

Burnsville-Eagan-Savage SD 191, MN

<u>Fund</u>	<u>Total</u>
01 - GENERAL	10,071.06
02 - FOOD SERVICE	343.80
04 - COMMUNITY SERVICE	612.64
	<b>\$11,027.50</b>

## AP Check Register

AP Run: 20200327 Fund 26 — Post Date: 2020-03-27 — AP Run Type: R

Burnsville-Eagan-Savage SD 191, MN

Check Date	Check Number	Payment Type	Name	Vendor Number	Bank Account Code	Check Amount
03/27/2020	104043	Check	Electro Watchman Inc	901078	6 BOND P	15,010.25
<b>Total:</b>						<b>\$15,010.25</b>

### 20200327 Fund 26 Summary

Type	Count	Amount
Regular	1	15,010.25
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$15,010.25</b>

## AP Check Register

Burnsville-Eagan-Savage SD 191, MN

<u>Fund</u>	<u>Total</u>
26 - BOND REFERENDUM	15,010.25
	<b>\$15,010.25</b>



**Agenda IV.A.5.  
 May 21, 2020**

**TO: Dr Theresa Battle, Superintendent and Board of Education**  
**FROM: Lisa K. Rider, Executive Director of Business Services**  
**DATE: May 28, 2020**  
**RE: Budget Analysis for the Month Ending March 31, 2020**

**RECOMMENDATION:** That the Board accepts the Budget Analysis for the month ending March 31, 2020

The February Budget Reports are presented for Board information and review. The reports indicate the following:

	<u>Year-to-Date Revenue</u>	<u>% of Adopted Budget</u>	<u>Year-to-Date Expenditures</u>	<u>% of Adopted Budget</u>
All Funds	\$ 120,196,251	66.66%	\$ 120,228,127	65.34%
General Fund	\$ 94,513,287	72.38%	\$ 83,160,672	62.90%

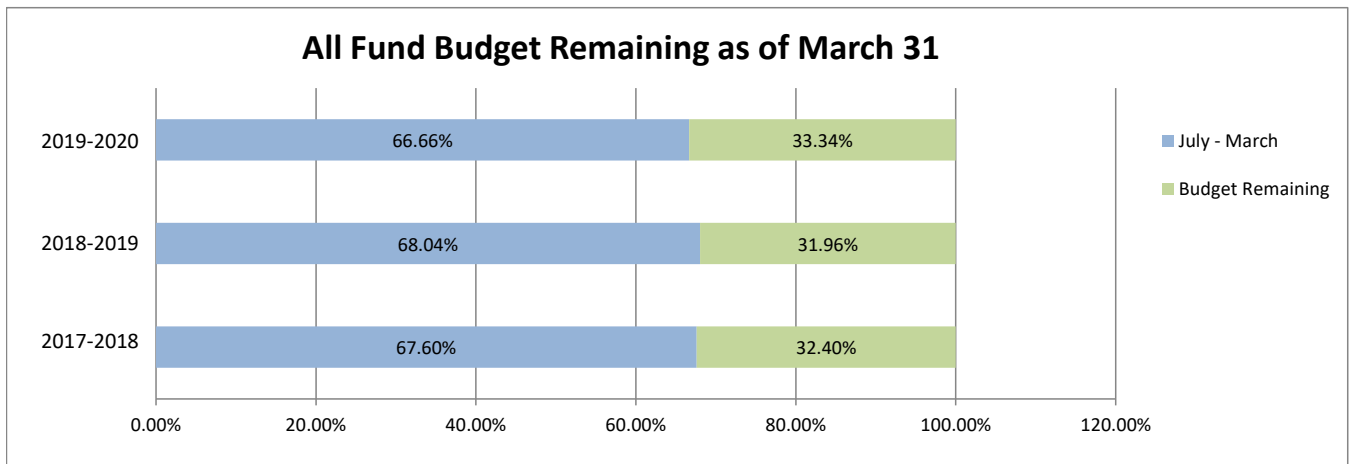
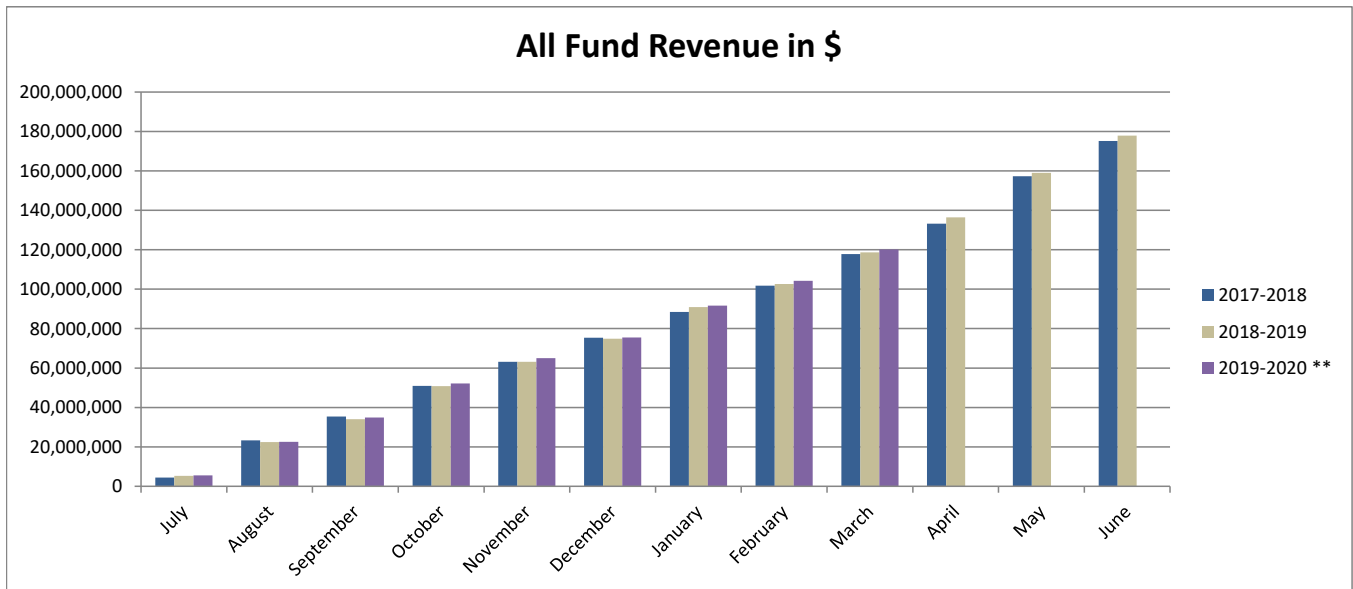
To assist the Board in monitoring monthly financial activity and to help identify budget-to-actual deviations, the following graphs have been developed for all funds and the general fund:

Revenues Year-to-Date for Last two years and Current year  
 Expenditures Year-to-Date for Last two years and Current year

All of the reports and graphs show last year’s actual figures, this year’s budget and this year’s activity to day. Additional detail is available upon request.

**REVENUE COMPARISON  
ALL FUNDS**

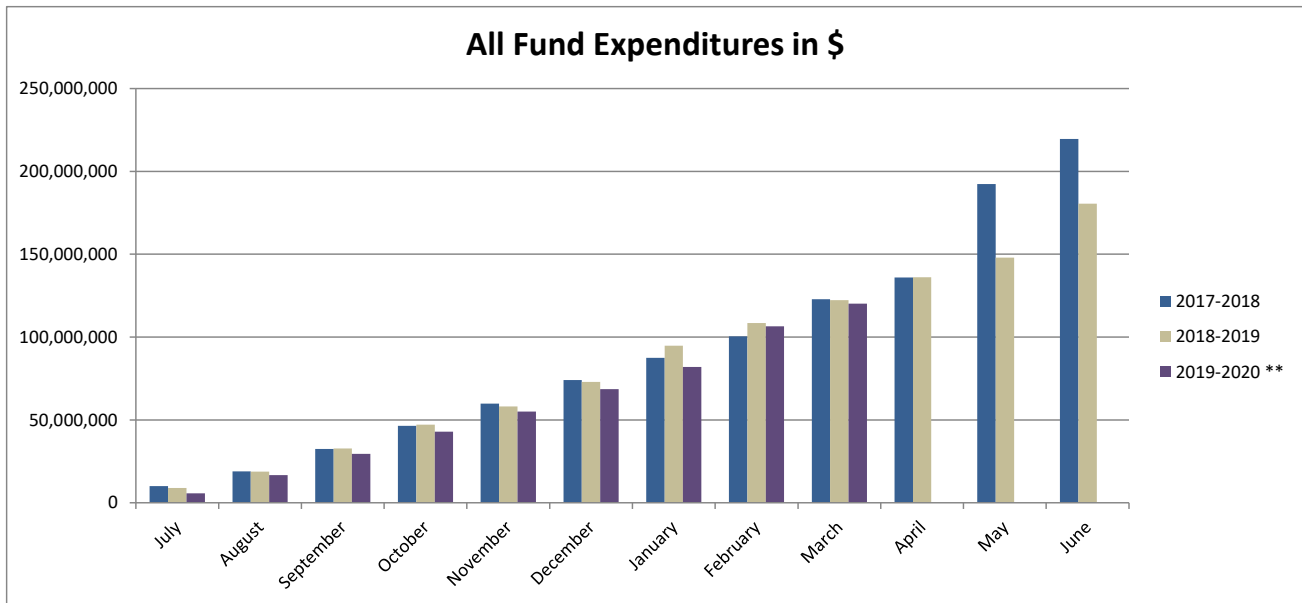
	2017-2018		2018-2019		2019-2020 **	
	\$	%	\$	%	\$	%
July	4,408,507	2.53%	5,335,129	3.06%	5,485,241	3.04%
August	23,331,132	13.38%	22,416,157	12.86%	22,596,500	12.53%
September	35,437,865	20.33%	34,008,972	19.51%	34,853,245	19.33%
October	50,946,461	29.22%	50,811,471	29.14%	52,163,142	28.93%
November	63,197,024	36.25%	63,156,262	36.22%	65,021,222	36.06%
December	75,336,594	43.21%	74,878,779	42.95%	75,503,598	41.87%
January	88,429,452	50.72%	90,963,532	52.17%	91,608,515	50.81%
February	101,775,734	58.38%	102,665,589	58.89%	104,225,896	57.80%
March	117,859,358	67.60%	118,617,121	68.04%	120,196,251	66.66%
April	133,279,961	76.45%	136,463,266	78.27%		0.00%
May	157,317,217	90.23%	159,031,720	91.22%		0.00%
June	175,149,857	100.46%	177,830,694	102.00%		0.00%
<b>BUDGET</b>	<b>173,504,173</b>	<b>100.00%</b>	<b>174,346,301</b>	<b>100.00%</b>	<b>180,308,051</b>	<b>100.00%</b>



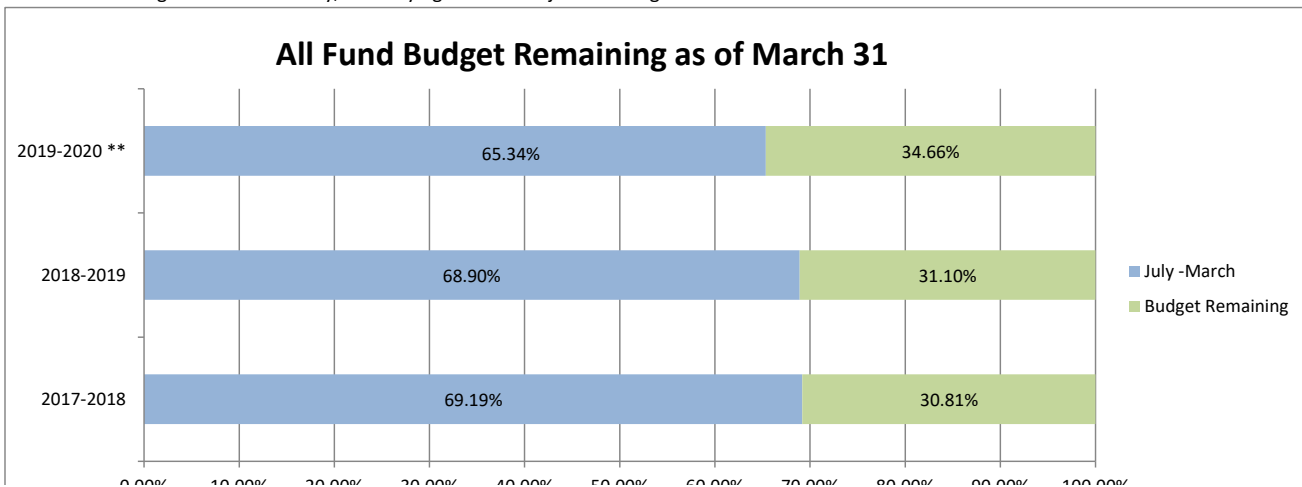
\*\* The year to year comparison will vary due to the timing of the reversal of prior year accruals and based on timing of financial activity, monthly figures are subject to change

**EXPENDITURE COMPARISON  
ALL FUNDS**

	2017-2018		2018-2019		2019-2020 **	
	\$	%	\$	%	\$	%
July	10,085,346	5.68%	8,969,704	5.05%	5,708,841	3.10%
August	18,992,738	10.70%	18,843,572	10.61%	16,672,830	9.06%
September	32,446,236	18.27%	32,740,412	18.44%	29,531,415	16.05%
October	46,483,002	26.18%	47,082,647	26.51%	42,876,828	23.30%
November	59,866,783	33.71%	58,133,122	32.74%	55,036,855	29.91%
December	74,007,378	41.68%	72,901,898	41.05%	68,585,537	37.28%
January	87,488,695	49.27%	94,821,290	53.40%	82,006,949	44.57%
February	100,396,791	56.54%	108,536,123	61.12%	106,508,529	57.89%
March	122,867,135	69.19%	122,350,806	68.90%	120,228,127	65.34%
April	135,923,819	76.54%	136,060,010	76.62%		0.00%
May	192,379,812	108.34%	147,894,022	83.28%		0.00%
June	219,609,660	123.67%	180,511,422	101.65%		0.00%
<b>BUDGET</b>	<b>216,433,319</b>	<b>100.00%</b>	<b>177,577,573</b>	<b>100.00%</b>	<b>183,989,992</b>	<b>100.00%</b>

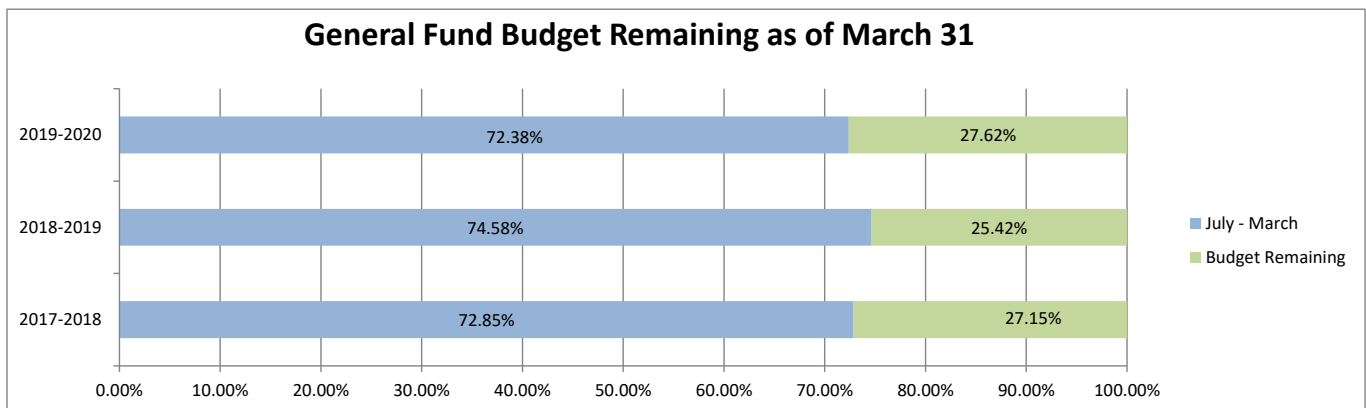
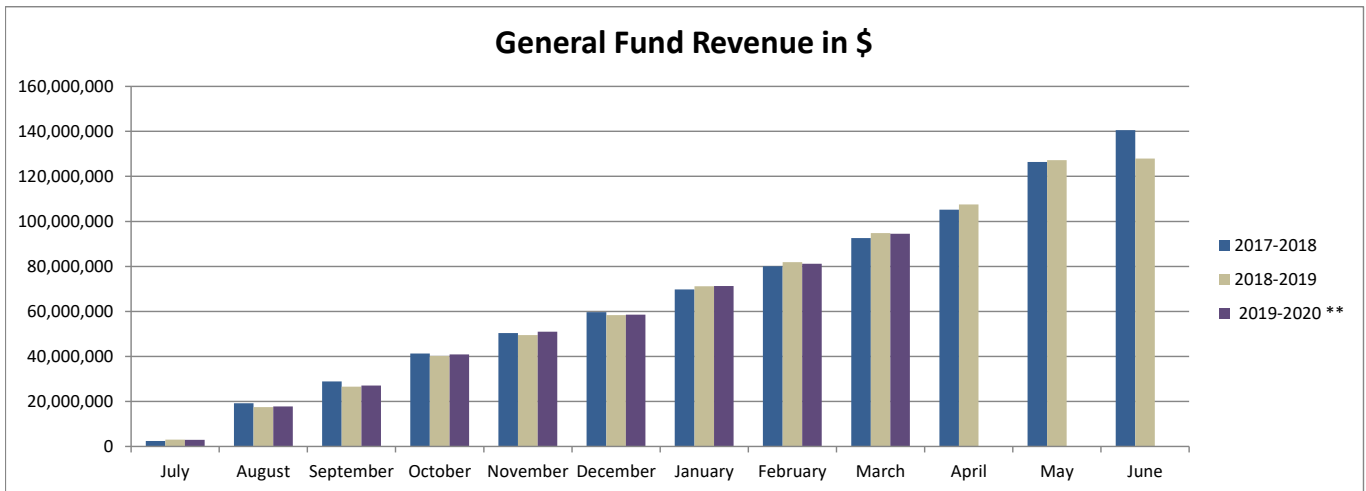


\*\*based on timing of financial activity, monthly figures are subject to change



**REVENUE COMPARISON  
GENERAL FUND**

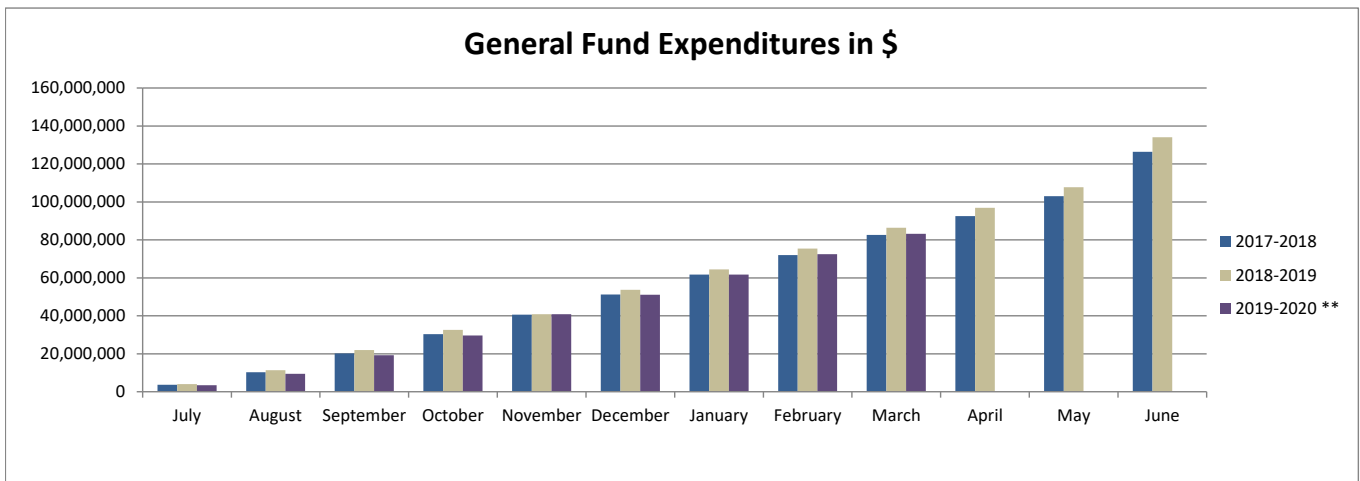
	2017-2018		2018-2019		2019-2020 **	
	\$	%	\$	%	\$	%
July	2,439,823	1.92%	3,049,011	2.40%	2,952,734	2.26%
August	19,160,640	15.07%	17,467,026	13.74%	17,728,648	13.58%
September	28,923,752	22.75%	26,603,063	20.93%	27,029,203	20.70%
October	41,294,231	32.48%	40,148,304	31.58%	40,938,397	31.35%
November	50,405,720	39.65%	49,468,991	38.91%	50,964,938	39.03%
December	59,702,729	46.96%	58,346,985	45.90%	58,551,407	44.84%
January	69,744,468	54.86%	71,139,741	55.96%	71,314,068	54.62%
February	80,085,405	63.00%	81,874,274	64.41%	81,209,376	62.20%
March	92,606,670	72.85%	94,812,594	74.58%	94,513,287	72.38%
April	105,226,923	82.78%	107,566,443	84.62%		0.00%
May	126,445,527	99.47%	127,198,187	100.06%		0.00%
June	140,504,959	110.53%	127,946,448	100.65%		0.00%
<b>BUDGET</b>	<b>126,406,866</b>	<b>100.00%</b>	<b>127,122,457</b>	<b>100.00%</b>	<b>130,570,739</b>	<b>100.00%</b>



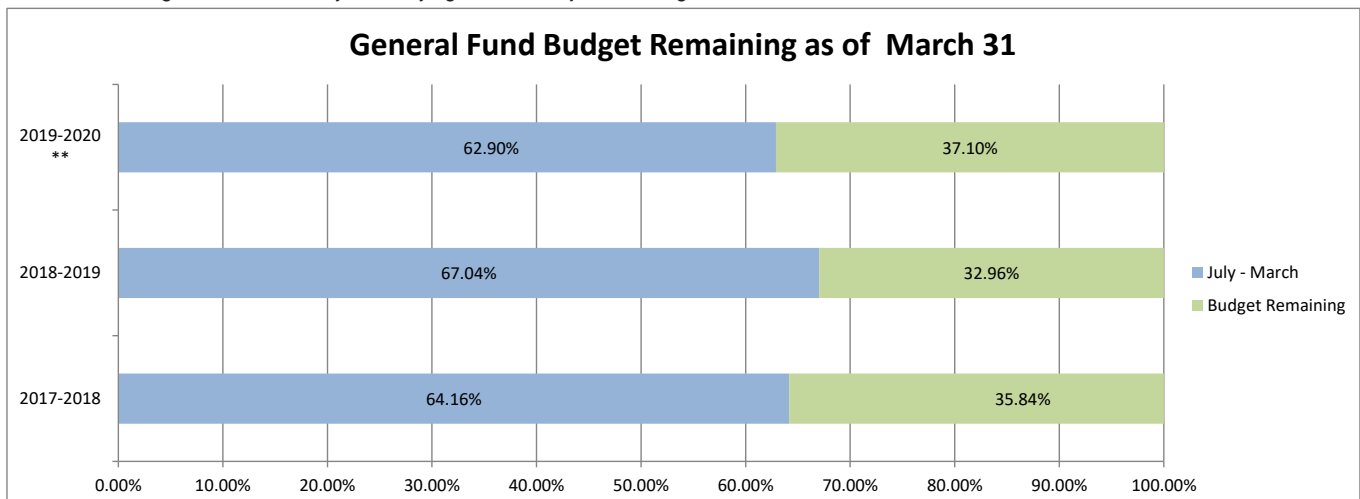
\*\* The year to year comparison will vary due to the timing of the reversal of prior year accruals and based on timing of financial activity, monthly figures are subject to change

**EXPENDITURE COMPARISON  
GENERAL FUND**

	2017-2018		2018-2019		2019-2020 **	
	\$	%	\$	%	\$	%
July	3,704,721	2.88%	4,062,789	3.16%	3,459,750	2.62%
August	10,272,961	7.98%	11,344,843	8.81%	9,441,001	7.14%
September	20,165,861	15.66%	22,000,174	17.09%	19,265,260	14.57%
October	30,322,535	23.55%	32,530,513	25.26%	29,649,350	22.43%
November	40,577,389	31.51%	40,831,427	31.71%	40,840,463	30.89%
December	51,240,711	39.80%	53,644,305	41.66%	51,112,023	38.66%
January	61,706,044	47.92%	64,422,832	50.03%	61,713,302	46.68%
February	72,026,300	55.94%	75,366,706	58.53%	72,492,056	54.83%
March	82,606,811	64.16%	86,317,866	67.04%	83,160,672	62.90%
April	92,530,566	71.86%	96,837,872	75.21%		0.00%
May	103,036,079	80.02%	107,680,428	83.63%		0.00%
June	126,324,445	98.11%	134,041,181	104.10%		0.00%
<b>BUDGET</b>	<b>130,846,390</b>	<b>100.00%</b>	<b>128,759,941</b>	<b>100.00%</b>	<b>132,208,436</b>	<b>100.00%</b>



\*\*based on timing of financial activity, monthly figures are subject to change





To: Members, Board of Education  
Dr. Battle, Superintendent

**Agenda Item IV.B.1.**  
**May 28, 2020**

From: Lisa K. Rider, Executive Director of Business Services

Date: May 21, 2020

Re: Approve Contract for Chromebook Purchase

**RECOMMENDATION:** That the Board of Education approve the contract for Chromebook purchase and related license and service to CDW-G.

Two model options were requested from 3 vendors. We received quotes from 2 vendors, all of which have a cooperative purchasing agreement in place for us to utilize for this purchase.

For 6<sup>th</sup> grade replacement the total cost for the 150 (Acer R752TN) devices at \$262.00 each including white glove, asset tagging, and licenses will be \$39,300.

For the 9<sup>th</sup> grade, 4<sup>th</sup> grade, 5<sup>th</sup> grade and BHS/BAHS teacher replacement the total cost for the 2000 (R721T) devices at \$299.00 each including white glove and asset tagging will be \$598,000.

It is recommended the contract be approved with CDW-G through the Sourcewell (081419-CDW) cooperative purchasing agreement.

May 21, 2020 Bid Summary

		CDW-G		Best Buy Education		Now Micro
Acer Chromebook Spin 511 R752TN-C5J5 - 11.6" - Celeron N4020 - 4 GB Ram - 32 GB e	2000	289.00	578,000.00	310.90	621,800.00	Chose not to respond
Acer Chromebook Spin 311 C721T-62ZQ - 11.6" - A6 9220C-4 GB Ram - 32 GB e	150	252.00	37,800.00	270.36	40,554.00	Chose not to respond
EDU White Glove Service for Chromebooks and Chrome OS Devices T1	2150	6.00	12,900.00	8.40	18,060.00	Chose not to respond
Basic Custom Asset Tag or Label applied to a device (CDW Configurations)	2150	2.00	4,300.00	above		Chose not to respond
Basic Custom W/Box Dup REQ8838	2150	2.00	4,300.00	above		Chose not to respond
			<u>637,300.00</u>		<u>680,414.00</u>	

**BURNSVILLE – EAGAN – SAVAGE  
INDEPENDENT SCHOOL DISTRICT 191  
HUMAN RESOURCES**

AGENDA ITEM: IV.B.7

To: Members of the Board of Education  
Superintendent Dr. Theresa Battle

From: Stacey Sovine  
Executive Director of Human Resources

Date: May 28<sup>th</sup>, 2020

RE: Resolution Terminating Classified Staff

**RECOMMENDATION:** It is the recommendation that the Board of Education adopt the following resolution:

**BE IT RESOLVED,** by the Board of Education of Independent School District 191, that the following classified personnel are hereby laid off from their positions, effective 06/05/2020.

Unit	Level	Name	Hours
EA	EA L4 SPED (LTS)	Ali, Fartun	7.25
FS	FS-Assoc	Althoff, Angela J	7.5
FS	FS-Assoc	Becker, Brenda S	0.75
EA	EA L2	Bergstrom, Megan G	0.25
EA	EA L3	Cermak, Barbara L	1.75
EA	EA L3	Christman, Amber S	3.75
EA	EA L2	Copus, Susan J	0.25
CLERICAL	L3-217	De Leon, Angel M	8
FS	FS-MGR	Deike, Elizabeth M	7.5
EA	EA L2	Engberg, Denise G	3
FS	FS-Assoc	Engum, Cheri L	2
EA	EA L3	Frank, Margaret R	7
EA	EA L2	Gilbertson, Sherry A	1.5
EA	EA L3	Gutierrez Beltran, Maria L	0.5
EA	EA L2	Haroon, Hajir S	1
EA	EA L3	Keane, Kasey E	6
EA	EA L2	Kibler, Lauren	2
CLERICAL	L4-227	Linder, Kathryn	8
EA	EA L3	Lopez, Janet	7

EA	EA L2	Mohammoud, Zahra Ali	2
EA	EA L2	Nurminen, Kari J	1
EA	EA-L4 MEDIA	Nurminen, Kari J	4.75
EA	EA L2	Olson, Diane B	1.5
EA	EA L4 SPED (LTS)	Palmer, Christopher	7
Unaffiliated	DEAN	Peterson, Megan	8
EA	EA L3	Pettengill, Taylor M	3.75
CLERICAL	L4-261	Plomski, Marci	8
EA	EA L3	Skahen, Lori L	0.25
CLERICAL	L4-227 (LTS)	Snoddy, Ashley N	8
EA	EA L3	Tillman, Jack R	0.5
EA	EA L2	Tucker, Kelly M	2
EA	EA L3	Waters, Stacie	0.25

Written notice shall be provided to each employee. Each employee retains recall rights as per their Master Agreement.

*Adopted:* 08/2008  
*Reviewed:* 10/24/2019  
*Revised:* 11/14/2019  
*Rescinds:* BCB

*Burnsville-Eagan-Savage School District Policy 202*

**202 SCHOOL BOARD OFFICERS**

**I. PURPOSE**

School board officers are charged with the duty of carrying out the responsibilities entrusted to them for the care, management, and control of the public schools of the school district. The purpose of this policy is to delineate those responsibilities.

**II. GENERAL STATEMENT OF POLICY**

- A. The school board shall meet annually and organize by selecting a chair, a vice-chair, a clerk, and a treasurer.
- B. The school board shall appoint a superintendent who shall be an ex officio, nonvoting member of the school board.

**III. ORGANIZATION**

The school board shall meet annually on the second Thursday in January, or as soon thereafter as practicable, and organize by selecting a chair, a clerk, a treasurer, and such other officers as determined by the school board. These officers shall hold office for one year and until their successors are elected and qualify.

- A. The duties of the clerk and treasurer are performed by the selected school board members or their designees.
- B. The school board by resolution may combine the duties of the offices of clerk and treasurer in a single person in the office of business affairs.
- C. If a regularly scheduled board meeting is postponed due to bad weather, the meeting will be held at the discretion of the board chair and properly noticed.
- D. The school board will select the school district's legal counsel at the organizational meeting. The individuals authorized to contact legal counsel are the school board chair, the superintendent and his or her designees.

**IV. OFFICER'S RESPONSIBILITIES**

- A. Chair

1. The chair when present shall preside at all meetings of the school board, preserve order, ensure all business before the school board is conducted with propriety and dispatch, countersign all orders upon the treasurer for claims allowed by the school board, represent the school district in all actions, and perform all duties a chair usually performs.
2. In case of absence, inability, or refusal of the clerk to draw orders for the payment of money authorized by a vote of the majority of the school board to be paid, the chair may draw the orders, or the office of the clerk may be declared vacant by the chair and treasurer and filled by appointment.
3. The chair will provide leadership in carrying out the powers and duties of the school board and act as spokesperson for the school board unless this responsibility has been delegated to others. The chair shall have completed MSBA Phase I, II, III, and IV training prior to serving as chair to ensure governance norms and protocols. If the school board determines there is not a member who qualifies, this policy may be waived upon majority vote.
4. The chair will oversee all school board members' appointments to committees and outside organizations and bring such appointments to the school board for approval.
5. Other duties may be prescribed to the chair by law or school board action.

B. Vice-Chair

The vice-chair shall perform the duties of the chair in the event the chair is temporarily absent, assist the chair in the performance of his/her responsibilities, and plan and coordinate the school board's annual evaluation of the superintendent.

C. Treasurer

1. The treasurer shall deposit the funds of the school district in the official depository.
2. The treasurer shall make all reports which may be called for by the school board and perform all duties a treasurer usually performs.
3. In the event there are insufficient funds on hand to pay valid orders presented to the treasurer, the treasurer shall receive, endorse, and process the orders in accordance with Minn. Stat. § 123B.12.

D. Clerk

1. The clerk shall keep a record of all meetings in the books provided.

2. Within three days after an election, the clerk shall notify all persons elected of their election.
3. On or before September 15 of each year, the clerk shall:
  - a. file with the school board a report of the revenues, expenditures, and balances in each fund for the preceding fiscal year.
  - b. make and transmit to the commissioner certified reports, showing:
    - (1) revenues and expenditures in detail, and such other financial information required by law, rule, or as may be called for by the commissioner;
    - (2) length of school term and enrollment and attendance by grades;
    - (3) the condition and value of school district property; and
    - (4) other items of information as called for by the commissioner.
4. The clerk shall enter into the clerk's record book copies of all reports and of the teachers' term reports, and of the proceedings of any meeting, and keep an itemized account of all expenses of the school district.
5. The clerk shall furnish to the county auditor, on or before September 30 of each year, an attested copy of the clerk's record, showing the amount of proposed property tax voted by the school district or the school board for school purposes.
6. The clerk shall draw and sign all orders upon the treasurer for the payment of money for bills allowed by the school board for salaries of officers and for teachers' wages and all claims, to be countersigned by the chair.
7. The clerk shall perform such duties as required by the Minnesota Election Law or other applicable laws relating to the conduct of elections.
8. The clerk shall perform the duties of the chair in the event of the chair's and the vice-chair's temporary absences.

E. Superintendent

1. The superintendent shall be an ex officio, nonvoting member of the school board.
2. The superintendent shall perform the following:

- a. visit and supervise the schools in the school district, report and make recommendations about their condition when advisable or on request by the school board;
- b. recommend to the school board employment and dismissal of teachers;
- c. annually evaluate each school principal assigned responsibility for supervising a school building within the district;
- d. superintend school grading practices and examinations for promotions;
- e. make reports required by the commissioner; and
- f. perform other duties prescribed by the school board.

***Legal References:*** Minn. Stat. § 123B.12 (Finance)  
Minn. Stat. § 123B.14 (Officers)  
Minn. Stat. § 123B.143 (Superintendent)  
Minn. Stat. § 126C.17 (Referendum Revenue)  
Minn. Stat. Ch. 205A (School District Elections)

***Cross References:*** Burnsville-Eagan-Savage School District Policy 101 (Legal Status of the School District)  
Burnsville-Eagan-Savage School District Policy 201 (Legal Status of the School Board)  
Burnsville-Eagan-Savage School District Policy 203 (Operation of the School Board – Governing Rules)  
MSBA Service Manual, Chapter 1, School District Governance, Powers and Duties