



Future Ready. Community Strong.

Regular Meeting Agenda

Diamondhead Education Center

May 14, 2020

6:30 PM

The meeting will take place via teleconference or other electronic means pursuant to Minnesota Statute 13.D.021. Please visit our website at www.isd191.org for viewing details.

- I. Call to Order
 - A. Welcome
 - B. Pledge of Allegiance
- II. Approval of Agenda
- III. Information
 - A. Student Activity/Athletics Recognition
 - Jay Lepper, Director of Activities
 - B. Report about School Closures and Year end Celebrations
 - Brian Gersich, Assistant Superintendent, and Principals Brad Robb, Jon Bonneville, Angie Pohl and Erika Nesvig
 - C. Report about Graduation Ceremonies for Class of 2020
 - Brian Gersich, Assistant Superintendent
 - D. Report about COVID-19 Financial Impact
 - Dr. Theresa Battle, Superintendent, Stacey Sovine, Executive Director of Human Resources, and Lisa Rider, Executive Director of Business Services
 - E. Superintendent Report
 - F. Student Representative Report
 - G. Board Member Reports
- IV. Business Meeting
 - A. Consent Agenda
 - Although Board action is required, it is generally unnecessary to hold discussion on these items. In the event a Board member wishes to discuss an item, that item will be moved for separate consideration.
 - 1. Approve Minutes
 - 2. Approve Personnel Recommendations
 - 3. Adopt a Resolution to Accept Donations
 - B. New Business
- V. Adjourn to the Student Performance and Achievement Committee of the Whole
 - A. District Assessment Plan
 - Imina Oftedahl, Director of Curriculum, Instruction and Assessment, and Anna Resele, Assessment Coordinator

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.



**Agenda III.A.
May 14, 2020**

To: Board of Education
Dr. Theresa Battle, Superintendent

From: Jay Lepper, Director of Activities

Date: May 8, 2020

Re: Student Activity/Athletics Recognition



**Agenda III.B.
May 14, 2020**

To: Board of Education
Dr. Theresa Battle, Superintendent

From: Brian Gersich, Assistant Superintendent, and Principals Brad Robb, Jon Bonneville,
Angie Pohl and Erika Nesvig

Date: May 8, 2020

Re: Report about School Closures and Year End Celebrations

Receive a report about School Closures and Year End Celebrations from Brian Gersich, Assistant Superintendent, and Principals Brad Robb, Jon Bonneville, Angie Pohl and Erika Nesvig.



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School Boundary Transitions and End of Year Planning May 14, 2020

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Overview of Presentation

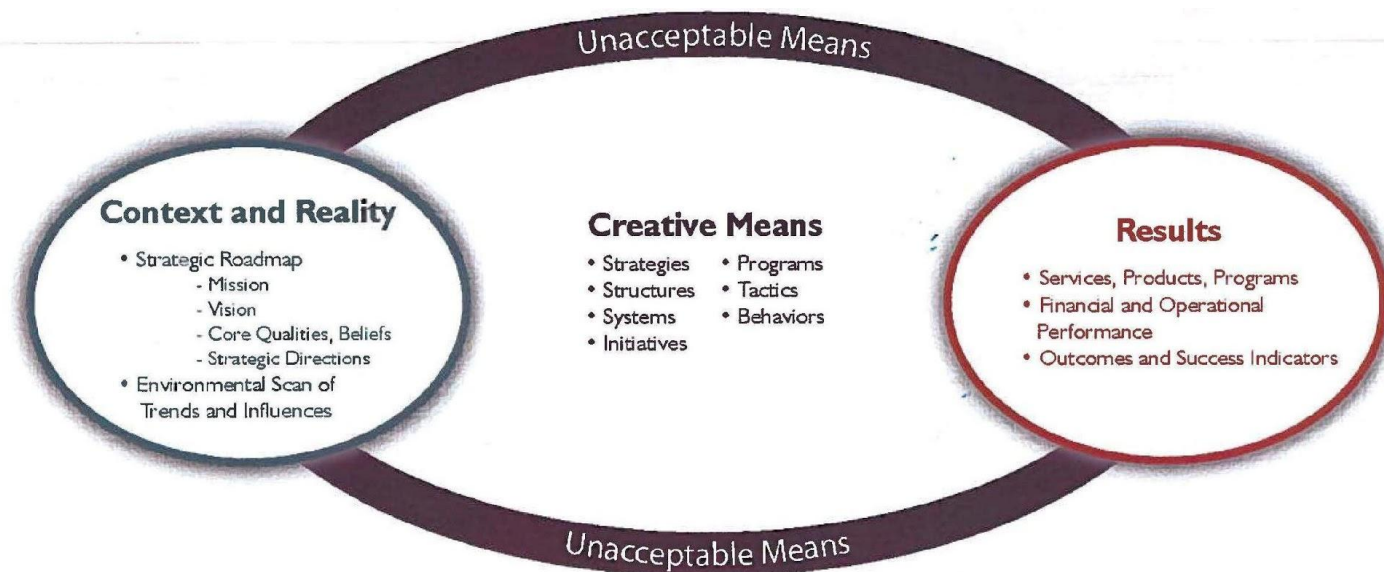
1. General Process and Agreements
2. Boundary Transitions Activities
3. End of Year Activities for Sites Closing

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Guiding Change Framework



Items of Note Related to Guiding Change for Boundary Transitions

Current Reality:

- Many students will be attending new schools
- Uncertainty. In the absence of information or final details, people create their own narratives.
- Short timeline

Desired Results:

- Equitable process, early engagement
- Develop a new community/pride in "new" schools
- Provide answers to the community sooner than later to prevent fear and misunderstandings

Unacceptable Means:

- Fail to consider current timelines for operating including staffing, registration, kindergarten, etc.
- Fail to consider the needs of all staff like physical/movement, emotional, and relationships
- To ignore the different and unique needs of schools

Overall purpose statements

- By consolidating to eight elementary schools and two middle schools, we will be more efficient as a district, and that means putting more resources toward students & programming, instead of keeping buildings open
- Adjusting attendance boundaries will help address inequities among schools, balance class sizes, and provide stability for the future
- No matter where our students go to school, they'll have teachers and staff who care about them, playgrounds, libraries, and amazing opportunities to learn, lead and serve
- Schools will work hard to build community together with all families
- District 191 schools/programs will come out stronger for having taken comprehensive action

Elementary Process and Tracking

Week of	Item	Bellmont	Black	Bomsta	Bonneville	Brandner	Essay	Hughes	Nepsund	Robb	Selim
		GP	HV	EN	SO	MWS	HB	ST	VV	R	WB
By Jan. 24	Draft from Aaron sent by district from us: here (we finalized this with Aaron on 1-29-20) The signature to still be added will be the outgoing and incoming principal 1-29-20 Who is sending the letter & when.	x	x	x	x	x	x	x	x	x	x
Feb. 3-Feb. 7	Tours set up and publicized on Website. 3-5 common points and script is used to support coordination between schools.	x	x	x	X	N/A	x		x will be completed 3/2	X	
Feb. 3-Feb. 7 and ongoing	Check / clean up websites to make sure up to date	x	x	not done in progress / staff pics and staff accuract main issue	in progress	WIP and N/A	Waiting on Magnet Update		X	Continual Work	
Feb 6-Feb. 7	Develop Common Message / Talking Points to be used by all (Technical Communication) District Communication to families 2/6-2/7, Includes boundary changes, specific school attending, Retell the process, what happens if I am already on a variance, limited spots for variances moving forward, Advertise an event - all 8 schools	x	x	link?	x	x	x	x	x	x	x
Feb 6-Feb. 7	Open houses for new families scheduled	x	x	4/27 done	X	N/A	x		x March 12, 6:30 flier will be on website 3/2	X March 9	
Feb 6-Feb. 7	Pathways Presentation at Schools by District Representati	x	x	3/12	X	X	x	x	X	X	

Elementary Transition Overview

Original planning included (Pre COVID-19):

- PTO meetings
- Weekly scheduled family school tours
- Personal calls to families
- Spring open house
- Invites to spring carnivals
- Coffee with the Principal
- Postcard messages to new families



Coffee with the Principal

Brad Robb
Principal at Rahn

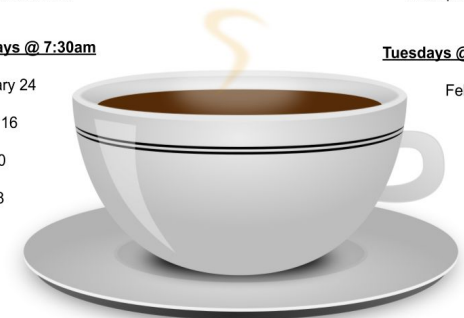
Mohamed Selim
Principal at Byrne

Mondays @ 7:30am

February 24
March 16
April 20
May 18

Tuesdays @ 7:30am

February 25
March 17
April 21
May 19



Elementary Transition Overview

Adjustments (Post COVID-19):

- Open Door Pantry -
Sky Oaks, Neill, Hidden Valley,
Sioux Trail
- Staff parades in neighborhoods -
Sky Oaks, Vista View, Rahn, MW Savage



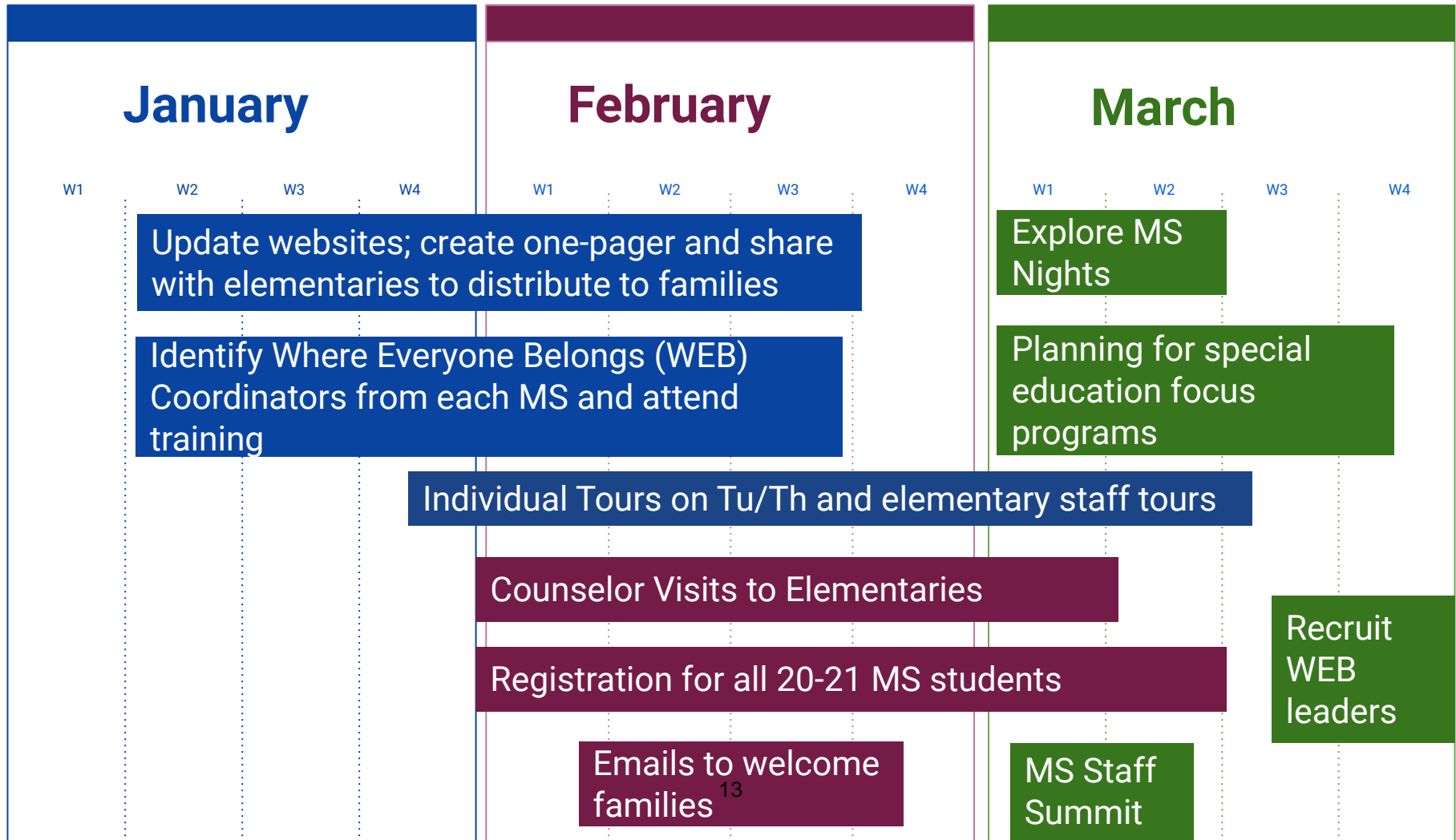
Elementary Transition Overview

Adjustments (Post COVID-19):

- Summer connection activities (planning) - Byrne, Vista View
- Curbside celebrations - Vista View
- 5th grade send off message (planning) - Sky Oaks
- Fall Open Houses - all schools
- 1:1 Teacher “Bridge Building” ZOOM meetings - Gideon Pond
- Videos reaching out to students and families



Middle School Transition Plans



Next steps for Middle School

Welcome

- Emails and videos to families and students
- Surveys to gather student voice related to building our culture together
- Online family meetings

Orientation

- Virtual tours
- Summer tours (using bus routes)
- Band and Orchestra instrument choices
- 8th grade WEB leader training
- Open house

Fall

- 6th graders + 8th grade WEB leaders on first day of school
- Community and culture building for 7th and 8th graders

Marion W. Savage

Original planning included:

- Enhanced track and field day
- 5th grade send off
- Get books for each student and every student gets a yearbook
- School party/ dance that is free for all kids
- Last day of school assembly.

Adjustments due to COVID-19:

- Parade through the neighborhood with staff or small reverse parade
- Teachers having special cards for kids with books and yearbooks for each student



Sioux Trail

Original plan was for Sioux Trail Celebration Week, used to celebrate the history of Sioux Trail in a way that would engage students and families, staff and alumni through activities like:

- Lip dub video
- Community walk
- All-school service project and assembly
- Picnic and reception for community members and student staff alumni
- Community photo

Adjustments due to COVID-19:

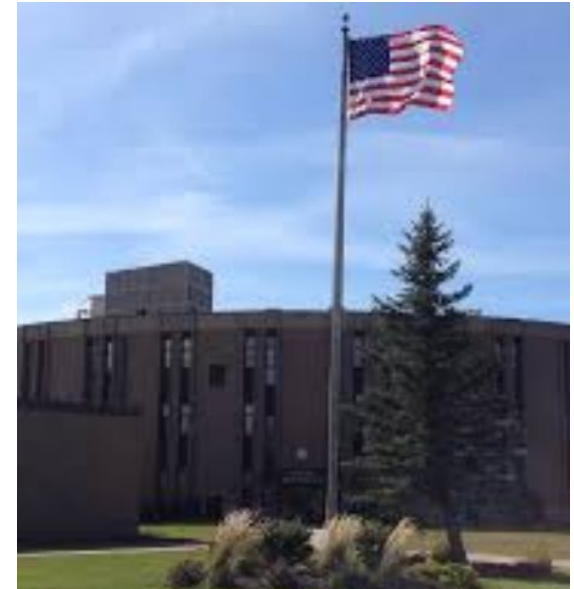
- Driving parade with teachers holding up signs
- Goodie bags
- End of year video
- Yearbook handout
- Weekly fun “PRIDE” activities
- PTO hoping to plan a gathering at a later time



Metcalfe Middle School

Original plan included:

- Grade level and community BBQ
- Carnival
- Field day
- Drama matinee
- All school dance
- Staff and student talent show



Adjustments due to COVID-19:

- Smaller reverse parade considerations if possible
- Grab bag with some fun items as they exit
- Metcalfe fun facts
- Other PTO supported items

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**Agenda III.C.
May 14, 2020**

To: Board of Education
Dr. Theresa Battle, Superintendent

From: Brian Gersich, Assistant Superintendent

Date: May 8, 2020

Re: Report about Graduation Ceremonies for Class of 2020

Receive a report about Graduation Ceremonies for Class of 2020 from Brian Gersich, Assistant Superintendent.



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Graduation Ceremonies for the Class of 2020

School Board Update

May 14, 2020

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Overview of Presentation

1. Review the need to prepare for adjustments to our traditional graduation practices
2. General planning for each celebration
 - Burnsville High School (BHS)
 - Burnsville Alternative High School (BAHS)
 - Burnsville-Eagan-Savage Transition (BEST)
 - Adult Basic Education (ABE)

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m Factors to consider when loosening restrictions



Public Health

Key Questions

- ✓ How does this impact the possible spread of the disease?
- ✓ How prepared are we to test, trace, and isolate those in our community who are exposed?
- ✓ Are our hospitals prepared to treat increasing patients?
- ✓ How does this impact public health for non-COVID-19 illnesses?

Social Distancing

Key Questions

- ✓ Can you effectively social distance when doing this action?
- ✓ Do we have the supplies needed to keep workers and customers safe?
- ✓ How big is the gathering and will people be safe?
- ✓ Are the settings predictable in how people gather and interact?

Societal Well-being

Key Questions

- ✓ Will this action help spur economic recovery?
- ✓ Does this action promote the mental health and well-being of the public?
- ✓ Does this action encourage our communities to return to civic life in a thoughtful way?
- ✓ Does this action meaningfully improve the lives of those who have been disproportionately impacted by COVID-19?

m Safely adjusting the dials

WORKPLACE SETTINGS



SOCIAL SETTINGS



SCHOOL SETTINGS





Update: May 8, 2020

“Indoor graduations and ceremonies held outside in stadiums and football fields are not permitted.”

General Parameters and Notes

- Ensure we monitor Minnesota Department of Education and Minnesota Department of Health Parameters
- Work to make it special for the class of 2020
 - Consider the critical components of traditional graduation
 - Other creative ideas to make it special and unique
- Utilize feedback and ideas from staff and students
- Maintain flexibility - as new information is available we need to prepare to adjust



Burnsville High School Process

April 1	Meeting with Senior Class Officers (SCOs)
April 6	Meeting with Teresa Meuser (Graduation Coordinator) and Abby Katzmarek
April 16	Teresa Meuser, Abby Katzmarek, and Brian Gersich
April 22	Burnsville High School Staff Meeting, Meeting with SCOs
April 22-24	Meetings with senior leaders of Black Student Union, BurnsvilleStrong, SOL, and Student Council
Week of April 20	Initial consult with Burnsville Community Television and Jeff Andrews (Mraz Center Coordinator)
April 29	Senior Class Meeting and Senior Class Survey
Week of May 4	Final Recommendation Planning

Burnsville High School Plan



● Pre-Graduation

- Graduation package, including cap & gown, diploma cover, and official program distributed week of May 26.
- An approximately 30 minute video/picture celebration of the Class of 2020 would be run prior to the ceremony.

● Virtual Commencement

- Ceremony would be virtual and streamed on June 5 at 6 PM.
- Ceremony would include the reading of graduate names by teachers and a guide with ideas for students and families for celebrating virtually will be provided.
- Coordinated with community recognition of Class of 2020 graduates.

● Future Event / Senior Sendoff

- Scheduled for early August dependent on guidance from state.

Burnsville Alternative High School Plan

Virtual Commencement

- Recorded ceremony outside at BAHS. Ceremony similar to past.
- Messages will be included from student speakers, keynote, and other school staff.
- Each individual student will be recognized at the ceremony.

Presenting Diplomas

- Diploma presentation in parade format to students home or selected location.
- Students receive diploma cover, cap and gown from BAHS staff.
- Students receive diploma, photo, written messages from staff and class t-shirt.



Burnsville-Eagan-Savage Transition (BEST)

Curbside Graduation Ceremony

- Each graduate (16) assigned a time to arrive and given detailed instructions on the process. Arrows and chalk lines would support directions and traffic flow.
- Graduates would exit their vehicle and will pick up their diploma and class T-shirt signed by BEST staff (contactless pick up.)
- Students hold up the diploma for a picture and return to their vehicle.
- Limited staff based on social distancing guidelines, wearing masks and spread out further than 6 feet apart.
- A video recording will also be created to include messages from each of the BEST staff, messages from Dr. Battle and School Board Members who would like to participate and a picture presentation.

Adult Basic Education



- **Pre-Graduation**

- Graduation package, including cap & gown, GED certificate, and photo opportunity the week of May 18th at DEC.

- **Virtual Commencement**

- Ceremony will include a 20-25 minute video/picture celebration of graduates of ABE programs.
- The video presentation will be made available on YouTube for all ABE students to watch starting Thursday, June 4 at 6:00 PM.
- Virtual ceremony includes student names and photos with brief introductions by teachers.
- Honorees will include GED and paraprofessional graduates, students who passed their citizenship exam, bus driver exam and other student awards.

Closing Comments

- A note of thanks to our committed staff, teams
- Making the best of an unprecedented situation
- Continue to follow guidance from MDE, MDH
- Maintain flexibility - as new information is available we need to prepare to adjust
- Working with city officials to recognize graduates



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**Agenda III.D.
May 14, 2020**

To: Board of Education
Dr. Theresa Battle, Superintendent

From: Dr. Theresa Battle, Superintendent, Stacey Sovine, Executive Director of Human Resources, and Lisa Rider, Executive Director of Business Services

Date: May 8, 2020

Re: Report about COVID-19 Financial Impact

Receive a report about COVID-19 Financial Impact from Stacey Sovine, Executive Director of Human Resources, and Lisa Rider, Executive Director of Business Services.



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COVID-19: Financial Impact Update as of May 14, 2020

**Presenters: Dr. Theresa Battle, Lisa
Rider, and Stacey Sovine**

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Overview:

- Legislative Matters
- School District Funds Impacted
- Fiscal Year 2019-2020
- Summer School
- Fiscal Year 2020-2021
- Human Resource Topics

Minnesota Budget & Proposed Legislation

- Minnesota Management and Budget (MMB) provided an updated budget projection. It shows the state now facing a deficit of \$2.426 billion for the current biennium.
- Both the House and Senate are advancing legislation to address COVID-19 or on policy bills
- **Senate Finance Committee** heard **SF 4494** (Westrom), which would establish a broadband access grant program.

Source AMSD Legislative Update week of April 27

Minnesota Legislation

- **Senate E-12 Education Finance and Policy Committee SF 4257** (Nelson), provide funding to the concurrent enrollment teacher training program to help teachers reach the 18 content credits required by the Higher Learning Commission for credentialing, **SF 4057** (Nelson), would establish an innovation zone research program and permit schools to design new ways to personalize learning and empower teachers.

Source: AMSD Week of April 27

Minnesota Legislation

- **House Ways and Means Committee** passed **HF4415** (Davnie) require school districts to retain and pay hourly employees, address finance formula glitches related to distance learning, waive assessment and graduation and course requirements, and more.
- **House Education Finance Division** passed a slimmed down version of an omnibus E-12 Education Finance Bill on a 12-8 party line vote and referred the bill to the Ways & Means Committee. The bill, **HF 4542** (Davnie)

Source AMSD Week of May 4 Legislative Update

Minnesota Legislation

Senate unanimously passed [SF 4494](#) (Westrum) appropriating \$8 million in distance learning grants and \$10 million for border to border broadband. House companion [HF 3029](#) (Ecklund) was referred to the Ways and Means Committee and was included in [HF 1507](#) (Stephenson), a COVID-19 Economic Security Act. The House bill includes \$15 million for distance learning grants for schools. Source ASMD Legislative Update

Federal Legislation

CARES Act

The Act includes two funds:

- Elementary and Secondary School Emergency Relief Fund
- Governor's Emergency Education Relief Fund.
- [AMSD 2020 Member Survey: Priorities for COVID-19 Relief Funding](#)

Human Resource Impact

Families First Coronavirus Response Act

- Emergency Paid Sick Leave
 - Six qualifying situations for employees
 - Up to 2 weeks, daily maximum of \$511 and total of \$5,100.
- Expanded Family and Medical Leave Act (FMLA)
 - Up to 12 weeks, daily maximum of \$200 and total of \$10,000 (first two weeks unpaid)
- Forty employees have accessed between 3 - 47 days
- Cost to date: \$72,066

Human Resource Impact

Layoffs and Furloughs

- ISD 191 has not taken any action to either furlough or lay-off staff as a result of the COVID-19 event.
 - Layoffs are defined as reductions for an extended amount of time (typically a year or more).
 - Furloughs are temporary reductions and have different rules that apply to Exempt and Nonexempt employees.
- Continuing to employ staff to perform requirements under Executive Order for Meals, Child Care, and Distance Learning.
- Following local Bargaining Agreements

Human Resource Impact

Layoffs and Furloughs

- Financial impact is unknown; dependant on Bureau decisions.
- Normal unemployment process includes future levy impact.
- Unclear how Federal Stimulus for Unemployment will apply to Public Sector and/or reimbursement process.
- 143 current and former employees have applied for Unemployment Benefits.
- ISD 191 filed appeals for all applications, Bureau will determine eligibility.
- It appears that the Bureau is approving most applications at this time, but has notified us that if they are in error they will require the applicant to repay. We have passed that message along to the union leads.

School District Funds Impacted

General Fund

- Technology hardware, software, internet connectivity for families
- Loss of rental income of space no longer available to rent
- Targeted Services no longer able to serve students
- Requirement to continue payment to bus contractors

School District Funds Impacted

Food Service Fund

- Meals provided to Community under 19 yrs of age
- Continued need to cover salary and benefits of employees on leave and those working on food distribution
- Risk of losing employees we may need
- Unknown length of time
- Utilizing the current inventory of food since students not returning
- Negative balances on family meal accounts⁴⁵

School District Funds Impacted

Community Education Fund

- Required cancellation of all programs, classes, activities
- Loss of revenue from fee-based programming
- Required to provide Child Care at no charge during the school day
- Unknown need from day-to-day
- Risk of losing employees we may need
- Unknown length of time

Fiscal Year 2019-2020

General fund

- Assuming there are no Federal reimbursement funds for General Fund Activities, we anticipate declined revenue compared to budgeted
- Assume there will be savings related to substitute costs, amount still being calculated as we analyze the April Invoice to be paid in May

Fiscal Year 2019-2020

General fund

- In March, a 10% discount for transportation was negotiated through this school year. The exception if we used more than 8 routes per day for delivery. Looking into the allocation of transportation costs related to delivery of meals
- Link to [General Fund Projection](#)

Fiscal Year 2019-2020

Food Service Fund

- Anticipate the reimbursement rate for meals served will cover costs of staff actively serving meals, may not cover all of the costs related to staff using earned sick leave and supply costs.
- Discussion of revenue that would normally have been spent statewide will be allocated to schools serving meals. What this means to ISD 191, to be determined.
- Link to [Food Service Projection](#)

Fiscal Year 2019-2020

Community Service Fund

- Anticipate the greatest deficit in the Community Services Fund due to loss of revenue and ongoing salary and benefit costs to fulfill the Governor's order to serve community child care needs.
- Will likely require a significant fund transfer from the General Fund to be determined prior to the completion of FY20 audited financials.
- Link to [Community Service Fund Projection](#)

Fiscal Year 2019-2020

Debt Service Fund

- Anticipate the delay in receipt of May distributions of levy funds from both Dakota and Scott County
- Have already discussed with Scott County the desire to receive funds prior to last week in July to ensure ability to pay August debt payments. We will request the same from Dakota County.
- More of a cashflow worry than an actual fund balance impact.

Summer School

- All are awaiting guidance and approval from MDE to offer any Alternative Learning Center summer programming
- Anticipate both the 9-12 Credit Recovery programming and 8th Grade Summer STEM Academy programming will be approved to run this summer.

Summer School

- K-7 summer Targeted Services has not authorized or approved any programming as of yet. Jason Sellars is actively advocating for this authorization.
- If K-7 is approved we know it will be in a Distance Learning format. Which leaves a concern as to if the funding will allow for the staffing model necessary to run the program safely.

Fiscal Year 2020-2021 and beyond

Future assumptions

- Anticipate the impact will last at least two years.
- Know unemployment costs impact may exist for multiple years.
- Concern that FY21 Funding Formulas may be adjusted down, but hope that will not be the case.
- Anticipate beginning in FY21 a proration of funding will occur since the state is cash basis and schools are modified accrual basis. Expect it to take a few years to be able to return to current 90/10 funding.
- Use of 0% increase in₆₄ funding formulas is expected for future legislation FY22, FY23.



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**Agenda III.E.
May 14, 2020**

To: Board of Education
From: Dr. Theresa Battle, Superintendent
Date: May 8, 2020
Re: Superintendent Report

Receive a report from Dr. Theresa Battle, superintendent.



**Agenda III.F.
May 14, 2020**

To: Board of Education
Dr. Theresa Battle, Superintendent

From: Yodahit Philipos, Student Board Representative

Date: May 8, 2020

Re: Student Representative Report

Receive a report from Yodahit Philipos, Student Board Representative.



**Agenda III.G.
May 14, 2020**

To: Board of Education
Dr. Theresa Battle, Superintendent

From: Board Members

Date: May 8, 2020

Re: Board Member Reports

Receive a reports from Board Members.

School Board Minutes
 INDEPENDENT SCHOOL DISTRICT 191
 April 23, 2020

The meeting of the Board of Education was called to order by Chair Alt at 6:30 p.m. The meeting took place via electronic means pursuant to Minnesota Statute 13.D.021. Call to Order

Members present: Chester, Hume, Miller, Holweger, Schatz, Currier and Chair Alt. Student Representative Philipos was absent. Others in attendance were Superintendent Battle, administrators, staff and members of the public. Attendance

Alt asked Currier to lead the Pledge of Allegiance. Pledge

Moved by Schatz, seconded by Chester, to approve the agenda. A roll vote was taken and the motion carried unanimously (7,0 with Chester, Schatz, Currier, Hume, Miller, Alt, and Holweger voting in favor and none voting against). Agenda

Received a report from Currier regarding AMSD and District 917. Reports

Moved by Schatz, seconded by Currier, to approve, the consent agenda:
 -Approve minutes of the special board meeting on April 16, 2020. Consent Agenda
 -Approve personnel recommendations for Ann Strader, Elizabeth Minutes
 Weilandgruber, Michelle Lindell, Briana Markoff, Karie Spry, Greta Krupke, Personnel
 Eugenia Hendrix, Paula Nania, Nancy Ramlow, and Sonya Vaurio.

-Adopt a resolution to approve and accept donations as presented. Donations
 -Approve February payroll checks in the net amount of \$4,105,727.43. Checks, claims,
 February claims to date and wire transfers and adjustments totaling receipts, and
 \$6,255,168.01. Also, that the Board accepts February receipts of investments
 \$10,423,216.30 and investments for the General Fund & 2015A School

Building Bonds and OPEB of \$45,354,140.09 as of February 29, 2020. Budget Analysis
 -Accept the Budget Analysis for the month ending February 29, 2020.

-Approve, on a second reading basis, the change to Policies 516: *Student Medication*, and 802: *Disposition of Obsolete Equipment and Material*. Policies

-Schedule a retreat on May 7, 2020, at 5:30 p.m. for board planning and development. Retreat

A roll call vote was taken and the motion carried unanimously (7 0 with Chester, Schatz, Currier, Hume, Miller, Alt, and Holweger voting in favor and none voting against).

Moved by Currier, seconded by Schatz, to approves the FY21 premiums and rates for employee benefits. A roll call vote was taken and the motion carried unanimously (7, 0 with Currier, Hume, Miller, Alt, Holweger, Chester and Schatz voting in favor and none voting against). FY21 Rates

The meeting adjourned to a board workshop at 6:41 p.m. Adjourn to a

Due to a technical issue, Chair Alt left the meeting at 6:44 p.m. and promptly returned.

The purpose of the workshop was the Ehlers Presentation and Open Facilities Planning 2020.

The workshop adjourned to a Board retreat at 8:33 p.m.

The purpose of the retreat was Board goals.

The retreat adjourned at 8:58 p.m.

DeeDee Currier, clerk

Date Approved

DRAFT

School Board Minutes
INDEPENDENT SCHOOL DISTRICT 191
May 7, 2020

The retreat of the Board of Education was called to order by Chair Alt at 5:30 p.m. The meeting took place via electronic means pursuant to Minnesota Statute 13.D.021.

Call to Order

Directors Chester, Miller, Hume, Holweger, Schatz, Currier and Chair Alt were present. Superintendent Battle and Aaron Tinklenberg were also present.

Attendance

The purpose of the retreat was board planning and development.

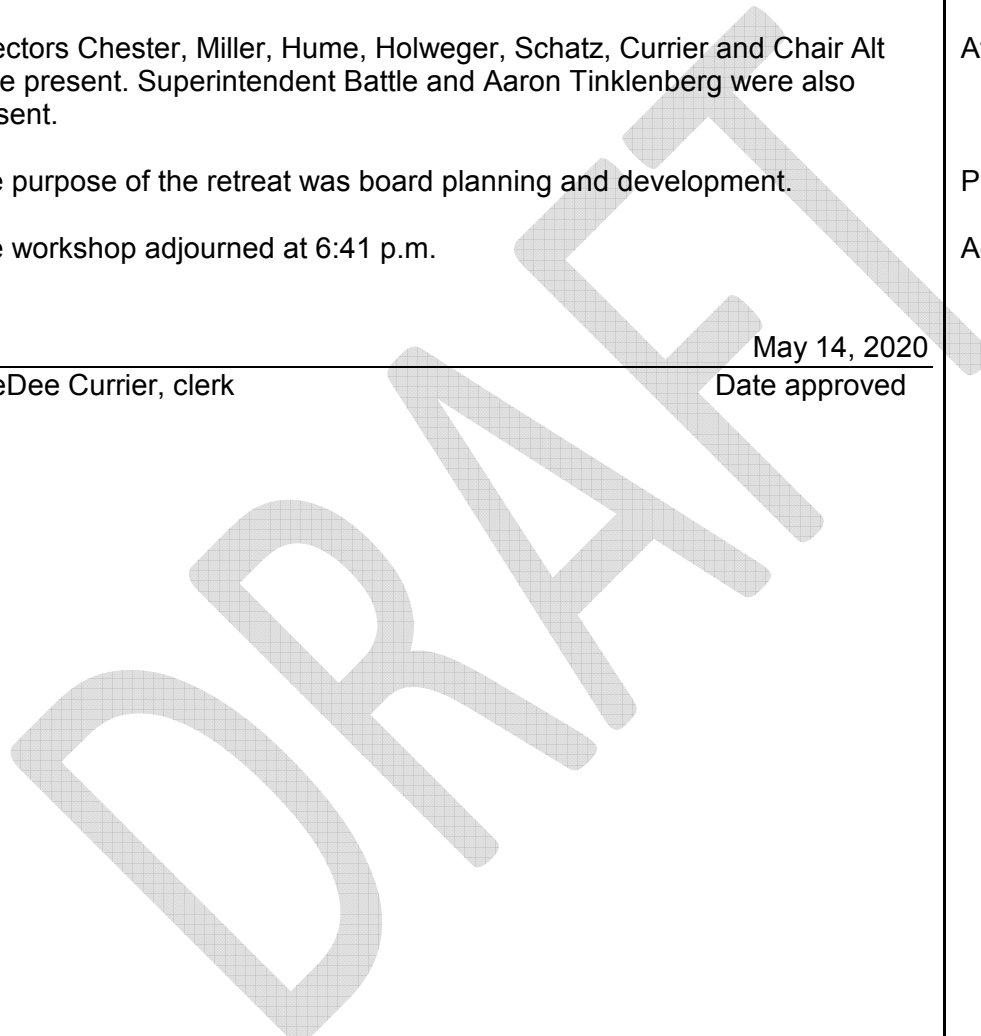
Purpose

The workshop adjourned at 6:41 p.m.

Adjourn

DeeDee Currier, clerk

May 14, 2020
Date approved



May 14th, 2020

**Burnsville-Eagan-Savage Public Schools
Independent School District 191
Human Resources**

TO: Members, Board of Education
Dr. Theresa Battle, Superintendent

FROM: Stacey Sovine, Executive Director of Human Resources

DATE: May 14th, 2020

RE: Recommended Personnel Changes

CLASSIFICATION	ACTION	POSITION CONTROL	NAME	FINAL	LOCATION	POSITION	EFFECTIVE DATE
Certified	Leave of Absence		Brian Moorlach		Vista View Elementary School	Teacher	2020-2021 School Year
Certified	Leave of Absence		Elizabeth Weilandgruber		Eagle Ridge Middle School	Teacher	2020-2021 School Year
Certified	Leave of Absence		Jacquelyn Parkinson		Eagle Ridge Middle School	Teacher	04/17/2020-04/30/2020 rev
Certified	Leave of Absence		Jennifer Hutchinson		Burnsville High School	Teacher	2020-2021 School Year
Certified	Leave of Absence		Mollie Bousu		Burnsville High School	Teacher	2020-2021 School Year
Certified	Resignation		Abby Young		Eagle Ridge Middle School	Teacher	6/5/2020
Certified	Resignation		Brenna Rucker		Harriet Bishop Elementary	Teacher	6/5/2020
Certified	Resignation		Jaclyn Kopel		WM. Byrne Elementary School	Teacher	6/5/2020
Certified	Resignation		Megan Attanasio		Burnsville High School	Teacher	6/5/2020
Certified	Resignation		Stephanie Jorgenson		Burnsville High School	Teacher	6/5/2020
Certified	Retirement		Michele Griffin		Sky Oaks Elementary School	Teacher	8/20/2020
Classified	Appointment		David Lake		District-wide	Director of Operations	5/1/2020
Classified	Retirement		Susan Keljik		MW Savage Elementary School	EA Level II	6/4/2020
Co-Curricular/Coach	Resignation		Justin Decker		Burnsville High School	Weight Coach- Year Round	5/15/2020
Co-Curricular/Coach	Resignation		Justin Decker		Burnsville High School	Weight Coach- Winter	3/13/2020



**Agenda IV.A.3.
May 12, 2020**

To: Members, Board of Education
Dr. Theresa Battle, superintendent

From: Lisa K. Rider, executive director of business services

Date: May 8, 2020

RECOMMENDATION: To adopt a resolution to approve and accept donations as presented.

RESOLUTION TO ACCEPT DONATIONS

WHEREAS,

1. School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and
2. Minnesota Statute 123B.02, Subd. 6 states the School Board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated; and
3. Minnesota Statute 465.03 states the School Board may accept a grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and
4. Businesses and individuals have submitted donations to the district;

THEREFORE, BE IT RESOLVED by the School Board of ISD 191 to approve and accept with appreciation the donations as presented below and to permit their use as designated by the donors.

Moved by: _____

Seconded by: _____

Members in favor of the motion:

Members opposed:

Whereupon said Resolution was declared duly passed and adopted on May 12, 2020.

DeeDee Currier, Clerk – Board of Education

Date	Donor	Recipient	Terms	Donation
4/16/2020	American Veterans, Post 1	Rahn Elementary	Help pay down overdue lunch accounts	\$1,000.00
3/26/2020	Anonymous	Food & Nutrition Services	For WB student negative balances	\$200.00
4/27/2020	Valley Natural Foods, Sarajeon Ismail	District 191	To support bus transportation for National College Fair	\$75.00
5/5/2020	Presbyterian Church of the Apostles	BrainPower in a BackPack	Donation	\$1,500.00
5/5/2020	Patrick Hansen	BrainPower in a BackPack	Donation	\$500.00
5/7/2020	Deborah Pelch	Gideon Pond Elementary	Allina Health Employee Campaign	\$130.00
5/1/2020	Jacob Johnson and family	District 191	for employees	200 homemade facemasks
5/7/2020	Paul from Park Nicollet	District 191	for employees	200 cloth facemasks

Total monetary donation received: \$3,405.00



**Agenda V.A.
May 14, 2020**

To: Board of Education
Dr. Theresa Battle, Superintendent

From: Imina Oftedahl, Director of Curriculum, Instruction and Assessment, and Anna Resele, Assessment Coordinator

Date: May 8, 2020

Re: Student Performance and Achievement Committee: District Assessment Plan



ONE91
Burnsville · Eagan · Savage



District Assessment Plan

May 14, 2020

Anna Resele, Data and Research Coordinator
Imina Oftedahl, Director of Curriculum, Instruction & Assessment

66

Future Ready. Community Strong.

Presentation Purpose

Provide an overview of the District 191 universal assessments

Share information on status of testing and assessment during extended Distance Learning

District-wide Assessments

Teaching Strategies Gold (TS Gold)

FASTBridge Assessments

Cognitive Abilities Test (CogAT)

ACT Aspire

ACT

Advanced Placement (AP)

Bilingual or Multilingual Seal

English Language Assessments

Minnesota Comprehensive Assessments (MCA and MTAS)

TS Gold

GOLD[®]

- Ongoing for Pre-K
- Observation tool for formative assessment
- 38 Objectives evaluating the development and learning that include predictors of school success

- Status during Distance Learning
 - Currently Postponed

MDE required assessment

Fastbridge Suite



- Three times a year (fall, winter, spring) for K-8
- Computer adaptive universal screeners for literacy and math
- Screens and monitors progress for
 - Early literacy and early math skills
 - Reading fluency
 - Reading comprehension and math skills
- Status during Distance Learning
 - Currently Postponed

Cognitive Abilities Test



- Fall for grades 2 and 4
- Diagnostic
- Measures the reasoning ability in verbal, qualitative, and nonverbal (spatial) development
 - Classroom differentiation
 - Data point for Advanced Learning identification
- Status during Distance Learning
 - Unaffected - administration completed in fall

ACT Aspire



- Up to three times a year for grades 9 and 10
- Formative Assessments
- Monitors student progress toward the ACT® test for students in grades 9 and 10

- Status during Distance Learning
 - Unaffected - administration completed

District Assessment

ACT



- Spring for grade 11
- Summative
- College performance predictor of academic readiness

- Status during District Learning
 - Cancelled and rescheduled for current grade 11 students for October 2020

MDE Graduation Requirement

Advanced Placement



- Every May based on courses for grades 9-12
- Summative
- End of course exam managed by the College Board
 - college credit and placement by post secondary institutions
- Status during Distance Learning
 - Available to take online and at home

Bilingual Seal



- Offered spring for grades 9-12
- Summative
- Second language proficiency exam
 - Seal awarded upon graduation and included on transcript
 - Eligible for college credit
- Status during Distance Learning
 - Exams are available and administration guidelines provided by MDE

English Language Proficiency

- For multilingual students PK-12
- WIDA Screener (upon enrollment)
 - Screener of English language proficiency
 - Results are used to determine eligibility for EL services
- ACCESS 2.0 (winter)
 - Measures annual progress toward English proficiency
- Status during Distance Learning
 - WIDA Screener: continues as needed w/ MDE guidance
 - Access: Unaffected - completed in winter
 - Initial results will be provided by end of May

*MDE required assessment
for systems accountability*

Minnesota Comprehensive Assessment (MCA and MTAS)

- Annual for grade 3-8, 10 (Reading), 11 (Math) and grades 5, 8 and 10 for Science
- Summative
- Measure student progress toward MN academic standards

- Status during Distance Learning
 - Cancelled by US Department of Education and MDE

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*MDE required assessment for
systems accountability*

Student Assessment Journey

