



Regular Meeting Agenda

Diamondhead Education Center
200 W. Burnsville Parkway
Burnsville, MN 55337
February 2, 2012
6:30 PM

- I. Call to Order
 - A. Welcome
 - B. Pledge of Allegiance
- II. Business Meeting
 - A. Approval of Agenda
 - B. Consent Agenda
 - Description:** Although Board action is required, it is generally unnecessary to hold discussion on these items. In the event a Board member wishes to discuss an item, that item will be moved for separate consideration.
 - 1. Meeting Minutes 2
 - 2. Human Resources Report 5
 - 3. Donation of \$145.39 from the Wells Fargo Community Support campaign to Gideon Pond Elementary 7
 - 4. Approve bid award for 2012 Diamondhead Education Center Alterations and Mechanical Upgrades to Cool Air Mechanical, Inc. for the total amount of \$406,800 8
- III. New Business
 - A. Establish a Board Legislative Committee to guide the Board's legislative advocacy work on behalf of the students and faculty of Independent School District 191 (5 minutes) (Hill) 13
 - B. Appoint board members to serve on the Legislative Advocacy Committee (5 minutes) (Hill) 14
- IV. Reports
 - A. Student Advisor
 - B. Superintendent
 - C. Board Members
- V. Adjourn to Closed Session for discussion of negotiation strategies.

District 191 welcomes members of the public to attend Board of Education meetings, work sessions and other public gatherings. However, public participation is allowed only during listening sessions, which are held before regular board meetings. Community members who wish to share their thoughts and opinions on meeting topics should contact the Superintendent's office at 952-707-2005 to schedule a meeting with the Superintendent or member of her leadership team.

School Board Minutes
 INDEPENDENT SCHOOL DISTRICT 191
 January 19, 2012

The meeting of the Board of Education was called to order by Chair Hill at 6:30 p.m. at the Burnsville High School Senior Campus in the Diamondhead Education Center.

Call to Order

Members present: Directors Currier, Luth, Schmid, Sweep, Teiken, VandenBoom and Chair Hill. Others in attendance were Superintendent Randall Clegg, Student Advisor Maggie Green, administrators and staff.

Attendance

Chair Hill welcomed the audience and asked Director Teiken to lead the Pledge of Allegiance.

Pledge of Allegiance

The new student advisor to the board, Maggie Green, was introduced.

Moved by Director Schmid, seconded by Director Sweep, to approve the agenda. Motion carried unanimously (7,0).

Agenda

Moved by Director Luth, seconded by Director Currier, to approve the consent agenda as follows:

Consent
 Agenda
 Minutes

- Minutes of the January 5, 2012 Board meeting and Closed Session
- Approve personnel changes for A. Dunning, K. Hurd, L. Lillie, J. Marcotte, J. Glas, J. Stiles, H. Johnson, A. Wilkinson, S. Olson, C. Sankary, M. Holmquist, J. Dokken, L. Stuhr, L. Toth, L. Wade
- Donation of \$210 from the Wells Fargo Foundation to Harriet Bishop; \$1,000 from Margaret Jurgens and Cheryl Haberlack to Harriet Bishop for families in need; \$65 from Michael & Erin Neutz through Wells Fargo Community Support to Harriet Bishop; \$250 to help cover copying costs and \$5,600 in support of the Lingbeck Literacy Library from the Vista View PTO to Vista View Elementary; \$471.17 in a matching contribution from the Wells Fargo Foundation to Sioux Trail; books valued at \$850 from Mackin Educational resources to the ECSE program; a "Little Free Library" valued at \$500 from Todd Bol to ECSE; the following cash donations to BrainPower in a Backpack: Beverly Tirrell/Lori Rother \$20; Ramona Takkunen \$10; Mary Pierce \$ 10; Annette Rhein \$20, Melissa Kleiber \$10; Burnsville Rotary Breakfast Club \$500; Lisa Rider \$50; Annika S. Hammond \$91; The Red Hat Ladies of the Rivers \$236; Anita Opheim \$35; Patricia Pousard \$200, John Sakowski \$100; Jaime Hornibrook \$100; Mike & Sheryl Burkhardt \$150; Steve & Sandy Hunt \$200; Debra Blackwell \$50; Mark Evanko \$50; Daffodil Garden Club \$200; Mike & Sheryl Burkhardt

HR Report

Donations

<p>\$50; and, these donations of food valued at \$25 from the BHS Student Council, \$150 from the ASC Food drive, \$100 from the Pfaff family, \$250 from the Nicollet Food Drive, \$50 from Moony Vuong, \$100 from Steve & Fay Finn, and \$30 from Mary Farnham</p>	
<ul style="list-style-type: none"> - Approve December payroll checks numbered 716231-716290, and Direct Deposit notices numbered 452462-455275, in the net amount of \$3,477,312.25. December and January claims to date represented by checks numbered 413164-413766, 1004205-1004225, 100588-100595 and wire transfers and adjustments, totaling \$6,956,950.85. Also, that the Board accepts December receipts of \$2,453,952.84 and investments for Alt. Facilities and OPEB of \$22,101,661 as of December 31, 2011 	<p>Payroll, Claims & Receipts</p>
<ul style="list-style-type: none"> - Accept the Budget Analysis for the month ending December 31, 2011 	<p>Budget Analysis Correction</p>
<ul style="list-style-type: none"> - Approve a correction to the December 15, 2011 board meeting minutes to record the vote on the waste/recycling bid award, originally item II.B.7 	
<ul style="list-style-type: none"> - Schedule a closed session following the regularly scheduled board meetings on February 2 and February 16, 2012 at the Burnsville High School Senior campus for the discussion of negotiation strategies 	<p>Schedule Closed Sessions</p>
<ul style="list-style-type: none"> - Approve, on a second reading basis, revisions to Policy IC, <i>School Year</i>, and deletion of Policy ID, <i>School Day</i> 	<p>Policies ID and IC</p>
<ul style="list-style-type: none"> - Approve an extended field trip for the BHS Language Arts Department to go to France and Italy, July 9-July 20, 2012 	<p>Field Trip</p>
<ul style="list-style-type: none"> - Approve change order #3 for the 2011-2012 Burnsville High School Deferred Maintenance Project 	<p>BHS Change Order #3</p>
<ul style="list-style-type: none"> - Approve Board Committee Assignments for 2012 	<p>Committees</p>
<ul style="list-style-type: none"> - Approve an extended field trip for the BHS Baseball team to Phoenix, AZ, March 25-30, 2012 	<p>Field Trip</p>
<ul style="list-style-type: none"> - Approve additional changes to the 2012-2013 Burnsville High School Registration Guide 	<p>Registration Guide</p>
<ul style="list-style-type: none"> - Approve a separation agreement with an Independent School District 191 employee 	<p>Changes Separation Agreement</p>
<p>Chair Hill made special mention of donations to the District. Motion carried unanimously (7,0).</p>	
<p>Moved by Director Sweep, seconded by Director Currier, to approve the implementation of a full-day every day Kindergarten program commencing the fall of 2012.</p>	<p>Full-day Every Day K</p>
<ul style="list-style-type: none"> • Moved by Director Schmid, seconded by Director Teiken, to amend the above recommendation to include: The estimated cost to implement a full-day kindergarten program will be \$1.5 million with the amount funded through the combination of allocating 50% (no 	

more than \$750,000) from district compensatory revenues and 50% of the cost through non-student contact functions such as transportation savings, increased enrollment revenue, Administration, Facilities, IT, Business Office, etc., to be determined at the discretion of the Superintendent. Motion failed (2,5 with Directors Schmid and Teiken voting in favor and Directors Currier, Hill, Luth, Sweep and VandenBoom opposed).

Motion (as originally stated) carried unanimously (7,0).

Moved by Director Luth, seconded by Director Schmid, to cancel the closed session previously scheduled for this evening. Motion carried unanimously (7,0).

Cancel Closed Session

Moved by Director Luth, seconded by Director VandenBoom, to adjourn at 7:40 p.m. to a Board Workshop on Review & Comment Phase II and Business Office Update.

Adjourn

Jim Schmid, Clerk

**Burnsville-Eagan-Savage Public Schools
Independent School District 191
Human Resources**

TO: Members, Board of Education
Randall Clegg, Superintendent

FROM: Stacey Sovine, Human Resources Administrator

DATE: February 2, 2012

RE: Recommended Personnel Changes

**Certified
Appointment**

Cynthia Arle

*New-Teacher, Kindergarten Interventionist, 1.0 FTE,
HV, effective 1/30/12

Melody Ide

*New-Teacher, LA, .4 FTE, NJH, effective 1/24/12

Change in Assignment

Jennifer Stiles

-Assignment increases with the addition of .2 FTE
Social Studies, NJH, effective 1/24/12 for 2nd semester
only

Shannon Wintz

-Assignment increases with the addition of .4 FTE LA,
NJH, effective 1/24/12

Leave of Absence

Amy Ebel

-Teacher (currently on leave), requests a 1.0 FTE
parental leave of absence-special circumstances,
effective 2012/13 school year

Lisa Reid

-Teacher (currently on leave), requests a 1.0 FTE
parental leave of absence-special circumstances,
effective 2012/13 school year

Leave Denial

Jennifer Boyle

-Teacher (currently on leave), request for a .5 FTE
parental leave of absence denied

Carrie Brett

*Guidance counselor, ERJH, request for a .5 FTE
parental leave of absence denied

Laura Fuschetto

-Teacher (currently on leave), request for a 1.0 FTE
parental leave of absence-special circumstances denied

Erika Hotchkiss

-Teacher (currently on leave), request for a 1.0 FTE
general leave of absence, denied

Classified
Appointment

Kasey Hoyt

-Replacement-MEA, NJH, 6.75 hrs/day, effective 1/24/12

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Christian Wollersheim

*Replacement-B-Shift Custodian, VV, 8 hrs/day, effective 2/6/12

Laurie Koechlein

-New-MEA, Byrne, 6.5 hrs/day, effective 1/23/12

Change in Assignment

Jennifer Kalmes

*Assignment changes to 2nd Cook, MJH, 3.5 hrs/day, effective 2/1/12

Joy Wallace

*Assignment changes to 2nd Cook, GP, 3.5 hrs/day, effective 2/1/12

Resignation

Lana Stuhr

-2nd Cook, BHS, effective 1/20/12

Termination

Tara Frank

*Health EA (currently on leave), effective 2/2/12

DATE: January 23, 2012

II.B.3

TO: Superintendent Clegg
Board of Education

FROM: Kristine Black, Principal

RE: Donation

I recommend the Board of Education recognize and accept the donation of \$145.39 received from Wells Fargo Community Support campaign matching contribution fund.

The donation will be used to enhance the learning opportunities for our students.

I am grateful for the generous support from the Wells Fargo Foundation.

**AGENDA II-B-4
February 2, 2012**



TO: Members of the School Board

FROM: Lisa K. Rider, Executive Director of Business Services

DATE: February 2, 2012

RE: Approve bid award for 2012 Diamondhead Education Center Alterations and Mechanical Upgrades

RECOMMENDATION: That the school board approve bid award for 2012 Diamondhead Education Center Alterations and Mechanical Upgrades to Cool Air Mechanical, Inc for the total amount of \$406,800.

Sealed bids were opened on Thursday January 26, 2012 for the Diamondhead Education Center alterations and mechanical upgrades which are part of the planned and funded alternative facilities projects for the district. Attached is a recommendation and bid summary from our architects, ATS&R. Twelve (12) bidders submitted bids for the work. The apparent low bidder was Cool Air Mechanical, Inc. The district has considered and accepted alternate 1 in addition to the base bid. Total of the base bid and alternate 1 is \$406,800.00

Please do not hesitate in contacting me should you have any concerns or questions.

Attached: ATS&R recommendation
ATS&R bid summary



ARMSTRONG TORSETH SKOLD & RYDEEN INC

January 27, 2012

Mr. Jon Deutsch
Burnsville-Eagan-Savage Public Schools
Independent School District No. 191
Administrative Services Center
100 River Ridge Court
Burnsville, MN 55337

Re: Bid Results and Recommendation for Award of Contract for:
Diamondhead Education Center – Alterations and Mechanical Upgrades
ATS&R Project No. 11006.7

Dear Mr. Deutsch:

On Thursday, January 26, 2012 bids were received for the Diamondhead Education Center – Alterations and Mechanical Upgrades project. Twelve (12) bidders submitted bids for the work. All bids were complete and responsive.

The apparent low, responsible bidder for this work is Cool Air Mechanical, Inc. with a Base Bid of \$381,800.00

The project included one Bid Alternate. After review of the Bid Alternate with district administrators it is the recommendation that Alternate 1 be awarded for total Contract amount of \$406,800.00. Acceptance of the Alternate Bids does not affect the results of the low bidder. This amount is below the available funds allocated for this project.

It is the recommendation of ATS&R for the Burnsville-Eagan-Savage Public School District to award the contract for General Construction, including the Base Bid and Alternate 1 (summarized below) to:

Cool Air Mechanical, Inc.
1441 Rice Street
St. Paul, MN 55117
Phone: 651-489-8821
Fax: 651-489-6763
Email: rod@coolairmechanical.com

In the amount of:

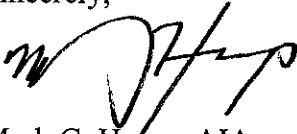
Base Bid	\$381,800.00
Alternate 1 – New Electrical Distribution Panel	<u>\$25,000.00</u>
TOTAL CONTRACT AMOUNT	\$406,800.00

Mr. Jon Deutsch
January 27, 2012
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Thank you for your consideration in this matter, we are pleased with the outcome of this bid and look forward to a very successful project.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Hayes', written over a faint, larger version of the same signature.

Mark G. Hayes, AIA
Project Architect / Partner

MGH:kjr

Attachment: Bid Tabulation

Cc: Glenn Simon, ISD #191
James Lange, ATS&R
Steve Keller, ATS&R
Debbie Erickson, ATS&R

DIAMONDHEAD EDUCATION CENTER - ALTERATIONS AND MECHANICAL UPGRADES
BID DATE: JANUARY 26, 2012 @ 2:00 P.M.

CONTRACTOR	ADDENDUM 1	BID BOND / CHECK	BASE BID	Alternate 1 New Electrical Distribution Panel	UNIT PRICE	Base bid + Alternate 1
A & L Construction	Y	Y	\$443,000.00	\$28,000.00	\$65 ADD \$45 DEDUCT	\$471,000.00
CM Construction	Y	Y	\$397,200.00	\$31,860.00	NONE INDICATED	\$429,060.00
J. S. Cates Construction	Y	Y	\$391,000.00	\$27,500.00	NONE INDICATED	\$418,500.00
McFarland Construction	Y	Y	\$412,800.00	\$27,400.00	NONE INDICATED	\$440,200.00
Meisinger Construction	Y	Y	\$426,500.00	\$28,000.00	NONE INDICATED	\$454,500.00
Shaw-Lundquist Associates	Y	Y	\$420,000.00	\$26,800.00	NONE INDICATED	\$446,800.00
Terranova Construction	Y	Y	\$507,000.00	\$32,000.00	NONE INDICATED	\$539,000.00
Area Mechanical, Inc.	Y	Y	\$451,000.00	\$25,600.00	NONE INDICATED	\$476,600.00
Cool Air Mechanical, Inc.	Y	Y	\$381,800.00	\$25,000.00	NONE INDICATED	\$406,800.00
Master Mechanical	Y	Y	\$412,800.00	\$39,000.00	NONE INDICATED	\$451,800.00
NAC Mechanical & Electrical	Y	Y	\$414,500.00	\$24,600.00	NONE INDICATED	\$439,100.00
PMI Construction Co.	Y	Y	\$442,400.00	\$22,000.00	NONE INDICATED	\$464,400.00

00000-END BID TABULATIONS



COOL AIR MECHANICAL, INC.

1441 RICE STREET • ST. PAUL, MINNESOTA 55117 • TEL (651) 489-8821 • FAX (651) 489-6763

Cool Air Mechanical
1441 Rice St.
St. Paul, MN 55117

January 26th 2012

ATS&R
Attn: Jim Lange
8501 Golden Valley Road, Suite 300
Minneapolis, MN 55427

Re: Diamondhead Education Center HVAC Upgrade Phase 1

Mr. Jim Lange,

In response to your request for unit pricing, we have prepared the following quote:

Dowtherm SR-1 30% ethylene glycol solution.....\$6.89 per gallon

Sincerely,

Tyler Halgren
Project Manager

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HOT WATER AND STEAM BOILERS • GAS AND OIL POWER BURNERS • 24 HOUR SERVICE

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TO: Members, Board of Education Agenda III.A
February 2, 2012

FROM: Ron Hill, Board Chair

DATE: February 2, 2012

RE: Establish Board Legislative Committee

Recommendation: That the Board of Education establish a Board Legislative Committee to guide the Board's legislative advocacy work on behalf of the students and faculty of Independent School District 191.

TO: Members, Board of Education Agenda III.B
February 2, 2012
FROM: Ron Hill, Board Chair
DATE: February 2, 2012
RE: Appoint Legislative Advocacy Committee Members

Recommendation: That the Board of Education appoint the following board members to serve on the Legislative Advocacy Committee.

1. _____
2. _____
3. _____