

## Regular Meeting

**MONDAY, JUNE 5, 2023, BOARD OF EDUCATION MEETING**

**CASTLEBERRY ADMINISTRATION BUILDING**

**Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114**

### **NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING**

*The Mission of Castleberry Independent School District is inspiring, educating, and empowering all students to be innovative thinkers in the global community.*

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 6:00 PM on Monday, June 5, 2023 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. At that meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the board. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Tex. Gov't Code § 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. **CALL TO ORDER AND ESTABLISH A QUORUM**

2. **INVOCATION**

3. **COMMUNICATIONS FROM CITIZENS**

4. **QUESTIONS REGARDING THE CONSENT AGENDA**

5. **PRESENTATION ITEMS**

**A. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.**

1. Five-Year Curriculum Audit: A presentation will be given on the Five-Year Curriculum Audit Plan by Dr. Lacey Padgett, Executive Director of Teaching, Learning, and Innovation.

**B. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.**

1. DeAnne Page, Adrian Galvan and/or Esther Young of Tijerina, Galvan, Lawrence Financial Consulting (TGL) will present information regarding cash defeasance options for Castleberry ISD's outstanding bonds.

2. Budget Workshop Session Four: Presentation including: Preliminary Budget Development. This is the fourth and final budget work session scheduled.

6. **DISCUSSION ITEMS**

**A. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.**

1. Board Policy Update: Dr. Myrna Blanchard, Director of Talent Acquisition and Policy has provided a link to additions/revisions/deletions of (LOCAL) policies from the Policy Review Session conducted on January 26, 2023, with drafts prepared by TASB Policy Service.

**B. Consider All Matters related to Student Services, Facilities, and Operations, including but not limited to reports, finances, and/or proposals.**

1. CISD Bond and Communications Proposal with WRA Architects not to exceed \$25,000 for the Castleberry High School Project. Funding Source: General Fund.

7. **CLOSED SESSION**

"The board may retire to closed session at any time between opening and adjourning the meeting for the purpose of deliberating business authorized by the Texas Open Meeting Act, Texas Government Code

Section 551.001 et. Seq. Action, if any, will be taken in open session. Specifically:

- A. Section 551.071 Consultation with Attorney
- B. Section 551.072 Deliberation Regarding Real Property (Purchase, Exchange, Lease or Value)
- C. Section 551.074 Personnel Matters (Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal, Complaint)
- D. Section 551.0821 Personally Identifiable Information about Public School Student

## 8. **ROUTINE BUSINESS**

- A. Pledges of Allegiance to the American and Texas Flags
- B. School Officials Present
- C. Teacher of the Year Presentation: Dr. Myrna Blanchard will present the District Elementary and Secondary Teachers of the Year for 2022-2023.
- D. Recognition of Superintendent's Student Advisory Committee: Renee Smith-Faulkner, Superintendent, will introduce the members of the Superintendent's Student Advisory Committee and the students will present their committee project to the board.
- E. District Recognition: Multiplication Bee: Whitney Harper, Elementary Math Coordinator, will recognize the 2022-2023 Multiplication Bee winners.
- F. CTE Recognition: Stephanie Martinez, CTE Coordinator, will recognize Kristin Flewelling and her students who completed an IBC certification in the areas of Patient Care Technician and Coding and Billing specialist.

## 9. **CONSENT AGENDA**

- A. Consider Approval of Board Minutes from May 8, 2023, for a Regular Meeting, and May 16, 2023, for a Special Board Meeting.
- B. Consider Board Approval of the MOU with JJAEP 2023-2024 school year. An expelled student shall, to the extent provided by law or by the MOU, immediately attend the educational program from the date of expulsion.
- C. Consider Approval of the Purchase of Fuel: Financial Services advertised RFP#23-005 for fuel. A list of recommended vendors is attached for your review.
- D. Consider Approval of the TASB Risk Management Fund as the 2023-2024 District's Property and Casualty Insurance Carrier for a Total Premium of \$351,030.00.
- E. Consider Approval of the Skyward Annual License Fee for 2023-2024 in the amount of \$73,932.00. The Skyward license fee covers the software used by the District for Student Records, Family Access, PEIMS, Finance, Human Resources and other programs.
- F. Consider Approval of the Broker Dealer List: In accordance with the 1997 Public Funds Investment Act, Texas Government Code 2256.025, the Board of Education must review, revise and adopt a list of qualified brokers and dealers on an annual basis.
- G. Consider Approval of TASB, TASBO, TASA, University of North Texas, Government Treasurer Organization of Texas, Region XI Educational Service Center and Texas State University for Independent Sources of Instruction relating to Investment Responsibilities: Investment Officers are required to receive eight hours of Investment Officer training every two years.
- H. Consider Approving the Annual Review of the Investment Policy of Castleberry Independent School District.
- I. Consider Approval of the Replacement Plan (2023-2024): Includes items that will be purchased through the Replacement Plan for the 2023-2024 school year.
- J. Consider Approval of the Capital Improvement Projects (2023-2024): The report reflects work scheduled to be completed and funds expended through the 2023-2024 school year.

## 10. **ACTION ITEMS**

- A. **Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.**

1. Consider Approval of Resolution #23-002 to update Designated Signatures on District Bank Accounts. The resolution is required by the District's depository bank.

2. Consider Approval of the State Waiver Application for Low Attendance Days Waiver.

**B. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.**

1. Consider Approval of the 2023-2024 Compensation Plan: Dr. Myrna Blanchard, Director of Talent Acquisition and Policy, has provided a link to the 2023-2024 Compensation Plan that includes proposed increases for each pay grade, teacher hiring schedule, employee longevity pay plan, substitute pay plan, and stipend and supplemental pay plans.

**C. Consider All Matters related to Student Services/Capital Improvements Projects, including but not limited to reports, finances, and/or proposals.**

1. Consider Approval of the purchase of one International Corporation, Type C-77 passenger School Bus from Long Horn Bus Sales not to exceed the amount of \$130,930. Cooperative Contract: Buyboard #630-20; Funding Source: Replacement Plan.

2. Consider Approval of the purchase of one Police Unit from Holiday Autogroup.com not to exceed the amount of \$61,985. Cooperative Contract: Tarrant County Cooperative Contract #2023-016.

3. Consider Approval of Contracting Services to Black Tie Roofing for the Installation of a Covered Awning, LED Lighting (Bus Area), and Replacement of Exterior Fencing at the Auxiliary Services Department Parking Lot not to exceed the amount of \$113,565. Cooperative: Contract: Buyboard #834596628. Funding Source: Capital Improvement Projects.

4. Consider Approval of the purchase of one Ultra Coachliner DXL 56 passenger Charter Bus from National Bus Sales not to exceed the amount of \$389,712. Cooperative Contract: TIPS #230204Funding Source: Replacement Plan *pending legislative funding*; Funding Source: Replacement Plan.

5. Consider Approval of CISD Bond and Communications Proposal with WRA Architects not to exceed \$25,000 for the Castleberry High School Project. Funding Source: General Fund.

**11. INFORMATION ITEMS**

**A. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.**

1. Employee Resignation Update: Dr. Myrna Blanchard, Director of Talent Acquisition and Policy, reports eight professional resignations for this meeting as of June 5, 2023.

2. 2023-2024 Superintendent Approved Professional New Hire Contract Recommendations: Renee Smith-Faulkner, Superintendent of Schools, reports three new professional contracts that are listed on the organizational chart for Diane Burnett, Morgan Long, and Michelle Owen for the 2023-2024 School Year for this meeting as of June 5, 2023.

3. 2023-2024 Superintendent Approved Professional New Hires: Renee Smith-Faulkner, Superintendent of Schools, reports nine New Hire Professional Contracts for the 2023-2024 School Year for this meeting as of June 5, 2023.

4. 2023-2023 Superintendent Approved Teacher, Nurse, and Librarian New Hires: Renee Smith-Faulkner, Superintendent of Schools, reports 22 New Hire Teacher, Nurse, and Librarian Contracts for the 2023-2024 School Year for this meeting as of June 5, 2023.

5. Volunteers Update: Dr. Myrna Blanchard, Director of Talent Acquisition and Policy reports on the district's upcoming efforts to assist campuses in recruiting and securing volunteers for the 2023-2024 school year.

6. Board Policy Update 121: Dr. Myrna Blanchard, Director of Talent Acquisition and Policy has provided a link to Policy Update 121 with recommended LOCAL policy changes to: CKEA(LOCAL): Security Personnel Commissioned Peace Officers; CLB(LOCAL): Buildings, Grounds, and Equipment Management Maintenance ; CVA(LOCAL), CVB(LOCAL): Facilities Construction Competitive Bidding; DEA(LOCAL): Compensation and Benefits-Pay Administration; FD(LOCAL): Admissions-Proof of Residency and Transfer of Credit;

FFI(LOCAL) Student Welfare- Bullying Prohibited.

**B. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.**

1. Executive Director of Teaching, Learning, and Innovation Report: Includes the Elementary Humanities, Secondary RLA, Elementary Mathematics, Secondary Mathematics, and the Secondary Social Studies Updates.
  - a. Professional Learning Plan: The 2023-2024 Professional Learning Website outlines the professional learning opportunities for staff to attend throughout the school year.
  - b. Elementary Mathematics Update: Includes program successes, improvement opportunities, and action items.
  - c. Secondary Mathematics Update: Includes program successes, improvement opportunities, and action items.
  - d. Elementary Humanities Update: Includes program successes, improvement opportunities, and action items.
  - e. Secondary Reading/Language Arts Update: Includes program successes, improvement opportunities, and action items.
  - f. Social Studies Update: Includes program successes, improvement opportunities, and action items.

**C. Consider All Matters related to Educational Leadership, including, but not limited to reports, finances, and/or proposals.**

1. Fine Arts Report: The 2022-2023 Fine Arts Report includes details about program successes, improvement opportunities, and action plans.
2. UIL Academics Report: The 2022-2023 UIL Academics Report includes details about program successes, improvement opportunities, and action plans.

**D. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.**

1. Monthly Expenditure Report: The attached schedule lists all checks written for the month of May 2023.
2. Child Nutrition Report: Includes information for ongoing programs implemented at various campuses, including the re-opening of Cafe Connect, and a large increase in utilizing the catering program. Introducing the Fine Dining Program at the Elementary Schools, promoting Cafe Connect Order online, and increasing the use of demonstration cooking. Continuation of Limited Time Offerings, and increasing customer participation with meals offered free for all students. Employee training and community outreach continues to be a goal for the Child Nutrition department.
3. Castleberry ISD schools receive a variety of donations each month. A list of donations for the month of May are attached.

**E. Consider All Matters related to Student Services/Capital Improvements Projects, including but not limited to reports, finances, and/or proposals.**

1. School Health Advisory Council (SHAC) Updates: The report includes information and updates from the School Health Advisory Council which highlights opportunities provided to students, parents, and community members.
2. Capital Improvements Projects Update (2022-2023): The Projects Report reflects work scheduled to be completed and funds expended through the 2022-2023 school year.

F. BBB Local, Board of Education three-year terms

G. Eichelbaum Wardell, P.C. Update 5-15-23 and 6-1-23

H. School Board 2022-2023 Activity Calendar

I. 2023-2024 Budget Preparation Timeline

J. Board Policy

**12. DISCUSSION ITEMS - BOARD OF EDUCATION**

- A. Board of Education Key Dates
- B. Athletic Calendar Key Dates
- C. School Board Operating Procedures Review
- D. A-F Refresh Update
- E. Superintendent Evaluation Instrument
- F. Legal Jumpstart for Newly Elected Trustees

13. **ESTABLISH NEXT MEETING**

- A. Tuesday, June 20, 2023, for a Special Board Meeting and Monday, July 17, 2023, for a Regular Board Meeting.

14. **ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

**Renee Smith-Faulkner**  
**Superintendent of Schools**

Posted on June 2, 2023