

Regular Meeting

MONDAY, MAY 8, 2023, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The Mission of Castleberry Independent School District is inspiring, educating, and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 6:00 PM on Monday, May 8, 2023 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. At that meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the board. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Tex. Gov't Code § 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. **CALL TO ORDER AND ESTABLISH A QUORUM**

2. **INVOCATION**

3. **COMMUNICATIONS FROM CITIZENS**

4. **QUESTIONS REGARDING THE CONSENT AGENDA**

5. **PRESENTATION ITEMS**

A. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. 2023-2024 Compensation Plan: Dr. Myrna Blanchard, Director of Talent Acquisition and Policy, has provided a link to the 2023-2024 Compensation Plan that includes proposed increases for each pay grade, teacher hiring schedule, employee longevity pay plan, substitute pay plan, and stipend and supplemental pay plans.

B. Consider All Matters related to Student Services, Facilities, and Operations, including but not limited to reports, finances, and/or proposals.

1. Lenny Lasher, Assistant Superintendent of Student Services, Facilities & Operations will give a presentation on fentanyl awareness and Narcan training.

6. **DISCUSSION ITEMS**

A. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Professional Contracts for Superintendent's Cabinet: Renee Smith-Faulkner, Superintendent of Schools, will present a recommendation to the Board of Education to approve Chapter 21 contracts for 2023-2024 for the Executive Director of Financial Services and the Director of Technology Operations.

B. Consider All Matters related to Student Services/Capital Improvements Projects, including but not limited to reports, finances, and/or proposals.

1. Castleberry Bond Planning and Timeline and Castleberry High School Design Schedule for a May 2024 Bond Election: An update has been provided by Renee Smith-Faulkner on the Timeline for Calling a Bond Election in May of 2024 along with the Design Schedule of Castleberry High School in preparation of the passage of a Bond Election.

2. Castleberry ISD Bond and Communications Proposal with WRA Architects not to exceed

- \$25,000 for the Castleberry High School Project. Funding Source: 2023-2024 General Fund
3. Replacement Plan (2023-2024): Includes items that will be purchased through the Replacement Plan for the 2023-2024 school year. Funding Source: Replacement Plan Budget.
 4. Capital Improvements Projects Update (2023-2024): The report reflects work scheduled to be completed and funds expended through the 2023-2024 school year. This includes programming, renovations, and construction projects. Funding Source: Capital Improvement Budget.

7. CLOSED SESSION

"The board may retire to closed session at any time between opening and adjourning the meeting for the purpose of deliberating business authorized by the Texas Open Meeting Act, Texas Government Code Section 551.001 et. Seq. Action, if any, will be taken in open session. Specifically:

- A. Section 551.071 Consultation with Attorney
- B. Section 551.072 Deliberation Regarding Real Property (Purchase, Exchange, Lease or Value)
- C. Section 551.074 Personnel Matters (Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal, Complaint)
- D. Section 551.0821 Personally Identifiable Information about Public School Student

8. ROUTINE BUSINESS

- A. Pledges of Allegiance to the American and Texas Flags
- B. School Officials Present
- C. Recognition of Valedictorian and Salutatorian: Cathy Williams, Principal at Castleberry High School, will recognize the 2022-2023 Valedictorian and Salutatorian for Castleberry High School.
- D. Recognition of Fine Arts Students and Staff: Steven Moss, Director of Fine Arts, will introduce students from IMMS and CHS who will recognize students and staff for their accomplishments in Art, Band, Choir, Mariachi, and Theatre.
- E. Recognition of Athletics and Staff: Didi Pierce, Director of Athletics, will introduce students from Castleberry High School and Irma Marsh Middle School who will recognize students and staff for their accomplishments in Athletics.

9. CONSENT AGENDA

- A. Consider Approval of Board Minutes from April 4, 2023, for a Special Board Meeting and April 10, 2023, for a Regular Meeting.
- B. Consider Approval of Contracting with Superior Pediatric Care for physical/occupational and other therapy services for Special Education students for the 2023-2024 school year.
- C. Consider Approval of the Purchase of Office Supplies: Financial Services advertised RFP#23-007 for office supplies. A list of recommended vendors is attached for your review.
- D. Consider Approval of the ESC Region XI Support Services Contracts for 2023-2024. These contracts include Comprehensive Services, HR Resources, Instructional Services, OnData Suite, Library Services, PEIMS and Technology Services.
- E. Consider Approval of the Master Inter-Local Agreement with Region 11 Educational Service Center. The Master Inter-Local Agreement allows Districts to participate in purchasing services through the ESC Region 11 bidding process.
- F. Consider Approval of Depository Services: Financial Services advertised RFP#23-004 for depository services. A list of recommended vendors is attached for your review.
- G. Consider Approval of Special Program Contractors: Finance Services advertised RFP#23-006 for Special Program Contractors. A list of recommended vendors is attached for your review.
- H. Consider Approval of Special Education Consultants Renewal: Financial Services advertised RFP#22-011 for the 2021-2022 fiscal year with the option of four additional years for renewal. Special Programs is pleased with the services received from the vendors. We recommend extending the agreement with the vendors for one additional 12-month period.
- I. Consider Approval of the Purchase of Custodial Supplies: Financial Services advertised RFP#23-

008 for custodial supplies. A list of recommended vendors is attached for your review.

J. Consider Approval of the annual Nokia NDAC support and maintenance renewal. The Technology Operations department recommends the renewal of our annual support and maintenance agreement with Nokia and Pierson Wireless. The total of the proposed annual renewal is \$133,160.00. This amount reflects the pricing of the Nokia HGACBuy contract. Utilizing HGACBuy for the recommended purchase meets the competitive bidding requirements for purchases greater than \$50,000.

K. Consider Approval of Canine Team Contract: Consider Approval of Canine Team Contract with Interquest Detection Canines for 2023-2024: The district will continue to use Interquest Detection Canines for contraband detection. The contract covers nineteen half-day visits to the district. The cost is \$350.00 per visit (an increase of \$60.00 per visit from the 2022-2023 school year).

10. ACTION ITEMS

A. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Consider Approval of Professional Contracts for Superintendent's Cabinet: Renee Smith-Faulkner, Superintendent of Schools, will present a recommendation to the Board of Education to approve Chapter 21 contracts for 2023-2024 for the Executive Director of Financial Services and the Director of Technology Operations.

2. Consider Approval of Contract Renewals: Renee Smith-Faulkner, Superintendent of Schools, will present a recommendation to the Board of Education to approve 2023-2024 contract renewals for Teachers, Nurses, Librarians, and Other Professional Staff.

3. Consider Approval of New Hire Contract Recommendations: Renee Smith-Faulkner, Superintendent of Schools, recommends to the Board of Education to approve New Hire Contracts for the 2023-2024 School Year.

4. Consider Approval of New Hire Contract Recommendation: Administration is recommending Christina Swift for a New Hire Contract for the 2023-2024 School Year for this meeting as of May 8, 2023.

5. Consider Approval of Board Policy Update 120: Dr. Myrna Blanchard, Director of Talent Acquisition and Policy, will present a recommendation to the Board of Education to approve Board Policy Update 120 with recommended LOCAL policy changes to: CB(LOCAL): State and Federal Revenue Resources- Federal Awards; CKC(LOCAL): Emergency Operations Plan; DC(LOCAL): Employment Practices-Employment of Contractual Personnel; FNG(LOCAL): Complaints- Other Complaint Processes; FO(LOCAL): Corporal Punishment, Physical Restraint, Video and Audio Monitoring.

B. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Consider Approval of Budget Amendment: Displays any necessary budget amendments that should be made due to spending patterns. By law, the District may not exceed the budget amount within "Function" code without prior approval of the Board. The budget amendment is needed to balance functions within the funds for the end of the fiscal year.

11. INFORMATION ITEMS

A. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

1. Executive Director of Teaching, Learning, and Innovation Report: Includes the BrightBytes Survey Results and the Library Services Update.

2. The BrightBytes Survey Results: Includes a comparison of the 2022 and 2023 technology readiness survey results in the areas of access to technology, technology support, use of technology to deliver instruction and engage students, awareness of social and emotional learning (SEL), student and teacher technology proficiencies, along with providing a list of the most highly requested professional learning.

3. Library Services Update: Includes highlights of the services provided throughout the year along

with program achievements and improvement opportunities.

B. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Monthly Expenditure Report: The attached schedule lists all checks written for the month of April 2023.
2. Investment Report for the quarter ending March 31, 2023: This report shows District investments by fund for the quarter ending March 31, 2023.
3. Tarrant County Tax Collection Reports for March 31, 2023: This report reflects the amount of current and delinquent taxes, penalties, and interest collected for the months and year to date.
4. Board Budget Report as of March 31, 2023. This report shows Revenue and Expenditures by Fund and Function.

C. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Employee Agreement Approvals: Renee Smith-Faulkner, Superintendent of Schools, reports no approved Employee Agreements for Professional Staff for the 2022-2023 school year as of May 1, 2023.
2. Employee Resignation Update: Dr. Myrna Blanchard, Director of Talent Acquisition and Policy, reports eight professional resignations as of May 5, 2023.
3. Board Policy Review Session Local Policy Updates: Renee Smith-Faulkner, Superintendent of Schools, has provided the following policy updates as recommended after the TASB Audit and Review.

D. Consider All Matters related to Student Services/Capital Improvements Projects, including but not limited to reports, finances, and/or proposals.

1. Information on the RFP (CSP 23-001) (Competitive Seal Proposal) for general contracting services for Child Nutrition renovation projects at Castleberry High School and the Gary S. Jones Administration Building. Funding Source: Child Nutrition.
2. Assistant Superintendent of Student Services, Facilities & Operations Annual Reports: Includes the Auxiliary Services Report, Transportation Program Report, Safety & Security Annual Report, Report, Nursing Program Annual Report, and Department of Athletics Program Evaluation (Winter & Spring).
 - a. Auxiliary Services Report: Includes information on auxiliary services and activities during the 2022-2023 school year.
 - b. Transportation Report: Includes information on transportation services, statistics and activities during the 2022-2023 school year.
 - c. Safety and Security Annual Report: Includes information on safety and police department statistics during the 2022-2023 school year.
 - d. Nursing Program Annual Report: Includes information on nursing activities during the 2022-23 school year.
 - e. Department of Athletics, Winter and Spring Program Evaluation: Includes a report on each of the winter and spring sports for the 2022-2023 school year.

E. Consider All Matters related to Educational Leadership, including, but not limited to reports, finances, and/or proposals.

1. TRUCE Program Evaluation: The TRUCE Program Evaluation Report includes program highlights, improvements, and solutions for the 2022-2023 academic year.

F. Consider All Matters related to Special Programs, including but not limited to reports, finances, and/or proposals.

1. 2022-2023 Special Programs Annual Board Report: This report highlights 22-23 successes and growth areas of the Special Programs Department which includes dyslexia, 504, MTSS, and special education.

G. BBB Local, Board of Education three-year terms

H. Eichelbaum Wardell, P.C. Update 4-15-23 and 5-1-23

I. School Board 2022-2023 Activity Calendar

J. 2023-2024 Budget Preparation Timeline

K. Review Student Travel Approvals

L. Board Policy

12. **DISCUSSION ITEMS - BOARD OF EDUCATION**

A. Board of Education Key Dates

B. Review School Board Operating Procedures

C. School Board Team Building Ideas

D. Board of Education Summer Vacation Schedule

13. **ESTABLISH NEXT MEETING**

A. Tuesday, May 16, 2023, for a Special Board Meeting, Monday, June 5, 2023, for a Regular Board Meeting, and Tuesday, June 20, 2023, for a Special Board Meeting.

14. **ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools

Posted on May 5, 2023