

Regular Meeting

MONDAY, NOVEMBER 7, 2022, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The Mission of Castleberry Independent School District is inspiring, educating, and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 6:00 PM on Monday, November 7, 2022 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. At that meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the board. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Tex. Gov't Code § 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. **CALL TO ORDER AND ESTABLISH A QUORUM**

2. **INVOCATION**

3. **COMMUNICATIONS FROM CITIZENS**

4. **QUESTIONS REGARDING THE CONSENT AGENDA**

5. **PRESENTATION ITEMS**

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. 2021-2022 Fiscal Year End Financial Audit and Management Letter: Hankins, Eastup, Deaton, Tonn & Seay has given the District an unmodified opinion. This is the highest level given for financial reporting. Bound copies of the audit will be presented at the Board Meeting.

B. Tamera Masters, United Educators Association (UEA) Regional Manager, will present the Comparison of Teacher Salaries in the Dallas/Fort Worth Metroplex for the 2022-2023 School Year.

C. Consider All Matters related to Educational Leadership, including, but not limited to reports, finances, and/or proposals.

1. Campus Improvement Plans: Campus Improvement Plans for the 2022-2023 school year have been provided for review. Principals from Irma Marsh Middle School, Castleberry High School, and REACH High School will provide the board with a presentation to highlight a variety of performance objectives and strategies each campus will be working on this school year.

6. **CLOSED SESSION**

"The board may retire to closed session at any time between opening and adjourning the meeting for the purpose of deliberating business authorized by the Texas Open Meeting Act, Texas Government Code Section 551.001 et. Seq. Action, if any, will be taken in open session. Specifically:

A. Section 551.071 Consultation with Attorney

B. Section 551.072 Deliberation Regarding Real Property (Purchase, Exchange, Lease or Value)

C. Section 551.074 Personnel Matters (Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal, Complaint)

D. Section 551.0821 Personally Identifiable Information about Public School Student

7. **DINNER**

8. **ROUTINE BUSINESS**

- A. Pledges of Allegiance to the American and Texas Flags
- B. School Officials Present
- C. Campus Recognition: Michelle Strambler, Principal at A.V. Cato Elementary, will introduce the students who will be recognizing how staff, students, and parents are Better Together at A.V. Cato.

9. **PRESENTATION ITEM**

A. **Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.**

- 1. Strong Foundations Literacy Framework Grant Presentation: An informational presentation on the Strong Foundations Grant for the District Literacy Framework will be presented by Dr. Lacey Padgett.

10. **DISCUSSION ITEM**

A. Richard Owens, Managing Director of Programs of Tarrant To & Through (T3), will discuss the Memorandum of Understanding (MOU) drafted between T3 and Castleberry ISD. The Tarrant To and Through Partnership (T3) works to ensure more Tarrant County students obtain post-secondary credentials and that all students have the training and skills they need to thrive in today's workforce.

B. **Consider All Matters related to Special Programs, including but not limited to reports, finances, and/or proposals.**

- 1. Notice of Correction from TEA: The letter confirms that CISD has officially reversed the non-compliant status related to Speech goal writing as discovered in the spring targeted review. The due date for CAP completion and correction was July 2023, but was accomplished in October 2022.

11. **CONSENT AGENDA**

A. Consider Approval of Board Minutes from October 3, 2022, for a Regular Board Meeting.

B. Consider Approval of Policy Update EIC(LOCAL): Dr. June Ritchlin has provided a link to a draft with recommended changes to EIC(LOCAL), concerning class rank.

C. Consider Approval of the Purchase of Large Equipment from Ace Mart for Child Nutrition. Financial Services advertised RFP#23-002.

D. Consider Approval of the Door Access System Purchase from STS 360 not to exceed \$127,233 for the following district facilities: AV Cato Elementary, Castleberry Elementary, Joy James Academy, Irma Marsh Middle School, Castleberry High School, Alternative Learning Center, Technology Building, and Special Programs Building.

E. Consider Approval of Frontline Analytics/Forecast5 Annual Renewal: The Technology Operations and Management Information Systems departments recommend the renewal of Frontline Analytics (commonly known as Forecast5) for a total of \$53,550.00. This amount reflects the pricing of the Frontline Technologies BuyBoard contract. Utilizing BuyBoard for the renewal meets the competitive bidding requirements for purchases greater than \$50,000.

12. **ACTION ITEMS**

A. **Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.**

- 1. Consider Approval of the 2021-2022 Fiscal Year End Financial Audit: Hankins, Eastup, Deaton, Tonn & Seay has given the District an unmodified opinion. This is the highest level given for financial reporting.

B. **Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.**

- 1. Consider Approval of Petition to Sanction Teaching Certificate: Renee Smith-Faulkner, Superintendent of Schools, asks the Board to consider approval of a petition to the Texas State Board for Educator Certification to sanction the Teaching Certificate of Rachel Harrison, in accordance with CISD Board Policy.

2. Consider Approval of Petition to Sanction Teaching Certificate: Renee Smith-Faulkner, Superintendent of Schools, asks the Board to consider approval of a petition to the Texas State Board for Educator Certification to sanction the Teaching Certificate of Karla Smith, in accordance with CISD Board Policy.

C. Consider All Matters related to Student Services/Capital Improvements Projects, including but not limited to reports, finances, and/or proposals.

1. Consider Approval of Sale (Online Auction) of District Furniture and Equipment: Lone Star Auctioneers is a certified small business headquartered in the Metroplex. Lone Star's Online Auction is a full-service firm providing a full range of auction services to all levels of government: city, county, state and federal. For city and county governments and school districts, Lone Star sells office equipment, furniture, and surplus vehicles.

D. Consider Approval of the Partnership and MOU between Tarrant To & Through (T3) and Castleberry ISD.

13. INFORMATION ITEMS

A. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

1. Executive Director of Teaching, Learning, and Innovation Report: Includes the Bilingual/ESL Report.

a. Bilingual/ESL Report: The 2022-2023 Bilingual/ESL Report includes program successes, improvement opportunities, and action items.

B. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Employee Resignation Update: Dr. Myrna Blanchard, Director of Talent Acquisition and Policy, reports there are no professional resignations as of October 28, 2022.

2. Employee Agreement Approvals: Renee Smith-Faulkner, Superintendent of Schools, reports two approved Employee Agreements for Professional Staff for the 2022-2023 school year as of October 28, 2022.

C. Consider All Matters related to Student Services/Capital Improvements Projects, including but not limited to reports, finances, and/or proposals.

1. TEA/TxSSC/ ESC 11 Safety Intruder Audit Report Findings for the Alternative Learning Center: This safety audit covers CISD safety and security findings of the Safety Intruder Audit.

D. Consider All Matters related to Educational Leadership, including, but not limited to reports, finances, and/or proposals.

1. Career and Technology Report: The 2022-2023 Career and Technology Report includes details about program successes, improvement opportunities, and action plans.

2. College and Career Readiness Report: The 2022-2023 College and Career Readiness Report includes details about program successes, improvement opportunities, and action plans.

E. Consider All Matters related to Special Programs, including but not limited to reports, finances, and/or proposals.

1. 2022-2023 504 Annual Board Report: The report highlights recent successes and growth areas of the 504 program within the Special Programs Department.

2. 2022-2023 Dyslexia Annual Board Report: The report highlights recent successes and growth areas of the Dyslexia program within the Special Programs Department.

F. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Monthly Expenditure Report. The attached schedule lists all checks written for the month of October 2022.

2. Executive Director of Financial Services Report: Includes Financial Services Evaluation, Child Nutrition Evaluation, Quarterly Investment Report, Board Budget Report and the Tax Collection Report.

a. Financial Services Evaluation: The report includes Financial Services Program successes,

improvement opportunities, and an action plan.

b. Child Nutrition Evaluation: The report includes Child Nutrition Services Program successes, improvement opportunities, and an action plan.

c. Quarterly Investment Report: The report shows District investments by fund for the quarter ending September 30, 2022.

d. Board Budget Report: The report shows Revenue and Expenditures by Fund and Function as of September 30, 2022.

e. Tarrant County Tax Collection Report: The report reflects the amount of current and delinquent taxes, penalties and interest collected for the month and year to date as of September 30, 2022.

3. A.V. Cato Elementary received a donation of school supplies from Wal-Mart of Westworth Village. The supplies were for students and teachers. An appreciation letter from A.V. Cato Elementary School is attached.

4. A.V. Cato Elementary received a donation of \$150.00 dollars, from The Father's House, Pastor Maria Gallemore. An appreciation letter from A.V. Cato Elementary School is attached.

5. Castleberry Elementary received a donation of corn starch for the Science department. The donation was provided by Matt Romo. An appreciation letter from Castleberry Elementary is attached.

6. Castleberry ISD Special Programs received a donation of 100 clear backpacks. The donation was provided by KLTU 94.9 (SRN Salem Media Group) Kally Brockett. An appreciation letter from Castleberry Special Programs is attached.

7. Castleberry Fine Arts department received a donation of a variety of concession items for Mariachi Los Leones. The donation was valued at \$1,041.00 dollars. An appreciation letter from Mariachi Los Leones is attached.

8. Irma Marsh Middle School received a donation of a variety of concession items for Mariachi Los Cachorros. The items were donated by IMMS Mariachi Parents. An appreciation letter from Mariachi Los Cachorros is attached.

9. Irma Marsh Middle School received a donation of a trumpet to the Fine Arts department. The trumpet was donated by The Manriquez Family. An appreciation letter from Irma Marsh Middle School is attached.

10. Irma Marsh Middle School received a donation of \$40.00. The donation was to cover the cost of dry-cleaning a choir dress; the fee covers the cost for one school year. The donation was received from Ty Moreno. An appreciation letter from Irma Marsh Middle School is attached.

11. CISD Teaching, Learning, and Innovation department received a donation of coffee stirrers. Second grade Math students across the district will use the stirrers with place value activities. The donation was gifted by Matt Romo. An appreciation letter from the Elementary Math Coordinator is attached.

G. 2023-2024 Budget Planning Calendar

H. BBB Local, Board of Education three-year terms

I. Eichelbaum Wardell, P.C. Update 10-15-22 and 11-1-22

J. School Board 2022-2023 Activity Calendar

K. Review Overnight Travel

L. Board Policy

14. **DISCUSSION ITEMS - BOARD OF EDUCATION**

A. Board of Education Key Dates

B. 2021-2022 Superintendent Evaluation Presentation

C. Board Members' report on the TASA/TASB Convention

D. Pandemic Plan/Action

15. **ESTABLISH NEXT MEETING**

A. Monday, December 5, 2022, for a Special Board Meeting and Monday, December 12, 2022, for a Regular Board Meeting.

16. **ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools

Date Posted: November 4, 2022