

Regular Meeting

MONDAY, SEPTEMBER 12, 2022, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The Mission of Castleberry Independent School District is inspiring, educating, and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, September 12, 2022 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. At that meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the board. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Tex. Gov't Code § 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. **CALL TO ORDER AND ESTABLISH A QUORUM**

2. **INVOCATION**

3. **COMMUNICATIONS FROM CITIZENS**

4. **QUESTIONS REGARDING THE CONSENT AGENDA**

5. **PRESENTATION ITEMS**

A. Consider All Matters related to Student Services, Facilities, and Operations, including but not limited to reports, finances, and/or proposals.

1. Castleberry ISD will swear in Police Officer, Anita Sims, who will serve Castleberry Elementary.
2. TEA Summer Safety Audit Presentation: Lenny Lasher will present the comprehensive safety audit report which covers CISD safety & security highlights, recommendations, and overall findings of the Summer Safety Audit.

B. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

1. 2022-2023 Accountability Updates: Scott Hutchings, Accountability/Secondary Math Coordinator, will present a brief overview of the 2022-2023 accountability information reset.
2. 2022-2023 District Improvement Plan Presentation: Dr. Lacey Padgett, Executive Director of Teaching, Learning, and Innovation, will present a brief overview of the 2022-2023 District Improvement Plan. The district plan was created with input from the District Educational Improvement Committee (DEIC) and all district departments.

C. Consider All Matters related to Educational Leadership, including, but not limited to reports, finances, and/or proposals.

1. Stephanie Martinez, CTE Coordinator, and Sal Limas, Advanced Academics/CCMR Advisor, will present an overview of the CTE 2022 Summer Programs and future challenges.

6. **CLOSED SESSION**

"The board may retire to closed session at any time between opening and adjourning the meeting for the purpose of deliberating business authorized by the Texas Open Meeting Act, Texas Government Code Section 551.001 et. Seq. Action, if any, will be taken in open session. Specifically:

- A. Section 551.071 Consultation with Attorney

- B. Section 551.072 Deliberation Regarding Real Property (Purchase, Exchange, Lease or Value)
- C. Section 551.074 Personnel Matters (Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal, Complaint)
- D. Section 551.0821 Personally Identifiable Information about Public School Student

7. DINNER

8. ROUTINE BUSINESS

- A. Pledges of Allegiance to the American and Texas Flags
- B. School Officials Present
- C. Campus Recognition: Leigh Ann Turner, Principal at Joy James Academy of Leadership, will introduce the students who will be recognizing how staff, students, and parents are Better Together at Joy James.

9. DISCUSSION ITEMS

A. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Update 119: Dr. Myrna Blanchard, Director of Talent Acquisition and Policy, has provided a link to the TASB Board Policy Update 119 with recommended LOCAL policy changes to: CPC(LOCAL): Office Management- Records Management; DMA(LOCAL): Professional Development- Required Staff Development; EHAA(LOCAL): Basic Instructional Program- Required Instruction (All levels); EHB(LOCAL): Curriculum Design- Special Education; EHBA(LOCAL): Special Education- Identification, Evaluation, and Eligibility; EHBB(LOCAL): Special Programs- Gifted and Talented Students; EIF(LOCAL): Academic Achievement- Graduation; FFBA(LOCAL): Crisis Intervention- Trauma-Informed Care; FFH(LOCAL): Student Welfare- Freedom from Discrimination, Harassment, and Retaliation.
2. 2022-2023 Substitute Pay Structure: The 2022-2023 Substitute Pay Structure includes proposed levels of pay for substitutes for the 2022-2023 that includes increases for completion of safety and other required training.

10. CONSENT AGENDA

- A. Consider Approval of Board Minutes from August 15, 2022, for a Regular Meeting.
- B. Consider Approval of the Parameters of the District Calendar: Parameters for the 2023-2024 district calendar are presented.
- C. Consider Approval of the Texas Education Agency (TEA) Designated Teacher Shortage Areas for the 2022-2023 school year.
- D. Consider Approval of the Teacher Appraisal Calendar: This item details dates for teacher appraisals. Limitations on dates for appraisals are affected by such things as school holidays and state assessment days.
- E. Consider Approval to Purchase Server Infrastructure Replacements: The Technology Operations department recommends the replacement purchase of our server virtualization infrastructure from Dell. This purchase will include compute resources, network attached storage, and network components for a total price of \$219,943.07. Purchase recommendations are to be made from the District Replacement Plan fund set aside during the budget process. Purchasing from Dell will meet competitive bidding requirements under DIR contract DIR-TSO-3763.
- F. Consider Approval of the Technology Replacement Plan: The Technology Operations department recommends purchasing 104 lab computers, 7 desktop computers, and 42 staff laptop computers for a total price of \$236,502.00 from Dell. Purchase recommendations are to be made from the Replacement Plan fund set aside during the budget process. Purchasing from Dell will meet competitive bidding requirements under DIR contract DIR-TSO-3763.
- G. Consider Board Approval of Appraisers for the Texas Teacher Evaluation and Support System (T-TESS) in Castleberry ISD. The list includes all administrators who have completed the Teacher

Evaluation and Support System training.

11. **ACTION ITEMS**

A. **Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.**

1. Consider Approval of the American Resource Company in the amount of \$57,925 for reading intervention materials. The Bilingual Committee researched and vetted three different bilingual intervention companies. The Bilingual Committee's recommendation is the American Resource Company. These materials will be paid for by ESSER funds.
2. Consider Approval of The Meadows Center for Preventing Educational Risk as the Approved Vendor for the Strong Foundations Grant in the amount of \$56,000 and Contract pending approval of NOGA. Forty TEA approved vendors were narrowed down to 3 by the ELA/Reading Leadership Team. Interviews were conducted with the top vendors and The Meadows Center for Preventing Educational Risk was the ELA/Reading Leadership Team's recommendation.

B. **Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.**

1. Consider Approval of Resolution #23-001 for Fund Balances. Fund balance categories will be established in accordance with GASB 54.

C. **Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.**

1. Consider Approval of the On-Campus PRS Waiver to allow Castleberry ISD to Offer Pregnancy Related Services Compensatory Education Home Instruction (CEHI) on a District's Campus.
2. Consider Approval of the Substitute Pay Structure for the 2022-2023 School Year. The 2022-2023 Substitute Pay Structure includes proposed levels of pay for substitutes for 2022-2023 that includes increases for completion of safety and other required training.

12. **INFORMATION ITEMS**

A. **Consider All Matters related to Student Services/Capital Improvements Projects, including but not limited to reports, finances, and/or proposals.**

1. Capital Improvements Projects Update (2022-23): The Projects Report reflects work scheduled to be completed and funds expended through the 2022-23 school year.

B. **Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.**

1. Federal Program SAS Summary: The report gives a summary of federal grants for the 2022-2023 school year.
2. Monthly Expenditure Report: The attached schedule lists all checks written for the month of August 2022.
3. Irma Marsh Middle School received a donation of coffee for their staff from Starbucks. An appreciation letter from Irma Marsh Middle School is attached for your review.
4. Irma Marsh Middle School received a donation of 75 drink coupons for their staff from QuickTrip. An appreciation letter from Irma Marsh Middle School is attached for your review.
5. Irma Marsh Middle School received a donation of three boxes of books for their students and staff from Half Price Books. An appreciation letter from Irma Marsh Middle School is attached for your review.
6. Irma Marsh Middle School received a donation of school supplies from Jon Bearce an IMMS Parent. An appreciation letter from Irma Marsh Middle School is attached for your review.
7. Castleberry High School received a donation of Polymer Clay for the Fine Arts Department. An appreciation letter from Castleberry High School on behalf of Ms. Cecil is attached for your review.
8. Castleberry ISD received a \$10,000 donation from Castleberry Education Foundation. The donation was used to purchase backpacks for the CISD Back to School Bash. An appreciation card from Castleberry ISD is attached.

9. Castleberry ISD received local and individual donations in total of \$3,620.00. The donations were used to purchase school supplies for the CISD Back to School Bash. An appreciation card from Castleberry ISD is attached.
10. Castleberry ISD received a donation of school supplies from United Way of Fort Worth. The donations were used for the CISD Back to School Bash. An appreciation card from Castleberry ISD is attached.
11. Castleberry ISD received a donation of 2,000 boxes of Kleenex from One Faith Church. The donations were used for the CISD Back to School Bash. An appreciation card from Castleberry ISD is attached.
12. Castleberry ISD was honored to receive assistance with preparations for the Back to School Bash with Volunteers from Victory Ministries. An appreciation card from Castleberry ISD is attached.
13. Castleberry ISD was honored to receive assistance with preparations for the Back to School Bash with Volunteers from River Oaks Lions Club. An appreciation card from Castleberry ISD is attached.
14. Castleberry ISD was honored to receive assistance with preparations for the Back to School Bash with Volunteers from River Oaks Community Center. An appreciation card from Castleberry ISD is attached.
15. Castleberry ISD was honored to receive funds and assistance with preparations for the Back to School Bash with Volunteers from Living Water Church. An appreciation card from Castleberry ISD is attached.
16. Castleberry ISD received a donation of school supplies from Castleberry Church of Christ. The donations were used for the CISD Back to School Bash. An appreciation card from Castleberry ISD is attached.
17. Castleberry ISD received a donation of school supplies from Trinity Baptist Church. The donations were used for the CISD Back to School Bash. An appreciation card from Castleberry ISD is attached.
18. Castleberry ISD received a donation of pencils from community member Bill Seybold. The pencils were used to supplement the supplies for the Back to School Bash. An appreciation card from Castleberry ISD is attached.
19. Castleberry ISD was honored to receive assistance with preparations for the Back to School Bash with volunteers from CISD Employees, Fine Arts Dept., Athletics and Cabinet members. An appreciation card from Castleberry ISD is attached.

C. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Talent Acquisition Report: Includes the Resignation Process, Exit Summary, Job Fair Analysis, and the Public Information Request Summary.
 - a. Resignation Process Update: Includes the process when employees resign from the district.
 - b. Exit Interview Summary: Includes a summary of the exit survey responses for the 2021-2022 school year.
 - c. Job Fair Analysis: Includes information on how successful recruiting efforts were during the 2021-2022 school year.
 - d. Public Information Request Summary: Includes information on Public Information Requests for the 2021-2022 school year.
2. Employee Resignation Update: Dr. Myrna Blanchard, Director of Talent Acquisition and Policy, reports there are no professional resignations as of September 2, 2022.
3. Employee Agreement Approvals: Renee Smith-Faulkner, Superintendent of Schools, reports nine approved Employee Agreements for Teachers, Librarians, Nurses, and other professionals for the 2022-2023 school year as of September 2, 2022.
4. Professional Contract Approvals: Renee Smith-Faulkner, Superintendent of Schools, reports one approved Professional Contract for Teachers, Librarians, and Nurses for the 2022-2023

school year as of September 2, 2022.

D. Consider All Matters related to Technology Operations, including, but not limited to reports, finances, and/or proposals.

1. Summer PEIMS Report: The Summer PEIMS 2021-2022 submission was completed in August. PEIMS information is listed along with a comparison from prior years.

E. Consider All Matters related to Educational Leadership, including, but not limited to reports, finances, and/or proposals.

1. Advanced Academics and Dual Credit Report: The 2022-2023 Advanced Academics and Dual Credit Report includes details about program successes, improvement opportunities, and action plans.

F. BBB Local, Board of Education three-year terms

G. Eichelbaum Wardell, P.C. Update 8-15-22 and 9-1-22

H. School Board 2022-2023 Activity Calendar

I. Review Student Travel Approvals

J. Board Policy

13. DISCUSSION ITEMS - BOARD OF EDUCATION

A. Board of Education Key Dates

B. Fundraising Discussion

C. CHS Facility Assessment

D. 2022 Board of Education Self Evaluation

E. Pandemic Plan/Action

14. ESTABLISH NEXT MEETING

A. Monday, September 26, 2022, for a Special Board Meeting and Monday, October 3, 2022, for a Regular Board Meeting

15. ADJOURN

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools