

Regular Meeting

MONDAY, APRIL 11, 2022, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The Mission of Castleberry Independent School District is inspiring, educating, and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, April 11, 2022 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. At that meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the board. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Tex. Gov't Code § 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. **CALL TO ORDER AND ESTABLISH A QUORUM**

2. **INVOCATION**

3. **COMMUNICATIONS FROM CITIZENS**

4. **QUESTIONS REGARDING THE CONSENT AGENDA**

5. **PRESENTATION ITEMS**

A. **Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.**

1. Numeracy Plan: Whitney Harper, Elementary Math Coordinator, will provide an overview of the district's Numeracy Plan. *Action Item on 5/2/2022*

B. **Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.**

1. Budget Work Session II: Conducted for preliminary budget development. This is the second of three budget work sessions scheduled.

C. **Consider All Matters related to Student Services/Capital Improvements Projects, including but not limited to reports, finances, and/or proposals.**

1. Swearing in Castleberry Independent School District Investigative Police Officer Jackie Pehrson.

6. **ACTION ITEM**

A. **Consider All Matters related to Student Services/Capital Improvements Projects, including but not limited to reports, finances, and/or proposals.**

1. Consider Approval of the Resolution Authorizing the Transfer of Real Property. Castleberry Independent School District Property: 0.152 of an acre of land situated in the J. Bowman Survey, Abstract No. 81, City of Sansom Park, Tarrant County, Texas, and being the east 25' of vacated Right-of-Way (R-O-W) contained within and between Blocks 36 and 45, Robertson-Hunter Addition, an addition to the City of Sansom Park, Tarrant County, Texas, according to the plat filed in Volume 310, Page 14, Plat Records of Tarrant County, Texas (P.R.T.C.T.).

7. **CLOSED SESSION**

"The board may retire to closed session at any time between opening and adjourning the meeting for the purpose of deliberating business authorized by the Texas Open Meeting Act, Texas Government Code

Section 551.001 et. Seq. Action, if any, will be taken in open session. Specifically:

- A. Section 551.071 Consultation with Attorney
- B. Section 551.072 Deliberation Regarding Real Property (Purchase, Exchange, Lease or Value)
- C. Section 551.074 Personnel Matters (Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal, Complaint)
- D. Section 551.0821 Personally Identifiable Information about Public School Student

8. **DINNER**

9. **ROUTINE BUSINESS**

A. Pledges of Allegiance to the American and Texas Flags

B. School Officials Present

C. Recognition of Guests: Michelle Strambler, Principal at AV Cato Elementary School, will introduce the AVC students and staff who will be conducting the AV Cato Elementary School recognitions.

D. Recognition of Guests: Denise Chedville, Secondary Science Coordinator, will recognize the 2021-2022 Science Fair Winners.

10. **CONSENT AGENDA**

A. Consider Approval of Board Minutes from March 7, 2022, for a Regular Meeting.

B. Consider Approval of extending Hankins, Eastup, Deaton, Tonn and Seay to provide Auditing Services to CISD for Fiscal Year 2022: Hankins, Eastup, Deaton, Tonn and Seay was selected from CSP#18-008 for the 2019 fiscal year audit with four (4) possible successive one (1) year extensions, based on the long- range needs of the District and mutual consent of both parties not to exceed five (5) years total. This will be the 4th year of the extended service agreement. We have a good working relationship with Hankins, Eastup, Deaton, Tonn and Seay and are pleased with the auditing service they provide the District.

C. Consider Approval of the Purchase of Office Supplies: Financial Services advertised RFP#22-007 for office supplies. A list of recommended vendors is attached for your review.

D. Consider Approval of Extending the Contract for the Purchase of Fuel: Quick Trip was selected for the District's fuel provider in April 2017. The pricing advertised RFP#18-001 will remain in effect for one (1) additional twelve (12) month period.

E. Consider Approval of the Purchase of: One (1) International Corporation, 2023 Bus Model (PB105) 54 passenger Special Needs School Bus from Long Horn Bus Sales in the amount of \$116,726.00 funded from the Special Education Allotment.

F. Consider Approval of the Annual Tower Renewal: The Technology Operations department recommends the renewal of our annual support and maintenance agreement with Nokia. This support and maintenance agreement will allow us to continue offering our Digital Equity 4 All program to CISD students. The total of the proposed annual renewal is \$88,596.90. This amount reflects the pricing of the Nokia HGACBuy contract. Utilizing HGACBuy for the recommended purchase meets the competitive bidding requirements for purchases greater than \$50,000.

11. **ACTION ITEMS**

A. **Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.**

1. Consider Approval of the Assistant Superintendent of Student Services, Facilities, and Operations Recommendation: Renee Smith-Faulkner, Superintendent of Schools will present a recommendation to the Board of Education for approval of the Assistant Superintendent of Student Services, Facilities, and Operations position.

2. Consider Approval of the Executive Director of Teaching, Learning, and Innovation Recommendation: Renee Smith-Faulkner, Superintendent of Schools will present a

recommendation to the Board of Education for approval to fill the Executive Director of Teaching, Learning, and Innovation position.

3. Consider Approval of the Athletics Director Recommendation: Renee Smith-Faulkner, Superintendent of Schools will present a recommendation to the Board of Education for approval to fill the Athletic Director position.
4. Consider Approval of the Reach High School and TRUCE Learning Center Principal: Renee Smith-Faulkner, Superintendent of Schools will present a recommendation to the Board of Education for approval to fill the Reach High School and TRUCE Learning Center Principal position.
5. Consider Approval of the Secondary Science Coordinator Recommendation: Renee Smith-Faulkner, Superintendent of Schools will present a recommendation to the Board of Education for approval to fill the Secondary Science Coordinator position.
6. Consider Approval of Contract Renewals: Renee Smith-Faulkner, Superintendent of Schools, will present a recommendation to the Board of Education for approval of contracts for administrative and other professional employees.
7. Consider Approval of the 2022-2023 New Hire Contract Recommendations: There are four Contract Recommendations for this meeting as of April 6, 2022.

B. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

1. Consider Approval of the Instructional Materials Proclamation 2022 regarding Kindergarten-5th Grade Math for which materials are being purchased for the 2022-2023 school year.
2. Consider Approval of the 2022-2023 TEKS Certification Form. School districts are required to certify annually to the State Board of Education and the commissioner that for each subject in the required curriculum other than physical education, students have access to instructional materials that cover all the Texas Essential Knowledge and Skills (TEKS). Districts will be unable to order 2022-23 instructional materials through EMAT until the certification has been received by the Texas Education Agency (TEA).
3. Consider Approval of Frontline Analytics/Forecast5 Purchase: The Technology Operations and Management Information Systems departments recommend the purchase of Frontline Analytics (commonly known as Forecast5) for a total of \$52,343.15. This amount reflects the pricing of the Frontline Technologies BuyBoard contract. Utilizing BuyBoard for the recommended purchase meets the competitive bidding requirements for purchases greater than \$50,000.

C. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Consider Approval of the Texas Association of School Boards Interlocal Participation Agreement (IPA): An amended IPA was adopted by the Board of Trustees of the TASB Risk Management Fund (the "Fund") on November 12, 2021 and is effective May 1, 2022. The new IPA replaces the current IPA and must be authorized and approved by the Castleberry Board of Trustees to ensure continued coverage in Fund programs. The Fund's IPA was last updated in 2012.

12. INFORMATION ITEMS

A. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

1. Network/Infrastructure Program Information: Includes information on the past year's accomplishments including program highlights, improvements, and program solutions.

B. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Monthly Expenditure Report: The attached schedule lists all checks written for the month of March 2022.
2. Purchasing Cooperatives Memberships and Related Costs: The attached schedule includes purchasing cooperative memberships and related cost and rebates for Castleberry ISD in the 2020-

2021 fiscal year.

3. Child Nutrition Audit Closure: Texas Department of Agriculture submitted their Notice of Administrative and Procurement Review Closure. The (AR) Administrative Review and (PR) Procurement Review were conducted on January 10, 2022.

C. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Employee Agreements: Dr. Myrna Blanchard reports five professional employees hired under Employee Agreements as of April 4, 2022.

2. Employee Resignation Update: Dr. Myrna Blanchard reports there are seventeen professional resignations as of April 4, 2022.

3. Renee Smith-Faulkner has provided a draft of the 2022-2023 District Organizational Chart.

4. Policy Update: Dr. Myrna Blanchard reports that Castleberry ISD Cabinet members will participate in a policy audit and training given by TASB Policy Services.

D. Consider All Matters related to Student Services/Capital Improvements Projects, including but not limited to reports, finances, and/or proposals.

1. Capital Improvements Projects Update (2021-22): The Projects Report reflects work scheduled to be completed and funds expended through the 2021-22 school year.

2. Capital Improvements Projects Update (2022-23): The report reflects work scheduled to be completed and funds expended through the 2022-23 school year. This includes programming, renovations, and construction projects.

Discussion Item on 5/2/2022; Action Item on 6/6/22.

3. Replacement Plan (2022-23): Includes items that will be purchased through the Replacement Plan for the 2022-23 school year.

Discussion Item on 5/2/2022; Action Item on 6/6/22.

E. BBB Local, Board of Education three-year terms

F. Eichelbaum Wardell, P.C. Update 3-15-22 and 4-1-22

G. School Board 2021-2022 Activity Calendar

H. 2022-2023 Budget Preparation Timeline

I. Review Student Travel

J. Board Policy

13. DISCUSSION ITEMS - BOARD OF EDUCATION

A. 2022 Announcement of Continuing Education Credits

B. Board of Education Key Dates

C. 2022-2023 Master Meeting Calendars

D. Board Members' report on the NSBA National Convention

E. Pandemic Plan/Action

14. ESTABLISH NEXT MEETING

A. Monday, May 2, 2022, for a Regular Board Meeting

15. ADJOURN

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools

Posted on April 8, 2022