

## Regular Meeting

**MONDAY, NOVEMBER 8, 2021, BOARD OF EDUCATION MEETING**

**CASTLEBERRY ADMINISTRATION BUILDING**

**Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114**

### **NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING**

*The Mission of Castleberry Independent School District is inspiring, educating, and empowering all students to be innovative thinkers in the global community.*

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, November 8, 2021 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. At that meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the board. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Tex. Gov't Code § 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. **CALL TO ORDER AND ESTABLISH A QUORUM**

2. **INVOCATION**

3. **COMMUNICATIONS FROM CITIZENS**

4. **QUESTIONS REGARDING THE CONSENT AGENDA**

5. **PRESENTATION ITEMS**

A. **Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.**

1. 2020-2021 Fiscal Year End Financial Audit and Management Letter: Hankins, Eastup, Deaton, Tonn & Seay has given the District an unmodified opinion. This is the highest level given for financial reporting. Bound copies of the audit will be presented at the Board Meeting.

B. **Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.**

1. Campus Improvement Plans (Secondary): Campus Improvement Plans for the 2021-2022 school year have been provided for review. Principals from Irma Marsh Middle School, Castleberry High School, and REACH High School will provide the board with a presentation to highlight a variety of strategies each campus will be working on this school year.

6. **CLOSED SESSION**

"The board may retire to closed session at any time between opening and adjourning the meeting for the purpose of deliberating business authorized by the Texas Open Meeting Act, Texas Government Code Section 551.001 et. Seq. Action, if any, will be taken in open session. Specifically:

A. Section 551.071 Consultation with Attorney

B. Section 551.072 Deliberation Regarding Real Property (Purchase, Exchange, Lease or Value)

C. Section 551.074 Personnel Matters (Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal, Complaint)

D. Section 551.0821 Personally Identifiable Information about Public School Student

7. **DINNER**

8. **ROUTINE BUSINESS**

A. Pledges of Allegiance to the American and Texas Flags

B. School Officials Present

C. Campus Recognition: Cathy Williams, Principal at Castleberry High School, will introduce the CHS Students and Staff who will be conducting the Castleberry High School recognitions.

D. Hispanic Heritage Project Recognitions: Laura Guzman, Bilingual/ESL Coordinator, Amber Grier, ESL Coach, and Vianey Lemus, Bilingual Coach will recognize elementary students for their Hispanic Heritage research projects.

#### 9. **DISCUSSION ITEMS**

A. **Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.**

1. December, Lump-Sum Compensation: A December lump-sum compensation payment is proposed to all employees if employed on December 1, 2021 for COVID Learning Loss.

B. **Consider All Matters related to Student Services/Capital Improvements Projects, including but not limited to reports, finances, and/or proposals.**

1. Lenny Lasher, Executive Director of Student Services, will review the districts safety updates.

a. Emergency Operations Plan (EOP) Basic Plan

b. Continuity of Operations Plan (COOP)

c. Communicable Disease Annex (CDA)

2. Fireside Lodge Property Timeline: Timeline includes asbestos abatement, demolition, and relocation of utilities Fireside Lodge Property.

C. **Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.**

1. Local Policies DCA and DCE: Dr. Myrna Blanchard, Director of Human Resources, will present information on new Policies DCA(LOCAL) and DCE(LOCAL) regarding employment practices for probationary and other types of contracts.

#### 10. **CONSENT AGENDA**

A. Consider Approval of Board Minutes from October 4, 2021, for a Regular Meeting.

B. Consider Approval of the Eichelbaum Wardell Hansen Powell & Munoz 2021-2022 Retainer Agreement beginning November 1, 2021, in the amount of \$5,000 per month.

C. Consider Approval of the 20-21 Fiscal Year End Financial Audit: Hankins, Eastup, Deaton, Tonn & Seay has given the District an unmodified opinion. This is the highest level given for financial reporting.

#### 11. **ACTION ITEMS**

A. **Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.**

1. Consider Approval of the December, Lump-Sum Compensation: A December lump-sum compensation payment is proposed to all employees if employed on December 1, 2021 for COVID Learning Loss.

B. **Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.**

1. Consider Approval of New Hire Contract Recommendation: There are no new contract recommendations for this meeting as of November 1, 2021.

2. Consider Approval of Petition to Sanction Teaching Certificate: Dr. Myrna Blanchard, Director of Human Resources, asks the Board to consider approval of a petition to the Texas State Board for Educator Certification to sanction the Teaching Certificate of Mr. Adam Reeves, in accordance with CISD Board Policy.

3. Consider Approval of Petition to Sanction Teaching Certificate: Dr. Myrna Blanchard, Director of Human Resources, asks the Board to consider approval of a petition to the Texas State Board for Educator Certification to sanction the Teaching Certificate of Ms. Jennifer West, in accordance with CISD Board Policy.

4. Consider Approval of Local Policies DCA and DCE: Presented for approval are Policies DCA(LOCAL) and DCE(LOCAL) regarding employment practices for probationary and other types of contracts.

## 12. INFORMATION ITEMS

### A. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

1. College and Career Readiness Annual Report: The annual report will highlight the college and career readiness program and initiatives for this school year.
2. Advanced Academic Annual Report: The annual report will highlight the advanced academic instructional program and initiatives for this school year.
3. Career and Technology Education Annual Report: The annual report will highlight the Career and Technology instructional program and initiatives for this school year.
4. Dyslexia Annual Report: The annual report will highlight the Dyslexia program and initiatives for this school year.
5. Section 504 Annual Report: The annual 504 report will highlight successes and initiatives for this school year.
6. Bilingual/ESL Report: The annual report will highlight the bilingual and English as a Second Language program and initiatives for the upcoming school year.
7. Early Literacy Annual Report: The annual report will highlight the early literacy instructional program and initiatives for the upcoming school year.
8. Board Resolution for Region 11 Districts

### B. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Monthly Expenditure Report. The attached schedule lists all checks written for the month of October 2021.
2. Financial Services Evaluation: This report includes Financial Services Program Success, Improvement Opportunity, and Action Plan.
3. Child Nutrition Evaluation: This report includes Child Nutrition Services Program Success, Improvement Opportunity, and Action Plan.
4. Investment Report: for the quarter ending September 30, 2021. This report shows District investment by fund for the quarter ending September 30, 2021.
5. Board Budget Report as of September 30, 2021. This report shows Revenue and Expenditures by Fund and Function.
6. Tarrant County Tax Collection Reports for September 30, 2021, reflects the amount of current and delinquent taxes, penalties and interest collected for the month and year to date.
7. Castleberry High School Athletics Department received a donation of 50 Callaway Golf Gloves. These gloves were donated to the CHS Golf Team. An appreciation letter from Castleberry High School Athletics Department is attached.
8. Castleberry High School received donations of ice cream Dilly Bars for Teachers, provided by Dairy Queen. An appreciation letter from Castleberry High School is attached.
9. Castleberry High School received donations of chicken sandwiches and chicken snack trays for Teachers, provided by Trinity Baptist Church and Rule the Roost in Westworth. An appreciation letter from Castleberry High School is attached.

### C. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Employee Resignation Update: Dr. Myrna Blanchard, Director of Human Resources reports there is one resignation as of November 1, 2021.
2. TEA ESL Waiver and Bilingual Exception: Dr. Myrna Blanchard, Director of Human Resources reports the district met the 19 TAC Chapter 89 of bilingual certified teachers and of ESL certified teachers.
3. District of Innovation Renewal: Dr. Myrna Blanchard, Director of Human Resources, will present an information item District of Innovation Renewal (DOI). The DOI is up for renewal for the next 5 years. (2022-2027)

### D. Consider All Matters related to Student Services/Capital Improvements Projects, including

**but not limited to reports, finances, and/or proposals.**

1. Capital Improvements Projects Update (2021-22): The Projects Report reflects work scheduled to be completed and funds expended through the 2021-22 school year.

E. BBB Local, Board of Education three-year terms

F. Eichelbaum Wardell, P.C. Update 10-15-21 and 11-1-21

G. School Board 2021-2022 Activity Calendar

H. 2022-2023 Budget Preparation Timeline

I. Board Policy

**13. DISCUSSION ITEMS - BOARD OF EDUCATION**

A. Board of Education Key Dates

B. School Board Self-Evaluation

C. Tarrant Appraisal District: The terms of service for the five elected Directors of the Tarrant Appraisal District expire December 31, 2021.

D. Consider Approval of the Resolution authorizing Castleberry ISD to cast votes for appointment on the Tarrant Appraisal District Board of Directors.

E. School Board Annual Christmas Dinner

F. School Board Recognition Campus Adoptions

G. Pandemic Plan/Action

**14. ESTABLISH NEXT MEETING**

A. Tuesday, November 9, 2021, for a Special Board Meeting at 5:30 p.m.,

Monday, December 6, 2021, for a Special Board Meeting at 6:00 p.m. and

Monday, December 13, 2021, for a Regular Board Meeting at 5:30 p.m.

**15. ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

**Renee Smith-Faulkner**  
**Superintendent of Schools**

Date Posted: November 5, 2021