

Regular Meeting

MONDAY, SEPTEMBER 13, 2021, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The Mission of Castleberry Independent School District is inspiring, educating, and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, September 13, 2021 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. At that meeting, the Board may deliberate or act on any of the subjects listed on the following agenda. The President may change the order of items listed below for the convenience of the board. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Tex. Gov't Code § 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. **CALL TO ORDER AND ESTABLISH A QUORUM**

2. **INVOCATION**

3. **COMMUNICATIONS FROM CITIZENS**

4. **QUESTIONS REGARDING THE CONSENT AGENDA**

5. **PRESENTATION ITEMS**

A. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

1. 2020-2021 Accountability and House Bill 3: Laura Little, Coordinator of Research, Evaluations and Accountability and Dr. June Ritchlin, Executive Director of Educational Leadership will present a brief overview of the 2020-2021 Accountability and HB 3 Data.
2. 2021-2022 District Improvement Plan Presentation: Renee Smith-Faulkner, Acting Superintendent, will present a brief overview of the 2021-2022 District Improvement Plan.

6. **DISCUSSION ITEMS**

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Memorandum of Understanding with the City of River Oaks: A Memorandum of Understanding with the City of River Oaks for the River Oaks Street Project.

B. Consider All Matters related to Student Services/Capital Improvements Projects, including but not limited to reports, finances, and/or proposals.

1. Right-Of-Way Vacation of Kiowa Avenue: Includes pertinent information from the City of Sansom Park to close Kiowa Street, from Buchanan to Waddell Street. The city is proposing a pocket park area that will be built on the empty lot next to the Fire Station and across the street.

C. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Update 117: Dr. Myrna Blanchard, Director of Human Resources, has provided a link to the TASB Board Policy Update 117.
2. Remote Conferencing Plan: Kelli Kelsoe, Director of Innovation, has provided a link to the new Remote Conferencing Plan. The purpose of the plan is to provide instruction to students who have a temporary medical condition or may have been in close contact with COVID-19.

3. Renee Smith-Faulkner, Acting Superintendent, will discuss a Resolution Temporarily Amending Board Policy DEC (LOCAL) to extend provisions of the Families First Coronavirus Response Act (FFCRA) for Employees.
4. Dr. June Ritchlin, Executive Director of Educational Leadership, will lead a discussion on a proposed revision to the 2021-2022 School Calendar.

7. **CLOSED SESSION**

"The board may retire to closed session at any time between opening and adjourning the meeting for the purpose of deliberating business authorized by the Texas Open Meeting Act, Texas Government Code Section 551.001 et. Seq. Action, if any, will be taken in open session. Specifically:

- A. Section 551.071 Consultation with Attorney
- B. Section 551.072 Deliberation Regarding Real Property (Purchase, Exchange, Lease or Value)
- C. Section 551.074 Personnel Matters (Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal, Complaint)
- D. Section 551.0821 Personally Identifiable Information about Public School Student

8. **DINNER**

9. **ROUTINE BUSINESS**

- A. Pledges of Allegiance to the American and Texas Flags
- B. School Officials Present

10. **CONSENT AGENDA**

- A. Consider Approval of Board Minutes from August 9, 2021, for a Regular Meeting.
- B. Consider Board Approval of the Parameters of the District Calendar: Parameters for the 2022-2023 district calendar are presented.
- C. Consider Board Approval of Professional Acute Employee Shortage Areas: The Human Resources Department is seeking approval to recognize the TEA Designated Professional Employee Shortage Areas for the 2021-2022 school year.
- D. Consider Approval of Phase 1 of the Technology Replacement Plan: The Technology department recommends the purchase of 150 laptop computers for a total cost of \$180,600. Purchase recommendations are to be made from the Replacement Plan fund set aside during the budget process.
- E. Consider Approval of Academic/Educational Consultants: Financial Services advertised RFP#22-002 for academic /educational consultants and received five responses. As a result, the consultants are being recommended for academic/educational consulting. A list of recommended consultants is attached for your review.

11. **ACTION ITEMS**

- A. **Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.**
 1. Consider Approval of the Memorandum of Understanding with the City of River Oaks: A Memorandum of Understanding with the City of River Oaks for the River Oaks Street Project.
- B. **Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.**
 1. Consider Approval of the Contract Recommendations. There are no new Contract Recommendations for this meeting as of September 3, 2021.
 2. Consider Approval of Hiring Remote Conferencing Substitute Teachers at a Rate of \$140.00 per Day: The teachers will be funded with ESSER funds.
 3. Consider Approval of a \$2,500 Stipend for the Executive Director of Student Services to Oversee 2021-2022 Construction Projects. The stipend is allocated for the 2021-2022 school year and will be funded using 199 local funds.
 4. Consider Resolution Temporarily Amending Board Policy DEC (LOCAL) to extend provisions of the Families First Coronavirus Response Act (FFCRA) for Employees.
 5. Consider Approval of the Revised 2021-2022 School Calendar.
- C. **Consider All Matters related to Student Services/Capital Improvements Projects, including**

but not limited to reports, finances, and/or proposals.

1. Consider Approval of Right-Of-Way Vacation of Kiowa Avenue: Includes pertinent information from the City of Sansom Park to close Kiowa Street, from Buchanan to Waddell Street. The city is proposing a pocket park area that will be built on the empty lot next to the Fire Station and across the street.

12. INFORMATION ITEMS

A. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

1. Dr. June Ritchlin, Executive Director of Educational Leadership, has added additional language around academic community partnerships into the 2021-2022 Grading Guidelines as requested by the Board on August 9, 2021.

B. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Monthly Expenditure Report. The attached schedule lists all checks written for the month of August 2021.

2. Federal Program SAS Summary: The report gives a summary of federal grants for the 2021-2022 school year.

3. The Castleberry ISD Education Department received donations of school supplies from First Baptist of Lake Worth. An appreciation letter from CISD is attached.

4. The Castleberry ISD Child Nutrition Department received donations of variety of snack items from Core Foodservice. An appreciation letter from CISD Child Nutrition is attached.

5. The Castleberry ISD Child Nutrition Department received donations of variety of snack items from Kellogg's. An appreciation letter from CISD Child Nutrition is attached.

6. The Castleberry ISD Child Nutrition Department received donations of variety of snack items from General Mills. An appreciation letter from CISD Child Nutrition is attached.

7. The Castleberry ISD Child Nutrition Department received donations of variety of snack items from Rich's. An appreciation letter from CISD Child Nutrition is attached.

8. The Castleberry ISD Child Nutrition Department received donations of variety of snack items from Pepsico. An appreciation letter from CISD Child Nutrition is attached.

9. The Castleberry ISD Child Nutrition Department received donations of promotional items from Sodexo. An appreciation letter from CISD Child Nutrition is attached.

10. The Castleberry ISD Child Nutrition Department received donations of variety of stress balls, hand sanitizers from Peterson Farms. An appreciation letter from CISD is attached.

11. A.V. Cato Elementary school received donations of a breakfast meal for the staff from Living Water Church. An appreciation letter from A.V. Cato Elementary is attached.

12. A.V. Cato Elementary school received donations of variety of school supplies from Fort Worth Wellness and Rehab Center. An appreciation letter from A.V. Cato Elementary is attached.

13. Joy James Elementary school received donations of variety of school supplies from Fort Worth Wellness and Rehab Center. An appreciation letter from Joy James Elementary is attached.

14. Joy James Elementary school received donations of variety of school supplies from community member Bobbie Higgins. An appreciation letter from Joy James Elementary is attached.

15. Joy James Elementary school received donations of clear backpacks from Northwest Tarrant Lions Club. An appreciation letter from Joy James Elementary is attached.

C. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Human Resource Services Report: The following reports: Job Fair Analysis, Public Information Request Summary, and Staff Retention Rate have been provided by Dr. Myrna Blanchard.

2. Superintendent Approved New Hires: The one Superintendent Approved New Hire, presented by Dr. Myrna Blanchard, have been provided for your information.

3. Employee Resignation Update: The two Employee Resignation, presented by Dr. Myrna

Blanchard, has been provided for your information.

4. 2021-2022 Waivers: The continuation of the On-Campus PRS Waiver and the Modified Schedule for State Testing Dates, presented by Dr. Myrna Blanchard, has been provided for your information.

D. Consider All Matters related to Student Services/Capital Improvements Projects, including but not limited to reports, finances, and/or proposals.

1. Capital Improvements Projects Update (2021-22): The Projects Report reflects work scheduled to be completed and funds expended through the 2021-22 school year.

2. Associated Costs (Asbestos Abatement, Demolition, Relocation of Utilities, and Associated Fees) of Fireside Lodge Property: Scope includes: asbestos abatement, demolition, relocation of utilities, and associated fees of Fireside Lodge Property.

E. BBB Local, Board of Education three-year terms

F. Eichelbaum Wardell, P.C. Update 8-15-21 and 9-1-21

G. School Board 2021-2022 Activity Calendar

H. 2022-2023 Budget preparation Timeline

I. Review Student Travel Approvals

J. Board Policy

13. DISCUSSION ITEMS - BOARD OF EDUCATION

A. Resignation Process: A presentation of the Human Resources Resignation Process, to include the Employee Exit Summary, will be presented by Dr. Myrna Blanchard.

B. Board of Education Key Dates

C. 2021 Board of Education Self-Evaluation

D. Discuss policy change with Board Policy BED (LOCAL)

E. Nominate a Delegate for the TASA/TASB School Board Convention, September 24-26, 2021.

F. 2021-2022 School Board Recognition Schedule

G. Pandemic Plan/Action

14. ESTABLISH NEXT MEETING

A. Monday, October 4, 2021, for a Regular Board Meeting

15. ADJOURN

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools

Date Posted: 9-8-21