

Regular Meeting

MONDAY, MAY 7, 2018, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, May 7, 2018 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code β 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. CALL TO ORDER AND ESTABLISH A QUORUM

2. INVOCATION

3. QUESTIONS REGARDING THE CONSENT AGENDA

4. DISCUSSION ITEMS

A. Virtual Presentation of Irma Marsh Middle School presented by Keith Anderson with WRA Architects.

B. Capital Improvements Project for W. O. Barnes Stadium.

C. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Budget Workshop Session 2: Conducted for preliminary budget development. This is the second of three budget work sessions scheduled to be held.

D. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

1. Curriculum Audit Report Update: A presentation will be given by Renee Smith-Faulkner on the updated Curriculum Audit Report.

5. CLOSED SESSION

6. DINNER

7. ROUTINE BUSINESS

A. Pledges of Allegiance to the American and Texas Flags

B. School Officials Present

C. Recognition of Valedictorian and Salutation: Mr. Ken Casarez, Interim Principal of CHS, will recognize Zoe C., Valedictorian and Rachel M., Salutatorian at Castleberry High School.

D. Recognition of Guests: Whitney Harper, Elementary Math Coordinator, is recognizing the Champion and Runner Up from the 2017-2018 CISD Multiplication Bee in 3rd Grade, 4th Grade and 5th Grade.

E. Recognition of Guests: Lenny Lasher, Executive Director of Student Services and Operations, is recognizing the Girls and Boys CHS Varsity Soccer Teams.

8. COMMUNICATIONS FROM CITIZENS

9. CONSENT AGENDA

A. Consider Approval of Board Minutes from March 26, 2018, for a Special Board Meeting, April 2, 2018, for a Regular Meeting, and April 19, 2018 for a Special Board Meeting.

- B. Consider Approval of Expenditure Report for the month of April 2018: The attached schedule lists all checks written for the month of April 2018.
- C. Consider Approval of the Agreement for Collection of Taxes and Surety Bond for Tarrant County Tax Assessor Collector: CISD has maintained a good working relationship with Tarrant County for the collection of taxes. The cost per account will be \$.98. This is the lowest collection fee of any urban county in Texas.
- D. Consider Approval of Skyward Annual License Fee for 2018-2019 in the amount of \$55,876.00. The Skyward license fee covers the software used by the District for Student Records, Family Access, PEIMS, Finance and Human Resources.
- E. Consider Approval of the Third Party Benefit Administrators. We advertised RFP# 18.002 for Third Party Benefit Administrator and received 2 responses. We recommend selecting First Financial Administrators to provide services to the District.
- F. Consider Approval of Take Daughters/Sons to Work Day: It is recommended that CISD observe this event along with many of the districts in ESC XI on June 8, 2018.
- G. Consider Approval of Canine Team Contract with Interquest Detection Canine for 2018-2019: The district will continue to use Interquest Detection Canines for contraband detection. The contract covers nineteen half day visits to the district. The cost last year was \$260.00 per visit. The cost for the 2018-19 school year is \$270.00 per visit.

10. DISCUSSION ITEMS

- A. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.
 - 1. Policy Update 110 has been presented to the board and is ready for discussion of TASB Policy Update 110.
 - 2. Student Handbook and Code of Conduct: Detailed in this report, will be proposed changes to the Student Handbook and Code of Conduct for the 2018-2019 school year.
- B. Consider All Matters related to Student Services/Auxiliary Services, including but not limited to reports, finances, and/or proposals.
 - 1. Capital Improvements Projects Update (2018-19): The report reflects work scheduled to be completed and funds expended through the 2018-19 school year. This includes programming, renovations, and construction projects.
 - 2. Replacement Plan (2018-19): Includes items that will be purchased through the Replacement Plan for the 2018-2019 school year.
- C. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.
 - 1. STAAR 5th and 8th grade accountability results will be presented at the board meeting Monday evening.

11. ACTION ITEMS

- A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.
 - 1. Consider Approval of the 2018-2019 Employee Compensation Plan that includes an average of a 2.0% increase for all pay grades including the teacher hiring schedule.
 - 2. Consider Approval of the Budget Amendment: Displays any necessary budget amendments that should be made due to spending patterns. By law, the District may not exceed the budget amount within "Function" code without prior approval of the Board. The proposed budget amendment reflects the Bond Refunding and increases both revenue and expenses equally. The budget amendment reflects the most accurate information for the fiscal year to date. The amendment is a balanced amendment without funds being transferred from fund balance.
- B. Consider All Matters Incident and/or related to Public Officers and Employees, including but not

limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Consider Approval of New Hire Contract Recommendations: There are eight contract recommendations for this meeting as of May 4, 2018.
2. Consider Approval of Renewals, Proposed Nonrenewals, No Actions and Terminations: The Superintendent of Schools will present recommendations to the Board of Education for Teacher proposed nonrenewals, and no actions of professional employee contracts.
3. Consider Approval of a Castleberry High School Principal Contract Recommendation: The Superintendent of Schools will present recommendation to the Board of Education for approval of Elizabeth Priddy, Castleberry High School Principal.

C. Consider All Matters related to Student Services/Auxiliary Services, including but not limited to reports, finances, and/or proposals.

1. Consider Approval of CISD-LWISD/ JPS School Base Clinic Interlocal Agreements: Consider renewal of the interlocal agreements for the CISD-LWISD/ John Peter Smith School Base Clinic.
2. Consider Approval of Capital Improvements Project for W. O. Barnes Stadium.

D. Consider Approval of Reorganization of School Board Officers.

1. Motion to elect President
2. Motion to elect Vice President
3. Motion to elect Secretary

12. INFORMATION ITEMS

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Financial Services Executive Director Report:
 - a. Investment Report for the quarter ending March 31, 2018
 - b. Board Budget Report as of March 31, 2018
 - c. Tarrant County Tax Collection Reports for March 31, 2018
2. Castleberry Athletic Department received a \$312.00 donation from the Castleberry Athletic Booster Club to provide meals for the upcoming boys and girls Area Track Meet.

B. Consider All Matters related to Teaching, Learning, and Innovation, including, but not limited to reports, finances, and/or proposals.

1. TRUCE Program Evaluation: The 2016-2017 Program Evaluation Report includes program highlights, improvements, and solutions which have taken place over the 2016-2017 academic year.
2. Associate Superintendent Annual Report: Includes the BrightBytes Survey Update and Instructional Technology Program Evaluation.
 - a. BrightBytes Survey Update: Includes a comparison of Castleberry ISD, Region XI, and Texas school districts in the areas of technology use in the classroom, access to technology, teacher and student skills, and the learning environment based on the BrightBytes evaluation program.
 - b. Instructional Technology Program Evaluation: Includes highlights, program improvements, and progress on program solutions for elementary and secondary instructional technology.
3. HEB Excellence in Education Award: Castleberry ISD submitted an applicatio for the HEB Excellence in Education grant and was selected as a semi-finalist.

C. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Review Resignations Received
2. Review of Board Policy BED(LOCAL) and DEC(LOCAL): Presented is the BED(LOCAL) and DEC(LOCAL) policies.

D. Consider All Matters related to Student Services/Auxiliary Services, including but not limited to reports, finances, and/or proposals.

1. Capital Improvements Projects Update (2017-18): The Projects Report reflects work scheduled to be completed and funds expended through the 2017-18 school year.
2. Energy Performance Updates from Ideal Impact, Inc. The report includes energy updates from Ideal Impact, Inc. which includes information gathered from campus walkthroughs (system & thermostat programming, weatherization, etc.) and data collection.
3. Purchase of Digital Radios (CISD PD) and Conversion to City of Fort Worth Digital Radio System: Information regarding conversion of digital radios for the Castleberry Independent School District Police Department.
4. Executive Director of Student Services & Operations Annual Report: Includes the Auxiliary Services Report, Transportation Program Report, Safety & Security Annual Report, Nursing Program Annual Report, and Department of Athletics Program Evaluation (Winter & Spring).
 - a. Auxiliary Services Report: Includes information on auxiliary services and activities during the 2017-18 school year.
 - b. Transportation Program Report: Includes information on transportation services, statistics and activities during the 2017-18 school year.
 - c. Safety & Security Annual Report: Includes information on safety and police department statistics during the 2017-18 school year.
 - d. Nursing Program Annual Report: Includes information on nursing activities during the 2017-18 school year.
 - e. Department of Athletics Program Evaluation: Includes a report on Winter & Spring sports for the 2017-18 school year.

E. Strategic Planning Update for 2016-2021

F. Curriculum Audit Report

G. BBB Local, Board of Education three-year terms

H. School Board Operating Procedures

I. Castleberry ISD Glossary and Abbreviations

J. School Board Agenda Request by Board Members

K. 2018-2019 Budget Preparation Timeline

L. Review Student Travel Approvals

M. Board Policy

13. **DISCUSSION ITEMS - BOARD OF EDUCATION**

A. Swearing in of the re-elected Board Members (Dewey Taliaferro, Place 3 and Doug Lee, Place 4)

B. Follow-Up Full Day Pre-Kindergarten Report: Report will provide an update on Pre-kindergarten enrollment and anticipated staffing needs for 2018-2019.

C. Board of Education Key Dates

D. Student Recognition's - Board Discussion

E. School Board 2017-2018 Activity Calendar

F. Board Members' report on the NSBA National Convention.

14. **ESTABLISH NEXT MEETING**

A. Monday, June 4, 2018, 5:30 p.m. - Regular Board Meeting

15. **ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools

Friday, May 4, 2018 at 4:00 p.m.