

## Regular Meeting

**MONDAY, JULY 17, 2017, BOARD OF EDUCATION MEETING**

**CASTLEBERRY ADMINISTRATION BUILDING**

**Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114**

### **NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING**

*The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.*

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, July 17, 2017 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code  $\beta$  551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. **CALL TO ORDER AND ESTABLISH A QUORUM**
2. **INVOCATION**
3. **QUESTIONS REGARDING THE CONSENT AGENDA**
4. **DISCUSSION ITEMS**

A. Consider All Matters related to Instruction, including but not limited to reports, finances, and/or proposals.

1. Campus Improvement Plans (Elementary and Secondary): Each campus has completed the Campus Improvement Plan (CIP) formative assessment update to document progress. Principals have created an infographic to summarize their progress. Each infographic will highlight a variety of strategies each campus has worked on during the 2016-2017 school year in reaching goals set with their leadership teams.

2. STAAR Preview (State Accountability): This presentation will provide an accountability update from Dr. June Ritchlin, Executive Director of Elementary Education and Ken Casarez, Executive Director of Secondary Education based on summary released by TEA.

3. Advanced Placement/Dual Credit Report: This report will provide an update and status of advanced academic courses offered by Castleberry High School along with Dual Credit partnerships and enrollment.

B. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Continuation review of Board Policy Curriculum Audit Review of Local Policies: Presented for discussion is the revised BF (LOCAL) BJA (LOCAL) BP (LOCAL) BQ (LOCAL) CS (LOCAL) DMA (LOCAL) DN (LOCAL) policies.

5. **INFORMATION ITEMS WITH PRESENTATION**

A. Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.

1. District Improvement Plan: An update will be given by Renee Smith-Faulkner for the 4th Quarter of the District Improvement Plan.

B. Consider All Matters related to Student Services/Auxiliary Services, including but not limited to reports, finances, and/or proposals.

1. Presentation on Purchasing Conducted Electrical Weapon (Taser) for the Castleberry Independent School District Police Department. The proposal is to outline the policies and procedures associated with the addition of Conducted Electrical Weapons (Tasers). The monies would be allocated from the 2017-18 safety budget.

C. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. A presentation will provide 2017-2018 CISD Staff Attendance Incentive Program.

**6. CLOSED SESSION**

**7. DINNER**

**8. ROUTINE BUSINESS**

A. Pledges of Allegiance to the American and Texas Flags

B. School Officials Present

**9. COMMUNICATIONS FROM CITIZENS**

**10. CONSENT AGENDA**

A. Consider Approval of Board Minutes from June 26, 2017 for a Special Board Meeting.

B. Consider Approval of Expenditure Report for the month of June 2017: The attached schedule lists all checks written for the month of June 2017.

C. Consider Approval of the Purchase of General Office Supplies and Furniture: Financial Services advertised RFP# 51117 for general office supplies and furniture. We received 13 responses.

Administration recommends Staples as the primary supplier of office supplies and Martin's and Matthews Office City for the secondary vendors for office supplies. Due to the various types of furniture required by the District, Martin's, Virco and Lone Star are recommended as the primary vendors and Hertz, K-Log, Today's Classroom and Intelligent Interiors are listed as the secondary furniture vendors.

D. Consider Approval of Special Education Consultants: Financial Services advertised RFP# 53017 for special education consultants and received 18 responses. Administration recommends 14 consultants for special education consulting. A list of recommended consultants is attached for your review.

E. Consider Approval of the Purchase of Custodial Supplies: Financial Services advertised RFP# 61317 for custodial supplies and received 6 responses. Administration recommends Supply Works as the primary supplier and Baxter and Staples as secondary suppliers of custodial supplies.

F. Consider Approval of the Purchase of School Supplies: Financial Services advertised RFP# 61417 for school supplies and received 10 responses. Administration recommends 7 Buy Board vendors as suppliers of school supplies. A list of recommended vendors is attached for your review.

G. Consider Approval of Academic/Educational Consultants: Financial Services advertised RFP# 61517 for academic/educational consultants and received 8 responses. Administration recommends 3W Consulting, Benchmark Education Company, Kamiko, Lakeshore Learning, Lectura Books, Mentoring Minds, Newmark Learning LLC and Pearson as consultant for academics and education consulting.

H. Consider Approval of Resolution 18-001 to sell the Property at 5312 Taylor Road for \$20,000: The property was stuck off to Castleberry ISD in April 2017. The current TAD appraisal is \$20,000. The tax amount apportioned to Castleberry ISD with the sale will be \$8,481.39. Taxes extinguished by CISD are \$6,594.57. A Financial Impact of Bid Acceptance Document will be included for review.

I. Consider Approval of Resolution 18-002 to sell the Property at 5117 Cowden Street for \$6,500.00: The property was stuck off to the City of Sansom Park in November 2010. The current TAD appraisal is \$15,000.00. The tax amount apportioned to Castleberry ISD with the sale will be \$3,019.83. The bidder agrees to pay the post-judgment taxes and the apportioned of the taxes to CISD is \$1,295.17. Tax extinguished by the CISD is \$939.85. A Financial Impact of Bid Acceptance Document will be included for review.

J. Consider Approval of Resolution 18-003 to sell the Property at 1114 Oxford Street for \$15,000.00: The

property was stuck off to the City of River Oaks in 2009. The current TAD appraisal is \$15,000.00. The tax amount apportioned to Castleberry ISD with the sale will be \$ 7,162.95. Tax extinguished by the CISD is \$ 2,960.89.

K. Consider Approval of Contracting with Superior Pediatric Care for Physical and Occupational Therapy for the Special Education Department in the 2017-2018 school year.

L. Consider Approval of the Child Nutrition Meal Charge Policy. Per SB#1566; Sec.12, Sec.33.908 Child Nutrition is requesting the addition of a “grace period” of 2 lunch meals to the CISD Charge Policy beginning the 2017-2018 school year. Students who have a zero balance on their meal account will be allowed two grace periods (2 lunch meal charges) for lunch.

#### 11. ACTION ITEMS

A. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Consider Approval of Proposed Nonrenewal: The Superintendent of Schools will present recommendation to the Board of Education for Shelby Sullivan proposed nonrenewal of her professional employee contract.

#### 12. INFORMATION ITEMS

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Financial Services Executive Director Report:

- a. Investment Report for the month of May 2017: This report shows District investment by fund for the month ending May 31, 2017.
- b. Board Budget Report as of May 31, 2017: This report shows Revenue and Expenditures by Fund and Function.
- c. Tarrant County Tax Collection Reports for the month of May reflects the amount of taxes, penalty, interest & delinquent taxes collected for the month and year to date and the percent of the total levy collected.

B. Consider All Matters related to Student Services/Auxiliary Services, including but not limited to reports, finances, and/or proposals.

1. Designated Projects Update: The Projects Report reflects work scheduled to be completed and funds expended through the 2016-17 school year.
2. Capital Improvements Projects Update (2016-17): The report includes information on the Capital Improvement Projects which includes updates on programming, renovations, and construction projects through the 2016-17 school year.
3. Energy Performance Updates from Ideal Impact, Inc. The report includes energy updates from Ideal Impact, Inc. which includes information gathered from campus walkthroughs (system & thermostat programming, weatherization, etc.) and data collection.

C. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Policy Update 108: This item includes information for the Board’s review of TASB Policy Update 108.
2. Superintendent Approved New Professional Hires
3. Review Resignations Received

D. School Board Operating Procedures.

E. Strategic Planning Update for 2016-2021.

F. Curriculum Audit Report

G. School Board 2017-2018 Activity Calendar

H. BBB Local, Board of Education three-year terms.

I. Eichelbaum Wardell, P.C. Update 6-15-17 and 7-1-17.

- J. School Board Agenda Request by Board Members.
- K. 2017-2018 Budget Preparation Timeline
- L. Review Student Travel Approvals.
- M. Board Policy
- 13. **DISCUSSION ITEMS - BOARD OF EDUCATION**
  - A. Board of Education Key Dates
- 14. **ESTABLISH NEXT MEETING**
  - A. Monday, August 7, 2017, 5:30 p.m. - Regular Board Meeting
- 15. **ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

**Renee Smith-Faulkner**  
**Superintendent of Schools**

Thursday, July 13, 2017, at 5:00 p.m.