

Regular Meeting

MONDAY, MAY 8, 2017, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, May 8, 2017 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code β 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. **CALL TO ORDER AND ESTABLISH A QUORUM**
2. **INVOCATION**
3. **QUESTIONS REGARDING THE CONSENT AGENDA**
4. **DISCUSSION ITEMS**

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Budget Workshop Session 2: Conducted for preliminary budget development. This is the second of three budget work sessions scheduled to be held.

2. 2017-2018 Employee Compensation Plan: The 2017-2018 Compensation Plan includes a proposed 2.5% increase for each pay grade and teacher hiring schedule. A list of pay grades, the teacher hiring schedule and schedules for stipend and supplemental pay are attached for review.

B. Consider All Matters related to Student Services/Auxiliary Services, including but not limited to reports, finances, and/or proposals.

1. Capital Improvements Projects Update (2017-18): The report reflects work scheduled to be completed and funded through the 2017-18 school year. This includes programming, renovations, and construction projects.

5. **INFORMATION ITEMS WITH PRESENTATION**

A. Consider All Matters related to Instruction, including but not limited to reports, finances, and/or proposals.

1. STAAR 5th and 8th grade accountability results will be presented at the board meeting Monday evening.

2. Family Engagement: A presentation will be given by Laura Little, CISD Coordinator of Research, Evaluations, and Accountability, regarding Parent University.

B. Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.

1. Curriculum Audit Report Update: A presentation will be given by Renee Smith-Faulkner on the updated Curriculum Management Plan.

C. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Policy Update 107: This item includes information for the Board's review of TASB Policy Update 107.

6. CLOSED SESSION

7. DINNER

8. ROUTINE BUSINESS

A. Pledges of Allegiance to the American and Texas Flags

B. School Officials Present

C. Recognition of Valedictorian and Salutatorian: Dr. Amy Ellis, Principal of CHS, will recognize Madison Westbrook, Valedictorian and Rito Valdez, Salutatorian at Castleberry High School.

D. Recognition of Guests: Abigail Crawford, Fine Arts Coordinator, is recognizing students Natalie Robles, Junior; Javier Torres, Senior; Rito Valdez, Senior; and Jose Perez, Senior.

E. Recognition of Guests: Lenny Lasher, Executive Director of Student Services and Operations, is recognizing the Girls and Boys CHS Varsity Soccer Teams and the CHS Varsity Basketball Team.

9. COMMUNICATIONS FROM CITIZENS

10. CONSENT AGENDA

A. Consider Approval of Expenditure Report for the month of April 2017: The attached schedule lists all checks written for the month of April 2017.

B. Consider Approval of the Inter-Local Agreement Resolution and Agreement with ESC Region 11. Employee Benefits Cooperative. Administration recommends contracting with the Region 11 Employee Benefits Cooperative for the 2017-2018 school year.

C. Consider Approval of the Agreement for Collection of Taxes and Surety Bond for Tarrant County Tax Assessor Collector: CISD has maintained a good working relationship with Tarrant County for the collection of taxes. The cost per account will be \$.98. This is the lowest collection fee of any urban county in Texas.

D. Consider Approval of Skyward Annual License Fee for 2017-2018 in the amount of \$53,832.00. The Skyward license fee covers the software used by the District for Student Records, Family Access, PEIMS, Finance and Human Resources.

E. Consider Approval of Contracting with Perdue, Brandon, Fielder, Collins & Mott, LLP to collect Delinquent Taxes for Castleberry ISD. The 3-year contract will begin on July 1, 2017, through June 30, 2020, with an option to extend for 3 additional one year terms.

F. Consider Approval of Contracting with Perdue, Brandon, Fielder, Collins & Mott LLP to perform Appeal and Audit Services for Property Value Studies for Castleberry ISD. The 3-year contract will begin on July 1, 2017, through June 30, 2020, with an option to extend for 3 additional one year terms.

G. Consider Approval of Resolution 16-008 to sell the Property at 5733 Isbell Street for \$10,000: The property was stuck off to City of Sansom Park on October 6, 2015. The current TAD appraisal is \$15,609.00. Taxes owed CISD are \$10,357.72. The tax amount apportioned to Castleberry ISD with the sale will be \$3,748.08 and purchaser will pay the 2014-2015 Post Judgment taxes due CISD in the amount of \$1,481.10. Taxes extinguished by CISD are \$6,609.64. A Financial Impact of Bid Acceptance Document will be included for review.

H. Consider Approval of the Purchase of Textbooks and Materials for Proclamation 2017 in the quoted amount of \$141,334.75. A memo with the listed publishers and quotes is attached. The textbook/material purchase will be made with the Instructional Materials Allotment Budget.

I. Consider Approval of Canine Team Contract with Interquest Detection Canine for 2017-2018: The district will continue to use Interquest Detection Canines for contraband detection. The contract covers nineteen half day visits to the district. The cost last year was \$270.00 per visit. The cost for the 2017-18 school year is \$260.00 per visit.

J. Consider Approval of the Updated Academic Planning Guide: An updated version of the Academic

Planning Guide outlining new CTE courses, course delivery methods, and Summer credit options has been submitted by Renee Smith-Faulkner and Ken Casarez.

K. Consider Approval of Take Daughters/Sons to Work Day: It is recommended that CISD observe this event along with many of the districts in ESC XI on June 9, 2017.

11. ACTION ITEMS

A. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Consider Approval of New Hire Contract Recommendation.
2. Consider Approval of Renewals, Proposed Nonrenewals, No Actions and Terminations: The Superintendent of Schools will present recommendations to the Board of Education for Teacher and Professional renewals, proposed nonrenewals, and no actions of professional employee contracts.
3. Consider Approval of an Executive Director of Elementary Education Contract Recommendation: The Superintendent of Schools will present recommendation to the Board of Education for approval of June Ritchlin, Executive Director of Elementary Education.
4. Consider Approval of New Contract Forms and policy DGBA(LOCAL) regarding employment contracts and agreements.: The Superintendent of Schools will present updated language to the Chapter 21 contracts per Eichelbaum Wardell.

B. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Consider Approval of the 2017-2018 Employee Compensation Plan that includes an average of a 2.5% increase for all pay grades including the teacher hiring schedule. The stipend/supplemental pay schedules will remain the same as last year.

C. Consider Approval of Reorganization of School Board Officers.

1. Motion to elect President
2. Motion to elect Vice President
3. Motion to elect Secretary

12. INFORMATION ITEMS

A. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Review Resignations Received: Twenty-four resignations have been received as of May 1, 2017.
2. Continuation review of Board Policy Curriculum Audit Review of Local Policies: Presented is the revised BF (LOCAL) BJA (LOCAL) BQ (LOCAL) BP (LOCAL) CS (LOCAL) DN (LOCAL) DMA (LOCAL) policies.

B. Consider All Matters related to Student Services/Auxiliary Services, including but not limited to reports, finances, and/or proposals.

1. Capital Improvements Projects Update (2016-17): The report includes information on the Capital Improvement Projects which includes updates on programming, renovations, and construction projects through the 2016-17 school year.
2. Energy Performance Updates from Ideal Impact, Inc.: The report includes energy updates from Ideal Impact, Inc. which includes information gathered from campus walkthroughs (system & thermostat programming, weatherization, etc.) and data collection.
3. Executive Director of Student Services & Operations Annual Report: Includes the Auxiliary Services Report, Transportation Program Report, Safety & Security Annual Report, Nursing Program Annual Report, and Department of Athletics Program Evaluation (Winter & Spring).
 - a. Auxiliary Services Report: Includes information on auxiliary services and activities during the 2016-2017 school year.
 - b. Transportation Program Report: Includes information on transportation services, statistics and

activities during the 2016-2017 school year.

c. Safety & Security Annual Report: Includes information on safety and police department statistics during the 2016-2017 school year.

d. Nursing Program Annual Report: Includes information on nursing activities during the 2016-2017 school year.

e. Department of Athletics Program Evaluation: Includes a report on Winter & Spring sports for the 2016-2017 school year.

4. CISD Replacement Plan (2017-18)

C. Consider All Matters related to Instruction, including but not limited to reports, finances, and/or proposals.

1. TRUCE Program Evaluation: The 2016-2017 Program Evaluation Report includes program highlights, improvements, and solutions which have taken place over the 2016-2017 academic year.

D. Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.

1. Associate Superintendent Annual Report: Includes the BrightBytes Survey Update, Instructional Technology Program Evaluation, and a CTE Update.

a. BrightBytes Survey Update: Includes a comparison of Castleberry ISD, Region XI, and Texas school districts in the areas of technology use in the classroom, access to technology, teacher and student skills, and the learning environment based on the BrightBytes evaluation program.

b. Instructional Technology Program Evaluation: Includes highlights, program improvements, and progress on program solutions for elementary and secondary instructional technology.

c. CTE Update: Includes highlights, and progress on program improvements for the 2017-2018 school year.

E. School Board Operating Procedures.

F. Strategic Planning Update for 2016-2021.

G. Curriculum Audit Report

H. BBB Local, Board of Education three-year terms.

I. Updated Vendor List

J. Eichelbaum Wardell, P.C. Update 4-15-17 and 5-1-17.

K. School Board Agenda Request by Board Members.

L. 2017-2018 Budget Preparation Timeline

M. Review Student Travel Approvals.

N. Board Policy

13. **DISCUSSION ITEMS - BOARD OF EDUCATION**

A. Swearing in of the re-elected Board Members (Kenneth Romo, Place 1 and W.E. "Bill" Seybold, Place 2)

B. Strategic Plan Scorecard

C. Five Year Plan Curriculum Audit Update

D. School Board 2016-2017 Activity Calendar

E. Board of Education Key Dates

F. Superintendent Goals 2016

G. Steering Committee Update

H. Board Members' report on the NSBA National Convention.

14. **ESTABLISH NEXT MEETING**

A. Monday, June 12, 2017, 5:30 p.m. - Regular Board Meeting

15. **ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools

May 5, 2017 at 3:30 p.m.