

Regular Meeting

MONDAY, FEBRUARY 13, 2017, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, February 13, 2017 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code β 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. **CALL TO ORDER AND ESTABLISH A QUORUM**
2. **INVOCATION**
3. **QUESTIONS REGARDING THE CONSENT AGENDA**
4. **DISCUSSION ITEMS**

A. Consider All Matters related to Instruction, including but not limited to reports, finances, and/or proposals.

1. Campus Improvement Plans (Elementary and Secondary): Each campus has completed the Campus Improvement Plan (CIP) January formative assessment update to document progress. This quarter the principals have created a piktochart to summarize their progress. Each piktochart will highlight a variety of strategies each campus is working on this school year.

B. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. 2017-2018 Staff Benefits Budget Planning: The 2017-2018 staff benefits budget planning is underway. We continue to explore options for staffing, salary increases and employee benefits for the 2017-2018 fiscal year.

C. Consider All Matters related to Student Services/Auxiliary Services, including but not limited to reports, finances, and/or proposals.

1. Addition of Four (4) Portable Classroom Buildings.[LL1] The report includes information on the project which includes updates on programming, construction, and costs associated with the scope of work.

5. **CLOSED SESSION**
6. **DINNER**
7. **ROUTINE BUSINESS**

A. Pledges of Allegiance to the American and Texas Flags

B. School Officials Present

C. A Virtual Learning Walk will be presented from A.V. Cato Elementary that will highlight student learning in the classroom.

D. Recognition of Guests: Charlie Rodriguez, A.V. Cato Elementary, is recognizing Pedro V., 2nd Grader,

John W., 5th Grader, Mia G., 5th grader, and staff members: Lynda C., 3rd Grade Teacher; Amanda Downes, Data Management Specialist; and Sandra Lorden, PTO President.

E. Recognition of Guests: Shirley Blowers, Literacy Coach Instructional Specialist, is recognizing Brianna D., A.V. Cato Elementary; William G., A. V. Cato Elementary; Alekay A., Castleberry Elementary; Jiselle D., Castleberry Elementary; Nathalia R., Joy James Elementary; Amelia R., Joy James Elementary; Amelia B., Joy James Elementary; Alexander L.; and Joy James Elementary, for the CISD 2016-2017 Reading Bee Finalists and Winner.

8. COMMUNICATIONS FROM CITIZENS

9. CONSENT AGENDA

A. Consider Approval of Board Minutes from the January 9, 2017, meeting #1, and January 9, 2017, meeting #2.

B. Consider Approval of Expenditure Report for the month of January 2017

C. Consider Approval of the Broker Dealer List: In accordance with the 1997 Public Funds Investment Act, Texas Government Code 2256.025, the Board of Education must review, revise, and adopt a list of qualified brokers and dealers on an annual basis.

D. Consider Approval of TX-CPA CO-OP Membership: CISD joined this co-op (formerly TCPN) in 1993. We have renewed the membership each year. The state contract through TX CPA Co-Op affords the district a large variety of supplies at competitive prices.

E. Consider Approval of TASB, TASBO, TASA, University of North Texas, Government Treasurer Organization of Texas, Region XI Educational Service Center, and Texas State University for Independent Sources of Instruction relating to Investment Responsibilities: Investment Officers are required to receive 10 hours of Investment Officer training every 2 years.

F. Consider Approval of the Resolution of Annual Review of the Investment Policy of Castleberry Independent School District.

G. Consider Approval of selecting Snow Garrett Williams to Provide Auditing Services to CISD for Fiscal Year 2017: Snow Garrett Williams was selected from CSP#14-006 for the 2014 fiscal year audit with four (4) possible successive one (1) year extensions, based on the long-range needs of the District and mutual consent of both parties not to exceed five (5) years total. This will be the 3rd year for the extended service agreement. We have a good working relationship with Snow Garrett Williams and are pleased with the auditing service they provide CISD.

10. ACTION ITEMS

A. *Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.*

1. *Consider Approval of New Hire Contract Recommendation*

2. Consider Approval of District of Innovation Resolution: Consideration of designation as a district of innovation may be initiated by a resolution adopted by the board of education of the district. [TEC 12A.001 (c) (1)]

B. Consider All Matters related to Student Services/Auxiliary Services, including but not limited to reports, finances, and/or proposals.

1. Consider Approval of Sale (Online Auction) of District Items: Lone Star Auctioneers is a certified small business headquartered in the Metroplex. Lone Star's Online Auction is a full-service firm providing a full range of auction services to all levels of government: city, county, state and federal. For city and county governments and school districts, Lone Star sells office equipment, furniture, and surplus vehicles.

2. Consider Approval in authorizing the superintendent to create an advisory committee to explore/study options for possible renovation at Castleberry High School and Irma Marsh Middle School.

11. INFORMATION ITEMS

A. Consider All Matters Incident and/or related to Public Officers and Employees, including but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. Review Resignations Received: One resignation has been received as of February 6, 2017.
2. Board Policy Curriculum Audit Review EG (LOCAL): Presented is the audit criteria and draft of recommended changes to EG (LOCAL).
3. Human Resource Services Report
 - a. Spring Recruiting Schedule Update: Presented is the CISD Spring Recruiting Schedule for 2017 including previous years' hiring patterns.
 - b. Public Information Request Summary: Nine Public Information requests were received and processed by Castleberry ISD.
 - c. Job Description Review: A summary of the process for this spring's Job Description Review is presented.

B. Consider All Matters related to Instruction, including but not limited to reports, finances, and/or proposals.

1. Free Community Financial Workshops: This report by Laura Little, Coordinator of Research, Evaluation, and Accountability, includes information on Free Community Financial Workshops presented by the United Way of Tarrant County. Four workshops will be held at the Alternative Learning Center beginning in February.

C. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Annual Investment Report: All investments are authorized under the terms of Board Policy and quarterly investment reports have been provided to the Board.
2. Review Mid-Year PEIMS Data Report: The Mid-Year PEIMS Report was submitted successfully.
3. Castleberry Athletic Department was the recipient of \$5,580.00 from the Castleberry Athletic Booster Club. The donation is to be used to purchase a sound system for the Strength and Condition Complex.

D. Consider All Matters related to Student Services/Auxiliary Services, including but not limited to reports, finances, and/or proposals.

1. Department of Athletics: Fall Program Evaluation: Includes a report on each of the Fall sports for the 2016-2017 school year.
2. Designated Projects Update: The Projects Report reflects work scheduled to be completed and funds expended through the 2016-17 school year.
3. New Extracurricular Organizations: CISD campus principals report no new extracurricular organizations for the 2017-18 school year.
4. Energy Performance Updates from Ideal Impact, Inc. The report includes energy updates from Ideal Impact, Inc. which includes information gathered from campus walkthroughs (system & thermostat programming, weatherization, etc.) and data collection.
5. Capital Improvements Projects Update: The report includes information on the Capital Improvement Projects which includes updates on programming, renovations, and construction.

E. Strategic Planning Update for 2016-2021.

F. Curriculum Audit Report

G. School Board 2016-2017 Activity Calendar.

H. School Board Operating Procedures.

I. BBB Local, Board of Trustees three-year terms.

J. Updated Vendor List

K. Eichelbaum Wardell, P.C. Update 1-15-17 and Update 2-1-17.

L. School Board Agenda Request by Board Members.

M. 2017-2018 Budget Preparation Timeline

N. *Review Student Travel Approvals.*

O. *Board Policy*

12. **DISCUSSION ITEMS - BOARD OF EDUCATION**

A. Board of Education Key Dates.

B. Legislative Update

C. CISD Renovations

D. Joint Workshop with the City of River Oaks - Possible Dates

13. **ESTABLISH NEXT MEETING**

A. Monday, March 6, 2017, 5:30 p.m. - Regular Board Meeting

14. **ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools

February 10, 2017, at 3:00 p.m.