

Regular Meeting

MONDAY, APRIL 4, 2016, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, April 4, 2016 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code β 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. **CALL TO ORDER AND ESTABLISH A QUORUM**
2. **INVOCATION**
3. **QUESTIONS REGARDING THE CONSENT AGENDA**
4. **DISCUSSION ITEMS**

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. Review Budget Priorities: Initial budget planning for 2016-2017 has begun. Preliminary revenue projections and budget allocations have been determined.
2. Review the Region XI Benefit Co-op: In efforts to maximize the benefits the District offers to employees in a cost-affordable manner, we are exploring the option of participating in the Region XI Benefit Co-op. The projected cost is based on the 2016-2017 pricing. We also will ensure that employee coverage will be equal to or greater than the coverage now provided to employees at comparable pricing.
3. Financial Services Executive Director Report:
 - a. Tarrant County Tax Collection Reports for February 29, 2016: reflects the amount of taxes, penalty, interest & delinquent taxes collected for the month and year to date and the percent of the total levy collected.
 - b. Investment Report for the month of February 29, 2016: This report shows District investment by fund for the month ending February 29, 2016.
 - c. Board Budget Report as of February 29, 2016: This report shows Revenue and Expenditures by Fund and Function.
4. Review the proposal for changing the fiscal year budgeting for Castleberry ISD. Administration currently sets the budget to operate on a September 1-August 31 fiscal year. The proposed change is to set the budget and operate on a July 1- June 30th fiscal year.

B. Consider All Matters related to Student Services/Auxiliary Services, including, but not limited to reports, finances, and/or proposals.

1. Designated Projects Update: The Projects Report reflects work scheduled to be completed and funds expended through the 2015-16 school year.
2. Capital Improvements Projects Update: The report includes information on the

Capital Improvement Projects which includes updates on programming, renovations, and construction.

C. Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.

1. Curriculum Based Assessments and Benchmark Update: Campus data will be shared with the board for the February assessment window.

2. Learning Walk: Dr. Laina McDonald will take the board on a Learning Walk that will highlight two standards based bulletin boards that will be presented by IMMS Technology Applications teachers Gavin Watson & Darla Wilson and Castleberry High School Math Teacher Tracy Bose.

5. CLOSED SESSION

6. DINNER

7. ROUTINE BUSINESS

A. Pledges of Allegiance to the American and Texas Flags

B. School Officials Present

C. Recognition of Guests: Ricardo Montalvo, Principal at Castleberry Elementary School, is recognizing Jacey Jenkins, 3rd Grader, Sofia Garcia, 4th Grader, Victoria Dominguez, 5th Grader, and staff members: Sallee Clark, Librarian; Nydia Labra, Paraeducator; and Tammy Ramsey, Parent Volunteer.

D. Recognition of Guests: Jessica Estillette, Director of Curriculum - ELA, is recognizing Lilly Rodriguez, 3rd Grader at A.V. Cato Elementary; Ximena Morales, 5th Grader at Castleberry Elementary; Colyn Rogers, 4th Grader at Joy James Elementary; and Alexaundra Wise, 8th Grader at Irma Marsh Middle School for being Spelling Bee Campus Winners.

8. COMMUNICATIONS FROM CITIZENS

9. CONSENT AGENDA

A. Consider Approval of Board Minutes from the February 18, 2016, School Board Workshop and March 7, 2016 Regular Board Meeting.

B. Consider Approval of Expenditure Report for the month of March 2016: The attached schedule lists all checks written for the month of March 2016.

C. Consider Approval of Resolution 15-004 to sell the struck-off property at 6149 Brocks Lane, Fort Worth, TX for \$6,000.00: This property is a vacant lot with a current TAD appraisal of \$12,000.00. The bid is sufficient to pay all judgment taxes and fees in full with some excess to be prorated between the taxing units. Taxes owed CISD are \$1,391.56. The amount apportioned to CISD with the sale will be \$2,456.59.

D. Consider Approval of Resolution 15-005 to sell the struck-off property at 6153 Brocks Lane, Fort Worth, TX for \$6,000.00: This property is a vacant lot with a current TAD appraisal of \$12,000.00. The bid is sufficient to pay all judgment taxes and fees in full with some excess to be prorated between the taxing units. Taxes owed CISD are \$1,391.56. The amount apportioned to CISD with the sale will be \$2,456.59.

E. Consider Approval of Resolution 15-006 to sell the struck-off property at 1009 Tyra Lane, Fort Worth, TX for \$6,000.00: This property is a vacant lot with a current TAD appraisal of \$16,800.00. The bid is sufficient to pay all judgment taxes and fees in full with some excess to be prorated between the taxing units. Taxes owed CISD are \$1,975.42. The amount apportioned to CISD with the sale will be \$2,514.13.

F. Consider Approval of Resolution 15-007 to sell the struck-off property at 1013 Tyra Lane, Fort Worth, TX for \$6,000.00: This property is a vacant lot with a current TAD appraisal of \$16,800.00. The bid is sufficient to pay all judgment taxes and fees in full with some excess to be prorated between the taxing units. Taxes owed CISD are \$1,975.42. The amount apportioned to CISD with the sale will be \$2,514.13.

G. Consider Approval of the renewal of the Food Service Management Contract with Aramark for one additional year. Aramark has been the District's Food Service Management Company since January 2016.

As required by TDA, the District accepted proposals for this service in the fall of 2015. The mandated term for the contract was for one year with four one-year renewal options. The District must notify the Texas Department of Agriculture of its intent to renew the contract prior to April 29th.

10. ACTION ITEMS

A. Consider All Matters Incident and/or related to Public Officers and Employees, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. *Consider Approval of New Hire Contract Recommendation.*
2. *Consider Approval of Renewals, Proposed Nonrenewals, No Actions and Terminations: The Superintendent of Schools will present recommendations to the Board of Education for renewals, proposed nonrenewals, and no actions of professional employee contracts.*
3. *Consider Approval of Proposed Nonrenewal of Term Contract Employee*

B. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. *Consider Approval of Budget Amendment: Displays any necessary budget amendments that should be made due to spending patterns. By law, the District may not exceed the budget amount within Function code. The proposed budget amendment is to fund Child Nutrition expenditures. The funds will be allocated from Child Nutrition revenue. The amendment will increase Fund 240 Function 35 (food services) by 175,000.00 and increase appropriations by \$175,000.00.*

C. Consider All Matters related to Student Services/Auxiliary Services, including, but not limited to reports, finances, and/or proposals.

1. *Consider Approval of Sale (Online Auction) of District Metal & Woodworking Machinery: Lone Star Auctioneers is a certified small business headquartered in the Metroplex. Lone Star's Online Auction is a full-service firm providing a full range of auction services to all levels of government: city, county, state and federal. For city and county governments and school districts, Lone Star sells office equipment, furniture, machinery, and surplus vehicles.*

D. Consider Approval of items related to the Field Turf construction project, including, but not limited to, selection of delivery method, prevailing wage, contractor, engineer, and related contracts.

E. Consider Approval of Superintendent Goals 2016-2017.

11. INFORMATION ITEMS

A. Consider All Matters Incident and/or related to Public Officers and Employees, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

1. *Review Resignations Received.*

B. Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.

1. *Policy Update 104: This item includes information for the Board's review of TASB Policy Update 104.*
2. *Policy Update FFA (Local): This item includes local recommendations for policy update.*
3. *Districts and open-enrollment charter schools are required to certify annually to the State Board of Education and the commissioner that, for each subject in the required curriculum other than physical education, students have access to instructional materials that cover all of the Texas Essential Knowledge and Skills. Districts and open-enrollment charter schools will be unable to order 2016-2017 instructional materials through EMAT until the certification has been received by the Texas Education Agency.*

C. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

1. *Purchasing Cooperatives Memberships and Related Costs: The attached schedule lists the purchasing cooperatives that Castleberry ISD is a member of and the related costs charged to Castleberry ISD in 2014-2015.*

2. The Castleberry Athletic Booster Club donated \$100 to help cover the cost of meals for the CHS soccer teams when they traveled to Stephenville, Texas.

3. The Castleberry Athletic Booster Club donated \$500 to help cover the cost of meals for the CHS baseball team when they traveled to Poteau, Oklahoma during spring break.

D. School Board 2015-2016 Activity Calendar.

E. School Board Operating Procedures.

F. BBB Local, Board of Education three-year terms.

G. Review March Vendor List.

H. Eichelbaum Wardell, P.C. Update 3-15-16 and Update 4-1-16.

I. School Board Agenda Request by Board Members.

J. Budget Preparation Timeline 2016-2017.

K. Review Student Travel Approvals.

L. *Board Policy*

12. **DISCUSSION ITEMS - BOARD OF EDUCATION**

A. Board of Education Key Dates.

B. CISD 2016-2017 CISD Organizational Chart

C. *Extension of school day, Elementary and Secondary*

D. School Board Code of Ethics Review

13. **ESTABLISH NEXT MEETING**

A. Monday, May 9, 2016, 5:30 p.m. - Regular Board Meeting

14. **ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools

This notice was posted in compliance with the Texas Open Meetings Act on April 1, 2016, at 4:00 p.m.