

Regular Meeting

MONDAY, JUNE 8, 2015, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, June 8, 2015 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code β 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. CALL TO ORDER AND ESTABLISH A QUORUM

"I call this meeting of the Castleberry Board of Education to order. The record shows that a quorum of board members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551."

2. INVOCATION

3. QUESTIONS REGARDING THE CONSENT AGENDA

4. MONITORING THE STRATEGIC PLAN

A. Strategic Plan Update: Strategic Goals and Objectives for the 2015-2016 school year.

B. DISCUSSION ITEM

End of Year Review of the District Improvement Plan: The end of the year review of the District Improvement Plan is presented in this report. Dr. McDonald will give a brief summary.

5. MONITORING THE STRATEGIC PLAN

A. Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.

B. DISCUSSION ITEM

End of Year Review of Campus Improvement Plans: Each campus principal has documented the end of the year review of their Campus Improvement Plan. Principals will be available to answer questions.

6. CLOSED SESSION

- Employment & Personnel

7. BOARD INFORMATION

A. DISCUSSION ITEM

School Board Operating Procedures: The Board will accept the resignation and discuss the replacement of Tracy Gallman.

8. FINANCIAL REVIEW

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

B. DISCUSSION ITEM

Budget Workshop Session 1: Conducted for preliminary budget development. This is the first of three budget work sessions to be held this summer.

C. Tax Attorney Report: The report includes information on the delinquent property tax collections. This report has been prepared by CISD's tax attorney's Perdue Brandon Fielder Collins & Mott.

D. Castleberry ISD has received the TASB Risk Management Fund Loss Prevention Grant for \$3,600.00: This is the 8th year CISD has received this award. The money will be used to purchase the Positive Proof -Visitor Management Program for the new Technology Building, a step ladder for each campus, safety glasses, leather work gloves and ice chopper/scrappers for Auxiliary Services.

9. MONITORING THE STRATEGIC PLAN

A. Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.

B. DISCUSSION ITEM

Instructional Services Assistant Superintendent Report:

1. Professional Development: The report provides data on professional development sessions provided in district for the 2014-2015 school year.
2. Mathematics: The report highlights math fluency success in elementary and the planning and support being provided for the new math TEKS.
3. English Language Arts: The report highlights the CISD balanced literacy initiative and writing focus.
4. Special Education: The report gives data and highlights for the Special Education programs in CISD.
5. Bilingual/ ESL: The report gives data on the progress of the bilingual program.
6. Volunteer: The report provides statistics about the volunteer program at each campus.
7. Career and Technology: The report provides highlights and improvements in each of the six career pathways offered at CHS.
8. School Health Advisory Council (SHAC): The Coordinated School Health Plan is presented with the annual SHAC report.
9. Counselors: The report highlights the campus support programs provided to students, parents and staff from the CISD counseling staff.

10. DINNER

11. ROUTINE BUSINESS

"I call this meeting back to order upon returning from a recess. It is _____ p.m."

A. Pledges of Allegiance to the American and Texas Flags: Sal Limas, CISD At Risk Coordinator, will lead the pledges of allegiance to the American and Texas Flags.

B. School Officials Present

C. DISCUSSION ITEM

Recognition of Guests: Dr. Laina McDonald, Assistant Superintendent of Instructional Services, will recognize two outstanding employees, Jessica Estillette, Curriculum Director / Language Arts and Jackie Pena, Executive Secretary of Curriculum; and Volunteers Jason Martinez and Sal Limas.

D. DISCUSSION ITEM

Recognition of Guests: The Castleberry ISD Librarians would like to recognize Renee Smith-Faulkner, Assistant Superintendent of Technology Services, for receiving the Texas Library Association's Administrator of the Year Award.

E. DISCUSSION ITEM

Recognition of Guests: Castleberry ISD would like to honor Melody Dennis, River Oaks News with the 2015 Media Honor Roll Award.

12. COMMUNICATIONS FROM CITIZENS

13. ACTION ITEM

CONSENT AGENDA

A. Consider Approval of Grading Guidelines: CISD principals have no recommended changes to the CISD Grading Guidelines for the 2015-2016 school year.

B. Consider Approval of School Meal Prices: The attached memo details the proposed lunch prices for the 2015-2016 school year. The 10¢ increase is required to comply with the Healthy, Hunger-Free Kids Act of 2010.

C. Consider Approval of Expenditure Report for the month of May 2015: The attached schedule lists all checks written for the month of May 2015.

D. Consider Approval of the Agreement for Collection of Taxes and Surety Bond for Tarrant County Tax Assessor Collector: CISD has maintained an acceptable working relationship with Tarrant County for the collection of taxes. The cost per account remains the same as last year's cost of \$1.10.

E. Consider Approval of changing authorized representatives to the participation agreement for the District Investment Accounts for TexPool, Tex Star, and Logic. This action is required by the Investment Pools.

F. Consider Approval of Resolution 14-009 to update Designated Signatures on District Bank Accounts. The resolution is required by the District's depository bank.

G. Consider Approval of Skyward Annual License Fee for 2015-2016 in the amount of \$55,667.00: The Skyward license fee covers the software used by the District for Student Records, Child Nutrition, Finance and Human Resources.

H. Consider Approval of the Purchase of Office/Teacher Supplies: For one additional 12 month period with Matthews Office City as the primary vendor, Office Max and Martin's Office Supply as secondary vendors for office supplies. School supplies that are specialized for the classroom will be purchased through BuyBoard vendors.

14. **MONITORING THE STRATEGIC PLAN**

A. *Consider All Matters related to Student Services/Auxiliary Services, including, but not limited to reports, finances, and/or proposals.*

B. **DISCUSSION ITEM**

UIL Academics Annual Report: Includes a report on UIL Academics (district-wide) for the 2014-2015 school year.

C. **DISCUSSION ITEM**

Maintenance and Construction Projects: The Projects Report reflects work scheduled to be completed and funds expended through the 2014-15 school year

D. **DISCUSSION ITEM**

Capital Improvements Projects Update: The report includes information on the Capital Improvement Projects which includes updates on programming, renovations, and construction. Lenny Lasher will present an update on the Technology Building.

E. *Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.*

F. **DISCUSSION ITEM**

Assistant Superintendent of Technology Services Report:

1. Child Nutrition Evaluation: The report includes information on meals served, summer food service program, nutritional education and program reviews.

G. **DISCUSSION ITEM**

HB5 Community Engagement Survey: The board will complete the online 2014-2015 CISD District Community Engagement Survey.

15. **BOARD INFORMATION**

A. **ACTION ITEM**

Consider Approval of an appointment of a Board Member for a one year term: Possible replacement of Board Member place 3 will be considered at this time. The person appointed will serve office until the canvassing of the election, May 14, 2016.

16. **MONITORING THE STRATEGIC PLAN**

John Ramos will now assume the superintendent role at the board meeting.

A. Consider All Matters Incident and/or related to Public Officers and Employees, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

B. ACTION ITEM

Consider Approval of New Hire Contract Recommendation: There are eleven contract recommendations for this meeting as of May 29, 2015. An addendum is anticipated.

MOTION

C. Review Resignations Received: nine resignations have been received as of May 29, 2015.

17. BOARD INFORMATION

A. DISCUSSION ITEM

The Summer Leadership Institute will be held in Fort Worth, Texas at the Omni Hotel on June 18-20. If you are interested in attending please fill out selection of classes and turn into Mrs. Branch by June 8, 2015. Registration fees are listed on the brochure.

B. DISCUSSION ITEM

CISD Key Dates for Board Members.

C. DISCUSSION ITEM

2015-2016 Master Meeting Calendar.

D. DISCUSSION ITEM

2014-2015 School Board Activity Calendar.

E. BBB Local, Board of Trustees three-year terms.

F. Eichelbaum Wardell, P.C. Update 5-15-15 and 6-1-15.

G. School Board Agenda Request by Board Members.

H. Review Student Travel Approvals.

I. Review May Vendor List.

J. 2015-2016 Budget Preparation Timeline.

K. *Board Policy*

L. *Establish Next Meeting.*

18. ADJOURN

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools