

**Regular Meeting**

**MONDAY, FEBRUARY 16, 2015, BOARD OF EDUCATION MEETING**

**CASTLEBERRY ADMINISTRATION BUILDING**

**Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114**

**NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING**

*The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.*

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, February 16, 2015 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code  $\beta$  551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

**1. CALL TO ORDER AND ESTABLISH A QUORUM**

"I call this meeting of the Castleberry Independent School District to order. Let the record show that a quorum of board members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551."

**2. INVOCATION**

**3. QUESTIONS REGARDING THE CONSENT AGENDA**

**4. MONITORING THE STRATEGIC PLAN**

A. Strategic Plan Update

**5. MONITORING THE STRATEGIC PLAN**

*A. Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.*

**B. DISCUSSION ITEM**

Mid-Year District Improvement Plan: A brief Mid-Year update will be given to the Board about the progress on the District Improvement Plan.

**C. DISCUSSION ITEM**

Mid-Year Campus Improvement Plans: CISD principals will present a short update of their Mid-Year Campus Improvement Plans. Dr. Julie Davis, Principal of Castleberry High School; Wanda Mitchell, Principal of REACH High School; Hope Conner, Principal of Irma Marsh Middle School; Amie Davenport, Principal of AV Cato Elementary; Hollie Lancarte, Principal of CE, and LeighAnn Turner, Principal of Joy James Elementary.

**D. DISCUSSION ITEM:**

Local Policy Recommendations: Discuss the recommendation to approve updates to Local Policies FDA, CW.

**E. DISCUSSION ITEM**

Assistant Superintendent of Instructional Services Report:

1. Spring Recruiting Schedule Update: Presented is the CISD Spring Recruiting Schedule for 2015 including previous years' hiring and an expense breakdown.
2. Public Information Request Summary: Thirteen Public Information requests were received and processed by Castleberry ISD.

3. Job Description Review: A summary of the process for this spring's Job Description Review is presented.

4. Staff Benefits for Budget Planning: In addition to the report, this item includes a listing of benefits available to CISD employees.

**F. DISCUSSION ITEM**

*Dr. Laina McDonald will take the board on a Learning Walk that will highlight two bulletin boards that will be presented by Ronnie Rosales from Joy James Elementary and Julie Dunn from Irma Marsh Middle School.*

*G. Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.*

**6. CLOSED SESSION, if needed**

A. Property

B. Superintendent Search

**7. DINNER**

**8. ROUTINE BUSINESS**

**A. DISCUSSION ITEM**

Pledges of Allegiance: Dagoberto Duron, 2nd Grade Student at Joy James Elementary School will lead the pledges of allegiance to the American and Texas Flags.

B. School Officials Present

**C. DISCUSSION ITEM**

Recognition of Guests: LeighAnn Turner, Joy James Elementary, is recognizing Alessandra Vaca, 5th Grader, Lexi Easley, 5th Grader, Carlos Salazar, 3rd grader, and staff members: Lisa Scott, Art Teacher; Lesse Lujan, Paraeducator; and Lorena Salazar, Parent Volunteer.

**D. DISCUSSION ITEM**

Recognition of Guests: Ft. Worth City Council member, Mr. Dennis Shingleton, will honor Cecilia Davila, 11th Grader; Adrian Tijerina, 10th Grade; Oscar Enriquez, Senior; Sheridan Huskey, Senior; and Alberto Robles, Senior at Castleberry High School.

**E. DISCUSSION ITEM**

Recognition of Guests: Lenny Lasher, Executive Director of Student Services and Operations, is recognizing Binswanger Glass Company.

**9. COMMUNICATIONS FROM CITIZENS**

**10. ACTION ITEM**

**CONSENT AGENDA**

A. Consider Approval of Board Minutes from the December 15, 2014 Special Board Meeting, December 15, 2014 Regular Board Meeting, and January 12, 2015 Regular Board Meeting.

B. Consider Approval of Expenditure Report for the month of January 2015: Lists all checks written for the month of January 2015.

C. Consider Approval of TX- CPA CO-OP Membership: CISD joined this co-op (formerly TCPN) in 1993. We have renewed the membership each year. The state contract through TX CPA Co-Op affords the district a large variety of supplies at competitive prices.

D. Consider Approval of TASB, TASA, University of North Texas, Government Treasurer Organization of Texas, Region XI Educational Service Center and Texas State University for Independent Sources of Instruction relating to Investment Responsibilities: Investment Officers are required to receive 10 hours of Investment Officer training every 2 years.

E. Consider Approval of the Resolution of Annual Review of the Investment Policy of Castleberry Independent School District.

F. Consider Approval of the resolution to authorize the Superintendent to negotiate purchase of real estate.

G. Consider Approval of resolution 14-007 to sell the property at 4316 Poinsetta Drive for \$25,000: 4316 Poinsetta Drive was stuck off to CISD August 5, 2014. The current TAD appraisal is \$38,900.00. Taxes owed CISD are \$14,028.12. The tax amount apportioned to Castleberry ISD with the sale will be \$10,609.68. The tax revenue due CISD extinguished is \$3,418.44.

H. Consider Approval of resolution 14-008 to sell the property at 303 Sunset Lane for \$16,500: 303 Sunset Lane was stuck off to CISD March 5, 2014. The current TAD appraisal is \$16,500. Taxes owed CISD are \$24,117.12. The tax amount apportioned to Castleberry ISD with the sale will be \$7,497.06. The tax revenue due CISD extinguished is \$16,620.06.

I. Consider Approval of Budget Amendment: Displays any necessary budget amendments that should be made due to spending patterns. By law, the District may not exceed the budget amount within Function code. Proposed Budget Amendment is to fund ongoing Capital Improvement Projects, including the new Technology Building and CISD Camp Carter Athletic Complex (CCCAC). These projects will be funded from the Committed Fund Balance. General Operating Fund 199 Function 81 would be increased by \$1,270,000 and Committed Fund Balance will be decreased by \$1,270,000.

J. Consider Approval of the Broker Dealer List: In accordance with the 1997 Public Funds Investment Act, Texas Government Code 2256.025, the Board of Education must review, revise, and adopt a list of qualified brokers and dealers on an annual basis.

#### 11. **MONITORING THE STRATEGIC PLAN**

A. *Consider All Matters related to Student Services/Auxiliary Services, including, but not limited to reports, finances, and/or proposals.*

##### B. **DISCUSSION ITEM**

Executive Director of Student Services & Operations Annual Report:

1. Department of Athletics Program Evaluation: Includes a report on each of the Fall sports for the 2014-2015 school year.
2. Capital Improvements Projects Update: The report includes information on the Capital Improvement Projects which includes updates on programming, renovations, and construction.
3. Maintenance and Construction Projects: The Projects Report reflects work scheduled to be completed and funds expended through the 2014-15 school year.
4. *New Extracurricular Organizations: Castleberry High School is proposing and researching the possibility of adding soccer and dance as new extra-curricular organizations for 2015-2016. Irma Marsh Middle School is not recommending any new organizations for next year. More information to follow Monday evening.*

#### 12. **MONITORING THE STRATEGIC PLAN**

A. *Consider All Matters Incident and/or related to Public Officers and Employees, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.*

##### B. **ACTION ITEM**

Consider Approval of New Hire Contract Recommendation: There is one contract recommendation for this meeting as of February 6, 2015.

C. Review Resignations Received: One resignation has been received as of February 6, 2015.

#### 13. **FINANCIAL REVIEW**

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

##### B. **DISCUSSION ITEM**

Annual Investment Report: All investments are authorized under the terms of Board Policy and quarterly investment reports have been provided to the Board.

C. Review Mid-Year PEIMS Data Report: The Mid-Year PEIMS Report was submitted successfully.

D. Castleberry Athletic Department was the recipient of \$1,500.00 from the Castleberry Athletic Booster

for basketball and powerlifting.

E. Castleberry High School Class of 2015 was the recipient of \$300.00 from Roman Torilleria for the Zumbathon Event. The money will be used to help fund the 2015 prom.

**14. BOARD INFORMATION**

**A. *DISCUSSION ITEM***

CISD Key Dates for Board Members

B. School Board Operating Procedures.

C. School Board Activity Calendar

D. BBB Local, Board of Trustees three-year terms.

E. Review January Vendor List

F. Eichelbaum Wardell, P.C. Update 1-15-15 and 2-1-15.

G. School Board Agenda Request by Board Members.

H. Review Student Travel Approvals.

I. 2015-2016 Budget Preparation Timeline

J. *Board Policy*

K. *Establish Next Meeting.*

**15. ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

**Renee Smith-Faulkner**  
**Superintendent of Schools**