

**Regular Meeting**

**MONDAY, SEPTEMBER 8, 2014, BOARD OF EDUCATION MEETING**

**CASTLEBERRY ADMINISTRATION BUILDING**

**Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114**

**NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING**

*The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.*

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, September 8, 2014 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code  $\beta$  551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

**1. CALL TO ORDER AND ESTABLISH A QUORUM**

"I call this meeting of the Castleberry Independent School District to order. Let the record show that a quorum of board members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551."

**2. INVOCATION**

**3. QUESTIONS REGARDING THE CONSENT AGENDA**

**4. MONITORING THE STRATEGIC PLAN**

**A. DISCUSSION ITEM**

District Improvement Plan 2014-2015: Initial review of the 2014-2015 District Improvement Plan.

B. Strategic Plan Update

**5. MONITORING THE STRATEGIC PLAN**

A. Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.

**B. DISCUSSION ITEM**

Campus Improvement Plans: Initial review of the Campus Improvement Plans for the 2014 – 2015 school year for Irma Marsh Middle School, Castleberry High School and REACH High School.

**C. DISCUSSION ITEM**

Assistant Superintendent of Instructional Services Report:

1. Afterschool Enrichment Program Evaluation: This annual report focuses on the statistics for the last year of federally funded program.
2. Federal Program Summary: The report gives a summary of federal grants for the 2014-2015 school year.
3. Three Year Curriculum Update: The report reflects enhancements/additions for the 2014-2017 three year curriculum plan based on the latest data received from the 2014 state assessments.
4. Employee Exit Summary: Includes data from the 2013 – 2014 school year and the three previous years of Exit Interviews.
5. Job Fair Analysis: Includes information on professional staff hired from each university during the 2013 – 2014 job fair.
6. Public Information Request Summary: Includes information on Public Information Requests as of

August 2014.

7. Staff Retention Rate: Information is presented concerning the district's turnover rate with the previous two years comparison.

8. *Calendar Waiver: No action is necessary for this year's waivers.*

**6. CLOSED SESSION**

**7. DINNER**

**8. ROUTINE BUSINESS**

*"I call this meeting back to order upon returning from a recess. It is \_\_\_\_\_ p.m."*

A. Pledges of Allegiance to the American and Texas Flags: Isaac Ivey, 2nd grade student at Castleberry Elementary, will lead the pledges of allegiance to the American and Texas Flags.

B. School Officials Present

**C. DISCUSSION ITEM**

Recognition of Guests: Hollie Lancarte, Castleberry Elementary, is recognizing Emily Martinez a 1st grader, Mario Benavides a 3rd grader, Duneska Marquez a 4th grader, and other staff; Fiorella Parks, Bilingual Kindergarten Teacher, and Campus Secretary, Rene Deleon. Mrs. Lancarte will also recognize longtime campus volunteer, Robert Hegarty.

**9. COMMUNICATIONS FROM CITIZENS**

**10. ACTION ITEM**

**CONSENT AGENDA**

A. Consider Approval of Board Minutes from the August 11, 2014 Regular Board Meeting, the August 28, 2014 Special Board Meeting #1 and August 28, 2014 Meeting #2.

B. Consider Approval of the Expenditure Report for the Month of August 2014. The report lists all checks written for the month of August 2014.

C. Consider Approval of parameters for the District Calendar: Parameters for the 2015-2016 district calendar are presented. These parameters are similar to the parameters approved by the Board last year.

D. Consider Approval of Designation Professional Employee Shortage Areas: The Board designates certain areas as "Acute Shortage Areas." For the 2014 – 2015 school year, the areas recommended are: Bilingual teachers, CTE teacher, Spanish teachers, Special Education teachers and Tech Apps/Tech Ed Teachers.

**11. MONITORING THE STRATEGIC PLAN**

A. *Consider All Matters related to Student Services/Auxiliary Services, including, but not limited to reports, finances, and/or proposals.*

**B. DISCUSSION ITEM**

Maintenance and Construction Projects: The Designated Projects Report reflects work scheduled to be completed and funds expended through the 2013-14 school year.

**C. DISCUSSION ITEM**

Capital Improvements Projects Update: The report includes information on the Capital Improvement Projects which includes updates on programming, renovations, and construction.

D. *Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.*

**E. DISCUSSION ITEM**

Assistant Superintendent of Technology Services Report: Includes updates on the Student Notebook Initiative and the Digital-Age Leadership II Certification. In addition, a demonstration will be given on the Board Room Technology Instructional Purposes, and updates on the Child Nutrition Department are included.

1. *Student Notebook Initiative and Digital Leadership Update: An update on the one-to-one*

*student computer initiative for the 2014-2015 school year. Also, leadership websites and blogs created during Digital-Age Leadership II training will be highlighted.*

2. Child Nutrition Report: Includes information for ongoing programs including the number of meals served, staff development, and special event participation.

3. **DEMONSTRATION**

*Board Room Technology Instructional Purposes: Demonstration on the multiple uses and functionality of the technology that was selected for the new board room.*

12. **FINANCIAL REVIEW**

A. *Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.*

B. **DISCUSSION ITEM**

Financial Services Executive Director Report:

1. Financial Services Evaluation: The report includes information on the 2013-2014 year end and the start of 2014-2015.

C. Investment Report for the quarter ending August 31, 2014: This report shows District investment by fund for the quarter ending August 31, 2014.

D. Board Budget Report as of August 31, 2014: This report shows Revenue and Expenditures by Fund and Function.

E. Tarrant County Tax Collection Reports for July 2014: reflects the amount of current and delinquent taxes, penalties and interest collected for the month and year to date.

F. Castleberry High School Athletics received a \$1,342 donation from Castleberry Athletic Booster Club to purchase a Hadar Tackling Sled for the football program.

13. **MONITORING THE STRATEGIC PLAN**

A. *Consider All Matters Incident and/or related to Public Officers and Employees, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.*

B. **ACTION ITEM**

Consider Approval of New Hire Contract Recommendations: There is one contract recommendation as of September 2, 2014. An addendum is anticipated.

C. **ACTION ITEM**

Consider Approval of Petition to Sanction Teaching Certificate. This item asks the Board to consider approval of a petition to the Texas State Board for Educator Certification to sanction the Teaching Certificate of Suzanne DeMint, in accordance with CISD Board Policy. **MOTION**

D. Review Resignations Received: One resignation has been received as of September 2, 2014.

14. **BOARD INFORMATION**

A. **DISCUSSION ITEM**

Board of Trustees Key Dates

B. **DISCUSSION ITEM**

School Board 2014-2015 Activity Calendar: We will continue our discussion regarding CHS Homecoming Parade and RO Christmas Parade involvement from the Board of Education.

C. **DISCUSSION ITEM**

Strategic Plan Update: Strategic Plan Vision / Goals / Leadership

D. **DISCUSSION ITEM**

School Board Operating Procedures

E. BBB Local, Board of Trustees three-year terms.

F. Eichelbaum Wardell, P.C. Update 9-1-14.

G. Superintendent Evaluation Compilation 2013 and Superintendent Appraisal 2013

H. School Board Agenda Request by Board Members.

I. *Review Student Travel Approvals.*

J. 2014-2015 Budget Preparation Timeline update

K. *Board Policy*

L. *Establish Next Meeting.*

**15. ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

**Renee Smith-Faulkner**  
**Superintendent of Schools**