

Regular Meeting

MONDAY, JUNE 9, 2014, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, June 9, 2014 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code β 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. CALL TO ORDER AND ESTABLISH A QUORUM

"I call this meeting of the Castleberry Board of Education to order. Let the record show that a quorum of board members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551."

2. INVOCATION

3. QUESTIONS REGARDING THE CONSENT AGENDA

4. MONITORING THE STRATEGIC PLAN

A. Strategic Plan Update

B. DISCUSSION ITEM

End of Year Review of the District Improvement Plan: The end of the year review of the District Improvement Plan is presented in this report. Cabinet is available to answer questions.

5. MONITORING THE STRATEGIC PLAN

A. Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.

B. DISCUSSION ITEM

End of Year Review of Campus Improvement Plans: Each campus principal has documented the end of the year review of their Campus Improvement Plan. Principals will be available to answer questions.

C. DISCUSSION ITEM

Instructional Services Executive Director Report: The report includes the following annual updates Academic UIL, Career and Technology Education, English Language Arts, Mathematics, School Health Advisory Council, Special Education, and Volunteer reports.

1. Academic UIL: All CISD campuses participated in UIL activities. CISD students showed great success and competitiveness in many areas.

2. Career and Technology: The CTE report highlights student certifications and internships throughout all programs.

3. Counselors: The report highlights the many wonderful programs and support services provided to students, parents and staff from the CISD counseling staff.

4. English Language Arts: The report indicates efforts towards the CISD writing focus as well as a integrate literacy plan.

5. Mathematics: The report highlights academic growth success in secondary mathematics as well as mastery of math concepts in lower grade levels.
6. Professional Development: The report provides data on professional development provided in CISD as well as summer training options.
7. Special Education: The report highlights the effective pre-intervention programs for speech and the Medicaid SHARS reimbursement program.
8. School Health Advisory Council: This report will highlight collaborations with the community and health focus for CISD.
9. Volunteer: The report discusses the addition of new software that streamlined accessing volunteers more quickly and an increase in volunteer hours over last school year.

D. DISCUSSION ITEM

HB5 Community Engagement Survey – The board will take the online CISD District Community Engagement Survey.

E. Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.

6. CLOSED SESSION, If needed

7. DINNER

8. ROUTINE BUSINESS

"I call this meeting back to order upon returning from a recess. It is _____ p.m."

A. Pledges of Allegiance to the American and Texas Flags: Joshua Wirtz, a 2007 graduate of Castleberry High School, and the current Campus Computer Tech for Castleberry High School.

B. School Officials Present

C. DISCUSSION ITEM

Recognition of Guests: Renee Smith-Faulkner, Assistant Superintendent of Technology Services, is recognizing employees Jacob Bowser, Technical Support Coordinator and Yvonne Thompson, Information Technologist as outstanding assets to CISD.

9. COMMUNICATIONS FROM CITIZENS

10. ACTION ITEM

CONSENT AGENDA

A. Consider Approval of Expenditure Report for the month of May 2014: The attached schedule lists all checks written for the month of May 2014.

B. Consider Approval of School Meal Prices: The attached memo details the proposed increase for lunch prices for the 2014-2015 school year. This increase is required to comply with the Healthy, Hunger-Free Kids Act of 2010.

C. Consider Approval of the Agreement for Collection of Taxes and Surety Bond for Tarrant County Tax Assessor Collector: CISD has maintained a good working relationship with Tarrant County for the collection of taxes. The cost per account remains the same as last year's cost of \$1.10. Currently, Castleberry ISD has an estimated 15,033 accounts.

D. Consider Approval of the Master Interlocal Agreement with Region XI Educational Service Center: The Master Interlocal Agreement allows districts to participate in purchasing services through ESC Region XI bidding processes, such as Bus Driver Drug Testing and MrLIBS (Follett for CISD libraries).

E. Consider Approval of ESC XI Support Services Contracts for 2014-2015. These contracts include Administrative Services, Comprehensive Services, Instructional Services, Library Services, Internet Access, and Technology Services.

F. Consider Approval of Skyward Annual License Fee for 2014-2015 in the amount of \$53,629: The Skyward license fee covers the software used by the District for Student Records, Child Nutrition, Finance and Human Resources.

G. Consider Approval of the purchase of Office/Teacher Supplies: For one additional 12 month period with Matthews Office City as the primary vendor, Office Max and Martin's Office Supply as secondary vendors for office supplies. School supplies that are specialized for the classroom will be purchased through BuyBoard vendors.

H. Consider Approval of extension for one additional Twelve Month Period the purchase of Custodial Supplies from JanPak as allowed in RFP #12-003. We are satisfied with the service, support and pricing from JanPak. Custodial supply purchases were \$97,385 last year.

I. Consider Approval of Grading Guidelines: CISD principals have recommended the following updates to the CISD Grading Guidelines.

11. MONITORING THE STRATEGIC PLAN

A. DISCUSSION ITEM

Capital Improvements Projects Update: The report includes information on the Capital Improvement Projects which includes updates on programming, renovations, and construction.

12. MONITORING THE STRATEGIC PLAN

A. *Consider All Matters related to Student Services/Auxiliary Services, including, but not limited to reports, finances, and/or proposals.*

B. DISCUSSION ITEM

Maintenance and Construction Initial Projects: The Designated Projects Report reflects work scheduled to be completed and funds expended through the 2013-14 school year.

13. FINANCIAL REVIEW

A. *Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.*

B. ACTION ITEM

Consider Approval of Budget Amendment: Displays any necessary budget amendments that should be made due to spending patterns. By law, the District may not exceed the budget amount within "Function" code without prior approval of the Board. Proposed Budget Amendment is to revise the estimated state revenue for 2013-2014. General Operating Fund 199 State Revenues (Object 5800) would be increased by \$1,800,000, Fund 199 expenditures would be increased in Function 11 (Instruction) by \$780,000, Function 36 (Extracurricular) by \$20,000, and Function 81 (Acquisition & Construction) by \$1,000,000.

C. DISCUSSION ITEM

Budget Workshop Session 1: Conducted for preliminary budget development. This is the first of three budget work sessions to be held this summer.

D. DISCUSSION ITEM

Financial Services Executive Director Report: Includes the Financial Services Evaluation and Child Nutrition Evaluation.

1. Financial Services Evaluation: The report includes information on longevity pay checks, PEIMS submission, workers compensation, and the district budget.

2. Child Nutrition Evaluation: The report includes information on meals served, summer food service program, nutritional education and program reviews.

E. Tarrant County Tax Collection Reports for April 2014: reflects the amount of taxes, penalty, interest & delinquent taxes collected for the month and year to date and the percent of the total levy collected.

F. Investment Report for the month of May 2014: This report shows District investment by fund for the month ending May 2014.

G. Board Budget Report as of May 31, 2014: This report shows Revenue and Expenditures by Fund and Function.

H. Castleberry ISD has received the TASB Risk Management Fund Loss Prevention Grant for \$2,200.00: This is the 7th year CISD has received this award. The money will be used to purchase the

Positive Proof -Visitor Management Program for the new Gary S. Jones Administration Building and step ladders for every department at the administration building.

I. Tax Attorney Report: The report includes information on the delinquent property tax collections.

J. The Irma Marsh Middle School Athletic Boosters donated food and volunteers for the IMMS annual field day. With their help, the field day was a success.

K. The Castleberry Afterschool Enrichment Program (ASE) received a donation of a sewing machine from Tony and Mary Lou Martinez. The sewing machine will be used by the ASE students as they learn valuable skills.

14. MONITORING THE STRATEGIC PLAN

A. *Consider All Matters Incident and/or related to Public Officers and Employees, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.*

B. ACTION ITEM

Consider Approval of New Hire Contract Recommendation: There are eighteen contract recommendations for this meeting as of June 2, 2014. *An addendum is anticipated.*

MOTION

C. ACTION ITEM

Consider Approval of Board Policy Update 99: Administrative staff and the Board have reviewed TASB's Policy Update 99 which is recommended for approval.

D. Review Resignations Received: Twenty- five resignations have been received as of June 2, 2014.

15. BOARD INFORMATION

A. DISCUSSION ITEM

Superintendent's Formative Evaluation District Progress Report: This report will be available on Monday evening.

B. DISCUSSION ITEM

School Board Operating Procedures

C. DISCUSSION ITEM

CISD Key Dates for Board Members

D. DISCUSSION ITEM

2014-2015 Master Meeting Calendar

E. The Summer Leadership Institute will be held in Fort Worth, Texas at the Omni Hotel on June 26-28. If you are interested in attending please fill out selection of classes and turn into Mrs. Branch by Monday, June 9th.

F. BBB Local, Board of Trustees three-year terms.

G. 2014-2015 Board of Education Activity Calendar

H. School Board 2013-2014 Planner.

I. Review April Vendor List

J. Superintendent Evaluation Compilation 2013 and Superintendent Appraisal 2013

K. Eichelbaum Wardell, P.C. Update 5-15-14 and 6-1-14

L. School Board Agenda Request by Board Members: UPDATED

M. Review Student Travel Approvals.

N. 2014-2015 Budget Timeline

O. *Board Policy*

P. *Establish Next Meeting.*

16. ADJOURN

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an

open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools