

Regular Meeting

MONDAY, MARCH 17, 2014, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, March 17, 2014 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code β 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. CALL TO ORDER AND ESTABLISH A QUORUM

"I call this meeting of the Castleberry Independent School District to order. Let the record show that a quorum of board members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551."

2. INVOCATION

3. QUESTIONS REGARDING THE CONSENT AGENDA

4. MONITORING THE STRATEGIC PLAN

- A. Strategic Plan Update
- B. District Improvement Plan Progress Monitoring for February.
- C. Fund 199 Designated Projects and Long Range Facility Plan

5. MONITORING THE STRATEGIC PLAN

A. *Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.*

B. DISCUSSION ITEM

Change in the 2013-2014 District Calendar: Administration is recommending moving our current early release day that is scheduled for April 9, 2014 to May 21, 2014 due to the extreme winter weather that has caused a loss of instruction time.

C. Summer School Program Offerings: Summer school programs will be offered to CISD students K-12. K-8 programs will be held at Castleberry Elementary, 9-12th grade programs will be held at the ALC. The summer programs are funded using local and Federal funding.

D. *Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.*

E. DISCUSSION ITEM

Assistant Superintendent of Technology Services Report: Includes the Network Infrastructure Program Evaluation, the Library Media Program Evaluation, the Community Electronic Information Program Evaluation, and the Fall PEIMS Submission.

- 1. Network/Infrastructure Program Evaluation: Includes information on the past year's accomplishments including completed projects, network maintenance and upgrades, improvements, and technology projects related to new construction.

2. Library Media Program Evaluation: Includes highlights of the district-wide Library Media Program and the progress on the Library Media Improvement Plan.
3. Community Electronic Information Program Evaluation: Includes information on how CISD has continued to successfully communicate with parents, employees, and community.
4. Fall 2013 PEIMS Information: The Fall PEIMS 2013 submission was completed in December 2013. Reports are attached showing Student and Staff Data for Fall PEIMS 2013 which includes a comparison of the past five years.

F. DISCUSSION ITEM

Presentation of Bloom's Digital Taxonomy: Renee Smith-Faulkner will demonstrate the tools created by the CISD curriculum and technology departments to help teachers infuse technology into their curriculum.

G. Consider All Matters related to Student Services/Auxiliary Services, including, but not limited to reports, finances, and/or proposals.

H. DISCUSSION ITEM

Executive Director of Student Services Annual Report:

1. Athletics Program Evaluation: Includes a report on each of the Fall sports for the 2013-2014 school year.
2. Maintenance and Construction Initial Projects: The Projects Report reflects work scheduled to be completed and funds expended through the 2013-14 school year.
3. New Extracurricular Organizations: After visiting with Castleberry High School Principal Dr. Julie Davis and Irma Marsh Middle School Principal Hope Conner concerning proposed new extra-curricular organizations for 2014-2015. Neither campus is recommending any new organizations for next year.

I. DISCUSSION ITEM

Administrative Services Executive Director Report:

1. Job Description Review: A summary of the process for this spring's Job Description Review is presented.
2. Spring Recruiting Schedule Update: Presented is the CISD Spring Recruiting Schedule for 2014 including previous years' hiring and an expense breakdown.
3. Public Information Request Summary: Eighteen Public Information requests were received and processed by Castleberry ISD.
4. Staff Benefits for Budget Planning: In addition to the report, this item includes a listing of benefits available to CISD employees.

6. CLOSED SESSION, *If needed*

7. DINNER

8. ROUTINE BUSINESS

"I call this meeting back to order upon returning from a recess. It is _____ p.m."

A. Pledges of Allegiance to the American and Texas Flags: Harmonee Holmes, 12 grade student at REACH High School, will lead the pledges of allegiance to the American and Texas Flags.

B. School Officials Present

C. DISCUSSION ITEM

Recognition of Guests: Wanda Mitchell, REACH Principal is recognizing H. Holmes, 12th Grader, R. Collins, 10th Grader, J. Sosa, 9th Grader, and staff member Brandon Enos, REACH Teacher.

D. DISCUSSION ITEM

Recognition of Guests: Genaro Martinez is recognizing E. Fernandez, 2nd Grader, 1st Place, N. Cid, 2nd Grader, 2nd Place, and J. Castro, 2nd Grader, 3rd Place, in the Bilingual Reading Bee.

9. COMMUNICATIONS FROM CITIZENS

10. ACTION ITEM

CONSENT AGENDA

- A. Consider Approval of Board Minutes from the January 13, 2014 Regular Board Meeting and January 23, 2014 School Board Workshop.
- B. Consider Approval of the Expenditure Report for the month of February 2014: The report lists all checks written for the month of February 2014.
- C. Consider Approval of the e-rate eligible products and services for the new technology center submitted in the 2014-2015 e-rate cycle. These services include basic infrastructure items such as switches, cabling, UPS's, and Wireless. Technology Projects eligible for E-Rate discounts at the Technology Center not to exceed \$ 156,174.75 after E-Rate discounts/reimbursements.
- D. Consider Approval of the Cancellation of the School Board Election: Since we will not need to conduct an election on May 10th and have already called for one to be held, it is necessary for us to cancel the same election. *"The Castleberry Independent School District Board of Education hereby cancels the election scheduled to be held on May 10, 2014 in accordance with Section 2.053(a) of the Texas Election Code. Kenneth Romo, School Board Place 1; and W. E. "Bill" Seybold, School Board Place 2; have been certified as unopposed and are hereby elected."*
- E. Consider Approval of the Proclamation 2014 Textbook Adoption: Textbook committees in Science, Mathematics and Technology Applications have completed the textbook adoption process. The report includes the adopted publisher by grade and content area.
- F. Consider Approval of Resolution 14-001 to sell the property at 1601 Hillside Drive, River Oaks for \$4,000.00: 1601 Hillside was stuck off to Castleberry ISD. The current TAD appraisal is \$16,500.00. Taxes owed CISD are \$6,320.57. The tax amount apportioned to CISD with the sale will be \$1,417.79. The tax revenue due CISD that will be extinguished is \$4,902.78.

11. FINANCIAL REVIEW

- A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.
- B. **ACTION ITEM**
Consider Approval of the Purchase of Vehicle Fuel: We advertised RFP# 14-002 for Vehicle Fuel and received two responses.
- C. Quarterly Investment Report for the quarter ending February 2014: This report shows District investment by fund for the quarter ending February 2014.
- D. Board Budget Report as of February 2014: This report shows Revenue and Expenditures by Fund and Function.
- E. Tarrant County Tax Collection Reports for January 2014: reflects the amount of taxes, penalties, interest & delinquent taxes collected for the month and year to date and the percent of the total levy collected.
- F. The CISD Athletic Department received a \$1,605 donation to purchase a pitching machine for baseball, \$800 for material and supplies for the softball pitching machine and \$1,500 for a new elliptical machine for the training department from the Castleberry Athletic Booster Club.
- G. The Castleberry Cares Health and Safety Fair received a \$50 donation from Melanie Miko, Realtor with Alexander Chandler Realty. Custom Solutions Construction graciously donated \$50 to the Castleberry Cares Health and Safety Fair. These donations will be used to cover the expenses for the health fair to be held on March 22, 2014.
- H. Joy James Elementary received a \$60 donation from Applebee's Restaurant for the Teacher of the Month award and a \$700 Target Field Trip Grant for JJE 4th graders to attend the River Legacy Living Science Center.

12. MONITORING THE STRATEGIC PLAN

- A. Consider All Matters Incident and/or related to Public Officers and Employees/Auxiliary Service, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

B. ACTION ITEM

Consider Approval of New Hire Contract Recommendation: There are no contract recommendations for this meeting as of February 28, 2014.

MOTION

C. Review Resignations Received: Two resignations have been received as of February 28, 2014.

13. MONITORING THE STRATEGIC PLAN

A. DISCUSSION ITEM

Capital Improvements Projects Update: The report includes information on the 2010 Projects which includes updates on programming, renovations, and construction.

14. BOARD INFORMATION

A. DISCUSSION ITEM

CISD Key Dates for Board Members

B. ESC Region XI Board of Directors Election

C. BBB Local, Board of Trustees three-year terms.

D. School Board 2013-2014 Planner

E. Review February Vendor List

F. School Board Operating Procedures

G. Superintendent Evaluation Compilation 2013 and Superintendent Appraisal 2013

H. Eichelbaum Wardell, P.C. Update 2-15-14 and 3-1-14

I. School Board Agenda Request by Board Members.

J. Review Student Travel Approvals.

K. 2014-2015 Budget Timeline

L. *Board Policy*

M. *Establish Next Meeting.*

15. ADJOURN

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools