

**Regular Meeting**

**MONDAY, OCTOBER 7, 2013, BOARD OF EDUCATION MEETING**

**CASTLEBERRY ADMINISTRATION BUILDING**

**Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114**

**NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING**

*The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.*

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:40 PM on Monday, October 7, 2013 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code  $\beta$  551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

**1. CALL TO ORDER AND ESTABLISH A QUORUM**

"I call this meeting of the Castleberry Independent School District to order. Let the record show that a quorum of board members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551."

**2. QUESTIONS REGARDING THE CONSENT AGENDA**

**3. MONITORING THE STRATEGIC PLAN**

A. Strategic Plan Update

B. **DISCUSSION ITEM**

District Improvement Plan Progress Monitoring for September

C. Fund 199 Designated Projects and Long Range Facility Plan

**4. MONITORING THE STRATEGIC PLAN**

A. **DISCUSSION ITEM**

Capital Improvements Bond Projects Update: The report includes information on the 2010 Bond Projects which includes updates on programming, renovations, and construction.

B. **ACTION ITEM**

Consider Approval of the shell package for the renovation of the Gary S. Jones Administration Building not to exceed \$900,000. The district received three proposals Thursday afternoon. We will review these proposals and have additional information for Monday night.

C. **ACTION ITEM**

*Consider Approval of demolition work for the renovation of the Gary S. Jones Administration building not to exceed 50,000. We will have additional information for Monday night.*

**5. MONITORING THE STRATEGIC PLAN**

A. *Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.*

B. **DISCUSSION ITEM**

Campus Improvement Plan Presentations: Elementary Campus Improvement Plans for the 2013 – 2014 school year have been provided for review. Principals from A.V. Cato Elementary, Castleberry Elementary, and Joy James Elementary will be available for questions.

C. **DISCUSSION ITEM**

CHS Career and Technology Pathway Report: A report will be given on data about each of the CTE pathway programs at CHS.

**6. CLOSED SESSION**

**7. DINNER**

**8. ROUTINE BUSINESS**

A. Pledges of Allegiance to the American and Texas Flags:

B. School Officials Present

**C. *DISCUSSION ITEM***

Recognition of Guests: Hope Conner, Principal of Irma Marsh Middle School, is recognizing Cindy Arellano, 6th grader; Moneer Ba-Ahmada 7th grader; Cassandra "Adele" Harding a 8th grader; Julie Cantu, 8th Grade English Teacher and Susan Buster, Paraeducator in the CBI class.

**9. COMMUNICATIONS FROM CITIZENS**

**10. *ACTION ITEM***

**CONSENT AGENDA**

A. Consider Approval of Expenditure Report for the month of September 2013: Lists all checks written for the month of September 2013.

B. Consider Approval of the Eichelbaum Wardell Mehl and Hansen 2013-2014 Retainer Agreement for November 1, 2013 - October 31, 2014 in the amount of \$ 28,800. This amount is the same as last year.

C. Consider Approval of Region XI Educational Service Center Contracts for the 2013-2014 school year.

D. Consider Approval of the Technology Replacement Plan: The Technology Department recommends purchasing 98 Desktop Computers for a total price of \$79,870, along with 20 laptops for a total price of \$20,760, and 20 docking stations for a total price of \$2,200 from Dell. In addition, the department recommends purchasing 146 Ultrabooks from CDW-G for \$50,101.36 and 92 iPads from Apple Inc. for a total price of \$34,876. Replacement purchases totaling \$187,807.36 are recommended to be made from the Replacement Plan fund set aside during the Budget Process.

E. Consider Approval of the Microsoft School Agreements: The Technology Department recommends the purchase of the Microsoft School Agreements from CDW-G for a total price of \$61,510.19 from Local Technology Funds. Pricing reflects contracts on The Cooperative Purchasing Network, TCPN.

F. Consider Approval of the Financial Closeout for W.O. Barnes Stadium.

**11. MONITORING THE STRATEGIC PLAN**

A. *Consider All Matters related to Student Services/Auxiliary Services, including, but not limited to reports, finances, and/or proposals.*

**B. *DISCUSSION ITEM***

Maintenance and Construction Initial Projects: The Projects Report reflects work scheduled to be completed and funds expended through the 2013-14 school year.

C. *Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.*

D. Extended Year PEIMS Report: The Extended Year PEIMS 2012-2013 submission was completed earlier this month. Significant information is listed along with a comparison from prior years.

**12. FINANCIAL REVIEW**

A. *Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.*

**B. *ACTION ITEM***

Consider Approval of Budget Amendment: Displays any necessary budget amendments that should be made due to spending patterns. By law, the District may not exceed the budget amount within "Function" code without prior approval of the Board. Proposed Budget Amendment is to fund the purchase of a communication system to improve campus security and the ongoing capital improvement projects. General Operating Fund 199 Function 52 would be increased by \$61,683 and Function 81 would be increased by \$2,452,325. Assigned Fund Balance would be decreased by \$61,683 and Committed Fund Balance would be decreased by \$2,452,325.

**C. *ACTION ITEM***

Consider Approval of Castleberry ISD Vendor List: A list of current vendors used by Castleberry ISD for the 2013-2014 fiscal year is provided.

D. Review the 2013 District Appraisal Roll: 2013 Supplemental Certified Appraisal Roll Valuation Summary is attached and the values have been certified by the Chief Appraiser. A complete list of all property is available for review in the Finance Office.

E. Castleberry Elementary received school supply donations from Wal-Mart and Parker Hannifin Corporation.

F. Joy James Elementary received donations from the Target Take Charge of Education Program for \$220.77 and 63 dictionaries for 4th grade students from AT & T Pioneers and 1100 school folders from JPS Health Network.

G. Irma Marsh Middle School received school supply donations from the Living Water Church.

H. REACH High School received donations from 18 local businesses for a total amount of \$1,414.99 in miscellaneous items, such as gift cards and books. These donations will be used for student and staff recognition.

### 13. MONITORING THE STRATEGIC PLAN

A. *Consider All Matters Incident and/or related to Public Officers and Employees, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.*

#### B. **ACTION ITEM**

*Consider Approval of New Hire Contract Recommendation: There are two new contract recommendations for this meeting as of October 7, 2013. **MOTION***

#### C. **DISCUSSION ITEM**

Energy Update: The Energy Update summarizes the activities for the fiscal year 2013. Electricity usage decreased 11.13%, water usage increased 7.33%, and Natural Gas usage increased 20.84%. Overall, the costs decreased by 6.89%.

D. DEIC/SBDM Election Results: Results of the DEIC and campus Site-Based Decision Making committees are in this report. Positions are detailed by campus and area represented (staff, parent, community, business).

E. *Review Resignations Received: No resignations have been received as of October 7, 2013.*

### 14. BOARD INFORMATION

#### A. **ACTION ITEM**

Consider Approval of renewing our membership in the Texas Taxpayer and Student Fairness Coalition: This new retrial at the District Court level does represent an unanticipated expense and is the reason we are asking you and all Fairness Coalition members to contribute an additional \$0.50 per WADA to cover the additional cost.

#### B. **DISCUSSION ITEM**

*Board Members' report on TASB convention. Board members are asked to single out one item from the recent state school board convention to present orally to the board during the meeting. This presentation should be no more than three minutes. Other items that are judged to be of interest or benefit to the entire board should be submitted in written form. Forward written items to the Board Secretary, who will provide copies for all board members.*

#### C. **DISCUSSION ITEM**

CISD Key Dates for Board Members

#### D. **DISCUSSION ITEM**

School Board 2013-2014 Planner: National School Board Convention, April 5–7, 2014, New Orleans. Housing Opens on October 17, 2013. You must be registered by October 14 in order to reserve hotel room. There is a 100.00 registration cancellation fee.

E. River Oaks Christmas Parade Christmas Parade, December 14, 2013

F. Review School Board Operating Procedures.

G. Eichelbaum Wardell, P.C. Update 9-15-13 and 10-1-13.

H. School Board Agenda Request by Board Members.

I. Review Student Travel Approvals.

J. Superintendent Evaluation Compilation 2012 and Superintendent Appraisal 2012

K. Budget Preparation Timeline 2013-2014

L. *Board Policy*

M. *Establish Next Meeting.*

**15. ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

**Renee Smith-Faulkner**  
**Superintendent of Schools**