

Regular Meeting

MONDAY, SEPTEMBER 9, 2013, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, September 9, 2013 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code β 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. CALL TO ORDER AND ESTABLISH A QUORUM

"I call this meeting of the Castleberry Independent School District to order. Let the record show that a quorum of board members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551."

2. INVOCATION

3. QUESTIONS REGARDING THE CONSENT AGENDA

4. MONITORING THE STRATEGIC PLAN

A. DISCUSSION ITEM

District Improvement Plan 2013-2014 – initial review of the 2013-2014 District Improvement Plan.

B. Strategic Plan Update

C. Fund 199 Designated Projects and Long Range Facility Plan

5. MONITORING THE STRATEGIC PLAN

A. DISCUSSION ITEM

Capital Improvements Program Projects Update: The report includes information on the 2010 Program Projects which includes updates on programming, renovations, and construction. The Board of Trustees may consider renaming Melbourne Street.

6. MONITORING THE STRATEGIC PLAN

A. Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.

B. DISCUSSION ITEM

Campus Improvement Plans: Initial review of the Campus Improvement Plans for the 2013 – 2014 school year for Irma Marsh Middle School, Castleberry High School and REACH High School.

C. DISCUSSION ITEM

Assistant Superintendent of Instructional Services Report:

1. Afterschool Enrichment Program Evaluation: This annual report will focus on the impact of K-12 program. CISD students have been afforded the opportunity to participate in programming year-round. CISD has been awarded year five funds for the program.
2. Career and Technology Education (CTE) Report: The report focuses on achievements of the Career and Technology Education program for the 2012-2013 school year.

3. Federal Program Summary – The report gives a summary of federal grants for the 2013-2014 school year.

4. Science Program Evaluation: The report highlights the implementation of aligned resources and teacher training as well as the progress at the secondary level in preparing for the STAAR exams.

5. Social Studies Program Evaluation: Teacher support and elementary to middle school skill alignment are focus of this annual report.

6. Three Year Curriculum Update: The report reflects enhancements/additions for the 2013-2016 three year curriculum plan based on the latest data received from the 2013 state assessments. *We will distribute a compilation of curriculum resources at the Board Meeting.*

7. CLOSED SESSION

8. DINNER

9. ROUTINE BUSINESS

"I call this meeting back to order upon returning from a recess. It is _____ p.m."

A. Pledges of Allegiance to the American and Texas Flags:

B. School Officials Present

C. DISCUSSION ITEM

Recognition of Guests: Leigh Ann Turner, Principal of A.V. Cato Elementary School, is recognizing Skye Neathery a 4th grader, Laura Cruz a 5th grader, Victor Trevizo a 1st grader, and other staff; Bethany Fanning, 5th Grade Teacher, and School Nurse, Karen Fimbrez.

10. COMMUNICATIONS FROM CITIZENS

11. ACTION ITEM

CONSENT AGENDA

A. Consider Approval of Board Minutes from the August 12, 2013 Regular Board Meeting, the August 29, 2013 Special Board Meeting #1 and August 29, 2013 Meeting #2.

B. Consider Approval of the Expenditure Report for the Month of August 2013. The report lists all checks written for the month of August 2013.

C. Consider Approval of Professional Employee Shortage Areas: The Board designates certain areas as "Acute Shortage Areas." For the 2013 – 2014 school year, the areas recommended are: bilingual teachers, instructional specialists, math teachers, science teachers, spanish teachers, and special education teachers.

D. Consider Approval of Parameters for District Calendar: Parameters for the 2014-2015 district calendar are presented. These parameters are similar to the parameters approved by the Board last year.

E. Consider Approval of Purchasing Two-Way Communication Radios: The Student Services Department and Technology Department recommends purchasing a two-way communications system from Aerowave for a total price of \$61,682.28. The funding source will be the designated safety fund balance.

F. Consider Approval of Castleberry High School Track Resurfacing Recommendation from 2012-2013: The proposal and price is from Buy Board Paragon Sports for the amount of \$146,401.00. The monies allocated will be scheduled on the 2013-14 Designated Projects.

12. MONITORING THE STRATEGIC PLAN

A. *Consider All Matters related to Student Services/Auxiliary Services, including, but not limited to reports, finances, and/or proposals.*

B. ACTION ITEM

Consider Approval of competitive sealed proposal method for facility construction: The Board of Trustees of a school district that is considering a construction contract using a method specified by Section 44.03 (a) must determine which method provides the best value for the district. Construction manager-at-risk has been the preferred method in CISD. However, we would recommend using Competitive Sealed Proposal method for the project known as the Gary S. Jones Administration Building core and shell

package.

**note there is no attachment.*

C. DISCUSSION ITEM

Executive Director of Student Services Report:

1. Maintenance/Custodian Program Evaluation: The report includes Capital Improvement projects, Master Strategic Plan Projects and Custodial summer activities.
2. Transportation Program Evaluation. The report includes information on transportation summer activities and grant information.

D. DISCUSSION ITEM

Maintenance and Construction Projects Update: The Projects Update Report reflects work completed and funds expended through August 30, 2013.

E. Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.

13. FINANCIAL REVIEW

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

B. DISCUSSION ITEM

Financial Services Executive Director Report:

1. Financial Services Evaluation: The report includes information on the 2012-2013 year end and the start of 2013-2014.
2. Child Nutrition Evaluation: The report includes information for ongoing programs including the number of meals served, staff development and special event participation.

C. Investment Report for the quarter ending August 31, 2013: This report shows District investment by fund for the quarter ending August 31, 2013.

D. Board Budget Report as of August 31, 2013: This report shows Revenue and Expenditures by Fund and Function.

E. Tarrant County Tax Collection Reports for July 2013: reflects the amount of current and delinquent taxes, penalties and interest collected for the month and year to date.

14. MONITORING THE STRATEGIC PLAN

A. Consider All Matters Incident and/or related to Public Officers and Employees, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

B. ACTION ITEM

Consider Approval of New Hire Contract Recommendation: There are no contract recommendations as of September 2, 2013. An addendum is anticipated.

C. DISCUSSION ITEM

Executive Director of Administrative Services Report:

1. Job Fair Analysis: Includes information on professional staff hired from each university during the 2012 – 2013 job fair.
2. Employee Exit Interview: Includes data from the 2012 – 2013 school year and the three previous years of Exit Interviews.
3. Public Information Request Summary: Includes information on Public Information Requests as of August 2013.
4. Staff Retention Rate: Information is presented concerning the district's turnover rate with the previous two years comparison.

D. Review Resignations Received: No resignations have been received as of September 2, 2013.

15. BOARD INFORMATION

A. DISCUSSION ITEM

Board of Trustees Key Dates

- B. School Board Operating Procedures.
- C. School Board 2013-2014 Planner
- D. Eichelbaum Wardell, P.C. Update 9-1-13.
- E. Superintendent Evaluation Compilation 2012 and Superintendent Appraisal 2012
- F. School Board Agenda Request by Board Members.
- G. *Review Student Travel Approvals.*
- H. 2013-2014 Budget Preparation Timeline update
- I. *Board Policy*
- J. *Establish Next Meeting.*

16. ADJOURN

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools