

Regular Meeting

MONDAY, JULY 15, 2013, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, July 15, 2013 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code β 551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

1. CALL TO ORDER AND ESTABLISH A QUORUM

"I call this meeting of the Castleberry Independent School District to order. Let the record show that a quorum of board members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551."

2. INVOCATION

3. QUESTIONS REGARDING THE CONSENT AGENDA

4. MONITORING THE STRATEGIC PLAN

- A. Strategic Plan Update
- B. Fund 199 Designated Projects and Long Range Facility Plan

5. MONITORING THE STRATEGIC PLAN

A. DISCUSSION ITEM

Capital Improvements Program Projects Update: The report includes information on the Program Projects which includes updates on programming, renovations, and construction.

6. FINANCIAL REVIEW

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

B. DISCUSSION ITEM

Budget Workshop Session 2: Conducted for preliminary budget development. This is the second of three Budget Work Sessions to be held this summer.

C. DISCUSSION ITEM

Preliminary School FIRST Rating: Again this year Castleberry ISD has received a rating of "Superior Achievement" from the Texas Education Agency. Superior Achievement is the highest rating for the Financial Integrity Rating System of Texas. This is the 11 year in a row that CISD has received the highest rating.

7. MONITORING THE STRATEGIC PLAN

A. Consider All Matters Incident and/or related to Public Officers and Employees, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

B. DISCUSSION ITEM

Board Policy Update 97: This item includes information and a timeline for the Board's consideration of

TASB Policy Update 97.

8. BOARD INFORMATION

A. DISCUSSION ITEM

Board of Trustees Continuing Education Reports: Board members will be given an opportunity to discuss items of interest from the SLI Convention; each Board Member is allocated 3 minutes.

B. DISCUSSION ITEM

TASB Board of Directors Nominations: TASB Board Vacancy, Region 11 - Position B and TASB Board Expiring Terms, Region 11 - Position A and Position D.

9. CLOSED SESSION

10. DINNER

11. ROUTINE BUSINESS

"I call this meeting back to order upon returning from a recess. It is _____p.m."

A. DISCUSSION ITEM

Pledges of Allegiance to the American and Texas Flags:

B. School Officials Present

12. COMMUNICATIONS FROM CITIZENS

13. ACTION ITEM

CONSENT AGENDA

A. Consider Approval of Board Minutes from the May 13, 2013, Regular Board Meeting and June 10, 2013, Regular Board Meeting.

B. Consider Approval of Expenditure Report for the month of June 2013: The attached schedule lists all checks written for the month of June 2013.

C. Consider Approval of extension for one additional twelve month period the purchase of custodial supplies as allowed in RFP #12-003 from JanPak. We are satisfied with the service, support and pricing from JanPak. Custodial supply purchases were \$65,248.00 last year.

D. Consider Approval of Renewal of TASB to Provide Workers Compensation Insurance: CISD has maintained a good working relationship with TASB, and they have provided valuable service to the District. Contribution rates have decreased and the aggregate deductible rate remains the same in the 2013-2014 renewal. The estimated contribution will be \$78,861.00 and the aggregate deductible will be \$197,515.00. The rates are based on estimated wages for 2013-2014.

E. Consider Approval of the Purchase of Kitchen Equipment from Mission Restaurant Supply for Castleberry Elementary for \$63,975.26: Items to be purchased include one convection oven, dishwasher, disposer, 2 pass-thru refrigerators, exhaust hood, wall paneling and installation. Mission Restaurant Supply is a member of the Texas Buy Board.

F. Consider Approval of Resolution 13-006 changing the designated signatures on District bank accounts for Castleberry High School and Irma Marsh Middle School: The resolution is required by the District's depository bank.

14. MONITORING THE STRATEGIC PLAN

A. Consider All Matters Incident and/or related to Public Officers and Employees, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.

B. ACTION ITEM

Consider Approval of New Hire Contract Recommendation: There are fourteen contract recommendations for this meeting as of July 10, 2013. An addendum is anticipated.

MOTION

C. ACTION ITEM

Consider Approval of Out-of State Student Trip: This item requests approval of an out-of state trip to Branson Missouri for the Castleberry High School Band in June of 2014.

D. Review Resignations Received: Twelve resignations have been received as of July 10, 2013.

15. FINANCIAL REVIEW

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

B. **ACTION ITEM**

Consider Approval of the purchase of concrete from from Redi - Mix and Cowtown Redi-Mix Concrete at \$80.50 per cubic yard not to exceed a maximum of \$177,100.

C. **ACTION ITEM**

Consider Approval of Budget Amendment: Displays any necessary budget amendments that should be made due to spending patterns. By law, the District may not exceed the budget amount within "Function" code without prior approval of the Board. Proposed Budget Amendment is to fund the concrete work associated with the ongoing capital improvement projects. General Operating Fund 199 Function 81 would be increased by \$ 350,000 and Committed Fund Balance would be decreased by \$350,000. Proposed Budget Amendment is also to revise Child Nutrition estimated revenue and operating expenditures, and to fund the purchase of Castleberry Elementary kitchen equipment. Child Nutrition Fund 240 Function 35 would be increased by \$ 159,000, Estimated Revenue Object 5900 would be increased by \$95,000 and Restricted Fund Balance would be decreased by \$ 64,000.

D. Castleberry Elementary library received a cash donation of \$50.00 from Joyce Trotter. Ms. Trotter's donation was in appreciation of a kind deed performed by two CE teachers.

16. MONITORING THE STRATEGIC PLAN

A. Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.

B. Consider All Matters related to Student Services/Auxiliary Services, including, but not limited to reports, finances, and/or proposals.

1. **ACTION ITEM**

Consider Approval of Concrete Contract with SSP: The total cost of the summer concrete projects is not to exceed \$350,000. The projects will start on June 12, 2013 and will be completed by August 23, 2013. Funds will be coming from Committed Fund Balance.

C. Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.

17. BOARD INFORMATION

A. **DISCUSSION ITEM**

2013-2014 Master Meeting Calendar - Updated

B. **DISCUSSION ITEM**

School Board 2013-2014 Planner

C. School Board Operating Procedures

D. Eichelbaum Wardell, P.C. Update 6-15-13 and 7-1-13

E. School Board Agenda Request by Board Members.

F. *Review Student Travel Approvals.*

G. Superintendent Evaluation Compilation 2012 and Superintendent Appraisal 2012

H. Budget Preparation Timeline 2013-2014

I. *Board Policy*

J. *Establish Next Meeting.*

18. ADJOURN

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

Renee Smith-Faulkner
Superintendent of Schools