

**Regular Meeting**

**THURSDAY, FEBRUARY 7, 2013, BOARD OF EDUCATION MEETING**

**CASTLEBERRY ADMINISTRATION BUILDING**

**Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114**

**NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING**

*The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.*

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Thursday, February 7, 2013 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code  $\beta$  551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

**1. CALL TO ORDER AND ESTABLISH A QUORUM**

"I call this meeting of the Castleberry Independent School District to order. Let the record show that a quorum of board members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551."

**2. INVOCATION**

**3. QUESTIONS REGARDING THE CONSENT AGENDA**

**4. MONITORING THE STRATEGIC PLAN**

- A. Strategic Plan Update
- B. 2012-2013 District Improvement Plan Monitoring Tool
- C. Fund 199 Designated Projects and Long Range Facility Plan

**5. MONITORING THE STRATEGIC PLAN**

**A. DISCUSSION ITEM**

Capital Improvements Bond Projects Update: The report includes information on the 2010 Bond Projects which includes updates on programming, renovations, and construction.

**6. FINANCIAL REVIEW**

A. *Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.*

**B. DISCUSSION ITEM**

Annual Investment Report: All investments are authorized under the terms of Board Policy and quarterly investment reports have been provided to the Board detailing transaction and interest income.

**7. MONITORING THE STRATEGIC PLAN**

A. *Consider All Matters Incident and/or related to Public Officers and Employees/Auxiliary Service, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.*

**B. DISCUSSION ITEM**

Maintenance and Construction Projects Update: The Projects Update Report reflects work completed and funds expended through January 28, 2013.

**8. BOARD INFORMATION**

**A. DISCUSSION ITEM**

CISD Key Dates for Board Members

9. **CLOSED SESSION, *If needed***

10. **DINNER**

11. **ROUTINE BUSINESS**

"I call this meeting back to order upon returning from a recess. It is \_\_\_\_\_ p.m."

A. Pledges of Allegiance to the American and Texas Flags: Zoe Crews, 7th grade student at Irma Marsh Middle School, will lead the pledges of allegiance to the American and Texas Flags.

B. School Officials Present

C. **DISCUSSION ITEM**

Recognition of Guests: Hope Conner, Principal of Irma Marsh Middle School, is recognizing Khang Tieu a 6th grader, Zoe Crews a 7th grader, Rito Valdez a 8th grader, Teacher, Mickey McPherson, and Attendance Clerk & Receptionist, Javier Hernandez.

12. **COMMUNICATIONS FROM CITIZENS**

13. **ACTION ITEM**

**CONSENT AGENDA**

A. Consider Approval of Board Minutes from the January 14, 2013 Regular Board Meeting.

B. Consider Approval of Expenditure Report for the month of January 2013: Lists all checks written for the month of January 2013.

C. Consider Approval of TX- CPA CO-OP Membership: CISD joined this CO-OP (formerly TCPN) in 1993. We have renewed the membership each year. The state contract through TX CPA Co-Op affords the district a large variety of supplies at competitive prices. In the past, we have used this CO-OP to purchase motor vehicles such as trucks and buses.

D. Consider Approval of TASB, TASA, University of North Texas, Government Treasurer Organization of Texas, Region XI Educational Service Center and Texas State University for Independent Sources of Instruction relating to Investment Responsibilities: Investment Officers are required to receive 10 hours of Investment Officer training every 2 years.

E. Consider Approval of the Resolution of Annual Review of the Investment Policy of Castleberry Independent School.

F. Consider Approval of TAKS/STAAR Incentive Program approval for Castleberry High School: Request includes late arrival dates for seniors who qualify.

14. **FINANCIAL REVIEW**

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

B. **ACTION ITEM**

Consider Approval of Resolution 13-001 to update Designated Signatures on Irma Marsh Middle School Activity Bank Account: The resolution is required by the District's depository bank.

C. **ACTION ITEM**

Consider Approval of the Broker Dealer List: In accordance with the 1997 Public Funds Investment Act, Texas Government Code 2256.025, the Board of Trustees must review, revise, and adopt a list of qualified brokers and dealers on an annual basis.

D. **ACTION ITEM**

Consider approval of the lease of copy machines for the District. Proposals were received from three vendors to provide copiers at various locations for the District. Administration is recommending the selection of Ricoh for the copier services for a period of 60 months at a total cost of \$186,938.00.

E. Purchasing Cooperatives Memberships and Related Costs: The attached schedule lists the purchasing cooperatives that Castleberry ISD is a member of and the related costs charged to Castleberry ISD in 2011-2012.

F. Review Mid Year PEIMS Data Report: The Mid Year PEIMS Report was submitted successfully.

G. Joy James Elementary was the recipient of a \$700.00 Target Field Trip Grant. The funds must be used for approved field trip expenses including tickets, fees, transportation, supplies and equipment, food or resource materials.

H. Castleberry Cares Health and Community Resource Fair received a \$500 donation from Go Zero Sports and a \$500 donation from Castleberry Community Drug Free Awareness Coalition (CCDAC) to be used to cover expenses for the health fair to be held on March 2, 2013.

**15. MONITORING THE STRATEGIC PLAN**

A. *Consider All Matters Incident and/or related to Public Officers and Employees/Auxiliary Service, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.*

**B. ACTION ITEM**

*Consider Approval of New Hire Contract Recommendation: There are no contract recommendations for this meeting as of February 1, 2013.*

**C. ACTION ITEM**

Consider Approval of District Calendar Recommendation: This calendar follows parameters set by the Board, is recommended by DEIC, and was the choice in the staff survey.

D. *Resignations Received: No resignations have been received for this meeting as of February 1, 2013.*

**16. MONITORING THE STRATEGIC PLAN**

A. *Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.*

B. *Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.*

**17. BOARD INFORMATION**

**A. DISCUSSION ITEM**

Policy CW (Local) naming facilities. The Board of Trustees will consider the name/renaming of the facilities for the remaining Capital Improvement projects.

**B. DISCUSSION ITEM**

School Board Operating Procedures: At this time we will look at the updated Framework that is in the school board operating proedures previous presented on November 12, 2012.

C. School Board 2012-2013 Planner

D. Superintendent Evaluation Compilation 2012 and Superintendent Appraisal 2012

E. Eichelbaum Wardell, P.C. Update 2-1-13

F. School Board Agenda Request by Board Members.

G. *Review Student Travel Approvals.*

H. 2013-2014 Budget Timeline

I. *Board Policy*

J. *Establish Next Meeting.*

**18. ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

**Renee Smith-Faulkner**  
**Superintendent of Schools**