

**Regular Meeting**

**MONDAY, NOVEMBER 12, 2012, BOARD OF EDUCATION MEETING**

**CASTLEBERRY ADMINISTRATION BUILDING**

**Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114**

**NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING**

*The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.*

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, November 12, 2012 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code  $\beta$  551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

**1. CALL TO ORDER AND ESTABLISH A QUORUM**

"I call this meeting of the Castleberry Independent School District to order. Let the record show that a quorum of board members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551."

**2. INVOCATION**

**3. QUESTIONS REGARDING THE CONSENT AGENDA**

**4. DISCUSSION ITEM**

**SCHOOL BOARD OPERATING PROCEDURES**

**5. MONITORING THE STRATEGIC PLAN**

- A. Strategic Plan Update
- B. 2012-2013 District Improvement Plan Monitoring Tool
- C. Fund 199 Designated Projects and Long Range Facility Plan

**6. MONITORING THE STRATEGIC PLAN**

**A. DISCUSSION ITEM**

Capital Improvements Bond Projects Update: The report includes information on the 2010 Bond Projects which includes updates on programming, renovations, and construction.

**7. MONITORING THE STRATEGIC PLAN**

*A. Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.*

**B. DISCUSSION ITEM**

Instructional Services Associate Director Report: The reports include TEA Bilingual Exception Waiver and the Dyslexia/504 report.

- 1. TEA Bilingual Exception Report: CISD will not have to submit a waiver request for the 2012-2013 school year.
- 2. Dyslexia /504 Report: CISD continues to focus on supporting struggling students in the dyslexia and 504 programs. Teacher support, timely interventions, and parent communication are processes included in each of these programs.

*C. Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.*

**8. BOARD INFORMATION**

**A. DISCUSSION ITEM**

*Superintendent's Annual Report to the Board*

**9. CLOSED SESSION, If needed**

**10. DINNER**

**11. ROUTINE BUSINESS**

*"I call this meeting back to order upon returning from a recess. It is \_\_\_\_\_ p.m."*

A. Pledges of Allegiance to the American and Texas Flags:

B. School Officials Present

**C. DISCUSSION ITEM**

Recognition of Guests: Hollie Lancarte, Principal of Castleberry Elementary School, is recognizing Kailey Collier, Kindergarten Student, Drew Daffern, 3rd Grade Student, Caroline Huynh, 4th grade student, and other staff; Michael Jenkins, Physical Education Teacher, and Assistant Coach, Sally Ortiz.

**12. COMMUNICATIONS FROM CITIZENS**

**13. ACTION ITEM**

**CONSENT AGENDA**

A. Consider Approval of Board Minutes from the October 15, 2012 Meeting #1 and October 15, 2012 Meeting #2.

B. Consider Approval of the financial close out for Capital Improvements Bond project CI-4.

C. Consider Approval of Expenditure Report for the month of October 2012: Lists all checks written for the month of October 2012.

D. Consider Approval of Board Policy Update 95: Administrative staff and the Board have reviewed TASB's Policy Update 95 which is recommended for approval.

E. Consider Approval of Board Policy CW Local: Administrative staff and the Board have reviewed TASB's Policy CW Local which is recommended for approval.

F. Consider Approval of the Purchase of: One (1) Tractor from Kubota Tractor Corporation in the amount of \$16,756.80, funded from the Assigned Fund Balance.

G. Consider Approval of the Purchase of: One (1) Truck from Philpott Ford in the amount of \$15,472.00. The truck will be funded with \$10,000 from the Maintenance Department Budget and \$5,472.00 funded from the Assigned Fund Balance.

H. Consider Approval of the 2012-2013 Maintenance and Construction Projects: This years' proposed project list is submitted for approval. Estimated pricing and funding sources.

**14. FINANCIAL REVIEW**

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

**B. ACTION ITEM**

Consider accepting the 2012 District Appraisal Roll: 2012 Supplemental Certified Appraisal Roll Valuation Summary is attached and the values have been certified by the Chief Appraiser. A complete list of all property is available for review in the Finance Office.

**C. ACTION ITEM**

Consider Approval of Budget Amendment: Displays any necessary budget amendments that should be made due to spending patterns. By law, the District may not exceed the budget amount within "Function" code without prior approval of the Board. Proposed Budget Amendment is to fund the CHS Band participation in State Marching Contest. General Operating Fund 199 Function 36 would be increased by \$ 30,000 and Committed Fund Balance for Fine Arts would be decreased by \$ 27,013.23.

**D. ACTION ITEM**

Consider Approval of Budget Amendment: Displays any necessary budget amendments that should be made due to spending patterns. By law, the District may not exceed the budget amount within "Function" code without prior approval of the Board. Proposed Budget Amendment is to fund the approved capital improvement projects for W.O Barnes Stadium and the Alternative Learning Campus.

General Operating Fund 199 Function 81 would be increased by \$ 3,600,000 and Committed Fund Balance for Capital Improvement Projects would be decreased by \$ 3,600,000.

**E. ACTION ITEM**

Consider approval of deleting an authorized representative to the Participation Agreement for the District Investment Accounts for TexPool, Tex Star, and Logic. This action is required by the Investment Pools.

**(MOTION)**

**F. ACTION ITEM**

Consider Approval of Resolution 12-004 to update Designated Signatures on District Bank Accounts: The resolution is required by the District's depository bank.

G. Castleberry High School Athletic Department received a \$1,340.00 donation for the volleyball team for a volleyball tutor from the Castleberry Athletic Booster Club.

**15. MONITORING THE STRATEGIC PLAN**

A. *Consider All Matters Incident and/or related to Public Officers and Employees/Auxiliary Service, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.*

**B. ACTION ITEM**

*Consider Approval of New Hire Contract Recommendation: There are no contract recommendations for this meeting as of November 5, 2012. MOTION*

C. Public Reporting of Progress in Meeting Highly Qualified Teacher Requirements: The information documents the district's progress in meeting the "Highly Qualified" teacher requirement of the No Child Left Behind Act.

D. Review Resignations Received: One resignation has been received as of November 5, 2012.

**16. BOARD INFORMATION**

**A. DISCUSSION ITEM**

CISD Administrative Fall Dinner

**B. DISCUSSION ITEM**

2012-2013 Board of Trustees Self-Evaluation

**C. DISCUSSION ITEM**

CISD Key Dates for Board Members

**D. DISCUSSION ITEM**

School Board Operating Procedures: There has been changes to the School Board Framework.

**E. DISCUSSION ITEM**

Superintendent Evaluation Compilation 2011, Superintendent Appraisal 2011, and 2012 Blank Superintendent Evaluation, due Friday, November 16, 2012.

F. School Board 2012-2013 Planner

G. Eichelbaum Wardell, P.C. Update 10-15-12 and 11-1-12

**H. DISCUSSION ITEM**

TASB Director Vacancy in TASB Region 11, Position D

I. School Board Agenda Request by Board Members.

J. Review Student Travel Approvals.

K. 2013-2014 Budget Timeline (Draft)

L. *Board Policy*

M. *Establish Next Meeting.*

**17. ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

**Renee Smith-Faulkner**  
**Superintendent of Schools**