

## Regular Meeting

MONDAY, JUNE 11, 2012, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

### NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

*The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.*

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, June 11, 2012 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code  $\beta$  551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

#### 1. CALL TO ORDER AND ESTABLISH A QUORUM

"I call this meeting of the Castleberry Independent School District to order. Let the record show that a quorum of board members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551."

#### 2. INVOCATION

#### 3. QUESTIONS REGARDING THE CONSENT AGENDA

#### 4. MONITORING THE STRATEGIC PLAN

A. Strategic Plan Update

B. District Improvement Plan 2011-2012: This is the final District Improvement Plan for the 2011-2012 school year.

C. Fund 199 Designated Projects and Long Range Facility Plan

#### 5. MONITORING THE STRATEGIC PLAN

##### A. **DISCUSSION ITEM**

Capital Improvements Bond Projects Update: The report includes information on the 2010 Bond Projects which includes updates on programming, renovations, and construction.

##### B. **DISCUSSION ITEM/ACTION ITEM**

Consider of the Award of skilled trade labor services for the period of one year to SSP Incorporated, as outlined in RFP #12-002.

#### 6. MONITORING THE STRATEGIC PLAN

A. *Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.*

##### B. **DISCUSSION ITEM**

End of Year Review of Campus Improvement Plans: Each campus principal has documented the end of the year review of their Campus Improvement Plan. Principals will be available to answer questions.

##### C. **DISCUSSION ITEM**

Instructional Services Executive Director Report:

1. Fine Arts: The fine arts department report highlights another outstanding year in all programs.
2. Special Education: The report highlights the integration of technology, interventions, and least restrictive environment for special education students.

3. Bilingual/ESL: Scores on state Limited English Proficient (LEP) assessments show growth for LEP students in CISD. The Dual Language model at K-2 has been implemented effectively.
4. Career and Technology: The CTE report highlights student programs, student organizations, and work certifications.
5. Volunteer: The volunteer program showed an increase in willing volunteers. Campuses continue to utilize the data base to meet campus needs.
6. Mathematics: The report highlights support for STAAR, professional development in mathematics, and student success.
7. English Language Arts: The report indicates the support teachers have received for their newest resources, training in writing and scores on the TAKS assessments.
8. Academic UIL: Four CISD campuses participated in UIL activities. CISD students showed great success in many areas.
9. School Health Advisory Committee: This report will highlight the results of comprehensive survey to address the needs in the school health program.

D. *Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.*

E. CQ Local was adopted on May 25th, 2011 and provides the components necessary to ensure that the district is in full CIPA compliance and eligible for applying for e-rate discounts on Internet access, internal connections, and basic maintenance.

## **7. CLOSED SESSION**

## **8. DINNER**

## **9. ROUTINE BUSINESS**

### **A. DISCUSSION ITEM**

Pledges of Allegiance to the American and Texas Flags:

B. School Officials Present

### **C. DISCUSSION ITEM**

Renee Smith-Faulkner, Assistant Superintendent of Technology Services, is recognizing students Osvel Arellanos, 11th Grader at CHS, and Skye Neathery, 2nd Grader at JJE for being the overall winners of the Technology Fair. Renee will also be recognizing Jimmy Bagwell, a network engineer consultant, and an outstanding asset to CISD.

## **10. COMMUNICATIONS FROM CITIZENS**

## **11. ACTION ITEM**

### **CONSENT AGENDA**

- A. Consider Approval of Board Minutes from the May 3, 2012, Special Board Meeting and May 14, 2012 Board Meeting.
- B. Consider Approval of Expenditure Reports for the month of May 2012: The attached schedule lists all checks written for the month of May 2012.
- C. Consider Approval of School Meal Prices the attached memo details the proposed increase of 15 cents for lunch prices for the 2012-2013 school year. This increase is required to comply with the Healthy, Hunger- Free Kids Act of 2010.
- D. Consider Approval of the Agreement for Collection of Taxes and Surety Bond for Tarrant County Tax Assessor Collector: CISD has maintained a good working relationship with Tarrant County for the collection of taxes. The cost per account of \$.90 is an increase of \$.25 from last year. This is the first increase in five years. Currently Castleberry ISD has an estimated 9,256 accounts.
- E. Consider Approval of the Master Interlocal Agreement with Region XI Educational Service Center: The Master Interlocal Agreement allows districts to participate in purchasing services through ESC Region XI bidding processes, such as Bus Driver Drug Testing and MrLIBS (Follett for CISD libraries).
- F. Consider Approval of ESC XI Support Services Contracts for 2012-2013 in the amount of \$55,148.28:

These contracts include Administrative Services, Comprehensive Services, Instructional Services, and Technology Services.

G. Consider Approval of Skyward Annual License Fee for 2012-2013 in the amount of \$50,260.00: The Skyward license fee covers the software used by the District for Student Records, Child Nutrition, Finance and Human Resources.

H. Consider Approval of the Memorandum of Understanding with Tarrant County Juvenile Services: This item is the district's agreement for the operation of the Juvenile Justice Alternative Education Program for expelled students. There are minor changes from last year.

I. Consider Approval of Purchasing 250 Netbooks for 10th Grade Students: The Technology Department recommends purchasing 250 Netbooks with laser etching, and Targus bags from CDW-G for a total price of \$ 84,187.50. The netbooks will be purchased from the assigned fund balance for technology.

## 12. FINANCIAL REVIEW

A. *Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.*

### B. **ACTION ITEM**

Consider Approval of Resolution 11-005 regarding authorized signatures on the Bank of Texas District bank accounts. **(MOTION)**

### C. **DISCUSSION ITEM**

*Budget Workshop Session 1: Conducted for preliminary budget development. This is the first of three budget work sessions to be held this summer. Information will be presented on Monday Evening.*

### D. **DISCUSSION ITEM**

Financial Services Executive Director Report:

1. Financial Services Evaluation: The report includes information on longevity pay checks, employee stipends, PEIMS submission, workers compensation, and the district budget.
2. Child Nutrition Evaluation: The report includes information on meals served, summer food service program, nutritional education and program reviews.
3. Tarrant County Tax Collection Reports for April 2012: reflects the amount of taxes, penalty, interests & delinquent taxes collected for the month and year to date and the percent of the total levy collected.
4. Investment Report for the month of May 2012: This report shows District investment by fund for the month ending May 2012.
5. Board Budget Report as of April 30, 2012: This report shows Revenue and Expenditures by Fund and Function.
6. Tax Attorney Report: The report includes information on the delinquent property tax collection activities.

E. Castleberry ISD has received the TASB Risk Management Fund Loss Prevention Grant for \$2,500.00: This is the 5th year CISD has received this award. The money will be used to purchase wet floor signs, rolling utility carts for the District kitchens and first aid kits for the custodial closets.

F. Castleberry High School Culinary Arts Department received a \$50 donation from the Castleberry School Retirees Association.

G. Castleberry High School Band Program received a \$300 donation from the CHS Class of 1961. The donation was used toward expenses for the State UIL Wind Ensemble Festival in Austin Texas on May 5, 2012.

## 13. MONITORING THE STRATEGIC PLAN

A. *Consider All Matters Incident and/or related to Public Officers and Employees/Auxiliary Service, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.*

### B. **ACTION ITEM**

*Consider Approval of New Hire Contract Recommendation: There are five contract recommendations for*

*this meeting as of June 1, 2012. An addendum is anticipated. **MOTION***

**C. ACTION ITEM**

Consider Approval of Policies FFH and FFI Local: These are the policies that additional clarification was requested at the May Board meeting.

**D. DISCUSSION ITEM**

Maintenance and Construction Projects Update: The Projects Update Report reflects work completed and funds expended through May 31, 2012.

E. Review Resignations Received: Four resignations have been received as of June 1, 2012.

F. Portable Building Relocations: CISD's Auxiliary Services has evaluated the three submitted proposals and a recommendation has been made in favor of H.D. Snow House Movers for the first phase of portable building relocations.

**14. BOARD INFORMATION**

**A. DISCUSSION ITEM**

The Summer Leadership Institute will be held in Fort Worth, Texas at the Omni Hotel on June 28-30, 2012. If you are planning on attending, please fill out the session selection sheet and turn it into Mrs. Branch. The registration fee has been waived and registration closes June 15, 2012.

**B. DISCUSSION ITEM**

*Custom School Board Engagement Tool Kit: Mary Lou Martinez and Tracy Gallman would like to discuss creating a two person committee to create a custom School Board Engagement Tool Kit.*

**C. DISCUSSION ITEM**

2012-2013 Master Meeting Calendar

D. TASB Board of Directors Nominations

E. School Board Operating Procedures

F. School Board 2011-2012 Planner

G. Eichelbaum Wardell, P.C. Updates

H. School Board Agenda Request by Board Members.

I. Review Student Travel Approvals.

J. Superintendent Evaluation Compilation 2011 and Superintendent Appraisal 2011

**K. DISCUSSION ITEM**

Superintendent 12 Month Agenda 2011-2012

L. Budget Preparation Timeline 2012-2013

M. *Board Policy*

N. *Establish Next Meeting.*

**15. ADJOURN**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

**Renee Smith-Faulkner**  
**Superintendent of Schools**