

## Regular Meeting

MONDAY, SEPTEMBER 19, 2011, BOARD OF EDUCATION MEETING

CASTLEBERRY ADMINISTRATION BUILDING

Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114

### NOTICE AND AGENDA FOR BOARD OF EDUCATION MEETING

*The mission of Castleberry Independent School District is inspiring and empowering all students to be innovative thinkers in the global community.*

The Board of Education of the Castleberry Independent School District will hold a Regular Meeting at 5:30 PM on Monday, September 19, 2011 at the Castleberry Board Room, 5228 Ohio Garden, Fort Worth, TX 76114. The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. The Board may enter closed meeting to seek the advice and counsel of its attorney at any time during the meeting under the authority of Texas Gov't Code  $\beta$  551.071 regarding any item listed on the agenda of this meeting or in order for the attorney to provide legal assistance or advice to the Board.

#### 1. CALL TO ORDER AND ESTABLISH A QUORUM

"I call this meeting of the Castleberry Independent School District to order. Let the record show that a quorum of board members is present, that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551."

#### 2. INVOCATION

#### 3. QUESTIONS REGARDING THE CONSENT AGENDA

#### 4. MONITORING THE STRATEGIC PLAN

- A. Strategic Plan Update
- B. Fund 199 Designated Projects and Long Range Facility Plan

#### 5. MONITORING THE STRATEGIC PLAN

##### A. **DISCUSSION ITEM**

Capital Improvements Bond Projects Update

##### B. **DISCUSSION ITEM**

*Capital Improvement Bond Program (Project CI-5) Update for Castleberry Elementary*

#### 6. MONITORING THE STRATEGIC PLAN

A. *Consider All Matters related to Instruction, including, but not limited to reports, finances, and/or proposals.*

##### B. **DISCUSSION ITEM**

Campus Improvement Plans

C. Federal Program Summary

#### 7. CLOSED SESSION

#### 8. DINNER

#### 9. ROUTINE BUSINESS

##### A. **DISCUSSION ITEM**

Pledges of Allegiance

B. School Officials Present

##### C. **DISCUSSION ITEM**

Recognition of Guests

#### 10. COMMUNICATIONS FROM CITIZENS

**11. CONSENT AGENDA**

**A. ACTION ITEM**

Consider Approval of Board Minutes from the August 29, 2011 Special Meeting #1 and the August 29, 2011 Special Meeting #2

B. Consider Approval of the Expenditure Report for the Month of August 2011.

C. Consider Approval of Professional Employee Shortage Areas

D. Consider Approval of Parameters for District Calendar

E. Consider Approval of Bluebonnet Co-op for Students with Visual Impairments

F. Consider Approval of Purchasing 250 Netbooks for 10th Grade Students

**12. MONITORING THE STRATEGIC PLAN**

A. Consider All Matters related to Technology, including, but not limited to reports, finances, and/or proposals.

**1. Discussion Item**

*Board of Trustees Technology Training Session Follow-up*

**13. FINANCIAL REVIEW**

A. Consider All Matters related to Financial, including but not limited to reports, finances, and/or proposals.

**B. ACTION ITEM**

Consider Approval of Resolution 11-001 regarding authorized signatures on the Bank of Texas account for Castleberry Elementary. **MOTION**

**C. DISCUSSION ITEM**

Financial Services Executive Director Report

1. Financial Services Evaluation

2. Child Nutrition Evaluation

D. A.V. Cato Elementary, Castleberry Elementary, and Joy James Elementary have each received a \$50.00 donation from River Oaks Lions Club for school supplies for use on their campus.

E. Castleberry Elementary has received a donation of school supplies from Trinity Baptist Church to be distributed to students in need at their campus.

F. Castleberry Elementary has received a \$1,218 donation from the General Mills Box Tops for Education Program to use at the principals discretion for the campus.

G. REACH High School has received various donations valued at \$4,485 dollars from area businesses to be used for student incentives for the 2011-2012 school year.

**14. MONITORING THE STRATEGIC PLAN**

**A. PERSONNEL**

*1. Consider All Matters Incident and/or related to Public Officers and Employees/Auxiliary Service, including, but not limited to, Contracts Resignations, Hiring, Assignments, Allocations, and Salaries.*

**2. ACTION ITEM**

*Consider Approval of New Hire Contract Recommendation*

**3. DISCUSSION ITEM**

Executive Director of Administrative Services Report: Includes the Job Fair Analysis, Employee Exit Interview, Public Information Request Summary, Staff Retention Rate, Maintenance/Custodian and Transportation.

a. Job Fair Analysis: Includes information on professional staff hired from each university during the 2010 – 2011 job fair.

b. Employee Exit Interview: Includes data from the 2010 – 2011 school year and the three previous years of Exit Interviews.

c. Public Information Request Summary: Includes information on Public Information Requests as

of August 2011.

d. Staff Retention Rate: Information is presented concerning the district's turnover rate with the previous two years comparison.

e. Transportation: The report includes information on transportation summer activities, grant information and bus driver training programs.

f. Maintenance/Custodian: The report includes highlights of the summer projects, preparations for the Capital Improvement projects, and Custodial summer activities.

**4. DISCUSSION ITEM**

Maintenance and Construction Projects Update

5. Calendar Waiver

6. *Review Resignations Received*

**15. BOARD INFORMATION**

**A. DISCUSSION ITEM**

Schwartz & Eichelbaum, Wardell, Mehl and Hansen, P.C. - September 7, 2011

**B. DISCUSSION ITEM**

Equity Center Concerns

C. School Board 2011-2012 Planner

D. School Board Operating Procedures.

E. Schwartz & Eichelbaum, P.C. Board Minutes 9-1-11.

F. School Board Agenda Request by Board Members.

G. *Review Student Travel Approvals.*

**H. DISCUSSION ITEM**

*2012 Board of Trustees Self-Evaluation, Draft 1*

**I. DISCUSSION ITEM**

*2012 Superintendent Evaluation, Draft 1*

J. Budget Preparation Timeline 2011-2012.

K. *Board Policy*

L. *Establish Next Meeting.*

**16. ADJOURN**

**17. CLOSED SESSION**

In accordance with the Texas Open Meetings Act (Subchapters D and E of Ch. 551, Tex. Gov't Code), the board may enter a closed meeting to deliberate any subject authorized by Subchapter D that is listed on the agenda for this meeting. Any final action, decision, or vote on a subject deliberated in closed meeting will be taken in an open meeting held in compliance with the Texas Open Meetings Act.

**Renee Smith-Faulkner**  
**Superintendent of Schools**