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Trustee

Angie F. Smith

Trustee

**REGULAR MEETING  
OF THE BOARD OF EDUCATION**

**Maxfield Education Center**

**32789 W. Ten Mile Rd.**

**Farmington, MI 48336**

**Tuesday, December 16, 2025**

**6:00 PM**

**AGENDA**

**I. CALL TO ORDER**

A. Roll Call

B. Pledge of Allegiance

**II. ITEMS FROM THE PRESIDENT**

A. Approval of the Agenda

B. Announcements

**III. PUBLIC COMMENTS**

**IV. ITEMS FROM THE SECRETARY**

A. Correspondence

**V. LEGISLATIVE UPDATE**

**VI. DISTRICT UPDATES**

A. Superintendent's District Update

1. Introduction of *Power Middle School Assistant Principal - Christine Strickler*

B. FPS Integration of AI Tools

C. 2020 IT Bond Update

**VII. REPORTS FROM BOARD COMMITTEES**

A. December 11, 2025 - Policy/Board Governance Committee Meeting

**VIII. DISCUSSION ITEMS**

A. Review of Recommended Board Policy Updates from Miller Johnson (Policy Service Provider) - 1st Reading

B. Prioritization of Board Policy Topics

C. Superintendent Evaluation

**IX. PUBLIC COMMENTS**

**X. ACTION ITEMS**

A. Approval of Equipment Purchase Recommendation (Nutrition Services)

B. Approval of OCSBA Proposed New and/or Amended Resolutions

**XI. ITEMS FROM THE TREASURER**

- A. Expenditures
- XII. **CONSENT AGENDA**
  - A. Approval of Minutes
    - 1. December 2, 2025 Regular Meeting
    - 2. December 11, 2025 Policy/Board Governance Committee Meeting
  - B. Personnel Items
- XIII. **REPORTS FROM BOARD REPRESENTATIVES**
- XIV. **ADJOURNMENT**

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*\*PUBLIC COMMENTS are intended to provide individuals an opportunity to address the Board of Education. In the interest of fairness, the Board requests each speaker to limit his or her comments to three (3) minutes.*

*ANY PERSON with a disability who needs accommodation for participation in this meeting should contact the Superintendent's office at 248-489-3338 at least three (3) business days in advance of the meeting to request assistance.*

*ALL MEETINGS, with the exception of closed sessions, are open to the public. Regular Board of Education meetings and most pre-meetings of the Board of Education are [live-streamed on the District's YouTube Channel](#).*

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The official minutes of the Board of Education are stored and available for inspection in the Lewis Schulman Administration Building of the Farmington Public School District.

**December 16, 2025**

Regular Meeting of the Board of Education

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**II. ITEMS FROM THE PRESIDENT**

**II.A. Approval of Agenda**

**MOTION:** I move that the Board of Education approve the December 16, 2025, Regular Meeting Agenda, as presented.

**II.B. Announcements**

**December 16, 2025**

Regular Meeting of the Board of Education

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**III. PRESIDENT'S STATEMENT BEFORE PUBLIC COMMENTS (1).**

During the Public Comment portion of our Board meeting, members of the community are welcome to address the Board. Each community member will have up to [????] minutes to speak. A timer on the screen will display the [????]-minute countdown for each speaker so comments are contained within the time allowed. Please address your comments to the Board and speak directly into the microphone on the podium. If your comment is related to a student or staff member, please use caution in stating names of individuals where protection of privacy would be appropriate.

The Board will respectfully listen to comments, but generally the Board does not respond to public comment. In some cases, it might be appropriate for someone to follow up with you to address concerns.

**December 16, 2025**

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Regular Meeting of the Board of Education

#### **IV. ITEMS FROM THE SECRETARY**

The Board received communications regarding:

- FHS IB CASTLE Newsletter - December 2025 Edition
- Office of Head Start Notifications

The Board acknowledges all communications and responds as appropriate. A list of correspondence is included in the Board packet, which is available on the Farmington Public Schools website.

**December 16, 2025**

Regular Meeting of the Board of Education

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**IV. ITEMS FROM THE SECRETARY**

**IV.A. Correspondence**

12.02.25	FHS IB CASTLE News - December 2025 Edition
12.04.25	Report child Incidents faster in HSES
12.04.25	Delayed: Reporting child incidents in HSES
12.10.25	Report Child Incidents Faster in HSES Now Live
12.10.25	Rescheduled! Office of Head Start FY26 Focus Area 1: Program Systems Review Information Session
12.10.25	Rescheduled! Office of Head Start FY26 Focus Area 2: Comprehensive Services Review Information Session

**December 16, 2025**

Regular Meeting of the Board of Education

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**V. LEGISLATIVE UPDATE**

**V.A. CURRENT EVENTS/UPDATES**

**Presenter:** Ronald Recinto, Board Trustee & Legislative Representative, FPS

**December 16, 2025**

Regular Meeting of the Board of Education

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**VI. DISTRICT UPDATES**

**VI.A. SUPERINTENDENT'S DISTRICT UPDATE**

**Presenter:** Dr. Kelly M. Coffin, Superintendent, FPS

**VI.A.1. Introduction of *Power Middle School Assistant Principal* —  
Christine Strickler**

**VI.B. FPS INTEGRATION OF AI TOOLS**

**Presenter:** Rhonda Henry, Assistant Superintendent of Innovation and Strategic Initiatives, FPS

**With:** Margaret Henrickson, Director of Curriculum, Instruction and Assessment, FPS

**With:** Whitney Tyner, Technology Integration Coach, FPS

**VI.C. 2020 IT BOND UPDATE**

**Presenter:** Wesley Prescott, Technology Director, Oakland Schools

**With:** Amy Sasina, Manager, Plante Moran

# FPS Integration of AI Tools

Instructional Services

December 16, 2025



*Farmington*  
PUBLIC SCHOOLS

# Our North Star

## VISION

Together with our diverse community, Farmington Public Schools is committed to provide each and every learner equitable experiences to explore and develop their passions and interests in order to prepare for their future.

## MISSION

We are all safe in this environment as we **Investigate, Grow, Express, Reflect, and Innovate.**



# A Blueprint for Every Learner's Success

At Farmington Public Schools, every decision we make, from how we structure our classrooms to how we support students' well-being, is guided by a clear and thoughtful framework for learning and growth. This School Design Blueprint shows how all the pieces of our educational system work together to support students at every level.

This Blueprint is a commitment to belonging, academic excellence, real-world learning, and strong relationships. Each part is designed to make sure students feel known, challenged, and prepared for whatever comes next. See how our programs, supports, and priorities connect, and how they're all part of a bigger picture: each student's lifelong success.

**The FPS Blueprint reflects a commitment to transforming student experiences in big, meaningful ways.**

## GOALS & GUIDING CONCEPTS

### Vision & Mission

#### Vision

Together with our diverse community, Farmington Public Schools is committed to provide each and every learner equitable experiences to explore and develop their passions and interests in order to prepare for their future.

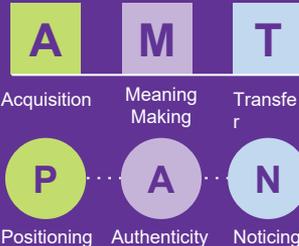
#### Mission

We are all safe in this environment to grow, investigate, express, reflect, and innovate.

### Graduate Aims



### Guiding Principles



## STUDENT EXPERIENCES

Core Components with Specific Activities & Practices

## SCHOOL SYSTEM & ELEMENTS

Communications

Adult Roles, Hiring, & Learning

Curriculum, Instruction, & Assessment

Technology & Tech Infrastructure

Budget & Operations

School Community & Culture

Family & Community Partnerships

Scheduling & Use of Time

Space & Facilities

Continuous Learning & Improvement

## COMMUNITY CONTEXT

# Prioritizing Safety

# Preparing Students

# Designing Experiences

## SAFETY

Recognizing AI's potential, we remain vigilant about privacy and safety, ensuring that student and staff security remains our top priority.

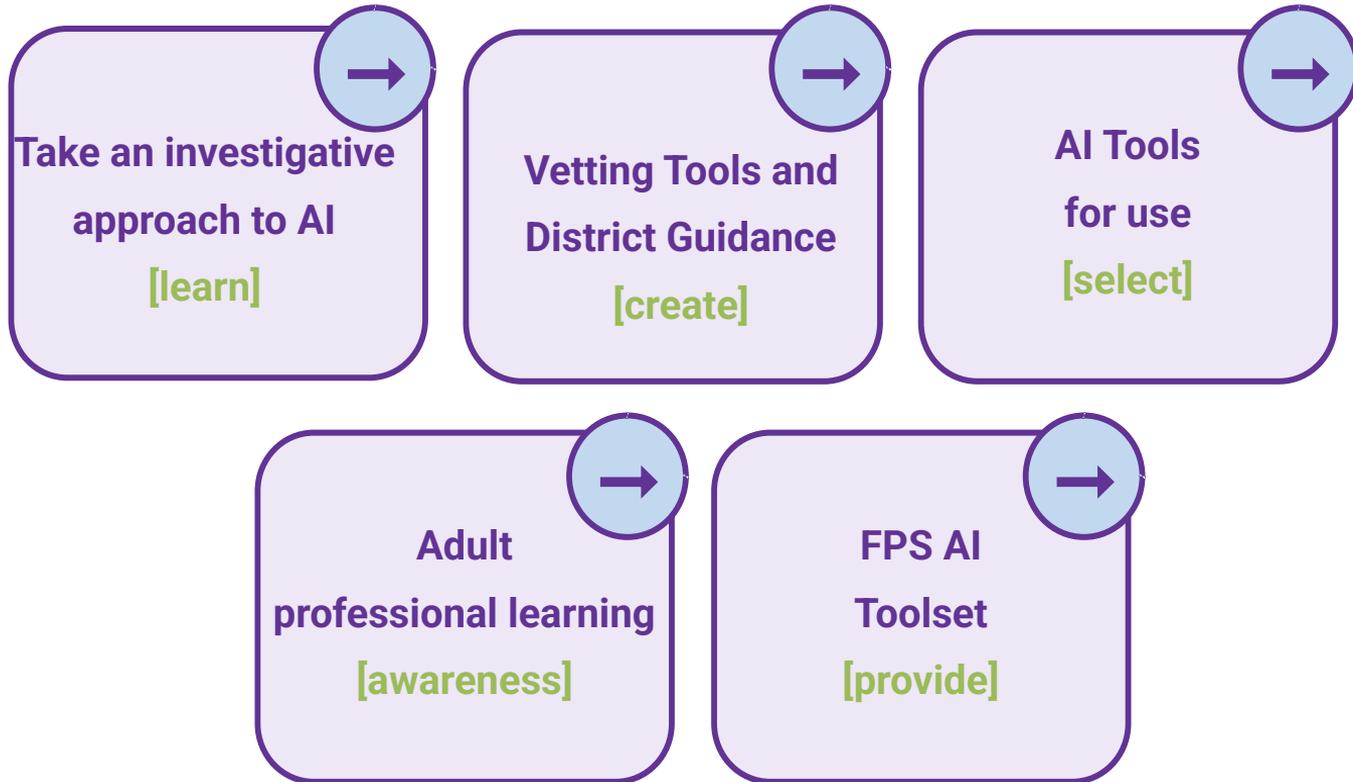
## PREPARE

By integrating AI into our teaching and learning environment, we not only enhance student learning today but also prepare them for the future. .

## EXPERIENCE

We see Artificial Intelligence as a powerful tool to support our commitment to equitable learning experiences.

# FPS AI Readiness Path



# Guidance, Vetting and Partnerships

## FPS AI Guidance Document



Prioritizing  
Safety

## AI Vetting Tool

FPS AI Vetting Rubric			
<b>Directions:</b> Use this checklist to determine if the AI tool is safe and appropriate for staff and/or student use. <i>(Optional: Track which rubric A.I.s to provide their feedback.)</i>			
Origin, Purpose and Transparency	Yes	No/Unsure	Name of Tool
Was the AI tool created to benefit the work of humans?	<input type="checkbox"/>	<input type="checkbox"/>	
Is the creator of the AI tool transparent about the sources they used to train the machine?	<input type="checkbox"/>	<input type="checkbox"/>	
Is the AI tool educationally relevant?	<input type="checkbox"/>	<input type="checkbox"/>	
Privacy/Security	Yes	No/Unsure	Results
Does the AI tool have a Privacy Policy?	<input type="checkbox"/>	<input type="checkbox"/>	PENDING <input type="checkbox"/>
Is the AI tool compliant with GDPR requirements?	<input type="checkbox"/>	<input type="checkbox"/>	
Is the AI tool compliant with FERPA requirements?	<input type="checkbox"/>	<input type="checkbox"/>	Results will appear here once checkovers are selected.
Does the AI tool avoid third-party data sharing or selling?	<input type="checkbox"/>	<input type="checkbox"/>	
Does the AI tool avoid the collection of sensitive student data, such as PII or geolocation?	<input type="checkbox"/>	<input type="checkbox"/>	
Does the AI tool have a data breach response protocol?	<input type="checkbox"/>	<input type="checkbox"/>	
Is the AI tool transparent about how they store data and if transmissions of data are secure?	<input type="checkbox"/>	<input type="checkbox"/>	
Content/Bias/Ethical Principles	Yes	No	Notes
Does the AI tool consistently provide accurate information?	<input type="checkbox"/>	<input type="checkbox"/>	Is the AI designed for teacher/ staff use or for student use?
Does the creator of the AI tool regularly update their product in order to address content bias?	<input type="checkbox"/>	<input type="checkbox"/>	
If addressed, does the AI tool ensure that it does not perpetuate or discriminate based on race, gender or other factors?	<input type="checkbox"/>	<input type="checkbox"/>	Teacher <input type="checkbox"/>
Does the AI tool prohibit personalized marketing and advertisements?	<input type="checkbox"/>	<input type="checkbox"/>	Student <input type="checkbox"/>

Click image for video demonstration of the vetting tool.

Trusted Partnerships



Data Privacy Agreement

An informed approach ensures that teacher and student privacy remains at the forefront while allowing us to embrace the educational benefits of AI.

# Prioritizing Safety

## Personally Identifiable Information (PII)

**Personally Identifiable Information (PII)** is any information that can be used to distinguish or trace an individual's identity.

- Health Information
- Home Address
- Educational Records
- Social Security Number
- Financial Information
- Photos or videos
- Phone Numbers
- Behavior Reports

Learning about Personally Identifiable Information in order to protect student and staff data.



# Prioritizing Safety

## Data Safety and Security

Our AI tools function within a secure, local environment, preventing student information from leaving the district's control.



**[FPS does not allow student data to train external models.]**

# PREPARE

By integrating AI into our teaching and learning environment, we not only enhance student learning today but also prepare them for the future.

## Preparing Students

Future of Jobs Report 2025

### Top 10 fastest growing skills by 2030



1. AI and big data
2. Networks and cybersecurity
3. Technological literacy
4. Creative thinking
5. Resilience, flexibility and agility
6. Curiosity and lifelong learning
7. Leadership and social influence
8. Talent management
9. Analytical thinking
10. Environmental stewardship

Cognitive skills Self-efficacy Working with others Management skills Technology skills Ethics

Note: The skills selected by surveyed organizations to be increasing most rapidly in importance by 2030.  
Source: World Economic Forum, (2025), Future of Jobs Report 2025.



By integrating AI thoughtfully into K–12 education, we ensure every student has the skills to thrive in the careers of tomorrow.

# Transparent Conversations with Students

## Preparing Students

### FPS Classroom AI Usage Scale

Level of AI Use	Full Description	Disclosure/Citation Requirements
0 NO AI Use	<ul style="list-style-type: none"> <li>Assessment/assignment is completed in its entirety without AI assistance.</li> <li>Students rely solely on their own knowledge, understanding and skills.</li> <li>It is to be assumed that the level of "NO AI Use" is acceptable for the assessment/assignment if not indicated by the teacher.</li> </ul>	<ul style="list-style-type: none"> <li>No AI disclosure/citation required.</li> <li>Expectation of academic integrity and that no AI was used.</li> </ul>
1 AI-Assisted: Idea Generation and Structuring	<ul style="list-style-type: none"> <li>AI can be used for brainstorming, creating structures, and generating ideas for improving work.</li> <li>No AI content allowed in final submissions.</li> </ul>	<ul style="list-style-type: none"> <li>Per teacher request, AI disclosure statements referencing how AI was used and submitted with final submission.</li> </ul>
2 AI-Assisted: Editing/Revisions	<ul style="list-style-type: none"> <li>No new content can be created using AI.</li> <li>Critical engagement with AI Generated content and evaluating its output is required.</li> <li>AI can be used to support the clarity or quality of student created work which can improve final submission.</li> </ul>	<ul style="list-style-type: none"> <li>AI disclosure statements referencing how AI was used and submitted with final submission.</li> <li>Per teacher request, a copy of any AI chat(s) should be submitted with final submission.</li> </ul>
3 AI for Specified Task Completion	<ul style="list-style-type: none"> <li>AI is used to complete certain elements of the task, as specified by the teacher.</li> <li>This level requires critical engagement with AI generated content and evaluating its output.</li> <li>You are responsible for providing human oversight and evaluation of all AI generated content.</li> </ul>	<ul style="list-style-type: none"> <li>All AI created content must be cited using proper citation.</li> <li>Copy of any AI chat(s) must be submitted with final submission.</li> </ul>
4 Full AI Use with Human Oversight	<ul style="list-style-type: none"> <li>You may use AI throughout your assessment to support your own work in any way you deem necessary.</li> <li>AI should be a "tool" to enhance human creativity.</li> <li>You are responsible for providing human oversight and evaluation of all AI generated content.</li> </ul>	<ul style="list-style-type: none"> <li>All AI created content must be cited using proper citation.</li> <li>Copy of any AI chat(s) must be submitted with final submission.</li> </ul>

### Citing AI & Disclosure Statements

AI in their options. Here are links to the respective websites:

- [MLA Style - Generative AI](#)
- [APA Style - ChatGPT](#)

#### Disclosure Statement

A disclosure statement is an informal statement that **acknowledges** where and how AI assistance was incorporated. If an assignment doesn't require formal citations but AI assistance was used, a disclosure statement should be included in the following placements:

- AI Credits section at the end of the assignment
- Within the text
- Beneath an image, etc.

**Example disclosure statements** (these can be tailored per teacher discretion)

- "Created by John Doe with editing assistance from ChatGPT" (Mar 7 version)
- "I used Copilot to help me brainstorm ideas for my project". (Feb 12 version)
- "I used ChatGPT to help me organize my thoughts into a finished product"
- "Image created in partnership with Adobe Firefly. Prompt: 'create a cartoonish image of a bored frog on a lily pad, surrounded by cattails. 16:9 Make it bright and colorful so that young children would enjoy it.'"

# Designing Experiences

## Canvas AI Course for Staff



### Course Description

This course is designed to offer guidance to FPS educators as we explore the integration of AI and its educational benefits. Please contact [whitney.tyner@fask12.net](mailto:whitney.tyner@fask12.net) or [amy.oliver@fask12.net](mailto:amy.oliver@fask12.net) with any questions.



### Course includes five modules:

- AI Guidance Document Overview
- Introduction to the Six Roles of AI
- Designing student experiences
- Academic Integrity
- Personally Identifiable Information



Teachers completed November, 2025.

Admin, Directors, & other staff completing Winter, 2025-26.

# Designing Experiences

## FPS AI Tools

### Previously Established Ed Tech Tools later Integrated AI

- |                                                                                                 |                                                                                                |
|-------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|
|  Adobe Express |  Kami       |
|  Canva         |  Padlet     |
|  Edpuzzle      |  Pear Deck  |
|  Formative     |  Read/Write |
|  Google Gemini |                                                                                                |

### FPS AI Powered Tools

-  Brisk    Magma Math    School AI

 Aligned to Role of AI and approved grade level bands.

# Magma Math

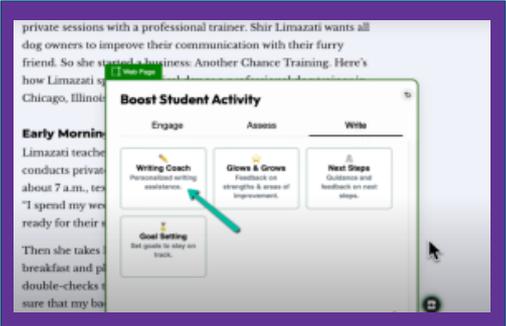


The screenshot shows a digital interface for a lesson titled "Lesson 7: understanding area of polygons". The interface includes a navigation bar with "Heatmap" and "Problem 8", and a grid of student work examples. Each example shows a student's solution to a problem involving a rectangle with a height of 2 yd and a width of 7 yd. The problem asks to "Find the area of the figure." and provides a "FACT" of 14 yd<sup>2</sup>.

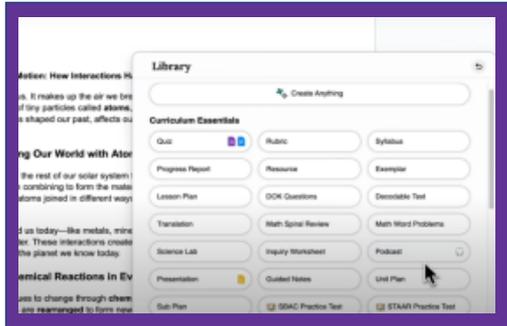
The student work examples are as follows:

- Allie Student:** Area: the size of the surface. Formula:  $a = l \cdot w$ .  $l = 7 \text{ yd} \Rightarrow a = 7 \cdot 2 = 14$ .  $w = 2 \text{ yd}$ . The area is 14 yd<sup>2</sup>. Answer: 14 yd<sup>2</sup>.
- Cam Student:** Area =  $7 \cdot 2 = 14 \text{ yd}^2$ . Answer: 14 yd<sup>2</sup>.
- Amy Student:**  $A = l \cdot w = 7 \cdot 2 = 14 \text{ yd}^2$ . Answer: 14 yd<sup>2</sup>.
- Erin Student:**  $a = l \cdot w$ .  $a = 7 \cdot 2 = 14$ . area is 14 yd<sup>2</sup>. Answer: 14 yd<sup>2</sup>.
- Mila Student:**  $a = l \cdot w$ .  $a = 7 \cdot 2 = 14$ . area is 14 yd<sup>2</sup>. Answer: 14 yd<sup>2</sup>.
- Hamid Student:**  $\text{Area} = \text{length} \cdot \text{width} = 7 \cdot 2 = 14 \text{ yd}^2$ . Answer: 14 yd<sup>2</sup>.
- Harper Student:**  $2 + 7 + 2 + 7 = 18 \text{ yd}$ . Answer: 18 yd<sup>2</sup>.
- Denise Student:**  $l \cdot w = 2 \cdot 7 = 14$ . Answer: 14 yd<sup>2</sup>.
- Elijah Student:**  $a = l \cdot w$ .  $a = 7 \cdot 2 = 14 \text{ yd}^2$ . Answer: 14 yd<sup>2</sup>.

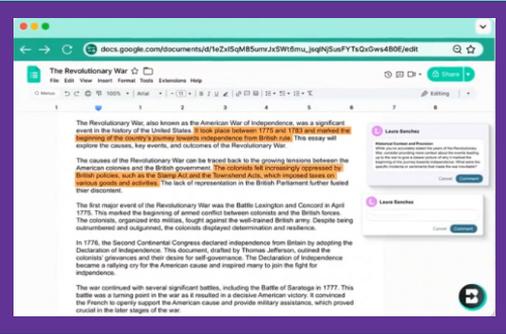
# Brisk AI



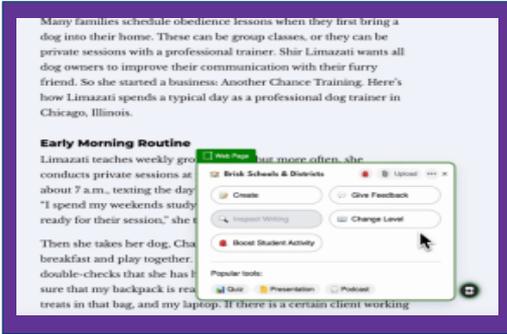
Student Writing Tutor



Create Teacher Resources



Teacher Feedback



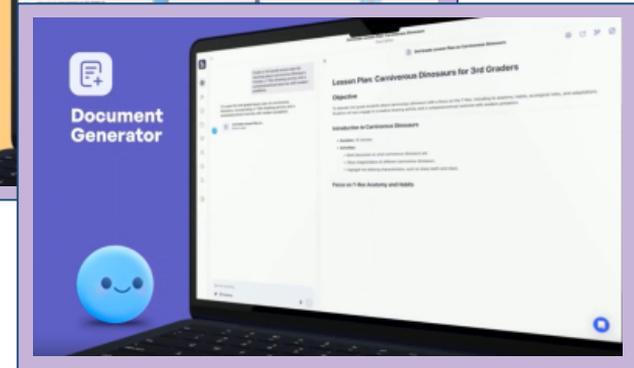
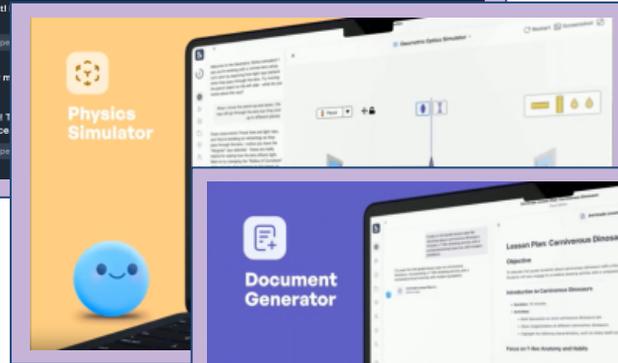
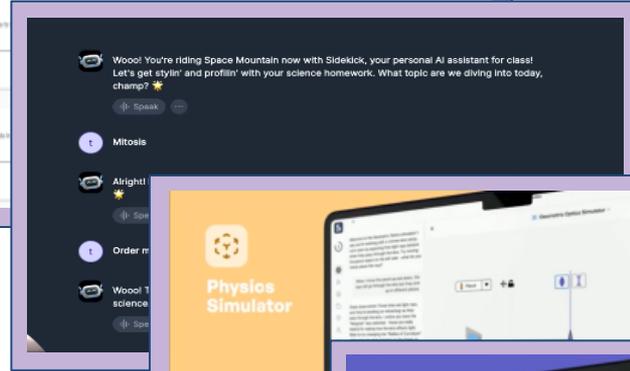
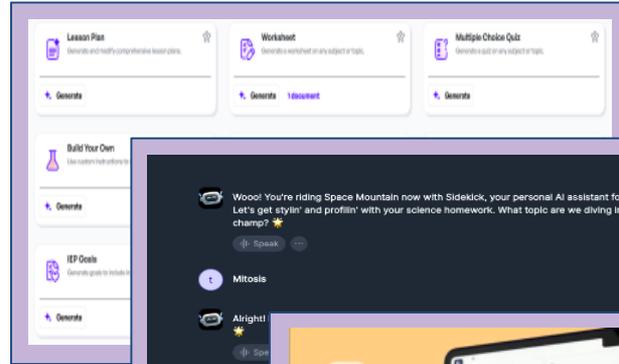
Differentiated Reading Levels

# School AI

Lesson Creation

Personalized Learning

Supports all  
Content Areas



# Human Oversight

## Human Oversight

Dr. Sabba Quidwai, an Author, Leader in AI Education, and a Keynote Speaker.



**Dr. Sabba Quidwai**

### **AI as a Teammate and not a Crutch**

Dr. Quidwai shares the sentiment that success in the age of AI depends on learning **"how to think with AI, not just use it"**. The **human effort and decision-making processes** are the emphasis, and AI should not replace the mental work that leads to learning.

# Developed Resources



- [FPS Guidance Document](#)
- [AI Vetting Rubric](#)
- [Classroom AI Usage Scale](#)
- [AI Citation and Disclosure Statements](#)
- [Sample Syllabus Language](#)
- [Data Privacy Agreement](#)



Through researching and networking at the county, state, and national level we have positioned ourselves as active participants in the AI conversation and strengthened our capacity to provide the guidance and guardrails necessary to navigate this evolving landscape.

# Our North Star

## VISION

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## MISSION

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**The FPS Blueprint reflects a commitment to transforming student experiences in big, meaningful ways.**

## GOALS & GUIDING CONCEPTS

### Vision & Mission



#### Vision

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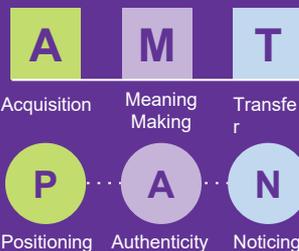
#### Mission

We are all safe in this environment to grow, investigate, express, reflect, and innovate.

### Graduate Aims



### Guiding Principles



## STUDENT EXPERIENCES

Core Components with Specific Activities & Practices



## SCHOOL SYSTEM & ELEMENTS

Communications



Adult Roles, Hiring, & Learning



Curriculum, Instruction, & Assessment



Technology & Tech Infrastructure



Budget & Operations



School Community & Culture



Family & Community Partnerships



Scheduling & Use of Time



Space & Facilities



Continuous Learning & Improvement



## COMMUNITY CONTEXT



plante moran

Audit. Tax. Consulting.  
Wealth Management.

# Farmington Public Schools

2020 IT Bond Update

December 2025



# Completed projects

Project	Timeline
Instructional technology	
Student devices	2021-2022
Teacher devices (including docking stations & monitors) FEA	2025
Secondary lab devices	Ongoing (5-year refresh cycle)
Classroom AV	2022 (elementary, FSA) - 2023 (secondary)
Large Area AV	2024



# Completed projects

Project	Timeline
Instructional support technology	
Conference room AV	2022-2023
Copiers	2022-2023
Support staff devices Counseling, secretaries, Administration, MEC, Transportation, Maintenance	2024
Docking stations/monitors FASA – Principals, Directors	2024
Safety	
Video surveillance Elementary, support buildings	2023-2025
Infrastructure	
Wireless network upgrades	2023
Cabling infrastructure Elementary, Visions, Admin, Facilities, Transportation	2023-2025



# Projects in process

Project	Timeline
Cabling infrastructure (MEC, FEC, Warehouse)	2025 / 2026
Student device refresh	2026



# Planned Projects

Project	Timeline	Status
Instructional technology		
Curriculum specific projects	Annual allocation	Ongoing
Instructional support technology		
Staff devices FASA – Principals & Directors	2026	Planned



# Planned Projects: Infrastructure

Project	Timeline	Status
Safety		
Video surveillance (secondary refresh, additional elementary)	2026	Planned
Infrastructure		
Structured cabling & fiber	2026	RFP being finalized, will award in Q1 2026
Network refresh	2026	RFP being finalized, will award in Q1 2026



# Thank you.

**Wes Prescott**

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**Patrick Gregory**

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**Whitney Tyner**

whitney.tyner@fpsk12.net

**Amy Sasina**

Amy.Sasina@plantemoran.com

**Dennis Bagley**

Dennis.Bagley@plantemoran.com

**December 16, 2025**

Regular Meeting of the Board of Education

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**VII. REPORTS FROM BOARD COMMITTEES**

**VII.A. POLICY/BOARD GOVERNANCE COMMITTEE MEETING UPDATE –  
December 11, 2025**

**Presenter:** Donald Walker, Vice President & Committee Chair, FPS Board of Education

**December 16, 2025**

Regular Meeting of the Board of Education

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**VIII. DISCUSSION ITEMS**

**VIII.A. REVIEW OF RECOMMENDED BOARD POLICY UPDATES FROM MILLER JOHNSON (POLICY SERVICE PROVIDER) - 1ST READING.**

**Presenter:** Donald Walker, BOE Vice President and Committee Chair, FPS

**VIII.B. PRIORITIZATION OF POLICY TOPICS.**

**Presenter:** Terri Weems, BOE President, FPS

**With:** Donald Walker, BOE Vice President and Committee Chair, FPS

**VIII.C. SUPERINTENDENT EVALUATION.**

**Presenter:** Terri Weems, BOE President, FPS

<p><b>1. Policy 2005 – Behavior - Personal Electronic Devices (Update 19.01) Memo - March 2025</b></p>	
<p><b>Current FPS Policy Language</b></p>	<p><b>Proposed Adopted Language</b></p>
<p><b>Personal Electronic Devices</b> Students may possess an electronic device while in school, but subject to the rules for use developed in each building. Building rules are to be designed by administration and staff members and may also include other stakeholders. While a student is in attendance at a school-sponsored activity or event, the devices may only be used in accordance with the building rules.</p> <p>Where use of an electronic device is permitted, students are expected to fully recognize and respect the privacy and confidentiality rights of their fellow students. A student who is given permission to use an electronic communication device, or a recording device, at school, may only use the device in a manner that is consistent with the narrow permission that has been granted.</p> <p>Device is defined as a privately-owned wireless and/or portable electronic handheld equipment that includes, but is not limited to, existing and emerging mobile communication systems and smart technologies, portable internet devices, hand held entertainment systems or portable information technology systems that can be used for word processing, wireless internet access, image capture/recording, sound recording and information transmitting/receiving/storing, etc.</p> <p>Students may not use personal electronic devices to broadcast or record audio, images, or video of any student, staff member, or other person in the school or while attending a school-related activity, unless the student has received permission from the person(s) to be broadcasted or recorded. This prohibition does not apply to curricular or extra-curricular activities for which personal recording is generally permitted (e.g., athletic events, arts performances, etc.).</p> <p>Students violating this policy are subject to disciplinary action in accordance with the Student Code of Conduct. Devices operated in violation of this policy or a building rule, or for any illegal purpose, shall be confiscated and not returned until, where appropriate, a person(s)/guardian(s) conference has been held. The District shall not be responsible for any electronic device that is lost, stolen, or confiscated.</p>	<p>No Changes.</p>

<p><b>2. Policy 4003 *NEW* – Conditions of Employment - Employees and Recording Devices</b> (add to the remainder of the existing Policy 4003 – Conditions of Employment).</p>	
Current FPS Policy Language	Proposed Adopted Language
<p><i>No current policy exists.</i></p>	<p><b>Personal Electronic Devices – Recording and Broadcasting</b> For purposes of this Policy, “personal electronic device” means a privately owned device that is used for audio, video, or text communications, including cell phones, personal laptops, smartwatches and other wireless device connections.</p> <p>Employees may not use personal electronic devices to broadcast or record audio, images, or video of any student <i>or staff member(s)</i> during the instructional day, unless the employee has received permission from the student’s parent <i>or staff member(s)</i> to broadcast or record. This prohibition does not apply to curricular or extra-curricular activities for which personal recording is generally permitted (e.g., athletic events, arts performances, etc.).</p>

**December 16, 2025**

Regular Meeting of the Board of Education

---

**IX. PRESIDENT'S STATEMENT BEFORE PUBLIC COMMENTS (2).**

During the Public Comment portion of our Board meeting, members of the community are welcome to address the Board. Each community member will have up to [????] minutes to speak. A timer on the screen will display the [????]-minute countdown for each speaker so comments are contained within the time allowed. Please address your comments to the Board and speak directly into the microphone on the podium. If your comment is related to a student or staff member, please use caution in stating names of individuals where protection of privacy would be appropriate.

The Board will respectfully listen to comments, but generally the Board does not respond to public comment. In some cases, it might be appropriate for someone to follow up with you to address concerns.

**December 16, 2025**

Regular Meeting of the Board of Education

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## **X. ACTION ITEMS**

### **X.A. APPROVAL OF EQUIPMENT PURCHASE RECOMMENDATION (NUTRITION SERVICES)**

**Presenter:** Anne Stevens, Supervisor of Nutrition Services, FPS

***MOTION:** I move that the Board of Education approve the purchase of eight warming cabinets from Gold Star Products, funded through the Nutrition Services Fund, at a cost not to exceed \$80,000, as presented.*

### **X.B. APPROVAL OF OCSBA PROPOSED NEW AND/OR AMENDED RESOLUTIONS**

**Presenter:** Claudia Heinrich, OCSBA Representative & BOE  
Treasurer, FPS

**With:** Terri Weems, BOE President, FPS

***MOTION:** I move that the Board of Education approve the two proposed OCSBA resolutions: (1) supporting non-partisan school board elections and (2) advocating for full funding of Early On Michigan, an early intervention program, as presented, and to waive the second reading.*

# Memorandum

**To:** Members of the Board of Education  
**From:** Anne Stevens, Supervisor of Nutrition Services  
**Date:** November 25, 2025  
**Subject:** Warming Cabinets

The Nutrition Services Department is requesting approval to purchase eight new food warming units for the following locations: Longacre Elementary (1), Hillside Elementary (1), Forest Elementary (1), Lanigan Elementary (1), and Farmington Early Childhood Center (4). Four units will supplement existing equipment due to increased hot food storage needs at the elementary level. The remaining four new units are necessary to support an updated meal delivery system at Farmington Early Childhood Center.

Four competitive bids were solicited, with pricing ranging from \$79,962 to \$84,831. The recommended vendor is Gold Star Products, which submitted the lowest bid at \$79,962.28. Pricing is guaranteed through December 24, 2025. Delivery of the equipment is scheduled for January 2026.

If approved by the Board, the purchase will be funded through the Nutrition Services Fund.



11/24/2025

# Quote

To: Farmington Public School District  
Anne Stevens  
25000 Middlebelt Rd.  
Farmington Hills, MI 48336  
248-489-3744 (Contact)  
anne.stevens@fpsk12.net

From: Stafford Smith, Inc.  
Tom Jaskiewicz  
916 N Euclid Ave  
Suite #2  
Bay City, MI 48706  
(989)684-4455 3502 (Contact)  
(989)509-6024 (Fax)  
tjaskiewicz@staffordsmith.com

Project: Farmington Public Schools - Carter-Hoffman - Farmington, Mi

Job Reference Number: 32887

Due to global supply chain issues, freight surcharges and changing tariff rates, Stafford Smith shall not be responsible for any unforeseen surcharges, price increases, tariffs or any other increases in cost after the order is placed. These costs will be passed along to the customer.

Item	Qty	Description	Sell	Sell Total
<b>ELEMENTARY WARMING CARTS</b>				
1	4 ea	<b>MOBILE HEATED CABINET</b> Carter-Hoffmann (Middleby) HL9-18 hotLOGIX Humidified Holding Cabinet-HL9 Series, one compartment, full height, insulated, (36) 12" x 20" or (18) 18" x 26" pan capacity, universal slides, (1) solid field reversible door, mechanical controls, top-mount forced air heat with water reservoir, stainless steel construction, (4) 5" swivel casters (2 with brakes), cULus, UL EPH, CE	\$8,742.00	\$34,968.00
	4 ea	3 Year parts & labor warranty, standard		
	4 ea	120v/60/1-ph, 2100 watts, 17.5 amps, 10 ft cord with NEMA 5-20P, standard		
	4 ea	Glass Dutch doors (add suffix "-DG" to model number)	\$1,131.00	\$4,524.00
			<b>Extended Total:</b>	<b>\$39,492.00</b>



<b>FARMINGTON EARLY CHILDHOOD</b>				
2	4 ea	<b>MOBILE HEATED CABINET</b> Carter-Hoffmann (Middleby) PH1830 Heated Cabinet, mobile, insulated, bottom mount forced-air heat system, universal slides hold (32) 12"x20" or (16) 18"x26" pans, 3-1/2" spacing, slides adjustable in 1-3/4" increments, stainless steel construction, wrap-around bumper, 6" swivel casters, cUL, UL EPH, CE (RapidShip)	\$6,442.00	\$25,768.00
	4 ea	1 Year parts & labor warranty, standard		
	4 ea	120v/60/1-ph, 1650 watts, 13.7 amps, NEMA 5-15P, standard		



Item	Qty	Description	Sell	Sell Total
	4 ea	Transport latch with padlock hasp, each	\$341.00	\$1,364.00
	4 ea	Heater security hold-down device	\$224.00	\$896.00
	4 ea	Rack hold down device, per door	\$224.00	\$896.00
<b>Extended Total:</b>				<b>\$28,924.00</b>
3	4 ea	<b>MOBILE HEATED CABINET</b> Carter-Hoffmann (Middleby) SR1820 EnduraHeat Satellite Transport Cart, heavy duty, mobile, heated, adjustable universal slides, holds (12) 18"x26" trays or (24) 12"x20" pans, slides on 3-1/2" centers, adjustable on 1-3/4" increments, stainless steel construction, 6" swivel casters, cUL, UL EPH	\$10,680.00	<Alternate>
	4 ea	1 Year parts & labor warranty, standard		<Alternate>
	4 ea	120v/60/1-ph, 1500 watts, 12.5 amps, NEMA 5-20P, standard		<Alternate>
<b>Extended Total: &lt;Alternate&gt;</b>				<b>\$42,720.00</b>



Subtotal	\$68,416.00
Total	\$68,416.00



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12-month term:	<b>\$6,050.03</b>
24-month term:	<b>\$3,191.61</b>
36-month term:	<b>\$2,243.36</b>
48-month term:	<b>\$1,771.29</b>
60-month term:	<b>\$1,490.78</b>

\*Payments subject to change based on credit approval



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For assistance, contact:

**Joe Burns**

Mobile: 410.977.2608  
[jburns@LEAFnow.com](mailto:jburns@LEAFnow.com)

**Rob Wasson**

Mobile: 410.977.2607  
[rwasson@LEAFnow.com](mailto:rwasson@LEAFnow.com)

Prices Good Until: 11/29/2025

TERMS: Upon receipt of application for business account, signed quote/purchase order and review by the credit department, the down payment and terms will be established and shared with the customer and account executive. Stafford-Smith reserves the right to progress bill for equipment as needed. This includes items shipped by the manufacturer to Stafford-Smith for storage and is not conditional upon being installed, mechanically connected or operational. You are welcome to inspect all stored materials.

Stafford-Smith, Inc. shall retain security interest in all equipment, parts, small wares, accessories, attachments, additions, and any replacements of the above that have been installed, affixed to or used in connection with the items specified in this proposal until all amounts have been paid.

Should the Buyer sell or otherwise dispose of such collateral in violation of the terms of this agreement, Stafford-Smith, Inc. retains an interest in the proceeds from such transactions. Buyer

authorizes Stafford-Smith, Inc. to file a financing statement describing the collateral and a copy of this agreement and/or the credit application may be filed as a security agreement for granting a secured interest in Buyer's inventory and sales proceeds thereof.

Past due amounts constitute a default and are subject to service charges of 1 1/2% per month, collection costs, and attorney fees. Warranties are conditioned on your paying the full purchase price for the equipment.

In addition to non-payment, an act of default by the buyer will have occurred if the buyer fails to accept the order of goods or fails to perform any other covenants under this agreement. In the event of default, Stafford-Smith, Inc. may enter any business property and without breach of the peace take possession of any or all collateral and exercise our rights in the event of default of a secured party as specified under the Uniform Commercial Code. Should any disputes arise, Buyer also acknowledges and submits to jurisdiction in the State of Michigan and County of Kalamazoo.

Except as otherwise provided herein, this proposal does not include any applicable State or Federal taxes, any charge for electrical wiring or plumbing and is subject to acceptance by buyer and seller within fifteen (15) days from the date of this quote and only in accordance with the terms stated.

When ordering drop-ship equipment, please be aware to inspect your order immediately upon receipt. You may request the driver wait, for a reasonable amount of time, while you inspect and they must comply to your request. If the driver refuses to wait, please mark the receipt "driver not willing to wait" and contact Stafford-Smith within (48) hours in order for a claim to be filed. If there is damage, you may refuse or you can accept and note the damage. Please take photos, if possible, to assist in filing the claim. You must keep all original cartons, even if you accept the damage, so Stafford-Smith can pursue a freight claim on your behalf. Please send the bill of lading and any additional documentation to your Stafford-Smith representative.

If you don't have time to inspect when delivered, you have up to (48) hours to inspect and notify us immediately if there is an issue so we can address the best way to handle the claim. If not notified within (48) hours, your claim may not be valid.

We have implemented a 3.0% convenience fee on credit card transactions. As an alternative we also accept ACH, ECheck and wire transactions and you can pay directly from our website.

I agree to the terms set forth in the application, this quote hereof and offer to purchase described goods and services as proposed hereby.

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Project Grand Total: \$68,416.00

# Food Service Equipment



Phone: (800) 632-4572 | Fax: (269) 795-1189

11/25/2025

AH136118

## Quote

To: Farmington Public Schools #1653  
 Anne Stevens  
 25000 Middlebelt Rd  
 Farmington Hill, MI 48336  
 2484893717  
 anne.stevens@fpsk12.net

From: HPS  
 Anna Hutchinson  
 3275 N M-37 Hwy PO Box 247  
 Middleville, MI 49333-0247  
 (800)632-4572 (Contact)  
 ahutchinson@hpsnet.com

Project: Farmington Elementary and Early Childhood

Item	Qty	Description	Sell	Sell Total
------	-----	-------------	------	------------

### ELEMENTARY WARMING CARTS:

1	4 ea	<b>MOBILE HEATED CABINET</b> Carter-Hoffmann (Middleby) HL9-18 hotLOGIX Humidified Holding Cabinet-HL9 Series, one compartment, full height, insulated, (36) 12" x 20" or (18) 18" x 26" pan capacity, universal slides, (1) solid field reversible door, mechanical controls, top-mount forced air heat with water reservoir, stainless steel construction, (4) 5" swivel casters (2 with brakes), cULus, UL EPH, CE	\$8,962.74	\$35,850.96
	4 ea	3 Year parts & labor warranty, standard		
	4 ea	120v/60/1-ph, 2100 watts, 17.5 amps, 10 ft cord with NEMA 5-20P, standard		
	4 ea	Glass Dutch doors (add suffix "-DG" to model number)	\$1,165.10	\$4,660.40
			<b>Extended Total:</b>	<b>\$40,511.36</b>



### FARMINGTON EARLY CHILDHOOD:

2	4 ea	<b>MOBILE HEATED CABINET</b> Carter-Hoffmann (Middleby) PH1830 Heated Cabinet, mobile, insulated, bottom mount forced-air heat system, universal slides hold (32) 12"x20" or (16) 18"x26" pans, 3-1/2" spacing, slides adjustable in 1-3/4" increments, stainless steel construction, wrap-around bumper, 6" swivel casters, cUL, UL EPH, CE (RapidShip)	\$6,594.01	\$26,376.04
	4 ea	1 Year parts & labor warranty, standard		
	4 ea	120v/60/1-ph, 1650 watts, 13.7 amps, NEMA 5-15P, standard		
	4 ea	Transport latch with padlock hasp, each	\$350.87	\$1,403.48
	4 ea	Heater security hold-down device	\$230.65	\$922.60
	4 ea	Rack hold down device, per door	\$230.65	\$922.60
			<b>Extended Total:</b>	<b>\$29,624.72</b>



Item	Qty	Description	Sell	Sell Total
3	4 ea	<b>MOBILE HEATED CABINET</b> Carter-Hoffmann (Middleby) SR1820 EnduraHeat Satellite Transport Cart, heavy duty, mobile, heated, adjustable universal slides, holds (12) 18"x26" trays or (24) 12"x20" pans, slides on 3-1/2" centers, adjustable on 1-3/4" increments, stainless steel construction, 6" swivel casters, cUL, UL EPH	\$10,948.76	<Alternate>
	4 ea	1 Year parts & labor warranty, standard		<Alternate>
	4 ea	120v/60/1-ph, 1500 watts, 12.5 amps, NEMA 5-20P, standard		<Alternate>
			<b>Extended Total: &lt;Alternate&gt;</b>	<b>\$43,795.04</b>

**ADD TO TOTAL COST FOR INSIDE DELIVERY SERVICE:**

4	1 ea	<b>SERVICES</b> Custom EQUIP Inside delivery including uncrate and set in place of eight heated cabinets to easy access, clear and ready, ground level location. Final connections by others. No removal or disposal of existing equipment. No early/after hours, weekend, or holiday hours. Work to be done in one trip during normal business hours M - F, 8am- 5pm.	\$525.00	\$525.00
			<b>Extended Total:</b>	<b>\$525.00</b>
			<b>Total</b>	<b>\$70,661.08</b>

Prices Good Until: 12/06/2025

**This quote does not include architectural stamped drawings, fees, licenses, permits, health department submissions, structural alterations, insulated hood systems, electrical connections, anchoring, flashing, plumbing, or roofing, unless specified.**

**Free freight to first destination, tailgate delivery only, applies when all items/quantities quoted are ordered to ship together to one address (does not include lift gate delivery or inside delivery). Request a freight estimate to ship another way.**

**Please verify all Dimensions, Door Hinging, and any Voltage & Phase types before placing an order.**

**Request a new quote for any changes.**

**Verify equipment will fit through all doorways and sufficient turning room exists at all points along route to final destination inside building.**

**This quote reflects HPS Member pricing only and can only be purchased by current HPS Members.**

**HPS is a dealer for many different manufacturers. HPS does not solicit bids for this type of product.**

***Invoices paid with credit card are subject to a 3% processing fee.***

**PRICE INCREASES / AVAILABILITY / LEAD TIMES**

This quote is based upon the manufacturer's current published price list.

**Tariffs, freight delays and/or periodic shortages of raw materials and parts may result in extended lead times and increase cost after your order is placed, which is out of our control.**

HPS cannot be held responsible for any manufacturer cost increases or production delays to orders. We will communicate with you as soon as we are notified should any changes occur.

## **Important Information about your Delivery!**

**You are responsible for:**

- Removing the shipment from the truck
- Bringing it into your location
- Writing notes about damaged or missing items on the carrier's delivery receipt in the driver's presence *before* signing to accept the delivery

**Upon inspection, if any piece of the shipment is damaged or missing:**

- Note issues clearly in writing on the delivery receipt before signing (ie - "missing 3 pieces", "holes in packaging", "multiple dents on table", etc).
- Keep your copy of the delivery receipt
- Contact us within 1 business day
- Keep ALL packing materials including any pallets/skids for inspection
- Take pictures of the damaged items and packaging

**If you do not make note of these issues in writing on the delivery receipt before signing for acceptance, we *cannot* guarantee any compensation for damaged or missing items.** By signing your name on the delivery receipt without declaring exceptions, you are stating that you have received your shipment in acceptable condition.

CAREFULLY INSPECT YOUR SHIPMENT. ENSURE ALL ITEMS ARE ACCOUNTED FOR AND HAVE NO DAMAGE. When your shipment arrives, it is very important to inspect the packaging and product thoroughly before anyone signs the delivery receipt. Freight damage is rare, however any shortage or damage must be written in detail on the delivery receipt in the presence of the driver, before signing for acceptance or there will be no recourse through the freight company for a claim. Do not let anyone, even the driver, rush you through your inspections. In the event that there is freight damage, it is crucial that this be noted on the delivery receipt, or any resultant claim will be denied.

Anne,

Thank you for the opportunity to provide this quote to you. Please contact me if you need more information or would like to place an order.

Thanks again,

Anna  
HPS Customer Service

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_



hotLOGIX®

Job:                   Item No.:  
Notes:  
Model Number:  HL9-5    HL9-8  
 HL9-14    HL9-18

hotLOGIX® Heated Holding Cabinets

SPECIFICATIONS



HL9-18  
(shown with optional Dutch doors)

DESCRIPTION

hotLOGIX HL9 Series Heated Humidified Food Holding Cabinets are designed to hold cooked food warm and ready for serving. They are constructed of sanitary insulated stainless steel and feature a top-mounted heat and humidity system. Dial controls for heat and humidity and precision engineered ducts for even air flow throughout the cabinet. They come in under-counter, half height, ¾ height and full height.

SHORT FORM SPECIFICATIONS

hotLOGIX holding cabinet with adjustable stainless steel slides for 12"x20" or 18"x26 pans on removable racks. Stainless steel interior and polished exterior, double wall, insulated construction with top mounted blower heat and water reservoir with immersed element for active humidity; precision engineered side wall ducting for even air flow. Capable of heating to 200°F (93°C) and achieving 90% humidity. 5" diameter rubber casters (3" dia. on HL9-5); 2 with brakes. Double panel, insulated door with magnetic latch. Single electrical connection with 10 foot rubber cord with grounding plug. 120 volts, 2100 watts, 17.5A, 60 Hz, single phase. NEMA 5-20P.

FEATURES

- Dial control for easy temperature and humidity setting; dial thermometer with remote sensing bulb; on/off switch with power indicating light
- Top mounted 1000 watt blower heater, capable of heating to 200°F (93°C); pre-heat to 160°F (71°C) in approximately 25 minutes
- Top mounted water reservoir with 1000 watt immersed element to generate active humidity
- Double wall, insulated stainless steel; 18 gauge interior and 20 gauge polished exterior; filled with 2" thick high-density fiberglass wrap-around insulation; full depth caster bolster with perimeter supports welded to bolsters
- Double panel door filled with 2" thick high-density fiberglass insulation; heavy-duty edge mounted, chrome-plated latch with magnetic catch
- High temperature magnetic door gasket.
- 5" diameter casters with rubber tread, all-swivel, two fitted with brakes; 3" casters on HL6-5
- Adjustable, self-closing, edge mount hinges with chrome plate finish
- Removable tray racks with universal stainless steel slides; standard spacing at 3", adjustable on 1.5" centers
- Accommodates 12"x20" steam table pans, 18"x26" sheet pans and GN 2/1 or 1/2 pans

Four sizes: under-counter, ½ height, ¾ height and full height

OPTIONS AND ACCESSORIES

- Dutch doors; add suffix "-D" (HL9-14 & HL9-18 only)
- Pass-through; add suffix "-P"
- Dutch door/pass-through; add suffix "-DP" (HL9-14 & HL9-18 only)
- Tempered glass, double pane door(s); add suffix "-G"
- Menu card holder (solid door cabinets only)
- Fixed angle pan racks for 18"x26" sheet pans; spaced on 1.5" centers
- Electronic controls
- Autofill connection

CERTIFICATIONS



WARRANTY

Three year warranty for parts and labor.

CARTER-HOFFMANN  
1551 McCormick Avenue, Mundelein, IL 60060  
847.362.5500 • 800.323.9793  
www.carter-hoffmann.com

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Form HL9 0521



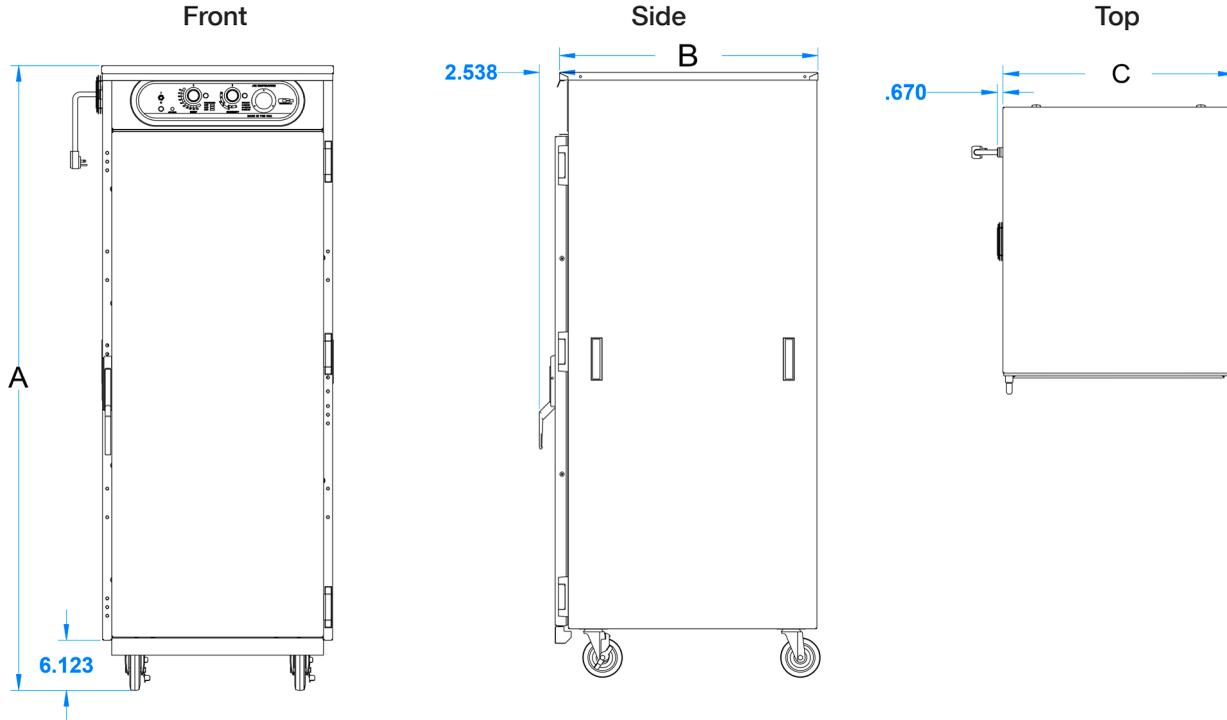


**hotLOGIX<sup>®</sup>**

Job:                    Item No.:  
 Notes:  
 Model Number:  HL9-5    HL9-8  
 HL9-14    HL9-18

hotLOGIX<sup>®</sup> Heated Holding Cabinets

**SPECIFICATIONS**

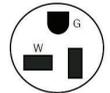


**CLEARANCES**

A clearance of at least 2" from any wall or combustible material. A clearance of least 36" at the front of the cabinet is required to open the door. Cabinet must be placed on a solid level floor.

**ELECTRICAL DATA**

Single electrical connection. 120 Volts, 2100 Watts, 17.5 Amps, 60Hz, single phase, NEMA 5-20P



Model Number	Pan Capacity*		Inside Working Height		Height [A]		Depth [B]		Width [C]		Caster Diameter		Shipping weight	
	12"x20"	18"x26"	in	mm	in	mm	in	mm	in	mm	in	mm	lbs	kg
HL9-5	10	5	16 <sup>15/16</sup>	430	33 <sup>1/2</sup>	851	33 <sup>1/16</sup>	840	28	711	3	76	261	118
HL9-8	16	8	26 <sup>9/16</sup>	675	45 <sup>1/2</sup>	1156	33 <sup>1/16</sup>	840	28	711	5	127	312	141
HL9-14	28	14	45 <sup>1/2</sup>	1156	64 <sup>3/8</sup>	1635	33 <sup>1/16</sup>	840	28	711	5	127	413	189
HL9-18	36	18	57 <sup>1/2</sup>	1461	76 <sup>3/8</sup>	1940	33 <sup>1/16</sup>	840	28	711	5	127	485	220

\* Pan spacing at 3" (76mm)

Due to periodic changes in designs, methods, procedures, policies and regulations, the specifications contained in this sheet are subject to change without notice. While Carter-Hoffmann exercises good faith efforts to provide information that is accurate, we are not responsible for errors or omissions in information provided or conclusions reached as a result of using these specifications. By using the information provided, the user assumes all risks in connection with such use.

**CARTER-HOFFMANN**  
 1551 McCormick Avenue, Mundelein, IL 60060  
 847.362.5500 • 800.323.9793  
 www.carter-hoffmann.com

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 Specifications are subject to change without notice and are not intended for installation purposes.



Job: Item No.:

Notes:

Model Number:  PH185  PH181  PH1810  
 PH1830  PH1860

## Heated Transport Carts

## SPECIFICATIONS



PH1830

### DESCRIPTION

PH Series Heated Food Transport Cabinets are designed to hold and transport cooked food warm and ready for serving. They are constructed of sanitary stainless steel and feature a bottom-mounted lift-out heating system with dial controls and blower heat for even air flow throughout the cabinet. Transport features include wrap-around bumper, wheel-ahead caster pattern and insulated turned-in seam construction.

### SHORT FORM SPECIFICATIONS

Heated food transport cart, electric, insulated, welded, turned-in seam stainless steel construction with side-mounted push handles and flush-mounted transport latch with finger grip. Lift-out, convection heater. Stainless steel tray racks with universal adjustable tray slides on 1.75" centers. Standard 3.5" spacing for 18"x26" sheet pans and 12"x20" steam table pans. Non-marking gray vinyl wrap-around bumper. Polyurethane casters set in wheel-ahead caster pattern. 120V, 60Hz, 1Ph, 1650 watts, 13.7A, ten-foot 3 wire rubber cord with 3-prong grounding plug. NEMA 5-15P.

### FEATURES

- Bottom mounted, removable convection heating system
- Dial thermometer with remote sensing bulb
- Capable of heating to 200°F (93°C); pre-heat to 160°F (71°C) in approximately 25 minutes
- All welded, turned-in seam, stainless steel construction
- 14 ga. stainless steel caster bolsters; 1"x1"x14 ga. perimeter tube supports welded to bolsters
- Two heavy-duty aluminum vertical push handles bolted to sides with reinforced back-up plates
- Double panel door with vinyl gasket; 1.5" thick high-density fiberglass insulation
- Concealed, stainless steel pin hinge; 270° door swing
- Sliding latch with finger grip
- High temperature magnetic door gasket
- All-swivel polyurethane casters; two fitted with brakes
- Offset wheel-ahead caster pattern
- Non-marking gray vinyl bumper set in heavy-duty extruded aluminum frame
- Removable racks with adjustable tray slides
- Accommodates 18"x26" sheet pans, 12"x20" steam table pans, GN 1/1 and GN 2/1 pans and 20"x20" glass racks

### OPTIONS AND ACCESSORIES

- Menu card holder
- Polycarbonate thermometer cover
- Top mounted transport latch with padlock hasp
- Side-mounted transport latch (n/a on PH1860)
- Locking paddle-style door latch
- Rack hold down device
- Heater hold down device
- Tamper-resistant fasteners
- Stainless steel push handles
- Alternate electrical configuration
- Alternate caster sizes and types
- Removable canned fuel holder
- Stainless steel door gasket
- Wire shelves
- Close-fit bumper
- Marine package
- Correctional package

### CERTIFICATIONS



### WARRANTY

One-year warranty for parts and labor.



**CARTER-HOFFMANN**  
1551 McCormick Avenue, Mundelein, IL 60060  
847.362.5500 • 800.323.9793  
www.carter-hoffmann.com

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Form PH18U Series  
\_0821





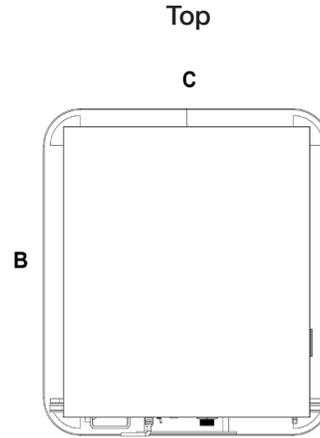
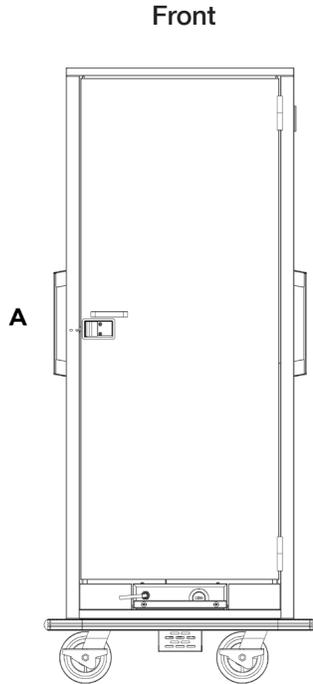
Job: Item No.:

Notes:

Model Number:  PH185  PH181  PH1810  
 PH1830  PH1860

## Heated Transport Carts

## SPECIFICATIONS



### CLEARANCES

A clearance of at least 2" from any wall or combustible material. A clearance of least 36" at the front of the cabinet is required to open the door. Cabinet must be placed on a solid level floor.

### ELECTRICAL DATA

Single electrical connection.  
 120 Volts, 1650 Watts, 13.7 Amps, 60Hz, single phase.  
 Ten foot three wire rubber cord with 3-prong grounding plug. NEMA 5-15P.



Model Number	Pan Capacity*		Inside Working Height		Height [A]		Depth [B]		Width [C]		Caster Diameter		Shipping weight	
	18"x26"	12"x20"	in	mm	in	mm	in	mm	in	mm	in	mm	lbs	kg
PH185	5	10	20 <sup>7/8</sup>	349	30 <sup>1/2</sup>	775	36	914	30 <sup>5/8</sup>	730	3	76	225	102
PH181	6	12	23 <sup>1/5</sup>	597	36 <sup>1/8</sup>	918	36	914	30 <sup>5/8</sup>	730	5	127	240	109
PH1810	13	26	46	1168	59 <sup>1/4</sup>	1473	36	914	30 <sup>5/8</sup>	730	5	127	385	175
PH1830	16	32	57 <sup>1/4</sup>	1454	71	1803	36	914	30 <sup>5/8</sup>	730	6	152	425	193
PH1860	26	52	46	1168	59 <sup>1/4</sup>	1473	36	914	55 <sup>7/8</sup>	1419	6	152	568	258

\*Pan spacing at 3.5" (89mm). Tray slides adjustable at 1.75" increments.

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Job: \_\_\_\_\_ Item No.: \_\_\_\_\_  
 Notes: \_\_\_\_\_  
 Model Number:  SR188     SR1820

## EnduraHeat® Transport Carts

## SPECIFICATIONS



SR1820

### DESCRIPTION

EnduraHeat® Heated Food Transport Cabinets are designed to hold and transport cooked food warm and ready for serving. The unique heat retention system can be unplugged after charging and keep food warm for 2 hours. They are constructed of sanitary stainless steel and feature a convection and heat retention system with dial controls. Transport features include wrap-around bumper, wheel-ahead caster pattern, recessed door and insulated turned-in seam construction.

### SHORT FORM SPECIFICATIONS

Heated food transport cart, electric, insulated, welded, turned-in seam stainless steel construction with side-mounted push handles and side-mounted lockable transport latch. Convection and heat retention heat with 3-way toggle switch: off, convection, EnduraHeat. Two-hour unplugged hold time in EnduraHeat mode after charging. Stainless steel tray racks with universal tray slides, adjustable at 1.75" increments with standard 3.5" spacing for 18"x26" sheet pans and 12"x20" steam table pans. Non-marking gray vinyl wrap-around bumper. 6" Balloon casters set in wheel-ahead caster pattern. 120V, 60Hz, 1Ph, 1500 watts, 13A, ten-foot 3 wire rubber cord with 3-prong grounding plug. NEMA 5-15P.

### FEATURES

- Convection heating system with blower heat
  - o 20 minute preheat to 160°F (71°C)
  - o Maximum temperature of 200°F (93°C)
- Solid to solid phase change heat retention system
  - o 60 minute charge time
  - o 2-hour unplugged hold time
  - o Charge ready light
- Dial thermometer with remote sensing bulb
- 3-way toggle switch with off, convection heat, or EnduraHeat
- All welded, turned-in seam, stainless steel construction
- High density, 2" thick fiberglass insulation
- 12 ga. stainless steel full depth bolsters
- Heavy-duty stainless steel push handles bolted to sides with reinforced back-up plates
- Recessed double panel, gasketless door with 2" fiberglass insulation
- Welded-on, heavy-duty stainless steel strap hinges
- All-swivel balloon casters; two fitted with brakes
- Offset wheel-ahead caster pattern
- Non-marking gray vinyl bumper set in heavy-duty extruded aluminum frame
- Removable tray racks with adjustable tray slides on 1.75" centers; 3.5" standard spacing
- Accommodates 18"x26" and 12"x20" pans

### OPTIONS AND ACCESSORIES

- Menu card holder
- Four wheel brakes
- Alternate electrical configuration
- Alternate caster sizes and types

### CERTIFICATIONS



### WARRANTY

One-year warranty for parts and labor.



**CARTER-HOFFMANN**  
 1551 McCormick Avenue, Mundelein, IL 60060  
 847.362.5500 • 800.323.9793  
 www.carter-hoffmann.com

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Form No.  
 SRSeries\_0921





Job:                   Item No.:  
 Notes:  
 Model Number:  SR188       SR1820

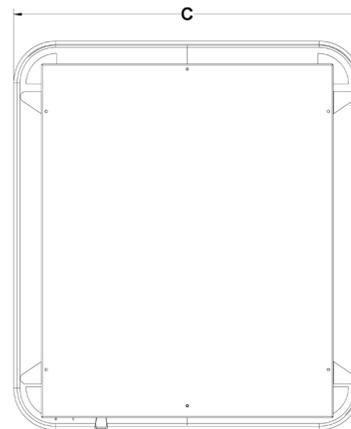
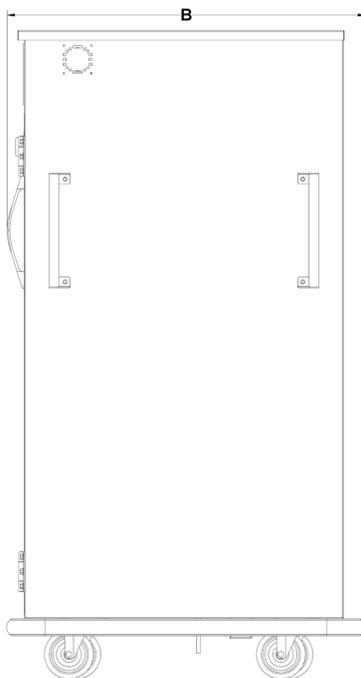
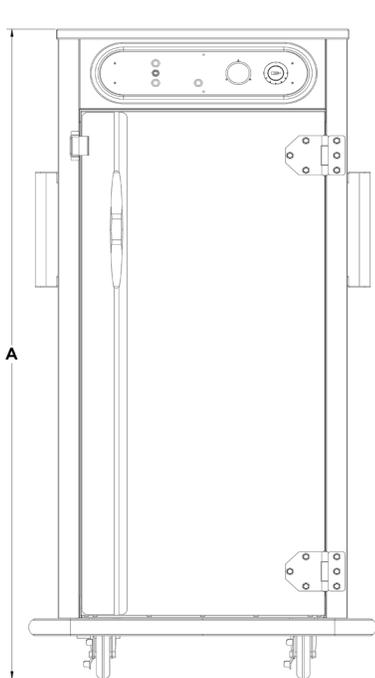
EnduraHeat® Transport Carts

SPECIFICATIONS

Front

Side

Top



**CLEARANCES**

A clearance of at least 2” from any wall or combustible material. A clearance of least 36” at the front of the cabinet is required to open the door. Cabinet must be placed on a solid level floor.

**ELECTRICAL DATA**

Single electrical connection.  
 120 Volts, 1500 Watts, 13 Amps, 60Hz, single phase.  
 Ten foot three wire rubber cord with 3-prong grounding plug. NEMA 5-15P.



Model Number	Pan Capacity*		Inside Working Height		Height [A]		Depth [B]		Width [C]		Caster Diameter		Shipping weight	
	18"x26"	12"x20"	in	mm	in	mm	in	mm	in	mm	in	mm	lbs	kg
SR188	6	12	23 <sup>1/2</sup>	597	45 <sup>1/2</sup>	1156	35	889	31 <sup>3/4</sup>	806	6	152	285	130
SR1820	12	24	45 <sup>3/4</sup>	1162	67 <sup>1/2</sup>	1751	35	889	31 <sup>3/4</sup>	806	6	152	495	224

\*Pan spacing at 3.5” (89mm). Tray slides adjustable at 1.75” increments.

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# GOLD STAR PRODUCTS

**DESIGN - EQUIPMENT - SUPPLIES - DISPOSABLES**  
**21680 COOLIDGE HWY, OAK PARK, MI 48237 - 800.800.0205**

11/24/2025

## Quote

To: Farmington Schools- Carter Hoffman

From: Gold Star Products  
 Luke Rygh  
 21680 Coolidge Hwy  
 Oak Park, MI 48237-3109  
 (630)723-8315 (Contact)

Item	Qty	Description	Sell	Sell Total
<b>ELEMENTARY WARMING CARTS</b>				
1	4 ea	<b>MOBILE HEATED CABINET</b>  Carter-Hoffmann (Middleby) HL9-18 hotLOGIX Humidified Holding Cabinet-HL9 Series, one compartment, full height, insulated, (36) 12" x 20" or (18) 18" x 26" pan capacity, universal slides, (1) solid field reversible door, mechanical controls, top-mount forced air heat with water reservoir, stainless steel construction, (4) 5" swivel casters (2 with brakes), cULus, UL EPH, CE	\$8,453.07	\$33,812.28
	4 ea	3 Year parts & labor warranty, standard		
	4 ea	120v/60/1-ph, 2100 watts, 17.5 amps, 10 ft cord with NEMA 5-20P, standard		
	4 ea	Glass Dutch doors (add suffix "-DG" to model number)	\$1,098.85	\$4,395.40
			<b>Extended Total:</b>	<b>\$38,207.68</b>
<b>FARMINGTON EARLY CHILDHOOD</b>				
2	4 ea	<b>MOBILE HEATED CABINET</b>  Carter-Hoffmann (Middleby) PH1830 Heated Cabinet, mobile, insulated, bottom mount forced-air heat system, universal slides hold (32) 12"x20" or (16) 18"x26" pans, 3-1/2" spacing, slides adjustable in 1-3/4" increments, stainless steel construction, wrap-around bumper, 6" swivel casters, cUL, UL EPH, CE (RapidShip)	\$6,219.04	\$24,876.16
	4 ea	1 Year parts & labor warranty, standard		
	4 ea	120v/60/1-ph, 1650 watts, 13.7 amps, NEMA 5-15P, standard		
	4 ea	Transport latch with padlock hasp, each	\$330.91	\$1,323.64
	4 ea	Heater security hold-down device	\$217.54	\$870.16
	4 ea	Rack hold down device, per door	\$217.54	\$870.16
			<b>Extended Total:</b>	<b>\$27,940.12</b>

Item	Qty	Description	Sell	Sell Total
3	4 ea	<b>MOBILE HEATED CABINET</b> Carter-Hoffmann (Middleby) SR1820 EnduraHeat Satellite Transport Cart, heavy duty, mobile, heated, adjustable universal slides, holds (12) 18"x26" trays or (24) 12"x20" pans, slides on 3-1/2" centers, adjustable on 1-3/4" increments, stainless steel construction, 6" swivel casters, cUL, UL EPH	\$10,326.15	<Alternate>
	4 ea	1 Year parts & labor warranty, standard		<Alternate>
	4 ea	120v/60/1-ph, 1500 watts, 12.5 amps, NEMA 5-20P, standard		<Alternate>
			<b>Extended Total: &lt;Alternate&gt;</b>	<b>\$41,304.60</b>
4	1 ea	<b>DELIVER-SET</b> Gold Star Products DELIVER-SET Deliver, Uncrate, Set in Place. All plumbing and/or electrical are by others	\$450.00	\$450.00
			<b>Extended Total:</b>	<b>\$450.00</b>
5	1 ea	<b>TERMS</b> Gold Star Products TERMS TERMS  A. School purchase order required in lieu of deposit  B. NET 30 day terms  C. An Administrative fee of 4% will be added to all Credit Card payments  D. After orders have been placed with the manufacturers, any changes made, or the cancellation of any item, at the direction of the Owner, will result in change/cancellation charges and Owner will be responsible for such charges.		
			<b>Total</b>	<b>\$66,597.80</b>

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_  
 Printed Name: \_\_\_\_\_



11/24/2025

# Quote

To: Bell & Sons, Inc.  
 Greg Bell  
 26514 W. Seven Mile Rd.  
 Redford, MI 48240  
 313.531.2119  
 313.531.2119 (Contact)

From: Bell & Sons, Inc.  
 Greg Bell  
 26514 W. Seven Mile Rd.  
 Redford, MI 48240  
 313-802-7707  
 313.531.2119 (Contact)

Project: Farmington Public Schools - Carter-Hoffman - Farmington, Mi

Job Reference Number: 32887

Item	Qty	Description	Sell	Sell Total
<b>ELEMENTARY WARMING CARTS</b>				
<b>FARMINGTON EARLY CHILDHOOD</b>				
<u>1</u>	4 ea	<b>MOBILE HEATED CABINET</b> Carter-Hoffmann (Middleby) HL9-18 hotLOGIX Humidified Holding Cabinet-HL9 Series, one compartment, full height, insulated, (36) 12" x 20" or (18) 18" x 26" pan capacity, universal slides, (1) solid field reversible door, mechanical controls, top-mount forced air heat with water reservoir, stainless steel construction, (4) 5" swivel casters (2 with brakes), cULus, UL EPH, CE	\$8,701.10	\$34,804.40
	4 ea	3 Year parts & labor warranty, standard		
	4 ea	120v/60/1-ph, 2100 watts, 17.5 amps, 10 ft cord with NEMA 5-20P, standard		
	4 ea	Glass Dutch doors (add suffix "-DG" to model number)	\$1,130.00	\$4,520.00
			<b>Extended Total:</b>	<b>\$39,324.40</b>
<u>2</u>	4 ea	<b>MOBILE HEATED CABINET</b> Carter-Hoffmann (Middleby) PH1830 Heated Cabinet, mobile, insulated, bottom mount forced-air heat system, universal slides hold (32) 12"x20" or (16) 18"x26" pans, 3-1/2" spacing, slides adjustable in 1-3/4" increments, stainless steel construction, wrap-around bumper, 6" swivel casters, cUL, UL EPH, CE (RapidShip)	\$6,401.80	\$25,607.20
	4 ea	1 Year parts & labor warranty, standard		
	4 ea	120v/60/1-ph, 1650 watts, 13.7 amps, NEMA 5-15P, standard		
	4 ea	Transport latch with padlock hasp, each	\$340.00	\$1,360.00
	4 ea	Heater security hold-down device	\$223.00	\$892.00
	4 ea	Rack hold down device, per door	\$223.00	\$892.00
			<b>Extended Total:</b>	<b>\$28,751.20</b>



Item	Qty	Description	Sell	Sell Total
<u>3</u>	4 ea	<b>MOBILE HEATED CABINET</b> Carter-Hoffmann (Middleby) SR1820 EnduraHeat Satellite Transport Cart, heavy duty, mobile, heated, adjustable universal slides, holds (12) 18"x26" trays or (24) 12"x20" pans, slides on 3-1/2" centers, adjustable on 1-3/4" increments, stainless steel construction, 6" swivel casters, cUL, UL EPH	\$10,580.00	<Alternate>
	4 ea	1 Year parts & labor warranty, standard		<Alternate>
	4 ea	120v/60/1-ph, 1500 watts, 12.5 amps, NEMA 5-20P, standard		<Alternate>
<b>Extended Total: &lt;Alternate&gt;</b>				<b>\$42,320.00</b>

4 **NO CHARGE FOR DELIVERY AND SET IN PLACE.**

Subtotal	\$68,075.60
Total	\$68,075.60

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

# Member District Ballot

## 2026 Resolutions



**Introduction.** Annually, the Oakland County School Boards Association (OCSBA) Government Relations Committee (GRC) establishes Legislative Priorities for the current legislative session. The Resolutions and Bylaws Committee then reviews the adopted legislative priorities and drafts new resolutions &/or amendments to previously adopted resolutions based on those legislative priorities. When there is alignment with MASB and/or NSBA resolutions, the MASB/NSBA resolution information is referenced.

Once reviewed by the Board of Directors, the proposed resolutions are presented to our member districts for consideration. Member School Districts only vote on proposed new or amended resolutions; continuing resolutions are not subject to re-vote. Resolutions that are approved by at least nineteen (19) Member School Districts shall be the official position of the Association as interpreted and pursued by its Board of Directors. Each Member District receives one (1) vote on the proposed Resolutions.

**Voting Period.** The proposed resolutions, legislative priorities and a ballot were transmitted to every Member and all Member School District Executive Assistants on November 18, 2025. The voting period shall remain open for at least forty (40) calendar days. **Completed ballots must be received no later than 5:00 PM on Friday, January 9, 2026.**

**Important! This ballot must be completed, signed and returned to [OCSBAboard@ocsba-mi.org](mailto:OCSBAboard@ocsba-mi.org) prior to the deadline or your District's vote cannot be counted!** OCSBA bylaws Article III, Section 2: Member School District votes shall be recorded upon receipt of the completed resolution or ballot indicating the vote of the Member School District's Trustees. Member School District votes must be received prior to the deadline indicated on the ballot or resolution.

### DOES THE BOARD OF EDUCATION APPROVE THE PROPOSED NEW &/OR AMENDED RESOLUTIONS AS PRESENTED?

The vote of the \_\_\_\_\_ School District  
*Insert District Name*

Board of Education on \_\_\_\_\_, 20\_\_\_\_  
*Insert Meeting Date*

check one

- YES.** The Board approves all proposed new resolutions as presented.
- NO.** The Board does not approve all proposed new resolutions as presented.

I **HEREBY CERTIFY** that the foregoing is a true and correct record of the vote by the Board of Education.

**Signed by** (check one)  Board Secretary -or-  Executive Assistant to the Board of Education & Superintendent

\_\_\_\_\_  
*Printed Name*

\_\_\_\_\_  
*Signature*

**Email your completed & signed ballot to [OCSBAboard@ocsba-mi.org](mailto:OCSBAboard@ocsba-mi.org)  
no later than 5:00 PM on Friday, January 9, 2026**

Questions? Contact Stefanie Crane – [scrane@clarkston.k12.mi.us](mailto:scrane@clarkston.k12.mi.us)

**December 16, 2025**

Regular Meeting of the Board of Education

---

**XI. ITEMS FROM THE TREASURER**

**XI.A. EXPENDITURES.**

**MOTION:** I move that the Board of Education approve the expenditures as outlined in the expenditure printout dated December 16, 2025, as follows:

General Fund	\$20,073,413
General Fund - Athletics	\$204,417
Debt Fund	\$307
Capital Projects – 2023 Bond Fund	\$370,930
Nutrition Services Fund	\$1,161,628
Benefit Stabilization Fund	\$2,782,915
<b>TOTAL</b>	<b>\$24,593,610</b>

## **December 16, 2025**

---

### Regular Meeting of the Board of Education

**XII. CONSENT AGENDA.** I move that the Board of Education approve the December 16, 2025, Consent Agenda, as follows:

**XII.A. Approval of Minutes**

1. December 2, 2025 Regular Meeting
2. December 11, 2025 Policy/Board Governance Committee Meeting

**XII.B. Personnel Items**