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**REGULAR MEETING  
OF THE BOARD OF EDUCATION  
Maxfield Education Center  
32789 W. Ten Mile Rd.  
Farmington, MI 48336  
Tuesday, March 19, 2024  
6:00 PM**

**AGENDA**

- I. **CALL TO ORDER**
  - A. Roll Call
  - B. Pledge of Allegiance
- II. **RECOGNITIONS**
  - A. NFHS Automotive Group
- III. **RECESS**
- IV. **ITEMS FROM THE PRESIDENT**
  - A. Approval of the Agenda
  - B. Announcements
- V. **REPORT FROM THE STUDENT ROUND TABLE**
- VI. **ITEMS FROM THE SECRETARY**
  - A. Correspondence
- VII. **LEGISLATIVE UPDATE**
- VIII. **DISTRICT UPDATES**
  - A. Superintendent's District Update
- IX. **REPORTS FROM BOARD COMMITTEES**
  - A. Communications and Community Engagement Committee
  - B. Finance and Facilities Committee
  - C. Policy/Board Governance Committee
- X. **DISCUSSION ITEMS**
  - A. 2024/25 Budget Development Timeline and Parameters/Assumptions
  - B. Fund Balance
- XI. **PUBLIC COMMENTS**
- XII. **ACTION ITEMS**
  - A. World Language - French Adoptions Proposal
  - B. Technology Purchase - Staff Devices
  - C. Approval of Resolution to Hold Public Budget Hearing

- D. Resolution for Consideration of Board Action Regarding Administrative Contract
- XIII. **ITEMS FROM THE TREASURER**
  - A. Expenditures
- XIV. **CONSENT AGENDA**
  - A. Approval of Minutes
    1. March 5, 2024 Study Session
    2. March 5, 2024 Regular Meeting
    3. March 7, 2024 Communications and Community Engagement Committee
    4. March 12, 2024 Finance and Facilities Committee
    5. March 14, 2024 Policy/Board Governance Committee
    6. March 16, 2024 Board Retreat
  - B. Head Start Director's Monthly Report
  - C. Personnel Items
- XV. **REPORTS FROM BOARD REPRESENTATIVES**
- XVI. **ADJOURNMENT**

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***\*PUBLIC COMMENTS** are intended to provide individuals an opportunity to address the Board of Education. In the interest of fairness, the Board requests each speaker to limit his or her comments to three (3) minutes.*

***ANY PERSON** with a disability who needs accommodation for participation in this meeting should contact the Superintendent's office at 248-489-3338 at least three (3) business days in advance of the meeting to request assistance.*

***ALL MEETINGS**, with the exception of closed sessions, are open to the public. Regular Board of Education meetings and most pre-meetings of the Board of Education are [live-streamed on the District's YouTube Channel](#).*

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The official minutes of the Board of Education are stored and available for inspection in the Lewis Schulman Administration Building of the Farmington Public School District.



## PURPOSE

To encourage career and technical education students to develop a project that will benefit their school, industry, or community with a focus on their career preparation program. Competitors will then develop a display to use in their community to explain the project, their studies, and its benefits.

Teams must be entered in the appropriate career pathway based on the course enrollment of the students (not on the content of the project). The following career clusters are represented in this competition:

**Architecture and Construction:** Designing, planning, managing, building and maintaining physical structures, including roadways and bridges and industrial, commercial and residential facilities and buildings.

**Manufacturing:** Planning, managing and performing the processing of materials into intermediate or final products and related professional and technical and support activities such as production planning and control, maintenance and manufacturing/process engineering.

**Science, Technology, Engineering and Mathematics:** Planning, managing and providing scientific research and professional and technical services (e.g., physical science, social service, engineering) including laboratory and testing services and research and development services.

**Transportation Distribution and Logistics:** Planning, management and movement of people, materials and goods by road, pipeline, air, rail and water and related professional and technical support services such as transportation infrastructure planning and management, logistics services, mobile equipment and facility maintenance.

First, download and review the General Regulations at: <http://updates.skillsusa.org>.

## ELIGIBILITY (TEAM OF THREE)

A team consisting of three (3) students enrolled in the same recognized Career Pathways state-approved career and technical education program. The Career Pathways program must be part of an organized chapter of SkillsUSA. Students must be current, active members of SkillsUSA. Each state may send one high school and one college/postsecondary team. A full team must be registered. Teams of fewer than three members will be penalized one-third or two-thirds of the possible points, based on the number of team members missing.

## CLOTHING REQUIREMENTS

### Class A: SkillsUSA Official Attire

- Official SkillsUSA red blazer or official SkillsUSA red jacket
- Button-up, collared, white dress shirt (accompanied by a plain, solid black tie or SkillsUSA black tie), white shirt (collarless or small-collared) or white turtleneck, with any collar not to extend into the lapel area of the blazer, sweater, windbreaker or jacket
- Black dress slacks or black dress skirt (knee-length at minimum)
- Black closed-toe dress shoes

**Note:** The official SkillsUSA windbreaker, sweater and black Carhartt jacket are no longer available for purchase in the SkillsUSA Store. However, these clothing items are grandfathered in as previous official SkillsUSA clothing and can be worn in SkillsUSA competitions as directed in this document.

**Note:** Wearing socks or hose is no longer required. If worn, socks must be black dress socks and hose must be either black or skin-tone and seamless/nonpattern.

These regulations refer to clothing items that are pictured and described at [www.skillsusastore.org](http://www.skillsusastore.org). If you have questions about clothing or other logo items, call 1-888-501-2183.

**Note:** Competitors must wear their official competition clothing to the competition orientation meeting. Teams will be judged in official attire at the competitor briefing.

## EQUIPMENT AND MATERIALS

1. Supplied by the technical committee:
  - a. One approximate 7'x10"-wide X 7'x10"-deep space supplied with one table (two chairs may be available). Each team will be provided the same size space.
2. Supplied by the competitors:
  - a. Project for display

**Note:** All display components must fit through doors and up steps, as forklifts and carts are not available. (Due to facility rules heavy lift equipment could be restricted to prevent damage to floors.) It is the responsibility of the team, not the event organizers, to deliver all display components to the show floor and remove them at the end of the competition.

- b. If applicable 20' extension cord and a multi-outlet power strip. Note: Power outlets are limited and will only be available as needed to operate a display feature.
- c. All competitors must create a one-page resume. See “Resume Requirement” below for guidelines.

## **DISPLAY REQUIREMENTS**

1. The display must fit within the assigned space, leaving room in the booth for the competitors to perform their demonstration.
2. Prohibited display components include but are not limited to hazardous or flammable materials, compressed gas, live animals, and biohazardous materials.
3. Displays that generate excessive noise are discouraged and may result in a penalty assessment.
4. Local schools/consortia are responsible for all equipment to be used, including delivery and installation in the booth area. Teams must bring their own extension cords, power strips, tablecloths and all other needed supplies.
5. All display components must fit through doors and up steps, as forklifts and carts are not available. It is the responsibility of the team, not the event organizers, to deliver all display components to the show floor and remove them at the end of the competition.
6. After the official competitor briefing by the technical committee, competitors will have approximately three hours to completely install their display. No access to the competition site is allowed before that time. Advisors are not to enter the setup area except for moving in the display. Advisors are encouraged to supervise their teams but are not allowed to assist with the setup of the display. On the day of judging, students will have up to 30 minutes prior to official competition start time for final display preparations.
7. All displays must remain set up, attended by at least one student-team member and open to the public all day Thursday. All displays will be closed to the public on Wednesday during judging of the competition. Teardown will be announced by the technical committee. Early teardown or leaving the booth unattended at any time prior to teardown may result in a penalty assessment.

## **RESUME REQUIREMENT**

Competitors must create a one-page resume to submit online. SkillsUSA national competitors should submit their resume by the deadline published on updates website. The link for resume submission will be published on <http://updates.skillsusa.org>. Failure to submit a resume will result in a 10-point penalty.

**Your resume must be saved as a PDF file type using file name format of “Last Name\_First Name.”** For example, “Amanda Smith” would save her resume as **Smith\_Amanda**. If you need assistance with saving your file as a PDF, visit [the Adobe website](http://adobe.com) for more information.

**Note:** Check the Competition Guidelines and/or the updates page on the SkillsUSA website at <http://updates.skillsusa.org>.

## **PROHIBITED DEVICES**

Cellphones, electronic watches, and/or other electronic devices not approved by a competition's national technical committee are **NOT** allowed in the competition area. Please follow the guidelines in each technical standard for approved exceptions. Technical committee members may also approve exceptions onsite during the SkillsUSA Championships if deemed appropriate.

### **Penalties for Prohibited Devices**

If a competitor's electronic device makes noise or if the competitor is seen using it at any time during the competition, an official report will be documented for review by the director of the SkillsUSA Championships. If confirmed that the competitor used the device in a manner which compromised the integrity of the competition, the competitor's scores may be removed.

## **SCOPE OF THE COMPETITION**

The student teams will use their Career Pathway as the basis of a project that will benefit their class, school, community or industry. The project must highlight an aspect of their Career Cluster training. Upon completion of the project, the students will develop a display and use it within their community to explain their training and their project. This competition will judge mastery of their training, its application, the project's benefit to their community, and display and presentation techniques.

## **KNOWLEDGE PERFORMANCE**

This competition does not require a skill-related written test. Competitors are required to take the SkillsUSA Professional Development Test.

## **COMPETITION GUIDELINES**

1. A team consisting of three (3) students enrolled in the same recognized Career Pathways program must present the project; students may only be members of one team.
2. The project must be designed and constructed by students who were enrolled during the school year immediately preceding the National Leadership & Skills Conference.
3. Guidance by Career Cluster instructors, counselors, and career and academic teachers is encouraged.
4. Emphasis is placed on the project, the display and the presentations/ demonstrations.
5. The project must be related to the program of study of the team members. Registration in the appropriate Career Pathway competition is based on the program of study or the course in which the student team members are/were enrolled.
6. Panels of judges, selected from business, labor, education and government, will evaluate projects.
7. As stated above, "Guidance by Career Pathway instructors, counselors, and career and academic teachers is encouraged" but advisors may not assist in the setup or presentation.

## Project Requirements

- A. Time limit: The presentation/demonstration shall be at least four (4) minutes in length but not exceed eight (8) minutes. **Penalty:** five (5) points will be deducted for each 30 seconds or fraction thereof under four (4) minutes or over eight (8) minutes. Judges will ask questions for a period not to exceed two (2) minutes. Following judging, judges may return to debrief teams on their presentation.
- B. Maximum size of the display area is 7'x10"-wide X 7'x10"-deep. Display components may extend to 8' high. Projects exceeding these limits will be disqualified.
- C. Project Mobility: All projects must be self-contained. There will be no on-site technical support, internet hookup or backup equipment. Each team must be able to maneuver the project into the competition area. For large projects, modular makeup is recommended.

## Judging Criteria

Each project will be judged according to its own merits and compliance with the listed criteria, as well as competitively within each Career Pathway. Participants should read the guidelines carefully and make sure the project presentation covers all the criteria.

- A. **Knowledge Attained (150 points):** Students should, through written and oral presentations, demonstrate the achievement of core knowledge related to their Career Pathway.
- B. **Demonstration/Evidence of Technical Skill (150 points):** Through demonstrations, photographs, products and other media, students should show evidence of technology skills appropriate for their career level and pathway.
- C. **Presentation Skills (200 points):** Students should demonstrate appropriate mastery of skills in communication, answering questions and explaining processes related to their projects. Each student team member must take an active role in the presentation/demonstration. Use of technology for the presentation is encouraged.
- D. **Integration of Business and Industry (150 points):** The project must demonstrate evidence of integration and/or cooperation with business and industry. This must include at least *one* of the following:
  - 1. Students working in the industry
  - 2. Business and industry partners providing assistance and guidance at the school
  - 3. Application of the project to an industry setting
- E. **Community Impact (150 points):** The project must reflect impact to the community, related business field or related field of study as determined by the Career Pathway.
- F. **Overall Effect (100 points):** Students project a businesslike and professional manner. Project and presentation are well-organized; students display knowledge of, and enthusiasm for, the project and its contribution to the community, business or related field of study. Displays must clearly convey the purpose (intent) of the project.
- G. **SkillsUSA Professional Development Test (100 points):** The team average score of the Professional Development test.
- H. Three medals (one gold, one silver and one bronze) will be given in each of the six identified SkillsUSA Career Pathway Showcase categories.

## STANDARDS AND COMPETENCIES

### **CPSF 1.0 — Relate core knowledge gained through instructional program related to an identified Career Cluster**

- 1.1. Provide written evidence of knowledge gained
- 1.2. Orally share knowledge gained in presentation and when questioned

### **CPSF 2.0 — Relate technical skills gained through instructional program related to an identified Career Pathway**

- 2.1. Use media to provide evidence of skills attained
- 2.2. Use verbal illustrations and examples

### **CPSF 3.0 — Show effective presentation skills when conveying knowledge and technical skills attained**

- 3.1. Answer questions about the project and technical skill
- 3.2. Communicate ideas central to the project and technical skill
- 3.3. Explain processes related to the project and technical skill
- 3.4. Involve all team members in presentation
- 3.5. Use multimedia in presentation to support key points and examples

### **CPSF 4.0 — Display evidence of integration and/or cooperation with business and industry**

- 4.1. Document students' work experience in the industry
- 4.2. List business/industry partners providing assistance and guidance at the school
- 4.3. Explain the application of the project to an industry setting

### **CPSF 5.0 — Relate the value of the project to the community**

- 5.1. Identify and state the value of the project to the community, related business field or field of study
- 5.2. Use verbal and written presentation elements to convey the project's value

### **CPSF 6.0 —Use professional skills required in a presentation situation**

- 6.1. Use appropriate business and professional language
- 6.2. Show professionalism and enthusiasm
- 6.3. Show organization in project display and presentation

### **CPSF 7.0 — SkillsUSA Framework**

The SkillsUSA Framework is used to pinpoint the Essential Elements found in Personal Skills, Workplace Skills, and Technical Skills Grounded in Academics. Students will be expected to display or explain how they used some of these Essential Elements. Please reference the graphic, as you may be scored on specific elements applied to your project. For more, visit: [www.skillsusa.org/who-we-are/skillsusa-framework/](http://www.skillsusa.org/who-we-are/skillsusa-framework/).



## **COMMITTEE IDENTIFIED ACADEMIC SKILLS**

### **Math Skills**

Dependent upon the presentation topic

### **Science Skills**

Dependent upon the presentation topic

### **Language Arts Skills**

- Provide information in conversations and in group discussions
- Provide information in oral presentations
- Demonstrate use of such verbal communication skills as word choice, pitch, feeling, tone and voice
- Demonstrate use of such nonverbal communication skills as eye contact, posture and gestures using interviewing techniques to gain information
- Analyze mass media messages
- Demonstrate comprehension of a variety of informational texts
- Use text structures to aid comprehension
- Organize and synthesize information for use in written and oral presentations
- Demonstrate knowledge of appropriate reference materials
- Use print, electronic databases and online resources to access information in books and articles

## **CONNECTIONS TO NATIONAL STANDARDS**

State-level academic curriculum specialists identified the following connections to national academic standards.

### **Math Standards**

- Measurement

*Source: NCTM Principles and Standards for School Mathematics. For more information, visit:*  
<http://www.nctm.org>.

### **Science Standards**

- Understands the nature of scientific inquiry
- Understands the scientific enterprise

*Source: McREL Compendium of National Science Standards. To view and search the compendium, visit:*  
<http://www2.mcrel.org/compendium/>.

### **Language Arts Standards**

- Students apply a wide range of strategies to comprehend, interpret, evaluate and appreciate texts. They draw on their prior experience, their interactions with other readers and writers, their knowledge of word meaning and of other texts, their word identification strategies and their understanding of textual features (e.g., sound-letter correspondence, sentence structure, context, graphics).

- Students adjust their use of spoken, written and visual language (e.g., conventions, style, vocabulary) to communicate effectively with a variety of audiences and for different purposes.
- Students conduct research on issues and interests by generating ideas and questions and by posing problems. They gather, evaluate and synthesize data from a variety of sources (e.g., print and nonprint texts, artifacts, people) to communicate their discoveries in ways that suit their purpose and audience.
- Students use a variety of technological and information resources (e.g., libraries, databases, computer networks, video) to gather and synthesize information and to create and communicate knowledge.
- Students use spoken, written and visual language to accomplish their own purposes (e.g., for learning, enjoyment, persuasion and the exchange of information).

*Source: IRA/NCTE Standards for the English Language Arts. To view the standards, visit: [www.ncte.org/standards](http://www.ncte.org/standards).*

**March 19, 2024**

Regular Meeting of the Board of Education

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**VI. ITEMS FROM THE SECRETARY.**

The Board has received communications regarding National PTA LegCon and Michigan PTA Advocacy Day - Request for FPS Priorities, March is Reading Month, Bill Lubaway's Handout at the 3/5/24 FPS Board Meeting, IB @ FHS, Kenbrook Playground, A Note on Farmington Teachers, BOE Code of Ethics, and Testimonials from Former IB Students.

The Board acknowledges communications and responds when appropriate. A list of correspondents can be found in the Board packet, accessible on the Farmington Public Schools' website.

**March 19, 2024**

Regular Meeting of the Board of Education

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**VI. ITEMS FROM THE SECRETARY**

A. Correspondence.

Date	From	Topic
3/4/2024	J. Garland	National PTA LegCon and Michigan PTA Advocacy Day - Request for FPS Priorities
3/5/2024	C. Suliman	March is Reading Month
3/6/2024	B. Lubaway	Bill Lubaway's Handout at 3/5/24 FPS Board Meeting
3/6/2024	M. Chapman	IB @ FHS
3/7/2024	J. Ellis	Kenbrook Playground
3/7/2024	J. Barth	RE: Kenbrook Playground
3/8/2024	C. Deyonke	A Note on Farmington Teachers
3/8/2024	L. Varga	BOE Code of Ethics
3/15/2024	T. Russell	Testimonials from Former IB Students

**March 19, 2024**

Regular Meeting of the Board of Education

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**VIII. DISTRICT UPDATES**

**A. SUPERINTENDENT'S DISTRICT UPDATE.**

**Presenter:** Chris Delgado, Superintendent

**March 19, 2024**

Regular Meeting of the Board of Education

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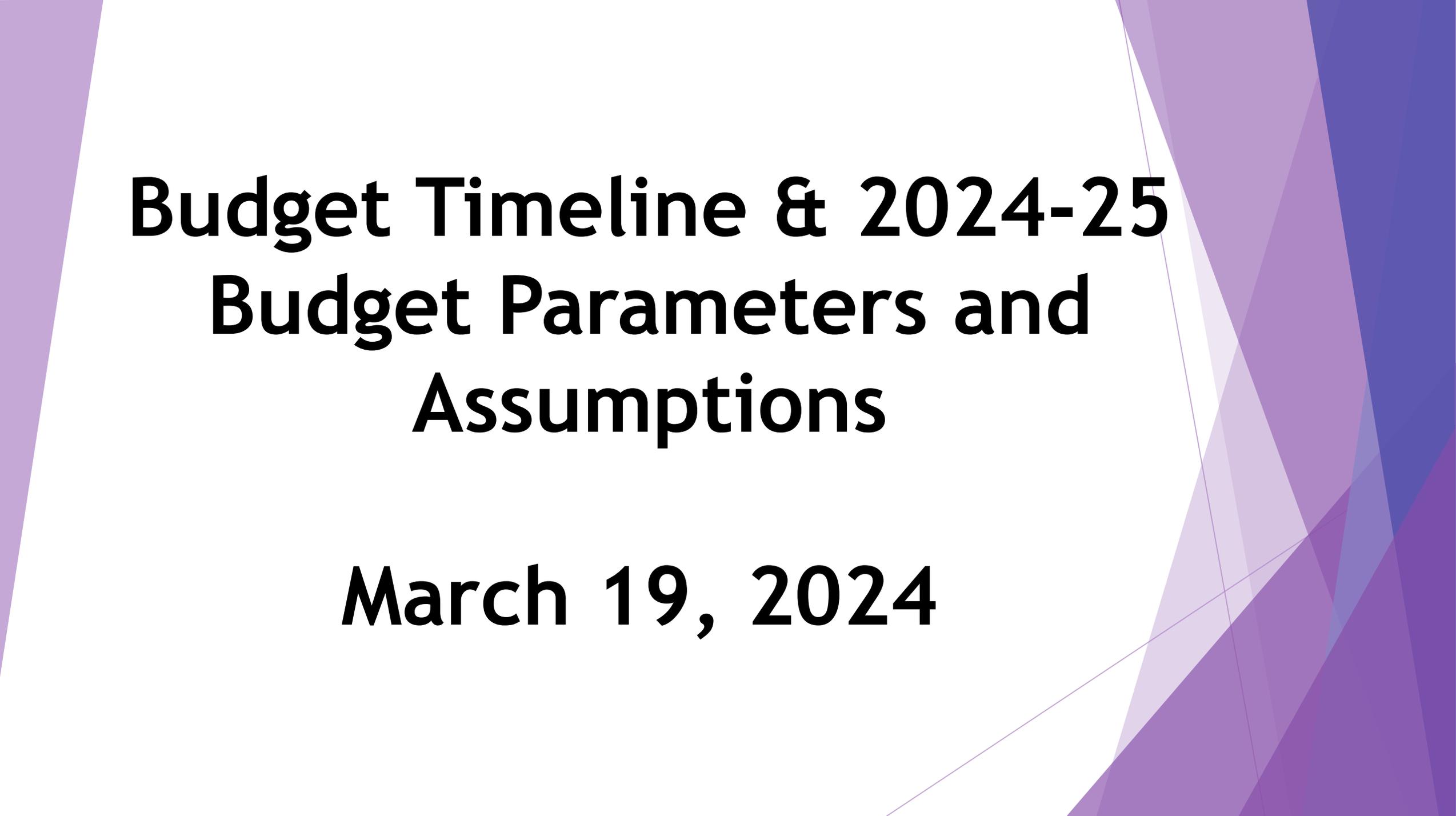
**X. DISCUSSION ITEMS**

**A. 2024/25 BUDGET DEVELOPMENT TIMELINE AND PARAMETERS/  
ASSUMPTIONS.**

**Presenter:** Jennifer Kaminski, Assistant Superintendent, Business Services

**B. FUND BALANCE.**

**Presenter:** Terri Weems, Board Treasurer and Finance and Facilities Committee  
Chair



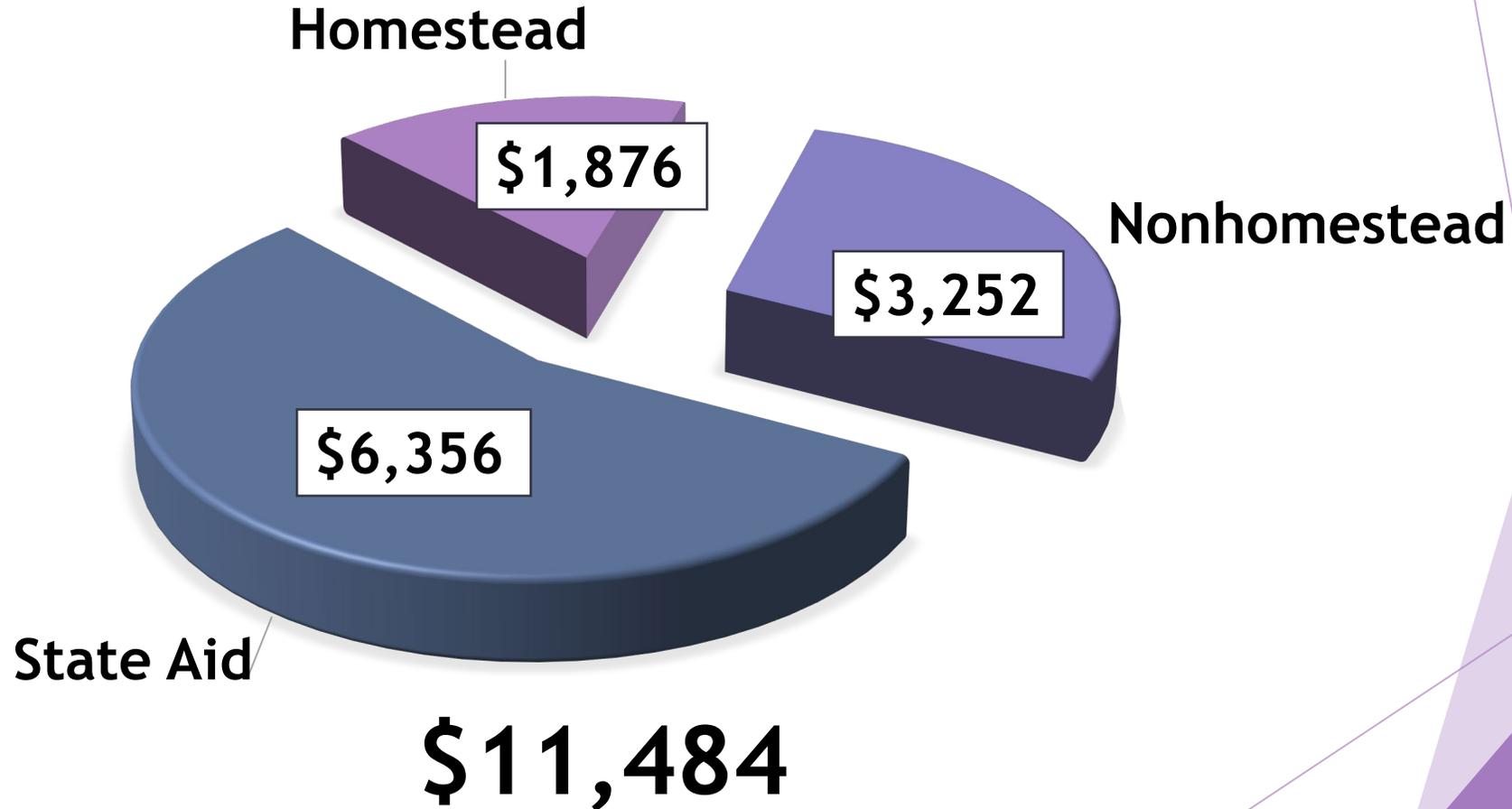
# **Budget Timeline & 2024-25 Budget Parameters and Assumptions**

**March 19, 2024**

# 2024-25 Budget Timeline

- ▶ 3/19/24 Board of Education review of timeline/assumptions/parameters
- ▶ 3/19/24 Board approval of resolution to conduct public hearing on budget
- ▶ 5/30/24 Board Document to Board of Education for 6/4/24 Board meeting
- ▶ 6/4/24 Board study session on proposed budget
- ▶ 6/4/24 Review budget and conduct Public Budget Hearing
- ▶ 6/18/24 Adopt the 2024/25 budget
- ▶ 6/18/24 Set tax levy

# 2023-24 Foundation Allowance



# FPS - Sources of Revenue

## ▶ **Foundation Allowance - 58%**

- ▶ Current Year F/A = \$11,484
- ▶ F/A made up of local property taxes (47%) and state funds (53%)

## ▶ **Other State and Local Revenue - 28%**

- ▶ State Categorical - Special Ed, At-Risk, Adult Ed, Voc Ed, MPSERS Retirement, Early Literacy, Bilingual, Grant Funds
- ▶ Other Local - preschool tuition, interest revenue, Medicaid fee-for-service, Athletic Pay-to-Participate fees

## ▶ **Interdistrict Revenue - 7%**

- ▶ County special education and vocational millages - through Oakland Schools

# FPS - Sources of Revenue

- ▶ **Federal Revenue - 7%**
- ▶ **Federal Revenue - Recurring Grants**
  - ▶ Headstart
  - ▶ IDEA Special Education
  - ▶ Title I, II, III, IV
  - ▶ Adult Ed

# FPS - Sources of Revenue

- ▶ **Federal Revenue - One-time Funds**
  - ▶ ARP ESSER III (ARP Act) - Approved March 11, 2021
  - ▶ 11T Equalization Funds (ESSER III)
- ▶ **State Revenue - Additional Grant Funds Available**

# FPS - Expenditures

## ▶ Salaries and Benefits - 82%

- ▶ Benefits include Retirement, FICA, Health, Dental, Vision, Long-term Disability, and Life insurance

## ▶ Purchased Services - 11%

- ▶ Custodial Services
- ▶ Utilities - Water and Phone
- ▶ Repairs and Maintenance
- ▶ Sub costs - EduStaff
- ▶ Conferences and contracted services
- ▶ Software license fees

# FPS - Expenditures

## ▶ **Supplies - 5%**

- ▶ Teaching supplies
- ▶ Textbooks
- ▶ Utilities - Natural Gas and Electricity
- ▶ Fuel, tires, batteries

## ▶ **Other - 2%**

- ▶ Building and site improvements
- ▶ Special Ed tuition payments to other Districts
- ▶ Dual enrollment, grad alliance, virtual classes
- ▶ Operating transfers to Capital Projects Funds
- ▶ Dues, Bank/P-card Fees, Tax write-offs and Miscellaneous

# 2024-25 Budget Development Factors

## ▶ Key Assumptions

- ▶ Maintain high quality instruction and programming
- ▶ Regular discussions with Instruction Department
- ▶ Allocation of resources for instructional initiatives
- ▶ Continue supports for student achievement

# 2024-25 Budget Development Factors

## ▶ Key Assumptions

- ▶ Governor's School Aid Budget
- ▶ Enrollment Projections
- ▶ Consider inflation impact
- ▶ Maintain a fund balance that falls within the board policy of 10-15%

# Revenue Parameters & Assumptions

- ▶ Enrollment - slight increase
- ▶ Foundation Allowance - \$100 pp increase
- ▶ Categorical Funding
  - ▶ Special Education - \$250,000 increase
- ▶ Interdistrict Revenue
  - ▶ PA-18 County Special Education - \$125,000 increase
- ▶ Nutrition Services indirect costs

# Revenue Parameters & Assumptions

## ▶ Federal Revenue

- ▶ Flat for grants received annually
- ▶ Decrease for ESSER III Funds (ARP Act) and 11T Funds spent in prior year

# Expenditure Parameters & Assumptions

- ▶ **Wages and benefits will be budgeted at negotiated levels**
- ▶ **Replacement savings - 10 teacher retirements**
- ▶ **MPERS retirement rate - flat**
- ▶ **Fringe benefits - 5% increase**

# Expenditure Parameters & Assumptions

- ▶ **Utility costs - 3% increase**
- ▶ **Transfer to Technology/Other Projects Fund - \$300,000**
- ▶ **Transfer to Bus Purchase/Maintenance Fund - \$600,000**

# Current Unknowns

- ▶ What will the funding be for 2024-25?
  - ▶ House budget bill - unknown
  - ▶ Senate budget bill - unknown
- ▶ Governor's Budget Assumptions
- ▶ When will the School Aid budget be approved?
- ▶ Enrollment
- ▶ Staffing
- ▶ Federal and State Economies

**Questions?**

# **BUDGET DEVELOPMENT TIMELINE AND PARAMETERS 2024/25**

## 2024/25 Budget Development Timeline

3/19/24	Board of Education Review of timeline/assumptions/parameters
3/19/24	Board approval of resolution to conduct public hearing on budget
5/30/24	Budget Document to Board of Education for 6/4/24 Board meeting
6/4/24	Board study session on proposed budget
6/4/24	Conduct budget and truth in budgeting hearing
6/18/24	Adopt the 2024/25 budget
6/18/24	Set tax levy

## 2024/25 Budget Parameters

Budget parameters are developed by the Business Office and reviewed by Central Office Cabinet. These parameters are then presented to and discussed with the Finance and Facilities Committee Meeting and then presented to the Board of Education at a regular public meeting. Input received at the Committee meeting or Board meeting is incorporated.

These parameters become the basis for the ensuing year's budget development. A concerted effort will be made to maintain the integrity of the District's instructional programs, staff development opportunities, and co-curricular activities. Attention will also be given to the continuing school improvement efforts needed to meet the requirements for District Accreditation and student achievement needs.

While the current Governor continues to focus on providing additional and stable funding for public education in Michigan, school districts around the state continue to experience a decline in pupil count, which directly impacts a district's operating budget. We will continue to closely monitor our revenues as well as operating costs to maintain financial stability. The proactive budget process is intended to allow the District to prioritize its expenditures and align these with the anticipated revenue sources. The process is ongoing with a multi-year approach to meeting the budget challenges. The goal of each year's budget process is to maintain a fund balance that at least falls within the board policy of 10-15 percent, if not higher.

The parameters for 2024/25 are as follows:

1. Student enrollment will be forecast using Plante Moran CRESA and StanFred updated projections. The "most likely" increase estimated by StanFred is 8 (general ed) students. Plante Moran CRESA estimates enrollment to increase by 50 students. Incoming classes have been larger than our graduating classes for the last few years. The Young Fives (Kindergarten) program was implemented in 2023/24 and attracted approximately 65 students. We are also seeing an increase in our out-of-district school of choice preliminary numbers. An increase in enrollment of 100 students has been factored into the 2024/25 budget based upon these outside enrollment projections, school of choice applicants and the difference between exiting 12<sup>th</sup> graders and

preliminary projections for incoming Kindergartners.

2. The economy in Michigan continues to be stable despite the record high inflation over the last year. Gretchen Whitmer, Michigan's Governor, presented her Omnibus budget on February 7, 2024 and proposed funding increases for K-12 Education. Her proposal continues moving Michigan towards a weighted funding formula. The foundation allowance increase was proposed at \$241 per pupil, which is a 2.5% increase in the base foundation. There were also funding increases proposed for MPSERS Offset, At-Risk, English language learners, Special Education and School Readiness Preschool programs. The budget also includes a proposal for mentoring grants to support and retain new teachers, school counselors and administrators and improve their instructional practices. In order to fund these increases, the Governor has proposed using \$670 million of funds that are supposed to be going into the MPSERS system to reduce the unfunded liability. She indicates that the health portion is now fully funded. In order to use these funds, a change in law would need to occur. There are also early indications that the State Aid Fund is not growing at the same level as it has in the last few years. We are currently estimating an increase of \$100 until the Senate and House present their budget proposals. For 2024/25, \$11,584 per pupil is used which includes a \$100 increase. After the Senate and House versions are released, we will consider whether any adjustment to the increased per pupil foundation allowance for 2024/25 is necessary.
3. We anticipate that many of the categorical funding areas, such as adult education, early childhood and retirement funding, will continue at their current levels. Increases were proposed for At-risk, special education and retirement funding. A \$250,000 increase in special education funding is included to reflect higher costs in the current year. As mentioned above, the Governor has proposed increases for several other categoricals, however we will wait to see the House and Senate proposals before including any increases in funding.
4. Revenues from the nutrition services program will continue to cover direct program expenditures and the maximum amount of dollars will be budgeted to be transferred back to the general fund to support a portion of the indirect costs. Indirect costs are those costs not directly attributable to one cost objective. An example would be human resources, business services and custodial costs. These functions support the nutrition services program but the costs are not specifically identifiable to charge them to the fund. Currently the Nutrition Services Fund transfers approximately \$253,000 or 10.74% of total expenditures, excluding food costs, capital outlay and contract costs greater than \$25,000.
5. Federal grants which are received on an annual basis are expected to remain at the same level or increase slightly and are budgeted so that proceeds equal the budgeted expenditures. We will continue to closely monitor federal grants as several positions are paid through these funds. Should a portion of these funds be eliminated or not continued by the Federal Government, we would need to determine an alternate source of revenue to maintain these positions. One-time grant funds for ESSER III, ESSER III 11T, 23b Summer School and Homeless ARP Funds have been reduced in 2024/25 by approximately \$5.0 million for funds spent in the previous fiscal year.
6. Revenues for PA-18, which is the funding received from Oakland Schools for the county-wide millage to help support special education costs, is projected to increase 1.0% to reflect higher special education costs overall as well as increased taxable values at the county level.
7. Wage costs will be budgeted at negotiated levels. At the current time, the District has two-year contracts, expiring 6/30/24, with its bus drivers and paraprofessional and secretarial staff. Two-year contracts, expiring 6/30/25 are in place with its teachers, school administrators and maintenance and cafeteria staff. Estimates will be incorporated into the forecast based upon these contracts. Social security and Medicare costs will be budgeted as 7.65% of negotiated wages.
8. Reductions in wages and benefits for replacement savings for 10 teacher retirements has been included based upon the known the retirements at the present time.

9. The projected MPSERS retirement rate will be at **31.36%** of wages (an increase of .02 percentage points over 2023/24 as proposed in the Governor's budget however the final rate has not yet been determined by MPSERS) with an additional 16.89% for the Unfunded Actuarial Accrued Liability (UAAL) liability for a total rate of **48.23%**. The rate of UAAL for FPS is estimated at approximately 16.74% as the proportionate share of the District payroll to the State's payroll. A retirement rate of **48.0%** will be used for the 2024/25 budget.
10. Based upon current claims cost data, we are estimating claims to remain in line with our current illustrative rates. Employees continue to contribute between 20 – 30% of the illustrative rate for the plan cost. The Insurance Advisory Committee continues to monitor health insurance costs. There have been positive results in the Benefit Stabilization fund over the last several years, however, an increase in claims costs has been occurring in the current year. A 5% increase in benefit costs has been included in the General Fund for 2024/25. Any claims overages that may occur in the current year would be absorbed by the Benefit Stabilization Fund.
11. Revenues from preschool education will move toward covering direct program costs, as well a portion of indirect program costs. In a typical year, preschool education covers approximately 4.0% of its indirect costs.
12. Special education programs, in collaboration with other school districts, will continue to align staffing similar to the center program design model of the ISD. Other school districts will be billed for their proportionate share of students educated within the programs. Approximately \$409,000 will be budgeted for 2024/25 based upon the 2023/24 estimated revenue.
13. The Capital Projects Technology Fund had a fund balance of \$1,605,934 at June 30, 2023. This fund has been used in the past to keep equipment in the District's network operations center up-to-date and for the purchase of staff and student computers, printers and other ancillary technology equipment needs. In the 2023-24 budget, \$300,000 is being transferred into this fund from the General Fund for future technology needs. An additional \$300,000 will be budgeted to be transferred into this fund from the General Fund in 2024-25.
14. Expenditures for bus purchases and maintenance (large capital projects) were made from the Bus Purchases/Maintenance Fund prior to the 2015 and 2020 Building & Site Funds (bond funds). The Bus Purchases/Maintenance Fund had a fund balance of \$3,440,132 at June 30, 2023. In the 2023-24 budget, \$600,000 is being transferred into this fund from the General Fund for bus replacements and future capital needs. An additional \$600,000 will be budgeted to be transferred into this fund from the General Fund in 2024-25.
15. The District will continue to explore and implement cost savings and cost containment measures. The District has several initiatives in place to do this such as the Green Team and the Energy Savings Program.
16. Other costs and revenues are anticipated to remain flat with the exception of utilities and fuel costs which are estimated to increase approximately 3% over 2023/24 estimates.
17. To provide transparency, financial and budget reports are made available to the public on the District's website. Financial reports will continue to be prepared in accordance with the International Association of School Business Officials Certificate of Excellence in Financial Reporting, the highest standard of excellence.

**March 19, 2024**

Regular Meeting of the Board of Education

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**XII. ACTION ITEMS**

**A. WORLD LANGUAGE (FRENCH ADOPTIONS PROPOSAL).**

**Presenter:** Margaret Hendrickson, Director, Curriculum, Instruction and Assessment

This item was presented in detail at the March 5, 2024 Board of Education regular meeting.

**MOTION:** I move that the Board of Education approve the World Language (French Adoptions Proposal), as presented. **ROLL CALL VOTE**

**B. TECHNOLOGY PURCHASE - STAFF DEVICES.**

**Presenter:** Wes Prescott, Director, Technology

This item was presented in detail at the March 5, 2024 Board of Education regular meeting.

**MOTION:** I move that the Board of Education approve the purchase of staff computers and accessories in the amount of \$255,640.32 from Sehi Computer Products utilizing REMC contract pricing; funds to come from the Capital Projects (Building and Site 2020) fund. **ROLL CALL VOTE**

**C. APPROVAL OF RESOLUTION TO HOLD PUBLIC BUDGET HEARING.**

**Presenter:** Jennifer Kaminski, Assistant Superintendent, Business Services

This item was presented earlier under Discussion Items.

**MOTION:** I move that the Board of Education approve the Resolution to Hold the Public Hearing on the FY 2025 Budget and waive the reading of the resolution. **ROLL CALL VOTE**

**D. RESOLUTION FOR CONSIDERATION OF BOARD ACTION REGARDING ADMINISTRATIVE CONTRACT.**

**Presenter:** Bradley Paddock, Assistant Superintendent, Talent Development

**MOTION:** I move that the Board of Education approve the Resolution For Consideration Of Board Action Regarding Administrative Contract and waive the reading of the resolution. **ROLL CALL VOTE**

**OR**

**MOTION:** I move that the Board of Education approve the Resolution For Consideration Of Board Action Regarding Administrative Contract. Read the

resolution. **ROLL CALL VOTE**

# Courses:

# *French Textbook Adoption*

March 5, 2023

Margaret Hendrickson  
Director for Curriculum, Instruction and  
Assessment



# French Textbook Adoption for French 1-3

## Course Description:

French courses introduce students to the language and culture of the French-speaking world. This course has a practical approach with a performance based curriculum, where students learn to communicate in real-life situations.

### Students will

- ❑ Understand basic cultural aspects related to French-speaking countries.
- ❑ Connect and compare the target language to the native language.
- ❑ Communicate via writing and speaking on basic conversational topics.
- ❑ Interpret language via reading and listening on basic topics.
- ❑ Interact with peers in the target language.
- ❑ Use authentic sources in context.

## Why a New Textbook Now?

There is a need for textbooks that support best practice in world language curriculum development and instruction with the intent to:

- Move forward current strengths in our curriculum and instructional approach.
- Grow in practice, based on the integration of newer approaches aligned with ACTFL (*American Council on the Teaching for Foreign Languages*), specifically:
  - intercultural connections
  - authenticity
  - highly-stimulating tasks
  - critical thinking and advanced literacy skills
  - problem based learning



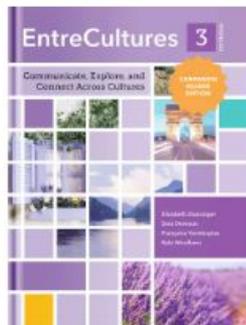
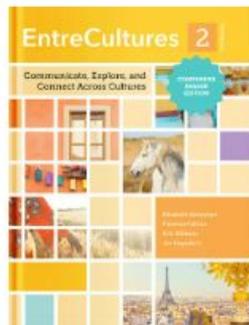
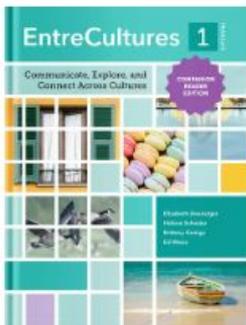
## Priorities in Text Selection

1. **Focus is on theme based unit design within and across courses.**
2. **Units to be anchored in task-based assessment.**
3. **Authentic use of a variety of text types** like video, audio, stories, and graphics in the target language.
4. Tasks and activities leverage reading, writing, speaking and listening effectively.
5. Spiralling and layering of strong content development over time.
6. **Supports strong grammar and vocabulary development that includes contextualized and explicit/guided instruction.**
7. Provides for differentiated rigor to support a continuum of learners.
8. Strong connections to developing cultural awareness (self and others) through the themes and authentic text types.

# French Textbook Proposal

## EntreCultures: Communicate, Explore, and Connect Across Cultures

By Catherine Schwenkler, Megan Cory and Paulina Carrion  
by Wayside Publishing  
Copyright 2025



*“Our vision is a world where language learning takes place through the lens of interculturality, so learners can discover appropriate ways to interact with others whose perspectives may be different from their own.” - from text*

### Essential Features:

- Self-Assessment
- Performance Based Assessment
- Authenticity
- Resources for Teachers and Students

## Text Highlights

- Scope and sequence are driven by essential questions and chunked to scaffold learning.
- Themes are aligned across French 1 and 2, as well as AP & IB.
- Intentionally scaffolds the amount of English and French present in the text as learners grow in proficiency.
- Context-based vocabulary.
- Instructional techniques for teachers that support deeper learning (participation structures).

## Materials include:

- Hard copy companion readers
- Integration with Canvas
- Online portfolio space for students
- Student workbooks and digital learning site

## **Farmington Board of Education**

**March 5, 2024**

**REPORT NAME:** Technology Purchase - Staff Devices  
**REPORT OF:** Technology  
**FOR:** Discussion

**FISCAL FUND IMPACT:** 2020 Bond  
**IMPACT AMOUNT:** \$255,640.32 - REMC Contract Pricing  
**MEETING TYPE:** Regular

### **EXECUTIVE SUMMARY/BACKGROUND:**

In implementing the plan for device replacement, we are beginning the cycle of refreshing staff devices. This purchase will refresh the devices for support staff across the District. This group has the oldest devices in the District, and they are in need of replacement. We plan on upgrading these devices this spring and will continue with the plan next school year to upgrade all staff who are not part of this initial upgrade. This follows our budgetary planning for the use of bond funds. With this purchase and the subsequent purchase next year, we will have all staff devices refreshed following the 5-6 year lifecycle for devices.

### **RECOMMENDATION:**

Administration recommends that the Board of Education authorize the purchase of these computers and accessories in the amount of \$255,640.32 from Sehi Computer Products utilizing the REMC contract pricing.

### **IMPACT IF NOT APPROVED:**

The staff will continue to use devices that are at the end of life.

### **NEXT STEPS IF APPROVED:**

Farmington Public Schools will purchase and deploy these machines in the late spring and early summer of 2024.

**FARMINGTON PUBLIC SCHOOL DISTRICT  
CENTRAL OFFICE**

**INTEROFFICE MEMORANDUM**

**TO:** Dr. Chris Delgado, Superintendent  
**FROM:** Jennifer F. Kaminski, Assistant Superintendent, Business Services  
**SUBJECT:** Resolution to Hold the 2025 Budget Hearing  
**DATE:** March 19, 2024

We are proposing to discuss and review the 2024-2025 budget and conduct the public hearing on the budget and proposed millage levy at the Board meeting on June 4, 2024.

The Board will need to approve the tax levy and the budget at the June 18, 2024 meeting.

If you have any questions or require additional information, please feel free to contact me.

**RECOMMENDED MOTION:** I move that the Board of Education approve the Resolution to Hold the Public Hearing on the FY 2025 Budget and waive the reading of the resolution.

JK/cn

cc: Correspondence  
Subject

**FARMINGTON PUBLIC SCHOOL DISTRICT  
RESOLUTION TO HOLD THE  
PUBLIC HEARING ON THE FY 2025 BUDGET**

Farmington, Michigan

A regularly scheduled meeting of the Board of Education of the Farmington Public School District was held in the Farmington Public School District on the 19th day of March, 2024, at 6:00 p.m.

The meeting was called to order by \_\_\_\_\_, President.

Present:

Absent:

The following resolution was offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

**WHEREAS**, Act 43 of the Public Acts of the Second Extra Session of 1963 of the State of Michigan provides that every local unit of government, including a school district, shall provide for a public hearing to be held on its proposed budget, notice of such hearing to be given by publication in a newspaper of general circulation within such unit at least six (6) days prior to such hearing; and

**WHEREAS**, such notice is required to include the time and place of such hearing and also state the place where a copy of such budget is available for public inspection; and

**WHEREAS**, the Public Acts of Michigan of 1995 provides that the notice shall also include the following statement:

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

**WHEREAS**, each local unit is required to hold such public hearing prior to final adoption of its budget; and

**WHEREAS**, this Board of Education will carefully examine its estimated operating expenses and its estimated revenues for the 2024-2025 fiscal year on June 4, 2024;

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. A public hearing shall be held on June 4, 2024, at the regular Board meeting beginning at 6:00 P.M. for the purpose of receiving testimony and discussing the 2024-2025 budget.
2. The Secretary of the Board of Education is hereby authorized and directed to publish notice of such public hearing, said notice to be substantially in the form of attached Exhibit A, in the newspaper of general circulation within the School District. The notice shall be published not less than six (6) days before the public hearing and shall comply with all requirements of Act 43 of the Public Acts of the Second Extra Session of 1963 of the State of Michigan, as amended by the Public Acts of Michigan of 1995.
3. The Secretary of the Board of Education is hereby authorized and directed to send timely written notice of the time, date, and place of public hearing to all newspapers of general circulation within the School District.
4. The Secretary of the Board of Education shall post notice of the public hearing in compliance with the Michigan Open Meetings Act.

AYES:

NAYS:

Resolution declared adopted.

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Zach T. Rich, Secretary  
Board of Education

# **FARMINGTON PUBLIC SCHOOL DISTRICT**

## **NOTICE OF PUBLIC HEARING ON THE BUDGET FOR 2024-2025**

The Farmington Public School District will hold a public hearing on its proposed budget for the 2024-2025 school year at the meeting of the Board of Education for the Farmington Public School District beginning at 6:00 p.m. on Tuesday, June 4, 2024.

The proposed budget will be posted on the District's website: [www.farmington.k12.mi.us](http://www.farmington.k12.mi.us) after June 1, 2024.

**THE PROPERTY TAX MILLAGE RATE PROPOSED  
TO BE LEVIED TO SUPPORT THE PROPOSED  
BUDGET WILL BE A SUBJECT OF THIS HEARING.**

Zach T. Rich  
Secretary, Board of Education

March 19, 2024

Regular Meeting of the Board of Education

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**XIII. ITEMS FROM THE TREASURER**

**A. EXPENDITURES.**

**MOTION:** I move that the Board of Education approve the expenditures as outlined in the expenditure printout dated March 19, 2024, as follows:

General Fund	\$ 23,600,354
General Fund - Athletics	220,089
Debt Fund	-
Capital Projects – Technology and Other Projects	-
Capital Projects – 2018 Bond Fund	-
Capital Projects – 2020 Bond Fund	2,301,430
Capital Projects – 2023 Bond Fund	1,694,617
Nutrition Services Fund	847,060
Benefit Stabilization Fund	2,891,635
<b>TOTAL</b>	<b>\$ 31,555,185</b>

# ***FARMINGTON PUBLIC SCHOOL DISTRICT***

## **BOARD REPORT - March 19, 2024**

GENERAL FUND	\$ 23,600,354
GENERAL FUND - ATHLETICS	220,089
CAPITAL PROJECTS - 2020 BOND FUND	2,301,430
CAPITAL PROJECTS - 2023 BOND FUND	1,694,617
NUTRITION SERVICES FUND	847,060
BENEFIT STABILIZATION FUND	2,891,635
<b><i>TOTAL</i></b>	<b><u><u>\$ 31,555,185</u></u></b>

# **FARMINGTON PUBLIC SCHOOL DISTRICT**

## **BOARD REPORT - March 19, 2024**

01/17/24	Accounts Payable	158,392.00
01/19/24	Accounts Payable	115,784.11
01/22/24	Accounts Payable	615.00
01/23/24	Accounts Payable	137,380.96
01/24/24	Accounts Payable	3,212.50
01/26/24	Payroll	1,959,441.42
01/26/24	Accounts Payable	230,666.78
01/30/24	Accounts Payable	177,139.38
02/02/24	Accounts Payable	141,576.19
02/06/24	Accounts Payable	268,146.13
02/09/24	Payroll	2,050,937.59
02/09/24	Accounts Payable	233,222.17
02/13/24	Accounts Payable	90,671.60
02/16/24	Accounts Payable	71,862.97
02/19/24	Accounts Payable	3,000.00
02/21/24	Accounts Payable	163,350.36
02/23/24	Payroll	1,946,755.94
02/23/24	Accounts Payable	30,473.67
02/27/24	Accounts Payable	111,327.45
03/01/24	Accounts Payable	81,837.21
03/05/24	Accounts Payable	455,639.13
03/08/24	Accounts Payable	68,131.69
03/08/24	Payroll	1,905,212.38

### **WIRE TRANSFERS/ACH WITHDRAWALS**

**13,195,577.33**

### **TOTAL GENERAL FUND**

**23,600,353.96**

01/17/24	Accounts Payable	150.00
01/19/24	Accounts Payable	1,980.00
01/23/24	Accounts Payable	6,771.62
01/26/24	Payroll	35,179.62
01/26/24	Accounts Payable	18,105.05
01/30/24	Accounts Payable	7,822.75
02/02/24	Accounts Payable	9,360.00
02/06/24	Accounts Payable	1,373.89
02/09/24	Payroll	31,797.53
02/09/24	Accounts Payable	21,911.72
02/16/24	Accounts Payable	7,717.00
02/21/24	Accounts Payable	3,895.00
02/23/24	Payroll	32,932.67
02/23/24	Accounts Payable	9,428.54
02/29/24	Accounts Payable	877.00
03/01/24	Accounts Payable	6,586.60
03/05/24	Accounts Payable	1,955.27
03/06/24	Accounts Payable	2,931.37
03/08/24	Payroll	14,665.15
03/08/24	Accounts Payable	4,647.88

### **TOTAL GENERAL FUND - ATHLETICS**

**220,088.66**

# FARMINGTON PUBLIC SCHOOL DISTRICT

BOARD REPORT - March 19, 2024

01/17/24	Accounts Payable	4,823.25
01/23/24	Accounts Payable	228,638.49
01/30/24	Accounts Payable	17,403.93
02/02/24	Accounts Payable	73,440.00
02/06/24	Accounts Payable	497,946.31
02/21/24	Accounts Payable	396,349.28
02/27/24	Accounts Payable	17,814.00
03/01/24	Accounts Payable	101,611.51
03/05/24	Accounts Payable	922,862.76
03/08/24	Accounts Payable	40,540.00

**TOTAL 2020 CAPITAL PROJECT FUND**

**2,301,429.53**

01/17/24	Accounts Payable	922,674.74
02/06/24	Accounts Payable	264,650.13
03/05/24	Accounts Payable	507,291.80

**TOTAL 2023 CAPITAL PROJECT FUND**

**1,694,616.67**

01/17/24	Accounts Payable	137,860.84
01/26/24	Accounts Payable	3,322.75
01/26/24	Payroll	86,422.15
01/30/24	Accounts Payable	52,979.08
02/02/24	Accounts Payable	6,374.21
02/06/24	Accounts Payable	79,450.37
02/09/24	Payroll	91,530.96
02/09/24	Accounts Payable	9,202.18
02/13/24	Accounts Payable	48,395.07
02/16/24	Accounts Payable	6,852.00
02/21/24	Accounts Payable	71,712.45
02/23/24	Payroll	111,162.42
02/23/24	Accounts Payable	2,443.50
02/27/24	Accounts Payable	17,911.42
03/01/24	Accounts Payable	1,159.85
03/05/24	Accounts Payable	58,979.61
03/08/24	Payroll	55,679.96
03/08/24	Accounts Payable	5,621.50

**TOTAL NUTRITION SERVICES FUND**

**847,060.32**

01/17/24	Accounts Payable	1,269.50
01/23/24	Accounts Payable	8,914.67
01/30/24	Accounts Payable	71,622.77
02/21/24	Accounts Payable	58,664.65
02/27/24	Accounts Payable	5,701.50
03/05/24	Accounts Payable	9,209.34

**WIRE TRANSFERS/ACH WITHDRAWALS**

**2,736,252.59**

**TOTAL BENEFIT STABILIZATION FUND**

**2,891,635.02**

# ***FARMINGTON PUBLIC SCHOOL DISTRICT***

## **BOARD REPORT - March 19, 2024**

### **WIRE TRANSFERS/ACH WITHDRAWALS**

01/11/24	5th 3rd	Consumers Energy (DEC 23)	20,938.86
01/16/24	5th 3rd	Federal Withholding Tax (01/12/2024)	656,500.00
01/16/24	5th 3rd	Michigan Withholding Tax (01/12/2024)	99,200.00
01/17/24	5th 3rd	WRC (DEC 2023)	6,325.13
01/18/24	5th 3rd	Section 125 Navia Health (01/15/2024)	12,046.86
01/18/24	5th 3rd	Section 125 Navia Health (01/15/2024)	5,494.40
01/23/24	5th 3rd	MiSEC (NOV)	119,652.85
01/23/24	5th 3rd	STATE OF MICHIGAN ORS (01/12/2024) DC & PHF	149,461.01
01/23/24	5th 3rd	STATE OF MICHIGAN ORS (01/12/2024) NC	1,111,975.77
01/24/24	5th 3rd	Section 125 Navia Health (01/22/2024)	1,582.37
01/24/24	5th 3rd	Section 125 Navia Health (01/22/2024)	11,996.19
01/26/24	PNC BANK	EDUSTAFF Sub Payroll (01/26/2024)	172,978.59
01/26/24	5th 3rd	MISDU (01/26/2024)	2,164.13
01/26/24	JP Morgan Chase	OMNI Group 403B (01/26/2024)	99,539.03
01/26/24	JP Morgan Chase	TSA-Equitable 457 (01/26/2024)	13,360.00
01/26/24	The Bank of New York	TSA-Valic 457 (01/26/2024)	13,548.68
01/29/24	5th 3rd	Consumers Energy (DEC 23)	56,287.78
01/29/24	5th 3rd	Federal Withholding Tax (01/26/2024)	690,400.00
01/29/24	5th 3rd	Michigan Withholding Tax (01/26/2024)	104,500.00
01/31/24	5th 3rd	Section 125 Navia Health (01/29/2024)	6,519.83
01/31/24	5th 3rd	Section 125 Navia Health (01/29/2024)	126.91
02/02/24	5th 3rd	Consumers Energy (JAN 24)	2,991.56
02/05/24	Bank of Montreal	Accounts Payable P-Cards (January 2024)	112,517.50
02/05/24	5th 3rd	WRC (JAN 2024)	22,982.09
02/06/24	5th 3rd	STATE OF MI ORS UAAL RATE (JAN 2024)	1,341,061.14
02/06/24	5th 3rd	STATE OF MICHIGAN ORS (01/26/2024) DC & PHF	147,988.71
02/06/24	5th 3rd	STATE OF MICHIGAN ORS (01/26/2024) NC	1,153,425.17
02/07/24	5th 3rd	Section 125 Navia Health (02/05/2024)	1,130.05
02/07/24	5th 3rd	Section 125 Navia Health (02/05/2024)	9,136.70
02/08/24	5th 3rd	Consumers Energy (JAN 24)	41,572.69
02/09/24	PNC BANK	EDUSTAFF Sub Payroll (02/09/2024)	221,727.97
02/09/24	5th 3rd	Michigan Sales Tax	40.57
02/09/24	5th 3rd	MISDU (02/09/2024)	2,164.13
02/09/24	JP Morgan Chase	OMNI Group 403B (02/09/2024)	100,547.21
02/09/24	5th 3rd	STATE OF MI - DETROIT WITHHOLDING JAN 2024	2,836.32
02/09/24	JP Morgan Chase	TSA-Equitable 457 (02/09/2024)	13,360.00
02/09/24	The Bank of New York	TSA-Valic 457 (02/09/2024)	13,548.68
02/12/24	5th 3rd	Federal Withholding Tax (02/09/2024)	735,100.00
02/12/24	5th 3rd	Michigan Withholding Tax (02/09/2024)	110,100.00
02/12/24	5th 3rd	WRC (JAN 2024)	2,365.10
02/13/24	5th 3rd	Consumers Energy (JAN 24)	47,156.54
02/14/24	5th 3rd	Section 125 Navia Health (02/12/2024)	9,077.63
02/15/24	Cache Valley Bank	Arbiter Sports - RefPay SPRING 2024	20,000.00

# ***FARMINGTON PUBLIC SCHOOL DISTRICT***

## **BOARD REPORT - March 19, 2024**

### **WIRE TRANSFERS/ACH WITHDRAWALS**

02/20/24	5th 3rd	MiSEC (DEC)	118,768.15
02/20/24	5th 3rd	STATE OF MICHIGAN ORS (02/09/2024) DC & PHF	98,359.44
02/20/24	5th 3rd	STATE OF MICHIGAN ORS (02/09/2024) NC	1,199,045.26
02/21/24	5th 3rd	Section 125 Navia Health (02/19/2024)	5,694.17
02/21/24	5th 3rd	Section 125 Navia Health (02/19/2024)	4.93
02/23/24	PNC BANK	EDUSTAFF Sub Payroll (02/23/2024)	240,559.15
02/23/24	5th 3rd	MISDU (02/23/2024)	2,164.13
02/23/24	JP Morgan Chase	OMNI Group 403B (02/23/2024)	101,389.92
02/23/24	JP Morgan Chase	TSA-Equitable 457 (02/23/2024)	13,360.00
02/23/24	The Bank of New York	TSA-Valic 457 (02/23/2024)	13,548.68
02/26/24	5th 3rd	Federal Withholding Tax (02/23/2024)	692,900.00
02/26/24	5th 3rd	Michigan Withholding Tax (02/23/2024)	105,200.00
02/28/24	5th 3rd	Section 125 Navia Health (02/26/2024)	88.64
02/28/24	5th 3rd	Section 125 Navia Health (02/26/2024)	8,666.64
03/05/24	Bank of Montreal	Accounts Payable P-Cards (February 2024)	178,529.49
03/05/24	5th 3rd	STATE OF MI ORS UAAL RATE (FEB 23)	1,341,061.15
03/05/24	5th 3rd	STATE OF MICHIGAN ORS (02/23/2024) DC & PHF	144,255.78
03/05/24	5th 3rd	STATE OF MICHIGAN ORS (02/23/2024) NC	1,155,916.72
03/06/24	5th 3rd	Michigan Sales Tax	8.96
03/06/24	5th 3rd	Section 125 Navia Health (03/04/2024)	11,407.84
03/08/24	5th 3rd	Consumers Energy (FEB 24)	53,550.32
03/08/24	PNC BANK	EDUSTAFF Sub Payroll (03/08/24)	115,470.38
03/08/24	5th 3rd	MISDU (03/08/2023)	2,159.95
03/08/24	JP Morgan Chase	OMNI Group 403B (03/08/2024)	100,905.80
03/08/24	JP Morgan Chase	TSA-Equitable 457 (03/08/2024)	13,360.00
03/08/24	The Bank of New York	TSA-Valic 457 (03/08/2024)	13,773.68
<b>TOTAL</b>			<b>13,195,577.33</b>

# ***FARMINGTON PUBLIC SCHOOL DISTRICT***

**BOARD REPORT - March 19, 2024**

## **BENEFIT STABILIZATION WIRE TRANSFERS/ACH WITHDRAWALS**

<b><u>DATE</u></b>	<b><u>VENDOR</u></b>	<b><u>PURPOSE</u></b>	<b><u>AMOUNT</u></b>
01/11/24	PNC Bank	ADN DENTAL (DECEMBER 2023)	52,170.10
01/18/24	JP Morgan Chase	Blue Care Network Weekly (01/16/2024)	20,902.62
01/18/24	COMERICA	Blue Cross Blue Shield of Michigan Weekly (01/15/2024)	117,031.17
01/25/24	JP Morgan Chase	Blue Care Network Weekly (01/23/2024)	169,674.33
01/25/24	COMERICA	Blue Cross Blue Shield of Michigan Weekly (01/24/2024)	377,062.44
02/01/24	JP Morgan Chase	Blue Care Network Weekly (01/30/2024)	26,901.85
02/01/24	COMERICA	Blue Cross Blue Shield of Michigan Weekly (01/31/2024)	141,832.39
02/05/24	JP Morgan Chase	Blue Care Network Monthly FEB 2024	81,542.03
02/06/24	PNC Bank	ADN DENTAL (JANUARY 2024)	95,033.64
02/08/24	JP Morgan Chase	Blue Care Network Weekly (02/06/2024)	78,513.74
02/08/24	COMERICA	Blue Cross Blue Shield of Michigan Weekly (02/07/2024)	141,899.95
02/15/24	COMERICA	Blue Cross Blue Shield of Michigan Weekly (02/14/2024)	232,835.96
02/16/24	JP Morgan Chase	Blue Care Network Weekly (02/13/2024)	99,137.22
02/22/24	JP Morgan Chase	Blue Care Network Weekly (02/20/2024)	46,311.01
02/22/24	COMERICA	Blue Cross Blue Shield of Michigan Weekly (02/21/2024)	315,862.20
02/29/24	JP Morgan Chase	Blue Care Network Weekly (02/27/2024)	101,545.39
02/29/24	COMERICA	Blue Cross Blue Shield of Michigan Weekly (02/28/2024)	189,456.45
03/04/24	JP Morgan Chase	Blue Care Network Monthly MAR 2024	81,030.76
03/05/24	PNC Bank	ADN DENTAL (FEBRUARY 2023)	108,800.99
03/07/24	JP Morgan Chase	Blue Care Network Weekly (03/05/2024)	65,961.24
03/07/24	COMERICA	Blue Cross Blue Shield of Michigan Weekly (03/06/2024)	192,747.11
<b>TOTAL</b>			<b><u>\$ 2,736,252.59</u></b>

**March 19, 2024**

Regular Meeting of the Board of Education

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**XIV. CONSENT AGENDA.** I move that the Board of Education approve the March 19, 2024, Consent Agenda as follows:

- A. Approval of Minutes
  - 1. March 5, 2024 Study Session
  - 2. March 5, 2024 Regular Meeting
  - 3. March 7, 2024 Communications and Community Engagement Committee
  - 4. March 12, 2024 Finance and Facilities Committee
  - 5. March 14, 2024 Policy/Board Governance Committee
  - 6. March 16, 2024 Board Retreat
- B. Head Start Director's Monthly Report
- C. Personnel Items

**STUDY SESSION  
OF THE FARMINGTON BOARD OF EDUCATION  
Maxfield Education Center  
32789 W. Ten Mile  
Farmington, Michigan  
March 5, 2024**

President Blau called the meeting to order at 5:00 p.m.

**ROLL CALL:**

**Present:** Cheryl B. Blau, President  
Claudia T. Heinrich, Vice President  
Zach T. Rich, Secretary  
Terri A. Weems, Treasurer  
Mable S. Fox, Trustee  
Angie F. Smith, Trustee

**Absent:** Donald Walker, Jr., Trustee

**Also Present:** Chris Delgado, Superintendent; Kelly Coffin, Jennifer Kaminski and Brad Paddock, Assistant Superintendents; Diane Bauman, Jon Barth, and Margaret Hendrickson, Directors; and staff and community members.

1. **APPROVAL OF THE AGENDA.** It was moved by Weems and supported by Rich to approve the agenda for the Board of Education study session on Tuesday, March 5, 2024, as presented.

**VOICE VOTE:**

**Ayes:** Fox, Heinrich, Rich, Smith, Weems, Blau  
**Nays:** None

**MOTION UNANIMOUSLY APPROVED.**

2. **IB PROGRAMME.**

**Presenters:** Kelly Coffin, Assistant Superintendent, Innovation and Strategic Initiatives; Jennifer Kaminski, Assistant Superintendent, Business Services; Lynne Gibson, International Academy, Tri-Campus Head of School, OKMA Principal

The Board heard reports from Dr. Kelly Coffin (FPS) and Dr. Lynne Gibson (International Academy in Bloomfield Hills, MI). The Board reviewed documents detailing the current state of the International Baccalaureate (IB) Programme at Farmington High School, including the history of the IB Programme since moving to Farmington High School as well as current enrollment and costs associated with the program. Ms. Gibson explained the options available for Farmington to re-enter an agreement with the International Academy.

3. **PUBLIC COMMENTS.** Public comments were shared. No action was taken.
4. **ADJOURNMENT.** The Board of Education March 5, 2024, study session was adjourned at 6:00 pm.

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Zach T. Rich  
Farmington Board of Education  
Board Secretary

**REGULAR MEETING  
OF THE FARMINGTON BOARD OF EDUCATION  
Maxfield Education Center  
32789 W. Ten Mile  
Farmington, Michigan  
March 5, 2024**

President Blau called the meeting to order at 6:01 p.m.

**ROLL CALL:**

**Present:** Cheryl B. Blau, President  
Claudia T. Heinrich, Vice President  
Zach T. Rich, Secretary  
Terri A. Weems, Treasurer  
Mable S. Fox, Trustee (left early)  
Angie F. Smith, Trustee  
Donald Walker, Jr., Trustee

**Absent:**

**Also Present:** Chris Delgado, Superintendent; Kelly Coffin, Jennifer Kaminski and Brad Paddock, Assistant Superintendents; Diane Bauman, Jon Barth, Margaret Hendrickson, Kurtis Lovio, and Wes Prescott, Directors; staff and community members.

1. **PLEDGE OF ALLEGIANCE.** The Board led the pledge.
2. **APPROVAL OF THE AGENDA.** It was moved by Rich and supported by Heinrich to approve the agenda for the regular Board of Education meeting on Tuesday, March 5, 2024, as presented.

**VOICE VOTE:**

**Ayes:** Fox, Heinrich, Rich, Smith, Weems, Walker, Blau  
**Nays:** None

**MOTION UNANIMOUSLY APPROVED.**

3. **ANNOUNCEMENTS.** President Blau apologized to the community for the impact of statements made at the February 6, 2024 regular meeting regarding District DEI initiatives. She also thanked the PTA council for the recent dinner celebrating staff and students.
4. **CORRESPONDENCE.** Board Secretary Rich provided a report on correspondence received during this period. Correspondence is acknowledged and responded to when appropriate. A list of correspondents and topics is available in the Board packet on the Farmington Public Schools

website.

- 5. LEGISLATIVE UPDATE.** Board Secretary Rich reported on the current budget hearings following Governor Whitmer's budget proposals, the push to enshrine free breakfast/lunch for all students, the passing of HB 4279 (taxes levied for area career and technical education programs), and the Senate Education Committee approval of SB 567 and 568 (pre screening for dyslexia in public schools).

Trustee Smith is working to provide information to students that encourages and supports voter registration.

- 6. SUPERINTENDENT'S DISTRICT UPDATE.**

**Presenter:** Chris Delgado, Superintendent

Dr. Delgado spoke on the following topics: North Farmington High School men's basketball (district champions); Lorelei Schrum (6th in state - women's wrestling); Harrison High School Dance Company (invitee to regional high school dance festival); Farmington United Gymnastics (regional champion); Black History Month (door judging at Hillside); community movie event *Origin*; Power Middle School film festival; Schools of Choice; One School One Book (*A Boy Called Bat*).

- 7. FARMINGTON ONLINE UPDATE.**

**Presenter:** Kurtis Lovio, Director, Virtual and Remote Programming

Mr. Lovio provided information on our virtual and remote programming. He explained the various reasons why families/students select online learning. The difference between virtual and remote learning was clarified. Virtual is teacher-mentor supported, computer-based, and self-paced. Remote is teacher-led, live instruction, and follows a traditional school day. Virtual and remote students can participate in field trips, meet-up events, social opportunities, and in their Farmington homeschool after-school activities, clubs, and athletics. Farmington Online has several community partnerships including F.H. Suburban Ice Arena, Farmington Community Library, and the Hawk. They are also connected to county partnerships such as with OSTC - Oakland Schools Technical Campus, OTEC - Oakland Technical Early College, and ACE - Accelerated College Experience. Future program expansion includes informing the homeschool community by reaching out to local resident students not currently enrolled in FPS. With the superintendent's and Board's approval, Farmington Online could also be offered as an expanded School of Choice opportunity to Oakland and contiguous counties.

Board members made comments and questions were answered.

**8. WORLD LANGUAGE (FRENCH ADOPTION PROPOSAL).**

**Presenter:** Margaret Hendrickson, Director, Curriculum, Instruction and Assessment

Ms. Hendrickson provided the Board with information pertaining to the proposed adoption of updated curriculum for French 1, 2, and 3. This is the same publisher and text as adopted for Spanish last year. The course description was detailed along with why an update of materials is required at this time. Ms. Hendrickson stated the priorities utilized in text selection, highlighted key points of the selected text, and listed materials included with purchase. Lastly, quotes for the proposed purchase were detailed.

Board members made comments and questions were answered.

This item will be presented for action at the March 19, 2024 regular meeting.

**9. TECHNOLOGY PURCHASE - STAFF DEVICES.**

**Presenter:** Wes Prescott, Director, Technology

Mr. Prescott provided the Board with information pertaining to the purchase of replacement devices for District support staff. Upgrading these devices (laptops, docking stations, monitors, accessories) would begin this spring and continue into next school year to upgrade all staff who are not part of this initial upgrade. This follows budgetary planning for the use of bond funds. With this purchase and the subsequent purchase next year, all staff devices would be refreshed following the 5-6 year lifecycle for devices.

It is recommended that the Board of Education authorize the purchase of these computers and accessories in the amount of \$255,640.32 from Sehi Computer Products utilizing REMC contract pricing.

Board members made comments and questions were answered.

This item will be presented for action at the March 19, 2024 regular meeting.

**10. PUBLIC COMMENTS.** Public comments were shared. No action was taken.

**11. CONSENT AGENDA.** It was moved by Weems and supported by Rich that the Board of Education approve the March 5, 2024 Consent Agenda as follows:

- A. Approval of Minutes
  - 1. February 6, 2024 Regular Meeting
  - 2. February 14, 2024 Special Meeting

Board discussion occurred regarding changing the title of the February 14, 2024 meeting from special meeting to dialogue or discussion.

**ROLL CALL VOTE:**

**Ayes:** Heinrich, Rich, Weems, Blau, Walker

**Nays:** Smith, Fox

**MOTION PASSED 5-2.**

**12. REPORTS FROM BOARD REPRESENTATIVES.**

**Student Round Table:** Vice President Heinrich reported that she attended the SRT meeting on February 13, 2024. She reviewed the purpose of the Student Round Table and discussed the career fair scheduled for May 3, 2024 and associated activities. The public is encouraged to participate in their area of expertise. The students also discussed the community dialogue topic of athletics and anti-muslim, anti-semitic sentiment in our schools.

**13. ADJOURNMENT.** The Board of Education March 5, 2024, regular meeting was adjourned at 8:22 pm.

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Zach T. Rich  
Farmington Board of Education  
Board Secretary



8. **RESTORATIVE PRACTICE SESSION** – Two Restorative Practices Facilitators, Jillian Henry and Tamika Williams, educated the Board on the RP model, the process for referrals, and the connection to the Positive Culture Handbook.
9. **DEBRIEF - IB STUDY SESSION** – Board members discussed the pros and cons of continuing our “school within a school” IB Programme vs. the International Academy slot system. Consensus was unanimously reached to continue the high school IB programme. Further discussion clarified the roles of the PYP and MYP programmes and will be discussed at a future date.
10. **ADJOURNMENT.** The Board of Education’s March 16, 2024 Board Retreat was adjourned at 2:58 p.m.

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Zach T. Rich, Board Secretary  
Farmington Board of Education



**To:** Board of Education Members  
**Cc:** Dr. Christopher Delgado  
**From:** Kirsten Cicchella  
**Date:** February 2024  
**Re:** **Head Start Directors Monthly Report**

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### **Program update:**

- The Head Start enrollment is at 78 students with nine students having an IEP.
- Our Family Support Specialist, who oversees enrollment into the program, attended a Eligibility, Recruitment and Enrollment training through OLHSA regarding any changes to the Head Start enrollment process. We are in year two of using a new online database through the State of Michigan called EmPower.
- We have begun enrollment for the 2024-2025 school year, beginning first with returning students then the general public.
- A total of 858 breakfasts and 863 lunches were served through National School Lunch, and 853 snacks were served through CACFP.
- Staff completed the second scoring period for student data and reviewed progress on our school wide goal: Teachers will explicitly teach a social emotional lesson one time per week, which includes the five ingredients of active learning (Child Observation Record Category of Social Emotional Development). This category of student data will improve from a 3.02 in scoring period one, to a 3.5 in scoring period two. Data showed that goal was met at 3.75, and a new target of 4.25 was set for the third scoring period.
- The chart below shows the items within the Social Emotional Domain.

### **Child Observation Record: Social and Emotional Development**

#### **D. Emotions**

0. Child expresses an emotion with his or her face and/or body.
1. Child initiates physical contact with another person to express an emotion.
2. Child names emotions.
3. Child explains the reason behind an emotion.
4. Child tries at first to control how he or she expresses emotions, but then resorts to physical expression.
5. Child controls the expression of his or her feelings.
6. Child uses a wider range of words to describe his or her own emotions.
7. Child describes and gives a reason why people feel differently about the same situation.



### **E. Building relationships with adults**

0. Child looks at, smiles at, vocalizes to, or makes faces at a primary caregiver.
1. Child uses a familiar adult as a secure base from which to explore, returning periodically.
2. Child seeks out a familiar adult to communicate a simple need or desire, using at least one word.
3. Child asks an adult to play with him or her or share in an activity.
4. Child engages in a conversation with an adult and takes two or more turns.
5. Child involves an adult in an activity for an extended period of time by assigning a task or role to the adult, working with the adult toward a goal the child has in mind, or leading the adult in a complex pretend-play scenario.
6. Child asks an adult a question about the adult's knowledge or experience to learn more than what is covered in a group or classroom discussion.
7. Child follows up a conversation with an adult to learn or share more information.

### **F. Building relationships with other children**

0. Child watches another child.
1. Child spontaneously brings an object or shows affection to another child.
2. Child plays and works alongside other children.
3. Child makes a comment directly to another child.
4. Child shows a preference for one or more friends.
5. Child plays collaboratively with two or more other children by contributing ideas and/or incorporating ideas from the other children into their play.
6. Child engages in sustained personal and reciprocal conversation with a friend.
7. Child follows up on (asks about) something personal a friend has previously shared with him or her.

### **G. Community**

0. Child alerts to what is going on around him or her.
1. Child participates in a part of the daily routine, when led or assisted by an adult.
2. Child attempts, on his or her own, a simple task that is related to part of the daily routine.
3. Child transitions between parts of the daily routine.
4. Child reminds others of classroom routines and social expectations.
5. Child performs an action, on his or her own, that is helpful to the classroom community and is done apart from classroom rules, jobs, or routine expectations.
6. Child distinguishes the actions of others as being purposeful or accidental.
7. Child acknowledges, on his or her own, how his or her behavior affects others and, as needed, acts to correct.



**Fiscal update:**

FEDERAL EXPENDITURES	APPROVED BUDGET	ACTUAL FEB 2024 EXP	ACTUAL PLAN YR TO DATE	REMAINING BALANCE
PERSONNEL	419,876.00	40,012.90	61,225.70	358,650.30
FRINGE BENEFITS	295,227.00	25,682.97	40,892.90	254,334.10
TRAVEL OUT OF AREA	0	0	0	0
EQUIPMENT	0.00	0.00	0.00	0
SUPPLIES	9,600.00	27.92	8,200.22	1,399.78
CONTRACTUAL	14,487.00	713.84	713.84	13,773.16
CONSTRUCTION, RENOVATION, REPAIR				
OTHER	7,300.00	0	531.69	6,768.31
	<b>746,490.00</b>	<b>66,437.63</b>	<b>111,564.35</b>	<b>634,925.65</b>

**February 2024 Credit Card Expenses:**

<i>Per Head Start fiscal guidelines, credit card expenditures must be reported separately as well as in total expenditures.</i>	
Supplies	887.81