

Agenda of Regular Meeting

The Board of Education Waverly Community Schools

A Regular Meeting of the Board of Education of Waverly Community Schools will be held October 19, 2026, beginning at 6:00 PM in the Middle School Library, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Deborah Lopez
- II. Special Presentation
 - A. 2025-26 Audit Presentation - Plante Moran 4
 - B. 2026-27 Building Goals - Middle School 17
 - C. District Therapy Dog Update - Caitlyn Walton
 - D. Communications Assessment - Micky O'Neil and Joy Schantz 32
- III. Correspondence
- IV. Public Comment for Specific Agenda Items Only
Per Board of Education Policy 167.3, each statement made by a participant shall be limited to four (4) minutes duration. If an interpreter is used, participants will be limited to eight (8) minutes.
- V. Board Member Comment
- VI. Approval of Agenda and Acceptance of all Report into Discussion

Recommendation: To request a motion to approve the September 21, 2026 agenda as presented and accept all reports into discussion.

VII.	Approval of Consent Agenda	36
	Items listed below may be approved with one motion unless a board member requests that an item or items be removed for a separate action.	
	Regular Meeting Minutes - September 21, 2026	
	Special Meeting Minutes - Board Professional Development - September 29, 2026	
	Report #26-26, HR Personnel Report	
	Report #26-27, Finance Report	
VIII.	Committee Meetings	
	Odd Months - September, November, January, March, May	
	Finance & Facilities - Report on October 19, 2026	
	Teaching & Learning - Report on October 19, 2026	
	Even Months - October, December, February, April, June	
	Advocacy & Outreach	
	Special Education	
IX.	Presentation of Reports	
A.	For Action - Report #26-28, Summer Tax Collection Resolution	54
	<u>Recommendation:</u> To adopt the Annual Summer Tax Resolution, invoking for 2027 its previously adopted, ongoing resolution imposing a summer tax levy of one-half (1/2) of school property taxes upon property located within the School District.	
B.	For Action - Report #26-29, Waverly HS & MS Music Program Out of State Field Trip to Cedar Point	57
	<u>Recommendation:</u> To approve the Music Program field trip to Cedar Point in Sandusky, Ohio on May 15, 2027.	
C.	For Board Discussion - Cell Phone "Away for the Day" Resolution	63
	<u>Recommendation:</u> To discuss proposed Cell Phone "Away for the Day" resolution.	

- X. Superintendent's Report

- XI. Public Comment - Open Comment for District Related Items
Per Board of Education Policy 167.3, each statement made by a participant shall be limited to four (4) minutes duration. If an interpreter is used, participants will be limited to eight (8) minutes.

- XII. Other Board Business

- XIII. Adjournment

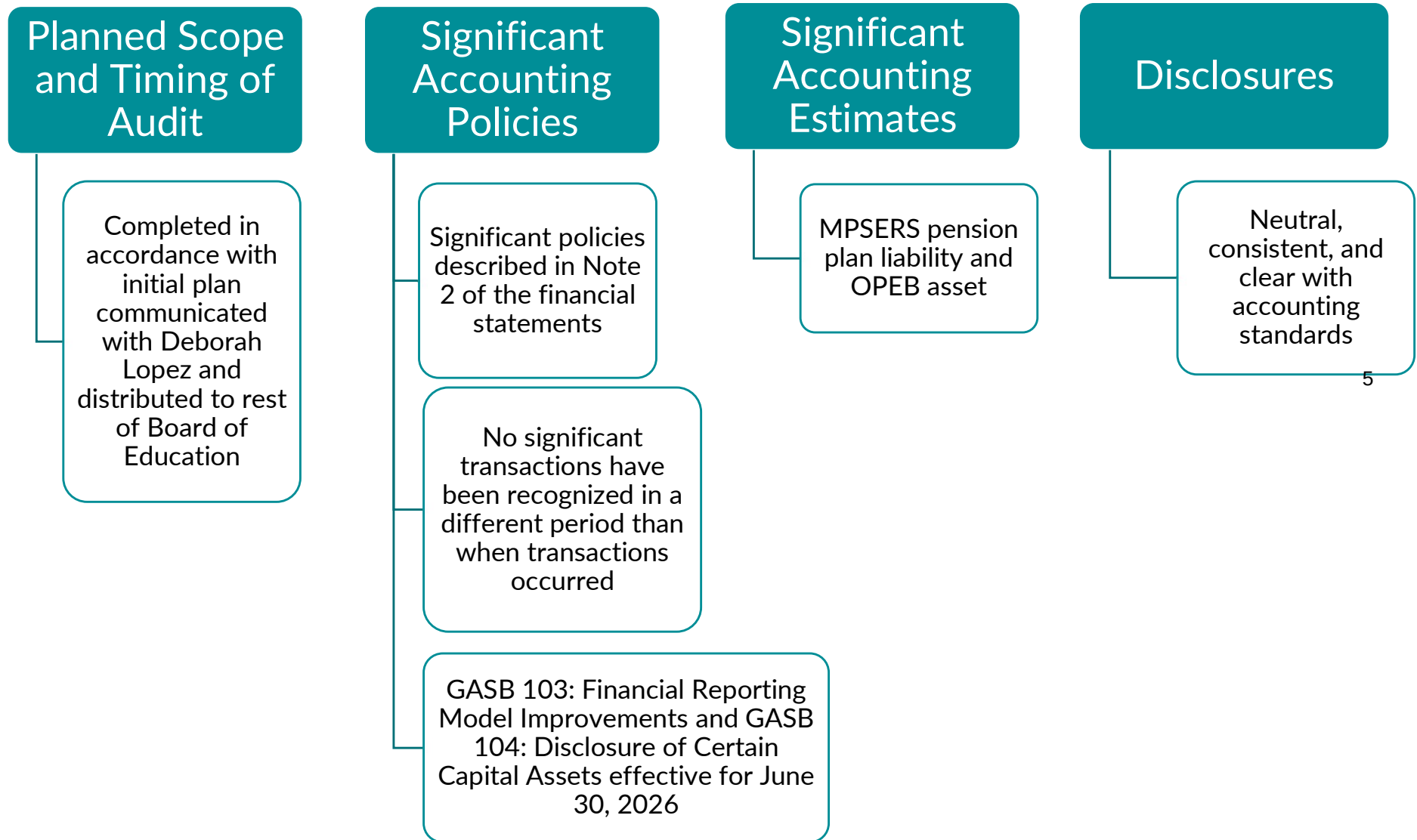


Waverly Community Schools

Board presentation | Year ended June 30, 2026



Required Communications Under AU 260



5



Required Communications Under AU 260

Other Matters

No Difficulties Encountered
in Performing the Audit

No Disagreements with
Management

No Audit Adjustments
No Uncorrected Adjustments

No Material Weaknesses in
Internal Control

6



Required Communications Under AU 260

Other Matters

One Federal Program Internal
Control Finding

Management Representation
Letter to be Received and
Dated upon release of
Compliance Supplement

No Management Consultations
with Other Independent
Accountants

No Fraud or Illegal Acts

7



Required Communications Under AU 260

Plante Moran to issue an unmodified “clean” opinion on the audited financial statements

Financial statements are the responsibility of management

Plante Moran is responsible for rendering an opinion on the audited financial statements

Audit completed in accordance with auditing standards generally accepted in the United States of America

8



Key Highlights

2025-2026 Audit and Federal Compliance Results

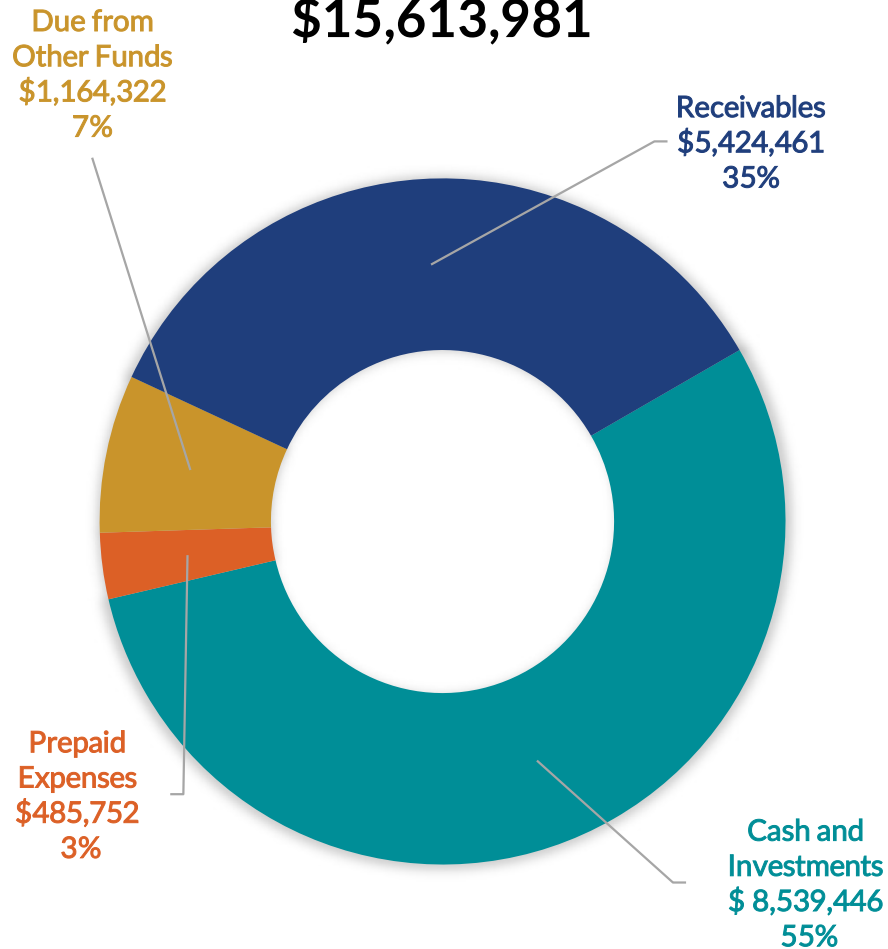
- Basic Audit – Unmodified opinion
- Federal Program (pending final Compliance Supplement) – COVID-19 Coronavirus State and Local Fiscal Recovery Funds – Unmodified compliance opinion
- Bond program 1351(a) and Sinking Fund 1212 compliance ⁹
- No audit adjustments identified. One federal program internal control finding.



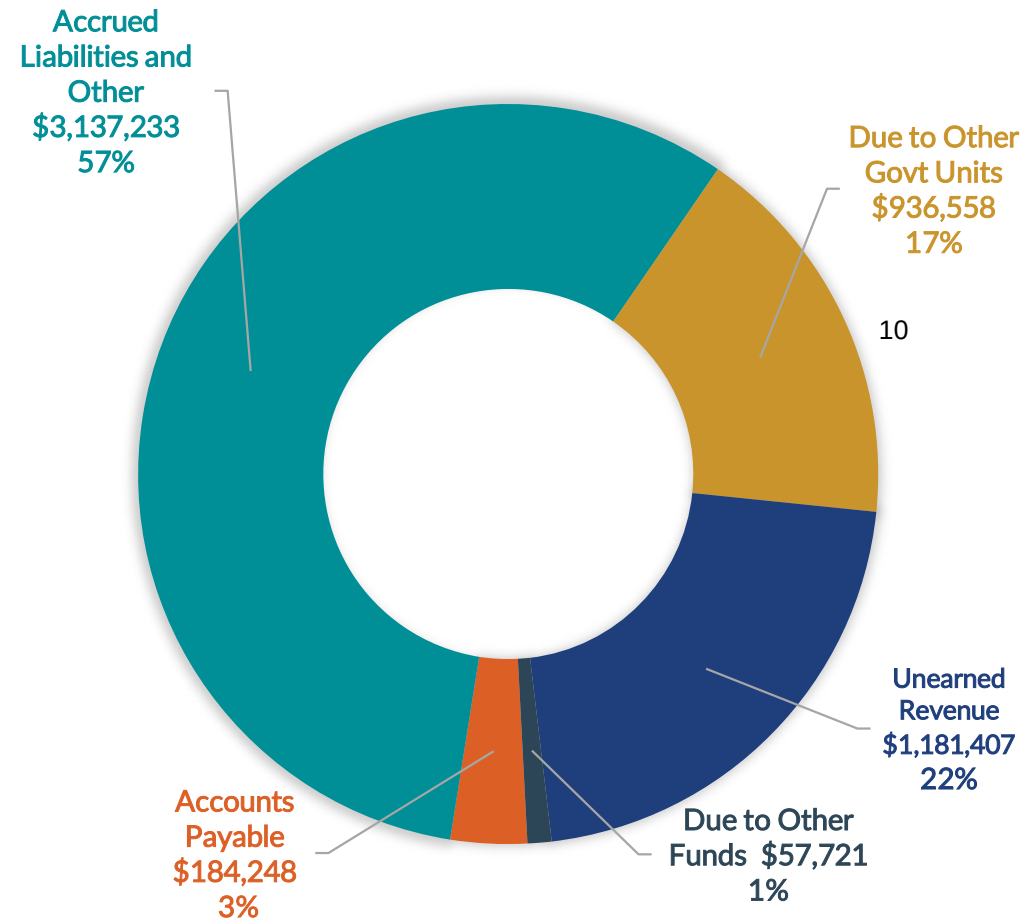
General Fund Assets and Liabilities

June 30, 2026

ASSETS \$15,613,981

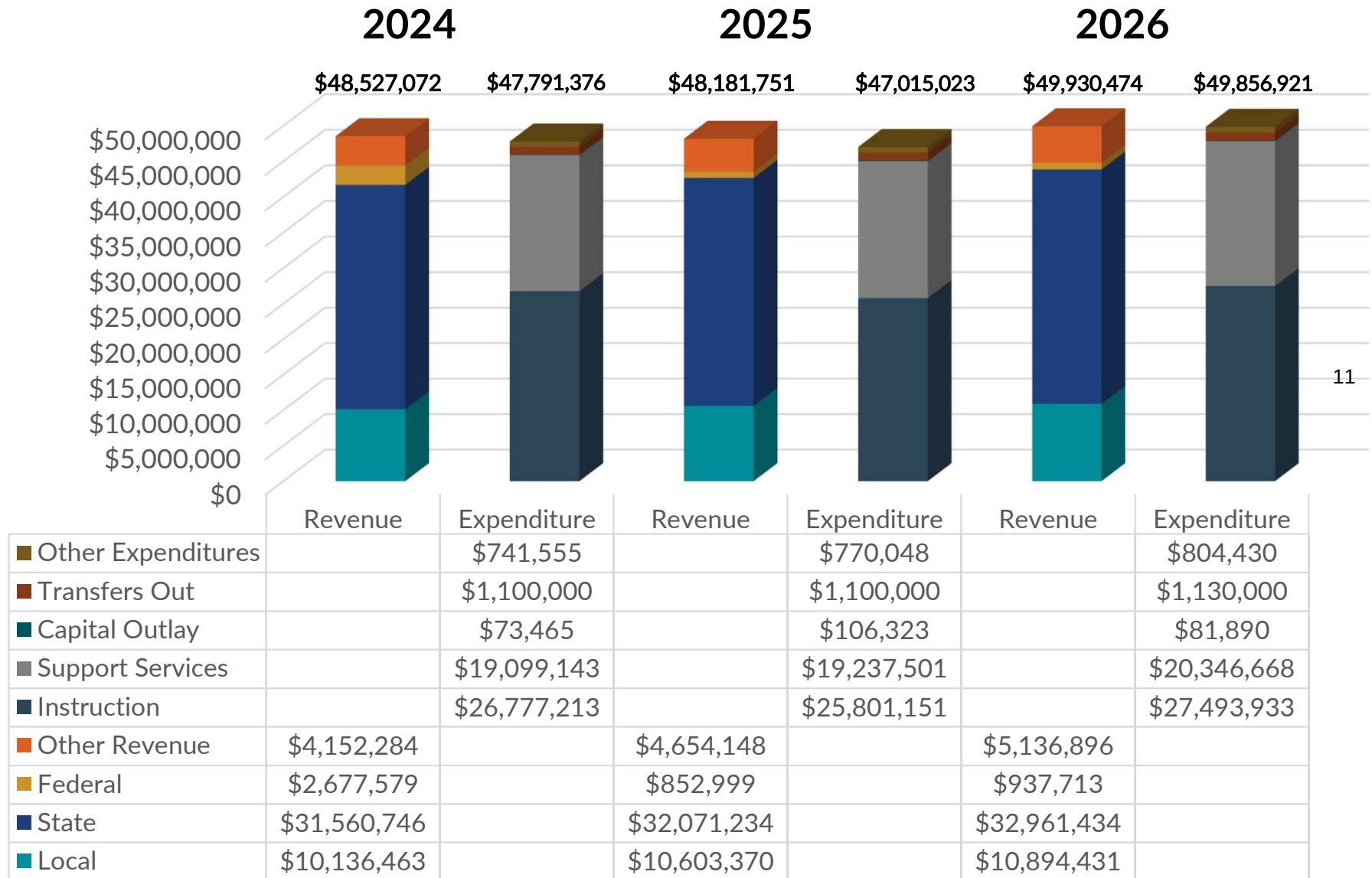


LIABILITIES \$5,497,167





General Fund Revenue and Other Financing Sources/Expenditures and Other Financing Uses Actual Results Years Ended June 30

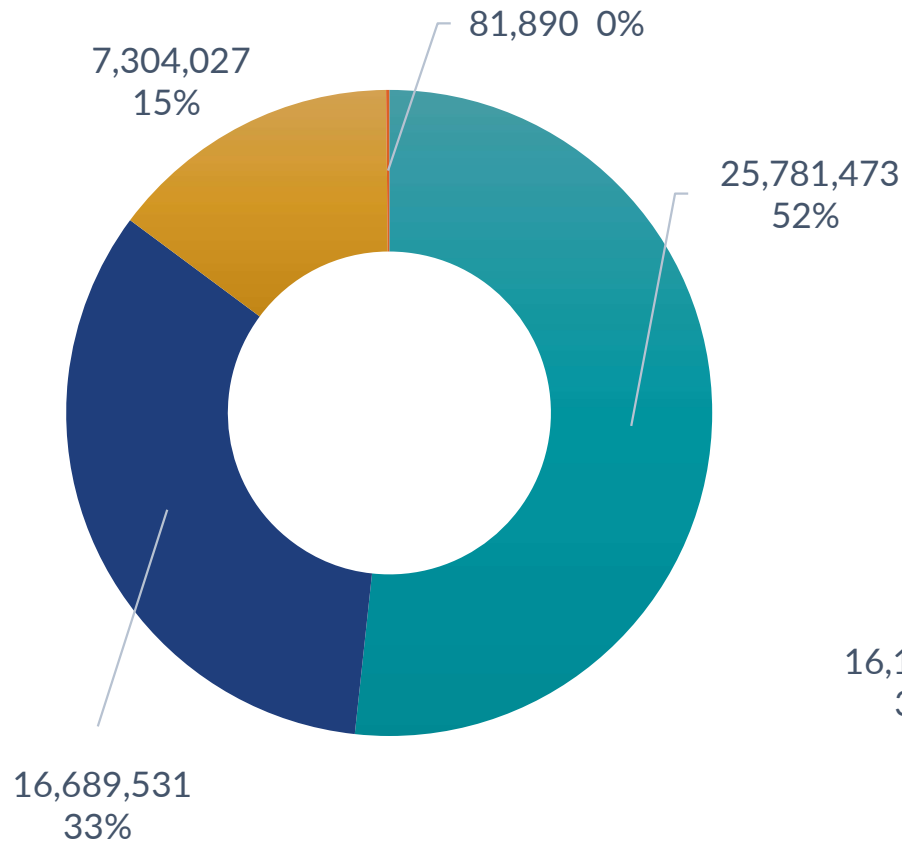




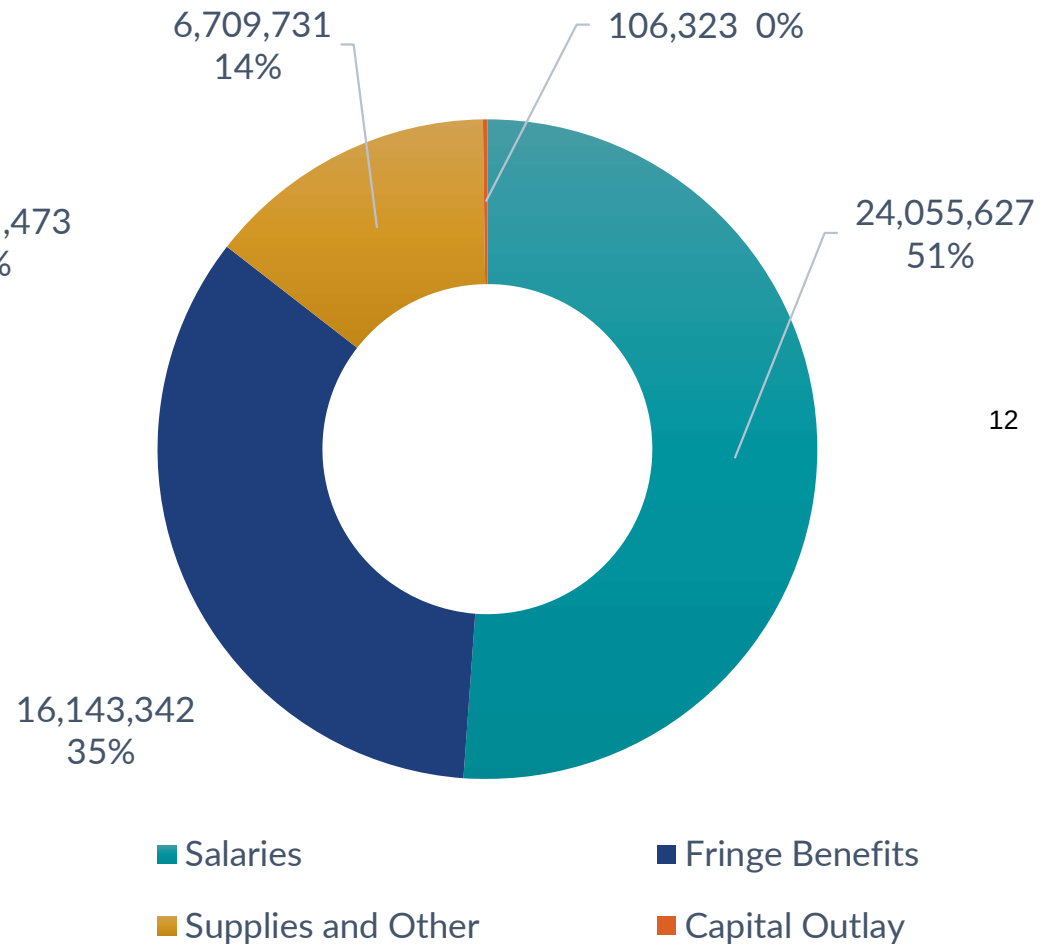
General Fund Expenditures and Other Financing Uses

Year Ended June 30

2026 = \$49,856,921

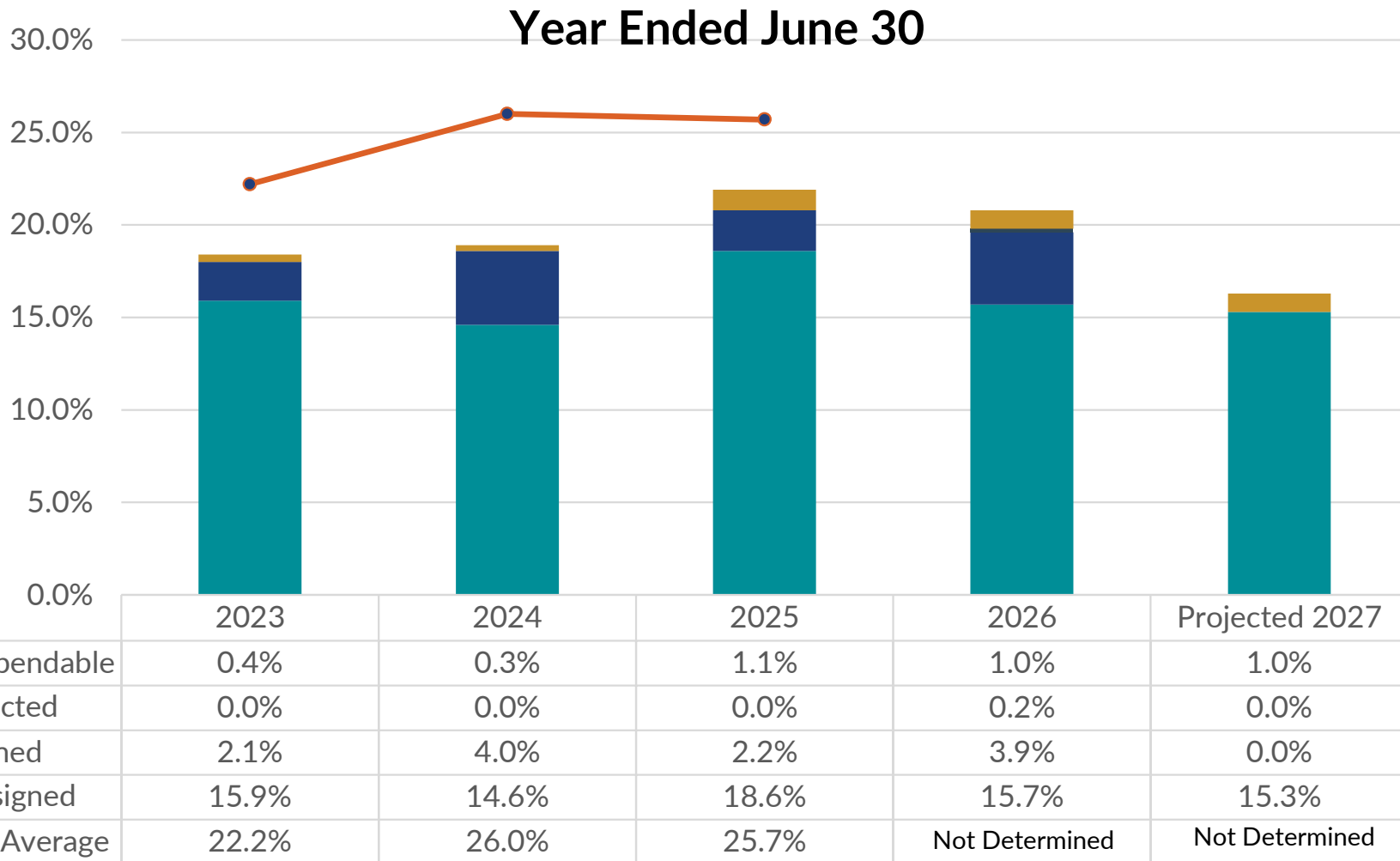


2025 = \$47,015,023





General Fund – Fund Balance as a Percentage of Total Expenditures (Excluding Other Financing Uses)



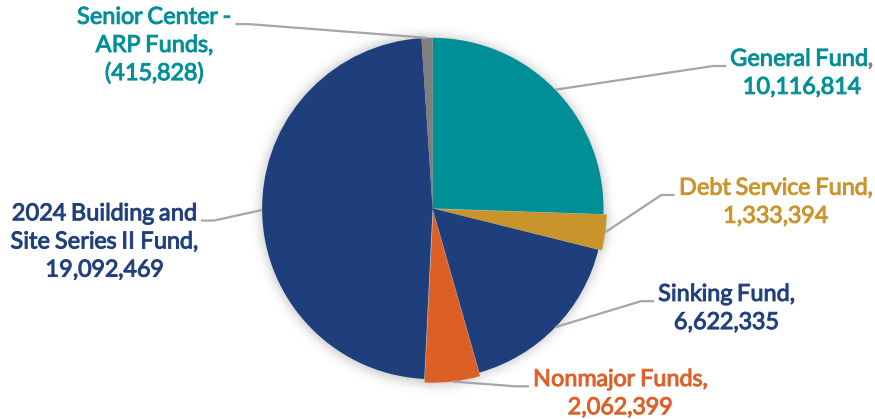
13



Fund Balance to Net Position Reconciliation

June 30, 2024

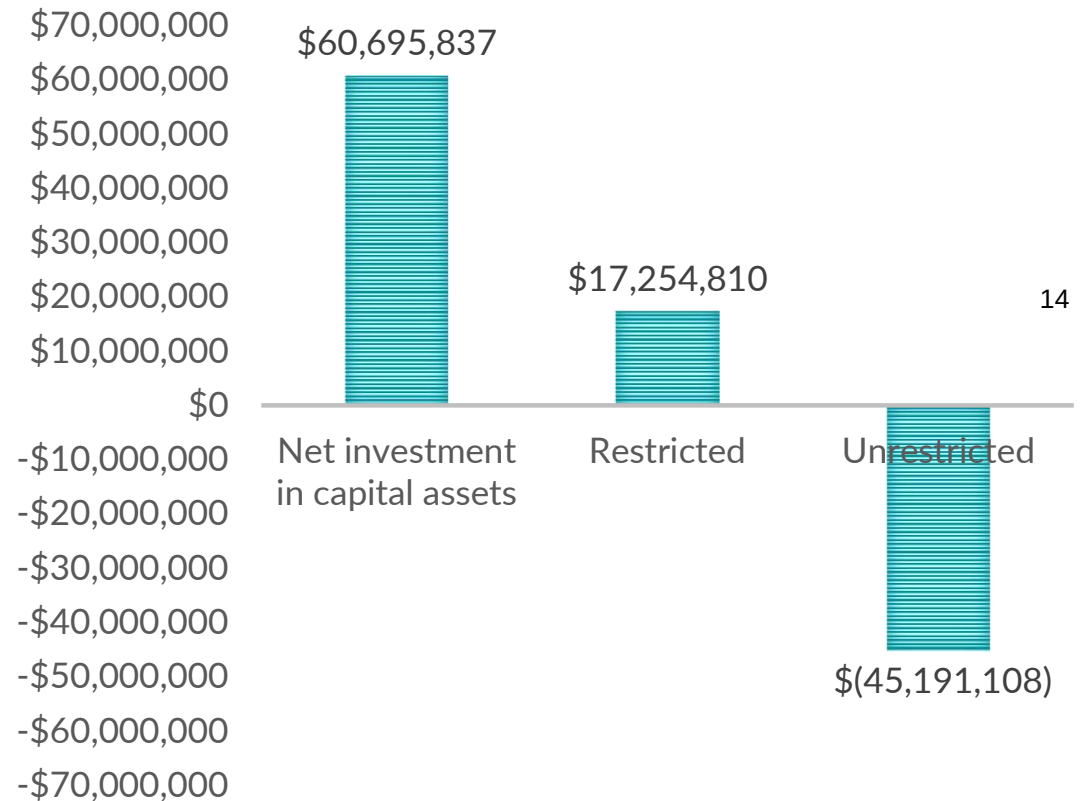
**FUND LEVEL TOTAL =
\$38,811,583**



Reconciliation

Fund Level	\$	38,811,583
Add:		
Capital assets		151,039,126
Unavailable revenue		415,828
Less:		
Bonds payable and related premiums	(110,421,680)	
Compensated absences	(994,809)	
Accrued interest	(868,292)	
Net Pension and OPEB Obligations	(43,930,602)	
Arbitrage rebate	(1,291,615)	
Government-Wide	\$	<u>32,759,539</u>

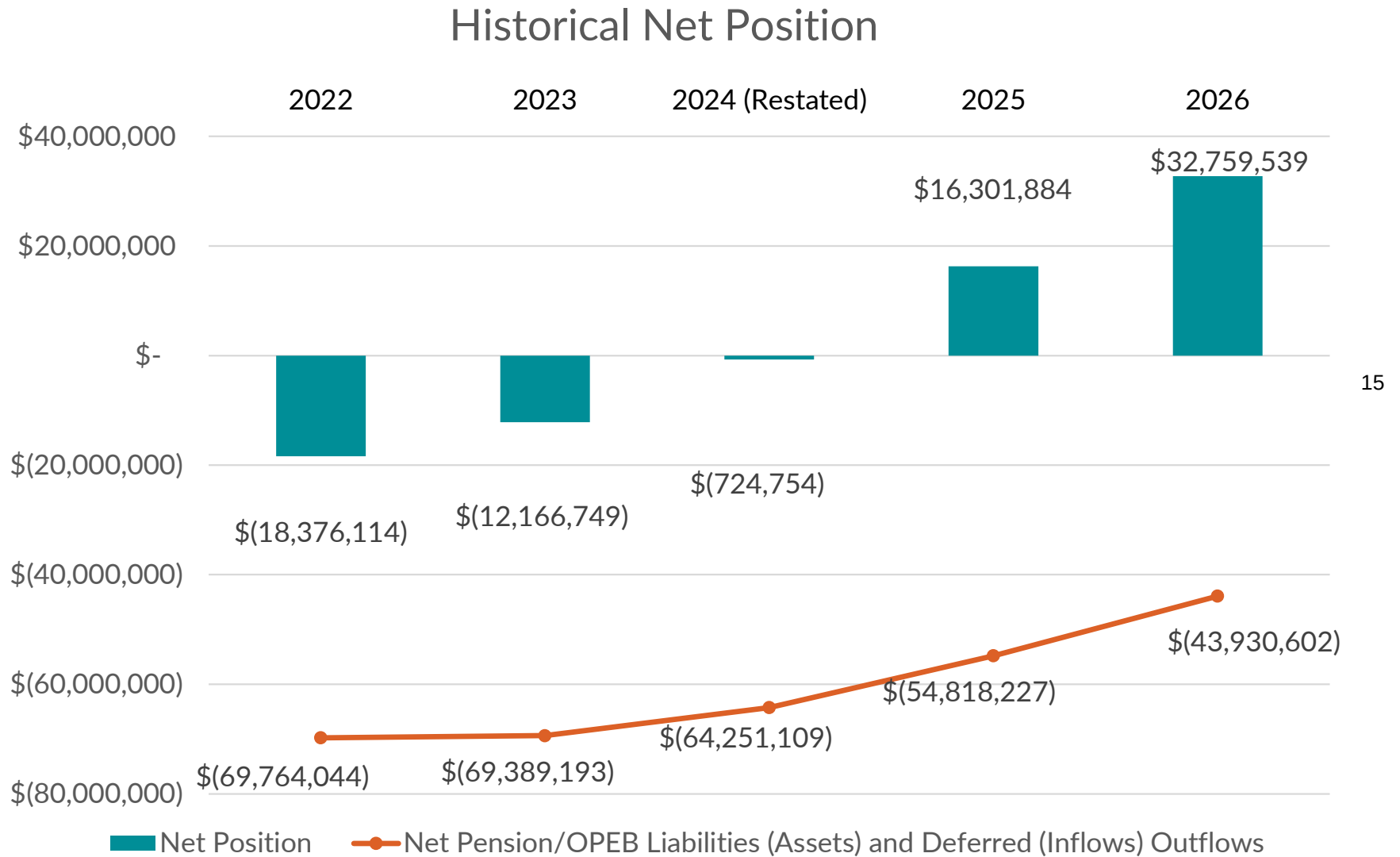
**GOVERNMENT-WIDE
TOTAL = \$32,759,539**





Five Year Historical Net Position

Years Ending June 30





Thank you.

For more information contact:

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Partner

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16

Nicole Abel, CPA

Senior

(517) 336-7568

Nicole.Abel@plantemoran.com

WAVERLY



FORWARD

Our District Commitments

Waverly Middle School

School Action Plan 26-27



Growth with a Purpose

We learn, think deeply, and keep getting better



Build Together

We collaborate, communicate, and strengthen one another



Rise with Integrity

We do what's right and make our community better



80% of our students will increase 20% from pre-test (formative) to post-test (summative) in both mathematics and literacy.

Strategy

CHAMPS

Activities

- CHAMPS TRAINING
- Posters reinforcing CHAMPS around school
- PBIS Team finalized the PBIS Handbook

Strategy

Department meetings, pacing guides and instructional coach

Activities

- Agendas for Department meetings
- Continually update pacing guides
- Utilize instructional coach to help new or struggling teachers
- Make sure instruction is aligned to district and state goals

Learning Targets

Social Contract

Explicit Vocabulary

Engagement Strategies



80% of our students indicate an increase in their sense of school belonging based on the Student voice survey

Strategy

Student Council, Parent Meetings & Newsletter

Activities

- Leverage Student Council Activities
(Start voting early in year to have student council established)
- Share out of school activities and opportunities via various means

Strategy

By-weekly student meeting
(5 minutes for student feedback)

Activities

Discuss school culture and building
community

Strategy

By-weekly grade level staff meeting

Activities

Discuss school culture and building community



80% of the students will attend every class period.

Strategy

Actively track attendance

Activities

- Staff monitor students with 5+ absences
- Staff member calls home (office if the pattern is skipping)
- Information logged into PowerSchool
- Weekly Attendance Report run by Office/Counselor

Strategy

Continue to educate staff on building relationships

Activities

- Dr. Marks PD and modeling
- Create a Welcoming Environment
- Relationship Mapping

Strategy

Track academic progress for each student and make sure we are following up with struggling students before it becomes a problem

Activities

- Establish MTSS systems

Strategy

Education on Standards Based Grading

Activities

PD on Standards Based Grading and
Instructional coach helping teachers put
standards into gradebook



Communications Assessment



In partnership with Ingham ISD

Meet the Team

1

Joy Shantz, Communications Specialist
Ingham Intermediate School District

2

Micki O'Neil, Chief Communications Officer
Ingham Intermediate School District

3

Sara Parkinson, Communications Coordinator
Ingham Intermediate School District

Executive Summary

In October 2026, Waverly Community Schools (WCS) will initiate a comprehensive communications assessment in collaboration with Ingham Intermediate School District.

Overall goals of the assessment include:

- Exploring current habits and preferred channels and frequency of communication for various stakeholders
- Discovering information gaps and any barriers to engagement with district communications
- Building a strategic action plan to enhance transparency, meet stakeholder needs, and increase trust and collaboration across the district and community

Key Audiences

- Administration
- Teachers
- Specialists and Paraprofessionals
- Support Staff
- Transportation
- Maintenance/Custodian/Food Service
- Child Care Staff
- Board of Education
- Parents & Guardians
- Community Members
- Students

Communications Assessment



In partnership with Ingham ISD

Process & Methodology

We have created two surveys, to be widely distributed and filled out between October 26, 2026–November 13, 2026.

- 1** Internal Communications Survey
- 2** External Communications Survey



Focus Groups

We will facilitate focus groups to ask specific questions of various stakeholder groups, including:

- 10/27 during Superintendent’s Advisory Council meeting
- 11/3 session during PD
- TBD sessions with:
 - Principals
 - Counselors
 - Teachers
 - Support Staff
 - Parents & Guardians
 - Alumni/Community Members
 - Board of Education
- In-person, virtual, and after-hours meetings offered

Current habits

Preferred channels & frequency

Information gaps

Barriers to engagement

Communications Assessment



In partnership with Ingham ISD

Timeline

Information Gathering

- September
 - Final draft of survey
 - Present to Cabinet
- October
 - Prepare marketing materials
 - Organize focus group logistics
 - 19 Present to Board of Education
 - 26 Surveys Open
 - 27 Superintendent's Advisory Council
 - Focus Groups
- November
 - 3 PD sessions
 - 16 Surveys Close (or extend, based on responses)
 - Focus Groups continue
- December
 - Analyze data and prepare report
 - Present to Glenn and Cabinet



Analysis

- January
 - Present findings to Board of Education at January 11 meeting
- January-February
 - Formulate action plans based on insights, outline strategies for improvement
 - Additional meetings with Cabinet, Waverly Forward, stakeholder groups as needed
- February-June
 - Implementation
- Fall 2027
 - Annually repeat surveys to compare progress

Communications Assessment



In partnership with Ingham ISD

Marketing

- Email communications
 - From Glenn, building leadership
- Flyers (digital and print)
- School Messenger blasts to parents & staff
- Building newsletters
- Waverly Forward printed newsletter sent community-wide
- Social media
 - Boosted, paid posts
- Website



Implementation

- Timeline for recommendations
- Priority levels and phases of implementation
- Roles and responsibilities for follow-through
- Continued options for feedback

Sample Goals

- Redesign WCS website
- Create a WCS Instagram
- Enhance uniformity of building websites
- Build a style guide for staff communications
- Spotlight student, staff, alumni achievements
- Create a monthly email newsletter from Glenn

Minutes of Regular Meeting

The Board of Trustees Waverly Community Schools

Opening of Meeting

The regular monthly meeting of the Waverly Community Schools Board of Education was held on Monday, September 21, 2026 in the Waverly High School Warrior Room, located at 160 Snow Rd., Lansing, MI 48917. President Lopez called the meeting to order at 6:01 PM. The pledge to the flag was led by Member Pike.

Members Present: Deborah Lopez
 Vince Perkins
 Cathy Pike
 Ty Liggons
 Emily Lenneman
 Michiko Alvarenga
 Andrea Torres – entered at 6:22 pm

Members Absent: None

Special Presentations

High School Principal, Tony Terranova, reviewed the Waverly High School 2026-27 Building Goals, highlighting:

- Engaged student learning with teachers & classmates
- Intentional learning strategies
- Student sense of belonging
- Importance of relationships/connections beyond the classroom
- Creating a positive school culture

The Board of Education members asked clarifying questions.

Correspondence:

None

Public Comment For Agenda Items

None

Board Member Comment:

Member Lenneman

- Thanked Principal Terranova for his presentation and the continued effort by staff to building relationships with students.

Member Liggons:

- Thanked Principal Terranova for his presentation.
- The High School Community Open-House was well received.
- Thanked all staff and community members who have allowed Member Liggons to meet with them and sharing thoughts.

Member Pike:

- Enjoy the first day of school, welcoming staff and students back at Elmwood and Winans.
- Very impressed with Winans Special Ed staff and navigating through a tough situation.
- Good to see students at Elmwood playing outside on the new playground and having fun.
- The Teaching & Learning Committee would like to develop a committee to research AI in our school with student and staff involvement.

Member Perkins:

- Great presentation from the high school.
- Attended the Middle School and Winans first day of school.
- Thanked Superintendent Mitcham for letting BOE members walk through Winans before the first student day to ensure all staff and students would be safe.
- Very impressed with the outcome of the ongoing construction throughout the district.

Member Alvarenga:

- Understands the frustration of staff regarding the construction in Elmwood and please continue to communicate concerns to Superintendent Mitcham.

Student Representative Mohamed Munye:

- Homecoming was a great experience celebrating school spirit.
- Students are concerned about large class sizes.
- Students need more opportunities to voice concerns and have those concerns heard, recognized and respected. Students need to speak directly with leadership.
- Would like more student forums created for communications with administration.

Member Lopez:

- Thanked Principal Terranova for his presentation.
- Thanked teaching staff for sending concerns to the board and please know those concerns are heard.
- Attended the Winans open-house and saw first-hand concerns from staff.
- Walked through Winans the day before students returned to ensure the building was safe for students and staff and also toured Elmwood the same day for the same purpose.
- Thanked the construction teams for their hard work to ensure the buildings were ready for the students' first day.
- All board of education committee meetings are open meetings and are posted on the district website.

Approval Agenda and Accept all Reports into Discussion

A motion was presented by Member Liggons and supported by Member Pike to approve the agenda and accept all reports into discussion.

Motion PASSED

Vote: Ayes – 7 ; Nays – 0

Approval Consent Agenda Items

President Lopez asked for clarification on some items listed on the HR Personnel report regarding special education vacancies and new special education staff.

A motion was presented by Member Perkins and supported by Member Pike to approve the consent agenda as presented.

Motion PASSED

Vote: Ayes – 7 ; Nays – 0

Committee Meetings

Special Education Committee Chair, Vince Perkins, gave an overview of the August 2026 Special Education Committee discussion:

- Number of Special Ed vacancies
- Number of students utilizing 504 plans and Rationale for a District 504 Coordinator

Advocacy & Outreach Committee Chair, Ty Liggons, gave an over of the August 2026 Advocacy & Outreach Committee meeting:

- Student alumni event update
- Student safety/mental outreach programs

Presentation of Reports

For Action – Report #26-22, WCS District Professional Development Professional Development Advisory Committee

A motion was presented by Member Liggon and supported by Member Lenneman, to appoint the Assistant Superintendent of Instruction to establish a district professional learning committee and recommend PD sessions.

Motion PASSED

Vote: Ayes – 7 ; Nays – 0

For Action – Report #26-23, High School Overnight Field Trip to Ebersole Center

A motion was presented by Member Pike and supported by Member Torres, to approve the student government overnight field trip to the Ebersole Center in October 2026.

Motion PASSED

Vote: Ayes – 7 ; Nays – 0

For Action – Report #26-24, High School March Band & Choir Out of State Field Trip

A motion was presented by Member Liggons and supported by Member Perkins, to approve the high school music program extended out of state field trip to Orlando, Florida in May 2027.

Motion PASSED

Vote: Ayes – 7 ; Nays – 0

For Action – Report #26-25, Certification of Winter Tax Levy

A motion was presented by Member Lenneman and supported by Member Pike, to adopt the proposed winter tax levy for the City of Lansing, Delta Township, Lansing township, Watertown Township and Windsor Township.

Motion PASSED

Vote: Ayes – 7 ; Nays – 0

Superintendent’s Report/Goals Update:

Assistant Superintendent of Finance & Facilities, Evan Nuffer, gave a 2025-26 pre-audit budget update, reviewing revenue and expenditures. The full audit will be presented by Plante & Moran at the October regular board of education meeting.

Superintendent Glenn gave an update on the strategic plan and the process of updating the current plan.

Assistant Superintendent of Instruction, Chris Huff, reviewed the current Behavior Action Plan.

Public Comment – Open Comment for District Issues

The following individuals gave a public comment:

- Community Member Robert Estill:
 - Voiced concern regarding the elementary robotics teams not being able to compete against other districts and not hosting a robotics competition at Waverly this year. Not hosting this competition will decrease the robotics budget dramatically.
- Community Member Dan Story:
 - Voiced concern that the robotics program is not receiving the same level of dedication and effort due to the district not filling the position vacated by Jeff Parks.
 - Concerned that the robotics program will lose thousands of dollars of donations and students will lose opportunities and valuable experience.
- WEA Member Nicole Ohl-Shaw:
 - Voiced concern at the district decision not letting staff bring their children to school during work hours and the lack of a child-care incentive by the district. Does not feel the district is being family friendly.

- Comments from Lauren Leffel Jones regarding the success of upper level Spanish and collaboration among departments.
- Would like to see Central Administration more.
- Large class sizes with high amounts of students with IEPs and 504 plans.
- Thanked the Board of Education for approving the High School Ebersole and Disney trips.
- Community Member Natasha Ortega:
 - Voiced concern regarding student privacy and safety in current high school restrooms.
 - Concerned there is not a variety of choices for school lunches.
 - Suggested mandatory volunteer engagement for parents/guardians.
 - Feels the district should return to paper/pencil activities and remove most of the electronic devices.
- WEA Member Nellie Jurgess:
 - Thanked Evan Nuffer, Micky Savage, Glenn Mitcham, Chris Huff for their continued support in district matters.
 - Thanked Kelly Ryder, Bevin Francis, Trenton Korver, Tony Terranova, Clint Balzer and Kyle Scriptor for their continued support and beginning of the year help and problem solving.
 - Staff is feeling overwhelmed but do appreciate leadership listening.
- WEA Member Kathrine Kelley-Hart:
 - Thanked Superintendent Mitcham for attending a swim meet, and grateful the new swim scoreboard was installed and working.
 - Impressed with Colt staff (Melissa Burghdoff).
 - New East Principal, Trenton Korver, is doing amazing work.
 - Thanked administration for help with the robotics transition.
 - Concerned with lack of support in classroom for students who receive special services.
 - Has been unable to teach effectively due to student disruption. Has never felt so unsupported in classroom ever.

Other Board Business

None

The board meeting adjourned at 8:03 pm.

Respectfully submitted,

Vince Perkins, Secretary
aml

Minutes of Special Meeting Board Professional Development

The Board of Trustees Waverly Community Schools

Opening of Meeting

A Special meeting of the Waverly Community Schools Board of Education was held Tuesday, September 29, 2026. President Lopez called the meeting to order at 6:00 pm. The pledge to the flag was led by President Lopez.

Members Present: Debbie Lopez
 Cathy Pike
 Vince Perkins
 Ty Liggons
 Emily Lenneman
 Michiko Alvarenga

Members Absent: Andrea Torres

Staff Present: Glenn Mitcham and Chris Huff

Superintendent Mitcham and Assistant Superintendent Huff reviewed proposed cell phone policies. There is not a definite date to implement.

President Lopez started the board work session.

The board discussed the following topics:

- New member onboarding:
 - A new committee to be established to help onboard new board of education members so all members have the same process.
- Special Education Committee
 - The ad hoc Special Education Committee will be paused.
- Board member building representatives
 - Each building will have a board member representative.
- Upcoming board professional development topics
 - The board discussed upcoming professional development topics to be finalized and dates established.

Public Participation

None

The meeting adjourned at 8:20 pm.

Respectfully submitted,

Vince Perkins, Secretary
aml

WAVERLY COMMUNITY SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
October 19, 2026
Report #26-26

Subject: **Personnel Report - All individuals listed on this report have completed the required background check**

A. Employment – Administrator

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
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B. Resignation – Administrator

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
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C. Employment – Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Jill Werner	Spec Ed Teacher	Elmwood Elementary	MA Step 12/\$84,507	9/30/2026
Benjamin Burow	Special Ed Teacher	Middle School	BA Step 6/\$60,550	9/30/2026

D. Employment – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Shane Wiltshire	Class C 2 nd Shift Custodian	High School	\$17.95/hr	9/15/2026
Autum Perez	Class C 2 nd Shift Custodian	High School	\$17.95/hr	9/21/2026
Ayla Owens-Epps	FS3 Lunch/Recess Aide	Winans Elementary	\$15.80/hr	10/13/2026

E. Resignation – Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Lana Magnuson	Science Teacher	Middle School	9/18/2026
Hana Walter	2 nd Grade Teacher	Elmwood Elementary	10/2/2026

F. Resignation – Non-Certified

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Corinda Handley	Spec Ed Para Educator	Elmwood Elementary	9/22/2026
Austin Ellsworth	Spec Ed Para Educator	Elmwood Elementary	9/29/2026
Lindsey Sear	Class C 2 nd Shift Custodian	High School	10/5/2026

G. Staff Transfer

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Ivy Herron	Spec Ed RR Teacher Elmwood	Spec Ed BRR Teacher Elmwood	9/21/2026
Katey Stine	Elmwood Head Secretary	Spec Ed Para Educator Elmwood	11/3/2026
Andrea Delgado	GSRP 3 rd Para Educator Colt	Spec Ed Para Educator Elmwood	9/24/2026
Sam Moreno	Spec Ed Para Educator	Winans Elementary	10/19/2026

H. Termination

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Shane Wiltshire	Class C 2 nd Shift Custodian	High School	10/2/2026

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
OCTOBER 19, 2026**

Report #26-27

FOR ACTION***

Subject:

Finance Report

Recommendation:

The Superintendent recommends the Board of Education review and approve the following report:

Financial Report:

The cash balance as of August 31, 2026, was \$7,571,928.59. Receipts during September, consisting of property taxes and other revenues/transfers-in in the amount of \$15,244,363.07 minus disbursements during September of \$15,095,994.10, left the district with a General Fund cash balance, as of September 30, 2026, of \$7,720,297.56.

2026-27 General Fund expenditures/transfers-out exceed revenues/transfers-in by \$1,320,519. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

2026-27 Student Activity Fund expenditures/transfers-out exceed revenues/transfers-in by \$22,640. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

2026-27 Sinking Fund revenues exceed expenditures by \$497,685. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

2026-27 Public Improvement Fund revenues exceed expenditures by \$48,766. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

The balance of the 2022 Building and Site, Series II Bonds remaining to be allocated, including \$4,766,881 of accrued interest/change in market value, is \$0. A summary of life-to-date activity is included in the supporting documentation

The balance of the 2022 Building and Site, Series III Bonds remaining to be allocated, including \$0 of accrued interest/change in market value, is \$0. A summary of life-to-date activity is included in the supporting documentation

The balance of the 2024 Building and Site, Series I Bonds remaining to be allocated, including \$0 of accrued interest/change in market value, is \$6,708,599. A summary of life-to-date activity is included in the supporting documentation

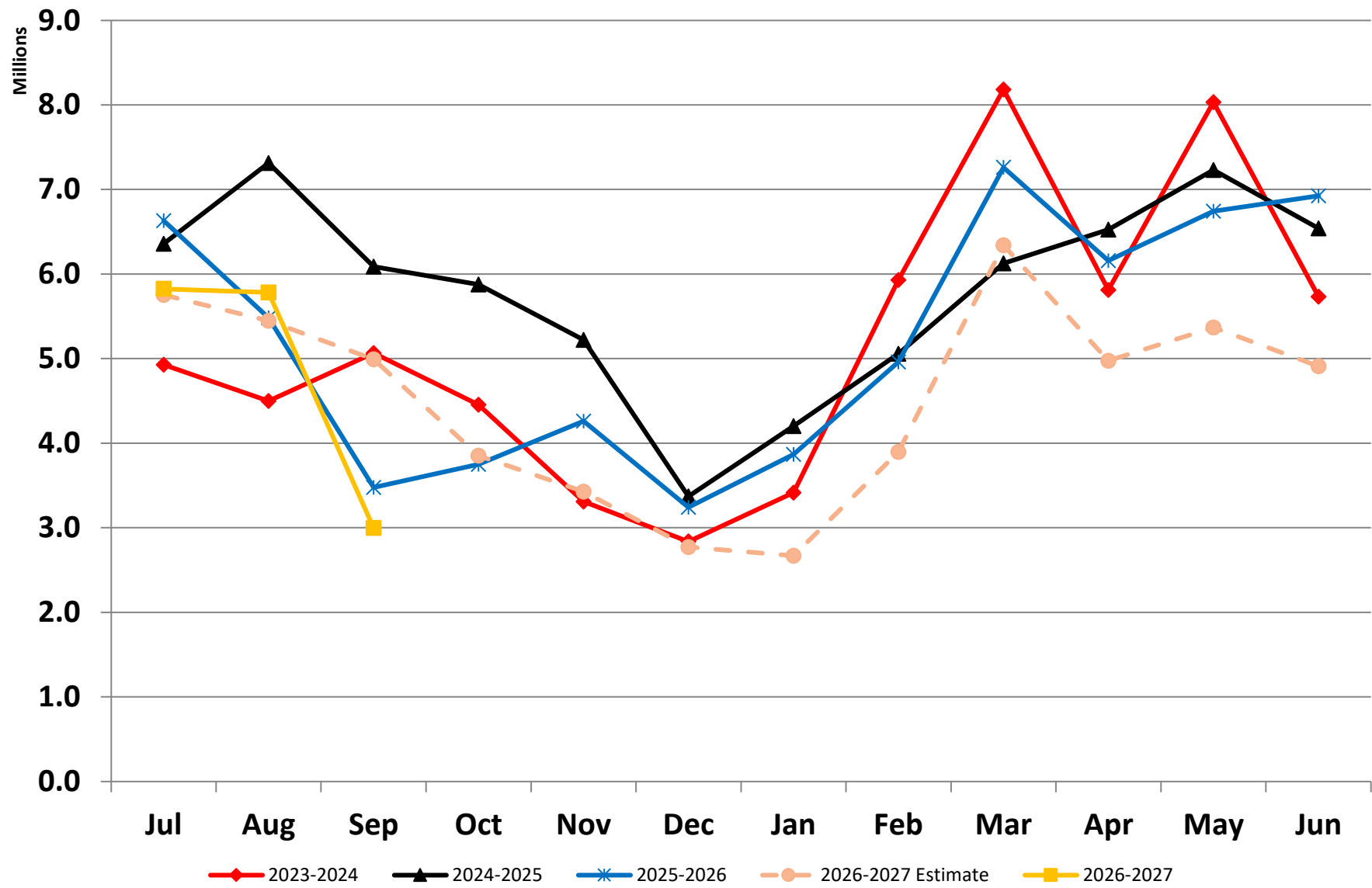
Waverly Community Schools

Finance Committee - Cash Position Report

For the Month Ended September 30, 2026

Balance on Hand August 31, 2026	7,571,928.59
Revenues	
State Aid	-
Taxes	3,481,747.03
Other Revenue	240,223.05
Interfund Transfers In	11,517,285.99
State Aid Note Proceeds	-
	15,239,256.07
Disbursements	
Payroll and Related Liabilities	(2,967,822.43)
Other Expenditures	(12,128,171.67)
State Aid Repayment	-
	(15,095,994.10)
Prior Month Adjustments - September 2026	5,107.00
Balance on Hand September 30, 2026	7,720,297.56
PNC Bank - General	4,408,867.56
MILAF	1,632,842.53
PNC Bank - Payroll	1,678,587.47
Comerica - Checking	-
	7,720,297.56
Difference	-

Waverly Community Schools
Cash Flow Analysis (Monthly Lows)



Waverly Community Schools
General Fund - Budgetary Comparison Schedule
For the Month Ended September 30, 2026

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	10,849,931	4,204,810	(6,645,121)	61.9%
State sources	32,931,368	1,730,732	(31,200,636)	95.0%
Federal sources	911,773	522	(911,251)	93.8%
Intergovernmental	4,177,157	-	(4,177,157)	83.9%
Transfers In	125,000	-	(125,000)	100.0%
Total revenue	48,995,229	5,936,064	(43,059,165)	86.7%
Expenditures				
Current:				
Instruction:				
Basic program	16,917,489	2,238,196	(14,679,292)	86.0%
Added needs	10,325,891	1,034,940	(9,290,950)	93.3%
Total instruction	27,243,380	3,273,137	(23,970,243)	88.7%
Support Services:				
Pupil	3,852,094	413,021	(3,439,073)	89.2%
Instructional staff	2,896,711	543,756	(2,352,955)	75.6%
General administration	529,018	106,705	(422,313)	67.4%
School administration	3,491,581	594,021	(2,897,560)	86.2%
Business	686,539	204,894	(481,645)	69.2%
Operations and maintenance	5,779,228	1,226,060	(4,553,167)	86.5%
Pupil transportation services	1,684,525	247,126	(1,437,398)	81.2%
Central	1,244,674	358,109	(886,565)	71.4%
Other	371,288	65,154	(306,134)	83.2%
Total support services	20,535,657	3,758,846	(16,776,810)	82.6%
Athletics	790,779	162,978	(627,801)	79.4%
Community services	-	-	-	0.0%
Welfare Activities	-	-	-	0.0%
Non Publics	10,073	-	(10,073)	100.0%
Facility Acquisition	-	-	-	0.0%
Debt service:				
Principal	-	-	-	0.0%
Interest	-	-	-	0.0%
Capital outlay	-	11,574	11,574	-53.0%
Payments to other public schools	1,947,269	50,048	(1,897,221)	102.3%
Total expenditures	50,527,158	7,256,584	(43,270,574)	86.5%
Excess of Revenue (Under)Over Expenditures	(1,531,928)	(1,320,519)	211,409	
Transfers Out	350,000	-	(350,000)	31.8%
Change in Fund Balance	(1,881,928)	(1,320,519)	561,409	
Favorable Expenditure Variance (2.0%)	1,010,543			
Projected Change in Fund Balance	(871,385)			
Fund Balance - Beginning of year	10,116,809			
Fund Balance - End of year	9,245,424			
	18.3%			

Waverly Community Schools
Student Activity Fund - Budgetary Comparison Schedule
For the Month Ended September 30, 2026

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	270,048	28,356	(241,692)	89.5%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	1,000	1,000	0.0%
Transfers In	-	-	-	0.0%
Total revenue	270,048	29,356	(240,692)	89.1%
Expenditures				
Student Activities	154,911	21,273	(133,638)	86.3%
Athletics	71,387	30,723	(40,664)	57.0%
Total expenditures	226,299	51,996	(174,302)	77.0%
Excess of Revenue (Under)Over Expenditures	43,750	(22,640)	(66,390)	
Transfers Out	-	-	-	0.0%
Change in Fund Balance	43,750	(22,640)	(66,390)	
Fund Balance - Beginning of year	396,633			
Fund Balance - End of year	440,383			

Waverly Community Schools
Sinking Fund - Budgetary Comparison Schedule
For the Month Ended September 30, 2026

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	1,256,702	497,851	(758,851)	60.4%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
Total revenue	1,256,702	497,851	(758,851)	60.4%
Expenditures				
Current:				
Support Services - Business	-	166	166	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	-	-	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	-	166	166	0.0%
Excess of Revenue (Under)Over Expenditures	1,256,702	497,685	(759,017)	
Transfers Out	-	-	-	
Net Change in Fund Balance	1,256,702	497,685	(759,017)	
Fund Balance - Beginning of year	6,622,335			
Fund Balance - End of year	7,879,037			

Waverly Community Schools
Public Improvement Fund - Budgetary Comparison Schedule
For the Month Ended September 30, 2026

	Original Budget	Actual	Over (Under) % Budget Available	
Revenue				
Local sources	30,000	10,511	(19,489)	65.0%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	350,000	-	(350,000)	100.0%
Total revenue	380,000	10,511	(369,489)	97.2%
Expenditures				
Current:				
Support Services - Business	-	-	-	0.0%
Support Services - Operations and Maintenance	-	-	-	0.0%
Support Services - Transportation	-	-	-	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	(38,255)	(38,255)	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
Total expenditures	-	(38,255)	(38,255)	0.0%
Excess of Revenue (Under)Over Expenditures	380,000	48,766	(331,234)	
Transfers Out	-	-	-	
Net Change in Fund Balance	380,000	48,766	(331,234)	
Fund Balance - Beginning of year	1,166,224			
Fund Balance - End of year	1,546,224			

Waverly Community Schools

2022 Building and Site Bonds, Series II

Budget Summary

As of September 30, 2026

	Budget	Actual	Encumbered	Balance Remaining
Construction				
New Construction	18,032,203	1,708,484	1,016,876	15,306,843
Remodeling	24,676,366	36,059,835	12,829,503	(24,212,972)
Site Improvements	2,797,177	1,625,802	919,378	251,998
Construction Base Budget Subtotal	45,505,747	39,394,121	14,765,757	(8,654,130)
Instructional Technology				
Computers and Mobile Devices	598,414	215,907	46,200	336,307
Audio / Visual	1,150,274	759,432	160,940	229,903
Instructional Technology Subtotal	1,748,688	975,338	207,140	566,210
Loose Furnishings and Equipment				
Non-Instructional Computers and Mobile Devices	272,130	-	-	272,130
Non-Instructional Audio / Visual	290,215	281,594	(0)	8,621
Furnishings, Fixtures and Equipment (FF&E)	1,912,269	2,750,998	333,961	(1,172,689)
Loose Furnishings and Equipment Subtotal	2,474,614	3,032,592	333,961	(891,938)
District				
Buses	674,918	-	-	674,918
Contingency	(733,834)	-	325,055	(1,058,889)
Election/Issuance Costs	829,463	253,597	-	575,866
General Conditions	1,055,897	1,456,815	(295,470)	(105,447)
Architect and Engineering Fees	2,775,410	566,195	51,738	2,157,478
A/E Reimbursables	462,568	174,584	(18,822)	306,805
Technology Design	251,083	219,915	(125,314)	156,482
Construction Mgr	3,238,964	2,602,152	(580,068)	1,216,880
District Subtotal	8,554,469	5,273,258	(642,881)	3,924,092
Bank Interest/Proceeds	(283,526)	(4,766,881)	-	4,483,355
Totals	57,999,992	43,908,427	14,663,976	(572,411)
Underwriters Discount	1,154,642	1,154,642	-	1
Grand Total	59,154,634	45,063,068	14,663,976	(572,410)

Waverly Community Schools
2022 Building and Site Bonds, Series III
Budget Summary
As of September 30, 2026

	Budget	Actual	Encumbered	Balance Remaining
Construction				
New Construction	-	-	-	-
Remodeling	1,540,832	-	2,936,485	(1,395,653)
Site Improvements	451,914	-	-	451,914
Construction Base Budget Subtotal	1,992,746	-	2,936,485	(943,739)
Instructional Technology				
Computers and Mobile Devices	1,876,582	-	-	1,876,582
Audio / Visual	-	-	-	-
Instructional Technology Subtotal	1,876,582	-	-	1,876,582
Loose Furnishings and Equipment				
Non-Instructional Computers and Mobile Devices	272,580	-	-	272,580
Non-Instructional Audio / Visual	-	-	-	-
Furnishings, Fixtures and Equipment (FF&E)	78,740	-	-	78,740
Loose Furnishings and Equipment Subtotal	351,320	-	-	351,320
District				
Buses	-	-	-	-
Contingency	179,342	-	359,025	(179,683)
Election/Issuance Costs	118,763	-	-	118,763
General Conditions	48,871	-	86,166	(37,295)
Architect and Engineering Fees	114,073	-	114,073	-
A/E Reimbursables	19,012	-	1,404	17,608
Technology Design	172,820	-	186,370	(13,550)
Construction Mgr	149,911	-	1,332,370	(1,182,459)
District Subtotal	802,792	-	2,079,407	(1,276,615)
Bank Interest/Proceeds	(23,387)	-	-	(23,387)
Totals	5,000,053	-	5,015,892	(15,840)
Underwriters Discount	-	-	-	-
Grand Total	5,000,053	-	5,015,892	(15,840)

Waverly Community Schools
2024 Building and Site Bonds, Series I
Budget Summary
As of September 30, 2026

	Budget	Actual	Encumbered	Balance Remaining
Construction				
New Construction	-	-	-	-
Remodeling	8,020,000	-	1,311,401	6,708,599
Site Improvements	-	-	-	-
Construction Base Budget Subtotal	8,020,000	-	1,311,401	6,708,599
Instructional Technology				
Computers and Mobile Devices	-	-	-	-
Audio / Visual	-	-	-	-
Instructional Technology Subtotal	-	-	-	-
Loose Furnishings and Equipment				
Non-Instructional Computers and Mobile Devices	-	-	-	-
Non-Instructional Audio / Visual	-	-	-	-
Furnishings, Fixtures and Equipment (FF&E)	-	-	-	-
Loose Furnishings and Equipment Subtotal	-	-	-	-
District				
Buses	-	-	-	-
Contingency	-	-	-	-
Election/Issuance Costs	-	-	-	-
General Conditions	-	-	-	-
Architect and Engineering Fees	-	-	-	-
A/E Reimbursables	-	-	-	-
Technology Design	-	-	-	-
Construction Mgr	-	-	-	-
District Subtotal	-	-	-	-
Bank Interest/Proceeds	-	-	-	-
Totals	8,020,000	-	1,311,401	6,708,599
Underwriters Discount	-	-	-	-
Grand Total	8,020,000	-	1,311,401	6,708,599

Waverly Community Schools
Building and Site Bonds - May 2021/May 2024 Authorization
Budget Summary - All Series
As of September 30, 2026

	Budget	Actual	Encumbered	Balance Remaining
Construction				
New Construction	18,032,203	2,325,917	1,016,876	14,689,410
Remodeling	76,435,731	76,764,224	17,053,639	(17,382,132)
Site Improvements	7,290,134	7,986,103	919,378	(1,615,347)
Construction Base Budget Subtotal	101,758,069	87,076,244	18,989,893	(4,308,069)
Instructional Technology				
Computers and Mobile Devices	3,943,267	1,837,201	46,200	2,059,866
Audio / Visual	2,984,646	1,804,331	160,940	1,019,375
Instructional Technology Subtotal	6,927,913	3,641,532	207,140	3,079,242
Loose Furnishings and Equipment				
Non-Instructional Computers and Mobile Devices	618,614	-	-	618,614
Non-Instructional Audio / Visual	290,215	281,594	(0)	8,621
Furnishings, Fixtures and Equipment (FF&E)	6,012,398	5,362,777	333,961	315,661
Loose Furnishings and Equipment Subtotal	6,921,227	5,644,371	333,961	942,895
District				
Buses	1,124,864	-	-	1,124,864
Contingency	(659,642)	38,928	707,829	(1,406,399)
Election/Issuance Costs	1,787,689	512,045	-	1,275,644
General Conditions	2,099,386	2,933,089	(209,304)	(624,398)
Architect and Engineering Fees	5,901,198	5,902,707	165,810	(167,319)
A/E Reimbursables	913,401	1,054,991	(17,418)	(124,172)
Technology Design	817,208	769,702	61,056	(13,550)
Construction Mgr	6,439,865	6,855,022	752,302	(1,167,459)
District Subtotal	18,423,969	18,066,484	1,460,276	(1,102,790)
Bank Interest/Proceeds	(1,011,178)	(8,520,248)	-	7,509,070
Totals	133,020,000	105,908,383	20,991,269	6,120,348
Underwriters Discount	1,609,442	1,609,442	-	1
Grand Total	134,629,442	107,517,824	20,991,269	6,120,349

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
OCTOBER 19, 2026
Report #26-28**

FOR ACTION ***

Subject:

Summer Tax Collection Resolution

Recommendation:

The Superintendent recommends the Board of Education adopt the Annual Summer Tax Resolution, invoking for 2027 its previously adopted, ongoing resolution imposing a summer tax levy of one-half (1/2) of school property taxes upon property located within the School District. A copy will be affixed to the official minutes of this meeting.

Statement of Purpose:

Adoption of the summer tax collection resolution will allow local units of government to collect summer property taxes for the District.

Budget Impact:

If the resolution is not adopted, the district may not be able to collect summer taxes. This would create cash flow problems as well as added expense in interest and legal fees.

Historical Perspective:

By January 1st of each year, the school district is required to notify the various taxing authorities of the intention to request collection of summer taxes.

Through correspondence from the school district's legal counsel, it has been suggested that the district adopt a resolution to meet legal requirements of School Code Section 1613, more particularly, 1982 P.A. 333 (Summer Tax Collection Statute).

A Michigan Court of Appeals decision has been issued "...Where a school board has adopted an ongoing resolution establishing summer tax collection, the board is required each year, before January 1, to take official action invoking the previously adopted resolution to collect the summer tax levy by requesting each township and city to collect. The ongoing resolution eliminates the yearly need to publish notice of a public meeting to institute a summer tax levy..."

Discussion of Options:

The Board may entertain a motion to adopt the resolution as presented or reject the resolution. If the resolution is rejected the District will only levy property taxes for the winter tax levy.

Rationale for Proposal:

It is necessary to adopt this resolution to allow for the collection of summer property taxes, which will aid the District in cash flow.

WAVERLY COMMUNITY SCHOOLS
ANNUAL SUMMER TAX RESOLUTION

Ingham, Eaton, and Clinton Counties, Michigan

A regular meeting of the Board of Education of said District was held at the Administrative Center, 515 Snow Road, Lansing, Michigan, in said District, on the 19th day of October 2026, at 6:00 o'clock p.m.

The meeting was called to order by _____.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, this Board of Education by resolution of January 26, 1983, determined to impose a summer property tax levy to collect one-half (1/2) of school property taxes, including debt services, upon property located within the School District, beginning with 1983 and continuing from year to year until specifically revoked by the Board of Education.

NOW THEREFORE, BE IT RESOLVED THAT:

1. This Board of Education, pursuant to 1976 PA 451, as amended, hereby invokes for 2027 its previously adopted ongoing resolution imposing a summer tax levy of one-half (1/2) of school property taxes, including debt service, beginning with 1983, and continuing from year to year until specifically revoked by this Board of Education, and requests each city and/or township in which this District is located to collect those summer taxes.
2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which this district is located, a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2027 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be sent so that the appropriate governing bodies receive them before January 1, 2027.
3. The Superintendent or designee is authorized and directed to negotiate on behalf of this District, with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCLA 380.1611 or MCLA 380.1612. Any such property agreement shall be brought before this Board for its approval or disapproval.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are and the same are hereby rescinded.

Ayes:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED.

**Vince Perkins, Secretary
Waverly Community Schools
Board of Education**

The undersigned, duly qualified Secretary of the Board of Education of Waverly Community Schools of Lansing, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on October 19, 2026, the original of which is part of the Board's official minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).

**Vince Perkins, Secretary
Waverly Community Schools
Board of Education**

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
SPECIAL BOARD MEETING
October 19, 2026**

Report #26-29

FOR ACTION

Subject:

Waverly High School and Middle School Music Programs trip to Cedar Point, May 2027

Recommendation:

Superintendent recommends approval of the Music program out of state field trip to Cedar Point in Sandusky, Ohio on May 15, 2027

Background Information:

This is an engagement activity for student that elect to take music in the middle school and high school.

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of Trip Enrichment and Engagement

Proposed Departure Date 5/15/2027 Return Date 5/15/2027

Proposer Christopher Onze Position Music Teacher

Date by which response is needed 10/21/2026 Proposal Date 10/13/2026

A. Purpose

1. What is the major place to be visited or event to be attended?
Cedar Point, Sandusky, Ohio
2. How is the trip related to the educational program of the District? 58
It is an engagement activity for students that elect to take music class during middle and high school.
3. In what ways will the students benefit?
They will have fun with the members of their ensemble after working together all year.
4. In what ways will the District benefit?
Students that engage in music education are statistically more likely to be successful academically, engaged with their school community, and graduate high school.
5. How will the trip be evaluated to determine the extent to which these benefits were realized?
That will be a long term evaluation.

B. Students and Staff

1. Which students, (grade, class, or organization), will be going?
Grades 7-12 in the music program as well as seniors.

B. Students and Staff (cont'd)

2. How many students in total?
Approximately 150.
3. How many students are currently experiencing academic problems?
I do not know, but not likely to be many of them. Music is an elective that is often taken away from students in need of intervention.
4. Which staff member will be in charge?
Onze, Gorbe, Lindeman, and Ohl-Shaw.
5. What previous experience has the staff member had in conducting overnight or extended field trips?
We have all taken this particular trip many times, as well as trips to Disney World, international trips, etc.
6. What other staff members will be going?
Ohl-Shaw, Onze, Gorbe, Lindeman
7. How many chaperones, in addition to staff members, will be going?
TBD
8. What are their names and affiliations with the students?
Other staff members and some parents will be invited, provided they are known to be a good influence.
9. How many school days will be missed?
Zero

59

10. How will teachers be advised in advance that the students will be out of school?
They will not be missing class.

C. School Work

1. How will missed work be made up?
There won't be any.

60

2. What special assistance will be provided students with academic problems?
Students that are not academically eligible for trips will not be allowed to attend.

D. Itinerary

1. What is the destination?
Cedar Point, Ohio.
2. What will be the mode of transportation? What liability insurance does the carrier have?
Coach buses from ETI travel. They have the required liability insurance.
3. Where will the group be housed and fed?
No housing, food is on their own.

D. Itinerary (cont'd)

4. What enroute or supplementary activities are planned?
We will watch a movie on the bus ride.
5. What arrangements have been made for dealing with emergency situations?
Students and families are provided phone numbers of the staff in charge and the tour company as well.
6. If tour guides are involved, what liability insurance do they carry?
N/A

E. Finances

61

1. What is the estimated total cost and cost per student?
\$150
2. What is the source of funds?
Fund Raising and Self Pay
3. How will the funds be collected and safeguarded?
Online payment portal
4. How will any shortfall be made up or excess funds used?
There shouldn't be any.
5. What provision has been made for students who are financially unable to pay any necessary costs?

Fundraising is available, but the trip is elective and on a Saturday.

F. Communications

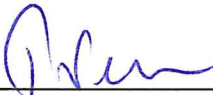
1. How will you communicate to parents prior to, during, and after the trip?
Via email and text.

2. List telephone numbers at destination and where group will be housed.
n/a

3. What information will be provided to the media and the community?
n/a

62

<u>Christopher Ouzae</u>	<u>10/13/2026</u>
Signature of the Requestor	Date

Approved: <u></u>	<u>10-14-26</u>
Principal	Date

<u></u>	<u></u>
	Date

<u></u>	<u></u>
Board of Education	Date

9/26/11

RESOLUTION OF THE BOARD OF EDUCATION OF Waverly Community Schools
**SUPPORTING AND IMPLEMENTING AN "AWAY FOR THE DAY" CELL PHONE
POLICY**

WHEREAS, the Board of Education of the Waverly Community Schools (the "Board") is deeply committed to providing a safe, focused, and distraction-free learning environment that maximizes academic success and supports the social-emotional well-being of all students; and

WHEREAS, peer-reviewed research indicates that the presence of personal electronic devices, including smartphones and smartwatches, in the classroom environment creates significant digital distractions, reduces student engagement, and negatively impacts academic performance; and

WHEREAS, data from health organizations and school counseling professionals link unrestricted school-day smartphone use and social media access to increased rates of anxiety, depression, cyberbullying, and social isolation among adolescents; and

WHEREAS, the "Away for the Day" framework—which requires student cell phones and personal electronic communication devices to be stored securely from the morning arrival bell to the afternoon dismissal bell—has been shown to improve face-to-face peer interactions, foster safer school climates, and reclaim critical instructional time; and

WHEREAS, the State of Michigan has enacted legislative measures encouraging or requiring local school boards to establish clear, comprehensive policies restricting the use of personal communication devices during school instructional hours;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Waverly Community Schools officially adopts and endorses the "Away for the Day" approach for personal electronic devices across all district schools, effective as soon as possible.

BE IT FURTHER RESOLVED, that under this policy, all student smartphones, smartwatches, wireless earbuds, and related personal communication devices must be stored in designated secure storage containers for the entire duration of the school day, including instructional time, passing periods, and lunch breaks; and

BE IT FURTHER RESOLVED, that the Board directs the Superintendent (or their designee) to establish clear administrative regulations implementing this resolution, which shall include:

1. **Accommodations & Exemptions:** Clear processes for approved medical exemptions (such as continuous glucose monitoring) and accommodations required under a student's Individualized Education Program (IEP) or Section 504 Plan.

2. **Emergency Protocols:** Explicit procedures ensuring parents and guardians can reliably contact their children through school office lines during emergencies, and clear protocols for student device access during critical safety incidents.
3. **Progressive Discipline:** A fair, consistent, and transparent disciplinary framework for policy infractions that focuses on restorative practices and avoids undue academic disruption.
4. **Community Outreach:** An intentional communication plan to educate students, staff, parents, and community stakeholders on the educational rationale behind the policy prior to full implementation.

BE IT FURTHER RESOLVED, that the Superintendent shall monitor the impact of this policy on student engagement, academic performance, and school safety, and provide a progress report to the Board of Education at the conclusion of each academic year.

PASSED AND ADOPTED by the Board of Education of Waverly Community Schools at their regular meeting held on this 7th day of December 2026.

By: _____

Board President

Attest: _____

Board Secretary