

Agenda of Special Meeting - Athletic Trip Approval

The Board of Education Waverly Community Schools

A Special Meeting - Athletic Trip Approval of the Board of Education of Waverly Community Schools will be held September 2, 2026, beginning at 2:00 PM in the High School Learning Lab, 160 Snow. Rd., Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. Call to Order

II. For Action - Report #26-19, Overnight Athletic Cross Country Trip to Marion High School, Cadillac, Michigan 2

Recommendation: To approve the Cross Country Overnight Athletic Trip to Marion High School on September 11 - 12, 2026.

III. Public Comment - Open Comment for agenda items only
Per Board of Education Policy 167.3, each statement made by a participant shall be limited to four (4) minutes duration. If an interpreter is used, participants will be limited to eight (8) minutes.

IV. Adjournment

**WAVERLY COMMUNITY SCHOOLS
BOARD OF EDUCATION
REGULAR BOARD MEETING
September 21, 2026**

Report #26-19

FOR ACTION

Subject:

Athletic Trip - Overnight Athletic Cross Country Trip to Marion High School, Cadillac, Michigan

Recommendation:

Superintendent recommends approval of the overnight athletic field trip to Marion High School in Cadillac, Michigan

Background Information:

Opportunity for team bonding and competition.

2026 Waverly Cross Country

Marion Trip Information Friday/Saturday, September 11-12

Since 2001, Waverly has attended a meet "up north," serving as both a race opportunity and an important team bonding event. It's a special event on our calendar! In 2022, we switched to the Marion Steeplechase Meet. Coach Chris Mayer at Marion High School has made us feel very welcome!

This meet is essential for us, not only for competition but also for team bonding. Building trust and camaraderie helps us perform our best. This is an athletic absence.

Expenses & Transportation—Expenses for the trip are the responsibility of each runner.

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Transportation will be provided by coaches and the school van. We may need a parent or two if we have a big group!

There is no home football game this year so band members are free to join for the entire experience.

Schedule

Friday, September 11th

- 9:15 AM: Depart from Waverly High School, Student Parking Lot
- 10:45 AM: Stop at Clare rest stop for snacks and stretching
- 12:00 PM: Stop at Cadillac, swim, and eat lunch at Lake Mitchell (bring a bag lunch)
- 2:00 PM: Check into the hotel (Days Inn, Cadillac)
- 2:30 PM: Depart for Marion High School
- 3:00 PM: Arrive at Marion High School, tour the course with the Marion team, assist with course setup
- 6:30 PM: Dinner, Pizza in Cadillac
- 8:30 PM: Ice cream in Cadillac
- 9:00 PM: Return to the hotel, swimming, and team meetings
- 11:15 PM: All runners in their rooms, lights out

Saturday, September 12th

- 7:45 AM: Continental breakfast at the hotel
- 8:15 AM: Check out of the hotel
- 8:30 AM: Depart for Marion

- 10:00 AM: Girls 5k and 2-mile races
- 10:30 AM: Boys 5k and 2-mile races
- 11:40 AM: Open 1-mile run
- 12:30 PM: Depart for Lansing (lunch on your own)
- 3:30 PM: Arrive back in Lansing

Host Hotel

Days Inn of Cadillac *6001 E. M 115 * Cadillac, Michigan 49601 * (231) 775-4414

Expense Estimates

- Meals
 - Friday:
 - Breakfast: At home
 - Lunch: Bag lunch
 - Dinner: Pizza Dinner and ice cream (\$10-\$15)
 - Saturday:
 - Breakfast: Provided at the hotel
 - Lunch: On your own, will stop on return trip
 - Dinner: At home

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Total meal expenses: \$15-\$25 (bring your own snacks!)

- Hotel
 - Total: \$150.00 including tax
 - 4 to a room: Roughly \$37 each
 - 3 to a room: Roughly \$50 each
 - \$10-\$15 for pizza Friday night
 - \$10-\$20 spending money

Total estimated expenses: \$70-\$85

Rooming

Athletes should give cash to the room captain, who will handle the payment.

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of Trip Athletics - Cross Country
 Proposed Departure Date Sept 11 Return Date Sept 12
 Proposer Robert Lene, Ed Fenz Position Coaches
 Date by which response is needed Sept 10 Proposal Date Aug 31

A. Purpose

1. What is the major place to be visited or event to be attended?

Marion, MI Cross Country meet

2. How is the trip related to the educational program of the District?

Athletics, diversity

3. In what ways will the students benefit?

Will meet, tour & interact with students at Marion Schools a small rural school

4. In what ways will the District benefit?

Wanted to know as good school!

5. How will the trip be evaluated to determine the extent to which these benefits were realized?

Interview

B. Students and Staff

1. Which students, (grade, class, or organization), will be going?

Cross Country runners; 2 coaches

B. Students and Staff (cont'd)

2. How many students in total?

about 25

3. How many students are currently experiencing academic problems?

none

4. Which staff member will be in charge?

Robt Lurie, Eng Fonzi

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5. What previous experience has the staff member had in conducting overnight or extended field trips?

we have gone on this trip since
2001

6. What other staff members will be going?

—

7. How many chaperones, in addition to staff members, will be going?

Finn 2

8. What are their names and affiliations with the students?

Caleb Allen, para pro assist coach
Dr Megan Santos, volunteer, alumni

9. How many school days will be missed?

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10. How will teachers be advised in advance that the students will be out of school?

list of seats set out 3
days in advance

C. School Work

1. How will missed work be made up?

students are asked to get
work ahead of time.

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2. What special assistance will be provided students with academic problems?

We will use extra studies

D. Itinerary

1. What is the destination?

Cadillac / Merion

2. What will be the mode of transportation? What liability insurance does the carrier have?

2 school vans

3. Where will the group be housed and fed?

Cadillac Days Inn
We have used this vendor many times

D. Itinerary (cont'd)

4. What enroute or supplementary activities are planned?

Cross Country practice, Cross country meet,
picnic

5. What arrangements have been made for dealing with emergency situations?

We have an Emergency Kit in the car

6. If four guides are involved, what liability insurance do they carry?

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E. Finances

1. What is the estimated total cost and cost per student?

\$70 - \$85

2. What is the source of funds?

self fund

3. How will the funds be collected and safeguarded?

Students keep funds & pay
as they go

4. How will any shortfall be made up or excess funds used?

Coach will help if needed.
No excess funds possible

5. What provision has been made for students who are financially unable to pay any necessary costs?

Coach's booster club
will help.

F. Communications

1. How will you communicate to parents prior to, during, and after the trip?

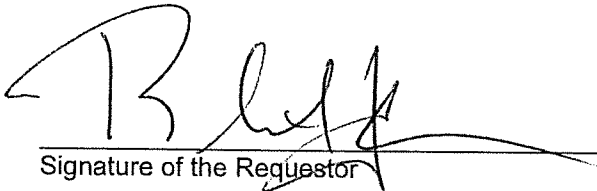
Rem, text.

2. List telephone numbers at destination and where group will be housed.

(8271) 444-3810

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3. What information will be provided to the media and the community?



Signature of the Requestor

8/3/26

Date

Approved:

Principal

Date

Date

Board of Education

Date

9/26/11