

# Agenda of Regular Meeting

## The Board of Education Waverly Community Schools

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A Regular Meeting of the Board of Education of Waverly Community Schools will be held September 15, 2025, beginning at 6:00 PM in the Board Room, 515 Snow Road, Lansing, MI 48917.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Call to Order and Pledge to the Flag - President Alicia Guevara
  
- II. Correspondence
  
- III. Public Comment for Specific Agenda Items Only  
**Per Board of Education Policy 167.3, each statement made by a participant shall be limited to four (4) minutes duration. If an interpreter is used, participants will be limited to eight (8) minutes.**
  
- IV. Board Member Comment
  
- V. Approval of Agenda and Acceptance of All Reports into Discussion  
  
**Recommendation: To request a motion to approve the September 15, 2025 agenda as presented and accept all reports into discussion.**
  
- VI. Approval of Consent Agenda 3  
Items listed below may be approved with one motion unless a board member requests that an item or items be removed for a separate action.

Special Meeting Minutes - August 5, 2025  
Special Meeting Minutes - August 6, 2025  
Special Meeting Minutes - August 7, 2025  
Regular Meeting Minutes - August 18, 2025  
Special Meeting Minutes - August 29, 2025  
Special Meeting Closed Session Minutes August 29, 2025  
Special Meeting Minutes - September 5, 2025  
Report #25-15, HR Personnel Report  
Report #25-16, Finance Report

**Recommendation: To request a motion to approve the consent agenda as presented.**

VII. Committee Meetings

**Odd Months** - September, November, January, March, May  
Finance & Facilities  
Teaching & Learning

**Even Months** - October, December, February, April, June  
Advocacy & Outreach  
Special Education

VIII. Presentation of Reports

A. For Action - Report #25-17, Apprentice Program Wall at Waverly High School 26

**Recommendation:** To approve the creation of a highly visible display to inform Waverly students about pathways in Michigan's skilled-trades apprenticeship system.

IX. Superintendent's Report

X. Public Comment - Open Comment for District Related Items  
**Per Board of Education Policy 167.3, each statement made by a participant shall be limited to four (4) minutes duration. If an interpreter is used, participants will be limited to eight (8) minutes.**

XI. Other Board Business

XII. Adjournment

# Minutes of Special Meeting

## The Board of Trustees Waverly Community Schools

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### Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was held on Tuesday, August 5, 2025 in the Waverly Board of Education Meeting Room, located at 515 Snow Rd., Lansing, MI 48917. President Guevara called the meeting to order at 5:00 PM. The pledge to the flag was led by Member Liggons.

Members Present:                   Alicia Guevara  
  Deborah Lopez  
  Vince Perkins  
  Cathy Pike  
  Ty Liggons  
  Emily Lenneman  
  Andrea Torres

Members Absent:                   None

### Superintendent 2<sup>nd</sup> Round Candidate Interviews

- A. Christopher Huff, Waverly Director of Teaching & Learning, gave a presentation of a 90-day plan if selected as Waverly Superintendent.

The board also interviewed Mr. Huff for the 2<sup>nd</sup> round process.

### Public Comment – Open Comment for District Issues

None

The meeting adjourned at 6:03 pm.

Respectfully submitted,

Vince Perkins, Secretary  
aml

# Minutes of Special Meeting

## The Board of Trustees Waverly Community Schools

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### Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was held on Tuesday, August 6, 2025 in the Waverly Board of Education Meeting Room, located at 515 Snow Rd., Lansing, MI 48917. President Guevara called the meeting to order at 5:00 PM. The pledge to the flag was led by Member Lopez.

Members Present:                    Alicia Guevara  
    Deborah Lopez  
    Vince Perkins  
    Cathy Pike  
    Ty Liggons  
    Emily Lenneman  
    Andrea Torres

Members Absent:                    None

### Superintendent 2<sup>nd</sup> Round Candidate Interviews

- A. Glenn Mitchum, Deputy Superintendent at East Lansing Public Schools, gave a presentation of a 90-day plan if selected as Waverly Superintendent.

The board also interviewed Mr. Mitcham for the 2<sup>nd</sup> round process.

### Public Comment – Open Comment for District Issues

None

The meeting adjourned at 6:21 pm.

Respectfully submitted,

Vince Perkins, Secretary  
aml

# Minutes of Special Meeting

## The Board of Trustees Waverly Community Schools

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### Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was held on Tuesday, August 7, 2025 in the Waverly Board of Education Meeting Room, located at 515 Snow Rd., Lansing, MI 48917. President Guevara called the meeting to order at 5:00 PM. The pledge to the flag was led by Member Lenneman.

Members Present:                    Alicia Guevara  
    Deborah Lopez  
    Vince Perkins  
    Cathy Pike  
    Ty Liggons  
    Emily Lenneman  
    Andrea Torres – entered at 5:24 pm

Members Absent:                    None

The Board shared their observations/thoughts on both second round interview candidates.

The Board took a tally vote for their candidate of choice:

Member Perkins – Glenn Mitcham  
Member Pike – Glenn Mitcham  
Member Lopez – Glenn Mitcham  
Member Liggons – Glenn Mitcham  
Member Lenneman – Glenn Mitcham  
Member Torres – Glenn Mitcham  
Member Guevara – Glenn Mitcham

Tim Stein, Michigan Leadership Institute, stepped out to notify the candidates.

A motion was made by Member Lopez, and seconded by Member Lenneman, to appointment Member Guevara, Member Perkins and Member Pike to serve as the Board’s designated representatives to negotiate the terms and conditions of the employment contract with the incoming Superintendent of Waverly Community Schools. The appointed representatives shall be authorized to meet with the candidate, confirm with legal counsel as needed and return to the full Board with a proposed contract for review and approval.

**Motion PASSED**

**Vote: Ayes – 7 ; Nays – 0; Absent – 0**

Mr. Stein returned with confirmation that Glenn Mitcham would like to discuss employment with Waverly Community Schools.

The Board contacted Mr. Mitcham via phone to congratulate him.

A motion was made by Member Lopez and seconded by Members Liggons and Lenneman, to extend an offer of employment as Superintendent of Waverly Community Schools to Glenn Mitcham.

Roll Call Vote:       Member Pike – Yes  
                          Member Perkins – Yes  
                          Member Lopez - Yes  
                          Member Liggons – Yes  
                          Member Lenneman – Yes  
                          Member Torres – Yes  
                          Member Guevara - Yes

**Motion PASSED**

**Vote: Ayes – 7 ; Nays – 0; Absent – 0**

**Public Comment – Open Comment for District Issues**

None

The meeting adjourned at 5:41 pm.

Respectfully submitted,

Vince Perkins, Secretary  
aml

# Minutes of Regular Meeting

## The Board of Trustees Waverly Community Schools

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### Opening of Meeting

The regular monthly meeting of the Waverly Community Schools Board of Education was held on Monday, August 18, 2025 in the Waverly Board of Education Meeting Room, located at 515 Snow Rd., Lansing, MI 48917. President Guevara called the meeting to order at 6:01 PM. The pledge to the flag was led by Member Torres.

Members Present:                    Alicia Guevara  
    Deborah Lopez – entered at 6:04 pm  
    Vince Perkins  
    Cathy Pike  
    Ty Liggons  
    Emily Lenneman  
    Andrea Torres

Members Absent:                    None

### Special Presentation

The Board recognized the Waverly students who participated in Round 2 of the Superintendent Interviews.

### Correspondence:

Vice President Perkins referenced an email that was received regarding the start of school at Winans Elementary.

### Public Comment for Agenda Items:

None

### Board Member Comment:

#### Member Pike

- Reviewed the bond committee meeting and confirming due diligence being done to ensure every effort is being made for construction to be completed.
- Recognizes the challenges staff have trying to move in and organize their classrooms.

Member Perkins:

- Attended the Welcome Back staff breakfast, which was well attended.

Member Liggons:

- Thank to the teachers for their patience with construction and the restrictions of classroom organization.
- Thank you to all who attended the Superintendent interviews and provided input and feedback.

Member Guevara:

- Welcome back to everyone
- Thank you to all who provided feedback regarding the Superintendent interviews.
- The Board is in contact negotiations with the successful candidate.
- Very aware there are challenges with the current construction within the district.

**Approval Agenda and Accept all Reports into Discussion**

A motion was presented by Member Liggons and supported by Member Lenneman to approve the August 18, 2025 agenda and accept all reports into discussion.

**Motion PASSED**

**Vote: Ayes – 7 ; Nays – 0; Absent – 0**

**Approval Consent Agenda Items**

A motion was presented by Member Lopez and supported by Member Torres to approve the consent agenda as presented.

**Motion PASSED**

**Vote: Ayes – 7 ; Nays – 0; Absent – 0**

**Committee Meetings**

- None

**Presentation of Reports**

**For Action – Report #25-12, Bus Purchase Resolution**

A motion was presented by Member Liggons and supported by Member Lenneman, to adopt the MSBO bus Purchase Program resolution and approve the purchase of two (2) buses from Midwest Transit, as presented.

**Motion PASSED**

**Vote: Ayes – 7 ; Nays – 0; Absent – 0**

**For Action – Report #25-13, Cross Country Overnight Field Trip**

A motion was presented by Member Lopez and supported by Member Perkins, to approve the Cross Country field trip to the Cadillac Area & Marion Invitational on September 6-7, 2025.

**Motion PASSED**

**Vote: Ayes – 7 ; Nays – 0; Absent – 0**

**Apprenticeship Program Wall – Waverly High School**

The Board discussed the proposal for a display wall at Waverly High School, for students to explore career pathways in Michigan’s skilled-trades apprenticeship program.

Jeff Parks provided clarification and answered all questions from board of education members.

This item will be brought for action at the regular September board meeting.

**Superintendent’s Report:**

Interim Superintendent Dunham reported:

- Construction update – delayed start until August 20, 2025.
- Administrators completing daily walk-throughs of each building, including over the weekend.
- Construction will continue after school starts but all instructional spaces are ready and safe for students and staff.
- Any concerns with mold in the buildings have been addressed and corrected.
- Concerns with the access to playgrounds have been resolved.
- Any construction disruption for student/parent access to the Middle School have been address and re-routed.
- Gave an update on state funding.
- Had a very successful Back to School staff breakfast. Thank you to our Food Service Department for their help.
- Has enjoyed being Interim Superintendent at Waverly Community Schools and very appreciative of the central office staff and their hard work.

**Public Comment – Open Comment for District Issues**

Staff Member Bevin Francis expressed support for Tiffany Wright and voiced concern for the Special Education Department and lack of a Director at this time.

Parent, Chelsea Ott, voiced concerns regarding the lack of communication from Middle School administration to parents.

High School teacher, Nicole Ohl-Shaw, voiced concerns about the current construction and lack of time for staff to move in and have their classrooms ready for students. It is very stressful for staff.

Parent Lisa Parsons has a concern regarding training that current coaches need to work with students with different needs. All students need to be treated the same and with respect by all members of the team. All coaches need to be trained in the same manner as our educating staff.

Student Christian Brown feels that the teaching staff should abide by the same cell phone policy as the students.

**Other Board Business**

None

The meeting adjourned at 6:46 pm.

Respectfully submitted,

Vince Perkins, Secretary  
aml

# Minutes of Special Meeting

## The Board of Trustees Waverly Community Schools

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### Opening of Meeting

The special meeting meeting of the Waverly Community Schools Board of Education was held on Friday, August 29, 2025 in the Waverly Board of Education Meeting Room, located at 515 Snow Rd., Lansing, MI 48917. President Guevara called the meeting to order at 11:02 am. The pledge to the flag was led by Member Lopez.

Members Present:                   Alicia Guevara  
  Deborah Lopez  
  Vince Perkins  
  Cathy Pike  
  Ty Liggons  
  Emily Lenneman  
  Andrea Torres – entered at 11:04 am

Members Absent:                   None

Member Perkins requested revisions to the agenda as noted:

- Revise item III to “Review Bid Recommendation” – receive competitive pricing for building additions and renovations including mechanical, electrical and finish upgrades throughout Colt ECEC (bid package #7)
- Move Public Comment to item IV
- Add item V – Closed session for the purpose of Superintendent Contract Negotiation
- Revise item VI to Adjournment

A motion was made by Member Liggons and seconded by Member Pike to approve the agenda changes.

**Motion PASSED**

**Vote: Ayes – 7 ; Nays – 0; Absent – 0**

President Guevara stated that Richard Dunham, Interim Superintendent, contract expired August 31, 2025 and the district needed to name a new Interim Superintendent.

### **For Action – Appoint Waverly Interim Superintendent**

A motion was made by Member Perkins and seconded by Member Lopez to appoint David Chapin as Waverly Interim Superintendent, effective September 1, 2025.

**Motion PASSED**

**Vote: Ayes-6; Nays-0; Absent-0; Present/Did Not Vote-1 Member Pike**

**For Action – Report #25-14 – Construction Award Recommendation – Bid Package #7**  
Finance & Operations Director, Evan Nuffer, review the award recommendation for Bid Package #7, Colt Early Childhood Education Center and Delta Twp. Senior Enrichment Center – additions and renovations.

A motion was made by Member Liggons and seconded by Member Lopez & Member Pike to approve report #25-14, Bid Package #7 – Colt ECEC/Delta Twp. Senior Enrichment Center as presented.

**Motion PASSED**

**Vote: Ayes – 7 ; Nays – 0; Absent – 0**

**Public Comment – Open Comment for District Issues**

None

A motion was made by Member Perkins and seconded by Member Pike, to enter into closed session for the purpose of discussing Superintendent contract negotiations.

Roll Call Vote:       Member Pike – Yes  
                          Member Perkins – Yes  
                          Member Lopez - Yes  
                          Member Liggons – Yes  
                          Member Lenneman – Yes  
                          Member Torres – Yes  
                          Member Guevara - Yes

**Motion PASSED**

**Vote: Ayes – 7 ; Nays – 0; Absent – 0**

The board exited open session at 11:32 am.  
The board returned to open session at 11:44 am.

The meeting adjourned at 11:45 am.

Respectfully submitted,

Vince Perkins, Secretary  
aml

# Minutes of Special Meeting

## The Board of Trustees Waverly Community Schools

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### Opening of Meeting

The special meeting of the Waverly Community Schools Board of Education was held on Friday, September 5, 2025 in the Waverly Board of Education Meeting Room, located at 515 Snow Rd., Lansing, MI 48917. President Guevara called the meeting to order at 2:31 pm. The pledge to the flag was led by President Guevara.

Members Present:           Alicia Guevara  
                                  Deborah Lopez  
                                  Vince Perkins  
                                  Cathy Pike  
                                  Ty Liggons  
                                  Emily Lenneman

Members Absent:           Andrea Torres

President Guevara thanked, David Chapin, for stepping in as Interim Superintendent during contract negotiations with the incoming Superintendent.

President Guevara thanked Members Pike and Perkins for their help during contract negotiations with the incoming Superintendent.

A motion was made by Member Perkins and seconded by Member Pike to approve the Superintendent Contract for Glenn Mitcham.

**Motion PASSED**

**Vote: Ayes – 6 ; Nays – 0; Absent – 1**

The meeting adjourned at 2:37 pm.

Respectfully submitted,

Vince Perkins, Secretary  
aml

WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR MEETING  
September 15, 2025

**Report #25-15**

**Subject: Personnel Report**  
**All individuals listed on this report have completed the required background check**

**A. Employment – Administrator**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Glenn Mitcham	Superintendent	Administration	\$205,000	9/5/2025

**B. Employment – Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Molly Watson	1:1 School Nurse	Winans Ele	\$55,000	8/20/2025
Sarah Al-Kabour	4 <sup>th</sup> Grade Teacher	Elmwood Ele	MA+45 Step 4/\$56,643	8/25/2025
Kerri Tomakich	GSRP Lead Teacher	Colt ECEC	BA Step 9/\$62,070	9/2/2025
Marisol Masso	ELL Teacher	East & Middle School	BA Step 3/\$47,525	9/9/2025
Jacqueline Warfield	Science Teacher	Middle School	BA Step 3/\$47,525	9/9/2025
Yetunde Alabede	.5 FTE ELL Teacher	Grades K-4	BA Step 3/\$23,762	9/15/2025

**C. Employment – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Salary</u>	<u>Effective</u>
Eun Choe	FS3 Kitchen Helper	East Intermediate	\$14.15/hr	8/25/2025
Chelsea Martinez	FS3 Kitchen Helper	Winans Ele	\$14.15/hr	8/19/2025
Courtnee Wittman	Assistant Secretary	East Intermediate	\$21.09/hr	8/21/2025
Megan Chittenden	Spec Ed Para Educator	Winans Ele	\$19.25/hr	8/19/2025
Mieah Bellgowan	Spec Ed Para Educator	Winans Ele	\$19.25/hr	8/19/2025
David Leek	Behavior Para Educator	Winans Ele	\$21.92/hr	8/19/2025
Tamila McCoy	Spec Ed Para Educator	Winans Ele	\$19.25/hr	8/19/2025
Jazmen Easter	FS3 Food Service Helper	High School	\$14.15/hr	8/18/2025
Zachary Palmieri	Spec Ed Para Educator	High School	\$21.92/hr	9/3/2025
Michele Jenkins	Spec Ed Para Educator	Elmwood Elementary	\$21.92/hr	9/8/2025
Kyren Kemp	Sped Ed Para Educator	High School	\$19.25/hr	9/22/2025

**D. Resignation – Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Leo Blundell	4 <sup>th</sup> Grade Teacher	Elmwood	8/15/2025
Lindsey Padlo	ELL Teacher	Winans, Elmwood, Colt	8/14/2025
Lauren Luzbetak	Speech/Language Path	East Intermediate	9/5/2025
Jason Setter	504 Coordinator	District	9/5/2025
Tonya Droessler	School Counselor	High School	9/17/2025

**E. Resignation – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Evette Gant	FS Playground/Lunch Aide	Elmwood	8/12/2025
Stacy Gyulveszi	Spec Ed Para Educator	High School	9/2/2025

**F. Staff Transfer**

<u>Name</u>	<u>From Position</u>	<u>To Position</u>	<u>Effective</u>
Matthew Murdock	PE/Health Teacher MS & East	PE Teacher Middle School	8/18/2025

Jennifer Wagemaker	Colt ECSE Para Educator	Colt Behavior Para Educator	8/18/2025
Morgan Nelson	Food Service Substitute	FS3 Elmwood	8/18/2025
Faith Givens	SE Para Educator High School	SE Para Educator East	9/8/2025

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**G. Retirement – Administration**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
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**H. Retirement – Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
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**I. Retirement – Non-Certified**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
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**J. Termination**

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Chris Choe	Class C 2 <sup>nd</sup> Shift Custodian	High School	8/29/2025

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
SEPTEMBER 15, 2025**

**Report #25-26**

**FOR ACTION\*\*\***

**Subject:**

Finance Report

**Recommendation:**

The Superintendent recommends the Board of Education review and approve the following report:

**Financial Report:**

The cash balance as of July 31, 2025, was \$7,277,422.35. Receipts during August, consisting of State Aid, property taxes and other revenues/transfers-in in the amount of \$3,602,861.33 minus disbursements during August of \$4,287,309.06, left the district with a General Fund cash balance, as of August 31, 2025, of \$6,592,974.62.

2025-26 General Fund expenditures/transfers-out exceed revenues/transfers-in by \$1,421,430. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

2025-26 Student Activity Fund revenues/transfers-in exceed expenditures/transfers-out by \$507. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

2025-26 Sinking Fund revenues exceed expenditures by \$99,037. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

2025-26 Public Improvement Fund expenditures/transfers-out exceed revenues/transfers-in by \$146,803. A summary of year-to-date activity in comparison to the budget is included in the supporting documentation.

The balance of the 2022 Building and Site, Series I Bonds remaining to be allocated, including \$3,752,552 of accrued interest/change in market value, is \$0. A summary of life-to-date activity is included in the supporting documentation

The balance of the 2024 Building and Site, Series II Bonds remaining to be allocated, including \$3,278,842 of accrued interest/change in market value, is \$7,711,123. A summary of life-to-date activity is included in the supporting documentation

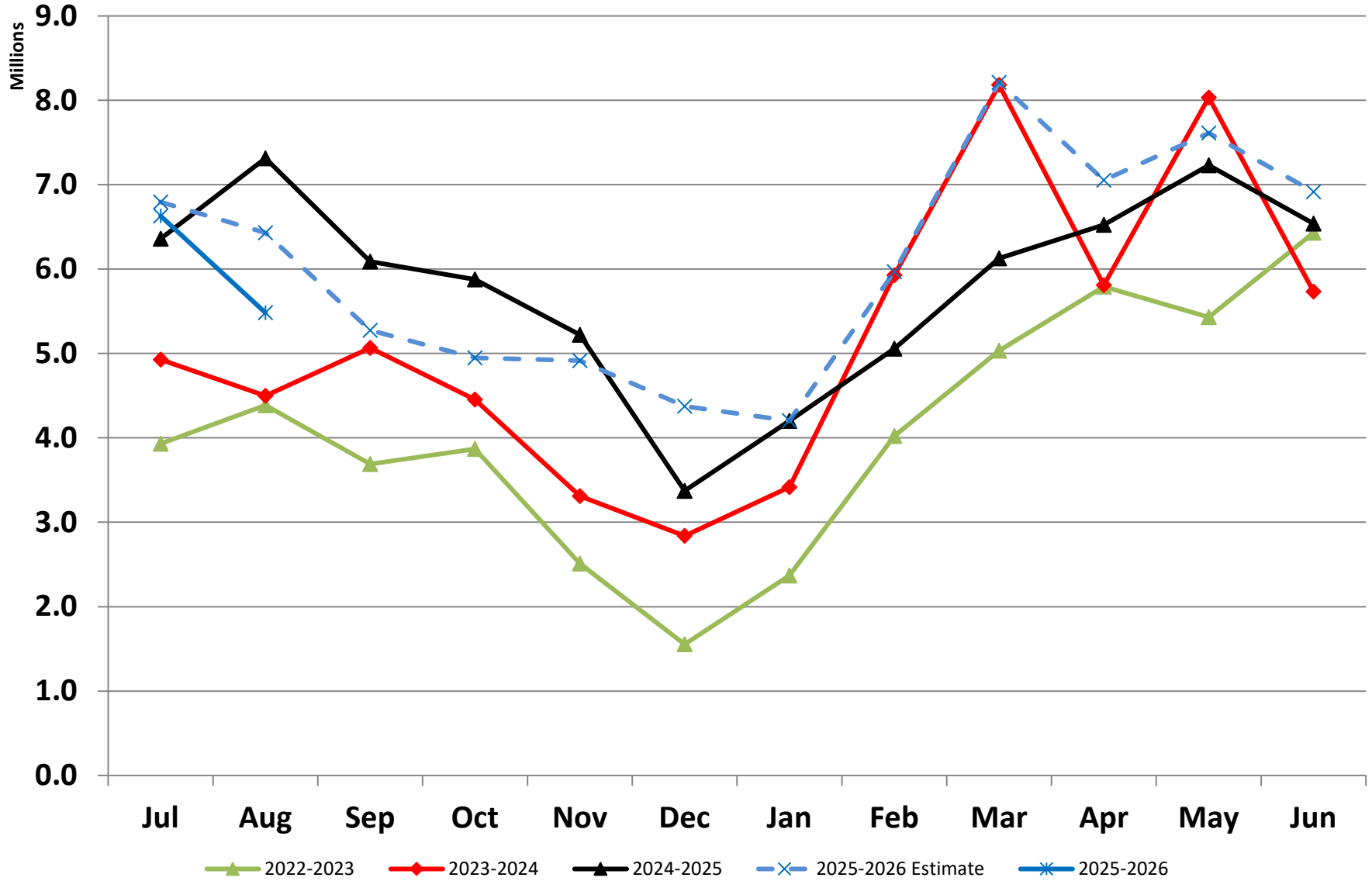
# Waverly Community Schools

## Finance Committee - Cash Position Report

For the Month Ended August 31, 2025

Balance on Hand July 31, 2025	7,277,422.35
Revenues	
State Aid	2,880,660.68
Taxes	405,438.64
Other Revenue	316,762.01
Interfund Transfers In	-
State Aid Note Proceeds	-
	<u>3,602,861.33</u>
Disbursements	
Payroll and Related Liabilities	(2,665,580.84)
Other Expenditures	(1,621,728.22)
State Aid Repayment	-
	<u>(4,287,309.06)</u>
Prior Month Adjustments - August 2025	-
Balance on Hand August 31, 2025	<u><u>6,592,974.62</u></u>
PNC Bank - General	3,756,469.20
MILAF	2,564,271.05
PNC Bank - Payroll	272,234.37
Comerica - Checking	-
	<u><u>6,592,974.62</u></u>
Difference	-

# Waverly Community Schools Cash Flow Analysis (Monthly Lows)



**Waverly Community Schools**  
**General Fund - Budgetary Comparison Schedule**  
**For the Month Ended August 31, 2025**

	Original Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	10,745,037	758,918	(9,986,119)	92.9%
State sources	32,559,556	1,506,266	(31,249,968)	95.4%
Federal sources	781,175	121	(781,054)	100.0%
Intergovernmental	4,773,209	(121)	(4,773,330)	100.0%
Transfers In	125,000	-	(125,000)	100.0%
<b>Total revenue</b>	<b>48,983,977</b>	<b>2,265,184</b>	<b>(46,915,472)</b>	<b>95.4%</b>
<b>Expenditures</b>				
Current:				
Instruction:				
Basic program	16,923,805	1,130,741	(15,671,581)	93.3%
Added needs	10,081,124	320,856	(9,515,884)	96.7%
<b>Total instruction</b>	<b>27,004,929</b>	<b>1,451,597</b>	<b>(25,187,465)</b>	<b>94.6%</b>
Support Services:				
Pupil	4,069,536	155,548	(3,933,073)	96.2%
Instructional staff	2,873,618	286,626	(2,731,393)	90.5%
General administration	460,807	64,736	(383,261)	85.5%
School administration	3,286,120	342,566	(2,956,797)	89.6%
Business	699,187	130,684	(575,064)	81.5%
Operations and maintenance	4,857,683	675,200	(4,112,280)	85.9%
Pupil transportation services	1,497,907	112,685	(1,441,005)	92.7%
Central	1,187,298	316,785	(874,841)	73.4%
Other	326,967	39,743	(287,224)	87.8%
<b>Total support services</b>	<b>19,259,123</b>	<b>2,124,573</b>	<b>(17,294,937)</b>	<b>89.1%</b>
Athletics	745,363	60,916	(709,447)	92.1%
Community services	-	-	-	0.0%
Welfare Activities	-	-	-	0.0%
Non Publics	13,608	-	(13,608)	100.0%
Facility Acquisition	-	-	-	0.0%
Debt service:				
Principal	-	-	-	0.0%
Interest	-	-	-	0.0%
Capital outlay	2,000	26,638	6,769	-34.1%
Payments to other public schools	1,852,471	22,890	(1,829,582)	98.8%
<b>Total expenditures</b>	<b>48,877,494</b>	<b>3,686,614</b>	<b>(45,028,270)</b>	<b>92.4%</b>
Excess of Revenue (Under)Over Expenditures	106,483	(1,421,430)	(1,887,202)	
Transfers Out	1,100,000	-	(1,100,000)	100.0%
Change in Fund Balance	(993,517)	(1,421,430)	(787,202)	
Favorable Expenditure Variance (1.5%)	733,162			
Projected Change in Fund Balance	(260,354)			
Fund Balance - Beginning of year	10,043,259			
Fund Balance - End of year	9,782,905			

**Waverly Community Schools**  
**Student Activity Fund - Budgetary Comparison Schedule**  
**For the Month Ended August 31, 2025**

	Original Budget	Actual	Over (Under) Budget	% Available
Revenue				
Local sources	172,456	11,220	(161,236)	93.5%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
<b>Total revenue</b>	<b>172,456</b>	<b>11,220</b>	<b>(161,236)</b>	<b>93.5%</b>
Expenditures				
Student Activities	108,104	2,705	(105,399)	97.5%
Athletics	58,298	8,009	(50,289)	86.3%
<b>Total expenditures</b>	<b>166,401</b>	<b>10,713</b>	<b>(155,688)</b>	<b>93.6%</b>
Excess of Revenue (Under)Over Expenditures	6,055	507	(5,548)	
Transfers Out	-	-	-	0.0%
Change in Fund Balance	6,055	507	(5,548)	
Fund Balance - Beginning of year	364,713			
Fund Balance - End of year	370,768			

**Waverly Community Schools**  
**Sinking Fund - Budgetary Comparison Schedule**  
**For the Month Ended August 31, 2025**

	Original Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	1,218,543	99,037	(1,119,506)	91.9%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	-	-	-	0.0%
<b>Total revenue</b>	<b>1,218,543</b>	<b>99,037</b>	<b>(1,119,506)</b>	<b>91.9%</b>
<b>Expenditures</b>				
Current:				
Support Services - Business	-	-	-	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	-	-	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
<b>Total expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Excess of Revenue (Under)Over Expenditures</b>	1,218,543	99,037	(1,119,506)	
Transfers Out	-	-	-	
<b>Net Change in Fund Balance</b>	1,218,543	99,037	(1,119,506)	
<b>Fund Balance - Beginning of year</b>	5,398,905			
<b>Fund Balance - End of year</b>	6,617,448			

**Waverly Community Schools**  
**Public Improvement Fund - Budgetary Comparison Schedule**  
**For the Month Ended August 31, 2025**

	Original Budget	Actual	Over (Under) Budget	% Available
<b>Revenue</b>				
Local sources	30,000	8,811	(21,189)	70.6%
State sources	-	-	-	0.0%
Federal sources	-	-	-	0.0%
Intergovernmental	-	-	-	0.0%
Transfers In	1,100,000	-	(1,100,000)	100.0%
<b>Total revenue</b>	<b>1,130,000</b>	<b>8,811</b>	<b>(1,121,189)</b>	<b>99.2%</b>
<b>Expenditures</b>				
Current:				
Support Services - Business	-	-	-	0.0%
Support Services - Operations and Maintenance	-	-	-	0.0%
Support Services - Transportation	-	288,910	288,910	0.0%
Support Services - Central	-	-	-	0.0%
Facilities Acquisition, Construction and Improvements:				
Site Acquisition Services	-	-	-	0.0%
Site Improvement Services	-	-	-	0.0%
Architecture and Engineering Services	-	-	-	0.0%
Building Acquisition and Construction Services	-	-	-	0.0%
Building Improvement Services	-	(133,296)	(133,296)	0.0%
Other Acquisition and Construction Services	-	-	-	0.0%
<b>Total expenditures</b>	<b>-</b>	<b>155,614</b>	<b>155,614</b>	<b>0.0%</b>
<b>Excess of Revenue (Under)Over Expenditures</b>	1,130,000	(146,803)	(1,276,803)	
Transfers Out	-	-	-	
<b>Net Change in Fund Balance</b>	1,130,000	(146,803)	(1,276,803)	
<b>Fund Balance - Beginning of year</b>	1,197,935			
<b>Fund Balance - End of year</b>	2,327,935			

**Waverly Community Schools**  
**2022 Building and Site Bonds, Series I**  
**Budget Summary**  
**As of August 31, 2025**

	Budget	Actual	Encumbered	Balance Remaining
<b>Construction</b>				
New Construction	-	617,433	-	(617,433)
Remodeling	42,222,284	40,704,389	0	1,517,895
Site Improvements	4,041,042	6,360,301	0	(2,319,259)
<b>Construction Base Budget Subtotal</b>	<b>46,263,326</b>	<b>47,682,123</b>	<b>1</b>	<b>(1,418,798)</b>
<b>Instructional Technology</b>				
Computers and Mobile Devices	1,468,271	1,621,294	(0)	(153,023)
Audio / Visual	1,834,372	1,044,900	(0)	789,472
<b>Instructional Technology Subtotal</b>	<b>3,302,643</b>	<b>2,666,194</b>	<b>(0)</b>	<b>636,449</b>
<b>Loose Furnishings and Equipment</b>				
Non-Instructional Computers and Mobile Devices	73,904	-	-	73,904
Non-Instructional Audio / Visual	-	-	-	-
Furnishings, Fixtures and Equipment (FF&E)	4,021,389	2,610,964	0	1,410,425
<b>Loose Furnishings and Equipment Subtotal</b>	<b>4,095,293</b>	<b>2,610,964</b>	<b>0</b>	<b>1,484,329</b>
<b>District</b>				
Buses	449,946	-	-	449,946
Contingency	(128,900)	38,928	0	(167,828)
Election/Issuance Costs	839,463	258,448	-	581,015
General Conditions	994,618	1,476,274	0	(481,656)
Architect and Engineering Fees	3,011,715	5,336,512	(0)	(2,324,797)
A/E Reimbursables	431,821	880,406	(0)	(448,585)
Technology Design	393,305	549,787	(0)	(156,482)
Construction Mgr	3,050,990	4,252,870	(0)	(1,201,880)
<b>District Subtotal</b>	<b>9,042,958</b>	<b>12,793,226</b>	<b>(0)</b>	<b>(3,750,267)</b>
Bank Interest/Proceeds	(704,265)	(3,752,552)	-	3,048,287
<b>Totals</b>	<b>61,999,956</b>	<b>61,999,956</b>	<b>0</b>	<b>(0)</b>
Underwriters Discount	454,800	454,800	-	-
<b>Grand Total</b>	<b>62,454,756</b>	<b>62,454,756</b>	<b>0</b>	<b>(0)</b>

**Waverly Community Schools**  
**2022 Building and Site Bonds, Series II**  
**Budget Summary**  
**As of August 31, 2025**

	Budget	Actual	Encumbered	Balance Remaining
<b>Construction</b>				
New Construction	17,777,036	255,190	2,215,003	15,306,843
Remodeling	21,983,122	4,675,485	35,223,233	(17,915,595)
Site Improvements	2,577,343	223,731	1,498,614	854,998
<b>Construction Base Budget Subtotal</b>	<b>42,337,501</b>	<b>5,154,405</b>	<b>38,936,849</b>	<b>(1,753,754)</b>
<b>Instructional Technology</b>				
Computers and Mobile Devices	598,414	5,121	31,811	561,482
Audio / Visual	974,132	249,629	472,889	251,614
<b>Instructional Technology Subtotal</b>	<b>1,572,546</b>	<b>254,750</b>	<b>504,700</b>	<b>813,096</b>
<b>Loose Furnishings and Equipment</b>				
Non-Instructional Computers and Mobile Devices	272,130	-	-	272,130
Non-Instructional Audio / Visual	290,215	-	190,986	99,229
Furnishings, Fixtures and Equipment (FF&E)	1,912,269	664,548	831,381	416,340
<b>Loose Furnishings and Equipment Subtotal</b>	<b>2,474,614</b>	<b>664,548</b>	<b>1,022,367</b>	<b>787,699</b>
<b>District</b>				
Buses	674,918	-	-	674,918
Contingency	2,610,554	-	2,978,353	(367,799)
Election/Issuance Costs	829,463	252,597	-	576,866
General Conditions	1,055,897	152,984	827,404	75,509
Architect and Engineering Fees	2,775,410	119,730	460,236	2,195,444
A/E Reimbursables	462,568	24,026	83,076	355,466
Technology Design	251,083	27,489	67,112	156,482
Construction Mgr	3,238,964	212,644	1,824,440	1,201,880
<b>District Subtotal</b>	<b>11,898,857</b>	<b>789,470</b>	<b>6,240,621</b>	<b>4,868,766</b>
Bank Interest/Proceeds	(283,526)	(3,278,842)	-	2,995,316
<b>Totals</b>	<b>57,999,992</b>	<b>3,584,331</b>	<b>46,704,538</b>	<b>7,711,123</b>
Underwriters Discount	1,154,642	1,154,642	-	1
<b>Grand Total</b>	<b>59,154,634</b>	<b>4,738,973</b>	<b>46,704,538</b>	<b>7,711,123</b>

**Waverly Community Schools**  
**Building and Site Bonds - May 2021 Authorization**  
**Budget Summary - All Series**  
**As of August 31, 2025**

	Budget	Actual	Encumbered	Balance Remaining
<b>Construction</b>				
New Construction	17,777,036	872,623	2,215,003	14,689,410
Remodeling	65,746,237	45,379,873	35,223,233	(14,856,869)
Site Improvements	7,070,299	6,584,032	1,498,614	(1,012,347)
<b>Construction Base Budget Subtotal</b>	<b>90,593,573</b>	<b>52,836,529</b>	<b>38,936,850</b>	<b>(1,179,806)</b>
<b>Instructional Technology</b>				
Computers and Mobile Devices	3,943,267	1,626,415	31,811	2,285,041
Audio / Visual	2,808,504	1,294,529	472,889	1,041,086
<b>Instructional Technology Subtotal</b>	<b>6,751,771</b>	<b>2,920,944</b>	<b>504,699</b>	<b>3,326,128</b>
<b>Loose Furnishings and Equipment</b>				
Non-Instructional Computers and Mobile Devices	618,614	-	-	618,614
Non-Instructional Audio / Visual	290,215	-	190,986	99,229
Furnishings, Fixtures and Equipment (FF&E)	6,012,398	3,275,513	831,381	1,905,505
<b>Loose Furnishings and Equipment Subtotal</b>	<b>6,921,227</b>	<b>3,275,513</b>	<b>1,022,367</b>	<b>2,623,347</b>
<b>District</b>				
Buses	1,124,864	-	-	1,124,864
Contingency	2,660,996	38,928	2,978,354	(356,285)
Election/Issuance Costs	1,787,689	511,045	-	1,276,644
General Conditions	2,099,386	1,629,258	827,404	(357,276)
Architect and Engineering Fees	5,901,198	5,456,242	574,309	(129,353)
A/E Reimbursables	913,401	904,432	84,480	(75,511)
Technology Design	817,208	577,276	253,482	(13,550)
Construction Mgr	6,439,865	4,465,514	1,907,714	66,637
<b>District Subtotal</b>	<b>21,744,607</b>	<b>13,582,695</b>	<b>6,625,742</b>	<b>1,536,170</b>
Bank Interest/Proceeds	(1,011,178)	(7,031,394)	-	6,020,216
<b>Totals</b>	<b>125,000,000</b>	<b>65,584,287</b>	<b>47,089,659</b>	<b>12,326,054</b>
Underwriters Discount	1,609,442	1,609,442	-	1
<b>Grand Total</b>	<b>126,609,442</b>	<b>67,193,728</b>	<b>47,089,659</b>	<b>12,326,055</b>

**WAVERLY COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
SPECIAL BOARD MEETING  
September 15, 2025**

**Report #25-17**

**FOR ACTION**

**Subject:**

Creation of an Apprenticeship Program Wall at Waverly High School

**Recommendation:**

Superintendent recommends approval of the Apprenticeship Program Wall at Waverly High School

**Background Information:**

To create a highly visible display to inform Waverly students about pathways in Michigan's skilled-trades apprenticeship system.

# Proposal: Apprenticeship Program Wall at Waverly High School

## 1. Purpose

Create a high-visibility display that exposes every Waverly student to well-paid, debt-free career pathways in Michigan's skilled-trades apprenticeship system. The wall will:

- Highlight 16+ union apprenticeship programs (e.g., electricians, carpenters, operating engineers).
- Feature the 'Earn While You Learn, Without the Debt' message adopted by apprenticeship partners statewide.
- Reinforce Waverly's Portrait of a Graduate goals and Michigan's Sixty-by-30 credential initiative.

## 2. Location

Site: Block wall directly across from the main restroom, between the two academic wings.

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Visibility: All students pass this corridor multiple times each day, maximizing reach without disrupting instructional space.

## 3. Scope & Specifications

Wall size: Approx. 12 ft x 6 ft (Package B) or 8 ft x 4 ft (Package C) - final size to match available space.

Panels: Aluminum-composite signage framed in school colors; removable for future updates.

Content: Trade logos, length of apprenticeship, 'It's a Living Wage' poster with starting/journey wage data.

Installation: One-day install after school hours; no electrical or structural changes required.

## 4. Partnership & Cost

Conduit to the Trades, LLC will design, supply, and install the entire wall at no cost to Waverly. The company secures Workforce Development Institute funding and private-sector sponsorship so schools incur zero expense.

Contact:

Conduit to the Trades, LLC

Phone: 517-945-2451

## 5. Benefits to Waverly Students

1. Career Awareness & Equity - Showcases pathways that pay students from day one, an important option for families

## **Proposal: Apprenticeship Program Wall at Waverly High School**

who may not pursue traditional four-year college.

2. Community & Industry Connections - Demonstrates Waverly's collaboration with regional employers and unions, enhancing work-based learning relationships.

3. Curricular Integration - Counselors and CTE teachers can reference the wall during Xello lessons, EDP meetings, and MiCareerQuest prep.

### **6. Requested Board Action**

Approve the installation of an Apprenticeship Program Wall, provided free of charge by Conduit to the Trades, on the designated corridor wall. No district funds are required; facilities impact is limited to wall fasteners.

# Proposal: Apprenticeship Program Wall at Waverly High School

