

# Agenda of Regular Meeting

## The Board of Trustees Comal ISD

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A Regular Meeting of the Board of Trustees of Comal ISD will be held January 22, 2026, beginning at 7:00 PM in the Comal ISD, 1404 IH-35 North, New Braunfels, TX 78130.

*The meeting will be held in compliance with Gov. Code, §551. The meeting is also being conducted in accordance with the American With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call (830) 221-2000.*

*The subjects are listed on the agenda below. Items do not have to be taken in the same order as shown on the meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, §551.071-551.084 to consult with the legal counsel, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a closed session. At any time the Board may go into closed meeting to receive legal counsel or advice which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.*

### **1. Call Meeting to Order**

**Presenter:** Courtney Biasatti, Board President

### **2. Board Recognitions**

**Presenter:** Christina Eckert, Chief Communications Officer

### **3. Public Comment/Audience Participation**

**Presenter:** Courtney Biasatti, Board President

### **4. Board President's Comments**

**Presenter:** Courtney Biasatti, Board President

### **5. Superintendent Reports and Board Information**

#### **A. Intruder Detection Audit Findings**

**Presenter:** Doug Whitehead

### **6. Consent Agenda**

#### **A. Consider/Approve Personnel Report**

**Presenter:** Dr. Randy Davis, Chief Human Resources Officer

#### **B. Consider/Approve Board Meeting Minutes**

**C. Consider/Approve Financial Statement and Expenditures**

**Presenter:** Larry Guerra, Chief Financial Officer

**D. Consider/Approve Monthly Tax Office Report**

**Presenter:** Larry Guerra, Chief Financial Officer

**E. Consider/Approve Budget Amendments for General Operating Fund and Food Service Fund**

**Presenter:** Larry Guerra, Chief Financial Officer

**F. Consider/Approve the 2024-2025 Annual Comprehensive Financial Report and Federal Single Audit Report**

**Presenter:** Larry Guerra

**G. Consider/Approve Order Calling the General Election of Trustees**

**Presenter:** Christina Eckert

**H. Consider/Approve the Resolution to Designate Non-Business Days for Purposes of the Texas Public Information Act for 2026-2027**

**Presenter:** Christina Eckert

**I. Consider/Approve TASB Policy Update 126**

**Presenter:** Dr. Randy Davis

**J. Consider/Approve TEA Application for Delay of Teacher Certification Requirements**

**Presenter:** Dr. Randy Davis

**K. Consider/Approve North East ISD Regional Day School Program for the Deaf (RDSPD) Shared Services Agreement (SSA)**

**Presenter:** Michele Martella

**L. Consider/Approve Written Contracts for Administrators Related to HB 3372**

**Presenter:** Corbee Wunderlich

**M. Consider/Approve Purchase of Data Center Server Equipment**

**Presenter:** Scott Monroe

**N. Consider/Approve Guaranteed Maximum Price (GMP) #2 – ES #22**

**Presenter:** Mark Stahl and Jeff Smith

**7. Items for Discussion and/or Action**

**A. Items Removed from Consent**

**B. Consideration and Possible Approval of the 2026-2027 and 2027-2028 Academic Calendars**

**Presenter:** Dr. Ben Peacock

**8. Closed Session**

A. Pursuant to Texas Government Code Sections §551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, employee, or to hear complaints or charges against a public officer or employee; Conduct the Superintendent Summative Evaluation to Discuss Contract Amendment

**9. Action Items**

**A. Consider and Take Action on the Contract Amendment to the Employment Contract of the Superintendent**

**Presenter:** Courtney Biasatti

**10. Adjournment**

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Board Recognitions**

**Date:** January 22, 2026

**Administrator Responsible/Position:** Christina Eckert, Chief Communications Officer

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

- Previous board action relating to this item: monthly
- Future action anticipated: monthly
- Background information: Tonight, we are honoring the following students:
- Comal Speaks District Contest winner.
  - Comal Shake District Contest winner.
  - The Smithson Valley High School football 5A UIL Division 1 State champions.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

**F. Administrative Recommendation: n/a – for information only**

**G. Fiscal Impact and Cost: None                      Amount: N/A**

- Budget                       Bond                       Grant/Special Funds                       Other

**H. Action: n/a – for information only**

## COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Public Comment / Audience Participation**

**Date:** January 22, 2026

**Administrator Responsible/Position: Courtney Biasatti, Board President**

**A. Purpose of Agenda Item:**

Information Only

Action Needed

Receive Input

**B. Authority for This Action:**

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District or from District employees.

Policy BED local states that audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each regular monthly meeting.

**Persons who wish to participate must submit the Audience Participation form to the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. Forms will not be accepted after the meeting begins.**

Citizens may be provided three minutes. Delegations of more than three persons shall appoint one person to address the Board. If any person other than the appointed spokesperson of a Delegation wants to speak, they may not appear at the lectern as part of a Delegation but must sign up on a separate Audience participation form before the meeting and may only approach the lectern when their name is called.

The Board shall not deliberate or decide regarding any subject that is not included on our agenda for tonight's meeting. If an issue mentioned is listed on tonight's agenda, the Board will defer discussion until the appropriate time during the meeting.

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: Board President's Comments**

**Date:** January 22, 2026

**Administrator Responsible/Position: Courtney Biasatti, Board President**

**A. Purpose of Agenda Item:**

Information Only

Action Needed

Receive Input

During this portion of the meeting, Board President Courtney Biasatti will provide an overview of the agenda and discuss the process that will be followed during tonight's meeting.

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: Intruder Detection Audit Findings**

**Date:** January 22, 2026

**Administrator Responsible/Position:** Doug Whitehead, Senior Director, Safety and Security

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: On December 2, 2025, Texas Education Agency conducted an Intruder Detection Audit resulting in required corrective actions. The District is required to provide notice to the public at the next regularly scheduled board meeting that Intruder Detection Audit results will be discussed.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: n/a – for information only**

**G. Fiscal Impact and Cost: None                      Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action: n/a – for information only**

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** **Consider/Approve Consent Agenda**

**Date:** January 22, 2026

**Administrator Responsible/Position:** Dr. John E. Chapman III, Superintendent

**A. Purpose of Agenda Item:**

Information Only

Action Needed

Receive Input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

Policy BE LOCAL states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

**C. Strategic Objective, Goal, or Need Addressed:** As listed on attached pages

**D. Summary:**

Previous board action relating to this item: Ongoing

Future action anticipated: Monthly

Background information: The following items are presented for approval:

A. Personnel Report

B. Board Meeting Minutes

C. Financial Statement and Expenditures

D. Monthly Tax Office Report

E. Budget Amendments for General Operating Fund and Food Service Fund

F. 2024-2025 Annual Comprehensive Financial Report and Federal Single Audit Report

G. Order Calling the General Election of Trustees

H. Resolution to Designate Non-Business Days for Purposes of the Texas Public Information Act for 2026-2027

I. TASB Policy Update 126

J. TEA Application for Delay of Teacher Certification Requirements

K. North East ISD Regional Day School Program for the Deaf (RDSPD) Shared Services Agreement (SSA)

L. Written Contracts for Administrators Related to HB 3372

M. Purchase of Data Center Server Equipment

N. Guaranteed Maximum Price (GMP) #2 – ES #22

**E. Comments Received:**

Exec. Team

DEIC

Support Staff AC

Teacher AC

Other

All agenda items have been reviewed by the Superintendent's Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the consent agenda items as presented.

**G. Fiscal Impact and Cost:** **Amount:** Per individual items attached

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

"I move to approve/disapprove/postpone the consent agenda items as presented."

FOR: C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York  
AGAINST: C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED 7

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: Consider/Approve Personnel Report**

**Date:** January 22, 2026

**Administrator Responsible/Position: Dr. Randy Davis, Chief of Human Resources Officer**

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A  
DC, DCA, DCB, DCE                      Texas Education Code, Chapter 21

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus                       Other  
Improvement Plan

**D. Summary:**

- Previous board action relating to this item: Ongoing; monthly
- Background information: Individuals on the lists provided are presented for consideration — Employments, Appointments, Assignments or Promotions; and, Resignations and Retirements

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other  
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve employment, appointment, assignment, or promotion of personnel; and, resignations and retirements as presented.

**G. Fiscal Impact and Cost:**

- Budget                       Bond                      **Amount:** N/A                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_  
“I move to approve/disapprove/postpone the Superintendent’s personnel recommendations as presented.”

FOR                      C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York  
AGAINST:                      C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject:** **Consider/Approve Board Meeting Minutes**      **Date:** January 22, 2026

**Administrator Responsible/Position:** **Dr. John E. Chapman III, Superintendent**

**A. Purpose of Agenda Item:**

Information Only                                       Action Needed                                       Receive Input

**B. Authority for This Action:**

Local Policy                                       Law or Rule                                       N/A

Policy BE Local states that the agenda shall contain minutes of the last regular meeting and of any special meeting(s) held previously and not yet approved.

**C. Strategic Objective, Goal, or Need Addressed:** N/A

Strategic Plan                                       District/Campus Improvement Plan                                       Other

**D. Summary:**

Previous board action relating to this item: Ongoing  
 Future action anticipated: Monthly  
 Background information: The District will present the December 11, 2025, Pre-Meeting and Board Meeting minutes for approval.

**E. Comments Received:**

Exec. Team       DEIC                                       Support Staff AC       Teacher AC       Other  
All agenda items have been reviewed by the Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the December 11, 2025, Pre-Meeting and Board Meeting minutes for approval.

**G. Fiscal Impact and Cost:**                                      **Amount:** N/A

Budget                                       Bond                                       Grant/Special Funds                                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_  
“I move to approve/disapprove/postpone the December 11, 2025, Pre-Meeting and Board Meeting minutes for approval and as presented.”

FOR                      C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York  
AGAINST:      C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** **November 2025 Financial Statement & Expenditures** **Date:** January 22, 2026

**Administrator Responsible/Position:** Larry Guerra, Chief Financial Officer

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

Policy CFA (Legal) – States that annual financial statements must be adopted and filed with TEA. The District exceeds this requirement with monthly adoption of the financial statements.

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

Academic Success/Instruction

**D. Summary:**

Previous board action relating to this item: Monthly

Future action anticipated: Ongoing

Background information: Separate Memo is attached.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: The administration recommends approval of the November 2025 financial statements and expenses as presented.**

**G. Fiscal Impact and Cost: None                      Amount: Per Report**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/ disapprove/postpone November 2025 Financial Statement & Expenditures as presented.”

FOR: C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York

AGAINST: C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Date:** January 22, 2026

**Subject:** **Budget Amendment for General Operating Fund and Food Service Fund**

**Administrator Responsible/Position:** Larry Guerra, Chief Financial Officer

**A. Purpose of Agenda Item:**

- Information Only
- Action Needed
- Receive Input

**B. Authority for This Action:**

- Local Policy
  - Law or Rule
  - N/A
- Texas Education Code Sec. 44.006

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan
  - District/Campus
  - Other
- Academic Success/Instruction      Improvement Plan

**D. Summary:**

- Previous board action relating to this item: The 2025-2026 Budget Adoption during the June 26, 2025, Board Meeting.
- Future action anticipated:
- Background information: The 2025-2026 budget has been approved by the Board of Trustees. Amendments to that budget must also be Board approved.

**E. Comments Received:**

- ELT
  - DEIC
  - Support Staff AC
  - Teacher AC
  - Other
- All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the Budget Amendments for General Operating Fund and Food Service Fund as presented.**

**G. Fiscal Impact and Cost:**

**Amount: Fund 199: \$6,789; Fund 240: \$125,000**

- Budget
- Bond
- Grant/Special Funds
- Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the budget amendments for General Operating Fund and Food Service Fund as presented.”

FOR. C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York

AGAINST: C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

Date: January 22, 2026

**Subject: Consider/Approve the 2024-2025 Annual Comprehensive Financial Report and Federal Single Audit Report**

**Administrator Responsible/Position: Larry Guerra, Chief Financial Officer**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A  
Texas Education Code (TEC) 44.008

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item: November 20, 2025

Future action anticipated: Annually

Background information: Texas Education Agency requires an annual independent audit to be performed by an external auditor. The resulting audit must then be approved by the Board of Trustees and submitted to TEA within 150 days of the prior fiscal year's close. Due to the delay in releasing the 2025 OMB Compliance Supplement, TEA extended the deadline to submit the 2024-2025 independent financial audit and Federal Single Audit Report to February 27, 2026.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approves the 2024-2025 Annual Comprehensive Financial Report and Single Audit Report as presented.

**G. Fiscal Impact and Cost: None                      Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

"I move to approve/disapprove/postpone the 2024-2025 Annual Comprehensive Financial Report and Federal Single Audit Report as presented."

FOR: C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York

AGAINST: C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED 12

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject:** **Order Calling the General Election of Trustees**    **Date:** January 22, 2026

**Administrator Responsible/Position:** **Christina Eckert, Chief Communications Officer**

**A. Purpose of Agenda Item:**

- Information Only                                     Action Needed                                     Receive Input

**B. Authority for This Action:**

- Local Policy                                     Law or Rule                                     N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                                     District/Campus Improvement Plan                                     Other

**D. Summary:**

- Previous board action relating to this item: N/A

- Future action anticipated: Annually

Background information: Attached is the proposed Election Order, calling for the general election of Trustees to be held in the COMAL INDEPENDENT SCHOOL DISTRICT in Single Member Districts 3 and 4 on Saturday, May 2, 2026, for the purpose of electing separately two (2) Trustees to the Board, to-wit: a school Trustee from Single Member District Three (3) for a term of three (3) years; a school Trustee from Single Member District Four (4) for a term of three (3) years. Portions of these Single-Member Districts are not only situated in Comal County, but also in Hays and Kendall counties. The District will contract with Comal County to administer the election in all three counties.

**E. Comments Received:**

- ELT                                     DEIC                                     Support Staff AC                                     Teacher AC                                     Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board approve the Election Order calling for the general trustee election, as presented.

**G. Fiscal Impact and Cost: None                                    Amount:** N/A

- Budget                                     Bond                                     Grant/Special Funds                                     Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the Order calling elections to be held on May 2, 2026, in Single-Member Districts 3 and 4 for the purpose of electing two trustees to the Board of Trustees, as presented.”

FOR C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York  
AGAINST: C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Date:** January 22, 2026

**Subject: Designation of Non-Business Days for Purposes of Public Information Act Calendar**

**Administrator Responsible/Position:** Christina Eckert, Chief Communications Officer

**A. Purpose of Agenda Item:**

- Information Only
- Action Needed
- Receive Input

**B. Authority for This Action:**

- Local Policy
- Law or Rule
- N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan
- District/Campus Improvement Plan
- Other

**D. Summary:**

Previous board action relating to this item: annually

Future action anticipated: annually

Background information: Under current law, a governmental body that receives a public information request must respond to the request within 10 business days. House Bill 3033 from the 88th legislative session redefines a business day to mean a day other than a Saturday or Sunday, a national holiday, or a state holiday. A governmental body may designate a day on which its administrative offices are closed or operating with minimum staffing as a non-business day. The designation of a non-business day for an independent school district must be made by the Board of Trustees and may designate not more than 10 non-business days each calendar year.

**E. Comments Received:**

- ELT
  - DEIC
  - Support Staff AC
  - Teacher AC
  - Other
- All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the designation of non-business days under the Texas Public Information Act for the 2026-2027 school year as presented.**

**G. Fiscal Impact and Cost: None**

**Amount:** N/A

- Budget
- Bond
- Grant/Special Funds
- Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the Resolution to Designate Non-Business Days Under the Texas Public Information Act for the 2026-2027 school year as presented.”

FOR: C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York  
AGAINST: C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: TASB Policy Update 126**

**Date:** January 22, 2026

**Administrator Responsible/Position: Dr. Randy Davis, Chief Human Resources Officer**

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

- Previous board action relating to this item:
- Future action anticipated:
- Background information: TASB Policy Update 126 includes revisions to LEGAL policies based on updates to the Texas Administrative Code. The LOCAL policy recommendations from TASB in this Update are intended to clarify policy language, aligning language to the most recent legislative changes and are reflected in the following LOCAL policies:

BE(LOCAL): BOARD MEETINGS

BED(LOCAL): BOARD MEETINGS - PUBLIC PARTICIPATION

CJ(LOCAL): CONTRACTED SERVICES

CJA(LOCAL): CONTRACTED SERVICES - BACKGROUND CHECKS AND REQUIRED REPORTING

CLE(LOCAL): BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT REQUIRED DISPLAYS

CQB(LOCAL): TECHNOLOGY RESOURCES - CYBERSECURITY

CQD(LOCAL): TECHNOLOGY RESOURCES - ARTIFICIAL INTELLIGENCE

CSA(LOCAL): FACILITY STANDARDS - SAFETY AND SECURITY

CV(LOCAL): FACILITIES CONSTRUCTION

DBD(LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS – CONFLICT OF INTEREST

DEC(LOCAL): COMPENSATION AND BENEFITS - LEAVES AND ABSENCES

DFBB(LOCAL): TERM CONTRACTS - NONRENEWAL

DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT

EFP(LOCAL): INSTRUCTIONAL ARRANGEMENTS - LESSON PLANS

EFA(LOCAL): INSTRUCTIONAL RESOURCES - INSTRUCTIONAL MATERIALS

EHBAF(LOCAL): SPECIAL EDUCATION - VIDEO/AUDIO MONITORING

EIA(LOCAL): ACADEMIC ACHIEVEMENT - GRADING/PROGRESS REPORTS TO PARENTS

FA(LOCAL): PARENT RIGHTS AND RESPONSIBILITIES

FEF(LOCAL): ATTENDANCE - RELEASED TIME

FFAC(LOCAL): WELLNESS AND HEALTH SERVICES - MEDICAL TREATMENT

FFB(LOCAL): STUDENT WELFARE - CRISIS INTERVENTION

FFF(LOCAL): STUDENT WELFARE - STUDENT SAFETY

FFG(LOCAL): STUDENT WELFARE - CHILD ABUSE AND NEGLECT

FO(LOCAL): STUDENT DISCIPLINE

GKA(LOCAL): COMMUNITY RELATIONS - CONDUCT ON SCHOOL PREMISES

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve TASB Policy Update 126 as presented.**

**G. Fiscal Impact and Cost: None                      Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone TASB Policy Update 126 as presented.”

FOR.                      C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York

AGAINST:                      C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Date:** January 22, 2026

**Subject:** **TEA Application for Delay of Teacher Certification Requirements**

**Administrator Responsible/Position:** Dr. Randy Davis, Chief Human Resources Officer

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

- Previous board action relating to this item:  
 Future action anticipated:  
 Background information: Texas Education Code (TEC), following the latest legislative session has narrowed the certification requirements for core-level teachers, thus reducing the ability to employ teachers certified in other areas and/or utilize District of Innovation (DOI) to employ teachers. The approval for application is to delay the implementation of the new TEC requirements until the 2029-2030 school year, allowing CISD the time to transition our staff and comply with the certification requirements.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the TEA application for the waiver to move the certification requirements being enacted to the 2029-2030 school year.

**G. Fiscal Impact and Cost: None                      Amount: N/A**

- Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_  
“I move to approve/disapprove/postpone the TEA application for the waiver to move the certification requirements being enacted to the 2029-2030 school year.”

FOR:                      C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York  
AGAINST:                      C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

Date: January 22, 2026

**Subject: North East ISD Regional Day School Program for the Deaf (RDSPD) Shared Services Agreement (SSA)**

**Administrator Responsible/Position: C. Michele Martella, Executive Director of Special Programs and Services**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:  
 Future action anticipated: Annually  
 Background information: The RDSPD Shared Service Arrangement agreement with North East ISD requires annual approval by the Board of Trustees. Comal ISD students who are deaf and/or hard of hearing who need daily direct services are recommended through an ARD Committee meeting for the Regional Day School Program services located in NEISD. The SSA agreement requires each district's School Board President's signature.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other  
All agenda items are reviewed by Superintendent's Executive Leadership Team.

**F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the attached North East ISD Regional Day School Program for the Deaf (RDSPD) Shared Service Arrangement Agreement as presented.**

**G. Fiscal Impact and Cost: None                      Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_  
"I move to approve/disapprove/postpone the attached North East ISD Regional Day School Program for the Deaf (RDSPD) Shared Service Arrangement Agreement as presented."

FOR: C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York  
AGAINST: C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York  
MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: Consider/Approve Written Contracts for Administrators Related to HB 3372**

**Date:** January 22, 2026

**Administrator Responsible/Position:** Corbee Wunderlich, Assistant Superintendent of Student Services

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed: Employee Recruitment/Retention**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

- Previous board action relating to this item:  
 Future action anticipated:  
 Background information: HB 3372 requires that a written contract approved by the board of trustees be in place for school district administrators who perform duties outside of their district contract. This also stipulates that services are performed on personal time and do not present a conflict of interest or harm to the district.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other  
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the written contracts presented for administrators to receive a financial benefit for providing services outside of Comal ISD based on a determination that the contracts will not harm Comal ISD, the arrangement does not present a conflict of interest, and the services will be performed entirely on the administrator’s personal time.**

**G. Fiscal Impact and Cost: None                      Amount: N/A**

- Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_  
“I move to approve/disapprove/postpone the written contracts presented for administrators to receive a financial benefit for providing services outside of Comal ISD based on a determination

that the contracts will not harm Comal ISD, the arrangement does not present a conflict of interest, and the services will be performed entirely on the administrator's personal time.”

FOR. C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York

AGAINST: C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Date:** January 22, 2026

**Subject:** **Consider/Approve Purchase of Data Center Server Equipment**

**Administrator Responsible/Position:** Scott Monroe, Chief Information Officer

**A. Purpose of Agenda Item:**

- Information Only
- Action Needed
- Receive Input

**B. Authority for This Action:**

- Local Policy
- Law or Rule
- N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan
- District/Campus Improvement Plan
- Other

**D. Summary:**

- Previous board action relating to this item:
- Future action anticipated:
- Background information: The 2021 Bond Election provided funding to replace end-of-service-life data center servers. Competitive designs were solicited to provide the most cost effective and reliable solution. A HPE solution provided by Sequel Data Systems Incorporated was selected as the best value.

**E. Comments Received:**

- ELT
  - DEIC
  - Support Staff AC
  - Teacher AC
  - Other
- All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the purchase and installation of HPE data center servers, along with associated equipment and services, from Sequel Data Systems Incorporated. Equipment procurement will be conducted through DIR contract DIR-TSO-4160, and professional services through TIPS contract 210101, for an amount not to exceed \$707,116, plus a 10% contingency, for a total purchasing authorization of \$777,828.

**G. Fiscal Impact and Cost: None**

**Amount:** \$777,828

- Budget
- Bond 21
- Grant/Special Funds
- Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_  
“I move to approve/disapprove/postpone the purchase and installation of HPE data center servers, along with associated equipment and services, from Sequel Data Systems Incorporated. Equipment procurement will be conducted through DIR contract DIR-TSO-4160, and professional services through TIPS contract 210101, for an amount not to exceed \$707,116, plus a 10% contingency, for a total purchasing authorization of \$777,828 as presented.”

FOR: C. Biasatti, T. Hennessee, A. Jones, R. Garner, D. Krawczynski, A. Shaw, J. York  
AGAINST: C. Biasatti, T. Hennessee, A. Jones, R. Garner, D. Krawczynski, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

## COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Consider/Approve Guaranteed Maximum Price (GMP) #2 – ES #22**

**Date:** January 22, 2026

**Administrator Responsible/Position:** Mark Stahl, COO

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus  
Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item: In alignment with District Priorities and in support of the ongoing work identified in the 2023 Bond Program, we have completed the third step of a three-step process in the selection of the Construction Manager at Risk (CMaR) for the construction projects.

Future action anticipated:

Background information:

**Step 1: Approval of the Construction Delivery Method:** the Construction Manager at Risk (CMaR) delivery method was approved at the August 24, 2023, meeting of the Board of Trustees.

**Step 2: Selection of Construction Manager:** Bartlett Cocke General Contractors was awarded the construction of ES #22 at the October 26, 2023 meeting of the Board of Trustees.

**Step 3: Approval of a Guaranteed Maximum Price (GMP):** The Board of Trustees is presented with the GMP Based on the scope of work and bids gathered by the CMaR. The contracted CMaR works with the Design and the District team to define the scope of work that maximizes the value to the District and most effectively meets the project goals. This includes detailed cost and time estimates at multiple stages along the design process allowing the District to make informed decisions regarding market conditions and constructability.

This GMP #2 in the amount of \$58,431,796.00 is for ES #22 for the procurement of the remainder of the construction project not included in GMP-1. GMP-1 included the elevator, HVAC equipment to include the chillers, AHU's (air handling units) and RTU's (roof top units) along with the electrical switch gear.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve GMP-2 for ES #22 as presented.

**G. Fiscal Impact and Cost: None**      **Amount:** N/A  
 Budget       Bond       Grant/Special Funds       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the Guaranteed Maximum Price (GMP) #2 for ES #22 as presented.”

FOR.            C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York

AGAINST:    C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: Consideration and Possible Approval of the 2026-2027 and 2027-2028 Academic Calendars**

**Date:** January 22, 2026

**Administrator Responsible/Position:** Dr. Ben Peacock, Director of Secondary School Leadership

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item: Draft calendar proposals for both school years were presented to the Board at the December 11, 2025, Board meeting.

Future action anticipated: Approval of the 2026-2027 and 2027-2028 Academic Calendars

Background information: Each year, the academic calendar is developed using guidance from the state as well as feedback from the District Educational Improvement Council (DEIC), staff, and stakeholders. Based on feedback from the originally proposed options, administration presents academic calendars for the 2026-2027 and 2027-2028 school years for approval.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the 2026-2027 and 2027-2028 academic calendars as presented.**

**G. Fiscal Impact and Cost: None                      Amount: N/A**

- Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the 2026-2027 and 2027-2028 Academic Calendars as presented.”

FOR C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York  
AGAINST: C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

## Certified Agenda of Closed Session

Meeting of January 22, 2026

**CONFIDENTIAL: No one shall, without lawful authority, knowingly disclose to a member of the public this certified agenda of a closed session meeting. A person who violates this subsection commits a Class B misdemeanor and may be liable to any party injured or damaged by the disclosure. Texas Government Code 551.146(a).**

### I. Statement of Beginning of Closed Session:

The presiding officer announced at the beginning of the closed session:

“The Board of Trustees on January 22, 2026, beginning at \_\_\_\_\_ PM, convened in a closed session pursuant to Sections 551.071 through 551.089 of the Texas Government Code.”

### II. Subjects Discussed in the Session Closed to the Public:

- A. Pursuant to Texas Government Code Sections §551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, employee, or to hear complaints or charges against a public officer or employee; Conduct the Superintendent Summative Evaluation to Discuss Contract Amendment

Board members present: \_\_\_\_\_

### III. Statement at End of Closed Session:

The presiding officer announced at the end of the closed session:

“The Board of Trustees ended its closed session at \_\_\_\_\_ PM on January 22, 2026.”

### IV. Record of Further Action Taken, if any, on Above Items in the Subsequent Open Session:

\_\_\_\_\_  
\_\_\_\_\_

### V. Certification by Presiding Officer:

I, Courtney Biasatti, Comal ISD Board President, do hereby certify that the agenda listed above is a true and correct record of the proceedings on the above date.

\_\_\_\_\_  
Courtney Biasatti, President

\_\_\_\_\_  
Date

COMAL INDEPENDENT SCHOOL DISTRICT

Date: January 22, 2026

Subject: Consider and Take Action on the Contract Amendment to the Employment Contract of the Superintendent

Administrator Responsible/Position: Courtney Biasatti, Board President

A. Purpose of Agenda Item:

- Receive Input Information Only Action Needed

B. Authority for This Action:

- Local Policy Law or Rule N/A
DA (Local) 11.202 Government Code
DAB (Local) 21.002 551.125
DC (Legal) 21.003 551.127
DFE (Legal) 21.201
DK (Legal) 21.201 19 TAC 230.601

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan
District/Campus
Other Improvement Plan

D. Summary:

- Previous board action relating to this item:
Future action anticipated: Annually
Background information: A contract amendment to the superintendent’s employment contract will be discussed in closed session.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC
Other All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: none

G. Fiscal Impact and Cost: None Amount: N/A

- Budget Bond Grant/Special Funds Other

H. Action:

Motion by \_\_\_\_\_, second by \_\_\_\_\_
“I move to approve/disapprove/postpone the contract amendment to the employment contract of the Superintendent as presented.

FOR C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York
AGAINST: C. Biasatti, R. Garner, D. Krawczynski, T. Hennessee, A. Jones, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED