

# Agenda of Regular Meeting

## The Board of Trustees Comal ISD

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A Regular Meeting of the Board of Trustees of Comal ISD will be held April 24, 2025, beginning at 6:00 PM in the Comal ISD, 1404 IH-35 North, New Braunfels, TX 78130.

*The meeting will be held in compliance with Gov. Code, §551. The meeting is also being conducted in accordance with the American With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call (830) 221-2000*

*The subjects are listed on the agenda below. Items do not have to be taken in the same order as shown on the meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, §551.071-551.084 to consult with the legal counsel, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a closed session. At any time the Board may go into closed meeting to receive legal counsel or advice which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.*

### **1. Call Meeting to Order**

**Presenter:** Russ Garner, Board President

### **2. Board Recognitions**

**Presenter:** Steve Stanford, Chief Communications Officer

### **3. Public Comment/Audience Participation**

### **4. Board President's Comments**

**Presenter:** Russ Garner, Board President

### **5. Superintendent Reports and Board Information**

#### **A. Collaborative Team Cycle - Kinder Ranch Elementary Prekindergarten Team**

**Presenter:** Taylor Keller, Executive Director of Teaching and Learning

#### **B. Comal ISD PTA Council Report**

**Presenter:** Mary Meffert, President, Comal Council of PTAs

#### **C. Board Member Continuing Education Hours**

**Presenter:** Russ Garner, Board President

### **6. Consent Agenda**

**A. Consider/Approve Personnel Report**

**Presenter:** Dr. Randy Davis, Chief Human Resources Officer

**B. Consider/Approve Board Meeting Minutes**

**C. Consider/Approve Financial Statement and Expenditures**

**Presenter:** Glenn Graham, Chief Financial Officer

**D. Consider/Approve Monthly Tax Office Report**

**Presenter:** Glenn Graham, Chief Financial Officer

**E. Consider/Approve RFP 25-14 Point of Sale System, Child Nutrition Evaluation & Expenditures (CH Local)**

**Presenter:** Glenn Graham, Chief Financial Officer

**F. Consider/Approve RFP 25-16 Depository Contract**

**Presenter:** Glenn Graham, Chief Financial Officer

**G. Consider/Approve Canyon Middle School FF&E Refresh (CH Local)**

**Presenter:** Glenn Graham, Chief Financial Officer

**H. Consider/Approve the Superintendent's Recommendation to Renew Probationary and Term Contracts of Employees and Administrators for the 2025-2026 School Year**

**Presenter:** Dr. Randy Davis, Chief Human Resources Officer

**I. Consider/Approve TASB Policy Update 124 – Final Reading**

**Presenter:** Dr. Randy Davis, Chief Human Resources Officer

**J. Consider/Approve Adoption of Math Instructional Materials and the Certification of Provision of Instructional Materials Form**

**Presenter:** Taylor Keller, Executive Director of Teaching and Learning; and Glenn Graham, Chief Financial Officer

**K. Consider/Approve Guaranteed Maximum Price (GMP) #3 – 2023 DHS/SVHS Reinvestment Project for SVHS ROTC/Wrestling Facility**

**Presenter:** Mark Stahl, Chief Operations Officer

**7. Items for Discussion and/or Action**

**A. Items Removed from Consent**

**B. Consideration and Possible Approval of Mascot for Mayfair Elementary**

**Presenter:** Steve Stanford, Chief Communications Officer

**C. Consider and Take Possible Action Regarding the Purchase of an Approximate 13-acre Property from CCD Meyer Ranch Land, LLC.**

**Presenter:** Mark Stahl, Chief Operations Officer

**D. Consideration and Possible Approval of Board Operating Procedures**

**Presenter:** Russ Garner, Board President

**8. Closed Session**

A. Pursuant to Texas Government Code 551.071(2), seek advice of attorney about matters covered by the attorney client privilege including consultation with Thompson & Horton regarding legal advice and services.

B. Pursuant to Texas Government Code 551.072, discuss the purchase, exchange, sale, lease or value of real property; Discuss Land

**9. Action Items**

**A. First Reading of Proposed Board Policy FNG and Board Policy GF**

**Presenter:** Dr. John E. Chapman III, Superintendent

**10. Adjournment**

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Board Recognitions**

**Date: April 24, 2025**

**Administrator Responsible/Position: Steve Stanford, Chief Communications Officer**

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

- Previous board action relating to this item:  
 Future action anticipated:  
 Background information: Tonight, we are honoring the following students and staff:
- The third-grade class at Freiheit Elementary advanced to the Sweet 16 during this year's Read to the Final Four. The class read a total of 425,707 minutes during the contest.
  - Approximately 14 students qualified for the state UIL powerlifting contest this season, representing Canyon, Canyon Lake and Pieper high schools.
  - Four student athletes from Canyon High School qualified for the UIL State Wrestling meet this season.
  - The Navy National Defense Cadet Corps (NNDCC) at Pieper High School finished the year as one of the top two teams in the Area 18 Championships with an invitation to the National Championship Brain Brawl.
  - Smithson Valley High School junior and NJROTC cadet Lea Michael Fellbaum advanced and competed in the Navy JROTC National Air Rifle Championship.
  - Approximately 31 students advanced to the state level SkillsUSA Construction contest this spring, representing Canyon and Smithson Valley high schools as well as Danville, Church Hill and Spring Branch middle schools.
  - Thirteen students from Canyon High School advanced to the state SkillsUSA contest in Law Enforcement this spring; and 15 Smithson Valley High School students advanced to state SkillsUSA contest in Health Science.
  - Every high school Winter Guard team advanced to the finals in the state championship contest with Smithson Valley bringing home the state championship trophy.
  - Thirteen Davenport High School students have received the Texas Theatre Scholar Award for their high academic success.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other  
All agenda items are reviewed by Superintendent's Executive Leadership Team.

**F. Administrative Recommendation: n/a – for information only**

**G. Fiscal Impact and Cost:**                      <sup>3</sup>  
**Amount:** N/A

Budget

Bond

Grant/Special Funds

Other

**H. Action: n/a – for information only**

## COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Public Comment/Audience Participation**

**Date:** April 24, 2025

**Administrator Responsible/Position: Russ Garner, Board President**

**A. Purpose of Agenda Item:**

Information Only

Action Needed

Receive Input

**B. Authority for This Action:**

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District or from District employees.

Policy BED local states that audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each regular monthly meeting.

**Persons who wish to participate must submit the Audience Participation form to the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. Forms will not be accepted after the meeting begins.**

Citizens may be provided three minutes. Delegations of more than three persons shall appoint one person to address the Board. If any person other than the appointed spokesperson of a Delegation wants to speak, they may not appear at the lectern as part of a Delegation but must sign up on a separate Audience participation form before the meeting and may only approach the lectern when their name is called.

The Board shall not deliberate or decide regarding any subject that is not included on our agenda for tonight's meeting. If an issue mentioned is listed on tonight's agenda, the Board will defer discussion until the appropriate time during the meeting.

The presiding officer may:

- 1) Direct the speaker to the appropriate complaint policy
  - Employee complaints: DGBA
  - Student or parent complaints: FNG
  - Public complaints: GF
- 2) Provide factual responses to questions raised
- 3) Ask clarifying questions
- 4) Request that the subject of the comment be placed on the agenda of a later meeting when the Board may then take action on the issue raised by the speaker

## COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** Board President's Comments

**Date:** April 24, 2025

**Administrator Responsible/Position:** Russ Garner, Board President

**A. Purpose of Agenda Item:**

Information Only

Action Needed

Receive Input

During this portion of the meeting, Russ Garner, the Board President, will provide an overview of the agenda and discuss the process that will be followed during tonight's meeting.

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Date:** April 24, 2025

**Subject:** **Kinder Ranch Elementary School Pre-K Collaborative Team Cycle**

**Administrator Responsible/Position:** Taylor Keller, Executive Director of Teaching & Learning

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: Administration is highlighting the Prekindergarten Collaborative Team Cycle (CTC) at Kinder Ranch Elementary. This team engages in a collaborative process that is both structured and responsive, with a focus on student-centered outcomes.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** N/A

**G. Fiscal Impact and Cost:** None                      **Amount:** N/A

- Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:** N/A Information Only

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Comal ISD PTA Council Report**

**Date:** April 24, 2025

**Administrator Responsible/Position: Mary Meffert, Comal PTA Council President**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: The Comal ISD PTA Council is comprised of campus PTA officers and continues to provide information and support to all Comal ISD campuses with an active PTA. Tonight, current PTA Council President Mary Meffert will highlight what the PTA Council has accomplished this school year and its outlook for next year.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

**F. Administrative Recommendation: Information Only**

**G. Fiscal Impact and Cost: None                      Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action: N/A – for information only**

## COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** **Board Member Continuing Education Hours**

**Date:** April 24, 2025

**Administrator Responsible/Position:** Russ Garner, Board President

**A. Purpose of Agenda Item:**

Information Only

Action Needed

Receive Input

**B. Authority for This Action:**

Local Policy

Law or Rule  
19 TAC §61.1(j)

N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan

District/Campus  
Improvement Plan

Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated: Annually in April

Background information: In 2017, the Texas Legislature passed Senate Bill 1566 that amended TEC 11.159. Under prior law, Boards announced continuing education credit hours annually at the last regular meeting of the Board of Trustees held during a calendar year. Now, at the last regular meeting of the Board of Trustees held before an election of trustees, the President shall announce the name of each board member who has completed the required continuing education, who has exceeded the required hours of continuing education, and who is deficient in the required continuing education as of the date of the meeting.

**E. Comments Received:** N/A

ELT

DEIC

Support Staff AC

Teacher AC

Other

**F. Administrative Recommendation:** The board president shall make a public announcement of the names of those board members who have completed the required continuing education, who have exceeded the required hours, and who are deficient.

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** Consider/Approve Consent Agenda

**Date:** April 24, 2025

**Administrator Responsible/Position:** Dr. John E. Chapman III, Superintendent

**A. Purpose of Agenda Item:**

Information Only

Action Needed

Receive Input

**B. Authority for This Action:**

Local Policy

Law or Rule

N/A

Policy BE LOCAL states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

**C. Strategic Objective, Goal, or Need Addressed:** As listed on attached pages

**D. Summary:**

Previous board action relating to this item: Ongoing

Future action anticipated: Monthly

Background information: The following items are presented for approval:

A. Personnel Report

B. Board Meeting Minutes

C. Financial Statement and Expenditures

D. Monthly Tax Office Report

E. RFP 25-14 Point of Sale System, Child Nutrition Evaluation & Expenditures (CH Local)

F. RFP 25-16 Depository Contract

G. Canyon Middle School FF&E Refresh (CH Local)

H. Superintendent's Recommendation to Renew Probationary and Term Contracts of Employees and Administrators for the 2025-2026 School Year

I. TASB Policy Update 124 – Final Reading

J. Adoption of Math Instructional Materials and the Certification of Provision of Instructional Materials Form

K. Guaranteed Maximum Price (GMP) #3 – 2023 DHS/SVHS Reinvestment Project for SVHS ROTC/Wrestling Facility

**E. Comments Received:**

Exec. Team

DEIC

Support Staff AC

Teacher AC

Other

All agenda items have been reviewed by the Superintendent's Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the consent agenda items as presented.

**G. Fiscal Impact and Cost:** Amount: Per individual items attached

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

"I move to approve/disapprove/postpone the consent agenda items as presented."

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: Consider/Approve Personnel Report**

**Date:** April 24, 2025

**Administrator Responsible/Position: Dr. Randy Davis, Chief of Human Resources Officer**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A  
DC, DCA, DCB, DCE                      Texas Education Code, Chapter 21

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus                       Other  
Improvement Plan

**D. Summary:**

Previous board action relating to this item: Ongoing; monthly

Background information: Individuals on the lists provided are presented for consideration — Employments, Appointments, Assignments or Promotions; and, Resignations and Retirements

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other  
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve employment, appointment, assignment, or promotion of personnel; and, resignations and retirements as presented.

**G. Fiscal Impact and Cost:**

Budget                       Bond                      **Amount:** N/A                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the Superintendent’s personnel recommendations as presented.”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Consider/Approve Board Meeting Minutes**

Date: April 24, 2025

Administrator Responsible/Position: **Dr. John E. Chapman III, Superintendent**

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

Policy BE local states that the agenda shall contain minutes of the last regular meeting and of any special meeting(s) held previously and not yet approved.

**C. Strategic Objective, Goal, or Need Addressed: N/A**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

- Previous board action relating to this item: Ongoing  
 Future action anticipated: Monthly  
 Background information: The District will present the March 27, 2025, Pre-Meeting and Board Meeting and the April 10, 2025, Board Workshop meeting minutes for approval.

**E. Comments Received:**

- Exec. Team     DEIC                       Support Staff AC     Teacher AC     Other  
All agenda items have been reviewed by the Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the March 27, 2025, Pre-Meeting and Board Meeting and the April 10, 2025, Board Workshop meeting minutes as presented.

**G. Fiscal Impact and Cost:                      Amount: N/A**

- Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_  
“I move/disapprove/postpone the March 27, 2025, Pre-Meeting and Board Meeting and the April 10, 2025, Board Workshop meeting minutes as presented.

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject:** **March 2025 Financial Statement & Expenditures** **Date:** April 24, 2025

**Administrator Responsible/Position:** Glenn Graham, Chief Financial Officer

**A. Purpose of Agenda Item:**

Information Only                                       Action Needed                                       Receive Input

**B. Authority for This Action:**

Local Policy                                       Law or Rule                                       N/A

Policy CFA (Legal) – States that annual financial statements must be adopted and filed with TEA. The District exceeds this requirement with monthly adoption of the financial statements.

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                                       District/Campus Improvement Plan                                       Other

Academic Success/Instruction

**D. Summary:**

Previous board action relating to this item: Monthly

Future action anticipated: Ongoing

Background information: Separate Memo is attached.

**E. Comments Received:**

ELT                                       DEIC                                       Support Staff AC                                       Teacher AC                                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: The administration recommends approval of the March 2025 financial statements and expenses as presented.**

**G. Fiscal Impact and Cost: None                                      Amount: Per Report**

Budget                                       Bond                                       Grant/Special Funds                                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/ disapprove/postpone March 2025 Financial Statement & Expenditures as presented.”

FOR                                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST:                                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Tax Office Report**

**Date:** April 24, 2025

**Administrator Responsible/Position: Glenn Graham, Chief Financial Officer**

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

Policy BDAF (LEGAL) states that the administration must prepare and submit to the Board each month a written report, made under oath, accounting for all taxes collected for the District during the preceding month.

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus                       Other  
*Academic Success/Instruction*                      Improvement Plan

**D. Summary:**

Previous board action relating to this item: Ongoing

Future action anticipated: Monthly

Background information:

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the March tax office report and report of tax dollar loss or gain as presented.

**G. Fiscal Impact and Cost: None                      Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the March tax office report of tax dollar loss or gain as presented.”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: RFP 25-14 Point of Sale System, Child Nutrition Evaluation & Expenditures (CH Local)**

**Date:** April 24, 2025

**Administrator Responsible/Position:** Glenn Graham, CFO

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A  
CH Local

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

- Previous board action relating to this item:  
 Future action anticipated:  
 Background information: The District issued an RFP for the purchase and installation of a new Point of Sale System for the Child Nutrition Program. The Purchasing Department issued RFP 25-14 for Point-of-Sale Systems and is bringing the highest-ranking provider and expenditures before the Board for approval.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other  
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approves the evaluation results and expenditures from RFP 25-14 Point of Sale System, Child Nutrition results as presented.

**G. Fiscal Impact and Cost: None                      Amount: \$211,120.00**

- Budget 199                       Bond                       Grant/Special Funds                       Other  
240 Child Nutrition

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/ disapprove/postpone the RFP 25-14 Point of Sale evaluation results and expenditures as presented.”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: RFP 25-16 Depository Contract**

**Date:** April 24, 2025

**Administrator Responsible/Position: Glenn Graham, CFO**

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy BDAE (Legal)                       Law or Rule                       N/A  
TEC 45.206

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus                       Other  
Improvement Plan

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: The Purchasing Department issued RFP 25-16 for Depository Contract providers on February 21, 2025, and received 6 submissions by the deadline of March 28th. One submission was eliminated due to incomplete submission and documentation. Staff members of the Business Office evaluated 5 submissions and is recommending Wells Fargo Bank for award as the highest-ranking provider.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the evaluation results and expenditures from RFP 25-16 Depository Contract Evaluation Results as presented.

**G. Fiscal Impact and Cost: None                      Amount:**

- Budget 199                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone RFP 25-16 Depository Contract evaluation results as presented.”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: Canyon Middle School FF&E Refresh (CH Local)**

**Date:** April 24, 2025

**Administrator Responsible/Position: Glenn Graham, CFO**

**A. Purpose of Agenda Item:**

- Information Only
- Action Needed
- Receive Input

**B. Authority for This Action:**

- Local Policy CH Local
- Law or Rule
- N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan
- District/Campus Improvement Plan
- Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: The Construction and Planning Department has had multiple meetings, discussions, and campus walk throughs to determine furniture needs at Canyon Middle School.

**E. Comments Received:**

- ELT
- DEIC
- Support Staff AC
- Teacher AC
- Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the expenditures for classroom furniture needs for Canyon Middle School as presented.

**G. Fiscal Impact and Cost: None      Amount: \$660,730.00**

- Budget
- Bond
- Grant/Special Funds
- Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the expenditures for Canyon Middle School FF&E as presented.”

FOR            R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST:    R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Superintendent’s Recommendation to Renew Probationary and Term Contracts of Employees and Administrators for the 2025-2026 School Year** Date: April 24, 2025

**Administrator Responsible/Position: Dr. Randy Davis, Chief Human Resources Officer**

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

The approval of full-time professional employees in positions requiring a certificate from the State Board of Education (SBEC) is governed by Board Policy DC(LOCAL) and Chapter 21.002 of the Texas School Code.

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

- Previous board action relating to this item:  
 Future action anticipated:  
 Background information:

Annually, the Board of Trustees approves probationary and term contracts for returning professional employees requiring SBEC certification.

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the certified employee contracts for the 2025-2026 school year as presented.**

**G. Fiscal Impact and Cost:**

**Amount:**

- Budget                       Bond                       Grant/Special Funds                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the certified employee contracts for the 2025-2026 school year as presented.”

FOR                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:                      R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: TASB Policy Update 124 - Final Reading**

**Date:** April 24, 2025

**Administrator Responsible/Position: Dr. Randy Davis, CHRO**

**A. Purpose of Agenda Item:**

- Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

- Local Policy                       Law or Rule                       N/A

The official Board Policies have been designated in accordance with BF (LOCAL) and shall be considered authoritative and binding. Administrative Regulations are subject to Board review but need not be adopted.

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan                       District/Campus Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item: TASB Update 124 was presented to the Board as a first reading at the March 27, 2025, Board meeting.

Future action anticipated: TASB Update 124 is presented as a second and final reading for the Board’s approval tonight.

Background information: TASB Policy Update 124 includes revisions to LEGAL policies based on updates to the Texas Administrative Code. Most of the LOCAL policy recommendations from TASB in this Update are intended to clarify current policy language and are reflected in the following LOCAL policies:

CAA(LOCAL): FISCAL MANAGEMENT GOALS AND OBJECTIVES: FINANCIAL ETHICS

CDA(LOCAL): OTHER REVENUES: INVESTMENTS

CY(LOCAL): INTELLECTUAL PROPERTY

DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT

EHB(LOCAL): CURRICULUM DESIGN: SPECIAL PROGRAMS

EHBB(LOCAL): SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS

FFG(LOCAL): STUDENT WELFARE: CHILD ABUSE AND NEGLECT

GKA(LOCAL): COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES

**E. Comments Received:**

- ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the

Board of Trustees approve TASB Policy Update 124 as presented.

**G. Fiscal Impact and Cost:**

Budget

Bond

**Amount:**

Grant/Special Funds

Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone TASB Policy Update 124 as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject:** Adoption of Math Instructional Materials and the Certification of Provision of Instructional Materials *TEKS Certification 2025-26 Survey*

**Date:** April 24, 2025

**Administrator Responsible/Position:** Taylor Keller, Executive Director of Teaching & Learning; Glenn Graham, Chief Financial Officer

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A  
CH (Local)                      TEC §31.0211, 19 TAC §66.104(a), TEC §31.004

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus                       Other  
Improvement Plan

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information: In accordance with Texas Education Code, §31.004, Comal ISD is required to certify annually to the State Board of Education (SBOE) and the Commissioner that students have access to instructional materials covering all Texas Essential Knowledge and Skills (TEKS) for all required subjects, except physical education. Additionally, in accordance with 19 Texas Administrative Code (TAC) §66.105, Comal ISD is required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C). The *TEKS Certification 2025-26 Survey* includes a section to certify this requirement. The Board of Trustees must ratify the *TEKS Certification 2025-26 Survey* in an open board meeting.

As a part of the submission of the *TEKS Certification 2025-26 Survey*, Comal ISD is recommending adopting new math instructional materials for kindergarten through Algebra I based on the evaluation of resources by district staff and the voting outcome from teachers. According to 19 TAC 66.104(a), a school board shall select instructional materials in an open meeting as required by the Texas Open Meetings Act, including public notice.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other  
All agenda items are reviewed by Superintendent's Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the selection of math instructional materials, and the *TEKS Certification 2025-26 Survey* as presented.

**G. Fiscal Impact and Cost:**

Budget                       Bond                      **Amount:** To be negotiated  
 Grant/Special Funds                       Other  
Instructional Material & Technology Allotment

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_  
“I move to approve/disapprove/postpone the selection of math instructional materials, and the  
TEKS Certification 2025-26 Survey as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: April 24, 2025

Subject: Consider/Approve Guaranteed Maximum Price (GMP) #3 DHS/SVHS Reinvestment Project – SVHS ROTC/Wrestling Facility

Administrator Responsible/Position: Mr. Mark Stahl, COO

A. Purpose of Agenda Item:

- Information Only, Action Needed, Receive Input

B. Authority for This Action:

- Local Policy, Law or Rule, N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan, District/Campus Improvement Plan, Other

D. Summary:

Previous board action relating to this item: In alignment with District Priorities and in the support of the ongoing work identified in the 2023 Bond Program, we have completed the third step of a three-step process in the selection of Construction Manager at Risk (CMaR) for the construction projects.

Future action anticipated:

Background information:

Step 1: Approval of the Construction Delivery Method: The Construction Manager at Risk (CMaR) delivery method was approved at the August 24, 2023 meeting of the Board of Trustees.

Step 2: Selection of the Construction Manager: Dawson Construction Co. was awarded the construction of 2023 DHS/SVHS Reinvestment Project at the January 25, 2024 meeting of the Board of Trustees.

Step 3: Approval of a Guaranteed Maximum Price (GMP). The Board of Trustees is presented with the GMP based on the scope of work and bids gathered by the CMaR. The contracted CMaR works with the Design Team and District to define the scope of work that maximizes the value to the District and most effectively meets the project goals. This includes detailed cost and time estimates at multiple stages along the design process allowing the District to make informed decisions regarding market conditions and constructability.

This GMP#3 is in the amount of \$14,332,339.00 for DHS/SVHS Reinvestment Project – SVHS ROTC/Wrestling Building.

E. Comments Received:

- ELT, DEIC, Support Staff AC, Teacher AC, Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the Guaranteed Maximum Price (GMP) #3 for the DHS/SVHS Reinvestment Project – SVHS ROTC/Wrestling Building as presented.**

**G. Fiscal Impact and Cost: None**      **Amount: N/A**  
 Budget       Bond       Grant/Special Funds       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_  
“I move to approve/disapprove/postpone the Guaranteed Maximum Price (GMP) #3 for the DHS/SVHS Reinvestment Project – SVHS ROTC/Wrestling Building as presented.”

FOR            R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:    R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Date:** April 24, 2025

**Subject: Consideration and Possible Approval of Mascot for Mayfair Elementary**

**Administrator Responsible/Position: Steve Stanford, Chief Communications Officer**

**A. Purpose of Agenda Item:**

- Information Only
- Action Needed
- Receive Input

**B. Authority for This Action:**

- Local Policy
- Law or Rule
- N/A

**C. Strategic Objective, Goal, or Need Addressed:**

- Strategic Plan
- District/Campus Improvement Plan
- Other

**D. Summary:**

- Previous board action relating to this item: Naming of campus in January 2025
- Background information: Following the naming of Mayfair Elementary, nominations for the Mayfair Elementary mascot were opened to the OCES and FES community from February 14-28, 2025. Based on community input, the Board is being asked to consider the recommendation being submitted.

**E. Comments Received:**

- ELT
  - DEIC
  - Support Staff AC
  - Teacher AC
  - Other
- All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the mascot for Mayfair Elementary as presented.

**G. Fiscal Impact and Cost: N/A      Amount: N/A**

- Budget
- Bond
- Grant/Special Funds
- Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_  
“I move to approve/disapprove/postpone the official mascot for Mayfair Elementary School as presented.”

FOR:            R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST:    R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED



FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

**Subject: Board Operating Procedures**

**Date:** April 24, 2025

**Administrator Responsible/Position:** Russ Garner, Board President

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus Improvement Plan                       Other

District-initiated revisions presented for approval by the Board for updated operating procedures.

**D. Summary:**

Previous board action relating to this item: Board of Trustees Operating Procedures were previously presented as a first and second reading during the February 6 and March 13, 2025, workshops for Board consideration, review, and input.

Future action anticipated: TBD

Background information: During the February 6 and March 13 Board Workshops, the Board and Superintendent provided input and proposed language for the Board of Trustees Operating Procedures, a document dated April 2022. These district-initiated proposed revisions are presented for possible approval.

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation:** It is the recommendation of the Superintendent that the Board of Trustees approve the district-initiated changes to the Board of Trustees Operating Procedures, as presented.

**G. Fiscal Impact and Cost:**

Budget                       Bond                       Grant/Special Funds                      **Amount:** none                       Other

**H. Action:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

“I move to approve/disapprove/postpone the district-initiated changes to the Board of Trustees Operating Procedures, as presented.”

FOR: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York  
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

# COMAL INDEPENDENT SCHOOL DISTRICT

## Certified Agenda of Closed Session

Meeting of April 24, 2025

**CONFIDENTIAL: No one shall, without lawful authority, knowingly disclose to a member of the public this certified agenda of a closed session meeting. A person who violates this subsection commits a Class B misdemeanor and may be liable to any party injured or damaged by the disclosure. Texas Government Code 551.146(a).**

**I. Statement of Beginning of Closed Session:**

The presiding officer announced at the beginning of the closed session:

“The Board of Trustees on April 24, 2025, beginning at \_\_\_\_\_ PM, convened in a closed session pursuant to Sections 551.071 through 551.089 of the Texas Government Code.”

**II. Subjects Discussed in the Session Closed to the Public:**

- A. Pursuant to Texas Government Code 551.071(2), seek advice of attorney about matters covered by the attorney client privilege including consultation with Thompson & Horton regarding legal advice and services.
- B. Pursuant to Texas Government Code 551.072, discuss the purchase, exchange, sale, lease or value of real property; Discuss Land

Board members present: \_\_\_\_\_  
\_\_\_\_\_

**III. Statement at End of Closed Session:**

The presiding officer announced at the end of the closed session:

“The Board of Trustees ended its closed session at \_\_\_\_\_ PM on April 24, 2025.”

**IV. Record of Further Action Taken, if any, on Above Items in the Subsequent Open Session:**

\_\_\_\_\_  
\_\_\_\_\_

**V. Certification by Presiding Officer:**

I, Russ Garner, Comal ISD Board President, do hereby certify that the agenda listed above is a true and correct record of the proceedings on the above date.

\_\_\_\_\_  
Russ Garner, Board President

\_\_\_\_\_  
Date

**COMAL INDEPENDENT SCHOOL DISTRICT**

**Subject: First Reading of Proposed Board Policy FNG and Board Policy GF**

**Date:** April 24, 2025

**Administrator Responsible/Position:** Dr. John E. Chapman III, Superintendent

**A. Purpose of Agenda Item:**

Information Only                       Action Needed                       Receive Input

**B. Authority for This Action:**

Local Policy                       Law or Rule                       N/A  
FNG and GF

**C. Strategic Objective, Goal, or Need Addressed:**

Strategic Plan                       District/Campus  
Improvement Plan                       Other

**D. Summary:**

Previous board action relating to this item:

Future action anticipated:

Background information:

**E. Comments Received:**

ELT                       DEIC                       Support Staff AC                       Teacher AC                       Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

**F. Administrative Recommendation: n/a – for information only**

**G. Fiscal Impact and Cost: None                      Amount: N/A**

Budget                       Bond                       Grant/Special Funds                       Other

**H. Action: n/a – for information only**