

Agenda of Regular Meeting

The Board of Trustees Comal ISD

A Regular Meeting of the Board of Trustees of Comal ISD will be held February 27, 2025, beginning at 6:00 PM in the Comal ISD, 1404 IH-35 North, New Braunfels, TX 78130.

The meeting will be held in compliance with Gov. Code, §551. The meeting is also being conducted in accordance with the American With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call (830) 221-2000

The subjects are listed on the agenda below. Items do not have to be taken in the same order as shown on the meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, §551.071-551.084 to consult with the legal counsel, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a closed session. At any time the Board may go into closed meeting to receive legal counsel or advice which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.

1. Call Meeting to Order

2. Board Recognitions

Presenter: Steve Stanford

3. Public Comment/Audience Participation

4. Board President's Comments

Presenter: Russ Garner

5. Superintendent Reports and Board Information

6. Consent Agenda

A. Consider/Approve Personnel Report

Presenter: Dr. Randy Davis

B. Consider/Approve Board Meeting Minutes

C. Consider/Approve Financial Statement and Expenditures

Presenter: Glenn Graham

D. Consider/Approve Monthly Tax Office Report

Presenter: Glenn Graham

E. Consider/Approve Quarterly Investment Report (2nd Quarter)

Presenter: Glenn Graham

F. Consider/Approve FF&E Expenditures for Mayfair Elementary School

Presenter: Glenn Graham

G. Consider/Approve CH Local Expenditures

Presenter: Glenn Graham

H. Consider/Approve RFO 25-15 Long Range Facility and Bond Assistance Evaluation

Presenter: Glenn Graham

I. Consider/Approve Purchase of Campus Public Address System Upgrades

Presenter: Scott Monroe

J. Consider/Approve Comal County Election Contract

Presenter: Steve Stanford

K. Consider/Approve Bexar County Election Contract

Presenter: Steve Stanford

L. Consider/Approve Guadalupe County Election Contract

Presenter: Steve Stanford

M. Consider/Approve Comal County Joint Election Agreement

Presenter: Steve Stanford

N. Consider/Approve Bexar County Joint Election Agreement

Presenter: Steve Stanford

O. Consider/Approve Guadalupe County Joint Election Agreement

Presenter: Steve Stanford

P. Consider/Approve Guaranteed Maximum Price (GMP) System Package 2 for STZES HVAC Scope

Presenter: Mark Stahl

7. Items for Discussion and/or Action

A. Items Removed from Consent

B. Consider/Approve Resolution Authorizing Payment for Staff - January 21, 2025, Winter Event

Presenter: Glenn Graham

C. Consideration and Possible Approval of Boundary Line Changes for JRES / ISES

Presenter: Krista Moffatt and Mark Stahl

D. Consideration and Possible Approval of Mayfair Elementary School Staffing Request

Presenter: Dr. Randy Davis

8. Adjournment

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Board Recognitions

Date: February 27, 2025

Administrator Responsible/Position: Steve Stanford, Chief Communications Officer

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

- Previous board action relating to this item:

- Future action anticipated:

- Background information: Tonight, we are honoring the following students and staff:

- Two Comal ISD cheer teams brought home medals at the UIL Spirit State Championship meet with Canyon High winning the bronze in the 6A Division II and Davenport winning the silver in 4A Division I.
- February is Career and Technical Education (CTE) month, and Comal ISD was selected recently as a CTE District of Distinction by the Career and Technical Association of Texas (CTAT).
- Thirteen students received All-State Band/Choir honors this year from Canyon, Canyon Lake, Davenport, Pieper and Smithson Valley high schools.
- For the third year in a row, the district's fine arts department and secondary theatre teachers received the Texas Thespians Premier Communities for Theatre Education Award.
- Representatives from Amazon will present a rebate check to the Board of Trustees.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: n/a – for information only

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Public Comment/Audience Participation

Date: February 27, 2025

Administrator Responsible/Position: Russ Garner, Board President

A. Purpose of Agenda Item:

Information Only

Action Needed

Receive Input

B. Authority for This Action:

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District or from District employees.

Policy BED local states that audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each regular monthly meeting.

Persons who wish to participate must submit the Audience Participation form to the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. Forms will not be accepted after the meeting begins.

Citizens may be provided three minutes. Delegations of more than three persons shall appoint one person to address the Board. If any person other than the appointed spokesperson of a Delegation wants to speak, they may not appear at the lectern as part of a Delegation but must sign up on a separate Audience participation form before the meeting and may only approach the lectern when their name is called.

The Board shall not deliberate or decide regarding any subject that is not included on our agenda for tonight's meeting. If an issue mentioned is listed on tonight's agenda, the Board will defer discussion until the appropriate time during the meeting.

The presiding officer may:

- 1) Direct the speaker to the appropriate complaint policy
 - Employee complaints: DGBA
 - Student or parent complaints: FNG
 - Public complaints: GF
- 2) Provide factual responses to questions raised
- 3) Ask clarifying questions
- 4) Request that the subject of the comment be placed on the agenda of a later meeting when the Board may then take action on the issue raised by the speaker

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Board President's Comments

Date: February 27, 2025

Administrator Responsible/Position: Russ Garner, Board President

A. Purpose of Agenda Item:

Information Only

Action Needed

Receive Input

During this portion of the meeting, Russ Garner, the Board President, will provide an overview of the agenda and discuss the process that will be followed during tonight's meeting.

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Consider/Approve Consent Agenda

Date: February 27, 2025

Administrator Responsible/Position: Dr. John E. Chapman III, Superintendent

A. Purpose of Agenda Item:

Information Only

Action Needed

Receive Input

B. Authority for This Action:

Local Policy

Law or Rule

N/A

Policy BE local states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

C. Strategic Objective, Goal, or Need Addressed: As listed on attached pages

D. Summary:

Previous board action relating to this item: Ongoing

Future action anticipated: Monthly

Background information: The following items are presented for approval:

- A. Personnel Report
- B. Board Meeting Minutes
- C. Financial Statement and Expenditures
- D. Monthly Tax Office Report
- E. Quarterly Investment Report (2nd Quarter)
- F. FF&E Expenditures for Mayfair Elementary School
- G. CH Local Expenditures
- H. RFQ 25-15 Long Range Facility and Bond Assistance Evaluation
- I. Purchase of Campus Public Address System Upgrades
- J. Comal County Election Contract
- K. Bexar County Election Contract
- L. Guadalupe County Election Contract
- M. Comal County Joint Election Agreement
- N. Bexar County Joint Election Agreement
- O. Guadalupe County Joint Election Agreement
- P. Guaranteed Maximum Price (GMP) System Package 2 for STZES HVAC Scope

E. Comments Received:

Exec. Team

DEIC

Support Staff AC

Teacher AC

Other

All agenda items have been reviewed by the Superintendent's Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the consent agenda items as presented.

G. Fiscal Impact and Cost: Amount: Per individual items attached

H. Action:

Motion by _____, second by _____

"I move to approve/disapprove/postpone the consent agenda items as presented."

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Consider/Approve Personnel Report

Date: February 27, 2025

Administrator Responsible/Position: Dr. Randy Davis, Chief of Human Resources Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
DC, DCA, DCB, DCE Texas Education Code, Chapter 21

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Other
Improvement Plan

D. Summary:

Previous board action relating to this item: Ongoing; monthly

Background information: Individuals on the lists provided are presented for consideration — Employments, Appointments, Assignments or Promotions; and, Resignations and Retirements

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve employment, appointment, assignment, or promotion of personnel; and, resignations and retirements as presented.

G. Fiscal Impact and Cost:

Budget Bond **Amount:** N/A Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/disapprove/postpone the Superintendent’s personnel recommendations as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Consider/Approve Board Meeting Minutes**

Date: February 27, 2025

Administrator Responsible/Position: **Dr. John E. Chapman III, Superintendent**

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A
Policy BE local states that the agenda shall contain minutes of the last regular meeting and of any special meeting(s) held previously and not yet approved.

C. Strategic Objective, Goal, or Need Addressed: N/A

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

- Previous board action relating to this item: Ongoing
 Future action anticipated: Monthly
 Background information: The District will present the January 23, 2025, Pre-Meeting and Board Meeting and the February 6, 2025, Board Workshop meeting minutes for approval.

E. Comments Received:

- Exec. Team DEIC Support Staff AC Teacher AC Other
All agenda items have been reviewed by the Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the January 23, 2025, Pre-Meeting and Board Meeting and the February 6, 2025, Board Workshop meeting minutes as presented.

G. Fiscal Impact and Cost: Amount: N/A

- Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____
“I move/disapprove/postpone the January 23, 2025, Pre-Meeting and Board Meeting and the February 6, 2025, Board Workshop meeting minutes as presented.

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: January 2025 Financial Statement & Expenditures Date: February 27, 2025

Administrator Responsible/Position: Glenn Graham, Chief Financial Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

Policy CFA (Legal) – States that annual financial statements must be adopted and filed with TEA. The District exceeds this requirement with monthly adoption of the financial statements.

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

Academic Success/Instruction

D. Summary:

Previous board action relating to this item: Monthly

Future action anticipated: Ongoing

Background information: Separate Memo is attached.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: The administration recommends approval of the January 2025 financial statements and expenses as presented.

G. Fiscal Impact and Cost: None Amount: Per Report

Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone January 2025 Financial Statement & Expenditures as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Tax Office Report

Date: February 27, 2025

Administrator Responsible/Position: Glenn Graham, Chief Financial Officer

A. Purpose of Agenda Item:

- Information Only
- Action Needed
- Receive Input

B. Authority for This Action:

- Local Policy
- Law or Rule
- N/A

Policy BDAF (LEGAL) states that the administration must prepare and submit to the Board each month a written report, made under oath, accounting for all taxes collected for the District during the preceding month.

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan
- District/Campus
- Other
- Academic Success/Instruction*
- Improvement Plan

D. Summary:

- Previous board action relating to this item: Ongoing
- Future action anticipated: Monthly
- Background information:

E. Comments Received:

- ELT
 - DEIC
 - Support Staff AC
 - Teacher AC
 - Other
- All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the January tax office report and report of tax dollar loss or gain as presented.

G. Fiscal Impact and Cost: None **Amount:** N/A

- Budget
- Bond
- Grant/Special Funds
- Other

H. Action:

Motion by _____, second by _____

“I move to approve/disapprove/postpone the January tax office report of tax dollar loss or gain as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: 2nd Quarter 2024-2025 Investment Report

Date: February 27, 2025

Administrator Responsible/Position: Glenn Graham, Chief Financial Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

Board Policy CDA and the Public Funds Investment Act of Texas Government Code (2256.023) require the investment officer to submit to the Board a written quarterly report of investment transactions for all funds covered by the Public Funds Investment Act.

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: November 21, 2024

Future action anticipated: Quarterly

Background information: On November 21, 2024, the investment officers submitted the 1st Quarter Investment Report for the 2024-2025 year.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the 2nd Quarter 2024-2025 Investment Report as presented.

G. Fiscal Impact and Cost: None Amount: N/A

Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/disapprove/postpone the 2nd Quarter 2024-2025 Investment Report as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **FF&E Expenditures for Mayfair Elementary School** **Date:** February 27, 2025

Administrator Responsible/Position: Glenn Graham, CFO

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A
CH Local

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

- Previous board action relating to this item:
 Future action anticipated:
 Background information: The Purchasing Department has planned for the purchase of the furniture, fixtures, and equipment (FF&E) for Mayfair Elementary School. This purchase includes many necessary items to complete the interior of the campus once the construction is substantially complete.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approves FF&E expenditures for Mayfair Elementary School as presented.

G. Fiscal Impact and Cost: None Amount: \$1,581,176.41

- Budget 199 Bond Grant/Special Funds Other
Campus Activity

H. Action:

Motion by _____, second by _____
“I move to approve/ disapprove/postpone the FF&E expenditures for Mayfair Elementary School as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: CH Local Expenditure - SVHS Retro Commissioning & TAB Professional Services

Date: February 27, 2025

Administrator Responsible/Position: Glenn Graham, CFO

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A
CH Local

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

- Previous board action relating to this item:
 Future action anticipated:
 Background information: Per Board Policy CH Local, The Board of Directors must approve expenditures \$200,000.00 and over. The Board of Trustees approved the delegation of authority to district administration to negotiate and execute agreements for Professional Services needed to complete Bond projects as assigned. SVHS Retro Commissioning was approved with Bond 23. The Construction and Planning Team is recommending awarding a contract to Alderson & Associates for these services.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve expenditures for SVHS Retro Commissioning & TAB Services as presented.

G. Fiscal Impact and Cost: None Amount: \$447,700.00

- Budget 199 Bond Grant/Special Funds Other Campus Activity

H. Action:

Motion by _____, second by _____
“I move to approve/ disapprove/postpone the expenditures for SVHS Retro Commissioning & TAB Services as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: February 27, 2025

Subject: RFQ 25-15 Long Range Facility & Bond Assistance Evaluation Approval

Administrator Responsible/Position: Glenn Graham, CFO

A. Purpose of Agenda Item:

- Information Only
- Action Needed
- Receive Input

B. Authority for This Action:

- Local Policy
CH Local
- Law or Rule
Gov. Code Chp. 2269
- N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan
- District/Campus Improvement Plan
- Other

D. Summary:

- Previous board action relating to this item:
- Future action anticipated:
- Background information: A request for qualifications (RFQ) was issued by the district to select a professional service firm to assist with Long Range Facility and Bond Assistance. Firms were ranked according to the published scoring criteria. The resulting firm rankings from the RFQ process is being presented to the Board of Trustees for consideration and possible approval for expenditures associated with the services.

E. Comments Received:

- ELT
 - DEIC
 - Support Staff AC
 - Teacher AC
 - Other
- All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the 25-15 Long Range Facility & Bond Assistance evaluation results as presented.

G. Fiscal Impact and Cost: None **Amount: \$235,000.00**

- Budget 199
- Bond
- Grant/Special Funds
- Other
Campus Activity

H. Action:

Motion by _____, second by _____
“I move to approve/ disapprove/postpone the evaluation results and expenditures to as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Consider/Approve Purchase of Campus Public Address System Upgrades**

Date: February, 27, 2025

Administrator Responsible/Position: **Scott Monroe, Chief Information Officer**

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

- Previous board action relating to this item:
 Future action anticipated:
 Background information: Currently, 12 Comal ISD are still utilizing legacy analog public address / bell clock systems. These campuses need to be updated to the current district standard platform, CareHawk, before additional safety and security systems can be implemented.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the purchase and installation of public address systems from Beckwith Electrical Engineering in an amount of \$433,028 with an additional 10% contingency, for a total procurement authorization of \$476,330.80.

G. Fiscal Impact and Cost: None Amount: \$476,330.80

- Budget Bond 23 Grant/Special Funds Other

H. Action:

Motion by _____, second by _____
“I move to approve/disapprove/postpone the purchase of Chromebook charging stations, and associated products and services as presented.”

FOR: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Comal County Election Contract

Date: February 27, 2025

Administrator Responsible/Position: Steve Stanford, Chief Communications Officer

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A
May

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus
Improvement Plan Other

D. Summary:

- Previous board action relating to this item: Calling of May 3, 2025 Board Election
- Future action anticipated:

Background information: The proposed contract for services for the May 3 Board election are similar to past contracts with the Comal County Clerk and will ensure that the District complies with Texas law with respect to this election. The proposed contract submitted for approval contains an estimate of costs but cannot be finalized until the election costs have all been determined by the County. Only the actual expenses directly attributable to the District under the contract with the County may be charged to the District. The District's requirement to pay its fair share of the cost of the joint elections will not be fully determined until the District has received the final invoice; however, the District is expected to pay a deposit against the full cost. Payment of the balance will be in accordance with Section 2251.031 of the Texas Government Code and the District's payment procedures as set out in Board Policy CHF (Legal).

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other
- All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the Contract for Election Services to be provided by the Comal County Clerk as presented.

G. Fiscal Impact and Cost: None Amount: N/A

- Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/disapprove/postpone the proposed contract with the Comal County Clerk for election services to be provided to the District for the May 3, 2025, general election and payment of the required deposit as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Bexar County Election Contract

Date: February 27, 2025

Administrator Responsible/Position: Steve Stanford, Chief Communications Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

May

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: Calling of May 3, 2025, Board Election

Future action anticipated:

Background information: The proposed contract for services for the May 3 Board election are similar to past contracts with the Bexar County Elections Administrator and will ensure that the District complies with Texas law with respect to this election. The proposed contract submitted for approval contains an estimate of costs but cannot be finalized until the election costs have all been determined by the County. Only the actual expenses directly attributable to the District under the contract with the County may be charged to the District. The District's requirement to pay its fair share of the cost of the joint elections will not be fully determined until the District has received the final invoice; however, the District is expected to pay a deposit against the full cost. Payment of the balance will be in accordance with Section 2251.031 of the Texas Government Code and the District's payment procedures as set out in Board Policy CHF (Legal).

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the Contract for Election Services to be provided by the Bexar County Elections Administrator as presented.

G. Fiscal Impact and Cost: None Amount: N/A

Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/disapprove/postpone the proposed contract with the Bexar County Elections Administrator for election services to be provided to the District for the May 3, 2025, general election and payment of the required deposit as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Guadalupe County Election Contract

Date: February 27, 2025

Administrator Responsible/Position: Steve Stanford, Chief Communications Officer

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A
May

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus
Improvement Plan Other

D. Summary:

- Previous board action relating to this item: Calling of May 3, 2025, Board Election

- Future action anticipated:

Background information: The proposed contract for services for the May 3 Board election are similar to past contracts with the Guadalupe County Elections Administrator and will ensure that the District complies with Texas law with respect to this election. The proposed contract submitted for approval contains an estimate of costs but cannot be finalized until the election costs have all been determined by the County. Only the actual expenses directly attributable to the District under the contract with the County may be charged to the District. The District’s requirement to pay its fair share of the cost of the joint elections will not be fully determined until the District has received the final invoice; however, the District is expected to pay a deposit against the full cost. Payment of the balance will be in accordance with Section 2251.031 of the Texas Government Code and the District’s payment procedures as set out in Board Policy CHF (Legal).

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the Contract for Election Services to be provided by the Guadalupe County Elections Administrator as presented.

G. Fiscal Impact and Cost: None Amount: N/A

- Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/disapprove/postpone the proposed contract with the Gudalupe County Elections Administrator for election services to be provided to the District for the May 3, 2025, general election and payment of the required deposit as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Comal County Joint Election Agreement

Date: February 27, 2025

Administrator Responsible/Position: Steve Stanford, Chief Communications Officer

A. Purpose of Agenda Item:

- Information Only
- Action Needed
- Receive Input

B. Authority for This Action:

- Local Policy
- Law or Rule
- N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan
- District/Campus Improvement Plan
- Other

D. Summary:

- Previous board action relating to this item: Calling of May 3, 2025, Board Election
- Future action anticipated:
- Background information: Section 11.0581, Education Code, requires that the District be in a joint election with a municipality located in the school district when the general election of District trustees is called. In addition, Chapter 271 of the Texas Election Code encourages elections ordered by two or more political subdivisions to be held jointly on the same day in all or part of the same county. On May 3, 2025, elections have been ordered by multiple governmental entities in Comal County, all which desire to conduct joint elections with Comal ISD using the Countywide Polling Place Program that has been authorized by Comal County under Section 43.007 of the Election Code.

E. Comments Received:

- ELT
 - DEIC
 - Support Staff AC
 - Teacher AC
 - Other
- All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board approve the Joint Election Agreement for the May 3, 2025 election between Comal ISD, Comal County and the other governmental entities listed within the agreement.

G. Fiscal Impact and Cost: None

Amount: N/A

- Budget
- Bond
- Grant/Special Funds
- Other

H. Action:

Motion by _____, second by _____
“I move to approve/ disapprove/postpone the Joint Election Agreement between Comal ISD, Comal County and the other governmental entities listed within the agreement as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Bexar County Joint Election Agreement

Date: February 27, 2025

Administrator Responsible/Position: Steve Stanford, Chief Communications Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

May

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: Calling of May 3, 2025, Board Election

Future action anticipated:

Background information: Section 11.0581, Education Code, requires that the District be in a joint election with a municipality located in the school district when the general election of District trustees is called. In addition, Chapter 271 of the Texas Election Code encourages elections ordered by two or more political subdivisions to be held jointly on the same day in all or part of the same county. On May 3, 2025, elections have been ordered by multiple governmental entities in Bexar County, all which desire to conduct joint elections with Comal ISD using the Countywide Polling Place Program that has been authorized by Bexar County under Section 43.007 of the Election Code.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the Joint Election Agreement for the May 3, 2025 election between Comal ISD, Bexar County and the other governmental entities listed within the agreement.

G. Fiscal Impact and Cost: None

Amount: N/A

Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

"I move to approve/ disapprove/postpone the Joint Election Agreement between Comal ISD, Bexar County and the other governmental entities listed within the agreement as presented."

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Guadalupe County Joint Election Agreement**

Date: February 27, 2025

Administrator Responsible/Position: Steve Stanford, Chief Communications Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: Calling of May 3, 2025, Board Election

Future action anticipated:

Background information: Section 11.0581, Education Code, requires that the District be in a joint election with a municipality located in the school district when the general election of District trustees is called. In addition, Chapter 271 of the Texas Election Code encourages elections ordered by two or more political subdivisions to be held jointly on the same day in all or part of the same county. On May 3, 2025, elections have been ordered by multiple governmental entities in Guadalupe County, all which desire to conduct joint elections with Comal ISD using the Countywide Polling Place Program that has been authorized by Guadalupe County under Section 43.007 of the Election Code.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the Joint Election Agreement for the May 3, 2025 election between Comal ISD, Guadalupe County and the other governmental entities listed within the agreement.

G. Fiscal Impact and Cost: None

Amount: N/A

Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

"I move to approve/ disapprove/postpone the Joint Election Agreement between Comal ISD, Guadalupe County and the other governmental entities listed within the agreement as presented."

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: February 27, 2025

Subject: Consider/Approve Guaranteed Maximum Price (GMP) #4 - 2023 System Package 2

Administrator Responsible/Position: Mark Stahl, COO

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: In alignment with District Priorities and in support of the ongoing work identified in the 2023 Bond Program, we have completed the third step of a three-step process in the selection of Construction Manager at Risk (CMaR) for the construction projects.

Future action anticipated:

Background information:

Step 1: Approval of the Construction Delivery Method: The Construction Manager at Risk (CMaR) delivery method was approved at the August 24, 2023, meeting of the Board of Trustees.

Step 2: Selection of Construction Manager: Dawson Construction was awarded the construction of 2023 System Package 2 at the January 2024 Board meeting.

Step 3: Approval of a Guaranteed Maximum Price (GMP): The Board of Trustees is presented with the GMP based on the scope of work and bids gathered by the CMaR. The contracted CMaR works with the Design and District to define the scope of work that maximizes the value to the District and most effectively meets the project goals. This includes detailed cost and time estimates at multiple stages along the design process allowing the District to make informed decisions regarding market conditions and constructability. **This GMP #4 in the amount of \$(forth coming) for phase 1 of STZES HVAC replacement.**

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approves the Guaranteed Maximum Price (GMP) #4 for the 2023 System Package 2 as presented.

G. Fiscal Impact and Cost: None **Amount:** N/A
 Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____
“I move to approve/disapprove/postpone the Guaranteed Maximum Price (GMP) #4 for 2023 System Package 2 as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: February 27, 2025

Subject: Resolution Authorizing Payment for Staff - January 21, 2025, Winter Event

Administrator Responsible/Position: Glenn Graham, CFO

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Administration recommends the Board adopts a resolution authorizing the Superintendent, in his discretion, to pay staff up to their regular rate of pay during the District shutdown as a result of the January 21, 2025, winter event.

Future action anticipated: None

Background information: Due to inclement weather resulting in freezing precipitation, Comal ISD closed regular operations on January 21, 2025. The decision to close schools and departments was made to ensure the safety of students and staff due to hazardous road conditions.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the resolution as presented.

G. Fiscal Impact and Cost: None Amount: N/A

- Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/disapprove/postpone the resolution authorizing payment for staff during the January 21, 2025 winter event.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: February 27, 2025

Subject: **Consideration and Possible Approval of Boundary Line Changes for JRES / ISES**

Administrator Responsible/Position: Krista Moffatt, Asst Superintendent of Teaching, Learning and Leadership; Mark Stahl, Chief Operations Officer

A. Purpose of Agenda Item:

- Information Only
- Action Needed
- Receive Input

B. Authority for This Action:

- Local Policy
- Law or Rule
- N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan
- District/Campus Improvement Plan
- Other

D. Summary:

- Previous board action relating to this item:
- Future action anticipated:
- Background information: Based on current and projected enrollment trends, we recommend adjusting the boundaries to transfer approximately 220 students from Johnson Ranch Elementary to Indian Springs Elementary.

Johnson Ranch Elementary currently serves 1,221 students, exceeding its classroom capacity of 854. This adjustment will reduce overcrowding at Johnson Ranch and help balance enrollment across the district, while optimizing capacity at Indian Springs Elementary.

E. Comments Received:

- ELT
 - DEIC
 - Support Staff AC
 - Teacher AC
 - Other
- All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve boundary line changes for JRES and ISES as presented.

G. Fiscal Impact and Cost: None Amount: N/A

- Budget
- Bond
- Grant/Special Funds
- Other

H. Action:

Motion by _____, second by _____
“I move to approve/disapprove/postpone boundary line changes for JRES and ISES as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: February 27, 2025

Subject: Consideration and Possible Approval of Mayfair Elementary School Staffing Request

Administrator Responsible/Position: Dr. Randy Davis, Chief Human Resources Officer

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

- Previous board action relating to this item: The prior issuance of 2023 Bond to build Elementary School #23.
 Future action anticipated:
 Background information: Mayfair Elementary School will open in the Fall of 2025 and will require staffing to support student enrollment.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the staffing allocations for Mayfair Elementary School for the 25-26 school year as presented.

G. Fiscal Impact and Cost:

Amount: \$2,000,000.00

- Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/disapprove/postpone the staffing allocations for Mayfair Elementary School for the 25-26 school year as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED