

Agenda of Regular Meeting

The Board of Trustees Comal ISD

A Regular Meeting of the Board of Trustees of Comal ISD will be held September 19, 2024, beginning at 6:00 PM in the Comal ISD, 1404 IH-35 North, New Braunfels, TX 78130.

The meeting will be held in compliance with Gov. Code, §551. The meeting is also being conducted in accordance with the American With Disabilities Act [42 U.S.C. 12101 (1991)]. The facility where the meeting is to be held is wheelchair-accessible, and handicapped parking is available. Handicapped services are available upon request if received at least 48 hours prior to the meeting. To make arrangements for handicapped services, please call (830) 221-2000

The subjects are listed on the agenda below. Items do not have to be taken in the same order as shown on the meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in closed meeting, the Board would convene in such closed meeting in accordance with Texas Government Code, §551.071-551.084 to consult with the legal counsel, discuss purchase, exchange, lease, or value of real property, discuss negotiated contracts for prospective gifts or donations, discuss personnel or to hear complaints against personnel, consider the deployment, specific occasions for, or implementation of security, personnel or devices, and/or consider discipline of a public school child or complaint or charge against personnel. No action will be taken during a closed session. At any time the Board may go into closed meeting to receive legal counsel or advice which the school district's legal counsel determines should be confidential in accordance with counsel's duty to the district pursuant to the code of professional responsibility of the State Bar of Texas.

1. Call Meeting to Order

2. Board Recognitions

Presenter: Steve Stanford

3. Public Comment/Audience Participation

4. Board President's Comments

Presenter: Russ Garner

5. Superintendent Reports and Board Information

A. Bilingual and ESL Program Update

Presenter: Carina Merkel

B. Comal Commitment Quarterly Report

Presenter: Dr. John E. Chapman III

C. Life Bridges Update

Presenter: Malcolm Mulroney / VLK Architects

D. Professional Development Update

Presenter: Hanna Schramm

6. Consent Agenda

A. Consider/Approve Personnel Report

Presenter: Scott Hammond

B. Consider/Approve Board Meeting Minutes

C. Consider/Approve Financial Statement and Expenditures

Presenter: Glenn Graham

D. Consider/Approve Monthly Tax Office Report

Presenter: Glenn Graham

E. Consider/Approve RFP 25-02 Cafeteria Tables

Presenter: Glenn Graham

F. Consider/Approve Additional T-TESS/T-PESS Appraisers

Presenter: Scott Hammond

G. Consider/Approve Remote Homebound Instruction Waivers

Presenter: Krista Moffatt / Michele Martella

H. Consider/Approve TASB Policy Update 123 - Final Reading

Presenter: Dr. John E. Chapman III

I. Consider/Approve Legal Services and General Counsel Agreements

Presenter: Dr. John E. Chapman III

J. Consider/Approve the Utility Easements at Elementary School 23

Presenter: Malcolm Mulrone

7. Items for Discussion and/or Action

A. Items Removed from Consent

B. Consideration and Possible Approval of the Comal County Sheriff's Office Interlocal Agreement for Law Enforcement Services

Presenter: Corbee Wunderlich / Mario De La Rosa

C. Consideration and Possible Approval of the 2024 - 2025 Transportation Employment Schedule

Presenter: Glenn Graham

D. Consideration and Possible Approval of the Legislative Priorities for the 89th Legislative Session

Presenter: Dr. John E. Chapman III

8. Closed Session

A. Pursuant to Section 551.074 of the Texas Government Code; Discussion of School Board Reorganization

9. Action Item(s) After Closed Session

A. Reorganization of School Board

10. Adjournment

Presenter: Russ Garner

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Board Recognitions**

Date: September 19, 2024

Administrator Responsible/Position: Steve Stanford, Chief Communications Officer

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: Tonight, we are honoring the following students:

- This year, a total of 34 students represented Comal ISD at Texas Boys State and Texas Girls State, learning what it takes to run a city, county and state government.
- Celebrating the 800th Career Win for Canyon High School volleyball coach Heather Sanders.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: n/a – for information only

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Public Comment/Audience Participation

Date: September 19, 2024

Administrator Responsible/Position: Russ Garner, Board President

A. Purpose of Agenda Item:

Information Only

Action Needed

Receive Input

B. Authority for This Action:

Local Policy BED

Law or Rule

N/A

The Board encourages comments from citizens of the District or from District employees.

Policy BED local states that audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer. An open forum will be conducted at each regular monthly meeting.

Persons who wish to participate must submit the Audience Participation form to the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. Forms will not be accepted after the meeting begins.

Citizens may be provided three minutes. Delegations of more than three persons shall appoint one person to address the Board. If any person other than the appointed spokesperson of a Delegation wants to speak, they may not appear at the lectern as part of a Delegation but must sign up on a separate Audience participation form before the meeting and may only approach the lectern when their name is called.

The Board shall not deliberate or decide regarding any subject that is not included on our agenda for tonight's meeting. If an issue mentioned is listed on tonight's agenda, the Board will defer discussion until the appropriate time during the meeting.

The presiding officer may:

- 1) Direct the speaker to the appropriate complaint policy
 - Employee complaints: DGBA
 - Student or parent complaints: FNG
 - Public complaints: GF
- 2) Provide factual responses to questions raised
- 3) Ask clarifying questions
- 4) Request that the subject of the comment be placed on the agenda of a later meeting when the Board may then take action on the issue raised by the speaker

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Board President's Comments**

Date: September 19, 2024

Administrator Responsible/Position: **Russ Garner, Board President**

A. Purpose of Agenda Item:

Information Only

Action Needed

Receive Input

During this portion of the meeting, Russ Garner, the Board President, will provide an overview of the agenda and discuss the process that will be followed during tonight's meeting.

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Bilingual and ESL Program Update

Date: September 19, 2024

Administrator Responsible/Position: Carina Merkel, Senior Director of Multilingual Education

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule
TAC 89.1265 N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus
Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: As required by the Texas Education Code §89.1265, administration will provide an update on the district’s Bilingual and ESL programs that will include student academic and linguistic performance data, professional learning provided to teachers and paraprofessionals, and goals of the program.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: N/A

G. Fiscal Impact and Cost: None Amount: N/A

Budget Bond Grant/Special Funds Other

H. Action: N/A Information Only

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Comal Commitment Quarterly Report** **Date:** September 19, 2024

Administrator Responsible/Position: **Dr. John E. Chapman III, Superintendent**

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other Collaborative Vision

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: Administration presents the Comal Commitment Quarterly Report in alignment with the Collaborative Vision 5-year Plan.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: n/a – for information only

G. Fiscal Impact and Cost: None

Amount: N/A

Budget Bond Grant/Special Funds Other

H. Action: n/a – for information only

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **Life Bridges Update**

Date: September 19, 2024

Administrator Responsible/Position: Malcolm Mulroney, Chief Operations Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus
Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: This presentation is an update on the new Life Bridges Facility being design by VLK.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: n/a – for information only

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Professional Development Update

Date: September 19, 2024

Administrator Responsible/Position: Hanna Schramm, Director of Professional Learning

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: Administration will present information on Comal U. Each summer, Comal U is offered to provide teachers and staff members with high quality, conference-style learning opportunities aligned to the mission and needs of Comal ISD teachers, staff, and students. All sessions for Comal U 2024 were predominantly facilitated by teacher leaders, aligned to the District’s Collaborative Vision, District Improvement Plan and Board Goals. Comal U also serves as an avenue for teachers to gain Continuing Professional Education hours required by the TEA for certification renewal and maintain the 30-hour local Exchange Day requirement.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: N/A

G. Fiscal Impact and Cost: None

Amount: N/A

Budget Bond Grant/Special Funds Other

H. Action: N/A Information Only

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Consider/Approve Personnel Report

Date: September 19, 2024

Administrator Responsible/Position: Scott Hammond, Secondary Director of Human Resources

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A
DC, DCA, DCB, DCE Texas Education Code, Chapter 21

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: Ongoing; monthly

Background information: Individuals on the lists provided are presented for consideration — Employments, Appointments, Assignments or Promotions; and, Resignations and Retirements

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve employment, appointment, assignment, or promotion of personnel; and, resignations and retirements as presented.

G. Fiscal Impact and Cost:

Budget Bond **Amount:** N/A Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/disapprove/postpone the Superintendent’s personnel recommendations as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Consider/Approve Board Meeting Minutes

Date: September 19, 2024

Administrator Responsible/Position: Dr. John E. Chapman III, Superintendent

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

Policy BE local states that the agenda shall contain minutes of the last regular meeting and of any special meeting(s) held previously and not yet approved.

C. Strategic Objective, Goal, or Need Addressed: N/A

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: Ongoing
 Future action anticipated: Monthly
 Background information: The District will present the August 22, 2024, Pre-Meeting; August 22, 2024, Board Meeting; and September 12, 2024, Workshop minutes for approval.

E. Comments Received:

Exec. Team DEIC Support Staff AC Teacher AC Other
All agenda items have been reviewed by the Superintendent's Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the August 22, 2024, Pre-Meeting; August 22, 2024, Board Meeting; and September 12, 2024, Workshop meeting minutes as presented.

G. Fiscal Impact and Cost:

Amount: N/A

Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____
"I move/disapprove/postpone the August 22, 2024, Pre-Meeting; August 22, 2024, Board Meeting; and September 12, 2024, Workshop minutes as presented."

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **August 2024 Financial Statement & Expenditures** **Date:** September 19, 2024

Administrator Responsible/Position: Glenn Graham, Chief Financial Officer

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A

Policy CFA (Legal) – States that annual financial statements must be adopted and filed with TEA. The District exceeds this requirement with monthly adoption of the financial statements.

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

Academic Success/Instruction

D. Summary:

- Previous board action relating to this item: Monthly
- Future action anticipated: Ongoing
- Background information: Separate Memo is attached.

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the August 2024 financial statements and expenses as presented.

G. Fiscal Impact and Cost: None Amount: Per Report

- Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone August 2024 Financial Statement & Expenditures as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Tax Office Report

Date: September 19, 2024

Administrator Responsible/Position: Glenn Graham, Chief Financial Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

Policy BDAF (LEGAL) states that the administration must prepare and submit to the Board each month a written report, made under oath, accounting for all taxes collected for the District during the preceding month.

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Other
Academic Success/Instruction Improvement Plan

D. Summary:

Previous board action relating to this item: Ongoing

Future action anticipated: Monthly

Background information:

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the August tax office report and report of tax dollar loss or gain as presented.

G. Fiscal Impact and Cost: None Amount: N/A

Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/disapprove/postpone the August tax office report of tax dollar loss or gain as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: **RFP 25-02 Cafeteria Tables Award and Approval** **Date:** September 19, 2024

Administrator Responsible/Position: Glenn Graham, CFO

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy (CH Local) Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: The Child Nutrition Department has met with campus leadership to determine purchasing needs for replacing cafeteria tables throughout the district. Many cafeteria tables need to be replaced due to normal wear and tear or other damages.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the award and selection of vendors to purchase Cafeteria Tables and the expenditure as it may exceed local threshold as presented.

G. Fiscal Impact and Cost: None Amount: NTE \$250,000.00

Budget 199 Bond Grant/Special Funds 240 Other
Campus Activity

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the award and selection of vendors to purchase Cafeteria Tables and expenditures NTE \$250,000.00 as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: September 19, 2024

Subject: **Additional T-TESS/T-PESS Appraisers**

Administrator Responsible/Position: **Scott Hammond, Director of Human Resources**

A. Purpose of Agenda Item:

- Information Only
- Action Needed
- Receive Input

B. Authority for This Action:

- Local Policy
- Law or Rule
- N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan
- District/Campus Improvement Plan
- Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: Teacher observations will begin September 9, 2024, and the final day for the End of Year Conferences will be May 9, 2025. The list of appraisers includes all administrators who have completed the appropriate training for T-TESS certification. The list of T-PESS appraisers includes those who have completed the Region certified training for T-PESS and are eligible to serve as principal appraisers.

E. Comments Received:

- ELT
- DEIC
- Support Staff AC
- Teacher AC
- Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the additional list of appraisers for T-TESS and T-PESS as presented.

G. Fiscal Impact and Cost: None **Amount:** N/A

- Budget
- Bond
- Grant/Special Funds
- Other

H. Action:

Motion by _____, second by _____

“I move to approve/ disapprove/postpone the 2024-2025 T-TESS/T-PESS list of additional appraisers as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: September 19, 2024

Subject: **Consider/Approve Remote Homebound Instructional Waivers**

Administrator Responsible/Position: Michele Martella, Executive Director, Special Education Programs and Services

A. Purpose of Agenda Item:

- Information Only
- Action Needed
- Receive Input

B. Authority for This Action:

- Local Policy
- Law or Rule
19 TAC §129.1025
- N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan
- District/Campus Improvement Plan
- Other

D. Summary:

- Previous board action relating to this item:
- Future action anticipated:
- Background information: For students with unique medical situations, Remote Homebound Instructional Waivers submitted to the TEA allows instruction for students to occur remotely. Remote instruction will count for student attendance for Foundation School Program funding purposes provided all requirements of the homebound program are met except for face-to-face instruction from a Homebound teacher.

E. Comments Received:

- ELT
 - DEIC
 - Support Staff AC
 - Teacher AC
 - Other
- All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the remote homebound instructional waivers as presented.

G. Fiscal Impact and Cost: None Amount: N/A

- Budget
- Bond
- Grant/Special Funds
- Other

H. Action:

Motion by _____, second by _____
 “I move to approve/disapprove/postpone the remote homebound instructional waivers as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
 AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
 MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Consider/Approve TASB Policy Update 123 - Final Reading

Date: September 19, 2024

Administrator Responsible/Position: Dr. John E. Chapman III, Superintendent

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

TASB periodically issues Localized Policy Manual updates in response to changes effected by legal authority governing school districts. TASB Updates present to the Board (LEGAL) policies for its review and (LOCAL) policies for its consideration, input, and approval.

D. Summary:

Previous board action relating to this item: TASB Policy Update 123 was presented as a first reading at the regular Board meeting on August 22, 2024.

Future action anticipated:

Background information: TASB Policy Update 123 covers recommended local policy revisions to address several remaining laws from the 88th Legislative Session. Other revisions included in this update are in response to changes to the Administrative Code. As mentioned in the Update 122 overview, some of the new laws required the Texas Education Agency (TEA) or other state agencies to develop rules or guidelines to implement the new laws. Some of those newly developed rules and guidelines impact local policy. Many of the legal policies included in this update were also affected by legislative changes and amendments to state rules that are now in effect.

- BBD (LOCAL) BOARD MEMBERS: TRAINING AND ORIENTATION
- BBFA (LOCAL) ETHICS: CONFLICT OF INTEREST DISCLOSURES
- CKC (LOCAL) SAFETY PROGRAM/RISK MANAGEMENT: EMERGENCY PLANS
- CKE (LOCAL) SAFETY PROGRAM/RISK MANAGEMENT: SECURITY PERSONNEL
- CQC (LOCAL) TECHNOLOGY RESOURCES: EQUIPMENT
- DGBA (LOCAL) PERSONNEL-MANAGEMENT RELATIONS: EMPLOYEE COMPLAINTS/GRIEVANCES
- EEH (LOCAL) INSTRUCTIONAL ARRANGEMENTS: HOMEBOUND INSTRUCTION

~~EF (LOCAL) INSTRUCTIONAL RESOURCES~~
~~EF (EXHIBIT) INSTRUCTIONAL RESOURCES~~
EFA (LOCAL) INSTRUCTIONAL RESOURCES: INSTRUCTIONAL MATERIALS
EFB (LOCAL) INSTRUCTIONAL RESOURCES: LIBRARY MATERIALS
FNG (LOCAL) STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT AND
PARENT COMPLAINTS/GRIEVANCES
GF (LOCAL) PUBLIC COMPLAINTS

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve TASB Policy Update 123 with the removal and exception of policies EF (LOCAL) and EF (EXHIBIT) as presented.

G. Fiscal Impact and Cost: None Amount: N/A
 Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____
"I move to approve/disapprove/postpone TASB Policy Update 123 with the removal and exception of policies EF (LOCAL) and EF (EXHIBIT) as presented."

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Legal Services and General Counsel Agreements

Date: September 19, 2024

Administrator Responsible/Position: Dr. John E. Chapman III, Superintendent

A. Purpose of Agenda Item:

- Information Only Action Needed
 Receive Input

B. Authority for This Action:

- Local Policy Law or Rule
N/A CH Local

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus
Other Improvement Plan

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: The district will enter into a retainment agreement for consultation and legal services for the 2024-2025 school year. The retainer agreement allows the district opportunities to consult with law firms. The relationship exists only as to the consultations and additional legal work that are initiated by the District and accepted by the Law Firm pursuant to this Agreement. Retainer Agreements do not impose any duty upon the Law Firm to provide advice or work to the District regarding legal matters absent a request by the District's Board of Trustees or designees for such advice or work on a matter. The Law Firm and the District acknowledge and represent that these Agreements do not establish an attorney-client relationship between the Law Firm and any individual Trustees or Employees of the District.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve a retainer agreement with Walsh, Gallegos, Kyle, Robinson and Roalson P.C., for the 2024-2025 school year as presented.

G. Fiscal Impact and Cost:

Amount:

Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/disapprove/postpone the retainer agreement with Walsh, Gallegos, Kyle, Robinson and Roalson P.C., as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: September 19, 2024

Subject: **Consider/Approve the Utility Easements at Elementary School 23**

Administrator Responsible/Position: Malcolm Mulroney, Chief Operations Officer

A. Purpose of Agenda Item:

- Information Only
- Action Needed
- Receive Input

B. Authority for This Action:

- Local Policy
- Law or Rule
- N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan
- District/Campus Improvement Plan
- Other

D. Summary:

Previous board action relating to this item:

Future action anticipated:

Background information: Utility Easement to New Braunfels Utilities for electrical service from Guthrie Trail to building.

E. Comments Received:

- ELT
- DEIC
- Support Staff AC
- Teacher AC
- Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the Utility Easement at Elementary 23 as presented.

G. Fiscal Impact and Cost: None Amount: N/A

- Budget
- Bond
- Grant/Special Funds
- Other

H. Action:

Motion by _____, second by _____

“I move to approve/disapprove/postpone the Utility Easement at Elementary 23 as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: September 19, 2024

Subject: Consider/Approve Comal County Sheriff's Office Interlocal Agreement for Law Enforcement Services

Administrator Responsible/Position: Corbee Wunderlich, Assistant Superintendent Student Services; Mario De La Rosa, Executive Director of Safety and Security

A. Purpose of Agenda Item:

- Information Only Action Needed Receive Input

B. Authority for This Action:

- Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

- Strategic Plan District/Campus Improvement Plan Other

D. Summary:

- Previous board action relating to this item:

 Future action anticipated:

 Background information: Security protection of students, staff and property

E. Comments Received:

- ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the Interlocal Agreement with the Comal County Sherriff's Office for the provision of security services as presented.

G. Fiscal Impact and Cost: None Amount: N/A

- Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____
"I move to approve/disapprove/postpone the Interlocal Agreement with the Comal County Sherriff's Office for the provision of security services as presented."

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: 2024-2025 Transportation Employment Schedule

Date: September 19, 2024

Administrator Responsible/Position: Glenn Graham, Chief Financial Officer

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Other
Priority 4 Improvement Plan
Goal 4

D. Summary:

Previous board action relating to this item: On May 16, 2024, the school board approved the 2024-2025 Compensation Plan for all employees.

Future action anticipated: Annually

Background information: Administration has reviewed the district’s current pay structure for transportation employees in surrounding districts. Current market rates have necessitated an adjustment to the original structure adopted on May 16, 2024 to recruit and retain current transportation employees.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other
All agenda items are reviewed by Superintendent’s executive leadership team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees adopts the 2024 – 2025 Transportation Employment Schedule as presented.

G. Fiscal Impact and Cost:

Amount: \$568,000 (included in adopted budgeted)

Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____

“I move to approve/disapprove/postpone the 2024 – 2025 Transportation Employment Schedule as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Date: September 19, 2024

Subject: Consideration and Possible Approval of the Legislative Priorities for the 89th Legislative Session

Administrator Responsible/Position: Dr. John E. Chapman III, Superintendent

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: At the September 12, 2024, Board Workshop, the Board discussed the draft of the legislative priorities.

Future action anticipated:

Background information:

Focus and Efficiency: By setting legislative priorities, Comal ISD can focus our efforts on the most important issues and goals. This helps in efficiently allocating time, resources, and attention to areas that have the highest impact or need.

Strategic Planning: Priorities help in developing a strategic plan for addressing major issues.

Resource Allocation: Legislative priorities help in determining where to allocate financial and human resources. This can include budgeting for specific programs, investing in certain areas, or directing staff efforts toward priority issues.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent’s Executive Leadership Team.

F. Administrative Recommendation: It is the recommendation of the Superintendent that the Board of Trustees approve the legislative priorities for the 89th Legislative Session as presented.

G. Fiscal Impact and Cost: None

Amount: N/A

Budget Bond Grant/Special Funds Other

H. Action:

Motion by _____, second by _____
“I move to approve/disapprove/postpone the legislative priorities for the 89th legislative session
as presented.”

FOR R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York
AGAINST: R. Garner, T. Hennessee, D. Krawczynski, A. Jones, C. Biasatti, A. Shaw, J. York

MOTION CARRIED/DENIED/POSTPONED

COMAL INDEPENDENT SCHOOL DISTRICT

Certified Agenda of Closed Session

Meeting of September 19, 2024

CONFIDENTIAL: No one shall, without lawful authority, knowingly disclose to a member of the public this certified agenda of a closed session meeting. A person who violates this subsection commits a Class B misdemeanor and may be liable to any party injured or damaged by the disclosure. Texas Government Code 551.146(a).

I. Statement of Beginning of Closed Session:

The presiding officer announced at the beginning of the closed session:

“The Board of Trustees on September 19, 2024, beginning at _____ PM, convened in a closed session pursuant to Sections 551.071 through 551.089 of the Texas Government Code.”

II. Subjects Discussed in the Session Closed to the Public:

A. Pursuant to Texas Government Code 551.074, discussion of School Board Reorganization

Board members present: _____

III. Statement at End of Closed Session:

The presiding officer announced at the end of the closed session:

“The Board of Trustees ended its closed session at _____ PM on September 19, 2024.”

IV. Record of Further Action Taken, if any, on Above Items in the Subsequent Open Session:

V. Certification by Presiding Officer:

I, Russ Garner, Comal ISD Board President, do hereby certify that the agenda listed above is a true and correct record of the proceedings on the above date.

Russ Garner, President

Date

COMAL INDEPENDENT SCHOOL DISTRICT

Subject: Reorganization of School Board

Date: September 19, 2024

Administrator Responsible/Position: Dr. John E. Chapman III, Superintendent

A. Purpose of Agenda Item:

Information Only Action Needed Receive Input

B. Authority for This Action:

Local Policy Law or Rule N/A

C. Strategic Objective, Goal, or Need Addressed:

Strategic Plan District/Campus Improvement Plan Other

D. Summary:

Previous board action relating to this item: May 2024

Future action anticipated:

Background information: At this time, the Board will reorganize by election of officers.

E. Comments Received:

ELT DEIC Support Staff AC Teacher AC Other

All agenda items are reviewed by Superintendent's Executive Leadership Team.

F. Administrative Recommendation: N/A

H. Fiscal Impact and Cost:

Amount: N/A

Budget Bond Grant/Special Funds Other

I. Action: Individual motions are attached.

Board President

I move to nominate _____ for President of the Comal ISD Board of Trustees.
Second by _____

I move to nominate _____ for President of the Comal ISD Board of Trustees.
Second by _____

Hearing no other nominations, I declare _____ elected President.

Board Vice-President

I move to nominate _____ for Vice-President of the Comal ISD Board of Trustees.
Second by _____

I move to nominate _____ for Vice-President of the Comal ISD Board of Trustees.
Second by _____

Hearing no other nominations, I declare _____ elected Vice-President.

Board Secretary

I move to nominate _____ for Secretary of the Comal ISD Board of Trustees.
Second by _____

I move to nominate _____ for Secretary of the Comal ISD Board of Trustees.
Second by _____

Hearing no other nominations, I declare _____ elected Secretary.

Board Treasurer

I move to nominate _____ for Treasurer of the Comal ISD Board of Trustees.
Second by _____

I move to nominate _____ for Treasurer of the Comal ISD Board of Trustees.
Second by _____

Hearing no other nominations, I declare _____ elected Treasurer.