

**Special School Board Meeting
Tuesday, August 10, 2021, 7:00 PM
Pipestone Area Schools
Conference Room 1148 MS/HS
1401 7th St SW
Pipestone, MN 56164**

AGENDA

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Approve Contracts and/or Work Agreements**
 - 1. Richard Stangle, Director of Maintenance**
 - 2. Steve Rops, Special Education Teacher**
 - 3. Jacque Kennedy, Business Manager**
 - 4. Deb Peschon, Administrative Assistant**
 - 5. Ryan Hoag, Summer Band**
 - 6. Jacob Smilloff, Summer Band**
 - 7. Danielle, Ossefoort, Summer Band**
 - 8. Priscilla Smidt, Title Paraprofessional**
 - 9. Irina Ness, Special Education Paraprofessional**
- 5. Approve Memorandum of Understanding with Pipestone Area Education Association - Planning and Transition Stipend** **2**
- 6. Approve Memorandum of Understanding with Pipestone Area Education Association - Contract Addendum for Modified 8 Period/Block Schedule** **3**
- 7. Approve Memorandum of Understanding with Pipestone Area Education Association - Middle School Modified 7-Period Schedule** **5**
- 8. Safe Return to School Plan** **6**
- 9. Adjourn**

**Memorandum of Understanding
Planning and Transition Stipend**

WHEREAS, the Pipestone Area Education Association (“Union”) and Independent School District No. 2689 (“School District”) are parties to the Teacher’s Collective Bargaining Agreement (“CBA”); and

WHEREAS, the Union and the School District recognize the need for additional planning for the 2021-2022 school as well as transitioning to a new Pre-K – 12 building site.

NOW, THEREFORE, the Union and the School District agree to a stipend as follows:

1. Each teacher employed for the 2021-2022 school year will be provided a \$1500 stipend for curriculum planning and transitioning to a new building site.
2. The stipend will be paid no later than September 30, 2021.
3. The planning and transition stipend will not constitute a past practice.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding as follows:

Pipestone Area Education Association

Independent School District NO. 2689

By: _____
President

By: _____
Chairperson

Date: _____

Date: _____

By: _____
Chief Teacher Negotiator

By: _____
Clerk

Date: _____

Date: _____

Memorandum of Understanding

Pipestone Area Schools Contract Addendum for Modified 8 Period/Block Schedule

WHEREAS, the Pipestone Area Education Association ("Union") and Independent School District No. 2689 ("School District") are parties to the Teachers' Collective Bargaining Agreement ("CBA"); and

WHEREAS, the Union and the School District recognize that daily schedules for high school may need to be modified to best fit the needs of the students.

NOW, THEREFORE, the Union and School District agree to modify the Article VII, Section 6 for a Modified 8 Period/Block Schedule as follows:

A. General Considerations

1. All teachers will receive a minimum of 225 minutes per week of preparation time.

B. Limits for Persons Teaching on the 8 Period/Block Schedule

1. Each teacher will be assigned to either:
 - Two Block Classes and Two Skinny Classes or
 - One Block and four Skinnies
2. Each teacher will be assigned either:
 - One Block for Preparation or
 - Two Skinnies for Preparation

C. Additional Considerations

1. Any of the above limitations can be waived only with mutual consent of the principal and the teacher involved. Any agreed upon waiver shall not constitute a precedent for future scheduling or assignment considerations.
2. By mutual consent, a teacher may assume an extra class. Teacher will be compensated at the following rates:
 - a. Block Semester \$4,000
 - b. Block Quarter \$2,500
 - c. Skinny Year \$4,000
 - d. Skinny Semester \$2,000
3. Other supervisory duties and study hall assignments shall be distributed fairly. If a teacher is assigned a study hall or lunch room duty, they will be paid at a rate of \$700.00 per semester. Volunteers will be requested before assignments are made.

4. A teacher who agrees to substitute during their preparation time for another teacher will be compensated \$30 for a Skinny and \$50 for a Block.

This Memorandum of Understanding shall remain in force and effect, unless it is terminated or amended in writing by the parties.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding as follows:

PIPESTONE AREA EDUCATION
ASSOCIATION

INDEPENDENT SCHOOL DISTRICT
NO. 2689

BY: _____
President

BY: _____
Chairperson

Date: _____

Date: _____

BY: _____
Chief Teacher Negotiator

BY: _____
Clerk

Date: _____

Date: _____

MEMORANDUM OF UNDERSTANDING

Middle School Modified 7-Period Schedule

WHEREAS, the Pipestone Area Education Association (“Union”) and Independent School District No. 2689 (“School District”) are parties to the Teachers’ Collective Bargaining Agreement (“CBA”); and

WHEREAS, the Union and the School District recognize that daily schedules may need to be modified to best fit the needs of the students.

NOW, THEREFORE, the Union and the School District agree to edit Article VII, Section 6 as follows:

Subd. 4: High School and Non-Core Middle School - So long as the School District uses a seven (7) period day as the student day for the high school and non-core middle school, the normal teaching day will consist of five (5) instructional classes and one (1) supervisory assignment. Any change in the student day will be a topic for the meet and confer process.

Subd. 5: Core Middle School – For core middle school teaching assignments, the normal teaching day will consist of four (4) instructional classes, one (1) intervention assignment, one (1) advisory assignment, one (1) common planning preparation period and one (1) preparation period. Core teaching assignments are defined as Mathematics, Language Arts, Social Studies, and Science.

Subd. 6: By mutual consent, a high school teacher or non-core middle school teacher may assume an extra class (sixth class in a seven-period day) with pay. Lunch room duty will be paid at a rate of \$700.00 per semester for grades 6– 12. Other supervisory duties and study hall assignments shall be distributed fairly. If a teacher had a study hall first semester and is assigned one the second semester it will be paid at a rate of \$700.00 for that semester. Volunteers will be requested before assignments are made.

This Memorandum of Understanding shall remain in force and effect, unless it is terminated or amended in writing by the parties.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Understanding as follows:

PIPESTONE AREA EDUCATION ASSOCIATION

INDEPENDENT SCHOOL DISTRICT NO. 2689

BY: _____
President

BY: _____
Chairperson

Date: _____

Date: _____

BY: _____

BY: _____
Clerk

Date: _____

Date: _____

Health and Safety Measures for the 2021-2022 School Year

WHEREAS, Minnesota Statutes Section 123B.09 vests the care, management, and control of independent districts in the school board; and

WHEREAS, the Superintendent of Independent School District No. 2689 is responsible for the management of the schools, the administration of all School District policies, and is directly accountable to the School Board; and

WHEREAS, when responsibilities are not specifically prescribed nor School District policy applicable, the Superintendent shall use personal and professional judgment, subject to review by the School Board, pursuant to School District Policy 302, *Superintendent*; and

WHEREAS, the Centers for Disease Control and Prevention (“CDC”) and the Minnesota Department of Health (“MDH”) have determined that the COVID-19 pandemic is currently ongoing and may remain ongoing for an unknown time; and

WHEREAS, the Minnesota Department of Education (“MDE”) has issued and may continue to issue written guidance for Minnesota schools on educational issues related to COVID-19; and

WHEREAS, the MDH has issued and may continue to issue written guidance for Minnesota schools on public health issues related to COVID-19; and

WHEREAS, the Superintendent and the administration of the School District have conferred with the School Board regarding COVID-19 health and safety measures, the current CDC, MDE, and MDH requirements for each, and other relevant information; and

WHEREAS, based upon the collective consideration of these factors, the Superintendent has recommended to the School Board the following be implemented at the commencement of the 2021-2022 school year:

All staff, students, and visitors within Independent School District No. 2689 buildings are not required to wear a mask, regardless of vaccination status. Individuals may voluntarily wear a mask if they so choose.

All staff of Independent School District No. 2689 should be vaccinated, unless said person cannot be vaccinated because of a medical condition or a sincerely held religious belief.

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 2689 as follows:

Section 1: The Superintendent is hereby directed to implement the following health and safety measures to open the 2021-2022 school year: All staff, students, and visitors within Independent School District No. 2689 buildings, regardless of vaccination status, are recommended to follow the strategies of physical distancing, handwashing and respiratory etiquette, cleaning and disinfection, contact tracing, screening testing, and staying home when sick as defined in the [“CDC Guidance for COVID-19 Prevention in K-12 Schools.”](#)

Section 2: The Superintendent is hereby authorized, after consultation with the School Board Chair and notification to the School Board, to select and implement different health and safety measures for the School District or any specific school buildings without School Board action if the Superintendent reasonably believes that prompt implementation of different health and safety measures is necessary, and that constraints of time and public health considerations render it impractical to hold a School Board meeting to approve the implementation. The health and safety measures selected and implemented by the Superintendent shall continue in effect unless and until the School Board, in consultation with the Superintendent and appropriate school district staff and public health officials, deems it in the best interest of the School District and its students to implement different health and safety measures.

Section 3: The Superintendent will provide regular updates to the School Board regarding the School District's efforts to implement COVID-19 related educational and public health guidance issued by the MDE and the MDH, respectively.

Adopted this _____ day of _____, 2021.

Roll Call Vote –

Ayes:

Nays:

School Board Chair

School Board Clerk

Pipestone Area Schools 2021-22 School Year Safe Return to School

These pages contain Pipestone Area Schools plans for school during the 2021-22 school year. Pipestone Area Schools will return to In-Person Learning for all students. Everyone has a responsibility to each other to keep COVID-19 out of our schools! Each family is responsible to follow the guidelines, procedures, and policies that have been established for the safe operation of our schools.

2021-22 School Year

School will begin on Tuesday, September 7 and we will follow the school calendar. School Activities will follow their season schedules. The school year will conclude on June 2, 2022.

The superintendent will frequently consult with Pipestone County Health and Human Services and the MN Department of Health to monitor our community and school conditions to determine if a change in learning models is needed to keep all students and staff safe. Alternative options from In-Person will be Hybrid Learning where students attend In-Person and Distance Learning on alternating days or a full Distance Learning Model.

Face Coverings

Face Masks/Shields are recommended by the CDC and MN Department of Health, but not required during normal operations. Face masks are required during transportation. If conditions with COVID-19 change in our community or school, Pipestone Area Schools reserves the right to require face coverings of all employees and students in accordance with Policy 808. All masks/shields must comply with School District Dress Code Policy.

General Health and Safety Guidelines

In all stages and all phases of the pandemic response and recovery, our school must comply with Center for Disease Control (CDC), State, and Local mandates. We must provide reasonable accommodations for staff and students at higher risk for severe illness and promote behaviors that reduce spread through social distancing, frequent hand washing, and face coverings when necessary.

- Each building will screen and monitor students, but we do ask that parents follow the guidelines and monitor each child before sending to school. Please, do not send ill children to school.
- Please follow each building's procedures for coming to and leaving school.
- Physical Distancing to the extent possible will be 3 to 6 feet between students and staff.
- Hand sanitizer is available in every classroom and at the entrances to each building.
- Each classroom will be disinfected each day and will have sanitizer for any needs during the school day.

Transportation

Assigned seating, face coverings, loading, and unloading procedures will be prescribed. Ludolph Transportation will be connecting with families on regular routes. We would encourage families to transport children if possible and utilize household carpooling when possible.

Support of Mental Health and Wellness

The COVID-19 pandemic is causing a tremendous amount of stress, fear, and anxiety for many people. It's important that Minnesotans have access to the mental health care resources they need to stay well during this challenging time. Our school can play an important role in helping students and staff cope, access needed resources, and build resilience.

Contact Tracing

Close contact definition:

- Someone who was within 6 feet of an infected person (laboratory-confirmed or a clinically compatible illness) for a cumulative total of 15 minutes or more over a 24-hour period (for example, three individual 5-minute exposures for a total of 15 minutes).
- An infected person can spread COVID-19 starting from two days before they have any symptoms or, for asymptomatic patients, two days before the positive specimen collection date.
- **Exception:** In the K–12 indoor classroom setting, the close contact definition excludes students who were within 3 to 6 feet of an infected student (laboratory-confirmed or a clinically compatible illness) where:
 - Both students were engaged in consistent and correct use of well-fitting masks; and
 - Other K–12 school prevention strategies (such as universal and correct mask use, physical distancing, increased ventilation) were in place in the K–12 school setting.
 - This exception does not apply to teachers, staff, or other adults in the indoor classroom setting.
- Families will be notified if their child is a close contact.

Monitoring, Quarantine, and Excluding for Illness: It is proven that regular screening for symptoms and ongoing self-monitoring throughout the school day can help to quickly identify signs of illness and help reduce exposure. Staff and students are encouraged to self-monitor symptoms throughout the day. **Staff or students who develop symptoms during the school day must notify school health services or another identified point of contact in the school building immediately and is required to mask.**

The School District will use the following procedures to monitor and exclude for illness:

- Educate staff, students, and families about the signs and symptoms of COVID-19, and when they/their children should stay home and when they can return to school.
- Require that staff and students stay home if they have tested positive for or are showing COVID-19 symptoms, until they meet criteria of the MDH Guidelines for return. (7, 10, or 14 day quarantines)
- Preschool through grade five staff and students are strongly recommended to mask if they have recently had close contact with a person with COVID-19 due to the fact they are not eligible for the vaccine.
- A Health Screening Checklist is posted at entrances for any person entering the school building. Any employee or visitor physically entering the school building shall abide by this checklist.
- Our District will allow staff and families to self-report to the school if they or their student have symptoms of COVID-19, a positive test for COVID-19, or had a close exposure to someone with COVID-19 within the last 14 days in a manner that is consistent with applicable law and privacy policies, including with the Health Insurance Portability and Accountability Act (HIPAA) and the Family Educational Rights and Privacy Act (FERPA).
- **Any other illness will follow normal district procedures for return to school if person has no temperature or symptoms for 24 hours.**

Vaccinations

Vaccination for people age 12 and over are recommended by the CDC and MN Department of Health, but not required. Vaccinated persons are not required to quarantine if they are not experiencing symptoms and provide a valid vaccination record. Persons who are not vaccinated are required to follow quarantine procedures as established by the MN Dept of Health.

Future Guidance and Flexibility

This document offers broad guidance to support our ideas for our District and School scenario-based planning. Supplemental guidance and tools will be released periodically on many topics as the need appears. MDH and MDE will update strategies and guidance for our District as we learn more from experiences in Minnesota, as the COVID-19 virus changes, and as directed by the CDC.