



## Agenda of Regular Meeting

### The Board of Trustees McAllen Independent School District

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A Regular Meeting of the Board of Trustees of the McAllen Independent School District will be held Tuesday, October 8, 2024, beginning at 5:30 PM Dr. Ricardo Chapa Board Room/Administration Building of the McAllen Independent School District, 2000 North 23rd Street, McAllen, TX 78501.

Items listed on this agenda may be taken in an order other than as shown on this agenda. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

At this meeting there may be discussion and action by the Board on the item(s) and subject(s) listed as follows:

1. **CALL MEETING TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT(S)**
5. **SUPERINTENDENT'S REPORT(S)**  
**Presenter:** Dr. René Gutiérrez, Superintendent
  - A) Attendance Matters - Where is the goalie?
  - B) McAllen ISD, Sames Auto Group promoting perfect attendance
  - C) We've Got the Facts
6. **RECOGNITION(S)**
  - A) Recognition of Payment in Lieu of Taxes (PILoT) from the McAllen Housing Authority 6  
**Presenter:** Dr. René Gutiérrez, Superintendent
  - B) Recognition of McAllen I.S.D. and Hidalgo County Head Start Partnership for October Head Start Awareness Month 7  
Item Submitted: Jeanette Nino, Associate Superintendent for Instructional Leadership  
**Presenter:** Dr. René Gutiérrez, Superintendent
7. **PROCLAMATION(S)**

A)	Recognition of Texas Governor, Greg Abbott’s Proclamation Regarding Principals' Month (October 2024) Item Submitted: Jeanette Nino, Associate Superintendent for Instructional Leadership <b>Presenter:</b> Dr. René Gutiérrez, Superintendent	8
8.	<b>DONATION(S)</b>	
A)	Recognition of Donation of Impact Turf in Green for the Three (3) High School Weight Rooms from Doctor's Physical Therapy & Sports Institute (DPTSI) Item Submitted: Brian McClenny, Director of Athletic Department <b>Presenter:</b> Dr. René Gutiérrez, Superintendent	9
9.	<b>CONSENT AGENDA ITEMS</b>	
A)	Discussion and Possible Action on Clinical Affiliation Agreement No. 2025-142 Master Level Program in Clinical Psychology with The University of Texas Rio Grande Valley Item Submitted: Dr. Rosalba De Hoyos, Associate Superintendent for Instructional Services and Jeanette Nino, Associate Superintendent for Instructional Leadership <b>Presenter:</b> Dr. René Gutiérrez, Superintendent	10
B)	Discussion and Possible Action on Revised Interlocal Cooperation Contract No. 2025-090 Environmental Science and Aquatic Science with City of McAllen’s Quinta Mazatlán Item Submitted: Dr. Rosalba De Hoyos, Associate Superintendent for Instructional Services <b>Presenter:</b> Dr. René Gutiérrez, Superintendent	16
C)	Discussion and Possible Action of the 2024-2025 List of Certified Texas Teacher Evaluation and Support System (T-TESS) Appraisers Item Submitted: Dr. Albert Canales, Chief Human Resources Officer <b>Presenter:</b> Dr. René Gutiérrez, Superintendent	27
10.	<b>INSTRUCTIONAL SERVICES, INSTRUCTIONAL LEADERSHIP, HUMAN RESOURCES, BUSINESS AND OPERATIONS, AND BOARD OF TRUSTEES ITEMS</b>	
A)	<b>Instructional Services Item(s)</b> (Dr. Rosalba De Hoyos)	
1.	Report Regarding Special Education, and Regional Day School Program for the Deaf (RDSPD)/STRIDES Programs Item Submitted: Dr. Rosalba De Hoyos, Associate Superintendent for Instructional Services <b>Presenter:</b> Dr. René Gutiérrez, Superintendent	30
2.	Discussion and Possible Action on Memorandum of Agreement No. 2025-164 Junior Reserve Officers’ Training Corps Unit for Memorial High School with Marine Corps Item Submitted: Dr. Rosalba De Hoyos, Associate Superintendent for Instructional Services <b>Presenter:</b> Dr. René Gutiérrez, Superintendent	48

3.	Discussion and Possible Action on Memorandum of Understanding No. 2025-165 The University of Texas Rio Grande Valley Gaining Early Awareness and Readiness for Undergraduate Program Item Submitted: Dr. Rosalba De Hoyos, Associate Superintendent for Instructional Services  <b>Presenter:</b> Dr. René Gutiérrez, Superintendent	59
4.	Discussion and Possible Action for the Consideration of the De-Classification of the Theory of Knowledge (TOK) as an Innovative Course and Re-Classification of TOK as an Innovative Course for the Students entering as 9th Graders in 2024-2025 School Year Item Submitted: Dr. Rosalba De Hoyos, Associate Superintendent for Instructional Services and requested by Trustee Lucia Regalado  <b>Presenter:</b> Dr. René Gutiérrez, Superintendent	67
<b>B) Instructional Leadership Item(s) (Jeanette Nino)</b>		
1.	Discussion of Change to Policy AE (LOCAL) - Educational Philosophy (McAllen Independent School District Mission and Vision Statements) First Reading Item Submitted: Jeanette Nino, Associate Superintendent for Instructional Leadership  <b>Presenter:</b> Dr. René Gutiérrez, Superintendent	73
2.	Discussion and Possible Action of Change to Lucile McKee Hendricks Elementary Logo Item Submitted: Jeanette Nino, Associate Superintendent for Instructional Leadership  <b>Presenter:</b> Dr. René Gutiérrez, Superintendent	75
<b>C) Human Resources Item(s) (Dr. Albert Canales)</b>		
<b>D) Business and Operations Item(s) (Lorena Garcia)</b>		
1.	Discussion and Possible Action on the McAllen Independent School District September Budget Amendment for Fiscal Year Beginning July 1, 2024 and Ending June 30, 2025 Item Submitted: Lorena Garcia, Deputy Superintendent Business and Operations  <b>Presenter:</b> Dr. René Gutiérrez, Superintendent	80
<b>E) Board of Trustees Item(s)</b>		
1.	Approval of Board of Education Meeting Minutes a) Board Workshop September 21, 2024 8:00 AM b) Special Board Meeting September 24, 2024 4:30 PM Level 3 Grievance c) Regular Board Meeting September 24, 2024 5:30 PM d) School Safety and Security Committee Meeting October 3, 2024 12:00 PM	86
2.	Nomination of Candidate(s) for Hidalgo County Appraisal District Board of Directors for 2025-2027 and Approval of Resolution	87

11. **RECESS TO CLOSED SESSION: Board of Trustees may go into Closed Session pursuant to Section(s) 551.071, 551.072, 551.074, 551.076, and 551.089 Texas Government Code, to discuss the following:**

- A) Human Resources Recommendation(s) for School Year 2024-2025
- B) Discussion of Human Resources Employee Resignation(s) and Retirees for School Year 2024-2025
- C) Discussion of Intruder Detection Audit Report Findings
- D) Pending and/or Potential Litigation
- E) Possible Real Estate Acquisition

12. **RECONVENE IN OPEN SESSION**

13. **ACTION ON ITEM(S) IN CLOSED SESSION**

- A) Discussion and Possible Action of Human Resources Recommendation(s) for School Year 2024-2025 90  
Item Submitted: Dr. Albert Canales, Chief Human Resources Officer  
**Presenter:** Dr. René Gutiérrez, Superintendent
- B) Discussion of Human Resources Employee Resignation(s) and Retirees for School Year 2024-2025 91  
Item Submitted: Dr. Albert Canales, Chief Human Resources Officer  
**Presenter:** Dr. René Gutiérrez, Superintendent
- C) Discussion of Intruder Detection Audit Report Findings
- D) Pending and/or Potential Litigation
- E) Possible Real Estate Acquisition

14. **SCHEDULE OF FUTURE MEETINGS**

- A) Special Board Meeting - Monday, October 21, 2024 - 5:30 PM Dr. Ricardo Chapa Board Room/Administration Building
- B) Regular Board Meeting - Tuesday, October 22, 2024 - 5:30 PM Dr. Ricardo Chapa Board Room/Administration Building
- C) Regular Board Meeting - Tuesday, November 12, 2024 - 5:30 PM Dr. Ricardo Chapa Board Room/Administration Building
- D) Regular Board Meeting - Tuesday, December 10, 2024 - 5:30 PM Dr. Ricardo Chapa Board Room/Administration Building

15. **ADJOURNMENT**

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*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

*Pursuant to Texas Government Code 551.127, a member or employee of a governmental body is authorized to participate remotely in a meeting of the governmental body through a videoconference call, as long as a quorum of the governmental body is physically present at the location of the Board Meeting. Any video conference conducted pursuant to this section will comply with the technical requirements of this section.*

*Pursuant to Texas Government Code 551.129, the Board of Trustees may use a telephone conference call, video conference call, or communications over the internet to conduct a public consultation with its attorney in an open meeting of the governmental body, or, a private consultation with its attorney in closed meeting of the governmental body.*

*The notice for this meeting was posted in compliance with the Texas Open Meeting Act on October 4, 2024 by 3:00 P.M.  
Natalia Goza  
on behalf of the Board of Trustees*

**BOARD RECOGNITION FORM**  
**McALLEN INDEPENDENT SCHOOL DISTRICT**


**Meeting Date (Recommended):** October 8, 2024

**Title of Recognition:**

**Photographer Requested:** Yes

**Attachment:**

**AV needs:**

**Approved for Recognition:**   
RENE GUTIERREZ (Oct 4, 2024 14:51 CDT)

**Superintendent of Schools**

**PROCEDURE FOR BOARD RECOGNITION**

1. Fill out "Board Recognition Form" in its entirety at least 12 working days before the recommended date for presentation.
2. Submit completed form to Community Information Office with a cc to immediate supervisor and the Secretary to the Board of Trustees

Following the superintendent's executive team approval, confirmation of recognitions (year-at-a-glance) will be done via e-mail each week. Honorees are instructed to report to the Community Information office at 5:15 p.m. on their designated Board Meeting date.

**BOARD RECOGNITION FORM  
McALLEN INDEPENDENT SCHOOL DISTRICT**


**Meeting Date (Recommended):** October 8, 2024

**Title of Recognition:**

**Photographer Requested:** Yes

**Attachment:**

**AV needs:** N/A

**Approved for Recognition:**   
RENE GUTIERREZ (Oct 2, 2024 13:55 CDT)

**Superintendent of Schools**

**PROCEDURE FOR BOARD RECOGNITION**

1. Fill out "Board Recognition Form" in its entirety at least 12 working days before the recommended date for presentation.
2. Submit completed form to Community Information Office with a cc to immediate supervisor and the Secretary to the Board of Trustees

Following the superintendent's executive team approval, confirmation of recognitions (year-at-a-glance) will be done via e-mail each week. Honorees are instructed to report to the Community Information office at 5:15 p.m. on their designated Board Meeting date.



STATE OF TEXAS  
OFFICE OF THE GOVERNOR

Principals are tasked with a singularly noble task: the education of Texas' children. Our children will ultimately determine the future of Texas, and the promise of a brighter tomorrow can be shaped profoundly by a principal.

The Texas education system depends upon the leadership of dedicated, capable principals. They cast a vision for their school and work tirelessly to realize it. Principals are not only a source of inspiration for their students, but they are also a leader for teachers and staff. They inspire their teachers to give the very best for their students, who will give their very best in return. An adept communicator, a firm disciplinarian, a savvy analyst, and a judicious policymaker, a good principal is crucial to student success.

Each year, the month of October is set aside to honor principals and to commend them for the invaluable role they play in our educational system and our future. The Lone Star State owes a debt of gratitude to these men and women who represent the best of Texas values.

At this time, I encourage all Texans to educate themselves about the contributions principals have made to our great state. Principals' drive for excellence will ensure that our future will be better and brighter for all.

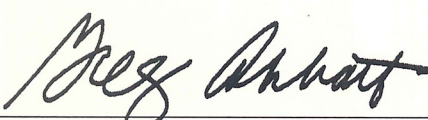
Therefore, I, Greg Abbott, Governor of Texas, do hereby proclaim October 2024 to be

## Principals Month



in Texas and urge all Texans to observe the occasion with appropriate ceremonies and activities.

In testimony whereof, I have hereunto affixed my signature this the 4th day of September, 2024.

  
\_\_\_\_\_  
Governor of Texas

**BOARD RECOGNITION FORM  
McALLEN INDEPENDENT SCHOOL DISTRICT**

**Meeting Date (Recommended):** October 8, 2024

**Title of Recognition:** Donation of Impact Turf in Green for the Three (3) High School Weight Rooms from Doctor's Physical Therapy & Sports Institute (DPTSI)

Person(s) Being Recognized (include names & description i.e student at X High School):

Drs. Andre and Anessa Acuña from Doctor's Physical Therapy & Sports Institute (DPTSI).

Reason for Recognition:

Donation to the three high school weight rooms 12'x86' impact turf, per unit value of \$10,406 for a total donation of \$31,218.

Please note any items that will be presented: Check

**Photographer Requested:** Yes

**Attachment:**

**AV needs:**

Name of Presenter: Brian McClenny,  
Director for Athletics  
Phone: (956) 618-6089  
Email: bmcclenn@mcallenisd.net

**Approved for Recognition:**

  
RENE GUTIERREZ Oct 1, 2024 08:36 CDT

**Superintendent of Schools**

**PROCEDURE FOR BOARD RECOGNITION**

1. Fill out "Board Recognition Form" in its entirety at least 12 working days before the recommended date for presentation.
2. Submit completed form to Community Information Office with a cc to immediate supervisor and the Secretary to the Board of Trustees

Following the superintendent's executive team approval, confirmation of recognitions (year-at-a-glance) will be done via e-mail each week. Honorees are instructed to report to the Community Information office at 5:15 p.m. on their designated Board Meeting date.

**BOARD AGENDA REPORT  
MCALLEN INDEPENDENT SCHOOL DISTRICT**

**MEETING DATE:** October 8, 2024

**SUBJECT:** Discussion and Possible Action on Clinical Affiliation Agreement No. 2025-142 Master Level Program in Clinical Psychology with The University of Texas Rio Grande Valley

**REFERENCE:** Goal 1 - Student Achievement/Student Focus; Strategy 3 - Engaging Learning Environment

**BACKGROUND INFORMATION/REASON FOR BOARD CONSIDERATION:**

This Affiliation Agreement designates the responsibilities of the District and The University of Texas Rio Grande Valley ("University") for the purpose of providing supervised clinical education experiences for the University's Master Level Clinical Psychology students in the Department of Psychological Science of the College of Liberal Arts.

**ADMINISTRATIVE CONSIDERATIONS/FACTS AND ANALYSIS:**

University and District agree that this Clinical Affiliation Agreement is needed for completeness of the academic curriculum of University students and will help to supplement patient care by stimulating those staff members involved in student supervision.

**LEGAL REVIEW:**

Agreement has been approved by legal counsel.

**BUDGETARY CONSIDERATIONS:**

None.


**RECOMMENDED BOARD ACTION:**

Administration is recommending that the Board of Trustees approve Clinical Affiliation Agreement No. 2025-142 Master Level Program in Clinical Psychology with the University of Texas Rio Grande Valley for an initial term of three (3) years, beginning October 9, 2024 through October 8, 2027. After such initial term this Agreement shall continue from year to year up to a maximum of two (2) additional years unless one party shall give the other 180 days prior written notice of intention to terminate.

Attachment:

**SUBMITTED BY:** Adrian Garza (Fam Treat)

**SUPERVISOR:**  Jeanette Nino (Oct 1, 2024 14:30 CDT)

**SUPERVISOR:** 


For further information contact:

Name: Mr. Adrian Garza, Family Treatment Program Manager

Office: 956-926-4813

Email: [adrian.garza@mcallsisd.net](mailto:adrian.garza@mcallsisd.net)

**Approved for presentation to the Board of Education:**

10  RENE GUTIERREZ (Oct 1, 2024 14:49 CDT)  
**Superintendent of Schools**

**University of Texas Rio Grande Valley  
CLINICAL AFFILIATION AGREEMENT**

This agreement entered into this 9th day of October 2024, creates an affiliation between The University of Texas Rio Grande Valley, referred to as UTRGV, and McAllen Independent School District, referred to as the FACILITY, for the purpose of providing supervised clinical education experiences for the Master Level Clinical Psychology students in the Department of Psychological Science of the College of Liberal Arts. Both UTRGV and the FACILITY agree that this cooperative clinical agreement is needed for completeness of the academic curriculum and will help to supplement patient care by stimulating those staff members involved in student supervision.

**JOINT RESPONSIBILITIES**

1. The arrangements for the clinical affiliation will be cooperatively planned by the appropriate members of the FACILITY, the Master Level program in Clinical Psychology staff, and UTRGV Program Coordinator for the Department of Psychological Science.
2. Periodic meetings will be held to insure continuation of the affiliation program.
3. If problems arise involving the affiliating student(s), they shall be resolved jointly by the FACILITY, UTRGV, and the student.
4. UTRGV will arrange the clinical education schedule and student assignments and notify the FACILITY in advance of a student's assignment.
5. Either party may terminate this agreement by giving written notice to the other thirty days prior to its termination. A student participating in a program at the Facility for the period which overlaps the designated affiliation termination date will be permitted to complete the assigned program regardless of the date of affiliation termination.
6. The selection, placement and advancement of students, staff and faculty will not be determined by race, creed, color, sex, religion, national origin, disability, or any basis prohibited by law.
7. UTRGV and FACILITY may use the name of each party as an affiliate in listing of brochures, catalogs, reports or other general documents. Each party acknowledges that all rights in trademarks, service marks, slogans, logos, designs, and other similar means of distinction associated with that party (its "Marks"), including all goodwill pertaining to the Marks, are the sole property of that party. Neither party may use the Marks of the other without the advance written consent of that party.
8. The parties acknowledge that certain Student educational records are protected by the Family Educational Rights and Privacy Act ("FERPA"), and that Student permission must be obtained before releasing specific Student data to anyone other than UTRGV and the parties agree to comply with FERPA and other applicable privacy laws.

## **UTRGV RESPONSIBILITIES**

1. The faculty of the M.A. program in Clinical Psychology will have total responsibility for academically preparing the students prior to the clinical affiliation.
2. The Program Coordinator will act as a liaison between the FACILITY, UTRGV, and the student and will provide additional supervision to students placed at the facility.
3. The FACILITY will be notified of faculty and curriculum changes.
4. The Program Coordinator will contact the FACILITY during each affiliation period to coordinate the students' progress.
5. UTRGV will provide the FACILITY with forms and guidelines for student education and evaluation.
6. The designated student supervisor(s) may be appointed as a non-salaried Clinical Faculty member of UTRGV in accordance with the University's by-laws.
7. UTRGV will carry professional liability insurance coverage, proof of which will be available upon request.
8. UTRGV agrees to withdraw any student from assignment to the FACILITY following consultation between all parties involved in the action.

## **FACILITY RESPONSIBILITIES**

1. The FACILITY agrees to provide each student access to the various facilities of that institution.
2. The FACILITY will be responsible for providing emergency care for student illness or accident, but is not responsible for the cost of the resulting care.
3. The FACILITY will provide each student with a licensed Clinical Supervisor, who is on staff at the FACILITY, to whom he/she is responsible during the clinical education period. Supervision will be provided within a 4:1 ratio of face to face clinical hours to supervision and must include at least one hour of in vivo clinical supervision per semester. (Master Level students will be supervised additionally by the Practicum Course Licensed Faculty at UTRGV). The duties of the Clinical Supervisor will include:
  - a. Demonstrating a concern for the personal and educational development of the student.
  - b. Providing a planned program for the affiliation, established in cooperation with the student's needs and interests.
  - c. Evaluating the student's performance during the affiliation.

- d. Discussing with the UTRGV Practicum Course Faculty the student's progress.
4. The FACILITY will insure that the students maintain trainee status for educational purposes and are not used to replace staff members during an affiliation period. Students shall not be utilized for clerical, secretarial, or personal assistant duties.
5. The FACILITY may request withdrawal of a student from the FACILITY, following consultation with the Program Coordinator, the clinical faculty, and student involved in the action.
6. The FACILITY shall have in force malpractice and general liability insurance during student education activity and for which a certificate would be available upon request.

### GENERAL TERMS AND CONDITIONS

1. NOTICES. All notices under this Agreement or a Program Agreement shall be in writing and delivered either by personal delivery or by United States certified mail, return receipt requested. Such notices shall be deemed given when received by such party's designated representative.
2. ORAL REPRESENTATIONS. No oral representations of any officer, agent, or employee of Facility, University, or System shall affect or modify any obligations of either party under this Agreement or any Program Agreement.
3. AMENDMENT TO AGREEMENT. No amendment to this Agreement shall be valid unless reduced to writing, signed by an authorized representative of each party.
4. ASSIGNMENT. This Agreement may be assigned by either party without prior written approval of the other party.
5. PERFORMANCE. A delay in or failure of performance of either party that is caused by occurrences beyond the control of either party shall not constitute default hereunder, or give rise to any claim for damages.
6. TERM AND EFFECTIVE DATE. This Agreement shall continue in effect for an initial period ending three years from the date of full execution ("Term"). After such initial Term, this Agreement shall continue from year to year up to a maximum of two additional years unless one party shall give the other 180 days prior written notice of intention to terminate. If such notice is given, this Agreement shall terminate: (a) at the end of such 180 days; or (b) when all students enrolled in the Program at the time such notice is given have completed their respective courses of study under the Program, whichever event occurs last.
7. APPLICABLE LAW. The validity, interpretation, performance, and enforcement of this Agreement shall be governed by the laws of the State of Texas.
8. FERPA. For purposes of this Agreement, pursuant to the Family Educational Rights and

Privacy Act of 1974 (FERPA), the University hereby designates the Facility as a school official with a legitimate educational interest in the educational records of the Students who participate in the Program to the extent that access to the records are required by the Facility to carry out the Program. Facility agrees to maintain the confidentiality of the educational records in accordance with the provisions of FERPA.

9. HIPAA. The parties agree that:
- a. the Facility is a covered entity for purposes of the Health Insurance Portability and Accountability Act of 1996, as amended by the Health Information Technology for Economic and Clinical Health (HITECH) Act and the Privacy, Security and Breach Notification Regulations at 45 CFR §§ 160 and 164 (hereinafter collectively, “HIPAA”) and subject to 45 CFR Parts 160 and 164 (“the HIPAA Administrative Simplification Regulations”);
  - b. to the extent that University students are participating in the Program, such students shall:
    - (1) be considered part of the Facility’s workforce for HIPAA compliance purposes in accordance with 45 CFR §160.103, but shall not be construed to be employees of the Facility;
    - (2) receive training by the Facility on, and subject to compliance with, all of Facility’s privacy policies adopted pursuant to the HIPAA Privacy Regulations; and
    - (3) not disclose any Protected Health Information, as that term is defined by 45CFR §160.103, to University which a student accessed through Program participation that has not first been de-identified as provided in 45 CFR§164.514(a);
  - c. University will never access or request to access any Protected Health Information held or collected by or on behalf of the Facility, from a student who is acting as a part of the Facility’s workforce as set forth in paragraph 15.b. of this Agreement or any other source, that has not first been de-identified as provided in 45 CFR§164.514(a); and
  - d. no services are being provided to the Facility by the University pursuant to this Agreement and therefore this Agreement does not create a “business associate” relationship as that term is defined in 45 CFR §160.103.

**University of Texas Rio Grande Valley**

**McAllen Independent School District**

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Luis H. Zayas, Ph.D  
Provost and Senior Vice President for  
Academic Affairs

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Sofia M. Peña  
Board of Trustees President


Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Dr. Christine Shupala  
Vice Provost for Institutional Accreditation,  
Program Development, and Analysis

Date: \_\_\_\_\_

UTRGV Contract ID: \_\_\_\_\_

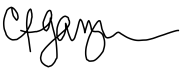
  
\_\_\_\_\_  
[JOHNATHAN BALL \(Sep 24, 2024 11:28 CDT\)](#)  
Johnathan Ball  
McAllen ISD Staff Attorney

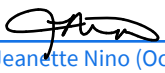
Date: **Sep 24, 2024** \_\_\_\_\_

**BOARD AGENDA REPORT  
MCALLEN INDEPENDENT SCHOOL DISTRICT**

**MEETING DATE:** October 8, 2024


Attachment:

**SUBMITTED BY:** 

**SUPERVISOR:**   
Jeanette Nino (Oct 1, 2024 17:04 CDT)

**SUPERVISOR:** 

**Approved for presentation to the Board of Education:**

16   
RENE GUTIERREZ (Oct 2, 2024 13:28 CDT)  
**Superintendent of Schools**

## INTERLOCAL COOPERATION CONTRACT

This Interlocal Cooperation Contract (this "Contract") is entered into effective September 1, 2024 ("Effective Date") by and between the Contracting Parties shown below pursuant to authority granted in and in compliance with Chapter 791, Texas Government Code.

### CONTRACTING PARTIES:

Receiving Parties: McAllen Independent School District, sometimes referred to as ("MISD"), a local school district authorized by the State of Texas.

Performing Party: City of McAllen, Quinta Mazatlán, sometimes referred to as ("City"), a home rule municipal corporation.

### PURPOSE:

The purpose of this Contract is to provide services to MISD by the City. The services include educational driven programs through its center facility to Receiving Party. This Contract will increase the efficiency and effectiveness of the Contracting Parties.

### STATEMENT OF SERVICES TO BE PERFORMED:

City will perform the following work and services and MISD will make payment for the work and services performed described on Exhibits shown below and comply with all the terms and conditions of the Contract (the "Contract Documents").

- Exhibit "A" for 3<sup>rd</sup> Grade
- Exhibit "B" for 5<sup>th</sup> Grade
- Exhibit "C" for 7<sup>th</sup> Grade
- Exhibit "D" for AP Environmental Science and Aquatic Science
- Exhibit "E" for 2024-2025 Quinta Mazatlán Field Experience Schedule

City will provide environmental programs, guided tours and curriculum materials for teachers and students services.

### WARRANTIES:

Receiving Party warrants that (1) the services are necessary and authorized for activities that are properly within its statutory functions and programs; (2) it has the authority to contract for the services under authority granted in Chapter 11, Texas Education Code, and Chapter 791, Texas Government Code; (3) it has all necessary power and has received all necessary approvals to execute and deliver this Contract, and (4) the representative signing this Contract on its behalf is authorized by its governing body to sign this Contract.

Performing Party warrants that (1) it has authority to perform the services; (2) it has all necessary power and has received all necessary approvals to execute and deliver this Contract, and (3) the representative signing the Contract on its behalf is authorized by its governing body to sign this Contract.

CONTRACT AMOUNT:

The total amount of this Contract shall not exceed:

- Exhibit "A" for 3<sup>rd</sup> Grade - shall not exceed \$9,240 for up to 1,320 students
- Exhibit "B" for 5<sup>th</sup> Grade - shall not exceed \$9,800 for up to 1,400 students
- Exhibit "C" for 7<sup>th</sup> Grade - shall not exceed \$2,520.00 for up to 360 students
- Exhibit "D" for AP Environmental Science & Aquatic Science - shall not exceed \$5,600 for up to 800 students

PAYMENT:

Receiving Party will remit payments to Performing Party within thirty (30) days for services performed under this Contract.

Payments made under this Contract (1) are based on cost recovery, (2) will fairly compensate Performing Party for the services performed under this Contract, and (3) will be made from current revenues available to Receiving Party.

TERM:

The term of this Contract, unless earlier terminated in accordance with this Contract, will be:

- Exhibit " A" for 3<sup>rd</sup> Grade - September 1, 2024 - May 31, 2025
- Exhibit " B" for 5<sup>th</sup> Grade - September 1, 2024 - May 31, 2025
- Exhibit " C" for 7<sup>th</sup> Grade - September 1, 2024 - May 31, 2025
- Exhibit " D" for Environmental Science & Aquatic Science - September 1, 2024 - May 31, 2025

NOTICES:

Except as otherwise provided by this Section, all notices, consents, approvals, demands, requests or other communications provided for or permitting to be given under any of the provisions of this Contract will be in writing and will be sent via certified mail, hand delivery, overnight courier, facsimile transmission (to the extent a facsimile number is set forth below), or email (to the extent an email address is set forth below) as provided below, and notice will be deemed given (i) if delivered by certified mailed, when deposited, postage prepaid, in the United States mail, or (ii) if delivered by hand,

overnight courier, facsimile (to the extent a facsimile number is set forth below) or email (to the extent an email address is set forth below), when received:

If to Performing Party: City of McAllen  
Attn: City Manager  
PO Box 220  
McAllen, Texas 78505-0220

If to Receiving Party: McAllen ISD  
2000 N. 23<sup>rd</sup> St.  
McAllen, Texas 78501  
Phone: (956) 657- 4480  
Fax: (956) 657- 4481

or such other person or address as may be given in writing by either party to the other in accordance with this Section.

Notwithstanding any other requirements for notices given by a party under this Contract, if Receiving Party intends to deliver written notice to Performing Party pursuant to Section 2251.054, Texas Government Code, then Receiving Party will send that notice to Performing Party as follows:

City of McAllen  
Attn: City Manager  
PO Box 220  
McAllen, TX 78505-0220

or other person or address as may be given in writing by Receiving Party to Performing Party in accordance with this Section.

#### TERMINATION:

Either party may terminate this Contract for any reason and without cause without penalty or further obligation by either party upon thirty (30) days advance written notice of termination to the other party.

#### INDEMNIFICATION

To the extent permitted under Texas law, MISD agrees to protect, defend, indemnify and hold harmless the City of McAllen and Quinta Mazatlán and its elected officials, employees, agents, officers and servants from all losses, claims, liens, demands and causes of action of every kind and character including, but not limited to, the amounts of judgments, penalties, interests, court costs, legal fees, and all other expenses incurred by the City of McAllen or Quinta Mazatlán arising in favor of any party, including claims, liens, debts, personal injuries, including employees of the City, death or damages to property (including property of the City) and without limitation by enumeration, all other

claims or demands of every character occurring or in any ways incident to, in connection with or arising directly or indirectly out of this Agreement. MISD agrees to investigate, handle, respond to, provide defense for, and defend any such claims, demand, or suit at its sole expense. This provision is not intended to create any cause of action in favor of any third party against MISD, the City of McAllen, or Quinta Mazatlán but is intended solely to provide for indemnification of the City of McAllen and Quinta Mazatlán from liability from damages or injuries to third persons or property arising under this Contract.

#### OTHER PROVISIONS:

Venue; Governing Law. Hidalgo County, Texas shall be the proper place of venue for suit on or in respect of this Contract. This Contract and all the rights and obligations of the parties hereto and all the terms and conditions hereof shall be construed, interpreted and applied in accordance with and governed by and enforced under the laws of the State of Texas.

Entire Agreement; Modifications. This Contract supersedes all prior agreements, written or oral, between Performing Party and Receiving Party and shall constitute the entire agreement and understanding between the parties with respect to the subject matter hereof. This Contract and each of its provisions shall be binding upon the parties and may not be waived, modified, amended, or altered except by a writing signed by Receiving Party and Performing Party.

Assignment. This Contract is not transferable or assignable except upon written approval by Receiving Party and Performing Party.

Severability. If anyone or more of the provisions contained in the Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained therein.

Public Records. It shall be the independent responsibility of Receiving Party and Performing Party to comply with the provisions of Chapter 552, Texas Government Code (the "Public Information Act"), as those provisions apply to the parties' respective information. Receiving Party is not authorized to receive public information requests or take any action under the Public Information Act on behalf of Performing Party. Likewise, Performing Party is not authorized to receive public information requests or take any other action under the Public Information Act on behalf of Receiving Party.

Rules and Regulations: Receiving Party and all students shall at all times abide by and observe the rules and regulations promulgated by Performing Party. Receiving Party understands that a student may be removed from any activity or the program by the City or Quinta Mazatlán for non-compliance or misconduct.

Executed effective as of the Effective Date by the following duly authorized representatives of the Contracting Parties:

RECEIVING PARTY:  
McAllen Independent School District

PERFORMING PARTY:  
City of McAllen, Quinta Mazatlán

\_\_\_\_\_  
Sofia M. Peña, Board President

\_\_\_\_\_  
Isaac J. Tawil, City Manager

Approved as to Form:

Approved as to Form:

  
\_\_\_\_\_  
JOHNATHAN BALL (Oct 1, 2024 13:55 CDT)  
Johnathan Ball, MISD Attorney

\_\_\_\_\_  
Evaristo Garcia, Jr., Asst. City Attorney

EXHIBIT "A" "3RD GRADE  
CONTRACT" DEFINITION OF  
SERVICES

Contractor shall provide the following services to District at a rate of \$7.00 per student, not to exceed \$9,240 for up to 1,320 students during this Contract term:

- Environmental Education Program titled:

HABITATS, ADAPTATIONS & LIFE CYCLES

The program is for all District students in Grade Three (3) and will include a hands-on classroom lesson and guided interpretative tour on the trails.

- Schedule is as follows:

Departure from School Campus	8:15 am
Arrival at Quinta Mazatlán	8:45 am - 8:55 am
Program begins at Quinta Mazatlán	9:00 am
Departure from Quinta Mazatlán	1:00 pm

NOTE: The children have lunch at Quinta Mazatlán following their educational program. Lunch is the responsibility of the school. School is to pack lunches in igloos that can be carried off the bus by MISD staff. Quinta Mazatlán provides tables, chairs, and receptacle bins for lunch.

- If inclement weather or other unforeseen circumstances prohibit outside time on the trails, Quinta Mazatlán has designed equivalent lesson for indoor and patio delivery of the program.
- All hands-on materials for the on-sight environmental program are provided by the Contractor.
- City requires District to provide 1 Adult Chaperone (teacher or parent) for every 10 students.
- City requests MISD teachers to complete a short evaluation form prior to leaving Quinta Mazatlán.

EXHIBIT "B" "5TH GRADE CONTRACT"

DEFINITION OF SERVICES

Contractor shall provide the following services to District at a rate of \$7.00 per student, not to exceed \$9,800 for up to 1,400 students during this Contract term:

- Environmental Education Program titled:

CONNECTIONS IN THE ECOSYSTEM

The program is for all District students in Grade Five (5) and will include a hands-on classroom lesson and guided interpretive tour on the trails.

- Schedule is as follows:

Departure from School Campus	8:15 am
Arrival at Quinta Mazatlán	8:45 am - 8:55 am
Program begins at Quinta Mazatlán	9:00 am
Departure from Quinta Mazatlán	1:00 pm

NOTE: The children have lunch at Quinta Mazatlán following their educational program. Lunch is the responsibility of the school. School is to pack lunches in igloos that can be carried off the bus by MISD staff. Quinta Mazatlán provides tables, chairs, and receptacle bins for lunch.

- If inclement weather or other unforeseen circumstances prohibit outside time on the trails, Quinta Mazatlán has designed equivalent lesson for indoor and patio delivery of the program.
- All hands-on materials for the on-site environmental program are provided by the Contractor.
- City requires District to provide 1 Adult Chaperone (teacher OR parent) for every 10 students.
- City requests MISD teachers to complete a short evaluation form prior to leaving Quinta Mazatlán.

EXHIBIT "C" "7th GRADE CONTRACT"

DEFINITION OF SERVICES

Contractor shall provide the following services to District at a rate of \$7.00 per student, not to exceed \$2,520 for up to 360 students during this Contract term:

- Environmental Education Program titled:

SAVE THE BIOME!

The program is for all District students in Grade Seven (7) and will include a hands-on classroom lesson and guided interpretive tour on the trails.

- Schedule is as follows:

Departure from School Campus	8:15 a m
Arrival at Quinta Mazatlán	8:45 am - 8:55 am
Program begins at Quinta Mazatlán	9:00 am
Departure from Quinta Mazatlán	1:00 pm

NOTE: The children have lunch at Quinta Mazatlán following their educational program. Lunch is the responsibility of the school. School is to pack lunches in igloos that can be carried off the bus by MISD staff. Quinta Mazatlán provides tables, chairs and receptacle bins for the lunch.

- If inclement weather or other unforeseen circumstances prohibit outside time on the trails, Quinta Mazatlán has designed equivalent lesson for indoor and patio delivery of the program.
- All hands-on materials for the on-sight environmental program is provided by the Contractor.
- City requires District to provide 1 Adult Chaperone (teacher or parent) for every 10 students.
- City requests MISD teachers to complete a short evaluation form prior to leaving Quinta Mazatlán.

EXHIBIT "D" "HIGH SCHOOL AP ENVIRONMENTAL SCIENCE AND AQUATIC  
SCIENCE CONTRACT"  
DEFINITION OF SERVICES

Contractor shall provide the following services to District at a rate of  
\$7.00 per student, not to exceed \$5,600 for up to 800 students during this Contract  
term:

- Environmental Education Program titled:

AQUATIC FIELD SCIENCE DAY

The program is for all District students in High School AP Environmental Science and Aquatic Science and will include a hands-on classroom lesson and guided interpretive tour on the trails.

- Schedule is as follows:

Departure from School Campus	8:15 am
Arrival at Quinta Mazatlán	8:45 am - 8:55 am
Program begins at Quinta Mazatlán	9:00 am
Departure from Quinta Mazatlán	1:00 pm

NOTE: The children have lunch at Quinta Mazatlán following their educational program. Lunch is the responsibility of the school. School is to pack lunches in igloos that can be carried off the bus by MISD staff. Quinta Mazatlán provides tables, chairs, and receptacle bins for lunch.

- If inclement weather or other unforeseen circumstances prohibit outside time on the trails, Quinta Mazatlán has designed equivalent lesson for indoor and patio delivery of the program.
- All hands-on materials for the on-sight environmental program are provided by the Contractor.
- City requires District to provide 1 Adult Chaperone (teacher or parent) for every 10 students.
- City requests MISD teachers to complete a short evaluation form prior to leaving Quinta Mazatlán.

# Quinta Mazatlan Field Experience Schedule

## 2024

## 2025

3rd Grade	5th Grade
7th Grade	High School

### JULY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### AUGUST

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### SEPTEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### OCTOBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### NOVEMBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### DECEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### JANUARY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### FEBRUARY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

### MARCH

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### APRIL

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### MAY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### JUNE

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### REPORTING PERIODS

FIRST DAY OF SCHOOL - August 19, 2024

#### FALL SEMESTER

1st SW	August 19, 2024	TO	September 27, 2024	29	DAYS
2nd SW	September 30, 2024	TO	November 1, 2024	24	DAYS
3rd SW	November 4, 2024	TO	December 20, 2024	30	DAYS
				<b>TOTAL</b>	<b>83</b>

#### SPRING SEMESTER

4th SW	January 8, 2025	TO	February 21, 2025	32	DAYS
5th SW	February 24, 2025	TO	April 17, 2025	34	DAYS
6th SW	April 22, 2025	TO	June 4, 2025	31	DAYS
				<b>TOTAL</b>	<b>97</b>

83 DAYS (FALL) + 97 DAYS (SPRING) = 180 INSTRUCTIONAL DAYS

LAST DAY OF SCHOOL - JUNE 4, 2025

### REPORT CARDS (WEEK OF)

1) September 23, 2024	4) February 17, 2025
2) October 28, 2024	5) April 14, 2025
3) December 16, 2024	6) June 2, 2025

### PROFESSIONAL LEARNING DAYS

1) August 12, 2024 - August 14, 2024	3 Days
2) January 7, 2025	1 Day

### TEACHER WORKDAYS

1) August 15, 2024 - August 16, 2024	2 Days
2) January 6, 2025	1 Day

### TEACHER PLANNING DAYS (campus-based)

1) August 30, 2024	1/2 Day
2) October 11, 2024	1/2 Day
3) November 22, 2024	1/2 Day
4) February 7, 2025	1/2 Day
5) March 14, 2025	1/2 Day

### WEATHER MAKE-UP DAYS

1) October 14, 2024	1 Day
2) February 10, 2025	1 Day

### STUDENT EARLY RELEASE DAYS

1) August 30, 2024	5) February 7, 2025
2) October 11, 2024	6) March 14, 2025
3) November 22, 2024	7) June 4, 2025
4) December 20, 2024	

### MCALLEN ISD GRADUATION DATES

TBD

### LEGEND

PROFESSIONAL LEARNING DAY

WORKDAY

HOLIDAY

STATE ASSESSMENT DAY

WEATHER DAY

STUDENT EARLY RELEASE DAY

BEGIN SIX WEEKS

END SIX WEEKS

BEGIN SEMESTER

END SEMESTER

Student Early Release/Teacher Planning (campus-based)

Report Card Week

**BOARD AGENDA REPORT  
MCALLEN INDEPENDENT SCHOOL DISTRICT**

**MEETING DATE:** October 8, 2024

**Attachment:**

**SUBMITTED BY:** *Alberto Canales*  
Alberto Canales (Sep 30, 2024 21:23 CDT)

**SUPERVISOR:** *Lorena Garcia*

**Approved for presentation to the Board of Education:**

*René Gutierrez*  
RENE GUTIERREZ (Oct 1, 2024 15:15 CDT)

Last Name	First Name	Role	Status	Campus	Certification Year
<b>De Leon</b>	<b>Holly</b>	<b>Assistant School Administrator</b>	<b>Certified</b>	<b>McAllen HS</b>	<b>2024-2025</b>
Saenz	Sandra	Assistant School Administrator	Certified	AECHS	2024-2025
Leo	Melissa	Assistant School Administrator	Certified	Alvarez ES	2024-2025
Alvarado	Cristina	Assistant School Administrator	Certified	Brown MS	2024-2025
Mendez	Luis	Assistant School Administrator	Certified	Castaneda ES	2024-2025
Rodriguez	Jessica	School Administrator	Certified	Castaneda Es	2024-2025
Zavala	Justin	Assistant School Administrator	Certified	Cathey MS	2024-2025
Saenz	Yvonne	Assistant School Administrator	Certified	Cathey MS	2024-2025
Herrera	Miguel	School Administrator	Certified	Cathey MS	2024-2025
Alaniz Jr.	Ignacio	School Administrator	Certified	DeLeon MS	2024-2025
Guerra	Veronica	Assistant School Administrator	Certified	Escandon ES	2024-2025
Trdla	Teresa	School Administrator	Certified	Fields ES	2024-2025
Trevino	Nora	School Administrator	Certified	Fossum MS	2024-2025
Evans	Aida	Assistant School Administrator	Certified	Fossum MS	2024-2025
Valenzuela	Nancy	School Administrator	Certified	Garza ES	2024-2025
Lopez	April	Assistant School Administrator	Certified	Garza ES	2024-2025
Garza	Monica	School Administrator	Certified	Hendricks ES	2024-2025
Villanueva	Rachel	Assistant School Administrator	Certified	Hendricks ES	2024-2025
Cardoza	Ernesto	Assistant School Administrator	Certified	Houston ES	2024-2025
Tamez	Richard	Assistant School Administrator	Certified	I&G Center	2024-2025
Gutierrez	Fernando	School Administrator	Certified	I&G Center	2024-2025
Salinas	Erika	School Administrator	Certified	Jackson ES	2024-2025
Flores	Ana Lisa	Assistant School Administrator	Certified	Jackson ES	2024-2025
Sanchez	Nora	School Administrator	Certified	Lamar Academy	2024-2025
Pena	Jo	Assistant School Administrator	Certified	McAllen HS	2024-2025
Babauta	Linda	Assistant School Administrator	Certified	McAllen HS	2024-2025
Gonzalez	Jessica	Assistant School Administrator	Certified	McAllen HS	2024-2025
Alaniz Lopez	Jennifer	Assistant School Administrator	Certified	McAllen HS	2024-2025
Friedlein	Stephanie	School Administrator	Certified	McAllen HS	2024-2025
Caldwell	Yvonne	School Administrator	Certified	McAuliffe ES	2024-2025


Alvarez	Pedro	School Administrator	Certified	Memorial	2024-2025
Leslee	Ramirez	Assistant School Administrator	Certified	Memorial HS	2024-2025
Castillo	Ramiro	Assistant School Administrator	Certified	Memorial HS	2024-2025
Gonzalez	Joanna	Assistant School Administrator	Certified	Memorial HS	2024-2025
Rodriguez	Cassandra	Assistant School Administrator	Certified	Memorial HS	2024-2025
Palacios	Rossi	Assistant School Administrator	Certified	Milam Es	2024-2025
Hernandez	Edna	School Administrator	Certified	Milam ES	2024-2025
Sanchez	Amanda	Assistant School Administrator	Certified	Milam ES	2024-2025
Friedlein-Garcia	Katherine	Assistant School Administrator	Certified	Morris MS	2024-2025
Garcia	Laura	Assistant School Administrator	Certified	Perez ES	2024-2025
Montes	Yesenia	Assistant School Administrator	Certified	Rayburn ES	2024-2025
Partida	Clarissa	School Administrator	Certified	Rayburn ES	2024-2025
ELLIS	Robyn	Assistant School Administrator	Certified	RDSPD	2024-2025
Lara	Liza	Assistant School Administrator	Certified	RDSPD	2024-2025
Martinez	Norma	Assistant School Administrator	Certified	Roosevlet ES	2024-2025
Macias	Ruben	Assistant School Administrator	Certified	Rowe HS	2024-2025
Tamez	Sergio	Assistant School Administrator	Certified	Rowe HS	2024-2025
De La Garza	Aissa	Assistant School Administrator	Certified	Rowe HS	2024-2025
Partida	Veronica	Assistant School Administrator	Certified	Sanchez ES	2024-2025
Bzibziak	Donna	Assistant School Administrator	Certified	Seguin ES	2024-2025
Ramirez	Leonel	Assistant School Administrator	Certified	Special Education	2024-2025
Barnett-Bermea	Karla	Assistant School Administrator	Certified	Special Education	2024-2025
Gracia	Aaron	School Administrator	Certified	Travis MS	2024-2025
Garcia	Jaime	Assistant School Administrator	Certified	Travis MS	2024-2025
Flores	Karime	Assistant School Administrator	Certified	Wilson Es	2024-2025
Garcia	Erika	School Administrator	Certified	Wilson ES	2024-2025

**BOARD AGENDA REPORT  
MCALLEN INDEPENDENT SCHOOL DISTRICT**

**MEETING DATE:** October 8, 2024

**Attachment:**

**SUBMITTED BY:**   
Maribelle Elizondo (Oct 2, 2024 14:00 CDT)

**SUPERVISOR:** 

**Approved for presentation to the Board of Education:**

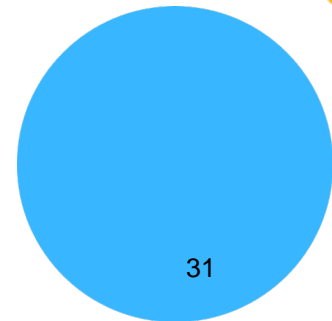
  
RENE GUTIERREZ (Oct 2, 2024 14:06 CDT)



# Special Education Department

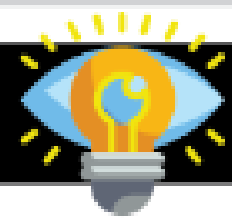
2024-2025

Maribelle Elizondo, Executive Director Special Education  
Liza Lara, Director Regional Day School Program for the Deaf





# McALLEN<sup>+</sup> ISD



## Vision

The McAllen Independent School District is an inclusive community where all students are empowered to reach their full potential.



## Mission

The McAllen Independent School District educates all students to be creative and digital thinkers who impact a global society.

WE ARE **ALL<sup>+</sup>** IN!



Every Student, Every Day  
MSD Special Education Department

## VISION

Empowering every student with disabilities to thrive as confident, capable, and independent members of the community, equipped with the skills and resources necessary to pursue their dreams and contribute meaningfully to society.

## MISSION

The McAllen I.S.D. Special Education Department is dedicated to meeting the diverse needs of students with disabilities by providing a Free Appropriate Public Education (F.A.P.E) in accordance with I.D.E.A. We focus on improving our practices and promoting a collaborative environment that empowers staff, engages students, and partners with parents to create a supportive community for every learner.



# Our Department



**Special  
Education  
Department**

**Every Student,  
Every Day!**



**Reach.  
Succeed.  
Dream.**



**Supported  
Transition and  
Road to  
Independence:  
Development  
and  
Employment  
for Students**



# Special education Population

## Student by programs

<b>District Special Education</b>	<b>Special Education students Identified with Dyslexia</b>	<b>IEP Continuers</b>
<b>3,424</b>	<b>1,320</b>	<b>55</b>
<b>17.25%</b>	<b>8.18%</b>	<b>0.38%</b>

## pPRIMARY DISABILITY

Special Education Services	Count	Percent
<b>Primary Disabilities</b>		
No Disability	0	0.00%
Orthopedic impairment	22	0.65%
Other health impairment	326	9.67%
Auditory impairment	116	3.44%
Visual impairment	10	0.30%
Deaf-Blind	3	0.09%
Intellectual disability	308	9.14%
Emotional disturbance	113	3.35%
Learning disability	1,494	44.32%
Speech impairment	406	12.04%
Autism	520	15.43%
Developmental delay	0	0.00%
Traumatic brain injury	4	0.12%
Noncategorical early childhood	49	1.45%



Supported Transition & Road to Independence: Development and Employment for Students

# 18+ program

STRIDES	STC COURSES	STUDENTS	Number of students with paid Employment
2024-2025	<ul style="list-style-type: none"> <li>◆ Floral Design</li> <li>◆ Photography</li> <li>◆ Cake Decorating</li> <li>◆ Sewing</li> <li>◆ Customer Service</li> <li>◆ Dining Room Service</li> <li>◆ Serve Safe</li> <li>◆ Cooking Healthy</li> <li>◆ Basic Computers</li> <li>◆ Recreation &amp; Fitness</li> <li>◆ Jewelry Making</li> <li>◆ Office Skills</li> <li>◆ Agriculture</li> <li>◆ Personal Hygiene</li> </ul>	54	27 Students Paid Employment





# S.T.R. D.E.S.

Supported Transition & Road to Independence: Development and Employment for Students



IN REC AND FITNESS CLASS, STUDENTS ARE FOCUSED ON LEARNING DIFFERENT SPORTS LIKE BASKETBALL, YOGA, AND VOLLEYBALL.



CAFECITO IS SERVING COFFEE TO ACHIEVE STAFF AND EVEN GOT INVITED TO SERVE COFFEE AT A DISTRICT EVENT WITH OUR SUPERINTENDENT, DR. GUTIERREZ!



STUDENTS IN PRINCIPLES OF COMMUNITY SERVICE CLASS ARE LEARNING HOW TO VOLUNTEER.



STUDENTS IN CAKE DECORATING CLASS ARE BAKING MARANTOS AND CORTADILLO BREAD TO SELL WITH CAFECITO!

BASIC COMPUTERS STUDENTS ARE PRACTICING COMPUTING SKILLS ON THEIR LAPTOPS...



THE PRINCIPLES OF COMMUNITY SERVICE CLASS EVEN WENT TO HEB TO BUY GROCERIES FOR



BEEN LEARNING NEW SKILLS IN MANY LOCATIONS INCLUDING MISD CENTRAL KITCHEN, KHOLS, HEB, AND MORE!



STUDENTS IN HORTICULTURE MAINTAIN THE GARDEN BY PLANTING NEW PLANTS.



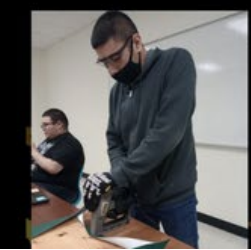
STUDENTS IN COOKING HEALTHY MAKE HOMEMADE BANANA BREAD MUFFINS USING THE LEFTOVER BANANAS FROM BREAKFAST!



STUDENTS PRACTICE USING THEIR PIPING BAGS IN CAKE DECORATING CLASS!



CAFECITO IS SERVING COFFEE TO ACHIEVE STAFF AND EVEN GOT INVITED TO SERVE COFFEE AT A DISTRICT EVENT WITH OUR SUPERINTENDENT, DR. GUTIERREZ!



STUDENTS IN HOME IMPROVEMENT CLASS



# McAllen ISD Child Find

**Got questions regarding special education in Texas?**

If you are concerned that your child may have a disability, contact your local school district or charter school for more information about the Child Find process.



**YOUR SOURCE FOR SPECIAL EDUCATION INFORMATION**

**SPEDTEX** | 1.855.733.3839 | WWW.SPEDTEX.ORG

1-855-773-3839  
inquire@spedtex.org  
www.spedtex.org

**Every Student, Every Day**  
MSD Special Education Department

**Maribelle Elizondo,**  
Executive Director for Special Education, McAllen ISD

2100 W. Hackberry Ave.  
McAllen, TX. 78501  
Ph: (956) 632-3285  
Fax: (956) 657-3269

**Child Find**  
IDENTIFY LOCATE EVALUATE

**A free referral and information service.**

**Early Childhood Intervention**  
Birth - 3 Years

Early Childhood Intervention (ECI) is a statewide program for families with children, birth to three years of age, with developmental delays, disabilities or certain medical diagnoses that may impact development. ECI services support families as they learn how to help their children grow and learn.

For more information about ECI visit the Texas Department of Health & Human Services, HHS at: [www.hhs.texas.gov/eci](http://www.hhs.texas.gov/eci)

**ECI Programs**

**Easter Seals RGV ECI Program**

1217 Houston Street, McAllen, Tx 78505  
Referral Number: (956) 631-9171  
Website: <http://www.easterseals-rgv.org/>

**Region One ECI Program**

1900 W. Schunior, Edinburg, TX 78541  
Referral Number: (855) 651-1960  
Website: <http://www.esc1.net/eci/>

**Special Education Services**  
3 - 21 Years

The purpose of Child Find is to locate, identify and evaluate children with disabilities and their possible need for special education and related services. Child Find is a free referral and information service available through local school districts and Region One Education Service Center.

Identification is an important first step towards getting children the help they need to be successful in school. For more information contact the special education program at your local school district, charter school, or Region One ESC.

**Region One Education Service Center**  
EDUCATION SERVICE CENTER  
*Students First*

Region One Education Service Center provides technical assistance to families and schools related to Child Find.

**For questions and more information contact a specialist at 956-984-6215**

**Eligibility for Special Education**

Parents or the school may refer a child for a special education evaluation. With parent input and consent, the school evaluates the child to determine if they have a disability under the Individuals with Disabilities Education Act (IDEA).

After the initial evaluation has been completed, the ARD committee will meet formally to decide whether your child is eligible for special education services. To be eligible, the student must (1) have a qualifying disability, and (2) as a result of this disability, require special education services to make progress in the general education curriculum.


**Disability Conditions**

- Autism (AU)
- Deaf-Blindness (DB)
- Deaf or Hard of Hearing (DHH)
- Developmental Disability
  - For students ages 3-9
- Emotional Disability (ED)
- Intellectual Disability (ID)
- Multiple Disabilities (MD)
- Other Health Impairment (OHI)
- Orthopedic Impairment (OI)
- Speech Impairment (SI)
- Specific Learning Disability (SLD)
- Traumatic Brain Injury (TBI)
- Visual Impairment (VI)

## Child Find Duty Quick Guide

**What is Child Find?**

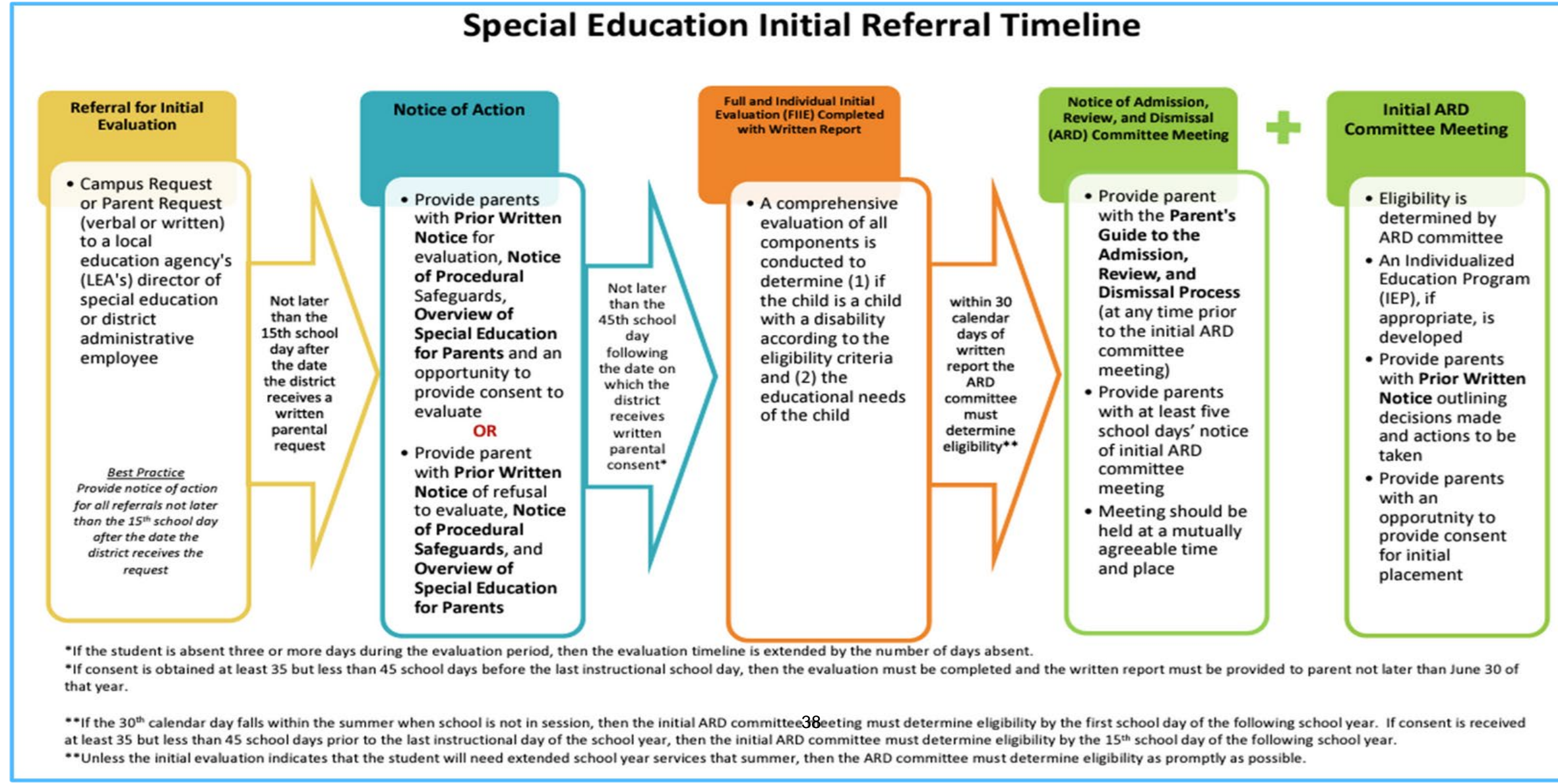
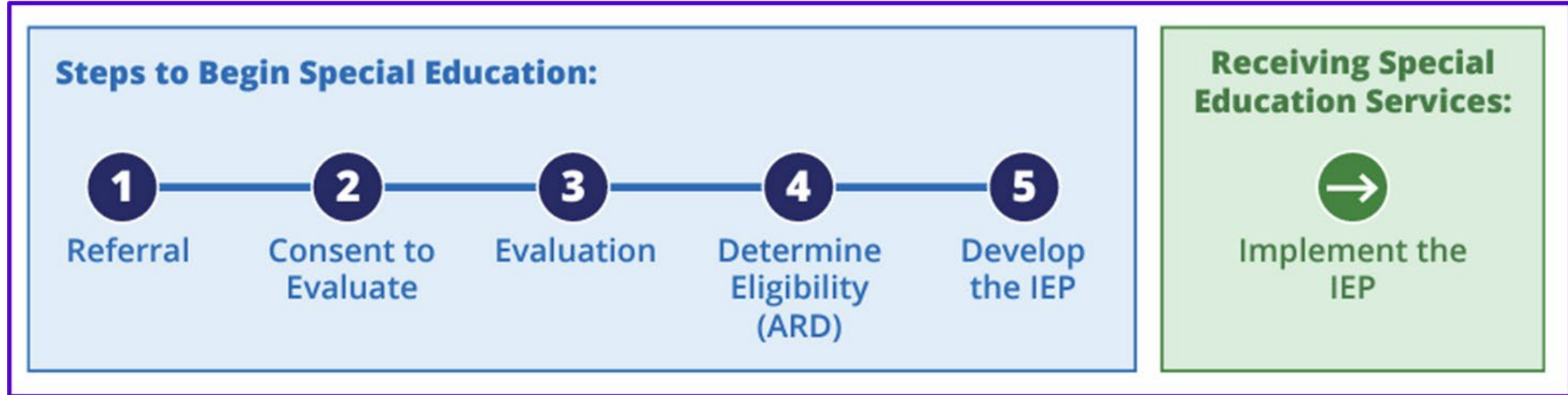
Child Find is the affirmative and ongoing process of public awareness, coordination with agencies and primary sources, and screening procedures to **locate, identify, and evaluate** all children with disabilities from birth through age 21 who may require early intervention or special education services. This process includes children who are:



Enrolled in a public school and advancing from grade to grade	Parentally placed in a private school, homeschool, or attend a virtual school	Highly mobile, including migrant children	Homeless
In foster care or unaccompanied youth	Wards of the state	Involved in the criminal justice system	Residing in nursing homes



# McAllen ISD Child Find





# District supports for compliance

## 7 Areas of Compliance

### ARD Compliance

1. Evaluations
2. IEP Development
3. IEP Content
4. Implementation
5. Transition
6. Assessment
7. Properly Constituted ARD

## Results Driven Accountability

### RDA Indicators

1. Academic Achievement
2. Post Secondary Readiness
3. Disproportionate Analysis
4. Strategic Support Plan

## State Performance Plan

### SPP Indicators

1. SPP 7 Early Childhood
2. SPP 11/12 Child Find
4. SPP B-Post Secondary
5. SPP 14- Residential
6. Transition
7. SELA

## Program Review

### Program Review

1. Self-Assessment
2. Parent Survey
3. Staff Survey

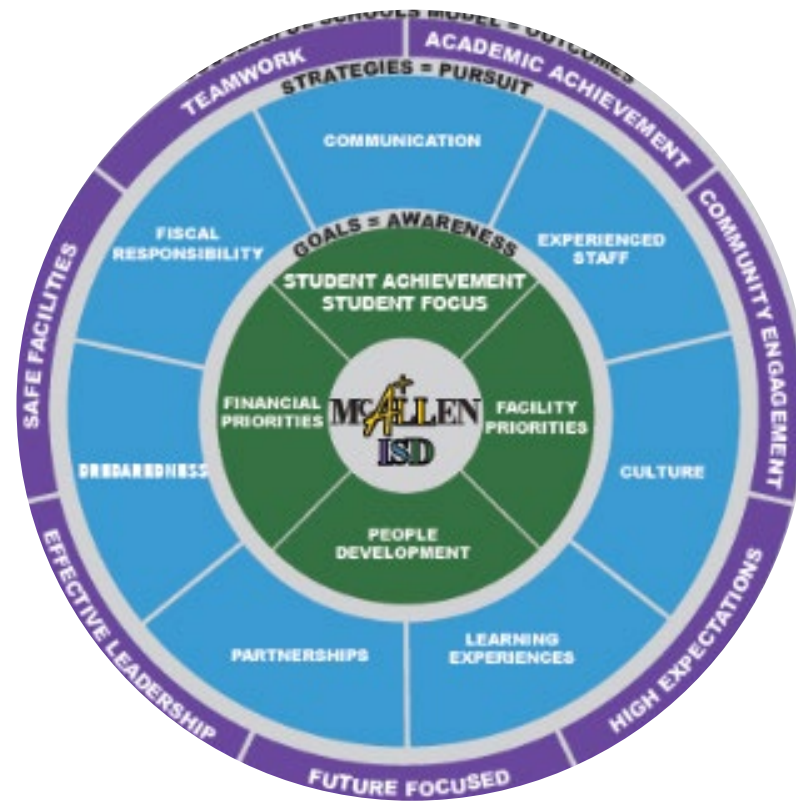
## Other

### Other

1. Maintenance of Effort
2. SHARS
3. Scheduling Support
4. Staff Development
5. CCMR
6. Due Process
7. TEA Complaints



# Campus Support s



Walk-Through Form for Inclusion Classroom

The following presents a sample walk-through form for co-teaching classrooms. Co-teaching can be used in place of the following models: team teaching, parallel teaching, station teaching, alternative teaching, one teach & one assist, one teach & one observe (not a recommended model for McAllen ISD)

maribelle.elizondo@mcallenisd.net [Switch account](#)

\* Indicates required question

Email \*

Your email

Special Education Teacher's Name

Your answer

General Education Teacher's Name

Your answer

Grade

Choose

- ### Network of Support
- Instructional Services Directors
  - Content Coordinators
  - Associate Superintendent for Instructional Services for Elementary
  - Associate Superintendent for Instructional Services for Secondary

- ### TIER 2
- ❖ Bi-Weekly Campus Visits
  - ❖ Classroom Walkthroughs
  - ❖ Provide Feedback
    - Glows & Grows
    - Align support needed
  - ❖ STAAR/Benchmark Data Review
  - ❖ Instructional Planning
  - ❖ Support Differentiated instructional lessons

- ### TIER 3
- ❖ Weekly Campus Visits
  - ❖ Classroom Walkthroughs
  - ❖ Provide Feedback
    - Glows & Grows
    - Align support needed
  - ❖ Campus Professional Learning
  - ❖ Instructional planning
  - ❖ Modeling
  - ❖ Daily schedules, schedule of services
  - ❖ SPED classroom set-up
  - ❖ Staff study
  - ❖ Peer-to-Peer New Teacher Observation



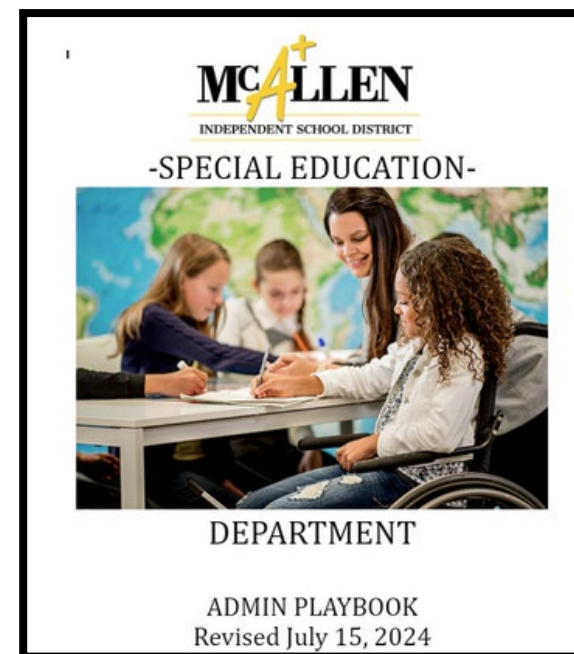
# staff playbooks

BUILDING  
CAPACITY

Teacher Playbook



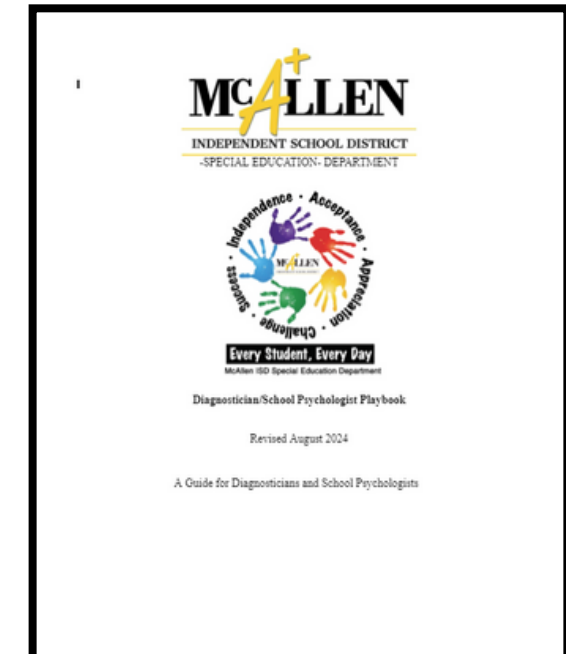
Administrator Playbook



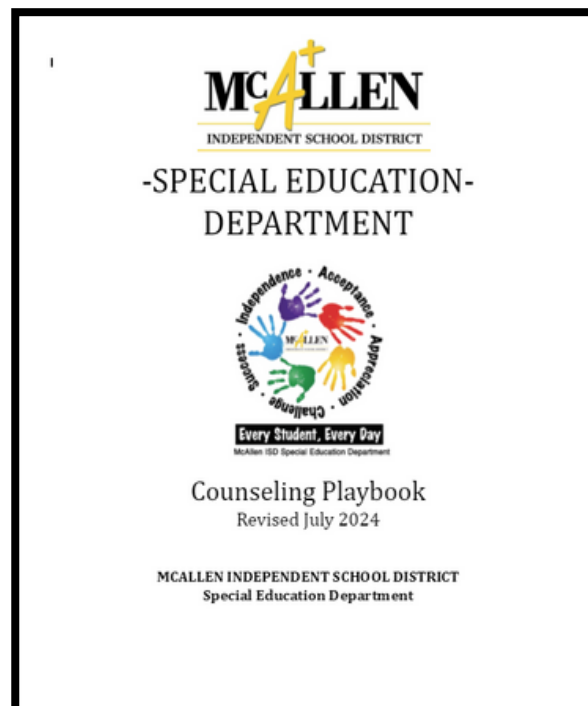
Behavior Playbook



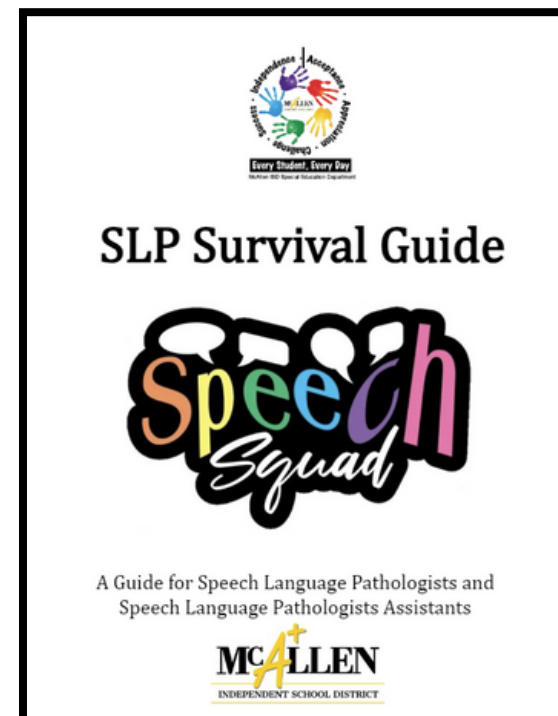
Evaluation Playbook



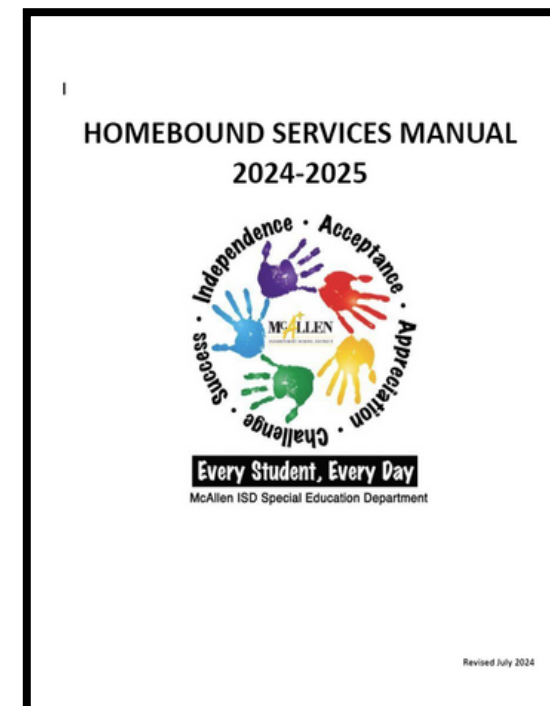
Counseling Playbook



Speech Playbook



Homebound Playbook



SPED24-25 Calendar

September 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Deaf Awareness Month	2 Holiday	3	4	5 S.T.R.I.D.E.S. Parent Training: STRIDES Referral Process	6	7
8	9	10	11	12 Elem / Secondary Teacher Meeting	13 SPED Itinerant Meetings	14 RDSPD Parent Infant Advisor Easterseals Collab 9AM Hope Collab 11AM
15	16	17 RDSPD Sign Language Academy Begins	18	19	20 RDSPD Parent Infant Advisor Hospital/Doctor Visits	21
22	23	24 RDSPD Sign Language Academy	25	26	27 DEAF WORLD Location: Memorial HS Gym	28 RDSPD Attending 3rd Annual DHH Awareness Walk
29	30					



# Professional Learning Supports

BUILDING  
CAPACITY

## Staff meetings

## Initial folder review schedule

## Crisis prevention intervention trainings

<b>McALLEN ISD</b> Special Education Staff Meetings 2024-2025 updated 8-18-24 <u>Region One Monthly Workshop Numbers</u>		
<b>MONDAY</b>		
8:00 – 12:00 am	Cabinet Meeting (Every Monday)	Executive Director & Directors
11:00AM - 12:00PM	IS - DCM - Dr. De Hoyos	Executive Director & Coordinators
1:30 – 4:00 PM	Instructional Leadership (1st week of month) SPED Leadership Team (Every Monday)	Executive Director & Coordinators
<b>TUESDAY</b>		
11:00-12 pm	Office Meeting	Executive Director/Coordinator Office staff
<b>WEDNESDAY</b>		
8:00-5:00pm	Initial Referral Committee Meetings Principal Meeting (2nd week of month)	Directors & Coordinators Barnett Group 1 & 4 Ramirez Group 2 & 5 Acosta Group 3 & 6
<b>THURSDAY</b>		
8:00-5:00pm 4:00-5:00 pm Virtual	AP ILS Meeting (3rd week of the month) Elem. Leads/ Sec. Department Heads	Directors/Coordinators Acosta Barnett Ramirez Lara
<b>FRIDAY</b>		
8:00 - 9:00 am 9:00 – 10:00 am 10:00 - 11:00 am 11:00 – 12:00 pm 3:30-4:15 pm	Speech Paths & Speech Assistants Counselors & Behavior Strategist Adapted PE & OT's, Homebound, VI School Psychologist, Diagnosticians, SW VAC Teachers - virtual Region One STRIDES Teachers (Friday 1 <sup>st</sup> & 3 <sup>rd</sup> Week of month)	L. Ramirez & Dr. Maggie Acosta Dr. Maggie Acosta L. Ramirez K. Barnett
<b>Parent Monthly Meetings</b>		
AM/ PM @ Navarro	CHILD FIND Behavior Strategies School-based Speech Therapy Services Understanding Autism Understanding your child's sensory needs	Vanessa Rogers Jacquelin Espinosa Rebeca De La Garza Suzie Phillips OT

Initial Folder Review Rotation Schedule 2024-2025			
<b>August '24</b>	<b>September '24</b>	<b>October '24</b>	<b>November '24</b>
<b>December '24</b>	<b>January '25</b>	<b>February '25</b>	<b>March '25</b>
<b>April '25</b>	<b>May '25</b>	<b>June '25</b>	<b>July '25</b>
<b>Group 1</b>	<b>Group 2</b>	<b>Group 3</b>	<b>Group 4</b>
1. Karla Barnett 2. Susie Phillips 3. Anna Martinez 4. Liza Rodriguez 5. Criselda Hernandez 6. Melissa Tan-Cantu 7. Joyce Cain 8. Alyssa Rodriguez 9. Cynthia Ramirez 10. Susie Reyna 11. Mariama Guerrero	2. Leonel Ramirez 3. Meagan Schuster 4. Lorena Martinez 5. Carolina Alvarez 6. Yelithza Gonzalez 7. Christine Ferrer 8. Marioly Castaneda 9. Angel Olivares 10. Elizabeth Pulido 11. Monica Canales 12. Lorena Vela	3. Dr. Maggie Acosta 4. Georgoeann Goodlett 5. Nora Garcia 6. Sarah Vasquez 7. Megan Sullivan 8. Juana Valdez 9. Rebecca Quintero 10. Rebecca De La Garza 11. Sara Ramirez 12. Selene Rodriguez	4. Karla Barnett 5. Clarissa Canchola 6. Adalia Garcia 7. Laura Salinas 8. Claudia Barrera 9. Jennifer Farias 10. Dianne Gonzalez 11. Blanca Shorthill 12. Josefina Reyna 13. Vanessa Ovalle

\*If you are unable to attend you must find a replacement and attend an additional meeting.

McAllen ISD Special Education Department CPI Training for Campus Behavior TEAM 2024-2025 (20 seats max) – Wear comfortable clothes				
Workshop #	Workshop date	Time	Reservation Location	Presenter
334329	September 5, 2024	8:30 AM – 11:30 AM	Navarro - SPED Conf. RM #11	Jackie Espinosa
334332	September 5, 2024	1:00 PM – 4:00 PM	Navarro - SPED Conf. RM #11	Jackie Espinosa
334346	September 19, 2024	8:30 AM – 11:30 AM	Navarro - SPED Conf. RM #11	Ivette Andrade
334348	September 19, 2024	1:00 PM – 4:00 PM	Navarro - SPED Conf. RM #11	Ivette Andrade
334350	October 17, 2024	8:30 AM – 11:30 AM	Navarro - SPED Conf. RM #11	Jackie Espinosa / Sasha Estrada
334352	October 17, 2024	1:00 PM – 4:00 PM	Navarro - SPED Conf. RM #11	Jackie Espinosa / Sasha Estrada
334353	November 7, 2024	8:30 AM – 11:30 AM	Navarro - SPED Conf. RM #11	Jackie Espinosa / Sasha Estrada
334354	November 7, 2024	1:00 PM – 4:00 PM	Navarro - SPED Conf. RM #11	Jackie Espinosa / Sasha Estrada
334358	December 19, 2024	8:30 AM – 11:30 AM	Navarro - SPED Conf. RM #11	Jackie Espinosa
334359	December 19, 2024	1:00 PM – 4:00 PM	Navarro - SPED Conf. RM #11	Jackie Espinosa
334362	January 16, 2025	8:30 AM – 11:30 AM	Navarro - SPED Conf. RM #11	Ivette Andrade
334366	January 16, 2025	1:00 PM – 4:00 PM	Navarro - SPED Conf. RM #11	Ivette Andrade
334373	February 06, 2025	8:30 AM – 11:30 AM	Navarro - SPED Conf. RM #11	Sasha Estrada
334374	February 06, 2025	1:00 PM – 4:00 PM	Navarro - SPED Conf. RM #11	Sasha Estrada
334376	March 13, 2025	8:30 AM – 11:30 AM	Navarro - SPED Conf. RM #11	Ivette Andrade
334381	March 13, 2025	1:00 PM – 4:00 PM	Navarro - SPED Conf. RM #11	Ivette Andrade
334424	April 10, 2025	8:30 AM – 11:30 AM	Navarro - SPED Conf. RM #11	Jackie Espinosa
334426	April 10, 2025	1:00 PM – 4:00 PM	Navarro - SPED Conf. RM #11	Jackie Espinosa

# parent support



## Parent Trainings

Empowering Families Through Guidance

### SPECIAL EDUCATION DEPARTMENT

Date	Title	Presenter	Time	Location
9/5/24	<b>Strides Referral Process</b>	Dr. M. Acosta	9-10am	SPED Conf.Rm at Navarro 2100 W. Hackberry Ave. McAllen, Tx 78501
9/16/24	<b>Differentiated Instruction Strategies</b>	Monica Villarreal & Oralia Sendejo	10-11am	SPED Conf.Rm at Navarro 2100 W. Hackberry Ave. McAllen, Tx 78501
9/23/24	<b>Child Find</b>	Vanessa Rogers	10-11:30 am	SPED Conf.Rm at Navarro 2100 W. Hackberry Ave. McAllen, Tx 78501
10/2/24	<b>SSES Grant Application</b>	Vanessa Rogers	10-11:30 am	SPED Conf.Rm at Navarro 2100 W. Hackberry Ave. McAllen, Tx 78501
10/21/24	<b>Behavior Strategies</b>	Jackie Espinoza	8-12 am	SPED Cafeteria at Navarro 2100 W. Hackberry Ave. McAllen, Tx 78501
10/28/24	<b>Understanding Your Child's IEP</b>	Liza Rodriguez	8-12 am	SPED Cafeteria at Navarro 2100 W. Hackberry Ave. McAllen, Tx 78501
11/18/24	<b>School Based Speech Services</b>	Rebecca DeLaGarza	8-12 am	SPED Cafeteria at Navarro 2100 W. Hackberry Ave. Mc McAllen, Tx 78501
12/16/24	<b>Understanding Autism</b>	Susie Phillips	8-12 am	SPED Cafeteria at Navarro 2100 W. Hackberry Ave. McAllen, Tx 78501
TBA	<b>Understanding Your Child's Sensory Needs</b>	Patricia Reyes	8-12 am	SPED Cafeteria at Navarro 2100 W. Hackberry Ave. McAllen, Tx 78501



- child find
- Resources
- Trainings
- Parent Meetings
- Data Overview

**PDES Student Eligibility Criteria**

English | Español

**Supplemental Special Education Services (SSES) is now Parent-Directed Special Education Services (PDES).**

The PDES program is the same as the SSES program, just with a new name to better reflect the importance of parents as decision makers in the educational process.


The SSES application is closed. The application will open again on February 3, 2025, as the Parent-Directed Special Education Services (PDES) application.

**Contact Information**

If you have additional questions or need help, email us at [PDSEhelp@region10.org](mailto:PDSEhelp@region10.org) or call SPEDTex at 1-855-773-3839.



# district and Community Awareness

 <b>District Events</b> Empowering Families Through Guidance <b>SPECIAL EDUCATION DEPARTMENT</b>		
Date	Title	Location
11/15/24	STRIDES Thanksgiving Celebration - K. Barnett	STRIDES at Achieve 1601 N. 27th McAllen, TX 78501
12/13/24	STRIDES Christmas Social - L. Ramirez	STRIDES at Achieve 1601 N. 27th McAllen, TX 78501
1/25/25	SPED Transition Fair	Texas our Texas
2/28/25	Special Olympics Basketball - K. Barnett	TBD
3/1/25	Special Olympics Basketball - K. Barnett	TBD
4/4/25	Autism Awareness - L. Ramirez	McAllen Veterans Memorial Stadium 2001 N. Bicentennial Blvd. McAllen, TX 78501
4/4/25	Special Olympics Track - K. Barnett	TBD
4/5/25	Special Olympics Track - K. Barnett	TBD
5/23/25	STRIDES Awards Ceremony	Radison Hotel McAllen Airport 2721 S. 10th St. McAllen, TX 78503



ON OCTOBER 7TH,  
ROCK YOUR SOCKS

McALLEN ISD

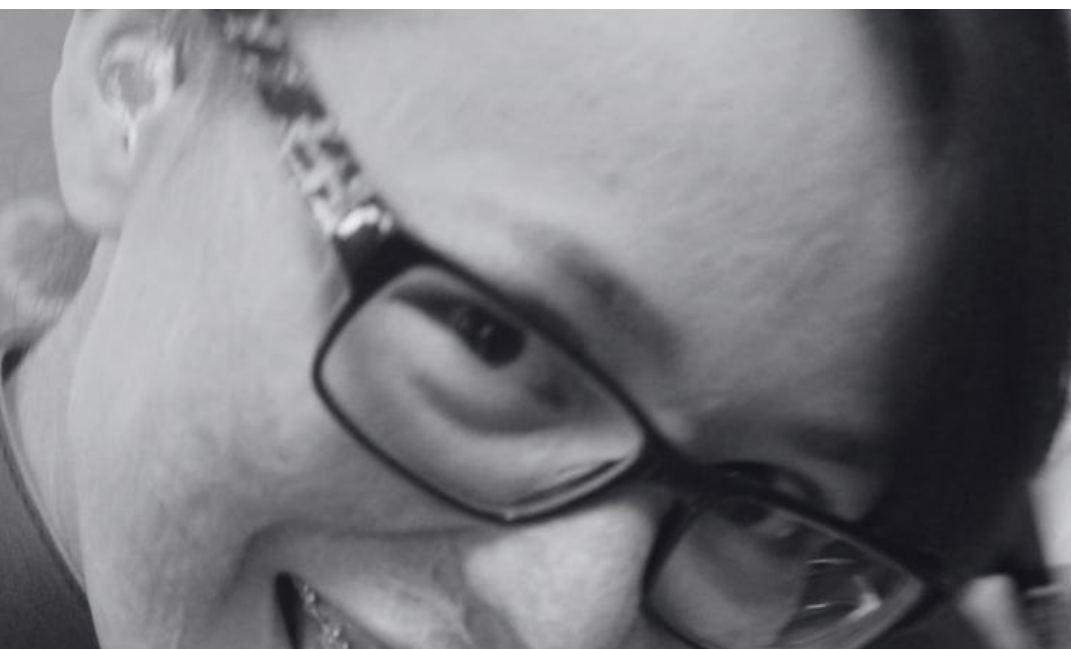
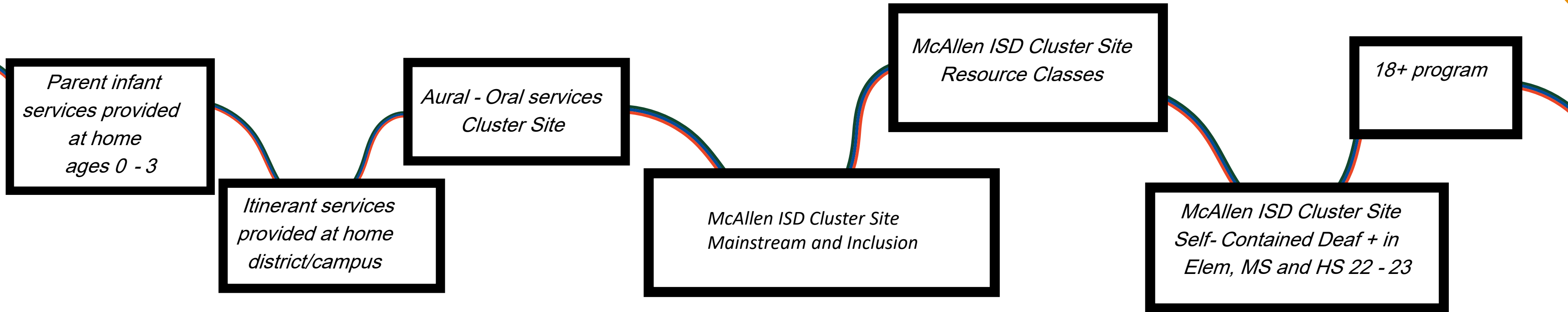
TO SUPPORT

DOWN SYNDROME  
AWARENESS MONTH!

Every Student, Every Day  
McAllen ISD Special Education Department



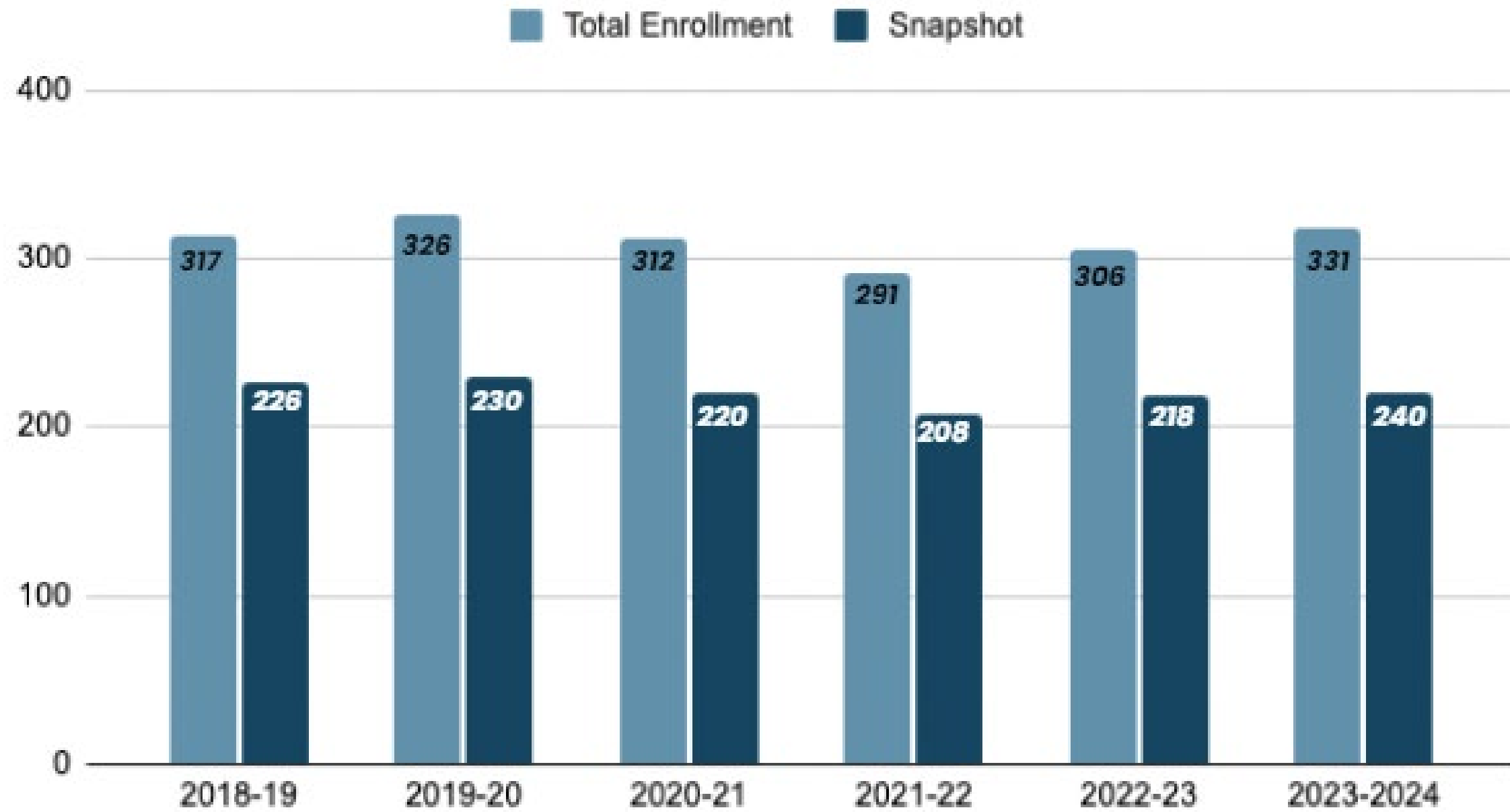
# RDSPD Continuum of Services





# Rdspd enrollment data

24  
Shared Service  
Agreement  
(SSA)  
Districts



# Thank you!



**BOARD AGENDA REPORT  
MCALLEN INDEPENDENT SCHOOL DISTRICT**

**MEETING DATE:** October 8, 2024

**Attachment:**

**SUBMITTED BY:** *P. S 2*  
Pedro Alvarez (Oct 1, 2024 15:21 CDT)

**SUPERVISOR:** *Rosalba De Hoyos*

**Approved for presentation to the Board of Education:**

*Rene Gutierrez*  
RENE GUTIERREZ (Oct 2, 2024 15:08 CDT)



Department of Purchasing Services

Contract No.: 2025-164

**Contract Coversheet and Signature Form  
for  
Forms/Contracts Requiring Superintendent Approval**

This form standardizes the contract process and is to be used as the cover sheet to ensure complete review by appropriate department(s)/campus(es).

Memorial High School

Department/Campus Name

N/A

Sponsor

Signature

Date

Pedro Alvarez

  
Pedro Alvarez (Oct 1, 2024 10:17 CDT)

10/1/24

Campus Principal

Signature

Date

N/A

Department Director

Signature

Date



UNITED STATES MARINE CORPS  
TRAINING & EDUCATION COMMAND  
2007 ELLIOT ROAD  
QUANTICO, VIRGINIA 22134-5001

1533  
C 46JR  
15 Aug 24

**ADDENDUM TO MEMORANDUM OF AGREEMENT (MOA) FOR THE ESTABLISHMENT OF  
MARINE CORPS JUNIOR RESERVE OFFICERS' TRAINING CORPS (JROTC) UNITS**

**Purpose:** This Marine Corps JROTC-specific addendum is referenced in Section 1, Item 6 of DD Form 3202. The specifications listed in this addendum serve to clarify or amend the standardized requirements listed on the main document.

Ref: (a) Marine Corps Order P1533.6\_  
(b) JROTC Instructor Pay, DASD ltr 25 Mar 2024

1. Each Unit may be located only at its designated Host School and will not be relocated without prior written Marine Corps consent and modification to this Agreement. Satellite Units are not authorized. It is recommended that the host school establish a Department of Leadership to administer the Marine Corps JROTC Program as an independent entity or part of a Career and Technical Education (CTE) structure.

2. Cadet enrollment expectations include maintaining standards of scholastic achievement and an academic standing that warrants at least normal progression leading to graduation. Cadets shall maintain conduct, grooming, and uniform standards and comply with any other criteria required by the references listed here and on DD Form 3202, that may be amended from time to time.

3. **Instructors**

a. **Contract**. The School District shall enter into a written contract with each Marine Corps JROTC Instructor that stipulates the duration of employment in direct support of the Marine Corps JROTC Program and the amount of salary each Instructor will receive. The Marine Corps recommends and will reimburse half of the Minimum Instructor Pay of each Marine Corps JROTC Instructor's contract up to and including 12 months. Any deviations from 12 months should be discussed with the Regional Director.

b. **Number**. The School District shall employ a minimum of two Instructors per Unit. One officer as the Senior Marine Instructor (SMI) and one enlisted as the Marine Instructor (MI) (collectively known as the Marine Corps JROTC Instructors). The School District shall notify and coordinate with the Regional Director before offering employment to any Marine Corps JROTC Instructor to determine if that Instructor has been certified per reference (a). Additional Marine Corps JROTC Instructors may be requested in writing for consideration by Headquarters Marine Corps JROTC.

c. **Waivers**. The Marine Corps JROTC Director may grant a waiver to hire two officers or two enlisted Marines when hiring one of each cannot be accomplished. This waiver may also include having an enlisted Marine assume the SMI role. In any case, the SMI must possess a bachelor's degree. This waiver request must be initiated by the school/district hiring authority and endorsed by the respective Marine Corps JROTC Regional Director before consideration by the Marine Corps JROTC Director. All other waivers shall originate with the superintendent.

## Marine Corps Addendum to DD Form 3202

d. Duties. The School District shall assign Marine Corps JROTC Instructors in writing only those duties connected with the instruction, operation, and administration of the Marine Corps JROTC Program. The School District shall contract separately with the individual Marine Corps JROTC Instructor for any additional duties desired beyond those specifically related to the Marine Corps JROTC Program, which shall be approved by and at no cost to the Marine Corps. Such additional services shall not be performed within the scope of Marine Corps JROTC duties. This requirement does not preclude MCJROTC Instructors from serving on routine committees or performing curricular or cocurricular duties normally performed by and rotated among other faculty members in a given school year. At no time will these additional duties interfere with the performance of the Instructors' Marine Corps JROTC duties, nor occur during regular school hours. Coaching and supervisory assignments that normally require the School District to pay an additional stipend or salary shall not be considered part of the Marine Corps JROTC MIP.

e. Salary. Per reference (b), Marine Corps JROTC Instructors are paid by the School District with the Marine Corps providing reimbursement for 50% of the MIP. The School District for Instructor pay is limited to the period of employment specified on the JROTC Instructor Annual Certification of Pay and Data Form (DD Form 2767) regardless of the School District pay distribution schedule. MIP should not be considered an attempt to cap or limit the amount of pay that may be agreed upon between the individual Marine Corps JROTC Instructors and the School District. The School District may pay more than MIP but shall do so without entitlement for reimbursement from the Marine Corps or the Department of Defense. The School District may offer monetary stipends as additional incentives for employment and/or compensation for cocurricular Marine Corps JROTC coaching responsibilities, just as varsity sports coaches are compensated.

f. Instructor Training and Credentialing. The Marine Corps may conduct periodic workshops for instructors hired to conduct the Marine Corps JROTC program. The school district/host school shall require instructors to attend these workshops, which may be scheduled during or outside the normal academic school year. The Marine Corps will pay for transportation, lodging and provide per diem for these events. Any salary for these periods is at the discretion of the school district. Attendance waivers may be authorized by the Marine Corps in extenuating circumstances. The host school shall afford Marine Corps JROTC instructors the same privileges and support in attending workshops and professional meetings as are given other faculty members.

4. Academic Credit. The School District, in conjunction with the State Board of Education, may grant students who complete Marine Corps JROTC courses additional academic credit toward graduation requirements (i.e., Physical Education, Health, Civics, etc.).

5. Uniforms. Students enrolled in the Marine Corps JROTC Program shall wear the prescribed uniform as directed by the Marine Corps JROTC Instructors at least one full school day per week. Appropriate civilian attire may be worn in place of the uniform only with the express permission of Headquarters Marine Corps JROTC. The Marine Corps JROTC Instructors shall wear the appropriate military uniform while participating in Marine Corps JROTC Program activities unless otherwise directed by Headquarters Marine Corps JROTC.

6. Marine Corps-Furnished Property. The amount and type of equipment provided is based on the number of cadets enrolled in each Program. The Marine Corps shall provide all curricular and instructional materials and guidelines used

## Marine Corps Addendum to DD Form 3202

to instruct the Marine Corps JROTC curriculum. The Senior Marine Instructor shall be appointed as the Marine Corps JROTC Responsible Officer (RO) by Headquarters Marine Corps JROTC and is empowered to requisition, receive, stock, and account for government property issued to the host school. In the absence of instructors, the host school will ensure the safekeeping of all government-furnished property issued to the school and take precautions to prevent the equipment from being lost, damaged, or stolen.

7. **Marine Corps Intellectual Property/Trademarks.** The host school may wish to adopt naming and/or branding reflective of the relationship that the host school has with the Marine Corps. However, any use of Marine Corps trademarks by the host School shall ensure to the benefit of the Marine Corps and not the host school, and the host school may not assert trademark rights in any naming or branding that includes Marine Corps trademarks, nor may it file to register trademarks of the host school any marks containing or based on Marine Corps trademarks. The host school Marine Corps JROTC Program may make limited use of Marine Corps trademarks while operating under the terms of this agreement, for example, in promotional materials for the Unit, and related activities. However, if the host school wishes to make and sell or otherwise distribute merchandise displaying Marine Corps trademarks, such activity must be approved by the U.S. Marine Corps Trademark Licensing Office (TMLO). The Marine Corps TMLO Program website is [www.trademark.marines.mil](http://www.trademark.marines.mil) and can be contacted at 703-784-6887 or [trademark\\_licensing@usmc.mil](mailto:trademark_licensing@usmc.mil).

8. **Facilities.** The following guidelines are provided when considering the space needed to ensure the successful implementation of a Marine Corps JROTC Unit. Any deviation from these guidelines shall be approved by the Regional Director.

a. Instructor Offices with minimum space of 100 sqft.

b. Classroom space of at least 30X50' comprised of either two classrooms or a classroom that could be divided into two areas to accommodate different cadet education levels.

c. Climate-controlled storage area of 1000 sqft.

d. Climate-controlled marksmanship training area approximately 30X50' and a secure storage area for rifle racks.

e. Drill area space of approximately 100X100' and access to indoor area during inclement weather.

f. Physical fitness area or gym space on equal access basis with physical education classes.

9. **Operational Support.** At a minimum, the host school shall provide the Marine Corps JROTC Unit with operational, Information Technology (IT), and recruitment support.

a. This includes an operational budget commensurate with other school programs of comparable size and scope. Operational support is used to pay for the transportation of cadets to various meets, competitions, and activities considered necessary to support the Marine Corps JROTC Unit. The Regional Director can assist with determining an appropriate budget.

## Marine Corps Addendum to DD Form 3202

b. Marine Corps JROTC units require IT support to allow instructors to use the Headquarters Marine Corps JROTC email domain (mcjrotc.org) and the Cadet Records Manager (CRM) program. Instructors must use this domain when communicating with HQMC JROTC personnel and to access and work inside the All Partners Access Network (APAN) to account for, order, and replace government supplies and facilitate cadet travel. The CRM program is used to track all cadet activities throughout their cadetship and account for government property.

c. The school district shall ensure that Marine Corps JROTC instructors are granted the necessary time and access to feeder schools to effectively advertise and promote the program to future 9th grade students. Failure to do so may result in low enrollment.

10. **Evaluations/Inspections.** The school district and host school shall cooperate with, and grant access to government personnel to facilitate evaluations and inspections. All cadets shall be made available during the conduct of unit inspections.

### 11. **Unit Failure to Meet Marine Corps Standards**

a. When the Marine Corps determines a unit does not meet the standards specified in this MOA, other than for enrollment, school authorities shall be notified the unit has been placed on probation. Disestablishment of the unit may be made effective at the end of the probationary period if the reason for the probation has not been resolved.

b. Units in their third year of establishment not meeting the statutory minimum required enrollment shall be placed on probation. The Marine Corps JROTC Director shall evaluate the potential to attain the minimum enrollment by the start of the next school year. If not attainable, the Marine Corps JROTC Director shall encourage host school authorities to concur in the disestablishment of the unit at the end of that current school year. If the evaluation indicates that minimum enrollment will be attained by the start of the next school year the unit may be continued. The Marine Corps JROTC Director shall determine within 90 days from the start of the school year whether minimum enrollment requirements have been satisfied. If it has not, the host school may be officially notified of unit disestablishment scheduled for the end of that school year. The Marine Corps JROTC Director may authorize extensions of probation periods in special circumstances.

c. If the Unit has been placed in probation status and the deficiencies cited for such status are not corrected within the specified time frame, the Marine Corps may request the unit be re-designated as a National Defense Cadet Corps (NDCC) no later than 30 June of that school year. As a Marine Corps NDCC, the School District will cease to receive reimbursement for Instructor salaries. If the Unit chooses not to become a Marine Corps NDCC unit, the Marine Corps, upon the recommendation of the Commanding General Training and Education Command and approval of the Assistant Secretary of the Navy Manpower and Reserve Affairs shall disestablish the Unit at the end of the current school year. Unless otherwise agreed upon by the school district and the Marine Corps, instructor salaries will continue through 30 June to ensure responsible and knowledgeable personnel are available for an orderly disestablishment and return of all government property.

<b>MEMORANDUM OF AGREEMENT BETWEEN</b> _____ <div style="text-align: right; margin-right: 100px;"><u>Marine Corps</u> (Military Service)</div>	<i>Form Approved</i> <i>OMB Number 0704-0680</i> <i>Expires 02/28/2027</i>
<b>AND</b> <u>McAllen Independent School District</u> <div style="text-align: center; margin-top: -10px;"><i>(Name of School District)</i></div>	
<b>TO ESTABLISH AND OPERATE A JUNIOR RESERVE OFFICERS' TRAINING CORPS UNIT</b>	

The public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Director of Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send your form to the appropriate Service Representative

**Privacy Advisory**

Disclosure of this information is voluntary and will be used to provide notice and communication related to this Memorandum of Agreement. When completed, this form contains personally identifiable information and is protected by the Privacy Act of 1974, as amended

This Memorandum of Agreement (MOA) is hereby entered into by and between \_\_\_\_\_ Marine Corps *(Military Service Name)* acting through \_\_\_\_\_ Commanding General, Training and Education Command *(first General/Flag Officer Command above JROTC Program Office)*, and McAllen Independent School District *(School District Name)* *(collectively the Parties)* for the establishment of a Junior Reserve Officers' Training Corps (JROTC) Unit at \_\_\_\_\_ MCAllen Memorial High School *(Name of School Hosting the Unit)*, pursuant to United States Code, Title 10, Subtitle A, Part III, Chapter 102, §§ 2031-2036 and reference I.2. herein.

The purpose of the JROTC program is to instill in students in United States secondary educational institutions the values of citizenship, service to the United States (including an introduction to service opportunities in military, national, and public service), personal responsibility and a sense of accomplishment. Upon execution by \_\_\_\_\_ Marine Corps *(Military Service Name)* on the date of signature below, a JROTC unit is established at \_\_\_\_\_ McAllen Memorial High School *(Host School)* consisting of students voluntarily enrolled. This MOA together with the Military Service Addendum herein (reference I.6) contain the Parties' entire agreement and outlines terms and responsibilities for both the Military Service and the School District.

- I. REFERENCES.** The following references are incorporated herein and apply to both Parties:
1. 10 U.S.C. §§ 2031-2036
  2. Department of Defense (DoD) Instruction 1205.13 "Junior Reserve Officers' Training Corps Program"
  3. Department of Defense Education Activity (DODEA) Administrative Instruction 1443.02 "Prohibited Sexual, Sex-Based, and Other Related Abusive Misconduct Reporting and Response"
  4. DD Form 3200, Junior Reserve Officers' Training Corps Instructor Prohibited Activities Acknowledgment
  5. DD Form 3203, Junior Reserve Officers' Training Corps Student/Parent/Guardian Acknowledgment of Expected Standards Of Conduct And Participation
  6. Marine Corps JROTC-Specific Addendum dated 15 August 2024  
*(Name of Military Service-specific Addendum)*

**II. STATEMENT OF NON-DISCRIMINATION.** The DoD is committed to creating and maintaining a safe and trusted learning and work environment free from discrimination and harassment (including sexual harassment as defined by the US Department of Education in Sexual Harassment Guidance 2020). The DoD does not condone and will not tolerate hostile environments, including any created by sexual harassment, sexual assault, problematic sexual behavior in children and youth (PSB-CY) as defined in **DoD Instruction 6400.01**, or other related abusive misconduct of, or by, employees, students, other beneficiaries (to include and when applicable, volunteers, students, support personnel, student teachers, contractors, and parents/guardians), or anyone within the School District jurisdiction in JROTC-conducted or sponsored education and training programs and activities, committed both on and off school premises.

The following School District and Host School office handles inquiries regarding the non-discrimination policies:  
 \_\_\_\_\_ 101 East Hackberry Street \_\_\_\_\_ *(Address)*. The following School District and Host School office handles Title IX inquiries and complaints: \_\_\_\_\_ Leslee Ramirez \_\_\_\_\_ *(Host School District's Title IX Coordinator/ Office Address/Contact Information)*. Any JROTC student, instructor, or other beneficiary who reports that they, or someone they know, has been subjected to a violation of this MOA, including reference I.6, has the right to prompt response and intervention by an appropriate DoD/JROTC official or School District official to ensure the safety and welfare of those individuals involved. [Refer to Sections III.5 and IV below]

- III. UNDERSTANDINGS OF THE PARTIES.**
1. **Nondiscrimination.** Neither party shall discriminate in conducting a JROTC program. This includes denying participation in or the benefits derived from the JROTC program (e.g., admission of students, hiring of JROTC instructors who meet statutory requirements, or subsequent participation of students and instructors) on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor in its employment, programs and activities.
  2. **Retaliation Prohibited.** Retaliation against an individual/individuals reporting, either verbally or in writing, an allegation or suspicion of violation of this MOA or reference I.6, or who participates in or cooperates with an investigation of such report or suspicion, is strictly prohibited.
  3. **Partnership/Certification Relationship and Background Checks.** JROTC instructors serve two chains of authority and shall be responsible to both the Military Service (their certifier) and the School District (their employer) for properly operating the JROTC program and for their own professional conduct. In addition to the School District's requirements, JROTC instructors have mandatory responsibilities levied upon them by their Military Service as described in reference I.6.
    - a) Both parties shall provide JROTC instructors with relevant training and their policy prohibiting harassment and abuse (e.g., annual instructor/teacher anti-harassment training, DD Form 3200, "JROTC Instructor Prohibited Activities Acknowledgment") and inform each other on all significant personnel matters (such as suspensions or terminations) concerning instructor certification and employment. The Host School shall maintain the signed DD Form 3200 and signed DD Form 3203 and make available for review per paragraph 6.b.

b) Although the Military Service is not a party to the instructor's employment contract, the Military Service is the certifying authority for JROTC instructors and maintains an inherent need-to-know regarding any information related to performance, conduct, and employment status. As such, the Military Service shall:

- (1) Conduct and fund initial and on-going background checks on JROTC instructor for certification purposes.
- (2) Childcare National Agency Check with Inquiries (CNACI) investigation (re-verified every 5 years, or when triggered by an instructor's adverse credit check, any adverse instructor information identified, or a break in instructor service of more than 24 months)
- (3) JROTC instructors will complete JROTC Initial Qualification Training (JIQT) prior to certification.
- (4) Require all JROTC instructors to authorize the release to the Military Service of any information the School District determines is necessary to ensure compliance with the terms of this MOA related to the JROTC instructor's employment and/or conduct.
- (5) Immediately suspend the certification of JROTC instructors and/or begin decertification procedures based on any violation of this MOA by the instructor, adverse investigation findings, or reference I.6.

c) The School District shall:

- (1) Interview and employ only approved JROTC instructors as required by reference I.6.
- (2) Perform state and local background checks at their own expense in accordance with applicable federal, state, and local requirements.
- (3) Provide JROTC instructors a contract of employment with the School District as the employing agency and in accordance with reference I.6.
- (4) Provide a copy of this certified MOA to JROTC instructors.
- (5) Provide JROTC students and parents/guardians at the beginning of each academic year, and upon request, JROTC promotional and pertinent administrative materials to ensure they are aware of their rights under this MOA. This must include both parties' contact information in Section IV and the proper procedures for reporting and responding to allegations of violations.

4. **Monitoring Instructor Performance.** The Military Service holds the certification of all JROTC instructors, and therefore maintains an inherent right to monitor instructor behavior and performance. They must receive any necessary information from the School District regarding instructor performance, professional conduct, and employment status.

a) The Military Service shall:

- (1) Ensure instructors receive performance counseling and/or professional development within thirty (30) days of the effective date of employment with the School District, and then annually, usually at the beginning of each school semester.
- (2) Mentor, monitor and counsel all instructors concerning their educational requirements under this MOA and reference I.6.
- (3) Assess the instructional performance of at least one instructor per school.

b) The School District shall:

- (1) Communicate with the Military Service on all matters concerning instructor performance, conduct, and employment as permitted by state law. School districts wishing to transfer or reassign a JROTC instructor between JROTC host schools may do so in accordance with district policies and reference I.6., with consent of the JROTC instructor and with prior written approval from the Military Service.
- (2) Conduct annual JROTC instructor evaluations/assessments and provide them, by electronic copy, to the Military Service point of contact in Section IV.
- (3) Notify the Military Service in writing of any instructor evaluation that does not meet School District requirements within three (3) business days.
- (4) Include the Senior Military Service instructors in meetings where policies, recommendations, or decisions affecting the JROTC Program are made, including the employment or discharge of JROTC instructors.
- (5) Have effective and timely procedures in place to ensure the Military Service \_\_\_\_\_ Regional Director \_\_\_\_\_ (POC) is advised of any disciplinary or administrative action levied upon a JROTC instructor (i.e., administrative leave, suspensions, letters of admonishment), the initiation of any investigation into alleged JROTC instructor misconduct (school, civil, or criminal), or any changes in the employment status of an JROTC instructor. If any of the aforementioned items occur, the School District shall notify the Military Service in writing within one (1) business day. The Host School shall include enough information to provide the Military Service a comprehensive understanding of the nature and scope of any allegations, investigation, or complaint.

5. **Preventive, Corrective, and Disciplinary Actions.** Both parties shall take all necessary and appropriate action needed to prevent, correct, and, if necessary, discipline behavior which violates this MOA concurrent with or independent of any outside investigations and action that may be taken by appropriate external enforcement entities, where applicable. The host institution will address any violation by Instructor, Trainer, or participating student in accordance with their school district's student and personnel policies. Violations may not be ignored or dismissed by either party, JROTC instructors, or program volunteers, especially if a student is being sexually harassed, sexually assaulted, or subjected to other related misconduct by any adult (welcome or unwelcome), or if anyone is touching or trying to touch a juvenile in a sexual way against their will or without lawful consent.

a) **Mandatory Reporting.** Child abuse, neglect, sexual assault and sexual harassment must be reported by JROTC instructors and program volunteers. Minor incidents of sexual harassment and other related abusive misconduct, even if it has been successfully resolved in the moment by addressing the harasser directly, must still be reported to the appropriate School District, Host School, and Military Service personnel to create a record in case the misconduct occurs again. The Military Service cannot take action to stop harassing, assaultive, problematic, and abusive misconduct if they are unaware it is happening.

b) **Response.** School District and Host School shall report preventative, corrective, and disciplinary actions in accordance with state, local, School District, and Host School policy.

6. **Program Evaluations.** The parties shall perform program evaluations for trend analysis and to monitor the effectiveness of response and resolution and facilitate ongoing recommendations for improvements to the JROTC program.

a) The Military Service shall:

- (1) Make annual visits to the Host School, either announced or unannounced, per reference I.2, to evaluate the operation, administration, and effectiveness of the JROTC program and ensure continued compliance with this MOA and Military Service standards in reference I.6.

- (2) Evaluate compliance with this MOA (e.g., the number, nature, and resolution of reported violations) periodically throughout the fiscal year.
- (3) Include the JROTC Program in its Management and Internal Controls Program to review, assess, and report on the effectiveness of internal control.
- b) The School District shall maintain and make available for review all JROTC instructor evaluations and program records during program visits and for a period of ten (10) years following the expiration or termination of this MOA. Failure to adhere to this requirement may result in decertification of the instructor, placement of the JROTC Program in a probationary status, or Program disestablishment.
- 7. Minimum Number of Enrolled Students.** The School District and Host School shall ensure that each unit maintains a minimum student enrollment of at least (A) 10 percent of the Host School's student population (grades 8-12 or 9-12, whichever is applicable), or (B) 100 students, whichever is less, as required by 10 U.S.C. § 2031(b)(1). Actual enrollment shall only be determined by counting those students who voluntarily meet, and subsequently maintain acceptable standards of academic achievement and conduct, as prescribed by the Secretary of the military department concerned, as required by 10 U.S.C. § 2031(b)(4). The JROTC unit shall be placed on probation if these requirements are not met.
- 8. Voluntary Student Enrollment.** The School District and Host School shall only permit voluntary student enrollment in the JROTC program. The School District shall fully inform prospective JROTC students that the program is voluntary and of all mandatory JROTC enrollment requirements before authorizing enrollment into the JROTC program. Only students who voluntarily choose to meet and maintain acceptable JROTC standards in reference I.6 shall be enrolled into, and permitted to remain in, the JROTC program. The Host School shall ensure all enrollments of students into the JROTC program are conducted with the prior knowledge and endorsement of the Military Service per reference I.6. If a JROTC instructor senses a student has been involuntarily enrolled, they must inform both the Senior Military Service instructor and Host School Principal.
- 9. JROTC Cadet Health/Wellness Participation Waiver.**
- a) The Host School will:
- (1) Collect and maintain a medical release and Parent/Guardian acknowledgement of the risk(s) associated with all physical activity sessions (e.g., walking, running, calisthenics, drills) and acknowledging any risk associated with any physical activity.
  - (2) Inform its JROTC faculty of anything that should keep a student from participating in the JROTC Cadet Health/Wellness Program. The JROTC Senior Instructor shall make the enrollment decision for any student who has a permanent disability that inhibits full participation in physical activity sessions. Only students who complete and submit the required JROTC Cadet Health/Wellness Program release and acknowledgement shall be enrolled into, and permitted to remain in, the JROTC program. The JROTC Cadet Health/Wellness Program is designed to improve physical fitness.
- b) The Military Service shall:
- (1) Ensure that all physical activity sessions shall be supervised and monitored by at least one JROTC instructor.
  - (2) Identify any Health/Wellness training requirements (refer to reference I.6).
- 10. Prohibitions on Fundraising.** The School District shall not permit any fundraising for external entities while using government equipment or while in uniform. Fundraising and grants in support of the JROTC unit are authorized as governed by state and local policies. The acceptance of any grants and/or funds by the School District and/or Host School does not reflect an endorsement by the Department of Defense.
- 11. Information Technology (IT) support.** The School District and Host School shall provide the appropriate IT support to include access to third-party websites that are required for instructors, other school employees and district employees to perform routine tasks. Third party-websites include any website in support of administrative, budgetary, and curriculum delivery and support, and testing services. Required websites shall be provided by JROTC headquarters staff to the School District and Host School upon request.
- 12. Facilities.** The Host School shall provide the partner Military Service with adequate facilities for classroom instruction, storage of non-lethal arms and other equipment which may be furnished in support of the unit, and adequate drill areas at or in the immediate vicinity of the institution, as determined by the Secretary of the military department concerned, as required by 10 U.S.C. § 2031(b)(2). Additionally, the Host School shall provide administrative office(s), office equipment, including telephone service capable of electronic data transmission, instructional supplies (other than those provided by the Service), and utilities. The Host School shall pay for the cost and maintenance of these facilities thereof.
- 13. Military Instruction.** The School District and Host School shall provide a course of military instruction of not less than three academic years' duration and which may include instruction or activities in the fields of science, technology, engineering, and mathematics, as prescribed by the Secretary of the military department concerned, as required by 10 U.S.C. § 2031(b)(3).
- 14. Storage and Safekeeping of Government Property.** The Host School shall provide secure and adequate storage areas for the protection and security of Government Furnished Property and comply with all applicable regulations relating to the issue, care, use, safekeeping, turn-in, and accounting for such property. The School District shall promptly replace, or repair at its cost and to the satisfaction of the Military Department any such item that is lost or sustains damage directly or indirectly attributable to the conduct of the School District or Host School. The School District shall furnish to the Military Departments a bond or insurance policy from a financial institution satisfactory to the Military Department in an amount equal to the replacement value of Government-furnished Property. The School District shall ensure that the bond or insurance remains in effect for the requisite amount at all times during the term of this Agreement and, thereafter, so long as any Government-Furnished Property remains in the School District's custody. If the School District elects to provide an insurance policy, it shall name the United States as an additional insured and provide a certificate to that effect to the Military Department.

**IV. POINTS OF CONTACT.** The following points of contact will be used by the Parties to provide any notice required under this MOA. Each Party may change its point of contact in writing upon 10 business days' notice to the other Party.

1. For the School District

**Primary:**

Title: Superintendent  
Address: 2000 North 23rd Street, McAllen, TX 78501  
Email: rene.gutierrez@mcallenisd.net  
Telephone Number: (956)618-6000

**Alternate:**

Title: Assistant Superintendent - Instructional Services  
Address: 2000 North 23rd Street, McAllen, TX 78501  
Email: rosalba.dehoyos@mcallenisd.net  
Telephone Number: (956)618-6000

2. For the Military Service

**Primary:**

Title: Regional Director  
Address: 44 Tordesillas St, Brownsville, TX 78526  
Email: christine.ramos@mcjrotc.org  
Telephone Number: 703-887-6657 or 843-263-0634

**Alternate:**

Title: Compliance Branch Manager  
Address: 2007 Elliot Road, Quantico, VA 22134  
Email: richard.barnes@mcjrotc.org  
Telephone Number: 703-432-1766

**V. GOVERNING LAW.** This MOA is governed by and shall be construed under all applicable Federal, state, and local Laws. However, compliance with state and local laws by the military service is voluntary.

**VI. MODIFICATION OF MOA.** This MOA may only be modified by written agreement of both Parties, and duly signed by their authorized representatives. This MOA shall be reviewed for currency in accordance with the Military Service's policy, who reserves the right to require renewal of this MOA by both parties if significant program changes occur.

**VII. NO WAIVER.** Unless expressly stated in writing, signed by the Military Service, the waiver by the Military Service of any act, duty, or obligation required of the institution hereunder shall not be construed as a waiver of any other, or of any future act, duty, or obligation to be performed by the School District or Host School.

**VIII. ENTIRE AGREEMENT.** It is expressly understood and agreed that this MOA together with reference I.6, constitutes the entire agreement between the Parties and supersedes and replaces any prior agreement, understandings, or representations between the parties. Regardless of changes to the employment status of the original signatories, this MOA shall remain in effect until officially terminated.

**IX. CONFLICTS.** In the event of any conflict between this MOA and reference I.6, this MOA takes precedence.

**X. REPRESENTATIVE AUTHORITY.** Each undersigned representative of the parties to this MOA certifies he or she is fully authorized to enter into the terms and conditions of this MOA and to execute the same so as to effectively bind each party to its terms.

**XI. SEVERABILITY.** If any term, provision, or condition of this MOA is held to be invalid, void, or unenforceable by a governmental authority and such holding is not or cannot be appealed further, then such invalid, void, or unenforceable term, provision, or condition shall be deemed severed from this MOA and all remaining terms, provisions, and conditions of this MOA shall continue in full force and effect. The Parties shall endeavor in good faith to replace such invalid, void, or unenforceable term, provision, or condition with valid and enforceable terms, provisions, or conditions which achieve the purpose intended by the Parties to the greatest extent permitted by law.

**XII. TERMINATION.** This MOA may be terminated by either Party by giving at least 30 days' written notice to the other Party. This MOA shall remain in effect throughout the semester/trimester, and the termination date of this agreement may only occur during non-instruction periods in the academic calendar year.

**XIII. TRANSFERABILITY.** This MOA is not transferable.

**XIV. ANTI-DEFICIENCY ACT.** Nothing in this MOA shall be construed as obligating the Military Service, its officers, employees, or agents to expend any funds in excess of appropriations authorized for such purposes in violation of the Federal Anti-Deficiency Act (31 U.S.C. § 1341).

**XV. EFFECTIVE DATE.** This MOA takes effect as of the date on which is has been certified by the Military Service.

**XVI. CANCELLATION OF PREVIOUS MOA.** This MOA cancels and supersedes any prior agreement by the Parties.

**FOR THE SCHOOL**

<b>TYPED NAME</b> <i>(Last, First, Middle Initial) AND TITLE</i>  Gutierrez, Rene, Superintendent	<b>SIGNATURE</b>	<b>DATE SIGNED</b> <i>(YYYYMMDD)</i>
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**FOR THE MILITARY SERVICE**

<b>TYPED NAME</b> <i>(Last, First, Middle Initial) AND TITLE</i> Oltman, Robert G. Director, Marine Corps JROTC	<b>SIGNATURE</b> OLTMAN.ROBERT.G ERALD.1034515731 <small>Digitally signed by OLTMAN.ROBERT.GERALD.10345 15731 Date: 2024.08.16 10:50:21 -0400'</small>	<b>DATE SIGNED</b> <i>(YYYYMMDD)</i>  20240816
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**THE FOLLOWING AGREEMENT AND INFORMATION IS TO BE CONSIDERED AS PART OF THIS CONTRACT**

**DATA PERTAINING TO HOST SCHOOL**

a. NAME OF HOST SCHOOL <i>(No abbreviations)</i> <b>McAllen Memorial High School</b>	b. HOST SCHOOL'S COMPLETE MAILING ADDRESS <i>(Include ZIP code)</i> <i>(If P.O. Box must also provide street address for shipping purposes)</i>  <b>101 East Hackberry Street McAllen, Texas 78501</b>
c. TYPE OF SCHOOL <i>(Check appropriate box)</i> <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Military Academy	
d. PRINCIPAL'S NAME <b>Pedro Alvarez, Jr.</b>	
e. TELEPHONE NUMBER <b>(956)632-5202</b>	
f. FAX NUMBER <b>(956)657-5226</b>	
g. EMAIL ADDRESS <b>pedro.alvarezjr@mcallenisd.net</b>	

**PERTAINING TO SCHOOL DISTRICT**


a. NAME OF SCHOOL DISTRICT <i>(No abbreviations)</i> <b>McAllen Independent School District</b>	b. SCHOOL DISTRICT'S COMPLETE MAILING ADDRESS <i>(Include ZIP code)</i>  <b>2000 North 23rd Street McAllen, Texas 78501</b>
c. SUPERINTENDENT'S NAME <b>Rene Gutierrez</b>	
d. TELEPHONE NUMBER <b>(956)618-6000</b>	
e. FAX NUMBER <b>N/A</b>	
f. EMAIL ADDRESS <b>rene.gutierrez@mcallenisd.net</b>	

**LIST ACCREDITING AGENCY**

a. REGIONAL  <b>1</b>	b. STATE  <b>Texas</b>	c. OTHER
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<b>TOTAL ENROLLMENT OF HOST SCHOOL</b>  <b>2,031</b>	<b>ESTIMATED NO. OF QUALIFIED STUDENTS WHO WILL ENROLL IN THE JROTC PROGRAM</b>  <b>75</b>
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Approved as to form:


by:  Johnathan Ball, Staff Attorney	McAllen Independent School District by: _____ Sofia M. Peña
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**BOARD AGENDA REPORT  
MCALLEN INDEPENDENT SCHOOL DISTRICT**


**MEETING DATE:** October 8, 2024

**Attachment:**

**SUBMITTED BY:**   
Norma Cabrera (Oct 1, 2024 07:56 CDT)

**SUPERVISOR:** 

**Approved for presentation to the Board of Education:**

  
RENE GUTIERREZ (Oct 2, 2024 13:29 CDT)

## **MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (“MOU”) is by and between The University of Texas Rio Grande Valley, an agency and institution of higher education established under the laws of the State of Texas and a component of The University of Texas System (“System”), hereinafter referred to as “UTRGV”, for and on behalf of its College Access & K-12 Partnerships department, and the Independent School Districts of Donna, Edinburg, McAllen, Mission, and Weslaco, each a local education agency (“LEA”) located in the Rio Grande Valley, hereinafter referred to as a “Collaborators”.

### **I. Purpose**

The purpose of this MOU is as follows:

To establish a collaboration under the UTRGV Gaining Early Awareness and Readiness for Undergraduate Programs (“GEAR UP”) to apply for funding from the US Department of Education. The mission of UTRGV GEAR UP is to significantly increase the number of low-income students who are prepared to enter and succeed in postsecondary education.

This collaboration seeks to (1) provide financial aid information for postsecondary education; (2) encourage enrollment in rigorous and challenging coursework in order to reduce the need for remediation at the postsecondary education level; (3) implement activities to improve the number of participating students who obtain a secondary school diploma and who complete applications for and enroll in a program of postsecondary education providing special programs or tutoring in science, technology, engineering, or mathematics (STEM); (4) provide mentoring and tutoring; (5) support dual or concurrent enrollment programs; (5) provide academic and career counseling; (6) provide financial and economic literacy education; and (6) provide exposure to college campuses with collaboration of local educational agencies; all together referred to as “the Purpose”.

### ***About GREAR UP***

GEAR UP is a systemic program designed to begin with a 7th grade cohort and provide supplemental services to this group of students in middle school, high school, and their first year of college. The success of the project is based on annual progress made toward the objectives, services and achievement of the expected outcomes for students, parents, and teachers.

Funding for the GEAR UP program is authorized under Sections 404A– 404H of the Higher Education Act of 1965 (HEA), as amended, (20 U.S.C. §§1070a-21—1070a-28) and the program regulations are located U.S. Code of Federal Regulations, Title 34, Subtitle B, Chapter VI, Part 694. The law can be found here: <https://www.govinfo.gov/content/pkg/USCODE-2021-title20/html/USCODE-2021-title20-chap28-subchapIV-partA-subpart2-divsn2.htm> and the regulations can be found here: <https://www.ecfr.gov/current/title-34/subtitle-B/chapter-VI/part-694>.

### ***GEAR UP Performance Measures***

The GEAR UP program developed the following performance measures to track awardees’ progress toward achieving the program’s goals:

1. The percentage of GEAR UP students who pass Algebra 1 or its equivalent by the end of ninth grade.

2. The percentage of GEAR UP students who graduate from high school.
3. The percentage of GEAR UP students who complete the Free Application for Federal Student Aid.
4. The percentage of GEAR UP students and former GEAR UP students who are enrolled at an Institution of Higher Education (IHE).

The percentage of current GEAR UP students and former GEAR UP students who enrolled at an IHE and persisted to the second year of postsecondary education at the initial or a subsequent IHE.

### ***GEAR UP Eligible Applicants***

Per the GEAR UP solicitation, collaborations consist of (a) at least one degree-granting IHE and (b) at least one Local Education Agency (LEA). Partnerships may include not less than two other community organizations or entities, such as businesses, professional organizations, State agencies, institutions or agencies sponsoring programs authorized under the Leveraging Educational Assistance Partnership Program authorized in part A, subpart 4 of title IV of the HEA (20 U.S.C. 1070c et seq.), or other public or private agencies or organizations (20 U.S.C. 1070a–21(c)(2)).

## **II. Roles and Responsibilities**

The parties have agreed for UTRGV to submit the proposal in response to the request for proposal number 83.334A as the lead institution with the input provided by Collaborators.

To accomplish the Purpose, the UTRGV developed the following program objectives for the UTRGV GEAR UP to monitor and track progress toward achieving the program goal:

**Objective 1:** Increase the academic performance and preparation for postsecondary education for GEAR UP students.

**Objective 2:** Increase the rate of high school graduation and enrollment in postsecondary education for GEAR UP students.

**Objective 3:** Increase GEAR UP students' and their families' knowledge of postsecondary education options, preparation, and financing.

If funded, UTRGV and Collaborators agree as follows to accomplish the objectives:

A. UTRGV agrees to:

1. UTRGV will serve as the prime awardee and fiscal agent for the grant and will be responsible for issuing a legally binding subaward agreements to Collaborators subject to the terms and conditions of the awarded proposal.
2. Gather all documentation such as agendas, sign-sheets, and other forms of documentation that should be created and collected for all UTRGV GEAR UP services and be always readily available and audit ready. Documentation will include date of service, participant roster with signatures, type of allowable service description, and the duration of service. It is anticipated that the awarded project will utilize an online data collection system for project

services; training will be provided to the GEAR UP Coordinator on all data collection protocol.

3. Assist teachers with content, pedagogy, technology integration, internships, job shadowing. Provide leadership (counselors, administrators, staff, teachers) training and facilitate educators to engage in Master's courses.
4. Conduct STEM professional development training and expose students to 21st century STEM technology activities. Support preparation for TSI/SAT/ ACT exams, and conduct college learning, visits, and cyber-mentoring.
5. Support financial aid training and workshops; arrange and support student camps. Provide opportunities for dual or concurrent enrollment for students to earn college credits while in high school.
6. Provide retention services for first year of college (Year 7).

B. Collaborators agree to:

1. Provide a variety of activities and services designed to support student education, staff development, and community engagement.
2. Commit to working with UTRGV GEAR UP over the seven-year (7) period.
3. Provide services on-site, allow access to classrooms, conference rooms, computer and science laboratories, gymnasium, facilities, equipment, supplies, technology, etc.
4. Employ a GEAR UP Coordinator for each GEAR UP campus who shall be responsible for planning, implementing, and monitoring all GEAR UP Services provided to students, parents, and teachers.
5. Administer college and career readiness programs and services such as career counseling, college fairs, and workshops prepare students for post-secondary education and employment.
6. Support students to be successful in the implementation of curriculum that aligns with state standards and meets the diverse needs of students. This includes core subjects like math, science, English, and social studies, as well as elective courses.
7. Encourage Advanced Placement (AP) and Honors program courses to provide challenging coursework for students.
8. Support students to engage in school related and extracurricular activities including clubs, sports, arts, and music, etc., which contribute to the overall development of students and provide opportunities for social interaction and personal growth.

9. Offer counseling services to support students' mental health and well-being, including crisis intervention and mental health resources.
  10. Provide academic and additional support with courses and curriculum through tutoring programs, homework assistance, and after-school programs aimed at helping students succeed academically.
  11. Tailor support for students with disabilities, ensuring compliance with the Individuals with Disabilities Education Act (IDEA). This includes individualized education plans (IEPs) and specialized instructional strategies.
  12. Conduct regular professional development workshops and training sessions and teacher training programs to enhance teaching skills and keep staff updated on educational best practices and new technologies.
  13. Develop future school leaders from within the current teaching and administrative staff.
  14. Hold parent events, services and activities to help engage parents in the decision-making processes at schools and foster a sense of community.
  15. Engage the community with outreach initiatives aimed at increasing community involvement in schools, such as open houses, volunteer programs, and local partnerships, etc.
  16. Provide transportation and logistics to include student transportation, including buses and safety protocols.
  17. Ensure that school facilities are available for use and well-maintained, safe, and conducive to learning.
  18. Implement digital tools and platforms for learning, homework submission, and communication between teachers, students, and parents.
  19. Provide technical support for students and staff, including training on new educational software and tools.
  20. Support services and activities designed to create a supportive, effective educational environment that meets the diverse needs of students and fosters community involvement.
- C. UTRGV and Collaborators agree to provide the required in-kind contribution as described in the program solicitation. The U.S. Department of Education requires a dollar-for-dollar match of federal funds awarded to GEAR UP projects. Each participating campus has already provided a signed Partner Identification Form with projected in-kind or match contribution toward the project that were included as part of the proposal. Matching funds will be collected and monitored annually.

### III. Contact Information

Each party shall designate a project director to oversee and facilitate the implementation of this MOU.

A. For UTRGV: Cynthia Valdez, [Cyntia.valdez@utrgv.edu](mailto:Cyntia.valdez@utrgv.edu),  
1 W. University Blvd, Brownsville, TX, 78520, BCRTZ 213A  
956.665.7517

B. For Collaborators:

**Donna ISD:**  
Angela Dominguez  
[Angela.dominguez@donnaaisd.net](mailto:Angela.dominguez@donnaaisd.net)  
904 Hester Ave, Donna, TX, 78537  
956-464-1600

**Edinburg CISD :**  
Mario H. Salinas  
[m.salinas@ecisd.us](mailto:m.salinas@ecisd.us)  
411 N. 8th Ave., Edinburg, TX, 78539  
956-289-2300

**McAllen ISD:**  
Rene Gutierrez  
[RENE.GUTIERREZ@mcallenisd.net](mailto:RENE.GUTIERREZ@mcallenisd.net)  
2000 N. 23rd St. McAllen, TX, 78501  
956-657-6027

**Mission CISD:**  
Criselda Valdez  
[criselda.valdez@mcisd@org](mailto:criselda.valdez@mcisd@org)  
1201 Bryce Dr, Misson, TX, 78572  
956-323-5500

**Weslaco ISD:**  
Richard Rivera  
[rolivarez@wisd.us](mailto:rolivarez@wisd.us)  
319 W. Fourth St., Weslaco, TX, 78596  
956-969-6500

### IV. Term

This MOU shall commence on July 5<sup>th</sup>, 2024 and shall remain effective for the period of one (1) year unless terminated early due to the occurrence of any of the following events (whichever occurs first): (a) termination by either party provided a thirty-day (30-day) advanced written notification by the terminating party to the to the non-terminating party; or (b) proposal is not submitted by UTRGV to the sponsor in response to solicitation number 83.334A by the deadline indicated in the solicitation; or (c)

notification from the sponsor that proposal has been rejected or not funded; or (d) notification or publication by sponsor that the program under which the solicitation has been issued, has been closed or cancelled or that it will not issue any awards; or (e) the execution of a legally binding subaward agreement between the Parties. If this MOU is terminated, neither UTRGV nor Collaborators will be liable to the other for any monetary or other losses which may result.

**V. General**

- a. This MOU is not a contract. This MOU serves only as a statement of the general intention of the Parties and is not intended to be legally binding nor intended to be construed as an agreement on any matters mentioned. No oral agreement or conduct of the Parties (including partial performance) in respect of matters stated in this MOU shall be deemed to impose any obligation or liability on either Party.
- b. This MOU is not intended to constitute, create, give effect to, or otherwise form a joint venture, or other business entity of any kind. Neither party shall act as an agent for, or partner of, the other party. There are neither any rights nor obligations of the Parties established under this MOU.
- c. The relationship between the Parties is non-exclusive; the Parties shall have the ability to form similar or different business relationships with other entities of their choice.
- d. All publications resulting from the collaboration between the Parties must give recognition to the MOU and the awarded project in accordance with sponsor requirements. Likewise, the MOU must also be mentioned in all courses and formal presentations that result from collaboration under the terms hereof.
- e. The parties agree to comply with all applicable federal, state, and municipal laws; ordinances, rules, and regulations; all applicable requirements of any accreditation authority, and to certify such compliance upon request.
- f. The parties intend to discuss with each other press releases in connection with this MOU prior to publication of any press release.
- g. The parties understand that they are proceeding at their own risk, and they understand that costs regarding the subject matter under this MOU are to be paid for by the party who incurs the cost. Nothing contained in this MOU is to be construed as providing for the sharing of profits or losses arising out of the efforts of either or both parties. Neither party will be liable to the other for any costs, expenses, risks, or liabilities arising out of the other party's efforts in connection with this MOU.

EXECUTED by UTRGV and Collaborator in duplicate copies, each of which will be deemed an original.

**The University of Texas Rio Grande Valley**

**Donna Independent School District**

by \_\_\_\_\_  
Thomas B. Spencer, PhD, MBA

by \_\_\_\_\_  
Angela Dominquez

Title: AVP of Research Operations

Date: \_\_\_\_\_

Read and Understood By:

\_\_\_\_\_  
Cynthia Valdez

Title: Donna ISD Superintendent

Date: \_\_\_\_\_

**Edinburg Independent School District**

by \_\_\_\_\_  
Mario H. Salinas

Title: Edinburg CISD Superintendent

Date: \_\_\_\_\_

**McAllen Independent School District**

by \_\_\_\_\_  
Rene Gutierrez

Title: McAllen ISD Superintendent

Date: \_\_\_\_\_

**Mission Independent School District**

by \_\_\_\_\_  
Criselda Valdez

Title: Mission ISD Superintendent

Date: \_\_\_\_\_

**Weslaco Independent School District**

by \_\_\_\_\_  
Richard Rivera


Title: Weslaco ISD Superintendent

Date: \_\_\_\_\_

McAllen Independent School District

by: \_\_\_\_\_  
Sofia M. Peña, Board of Trustees, President

Approved as to form:

by:  \_\_\_\_\_  
JOHNATHAN BALL | (Sep 30, 2024 14:02 CDT)  
Johnathan Ball Staff Attorney

**BOARD AGENDA REPORT  
MCALLEN INDEPENDENT SCHOOL DISTRICT**

**MEETING DATE:** October 8, 2024

**SUBJECT:** Discussion and Possible Action for the Consideration of the de-classification of the Theory of Knowledge (TOK) as an Innovative Course and re-classification of TOK as an Innovative Course for the students entering as 9th graders in 2024-2025 School Year

**REFERENCE:** Goal 1 - Student Achievement/Student Focus

**BACKGROUND INFORMATION/REASON FOR BOARD CONSIDERATION:**

The IB Diploma Programme at Lamar has taught the Theory of Knowledge Course since 1998 as required for the International Baccalaureate Diploma Program. The IB Programme and required courses were Board approved in 1998-1999. Recently, the Texas Education Agency changed the course service identification number to an innovative course. TEA requires innovative courses to be board approved in order to be considered as a state credit. The IB TOK as a course in an authorized programme, was again brought to the board for approval, and TEA also recognizes it as a required course allowable in authorized IB DP programs. (Reference pg. 88-93 in the 2024-2025 TSDS Preliminary Course Information CO22). As requested, administration will present on the Theory of Knowledge course board approved as an innovative course on August 13, 2024 and previously approved as an IB course in 1998-1999.

**ADMINISTRATIVE CONSIDERATIONS/FACTS AND ANALYSIS:**

Recommends keeping the innovated course approval as it was approved on August 13, 2024.

**LEGAL REVIEW:**

None required.

**BUDGETARY CONSIDERATIONS:**

None.

**RECOMMENDED BOARD ACTION:**

That the MISD Board of Trustees approve the de-classification of the Theory of Knowledge (TOK) as an Innovative Course and re-classification of TOK as an Innovative Course for the students entering as 9th graders in 2024-2025 School Year.

**Attachment:**

**SUBMITTED BY:** *Karen Nitach (Adv. Academics)*

**SUPERVISOR:** *Rosalba De Hoyos*

For further information contact:  
Name: Dr. Rosalba De Hoyos  
Office: 956-618-6048  
eMail: [rosalba.dehoyos@mcallenisd.net](mailto:rosalba.dehoyos@mcallenisd.net)

**Approved for presentation to the Board of Education:**

*Rene Gutierrez*  
RENE GUTIERREZ (Oct 4, 2024 14:01 CDT)



IB THEORY OF KNOWLEDGE

BOARD UPDATE

October 8, 2024

Presented by

Mrs. Karen Nitsch Advanced Academics Director

and

Mrs. Angela Allen Student Operations Director



Significant Milestones	IB Theory of Knowledge TOK Year 1 and TOK Year 2
<p><b>2013 - 2020</b></p>	<p>2015 IBO reiterates to Lamar Academy “the core must be taught/experienced in both years...” “The core is TOK, Extended Essay and CAS.” TOK/Extended Essays Subject Guide updates added new components (TOK Essay and TOK Exhibition) to the course.</p> <p>Theory of Knowledge (year 1) Social Studies Research Methods</p> <ul style="list-style-type: none"> <li>• .5 credit</li> <li>• 11<sup>th</sup> grade only</li> </ul> <p>Theory of Knowledge (year 2) I300100</p> <ul style="list-style-type: none"> <li>• 1 credit</li> <li>• 12<sup>th</sup> grade only</li> </ul>
<p><b>2022</b></p>	<p>Theory of Knowledge (year 1) at Lamar updated to yearlong course. Social Studies Research Methods course number is used.</p> <ul style="list-style-type: none"> <li>• .5 credit to 1 credit</li> <li>• 11<sup>th</sup> grade only</li> </ul>
<p><b>2023-2024</b></p>	<p>The administration discovered that the TOK IB (I) course number had been changed to an innovative (N) course code. Began correspondence with Texas IB Schools and the Texas Education Agency.</p> <ul style="list-style-type: none"> <li>• Texas IB Schools: No board approval is needed for TOK because TEA had the course approved and Lamar Academy had the course approved.</li> <li>• Texas Education Agency escalated the question to the Special Projects Director. No response.</li> <li>• MISD decided board approval was needed for TOK based on information provided by the TEA website for all innovative courses.</li> </ul> <p>The core must be taught/experienced in both years. TOK is a course that encourages reflection on the nature of human knowledge and should be taught with reference to student experience in the classroom, which requires concurrency of learning. “The core is TOK, Extended Essay, and CAS.”</p>
<p><b>2024-2025</b></p>	<p>The Social Studies Research Methods course code was updated to the Humanities course code to reflect the World Studies transdisciplinary nature of the Theory of Knowledge I /IB Core junior-level course. Humanities TEKS and the TOK/CAS and EE concepts and objectives are aligned. Humanities is an English core course whose TEKS are taught through the IB Theory of Knowledge I/IB Core course during the Junior year. IB Theory of Knowledge is an Advanced Course under EIC local. Board Policy EIC local requires core courses and International Baccalaureate courses to be weighted.</p>

**Consistent  
Application for  
Graduating Class**

The District shall apply the same class rank calculation method and rules for local graduation honors for all students in a graduating class, regardless of the school year in which a student first earned high school credit.

**Calculation**

For the graduating classes of 2025, 2026, and 2027, the District shall include in the calculation of class rank semester grades earned in high school credit courses taken in grades 9-12 only, unless excluded below and only in the following subject areas: English, mathematics, science, and social studies.

Beginning with the graduating class of 2028, the District shall include in the calculation of class rank semester grades earned in high school credit courses taken in grades 9-12 only, unless excluded below and only in the following subject areas: English, mathematics, science, social studies, and eligible Advanced Placement (AP) or International Baccalaureate (IB) course as designated in District publications.

The class rank calculation shall not include semester grades from a course that is retaken after a passing grade has been earned, and the new grade shall not be recorded on the transcript.

The calculation shall include failing grades.

**Exclusions**

The calculation of class rank shall exclude grades earned in summer school, unless through dual enrollment in South Texas College (STC) Academy or Achieve Early College High School associate's degree program; any credit recovery distance learning program; any online program, unless offered as a dual credit course option along with traditional District courses; any course for which a pass/fail grade is assigned; or through credit by examination, with or without prior instruction.

**Weighted Grade  
System**

**Categories**

The District shall categorize and weight courses as Advanced, Honors, College Prep, and Standard, in accordance with the provisions of this policy and as designated in appropriate District publications.

*Advanced*

Eligible IB, AP, OnRamps, dual credit, and approved courses designated in the curriculum bulletin shall be categorized and weighted as Advanced courses.

*Pre-AP/Honors*

Eligible Pre-AP and courses locally designated as honors shall be categorized and weighted as Honors courses.

*College-Prep*

Eligible courses locally designated as college-prep courses shall be categorized and weighted as College-Prep courses.

**Weighted Numerical  
Grade Average**

The District shall assign weights to semester grades, including failing grades, earned in eligible courses and calculate a weighted numerical grade average in accordance with the following:

<b>Category</b>	<b>Weight</b>
Advanced	plus 13 points*
Pre-AP/Honors	plus 10 points
College Prep	plus 5 points

\*A grade of D plus, D, or D minus in a dual enrollment course shall receive high school credit, and the grade shall be converted to a 70 for purposes of calculating class rank.

The District shall record unweighted numerical grades on student transcripts.

**Transferred Grades**

When a student transfers semester grades for courses that would be eligible to receive additional weight under the District's weighted grade system, the District shall assign additional weight to the grades based on the categories and grade weight system used by the District only if the same, a similar, or an equivalent course are offered to the same class of students in the District.

**Local Graduation  
Honors**

For the purpose of determining honors to be conferred during graduation activities, the District shall calculate class rank in accordance with this policy and administrative regulations by using grades available at the time of calculation at the end of the fifth six-week grading period of the senior year.

For the purpose of applications to institutions of higher education, the District shall also calculate class rank as required by state law. The District's eligibility criteria for local graduation honors shall apply only for local recognitions and shall not restrict class rank for the purpose of automatic admission under state law. [See EIC(LEGAL)]

**Valedictorian and  
Salutatorian**

The valedictorian and salutatorian shall be the eligible students with the highest and second highest rank, respectively. To be eligible for this local graduation honor, a student must:

1. Have been continuously enrolled in the same District high school for the four regular (fall and spring) semesters immediately preceding graduation;
2. Be graduating after exactly eight semesters of enrollment in high school; and

3. Have completed the foundation program with the distinguished level of achievement.

*Breaking Ties*

In case of a tie in weighted numerical grade averages, after calculation to the fourth decimal place, the District shall calculate a weighted numerical grade average only using eligible grades at the time of calculation.

If the tie is not broken after applying these methods, the District shall recognize all students involved in the tie as sharing the honor and title.

Honor Graduates

The District shall recognize at the graduation ceremony all students whose weighted numerical grade averages comprise the top 10 percent of the students in the graduating class, as follows:

- Summa cum laude: top 2 percent
- Magna cum laude: next 3 percent (3-5 percent)
- Cum laude: remainder of the top 10 percent (6-10 percent)

**Highest-Ranking Graduate**

The student meeting the local eligibility criteria for recognition as the valedictorian shall also be considered the highest-ranking graduate for purposes of receiving the honor graduate certificate from the state of Texas.

**BOARD AGENDA REPORT  
MCALLEN INDEPENDENT SCHOOL DISTRICT**

**MEETING DATE:** October 8, 2024

**SUBJECT:** Discussion of Change to Policy AE (LOCAL) - Educational Philosophy (McAllen I.S.D. Mission and Vision Statements) First Reading

**REFERENCE:** Goal 1 - Student Achievement/Student Focus, Goal 2 - People Development, Goal 3 - Facilities Priorities, Goal 4 - Financial Priorities

**BACKGROUND INFORMATION/REASON FOR BOARD CONSIDERATION:**

The mission and vision statements were simplified in language from the current mission and vision statements by the Approaches to Leadership and Learning committee. Per AE (LOCAL) policy, the changes of mission and vision statements requires board approval.

**ADMINISTRATIVE CONSIDERATIONS/FACTS AND ANALYSIS:** The McAllen I.S.D. Approaches to Leadership and Learning framework, which includes the proposed mission and vision statements, was presented by Jeanette C. Nino on Tuesday, September 10, 2024 at the board meeting.

**LEGAL REVIEW:** None

**BUDGETARY CONSIDERATIONS:** None

**RECOMMENDED BOARD ACTION:** Administration is recommending approval for the change to Policy AE (LOCAL) - Educational Philosophy (McAllen I.S.D. Mission and Vision Statements).

**Attachment:** ✓

**SUBMITTED BY:** \_\_\_\_\_

  
**SUPERVISOR:** Jeanette Nino (Oct 2, 2024 13:24 CDT)

For further information contact:  
Name: Jeanette C. Nino  
Office: Associate Superintendent  
eMail: jeanette.nino@mcallenisd.net

**Approved for presentation to the Board of Education:**

  
RENE GUTIERREZ (Oct 2, 2024 13:32 CDT)

**Mission Statement**

The mission of McAllen Independent School District is to educate all students to be creative and digital thinkers who impact a global society.

**Vision Statement**

The vision of McAllen Independent School District offers an inclusive community where all students are empowered to reach their full potential.

**BOARD AGENDA REPORT  
MCALLEN INDEPENDENT SCHOOL DISTRICT**

**MEETING DATE:** October 8, 2024

**SUBJECT:** Discussion and Possible Action of Change to Lucile McKee Hendricks Elementary Logo

**REFERENCE:** Goal 1 - Student Achievement/Student Focus, Goal 2 - People Development, Goal 3 - Facilities Priorities, Goal 4 - Financial Priorities

**BACKGROUND INFORMATION/REASON FOR BOARD CONSIDERATION:**

Per board policy FM(LOCAL), Hendricks Elementary Site Based Decision-Making (SBDM) committee is requesting approval to update the current school logo (please see attachment of current logo and design for proposed logo).

**ADMINISTRATIVE CONSIDERATIONS/FACTS AND ANALYSIS:** Hendricks Elementary SBDM September 26, 2024 meeting agenda, sign-in sheet, Google logo feedback form, and responses of approval by committee members.

**LEGAL REVIEW:** None

**BUDGETARY CONSIDERATIONS:** None

**RECOMMENDED BOARD ACTION:** Administration is recommending approval for the new logo for Lucile McKee Hendricks Elementary.

**Attachment:** ✓

**SUBMITTED BY:** \_\_\_\_\_

For further information contact:  
Name: Jeanette C. Nino  
Office: Associate Superintendent  
eMail: jeanette.nino@mcallsisd.net

  
**SUPERVISOR:** Jeanette Nino (Oct 1, 2024 17:06 CDT)

**Approved for presentation to the Board of Education:**

  
RENE GUTIERREZ (Oct 1, 2024 17:09 CDT)



# SBDM MEETING

Thursday, September 26th  
4:00 - 5:00 PM

Location: Library or connect by TEAMS

Microsoft Teams meeting  
Join on your computer, mobile app or room device  
[Click here to join the meeting](#)  
Meeting ID: 290 521 269 644  
Passcode: i6QYpZ

## Agenda Items:

- Overview of SBDM Procedures
- MISD 24 - 25 Instructional Program Overview
- Budget Overview
- Review 23 - 24 STAAR results
- Other
  - Logo
  - Family Activity/Events for First Semester



Lucile McKee Hendricks Elementary  
SBDM Meeting



Thursday, September 26, 2024

Agenda

- Overview of Administrative Procedures for SBDM
- MISD 24-25 Instructional Program Overview
- Budget Overview
- Update/Finalize CNA/CIP using STAAR 2024 Results
- Other Campus Items

Sign-In Sheet

Committee Member	Signature
Pre-Kinder: Maria Zuviri-Cruz	
Kinder: Irma Garza	
1st: Mayra Bernabe	
2nd: Vanessa Villarreal	
3rd: Jesus Miranda	
4th/LEAD Rep.: Manuelita Flores	
5th: Sahyda Ibarra	
Special Education: Angelica Barbosa	
District Rep: Cynthia Olivarez <del>JP Ramirez</del>	
Parental Involvement: Leticia Villarreal	
Parent Rep.: Anabel Cardoza	
Parent Rep: Yvonne Mendoza	online
Community Rep: Gaston Balli	online
Community Rep: Nick Carpenter	online
Business Rep: Lizet Cortez	online
Business Rep: Maribel Sanchez	online
Instructional Coach: Maricruz Trigo	
Counselor: Sylvia Vasquez	
Assistant Principal: Rachel Villanueva	
Principal: Monica Garza	

# SBDM Logo Feedback

Logo discussion input


1. Email \*

---


2. My position on the proposed logo change is:

Proposed Logo Revision

Original Logo




Current Logo




→

EST. 2008



Other Campus Logos:



Too Similar

Mark only one oval.

- Leave as is (No Change)
- Accept proposed changes

This content is neither created nor endorsed by Google.

Timestamp	Username	My position on the prop
2024/09/26 4:08:15 PM EST	sylvia.vasquez2@mcallenisd.net	Accept proposed chang
2024/09/26 4:08:26 PM EST	maricruz.trigo@mcallenisd.net	Accept proposed chang
2024/09/26 4:08:26 PM EST	nick.acarpenter87@gmail.com	Accept proposed chang
2024/09/26 4:08:46 PM EST	vanessa.villarreal@mcallenisd.net	Accept proposed chang
2024/09/26 4:08:49 PM EST	angelica.barbosa@mcallenisd.net	Accept proposed chang
2024/09/26 4:08:54 PM EST	gaston511@rgv.rr.com	Accept proposed chang
2024/09/26 4:08:54 PM EST	lgarciay26@gmail.com	Accept proposed chang
2024/09/26 4:09:49 PM EST	maria.zuviri-cruz@mcallenisd.net	Accept proposed chang
2024/09/26 4:10:08 PM EST	yvonne.mendoza@mcallenisd.net	Accept proposed chang
2024/09/26 4:10:48 PM EST	sahyda.ibarra@mcallenisd.net	Accept proposed chang
2024/09/26 4:10:54 PM EST	rachel.villanueva@mcallenisd.net	Accept proposed chang
2024/09/26 4:39:00 PM EST	mayra.bernabe@mcallenisd.net	Accept proposed chang
2024/09/26 4:40:54 PM EST	mcortez1002@gmail.com	Accept proposed chang
2024/09/26 5:17:43 PM EST	manuelita.flores@mcallenisd.net	Accept proposed chang
2024/09/26 5:29:56 PM EST	Leticia.Villarreal@mcallenisd.net	Accept proposed chang
2024/09/26 9:47:28 PM EST	irma.garza2@mcallenisd.net	Accept proposed chang

**BOARD AGENDA REPORT  
McALLEN INDEPENDENT SCHOOL DISTRICT**

**MEETING DATE:** October 8, 2024

**BOARD AGENDA REPORT  
McALLEN INDEPENDENT SCHOOL DISTRICT**

**MEETING DATE:** October 8, 2024

Attachment:

**SUBMITTED BY:** *Andres* **SUPERVISOR:** *Lorena Garcia*

Approved for presentation to the Board of Education:

*Rene Gutierrez*  
RENE GUTIERREZ (Oct 1, 2024 08:13 CDT)

Superintendent of Schools

Description	A	B	C		D	E	
	Original Budget	Revised Budget 08/31/2024	Budget Amendments Under Consideration		Revisions	Transfers	Revised Budget 09/30/2024
<b>Unaudited Fund Balance</b>	<b>145,855,570</b>	<b>145,855,570</b>					<b>145,855,570</b>
Revenues:							
Local:							
Property Taxes	79,212,593	79,212,593					79,212,593
Interest Income	3,060,000	3,060,000					3,060,000
Other Local Income	2,176,542	2,239,489	14,169				2,253,658
State:	140,703,661	140,703,661					140,703,661
Federal:	23,947,355	24,122,355	166,197				24,288,552
Other Sources:	0	55,419	2,405				57,824
<b>Total Revenues</b>	<b>249,100,151</b>	<b>249,393,517</b>	<b>182,771</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>249,576,288</b>
Expenditures:							
11 Instruction	132,270,921	135,829,519	999,549	(70,255)			136,758,813
12 Inst. Res. & Media Services	3,349,732	3,371,062		1,968			3,373,030
13 Curriculum Dev. & Inst. Staff Dev.	3,862,783	4,092,425		33,210			4,125,635
21 Inst. Leadership	3,460,537	3,668,186		41,207			3,709,393
23 School Leadership	13,842,089	13,955,572		(4,318)			13,951,254
31 Guid., Counseling & Eval. Ser.	10,829,063	10,807,279		(5,906)			10,801,373
32 Social Work Services	1,970,180	1,970,080					1,970,080
33 Health Services	3,026,343	3,028,843		246			3,029,089
34 Student (Pupil) Trans.	4,940,668	5,503,613	912,226				6,415,839
35 Food Services	21,826,304	22,169,704	166,197				22,335,901
36 Curricular/Extracurricular Act.	9,896,442	10,762,773	302,394	(2,082)			11,063,085
41 General Administration	7,650,393	7,751,143					7,751,143
51 Plant Maint. & Operations	20,698,687	22,520,415	782,000	118,043			23,420,458
52 Security and Monitoring Serv.	5,048,236	7,132,360	77,622	1,937			7,211,919
53 Data Processing Services	5,251,154	5,886,456	239,150	(574,294)			5,551,312
61 Community Services	82,415	88,075		1,600			89,675
71 Debt Service	4,481,506	4,485,489		458,644			4,944,133
81 Fac. Acquisition & Const.	0	1,989,373					1,989,373
95 Pmt. to Juv. Justice Alt. Ed. Prg.	40,000	40,000					40,000
99 Other Intergovernmental Charges	1,072,698	1,072,698					1,072,698
Other Uses	0	0	1,000,000				1,000,000
<b>Total Expenditures</b>	<b>253,600,151</b>	<b>266,125,065</b>	<b>4,479,138</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>270,604,203</b>
<b>Preliminary Ending Fund Balance</b>	<b>141,355,570</b>	<b>129,124,022</b>	<b>(4,296,367)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>124,827,655</b>

**GENERAL FUND**  
**Revisions**

**REVENUES:**

**Local**

- Instrument Maintenance Fees for Fund 184 Fine Arts	\$ 11,775	
- Contributions from Students to attend the Choral Festival for Fund 184 Fine Arts	2,207	
- Contribution of \$1 from Students to Attend the Valley Symphony Orchestra for Fund 184 Fine Arts	<u>187</u>	14,169

**Federal**

- Increase to Food Service Fresh Fruit and Vegetable Program Grants - 8 Elementaries	<u>\$ 166,197</u>	166,197
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**Other Sources**

- Transfer to Fund 199 General Fund from Fund 713 Safe and Secure for Security Radios at Rayburn Elementary	<u>\$ 2,405</u>	2,405
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Grand Total \$ 182,771

**EXPENDITURES:**

Function 11	- Increase to Contracted Maintenance and Repairs for Instruments for Fund 184 Fine Arts	\$ 11,775	
	- Transfer from Assigned Fund Balance for Fund 199 General Fund - Instructional Services Department Cuts and RSD Tuition	<u>987,774</u>	999,549
Function 34	- Transfer from Assigned Fund Balance for Fund 199 General Fund - Transportation Department Cuts, Buses and Bus Repairs	<u>\$ 912,226</u>	912,226
Function 35	- Increase to Food Service Fresh Fruit and Vegetable Program Grants - 8 Elementaries	<u>\$ 166,197</u>	166,197
Function 36	- Increase to Student Travel for Fund 184 Fine Arts to Attend the Choral Festival	\$ 2,207	
	- Increase to Student Travel for Fund 184 Fine Arts to Attend the Valley Symphony Orchestra	187	
	- Transfer from Assigned Fund Balance for Fund 199 General Fund - Athletics Department Cuts	200,000	
	- Transfer from Assigned Fund Balance for Fund 199 General Fund - Fine Arts Department Cuts	<u>100,000</u>	302,394
Function 51	- Transfer from Assigned Fund Balance for Fund 199 General Fund - Facilities, Maintenance and Operations Department Cuts, Vehicle and Equipment Replacements	<u>\$ 782,000</u>	782,000
Function 52	- Increase for Security Radios for Rayburn Elementary for Fund 199 General Fund	\$ 2,405	
	- Transfer from Fund Balance for Fund 158 School Safety Allotment for Radios, Antenas and Chargers	25,217	
	- Transfer from Assigned Fund Balance for Fund 199 General Fund - Police Department Vehicle Replacements	<u>50,000</u>	77,622
Function 53	- Transfer from Assigned Fund Balance for Fund 199 General Fund - Intercom Replacements	<u>\$ 239,150</u>	239,150
Other Uses	- Transfer from Assigned Fund Balance for Fund 199 General Fund - Transfer to Fund 753 Health Fund	<u>\$ 1,000,000</u>	1,000,000

Grand Total \$ 4,479,138

**CAPITAL PROJECTS**

Description	A	B	C		D	E
	Original Budget	Revised Budget 08/31/2024	Budget Amendments Under Consideration		Revised Budget 09/30/2024	
			Revisions	Transfers		
<b>Unaudited Fund Balance</b>	<b>6,237,048</b>	<b>6,237,048</b>				<b>6,237,048</b>
Revenues:						
Local						
Other Local Income	0	1,074,234	(72,906)			1,001,328
Other Sources	0	0				0
<b>Total Revenues</b>	<b>0</b>	<b>1,074,234</b>	<b>(72,906)</b>	<b>0</b>		<b>1,001,328</b>
Expenditures:						
11 Instruction		74,902				74,902
33 Health Services		2,094				2,094
36 Curricular/Extracurricular Act.		113,414				113,414
51 Plant Maint. & Operations	279,043	714,586		135,280		849,866
52 Security and Monitoring Serv.		389,346				389,346
81 Fac. Acquisition & Const.	4,648,611	5,094,362	(1,382)	(135,280)		4,957,700
<b>Total Expenditures</b>	<b>4,927,654</b>	<b>6,311,708</b>	<b>(1,382)</b>	<b>0</b>		<b>6,387,322</b>
<b>Preliminary Ending Fund Balance</b>	<b>1,309,394</b>	<b>999,574</b>	<b>(71,524)</b>	<b>0</b>		<b>851,054</b>

CAPITAL PROJECTS FUND  
Revisions

**REVENUES:**

<b>Local</b>			
<b>Other Local Income</b>	- Adjust Budget to Actual for Fund 697 UTRGV Collegiate Academy	<u>\$ (72,906)</u>	(72,906)
		Grand Total	<u><u>\$ (72,906)</u></u>

**EXPENDITURES:**

Function 81	- Adjust Budget to Actual for Fund 697 UTRGV Collegiate Academy	<u>(1,382)</u>	(1,382)
		Grand Total	<u><u>\$ (1,382)</u></u>

**BOARD AGENDA REPORT  
MCALLEN INDEPENDENT SCHOOL DISTRICT**

**MEETING DATE:** September 24, 2024

**SUBJECT:** Discussion and Possible Action to Approve Board of Education Meeting Minutes

**REFERENCE:**

**BACKGROUND INFORMATION/REASON FOR BOARD CONSIDERATION:**

The minutes for each meeting of the Board of Education are traditionally brought to the Board for approval. After approval, the minutes become the official record for Board Action.

**ADMINISTRATIVE CONSIDERATIONS/FACTS AND ANALYSIS:**

The Administration asks that the Board of Education consider approval of the attached minutes.

**LEGAL REVIEW:** None

**BUDGETARY CONSIDERATIONS:** None


**RECOMMENDED BOARD ACTION:**

That the Board approve the minutes of the following meeting(s):

- Board Workshop September 21, 2024
- Special Board Meeting September 24, 2024 4:30 PM - Level 3 Grievance
- Regular Board Meeting September 24, 2024 5:30 PM
- School Safety and Security Committee Meeting October 3, 2024 12:00 PM

**Attachment:**

**SUBMITTED BY:** *Natalia Goza*  
Natalia Goza (Oct 1, 2024 14:45 CDT)

**SUPERVISOR:**   
Sofia Mercedes Pena (Oct 1, 2024 15:19 CDT)

For further information contact:  
Name: Natalia Goza  
Office: 956 618-6094  
Email: natalie.goza@mcallsisd.net


**Approved for presentation to the Board of Education:**

  
RENE GUTIERREZ (Oct 1, 2024 16:26 CDT)


**BOARD AGENDA REPORT  
MCALLEN INDEPENDENT SCHOOL DISTRICT**

**MEETING DATE:** September 27, 2024

**SUBMITTED BY:** *Natalia Goza*  
Natalia Goza (Sep 27, 2024 15:47 CDT)

**SUPERVISOR:**   
Sofia Mercedes Pena (Oct 2, 2024 10:17 CDT)

**Approved for presentation to the Board of Education:**

  
RENE GUTIERREZ (Oct 2, 2024 13:29 CDT)

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR  
MCALLEN ISD  
EXPRESSING ITS NOMINATION FOR APPRAISAL DISTRICT DIRECTORS  
FOR 2025-2027 OF THE HIDALGO COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTORS:**

**WHEREAS**, the Board of Trustees for MCALLEN ISD are authorized to make nominations for each position to be filled in the Hidalgo County Appraisal District Board of Directors; and

**WHEREAS**, these directors shall serve a term beginning January 1, 2025 and that all taxing entities associated with the Hidalgo County Appraisal District are authorized to nominate up to five (5) individuals for said Board; and

**WHEREAS**, the Board of Trustees for McAllen ISD must submit the names of the nominees by written resolution to the Chief Appraiser by **October 14, 2024**.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF MCALLEN ISD**, that the name(s) of:

(Name of Nominee)

is/are hereby nominated by the Board of Trustees of **McAllen ISD** to the Hidalgo County Appraisal District Board of Directors.

**FUTHERMORE**, the Board of Trustees for **McAllen ISD** directs the Chief Appraiser to submit said nomination for consideration by all taxing entities within the Hidalgo County Appraisal District in the upcoming district election.

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Sofia Peña, President, Board of Trustees

ATTEST:

\_\_\_\_\_  
Erica de la Garza-Lopez, Secretary, Board of Trustees

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR  
MCALLEN ISD  
EXPRESSING ITS NOMINATION FOR APPRAISAL DISTRICT DIRECTORS  
FOR 2025-2027 OF THE HIDALGO COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTORS:**

**WHEREAS**, the Board of Trustees for MCALLEN ISD are authorized to make nominations for each position to be filled in the Hidalgo County Appraisal District Board of Directors; and

**WHEREAS**, these directors shall serve a term beginning January 1, 2025 and that all taxing entities associated with the Hidalgo County Appraisal District are authorized to nominate up to five (5) individuals for said Board; and

**WHEREAS**, the Board of Trustees for McAllen ISD must submit the names of the nominees by written resolution to the Chief Appraiser by **October 14, 2024**.

**NOW, THEREFORE**, BE IT RESOLVED BY **THE BOARD OF TRUSTEES OF MCALLEN ISD**, that the name(s) of:

(Name of Nominee)

is/are hereby nominated by the Board of Trustees of **McAllen ISD** to the Hidalgo County Appraisal District Board of Directors.

**FUTHERMORE**, the Board of Trustees for **McAllen ISD** directs the Chief Appraiser to submit said nomination for consideration by all taxing entities within the Hidalgo County Appraisal District in the upcoming district election.

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Sofia Peña, President, Board of Trustees

ATTEST:

\_\_\_\_\_  
Erica de la Garza-Lopez, Secretary, Board of Trustees

**BOARD AGENDA REPORT  
MCALLEN INDEPENDENT SCHOOL DISTRICT**

**MEETING DATE:** October 8, 2024

**Attachment:**

**SUBMITTED BY:** *Alberto Canales*  
Alberto Canales (Sep 30, 2024 09:39 CDT)

**SUPERVISOR:** *Lorena Garcia*

**Approved for presentation to the Board of Education:**

*Rene Gutierrez*  
RENE GUTIERREZ (Sep 30, 2024 16:24 CDT)

90 \_\_\_\_\_  
**Superintendent of Schools**

**BOARD AGENDA REPORT  
MCALLEN INDEPENDENT SCHOOL DISTRICT**

**MEETING DATE:** October 8, 2024

**Attachment:**

**SUBMITTED BY:** *Alberto Canales*  
Alberto Canales (Sep 30, 2024 09:38 CDT)

**SUPERVISOR:** *Lorena Garcia*

**Approved for presentation to the Board of Education:**

*Rene Gutierrez*  
RENE GUTIERREZ (Sep 30, 2024 16:24 CDT)