



Excellence. For each and every student.

**BOARD OF EDUCATION**  
Regular Meeting - September 12, 2022 - 7:00 PM  
Wayzata City Hall  
600 Rice Street  
Wayzata, Minnesota 55391

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## AGENDA

1.	<b>CALL TO ORDER/ROLL CALL</b>	<b>2</b>
2.	<b>APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS</b>	<b>3</b>
	A. Approval of Minutes	5
	B. Finance and Business Services	
	1. Monthly Reports	
	i. Check Report - August 2022	8
	ii. Wire, EFT, & ACH - July 2022	18
	2. P-Card Approvals	19
	3. Plymouth Creek Christian Church Purchase	20
	C. Human Resource Services	
	1. Monthly Recommendations	21
3.	<b>REPORTS FROM ORGANIZATIONS</b>	
	A. Wayzata High School Student Council Representative	
4.	<b>RECOGNITIONS</b>	
	A. Employee of the Month	26
	B. Retiree Recognition	28
5.	<b>AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD</b>	<b>29</b>
6.	<b>STUDENT CURRICULUM PRESENTATION</b>	
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	1. Back to School Update	30
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	1. Policy Approvals	67
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8.	<b>OTHER BOARD ACTION</b>	
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**Board of Education**  
Regular Meeting – September 12, 2022

**AGENDA SECTION:** Call to Order

**ITEM:** Roll Call Attendance

**COMMENTS BY:** Bonita Lucky, Board Clerk

	<b>PRESENT</b>	<b>ABSENT</b>
Linda Cohen	_____	_____
Bonita Lucky	_____	_____
Jay Hesby	_____	_____
Heidi Kader	_____	_____
Milind Sohoni	_____	_____
Cheryl Polzin	_____	_____
Sarah Johansen	_____	_____
Chace Anderson, ex-officio	_____	_____



**Board of Education**  
Regular Meeting – September 12, 2022

**AGENDA SECTION** Approval of Agenda and Consent Agenda Items

**ITEM:** Approval of Agenda and Consent Agenda Items

**COMMENTS BY:** Board Chair

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event, the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:

- A. **Approval of Minutes**
- B. **Finance and Operations Services**
  - 1. **Monthly Reports**
    - i. **Check Report - August 2022**
    - iii. **Wire, EFT, & ACH Report - July 2022**
  - 2. **P-Card Approvals**
  - 3. **Plymouth Creek Christian Church Purchase**
- C. **Human Resource Services**
  - 1. **Monthly Recommendations**

**Recommended Action:** Approve the full agenda as presented, and the consent agenda items.

Motion by: \_\_\_\_\_

**ROLL CALL**

Passed: \_\_\_\_\_

Second by: \_\_\_\_\_

Failed: \_\_\_\_\_

Abstentions: \_\_\_\_\_



## Board of Education Roll Call Vote

AGENDA ITEM: \_\_\_\_\_

	YES	NO	ABSTAIN	ABSENT
Milind Sohoni	_____	_____	_____	_____
Linda Cohen	_____	_____	_____	_____
Jay Hesby	_____	_____	_____	_____
Heidi Kader	_____	_____	_____	_____
Bonita Lucky	_____	_____	_____	_____
Cheryl Polzin	_____	_____	_____	_____
Sarah Johansen	_____	_____	_____	_____



**Board of Education**  
Regular Meeting – September 12, 2022

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Approval of Board Minutes

**COMMENTS BY:** Bonita Lucky, Board Clerk

Approve the minutes of the following meetings:

- August 8, 2022 Regular Meeting

**Recommended Action:** Approve the minutes of the Board meetings.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_ 5

Regular Meeting  
Monday, August 8, 2022 7:00 PM Central

Wayzata City Hall  
600 Rice Street  
Wayzata, Minnesota 55391

Linda Cohen: Present  
Jay Hesby: Present  
Sarah Johansen: Absent  
Heidi Kader: Present  
Bonita Lucky: Present  
Cheryl Polzin: Present  
Milind Sohoni: Present  
Present: 6, Absent: 1.

## **1. CALL TO ORDER/ROLL CALL**

## **2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

Approve the full agenda as presented, and the consent agenda items. This motion, made by Jay Hesby and seconded by Cheryl Polzin, Passed.

Sarah Johansen: Absent, Linda Cohen: Aye, Jay Hesby: Aye, Heidi Kader: Aye, Bonita Lucky: Aye, Cheryl Polzin: Aye, Milind Sohoni: Aye  
Aye: 6, Nay: 0, Absent: 1

### **2.A. Approval of Minutes**

### **2.B. Finance and Business Services**

#### **2.B.1. Monthly Reports**

2.B.1.i. Check Report - July 2022

2.B.1.ii. Wire, EFT, & ACH Report - June 2022

2.B.2. P-Card Authorization - July 2022

2.B.3. Authorized Personnel

2.B.4. Adult Meal Pricing Requirements for 2022-23

### **2.C. Human Resource Services**

2.C.1. Monthly Recommendations

## **3. REPORTS FROM ORGANIZATIONS**

3.A. Wayzata High School Student Council Representative - No report this month.

## **4. RECOGNITIONS**

4.A. Employee of the Month - Will be recognized at September meeting.

4.B. Retiree Recognition

## **5. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD**

No public comment requests were made at this meeting.

## **6. STUDENT CURRICULUM PRESENTATION - No report.**

## **7. ADMINISTRATIVE REPORTS AND RECOMMENDATIONS**

### **7.A. Finance and Business Services**

#### **7.A.1. Call for Election**

Adopt the resolution relating to the election of a school board member and calling the School District Special Election held in conjunction with the State General Election.

This motion, made by Cheryl Polzin and seconded by Milind Sohoni, Passed.

Sarah Johansen: Absent, Linda Cohen: Aye, Jay Hesby: Aye, Heidi Kader: Aye,

Bonita Lucky: Aye, Cheryl Polzin: Aye, Milind Sohoni: Aye

Aye: 6, Nay: 0, Absent: 1

## **8. OTHER BOARD ACTION**

## **9. BOARD REPORTS**

No reports.

## **10. ADJOURN**

Call the meeting to a close at 7:09 p.m. This motion, made by Bonita Lucky and seconded by Jay Hesby, Passed.

Sarah Johansen: Absent, Linda Cohen: Aye, Jay Hesby: Aye, Heidi Kader: Aye, Bonita Lucky: Aye, Cheryl Polzin: Aye, Milind Sohoni: Aye

Aye: 6, Nay: 0, Absent: 1

# 2022-23 School Year Check Report

For the Month Ended August 31, 2022



Excellence. For each and every student.

Check No.	Vendor	Description	Date	Amount
25397	Intermediate Dist 287	Prof Services	8/30/2022	379,406.93
25186	Intermediate Dist 287	Prof Services	8/16/2022	289,400.09
25385	Apple Inc	Elementary Tech Lab Replacement Computers	8/30/2022	250,153.00
25100	City Of Plymouth	Prof Services	8/9/2022	197,018.08
25175	Xcel Energy	Utility	8/9/2022	179,090.50
25156	Now Micro	Computers And Monitors For Labs	8/9/2022	107,440.00
25089	Bloom Early Learning	Prof Services	8/9/2022	80,364.00
25216	Instructure Inc	Annual Renewal Of Canvas	8/16/2022	80,110.00
25068	Intereum	Whs Media Soft Seating & Tables	8/2/2022	58,132.96
25365	The Math Learning Ctr	Initial Order Of Bridges Materials	8/23/2022	55,749.14
712362	Relate Counseling Ctr	Prof Services	8/18/2022	54,500.00
25354	Risk Administration Services Inc	Prof Services	8/23/2022	48,774.92
25073	Tennis West Llc	Whs - Tennis Courts	8/4/2022	40,000.00
25363	Tech Academy	Prof Services	8/23/2022	37,944.00
25077	Active Internet Technologies Llc	Annual Finalsite Web Hosting Renewal	8/9/2022	34,750.00
25219	Isd #281-Robbinsdale Schools	Prof Services	8/16/2022	34,482.00
25078	Affinitech Inc	Prof Services	8/9/2022	28,578.04
24943	Illuminate Education Inc	Testing	8/2/2022	28,370.00
24879	Academic Excellence Llc	Prof Services	8/2/2022	27,725.60
712361	Hillyard Inc Minneapolis	Supplies	8/18/2022	27,088.20
25124	Hudl	Supplies	8/9/2022	25,000.00
25329	Lvc (Low Voltage Contractors)	Repair/Maint	8/23/2022	24,775.79
25169	Titan School Solutions Inc	22-23 Yearly Service Fees	8/9/2022	24,710.00
25332	Mayer Arts Inc	Prof Services	8/23/2022	23,344.00
25217	Isd #272-Eden Prairie Schools	Prof Services	8/16/2022	22,912.84
25268	A-1 Stripes Inc	Prof Services	8/23/2022	22,700.00
25043	Thelen Heating And Roofing Inc	GI - 07H Built-Up Bituminous Roofing	8/2/2022	22,420.00
25090	Bluum Of Minnesota, Llc	Renewal Of Smart Learning Suite	8/9/2022	21,960.00
25412	The Math Learning Ctr	Bridges Math Books	8/30/2022	21,847.26
25076	Absolute Commercial Flooring Inc	Prof Services	8/9/2022	21,517.56
25318	Ingina Llc	Prof Services	8/23/2022	21,441.00
25218	Isd #276 Minnetonka Public Schools	Prof Services	8/16/2022	20,961.88
25074	Tennis West Llc	Whs - Tennis Courts	8/4/2022	19,830.00
25374	Young Rembrandts	Prof Services	8/23/2022	19,330.00
25267	Hanus Enterprises,Llp	Bus Garage Rent	8/17/2022	18,952.88
712336	Brain Pop Llc	Brainpop Subscription Orders - Elementary Schools	8/11/2022	17,515.12
25104	Crown Lift Trucks	Csf - Sit-Down Counterbalanced Truck	8/9/2022	17,450.00
25338	Mn Roadways Company	Cms/Ems/Wms - Pavement Rehab	8/23/2022	16,226.45
25390	City Of Wayzata	Prof Services	8/30/2022	15,285.00
25023	Savvas Learning Company Llc	Providence Textbooks-Ap Chemistry	8/2/2022	15,232.10
25283	Amazon Capital Services Inc	Clasroom & Office Supplies	8/23/2022	15,059.93
25153	My Health For Teens & Young Adults	Prof Services	8/9/2022	15,000.00
24905	Brin Glass Service	Gw - Windows	8/2/2022	14,820.00
25321	Isd #272-Eden Prairie Schools	Perkins Mid Yr Draw	8/23/2022	14,712.64
25284	Art Spark Llc	Prof Services	8/23/2022	13,860.00
24973	Magic Turf, Inc	Repairs	8/2/2022	13,850.00
25049	Turnitin Llc	Whs Turnitin	8/2/2022	13,750.00
25289	Boelter Premier	Hs Shelving Units	8/23/2022	13,700.00
25375	Youth Enrichment League	Prof Services	8/23/2022	13,213.00
25341	Nac (Northern Air Corp)	Repairs Wms	8/23/2022	12,857.00
25146	Mavo Systems, Inc	Cms - Auditorium Ceiling And Vestibule Storefront	8/9/2022	12,744.00
25067	Intermediate Dist 287	Perking Through 6/30/22	8/2/2022	12,405.35
712343	Inspec, Inc.	Prof Services	8/11/2022	11,800.00
25405	Now Micro	Monitors For Whs Lab	8/30/2022	11,755.00
24979	Master Mechanical Inc	GI - 23A Hvac	8/2/2022	11,637.50
25315	Hennepin Technical College	Rental Contact #23H027	8/23/2022	10,877.00
25325	Kidcreate Studio	Prof Services	8/23/2022	10,614.00

Check No.	Vendor	Description	Date	Amount
25287	Benefitfocus.Com Inc	Prof Services	8/23/2022	10,064.64
25320	Isd #270-Hopkins Schools	Prof Services	8/23/2022	10,010.24
25039	Swank Movie Licensing Usa	Licensing	8/2/2022	9,989.00
25041	The Math Learning Ctr	Bridges 22-23 Initial Order	8/2/2022	9,799.06
25262	Vision Service Plan Ins Co	August Active	8/16/2022	9,753.63
24953	Johnson Fitness & Wellness	West Fitness Equip 22-23	8/2/2022	9,480.00
712357	Tri-Dim Filter Corp	Supplies Cms	8/11/2022	9,300.03
25263	Waste Management Of Wi	Prof Services	8/16/2022	9,066.06
24890	Amazon Capital Services Inc	Whs Darcy Hanley Interior Design 1 & 2 Student Res	8/2/2022	8,770.99
25301	Digital Insurance Llc	April-June 2022	8/23/2022	8,748.00
712344	Institute For Environmental Assessment	Prof Services	8/11/2022	8,478.77
25241	Promowear	Supplies	8/16/2022	8,445.25
25331	Mavo Systems, Inc	Prof Services	8/23/2022	8,350.00
25081	Alpha Video & Audio Inc	Prof Services	8/9/2022	8,210.15
25150	Mn Dept Of Public Safety	Fire Inspection	8/9/2022	8,061.03
25266	Youth Enrichment League	Prof Services	8/16/2022	8,008.00
25151	Movefwd Inc (Formerly Teens Alone)	Prof Services	8/9/2022	8,000.00
25132	Kathleen Schultz Llc	Prof Services	8/9/2022	7,550.00
24944	Ingina Llc	Prof Services	8/2/2022	7,420.00
712371	Curriculum Associates Llc	Ellevation Subscription For El	8/25/2022	7,266.00
25389	Bluum Of Minnesota, Llc	Gw Summer 2022 Av Update	8/30/2022	7,026.70
712317	Xerox Corporation	Gl Xerox D110 Copier Blanket	8/4/2022	6,976.67
25133	Kidcreate Studio	Prof Services	8/9/2022	6,664.00
25170	Twin City Acoustics Inc	Prof Services	8/9/2022	6,607.00
25165	Sojourner Project, Inc	Prof Services	8/9/2022	6,500.00
25399	Mn State University Mankato	Cohort Engaged Leadership	8/30/2022	6,400.00
712403	Staples Business Advantage	Classroom & Office Supplies	8/25/2022	6,396.44
712396	Solution Tree	Plc At Work Institute	8/25/2022	6,201.00
25323	Kd & Company Recycling Inc	Supplies	8/23/2022	6,065.84
25125	Ingina Llc	Prof Services	8/9/2022	5,955.00
25051	Upper Lake Foods	Nw Camp Explore - Summer Program	8/2/2022	5,921.34
25166	Stone Valley Painting Llc	Prof Services	8/9/2022	5,635.00
712409	Zaner-Bloser Inc	Providence Textbooks-Zaner Bloser	8/25/2022	5,624.40
24916	Center For The Collaborative Classroom	Kindergarten Fall Supplies	8/2/2022	5,610.60
25299	Center For The Collaborative Classroom	Ccc - Language Arts Books For All Students Replacer	8/23/2022	5,536.08
25086	Amazon Capital Services Inc	Ow Kindergarten & Media Center Supplies	8/9/2022	5,530.27
25302	Doughty, Jeffrey	Supplies	8/23/2022	5,523.00
712347	Mei - Minnesota Elevator Inc	Prof Services	8/11/2022	5,440.67
24961	Kidcreate Studio	Prof Services	8/2/2022	5,292.00
24988	Mn School Nutrition Association	Msna State Dues	8/2/2022	5,265.00
24878	School Service Employees	Payroll Accrual	8/1/2022	5,003.20
25092	Captivate Media + Consulting	Prof Services	8/9/2022	5,000.00
25158	Park Nicollet Foundation	Prof Services	8/9/2022	5,000.00
25174	Wold Architects And Engineers	Gl - Summer 2022 Ltfm	8/9/2022	4,988.63
25195	Culinox	Gw - Smallwares/Small Equipment	8/16/2022	4,959.85
25183	School Service Employees	Payroll Accrual	8/15/2022	4,929.22
25080	Air Systems Engineering Inc	Gl, Bv, Pc - Test And Balance	8/9/2022	4,800.00
25069	Rupp, Anderson, Squires & Waldspurgen Pa	Prof Services	8/2/2022	4,731.75
25033	Stone Valley Painting Llc	Maintenance	8/2/2022	4,630.00
25189	Arvig	Utility	8/16/2022	4,603.95
25140	Lvc (Low Voltage Contractors)	Monitoring Fee	8/9/2022	4,548.60
25317	Hopkins Sports Camps Llc	Softball Camp	8/23/2022	4,469.00
25406	Promowear	Supplies	8/30/2022	4,422.00
25193	City Of Plymouth	Utility	8/16/2022	4,356.84
25162	Rtl Construction Inc	Pc - 09A Drywall	8/9/2022	4,321.21
25308	Fun Engineerz Llc	Prof Services	8/23/2022	4,200.00
25361	Stone Valley Painting Llc	Prof Services	8/23/2022	4,195.00
25322	Isd#286 Brooklyn Center Schools	Prof Services	8/23/2022	4,125.16
712384	Mcgraw Hill School Education Holdings Llc	Redeemer Textbookk-Inspire Science	8/25/2022	4,076.38
25002	Novak, Gretchen	Prof Services	8/2/2022	4,027.66
25245	Schmitt & Sons / Gray Line Mpls	Transportation	8/16/2022	3,975.89
712404	Uline Shipping Supply	Whs Testing Tables	8/25/2022	3,940.90
24941	Hopkins Sports Camps Llc	Prof Services	8/2/2022	3,924.00
24915	Crisis Prevention Institute Inc	Sped - Supplies	8/2/2022	3,899.00
25339	Mps	Math Statistical Reasoning In Sports Textbooks	8/23/2022	3,849.94
25371	W L Hall Co	Repairs/Maintenance	8/23/2022	3,843.43
712376	Institute For Environmental Assessment	Prof Services	8/25/2022	3,805.25
25136	Laurent, Timothy	Prof Services	8/9/2022	3,802.50
25110	Elle Bauer Designs Llc	Supplies	8/9/2022	3,770.00
24932	Fun Engineerz Llc	Prof Services	8/2/2022	3,730.00
25091	Buscko Counseling Llc	Prof Services	8/9/2022	3,725.00

Check No.	Vendor	Description	Date	Amount
25258	United Rentals	Rental	8/16/2022	3,703.18
25164	Sfm Mutual Insurance Co	Prof Services	8/9/2022	3,662.24
25179	Bluum Of Minnesota, Llc	Cms Weight Room Av Upgrade	8/9/2022	3,550.05
712380	Loffler Companies Inc	Supplies	8/25/2022	3,511.95
25103	Creative Catering Llc By Molly	Catering	8/9/2022	3,426.82
25362	Summer Math By Mail Llc	Prof Services	8/23/2022	3,404.00
712408	Xerox Corporation	Ces Copier Blanket	8/25/2022	3,394.56
712393	School Specialty, Llc	Construction Paper	8/25/2022	3,356.79
25138	Lifetime Fitness, Inc.	Locker Room Rent	8/9/2022	3,335.93
25101	City Of Wayzata	Utility Dab	8/9/2022	3,323.22
24903	Blick Art Materials	Whs Drawing 1 Art Supplies	8/2/2022	3,252.65
25352	Psychological Assessment Resources Inc	Protocols - Esc	8/23/2022	3,107.76
25273	All Safe	Repairs/Maint	8/23/2022	3,078.57
25202	Esteem	Classes	8/16/2022	3,030.00
25172	West Plymouth Development Inc	Prof Services	8/9/2022	3,000.00
25191	Captive Media + Consulting	Prof Services	8/16/2022	3,000.00
25142	Mark My Words Llc	Providence Textbooks	8/9/2022	2,971.06
25367	Three Rivers Park District	Field Trip	8/23/2022	2,970.00
25145	Math-By-Mail, Llc	Prof Services	8/9/2022	2,925.00
24978	Masms (Mn Assn Sch Maintenance Supervisors)	Conference	8/2/2022	2,875.00
25379	School Technology Assoc Inc (Stai)	True Time Clock	8/24/2022	2,812.82
25343	Ncs Pearson Inc	Protocols - Esc	8/23/2022	2,775.56
25178	Ymca - Ridgedale	Dues	8/9/2022	2,692.60
712377	Jostens, Inc	Supplies	8/25/2022	2,684.18
25115	First Student Inc	Transportation	8/9/2022	2,681.83
25359	Science Explorers	Prof Services	8/23/2022	2,640.00
24898	Batteries R Us	Dist Use - Batteries	8/2/2022	2,639.96
712395	Site One Landscape Supply Llc	Supplies	8/25/2022	2,618.65
25022	Rydin	Supplies	8/2/2022	2,603.42
25246	Schwab Vollhaber Lubratt Inc	Supplies	8/16/2022	2,519.00
25344	Nokomis Shoe Shop Inc	Supplies	8/23/2022	2,508.45
25000	Northern Star Council/Bsa	Field Trip	8/2/2022	2,500.00
25040	Tech Academy	Prof Services	8/2/2022	2,484.00
25095	Century Construction Company	Pc - 02A Demo	8/9/2022	2,464.84
24919	Culinox	Ow - Smallwares/Small Equipment	8/2/2022	2,412.18
25159	Phasor Electric Co	Technology	8/9/2022	2,410.00
24904	Bolchazy-Carducci Publishers, Inc	West Lutheran Textbooks-Latin	8/2/2022	2,405.06
25319	Intereum	Nw Privacy Film	8/23/2022	2,361.25
712354	Site One Landscape Supply Llc	Supplies	8/11/2022	2,355.47
24986	Mn Assn Of Special Educators (Mase)	Sped - Mase Renewal	8/2/2022	2,350.00
25391	Classical Academic Press	Providence Textbooks-Biology	8/30/2022	2,292.00
25286	B & H Photo & Electronics	Printer For Bv	8/23/2022	2,234.70
24983	Mint Roofing Inc	Repairs Kl	8/2/2022	2,200.00
25297	Core Knowledge Foundation	Providence Textbooks-Ss & Sci	8/23/2022	2,184.97
712355	Staples Business Advantage	Classroom & Office Supplies	8/11/2022	2,184.00
24968	Larson Co, J. H.	Dist Use - Light Bulbs	8/2/2022	2,182.50
25107	Drv Promotional Products	Supplies	8/9/2022	2,182.00
25324	Kfi Engineers	Prof Services	8/23/2022	2,176.25
25025	Science Explorers	Prof Services	8/2/2022	2,098.50
712391	School Health Corp	Prof Services	8/25/2022	2,066.37
25380	Balfour Yearbooks	Yearbooks	8/29/2022	2,023.58
25013	Promowear	Uniforms Csf	8/2/2022	2,018.37
25214	Home Depot/Gecf	Supplies	8/16/2022	2,002.69
24935	Gustavus Adolphus College	Scholarship	8/2/2022	2,000.00
25118	George Washington University	Srishti Brahmhatt Id#G42764537	8/9/2022	2,000.00
25102	Contemporary Images Inc	Prof Services	8/9/2022	1,989.00
25259	Upper Lake Foods	Hs - Prime Vendor	8/16/2022	1,982.80
25161	Psychological Assessment Resources Inc	Pcit Supplies: Test Sheets Parent Child Interaction T	8/9/2022	1,967.36
25355	Riverside Insights	Protocols - Esc	8/23/2022	1,944.80
25415	Western Psychological Services	Protocols - Esc	8/30/2022	1,939.40
25231	Mint Roofing Inc	Repairs	8/16/2022	1,925.00
222300121	Gustafson, Brad	Reimbursement	8/24/2022	1,920.51
25225	Leuer, Steven	Prof Services	8/16/2022	1,915.00
25126	Ingram Library Services	Supplies	8/9/2022	1,901.00
25129	Jimmy'S Johnnys Inc	Rental	8/9/2022	1,860.00
25243	R J Mechanical Inc	Prof Services	8/16/2022	1,833.01
24913	Continental Press, Inc	Providence Materials-Map Skills	8/2/2022	1,822.02
25019	Reinders	Dist Use - Grounds Supplies	8/2/2022	1,810.56
25220	Johnstone Supply	Supplies	8/16/2022	1,787.78
25177	Yabla Inc	Digital Resource Spanish/Chinese	8/9/2022	1,787.37
25384	Amazon Capital Services Inc	Clasroom & Office Supplies	8/30/2022	1,785.17

Check No.	Vendor	Description	Date	Amount
712368	Allegra Print & Imaging	Name Plate	8/25/2022	1,778.36
25147	Mn Assn Of Secondary School Principals	Membership	8/9/2022	1,730.00
25347	On Site Sanitation	Prof Services	8/23/2022	1,714.96
24999	Northland Mechanical Contractors Inc	GI - 22A Plumbing	8/2/2022	1,710.00
25052	Us Foods Culinary E & S	Cms - Serving Supplies	8/2/2022	1,682.40
25411	Tech Academy	Contracted Personnel	8/30/2022	1,680.00
25155	Nokomis Shoe Shop Inc	Supplies	8/9/2022	1,679.75
712335	Anchor Paper Company	Csf Warehouse Color Copy Paper Pastels	8/11/2022	1,673.75
25393	Follett Content Solutions, Llc	Providence Textbooks-Saxon Math	8/30/2022	1,626.75
25167	Superset Tile & Stone	Pc - 09D Flooring	8/9/2022	1,595.34
25296	Contemporary Images Inc	Supplies	8/23/2022	1,589.93
25381	Canon Financial Services Inc	Whs Copy Center Copiers Lease	8/29/2022	1,580.66
25417	Canon Financial Services Inc	Whs Copy Center Copiers Lease	8/30/2022	1,580.66
25168	T-Mobile Usa, Inc	Prof Services	8/9/2022	1,570.31
25070	Taft Stettinius & Hollister Llp	Prof Services	8/2/2022	1,561.50
712390	Schmitt Music Co	Supplies	8/25/2022	1,550.95
25232	Mn Assn Of School Personnel Admin	Membership Renewal Hr Dept	8/16/2022	1,550.00
25230	Medart, Inc.	Supplies	8/16/2022	1,547.22
25303	Energyprint	Prof Services	8/23/2022	1,530.00
712327	Houghton Mifflin Co Llc	Providence Textbooks-Spanish	8/4/2022	1,512.00
712375	Innovative Office Solutions	Whs Sci Desk Glides	8/25/2022	1,496.09
712339	Ecolab Pest Elimination Div	Prof Services	8/11/2022	1,488.12
25255	Tech Academy	Prof Services	8/16/2022	1,440.00
25288	Bluum Of Minnesota, Llc	Projector Bulbs	8/23/2022	1,439.23
712386	Motg (Mn Office Technology Grp)	Prof Services	8/25/2022	1,425.19
25370	Winsor Learning Inc.	Special Education Supplies	8/23/2022	1,424.50
25333	Meridian Consulting Group Llc	Prof Services	8/23/2022	1,395.00
25261	Usi Insurance Services Llc	Risk Mgmt Fee	8/16/2022	1,375.00
24923	Dreambox Learning Inc	Subscriptions - Jeri Johnson - Esc	8/2/2022	1,350.00
25376	Cook, Leah	Transportation	8/24/2022	1,340.12
25117	Fun Engineerz Llc	Prof Services	8/9/2022	1,320.00
712365	Schmitt Music Co	Repairs	8/18/2022	1,311.00
712388	Retrofit Companies Inc	Maintenance/Repair	8/25/2022	1,291.95
25416	Bergdale, Kristin	Prof Serv	8/30/2022	1,260.00
25274	Amazing Athletes Of Central Mn	Prof Services	8/23/2022	1,235.00
25334	Mn It Services	Prof Services	8/23/2022	1,222.89
24984	Mn It Services	Prof Services	8/2/2022	1,222.87
25386	Asbo International	Certificate Of Excellence	8/30/2022	1,210.00
24906	Butler, Lainie	Refund	8/2/2022	1,196.00
24947	Intereum	Pc Principal Sit-To-Stand Desk	8/2/2022	1,145.60
25227	Lvc (Low Voltage Contractors)	Repairs	8/16/2022	1,137.50
712345	Iron Mountain	Rental	8/11/2022	1,103.28
712405	Wenger	Whs Cello Chairs	8/25/2022	1,098.84
25229	Mcdowall Company	Prof Services	8/16/2022	1,097.27
25394	Grainger Inc., W. W.	Csf - Batteries	8/30/2022	1,090.87
25127	Intereum	T&L Stacking Screens	8/9/2022	1,083.19
24959	Kfi Engineers	Prof Services	8/2/2022	1,080.00
25256	The Sherwin-Williams Co	Supplies	8/16/2022	1,076.57
25066	Horizon Commercial Pool Supply	Cpo Class	8/2/2022	1,050.00
712381	Mackin Educational Resources	Supplies	8/25/2022	1,037.75
24907	California Polytechnic State University	Scholarship: Id#025982040	8/2/2022	1,000.00
25093	Cdw Government Llc	Monitors For Whs	8/9/2022	998.33
25065	Agape Christi Academy	Reimbursement	8/2/2022	984.20
712325	Ferguson Enterprises, Inc #1657	Pc Refrigerator	8/4/2022	943.00
25351	Professional Interpreting	Prof Services	8/23/2022	933.95
25143	Mars Co, W. P. & R.S.	Supplies	8/9/2022	929.89
25271	Affinitech Inc	Prof Services	8/23/2022	925.00
25310	Great Lakes Coca-Cola Distribution Llc	Supplies	8/23/2022	907.12
712340	Ferguson Enterprises, Inc #1657	Supplies	8/11/2022	904.91
25249	Stem Builders Of Plymouth	Prof Services	8/16/2022	903.00
222300100	Duwenhoegger, Dawn	Reimbursement	8/10/2022	902.53
25122	Have Ya Herd Llc	Prof Services	8/9/2022	875.00
222300093	Keffeler, Karen	Reimbursement	8/3/2022	868.54
25173	Williams Av	Pcit Supplies: Personal Fm System For Pcit Therapy	8/9/2022	868.42
712341	Horizon Commercial Pool Supply	Supplies	8/11/2022	856.60
712333	Allegra Print & Imaging	Prof Services	8/11/2022	837.24
25134	Kinect Energy Inc	Prof Services	8/9/2022	836.00
25045	Time, Llc	Time For Kids 3Rd Grade Subscription	8/2/2022	825.00
712372	Discount School Supply	Els Part-Day	8/25/2022	824.64
712367	Step Saver Inc	Supplies	8/18/2022	792.00
24902	Bix Produce Company Llc	Nw - Camp Explore	8/2/2022	783.95

Check No.	Vendor	Description	Date	Amount
712321	Commercial Kitchen Services	Wms - Equipment Repairs	8/4/2022	772.41
25012	Prestwick House Inc	West Lutheran Textbooks-Shakes. Novels	8/2/2022	767.58
25063	Youth Frontiers, Inc	Retreat	8/2/2022	750.00
25188	Armstrong High School	Boys Cc Invitational 10/24/22	8/16/2022	750.00
712392	Schoolmate	Ems Planners	8/25/2022	750.00
25247	Southwest Metro Intermediate District 288	Feb 21 Voc	8/16/2022	732.23
25240	Popp Communications	Prof Services	8/16/2022	729.98
25294	Circleup Education	For Solveig	8/23/2022	724.29
25190	Braun Interec Corp	Prof Services	8/16/2022	722.00
25290	Branded Custom Sportswear Inc	Supplies	8/23/2022	721.00
25353	Rifton Equipment	Protocols - Esc	8/23/2022	720.00
222300168	Zhang, Sheen	Reimbursement	8/31/2022	716.08
24912	Contemporary Images Inc	Prof Services	8/2/2022	687.25
712352	Shred-N-Go	Prof Services	8/11/2022	678.50
24942	Hudson Magic Llc	Prof Services	8/2/2022	670.00
712369	Allina Health System	Prof Services	8/25/2022	660.00
25270	Acme Tools - Plymouth	Supplies	8/23/2022	658.73
25036	St Paul Beverage Solutions, Llc	Nw Camp Explore - Summer Program	8/2/2022	656.43
712366	School Datebooks, Inc	Supplies	8/18/2022	655.40
25251	St. Michael-Albertville High School	9A Volleyball Invitational 9/17/22	8/16/2022	650.00
24946	Ingram Library Services	Supplies	8/2/2022	642.53
712323	Ecm Publishers, Inc	Prof Services	8/4/2022	631.95
25184	Summit Companies	Prof Services	8/16/2022	618.25
222300107	Reed, Xavier	Reimbursement	8/10/2022	612.49
25238	Napa Auto Parts Of Corcoran	Supplies	8/16/2022	608.42
24931	Fred T Miller Photography	Prof Services	8/2/2022	600.00
25054	Viturro, Meg	Refund	8/2/2022	600.00
25224	Larson Co, J. H.	Supplies	8/16/2022	588.60
24987	Mn Historical Society	Field Trip	8/2/2022	570.00
712373	Goodin Co	Supplies	8/25/2022	554.43
25402	Mvp Cricket Llc	Participation Fee	8/30/2022	546.00
712337	Carolina Biological Supply Co	Biology Storylines Supplies-Minnick	8/11/2022	543.12
222300104	Kahring, Delores	Reimbursement	8/10/2022	537.20
24962	Kids Discover, Llc	Providence Materials	8/2/2022	526.35
25350	Primozech, Patrick	Refund	8/23/2022	519.30
25042	The Sherwin-Williams Co	Supplies Gl	8/2/2022	514.02
24948	Iowa City Area Sports Commission	Fee	8/2/2022	500.00
25252	St Olaf College	Showcase Meet 2022	8/16/2022	500.00
25330	Marshall Memo Llc	Marshall Memo-PI Subscription	8/23/2022	500.00
24992	Nasco-Fort Atkinson	Art Supplies For Art Teacher	8/2/2022	497.69
24896	B & H Photo & Electronics	Av Equipment	8/2/2022	496.98
25400	Mn Historical Society	Kl Gr 1 Field Trip	8/30/2022	492.00
25305	Franz Reprographics	Supplies	8/23/2022	484.75
25298	Creating Art Inc	Prof Services	8/23/2022	480.00
24911	Concordiea Academy	Transportation	8/2/2022	477.59
24924	Ebc (Educators Benefit Consultants)	Admin And Compliance Service	8/2/2022	469.22
25109	Ebc (Educators Benefit Consultants)	Admin And Compliance Service	8/9/2022	469.22
25180	Ebc (Educators Benefit Consultants)	Admin And Compliance Service	8/9/2022	469.22
25154	Ncs Pearson Inc	Protocols - Summer Evals	8/9/2022	460.47
25215	Ingram Library Services	Supplies	8/16/2022	454.90
222300109	Swenson, Amy	Reimbursement	8/10/2022	453.50
712320	Carolina Biological Supply Co	Eco And Evol Materials-Leland	8/4/2022	451.36
24975	Markerboard People, The	Whiteboards	8/2/2022	450.00
25075	A+ Driving School North, Inc,	Prof Services	8/9/2022	450.00
25360	St. Michael-Albertville High School	Stma Volleyball 10/07/22	8/23/2022	425.00
25378	Sacred Heart School	Transportation	8/24/2022	423.53
25171	Vci Environmental, Inc.	Repairs	8/9/2022	420.00
712319	Allina Health System	Prof Services	8/4/2022	420.00
25403	Nasco-Fort Atkinson	Art Supplies For Art Teacher	8/30/2022	411.40
25407	Quality Logo Products	Supplies	8/30/2022	409.49
25192	Champlin Park High School	Volleyball Tournament 09/24/22	8/16/2022	400.00
25222	Lakeville North High School	Volleyball Invitational 09/17/22	8/16/2022	400.00
25306	Fred T Miller Photography	Prof Services	8/23/2022	400.00
25269	A-1 Outdoor Power Inc	Supplies	8/23/2022	397.64
222300091	Farrington, Ashley	Reimbursement	8/3/2022	396.56
222300150	Menzel, Michele	Reimbursement	8/31/2022	389.74
25208	Highway 55 Rental & Sales Inc	Supplies	8/16/2022	387.20
24993	Natl Assn Of Secondary School Principals	Dues 00043898	8/2/2022	385.00
712387	Project Lead The Way, Inc	Biomedical Bio Using The Phys Science	8/25/2022	384.00
712382	Markerboard People, The	Whiteboards #2	8/25/2022	372.75
24989	Mti Distributing Inc	Supplies	8/2/2022	371.47

Check No.	Vendor	Description	Date	Amount
25307	Full Compass Systems, Ltd	Baseball Pa Amp	8/23/2022	370.48
222300126	Anderson, Chace	Reimbursement	8/31/2022	366.91
25141	Main Line Transportation Inc (Mti)	Transportation	8/9/2022	361.14
712326	Fun Express Llc	Sum 2022 Wk Supplies: All Site Spirit Day	8/4/2022	359.71
25413	Trimark Hockenburgs	Esc Microwave & Coffeemaker	8/30/2022	356.85
24925	Embi Tec	Whs Biomedical Biology Using Phys Sci Budget Code	8/2/2022	351.00
24934	Grainger Inc., W. W.	Hs - Fan	8/2/2022	347.33
25404	Nimerfroh, Joan	Pilates Plus Summer	8/30/2022	347.10
24909	Cho, Yunkyugn	Refund	8/2/2022	343.80
25199	East Ridge High School	Volleyball Tournament 10/08/22	8/16/2022	340.00
24997	Nguyen, Tiffany	Refund	8/2/2022	339.00
25120	Groth Music Co	Musicplay Binders	8/9/2022	337.50
25221	Kimber, Netra	Official	8/16/2022	327.42
222300133	Elmhirst, David	Reimbursement	8/31/2022	317.22
712349	Olsen Chain & Cable Inc	Prof Services	8/11/2022	310.75
25116	Fislerdata Llc	Prek: Subscription Conference	8/9/2022	310.00
25209	Hill Co, Robert B.	Supplies	8/16/2022	300.25
25004	Party Crashers Rc Racing	Prof Services	8/2/2022	300.00
25228	Marshall High School	Volleyball Invitational 9/10/22	8/16/2022	300.00
25358	School Nutrition Directors Of Mn	Voting Memberships	8/23/2022	300.00
25340	Multi-Health Systems, Inc.	Protocols - Esc	8/23/2022	292.50
25336	Mn Clay Usa - Midwest	Supplies	8/23/2022	291.85
24891	American Choral Directors Assn Of Mn	Cms Professional Development (Chris Larson)	8/2/2022	289.00
25313	Hennepin County	Prof Services	8/23/2022	283.14
25105	Center For The Collaborative Classroom	Ccc Consumable Order 2022-23 #2	8/9/2022	275.40
24980	Mc Gill, Mike	Refund	8/2/2022	271.30
25366	The Sherwin-Williams Co	Supplies Bv	8/23/2022	266.43
25007	Pham, Cuong	Refund	8/2/2022	265.25
25388	Blick Art Materials	Art - Elmers Glue (Replacing Po 4110220096)	8/30/2022	264.68
712322	E-Conolight Llc	Supplies Pc	8/4/2022	261.19
25314	Hennepin County Public Health	Whs Lakers Breakfast Nook	8/23/2022	261.00
24880	Ace Supply Co Inc	Supplies	8/2/2022	249.10
222300122	Herzberg, Stacey	Reimbursement	8/24/2022	245.52
25187	Apple Valley High School	Volleyball Tournament 09/23/22	8/16/2022	245.00
25316	Hill Co, Robert B.	Supplies	8/23/2022	244.50
25087	Assn For Supervision & Curriculum Development	Ow-Ascnd Principal Renewal Membership	8/9/2022	239.00
25410	Shin, Chongkyu	Refund Cheer Team	8/30/2022	235.00
25260	Us Foods Culinary E & S	Hs - Serving Supplies	8/16/2022	224.40
25291	Capital One Trade Credit	Supplies	8/23/2022	224.30
25342	Nasco-Fort Atkinson	Art Supplies	8/23/2022	222.48
222300098	Anderson, Chace	Reimbursement	8/10/2022	221.80
712328	Really Good Stuff	Fourth Grade Bts Supplies	8/4/2022	221.68
25059	Westside Wholesale Tire, Inc	Repair Tire	8/2/2022	220.77
712348	Minvalco	Supplies	8/11/2022	218.39
25207	Hendrickson, Auna	Official	8/16/2022	218.28
25239	Patterson, Mckenzie	Official	8/16/2022	218.28
25197	Discover Yourself Inc	Prof Services	8/16/2022	213.60
25235	Mti Distributing Inc	Supplies	8/16/2022	204.33
24998	Nokleby, Molly	Refund	8/2/2022	203.78
25050	University Of Wi - Bursar'S Office	Scholarship	8/2/2022	200.00
25201	Eden Prairie High School	Girls Cc Meet 09/17/22	8/16/2022	200.00
25414	University Of Wi - Bursar'S Office	Scholarship	8/30/2022	200.00
222300118	Swensen, Eric	Reimbursement	8/17/2022	197.74
222300163	Van Krevelen, Heather	Reimbursement	8/31/2022	197.13
712374	Hillyard Inc Minneapolis	Supplies	8/25/2022	197.09
222300105	Laden, Amanda	Reimbursement	8/10/2022	193.25
222300132	Duenas, Dominic	Reimbursement	8/31/2022	188.50
25149	Mn Assn Of School Business Officials	Special Education Supplies	8/9/2022	185.00
712324	Ecolab Pest Elimination Div	Pest Control Kl	8/4/2022	185.00
25348	Pirtek Plymouth	Supplies	8/23/2022	184.28
222300138	Haas, Deborah	Reimbursement	8/31/2022	180.63
25021	Roy C., Inc	Repairs Mr	8/2/2022	180.00
24893	Aravena, German	Refund	8/2/2022	179.90
24920	David Sherman Photography	Prof Services	8/2/2022	175.00
24928	Fifield, Meghan	Refund	8/2/2022	171.55
25295	Commercial Door Systems Llc	Supplies	8/23/2022	166.70
222300117	Ridley, Sara	Reimbursement	8/17/2022	165.63
24877	Florida State Disbursement Unit	Payroll Accrual	8/1/2022	165.30
25182	Florida State Disbursement Unit	Payroll Accrual	8/15/2022	165.30
25377	Ncs Pearson Inc	Protocols - Esc	8/24/2022	165.00
25223	Lakeville South High School	Volleyball Tournament 9/10/22	8/16/2022	160.00

Check No.	Vendor	Description	Date	Amount
222300114	Narveson, Carolyn	Reimbursement	8/17/2022	157.50
25254	St Paul Beverage Solutions, Llc	Nw Camp Explore - Summer Program	8/16/2022	156.92
25326	Kromer Company	Supplies	8/23/2022	155.00
25392	Contemporary Images Inc	Supplies	8/30/2022	154.79
24964	Krause, Traci	Refund	8/2/2022	154.60
25236	Minnetonka High School	Girls Swim/Dive Invitational	8/16/2022	150.00
25226	Leukemia & Lymphoma Society	Prof Services	8/16/2022	149.57
25072	Xerox Financial Services	Wc C7025T2 Copier Lease	8/2/2022	144.00
25176	Xerox Financial Services	Wc C7025T2 Copier Lease	8/9/2022	144.00
25373	Xerox Financial Services	Wc C7025T2 Copier Lease	8/23/2022	144.00
25079	Aim Electronics Inc	Prof Services	8/9/2022	143.75
712318	Allegra Print & Imaging	Prof Services	8/4/2022	143.50
712334	Allina Health System	Prof Services	8/11/2022	140.00
222300139	Hansen, Elizabeth	Reimbursement	8/31/2022	137.49
25108	Duraco Specialty Tapes Llc	Supplies	8/9/2022	136.86
222300166	Wold, Anne-Marie	Reimbursement	8/31/2022	135.50
222300092	Hiller, Kristin	Reimbursement	8/3/2022	134.35
25152	Music Theatre Intl	Supplies	8/9/2022	130.00
25200	Eau Claire Memorial High School	Girls Swim/Dive Invitational 08/27/22	8/16/2022	130.00
25001	Northern Tool & Equipment Co.	Supplies	8/2/2022	129.99
222300125	Zaragoza, Christine	Reimbursement	8/24/2022	128.93
24995	Neubauer, Catherine	Refund	8/2/2022	125.35
25198	Eagan High School	Volleyball Tournament 10/01/22	8/16/2022	125.00
25234	Mri Software Llc	Prof Services	8/16/2022	120.00
25408	Schneider, Mark	Refund	8/30/2022	119.55
25058	Weitz, Melissa	Refund	8/2/2022	119.25
25044	Thomas, Joicy	Refund	8/2/2022	118.45
25382	Learning Resources Inc	Els Part-Day	8/29/2022	114.20
25293	Centerpoint Energy	Utility	8/23/2022	112.41
25111	Ergo Desktop Llc	Ergo Desk	8/9/2022	111.14
25387	Bjorn Cycling Llc	Prof Services	8/30/2022	110.60
24958	Kessel, Craig	Refund	8/2/2022	109.85
222300123	Ruchti, Julie	Reimbursement	8/24/2022	109.38
25203	Frederick, Ava	Official	8/16/2022	109.14
25205	Gonzalez, Julio	Official	8/16/2022	109.14
25242	Quimby, Paige	Official	8/16/2022	109.14
222300160	Story, Emily	Reimbursement	8/31/2022	108.11
25006	Perfection Learning Corp.	West Lutheran Textbooks-Apush	8/2/2022	106.33
25024	Schaffer, Jamiann	Refund	8/2/2022	105.15
25309	Grainger Inc., W. W.	Supplies	8/23/2022	104.42
712394	Shred-N-Go	Dab Shredding Service	8/25/2022	104.00
24927	Farshchi, Azadeh	Refund	8/2/2022	101.35
25233	Mn Dept Of Labor And Industry	Annual Fee	8/16/2022	100.00
25008	Pierce, Steve	Refund	8/2/2022	93.45
25157	Park, Minsun	Refund	8/9/2022	93.20
25028	Sinha, Abhishek	Refund	8/2/2022	92.05
25304	Ergo Desktop Llc	Whs Kangaroo Accessory	8/23/2022	91.38
25113	Fastenal Company	Supplies	8/9/2022	90.12
25337	Mn Community Ed Assn	Prof Services	8/23/2022	90.00
24895	Assn For Supervision & Curriculum Development	Cms Membership Renewal To Ascd (Julie Johnson) F	8/2/2022	89.00
25053	Veluri, Ravikanth	Refund	8/2/2022	88.25
25204	Garfield, Barrett	Official	8/16/2022	88.00
25349	Premium Waters Inc	Dab Water Service	8/23/2022	88.00
25096	Citi-Cargo & Storage	Rental	8/9/2022	87.00
222300089	Anderson, Chace	Reimbursement	8/3/2022	86.20
712332	Viking Electric Supply, Inc	Prof Services	8/4/2022	82.08
25248	Spencer, Ricky	Official	8/16/2022	82.00
24955	Julian, Sherri	Refund	8/2/2022	81.40
25121	Gurevich, Anna	Refund	8/9/2022	80.25
24894	Aseltine, Elizabeth	Refund	8/2/2022	80.15
25264	Westside Wholesale Tire, Inc	Repairs	8/16/2022	79.79
222300119	Weber, Lori	Reimbursement	8/17/2022	78.75
25356	Rosenwald, Uri	Prof Services	8/23/2022	78.00
25112	Etzel, Susie	Refund	8/9/2022	77.50
25097	City Of Medina	Utility	8/9/2022	76.69
25123	Hoffman, Marin	Refund	8/9/2022	76.40
222300112	Hirschuber, Margaret	Reimbursement	8/17/2022	76.38
712378	Lakeshore Learning Materials	Els Part-Day	8/25/2022	75.99
24996	Nguyen, Thuy	Refund	8/2/2022	75.95
25244	Rochester Mayo High School	Girls Tennis Invite	8/16/2022	75.00
25292	Cdw Government Llc	Keyboard	8/23/2022	74.43

Check No.	Vendor	Description	Date	Amount
222300099	Bachmeier, Ericka	Reimbursement	8/10/2022	73.91
24974	Mai, Tra	Refund	8/2/2022	72.45
25181	Hay, Christine	Refund	8/11/2022	71.20
24963	Klinghagen, Kendra	Refund	8/2/2022	70.60
24982	Meyers, Kristi	Refund	8/2/2022	70.45
25401	Motz Studios Llc	Contracted Personnel	8/30/2022	70.00
222300110	Swerine, Andrew	Reimbursement	8/10/2022	70.00
222300120	Wold, Anne-Marie	Reimbursement	8/17/2022	70.00
712350	Pepper & Son Inc., J. W.	Supplies	8/11/2022	69.99
25119	Gostomski, James	Refund	8/9/2022	69.45
25300	Cub Foods	Food	8/23/2022	69.32
222300157	Scheller, Ryan	Reimbursement	8/31/2022	67.76
25094	Centerpoint Energy	Utility	8/9/2022	67.29
25037	Stratmann, Jessie	Refund	8/2/2022	67.25
24892	Appalla, Satish	Refund	8/2/2022	66.15
24940	Helppi, Connie	Refund	8/2/2022	62.97
25368	Waaraniemi, Kathryn	Refund	8/23/2022	62.97
222300111	Deneui, Sarah	Reimbursement	8/17/2022	62.85
222300113	Johnson, Jeri	Reimbursement	8/17/2022	61.75
24929	Fox, Sarah	Refund	8/2/2022	60.55
712330	Shred-N-Go	Wc Shredding Service	8/4/2022	60.00
25257	Toll Gas & Welding Supply	Rental	8/16/2022	59.37
25030	Soni, Heta	Refund	8/2/2022	58.45
24951	Johnson, Emily	Refund	8/2/2022	58.40
222300102	Flansburg, Nathan	Reimbursement	8/10/2022	58.13
222300162	Tollerson, Austin	Reimbursement	8/31/2022	57.81
24991	Naffziger, Beth	Refund	8/2/2022	57.35
24990	Murukutla, Dayal	Refund	8/2/2022	57.30
25062	Yausheva, Liliya	Refund	8/2/2022	55.90
25196	Dale, Kalea	Official	8/16/2022	54.57
25265	Wickam, Savannah	Official	8/16/2022	54.57
24971	Lemmerman, Paul	Refund	8/2/2022	54.30
24967	Larson Co, Gustave A.	Supplies	8/2/2022	52.86
25327	Language Line Services	Prof Services	8/23/2022	52.76
24977	Marsha, Liz	Refund	8/2/2022	51.25
25311	Halvorson, Dawn	Prof Services	8/23/2022	51.00
25312	Halvorson, Michael	Prof Services	8/23/2022	51.00
25206	Hamel Building Ctr	Supplies	8/16/2022	50.64
24960	Khanzada, Mohammad	Refund	8/2/2022	50.60
25047	Toppin, Maggie	Refund	8/2/2022	50.00
25160	Premium Waters Inc	Wc Water Service	8/9/2022	49.95
25011	Premium Waters Inc	Dab Water Service	8/2/2022	48.50
222300116	Perrizo, Stephanie	Reimbursement	8/17/2022	48.06
24922	Didugu, Hari	Refund	8/2/2022	48.05
222300096	Thao, Jonpa	Reimbursement	8/3/2022	47.81
222300108	Schumaker-Sanders, Jeanett	Reimbursement	8/10/2022	47.56
222300115	Olson, Bradley	Reimbursement	8/17/2022	47.50
25018	Reese, Jessica	Refund	8/2/2022	47.05
25056	Watt, Todd	Refund	8/2/2022	46.20
24994	Ncs Pearson Inc	Protocols - Summer Evals	8/2/2022	45.00
24921	Deeth, Lauren	Refund	8/2/2022	44.90
25026	Shallbetter, Tiffany	Refund	8/2/2022	44.85
25398	Kelsey, Alexia	Refund Soccer Shots	8/30/2022	44.76
25285	Aspen Equipment Co	Supplies	8/23/2022	44.55
24900	Bender, Katie	Refund	8/2/2022	44.05
24954	Johnson, Jim	Refund	8/2/2022	44.00
24881	Akhigbe, Angela	Refund	8/2/2022	43.65
24938	Hawkins, Stephanie	Refund	8/2/2022	42.55
222300094	Nelsen, Christina	Reimbursement	8/3/2022	41.90
25088	Blick Art Materials	Comic Arts Term1	8/9/2022	41.16
25357	School Nutrition Association	Dues/Certification	8/23/2022	41.00
24936	Halachova, Yuliya	Refund	8/2/2022	39.80
25009	Pillai, Anjana	Refund	8/2/2022	38.90
24966	Ladd, Jodi	Refund	8/2/2022	38.85
222300097	Althoff, Adam	Reimbursement	8/10/2022	38.63
24976	Marlette, Jenelle	Refund	8/2/2022	38.45
712329	School Specialty, Llc	Reading Intervention Fall Supplies	8/4/2022	37.94
24981	Mckenzie, Jess	Refund	8/2/2022	36.75
222300142	Hirschuber, Margaret	Reimbursement	8/31/2022	36.62
25010	Poellinger, Scott	Refund	8/2/2022	36.50
712342	Houghton Mifflin Co Llc	Reading Intervention Fall Supplies	8/11/2022	36.00

Check No.	Vendor	Description	Date	Amount
24956	Karthikeyan, Sarrvesh	Refund	8/2/2022	35.95
25057	Weeg, Christie	Refund	8/2/2022	35.85
24926	Farr, Jenny	Refund	8/2/2022	35.70
25372	Wusands, Yanhua	Refund	8/23/2022	35.55
24949	Jensen, Marissa	Refund	8/2/2022	35.10
25027	Shankar, Durga	Refund	8/2/2022	34.75
25015	Raiche, Cris	Refund	8/2/2022	34.30
24950	Jensen, Shane	Refund	8/2/2022	33.75
25003	Panchapakesan, Kanaga	Refund	8/2/2022	33.20
24970	Leier, Mike	Refund	8/2/2022	33.15
25409	School Nutrition Association	Application Fee	8/30/2022	33.00
222300095	Seibenick, Jessica	Reimbursement	8/3/2022	33.00
25017	Reading Reading Books, Llc	Reading Intervention Supplies	8/2/2022	32.45
25064	Zipkin, Heidi	Refund	8/2/2022	30.85
24939	Hayden, Ivy	Refund	8/2/2022	30.10
25395	Hennepin County	Property Tax Due 12-118-23 13 0005	8/30/2022	30.00
24910	Clark, Tracy	Refund	8/2/2022	29.70
24972	Linstroth, Becky	Refund	8/2/2022	29.25
24937	Handa, Gaurav	Refund	8/2/2022	28.55
24899	Belhe, Vandana	Refund	8/2/2022	25.62
24914	Crawford, Eva	Refund	8/2/2022	25.40
25148	Mn Secretary Of State	Renewal	8/9/2022	25.00
25335	Mn Assn Of School Business Officials	Workshop	8/23/2022	25.00
25031	Sprayberry, Landry	Refund	8/2/2022	24.65
25135	Kluge, Erika	Refund	8/9/2022	24.55
25016	Randall, Marianne	Refund	8/2/2022	24.45
24930	Freadhoff, Dawn	Refund	8/2/2022	23.60
25106	Draayer, Tyler	Refund	8/9/2022	23.35
25061	Yang, Youqing	Refund	8/2/2022	23.30
222300127	Barber, Alexandra	Reimbursement	8/31/2022	23.13
222300128	Bhatt, Deena	Reimbursement	8/31/2022	23.13
222300129	Boomer, Maria	Reimbursement	8/31/2022	23.13
222300130	Bowman, Deborah	Reimbursement	8/31/2022	23.13
222300131	Carlson, Sheryl	Reimbursement	8/31/2022	23.13
222300134	Gannon, Julianne	Reimbursement	8/31/2022	23.13
222300135	Ghent, Marsha	Reimbursement	8/31/2022	23.13
222300136	Gilkay, Michelle	Reimbursement	8/31/2022	23.13
222300137	Gryczan, Jackie	Reimbursement	8/31/2022	23.13
222300140	Hanson, Brenda	Reimbursement	8/31/2022	23.13
222300141	Herzberg, Stacey	Reimbursement	8/31/2022	23.13
222300143	Hoover, Judith	Reimbursement	8/31/2022	23.13
222300144	Jacobs, Donna	Reimbursement	8/31/2022	23.13
222300145	Jamil, Sidra	Reimbursement	8/31/2022	23.13
222300146	Kaiden, Sara	Reimbursement	8/31/2022	23.13
222300147	Kosin, Susan	Reimbursement	8/31/2022	23.13
222300148	Kulmiye, Ikran	Reimbursement	8/31/2022	23.13
222300149	Kvam, Jessica	Reimbursement	8/31/2022	23.13
222300151	Moffett, Laura	Reimbursement	8/31/2022	23.13
222300152	Nurani, Shabniz	Reimbursement	8/31/2022	23.13
222300153	Robbins, Tammy	Reimbursement	8/31/2022	23.13
222300154	Saha, Subhra	Reimbursement	8/31/2022	23.13
222300155	Salman, Aysha	Reimbursement	8/31/2022	23.13
222300156	Sandu, Lakshmi	Reimbursement	8/31/2022	23.13
222300158	Seibenick, Jessica	Reimbursement	8/31/2022	23.13
222300159	Somers, Cathy	Reimbursement	8/31/2022	23.13
222300161	Subialka, Daniela	Reimbursement	8/31/2022	23.13
222300164	Weber, Lori	Reimbursement	8/31/2022	23.13
222300167	Wood, Carolyn	Reimbursement	8/31/2022	23.13
25130	Jones, Michelle	Refund	8/9/2022	22.95
25369	Westside Wholesale Tire, Inc	Repairs/Maintenance	8/23/2022	22.50
222300165	Willis, Matthew	Reimbursement	8/31/2022	22.00
712351	School Health Corp	Prof Services	8/11/2022	21.76
25137	Liao, Dan	Refund	8/9/2022	20.65
25048	Turner, Crystal	Refund	8/2/2022	20.25
25131	Just, Tom	Refund	8/9/2022	19.70
25038	Sugumar, Victor	Refund	8/2/2022	19.50
222300090	Fandrich, Kara	Reimbursement	8/3/2022	19.30
24908	Caron, Rebecca	Refund	8/2/2022	19.20
222300124	Rwaili, Saad	Reimbursement	8/24/2022	19.00
25163	School Nutrition Association	Fees 16	8/9/2022	18.00
712331	Staples Business Advantage	Classroom & Office Supplies	8/4/2022	17.61

Check No.	Vendor	Description	Date	Amount
25020	Reynolds, Gennifer	Refund	8/2/2022	17.35
24965	Kumar, Abhijeet	Refund	8/2/2022	16.80
25032	Srinivasan, Hari	Refund	8/2/2022	16.10
25046	Todd, Mark	Refund	8/2/2022	15.90
24933	Gandi Venkat Swamy, Narender Goud	Refund	8/2/2022	15.85
25005	Paulsen, Stacy	Refund	8/2/2022	15.45
222300101	Farrington, Ashley	Reimbursement	8/10/2022	15.44
25055	Wallace, Saralyn	Refund	8/2/2022	14.90
222300103	Hodena, Melissa	Reimbursement	8/10/2022	14.63
24969	Lee, Karina	Refund	8/2/2022	14.55
712346	Lakeshore Learning Materials	Wk Gw Supplies	8/11/2022	14.24
24897	Barbella, Suzanne	Refund	8/2/2022	13.85
25144	Mary Ruth Books Inc	Literacy	8/9/2022	13.35
24957	Kazmark, Justin	Refund	8/2/2022	12.80
25029	Soderberg, James	Refund	8/2/2022	12.65
25060	Whalen, Kelly	Refund	8/2/2022	12.15
24901	Bergstralh, Susan	Refund	8/2/2022	11.40
24952	Johnson, Erik	Refund	8/2/2022	9.30
25014	Purwar, Sudhanshu	Refund	8/2/2022	5.15
222300106	Mondal, Gangotree	Reimbursement	8/10/2022	4.80
25345	Oja, Janna	Refund	8/23/2022	2.05
25071	Twin Cities Inflatables	Void & Reissue	8/2/2022	-
712356	Summit Companies	Void & Reissue	8/11/2022	-
712370	Canon Financial Services Inc	Void & Reissue	8/25/2022	-
712379	Learning Resources Inc	Void & Reissue	8/25/2022	-
24789	Hay, Christine	Void	8/11/2022	(71.20)
711979	Schmitt Music Co	Void	8/24/2022	(121.50)
712115	Ncs Pearson Inc	Void	8/24/2022	(165.00)
24564	Sacred Heart School	Void	8/24/2022	(423.53)
22653	Ebc (Educators Benefit Consultants)	Void	8/9/2022	(469.22)
23311	Bergdale, Kristin	Void	8/30/2022	(1,260.00)
24767	Cook, Leah	Void	8/24/2022	(1,340.12)
712274	Canon Financial Services Inc	Void	8/30/2022	(1,580.66)
712307	Balfour Yearbooks	Void	8/29/2022	(2,023.58)
712200	School Technology Assoc Inc (Stai)	Void	8/24/2022	(2,812.82)
23178	Bluum Of Minnesota, Llc	Void	8/9/2022	(3,550.05)
712263	Titan School Solutions Inc	Void	8/2/2022	(24,710.00)

**Total Value of Checks Issued** \$ 3,401,768.18

# 2022-23 School Year Wire, EFT, & ACH Activity

For the Month ended July 31, 2022



Excellence. For each and every student.

From	To	Description	Date	Amount
US Bank - Checking	US Bank - Payroll	District Payroll	Multiple	\$ 1,708,673.44
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	7/1/2022	593,361.68
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	7/18/2022	307,551.37
US Bank - Checking	Minnesota Department of Revenue	State Payroll Taxes	7/1/2022	58,839.19
US Bank - Checking	Minnesota Department of Revenue	State Payroll Taxes	7/18/2022	50,919.23
US Bank - Checking	Delta Dental	Dental Claims	Multiple	140,926.90
US Bank - Checking	Preferred One	Health Claims	Multiple	1,310,034.23
US Bank - Checking	Wells Fargo Commercial Card	Purchase Card Program	7/6/2022	51,980.22
US Bank - Checking	Further	Flex Benefits	Multiple	204,680.22
US Bank - Checking	Preferred One	Broker/Reinsurance Fees	7/14/2022	137,329.23
US Bank - Checking	Payroll Vendors (TRA, EBC, MSRS, etc.)	Electronic Payments	Multiple	616,959.62
US Bank - Checking	District Employees	Expense Reimbursements	Multiple	21,908.41
US Bank - Checking	Commerce Bank	Electronic Accounts Payable	Multiple	379,163.55
US Bank - Checking	Minnesota Department of Revenue	Sales & Use Tax Payment	7/21/2022	503.00
US Bank - Checking	Edutrack, Alerus, Eleyo, RevTrack	Electronic Payment Fees	Multiple	27,420.88
US Bank - Checking	Minnesota School District Liquid Asset Fund	Service Fee	7/15/2022	409.99
<b>Total Wires, EFTs, and ACHs</b>				<b>\$ 5,610,661.16</b>



**BOARD OF EDUCATION**  
Regular Meeting – September 12, 2022

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Finance and Business Services Recommendations

**COMMENTS BY:** DeeDee Kahring, Executive Director, Finance and Operations

**Authorization of Issuance of Individual Procurement Card (P-Card)**

The administration recommends the issuance of a procurement card to the following employees:

- Xavier Reed, Principal, Central Middle School
- Katie Heuring, FACS Teacher, Wayzata West Middle School
- Paola Leon-Kucera, Administrative Professional, Meadow Ridge Elementary School

**Recommended Action:** Approve and authorize the issuance of an individual procurement card (P-Card) to the employees listed above.

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



**BOARD OF EDUCATION**  
Regular Meeting – September 12, 2022

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Finance and Business Services

**COMMENTS BY:** DeeDee Kahring, Executive Director, Finance & Operations

**Plymouth Creek Christian Church Purchase**

On August 12, 2022 the school district finalized the purchase of the Plymouth Creek Christian Church at 16000 41<sup>st</sup> Avenue North, Plymouth, MN for a purchase price of \$1,190,000.00. This purchase included approximately 4.47 acres of land and parking lot along with one church building (8,325 sq ft), a shed, and site improvements.

The School Board had a closed session April 14, 2022 to discuss this purchase. The District’s Citizens Financial Advisory Committee (CFAC) reviewed the proposed purchase on August 16<sup>th</sup>, July 19<sup>th</sup>, and May 17 of 2022 and advised the District on this purchase.

The School District and the Plymouth Creek Christian Church had a long-standing arrangement for use of green space and parking lots when it was not used by the other party. When the church came up for sale, the District considered it a site safety concern if these spaces were no longer available.

The purchase was funded using bond proceeds remaining from the 2014 and 2017 bond referendums which included site safety measures.

The District is currently conducting a feasibility study to determine the best use(s) of the building.

**Recommended Action:** Approve the final purchase of the Plymouth Creek Christian Church located at 16000 41<sup>st</sup> Avenue North for \$1,190,000.00.

**Motion by:** \_\_\_\_\_

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

**HUMAN RESOURCES RECOMMENDATIONS - Consent Agenda - September 12,2022**

**EMPLOYMENT**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Start Date</b>
Paola Leon-Kucera	Administrative Professional	Meadow Ridge	8/15/2022
Anne Hamann	Administrative Professional	Welcome Center	8/29/2022
Susanne Ludwig	Paraprofessional	Meadow Ridge	9/6/2022
Jody Hanson	Paraprofessional	High School	9/6/2022
Martha Catalina Sierra	Paraprofessional	North Woods	9/6/2022
Aziza Danami	Paraprofessional	Plymouth Creek	9/6/2022
Cindee Hamre	Paraprofessional	Kimberly Lane	9/6/2022
Jillaine McPherson	Paraprofessional	Kimberly Lane	9/6/2022
Emily Rollins	Paraprofessional	Meadow Ridge	9/6/2022
Sujata Sony	Paraprofessional	North Woods	9/6/2022
Lavanya Danasekaran	Paraprofessional	North Woods	9/6/2022
Elaine Sherwin	Paraprofessional	Sunset Hill	9/6/2022
Victoria Scott	Paraprofessional	Greenwood	9/6/2022
Lauri Jayaraman	Paraprofessional	Central Middle	9/6/2022
Andrea Friedhoff	Paraprofessional	West Middle	9/6/2022
Isabella Kuehn-Hajder	Paraprofessional	High School	9/6/2022
Christopher Knudson	Paraprofessional	Birchview	9/6/2022
Christina Midboe	Paraprofessional	Greenwood	9/6/2022
Kylie Johnson	Paraprofessional	Sunset Hill	9/6/2022
Joice Moser	Paraprofessional	Kimberly Lane	9/6/2022
Erin Lew	Paraprofessional	Kimberly Lane	9/6/2022
Rachel Dahl	Paraprofessional	Sunset Hill	9/6/2022
Molly Carlson	Paraprofessional	High School	9/6/2022
Kelley Defren	Paraprofessional	Greenwood	9/6/2022
Lisa Shi	Paraprofessional	Transition	9/6/2022
Debbie Maass	Paraprofessional	Oakwood	9/6/2022
Casey Althausen	Paraprofessional	Central Middle	9/6/2022
Kaylie Martin	Paraprofessional	Sunset Hill	9/6/2022
Derrick Turner	Paraprofessional	Central Middle	9/6/2022
Ashley McDonnell	Paraprofessional	Meadow Ridge	9/6/2022
Ellen Thyen	Paraprofessional	Gleason Lake	9/6/2022
Karen Tu	Paraprofessional	Meadow Ridge	9/6/2022
Nitika Gupta	Paraprofessional	Meadow Ridge	9/6/2022
Tiphany Moore	Paraprofessional	Greenwood	9/8/2022
Deepti Math	Paraprofessional	Oakwood	9/12/2022
Fauzia Malik	Paraprofessional	Greenwood	9/12/2022
Kira Engebretson	Wayzata Kids	Greenwood	8/29/2022
Andrew Aune	Wayzata Kids	Sunset Hill	8/29/2022
Audrey Evilsizer	Wayzata Kids	Birchview	8/29/2022

Emily Rollins	Wayzata Kids	Meadow Ridge	8/29/2022
Thomas Boston	Wayzata Kids	Meadow Ridge	8/29/2022
Troy Salters	Wayzata Kids	Gleason Lake	8/29/2022
Amreen Akhtar	Wayzata Kids	Sunset Hill	8/29/2022
Elizabeth Farrow	Wayzata Kids	Oakwood	8/29/2022
Emily Irwin	Wayzata Kids	Meadow Ridge	8/29/2022
Margaret Lindsay	Wayzata Kids	Sunset Hill	8/29/2022
Bridget Courtney	Wayzata Kids	North Woods	8/29/2022
Nandhini Sanjeev Anand	Wayzata Kids	Meadow Ridge	8/29/2022
Drago Ostojic	Wayzata Kids	Meadow Ridge	8/29/2022
Danielle Cunningham	Wayzata Kids	Greenwood	8/29/2022
Aruna Puvvala	Wayzata Kids	North Woods	8/29/2022
Elizabeth Backlund	Wayzata Kids	Kimberly Lane	9/16/2022
Carina Huerta	Wayzata Kids	Gleason Lake	9/12/2022
Shannon Krizanac	Wayzata Café	Plymouth Creek	9/6/2022
Subhra Saha	Wayzata Café	Greenwood	9/6/2022
Carina Huerta	Wayzata Café	High School	9/6/2022
Carla Gomes Prada	Wayzata Café	High School	9/6/2022
Miniatou Fofana	Wayzata Café	Central Middle	9/6/2022
Connie Johnson	Wayzata Café	High School	9/6/2022
Eilina Rodriguez Dominguez	Wayzata Café	High School	9/6/2022
Janelle Hunstiger	Wayzata Café	Central Middle	9/6/2022
John Murdock	Technology Help Desk	Central Middle	9/7/2022
Rachel Jungmann	ELS Preschool Teacher	Early Learning School	9/6/2022
Aimee Pasko	Human Resources Generalist	Administration	9/6/2022
Scott Rakos	Master Electrician	Central Services	9/14/2022
Josh Benson	Teacher - Special Education	North Woods	8/25/2022
Katie Corasiniti	Teacher - Special Education	Central Middle	8/25/2022
Sarah Curren	Teacher - Special Education	Meadow Ridge/Birchview	8/25/2022
Payton DesLauriers	Teacher - Kindergarten	Greenwood	8/25/2022
Sally Dietzenbach	Teacher - Grade 6	Central Middle	8/25/2022
Ellisha Dunnigan	Teacher - English/Language Arts	Central Middle	8/25/2022
Elizabeth Diaz	Teacher - Spanish	High School	8/25/2022
Anna Floersch	Teacher - Special Education	Sunset Hill	8/25/2022
Jayne Frommelt	Teacher - Grade 3	North Woods	8/25/2022
Rebecca Gunter	Teacher - Math Intervention	Gleason Lake	8/25/2022
Journ Hamre	Teacher - Business	High School	8/25/2022
Victoria Holmquist	Teacher - Grade 5	Meadow Ridge	8/25/2022
Melanie Hoof	Teacher - Kindergarten	Kimberly Lane	8/25/2022
Katherine Ice	Teacher - Special Education	Greenwood	8/25/2022
Keenan Jones	Teacher - Family Engagement	Central Middle	8/25/2022
Rebecca Juntunen	Teacher - English/Language Arts	Central Middle	8/25/2022
Lillian LaPierre	Teacher - Counselor	Central Middle	8/25/2022



Eliza Snortland	Teacher - Vocal Music	High School	9/6/22-10/28/22
Keely Johnson	Teacher - ELA	High School	8/25/22-1/27/23
Robyn Chrast	Teacher - 6th Grade	Central Middle	8/25/22-10/19/22

**RESIGNATION**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Resign Date</b>
Kern Wilson	Counselor	East Middle	6/10/2022
Janelle Schneckloth	ECFE Teacher/PF Instructor	Early Learning School	8/11/2022
Colleen Chambs	Wayzata Café	Meadow Ridge	8/12/2022
Lovelyn Wilson	Paraprofessional/Wayzata Kids	Meadow Ridge	8/10/2022
Jesaca Stoesz	Wayzata Café	High School	8/5/2022
Isabel Jonkman	Wayzata Kids	Greenwood	8/12/2022
Cary Watkins	Wayzata Café	Greenwood	8/4/2022
Pam Palmer	Wayzata Café	High School	8/14/2022
Brooke Ghanbarzadeh	SPSVC - Speech	Meadow Ridge	6/10/2022
Tyler Pollman	HR Generalist	Administration	9/2/2022
Terry Schiro	Wayzata Café	Central Middle	8/23/2022
Jessica Hardy	Paraprofessional/Wayzata Kids	Early Learning School/North Woods	8/24/2022
Samantha McLane	Paraprofessional	North Woods	8/26/2022
Jordan Halverson	Teacher - Student Support Specialist	Meadow Ridge	8/11/2022
Sarah Lofgren	Paraprofessional	North Woods	6/9/2022
Bryan McCallum	Paraprofessional	High School	8/29/2022
Tracey Eskew	Wayzata Kids	North Woods	9/23/2022
Janelle Hunstiger	Wayzata Café	Central Middle	9/6/2022
Ana Paul	Wayzata Kids	North Woods	9/23/2022
Susan Knoll	Paraprofessional	Greenwood	9/8/2022
Lisa Shi	Paraprofessional	Transition	9/16/2022
Tammy Hendrickson	Unaffiliated Support Staff	Administration	9/13/2022

**RETIREMENT**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Retirement Date</b>
Robin Porter	Paraprofessional	Birchview	8/16/2022

Carol Yohnke	Paraprofessional	Sunset Hill		8/8/2022
Dan Carlson	Facilities Specialist	Central Services		9/30/2022
<b>EXTRA ASSIGNMENTS</b>				
<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Assignment</b>	<b>Date</b>



**Board of Education**  
Regular Meeting – September 12, 2022

**AGENDA SECTION** Recognitions

**ITEM** Employee of the Month

**COMMENTS BY** Chace B. Anderson, Superintendent  
**WPS Employee of the Month - August 2022**

**Hanna Olstad**  
**Community Education Nurse**

Community Ed is pleased to nominate Hanna Olstad as the August Employee of the Month.

Hanna has been the Community Ed Nurse since February, 2020. Hanna was only one month into her employment when she was presented with the opportunity to lead the Wayzata Kids staff and families through the start of the Covid-19 pandemic.

For over two years, Hanna has helped us navigate the ever changing Covid-19 best practices. She has worked hard to create procedures that aligned with Covid-19 recommendations, trained staff on how to keep themselves and students safe and was always there to support and answer questions from families. One might say *that it was truly meant to be!*

Hanna provides ongoing support to our students, families and staff in a calm and reassuring manner. She maintains a high level of care and professional practice regardless of the circumstance.

We've also been able to use her expertise in other areas such as teaching CPR in our adult enrichment programs and conducting CPR training for the mountain bike team coaches. We're excited to explore other possibilities for Hanna to share her knowledge with the community.

Hanna brings joy to the Community Ed team. She is patient, kind and fun. Hanna keeps our team laughing and is always willing to lead us in a team building activity.

We are grateful and appreciate Hanna because she is hard working, flexible, thinks outside the box and has a fantastic wardrobe. Thank you, Hanna, for all that you do!



**Board of Education**  
Regular Meeting – September 12, 2022

**AGENDA SECTION** Recognitions

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**ITEM** Employee of the Month

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**COMMENTS BY** Chace B. Anderson, Superintendent

**WPS Employees of the Month - September 2022**

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**Dianne Gasch & Emily Lewis**  
**Teachers – Gleason Lake Elementary**

Gleason Lake Elementary is proud to recommend Dianne Gasch and Emily Lewis as our September Employees of the Month. Dianne has been with the district for the past 29 years and during this time she has taught grades 4, 5 and special education. Emily has taught in 1st grade for 15 years. They both bring compassion, dedication and expertise to their positions.

Dianne is a creative and confident educator who has been instrumental in designing high quality instruction where students are engaged in exceptional learning opportunities. As you walk by her classroom, students are creating, experimenting, collaborating and truly having fun as they learn. Her enthusiasm for teaching and outgoing personality are evident in the relationships she forms with students.

Emily is a calm, patient and reflective educator who intentionally plans engaging lessons. She thoughtfully monitors student progress and provides meaningful feedback to each of her learners. Her ability to personalize learning is truly apparent in her instructional practices and beliefs. She always puts students first and continually focuses on each child's unique strengths.

Dianne and Emily have been influential in helping to facilitate professional learning for our staff. Their guidance and commitment to keeping our focus around the importance of our collective efficacy is greatly appreciated. We value their positive energy, influential leadership and dedication to the growth of our school-wide community. Dianne and Emily are very deserving of this recognition and we congratulate them as the Wayzata Employees of the Month.



**Board of Education**  
Regular Meeting – September 12, 2022

**AGENDA SECTION:** Recognitions

**ITEM:** Retiree Recognitions

**COMMENTS BY:** Chace B. Anderson, Superintendent

Tonight we would like to recognize the following employees who announced their retirement in 2022-2023. We would like to thank them for their years of service to Wayzata Public Schools and wish them well in their future endeavors.

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>
Dan Carlson	Facilities Specialist, Central Services	32 Years
Robin Porter	Paraprofessional, Birchview	6 Years
Carol Yohnke	Paraprofessional, Sunset Hill	23 Years



**Board of Education**  
Regular Meeting – September 12, 2022

**AGENDA SECTION:** Audience Opportunity to Address the Board

**ITEM:** Audience Opportunity to Address the Board

**COMMENTS BY:** Board Chair

This section of the agenda provides an opportunity for members of the audience to address the School Board. Speakers will be allotted approximately three minutes.

**Please note** that this time is provided for citizens to address the Board; this is not an appropriate venue for a discussion or debate. If the speaker would like follow-up contact from the Board of Education, they may leave their contact information with the administrative assistant on the forms provided in the room.



**Board of Education**  
Regular Meeting – September 12, 2022

**AGENDA SECTION:** Superintendent Report

**ITEM:** Back to School Update

**COMMENTS BY:** Chace B. Anderson, Superintendent and  
Nathan Flansburg, Associate Superintendent

A Back to School Update will be presented.

**Recommended Action:** No action recommended for this agenda item.



# **School Board Back to School Update 2022-23 School Year**

**Regular School Board Meeting  
September 12, 2022**

# Welcome to the 2022-23 School Year!

**Excellence. For each and every student.**

# Thanks for the Dedicated Team Effort!

- Human Resources
- Teaching and Learning
- Finance and Operations
  - Finance Team
  - Buildings and Grounds
  - Wayzata Cafes
  - Transportation
- Equity & Inclusion
- Community Ed (Summer Programming)
- Special Services Staff (Summer Programming)
- Technology Services
- Communications & Community Engagement
- Principals, Teachers and their Support Teams
- Wayzata Education Association (WEA)
- District Administrative Staff for Ordering/Receiving Supplies, etc.
- And all of the Others....A great team effort!

# Strategy Leadership Team

## Associate Superintendent and Executive Directors

- |   |                |
|---|----------------|
| 1. Associate Superintendent<br>Flansburg        | Nate           |
| 2. Executive Director of Finance and Operations | DeeDee Kahring |
| 3. Executive Director of Teaching and Learning  | Dana Miller    |
| 4. Executive Director of Human Resources        | Stacie Vos     |

# Strategy Leadership Team Directors and Teacher Leadership

1. Director of Community Ed

Jenni Ebert

2. Director of Equity and Inclusion

Solveig Harriday

3. Director of Special Services

Ginny Nyhus

4. Director of Communications and Community Engagement

Amy Parnell

5. Director of Technology Services

Wade Phillips

# Wayzata Public Schools Facilities

## Excellence in Facilities

**One Early Learning School**

**Nine Elementary Schools**

**Three Middle Schools**

**One High School**

**One Transition School**



# Wayzata Public Schools Strategic Road Map

First Road Map developed 2011

Revised in 2015 and again in 2019

Due to be reviewed again in 2023

The image shows the cover and several pages of the Wayzata Public Schools Strategic Road Map. The cover features the Wayzata Schools logo and the title "Wayzata Public Schools Strategic Road Map" with the tagline "Excellence. For Each and Every Student." Below the cover, the document's content is visible, organized into sections: Mission, Our Core Purpose, Core Values, Drivers of Our Words and Actions, Vision, What We Intend to Create and Experience, Strategic Directions (2019-2023), and Focused Allocation of Resources. The document also includes a list of strategic directions and operational excellence goals, along with a date of approval by the WPS School Board on July 9, 2019. At the bottom of the document, there are three small photographs: a group of students in a classroom, a student playing a violin, and a group of students in graduation gowns.

# Mission

**“Excellence. For Each and Every Student.”**

The Mission of Wayzata Public Schools is to ensure a world-class education that prepares **each and every student** to thrive today and excel tomorrow in an ever-changing global society.

# Vision

The Vision of Wayzata Public Schools is to be a model of excellence where students of all ages discover their unique talents, develop a love and tenacity for learning and demonstrate confidence and capacity for success through:

- **Exceptional Student Learning, Experiences & Relationships**
- **Operational Excellence**
- **Community Trust, Confidence and Partnership**

# Core Values

**Achievement:** Challenging oneself and others for excellence in all we do

**Collaboration:** Working together to maximize opportunities and eliminate barriers to learning for all

**Community:** Maintaining a sense of belonging to and responsibility for the broader community

# Core Values

**Equity:** Meeting the specific needs of all students

**Integrity:** Doing the right thing in the right way at the right time, even  
when no one is aware


**Respect:** Valuing others for their diverse talents, backgrounds, cultures  
and viewpoints

# Equity Commitment

- Unanimously approved by School Board on 4-12-21
- Serves as an amplification of our Core Values
- Reinforces the Mission, Vision and Strategic Directions to help us reach our highest of aspirations of “Excellence for Each and Every Student”

**Wayzata Public Schools Equity Commitment**

Systemic racism and many inequities exist in our society. This is not a reflection of who we aspire to be in Wayzata Public Schools. It is essential that we address this to fulfill our mission for each and every member of our community.



**We commit to:**

- Evaluating and expanding our mindsets
- Embracing productive discomfort
- Transforming our core values from words to policies and actions that improve equity

We will facilitate the efforts of staff, students and families to act on our six core values.

Achievement	Collaboration	Community
<ul style="list-style-type: none"> <li>• Create a system for learning, teaching and measuring success that honors cultural differences.</li> <li>• Give each other space to understand our implicit biases as we seek to free ourselves of them.</li> </ul>	<ul style="list-style-type: none"> <li>• Share collective responsibility for empowering all learners to thrive and to be their authentic selves.</li> <li>• Build on the strengths we each bring so that together we are more than the sum of our parts.</li> </ul>	<ul style="list-style-type: none"> <li>• Understand that we all bring here and are critical to each other's success and well-being.</li> <li>• Being accountable to each other in the pursuit of being our best selves.</li> </ul>
Equity	Integrity	Respect
<ul style="list-style-type: none"> <li>• Work to increase our awareness of inequalities so we can grow our capacity to become who we aspire to be.</li> <li>• Study and practice anti-racist behavior so that we can continuously learn and improve.</li> </ul>	<ul style="list-style-type: none"> <li>• Continually live our shared values, especially when these values are challenged.</li> <li>• Infuse our daily work and planning with equity thinking through self-reflection and data.</li> </ul>	<ul style="list-style-type: none"> <li>• Learn from and through our differences.</li> <li>• Acknowledge that the lives of Black, Indigenous and people of color matter and this is reflected in our actions.</li> </ul>

We will find ways to create more equitable systems that honor each person's unique mix of overlapping identities, including but not limited to:

<ul style="list-style-type: none"> <li>• age</li> <li>• beliefs/religion</li> <li>• class</li> <li>• disability/special needs</li> <li>• ethnicity</li> <li>• family status</li> </ul>	<ul style="list-style-type: none"> <li>• gender</li> <li>• gender expression/identity</li> <li>• height/weight</li> <li>• home language</li> <li>• immigration status</li> <li>• issues specific to women/girls</li> </ul>	<ul style="list-style-type: none"> <li>• mental health</li> <li>• national origin</li> <li>• poverty</li> <li>• race</li> <li>• sexual orientation</li> </ul>
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Our mission is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

Approved by WPS School Board April 12, 2021

# Strategic Directions

**Achievement:** By the end of third grade, all students will achieve at or beyond grade level expectations for reading, writing, and mathematics.

**Personalization:** All students will know and understand their unique talents, have a voice in their educational experiences, and take ownership for their learning, career aspirations, and future success.

**Each and Every:** Student achievement will not be predictable by any demographic classification, i.e. race, socioeconomic status, gender, or disability.

**Health and Well-Being:** All students will feel a sense of belonging and connection to their school where social-emotional, physical and mental health is nurtured and valued.

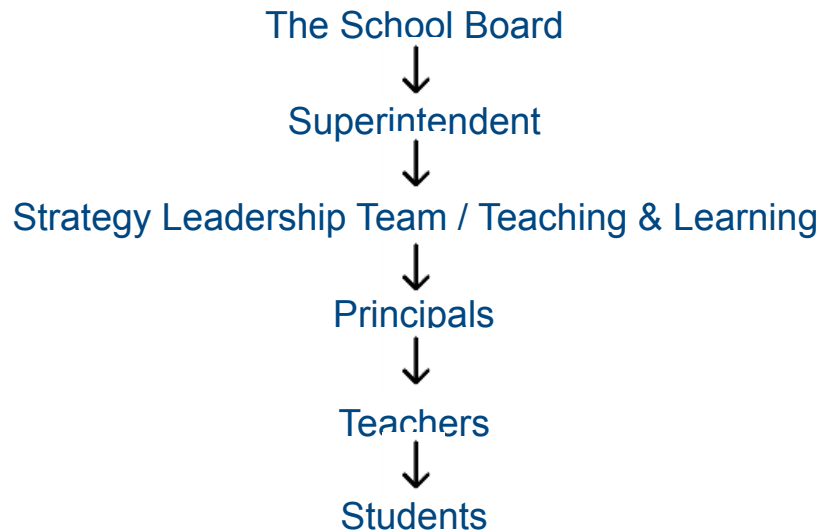
# Districtwide Priority Goals

Improving student experiences, learning and equity

- **Focus on the student experience**
  - Creating positive, meaningful, and healthy experiences for each and every one of our students.
- **Focus on reducing academic disparities**
  - Student achievement will not be predictable by any demographic classification, i.e., race, socioeconomic status, gender, or disability
  - Established Building Instructional Leadership Teams (BILT) at all sites to focus on increased partnership and collaboration in identifying areas for systemic instructional improvement.
- **Focus on high quality instructional practices**
  - Continue with principal and district leadership attending the Principal Support Academy and Instructional Leadership Academy.

# Who must do what?

To improve instruction it takes all of us engaging in the work of alignment



**This is called the through line of instructional leadership.**

# Partnership at our Core

System improvement is people improvement.

For *Each and Every* student to find success, we must collectively improve together.

For our students to succeed we must have partnership and collaboration *at all levels* to ensure the success of our students.



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## University of Minnesota Principal Support Academy

# What is the ILA?

The Instructional Leadership Academy (ILA) is a year-long, job-embedded, research-based program for principal professional learning that supports the development of equity-driven instructional leaders.

We will do this by developing specific habits of thinking, actions and dispositions:

- Develop school leaders' ability to calibrate and create a shared understanding of the current state of student experience and learning in relation to a vision.
- Deepen schools leaders' skills in observation, analysis and collaborative conversation.
- Develop school leaders' skill in providing professional learning and targeted feedback for teacher growth.

# Our Compelling Why

“Excellence. For **Each and Every** Student.”

## *Exceptional Student Learning, Experiences and Relationships*

- As educational leaders, we believe that what is most important is what happens in our **classrooms** and the **student experience**.
- A student's experience does impact their ability to achieve at a higher level.

# Equity: Meeting the specific needs of all students

## Learner-Driven Questions for **All**

1. How am I creating and building on meaningful relationships with learners?
2. What assumptions do I have about learners that could be misperceptions?
3. How can learners use their strengths and insights as a foundation for learning?
4. How will I encourage, empower, and ensure that every learner incorporates their voice in the learning process?

50

## Student Experience that Leads to Student Achievement

- Collaborations with Teaching and Learning
- Emphasis on classroom community development
- Continued collaboration and consultation with all departments and staff

# Teaching & Learning Department

Dana Miller – Executive Director of Teaching & Learning

## Leadership Institute

- Collaboration with Technology, Equity and Inclusion, Specialized Services
- Middle School Review
- Collaboration with Facilities Review

## Professional Learning

- New Teacher Support/Workshop Week
- Peer Coaches
- PLCs, Levels of Data, Asset Framing, Cultures of Learning-Building Collective Teacher Beliefs
- Teacher/Building Support

## Student Achievement/Assessment

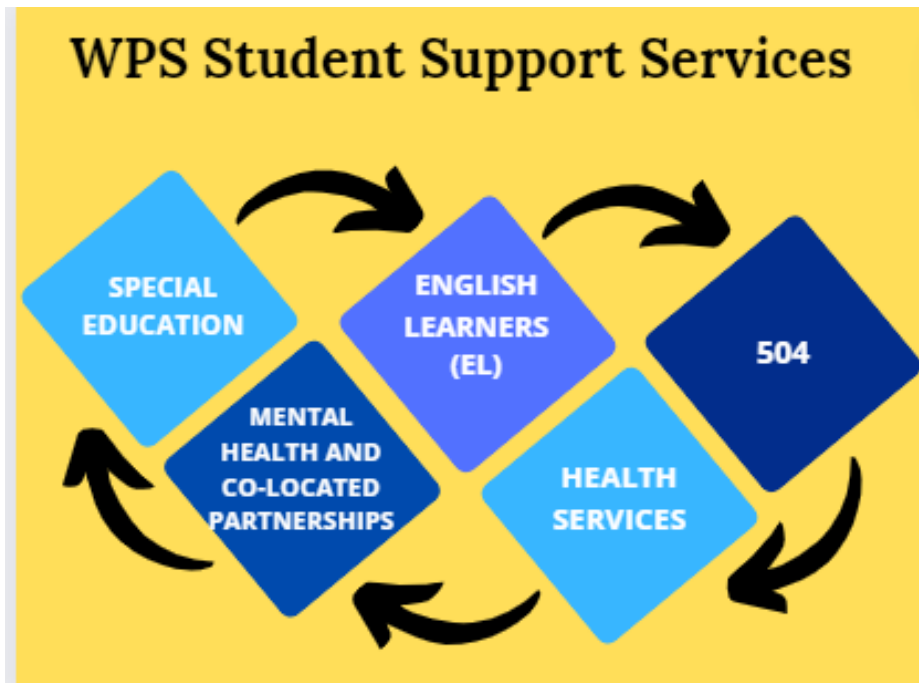
- MCA Scores from 21-22
  - 1st in Reading
  - 1st in Mathematics
  - 2nd in Science
- Fall Assessments; New Gradebooks; Assessment Calendar
- Summer Learning

## Curriculum Development

- Elem:CCC reading yr 2-3, writing pilot, science yr 2, social studies
- Reading/Literacy Supports Review
- Secondary: Science, ELA, World Language, Social Studies

# Special Services Department

Ginny Nyhus - Director of Student Support Services



22-23 Areas of Focus:

- **Academics:** *Access to Focused Literacy Interventions B-Adult*
- **Equity:** *Inclusive Practices*
- **Student Experience:** *Healthy Learners*

Cross Departmental Partnerships:

- MTSS
- Intervention Review
- Restorative Practices

# Technology Department

## Wade Phillips - Director of Technology Services

### Service - Support - Solutions

22-23 Areas of Focus:

### Academics

- Learner, Community, Instructional Support
  - Professional Learning and Growth
  - Student Information System Rollout
  - Learning Management Systems Upgrades
  - Updates to Connected Systems
  - Student Learning Devices - 3000 New -
  - Classroom AV Updates - 100+ Spaces
  - Cyber Security, Awareness & Protection
- **Equity Commitment**
  - **Student Experience**
  - **Operational Excellence**

# Finance & Operations

DeeDee Kahring, Executive Director of Finance & Operations

Welcome Center

## Enrollment

Grade Level	9-2-22	Projected
K	891	916
1-5	4,685	4,531
<b>Total Elem</b>	<b>5,576</b>	<b>5,447</b>
6-8	2,873	2,786
9-12, 12+	3,746	3,633
<b>Total Secondary</b>	<b>6,619</b>	<b>6,419</b>
<b>Total</b>	<b>12,195</b>	<b>11,866</b>

## Responsibilities

- Enrollment
- Track school-age residents
- Census
- Open enrollment
- Transfers within WPS
- Special Education placements
- Homeschool requests
- Non-publics

# Finance & Operations

DeeDee Kahring, Executive Director of Finance & Operations  
Wayzata Cafés

## Meals

First Week of School

Dates	Notes	Breakfast	Lunch
2022-23	Full Pay	860	7,150
2021-22	Free Meals	720	8,155
2020-21	Distance/ Hybrid Learning*	1,100	2,600

\* Includes meal distribution



Wayzata Cafés  
eat. connect. belong.

## Staffing

88% of staff hired

# Finance & Operations

## DeeDee Kahring - Executive Director of Finance & Operations Buildings & Grounds and Transportation

### LTFM Projects

- Second half of Gleason Lake Classrooms
- Tennis Courts & Track resurface @ WHS
- Mechanical upgrades @ East MS (phase 3 of 4)
- Parking lot work at 7 sites
- Roof replacement @ GL & WHS
- Dust Collector replacement @ West MS
- Kitchen dishmachine @ GL and WHS
- Flooring/ Painting at various sites (on-going due to supply chain delays)
- Lighting replacement to LED at various sites

56

### Buildings & Grounds Stats

- 2.0 million square feet
- 500 acres
- Approx. 90 custodians
- Increase in staff due to change in JPA with City of Plymouth

### Transportation Stats

- 85 buses - 495 routes
- 45 Spec Ed buses – 172 routes
- 9,663 miles/day
- 99% Staffed - short on subs



# Human Resources Department

Stacie Vos – Executive Director of Human Resources

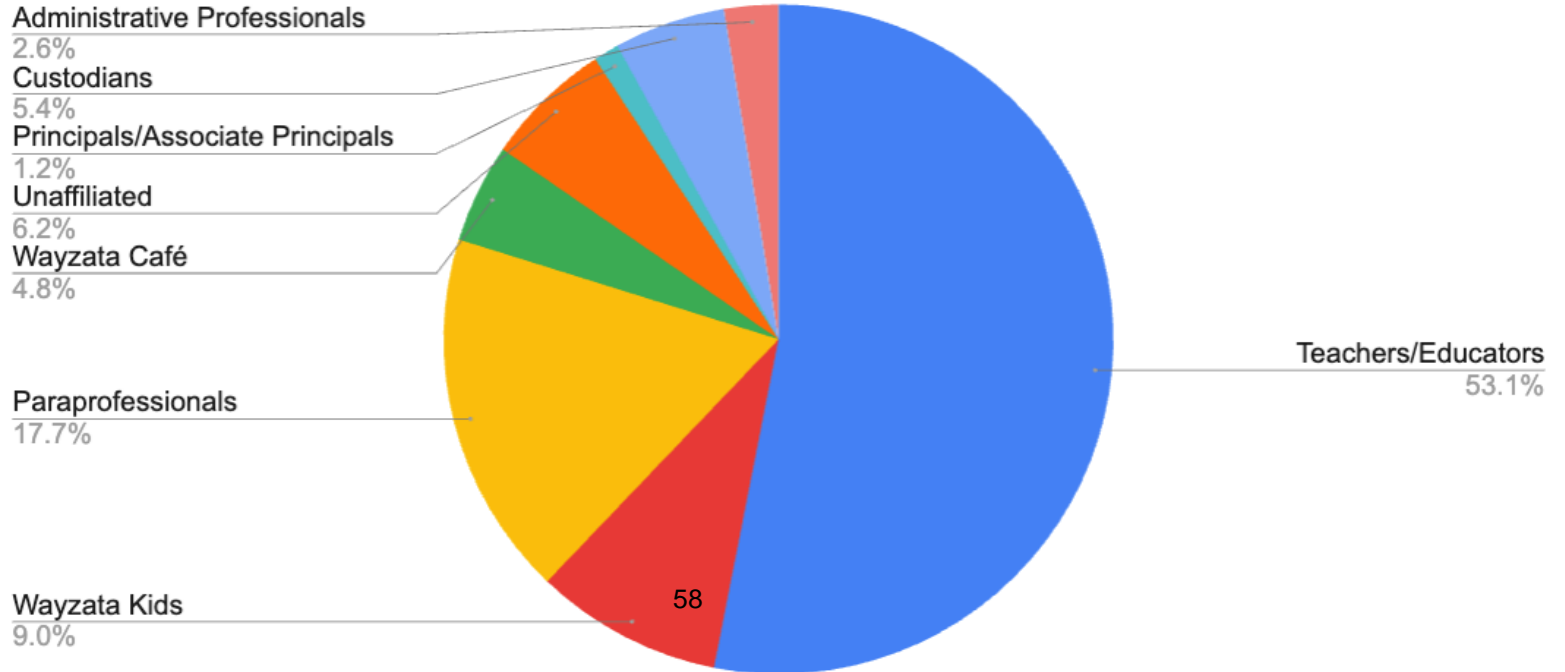
## Responsible for all things employee related

- Recruitment, Hiring, Retention
- Benefits (Health, Dental, Life, Health and Well-Being)
- Negotiates and maintains all district employee contracts
- FMLA, Leaves, ADA Accommodations, Title IX
- Employee Issues

# Human Resources Department

## Stacie Vos – Executive Director of Human Resources

1,714 Talented Staff



# Human Resources Department

## Stacie Vos – Executive Director of Human Resources

Welcoming 223 New Staff Members

Teachers	112
Wayzata Kids	22
Paraprofessionals	49
Wayzata Café	14
Unaffiliated	14
Principals/Associate Principals	1
Custodians	6
Administrative Professionals	5

# Human Resources Department

## Stacie Vos – Executive Director of Human Resources

904 Talented Educators – Experience Levels

Year 1	Year 2-10	Year 11-20	Year 21+
3%	34%	39%	24%

# Human Resources Department

## Stacie Vos – Executive Director of Human Resources

904 Talented Educators – Levels of Education

BA	Masters	Doctorate
15%	84%	1%

# Community Ed Department

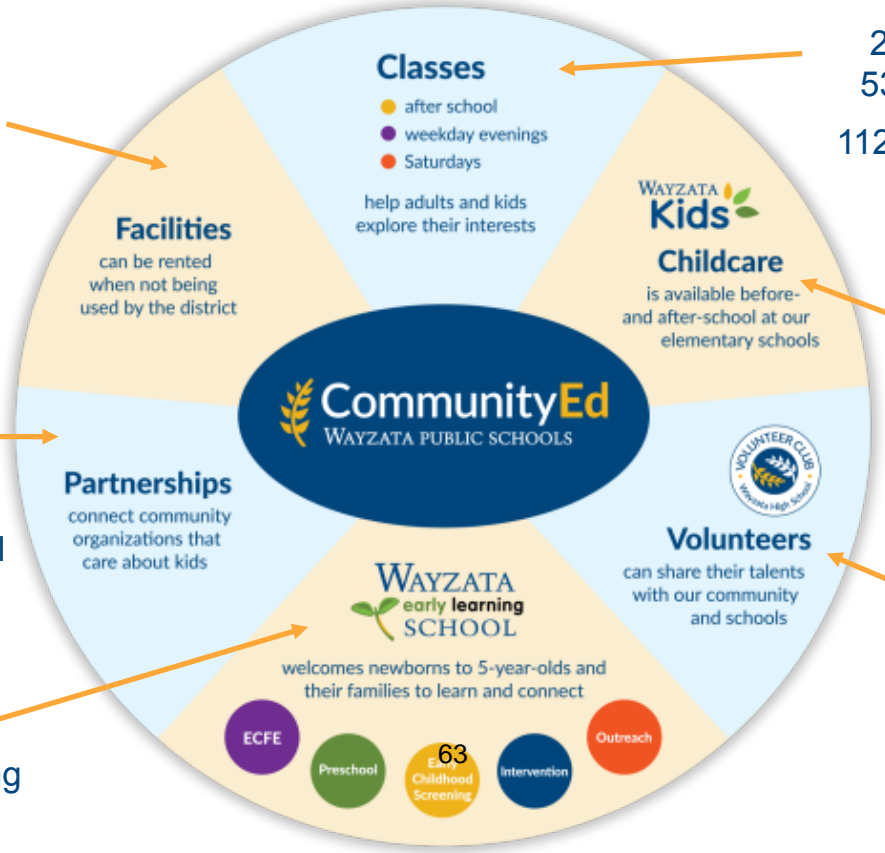
## Jenni Ebert - Director of Community Ed

Community Ed in Wayzata exists to help our E-12 students and families thrive and be successful in school and life.

Over the years, our community has grown and evolved, but our goal has remained constant — to serve the emerging needs of our students, their families and broader the community.

# Community Ed Department

## Jenni Ebert - Director of Community Ed



250 adult classes; 2,634 enrolled  
535 youth classes; 6,310 enrolled

112 Adult Basic Education students  
in 5 ESL and GED classes

1,533 K-5 school year  
980 K-5 summer program

Volunteer Club:  
1,094 WHS students,  
serving 11,171 hours

District Volunteers: 288 adults

93 user groups renting spaces  
70,000 hours of facility use

Great Expectations  
Partners for Healthy Kids  
Partners for Prevention  
District Liaison  
Parenting with Vision  
Young Scientist Roundtable  
Community Ed Advisory Council

653 preschoolers  
154 in ECFE  
1,000+ early childhood screening  
250 families through outreach



# Communications & Community Engagement

Amy Parnell – Director of Communications & Community Engagement

## Strategic Communications Goal

Enhance the District's connection and relationships with families, staff and community members by:

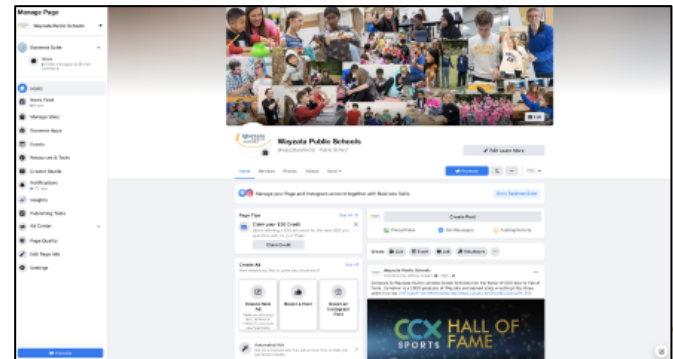
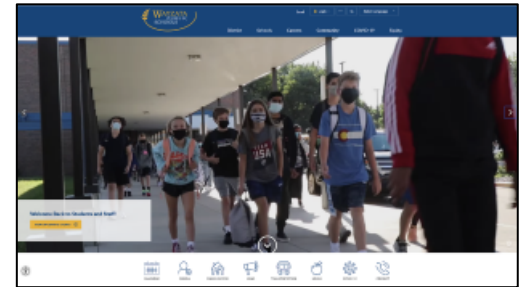
- Building community trust, confidence and partnership
- Maintaining the highest level of satisfaction and pride by students, staff, parents and community

# Communications & Community Engagement

## Amy Parnell – Director of Communications & Community Engagement

### Multiple Communications Strategies

Use a variety of communications vehicles to share information with multiple audiences



**Again, many thanks to everyone for their great efforts to get the school year launched!**

**Thank you for your support of  
Wayzata Public Schools!**



**Board of Education**  
Regular Meeting – September 12, 2022

**AGENDA SECTION:** Reports and Recommendations

**ITEM:** Policy Approval

**COMMENTS BY:** Nathan Flansburg & Dana Miller

Attached for review are the following policies and regulations for your consideration.

The policies and regulations were reviewed as part of the regular review cycle and using the Minnesota School Board Association Model Policy (where available), by District Administration and other district stakeholders, where necessary. A final review was completed by the Policy Committee of the School Board.

Revised Policy Approval:

613 – Instructional Material Review Selection and Use

New Policy Approval:

618 – Reconsideration of Textbooks or Other Instructional/Supplementary Resources/Materials

**RECOMMENDED ACTION:** Approve the revised/new policies as presented in the attachments.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

## 613 INSTRUCTIONAL MATERIAL REVIEW SELECTION AND USE

### I. PURPOSE

The purpose of this policy is to provide direction for continuous review, selection and use of textbooks, supplemental books, and other instructional materials.

### II. GENERAL STATEMENT OF POLICY

- A. The School Board recognizes that a well-articulated, excellent, and challenging curriculum is a cornerstone to the maximization of learning. The development, maintenance, and improvement of an effective and demanding instructional program involves the contributions of professional staff, parents and other community members.
- B. The Superintendent is directed to facilitate the development of an articulated preK-12+ curriculum which is consistent with School Board policy in general and the intent of current district objectives. The curriculum will specify in reasonable detail the instructional content appropriate to given grades and subjects. Plans for dissemination of, and compliance with, said curriculum will also be developed and maintained.
- C. The curriculum (including textbooks and supplementary materials) developed in the Wayzata School District will provide student learning experiences designed to encourage appreciation of cultural heritages, human dignity, cultural pluralism, and continued growth of individual self-worth for students as well as reduce and/or eliminate stereotyping, prejudice, and discrimination in group activities. The curriculum will also promote multicultural and gender-fair learning which will prepare students to live in a pluralistic society.
- D. While ultimate responsibility for determination of the instructional programs, compliant with state law and regulation, rests with the School Board, related authority is delegated to the Superintendent or Superintendent's designee. The School Board will regularly look to the Superintendent for an accounting of the application of that authority.

**Cross Reference:** Policy 618 & 618-R – Reconsideration of Textbooks or Other Instructional/Supplementary Materials  
Policy 629 & 629-R – Alternative Instruction

**ADOPTED:** August 9, 1971

**AMENDED:** March 10, 1975

**AMENDED:** June 9, 1986

**AMENDED:** August 16, 2004

**AMENDED:** October 8, 2018

**AMENDED:** September 12, 2022

**LAST REVIEWED:** September 12, 2022

## 613-R INSTRUCTIONAL MATERIAL REVIEW SELECTION AND USE

### I. RESPONSIBILITY OF SELECTION

#### A. Definition:

For the purpose of this statement of policy, the term “resources” will refer to any material(s) (whether acquired or locally produced) with educational content or function that is used for teaching/learning purposes. Examples include curriculum materials, school media center collections, licensed databases, and student resource lists.

#### B. Objectives:

The School Board affirms that it is the responsibility of its professional staff to utilize resources to support, enrich and help to implement the educational program of the school district. To reach those goals, the professional staff will:

1. Provide resources that enrich and support the goals and objectives of the education programs and curriculum, taking into consideration the varied interests, abilities, learning styles, developmental, and maturity levels of the students served.
2. Provide resources that will stimulate growth in factual knowledge, thinking and analytical skills, literary appreciation, and aesthetic values.
3. Provide resources about issues, including those considered by some to be controversial, representing a variety of points of view, so that young citizens may have an opportunity to develop with guidance the skills of reading, viewing, listening, and analysis, enabling them to make informed judgements in their lives.
4. Provide resources representative of the diversity of religious, ethnic, political and cultural values held in a pluralistic society.
5. Provide resources which illustrate the contributions to our national heritage and the world made by various groups in our society.
6. Provide resources about historical and contemporary forces in society to enable users to recognize and understand social, economic, personal and political topics.
7. Utilize professional judgment in the selection of resources appropriate to the educational programs and the school community.

#### C. Responsibility for Selection of Resources

Legal responsibility for the operation of the district, including the selection of educational resources, rests with the School Board. The School Board delegates the authority for the selection of resources to the professional staff employed by the district.

1. The selection of non-library classroom textbooks, instructional materials, and licensed databases is the responsibility of the Department of Teaching and Learning.
2. The selection of media center materials is delegated to the licensed media professional. While selection of materials involves the input of many people, including media specialists, teachers, students, supervisors, administrators, and parents/guardians, the responsibility for coordinating and

recommending the selection and purchase of instructional materials rests with the licensed media professionals in collaboration with the Teaching and Learning department.

3. All instructional materials, both curricular and supplemental, shall be subject to the reconsideration procedures policy (618/618-R).

**D. Criteria for Selection of Resources**

The following criteria for the selection of educational resources shall be used as appropriate:

1. Resources shall support, and be consistent with, the educational goals of the district.
2. Resources shall be selected to enrich and support the curriculum and to meet the individual needs and interests of users.
3. Resources shall be appropriate for the age, social development, and maturity of the users.
4. Resources shall provide a variety of points of view.
5. Resources shall be judged as a whole.
6. Resources shall be selected for their strengths rather than rejected for their weaknesses.
7. Resources shall be selected in formats most suitable for intended use.

**E. Procedures for Selection of Resources**

1. Under the guidance of the Teaching and Learning department, teachers and licensed media specialists shall evaluate available resources and curriculum needs and will consult multiple professional selection resources. When possible, the actual item(s) shall be examined.
2. Gift resources shall be judged by the criteria outlined in Section D. *Criteria for Selection of Resources* and shall be accepted or rejected on the basis of those criteria.
3. Selection shall be an ongoing process which includes the removal of resources no longer meeting current selection criteria.

**Cross Reference:** Policy 618 & 618-R – Reconsideration of Textbooks or Other Instructional/Supplementary Materials  
Policy 629 & 629-R – Alternative Instruction

**ADOPTED:** September 12, 2022

**618 RECONSIDERATION OF TEXTBOOKS OR OTHER  
INSTRUCTIONAL/SUPPLEMENTARY RESOURCES/MATERIALS**

**I. PURPOSE**

The purpose of this policy is to outline a procedure for reconsideration of textbooks or other instructional/supplementary resources/materials.

**II. GENERAL STATEMENT OF POLICY**

- A. The School Board recognizes individual differences of opinion relating to the instructional program. While there is no law explicitly requiring public school districts in Minnesota to provide parents or guardians the option to seek reconsideration of textbooks or other instructional supplementary resources and materials, the School Board has requested that the administration provide a process for reconsideration.
- B. Parents/Guardians of current Wayzata Public Schools students and district staff members may request an opportunity to review materials and submit a request for reconsideration of the use of certain curriculum including textbooks or other instructional/supplementary resources/materials.
- C. When materials are required as part of the formal curriculum, parents and guardians may request alternative instruction for their child as outlined in School District Policy 629/629R.
- D. No parent/guardian shall determine the reading, viewing, or listening resources for students other than their own children.
- E. The superintendent or designee shall be responsible for the development of guidelines and procedures to identify the steps to be followed to seek reconsideration of textbooks or other instructional/supplementary resources/materials.

**Cross Reference:** Policy 613 & 613-R – Instructional Material Review Selection and Use  
Policy 629 & 629-R – Alternative Instruction

**ADOPTED:** September 12, 2022

## **618-R RECONSIDERATION OF TEXTBOOKS OR OTHER INSTRUCTIONAL/SUPPLEMENTARY RESOURCES/MATERIALS**

### **I. DEFINITIONS:**

The term “resources” will refer to any material(s) (whether acquired or locally produced) with educational content or function that is used for teaching/learning purposes. Examples include curriculum materials, school media center collections, licensed databases, and student resource lists. The following procedure will be used and resolution may be accomplished in any of the following ways.

### **II. PROCEDURE FOR RECONSIDERATION OF TEXTBOOKS OR OTHER INSTRUCTIONAL/SUPPLEMENTAL MATERIALS**

- A. If reconsideration is being requested, resolution shall first be attempted between the concerned party and the professional media personnel and/or the teacher.
- B. If a resolution is not obtained, the concern shall be directed to the building principal. The principal will contact the concerned party, provide the concerned party with a copy of Policy 613 & 618 and procedures 613-R & 618-R, and arrange a meeting with the concerned party and appropriate professional staff. The principal will also inform the Executive Director of Teaching and Learning about the request for reconsideration and seek guidance per Policy 618/618R.

The principal and appropriate professional staff shall:

- 1. Listen to the concerned party’s reasons for concern.
  - 2. Explain the school’s related policies and procedures and the criteria used for the selection of resources.
  - 3. Explain the place of the resource in the educational program and its intended educational use.
  - 4. Try to resolve the concerned party’s concern, up to and including considering and determining protocols to be used with their child(ren).
- C. If a resolution is not reached with the concerned party, the matter will be referred to the Executive Director of Teaching and Learning. The Executive Director will follow up with the concerned party to hear the concern.

After hearing the concern, the Executive Director of Teaching and Learning will review Policy 613 & 613-R and if the criterion have been met, may affirm the decision of the principal and the matter is resolved. At that time, the specific educational resource/material in question shall not be considered for a further review and/or reconsideration for a period of at least three years from the date of the final action.

If the Executive Director of Teaching and Learning determines that criteria in Policy 613 & 613-R were not met or there is not consensus with the principal and other involved professional staff, the Executive Director will convene a review committee and the concerned party will be asked to complete the form titled: *Request For Reconsideration of Resources or Materials* in a timely manner.

#### **1. Educational Resource Review Committee**

If it is determined that an educational resource review committee will be convened, the Executive Director of Teaching and Learning will chair the committee and will identify committee members. The committee shall be identified and convened on an as-needed basis. Each member shall serve on the committee for the duration of the review.

Representatives shall be selected or based on the nature of the concern, but the committee shall include, at a minimum:

- 2 Media Specialists
- 2 Parents – Building administration will elect/select parents willing to serve on this committee.
- 1 Parent-Teaching and Learning Parent Committee (CITAC, Curriculum Committee, etc.)
- 2 Teachers
- 1 Administrator
- 1 member of Teaching and Learning department
- 1 member of the Equity and Inclusion department

Staff assigned to the school where the concern originated, and/or those involved in previously hearing directly from the concerned party, may provide input but will not participate as a member of the review committee.

2. Educational Resource Review Committee Procedures  
The Educational Resource Review Committee Chair shall arrange a Committee meeting and the Committee shall:
  - a. Examine the questioned resource as a whole.
  - b. Discuss the resource in the context of the educational program and the educational use of the resource.
  - c. Hear input from appropriate persons including the individual(s) expressing the concern and professional staff using the resource.
  - d. Reach a decision about the continued use of the resource.
3. Educational Resource Review Committee Resolution
  - a. Upon completion of the review process, the Executive Director of Teaching and Learning shall, within a timely manner, share the written decision of the Resource Review Committee with the Superintendent and provide copies to all appropriate individuals as determined by the Executive Director.
  - b. A copy of the final written report, if applicable, accompanied by any materials related to the proceedings as determined by the Executive Director will be the official record of the review. Privacy rights of any members of the Educational Resource Review Committee will be protected to the extent allowed by law.
4. The decision of the Educational Resource Review Committee regarding reconsideration of textbooks or other instructional/supplementary materials shall be final and binding. The specific educational resource/material in question shall not be considered for a further review for a period of at least three years from the date of the final action.

**Cross Reference:** Policy 613 & 613-R – Instructional Material Review Selection and Use

**ADOPTED:** September 12, 2022

## Request Form For Reconsideration of Resources or Materials

Request Initiated by: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone number: \_\_\_\_\_ email: \_\_\_\_\_

Parent/Guardian

Student

Staff

Citizen

Resource questioned

Title: \_\_\_\_\_

Author: \_\_\_\_\_ Copyright Date: \_\_\_\_\_

Publisher: \_\_\_\_\_

Type of Resource (book, video, audio, etc.): \_\_\_\_\_

School: \_\_\_\_\_

Location:    Media Center    Classroom    Course    Other: \_\_\_\_\_

Please respond to the following questions:

1. What brought this material to your attention?
2. Who have you talked to regarding this resource?
3. Have you seen, read, or listened to this resource in its entirety?    Yes    No
4. Please describe your concerns regarding this resource. Please comment on the resource as a whole as well as citing any specific pages, passages, etc. that you would like to note.

5. What are your concerns about the consequences from the use of this resource? Please specify.
  
6. If this was required material for a course, did you discuss alternate materials with staff? If so, please indicate and summarize.
  
7. Have you read reviews or considered other opinions of this resource? If so, please indicate and summarize.
  
8. Do you feel this resource might be suitable for another age group?
  
9. What action would you suggest that the school take on this resource?

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this form to the Executive Director of Teaching and Learning.



**Board of Education**  
Regular Meeting – September 12, 2022

**AGENDA SECTION:** Reports and Recommendations

**ITEM:** Policy Sunset

**COMMENTS BY:** Nathan Flansburg & Dana Miller

Attached for review is the following policy for your consideration to be sunsetted.

This policy was reviewed as part of the regular review cycle and using the Minnesota School Board Association Model Policy (where available), by District Administration and other district stakeholders, where necessary. A final review was completed by the Policy Committee of the School Board.

Sunset Policy Approvals:

529 – Public Complaints About Curriculum or Educational Materials

*\*Please note: This policy is replaced by Policy & Regulation 613 & 618*

**RECOMMENDED ACTION:** Approve this policy to be sunsetted and replaced by previously approved policies.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

**529 PUBLIC COMPLAINTS ABOUT CURRICULUM OR EDUCATIONAL MATERIALS**

**I. PURPOSE**

The purpose of this policy is to provide a procedure for addressing an objection to the text, materials and/or content of educational materials.

**II. GENERAL STATEMENT OF POLICY**

The School Board believes that classroom and media center educational materials be selected with sensitivity to both the learning needs and maturity levels of students. Consequently, it looks to professional staff responsible for that selection to exercise sound judgment and to generally follow guidelines established by such organizations as the American Library Association, and the various teacher and subject matter associations which serve professional staff.

The School Board endorses the principles of open intellectual inquiry set forth in such statements as the LIBRARY BILL OF RIGHTS (American Library Association) However, it also recognizes the right of parents and other citizens to question the appropriateness of specific educational materials used in District 284 schools. It therefore directs the administration to develop a procedure through which such materials may be challenged in a manner which is fair to all concerned.

**ADOPTED:** October 12, 1987

**AMENDED:** March 13, 2006

**AMENDED:** August 10, 2015

**LAST REVIEWED:** August 10, 2015

## **529-R PUBLIC COMPLAINTS ABOUT CURRICULUM OR EDUCATIONAL MATERIALS REGULATIONS**

### **I. INITIAL PROCEDURE**

Consistent with the applicable Board policy, any resident, employee or parent of a child in School District 284 may present concerns about educational materials in the District's schools. In such cases an informal resolution should first be sought between the questioner and the professional staff involved.

If this is unsuccessful, the following steps should be taken:

- A. The concern shall be directed to the building principal. Within three working days, the principal will contact the questioner, provide the questioner with a copy of these policies and procedures, and arrange a meeting with the questioner and appropriate professional staff.
  
- B. The principal and appropriate professional staff shall:  
Listen to questioner's comments.
  1. Explain the school's related policies and procedures and the criteria used for the selection of resources.
  2. Explain the place of the questioned resource in the educational program and its intended educational use.
  3. Undertake to resolve the questioner's concern.
  
- C. If the questioner still wishes to file a formal challenge, he/she must complete the Statement of Concern about Educational Resources form and return it to the executive director of teaching and learning.

### **II. FORMAL REVIEW**

- A. Upon receipt of a signed Statement of Concern about Educational Resources, the executive director of teaching and learning shall convene the educational resource review committee in a timely manner for review of the resource.
  1. Educational Resource Review Committee  
The executive director will chair the educational resources review committee and will identify committee members. The committee shall be identified and convened on an as-needed basis. Each member shall serve on the committee for the duration of the review. Representatives shall be selected or based on the nature of the complaint.

- one district administrator
- one building principal
- one elementary teacher
- one secondary teacher
- one media specialist
- one parent with elementary school-aged children
- one parent with secondary school-aged children
- one community member

Staff involved in the complaint may testify but should not participate as a member of the reevaluation committee.

**B. Resolution**

1. Upon completion of the review process, the chair of the Educational Resource Review Committee shall, within five school days, file the Report of the Educational Resource Review Committee with the Superintendent and provide copies to all appropriate individuals. A copy of the written report, signed by all members of the committee, accompanied by any written materials used during the proceedings and minority reports, will be the official record of the case.
2. The decision of the Educational Resource Review Committee shall be clearly stated.

**C. Appeal**

1. The questioner shall have the right to appeal any decision of the Educational Resource Review Committee to the Board of Education.

**III. GUIDING PRINCIPLES**

- A. Any resident, employee, or parent of a child of the School District may raise objections to resources used in the educational program even though the individuals selecting such resources were duly qualified to make the selection, followed the proper procedures for selection, and observed the criteria for selecting resources.
- B. The principal of each school shall remind the staff annually that the right to request a review of resources is one granted through policies adopted by the Board of Education.
- C. No parents have the right to determine the reading, viewing or listening resources for students other than their own children.
- D. School District 284 supports the principles of Freedom of Speech and the Right to Redress of Grievances inherent in the First Amendment of the Constitution, and expressed in the Library Bill of Rights, Students Right to Read, Freedom to Read, Freedom to View, Statement of

**WAYZATA PUBLIC SCHOOLS**

**Independent School District 284**

**Wayzata, Minnesota**

Intellectual Freedom, and Freedom to Teach, to Learn, and to Express Ideas in the Public Schools statements (q.v.).

- E. Access to challenged resources shall not be restricted during the review process.
- F. The major criterion for the selection and use of the resource is the appropriateness of the resource for its intended educational use.
- G. A decision to sustain a challenge shall not be interpreted as a judgment of irresponsibility on the part of the professionals involved in the original selection and/or use of the resource.
- H. Professional personnel shall not be punished or have their employment affected by decisions reached by the Educational Resource Review Committee.

**ADOPTED:** October 12, 1987

**AMENDED:** January 30, 1998

**AMENDED:** November 13, 2003

**AMENDED:** March 13, 2006

**AMENDED:** August 10, 2015

**LAST REVIEWED:** August 10, 2015



**Board of Education**  
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**AGENDA SECTION:** Board Reports

**ITEM:** Board Reports

**COMMENTS BY:** Board Chair

This section of the agenda provides an opportunity for Board members to update school board members on school board-related work or to make announcements of interest to the public.



**Board of Education**  
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**AGENDA SECTION:** Adjourn

**ITEM:** Adjourn

**COMMENTS BY:** Board Chair

This agenda item brings closure to the School Board meeting.

**Recommended Action:** Call the meeting to a close.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Time of Adjournment:** \_\_\_\_\_ 82 \_\_\_\_\_