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BOARD OF EDUCATION
Regular Meeting - February 14, 2022 - 7:00 PM
Wayzata City Hall
600 Rice Street
Wayzata, Minnesota 55391

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Board of Education
Regular Meeting – February 14, 2022

AGENDA SECTION: Call to Order

ITEM: Roll Call Attendance

COMMENTS BY: Board Clerk

	PRESENT	ABSENT
Linda Cohen	_____	_____
Bonita Lucky	_____	_____
Jay Hesby	_____	_____
Heidi Kader	_____	_____
Milind Sohoni	_____	_____
Cheryl Polzin	_____	_____
Sarah Johansen	_____	_____
Chace Anderson, ex-officio	_____	_____



Board of Education
Regular Meeting – February 14, 2022

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Approval of Agenda and Consent Agenda Items

COMMENTS BY: Sarah Johansen, Board Chair

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event, the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:

- 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**
- 2.A. Approval of Minutes
- 2.B. Finance and Operations Services
 - 2.B.1. Board Gifts – January 2022
 - 2.B.2. Check Report – January 2022
 - 2.B.3. Wire, EFT, & ACH Report – December 2021
- 2.C. Human Resource Services
 - 2.C.1. Monthly Recommendations

Recommended Action: Approve the full agenda as presented, and the consent agenda items.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____



Board of Education Roll Call Vote

AGENDA ITEM: _____

	YES	NO	ABSTAIN	ABSENT
Linda Cohen	_____	_____	_____	_____
Jay Hesby	_____	_____	_____	_____
Heidi Kader	_____	_____	_____	_____
Bonita Lucky	_____	_____	_____	_____
Cheryl Polzin	_____	_____	_____	_____
Milind Sohoni	_____	_____	_____	_____
Sarah Johansen	_____	_____	_____	_____



Board of Education
Regular Meeting – February 14, 2022

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Approval of Board Minutes

COMMENTS BY: Bonita Lucky, Board Clerk

Approve the minutes of the following meetings:

- January 10, 2022 Regular Meeting
- January 31, 2022 Special Meeting

Recommended Action: Approve the minutes of the Board meetings.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____ **6** _____

Linda Cohen: Present
Jay Hesby: Present
Sarah Johansen: Present
Heidi Kader: Present
Bonita Lucky: Absent
Cheryl Polzin: Present
Milind Sohoni: Present
Present: 6, Absent: 1.

1. CALL TO ORDER/ROLL CALL

2. OATH OF OFFICE

3. ELECTION OF SCHOOL BOARD OFFICERS

3.A. Election of Board Chair

Approve the nominated Board Chair, Sarah Johansen, for 2022 and until such time as election procedures are completed in January 2023. This motion, made by Cheryl Polzin and seconded by Jay Hesby, Passed.

Bonita Lucky: Absent, Linda Cohen: Aye, Jay Hesby: Aye, Sarah Johansen: Aye, Heidi Kader: Aye, Cheryl Polzin: Aye, Milind Sohoni: Aye
Aye: 6, Nay: 0, Absent: 1

3.B. Election of Board Vice-Chair

Approve the nominated Board Vice-Chair, Linda Cohen, for 2022 and until such time as election procedures are completed in January 2023. This motion, made by Heidi Kader and seconded by Jay Hesby, Passed.

Bonita Lucky: Absent, Linda Cohen: Aye, Jay Hesby: Aye, Sarah Johansen: Aye, Heidi Kader: Aye, Cheryl Polzin: Aye, Milind Sohoni: Aye
Aye: 6, Nay: 0, Absent: 1

3.C. Election of Board Treasurer

Approve the nominated Board Treasurer, Jay Hesby, for 2022 and until such time as election procedures are completed in January 2023. This motion, made by Milind Sohoni and seconded by Heidi Kader, Passed.

Bonita Lucky: Absent, Linda Cohen: Aye, Jay Hesby: Aye, Sarah Johansen: Aye, Heidi Kader: Aye, Cheryl Polzin: Aye, Milind Sohoni: Aye
Aye: 6, Nay: 0, Absent: 1

3.D. Election of Board Clerk

Approve the nominated Board Clerk, Bonita Lucky, for 2022 and until such time as election procedures are completed in January 2023. This motion, made by Sarah Johansen and seconded by Cheryl Polzin, Passed.

Bonita Lucky: Absent, Linda Cohen: Aye, Jay Hesby: Aye, Sarah Johansen: Aye, Heidi Kader: Aye, Cheryl Polzin: Aye, Milind Sohoni: Aye
Aye: 6, Nay: 0, Absent: 1

4. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS

Approve the full agenda as presented, and the consent agenda items. This motion, made by Jay Hesby and seconded by Linda Cohen, Passed.

Bonita Lucky: Absent, Linda Cohen: Aye, Jay Hesby: Aye, Sarah Johansen: Aye, Heidi Kader: Aye, Cheryl Polzin: Aye, Milind Sohoni: Aye
Aye: 6, Nay: 0, Absent: 1

4.A. Approval of Minutes

4.B. Finance and Business Services

4.B.1. Monthly Reports

4.B.1.i. Board Gifts - December 2021

4.B.1.ii. Check Report - December 2021

4.B.1.iii. Wire, EFT, & ACH Report - November 2021

4.B.2. Annual Official Designations for Calendar Year 2022

4.B.2.i. Annual Designations List 2022

4.B.2.ii. 2022 Machine Signed Signatures Resolution

4.B.3. Appointment of 2022 Election Administrator

4.B.4. Gleason Lake Window Replacement Project

4.B.4.i. ZMD Engineering Solutions Recommendation & Bid Tabulation

4.C. Human Resource Services

4.C.1. Monthly Recommendations

4.D. School Board

4.D.1. School Board Standard Operating Procedures for 2022

4.D.2. Reaffirm Current School Board Policies

4.D.3. 2022 School Board Meeting Schedule

4.D.4. Waive Statutory Pledge Requirement

5. REPORTS FROM ORGANIZATIONS

5.A. Wayzata High School Student Council Representative

6. RECOGNITIONS

6.A. Employee of the Month

6.B. Retiree Recognition

6.C. Claire Reinke, Girls Swim and Dive State Champion

7. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD

Numerous citizens addressed the Board. Please see the official YouTube recording.

8. STUDENT CURRICULUM PRESENTATION

8.A. DECA Presentation

9. ADMINISTRATIVE REPORTS AND RECOMMENDATIONS

9.A. Superintendent

9.A.1. General School and COVID Protocol Updates

9.B. Teaching and Learning

9.C. Finance and Business Services

9.C.1. Monthly Financial Reports - November 2021

9.C.1.i. Analysis of Financial Reports - November 2021

9.C.1.ii. Statement of Revenues - November 2021

9.C.1.iii. Statement of Expenditures - November 2021

9.C.1.iv. Investment Summary - November 2021

9.C.2. City of Plymouth Safe Routes to School Grant Support

Approve the Minnesota Safe Routes to School (SRTS) Infrastructure Program resolution and officially confirm the District's support of the City of Plymouth's Safe Routes to School grant application for the project on County Road 47 near Meadow Ridge Elementary school. This motion, made by Cheryl Polzin and seconded by Linda Cohen, Passed.

Bonita Lucky: Absent, Linda Cohen: Aye, Jay Hesby: Aye, Sarah Johansen: Aye, Heidi Kader: Aye, Cheryl Polzin: Aye, Milind Sohoni: Aye
Aye: 6, Nay: 0, Absent: 1

9.C.2.i. Resolution - Supporting the City of Plymouth Safe Routes to School Grant

9.D. Human Resource Services

9.D.1. 2021-22 Calendar Revisions

Approve updates to the 2021-22 school calendar which include adding Friday, March 27, 2022 as the fourth planning day for Elementary Teachers and also adding February 22 and March 11, 2022 as Asynchronous Days. This motion, made by Milind Sohoni and seconded by Linda Cohen, Passed.

Bonita Lucky: Absent, Linda Cohen: Aye, Jay Hesby: Aye, Sarah Johansen: Aye, Heidi Kader: Aye, Cheryl Polzin: Aye, Milind Sohoni: Aye
Aye: 6, Nay: 0, Absent: 1

9.D.2. Worker's Comp RFP

Motion that per the results of the request for proposals for workers' compensation insurance, authorize the District administration to maintain the District's current

workers' compensation insurance coverage. This motion, made by Jay Hesby and seconded by Linda Cohen, Passed.

Bonita Lucky: Absent, Linda Cohen: Aye, Jay Hesby: Aye, Sarah Johansen: Aye, Heidi Kader: Aye, Cheryl Polzin: Aye, Milind Sohoni: Aye
Aye: 6, Nay: 0, Absent: 1

9.D.3. Policy Approvals

Approve changes to Policy 413 and 104. This motion, made by Linda Cohen and seconded by Jay Hesby, Passed.

Bonita Lucky: Absent, Linda Cohen: Aye, Jay Hesby: Aye, Sarah Johansen: Aye, Heidi Kader: Aye, Cheryl Polzin: Aye, Milind Sohoni: Aye
Aye: 6, Nay: 0, Absent: 1

10. OTHER BOARD ACTION

10.A. LAC Platform Approval

Approve the Legislative Action Committee Platform for 2022. This motion, made by Cheryl Polzin and seconded by Linda Cohen, Passed.

Bonita Lucky: Absent, Linda Cohen: Aye, Jay Hesby: Aye, Sarah Johansen: Aye, Heidi Kader: Aye, Cheryl Polzin: Aye, Milind Sohoni: Aye
Aye: 6, Nay: 0, Absent: 1

10.B. Board Committee Structure for 2022

Approve the Board Committee Structure for 2022, as presented. This motion, made by Jay Hesby and seconded by Linda Cohen, Passed.

Bonita Lucky: Absent, Linda Cohen: Aye, Jay Hesby: Aye, Sarah Johansen: Aye, Heidi Kader: Aye, Cheryl Polzin: Aye, Milind Sohoni: Aye
Aye: 6, Nay: 0, Absent: 1

10.C. Board Appointments for 2022

Approve the Board Appointments for 2022, as presented. This motion, made by Heidi Kader and seconded by Linda Cohen, Passed.

Bonita Lucky: Absent, Linda Cohen: Aye, Jay Hesby: Aye, Sarah Johansen: Aye, Heidi Kader: Aye, Cheryl Polzin: Aye, Milind Sohoni: Aye
Aye: 6, Nay: 0, Absent: 1

10.D. School Board Member Compensation for 2022

Approve the Board Compensation for 2022, as presented. This motion, made by Jay Hesby and seconded by Linda Cohen, Passed.

Bonita Lucky: Absent, Linda Cohen: Aye, Jay Hesby: Aye, Sarah Johansen: Aye, Heidi Kader: Aye, Cheryl Polzin: Aye, Milind Sohoni: Aye
Aye: 6, Nay: 0, Absent: 1

11. BOARD REPORTS

12. ADJOURN

Motion to adjourn the meeting at 8:59 p.m. This motion, made by Linda Cohen and seconded by Jay Hesby, Passed.

Bonita Lucky: Absent, Linda Cohen: Aye, Jay Hesby: Aye, Sarah Johansen: Aye, Heidi Kader: Aye, Cheryl Polzin: Aye, Milind Sohoni: Aye

Aye: 6, Nay: 0, Absent: 1

Special Meeting
Monday, January 31, 2022 4:00 PM Central

Wayzata Public Schools District Office
210 County Road 101 North
Plymouth, Minnesota 55447

Linda Cohen: Present
Jay Hesby: Present
Sarah Johansen: Present
Heidi Kader: Present
Bonita Lucky: Absent
Cheryl Polzin: Present
Milind Sohoni: Present
Present: 6, Absent: 1.

1. CALL TO ORDER/ROLL CALL

2. ADMINISTRATIVE REPORTS AND RECOMMENDATIONS

2.A. Human Resource Services

2.A.1. 2022-23 School Calendar

Approve the recommended proposal to accept calendar option #3 as the 2022-23 calendar. This motion, made by Milind Sohoni and seconded by Linda Cohen, Passed.
Bonita Lucky: Absent, Linda Cohen: Aye, Jay Hesby: Aye, Sarah Johansen: Aye,
Heidi Kader: Aye, Cheryl Polzin: Aye, Milind Sohoni: Aye
Aye: 6, Nay: 0, Absent: 1

2.B. Board Reports

2.B.1. Board Report Process

2.B.2. IDEA Resolution

Approve supporting of fully funding federal payments of IDEA. This motion, made by Cheryl Polzin and seconded by Linda Cohen, Passed.
Bonita Lucky: Absent, Linda Cohen: Aye, Jay Hesby: Aye, Sarah Johansen: Aye,
Heidi Kader: Aye, Cheryl Polzin: Aye, Milind Sohoni: Aye
Aye: 6, Nay: 0, Absent: 1

3. ADJOURN

Motion to adjourn the meeting at 4:32 p.m. This motion, made by Milind Sohoni and seconded by Jay Hesby, Passed.

Bonita Lucky: Absent, Linda Cohen: Aye, Jay Hesby: Aye, Sarah Johansen: Aye, Heidi Kader: Aye, Cheryl Polzin: Aye, Milind Sohoni: Aye
Aye: 6, Nay: 0, Absent: 1



BOARD OF EDUCATION
Regular Meeting – February 14, 2022

AGENDA SECTION: Approval of Agenda and Consent Agenda Items

ITEM: Finance and Operations Recommendations

COMMENTS BY: DeeDee Kahring, Executive Director, Finance and Operations

Finance and Business Services Recommendations

These routine items are presented for School Board review and approval through a single consent motion.

Monthly Bills

The attached lists itemize claims for which the School Board is requested to authorize payment:

General Checking Account for January 2022	\$6,730,612
Wire Transfers, EFTs, and ACHs for December 2021	\$11,342,902

Acknowledgement of Contributions

Minnesota Statutes 465.03 – Gifts to Municipalities:

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

The School Board is requested to accept the attached list of donations received in January 2022:

Cash Donations	\$36,874
In-Kind Donations	\$0

Recommended Action: Approve the checking account and wire transfer payments and accept with appreciation the donations, which comply with current state and local policies and guidelines.

Motion by: _____ **ROLL CALL** Passed: _____

Second by: _____ Failed: _____

Abstentions: _____

2021-22 School Year Gifts & Bequests

For the Month Ended January 31, 2022



Excellence. For each and every student.

Acknowledgment of Contributions:

Per Minnesota Statutes § 465.03, Gifts to Municipalities, "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."

A schedule of such gifts received in January of 2022 can be found below:

Donor	Purpose	Amount
Paul Newkirk	Wayzata High School Orchestra - Student Travel	\$ 50.00
Shirley Flachman	Wayzata High School - Choir	10.00
Leslie Ostrem	Wayzata High School - Choir	250.00
The Blackbaud Giving Fund	North Woods Elementary - YourCause (General Mills)	300.00
The Blackbaud Giving Fund	North Woods Elementary - YourCause (Medtronic)	306.00
Michael Fuhrman	Scholarship Fund	81.00
Anonymous	Wayzata High School - Supermileage	1,000.00
NOVO Engineering	Wayzata High School - Robotics	1,500.00
Wright Henn. Coop. Electric Assoc.	Wayzata High School - Scholarship	1,200.00
NOVO Engineering	WHS Supermileage	1,000.00
Scott & Holly Martin Family	Driver's Training Education Scholarships	25,000.00
Tolomatic	CTE Showcase Sponsor	500.00
Michael Fuhrman	Scholarship Fund	10.00
Your Cause	Wayzata High School - Activity Support	197.60
Kimberly Lane PTA	Kimberly Lane - Music and Media Center Supplies	5,129.09
Your Cause	East Middle School Donation	240.00
The Blackbaud Giving Fund	YourCause (Medtronic)	100.00
Total Cash Donations		\$ 36,873.69
Total In-Kind Donations		\$ -
Total 2021-22 School Year Gifts and Donations*		\$ 222,092.69

*Total amount for the 2021-22 school year reflects cash gifts and in-kind donations submitted for School Board approval in 2021-22.

2021-22 School Year Check Report

For the Month Ended January 31, 2022



Excellence. For each and every student.

Check No.	Vendor	Description	Date	Amount
20805	First Student Inc	Transportation	1/11/2022	\$ 2,555,307.18
210227	Preferredone	Ins. Tracking Billing	1/13/2022	1,590,532.23
20938	Old National Bank	Turf Lease	1/18/2022	225,119.99
20613	City Of Plymouth	Intersection Improvement Pmt 3 Of 3	1/4/2022	206,001.24
20899	City Of Plymouth	1St Half School Resource Officer	1/18/2022	166,366.81
210226	Delta Dental Plan Of Mn	Ins. Tracking Billing	1/13/2022	132,384.99
20815	Intermediate Dist 287	Monthly Services	1/11/2022	132,354.00
20673	Kraus-Anderson Construction Co	BV - 2021 Renovations	1/4/2022	122,323.39
20753	Upper Lake Foods	WPS - Prime Vendor	1/4/2022	95,012.47
21083	Wayzata Education Assn	Payroll Accrual	1/31/2022	71,965.55
20876	Wayzata Education Assn	Payroll Accrual	1/13/2022	71,905.77
20819	Kinect Energy Inc	Monthly Serv	1/11/2022	61,732.06
21069	Upper Lake Foods	WPS - Prime Vendor	1/25/2022	55,285.28
20785	City Of Wayzata	School Resource Officie 21-22 2Nd Half	1/11/2022	49,654.00
711422	Hillyard Inc Minneapolis	Credit For Unused Machine	1/6/2022	45,522.40
20688	Mint Roofing Inc	WHS,GW,BV - Roof Rehab	1/4/2022	41,362.51
711431	Staples Business Advantage	Office & Classroom Supplies	1/6/2022	40,345.27
20994	City Of Plymouth	WPS - Water Due 01/20/21	1/25/2022	37,279.01
20783	Choice Electric Inc	PC - 26A Electrical	1/11/2022	33,888.86
711614	Hillyard Inc Minneapolis	Supplies	1/20/2022	33,719.77
711415	Follett School Solutions Inc	Annual Renewal	1/6/2022	24,714.75
20760	Youth Enrichment League	Prof Services	1/4/2022	24,524.00
21047	Providence Academy	Testbooks	1/25/2022	21,461.40
20780	Ceso Transportation, LLC	Transportation	1/11/2022	20,425.49
20778	Cdw Government LLC	Vmware Licenses	1/11/2022	20,292.20
20882	Madison National Life Insurance Company	Ins. Tracking Billing	1/14/2022	19,841.79
20720	Rickway Carpet	BV Remodel	1/4/2022	19,600.00
21049	Risk Administration Services Inc	Installment #3	1/25/2022	19,552.00
20873	Life Insurance Co Of North America	Payroll Accrual	1/13/2022	19,511.49
20639	First Student Inc	Transportation	1/4/2022	19,496.34
20835	Nystrom Publishing Company	Ce Winter/Spring Catalog	1/11/2022	19,421.89
711432	Trio Supply Co	Paper Supplies	1/6/2022	18,621.38
20836	Osp Inc/Out Source Projects	College High School Partnership	1/11/2022	18,000.00
20811	Hufcor Inc	PC - 10D Special Partitions	1/11/2022	15,575.25
20871	Zmd Engineered Solutions LLC	Project 68187 WHS Athletic Entr Rf Rehab 22	1/11/2022	15,500.00
21073	West Lutheran High School	Non Public Reimburse	1/25/2022	15,434.00
20901	Dvorak Tree Service LLC	Tree Removal	1/18/2022	15,300.00
20824	Macphail Ctr For Music	Prof Serv - Partnership Contract Fee	1/11/2022	15,017.00
20868	Wold Architects And Engineers	BV - Summer 2021 Ltfm	1/11/2022	14,542.83
20980	Bix Produce Company LLC	Wayzata Café Produce	1/25/2022	13,605.01
20951	Stone Valley Painting LLC	Exterior Painting	1/18/2022	12,225.00
20875	School Service Employees	Payroll Accrual	1/13/2022	11,955.73
21082	School Service Employees	Payroll Accrual	1/31/2022	11,603.22
20722	Roy C., Inc	Supplies	1/4/2022	11,205.00
711606	Automated Logic Corp	Prof Services	1/20/2022	10,960.00
20597	Bix Produce Company LLC	Wayzata Café Produce	1/4/2022	10,760.22
20874	Life Insurance Co Of North America	Payroll Accrual	1/13/2022	10,523.21
20999	Deca District Vii	Deca Student Registration	1/25/2022	10,200.00
21079	Life Insurance Co Of North America	Payroll Accrual	1/31/2022	9,767.07
20922	Lano Equipment Inc	WHS Sidewalk PIOW	1/18/2022	9,679.00
20655	Hanus Enterprises,LLp	Bus Garage Rent	1/4/2022	9,178.11
20970	Amazon Capital Services Inc	Clasroom & Office Supplies	1/25/2022	9,095.55
711654	Wright-Hennepin Cooperative Electric Assn	Monthly Services	1/28/2022	8,380.20
20846	Rtl Construction Inc	PC - 09A Drywall	1/11/2022	8,259.39
20923	Lvc (Low Voltage Contractors)	Prof Services	1/18/2022	7,999.80
20948	Risk Administration Services Inc	Deductible Billing	1/18/2022	7,945.21
21050	Schmitt & Sons / Gray Line Mpls	Bbb/Bswin/Skiing Transportation	1/25/2022	7,850.51
711619	Motg (Mn Office Technology Grp)	Quarterly Maint	1/20/2022	7,715.87
21021	Kathleen Schultz LLC	Wellness Counselor	1/25/2022	7,450.00
21044	Plymouth Ice Ctr	Girls Hockey Ice Time	1/25/2022	7,300.00
20900	Cogent Communications Inc	Monthly Internet	1/18/2022	7,200.00
20762	Acoustics Associates	PC - Ceiling And Acoustical Treatment	1/11/2022	7,053.87
20941	Poeschl, Andrea	Final Payment	1/18/2022	6,617.67

Check No.	Vendor	Description	Date	Amount
21043	Plymouth Ice Ctr	Boys Hockey Ice Time	1/25/2022	6,510.00
20921	Language Line Services	Interpreting Services	1/18/2022	6,499.65
20759	Wold Architects And Engineers	GW - Media Center Improvements	1/4/2022	6,350.45
20947	Relate Counseling Ctr	Mental Health Supports	1/18/2022	6,250.00
20737	St Paul Beverage Solutions, LLC	WPS - Milk Products	1/4/2022	5,952.19
20743	Three Rivers Park District	Nordic Season Passes	1/4/2022	5,775.00
20826	Mayer Arts Inc	Prof Services	1/11/2022	5,720.00
711652	Trio Supply Co	Paper Supplies	1/28/2022	5,579.74
21080	Life Insurance Co Of North America	Payroll Accrual	1/31/2022	5,267.79
20904	Flagship Recreation	Supplies	1/18/2022	5,105.00
20810	House Of Note	4 Cellos	1/11/2022	4,835.00
711588	Loffler Companies Inc	WPS Copier Fleet Maintenance	1/13/2022	4,802.31
20769	Amazon Capital Services Inc	Clasroom & Office Supplies	1/11/2022	4,708.19
20858	Taylor Music	District Band Instruments	1/11/2022	4,666.00
20772	Arvig	Monthly Internet	1/11/2022	4,603.95
20918	Intereum	BV - Book Bins	1/18/2022	4,429.13
21065	United Rentals	Dome - Up	1/25/2022	4,412.97
20881	Life Insurance Co Of North America	Ins. Tracking Billing	1/14/2022	4,327.28
20791	Ebert Construction	PC - 03A Concrete And Masonry	1/11/2022	4,247.35
20889	Amazon Capital Services Inc	Clasroom & Office Supplies	1/18/2022	4,109.38
20898	Century Fence Company	NW - Fence Repair	1/18/2022	4,050.00
20782	Children'S Hospitals & Clinics	Donation From Student Council	1/11/2022	4,025.00
20669	Karges-Faulconbridge, Inc	Prof Services	1/4/2022	4,004.25
20696	Mvp Fundraising Cards	Supplies	1/4/2022	3,990.00
711629	Xerox Corporation	Copier Lease & Maintenance	1/20/2022	3,988.62
20676	Language Line Services	Interpreting Services	1/4/2022	3,822.95
21061	St Paul Beverage Solutions, LLC	WPS - Milk Products	1/25/2022	3,805.73
20644	Fun Engineerz LLC	Prof Services	1/4/2022	3,687.20
20615	Commercial Door Systems LLC	PC & OW - Repair Parts	1/4/2022	3,546.04
20678	Lifetime Fitness, Inc.	Phys Ed	1/4/2022	3,487.00
20902	Fairview Health Services	Wellbeing Program	1/18/2022	3,443.33
20582	Amazon Capital Services Inc	Clasroom & Office Supplies	1/4/2022	3,441.23
20607	Canon Financial Services Inc	WPS Copier Fleet Lease	1/4/2022	3,405.50
20972	Barnes & Noble Booksellers Inc	WHS English 10 Literature Circle Books	1/25/2022	3,367.10
20822	Lifetime Fitness, Inc.	Lifetime Fitness Locker Room Rental	1/11/2022	3,335.93
20856	T-Mobile Usa, Inc	Monthly Data Hot Spots	1/11/2022	3,237.40
20721	Riverside Insights	Cogat-Online Full Battery Complete	1/4/2022	3,221.75
20954	Tierney Brothers, Inc.	PC - Media Classroom	1/18/2022	3,177.00
20855	Superior Painting & Decorating Inc	PC - 09K Painting And Wall Covering	1/11/2022	3,173.95
711616	Meca Sportswear	Athletic Certificate	1/20/2022	3,024.50
20775	Blb Consulting LLC	Prof Services	1/11/2022	2,955.00
20717	Rdo Equipment Co	Rental	1/4/2022	2,925.00
20946	Rdo Equipment Co	Rental	1/18/2022	2,925.00
20959	Walters Climate, Inc	WHS Repair Parts	1/18/2022	2,865.67
20893	Bayada Home Health Care Inc	Nursing Services	1/18/2022	2,860.00
20771	Art Spark LLC	Prof Services	1/11/2022	2,856.00
711607	Bsn Sports	Lettering	1/20/2022	2,795.33
711630	Anchor Paper Company	CSF Warehouse Color Copy Paper And Large Copy Paper	1/28/2022	2,730.28
20698	Ninjas United Athletics LLC	Phys Education Equipment	1/4/2022	2,700.00
20665	Ingram Library Services	Books	1/4/2022	2,616.13
20684	Mavo Systems, Inc	BV - Demo	1/4/2022	2,600.00
20885	Acme Tools - Plymouth	CSF Supplies & Equipment	1/18/2022	2,525.13
21031	Mn Bpa Region 1 (Bus Prof Of Amer)	Registration	1/25/2022	2,460.00
20724	Schmitt & Sons / Gray Line Mpls	Transportation Girls Hockey	1/4/2022	2,425.04
20937	Now Micro	Laptop For B&G	1/18/2022	2,375.00
21039	Pan-O-Gold Baking Co	Fresh Bakery Items	1/25/2022	2,338.24
20718	Reinders	CSF - Shop Stock	1/4/2022	2,253.00
711590	Mei - Minnesota Elevator Inc	Monthly Services	1/13/2022	2,069.31
20897	Cdw Government LLC	Rostering	1/18/2022	2,000.00
20716	Promowear	Wellness	1/4/2022	1,931.24
20890	Ancom Communications	CSF - Package Tracking Equipment	1/18/2022	1,910.00
20705	Pan-O-Gold Baking Co	Fresh Bakery Items	1/4/2022	1,878.85
711651	Staples Business Advantage	Office & Classroom Supplies	1/28/2022	1,847.17
20986	Bruegger'S Enterprises Inc	Hs - Bread Products	1/25/2022	1,816.44
20915	Home Depot/Gecf	CSF - Shop Supplies	1/18/2022	1,808.29
21013	Healthy America	CSF - Food Products	1/25/2022	1,771.92
711585	Horizon Commercial Pool Supply	EMS & WMS Pool Repair	1/13/2022	1,759.18
20830	Mn Clay Usa - Midwest	Clay For Ceramics	1/11/2022	1,684.87
20727	Skyzone Maple Grove	Event Registration	1/4/2022	1,628.00
711603	Staples Business Advantage	Office & Classroom Supplies	1/13/2022	1,616.16
20626	Dude Solutions Inc	Prof Services	1/4/2022	1,615.00
20989	Centerpoint Energy	Monthly Service	1/25/2022	1,590.80
212200497	Jacklitch, Michelle	Reimbursement	1/5/2022	1,572.85
20950	Schwab Vollhaber Lubratt Inc	CMS Rtu#29	1/18/2022	1,531.90
21002	Energyprint	Monthly Services	1/25/2022	1,530.00
20714	Postmaster	12 Months Box Fee	1/4/2022	1,500.00
20777	Caps Network Inc	Prof Services	1/11/2022	1,500.00

Check No.	Vendor	Description	Date	Amount
20907	Greeley, Timothy	Prof Services	1/18/2022	1,470.00
20754	Us Foods Culinary E & S	WPS - Serving Supplies	1/4/2022	1,446.02
20847	Sfm Mutual Insurance Co	Sfm Work Comp Claims	1/11/2022	1,417.38
20995	City Of Wayzata	WPS - Water Due 01/20/21	1/25/2022	1,400.90
21070	Us Foods Culinary E & S	WPS - Serving Supplies	1/25/2022	1,398.52
20814	Ingram Library Services	Books	1/11/2022	1,392.15
20719	Renneberg Hardwoods Inc	Tech Ed Supplies	1/4/2022	1,375.04
20839	Performance Tours	Tour To Chicago Orchestra	1/11/2022	1,375.00
21041	Performance Food Group Inc	Hs - Ala Carte Items	1/25/2022	1,360.84
20809	Hirequest	Janitorial Services	1/11/2022	1,356.98
20677	Lano Equipment Inc	CSF PIOW Parts	1/4/2022	1,342.57
21007	Gemini Athletic Wear	Hockey Jersey	1/25/2022	1,342.00
20933	Napa Auto Parts Of Corcoran	CSF Shop Supplies	1/18/2022	1,332.32
20627	Edina Girls Hockey Boosters	14Th Annual Girls Hockey Tournament	1/4/2022	1,300.00
20715	Premium Waters Inc	Prof Services	1/4/2022	1,287.00
20853	Stem Builders Of Plymouth	Prof Services	1/11/2022	1,282.40
21053	Sporre, Laurie	Laundry Services	1/25/2022	1,266.00
20690	Mn It Services	Prof Services	1/4/2022	1,222.87
21032	Mn It Services	Prof Services	1/25/2022	1,222.87
20862	University Of Denver	Registration	1/11/2022	1,200.00
20973	Bayada Home Health Care Inc	Nursing Services	1/25/2022	1,200.00
20589	Bayfield Fruit Co LLC	All Schools - Produce	1/4/2022	1,198.50
20974	Bayfield Fruit Co LLC	All Schools - Produce	1/25/2022	1,198.50
20842	Quadient Leasing Usa, Inc	Dab Mail Machine	1/11/2022	1,182.00
20680	Loving Guidance LLC	Wayzata Kids Inclusion Training	1/4/2022	1,179.00
21071	Waste Management Of Wi	Monthly Service	1/25/2022	1,157.30
20773	B & H Photo & Electronics	Tv For Eagle Brook	1/11/2022	1,150.26
20857	Taft Stettinius & Hollister Llp	Prof Services	1/11/2022	1,148.00
21076	Winsor Learning Inc.	Prof Services	1/25/2022	1,095.00
711587	Iron Mountain	Storage	1/13/2022	1,090.79
21056	Stitchables Custom Embroidery	Supplies Speech	1/25/2022	1,074.00
20880	Home Depot/Gecf	CSF - Shop Supplies	1/13/2022	1,056.81
20806	Fun Engineerz LLC	Prof Services	1/11/2022	1,050.20
20687	Minnesota Hosa	2022 Metro Mid-Winter Conf	1/4/2022	1,050.00
711639	Innovative Office Solutions	GW - Student Stools	1/28/2022	1,036.42
20713	Plymouth Ice Ctr	Phy Ed	1/4/2022	1,035.00
711424	Mcgraw Hill School Education Holdings LLC	Redeemer Textbooks	1/6/2022	1,030.68
20603	Brown'S Ice Cream Co	EMS - Ice Cream Products	1/4/2022	1,028.84
20909	Hardware Distributors, Ltd	Tech Ed Supplies	1/18/2022	1,012.16
21075	Westmark Productions	Prof Services	1/25/2022	1,004.00
711627	Staples Business Advantage	Office & Classroom Supplies	1/20/2022	1,001.37
20891	Andymark Inc	Robotic Parts	1/18/2022	998.83
21036	Nasco-Fort Atkinson	Art Supplies	1/25/2022	990.54
212200504	Williamson, Taylor	Reimbursement	1/5/2022	967.47
20583	Anchor Paper Company	CSF Warehouse Color Copy Paper And Large Copy Paper	1/4/2022	964.15
711622	Project Lead The Way, Inc	WHS - Pltw Biomedical Supplies	1/20/2022	962.00
20960	Westmark Productions	Prof Services	1/18/2022	950.00
711596	Pepper & Son Inc., J. W.	WHS - Band/Choir/Orchestra Supplies	1/13/2022	935.59
711641	Loffler Companies Inc	WHS Copy Center Maintenance	1/28/2022	919.74
20652	Grainger Inc., W. W.	CSF - Warehouse Stock	1/4/2022	917.63
21001	Eclipse Entertainment	Winter Formal Dj	1/25/2022	895.00
711589	Mcgraw Hill School Education Holdings LLC	Redeemer Textbooks	1/13/2022	875.70
711643	Pitsco, Inc	WHS - Supplies For Tech Ed Class	1/28/2022	870.83
20841	Promowear	Orch Sweatshirts	1/11/2022	868.50
711414	Ecm Publishers, Inc	Prof Services	1/6/2022	849.20
711426	Pepper & Son Inc., J. W.	WHS - Band/Choir/Orchestra Supplies	1/6/2022	827.08
21009	Grainger Inc., W. W.	CSF - Warehouse Stock	1/25/2022	783.31
20662	Hirequest	Janitorial Services	1/4/2022	782.40
20686	Minnesota Quiz Bowl Alliance	QuizbOWI	1/4/2022	780.00
711605	Ancom Communications	Wk Supplies Ear Pieces	1/20/2022	775.00
20869	Xcel Energy	Monthly Services	1/11/2022	771.50
20604	Bruegger'S Enterprises Inc	Hs - Bread Products	1/4/2022	756.85
20936	North Light Color	Bho Decals	1/18/2022	754.50
20692	Mn Assn Of School Business Officials	Registration	1/4/2022	750.00
20940	Performance Tours	Orchestra	1/18/2022	750.00
20848	Shirley K'S LLC	WPS Boot Trays	1/11/2022	742.65
20984	Brown'S Ice Cream Co	EMS & WMS - Ice Cream Products	1/25/2022	741.67
20807	Grainger Inc., W. W.	CSF - Warehouse Stock	1/11/2022	731.38
21017	Hirequest	Janitorial Services	1/25/2022	727.39
20711	Pepsi Beverages Company	Ala Carte Items - High School	1/4/2022	720.40
711637	Hillyard Inc Minneapolis	Custodial Supplies	1/28/2022	713.26
20695	Mti Distributing Inc	CSF Repair Parts	1/4/2022	708.35
711427	School Health Corp	Playground Equipment Cart	1/6/2022	705.97
20903	Ferguson Enterprises, Inc #1657	SH - Repair Parts	1/18/2022	683.33
20758	Westside Wholesale Tire, Inc	Hs Parking Lot Vehicle #17	1/4/2022	674.72
20683	Mattson, Tim	Led Lights For Locker Room	1/4/2022	673.16
20770	American Bottling Co	Lbn Beverages	1/11/2022	664.25

Check No.	Vendor	Description	Date	Amount
20852	Spraying Systems Co	Dist Use - Pathosans Preventitive Maintenance Agreement	1/11/2022	662.13
20620	Dave'S Sport Shop	Bho Equipment	1/4/2022	660.00
20691	Mn State University Moorhead	Post Secondary Enrollment	1/4/2022	656.70
212200551	Hansen, Andrew	Reimbursement	1/19/2022	656.33
20990	City Of Medina	Esc - Water/Sewer Water Due	1/25/2022	654.85
20575	Acme Tools - Plymouth	CSF Supplies & Equipment	1/4/2022	647.00
212200558	Peterson, Joelle	Reimbursement	1/19/2022	625.86
20843	Regents Of The Univ Of Mn	QuizbOWI	1/11/2022	625.00
711636	Gopher Sport	Pe Supplies	1/28/2022	622.81
20829	Mn Childrens Museum	Kindergarten Field Trip	1/11/2022	617.50
20726	Skyward Inc	Registration	1/4/2022	600.00
20844	Reichel Jr, Harvey	Tech/Pa Rental	1/11/2022	600.00
21025	Learn Engines	WHS - Science Lab Supplies	1/25/2022	600.00
20944	Professional Interpreting	Prof Interpreting	1/18/2022	587.60
20730	Soderberg, Jay	Prof Services	1/4/2022	582.00
20971	A Sure Bet Casino Parties LLC	Winter Formal	1/25/2022	575.00
20786	Collaborative Student Transportation Of Mn	Transportation	1/11/2022	567.19
711423	Lakeshore Learning Materials	10 Lined Dry-Erase Boards	1/6/2022	560.40
20945	R & R Specialties, Inc.	Arena Supplies	1/18/2022	560.00
20666	Intereum	Dab - Addl POWer	1/4/2022	559.72
21016	Hill-Murray High School	Holiday Classic Girls Basketball Tourment	1/25/2022	550.00
21033	Minnesota Clothing Company LLC	Gho Practice Jerseys	1/25/2022	525.00
20861	Twin Cities Appliance Service Center	Prof Service	1/11/2022	524.35
20821	Lesson Pix	Subscriptions	1/11/2022	521.59
20763	Allina Health System	Prof Services	1/11/2022	520.00
20608	Capital One Trade Credit	CSF - Ballast Box	1/4/2022	518.67
20624	Doyle Security Products	CSF - Lifetime Fitness Repair	1/4/2022	518.40
20707	Parallel Technologies Inc	Welcome Ctr Data Install	1/4/2022	517.21
711592	Minnesota Equipment	Mr Jd Parts	1/13/2022	501.65
20864	Wayzata Chamber Of Commerce	Membership Dues	1/11/2022	500.00
20935	Nokomis Shoe Shop Inc	Shoes	1/18/2022	499.95
20906	Grainger Inc., W. W.	CSF - Warehouse Stock	1/18/2022	498.67
20788	Center For The Collaborative Classroom	Sm Grp Rdg Sets Replacements	1/11/2022	481.68
20808	H2I Group, Inc	Tech Ed Service	1/11/2022	477.00
212200507	Arkesteyn, Lillian	Reimbursement	1/12/2022	476.85
711645	Schmitt Music Co	Band Supplies	1/28/2022	470.68
20790	Ebc (Educators Benefit Consultants)	Admin And Compliance Service	1/11/2022	469.22
711586	Interstate Power Systems	Prof Service	1/13/2022	467.00
20659	Hennepin County Human Svcs - West Suburbs	License For 2022	1/4/2022	461.00
20838	Perfection Learning Corp.	West Lutheran Textbooks	1/11/2022	449.06
20672	Kidcreate Studio	Prof Services	1/4/2022	448.00
21015	Hill Co, Robert B.	Salt	1/25/2022	446.30
21042	Pioneer Midwest LLC	Nordic Wax & Supplies	1/25/2022	444.84
20943	Premium Waters Inc	Prof Services	1/18/2022	424.85
20837	Paul H Brookes Publishing Co	Screening Questionnaires	1/11/2022	419.00
212200506	Andersen, Julie	Reimbursement	1/12/2022	401.79
21006	Fred T Miller Photography	Prof Services	1/25/2022	400.00
21034	Mn Dept Of Labor And Industry	Prof Services	1/25/2022	400.00
20641	Flinn Scientific, Inc.	WHS - Chemistry Supplies	1/4/2022	392.69
212200529	Paul, Ashley	Reimbursement	1/12/2022	390.83
21035	Minnesota Interpreters & Translators	Interpreter Services	1/25/2022	390.00
212200560	Rakun, Jean	Reimbursement	1/19/2022	385.00
20828	Mn Assn Of Secondary School Principals	Conference	1/11/2022	375.00
20905	Genest-Stein, Phyllis	Dhh Mentor	1/18/2022	360.00
20585	Badiner, Debrah	Swim & Dive Supplies	1/4/2022	357.79
20784	Citi-Cargo & Storage	District Storage	1/11/2022	348.00
711591	Minvalco	WMS Rtu#6	1/13/2022	346.62
212200535	Rodekuhr, Joseph	Reimbursement	1/12/2022	339.36
20884	Aaa Galvanizing Winsted	CSF Stock	1/18/2022	334.00
711583	Discount School Supply	Wk GW Supplies Nsd Wb 2021	1/13/2022	333.06
20849	Skyzone Maple Grove	Event Registration	1/11/2022	330.00
20854	Steve Weiss Music Inc	WHS - Ensemble Music	1/11/2022	326.95
212200575	Klein, Jeri	Reimbursement	1/26/2022	320.32
20612	Chanhassen High School	Dance Invite At Chanhassen Highschool	1/4/2022	320.00
20859	Trans-Mississippi Biological	Science Center Kit Supplies	1/11/2022	317.25
711634	Follett School Solutions Inc	EMS - Media	1/28/2022	308.68
20701	Now Micro	WHS Chromebook	1/4/2022	302.00
212200547	Beise, Barbara	Reimbursement	1/19/2022	301.23
711599	School Health Corp	Els Vision Screener	1/13/2022	299.80
20930	Mti Distributing Inc	CSF Repair Parts	1/18/2022	296.38
711646	School Specialty, LLC	Wk GW Supplies / Art Supplies	1/28/2022	296.34
20982	Breadsmith	Hs - Bread Products	1/25/2022	293.04
20942	Popp Communications	Monthly Services	1/18/2022	288.39
20910	Hennepin County Treasurer	License For 2022	1/18/2022	287.00
711640	Lakeshore Learning Materials	Pto Grant-Maker Space Cart Items (1St Gr)	1/28/2022	281.60
20668	Johnson, Richard	Official	1/4/2022	279.00
20917	Ingram Library Services	Books 18	1/18/2022	278.84

Check No.	Vendor	Description	Date	Amount
20601	Breadsmith	Hs - Bread Products	1/4/2022	276.76
21046	Professional Interpreting	Prof Interpreting	1/25/2022	272.00
21055	Starfall Education Foundation	School Membership	1/25/2022	270.00
711633	Ecm Publishers, Inc	Prof Services	1/28/2022	258.00
20745	Unlimited Supplies	CSF - Shop Stock	1/4/2022	257.55
20645	Gasch, Bob	Storyteller	1/4/2022	250.00
20793	Fennell, Thomas	Prof Services	1/11/2022	250.00
20667	locp	Adopt A Family Fund Raiser	1/4/2022	245.00
21005	Ferguson Enterprises, Inc #1657	GW - Drinking Fountain	1/25/2022	242.82
212200499	Larson, Jennifer	Reimbursement	1/5/2022	232.28
20617	Creating Art Inc	Prof Services	1/4/2022	231.00
20779	Centerpoint Energy	Monthly Service	1/11/2022	229.59
20926	Mn Clay Usa - Midwest	Clay For Ceramics	1/18/2022	217.50
20911	Holdahl Co	CSF - Repair Parts	1/18/2022	216.85
20816	Jostens, Inc	Yearbook	1/11/2022	215.00
212200545	Windsor, Cynthia	Reimbursement	1/12/2022	214.03
212200502	Sorensen, Amy	Reimbursement	1/5/2022	213.99
20929	Mn School Boards Assn	Zoom Meetings	1/18/2022	210.00
212200582	Rogers, Judy	Reimbursement	1/26/2022	209.00
711620	Norcostco Inc	Wayzata Players	1/20/2022	206.80
20920	Johnstone Supply	Arena Repair Parts	1/18/2022	204.92
20699	Nokomis Shoe Shop Inc	Shoes	1/4/2022	199.95
711638	Hubert Co	Serving Supplies	1/28/2022	199.35
21038	Orono Community Education	Prof Services	1/25/2022	198.80
20850	Smartfix LLC	Repair	1/11/2022	198.00
20818	Kaplan Early Learning Co	Wayzata Kids Supplies	1/11/2022	197.22
20955	Toll Gas & Welding Supply	CSF - Welding Supplies	1/18/2022	194.55
20845	Rhode Island Novelty	Pe Prizes Tls	1/11/2022	192.55
20787	Contemporary Images Inc	Banners For Pool Boys Swim	1/11/2022	190.39
20602	Breakdown Sports Usa	Capital City Classic	1/4/2022	190.00
212200539	Sandberg, Shannon	Reimbursement	1/12/2022	189.00
212200584	Sonstegard, Laurie	Reimbursement	1/26/2022	188.03
20755	Wajda, James	Official	1/4/2022	186.00
711433	Xerox Corporation	Copier Lease & Maintenance	1/6/2022	184.73
20928	Mn Safety Council	Prof Serv	1/18/2022	184.00
711597	Pro-Tec Design	Dist Repair	1/13/2022	178.50
21004	Faribault High School	Gymnastics Invite	1/25/2022	175.00
20574	A-1 Outdoor Power Inc	CSF SnOWblOWer Parts	1/4/2022	172.85
212200574	Kauzlarich Miller, Dana	Reimbursement	1/26/2022	172.59
20744	Toll Gas & Welding Supply	CSF - Welding Supplies	1/4/2022	172.30
20622	Decker Inc	Map Rail Flag Holders	1/4/2022	171.45
20709	Paulson, Michael	Official	1/4/2022	171.00
20792	Esterly, Justin	Official	1/11/2022	171.00
20976	Bergeron, Jason	Official	1/25/2022	171.00
20988	Carroll, James	Official	1/25/2022	171.00
20616	Coremark Metals	CSF - Shop Welding	1/4/2022	169.53
20872	Florida State Disbursement Unit	Payroll Accrual	1/13/2022	165.30
21078	Florida State Disbursement Unit	Payroll Accrual	1/31/2022	165.30
20703	Olson, Terence	Official	1/4/2022	165.00
20981	Boisjolie, Timothy	Official	1/25/2022	165.00
21062	Sunder, Ivan	Official	1/25/2022	165.00
21077	Zallek, Brett	Official	1/25/2022	165.00
212200573	Katzmarek, Ann	Reimbursement	1/26/2022	164.75
711593	Motg (Mn Office Technology Grp)	Copier Maintenance	1/13/2022	164.71
20756	Waste Management Of Wi	Monthly Service	1/4/2022	163.39
20895	Blick Art Materials	Art Classroom Supplies	1/18/2022	162.89
212200563	Stewart, Julie	Reimbursement	1/19/2022	162.17
20682	Massp-Div Of Student Activities	Registration	1/4/2022	160.00
21030	Mn Assn Of Secondary School Principals	Conference	1/25/2022	160.00
21063	Taylor, Brandon	Official	1/25/2022	160.00
21064	Turnbull, Blaine	Official	1/25/2022	160.00
20729	Smith, Michael	Official	1/4/2022	157.00
21020	Johnson, Richard	Official	1/25/2022	157.00
20648	Gold Medal Minneapolis	CMS - Winter Break Activity	1/4/2022	156.75
212200530	Pennings, Jill	Reimbursement	1/12/2022	154.06
20623	Depew, Landon	Official	1/4/2022	154.00
21000	Dupuis, Mason	Official	1/25/2022	154.00
20883	A-1 Outdoor Power Inc	CSF SnOWblOWer Parts	1/18/2022	153.80
.	Bsn Sports	Lettering	1/20/2022	151.95
20663	Ingco International	Interpreting Services	1/4/2022	150.00
20925	Mn Academy Of Science	Registration	1/18/2022	150.00
21052	Snyder, Karen	Culinary Refund	1/25/2022	150.00
20962	Abraham Education	Registration	1/25/2022	149.00
20961	Xerox Financial Services	Wc C7025T2 Copier Lease	1/18/2022	144.00
21022	Kidcreate Studio	Prof Services	1/25/2022	144.00
20827	Minneapolis Public Schools	Minneapolis Public Schools Mpsi Order	1/11/2022	143.00
20576	Aim Electronics Inc	Technology Equipment	1/4/2022	142.92

Check No.	Vendor	Description	Date	Amount
212200562	Skalland, Amanda	Reimbursement	1/19/2022	142.41
20685	Mezzapelle, Calista	Official	1/4/2022	140.00
20823	Lillemoen, Jon	Official	1/11/2022	140.00
212200544	Williams, Ross	Reimbursement	1/12/2022	139.95
212200523	Jung, Samantha	Reimbursement	1/12/2022	139.77
20757	Watt, Piper	Official	1/4/2022	139.18
20643	Foster, Brandon	Official	1/4/2022	139.00
20892	Assn For Supervision & Curriculum Development	Membership	1/18/2022	139.00
212200540	Schroeder, Lauren	Reimbursement	1/12/2022	137.20
20646	Georgakopoulos, Tess	Prof Services	1/4/2022	135.00
212200559	Pope, Kristina	Reimbursement	1/19/2022	134.79
20631	Fastsigns	OW - Door Decals	1/4/2022	134.71
20958	Veberod Inc	WHS Art Sculpture Veberod	1/18/2022	134.00
212200564	Swensen, Eric	Reimbursement	1/19/2022	133.02
212200525	Kettlewell, Agnieszka	Reimbursement	1/12/2022	131.27
20831	Minnesota Interpreters & Translators	Interpreter Services	1/11/2022	130.00
20927	Mn Dept Of Labor And Industry	Prof Services	1/18/2022	130.00
711644	Relate Counseling Ctr	Prof Services	1/28/2022	130.00
212200565	Althoff, Adam	Reimbursement	1/26/2022	129.00
20728	Smith, Melanie	Official	1/4/2022	128.00
21010	Hanson, Michael	Official	1/25/2022	128.00
212200566	Beugen, Mara	Reimbursement	1/26/2022	126.56
711624	School Health Corp	Health Services	1/20/2022	125.34
20611	Chanhassen Hs Booster Club	Boys Swim & Dive Invite	1/4/2022	125.00
21074	Western Psychological Services	Prof Services	1/25/2022	125.00
20661	Hill Co, Robert B.	Salt	1/4/2022	123.90
20894	Berry Coffee Company	Mr Rental	1/18/2022	121.98
20996	Computer Explorers	Prof Services	1/25/2022	120.00
711416	Gopher Sport	OW Pe Equipment	1/6/2022	119.87
20776	Byrdseed LLC	NW - Byrdseed Tv Subscription	1/11/2022	119.00
711584	Flinn Scientific, Inc.	WHS - Chemistry Supplies	1/13/2022	112.80
20817	Joyce, Krista	Culinary Refund	1/11/2022	107.25
21057	Stonhaug, Brady	Official	1/25/2022	107.00
212200534	Ridley, Sara	Reimbursement	1/12/2022	103.60
20896	Brenke, Katherine	Photos	1/18/2022	103.36
20834	Ncs Pearson Inc	Protocols - Esc	1/11/2022	103.00
212200580	Reinarts, Tyler	Reimbursement	1/26/2022	101.37
20584	Anderson, Joseph	Official	1/4/2022	101.00
20628	Edwards, Nicholas	Official	1/4/2022	101.00
20660	Herman, Zachary	Official	1/4/2022	101.00
20704	Pahl, Tom	Official	1/4/2022	101.00
20723	Schafer, Kevin	Official	1/4/2022	101.00
20738	Streetar, Michael	Official	1/4/2022	101.00
20865	Weber, Robert	Official	1/11/2022	101.00
711642	Norcostco Inc	Wayzata Players	1/28/2022	100.25
20832	Mn School Boards Assn	Zoom Meetings	1/11/2022	100.00
20870	Zhou, Yueqiang	Culinary Refund	1/11/2022	100.00
21029	Minneapolis Athena Awards Committee	Annual Membership	1/25/2022	100.00
711598	Schmitt Music Co	Band Supplies	1/13/2022	100.00
21018	Ingram Library Services	Books	1/25/2022	99.92
20833	Nasco-Fort Atkinson	Art Supplies	1/11/2022	98.96
212200550	Evans, Melanie	Reimbursement	1/19/2022	98.56
20860	Twedt, Ashley	Culinary Refund	1/11/2022	97.60
212200520	Hogan-Naraji, Nicole	Reimbursement	1/12/2022	97.14
20983	Brough, Anthony	Official	1/25/2022	96.00
21048	Rieck, Ellen	Official	1/25/2022	96.00
20598	Blick Art Materials	Art Classroom Supplies	1/4/2022	95.96
212200533	Potter, Meghan	Reimbursement	1/12/2022	94.08
20600	Borman, Gerald li	Official	1/4/2022	94.00
20658	Hendrickson, Jeremy	Official	1/4/2022	94.00
20731	Steinberg, Jaime	Official	1/4/2022	94.00
20741	Theisen, Chad	Official	1/4/2022	94.00
212200552	Haring, Karen	Reimbursement	1/19/2022	93.97
20588	Barnes, Mike	Official	1/4/2022	93.00
20606	Budner, Peter	Official	1/4/2022	93.00
20619	Danner, Noah	Official	1/4/2022	93.00
20629	Ellies, David	Official	1/4/2022	93.00
20630	Ewing, Bryan	Official	1/4/2022	93.00
20640	Flicek, Bradley	Official	1/4/2022	93.00
20642	Fonville, Troy	Official	1/4/2022	93.00
20657	Hawkinson, Nicholas	Official	1/4/2022	93.00
20689	Mitchell, Darryl	Official	1/4/2022	93.00
20702	Nygaard, Scott	Official	1/4/2022	93.00
20708	Pate, Marvin	Official	1/4/2022	93.00
20710	Peick, Jack	Official	1/4/2022	93.00
20725	Schulze, Joel	Official	1/4/2022	93.00
21040	Peick, Jack	Official	1/25/2022	93.00

Check No.	Vendor	Description	Date	Amount
711582	Ancom Communications	CSF - Batteries	1/13/2022	91.80
21045	Premium Waters Inc	Prof Services	1/25/2022	90.95
212200524	Kanive, Rebecca	Reimbursement	1/12/2022	90.72
20693	Mn Historical Society	Alc Student Field Trip 2021-22	1/4/2022	90.00
212200531	Perpich, Elizabeth	Reimbursement	1/12/2022	89.49
20987	Butchko, Michael	Official	1/25/2022	89.00
21027	Loken, Christopher	Official	1/25/2022	89.00
20591	Berry Coffee Company	Prof Services	1/4/2022	86.60
212200570	Harriday, Solveig	Reimbursement	1/26/2022	83.61
20774	Berry Coffee Company	CMS Eq Rental	1/11/2022	83.46
711632	Carolina Biological Supply Co	WHS - Forensic Lab Supplies	1/28/2022	83.38
20587	Barker, Curtis	Official	1/4/2022	82.00
20599	Bolitho, Cheryl	Official	1/4/2022	82.00
20609	Carter, Jeremy	Official	1/4/2022	82.00
20621	Debaker, Matt	Official	1/4/2022	82.00
20653	Gustafson, Zachary	Official	1/4/2022	82.00
20656	Hardt, Tristan	Official	1/4/2022	82.00
20670	Karnas, Matt	Official	1/4/2022	82.00
20671	Kellerman, Rich	Official	1/4/2022	82.00
20674	Krueger, Dwight	Official	1/4/2022	82.00
20675	Kuphal, Brent M	Official	1/4/2022	82.00
20740	Tengwall, Chris	Official	1/4/2022	82.00
20742	Thomas, Paul	Official	1/4/2022	82.00
21011	Harrington, Nathan	Official	1/25/2022	82.00
212200538	Ruzicka, Ashley	Reimbursement	1/12/2022	81.54
212200528	Noelting, Melanie	Reimbursement	1/12/2022	80.92
212200516	Eugene, Samara	Reimbursement	1/12/2022	80.64
212200578	Phaneuf, Anne	Reimbursement	1/26/2022	80.40
20825	Mathcounts	CMS - Mathcounts Registration	1/11/2022	80.00
20614	Collman, Bill	Official	1/4/2022	79.57
212200495	Hiebert, Julie	Reimbursement	1/5/2022	79.07
20647	Gerber, Steven	Official	1/4/2022	78.82
20761	Zimmerman, Frank	Official	1/4/2022	77.00
21019	Jackson, Dominick	Official	1/25/2022	77.00
21054	Starcznski, Ken	Official	1/25/2022	77.00
711600	Shred-N-Go	Shredding Services	1/13/2022	75.00
212200509	Barr, Danielle	Reimbursement	1/12/2022	73.64
212200553	Hermon, Alexandra	Reimbursement	1/19/2022	71.72
20952	The Math Learning Ctr	Math Book Purchase	1/18/2022	71.00
711623	Schmitt Music Co	Band Supplies	1/20/2022	70.98
212200541	Seeland, Elizabeth	Reimbursement	1/12/2022	70.56
20649	Gopher Ace	CSF - Shop Stock	1/4/2022	70.26
212200556	Lazzara, Allison	Reimbursement	1/19/2022	69.89
212200568	Gale, Christa	Reimbursement	1/26/2022	69.66
20586	Barbella, Lucy	Official	1/4/2022	69.60
20618	Crystal, Brynne	Official	1/4/2022	69.59
711653	Viking Electric Supply, Inc	OW Sped Room	1/28/2022	68.57
711615	Lakeshore Learning Materials	Wc Warehouse Storage	1/20/2022	68.22
21014	Herstein, Murray	Official	1/25/2022	66.00
21023	Komarek, Joseph	Official	1/25/2022	66.00
212200494	Fariss, Jack	Reimbursement	1/5/2022	65.80
20789	Cub Foods	Food	1/11/2022	65.23
20605	Buckentine, James	Official	1/4/2022	64.00
20654	Haas, Casey	Official	1/4/2022	64.00
20679	Litfin, Nicholas	Official	1/4/2022	64.00
20681	Lynk, Kristopher (Kip)	Official	1/4/2022	64.00
20706	Panning, Bradley	Official	1/4/2022	64.00
20739	Suggs, li, Daniel	Official	1/4/2022	64.00
20998	Danner, Noah	Official	1/25/2022	64.00
21003	Ewing, Bryan	Official	1/25/2022	64.00
21012	Hawkinson, Nicholas	Official	1/25/2022	64.00
21024	Kuphal, Brent M	Official	1/25/2022	64.00
21026	Logan, John	Official	1/25/2022	64.00
21028	Luessenheide, Ryan	Official	1/25/2022	64.00
21051	Smith, Michael	Official	1/25/2022	64.00
212200555	Laroche, Courtney	Reimbursement	1/19/2022	63.78
212200572	Jirele, Jessica	Reimbursement	1/26/2022	63.16
20840	Premium Waters Inc	Prof Services	1/11/2022	62.23
20919	Jimmy'S Johnnys Inc	Biffys	1/18/2022	62.00
20863	Voynova, Antonina	Culinary Refund	1/11/2022	60.20
20956	Trugreen	Wwc	1/18/2022	60.00
212200493	Berg, Carrie	Reimbursement	1/5/2022	59.61
212200561	Rocca, Lisa	Reimbursement	1/19/2022	57.87
20924	Medart, Inc.	CSF - Chainsaw Parts	1/18/2022	57.63
20939	Pepsi Beverages Company	Ala Carte Items - High School	1/18/2022	57.57
212200554	Kettlewell, Agnieszka	Reimbursement	1/19/2022	56.39
212200519	Hagen, Leah	Reimbursement	1/12/2022	56.06

Check No.	Vendor	Description	Date	Amount
212200512	Brisley, Andrew	Reimbursement	1/12/2022	55.77
20997	Cub Foods	Food	1/25/2022	51.55
20820	Krigelski, Lily	Swimsuit	1/11/2022	50.00
711631	Ancom Communications	WHS Joyce Poppele Ancom Supplies	1/28/2022	50.00
212200526	Kittelton, Rebecca	Reimbursement	1/12/2022	49.73
20851	Smart, Yorie	Culinary Refund	1/11/2022	48.85
212200513	Campbell, Olga	Reimbursement	1/12/2022	47.60
212200505	Allen, Stephanie	Reimbursement	1/12/2022	47.15
212200577	Nilles, Jack	Reimbursement	1/26/2022	46.98
20590	Bengston, Brielle	Official	1/4/2022	46.39
711594	Norcostco Inc	Wayzata Players	1/13/2022	46.25
711647	Shred-N-Go	Shredding Services	1/28/2022	45.00
711413	Commercial Kitchen Services	OW - Equipment Repairs	1/6/2022	44.00
212200549	Death, Miles	Reimbursement	1/19/2022	43.92
212200581	Renstrom, Lauren	Reimbursement	1/26/2022	43.92
212200579	Rathe, Sarah	Reimbursement	1/26/2022	43.57
212200543	Weekly, Steffani	Reimbursement	1/12/2022	43.18
212200571	Hirschuber, Margaret	Reimbursement	1/26/2022	41.66
20697	Nasco-Fort Atkinson	Art Supplies	1/4/2022	40.64
20934	Nasco-Fort Atkinson	Art Supplies	1/18/2022	40.56
212200510	Beck, Marie	Reimbursement	1/12/2022	39.54
711604	Viking Electric Supply, Inc	CSF Tools	1/13/2022	37.96
212200500	Nelson, Kristopher	Reimbursement	1/5/2022	36.72
212200569	Gardner, Lucia	Reimbursement	1/26/2022	36.46
20781	Chanhassen Hs Booster Club	SnOWvitational Entry Fee	1/11/2022	35.00
212200496	Hodena, Melissa	Reimbursement	1/5/2022	34.78
212200527	Nickel, Karen	Reimbursement	1/12/2022	34.72
212200511	Bobek, Stacy	Reimbursement	1/12/2022	33.66
212200557	Mondoux, Michele	Reimbursement	1/19/2022	33.26
212200585	Swensen, Eric	Reimbursement	1/26/2022	33.12
212200548	Bobek, Stacy	Reimbursement	1/19/2022	32.03
212200518	Gale, Christa	Reimbursement	1/12/2022	31.86
20700	North Light Color	Bho Decals	1/4/2022	30.00
20953	Thompson, Tabitha	Culinary Refund	1/18/2022	30.00
212200522	Johnson, Jeri	Reimbursement	1/12/2022	29.90
20610	Cdw Government LLC	GI - Mobile Tv	1/4/2022	29.50
212200517	Fehrenbach, Ann	Reimbursement	1/12/2022	29.46
212200576	Krueger, Elsie	Reimbursement	1/26/2022	29.40
212200514	Cleveland, Lydia	Reimbursement	1/12/2022	26.26
212200501	Ozell, Desha	Reimbursement	1/5/2022	24.58
212200498	Kreisle, Virginia	Reimbursement	1/5/2022	23.69
212200508	Bangasser, Molly	Reimbursement	1/12/2022	23.58
212200537	Runyon, Nancy	Reimbursement	1/12/2022	23.52
20625	Driver & Vehicle Services Renewal	Registration Renewal Plate	1/4/2022	23.25
20975	Bengston, Brielle	Official	1/25/2022	23.20
21072	Watt, Piper	Official	1/25/2022	23.20
20712	Pirtek Plymouth	CSF Tool Kat Parts	1/4/2022	23.12
212200542	Thao, Jonpa	Reimbursement	1/12/2022	22.85
212200567	Bradbury, Christine	Reimbursement	1/26/2022	21.98
212200546	Althoff, Adam	Reimbursement	1/19/2022	20.33
212200521	Janus, Sarah	Reimbursement	1/12/2022	19.10
21037	On Site Sanitation	Sanitation Services	1/25/2022	18.75
212200532	Perrizo, Stephanie	Reimbursement	1/12/2022	17.14
20650	Gopher Ace	CSF - Shop Stock	1/4/2022	15.99
20694	Mn State High School League	Medal Order	1/4/2022	15.00
711625	Shred-N-Go	Shredding Services	1/20/2022	15.00
711621	Pepper & Son Inc., J. W.	WHS - Band/Choir/Orchestra Supplies	1/20/2022	14.99
212200503	Sun, Lucas	Reimbursement	1/5/2022	13.99
20866	Werder, Matthew	Culinary Refund	1/11/2022	10.55
212200536	Runge, Amy	Reimbursement	1/12/2022	9.41
212200583	Ruchti, Steven	Reimbursement	1/26/2022	9.41
20957	Unlimited Supplies	CSF - SnOW BLOWer Parts	1/18/2022	8.89
212200515	Derubeis, Emma	Reimbursement	1/12/2022	7.28
20908	Hamel Building Ctr	Supplies	1/18/2022	4.99
20651	Gopher Ace	CSF - Shop Stock	1/4/2022	4.78
20949	Schulz, Kathryn	Void & Reissue	1/25/2022	-
212200492	Wiens, Kay	Void & Reissue	1/4/2022	-
20079	The Mpx Group	Void	1/10/2022	(91.69)
20453	Veberod Inc	Void	1/14/2022	(134.00)
20389	Palos Sports "Don'T Use" See School Health	Void	1/3/2022	(705.97)
19659	Home Depot/Gecf	Void	1/13/2022	(1,056.81)
20424	Stem Builders Of Plymouth	Void	1/10/2022	(1,282.40)
20503	Frontier Fire Protection Inc	Void	1/21/2022	(2,194.50)
711287	United Rentals	Void	1/21/2022	(4,412.97)
711408	Wright-Hennepin Cooperative Electric Assn	Void	12/30/2021	(8,600.04)

Total Value of Checks Issued \$ 6,730,612.32

2021-22 School Year Wire, EFT, & ACH Activity

For the Month Ended December 31, 2021



Excellence. For each and every student.

From	To	Description	Date	Amount
US Bank - Checking	US Bank - Payroll	District Payroll	Multiple	\$ 5,981,239.74
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	12/1/2021	1,083,864.13
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	12/16/2021	1,063,430.26
US Bank - Checking	Minnesota Department of Revenue	State Payroll Taxes	12/1/2021	184,391.22
US Bank - Checking	Minnesota Department of Revenue	State Payroll Taxes	12/16/2021	181,848.37
US Bank - Checking	Delta Dental	Dental Claims	Multiple	113,421.52
US Bank - Checking	Preferred One	Health Claims	Multiple	1,281,540.40
US Bank - Checking	Wells Fargo Commercial Card	Purchase Card Program	12/6/2021	39,829.62
US Bank - Checking	Further	Flex Benefits	Multiple	245,445.21
US Bank - Checking	Preferred One	Broker/Reinsurance Fees	12/9/2021	125,771.44
US Bank - Checking	Payroll Vendors (TRA, EBC, MSRS, etc.)	Electronic Payments	Multiple	716,186.21
US Bank - Checking	District Employees	Expense Reimbursements	Multiple	26,191.03
US Bank - Checking	Commerce Bank	Electronic Accounts Payable	Multiple	254,258.59
US Bank - Checking	Minnesota Department of Revenue	Sales & Use Tax Payment	12/16/2021	1,281.00
US Bank - Checking	Edutrack, Alerus, Eleyo, RevTrack	Electronic Payment Fees	Multiple	43,825.72
US Bank - Checking	Minnesota School District Liquid Asset Fund	Service Fee	12/14/2021	377.95
Total Wires, EFTs, and ACHs				\$ 11,342,902.41

HUMAN RESOURCES RECOMMENDATIONS - Consent Agenda - February 14, 2022

EMPLOYMENT

Name	Position	Location	Start Date
Stacie Lenzen	Paraprofessional	Early Learning School	1/11/2022
Madilyn Klick	Wayzata Kids	North Woods	1/24/2022
Derek Greer	COVID Testing Facilitator	Administration	1/12/2022
Joy Stroup	Paraprofessional	Meadow Ridge	1/18/2022
Jegatheeswari Sivakumar	Wayzata Kids	Greenwood	1/19/2022
Julia Robley	Wayzata Kids	Greenwood	1/19/2022
Luke Jossart	Paraprofessional	Community Education	2/1/2022
Ashlee Melin	Paraprofessional	Sunset Hill	1/26/2022
Julie Lokken	Paraprofessional	Sunset Hill	2/14/2022
Melissa Pulju	Paraprofessional	Sunset Hill	1/31/2022
Thaddius Kowalke	Custodian	High School	2/1/2022
Ariel Williams	Custodian	North Woods	1/31/2022
John Raby	Custodian	High School	2/1/2022
Corey Eckman	Paraprofessional	Central Middle	2/7/2022
Deena Bhatt	Wayzata Kids	Greenwood	2/8/2022
Shanthy Rengaraju	Paraprofessional/Wayzata Kids	Sunset Hill	2/2/2022
Heidi Palm	Wayzata Kids	Birchview	2/11/2022
Ellertson, Marissa	Teacher	ESC	12/10/2021
Majzner, Michelle	Teacher	Central Middle	1/31/2022

CONTRACT MODIFICATION

Name	Position	Location	Modification	Date
Elizabeth Hansen	Teacher - Social Studies	High School	0.667 to 1.0 FTE (S2 of 2022 Only)	1/31/2022
Fleming, Patrick	Teacher - Social Studies	High School	Extended contract days, now through 4/1/22	1/31/2022
Lee, Lyndsey	Teacher - Special Education	Kimberly Lane	Paraprofessional to Teacher	1/10/2022
Rakun, Jean	Teacher - Perkins Grant Coord.	High School	1.0 to .667 FTE	1/31/2022
White, Michael	Teacher - English	High School	Extended contract days, now through 4/1/22	2/18/2022

LEAVE OF ABSENCE

Name	Position	Location	Leave Date
Allan Christopherson	Teacher - Math	High School	5/16/22-6/10/22
Toni Leland	Teacher - Science	High School	2/7/22-2/11/22
Laurie Roberts	Teacher - 6th Grade	West Middle	2/22/2022-3/4/2022
Lindsey Sullivan	Teacher - 5th Grade	Greenwood	Approximately 6/2/2022-10/25/2022
Dan Halstensgard	Teacher - Math	High School	Approximately 4/11/2022-5/6/2022
Sam Eaton	Teacher - Vocal Music	West Middle	2/9/22-5/12/22

Jennifer McIlmoyle	Teacher - ELA	High School	1/28/22-4/1/22
Kari Wall	Teacher - 3rd Grade	Gleason Lake	3/28/22-4/18/22
Christina Strey Wells	Teacher - ELA	High School	2022-23 School Year
Sonia Gerber	Teacher - Theatre	High School	2022-23 School Year
William Skerbitz	Teacher - Math	High School	Extended, Starting 2022-23 School Year
Emily Peterson	Teacher - 6th Grade	West Middle	Extended, Starting 2022-23 School Year
Lisa Parra Staves	Teacher - Spanish	High School	Extended, Starting 2022-23 School Year
Kristen Addonizio	Teacher - Math	High School	Extended, Starting 2022-23 School Year
Kate Lamb	Teacher - Speech	Plymouth Creek	Extended, Starting 2022-23 School Year
Ann Schwartz	Teacher - Social Studies	Central Middle	Extended, Starting 2022-23 School Year
Jim Bollum	Associate Principal	West Middle	Extended, Starting 2022-23 School Year

RESIGNATION

Name	Position	Location	Resign Date
Kimberly Aanestad	Paraprofessional	Sunset Hill	1/5/2022
Nirmala Santhi	Wayzata Café	High School	1/14/2022
Robert Meier	Wayzata Kids	Greenwood	1/20/2022
Anna Mantoles	Wayzata Kids	Greenwood	1/11/2022
Jack Chesney	Custodian	Central Services	1/10/2022
Kelsey McCuskey	Paraprofessional	North Woods	2/4/2022
Michelle Lingen	Paraprofessional	Meadow Ridge	1/27/2022
Svetlana Manulik	Paraprofessional	Educational Services Center, SpEd	2/2/2022
Kathleen Hannan	Paraprofessional	North Woods	1/27/2022
Dhiviyashri Ravindar	Wayzata Café	Plymouth Creek	2/4/2022
Joe Heil	Wayzata Kids	Birchview	1/28/2022
Nate Mathias	Wayzata Kids	Birchview	1/27/2022
Stephanie Hoch	Teacher	Central Middle	1/28/2022
Jacy Lawrence	Teacher	East Middle	6/10/2022
Chris Engelbret	Teacher	Gleason Lake	6/10/2022
Sarah Bosben	Teacher	Gleason Lake	6/10/2022
Hailee Peck	Teacher	High School	1/28/2022
Renee Coller	Teacher	Birchview	6/10/2022
Ryan Freeberg	Boys Basketball, Varsity Assistant	High School	1/31/2022
Shikha Awasthi	Wayzata Kids	Kimberly Lane	2/15/2022
Therese Polum	Paraprofessional	Sunset Hill	2/11/2022
Randy Bohlsen	Custodian	Meadow Ridge	2/11/2022
Daniel Rosas-Vargas	Paraprofessional	East Middle	2/2/2022
Elsie Krueger	Behavior Analyst	District	1/28/2022
Dan Foley	Custodian	Central Services	2/7/2022
Joy Stroup	Paraprofessional	Meadow Ridge	2/8/2022
Eleanor Puzzo	Wayzata Kids	Sunset Hill	3/10/2022

RETIREMENT				
Name	Position	Location		Retirement Date
Robin Henslin	Special Services Supervisor	Early Learning School		6/30/2022
Linda McKinzie	Paraprofessional	Sunset Hill		6/9/2022
Lynn Tombers	Paraprofessional	East Middle/West Middle		6/15/2022
Pat Kubalak	Administrative Professional	District Administration		6/1/2022
Jerilynn Horvath	Teacher - Math Intervention	Gleason Lake		6/10/2022
Mary Doege-Mallea	Teacher - Spanish	High School		6/10/2022
Judith Selinger	Teacher - Speech	Kimberly Lane, Birchview		6/10/2022
Ramona Braun	Teacher - 3rd Grade	Meadow Ridge		6/10/2022
Deborah Wiitala	Teacher - Special Services	Oakwood		6/10/2022
Karen Nickel	Teacher - Peer Coach	Gleason Lake, Oakwood, West Middle		6/10/2022
Kathy Mueller	Administrative Professional	Gleason Lake		6/30/2022
Pat Malec	Paraprofessional	Kimberly Lane		6/9/2022
Sharon Lapensky	Teacher - Media Specialist	Plymouth Creek		6/10/2022
Dawn Willar	Culinary Express Supervisor	Central Services		7/15/2022
Ann Brattain	Paraprofessional/Wayzata Kids	Meadow Ridge		2/4/2022
Deb Engebretson	Teacher - 1st Grade	Kimberly Lane		6/10/2022
Rebecca Wyffels	Teacher - Vocal Music	High School		6/10/2022
Betsy Lovisolo	Paraprofessional	High School		6/9/2022
Joan Campbell-Pyzdrowski	Teacher - 4th Grade	Oakwood		6/10/2022
EXTRA ASSIGNMENTS				
Name	Position	Location	Assignment	Date
Dogan, Carla	Extra Curricular	Central Middle	Production Club	8/30/2021
Johnson, Dawn	Teacher - ELA	High School	Extra Section Pay	12/16/2021
Zhang, Sheen	Teacher - World Language	High School	Extra Section Pay	4/11/2022
Tordeur, Scott	Teacher - ETD	High School	Extra Section Pay	12/16/2021
Chvojicek, David	Teacher - Business	High School	Extra Section Pay	1/5/2022
Cornwell, Michelle	Teacher - Business	High School	Extra Section Pay	1/3/2022
Zetzman, Jonathon	Teacher - Social Studies	High School	Extra Section Pay	1/31/2022
Pashina, Ken	Teacher - ETD	High School	Extra Section Pay	1/31/2022
Schershligt, Peter	Extra Curricular	High School	Pottery Materials Prep	2/1/2022
Sorenson, Grant	Extra Curricular	High School	One Act Student Director Play	11/30/2021
Randall, Amanda	Extra Curricular	High School	Skills USA Coach	1/10/2022



Board of Education
Regular Meeting – February 14, 2022

AGENDA SECTION Recognitions

ITEM Employee of the Month

COMMENTS BY: Chace B. Anderson, Superintendent

WPS Employee of the Month - February 2022

Leslie Jones
Dean of Students

Humble, student-centered, knowledgeable, and inspiring are just a few of the words that come to mind when thinking about our Dean of Students, Leslie Jones. The passion that Mrs. Jones has for helping students succeed is something that is seen on a daily basis in our classrooms, hallways, office, and cafeteria. As a first time Principal who is also working in a new building it has been so great to have someone like Leslie on our team, she is always up for a new challenge and fearlessly takes them on. This was the case this past fall when we asked Leslie to step away from her role as dean and to temporarily step into the role of 6th grade counselor. When we asked her about taking on the position she responded confidently without hesitation and said "I'll do it".

This type of team first approach is what we experience everyday from her. Leslie has a unique background and brings a wealth of experience from working in different schools at the elementary and middle school level. She has a strong understanding of how to support each and every student no matter their background. Leslie is a constant relationship builder with our students and will always go above and beyond to help students feel welcomed in the building. You can always find her smiling or laughing with students throughout the building. The fact that she will go out of her way to ensure students feel comfortable and safe in our school helps us to create a welcoming environment for all students.

Our school has really prioritized reestablishing a sense of community at CMS coming back to the building this year and Leslie is a champion of finding ways to do this at CMS. Earlier this year Leslie had the idea to have students create portraits of themselves in advisory classes. Students came up with colorful, lively depictions of themselves and we displayed them in our cafeteria which created a beautiful exhibit of over 1000 drawings of our student body.

The work ethic and passionate approach that Leslie exhibits is not only seen by her colleagues in the office, but from staff across the building:

- “Leslie is unflappable, kind, she leads students to a positive understanding of school expectations”
- “Leslie wore two hats the first part of the year, juggling two roles plus testing. Always a positive attitude, toward students, families and staff.”²⁷

- “Leslie is our Dean of Students. She stepped up big time to fill the role of the 6th grade counselor this fall when a colleague was on leave. She is always willing to step up, no matter what the situation is. Leslie does a great job communicating expectations with students and having sometimes difficult conversations with families in ways that strengthen relationships. We are extremely lucky to have her expertise at Central Middle School.”

She is a devoted wife and mother of two little boys. She is also a proud Indiana Hoosier. Most importantly she is Wayzata Central Middle School's Employee of the Month.



Board of Education
Regular Meeting – February 14, 2022

AGENDA SECTION Recognitions

ITEM: Retiree Recognitions

COMMENTS BY: Chace B. Anderson, Superintendent

Tonight we would like to recognize the following employees who announced their retirement in 2021-2022. We would like to thank them for their years of service to Wayzata Public Schools and wish them well in their future endeavors.

<u>Name</u>	<u>Position</u>	<u>Years of Service</u>
Ramona Braun	3 rd Grade Teacher, Meadow Ridge	30 Years
Ann Brattain	Paraprofessional/Wayzata Kids, Meadow Ridge	15 Years
Joan Campbell-Pyzdrowski	4 th Grade Teacher, Oakwood	32 Years
Mary Doege-Mallea	World Language Teacher, High School	30 Years
Deb Engebretson	1 st Grade Teacher, Kimberly Lane	17 Years
Robin Henslin	Unaffiliated, Early Learning School	7 Years
Jerilynn Horvath	Math Intervention Teacher, Gleason Lake	30 Years
Pat Kubalak	Administrative Professional, District Admin.	27 Years
Sharon Lapensky	Media Specialist, Plymouth Creek	13 Years
Betsy Lovisolo	Paraprofessional, High School	13 Years
Pat Malec	Paraprofessional, Kimberly Lane	15 Years
Linda McKinzie	Paraprofessional, Sunset Hill	16 Years
Kathy Mueller	Administrative Professional, Gleason Lake	15 Years
Karen Nickel	World Language Teacher, High School	32 Years
Judith Selinger	Speech Teacher, Birchview/Kimberly Lane	32 Years
Lynn Tombers	Paraprofessional, East/West Middle Schools	18 Years
Deborah Wiitala	Special Services Teacher, Oakwood	27 Years
Dawn Willar	Culinary Express Supervisor, Central Services	18 Years



2021-2022 HONORS ANNOUNCEMENT

Wayzata High School

For their production of
My Fair Lady

Achievement in Musical Theatre

Outstanding

Overall Production

Outstanding

Overall Performance

Outstanding

Ensemble Performance

Outstanding

Acting Performance

Honorable Mention

Vocal Performance

Outstanding

Dance Performance

Outstanding

Student Orchestra

Outstanding

Run Crew

Outstanding

Overall Technical Team

Outstanding

Light & Sound Crew

Outstanding

Individual Honors

**Outstanding Performance
in a Leading Role**

Lucas Dymit as Henry Higgins
Ingrid Schjolberg as Eliza
Doolittle

**Outstanding Performance
in a Supporting Role**

Prinz Caneh as Alfred Doolittle

**Honorable Mention
in a Supporting Role**

Olivia Linn as Mrs. Higgins

Outstanding

in Technical Leadership

Iris Hendrickson as Stage Manager

Sylvia Kocon as ASM

Jessica Park as ASM

**** Evaluator Shout-Out**

George Kleven

Max Richard

Gabe Borken

Sophie Treanor

Rish Naik



Board of Education
Regular Meeting – February 14, 2022

AGENDA SECTION: Superintendent Report

ITEM: COVID Update and Mitigation Strategy Recommendation

COMMENTS BY: Chace B. Anderson, Superintendent and
Nathan Flansburg, Associate Superintendent

Background Information

At the August 23, 2021 Special School Board Meeting, the School Board approved a resolution titled Health and Safety Measures for the 2021-2022 School Year. The parameters outlined in that resolution have served as the primary guidance for Wayzata Public Schools COVID mitigation strategies for the 2021-2022 school year to date, including masking recommendations. This agenda item includes a presentation by Dr. Anderson and Dr. Flansburg on recommended changes to the Health and Safety Measures masking and other mitigation measures. This agenda item is a presentation only. Action on the Health and Safety Measures will be called for during Agenda Item 8.A.1 at this same School Board meeting.

Recommended Action: There is no action for this agenda item. This section of the agenda is an informational presentation only. Board action in relation to this presentation will be called for in Agenda Item 8.A.1: COVID-19 Health and Safety Measures Resolution.



School Board Presentation
2021-2022 School Year
COVID-19 Update & Change in Mitigation Strategies

February 14, 2022

Two Primary Goals for this Year 2021-2022

1. Ensuring the health and well-being of students and staff.
2. Keeping students in school every day throughout the school year.

MN Department of Health/8-4-21

Slow or Stop Transmission

Mitigation strategies that are helpful in slowing/stopping spread when asymptomatic students or staff are in school.



21

Data and Metrics

District Student Vaccination Rates
As of February 11, 2022
Number of Students Having Received
at Least One COVID-19 Vaccination Shot

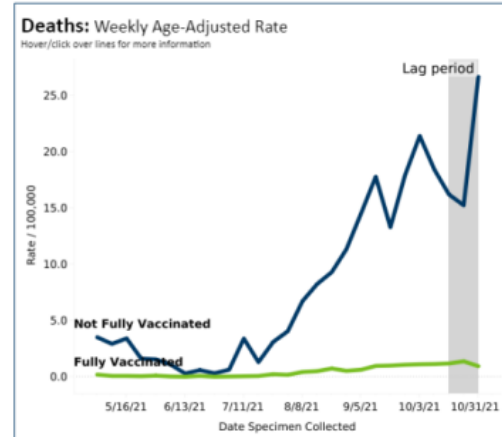
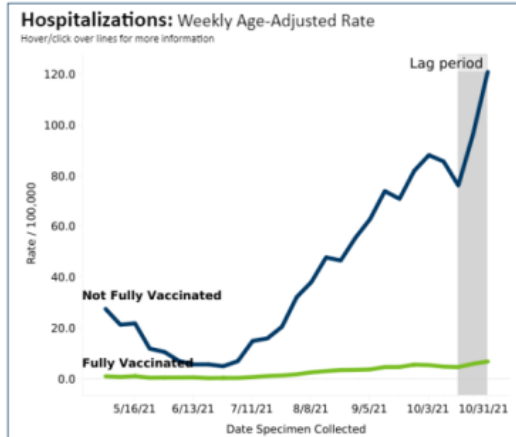
High School Students	3661	3015	82.35%
Middle School Students	2752	2190	79.58%
Elementary School Students	5459	3820	69.98%
Districtwide K-12	11907	9052	76.02%

MN Department of Health Situation Update 12-15-21 Impact of Vaccination upon Hospitalizations and Deaths

Vaccine Breakthrough Data

COVID-19 Vaccine Breakthrough Weekly Update:

<https://www.health.state.mn.us/diseases/coronavirus/stats/vbt.html>



37

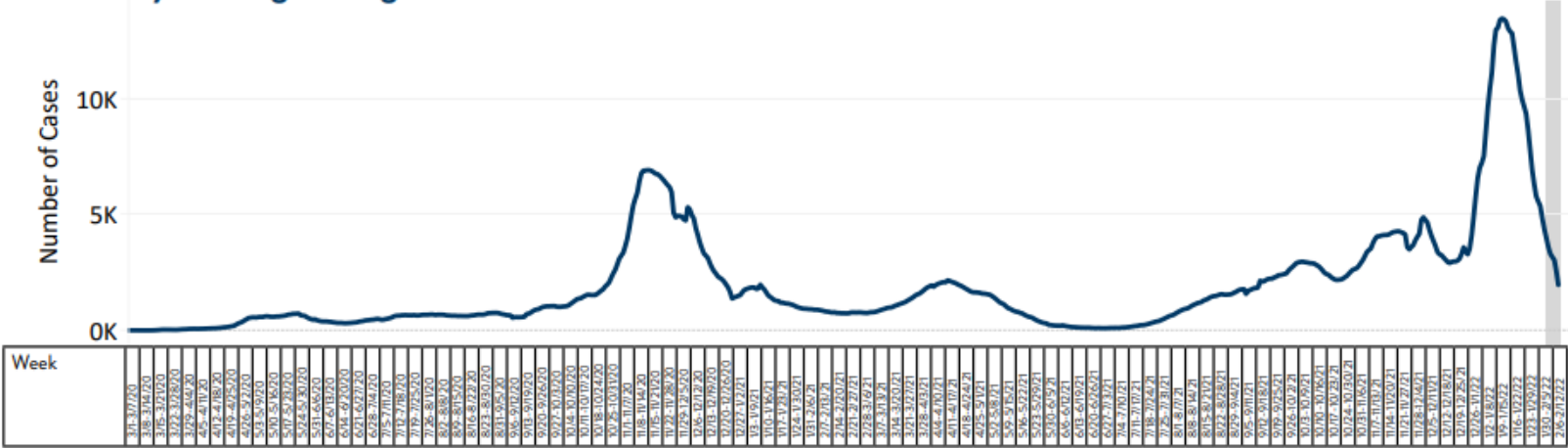
12

State of Minnesota

7 Day Moving Average of New Cases

February 10, 2022

Seven Day Moving Average of New Cases

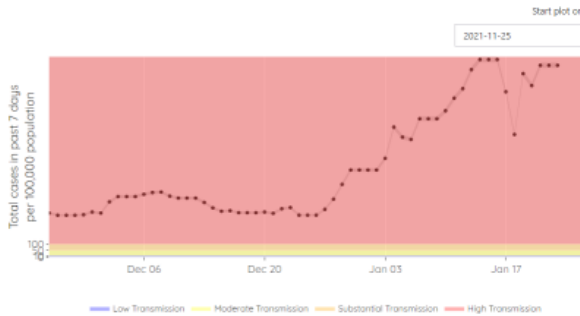
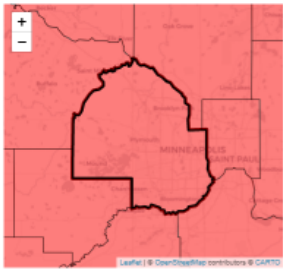
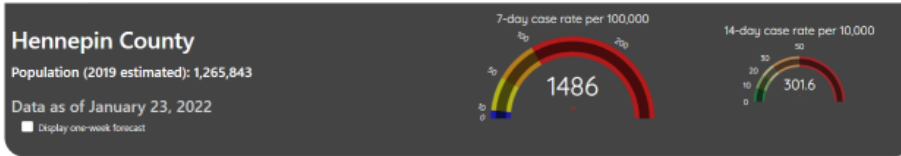


Hennepin County and WPS---U of MN Wolfson Model

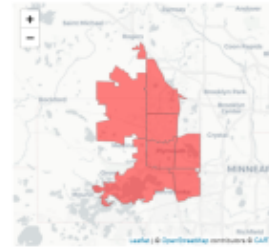
7 Day Running Total of Cases per 100,000 Residents

https://jwolfson.shinyapps.io/school_openings/

Hennepin County 1-23-22 (1486)



WPS School District 1-20-22 (1560)



Low Transmission Moderate Transmission
 Substantial Transmission High Transmission

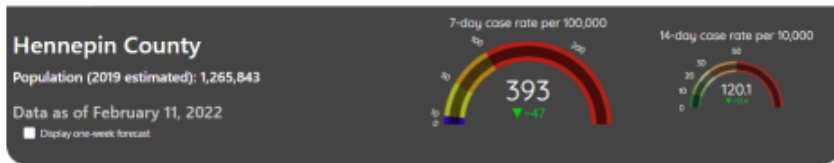


Hennepin County and WPS---U of MN Wolfson Model

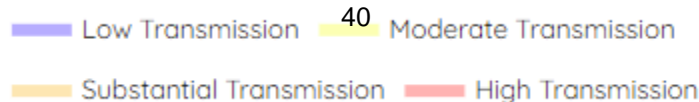
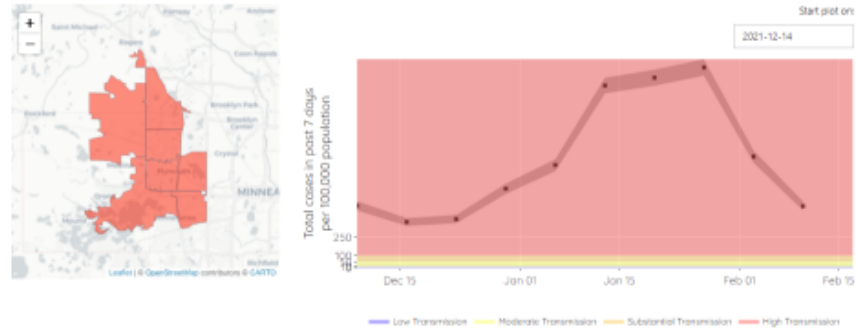
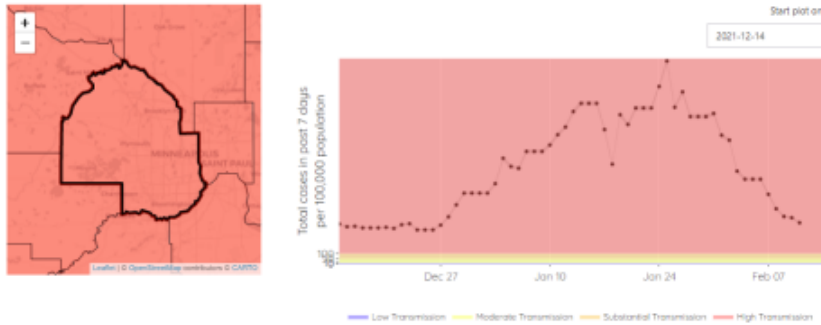
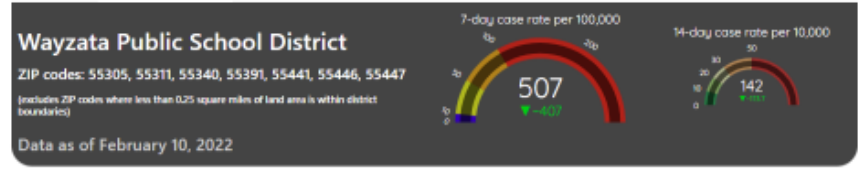
7 Day Running Total of Cases per 100,000 Residents

https://jwolfson.shinyapps.io/school_openings/

Hennepin County 2-11-22 (393)



WPS School District 2-10-22 (507)



Hennepin County Selected Cities Within and/or Near Wayzata Public Schools 14 Day Running Total—10 Week Trend Line

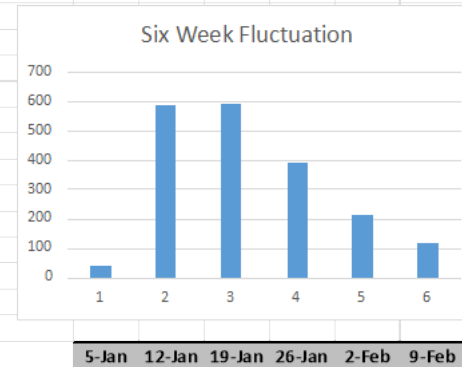
Date:	11/16/2021	11/23/2021	11/30/2021	12/7/2021	12/14/2021	12/21/2021	12/28/2021	1/4/2022	1/11/2022	1/18/2022	Trend Line
Date Range:	11/29/2021	12/6/2021	12/13/2021	12/20/2021	12/27/2021	1/3/2022	1/10/2022	1/17/2022	1/24/2022	1/31/2022	
Maple Grove	111.30	102.10	82.40	64.70	104.60	214.60	311.20	311.50	196.30	124.80	
Minnetonka	88.30	91.20	89.30	81.10	104.90	186.70	201.50	186.70	201.50	119.10	
Plymouth	89.90	87.80	81.30	76.20	100.20	191.20	209.60	191.20	209.60	130.50	
*Other NW Suburban in Hennepin County	89.70	84.60	64.80	67.40	86.80	133.80	163.60	133.80	163.60	119.20	
**Other W/S Suburban in Hennepin County	90.90	99.90	88.70	76.10	91.00	147.20	162.50	147.20	162.50	119.90	
Average #284 Cities and Local Vicinities	94.0	93.1	81.3	73.1	97.5	174.7	209.7	194.1	186.7	122.7	

Wayzata Public Schools-District Dashboard

Cumulative Total Student/Staff Cases

1-5-22 thru 2-9-22

Student and Staff Cases Combined						
(Note: If a building had fewer than 5 cases in any given week, the case count is not itemized in the chart below for privacy reasons.)						
	5-Jan	12-Jan	19-Jan	26-Jan	2-Feb	9-Feb
Early Learning School	0	10	8	17	15	0
Birchview Elementary	0	21	24	15	6	13
Gleason Lake elementary	0	35	41	24	16	0
Greenwood Elementary	12	30	23	28	13	7
Kimberly Lane Elementary	0	27	22	18	11	6
Meadow Ridge Elementary	0	18	26	26	12	15
North Woods Elementary	11	27	35	22	9	7
Oakwood Elementary	0	8	21	18	17	13
Plymouth Creek Elementary	0	22	14	23	9	10
Sunset Hill Elementary	0	38	25	9	11	0
Central Middle School	11	61	75	39	25	12
East Middle School	0	27	35	25	15	0
West Middle School	0	39	45	15	14	8
Wayzata High School	6	219	196	111	41	27
Wayzata Transition	0	0	0	0	1	0
District Offices	0	7	0	1	1	0
Other Cases < 5/Building	0	0	0	0	0	42
Wayzata Total	40	589	590	391	216	118



Wayzata Public Schools

Cumulative Total Student/Staff Cases

1-8-22 thru 1-14-22

Monday, January 10 (includes weekend)	213 total positive cases
Tuesday, January 11	107 total positive cases
Wednesday, January 12	116 total positive cases
Thursday, January 13	101 total positive cases
Friday, January 14	114 total positive cases

651 cases over the 7 day period from January 8 – 14 represents 4.8% of all students and staff in Wayzata

Wayzata Public Schools

Cumulative Total Student/Staff Cases

1-15-22 thru 1-21-22

Tuesday, January 18 (includes 3 day weekend)	215 total positive cases
Wednesday, January 19	105 total positive cases
Thursday, January 20	49 total positive cases
Friday, January 21	38 total positive cases

407 cases over the 7 day period from January 15 – 21 represents 3.0% of all students and staff in Wayzata

Wayzata Public Schools

Cumulative Total Student/Staff Cases

Weekly case rate declines

January 8 – 14	651 total positive cases = 4.8% of all students/staff
January 15 – 21	407 total positive cases = 3.0% of all students/staff
January 22 – 27	222 total positive cases = 1.6% of all students/staff
January 31 – February 4	140 total positive cases = 1.0% of all students/staff

Wayzata Public Schools

Cumulative Total Student/Staff Cases

2-7-22 thru 2-11-22

Total positive COVID cases for the past week of available data

Monday, February 7 (includes weekend)	22 total positive cases
Tuesday, February 8	10 total positive cases
Wednesday, February 9	9 total positive cases
Thursday, February 10	13 total positive cases
Friday, February 11	10 total positive cases

64 cases over the 7 day period from February 5 – 11 represents 0.5% of all students and staff in Wayzata

Revised Health and Safety Measures Effective February 22, 2022

Health and Safety Measures Effective February 22, 2022 Prevention Strategies

Prevention Strategies:

All staff, students, and visitors within Independent School District #284 buildings, regardless of vaccination status, are expected to follow reasonable standards of health and hygiene including, but not necessarily limited to: physical distancing as possible, handwashing and respiratory etiquette, cleaning and disinfecting learning areas as appropriate and staying home when sick as defined in and based upon the [“CDC Guidance for COVID-19 Prevention in K-12 Schools.”](#)

Health and Safety Measures

Effective February 22, 2022

Masking Protocols (Grades K-12/Transition)

Grades K-12 and Transition: It is recommended, but not required, that students in grades K-12 and Transition students, all staff, volunteers and visitors wear masks inside the building during normal school hours.

Health and Safety Measures Effective February 22, 2022 Masking Protocols (Pre-K)

Pre-K: Students in pre-K and all staff, volunteers and visitors working with pre-K students will be required to wear masks inside the building on school days between the hours of 7:00 a.m. and 6:00 p.m. Wearing of masks in buildings outside of these hours is still recommended but not required unless otherwise communicated. For students in pre-K, the possibility of moving from “required masking” to “recommended masking” will be considered after an appropriate amount of time which would allow for pre-K students to have received the full series of vaccinations.

Health and Safety Measures Effective February 22, 2022 Masking Protocols (Outdoors)

Outdoors: Students in pre-K through grade 12, and the school staff are not required to wear masks outdoors for recess, physical education classes, athletic practices/contests and/or any other outdoor instructional or recreational activities.

Health and Safety Measures Effective February 22, 2022 Masking Protocols (School Bus)

School Buses: Students riding on school buses to and from school, to special events, field trips, athletic events or any other activity, are required to wear a mask as per federal law. This will stay in place until March 18, 2022 when the TSA (Transportation Security Administration) [Executive Order 13998](#) is set to expire. Should the TSA extend the Executive Order, WPS will require masking on school buses until this order has expired.

Health and Safety Measures Effective February 22, 2022 Monitoring

Monitoring: Careful monitoring of infection and transmission rates will occur throughout the school district at all levels. Consideration of moving from “recommended masking” to “required masking” is possible if local conditions necessitate such a change. In so much as is practical and possible, implementing more restrictive mitigation measures, including but not limited to masking, will be responsive to localized circumstances, i.e., single classrooms, grade levels, school buildings or individual programs. While it is hoped the changes outlined in this resolution can remain in place for the duration of the 2021-2022 school year, a return to district-wide required masking and/or other more restrictive measures can’t be ruled out given the unpredictability of the pandemic and the possible evolution of new variants.

Health and Safety Measures

August 23, 2021

August 23, 2021 Resolution language:

For students in pre-K through grade 8, the possibility of moving from “required masking” to “strongly recommended masking” will be considered after an appropriate amount of time elapses from when vaccinations become available for all students in these age groups; perhaps monthly and assuming local conditions are conducive to such a change.

Health and Safety Measures

August 23, 2021

August 23, 2021 Resolution language:

Grades 9 – 12

Careful monitoring will occur at WHS during the early weeks of the school year as consideration is given to the possibility of moving from “required masking” to “strongly recommended masking” if viral spread at school is minimal and local conditions are conducive to making such a change.

Summary/Rationale

We have been methodically, and successfully, rolling back many of our earlier mitigation strategies including:

- Ending close contact tracing.
- Ending quarantine for non-household close contacts who show no symptoms.
- Adopting the CDC guidance and moving to a five-day isolation with a return on days 6-10 if students/staff have no fever and no symptoms while wearing masks.

Summary/Rationale

- As we stated in August, we wanted to provide enough time to pass for students to have access to vaccinations, and families have responded as our student vaccination rate is very high.
- Our local student positivity rate has dropped significantly and is currently very low.
- As epidemiologists have predicted, the January surge has passed, and positivity numbers are predicted to continue to decline even further.

Closing Thoughts/Summary Comments

1. Continued focus on two primary goals:
 - a) Keep students and staff safe.
 - b) Keep students at school for in-person learning every day.
2. It is recommended moving from “required masking” to “recommended masking” for students and staff in grades K-12 on Tuesday, February 22, 2022
3. It is recommended that Pre-K students, staff and others as defined in the Resolution continue with “required masking” until such time when Pre-K students have had ample time to obtain the full series of vaccinations.

Closing Thoughts/Summary Comments

4. Infection and transmission rates and other relevant conditions will be monitored closely through March, and the remainder of the school year, to determine if changes to masking or other mitigation strategies may become necessary.
5. It is possible that a return to more restrictive mitigation measures and “required masking” may occur at some point in the school year if conditions warrant such consideration.
6. Regardless of the circumstances, our teachers, principals and support staff have been and will continue to work tirelessly to design and deliver the best possible educational experience for students.

Thank you



Board of Education
Regular Meeting – February 14, 2022

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Policy 212 Public Participation in School Board Meetings

COMMENTS BY: Chace B. Anderson, Superintendent

Background Information

At the January 24, 2022 School Board Work Session, a presentation was provided by an educational attorney regarding various protocols for public participation in school board meetings. The document shared at that work session is included with the materials for this agenda item. In addition, preliminary drafts of Policy 212 and 212R (regulations) are included in the Board packet materials for the 2-14-22 School Board meeting. This draft was discussed at the recent School Board Policy Committee meeting. It is presented tonight for you to review in its early form and for you to provide guidance on what the next steps might be. It is suggested that we may want to include this on the February 28, 2022 School Board Work Session for further review and discussion.

Recommended Action: There is no recommended action on this item at this time.

-DRAFT FOR DISCUSSION ONLY-
Not for Board Action

212 PUBLIC INPUT TO THE ~~PARTICIPATION IN~~ SCHOOL BOARD MEETINGS

I. PURPOSE

The purpose of this policy is to ensure an opportunity for open and orderly input from the public ~~discussion to the School Board~~ as well as to protect the due processes and privacy rights of individuals under the law.

II. GENERAL STATEMENT OF POLICY

- A. Although providing an opportunity for input in a limited public forum to a School Board is not required under Minnesota Statutes, The School Board recognizes the value of participation by receiving input from members of the public relating to in-deliberations and decisions on School District matters. At the same time, the School Board recognizes the importance of conducting orderly and efficient proceedings, with opportunity for expression of all participants' respective views.
- B. All citizens, including students, of the school district have a right to an opportunity to be heard by the School Board. The School Board may adopt reasonable time, place, and manner restrictions on public expression in order to facilitate input by all interested parties. The School Board shall, as a matter of policy, protect the rights to privacy and due process of employees and students, as provided by Minnesota State law. Public comment will not be allowed at a School Board meeting unless there is an agenda item specifically designated for an audience opportunity to address the School Board.
- C. The School Board may decide to hold certain types of public meetings where the public will not be invited to address the School Board. Possible eExamples are include, but are not necessarily limited to: Regular School Board Meetings, School Board Work Sessions and School-Board Retreats and Special School Board meetings. Public attendance at and such speaking opportunities are not allowed at Special Closed Meetings. Further, the School Board may schedule a Special Work Session or a Special Listening Session where the primary purpose is to hear feedback from the public on a specific topic. The public is entitled to notice of these meetings and will be allowed to attend these meetings, but the public will not be allotted time during the meeting to address the Board.

ADOPTED: March 18, 1996
AMENDED: November 8, 2004
AMENDED: February 11, 2008
AMENDED: September 14, 2015
LAST REVIEWED: November 13, 2017

-DRAFT FOR DISCUSSION ONLY-
Not for Board Action

**212-R PUBLIC INPUT TO THE ~~PARTICIPATION IN~~ SCHOOL BOARD MEETINGS
REGULATIONS**

I. REGULATIONS

The following procedures will be utilized to facilitate opportunities for public input provided to ~~the participation in regular~~ School Board meetings. The School Board will provide a specified period of time ~~at the Board's regular monthly meeting of its choosing~~ where citizens may address the School Board on any topic, subject to right to privacy or private subject data concerns as provided by Minnesota State law.

- A. The School Board reserves the right to allocate a specific period of time for this purpose and limit time for speakers accordingly. Such opportunities may be allowed at regular School Board meetings or special School Board meetings if/when an "Audience Opportunity to Address the School Board" agenda item is specifically included on the agenda. The School Board may choose to establish a predetermined time for members of the public to speak to the School Board, separate from regularly scheduled School Board meetings.

And/Or...

The School Board may choose to provide a specified period of time when persons are invited to address the Board on any topic, subject to the limitations of this policy. The School Board reserves the right to allocate a specific period of time for this purpose and limit time for speakers accordingly. A designated time for general public input shall be from 6:15 pm to 6:45 pm (OR TIME TBD) on the dates prior to Regular School Board meetings.

The School Board may decide to hold certain types of public meetings where the public will not be invited to address the School Board. Possible examples are, but not necessarily limited to, School Board Work Sessions and School Board Retreats. The public will be entitled to notice of these meetings and will be allowed to attend these meetings, with the exception of Special Closed Meetings, but the public will not be allotted time during the meeting to address the School Board.

- B. Citizens who wish to ~~speak at a public~~ provide input to the School Board meeting may ~~do so in one of the following ways:~~ notify the Administrative Assistant in the Superintendent's office or the School Board Chair in advance of the designated time to address the School Board.
- ~~1. Notify the Superintendent's office in advance of the School Board meeting;~~
 - ~~2. Notify a member of the board or staff prior to the start of the meeting; or~~
 - ~~3. state their wish to address the board when the Board Chair extends the invitation to~~

~~address the Board at the appropriate time on the agenda.~~

All speakers wishing to address the School Board will be asked to complete a form and are asked to state, prior to sharing their comments with the School Board, the topic or agenda item to which their comments relate, their name, ~~address,~~ and affiliation with a group (if applicable).

~~Citizens who address the School Board should open their comments by stating the subject or agenda item(s) to which their comments pertain, their name, address, and affiliation with a group (if applicable).~~

- C. The School Board Chair will recognize one speaker at a time and will rule out of order other speakers who are not recognized. Only those speakers recognized by the Chair are allowed to speak. Comments by others will be considered to be ~~are~~ out of order. Individuals who interfere with or interrupt speakers, the School Board, or the proceedings may be directed to leave.
- D. It is the practice of the School Board not to engage in discussion or debate with the speaker during the School Board designated time for the opportunity to address the School Board meeting. The School Board Chair or a designated staff member may follow up with the speaker at a later date/time. ~~or may designate staff members to follow up with the speaker.~~
- E. Comments by individual speakers are normally limited to a maximum of three ~~to five~~ minutes unless noted otherwise by the School Board Chair. The School Board retains the discretion to limit comments on any ~~agenda item or~~ topic to a reasonable period of time. If a group or organization wishes to address the School Board on a topic, the School Board reserves the right to require designation of one or more representatives or spokespersons to speak on behalf of the group or organization.
- F. Matters raised by a public speaker which may involve data privacy concerns and/or preliminary allegations, or which may be potentially libelous or slanderous in nature, shall not be considered in public but shall be processed as determined by the School Board in accordance with governing law.
- G. The School Board Chair shall promptly rule out of order any discussion by any person, including School Board members, that would violate the provisions of state or federal law, this policy or the statutory rights of privacy of an individual.
- H. Personal attacks by anyone addressing the School Board are unacceptable. Persistence in such remarks by an individual shall terminate that person's privilege to address the School Board.
- I. Depending upon the number of persons in attendance seeking to be heard, the School Board reserves the right to impose ~~such~~ other limitations and restrictions as necessary in order to provide an orderly, efficient and fair opportunity for those present to be heard.
- J. Public speakers, if/when speaking at the a Regular School Board Meeting may be identified in the formal minutes, ~~and the r~~Remarks made by members of the public at a School Board

meeting or designated listening session, will not be televised through YouTube or any other livestream venue or recorded replay, as part of the proceedings.

- K. Complaints: School Board meetings are not an appropriate venue by which to file a specific complaint against a staff member or the school district. Filing a complaint should be done according to the steps outlined below.
- a. Routine complaints about a teacher or other employee should first be directed to that teacher or employee or to the employee's immediate supervisor.
 - b. If the complaint is against an employee relating to child abuse, discrimination, racial, religious, or sexual harassment, or other activities involving an intimidating atmosphere, the complaint should be directed to the Executive Director of Human Resources as designated in the school district policy governing this kind of complaint. In the absence of a designated person, the matter should be referred to the superintendent's office.
 - c. Unresolved complaints or problems concerning the school district should be directed to the superintendent's office. Complaints which are unresolved at the superintendent's level may be brought to the School Board Chair in writing. The method of subsequent follow-up will be determined by the School Board Chair.
- L. Except as determined by the School Board to be necessary or in an emergency, the School Board can't and won't take action at a listening session or a School Board meeting on any topic raised by the public at such meeting.
- M. In addition to directly addressing the School Board during designated opportunities, there are a number of ways that members of the public may and are encouraged to share their thoughts and opinions about the governance and operations of the school district. They include but are not limited to:
- a. Connecting directly with the school principal or program supervisor;
 - b. Emailing the school superintendent who will determine the most appropriate person who can best address the questions/concerns;
 - c. Emailing the School Board Chair and/or each School Board Member to share inputs or express concerns;
 - d. Calling or emailing the Administrative Assistant (763-745-5000) to inquire about providing input or;
 - e. Requesting a phone call from the School Board Chair through the Administrative Assistant at 763-745-5000; and
 - f. Others as determined.

(This was included in the MSBA model policy.)

- N. Penalties for Violation of Data Privacy
- a. The school district is liable for damages, costs and attorneys' fees, and, in the event of a willful violation, punitive damages for violation of state data privacy laws. (Minn. Stat. §

13.08, Subd. 1)

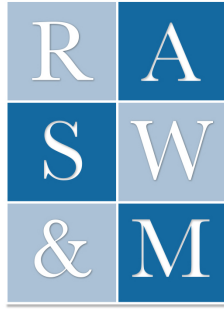
- b. A person who willfully violates data privacy or whose conduct constitutes the knowing unauthorized acquisition of not public data is guilty of a misdemeanor. (Minn. Stat. § 13.09)
- c. In the case of an employee, willful violation of the Minnesota data practices law, Chapter 13, and any rules adopted thereunder, including any action subject to a criminal penalty, constitutes just cause for suspension without pay or dismissal. (Minn. Stat. § 13.09)

ADOPTED: February 11, 2008

AMENDED: August 12, 2013

AMENDED: September 14, 2015

LAST REVIEWED: November 13, 2017



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MANAGING BOARD MEETINGS IN POLARIZED TIMES

By Trevor S. Helmers
trevor.helmers@raswlaw.com

I. INTRODUCTION

School board meetings are more and more often becoming spaces where members of the public wish to make their voices heard regarding controversial issues that they believe affect a school district. Whether it be Black lives matter posters, mask requirements, or “CRT” curriculum in schools, there are countless issues which school boards may confront that cause a political storm in the community. We will discuss how school districts can manage their school board meetings to give members of the public an opportunity to be heard while also allowing school boards to effectively manage their school districts.

II. TIP FOR MANAGING BOARD MEETINGS: HAVE PUBLIC PARTICIPATION RULES

A. Purpose – To Create Order and Structure.

1. Efficiency: It is easier to work in a group that has rules.

NOTE: These materials and the corresponding presentation are meant to inform you of interesting and important legal developments. While current as of the date of presentation, the information that is provided may be superseded by court decisions, legislative amendments, rule changes, and opinions issued by bodies interpreting the area of law. We cannot render legal advice without an awareness and analysis of the facts of a particular situation. If you have questions about the application of concepts addressed in this outline or discussed in the presentation, you should consult with your legal counsel. ©2022 Rupp, Anderson, Squires, Waldspurger & Mace, P.A.

2. Focus: A group should only deal with one substantive matter at a time.
3. Equality: Rules assure all members have a right to participate.
4. Consensus: Rules allow discussion to lead to a decision reflective of the will of the majority.
5. Fairness: Rules protect the rights of the minority.
6. Information: Every voting member must understand what he/she is voting on, and the effect a decision will have.

B. Rights of the Public.

1. The school board controls its own meetings, agendas, parliamentary procedure, and all other aspects of its own business and function. *See* Minn. Stat. § 123B.09. Subd. 7.
2. The public has the right to receive notice of, and to attend, all regular, special, and emergency meetings of the full school board and its committees, unless the meeting is closed in accordance with the Open Meeting Law.
3. The Open Meeting Law permits but does not mandate an opportunity for public comment during school board meetings, committee meetings, or work sessions. When a school board chooses to allow public comments, the purpose is to give community members an opportunity to provide input directly to the School Board about issues that fall within the School Board's authority. To fulfill this purpose, comments must be directed to the School Board. Public comment is not a time for citizens to speak to the community or to the audience.
4. Speech on public issues and political matters lies at the heart of protected speech. *Hurley v. Irish-American Gay Lesbian and Bisexual Group of Boston*, 515 U.S. 557 (1995). Freedom of speech, however, is not absolute.
5. The government may restrict speech when it has a legally sufficient justification. *Frisby v. Schultz*, 487 U.S. 474. 479 (1988).
6. The extent to which a school district may restrict speech or expressive activity on public property depends, in part, upon the character of the

public property in question. *Perry Education Association v. Perry Local Educators' Association*, 460 U.S. 37, 44 (1983).

7. The *Perry Case* categorized public property in three ways for purposes of defining First Amendment free speech rights:
 - a. “Traditional public forum” such as public parks and streets;
 - b. “Non-public forum” such as public building that has never opened for public communication either by tradition or designation;
 - c. “Designated public forum” or the “limited public forum.”
8. When a school board affords the public an opportunity to address the board at its meeting, at a minimum the board creates a “limited public forum.” However, a court is more likely to conclude that a designated public comment period constitutes a “designated public forum.” *City of Madison, Joint School District No 8 v. WERC*, 429 U.S. 167 (1976); *Brown v. Smythe*, 780 F. Supp. 274 (E.D. Pa. 1991); *Zapach v. Distnake*, 134 F. Supp. 2d 682 (E.D. Pa. 2001).
9. A designated public forum is created by a school board through an intentional decision to open a meeting to public comment. *Cornelius v. NAACP*, 473 U.S. 788 (1985); see also *Christ's Bride Ministries, Inc. v. Southeastern Pa. Transportation Authority*, 148 F.3d 242 at 248 (3d Cir. 1998).
10. Once a designated public forum is created by a school board, it still may restrict speech, as to time, place, and manner provided:
 - a. The restrictions are justified without reference to the content of the regulated speech (content neutral);
 - b. The restrictions are narrowly tailored to serve a significant governmental interest; and
 - c. The restrictions leave open ample alternative channels for communication of the information from the public.

C. Permissible Time, Place, & Manner Restrictions.

1. Sign in requirements
2. Time limits

3. Relevancy and germaneness requirements
4. Disruptive, inappropriate, and redundant comments
5. Sanctions
6. Alternative avenues of communication

D. Example Rules Restricting Time, Place, & Manner.

Below are sample time, place, and manner restrictions that school boards may consider. This sample can be tailored to meet the specific needs of your school district. These restrictions can be posted on a school district's website and available at school board meetings so members of the public are aware of the requirements.

Welcome. The School Board welcomes input from community members, including letters, emails, and phone calls. For those who prefer to address the School Board directly, the School Board typically sets aside up to thirty minutes for public comment at regular School Board meetings, but not at study sessions or special meetings. Time for public comment at regular School Board meetings is not a requirement of the law; it is something the School Board chooses to provide. The School Board would like to provide the community with some general information about public comment sessions, including the purpose of a public comment session, the procedures that apply, and prohibited conduct.

Purpose. The purpose of a public comment period is to give community members an opportunity to provide input directly to the School Board about issues that fall within the School Board's authority. To fulfill this purpose, comments must be directed to the School Board. Public comment is not a time for citizens to speak to the community or to the audience. For this reason, public comment sessions will not be recorded or livestreamed.

Written Request to Speak. Individuals who want to speak during a public comment session must submit a written request to speak before 3:00 p.m. on the day of the School Board meeting.

- The written request must state: (1) the individual's name, (2) the individual's home address, (3) whether the individual has a child

attending school in the District, (4) whether the individual is employed by the District, and (5) the agenda item, if any, that the individual wishes to discuss during the public comment period.

- In the event that more than ten individuals submit a written request to speak during the public comment session, the School Board will give first priority to individuals who reside in the District, have a child attending school in the District, or are employed by the District. The School Board will give second priority to individuals who wish to address a specific item on the agenda for that meeting. After these priorities have been applied, any remaining openings to speak – up to a total of ten individuals – will be determined by lot.

Speakers Must Be Recognized. The School Board Chair will call speakers to the microphone and will recognize one speaker at a time. Only those individuals who have been recognized by the School Board Chair will be allowed to speak during the public comment period. The School Board Chair will rule out of order individuals who have not been recognized.

Time Limits. The public comment period will be held open for up to thirty (30) minutes in total. This time limit is necessary in order to ensure that the School Board is able to conduct its business during the meeting in an orderly, efficient, and timely fashion. Each speaker is permitted to speak for up to three (3) minutes in total. One speaker may not give time to another speaker. Any person who does not get a chance to speak is encouraged to submit written comments to the School Board. Email addresses for School Board members are listed on the District’s website.

Cumulative Presentations. Speakers should avoid repeating comments that other speakers have made. Cumulative presentations are not helpful and can deprive other individuals of the opportunity to speak during the public comment session. The School Board will allow up to ten (10) minutes per topic. As a general rule, this means that no more than three (3) speakers may speak on the same topic.

Prohibited Conduct. The following conduct is prohibited during a public school board meeting, including during the public comment period:

- Speakers may not discuss or disclose any private educational data on any current or former student. As a result, speakers may not identify any current or former student during public comment. The only exception is that a parent who is speaking may choose to discuss private educational data on his or her own child.
- Speakers may not make allegations, charges, or complaints against any student or employee. If a person wishes to make an allegation or to file a charge or complaint against a student or employee, the person should make the allegation, charge, or complaint to the Superintendent in writing or in a private meeting, or to the individual designated in District policy to receive the allegation, charge, or complaint.
- Speakers may not make comments or gestures that are threatening, profane, lewd, vulgar, obscene, harassing, or abusive.
- Speakers may not make personal attacks against others, including, but not limited to, any student, parent, community member, employee, or School Board member.
- Speakers may not make comments that are defamatory or that would violate federal or state law, including laws protecting the privacy rights of an individual.
- Speakers may not make comments related to pending contract negotiations or to pending litigation to which the District is a party, including grievance proceedings.
- Speakers may not campaign for or against a political candidate during any part of a public school board meeting.
- Speakers may not promote or advertise products that are for sale or purchase, unless the Board has invited the speaker to present on the product as an agenda item.
- Members of the public may not engage in conduct that disrupts any part of a School Board meeting, or that otherwise impedes the School Board's ability to conduct its business in an orderly and efficient fashion. The following are examples of conduct

that is disruptive or that otherwise impedes the School Board's ability to conduct its business in an orderly and efficient fashion:

- Physical violence or threats thereof, or making comments that incite violence;
- Making comments that instill fear or cause a material and substantial disruption to school operations;
- Making comments that include insults, obscenity, profanity, or attacks against any person in his or her personal capacity;
- Interrupting a speaker who has been recognized;
- Making comments from the audience when the person making comments has not been recognized by the School Board Chair;
- Interrupting the School Board Chair or any other School Board member or school official who is speaking;
- Attempting to engage individual Board members in conversation;
- Holding up a sign or displaying a banner, regardless of the content of the sign or banner;
- Cheering, booing, vocalizing approval, or vocalizing disapproval for a speaker during the speaker's presentation;
- Clapping during a speaker's presentation, unless a School Board member or school official is presenting an award to a person or is describing an honor or award that a person received;
- Addressing the audience rather than the School Board;
- Bringing a weapon into the meeting room or onto school property, except as allowed under Minnesota law;

- Violating room capacity requirements; and
- Violating any law or District policy.

Violations. If a speaker violates any established procedure or engages in any prohibited conduct, the Board Chair will rule the speaker out of order.

- If the speaker is presenting to the School Board, the Board Chair may require the speaker to immediately end his or her presentation.
- If the speaker persists in violating any procedure or rule, the speaker will be directed to leave the premises and not to return, a no trespass order may be issued, and a referral may be made to law enforcement.
- If repeated disruptions occur during the public comment period, the School Board Chair may call a recess and order that the room be cleared until the meeting resumes.
- If repeated disruptions occur, any School Board member may make a motion to immediately end the public comment period. If the motion passes, citizens may use alternative avenues of communication to share their views with the School Board, including written communications.
- If repeated disruptions occur during multiple meetings, the School Board may vote to suspend public comments at meetings and to require that all public comments be in writing.

Disorderly Conduct. The District will refer potential incidents of disorderly conduct to law enforcement. Minnesota Statutes § 609.72 states:

Whoever does any of the following in a public or private place . . . knowing, or having reasonable grounds to know that it will, or will tend to, alarm, anger or disturb others or provoke an assault or breach of the peace, is guilty of disorderly conduct, which is a misdemeanor:

* * * * *

(3) engages in offensive, obscene, abusive, boisterous, or noisy conduct or in offensive, obscene, or abusive language tending reasonably to arouse alarm, anger, or resentment in others.

Superintendent Response After Public Comment. Following public comments, the School Board Chair may ask the Superintendent or a designee to respond or provide clarifying information to the School Board. As a general matter, the School Board will not act on any comments that were made during a meeting and do not relate directly to an agenda item for the meeting.

Use of School Property. All property of the District, including District parking lots and other grounds, are considered to be school property. Individuals or groups may not use school property to hold rallies or protests or for any other purpose that has not been authorized by the District. Any use of school property must comply with District Policy and all administrative procedures related to that policy.

E. Tips For Dealing With Large Crowds.

1. Large crowds should be advised of the procedure to be followed before the meeting or hearing begins, including, but not limited to, as any time limits or signature requirements.
2. Advise the crowd that individuals may submit written comments.
3. Inform the crowd that the Board will receive and consider written materials, and that individuals are discouraged from reading letters at the podium.
4. Do not permit members of the public to cross-examine others; inform participants that all comments should be addressed to the Board.
5. Encourage individuals to not only express their opinion, but the reasons for their opinion.
6. If the Board has COVID protocols in place, those rules should be enforced.



Board of Education
Regular Meeting – February 14, 2022

AGENDA SECTION: Audience Opportunity to Address the Board

ITEM: Audience Opportunity to Address the Board

COMMENTS BY: Sarah Johansen, Board Chair

This section of the agenda provides an opportunity for members of the audience to address the School Board. Speakers will be allotted approximately three minutes.

Please note that this time is provided for citizens to address the Board; this is not an appropriate venue for a discussion or debate. If the speaker would like follow-up contact from the Board of Education, they may leave their contact information with the administrative assistant.



Board of Education
Regular Meeting – February 14, 2022

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Health and Safety Measures for the 2021-2022 School Year Resolution

COMMENTS BY: Chace B. Anderson, Superintendent

Background Information

At the August 23, 2021 Special School Board Meeting, the School Board approved a resolution titled Health and Safety Measures for the 2021-2022 School Year. The parameters outlined in that resolution have served as the primary guidance for Wayzata Public Schools COVID mitigation strategies for the 2021-2022 school year to date, including masking recommendations.

This agenda item includes a revised Health and Safety Measures for the 2021-2022 School Year resolution which updates the masking and other mitigation strategies being recommended, effective February 22, 2022. The accompanying document outlines a number of resolution statements followed by prevention strategies and masking expectations.

The two primary goals of the district’s mitigation strategies have been, since the beginning of the school year: 1) to ensure the health and safety of students and staff, and 2) taking steps to help ensure students can stay in school for in-person learning. These remain the goals for the remainder of the school year. Given the significant recent declines in state, county and local infection and transmission rates (with the anticipation of this trend continuing, according to epidemiologists and other medical professionals), the relatively high vaccination rates for WPS students, and the effective layered mitigation strategies, the administration recommends the implementation of modified masking and other mitigation strategies as outlined in the accompanying resolution.

Recommended Action: Approve the revised Health and Safety Measures resolution for the 2021-2022 school year, to take effect on February 22, 2022, and to authorize the Superintendent and his designees to adapt these expectations as deemed appropriate in an effort to help ensure the health and safety of students and staff and to best meet the needs of students, families, and staff in an ever-changing pandemic climate.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____

Resolution

2-14-22

Health and Safety Measures for the 2021-2022 School Year

WHEREAS, Minnesota Statutes Section 123B.09 vests the care, management, and control of independent districts in the school board; and

WHEREAS, the Superintendent, Dr. Chace B. Anderson, of Independent School District #284 (Wayzata) [hereinafter the “Superintendent”] is responsible for the management of the schools, the administration of all School District policies, and is directly accountable to the School Board; and

WHEREAS, when responsibilities are not specifically prescribed nor School District policy applicable, the Superintendent shall use personal and professional judgment, subject to review by the School Board, pursuant to School District Policy 302, *Superintendent*; and

WHEREAS, the Centers for Disease Control and Prevention (“CDC”) and the Minnesota Department of Health (“MDH”) have determined that the COVID-19 pandemic is currently ongoing and may remain ongoing for an unknown time; and

WHEREAS, the Minnesota Department of Education (“MDE”) has issued and may continue to issue written guidance for Minnesota schools on educational issues related to COVID-19; and

WHEREAS, the Minnesota Department of Health (“MDH”) has issued and may continue to issue written guidance for Minnesota schools on public health issues related to COVID-19; and

WHEREAS, the introduction of new variants of COVID-19 have occurred throughout the pandemic and have led to cyclical increases and decreases in infection and transmission rates, and it is possible that such fluctuations will continue into the future; and

WHEREAS, children under 5 years of age are not yet eligible for COVID-19 vaccinations and there may be an increased risk of COVID-19 transmission as a result of this fact; and

WHEREAS, school age children, 5-18 years and older, have been eligible for the full series of age-appropriate vaccinations for several months; and

WHEREAS, all people are required by Centers for Disease Control and Prevention (CDC), as per Federal [Executive Order 13998](#), issued January 21, 2021, to wear face coverings while in public transportation hubs and on all public transportation conveyances (airplanes, public buses, etc.), including school buses (both public and private) (MDH Best Practice Recommendations, 072821); and

WHEREAS, the Superintendent and the administration of the School District have conferred with the School Board regarding COVID-19 health and safety measures, reviewed the current CDC, MDE, and MDH requirements for each, legal considerations and other relevant information;

WHEREAS, the social and emotional health of students are factors the School Board has considered in determining whether masks should be worn in school settings; and

WHEREAS, the primary goals of the district’s mitigation strategies are 1) to ensure the health and safety of students and staff, and 2) taking steps to help ensure students can stay in school for in-person learning.

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Independent School District #284 as follows:

Section 1: The Superintendent is hereby directed to implement the following health and safety measures effective February 22, 2022:

Prevention Strategies:

All staff, students, and visitors within Independent School District #284 buildings, regardless of vaccination status, are expected to follow reasonable standards of health and hygiene including, but not necessarily limited to: physical distancing as possible, handwashing and respiratory etiquette, cleaning and disinfecting learning areas as appropriate and staying home when sick as defined in and based upon the “[CDC Guidance for COVID-19 Prevention in K-12 Schools.](#)”

Masking Expectations:

Grades K-12 and Transition: It is recommended, but not required, that students in grades K-12 and Transition students, all staff, volunteers and visitors wear masks inside the building during normal school hours.

Pre-K: Students in pre-K and all staff, volunteers and visitors working with pre-K students will be required to wear masks inside the building on school days between the hours of 7:00 a.m. and 6:00 p.m. Wearing of masks in buildings outside of these hours is still recommended but not required unless otherwise communicated. For students in pre-K, the possibility of moving from “required masking” to “recommended masking” will be considered after an appropriate amount of time which would allow for pre-K students to have received the full series of vaccinations.

Outdoors: Students in pre-K through grade 12, and the school staff are not required to wear masks outdoors for recess, physical education classes, athletic practices/contests and/or any other outdoor instructional or recreational activities.

School Buses: Students riding on school buses to and from school, to special events, field trips, athletic events or any other activity, are required to wear a mask as per federal law. This will stay in place until March 18, 2022 when the TSA (Transportation Security Administration) [Executive Order 13998](#) is set to expire. Should the TSA extend the Executive Order, WPS will require masking on school buses until this order has expired.

Implementation: The Superintendent shall develop procedures for the implementation of the above masking recommendations and requirements. These procedures are to include, but are not necessarily limited to, applicable definitions and circumstances when wearing a mask is not practical, such as when eating, and when legal grounds exist for not wearing a mask, such as for certain medical conditions.

Monitoring: Careful monitoring of infection and transmission rates will occur throughout the school district at all levels. Consideration of moving from “recommended masking” to “required masking” is possible if local conditions necessitate such a change. In so much as is practical and possible, implementing more restrictive mitigation measures, including but not limited to masking, will be responsive to localized circumstances, i.e., single classrooms, grade levels, school buildings or individual programs. While it is hoped the changes outlined in this resolution can remain in place for the duration of the 2021-2022 school year, a return to district-wide required masking and/or other more restrictive measures can’t be ruled out given the unpredictability of the pandemic and the possible evolution of new variants.

Section 2: The Superintendent is hereby authorized, after consultation with the School Board Chair and notification to the School Board, to select and implement different health and safety measures for the School District or any specific school buildings without School Board action if the Superintendent reasonably believes that prompt implementation of different health and safety measures is necessary, and that constraints of time and public health considerations render it impractical to hold a School Board meeting to approve the implementation. The health and safety measures selected and implemented by the Superintendent shall continue in effect unless and until the School Board, in consultation with the Superintendent and appropriate school district staff and public health officials, deems it in the best interest of the School District and its students to implement different health and safety measures.

Section 3: The Superintendent will provide regular updates to the School Board at School Board meetings regarding the School District’s efforts to implement COVID-19 related educational and public health guidance issued by the MDE and the MDH, respectively.

Adopted this _____ day of _____, 2022.

Roll Call Vote

Ms. Sarah Johansen
School Board Chair

Ms. Bonita Lucky
School Board Clerk



Board of Education Roll Call Vote

AGENDA ITEM: _____

	YES	NO	ABSTAIN	ABSENT
Milind Sohoni	_____	_____	_____	_____
Linda Cohen	_____	_____	_____	_____
Jay Hesby	_____	_____	_____	_____
Heidi Kader	_____	_____	_____	_____
Bonita Lucky	_____	_____	_____	_____
Cheryl Polzin	_____	_____	_____	_____
Sarah Johansen	_____	_____	_____	_____



Board of Education
Regular Meeting – February 14, 2022

AGENDA SECTION: Superintendent’s Reports and Recommendations

ITEM: Policy Approval – Series 100 & 200

COMMENTS BY: Chace Anderson & Nathan Flansburg

Attached for review are the following policies and regulations for your consideration.

The policies and regulations were reviewed as part of the regular review cycle and using the Minnesota School Board Association Model Policy (where available), by District Administration and other district stakeholders, where necessary. A final review was completed by the Policy Committee of the School Board. Changes are indicated by an underline or strikethrough notation in the attachments.

Policy:

- 101 – School District Legal Status
- 102 – School District Mission Statement
- 200 – School Board Legal Status
- 201 – School Board Powers and Duties
- 202 – School Board Member Authority
- 203 – School Board Elections
- 204 – School Board Member Code of Ethics
- 205 – Conflict of Interest – School Board Members
- 206 – School Board Organizational Meeting
- 207 – School Board Officers
- 210 – School Board Meetings – Open and Closed

RECOMMENDED ACTION: Approve the above policies as presented in the attachments.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Abstentions: _____

101 SCHOOL DISTRICT LEGAL STATUS

I. PURPOSE

It is a primary principle of this nation that the public welfare demands an educated and informed citizenry. The power to provide for public education is a state function vested in the state legislature and delegated to local school districts. The purpose of this policy is to clarify the legal status of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district is a public corporation subject to the control of the legislature, limited only by constitutional restrictions. The school district has been created for educational purposes.
- B. The legislature has authority to prescribe the school district's powers and privileges, its boundaries and territorial jurisdictions.
- C. The school district has only the powers conferred on it by the legislature; however, the school district's authority to govern, manage, and control the school district, includes implied powers in addition to any specific powers granted by the legislature.
- D. Pursuant to statute, the official name of the School District is Independent School District No. 284 also referred to as Wayzata School District / Wayzata Public Schools.

ADOPTED: March 9, 1970

AMENDED: September 9, 1985

AMENDED: April 5, 2004

AMENDED: March 12, 2007

AMENDED: ~~September 11, 2017~~ September 11, 2017

AMENDED: February 14, 2022

LAST REVIEWED: ~~September 11, 2017~~ February 14, 2022

102 SCHOOL DISTRICT MISSION STATEMENT

I. PURPOSE

The purpose of this policy is to establish a clear statement of the purpose for which the school district exists.

II. MISSION STATEMENT

The mission of Wayzata Public Schools is to ensure a world-class education that prepares each and every student to thrive today and excel tomorrow in an ever-changing global society.

The vision of Wayzata Public Schools is to be a model of excellence where students of all ages discover their unique talents, develop a love and tenacity for learning, and demonstrate confidence and capacity for success through:

- Exceptional student learning, experiences, and relationships
- Community trust, confidence and partnership
- Operational excellence

ADOPTED: November 14, 1988

AMENDED: October 10, 1994

AMENDED: March 15, 2004

AMENDED: ~~September 11, 2017~~ September 11, 2017

AMENDED: February 14, 2022

LAST REVIEWED: ~~September 11, 2017~~ February 14, 2022

200 SCHOOL BOARD LEGAL STATUS

I. PURPOSE

The purpose of this policy is to set forth the legal status of the School Board as the authority to provide for the public education of youth in Independent School District 284, within the provisions of Minnesota State and federal laws.

II. GENERAL STATEMENT OF POLICY

- A. Minnesota State law provides that "The care, management, and control of independent districts is vested in a board of directors, to be known as the School Board."
- B. As a body created under statute by the State of Minnesota, the School Board has full authority within the provisions of those laws and federal laws to provide for the public education of District 284 youth.
- C. The membership of the School Board shall consist of seven elected directors, and the superintendent who shall be an ex officio nonvoting member.

ADOPTED: November 13, 1978

AMENDED: September 9, 1985

AMENDED: November 8, 2004

AMENDED: May 8, 2017

AMENDED: [February 14, 2022](#)

LAST REVIEWED: [May 8, 2017](#) [February 14, 2022](#)

201 SCHOOL BOARD POWERS AND DUTIES

I. PURPOSE

The purpose of this policy is to set forth the expected responsibilities of the School Board.

II. GENERAL STATEMENT OF POLICY

The School Board is a representative body elected by the citizens of the district to provide for and oversee the operation of the public schools as mandated by Minnesota state law. It intends to exercise this authority in a manner responsive to the best interest of the community in general and the district students in particular.

In carrying out this function, the School Board recognizes the following general responsibilities as paramount:

1. Employing, working with and evaluating a Superintendent of Schools;
2. Formulating and interpreting policies;
3. Delegating administrative responsibilities;
4. Making decisions on educational and fiscal matters; and
5. Making appraisals of the educational and administrative processes.

ADOPTED: September 9, 1985

AMENDED: November 8, 2004

AMENDED: January 14, 2008

AMENDED: ~~May 8, 2017~~ May 8, 2017

AMENDED: February 14, 2022

LAST REVIEWED: ~~May 8, 2017~~ February 14, 2022

202 SCHOOL BOARD MEMBER AUTHORITY

I. PURPOSE

The purpose of this policy is to clarify the authority of individual School Board members.

II. GENERAL STATEMENT OF POLICY

Because all powers of the School Board derived from the state statutes are granted in terms of action as a group, individual Board members exercise authority over district affairs only as they vote to take action at a legal meeting of the Board.

In other instances, an individual Board member, including the chair, will have power only when the Board, by vote, has delegated authority to him or her.

It is contrary to the spirit of the statutes for any Board member to seek individually to influence the official functions of the School District. The School Board and its members will deal with administrative services through the Superintendent and will not give direction to any subordinates of the Superintendent.

ADOPTED: September 9, 1985

AMENDED: November 8, 2004

AMENDED: ~~May 8, 2017~~ May 8, 2017

AMENDED: February 14, 2022

LAST REVIEWED: ~~May 8, 2017~~ February 14, 2022

203 SCHOOL BOARD ELECTIONS

I. PURPOSE

~~A.~~ [The purpose of this policy is to establish that](#) School Board elections shall be conducted according to the provisions of Minnesota law.

II. GENERAL STATEMENT OF POLICY

- A. Board members shall be elected at elections held in odd numbered years on the first Tuesday after the first Monday.
- B. The term of office of a member shall be four years and until the member's successor qualifies.
- C. Board members shall be elected on a rotation basis of three (3) Board members elected in one election and four (4) Board members in the next elections.
- D. New Board members commence service on the first Monday in January following the election.

Legal References: Minn. Stat. Ch. 205A (School District Elections)

ADOPTED: March 9, 1970

AMENDED: September 9, 1985

AMENDED: August 9, 1993

AMENDED: September 13, 1999

AMENDED: November 8, 2004

AMENDED: ~~December 11, 2017~~ December 11, 2017

AMENDED: February 14, 2022

LAST REVIEWED: ~~December 11, 2017~~ February 14, 2022

204 SCHOOL BOARD MEMBER CODE OF ETHICS

I. PURPOSE

The purpose of this policy is to assist the individual ~~school board~~School Board member in understanding his or her role as part of a ~~school board~~School Board and in recognizing the contribution that each member must make to develop an effective and responsible ~~school board~~School Board.

II. GENERAL STATEMENT OF POLICY

Each ~~school board~~School Board member shall follow the code of ethics stated in this policy.

A. AS A MEMBER OF THE SCHOOL BOARD, THE MEMBER WILL:

1. Attend ~~school board~~School Board meetings.
2. Come to the meetings prepared for discussion of the agenda items.
3. Listen to the opinions and views of others (including, but not limited to, other ~~school board~~School Board members, administration, staff, students, and community members).
4. Vote my-his/her conscience after informed discussion, unless he/she abstains because a conflict of interest exists.
5. Support the decision of the ~~school board~~School Board, even if my-his/her(s) position concerning the issue was different.
6. Recognize the integrity of my-his/her predecessors and associates and appreciate their work.
7. Be primarily motivated by a desire to provide the best possible education for the students of my school district.
8. Inform myself-his/her self about the proper duties and functions of a ~~school board~~School Board member.

B. IN PERFORMING THE PROPER FUNCTIONS OF A SCHOOL BOARD MEMBER, THE MEMBER WILL:

1. Focus on education policy as much as possible.
2. Remember ~~my~~ his/her responsibility is to set policy – not to implement policy.
3. Consider ~~myself~~ his/her self a trustee of public education and do ~~my~~ his/her best to protect, conserve, and advance its progress.
4. Recognize that ~~my~~ his/her responsibility, exercised through the actions of the ~~school board~~ School Board as a whole, is to see that the schools are properly run – not to run them ~~myself~~ his/her self.
5. Work through the superintendent – not over or around the superintendent.
6. Delegate the implementation of ~~school board~~ School Board decisions to the superintendent.

C. **TO MAINTAIN RELATIONS WITH OTHER MEMBERS OF THE SCHOOL BOARD, THE MEMBER WILL:**

1. Respect the rights of others to have and express opinions.
2. Recognize that authority rests with the ~~school board~~ School Board in legal session – not with the individual members of the ~~school board~~ School Board except as authorized by law.
3. Make no disparaging remarks, in or out of ~~school board~~ School Board meetings, about other members of the ~~school board~~ School Board or their opinions.
4. Keep an open mind about how ~~He/she~~ he/she will vote on any proposition until the board has met and fully discussed the issue.
5. Make decisions by voting in ~~school board~~ School Board meetings after all sides of debatable questions have been presented.
6. Insist that committees be appointed to serve only in an advisory capacity to the ~~school board~~ School Board.

D. **IN MEETING MY RESPONSIBILITIES TO MY COMMUNITY, THE MEMBER WILL:**

1. Attempt to appraise and plan for both the present and future educational needs of the school district and community.

2. Attempt to obtain adequate financial support for the school district's programs.
3. Insist that business transactions of the school district be ethical and open.
4. Strive to uphold ~~my~~his/her responsibilities and accountability to the taxpayers in my school district.

E. **IN WORKING WITH THE SUPERINTENDENT OF SCHOOLS AND STAFF, ~~+~~THE MEMBER WILL:**

1. Hold the superintendent responsible for the administration of the school district.
2. Give the superintendent authority commensurate with his or her responsibilities.
3. Assure that the school district will be administered by the best professional personnel available.
4. Consider the recommendation of the superintendent in hiring all employees.
5. Participate in ~~school board~~School Board action after considering the recommendation of the superintendent and only after the superintendent has furnished adequate information supporting the recommendation.
6. Insist the superintendent keep the ~~school board~~School Board adequately informed at all times.
7. Offer the superintendent counsel and advice.
8. Recognize the status of the superintendent as the chief executive officer and a non-voting, ex officio member of the ~~school board~~School Board.
9. Refer all complaints to the proper administrative officer or insist that they be presented in writing to the whole ~~school board~~School Board for proper referral according to the chain of command.
10. Present any personal criticisms of employees to the superintendent.
11. Provide support for the superintendent and employees of the school district so they may perform their proper functions on a professional level.

F. **IN FULFILLING ~~MY~~THE MEMBER'S LEGAL OBLIGATIONS AS A SCHOOL BOARD MEMBER, ~~+~~THE MEMBER WILL:**

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1. Comply with all federal, state, and local laws relating to ~~my~~his/her work as a ~~school board~~School Board member.
2. Comply with all school district policies as adopted by the ~~school board~~School Board.
3. Abide by all rules and regulations as promulgated by the Minnesota Department of Education and other state and federal agencies with jurisdiction over school districts.
4. Recognize that school district business may be legally transacted only in an open meeting of the ~~school board~~School Board.
5. Avoid conflicts of interest and refrain from using ~~my~~his/her ~~school board~~School Board position for personal gain.
6. Take no private action that will compromise the ~~school board~~School Board or administration.
7. Guard the confidentiality of information that is protected under applicable law.

Legal References: Minn. Stat. § 123B.02, Subd. 1 (School District Powers)
Minn. Stat. § 123B.09 (School Board Powers)
Minn. Stat. § 123B.143, Subd. 1 (Superintendent)

ADOPTED: October 14, 1985

AMENDED: December 13, 2004

AMENDED: ~~May 8, 2017~~May 8, 2017

AMENDED: February 14, 2022

LAST REVIEWED: ~~May 8, 2017~~February 14, 2022

205 CONFLICT OF INTEREST – SCHOOL BOARD MEMBERS

I. PURPOSE

The purpose of this policy is to observe state statutes regarding conflicts of interest and to engage in school district business activities in a fashion designed to avoid any conflict of interest or the appearance of impropriety.

II. GENERAL STATEMENT OF POLICY

It is the policy of the ~~school board~~School Board to contract for goods and services in conformance with statutory conflict of interest laws and in a manner that will avoid any conflict of interest or the appearance thereof. Accordingly, the ~~school board~~School Board will contract under the statutory exception provisions only when it is clearly in the best interest of the school district because of limitations that may exist on goods or services otherwise available to the school district.

III. GENERAL PROHIBITIONS AND RECOGNIZED STATUTORY EXCEPTIONS

- A. A ~~school board~~School Board member who is authorized to take part in any manner in making any sale, lease, or contract in his or her official capacity shall not voluntarily have a personal financial interest in that sale, lease, or contract or personally benefit financially therefrom.
- B. In the following circumstances, however, the ~~school board~~School Board may as an exception, by unanimous vote, contract for goods or services with a ~~school board~~School Board member of the school district:
1. In the designation of a bank or savings association, in which a ~~school board~~School Board member is interested, as an authorized depository for school district funds and as a source of borrowing, provided such deposited funds are protected in accordance with Minn. Stat. Ch. 118A. Any ~~school board~~School Board member having said interest shall disclose that interest and the interest shall be entered upon the minutes of the ~~school board~~School Board. Disclosure must be made when such bank or savings association is first designated as a depository or source of borrowing, or when such ~~school board~~School Board member is elected, whichever is later. Disclosure serves as notice of the interest and must only be made once;
 2. The designation of an official newspaper, or publication of official matters therein, in which the ~~school board~~School Board member is interested when it is the only newspaper complying with statutory requirements relating to the designation or publication;

3. A contract with a cooperative association of which the ~~school board~~School Board member is a shareholder or stockholder but not an officer or manager;
 4. A contract for which competitive bids are not required by law. A contract made under this exception will be void unless the following procedures are observed:
 - a. The ~~school board~~School Board must authorize the contract in advance of its performance by adopting a resolution setting out the essential facts and determining that the contract price is as low as or lower than the price at which the goods or services could be obtained elsewhere.
 - b. In the case of an emergency when the contract cannot be authorized in advance, payment of the claims must be authorized by a like resolution wherein the facts of the emergency are also stated.
 - c. Before a claim is paid, the interested ~~school board~~School Board member must file with the clerk of the ~~school board~~School Board an affidavit stating:
 - (1) The name of the ~~school board~~School Board member and the office held;
 - (2) An itemization of the goods or services furnished;
 - (3) The contract price;
 - (4) The reasonable value;
 - (5) The interest of the ~~school board~~School Board member in the contract; and
 - (6) That to the best of the ~~school board~~School Board member's knowledge and belief, the contract price is as low as, or lower than, the price at which the goods or services could be obtained from other sources.
 5. A ~~school board~~School Board member may contract with the school district to provide construction materials or services, or both, when the sealed bid process is used. When the contract comes before the ~~school board~~School Board for consideration, the interested ~~school board~~School Board member may not vote on the contract. (*Note: This section applies only where the school district has a population of 1,000 or less according to the last federal census.*)
 6. A ~~school board~~School Board member may rent space in a public facility at a rate commensurate with that paid by other members of the public.
- C. In the following circumstances, the ~~school board~~School Board may as an exception, by

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majority vote at a meeting where all ~~school board~~School Board members are present, contract for services with a ~~school board~~School Board member of the school district: A ~~school board~~School Board member may be newly employed or may

continue to be employed by the school district as an employee where there is a reasonable expectation on July 1, or at the time the contract is entered into or extended, that the amount to be earned by that ~~school board~~School Board member under that contract or employment relationship, will not exceed \$8,000 in that fiscal year. If the ~~school board~~School Board member does not receive majority approval to be initially employed or to continue in employment at a meeting where all ~~school board~~School Board members are present, that employment must be immediately terminated and that ~~school board~~School Board member will have no further rights to employment while serving as a ~~school board~~School Board member in the school district.

- D. The ~~school board~~School Board may contract with a class of school district employees, such as teachers or custodians, where the spouse of a ~~school board~~School Board member is a member of the class of employees contracting with the ~~school board~~School Board and the employee spouse receives no special monetary or other benefit that is substantially different from the benefits that other members of the class receive under the employment contract. In order for the ~~school board~~School Board to invoke this exception, it must have a majority of disinterested ~~school board~~School Board members vote to approve the contract, direct the ~~school board~~School Board member spouse to abstain from voting to approve the contract, and publicly set out the essential facts of the contract at the meeting where the contract is approved.

IV. LIMITATIONS ON RELATED EMPLOYEES

- A. The ~~school board~~School Board can hire or dismiss teachers only at duly called meetings. Where a husband and wife, brother and sister, or two brothers or sisters, constitute a quorum, no contract employing a teacher may be made or authorized except upon the unanimous vote of the full ~~school board~~School Board.
- B. The ~~school board~~School Board may not employ any teacher related by blood or marriage to a ~~school board~~School Board member, within the fourth degree as computed by the civil law, except by a unanimous vote of the full ~~school board~~School Board.

V. CONFLICTS PRIOR TO TAKING OFFICE

A ~~school board~~School Board member with personal financial interest in a sale, lease, or contract with the school district which was entered before the ~~school board~~School Board member took office and presents an actual or potential conflict of interest, shall immediately notify the ~~school board~~School Board of such interest. It shall thereafter be the responsibility of the ~~school board~~School Board member to refrain from participating in any action relating to the sale, lease, or contract. At the time of renewal of any such sale, lease, or contract, the ~~school board~~School Board may enter into or renew such sale, lease, or contract only if it falls within one of the enumerated exceptions for contracts relating to goods or services provided above and if the procedures provided in this policy are followed.

VI. DETERMINATION AS TO WHETHER A CONFLICT OF INTEREST EXISTS

The determination as to whether a conflict of interest exists is to be made by the ~~school board~~School Board. Any ~~school board~~School Board member who has an actual or potential conflict shall notify the ~~school board~~School Board of such conflict immediately. The ~~school board~~School Board member shall thereafter cooperate with the ~~school board~~School Board as necessary for the ~~school board~~School Board to make its determination.

Legal References: Minn. Stat. § 122A.40, Subd. 3 (Teacher Hiring, Dismissal) Minn. Stat. § 123B.195 (Board Member's Right to Employment)
Minn. Stat. § 471.87 (Public Officers; Interest in Contract; Penalty)
Minn. Stat. § 471.88, Subds. 2, 3, 4, 5, 12, 13, and 21 (Exceptions)
Minn. Stat. § 471.89 (Contract, When Void)
Op. Atty. Gen. 437-A-4, March 15, 1935
Op. Atty. Gen. 90-C-5, July 30, 1940
Op. Atty. Gen. 90-A, August 14, 1957

ADOPTED: May 11, 1964

AMENDED: May 15, 1973

AMENDED: October 14, 1985

AMENDED: December 13, 2004

AMENDED: November 13, 2017

AMENDED: [February 14, 2022](#)

LAST REVIEWED: ~~November 13, 2017~~ [February 14, 2022](#)

206 SCHOOL BOARD ORGANIZATIONAL MEETING

I. PURPOSE

The purpose of this policy is to ensure consistency in the business conducted at organizational school board meetings.

II. GENERAL STATEMENT OF POLICY

The School Board will organize annually as required by law at a meeting held on or after the first day of January but not later than the second Monday of January. At this meeting the School Board will:

1. Elect School Board officers
2. Designate or reaffirm Board committee structure/assignments
3. Appoint or reaffirm Board representatives to other bodies
4. Conduct such other business as may be deemed appropriate

The meeting shall be called to order by the acting Board Chair, or another delegated member of the School Board, who shall preside until the new Board Chair is elected. At that time, the elected Chair will preside.

ADOPTED: September 9, 1985

AMENDED: August 9, 1993

AMENDED: November 8, 2004

AMENDED: May 8, 2017

AMENDED: February 14, 2022

LAST REVIEWED: May 8, 2017 February 14, 2022

207 SCHOOL BOARD OFFICERS

I. PURPOSE

The purpose of this policy is to delineate the responsibilities entrusted to the School Board officers for the care, management, and control of the public schools of the school district.

II. GENERAL STATEMENT OF POLICY

- A. At the organizational meeting in January, the Board shall elect a ~~e~~C~~h~~air, a ~~e~~C~~l~~erk, and a ~~t~~T~~r~~asurer, who shall hold their offices for one year and until their successors have been elected and qualified. The School Board may choose to elect a ~~V~~ice ~~e~~C~~h~~air to act in the absence of the ~~e~~C~~h~~air.
- B. The persons who perform the duties of the offices of the ~~e~~C~~l~~erk and the ~~t~~T~~r~~asurer need not be members of the School Board. Those duties may be delegated to appropriate district personnel.
- C. The Superintendent, who is appointed by the School Board, shall be an ~~e~~E~~x~~ ~~e~~O~~f~~ficio nonvoting member of the School Board.

ADOPTED: August 13, 1968

AMENDED: September 9, 1985

AMENDED: August 9, 1993

AMENDED: December 13, 2004

AMENDED: February 11, 2008

AMENDED: May 8, 2017

AMENDED: [February 14, 2022](#)

LAST REVIEWED: ~~May 8, 2017~~ [February 14, 2022](#)

210 SCHOOL BOARD MEETINGS – OPEN AND CLOSED

I. PURPOSE

- A. The ~~school board~~School Board embraces the philosophy of openness in the conduct of its business, in the belief that openness produces better programs, more efficiency in administration of programs, and an organization more responsive to public interest and less susceptible to private interest. The ~~school board~~School Board shall conduct its business under a presumption of openness. At the same time, the ~~school board~~School Board recognizes and respects the privacy rights of individuals as provided by law. The ~~school board~~School Board also recognizes that there are certain exceptions to the Minnesota Open Meeting Law as recognized in statute where it has been determined that, in limited circumstances, the public interest is best served by closing a meeting of the ~~school board~~School Board.

II. GENERAL STATEMENT OF POLICY

- A. Except as otherwise expressly provided by statute, all meetings of the ~~school board~~School Board, including executive sessions, shall be open to the public.
- B. Meetings shall be closed only when expressly authorized by law.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. Ch. 13D (Open Meeting Law)
Minn. Stat. § 121A.47, Subd. 5 (~~Student Dismissal Hearing~~Exclusion and Expulsion Procedures)
Minn. Stat. § 122A.33, Subd. 3 (Coaches; Opportunity to Respond)
Minn. Stat. § 122A.40, Subd. 14 (Teacher Discharge Hearing)
Minn. Stat. § 179A.14, Subd. 3 (Labor Negotiations)
Minn. Rules Part 5510.2810 (Bureau of Mediation Services)
Brown v. Cannon Falls Township, 723 N.W.2d 31 (Minn. App. 2006)
Brainerd Daily Dispatch v. Dehen, 693 N.W.2d 435 (Minn. App. 2005)
The Free Press v. County of Blue Earth, 677 N.W.2d 471 (Minn. App. 2004)
Prior Lake American v. Mader, 642 N.W.2d 729 (Minn. 2002)
Star Tribune v. Board of Education, Special School District No. 1, 507 N.W.2d 869 (Minn. App. 1993)
Minnesota Daily v. University of Minnesota, 432 N.W.2d 189 (Minn. App. 1988)
Moberg v. Independent School District No. 281, 336 N.W.2d 510 (Minn. 1983)
Sovereign v. Dunn, 498 N.W.2d 62 (Minn. App. 1993), *rev. denied.* (Minn. 1993)
Dept. of Admin. Advisory Op. No. 12-004 (March 8, 2012)

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Dept. of Admin. Advisory Op. No. 11-004 (April 18, 2011)

Dept. of Admin. Advisory Op. No. 10-020 (September 23, 2010)

Dept. of Admin. Advisory Op. No. 09-020 (September 8, 2009)

Dept. of Admin. Advisory Op. No. 08-015 (July 9, 2008)

Dept. of Admin. Advisory Op. No. 06-027 (September 28, 2006)

Dept. of Admin. Advisory Op. No. 04-004 (February 3, 2004)

[Dept. of Admin. Advisory Op. No. 21003 \(April 19, 2021\)](#)

[Dept. of Admin. Advisory Op. No. 21-002 \(January 13, 2021\)](#)

[Dept. of Admin. Advisory Op. No. 19-012 \(October 24, 2019\)](#)

ADOPTED: May 12, 1986

AMENDED: December 13, 2004

AMENDED: February 11, 2008

AMENDED: November 13, 2017

[AMENDED: February 14, 2022](#)

LAST REVIEWED: ~~November 13, 2017~~ [February 14, 2022](#)



BOARD OF EDUCATION
Regular Meeting – February 14, 2022

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Operations Recommendations

COMMENTS BY: DeeDee Kahring, Executive Director, Finance and Operations

Fiscal Year 2022 Budget Amendment

The revenue adjustments reflect actual year to date receipts, revenue estimates, and enrollment adjustments for the fiscal year ending June 30, 2022. Revenue from Federal sources are also adjusted from estimates to actual revenue expected to be received per Minnesota Department of Education as well as federal pandemic relief revenue received through the American Rescue Plan Act (ARPA). The expenditures reflect adjustments due to updated information from the Minnesota Department of Education, actual versus projected staffing and related salaries and benefits, carryover dollars from the 2020-2021 fiscal year, and expenditures made against the federal pandemic relief funds.

	Original Budget		Revised Budget	
	Revenue	Expenditures	Revenue	Expenditures
General Fund	\$183,606,144	\$183,577,529	\$190,171,431	\$192,253,787
Food Service Fund	8,015,696	7,219,935	7,489,466	7,219,935
Community Services Fund	12,567,918	11,798,122	12,196,295	11,304,191
Building Construction Fund	-	6,000,000	-	6,000,000
Debt Service Fund	14,896,155	14,872,977	152,684,440	152,661,262
Total	\$ 219,085,913	\$ 223,468,563	\$ 362,541,632	\$ 369,439,175

Recommended Action: Approve the revised budget for the fiscal year ending June 30, 2022.

Motion by: _____ **ROLL CALL** Passed: _____

Second by: _____ Failed: _____

Abstentions: _____



Board of Education Roll Call Vote

AGENDA ITEM: _____

	YES	NO	ABSTAIN	ABSENT
Bonita Lucky	_____	_____	_____	_____
Cheryl Polzin	_____	_____	_____	_____
Milind Sohoni	_____	_____	_____	_____
Linda Cohen	_____	_____	_____	_____
Jay Hesby	_____	_____	_____	_____
Heidi Kader	_____	_____	_____	_____
Sarah Johansen	_____	_____	_____	_____

**Wayzata Public Schools
Fiscal Year 2021-2022
Budget Adjustments**

	01	LTFM & HEALTH & SAFETY	08	COMBINED GENERAL FUND	02	04	06	07	82 86	TOTAL
	<u>GENERAL</u>		<u>FEDERAL</u>		<u>FOOD SVC</u>	<u>COMM SVC</u>	<u>CONST</u>	<u>DEBT</u>	<u>CONST</u>	
REVENUE										
FY2022 Skyward BOE Approved Preliminary Budget	\$ 167,530,991	\$ 11,978,381	\$ 4,096,772	\$ 183,606,144	\$ 8,015,696	\$ 12,567,918	\$ -	\$ 14,896,155	\$ -	\$ 219,085,913
Enrollment Increase (Decrease)	(140,000)			(140,000)						(140,000)
Tax Delinquencies-- [SRC 002]	500,000			500,000						500,000
Fed Prog Revisions-- ARP [FIN 140]			490,315	490,315						490,315
Fed Prog Revisions-- ARP [FIN141]			49,202	49,202						49,202
Fed Prog Revisions-- ARP CEIS [FIN144]			95,209	95,209						95,209
Fed Prog Revisions-- ARP Summer Support [150]			366,194	366,194						366,194
Fed Prog Revisions-- ESSER I 90% [FIN 151]			590	590						590
Fed Prog Revisions-- ESSER I 9.5% [Fin 152]			173,131	173,131						173,131
Fed Prog Revisions-- GEER [FIN 153]			350	350						350
Fed Prog Revisions-- ARP Homeless FIN[159]			14,875	14,875						14,875
Fed Prog Revisions-- ARP Learning Recovery [169]			1,678,718	1,678,718						1,678,718
Fed Prog Revisions-- CVOID Testing FIN[170]			648,469	648,469						648,469
Fed Prog Revisions-- Pandemic Learning Loss FIN[171]			195,440	195,440						195,440
Fed Prog Revisions-- Title I [FIN 401]			57,437	57,437						57,437
Fed Prog Revisions-- Title II [FIN 414]			19,641	19,641						19,641
Fed Prog Revisions-- Title III [FIN 417]			4,216	4,216						4,216
Fed Prog Revisions--Fed Sp Ed [FIN 419]			115,481	115,481						115,481
Fed Prog Revisions-- [FIN 420]			4,657	4,657						4,657
Fed Prog Revisions-- [FIN 422]			230	230						230
Fed Prog Revisions-- [FIN 429]			14,755	14,755						14,755
Fed Prog Revisions-- [FIN 433]			20,467	20,467						20,467
Fed Prog Revisions-- ESSER III 90% [FIN 160]			2,133,090	2,133,090						2,133,090
Fed Prog Revisions-- School Age Care FIN[168]				-		99,900				99,900
Fed Prog Revisions-- School Preschool FIN[165]				-		15,573				15,573
Fed Prog Revisions-- ARP Child Care Grant FIN[699]				-		279,000				279,000
Fed Prog Revisions-- Extended Summer FIN[163]			117,016	117,016						117,016
Fed Prog Revisions-- P-EBT Grant FIN[499]			12,084	12,084						12,084
Fed Prog Revisions-- FGRBI JPA Grant FIN[499]			(6,280)	(6,280)						(6,280)
Food Service				-	(526,230)					(526,230)
2021A GO Refunding				-				137,788,285		137,788,285
Community Education				-		(766,096)				(766,096)
SUB-TOTAL-- Changes, Including Prelim Budget Revisions	\$ 360,000	\$ -	\$ 6,205,287	\$ 6,565,287	\$ (526,230)	\$ (371,623)	\$ -	\$ 137,788,285	\$ -	\$ 143,455,719
REVISED REVENUE	\$ 167,890,991	\$ 11,978,381	\$ 10,302,059	\$ 190,171,431	\$ 7,489,466	\$ 12,196,295	\$ -	\$ 152,684,440	\$ -	\$ 362,541,632

EXPENDITURES										
FY2022 Skyward BOE Approved Preliminary Budget	\$ 167,502,106	\$ 11,978,381	\$ 4,096,772	\$ 183,577,259	\$ 7,219,935	\$ 11,798,122	\$ -	\$ 14,872,977	\$ 6,000,000	\$ 223,468,293
Salaries and Benefits	3,642,000			3,642,000						3,642,000
Carryover--Building supplies				-						-
Carryover--Fund a Need [CRS 230]	58,053			58,053						58,053
Carryover--Jackson Grant [CRS 246]	13,650			13,650						13,650
Carryover--YSR [CRS220]	30,187			30,187						30,187
Ed Foundation Grant [CRS 257]	10,167			10,167						10,167
LCTS	545,195			545,195						545,195
Fed Prog Revisions-- ARP [FIN 140]			490,315	490,315						490,315
Fed Prog Revisions-- ARP [FIN141]			49,202	49,202						49,202
Fed Prog Revisions-- ARP CEIS [FIN144]			95,209	95,209						95,209
Fed Prog Revisions-- ARP Summer Support [150]			366,194	366,194						366,194
Fed Prog Revisions-- ESSER I 90% [FIN 151]			590	590						590
Fed Prog Revisions-- ESSER I 9.5% [Fin 152]			173,131	173,131						173,131
Fed Prog Revisions-- GEER [FIN 153]			350	108 350						350

Fed Prog Revisions-- ARP Homeless FIN[159]			14,875	14,875					14,875	
Fed Prog Revisions-- ARP Learning Recovery [169]			1,678,718	1,678,718					1,678,718	
Fed Prog Revisions-- CVOID Testing FIN[170]			648,469	648,469					648,469	
Fed Prog Revisions-- Pandemic Learning Loss FIN[171]			195,440	195,440					195,440	
Fed Prog Revisions-- Title I [FIN 401]			57,437	57,437					57,437	
Fed Prog Revisions-- Title II [FIN 414]			19,641	19,641					19,641	
Fed Prog Revisions-- Title III [FIN 417]			4,216	4,216					4,216	
Fed Prog Revisions--Fed Sp Ed [FIN 419]			115,481	115,481					115,481	
Fed Prog Revisions-- [FIN 420]			4,657	4,657					4,657	
Fed Prog Revisions-- [FIN 422]			230	230					230	
Fed Prog Revisions-- [FIN 429]			14,755	14,755					14,755	
Fed Prog Revisions-- [FIN 433]			20,467	20,467					20,467	
Fed Prog Revisions-- ESSER III 90% [FIN 160]	(2,083,090)		2,133,090	50,000					50,000	
Fed Prog Revisions-- School Age Care FIN[168]				-		99,900			99,900	
Fed Prog Revisions-- School Preschool FIN[165]				-		15,573			15,573	
Fed Prog Revisions-- ARP Child Care Grant FIN[699]				-		198,358			198,358	
Fed Prog Revisions-- Extended Summer FIN[163]			117,016	117,016					117,016	
Fed Prog Revisions-- P-EBT Grant FIN[499]			12,084	12,084					12,084	
Fed Prog Revisions-- FGRBI JPA Grant FIN[499]			(6,280)	(6,280)					(6,280)	
Oct 1st Enrollment Adjustments (sites)	10,427			10,427					10,427	
Carryforward for WHS Activities	644,652			644,652					644,652	
Contract Services & Intermediate 287	(400,000)			(400,000)					(400,000)	
Food Service				-					-	
Community Education				-		(807,762)			(807,762)	
Construction				-					-	
2021A GO Refunding				-			137,788,285		137,788,285	
SUB-TOTAL-- Changes, Including Prelim Budget Revisions	\$ 2,471,241	\$ -	\$ 6,205,287	\$ 8,676,528	\$ -	\$ (493,931)	\$ -	\$ 137,788,285	\$ 145,970,882	
REVISED EXPENDITURES	\$ 169,973,347	\$ 11,978,381	\$ 10,302,059	\$ 192,253,787	\$ 7,219,935	\$ 11,304,191	\$ -	\$ 152,661,262	\$ 6,000,000	\$ 369,439,175
DIFFERENCE--Revenue over (under) expense	\$ (2,082,356)	\$ -	\$ -	\$ (2,082,356)	\$ 269,531	\$ 892,104	\$ -	\$ 23,178	\$ (6,000,000)	\$ (6,897,543)



BOARD OF EDUCATION
Regular Meeting – February 14, 2022

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Operations Recommendations

COMMENTS BY: DeeDee Kahring, Executive Director, Finance and Operations

Fiscal Year 2022-23 Operating Capital Budget

Annually, the School Board adopts the Operating Capital budget of the subsequent fiscal year before the full budget is approved. This is done to accommodate the significant lead-times required to order and receive of many of the capital expenditures included in the Operating Capital budget.

The District’s “Capital Committee” prioritizes requests and proposes a capital expenditure plan to the administration. The enclosed document summarizes, in detail, the projects and expenditures that will be financed in fiscal year 2023 by the District’s fiscal year 2022-2023 Operating Capital aid and levy revenues.

The District administration’s proposed Operating Capital budget for fiscal year 2022-2023 is as follows:

Projected Operating Capital Revenue	\$	3,002,250
Projected Operating Capital Expenditures		<u>3,002,250</u>
Change in Fund Balance	\$	-

Recommended Action: Approve the District administration’s recommended Operating Capital revenue and expenditure budget for fiscal year 2022-2023.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____



Board of Education Roll Call Vote

AGENDA ITEM: _____

	YES	NO	ABSTAIN	ABSENT
Linda Cohen	_____	_____	_____	_____
Jay Hesby	_____	_____	_____	_____
Heidi Kader	_____	_____	_____	_____
Bonita Lucky	_____	_____	_____	_____
Cheryl Polzin	_____	_____	_____	_____
Milind Sohoni	_____	_____	_____	_____
Sarah Johansen	_____	_____	_____	_____

Independent School District 284 - Wayzata Public Schools
Fiscal Year 2022-2023 Preliminary Operating Capital Budget

	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2020-2021</u>
December Levy:			
Avg Bldg age factor	31.17	30.67	31.73
Facilities age Index	1.3117	1.3067	1.3173
Allowance--Equip	79	79	79
Allowance--Facilities	109	109	109
Allowance--Facilities (\$100 * Index)	\$ 142.98	\$ 142.43	\$ 143.59
Allowance--Year round	31	31	31
AMCPU (est)	13,513.60	13,234.00	13,898.20
YEAR ROUND MCPU SRV	38.43	83.16	75.45
Equipment amount	\$ 1,067,574	\$ 1,045,486	\$ 1,097,958
Facilities amount	1,932,091	1,884,902	1,995,563
Year round amount	1,191	2,578	2,339
Total Operating Capital Revenue (Levy and Aid)	\$ 3,002,250	\$ 2,932,966	\$ 3,095,859
Less: Principal and Interest for Bonds and Construction	(600,000)	(600,000)	(600,000)
Less: Construction and Elementary Refresh	(600,000)	(600,000)	(600,000)
Distributed Amounts used by Business Office	<u>\$ 1,802,250</u>	<u>\$ 1,732,966</u>	<u>\$ 1,895,859</u>
Facilities			
Special assessments	165,000	175,000	175,000
Damage Contingency	20,000	20,000	20,000
Large projects contingency		25,000	25,000
Allotted to Buildings for projects	210,000	100,000	450,000
Leases			
Copiers--postage machine	5,500	5,500	5,500
Copiers--high volume	174,500	174,500	174,500
Copiers--mid volume	-	10,000	10,000
Snow Removal Equipment	50,000	40,000	24,000
Textbooks/Technology	550,000	537,000	500,000
Classroom furniture/equipment	50,000	50,000	50,000
Enrollment adjustments:			
Furniture	-	-	20,000
Textbooks/Technology--Secondary	30,000	30,000	30,000
Textbooks/Technology--Elementary	20,000	20,000	20,000
Special Education	10,000	5,500	10,000
Buildings & Grounds--Equipment	70,000	70,000	70,000
Buildings & Grounds--Vehicles	50,000	50,000	50,000
Administration	-	5,000	5,609
Music Program			
Pool of funds for Band	20,000	28,000	28,000
Annual Piano Purchase	2,000	2,000	8,000
Pool of funds for Orchestra (6-12)	20,000	20,000	20,000
Physical Education-Middle Schools	15,000	10,000	20,000
Other			
Map Testing (Northwest Evaluation)	42,000	42,000	42,000
K12 Insight	40,000	40,000	40,000
Odysseyware/Glynlyon (Apex)	20,000	20,000	20,000
Bus Garage	-	-	-
Building Capital Budgets	-	-	-
Building Library Budgets	-	-	-
Safety and Security Allowance	-	-	40,000
Health & Safety Training (Public School Works/Works Internatio	20,000	20,000	20,000
West Interactive--School Messenger	18,250	18,250	18,250
Contingency	-	200,076	-
Crisisgo	15,000	15,140	-
Food Service Equipment - High School Dish Washer	185,000	-	-
Total Amounts allocated	<u>\$ 1,802,250</u>	<u>\$ 1,732,966</u>	<u>\$ 1,895,859</u>



BOARD OF EDUCATION
Regular Meeting – February 14, 2022

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Operations Recommendations

COMMENTS BY: DeeDee Kahring, Executive Director, Finance and Operations

Monthly Financial Reports

Enclosed for School Board review and information are the following financial reports for the month ended December 31, 2021:

- Analysis of Financial Reports
- Statement of Revenues
- Statement of Expenditures
- Investments Summary

Recommended Action: No School Board action is required.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____



Board of Education Roll Call Vote

AGENDA ITEM: _____

	YES	NO	ABSTAIN	ABSENT
Milind Sohoni	_____	_____	_____	_____
Linda Cohen	_____	_____	_____	_____
Jay Hesby	_____	_____	_____	_____
Heidi Kader	_____	_____	_____	_____
Bonita Lucky	_____	_____	_____	_____
Cheryl Polzin	_____	_____	_____	_____
Sarah Johansen	_____	_____	_____	_____

2021-22 School Year Financial Report Analysis



For the Month Ended December 31, 2021

Excellence. For each and every student.

Statement of Revenues Analysis

This analysis reflects revenue received by the month end noted above. Overall revenues are consistent with prior years with the exception of the Community Services Fund, Food Service Fund, and Debt Service Fund.

Community Services Fund: Community Services Fund revenue through the end of December was \$7,433,103 compared to \$4,591,464 the prior year. The favorable increase is due to less strict COVID-19 social distancing requirements than the prior year, yielding increased revenues from fee for service programs. Also, revenues from federal sources in the amount of \$188,675 have been recognized in the Community Services fund compared to \$54,000 at the same period of the prior fiscal year.

Food Service Fund: Food Service Fund revenue through the end of December was \$3,214,368 compared to \$1,449,931 the prior year. The favorable increase is due to the return to in-person learning at school sites, which has generated increased participation in the District's breakfast and lunch programs. Additionally, during fiscal year 2022 the District is operating under the federal *Seamless Summer Option* program which provides free breakfast and lunch to all students in the District at higher reimbursement rates than previous years.

Debt Service Fund: On June 28, 2021 the School Board approved the sale of bonds to refund the Series 2014A and Series 2014B General Obligation bonds. The District received the proceeds of the refunding bonds, the Series 2021A Taxable General Obligation School Building and Alternative Facilities Refunding Bonds, on July 22, 2021. The proceeds received by the District totaled \$137,249,726 and will be used to refund all maturities of the 2014A and 2014B bonds in February 2023, generating savings for taxpayers of the District in future years.

Statement of Expenditures Analysis

This analysis reflects expenditures incurred by the month end noted above and does not include encumbrances. Overall expenditures are consistent with prior years except for the following items:

General Fund: Year to date salary and benefit expenditures are approximately 2.1% higher than the previous fiscal year due to staffing variances caused by pandemic uncertainty and its impact on enrollment, renewed collectively bargaining agreements, and changes to employee benefit elections. The budget will be adjusted mid-year to better reflect current year activity and expected activity through June 30, 2022.

Food Service Fund: Salary and benefit expenditures of \$1,458,407 represent a \$311,351 increase over the prior year. The increase is primarily attributed to increases to the collective bargaining agreement as well as the return to in-person instruction, necessitating the hiring of a portion of the positions that were left vacant during the distance learning period. Food and milk expenditures are also higher during the current fiscal year due to an increase to the number of meals served after the return to in-person instruction as well as pandemic related inflation.

Debt Service Fund: Year-to-date expenditures in the Debt Service Fund are lower than the previous year by \$1,449,032 due to the bond refunding described above. The escrow established for the refunding paid for all or part of the August 2014A & 2014B debt service payments.

2021-22 School Year Statement of Revenues

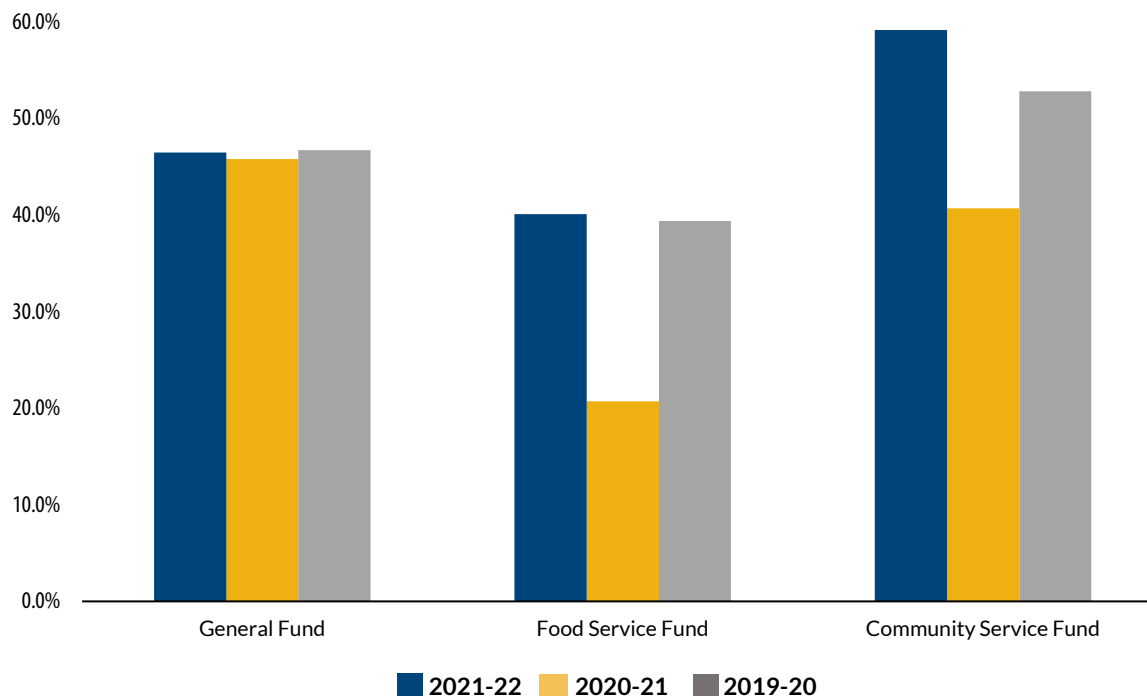
For the Month Ended December 31, 2021



Excellence. For each and every student.

Fund	2021-22		Year-to-Date % of Budget		
	Budget	Actuals	2021-22	2020-21	2019-20
General Fund					
Property Taxes	\$ 66,123,535	\$ 66,286,023	100.2%	97.7%	96.7%
State Aids	107,595,534	16,621,439	15.4%	16.6%	17.0%
Federal Aids	4,095,772	346,812	8.5%	38.2%	13.9%
Miscellaneous Local Revenue	5,791,303	2,067,297	35.7%	27.7%	44.2%
Other Financing Sources	-	-	-	100.0%	-
Total General Fund Revenue	\$ 183,606,144	\$ 85,321,571	46.5%	45.8%	46.7%
Food Service Fund	8,015,696	3,214,368	40.1%	20.7%	39.4%
Community Service Fund	12,567,918	7,433,103	59.1%	40.7%	52.8%
Debt Service Fund	14,896,155	14,795,347 ¹	99.3%	99.7%	99.2%
Construction Fund	-	636,186	-	-	-
Total Revenue All Funds	\$ 219,085,913	\$ 111,400,575	50.8%	48.1%	50.2%

Percent Comparison
Year-To-Date to Total Budget



Notes:

1 - In July 2021 the District received the proceeds of the Series 2021A General Obligation School Building and Alternative Facilities Refunding bonds in the amount of \$137,249,726. This extraordinary event was omitted from the above report for presentation and data comparability purposes.

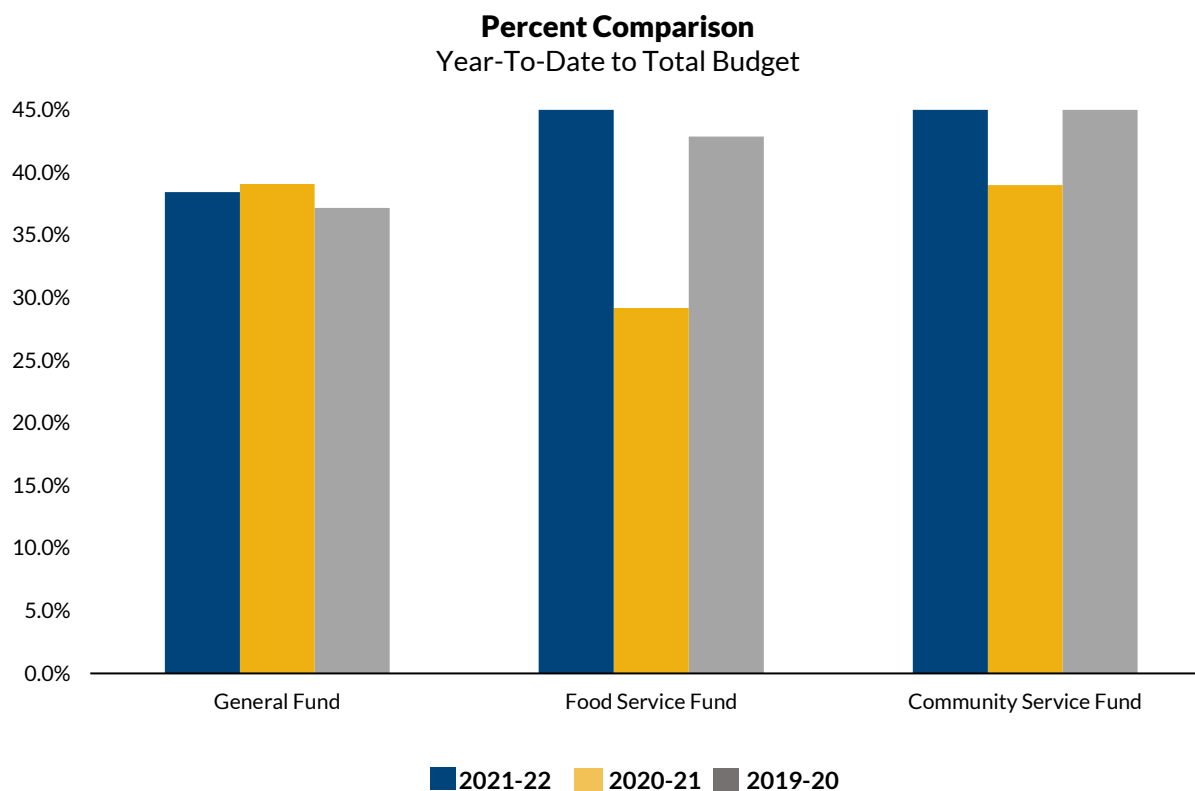
2021-22 School Year Statement of Expenditures

For the Month Ended December 31, 2021



Excellence. For each and every student.

Fund	2021-22		Year-to-Date % of Budget		
	Budget	Actuals	2021-22	2020-21	2019-20
General Fund					
Salaries	\$ 101,377,802	\$ 38,728,521	38.2%	36.7%	37.4%
Benefits	31,966,136	14,122,646	44.2%	41.0%	42.9%
Purchased Services	35,583,857	7,004,013	19.7%	27.6%	27.2%
Supplies & Materials	5,282,996	3,427,084	64.9%	51.9%	60.8%
Capital Expenditures	8,447,088	7,022,666	83.1%	109.2%	75.9%
Other Expenditures	919,379	284,079	30.9%	113.3%	2.5%
Total General Fund Expenditures	\$ 183,577,259	\$ 70,589,009	38.5%	39.1%	37.2%
Food Service Fund	7,219,935	3,125,224	43.3%	29.2%	42.9%
Community Service Fund	11,798,122	4,783,364	40.5%	39.0%	46.0%
Debt Service Fund	14,872,977	2,534,940 ¹	17.0%	28.1%	29.4%
Construction Fund	6,000,000	3,840,727	-	-	-
Total Expenditures All Funds	\$ 223,468,293	\$ 84,873,263	38.0%	40.2%	42.2%



Notes:

1 - In July 2021 the District received the proceeds of the Series 2021A General Obligation School Building and Alternative Facilities Refunding bonds in the amount of \$137,249,726. This extraordinary event was omitted from the above report for presentation and data comparability purposes. The costs of issuance related to the refunding are included.

2021-22 School Year Investment Summary

For the Month Ended December 31, 2021



Excellence. For each and every student.

General Fund:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
PMA/MN Trust	Money Market	N/A	NOW	N/A	\$ 5,702,904	N/A	0.01%
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	8,993,472	N/A	0.01%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	14,716,484	N/A	0.03%
Total General Fund				\$ -	\$ 29,412,860	\$ -	

Alternative Facilities Bonds:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 1,393,753	N/A	0.01%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	5,037,936	N/A	0.03%
Total Alternative Facilities Bonds				\$ -	\$ 6,431,689	\$ -	

2014 General Obligation School Building Bonds:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 90,853	N/A	0.01%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	494,500	N/A	0.03%
Total 2014 General Obligation School Building Bonds				\$ -	\$ 585,353	\$ -	

2018 General Obligation School Building Bonds:

Investment Held At	Type of Investment	Purchase Date	Maturity Date	Investment Cost	Maturity Amount	Interest Earned	Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	N/A	\$ 5,008,353	N/A	0.01%
MSDLAF+ Max	Money Market	N/A	NOW	N/A	3,978,664	N/A	0.03%
Total 2018 General Obligation School Building Bonds				\$ -	\$ 8,987,017	\$ -	



BOARD OF EDUCATION
Regular Meeting – February 14, 2022

AGENDA SECTION: Administrative Reports and Recommendations

ITEM: Finance and Operations Recommendations

COMMENTS BY: DeeDee Kahring, Executive Director, Finance and Operations

Community Facility Usage – Rental Rates for Fiscal Year 2022-2023

School Board policies 919 and 920 encourage the use of District-owned school buildings and activity areas by the community when not used for regularly scheduled early, elementary and secondary education programs. Community Ed works to maximize the use of school facilities by area residents and non-residents. These partnerships build strong community-District relationships and foster active use of District facilities for the enjoyment of our community.

Fees are charged to users to cover the costs associated with rental of the facilities including onsite supervisory and custodial services. The last time rental fees increased was prior to 2018. Enclosed is a summary of the current fee structure along with the recommended rental rate increases. The District administration recommends new rates to be effective beginning July 1, 2022, except for rental fees for grass fields which would be effective immediately.

Recommended Action: Approve and authorize the District administration to enforce the rental rates described in the enclosed attachment.

Motion by: _____

ROLL CALL

Passed: _____

Second by: _____

Failed: _____

Abstentions: _____



Board of Education Roll Call Vote

AGENDA ITEM: _____

	YES	NO	ABSTAIN	ABSENT
Bonita Lucky	_____	_____	_____	_____
Cheryl Polzin	_____	_____	_____	_____
Milind Sohoni	_____	_____	_____	_____
Linda Cohen	_____	_____	_____	_____
Jay Hesby	_____	_____	_____	_____
Heidi Kader	_____	_____	_____	_____
Sarah Johansen	_____	_____	_____	_____

FY23 Facility Rental Fee Proposal - Wayzata Community Ed

Class A City Associations, ISD 284 Nonprofit Groups, Community individuals

Class B Community individuals, political/municipal organizations and nonprofit groups *not* composed of primarily ISD 284 residents

Class C For profit groups or individuals

	Auditoriums			Classrooms			Specialty Rooms (Ex. HS Forum Room)			HS Gyms (1 court per gym)			MS Gyms (2 courts per gym)			Elementary Gyms (2 courts per gym)		
	Class A	Class B	Class C	Class A	Class B	Class C	Class A	Class B	Class C	Class A	Class B	Class C	Class A	Class B	Class C	Class A	Class B	Class C
Current Rates per hour	\$25	\$60	\$100	\$9	\$9	\$15	\$9	\$11	\$25	\$9	\$16	\$25	\$18	\$32	\$50	\$18	\$20	\$30
Proposed Rates per hour	\$30	\$70	\$100	\$10	\$10	\$20	\$10	\$15	\$30	\$12	\$20	\$30	\$24	\$40	\$60	\$24	\$25	\$35

	Elem/MS Cafeterias			HS Cafeterias			Parking Lots	Tennis Courts	Pools	Dome: Large Field	Dome: Small Field	CMS Turf	NEW Effective Immediately Grass Fields	Staffing				
	Class A	Class B	Class C	Class A	Class B	Class C	Class A-C	Class A-C	Class A-C	Class A-C	Class A-C	Class A-C	Class A-C	Building Sup.	Custodian	Snow-plowing	Boiler Check	Auditorium/ Tech Support
Current Rates per hour	\$10	\$16	\$25	\$20	\$32	\$50	\$10	\$4	\$27	\$175	\$145	\$125	NA	\$20	\$40	\$45	\$80	\$30
Proposed Rates per hour	\$15	\$20	\$30	\$25	\$40	\$60	\$12	\$5	\$30	\$200	\$160	\$125	\$12	\$22	\$44	\$50	\$88	\$35



Board of Education
Regular Meeting – February 14, 2022

AGENDA SECTION: Board Reports

ITEM: Board Reports

COMMENTS BY: Sarah Johansen, Board Chair

This section of the agenda provides an opportunity for Board members to update school board members on school board-related work or to make announcements of interest to the public.



Board of Education
Regular Meeting – February 14, 2022

AGENDA SECTION: Adjourn

ITEM: Adjourn

COMMENTS BY: Sarah Johansen, Board Chair

This agenda item brings closure to the School Board meeting.

Recommended Action: Call the meeting to a close.

Motion by: _____ **Yes:** _____ **Passed:** _____

Second by: _____ **No:** _____ **Failed:** _____

Time of Adjournment: _____ 126 _____