



Excellence. For each and every student.

## **BOARD OF EDUCATION**

Regular Meeting - July 12, 2021 - 7:00 PM

Wayzata City Hall

600 Rice Street

Wayzata, Minnesota 55391

### **AGENDA**

|     |                                                                                                                 |           |
|-----|-----------------------------------------------------------------------------------------------------------------|-----------|
| 1.  | <b>CALL TO ORDER/ROLL CALL</b>                                                                                  | <b>2</b>  |
| 2.  | <b>APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS</b>                                                              | <b>3</b>  |
|     | A. Approval of Minutes                                                                                          | 4         |
|     | B. Finance and Business Services                                                                                |           |
|     | 1. Monthly Reports                                                                                              | 12        |
|     | 2. P-Card Authorizations                                                                                        | 30        |
|     | 3. Annual Designations Amendment                                                                                | 31        |
|     | C. Human Resource Services                                                                                      |           |
|     | 1. Monthly Recommendations                                                                                      | 32        |
|     | D. Student Teaching Agreements                                                                                  | 35        |
| 3.  | <b>REPORTS FROM ORGANIZATIONS</b>                                                                               |           |
| 4.  | <b>RECOGNITIONS</b>                                                                                             |           |
|     | A. Retiree Recognition                                                                                          | 46        |
| 5.  | <b>AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD</b>                                                             | <b>47</b> |
| 6.  | <b>STUDENT CURRICULUM PRESENTATION</b>                                                                          |           |
| 7.  | <b>ADMINISTRATIVE REPORTS AND RECOMMENDATIONS</b>                                                               |           |
|     | A. Superintendent                                                                                               |           |
|     | B. Teaching and Learning                                                                                        |           |
|     | 1. Approve the Proposed 2022-2023 School Days Calendar                                                          | 48        |
|     | C. Finance and Business Services                                                                                |           |
|     | 1. Monthly Financial Reports                                                                                    | 50        |
|     | D. Human Resource Services                                                                                      |           |
|     | 1. Contract with Wayzata Culinary Express for Fiscal Years 2021-2024                                            | 56        |
|     | 2. Contract with Wayzata Custodial Maintenance for Fiscal Years 2021-2024                                       | 66        |
|     | 3. Contract with Wayzata Administrative Professionals and Paraprofessional Personnel for Fiscal Years 2021-2024 | 74        |
|     | 4. Supplemental Salary Approval                                                                                 | 89        |
| 8.  | <b>OTHER BOARD ACTION</b>                                                                                       |           |
| 9.  | <b>BOARD REPORTS</b>                                                                                            | <b>96</b> |
| 10. | <b>ADJOURN</b>                                                                                                  | <b>97</b> |

This meeting will be held fully in-person with no Zoom component. We will live-stream the meeting for viewing on the District Youtube channel.



**Board of Education**  
Regular Meeting – July 12, 2021

**AGENDA SECTION:** Call to Order

**ITEM:** Roll Call Attendance

**COMMENTS BY:** Andrea Cuene, Board Chair

|                            | PRESENT | ABSENT |
|----------------------------|---------|--------|
| Linda Cohen                | <hr/>   | <hr/>  |
| Seanne Falconer            | <hr/>   | <hr/>  |
| Sarah Johansen             | <hr/>   | <hr/>  |
| Chris McCullough           | <hr/>   | <hr/>  |
| Cheryl Polzin              | <hr/>   | <hr/>  |
| Bonita Lucky               | <hr/>   | <hr/>  |
| Andrea Cuene               | <hr/>   | <hr/>  |
| Chace Anderson, ex-officio | <hr/>   | <hr/>  |



**Board of Education**  
Regular Meeting – July 12, 2021

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Approval of Agenda and Consent Agenda Items

**COMMENTS BY:** Andrea Cuene, Board Chair

Consent Agenda items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event, the item will be removed as a Consent Agenda item and addressed. Consent Agenda items are as follows:

- 2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**
  - 2.A. Approval of Minutes
  - 2.B. Finance and Business Services
    - 2.B.1. Monthly Reports
    - 2.B.2. P-Card Authorizations
    - 2.B.3. Annual Designations Amendment
  - 2.C. Human Resource Services
    - 2.C.1. Monthly Reports
  - 2.D. Student Teaching Agreements

**Recommended Action:** Approve the full agenda as presented, and the consent agenda items.

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



**Board of Education**  
Regular Meeting – July 12, 2021

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Approval of Board Minutes

**COMMENTS BY:** Bonita Lucky, Board Clerk

Approve the minutes of the following meetings:

- June 1, 2021 Special Meeting
- June 14, 2021 Regular Meeting
- June 28, 2021 Special Meeting

**Recommended Action:** Approve the minutes of the Board meetings.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_ **4** \_\_\_\_\_



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## Special Meeting

Tuesday, June 1, 2021 9:30 AM Central

Zoom Teleconference

Linda Cohen: Present  
Andrea Cuene: Present  
Seanne Falconer: Present  
Sarah Johansen: Present  
Bonita Lucky: Present  
Chris McCullough: Present  
Cheryl Polzin: Present  
Present: 7, Absent: 0.

### 1. CALL TO ORDER/ROLL CALL

### 2. ADMINISTRATIVE REPORTS AND RECOMMENDATIONS

#### 2.A. Superintendent

##### 2.A.1. Policy Approval

Approve the updates to Policy 103: Face Coverings as attached. This motion, made by Chris McCullough and seconded by Sarah Johansen, Passed.

Linda Cohen: Aye, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye  
Aye: 7, Nay: 0

##### 2.A.2. Annual Approval: Identified Official with Authority

Approve Stacey Lackner to act as the Identified Official with Authority Proxy (IOwA) for Wayzata Public School District. This motion, made by Sarah Johansen and seconded by Linda Cohen, Passed.

Linda Cohen: Aye, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye  
Aye: 7, Nay: 0

#### 2.B. Finance and Business Services

##### 2.B.1. General Fund Budget Revision

Approve the updated revised General Fund budget for the fiscal year ending June 30, 2021. This motion, made by Linda Cohen and seconded by Seanne Falconer, Passed.

Linda Cohen: Aye, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye  
Aye: 7, Nay: 0

### 3. ADJOURN

Call the meeting to a close at 9:57 am. This motion, made by Chris McCullough and seconded by Cheryl Polzin, Passed.

Linda Cohen: Aye, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye

Aye: 7, Nay: 0



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Regular Meeting  
Monday, June 14, 2021 7:00 PM Central

Wayzata Public Schools District Office  
210 County Road 101 North  
Plymouth, Minnesota 55447

Linda Cohen: Present  
Andrea Cuene: Absent  
Seanne Falconer: Absent  
Sarah Johansen: Present  
Bonita Lucky: Present  
Chris McCullough: Present  
Cheryl Polzin: Present

Present: 5, Absent: 2.

Linda Cohen, Vice-Chair, called the meeting to order.

## **1. CALL TO ORDER/ROLL CALL**

## **2. APPROVAL OF AGENDA AND CONSENT AGENDA ITEMS**

Approve the agenda and the consent agenda items. This motion, made by Chris McCullough and seconded by Sarah Johansen, Passed.

Andrea Cuene: Absent, Seanne Falconer: Absent, Linda Cohen: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye  
Aye: 5, Nay: 0, Absent: 2

### **2.A. Approval of Minutes**

### **2.B. Finance and Business Services**

#### **2.B.1. Monthly Reports**

### **2.C. Human Resource Services**

#### **2.C.1. Monthly Recommendations**

### **2.D. Approve Revised School Calendar for 2022-2021**

## **3. REPORTS FROM ORGANIZATIONS**

## **4. RECOGNITIONS**

### **4.A. Retiree Recognition**

## **5. AUDIENCE OPPORTUNITY TO ADDRESS SCHOOL BOARD**

## **6. STUDENT CURRICULUM PRESENTATION**

## **7. ADMINISTRATIVE REPORTS AND RECOMMENDATIONS**

### **7.A. Superintendent**

7.A.1. Face Coverings Policy

Approve the updates to Policy 103: Face Coverings as attached. This motion, made by Chris McCullough and seconded by Bonita Lucky, Passed.

Andrea Cuene: Absent, Seanne Falconer: Absent, Linda Cohen: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye  
Aye: 5, Nay: 0, Absent: 2

7.B. Teaching and Learning

7.C. Finance and Business Services

7.C.1. Monthly Financial Reports

7.C.2. ESSER III 20% Set Aside (Learning Loss)

Approve the District administration's recommended ESSER III 20% learning loss set aside revenue and expenditure budget for fiscal year 2021-2022. This motion, made by Sarah Johansen and seconded by Chris McCullough, Passed.

Andrea Cuene: Absent, Seanne Falconer: Absent, Linda Cohen: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye  
Aye: 5, Nay: 0, Absent: 2

7.C.3. CMS Athletic Track Project

Award to the lowest responsible bidder listed in the enclosed document, Northland Paving, in the total amount of \$159,333.00, construction contracts for the project. This motion, made by Cheryl Polzin and seconded by Bonita Lucky, Passed.

Andrea Cuene: Absent, Seanne Falconer: Absent, Linda Cohen: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye  
Aye: 5, Nay: 0, Absent: 2

7.C.4. WHS Pavement Project

Award to the lowest responsible bidder listed in the enclosed document, Northwest Asphalt Inc., in the total amount of \$292,000.00, construction contracts for the project. This motion, made by Sarah Johansen and seconded by Chris McCullough, Passed.

Andrea Cuene: Absent, Seanne Falconer: Absent, Linda Cohen: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye  
Aye: 5, Nay: 0, Absent: 2

7.C.5. Certification of Population Estimate

Approve the population estimate of 73,017 as of June 2021. This motion, made by Cheryl Polzin and seconded by Sarah Johansen, Passed.

Andrea Cuene: Absent, Seanne Falconer: Absent, Linda Cohen: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye  
Aye: 5, Nay: 0, Absent: 2

7.C.6. School Board Candidate Filing

Adopt the resolution establishing the dates for filing affidavits of candidacy for the November 2021 School Board election. This motion, made by Chris McCullough and seconded by Cheryl Polzin, Passed.

Andrea Cuene: Absent, Seanne Falconer: Absent, Linda Cohen: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye  
Aye: 5, Nay: 0, Absent: 2

7.C.7. Negative Student Meal Account and Debt Collection

Approve the adoption of Policy 734: Negative Student Meal Account and Debt Collection. This motion, made by Chris McCullough and seconded by Bonita Lucky, Passed.

Andrea Cuene: Absent, Seanne Falconer: Absent, Linda Cohen: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye  
Aye: 5, Nay: 0, Absent: 2

7.D. Human Resource Services

**8. OTHER BOARD ACTION**

**9. BOARD REPORTS**

**10. ADJOURN**

Adjourn the meeting 7:38 pm. This motion, made by Sarah Johansen and seconded by Bonita Lucky, Passed.

Andrea Cuene: Absent, Seanne Falconer: Absent, Linda Cohen: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye  
Aye: 5, Nay: 0, Absent: 2



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Special Meeting  
Monday, June 28, 2021 4:00 PM Central

Wayzata Public Schools District Office  
210 County Road 101 North  
Plymouth, Minnesota 55447

Linda Cohen: Absent  
Andrea Cuene: Present  
Seanne Falconer: Present  
Sarah Johansen: Present  
Bonita Lucky: Present  
Chris McCullough: Present  
Cheryl Polzin: Present  
Present: 6, Absent: 1.

## **1. CALL TO ORDER/ROLL CALL**

## **2. ADMINISTRATIVE REPORTS AND RECOMMENDATIONS**

### **2.A. Superintendent**

2.A.1. Introduction of New Administrators

### **2.B. Finance and Business Services**

2.B.1. Preliminary Budget for 2021-2022

Approve the preliminary budget for the 2021-2022 fiscal year. This motion, made by Sarah Johansen and seconded by Chris McCullough, Passed.

Linda Cohen: Absent, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye  
Aye: 6, Nay: 0, Absent: 1

2.B.2. Award Sale of General Obligation Taxable School Building and Alternative Facilities Bonds, Series 2021A

Approve the resolution ratifying the award of the sale, determining the form and details, authorizing the execution, delivery, and registration, and providing for the payment of the General Obligation Taxable School Building and Alternative Facilities Refunding Bonds, Series 2021A. This motion, made by Sarah Johansen and seconded by Seanne Falconer, Passed.

Linda Cohen: Absent, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye  
Aye: 6, Nay: 0, Absent: 1

2.B.3. Central Middle School Track Rehabilitation Project

Award to the second lowest responsible bidder listed in the enclosed document, Park Construction Company, in the total amount of \$175,944.00, construction contracts for the project. This motion, made by Cheryl Polzin and seconded by Chris McCullough, Passed.

Linda Cohen: Absent, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye  
Aye: 6, Nay: 0, Absent: 1

## **2.C. Human Resource Services**

### **2.C.1. Supplemental Salaries for 2021-2022**

Table the item until the July Regular meeting. This motion, made by Sarah Johansen and seconded by Bonita Lucky, Tabled.

Linda Cohen: Absent, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye  
Aye: 6, Nay: 0, Absent: 1

## **3. ADJOURN**

Adjourn the meeting at 4:35 pm. This motion, made by Chris McCullough and seconded by Cheryl Polzin, Passed.

Linda Cohen: Absent, Andrea Cuene: Aye, Seanne Falconer: Aye, Sarah Johansen: Aye, Bonita Lucky: Aye, Chris McCullough: Aye, Cheryl Polzin: Aye  
Aye: 6, Nay: 0, Absent: 1



**BOARD OF EDUCATION**  
Regular Meeting – July 12, 2021

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Finance and Business Services Recommendations

**COMMENTS BY:** DeeDee Kahring, Executive Director, Finance and Business

**Finance and Business Services Recommendations**

These routine items are presented for School Board review and approval through a single consent motion.

**Monthly Bills**

The attached lists itemize claims for which the School Board is requested to authorize payment:

|                                             |              |
|---------------------------------------------|--------------|
| General Checking Account for June 2021      | \$5,333,969  |
| Wire Transfers, EFTs, and ACHs for May 2021 | \$12,474,323 |

**Acknowledgement of Contributions**

Minnesota Statutes 465.03 – Gifts to Municipalities:

“Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”

The School Board is requested to accept the attached list of donations received in June 2021:

|                   |           |
|-------------------|-----------|
| Cash Donations    | \$104,638 |
| In-Kind Donations | \$200     |

**Recommended Action:** Approve the checking account and wire transfer payments and accept with appreciation the donations, which comply with current state and local policies and guidelines.

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

# 2020-21 School Year Check Report

For the Month Ended June 30, 2021



Excellence. For each and every student.

| Check No. | Vendor                                    | Description                                                | Date      | Amount        |
|-----------|-------------------------------------------|------------------------------------------------------------|-----------|---------------|
| 16917     | Main Line Transportation Inc (MTI)        | Transportation Services                                    | 6/22/2021 | \$ 820,687.13 |
| 17050     | First Student Inc                         | Transportation Services                                    | 6/29/2021 | 680,204.21    |
| 16932     | Mint Roofing Inc                          | WHS, GW, BV - Roof Rehab                                   | 6/22/2021 | 496,935.86    |
| 17020     | Apple Financial Services                  | Apple Computer Equipment                                   | 6/28/2021 | 450,048.33    |
| 16491     | Main Line Transportation Inc (MTI)        | Trans                                                      | 6/1/2021  | 366,410.40    |
| 16834     | College Board Ap Exams                    | Ap Testing                                                 | 6/22/2021 | 207,550.00    |
| 16791     | Xcel Energy                               | Monthly Serv                                               | 6/15/2021 | 122,538.68    |
| 16586     | Intermediate Dist 287                     | Monthly June 21                                            | 6/8/2021  | 114,443.22    |
| 16804     | Arctic Wolf Networks Inc                  | License & Serv                                             | 6/22/2021 | 78,714.88     |
| 16640     | Upper Lake Foods                          | WPS - Prime Vendor                                         | 6/8/2021  | 63,482.14     |
| 16810     | Benilde-St Margarets School               | Non-Public Transport                                       | 6/22/2021 | 62,322.33     |
| 16687     | CDW Government Llc                        | Renewal Of Filter                                          | 6/15/2021 | 52,000.00     |
| 16675     | Benefitfocus.Com Inc                      | Prof Serv                                                  | 6/15/2021 | 51,371.20     |
| 710752    | Hillyard Inc Minneapolis                  | Supplies                                                   | 6/30/2021 | 51,052.29     |
| 16613     | Phasor Electric Co                        | WMS - 26A Electrical                                       | 6/8/2021  | 48,735.58     |
| 16849     | Employers Mutual Casualty Insurance       | Commercial Policy                                          | 6/22/2021 | 46,980.32     |
| 16570     | Employers Mutual Casualty Insurance       | Commercial Account                                         | 6/8/2021  | 46,965.34     |
| 16823     | CDW Government Llc                        | Renewal Of Zoom Licenses                                   | 6/22/2021 | 39,250.00     |
| 16818     | Breck School                              | Non-Public Transport                                       | 6/22/2021 | 31,477.88     |
| 16575     | H2I Group, Inc                            | WMS - 09M Stage Flooring                                   | 6/8/2021  | 30,210.00     |
| 16482     | Kinect Energy Inc                         | Monthly Serv                                               | 6/1/2021  | 29,170.88     |
| 16814     | The Blake School                          | Non Pub Trans                                              | 6/22/2021 | 26,890.00     |
| 16449     | CDW Government Llc                        | Mics For Boardroom & Url Filter                            | 6/1/2021  | 26,264.49     |
| 16837     | Construction Results Corporation          | KL - Window, Door And Wall Rehabilitation                  | 6/22/2021 | 24,225.00     |
| 16503     | Now Micro                                 | Laptops For Abe                                            | 6/1/2021  | 22,400.00     |
| 16970     | Risk Administration Services Inc          | Workers Comp                                               | 6/22/2021 | 20,811.00     |
| 16599     | Maertens-Brenny Construction              | WMS - 03A Concrete And Masonry                             | 6/8/2021  | 20,586.12     |
| 16689     | Ceso Transportation, Llc                  | Trans                                                      | 6/15/2021 | 20,024.99     |
| 16915     | Lionsgate Academy                         | Perkins Expenses                                           | 6/22/2021 | 19,462.08     |
| 16656     | City Of Plymouth                          | GL Media Permit                                            | 6/9/2021  | 19,412.39     |
| 16635     | Twin City Acoustics Inc                   | WMS - 09C Ceiling And Acoustical Treatment                 | 6/8/2021  | 19,093.34     |
| 16572     | Gopher Stage Lighting                     | WMS - 11J Theatre, Stage, Curtains                         | 6/8/2021  | 18,259.80     |
| 16857     | Fourth Baptist Christian School           | Non-Public Transport                                       | 6/22/2021 | 17,530.28     |
| 16631     | Thelen Heating And Roofing Inc            | GL - 07H Built-Up Bituminous Roofing                       | 6/8/2021  | 17,100.00     |
| 17070     | Innovative Therapy Solutions, Llc         | Spl Cont                                                   | 6/29/2021 | 17,000.00     |
| 16694     | City Of Plymouth                          | WPS Water                                                  | 6/15/2021 | 16,622.08     |
| 710741    | Wright-Hennepin Cooperative Electric Assn | Monthly Serv                                               | 6/23/2021 | 14,388.11     |
| 16844     | Division 16 Eletric Llc                   | BV - 26A Electrical                                        | 6/22/2021 | 14,376.35     |
| 16540     | Autumn Ridge Landscaping Inc              | OW/ELS - 32F Irrigation & Landscaping                      | 6/8/2021  | 14,334.76     |
| 16782     | Upper Lake Foods                          | WPS - Prime Vendor                                         | 6/15/2021 | 14,267.72     |
| 17104     | Region 6Aa                                | Boys & Girls Track And Field Meets At WHS 6/8/21 & 6/10/21 | 6/29/2021 | 13,730.00     |
| 16968     | Redeemer Lutheran Church & School         | Non Public Textbook, Guidance, Health Reimburse            | 6/22/2021 | 13,152.75     |
| 16785     | Waste Management Of Wi                    | Monthly Serv                                               | 6/15/2021 | 12,304.79     |
| 16625     | Spartan Steel Erectors Inc                | EMS - 05B Structural Steel                                 | 6/8/2021  | 12,225.20     |
| 16807     | Ave Maria Academy                         | Non-Public Transport                                       | 6/22/2021 | 12,212.53     |
| 16715     | First Student Inc                         | Transportation Services                                    | 6/15/2021 | 11,967.55     |
| 16705     | Fairview                                  | Well Being Prog                                            | 6/15/2021 | 11,776.67     |
| 16902     | Kamida                                    | WHS & CMS Access Ramp To Baseball Field & WHS Bleacher Pad | 6/22/2021 | 11,539.00     |
| 710753    | Team Sporting Goods, Inc                  | Football & Volleyball Equip                                | 6/30/2021 | 11,304.40     |

| Check No. | Vendor                                  | Description                                       | Date      | Amount    |
|-----------|-----------------------------------------|---------------------------------------------------|-----------|-----------|
| 16866     | Good Shepard                            | Non-Public Transport                              | 6/22/2021 | 11,200.50 |
| 16996     | Transportation Plus Inc                 | Transportation Services                           | 6/22/2021 | 10,920.00 |
| 16681     | The Blake School                        | Non Pub Health                                    | 6/15/2021 | 10,877.63 |
| 16474     | Iocp                                    | Comm Ed Rent                                      | 6/1/2021  | 10,796.09 |
| 16824     | Century Construction Company            | WMS - 02A Demo                                    | 6/22/2021 | 10,289.01 |
| 16873     | H2I Group, Inc                          | WMS - 09M Stage Flooring                          | 6/22/2021 | 9,932.30  |
| 710687    | Trio Supply Co                          | WPS - Paper Supplies                              | 6/3/2021  | 9,754.00  |
| 17012     | Wold Architects And Engineers           | Wms/GW - Media Center Improvements & Bv/GL - Ltfm | 6/22/2021 | 9,641.36  |
| 17128     | Zahl-Petroleum Maintenance Co           | EMS Service                                       | 6/29/2021 | 9,525.00  |
| 16981     | Spartan Steel Erectors Inc              | OW/ELS - 05B Structural Steel Erection            | 6/22/2021 | 9,446.24  |
| 16875     | Hanus Enterprises,Llp                   | June 2021 Bus Garage Rent                         | 6/22/2021 | 9,178.11  |
| 16971     | River Tree School                       | Non-Public Transport                              | 6/22/2021 | 8,930.94  |
| 710730    | Institute For Environmental Assessment  | Prof Serv                                         | 6/23/2021 | 8,789.97  |
| 16601     | Medina Entertainment Ctr                | Rental                                            | 6/8/2021  | 8,435.53  |
| 17024     | Academic Excellence Llc                 | Prof Serv                                         | 6/29/2021 | 8,429.47  |
| 710734    | Reinders                                | WHS Athletic Field Rep                            | 6/23/2021 | 8,317.43  |
| 16576     | Hamernicks Interiour Soluatoins         | WMS - 09K Painting/Wall Covering                  | 6/8/2021  | 8,143.62  |
| 710709    | Tierney Brothers, Inc.                  | PC/GL/BV - Conference Room                        | 6/10/2021 | 8,085.00  |
| 17015     | Youth Enrichment League                 | Prof Serv                                         | 6/22/2021 | 7,934.50  |
| 16606     | Nac (Northern Air Corp)                 | GL - 26A Electrical                               | 6/8/2021  | 7,790.00  |
| 17065     | Hirequest                               | Prof Serv                                         | 6/29/2021 | 7,735.00  |
| 16655     | City Of Plymouth                        | Permit GL Reroof                                  | 6/9/2021  | 7,710.65  |
| 710744    | Xerox Corporation                       | WPS Copier Lease & Maintenance                    | 6/23/2021 | 7,584.12  |
| 16650     | Wold Architects And Engineers           | OW - Mau Replacement '21                          | 6/8/2021  | 7,430.45  |
| 16682     | Boiler Services, Inc                    | Labor & Material                                  | 6/15/2021 | 7,329.93  |
| 16592     | Kellington Construction Inc             | OW/ELS - 02A Demo Original Po #6000200042         | 6/8/2021  | 7,244.00  |
| 17097     | Plangrid Inc                            | Prof Serv                                         | 6/29/2021 | 7,139.66  |
| 16561     | Construction Systems Inc                | WMS - 05A Structural Steel                        | 6/8/2021  | 6,785.64  |
| 16479     | Kamida                                  | NW Sidewalk Repair                                | 6/1/2021  | 6,750.00  |
| 16985     | St. Therese School                      | Non-Public Transport                              | 6/22/2021 | 6,535.62  |
| 16525     | Upper Lake Foods                        | WPS - Prime Vendor                                | 6/1/2021  | 6,487.65  |
| 16920     | Maranatha Christian Academy             | Non-Public Transport                              | 6/22/2021 | 6,356.64  |
| 16629     | Summit Companies                        | WMS - 21A Fire Suppression                        | 6/8/2021  | 6,299.38  |
| 16632     | Thyssenkrupp Elevator Corp              | OW/ELS - 14B Elevators                            | 6/8/2021  | 6,295.00  |
| 16721     | Hennepin Healthcare System, Inc         | May Covid Screenings                              | 6/15/2021 | 6,280.00  |
| 17105     | Relate Counseling Ctr                   | Mental Health Supports                            | 6/29/2021 | 6,231.25  |
| 16724     | Hirequest                               | Prof Serv                                         | 6/15/2021 | 6,176.64  |
| 16470     | Hirequest                               | Prof Serv                                         | 6/1/2021  | 6,131.13  |
| 16950     | Northland Mechanical Contractors Inc    | GL - 22A Plumbing                                 | 6/22/2021 | 6,089.50  |
| 16903     | Karbowski, Virginia                     | Prof Serv                                         | 6/22/2021 | 6,000.00  |
| 16583     | Hufcor Inc                              | WMS - 10D Operable Partition                      | 6/8/2021  | 5,931.05  |
| 17120     | Trugreen                                | Dist Use                                          | 6/29/2021 | 5,832.00  |
| 16878     | Heilicher Minneapolis Jewish Day School | Non Public Transport                              | 6/22/2021 | 5,777.55  |
| 16984     | St John'S Lutheran School               | Non-Public Transport                              | 6/22/2021 | 5,718.94  |
| 17087     | Medina Golf & Country Club              | Synchro / Girls Lacrosse / Boys Golf Banquet      | 6/29/2021 | 5,713.42  |
| 16580     | Hirequest                               | Prof Serv                                         | 6/8/2021  | 5,596.50  |
| 16856     | First Student Inc                       | Transportation Services                           | 6/22/2021 | 5,590.27  |
| 16593     | Klamm Mechanical Contractors Inc        | BV - 23B Combined Mechanical                      | 6/8/2021  | 5,576.50  |
| 17030     | Amazon Capital Services Inc             | Office And Classroom Supplies                     | 6/29/2021 | 5,565.29  |
| 16558     | Century Construction Company            | GL - 02A Demo & 06A Carpentry                     | 6/8/2021  | 5,510.00  |
| 16538     | Amazon Capital Services Inc             | Office And Classroom Supplies                     | 6/8/2021  | 5,503.58  |
| 16787     | West Lutheran High School               | Non Pub Guidance & Health                         | 6/15/2021 | 5,446.84  |
| 17021     | 1St Choice Pediatric Home Care          | Nursing                                           | 6/29/2021 | 5,432.50  |
| 16585     | Ingram Library Services                 | Books                                             | 6/8/2021  | 5,418.75  |
| 17025     | Alexandra Mccannel Llc                  | Prof Serv                                         | 6/29/2021 | 5,355.00  |
| 16846     | Dude Solutions Inc                      | Trip Tirect                                       | 6/22/2021 | 5,341.53  |
| 16549     | Bix Produce Company Llc                 | WPS - Produce                                     | 6/8/2021  | 5,324.55  |
| 16633     | Twin City Hardware                      | WMS - 08A Doors, Frames & Hardware                | 6/8/2021  | 5,273.55  |
| 16630     | T-Mobile Usa, Inc                       | Due 06/13/21 Ctr Hotspots                         | 6/8/2021  | 5,076.01  |
| 16871     | Groves Academy                          | Non-Public Transport                              | 6/22/2021 | 5,051.82  |

| Check No. | Vendor                                   | Description                                    | Date      | Amount   |
|-----------|------------------------------------------|------------------------------------------------|-----------|----------|
| 16448     | Canon Financial Services Inc             | WPS Copier Fleet Lease                         | 6/1/2021  | 5,032.86 |
| 16896     | Inspec, Inc.                             | WHS - Pavement Rehab                           | 6/22/2021 | 5,000.00 |
| 16557     | Central Roofing Co                       | WMS - 07H Roofing                              | 6/8/2021  | 4,945.01 |
| 16761     | Rupp, Anderson, Squires & Waldspurger Pa | Prof Serv                                      | 6/15/2021 | 4,766.08 |
| 16607     | Northland Mechanical Contractors Inc     | GL - 22A Plumbing                              | 6/8/2021  | 4,750.00 |
| 16973     | Rtl Construction Inc                     | BV - 09A Drywall                               | 6/22/2021 | 4,750.00 |
| 16669     | Arvig                                    | Due 06/25/21 Monthly Internet                  | 6/15/2021 | 4,603.95 |
| 16652     | Woodside Industries, Inc.                | GL - 12C Plastic Laminate Casework             | 6/8/2021  | 4,598.00 |
| 16466     | Hennepin Technical College               | Rental Agreement 4Th Qtr                       | 6/1/2021  | 4,570.00 |
| 16591     | Karges-Faulconbridge, Inc                | Multiple Sites - Commissioning                 | 6/8/2021  | 4,566.75 |
| 16756     | Promowear                                | Wellness                                       | 6/15/2021 | 4,530.80 |
| 710724    | Xerox Corporation                        | WPS Copier Lease & Maintenance                 | 6/17/2021 | 4,528.69 |
| 16941     | The Mpx Group                            | Graduation                                     | 6/22/2021 | 4,507.08 |
| 16894     | Incentive Services Inc                   | Supplies                                       | 6/22/2021 | 4,500.00 |
| 16568     | Ebert Construction                       | GI/PC - 03A Concrete And Masonry               | 6/8/2021  | 4,258.39 |
| 710682    | Project Lead The Way, Inc                | Supplies                                       | 6/3/2021  | 4,150.00 |
| 16717     | Garvey Communications                    | Prof Serv                                      | 6/15/2021 | 4,125.00 |
| 16886     | Holy Family Academy                      | Non-Public Transport                           | 6/22/2021 | 4,096.40 |
| 16906     | Klamm Mechanical Contractors Inc         | BV - 23B Combined Mechanical                   | 6/22/2021 | 4,074.17 |
| 16764     | Sonova Usa Inc                           | Sped - Joelle Peterson - Esc                   | 6/15/2021 | 4,049.99 |
| 17084     | Lowe, Leann                              | Services                                       | 6/29/2021 | 4,000.00 |
| 16565     | Division 16 Eletric Llc                  | BV - 26A Electrical                            | 6/8/2021  | 3,942.50 |
| 16805     | Art Spark Llc                            | Prof Serv                                      | 6/22/2021 | 3,905.00 |
| 16699     | Ditch Creek Landscape, Llc               | Service                                        | 6/15/2021 | 3,850.00 |
| 16880     | Hennepin Technical College               | Post Secondary Tuition                         | 6/22/2021 | 3,832.79 |
| 17091     | Nha Heating & Air Conditioning Inc       | Prof Serv                                      | 6/29/2021 | 3,831.54 |
| 16719     | H & B Specialized Products               | Service                                        | 6/15/2021 | 3,635.00 |
| 16833     | City Of Plymouth                         | March 2021 Fuel Usage                          | 6/22/2021 | 3,632.20 |
| 16931     | Minnehaha Academy                        | Non-Public Transport                           | 6/22/2021 | 3,617.03 |
| 16885     | Holy Trinity Lutheran School             | Non-Public Transport                           | 6/22/2021 | 3,602.50 |
| 17008     | West Lutheran High School                | Non Pub Transport                              | 6/22/2021 | 3,518.10 |
| 17071     | Inspec, Inc.                             | Prof Serv                                      | 6/29/2021 | 3,500.00 |
| 16431     | Asl Interpreting Services                | Interpreting Services                          | 6/1/2021  | 3,488.00 |
| 17041     | Canon Financial Services Inc             | WPS Copier Fleet Lease                         | 6/29/2021 | 3,452.20 |
| 16942     | Minnetonka Christian Academy             | Non-Public Transport                           | 6/22/2021 | 3,392.86 |
| 16662     | 1St Choice Pediatric Home Care           | Nursing                                        | 6/15/2021 | 3,392.00 |
| 16967     | Red Cedar Steel Erectors Inc             | WMS - 05B Structural Steel                     | 6/22/2021 | 3,354.43 |
| 16571     | Frontier Fire Protection Inc             | PC - 21A Fire Protection                       | 6/8/2021  | 3,329.75 |
| 17053     | G & B Environmental Inc                  | Materials & Install                            | 6/29/2021 | 3,045.00 |
| 16784     | Viking Electric Supply, Inc              | SH Media Ctr Entry Lights                      | 6/15/2021 | 3,033.14 |
| 16518     | St Paul Beverage Solutions, Llc          | WPS - Milk Products                            | 6/1/2021  | 3,027.74 |
| 16604     | Movefwd Inc (Formerly Teens Alone)       | Ce Counseling 20/21                            | 6/8/2021  | 3,000.00 |
| 16774     | University Of Mn                         | Cecilia Roth Id#5698752                        | 6/15/2021 | 3,000.00 |
| 16726     | Ingram Library Services                  | Books                                          | 6/15/2021 | 2,933.33 |
| 17067     | House Of Note                            | Orchestra Repair                               | 6/29/2021 | 2,900.00 |
| 16956     | Park Construction Company                | WMS - 32A Asphalt Paving                       | 6/22/2021 | 2,880.40 |
| 16825     | Centurylink Business Services            | Monthly Serv Due 6/25/21                       | 6/22/2021 | 2,841.78 |
| 16559     | Centurylink Business Services            | Monthly Serv Due 5/26/21                       | 6/8/2021  | 2,841.77 |
| 710717    | Motg (Mn Office Technology Grp)          | Quarterly Main                                 | 6/17/2021 | 2,670.68 |
| 710686    | Staples Business Advantage               | Office Supplies                                | 6/3/2021  | 2,658.74 |
| 16759     | Risk Administration Services Inc         | Deductible Billing                             | 6/15/2021 | 2,650.82 |
| 16704     | Ensemble'S Edge                          | WHS Rebecca Wyffles Choir Folders              | 6/15/2021 | 2,627.13 |
| 16815     | Blb Consulting Llc                       | Prof Serv                                      | 6/22/2021 | 2,605.00 |
| 16954     | Our Lady Of The Lake                     | Non Public Transport                           | 6/22/2021 | 2,604.25 |
| 16703     | Elite Av Llc                             | Prof Serv                                      | 6/15/2021 | 2,561.31 |
| 16555     | Capital City Glass Inc                   | BV - 08F Entrance, Storefront And Curtain Wall | 6/8/2021  | 2,559.30 |
| 16673     | Bayada Home Health Care Inc              | Nursing Services                               | 6/15/2021 | 2,552.50 |
| 16447     | Calabay Productions Llc                  | Graduation                                     | 6/1/2021  | 2,550.00 |
| 710719    | Scholastic Book Fairs                    | Books 15                                       | 6/17/2021 | 2,508.67 |
| 16462     | Graybar Electric Co                      | EMS Data Cabinets                              | 6/1/2021  | 2,491.23 |

| Check No. | Vendor                                | Description                             | Date      | Amount   |
|-----------|---------------------------------------|-----------------------------------------|-----------|----------|
| 16667     | Amazon Capital Services Inc           | Office And Classroom Supplies           | 6/15/2021 | 2,489.88 |
| 16801     | Amazon Capital Services Inc           | Office And Classroom Supplies           | 6/22/2021 | 2,489.82 |
| 16680     | Bix Produce Company Llc               | WPS - Produce                           | 6/15/2021 | 2,450.67 |
| 16550     | Bobet, Robin                          | (A)Supplies                             | 6/8/2021  | 2,440.00 |
| 16793     | Rausch, Sturm, Israel & Hornick, S.C. | Payroll Garnishment                     | 6/21/2021 | 2,434.27 |
| 16695     | City Of Wayzata                       | WPS - Water                             | 6/15/2021 | 2,387.28 |
| 16426     | Alexandra Mccannel Llc                | Cont Serv                               | 6/1/2021  | 2,370.00 |
| 16733     | Lvc (Low Voltage Contractors)         | Service                                 | 6/15/2021 | 2,350.00 |
| 17037     | Bayada Home Health Care Inc           | Nursing Services                        | 6/29/2021 | 2,297.50 |
| 17017     | Zee Medical Service                   | Supplies                                | 6/22/2021 | 2,288.50 |
| 16437     | Bayada Home Health Care Inc           | Nursing Services                        | 6/1/2021  | 2,262.50 |
| 16436     | Batteries R Us                        | WPS - Batteries                         | 6/1/2021  | 2,239.95 |
| 16983     | St John The Baptist School            | Non Public Transport                    | 6/22/2021 | 2,203.20 |
| 16809     | Benchmark Education Company Llc       | Title Iii - Esc                         | 6/22/2021 | 2,163.70 |
| 16859     | Frederick Bethke Violins Llc          | Repairs                                 | 6/22/2021 | 2,140.91 |
| 16612     | Peterson Companies Inc                | WMS - 11K Athletic Field Equip.         | 6/8/2021  | 2,138.01 |
| 16994     | Totino Grace High School              | Non-Public Transport                    | 6/22/2021 | 2,135.04 |
| 16706     | Field Environmental Consulting Inc    | Prof Serv                               | 6/15/2021 | 2,110.00 |
| 16947     | Nha Heating & Air Conditioning Inc    | Prof Serv                               | 6/22/2021 | 2,109.00 |
| 16949     | Nokomis Shoe Shop Inc                 | Supplies                                | 6/22/2021 | 2,099.55 |
| 17125     | Westmark Productions                  | Choir Prof Serv                         | 6/29/2021 | 2,076.00 |
| 16901     | Jostens, Inc                          | Yearbook                                | 6/22/2021 | 2,073.50 |
| 16757     | Quantum Graphics Inc                  | Yearbooks                               | 6/15/2021 | 2,069.00 |
| 16930     | Midwest Specialty Maintenance Inc     | OW/ELS - 01J Final Cleaning             | 6/22/2021 | 2,065.90 |
| 16728     | Inspec, Inc.                          | Dist. - Pavement Management             | 6/15/2021 | 2,000.00 |
| 16778     | University Of Mn                      | Rebecca Scholder Id#5692503             | 6/15/2021 | 2,000.00 |
| 17000     | University Of Minnesota Duluth        | Eliana Dunn Id#5724429                  | 6/22/2021 | 2,000.00 |
| 16860     | Frontier Fire Protection Inc          | BV - 21A Fire Suppression               | 6/22/2021 | 1,995.00 |
| 16802     | Ancom Communications                  | Wk Sum Supplies: Earpieces              | 6/22/2021 | 1,985.00 |
| 17019     | Leading Equity Llc                    | Title Iii - Ann Fehrenbach - Esc        | 6/22/2021 | 1,970.00 |
| 710726    | Bio Corporation                       | WHS Amanda Laden Anatomy Supplies       | 6/23/2021 | 1,938.28 |
| 16946     | National Treasure Kung Fu, Inc        | Prof Serv                               | 6/22/2021 | 1,860.00 |
| 16598     | Loretto Auto Recondition              | Tr#5 Repair                             | 6/8/2021  | 1,816.53 |
| 17013     | Write Bulb                            | Wayzata Players                         | 6/22/2021 | 1,800.00 |
| 16847     | Ebert Construction                    | GL - 03A Concrete                       | 6/22/2021 | 1,795.50 |
| 710694    | Mei - Minnesota Elevator Inc          | June 2021 Monthly Serv                  | 6/10/2021 | 1,794.27 |
| 16832     | City Of Lakes Waldorf School          | Non-Public Transport                    | 6/22/2021 | 1,767.18 |
| 16472     | Ingram Library Services               | Books                                   | 6/1/2021  | 1,761.02 |
| 17034     | Balfour Yearbooks                     | Yearbook                                | 6/29/2021 | 1,755.37 |
| 202100837 | Schultz, David                        | Reimbursement                           | 6/30/2021 | 1,726.20 |
| 16438     | Bayfield Fruit Co Llc                 | All Schools - Produce                   | 6/1/2021  | 1,713.80 |
| 16921     | Master Mechanical Inc                 | GL - 23A Hvac                           | 6/22/2021 | 1,710.00 |
| 16522     | Three Rivers Park District            | Boys Golf & Alpine Fees                 | 6/1/2021  | 1,695.01 |
| 16428     | Amazon Capital Services Inc           | Office And Classroom Supplies           | 6/1/2021  | 1,694.49 |
| 16628     | St Paul Beverage Solutions, Llc       | WPS - Milk Products                     | 6/8/2021  | 1,658.25 |
| 16441     | Boiler Services, Inc                  | WHS Repair                              | 6/1/2021  | 1,650.56 |
| 16755     | Professional Interpreting             | Interpreting Services                   | 6/15/2021 | 1,612.00 |
| 710707    | Staples Business Advantage            | Office Supplies                         | 6/10/2021 | 1,604.00 |
| 16786     | Wayzata Results, Inc                  | B & G Track Timing                      | 6/15/2021 | 1,600.00 |
| 16961     | Promowear                             | CMS Musical Supplies                    | 6/22/2021 | 1,598.00 |
| 17045     | D Ervasti Sales Co                    | Dist Use                                | 6/29/2021 | 1,581.50 |
| 17069     | Ingram Library Services               | Books                                   | 6/29/2021 | 1,561.33 |
| 16892     | Home Depot/Gecf                       | CSF Shop Supplies And Repairs           | 6/22/2021 | 1,550.34 |
| 17109     | Rush Creek Golf Club                  | Boys Basketball Banquet & Golf Sessions | 6/29/2021 | 1,549.76 |
| 17106     | R J Mechanical Inc                    | WHS Repair                              | 6/29/2021 | 1,517.00 |
| 17115     | Statista Inc.                         | Campus License                          | 6/29/2021 | 1,500.00 |
| 710737    | Staples Business Advantage            | Office Supplies                         | 6/23/2021 | 1,493.01 |
| 16493     | Meca Sportswear                       | Chenille Letter W""                     | 6/1/2021  | 1,408.00 |
| 17079     | Kemmetmueller Photography             | Sports Banners <sup>16</sup>            | 6/29/2021 | 1,400.00 |
| 16651     | Wood Machinery Systems                | WHS Kyle Swenson Edger Sander           | 6/8/2021  | 1,394.00 |

| Check No. | Vendor                             | Description                           | Date      | Amount   |
|-----------|------------------------------------|---------------------------------------|-----------|----------|
| 16500     | Mn State High School League        | Boys Basketball Tickets               | 6/1/2021  | 1,392.00 |
| 16783     | Usi Insurance Services Llc         | Injurymangement/Risk Mgmt             | 6/15/2021 | 1,375.00 |
| 16488     | Lifetime Fitness, Inc.             | Phys Ed                               | 6/1/2021  | 1,370.00 |
| 16978     | Shattuck-St Mary'S School          | Non-Public Transport                  | 6/22/2021 | 1,358.77 |
| 16763     | Sfm Mutual Insurance Co            | Sfm Work Comp Claims May 21           | 6/15/2021 | 1,356.20 |
| 16502     | Ncs Pearson Inc                    | Protocols - Esc                       | 6/1/2021  | 1,354.66 |
| 17016     | Zaytsen, Vitaliy                   | Non Public Transport                  | 6/22/2021 | 1,344.42 |
| 16749     | On Site Sanitation                 | Sanitation Service                    | 6/15/2021 | 1,344.00 |
| 16843     | Diehl, Brenden                     | Non Public Transport                  | 6/22/2021 | 1,335.69 |
| 16795     | Academy Of Whole Learning          | Non-Public Transport                  | 6/22/2021 | 1,315.45 |
| 16916     | Mackey, Bethany                    | Non Public Transport                  | 6/22/2021 | 1,315.32 |
| 16445     | Bullis Insurance Agency Llc        | Phk Directors And Officers            | 6/1/2021  | 1,288.00 |
| 16769     | Transportation Plus Inc            | Transportation Services               | 6/15/2021 | 1,281.00 |
| 16736     | Maxwell Medals & Awards            | Supplies                              | 6/15/2021 | 1,272.70 |
| 16797     | Advance Terrazzo & Tile Co Inc     | OW/ELS - 09G Terrazzo                 | 6/22/2021 | 1,250.00 |
| 16925     | Medcom Benefit Solutions           | Prof Serv                             | 6/22/2021 | 1,250.00 |
| 16887     | Holy Family Catholic High School   | Non-Public Transport                  | 6/22/2021 | 1,243.92 |
| 16868     | Greeley, Timothy                   | O & M                                 | 6/22/2021 | 1,242.50 |
| 16918     | Malin, Benjamin                    | Non Public Transport                  | 6/22/2021 | 1,236.75 |
| 16594     | Koronis Fabricating Inc            | PC - 05A Structural Steel - Materials | 6/8/2021  | 1,201.75 |
| 16499     | Mn It Services                     | Voice Services April 2021             | 6/1/2021  | 1,200.11 |
| 16933     | Mn It Services                     | Prof Serv                             | 6/22/2021 | 1,200.11 |
| 17054     | Gerber, Steven                     | Official - Site Mgr Season            | 6/29/2021 | 1,186.92 |
| 16974     | Rydborg, Marcy                     | Non Public Transport                  | 6/22/2021 | 1,181.46 |
| 202100772 | Dvorak, Margaret                   | Reimbursement                         | 6/23/2021 | 1,159.45 |
| 16842     | Delasalle High School              | Non-Public Transport                  | 6/22/2021 | 1,154.79 |
| 16564     | Custom Drywall Inc                 | GL - 09A Drywall And Framing          | 6/8/2021  | 1,140.00 |
| 16808     | Bayada Home Health Care Inc        | Nursing                               | 6/22/2021 | 1,140.00 |
| 16980     | Southwest Christian High School    | Non-Public Transport                  | 6/22/2021 | 1,136.70 |
| 16936     | Mn Clay Usa - Midwest              | Kiln Repair                           | 6/22/2021 | 1,119.00 |
| 710725    | Allegra Print & Imaging            | Folders For Program                   | 6/23/2021 | 1,105.65 |
| 16975     | Sacred Heart School                | Non Public Transport                  | 6/22/2021 | 1,088.70 |
| 16539     | Asl Interpreting Services          | Interpreting Services                 | 6/8/2021  | 1,088.00 |
| 16506     | Pepsi Beverages Company            | Ala Carte Items                       | 6/1/2021  | 1,080.08 |
| 16904     | Karja, Kathleen                    | Non Public Transport                  | 6/22/2021 | 1,073.79 |
| 16697     | Constructive Playthings            | Cem-Jpa - Emily Story - Wels          | 6/15/2021 | 1,066.05 |
| 16512     | Root-O-Matic                       | Various Schools Repair                | 6/1/2021  | 1,060.00 |
| 16792     | Zee Medical Service                | Supplies                              | 6/15/2021 | 1,047.05 |
| 17066     | Hirshfield'S Inc                   | CSF - Supplies                        | 6/29/2021 | 1,044.40 |
| 16615     | Renneberg Hardwoods Inc            | Woods                                 | 6/8/2021  | 1,041.70 |
| 16551     | Boiler Services, Inc               | WHS Repair                            | 6/8/2021  | 1,040.00 |
| 17096     | On Site Sanitation                 | Sanitation Service                    | 6/29/2021 | 1,036.46 |
| 16760     | Rocky Mountain Sunscreen           | Wk Sum Supplies: Sunscreen            | 6/15/2021 | 1,035.67 |
| 16696     | Cogent Communications Inc          | Monthly Internet                      | 6/15/2021 | 1,027.42 |
| 16481     | Kent, Rebekah                      | Mentor Fy21                           | 6/1/2021  | 1,000.00 |
| 16527     | Vito, Christopher                  | Stipend Mentor                        | 6/1/2021  | 1,000.00 |
| 16685     | Carleton College                   | Miriam Shteyman Id#2032983            | 6/15/2021 | 1,000.00 |
| 16700     | Drake University                   | Emma Hawkinson Id#100373140           | 6/15/2021 | 1,000.00 |
| 16716     | Florida State University           | Cora Teachey Id#Cet21A                | 6/15/2021 | 1,000.00 |
| 16722     | Hennepin Technical College         | Gracey Herzberg Id#15020399           | 6/15/2021 | 1,000.00 |
| 16776     | University Of Mn                   | Madison Qualle Id#5707822             | 6/15/2021 | 1,000.00 |
| 16777     | University Of Mn                   | Farrah Bergstrom Id#5711122           | 6/15/2021 | 1,000.00 |
| 17060     | Hero'S Timing Llc                  | Prof Serv                             | 6/29/2021 | 1,000.00 |
| 17085     | Malovrh, Shannon                   | Stipend                               | 6/29/2021 | 1,000.00 |
| 16794     | School Service Employees           | Payroll Accrual                       | 6/21/2021 | 993.75   |
| 16727     | Inpro Corp                         | Supplies                              | 6/15/2021 | 980.43   |
| 17036     | Batteries R Us                     | WPS - Batteries                       | 6/29/2021 | 979.96   |
| 17009     | Westmark Productions               | Prof Serv                             | 6/22/2021 | 969.00   |
| 16987     | Superior Painting & Decorating Inc | BV - 09K Painting And Wall Covering   | 6/22/2021 | 950.00   |
| 17047     | Electric Motor Repair Inc          | Supplies                              | 6/29/2021 | 947.74   |

| Check No. | Vendor                                   | Description                                             | Date      | Amount |
|-----------|------------------------------------------|---------------------------------------------------------|-----------|--------|
| 16729     | Jostens, Inc                             | WHS Senior Band Awards                                  | 6/15/2021 | 939.07 |
| 202100783 | Jacklitch, Michelle                      | Reimbursement                                           | 6/23/2021 | 923.31 |
| 16923     | Mayer Lutheran High School               | Non-Public Transport                                    | 6/22/2021 | 919.98 |
| 16958     | Pitzner, Sarah                           | Non Public Transport                                    | 6/22/2021 | 919.56 |
| 16877     | Hawkinson, Heather                       | Non Public Transport                                    | 6/22/2021 | 916.65 |
| 16908     | Larson, Kurt                             | Non Public Transport                                    | 6/22/2021 | 916.65 |
| 710728    | Ferguson Enterprises, Inc #1657          | WPS - Repair Parts                                      | 6/23/2021 | 915.12 |
| 16884     | Hixson, Carl                             | Non Public Transport                                    | 6/22/2021 | 910.83 |
| 16965     | Ramette, James                           | Prof Serv                                               | 6/22/2021 | 910.00 |
| 16989     | Swanson, Zoaron                          | Non Public Transport                                    | 6/22/2021 | 907.92 |
| 16999     | Twedt, Brandon                           | Non Public Transport                                    | 6/22/2021 | 902.10 |
| 16762     | Safir & Associates, LLC                  | Title Iii - Ann Fehrenbach - Esc                        | 6/15/2021 | 900.00 |
| 16813     | Bisanz, Denise                           | Prof Serv                                               | 6/22/2021 | 900.00 |
| 16468     | Hill Co, Robert B.                       | WPS - Salt                                              | 6/1/2021  | 899.66 |
| 17001     | Valley Litho Supply                      | Applied Graphics                                        | 6/22/2021 | 899.66 |
| 16867     | Grazzini Brothers & Co                   | WMS - 09B Flooring (Original Po 6000200107)             | 6/22/2021 | 897.40 |
| 17040     | Buffalo Gun Club Inc                     | Trap & Skeet                                            | 6/29/2021 | 891.00 |
| 16966     | Ray, Colton                              | Non Public Transport                                    | 6/22/2021 | 890.46 |
| 16938     | Mokosso, Kimberly                        | Non Public Transport                                    | 6/22/2021 | 881.73 |
| 17011     | Williams, Gregory                        | Non Public Transport                                    | 6/22/2021 | 881.73 |
| 17014     | Youngquist, Robert                       | Non Public Transport                                    | 6/22/2021 | 881.73 |
| 16720     | Have Ya Herd LLC                         | Prof Serv                                               | 6/15/2021 | 875.00 |
| 17075     | Jimmy'S Johnnys Inc                      | Prof Servs                                              | 6/29/2021 | 874.64 |
| 16879     | Hemmer, Rachelle                         | Non Public Transport                                    | 6/22/2021 | 867.18 |
| 17080     | Language Line Services                   | Language Line                                           | 6/29/2021 | 860.24 |
| 16927     | Menke, Kristine                          | Non Public Transport                                    | 6/22/2021 | 849.72 |
| 17058     | Grainger Inc., W. W.                     | CSF - Parts                                             | 6/29/2021 | 846.07 |
| 16827     | Chapel Hill Academy                      | Non-Public Transport                                    | 6/22/2021 | 845.85 |
| 710716    | Iron Mountain                            | Storage                                                 | 6/17/2021 | 841.43 |
| 710696    | Pro-Tec Design                           | Dist Use                                                | 6/10/2021 | 837.64 |
| 16953     | Our Savior Lutheran School               | Non-Public Transport                                    | 6/22/2021 | 835.04 |
| 16619     | Roy C., Inc                              | WHS Door Repair                                         | 6/8/2021  | 828.36 |
| 710739    | Twin City Garage Door Co                 | CSF Truck Repair                                        | 6/23/2021 | 825.00 |
| 16603     | Mint Roofing Inc                         | GW Roof Repair                                          | 6/8/2021  | 821.04 |
| 16660     | Messerli & Kramer, Pa                    | Payroll Garnishments                                    | 6/14/2021 | 815.97 |
| 16731     | Kinect Energy Inc                        | Monthly Mgmt Fee                                        | 6/15/2021 | 812.00 |
| 16477     | Jostens, Inc                             | Workshop                                                | 6/1/2021  | 800.00 |
| 16528     | Wayzata Results, Inc                     | B & G Track Timing                                      | 6/1/2021  | 800.00 |
| 17052     | Future Problem Solving Program Int'L     | Virtual Student Competition Fee                         | 6/29/2021 | 780.00 |
| 16955     | Our Lady Of Grace School                 | Non-Public Transportation                               | 6/22/2021 | 767.25 |
| 16876     | Hartel, Daniel                           | Non Public Transport                                    | 6/22/2021 | 753.69 |
| 16829     | Children'S Workshop                      | Non-Public Transport                                    | 6/22/2021 | 753.35 |
| 16596     | Leaving The Village                      | Restorative Practices Conference                        | 6/8/2021  | 750.00 |
| 16928     | Metro Gun Club                           | Trap & Skeet                                            | 6/22/2021 | 749.00 |
| 710754    | Xerox Corporation                        | PC Xerox D110 Copier Blanket                            | 6/30/2021 | 736.98 |
| 710693    | Mackin Educational Resources             | Media Center Supplies                                   | 6/10/2021 | 730.69 |
| 16582     | House Of Note                            | Orchestra Instrument Repair                             | 6/8/2021  | 730.00 |
| 16452     | Center For The Collaborative Classroom   | Ccc Br Replacements                                     | 6/1/2021  | 729.00 |
| 16623     | Skyzone Maple Grove                      | Prof Serv                                               | 6/8/2021  | 726.00 |
| 16863     | Genest-Stein, Phyllis                    | Dhh Mentor                                              | 6/22/2021 | 720.00 |
| 16840     | C Vision Productions LLC                 | CMS Musical Audio/Video                                 | 6/22/2021 | 707.50 |
| 16511     | Reading Reading Books, LLC               | Inclusive Texts For Rr Classrooms                       | 6/1/2021  | 705.60 |
| 16822     | Caira, Frank                             | Non Public Transport                                    | 6/22/2021 | 704.22 |
| 16790     | Wi Ctr For Education Products & Services | Title Iii - Ann Fehrenbach - Esc                        | 6/15/2021 | 696.00 |
| 710721    | Staples Business Advantage               | Office Supplies                                         | 6/17/2021 | 695.54 |
| 17121     | Voyager Sopris Learning Inc              | Title Iii - Ann Fehrenbach - Esc                        | 6/29/2021 | 685.91 |
| 17048     | Faue, Jerry                              | Materials & Labor                                       | 6/29/2021 | 675.00 |
| 710692    | Loffler Companies Inc                    | WHS Copy Center Ions Software Maintenance               | 6/10/2021 | 670.00 |
| 710690    | Ecolab Pest Elimination Div              | WPS - Pest Control                                      | 6/10/2021 | 668.52 |
| 16982     | Spraying Systems Co                      | CSF - Preventative Maintenance For The Pathosans System | 6/22/2021 | 662.13 |

| Check No. | Vendor                               | Description                                 | Date      | Amount |
|-----------|--------------------------------------|---------------------------------------------|-----------|--------|
| 202100742 | Stellick, Edith                      | Reimbursement                               | 6/9/2021  | 661.42 |
| 16746     | MTI Distributing Inc                 | CSF T-4000 Mower Parts                      | 6/15/2021 | 658.20 |
| 16530     | A-1 Outdoor Power Inc                | CSF Snowblower/Mower Parts                  | 6/8/2021  | 651.42 |
| 16433     | Augsburg University                  | Apsi/Ap Government & Politics               | 6/1/2021  | 650.00 |
| 17033     | Augsburg University                  | Aspi Augsburg Ap                            | 6/29/2021 | 650.00 |
| 710700    | Schmitt Music Co                     | Band Instrument Repair And Supplies         | 6/10/2021 | 638.39 |
| 17129     | Zeidler, Robert                      | Official-Multiple Games                     | 6/29/2021 | 638.01 |
| 16578     | Highway 55 Rental & Sales Inc        | EMS Pump To Empty Pool                      | 6/8/2021  | 638.00 |
| 17116     | Steve Weiss Music Inc                | WHS Band Activities Marching Band Equipment | 6/29/2021 | 634.45 |
| 16702     | Easter, Mark                         | Choir                                       | 6/15/2021 | 630.00 |
| 17117     | Stewart, Peter                       | Official Track Season                       | 6/29/2021 | 625.57 |
| 16817     | Braun Interec Corp                   | Prof Serv                                   | 6/22/2021 | 625.00 |
| 16943     | Nahan, Shelly                        | Prof Serv                                   | 6/22/2021 | 625.00 |
| 16523     | Trans-Mississippi Biological         | Science Center Live Materials               | 6/1/2021  | 622.08 |
| 710715    | Ecm Publishers, Inc                  | Prof Serv                                   | 6/17/2021 | 618.80 |
| 202100821 | Kline, Lawrence                      | Reimbursement                               | 6/30/2021 | 612.67 |
| 16494     | Medart,Inc.                          | CSF Repair Parts                            | 6/1/2021  | 610.69 |
| 16897     | International School Of Minnesota    | Non Public Transport                        | 6/22/2021 | 601.38 |
| 16788     | West Metro Stump Grinding            | GW Stump Removal                            | 6/15/2021 | 600.00 |
| 16893     | Identisys                            | CSF Service Renewal                         | 6/22/2021 | 600.00 |
| 17010     | William Marsh Rice University        | Registration                                | 6/22/2021 | 600.00 |
| 17103     | Region 6Aa                           | Golf Entry Fee                              | 6/29/2021 | 600.00 |
| 202100771 | Duwenhoegger, Dawn                   | Reimbursement                               | 6/23/2021 | 595.14 |
| 16459     | Gallagher Benefit Services, Inc      | Prof Serv                                   | 6/1/2021  | 590.00 |
| 16670     | Asl Interpreting Services            | Interpreting Services                       | 6/15/2021 | 576.00 |
| 16734     | Main Line Transportation Inc (MTI)   | Transportation Services                     | 6/15/2021 | 566.10 |
| 16899     | Johnson, Jason                       | Non Public Transport                        | 6/22/2021 | 564.54 |
| 16529     | Xcel Energy                          | Monthly Serv                                | 6/1/2021  | 561.65 |
| 16498     | Mn Department Of Health              | Prof Serv                                   | 6/1/2021  | 560.00 |
| 710677    | Flinn Scientific, Inc.               | WHS Chemistry Lab Supplies                  | 6/3/2021  | 542.47 |
| 710738    | Step Saver Inc                       | WHS Salt                                    | 6/23/2021 | 542.30 |
| 16870     | Grizzly Industrial, Inc.             | WHS - Robotics Supplies                     | 6/22/2021 | 540.00 |
| 16766     | St Paul Beverage Solutions, Llc      | WPS - Milk Products                         | 6/15/2021 | 515.23 |
| 16509     | Promowear                            | CSF Uniforms                                | 6/1/2021  | 513.00 |
| 17031     | American Pressure Inc                | Dist Use Graffiti Remover                   | 6/29/2021 | 503.92 |
| 16432     | Attenberger, Laura                   | Mentor                                      | 6/1/2021  | 500.00 |
| 16442     | Bott, Leah                           | Mentor                                      | 6/1/2021  | 500.00 |
| 16504     | Olinger, Brent                       | Mentor                                      | 6/1/2021  | 500.00 |
| 16519     | Svoboda, Crystal                     | Mentor                                      | 6/1/2021  | 500.00 |
| 16590     | Kamida                               | Dist Use                                    | 6/8/2021  | 500.00 |
| 16672     | Baker Skeet And Trap Llc             | Prof Serv                                   | 6/15/2021 | 500.00 |
| 16737     | Mctigue, Martin                      | Prof Serv                                   | 6/15/2021 | 500.00 |
| 16765     | South Dakota State University        | Cael Swensen Id#101085969                   | 6/15/2021 | 500.00 |
| 16772     | University Of Az                     | Ashley Kater Id#23657551                    | 6/15/2021 | 500.00 |
| 17007     | Washington University In St. Louis   | Chinenye Anikeh Id#501473                   | 6/22/2021 | 500.00 |
| 17055     | Gonzalez, Sandra                     | Stipend                                     | 6/29/2021 | 500.00 |
| 17112     | Shade, Jane                          | Stipend                                     | 6/29/2021 | 500.00 |
| 17108     | Rondeau, Cody                        | Official Season Announcer                   | 6/29/2021 | 495.14 |
| 17092     | Nimerfroh, Joan                      | Prof Serv                                   | 6/29/2021 | 495.00 |
| 16751     | Pioneer Valley Books                 | Inclusive Texts For Rr Classrooms           | 6/15/2021 | 492.80 |
| 17088     | Mint Roofing Inc                     | WHS Roof Repair                             | 6/29/2021 | 487.54 |
| 16945     | Napa Auto Parts Of Corcoran          | Supplies                                    | 6/22/2021 | 482.01 |
| 17005     | Vitamink12 Llc                       | Prof Serv                                   | 6/22/2021 | 480.00 |
| 16701     | East Side Jersey Dairy Inc           | CMS - Sy 20-21 - Covid Meals                | 6/15/2021 | 479.51 |
| 202100838 | Schumacher, Michael                  | Reimbursement                               | 6/30/2021 | 465.04 |
| 16862     | Gardner, Heidi                       | Non Public Transport                        | 6/22/2021 | 456.87 |
| 16872     | Guggenberger, Steve                  | Non Public Transportation                   | 6/22/2021 | 456.87 |
| 16828     | Chesterton Academy                   | Non-Public Transport                        | 6/22/2021 | 454.28 |
| 17124     | Weimerskirch, Michael                | Official Season Pole Vault                  | 6/29/2021 | 452.54 |
| 16935     | Mn Assn Of School Business Officials | Membership                                  | 6/22/2021 | 450.00 |

| Check No. | Vendor                                    | Description                                 | Date      | Amount |
|-----------|-------------------------------------------|---------------------------------------------|-----------|--------|
| 202100831 | Prondzinski, Jeff                         | Reimbursement                               | 6/30/2021 | 449.46 |
| 16869     | Gregoire, Rachel                          | Non Public Transport                        | 6/22/2021 | 448.14 |
| 16900     | Jones, Matthew                            | Non Public Transport                        | 6/22/2021 | 448.14 |
| 16998     | Truckenbrod, Crystal                      | Non Public Transport                        | 6/22/2021 | 448.14 |
| 16567     | Ebc (Educators Benefit Consultants)       | Admin And Compliance Service                | 6/8/2021  | 445.18 |
| 16826     | Chanski, Christohper                      | Non Public Transport                        | 6/22/2021 | 442.32 |
| 16611     | Performance Food Group Inc                | HS Ala Carte Items                          | 6/8/2021  | 440.21 |
| 16738     | Meridian Winds Llc                        | Band Supplies                               | 6/15/2021 | 440.00 |
| 16911     | Liesmaki, Joshua                          | Non-Public Transport                        | 6/22/2021 | 439.41 |
| 16914     | Linson, Paul                              | Non-Public Trans                            | 6/22/2021 | 436.50 |
| 16997     | Trinh, Peter                              | Non Public Transport                        | 6/22/2021 | 433.59 |
| 16964     | Raduns, Nathan                            | Non Public Transport                        | 6/22/2021 | 430.68 |
| 16688     | Centerpoint Energy                        | Monthly Serv                                | 6/15/2021 | 427.75 |
| 16473     | Innovative Graphics                       | Supplies                                    | 6/1/2021  | 425.00 |
| 16992     | Thompson, Tori                            | Non Public Reimburse                        | 6/22/2021 | 424.86 |
| 16905     | King Of Grace Lutheran School             | Non-Public Transport                        | 6/22/2021 | 423.81 |
| 16864     | Gerulis, Gregory                          | Non Public Transport                        | 6/22/2021 | 421.95 |
| 16972     | Roberts, John                             | Non Public Transportation                   | 6/22/2021 | 421.95 |
| 16819     | Brodersen, Shane                          | Non Public Transport                        | 6/22/2021 | 419.04 |
| 16929     | Micheletti, Kelly                         | Non Public Transport                        | 6/22/2021 | 416.13 |
| 16979     | Smith, Darren                             | Non Public Transport                        | 6/22/2021 | 416.13 |
| 17004     | Vieceli, Michael                          | Non Public Transport                        | 6/22/2021 | 410.31 |
| 16566     | East Side Jersey Dairy Inc                | CMS - Sy 20-21 - Covid Meals                | 6/8/2021  | 406.85 |
| 710683    | School Health Corp                        | Prof Serv                                   | 6/3/2021  | 406.18 |
| 16836     | Connors, Lecia                            | Non Public Transport                        | 6/22/2021 | 404.49 |
| 17003     | Vetse, Annette                            | Non Public Transport                        | 6/22/2021 | 404.49 |
| 710704    | Site One Landscape Supply Llc             | CSF Parts                                   | 6/10/2021 | 401.30 |
| 16988     | Swanson, Craig                            | Non Public Transport                        | 6/22/2021 | 398.67 |
| 16515     | Southwest Metro Intermediate District 288 | Oct Fy 20/21 Voc Biblling                   | 6/1/2021  | 395.80 |
| 16674     | Bayfield Fruit Co Llc                     | All Schools - Produce                       | 6/15/2021 | 389.50 |
| 16926     | Mehrer, Philip                            | Non Public Transport                        | 6/22/2021 | 378.30 |
| 16990     | Swift, Jeremy                             | Non Public Reimburse                        | 6/22/2021 | 372.48 |
| 16841     | Danforth, Sara                            | Non Public Transport                        | 6/22/2021 | 369.57 |
| 202100824 | Lentz, Christine                          | Reimbursement                               | 6/30/2021 | 367.52 |
| 202100788 | Lange, Debra                              | Reimbursement                               | 6/23/2021 | 363.93 |
| 202100749 | Jacklitch, Michelle                       | Reimbursement                               | 6/16/2021 | 360.50 |
| 710731    | Interstate Power Systems                  | Service                                     | 6/23/2021 | 360.00 |
| 16451     | Contemporary Images Inc                   | Wayzata Players                             | 6/1/2021  | 356.20 |
| 202100801 | Sherwood, Jaime                           | Reimbursement                               | 6/23/2021 | 351.84 |
| 16752     | Popp Communications                       | Monthly Serv Due 6/24/21                    | 6/15/2021 | 348.29 |
| 202100741 | Sorenson, Grant                           | Reimbursement                               | 6/9/2021  | 347.99 |
| 202100844 | Swanson, Anne                             | Reimbursement                               | 6/30/2021 | 346.13 |
| 710678    | Gopher Sport                              | Gym Supplies                                | 6/3/2021  | 343.12 |
| 17082     | Larson Co, Gustave A.                     | CSF Repair Parts                            | 6/29/2021 | 342.48 |
| 710720    | School Specialty, Llc                     | Playground Balls / Art Supplies             | 6/17/2021 | 338.26 |
| 16691     | City Of Medina                            | Esc At Hwy 55 Water/Sewer Water Due 6/25/21 | 6/15/2021 | 336.42 |
| 17044     | Commercial Door Systems Inc               | CSF Stock                                   | 6/29/2021 | 333.00 |
| 202100847 | Weber, Lori                               | Reimbursement                               | 6/30/2021 | 332.44 |
| 16718     | Grainger Inc., W. W.                      | CSF - Parts                                 | 6/15/2021 | 330.74 |
| 710676    | Demco, Inc.                               | Library Supplies                            | 6/3/2021  | 330.50 |
| 16910     | Level8Creative Llc                        | Prof Serv                                   | 6/22/2021 | 322.01 |
| 16455     | East Side Jersey Dairy Inc                | CMS - Sy 20-21 - Covid Meals                | 6/1/2021  | 319.67 |
| 202100814 | Chorley, Alison                           | Reimbursement                               | 6/30/2021 | 317.03 |
| 202100782 | Holden, Carly                             | Reimbursement                               | 6/23/2021 | 314.99 |
| 16991     | Swisher, Chad                             | Cul Refund                                  | 6/22/2021 | 313.40 |
| 16963     | R & J Laserworks, Llc                     | Supplies                                    | 6/22/2021 | 309.92 |
| 710697    | Reinders                                  | WHS Stock                                   | 6/10/2021 | 309.90 |
| 202100734 | Klein, Jeri                               | Reimbursement                               | 6/9/2021  | 309.68 |
| 17061     | Highway 55 Rental & Sales Inc             | Graduation 20                               | 6/29/2021 | 306.47 |
| 17118     | Tapper, Madeline                          | Official                                    | 6/29/2021 | 306.13 |

| Check No. | Vendor                                   | Description                           | Date      | Amount |
|-----------|------------------------------------------|---------------------------------------|-----------|--------|
| 16668     | Arizona State University                 | Dylan Nelko Id#1221872912             | 6/15/2021 | 300.00 |
| 16686     | Carleton College                         | Andrew Dale Id#858911496              | 6/15/2021 | 300.00 |
| 16732     | Luther College                           | Elisa Millan Id#532729                | 6/15/2021 | 300.00 |
| 16771     | University Of Iowa                       | Elise Koltonowski Id#01443564         | 6/15/2021 | 300.00 |
| 16773     | University Of Mn                         | Kaitlyn Adams Id#5690833              | 6/15/2021 | 300.00 |
| 16775     | University Of Mn                         | Anthonibala Pothacamury Id#5707636    | 6/15/2021 | 300.00 |
| 16779     | University Of Illinois                   | Charlse Kassmir Id#653334842          | 6/15/2021 | 300.00 |
| 16780     | University Of San Diego                  | Wilhelmina Letscher Id#009448325      | 6/15/2021 | 300.00 |
| 16781     | University Of North Carolina-Chapel Hill | Akshit Bhati Id#730516927             | 6/15/2021 | 300.00 |
| 710746    | Bsn Sports                               | (A) Gtr Lettering & Freight           | 6/30/2021 | 296.80 |
| 710745    | Allegra Print & Imaging                  | WHS Athletics & Activites Booklet     | 6/30/2021 | 294.83 |
| 16573     | Grainger Inc., W. W.                     | GW Transfer Pump                      | 6/8/2021  | 293.18 |
| 16922     | Math For Love Llc                        | Sla Math Curriculum                   | 6/22/2021 | 285.00 |
| 16508     | Professional Interpreting                | Interpreting Services                 | 6/1/2021  | 283.60 |
| 16616     | Rm Cotton Co                             | GW Boiler #2 Parts                    | 6/8/2021  | 275.00 |
| 202100784 | Karch, Joanne                            | Reimbursement                         | 6/23/2021 | 274.57 |
| 202100758 | Rogers, Judy                             | Reimbursement                         | 6/16/2021 | 272.16 |
| 710727    | Bsn Sports                               | (A)Lettering                          | 6/23/2021 | 270.62 |
| 710698    | Retrofit Companies Inc                   | Service                               | 6/10/2021 | 268.12 |
| 16768     | Trans-Mississippi Biological             | Science Center Live Materials         | 6/15/2021 | 264.69 |
| 16839     | Cretin-Derham Hall                       | Non Public Transport                  | 6/22/2021 | 261.12 |
| 16450     | Citi-Cargo & Storage                     | Storage                               | 6/1/2021  | 261.00 |
| 17042     | Citi-Cargo & Storage                     | Dist Storage                          | 6/29/2021 | 261.00 |
| 17114     | Soderberg, Jay                           | Prof Serv                             | 6/29/2021 | 260.00 |
| 16962     | Puzderko, Viktor                         | Non Public Transport                  | 6/22/2021 | 256.08 |
| 16758     | Radin, Karina                            | Prof Serv                             | 6/15/2021 | 252.00 |
| 17062     | Hill Co, Robert B.                       | WPS - Salt                            | 6/29/2021 | 247.80 |
| 710747    | Ecm Publishers, Inc                      | Prof Serv                             | 6/30/2021 | 243.95 |
| 16552     | Bound To Stay Bound Books                | Pta Library Book Grant                | 6/8/2021  | 232.41 |
| 17086     | Medart, Inc.                             | CSF Repair Parts                      | 6/29/2021 | 226.80 |
| 16600     | Massp-Div Of Student Activities          | State Leadership Conv Reg             | 6/8/2021  | 225.83 |
| 17059     | Hand2Mind Inc                            | Summer Learning Math Manipulatives    | 6/29/2021 | 225.19 |
| 16951     | Orem, Andrea                             | Prof Serv                             | 6/22/2021 | 225.00 |
| 16740     | Mn Assn Of School Business Officials     | Membership                            | 6/15/2021 | 220.00 |
| 16821     | Buffalo Gun Club Inc                     | Supplies                              | 6/22/2021 | 220.00 |
| 202100774 | Feia, Kari                               | Reimbursement                         | 6/23/2021 | 218.96 |
| 16820     | Buck, Harold                             | Official                              | 6/22/2021 | 218.00 |
| 16838     | Coon, Paul                               | Official                              | 6/22/2021 | 218.00 |
| 16486     | Learning A-Z                             | Headsprout Renewal Pta Funds          | 6/1/2021  | 216.00 |
| 202100751 | Kettlewell, Agnieszka                    | Reimbursement                         | 6/16/2021 | 213.42 |
| 16831     | Christenson, Derek                       | Official                              | 6/22/2021 | 212.96 |
| 16858     | Fragomeni, Bennett                       | Official                              | 6/22/2021 | 212.96 |
| 16865     | Glomstad, Carly                          | Official                              | 6/22/2021 | 212.96 |
| 710701    | School Health Corp                       | Wk Sum Supplies: First Aid            | 6/10/2021 | 211.49 |
| 202100812 | Casey, Colleen                           | Reimbursement                         | 6/30/2021 | 210.96 |
| 16610     | Pepsi Beverages Company                  | Ala Carte ItEMS - High School         | 6/8/2021  | 209.88 |
| 16671     | Baarsch, Mary Jo                         | Cul Refund                            | 6/15/2021 | 209.40 |
| 202100810 | Bowman, Deborah                          | Reimbursement                         | 6/30/2021 | 209.38 |
| 16811     | Berens, Mitchell                         | Non Public Transport                  | 6/22/2021 | 206.61 |
| 16898     | Jensen, Scott                            | Prof Serv                             | 6/22/2021 | 204.64 |
| 16617     | Rosemount High School                    | Event Fee Girls Track & Field 5/26/21 | 6/8/2021  | 200.00 |
| 16618     | Rosemount High School                    | Event Fee Boys Track & Field 5/27/21  | 6/8/2021  | 200.00 |
| 17107     | Robbinsdale Area Schools ISD #281        | Prof Serv                             | 6/29/2021 | 200.00 |
| 710691    | Ferguson Enterprises, Inc #1657          | Tr#15 Supplies                        | 6/10/2021 | 199.97 |
| 710712    | United Rentals                           | EMS Pump Rental                       | 6/10/2021 | 194.87 |
| 16646     | Westside Wholesale Tire, Inc             | T-4000 Mower Repair                   | 6/8/2021  | 193.78 |
| 202100827 | Nielsen, Claire                          | Reimbursement                         | 6/30/2021 | 192.96 |
| 16584     | Indelco Plastics Corp                    | EMS Pool                              | 6/8/2021  | 191.65 |
| 16641     | Veberod Gem Gallery                      | CMS Art Classroom Supplies            | 6/8/2021  | 190.18 |
| 202100797 | Schwartz, Ann                            | Reimbursement                         | 6/23/2021 | 189.87 |

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|-----------|----------------------------------------|------------------------------------|-----------|--------|
| 710740    | Uline Shipping Supply                  | Dist Use                           | 6/23/2021 | 188.25 |
| 17126     | Westside Wholesale Tire, Inc           | Mower Repair                       | 6/29/2021 | 185.94 |
| 202100796 | Schumacher, Michael                    | Reimbursement                      | 6/23/2021 | 185.31 |
| 16861     | Fun Express Llc                        | Cem Jpa Emily Story - Wels         | 6/22/2021 | 184.51 |
| 16895     | Ingram Library Services                | Books                              | 6/22/2021 | 183.39 |
| 16845     | Du, Guoguang                           | Culinary Refund                    | 6/22/2021 | 183.15 |
| 202100826 | Narveson, Carolyn                      | Reimbursement                      | 6/30/2021 | 175.00 |
| 202100829 | Paavola, Sherry                        | Reimbursement                      | 6/30/2021 | 175.00 |
| 202100850 | Yusuf, Huma                            | Reimbursement                      | 6/30/2021 | 175.00 |
| 16588     | Johnstone Supply                       | CSF - Parts                        | 6/8/2021  | 173.51 |
| 16560     | Commercial Asphalt Co                  | Dist Use                           | 6/8/2021  | 173.43 |
| 202100834 | Rodriguez, Lorina                      | Reimbursement                      | 6/30/2021 | 172.96 |
| 16684     | Bry, Shannon                           | Non Public Reimburse               | 6/15/2021 | 171.18 |
| 710729    | Goodin Co                              | CSF - Parts                        | 6/23/2021 | 166.96 |
| 202100793 | Platisha, Molly                        | Reimbursement                      | 6/23/2021 | 166.91 |
| 16657     | Florida State Disbursement Unit        | Payroll Accrual                    | 6/14/2021 | 165.30 |
| 17131     | Florida State Disbursement Unit        | Payroll Accrual                    | 6/30/2021 | 165.30 |
| 202100830 | Pierskalla, Alicia                     | Reimbursement                      | 6/30/2021 | 160.23 |
| 16577     | Headrick, Jeff                         | Official                           | 6/8/2021  | 160.00 |
| 16648     | Witterschein, Joe                      | 2 Games 4/19/21 & 5/14/21 Official | 6/8/2021  | 160.00 |
| 202100765 | Alstad, Kristen                        | Reimbursement                      | 6/23/2021 | 159.97 |
| 16883     | Hill-Murray High School                | Non Public Transport               | 6/22/2021 | 157.76 |
| 202100792 | Pashina, Ken                           | Reimbursement                      | 6/23/2021 | 156.58 |
| 202100755 | Niznick, Cortney                       | Reimbursement                      | 6/16/2021 | 156.52 |
| 202100763 | Wilson, Melissa                        | Reimbursement                      | 6/16/2021 | 155.06 |
| 16429     | American Registry For Internet Numbers | Annual Maintenance                 | 6/1/2021  | 150.00 |
| 202100760 | Sehlin-Goneau, Brenda                  | Reimbursement                      | 6/16/2021 | 149.58 |
| 710679    | Heinemann                              | Math Intrv-Listening To Learn      | 6/3/2021  | 146.00 |
| 202100843 | Stoesz, Jesaca                         | Reimbursement                      | 6/30/2021 | 144.95 |
| 16663     | Allina Health System                   | Health                             | 6/15/2021 | 140.00 |
| 16940     | Motz Studios Llc                       | Prof Serv                          | 6/22/2021 | 140.00 |
| 17100     | Professional Interpreting              | Interpretor                        | 6/29/2021 | 140.00 |
| 16960     | Premium Waters Inc                     | WPS - Water                        | 6/22/2021 | 139.86 |
| 202100745 | Edzards, Erin                          | Reimbursement                      | 6/16/2021 | 139.03 |
| 16569     | Edstrom, Fred                          | Official                           | 6/8/2021  | 137.00 |
| 16644     | Weber, Craig                           | Official                           | 6/8/2021  | 137.00 |
| 16830     | Chlan, Maxwell                         | Official                           | 6/22/2021 | 137.00 |
| 16848     | Eliason, Thomas                        | Official                           | 6/22/2021 | 137.00 |
| 16913     | Lindell, Josh                          | Official                           | 6/22/2021 | 137.00 |
| 16948     | Nicholson, John                        | Official                           | 6/22/2021 | 137.00 |
| 16959     | Podratz, Jerry                         | Official                           | 6/22/2021 | 137.00 |
| 16969     | Risdall, Paul                          | Official                           | 6/22/2021 | 137.00 |
| 710714    | Blick Art Materials                    | Art Supplies (Pto)                 | 6/17/2021 | 135.88 |
| 16526     | Viking Trophies, Inc                   | Viking Awards                      | 6/1/2021  | 134.95 |
| 16741     | Mn Clay Usa - Midwest                  | WHS Ceramics Supplies              | 6/15/2021 | 134.91 |
| 202100849 | Wood, Carolyn                          | Reimbursement                      | 6/30/2021 | 133.79 |
| 16524     | Twin City Windustrial Co               | PC Boiler #2                       | 6/1/2021  | 133.29 |
| 202100840 | Spaulding, Kallie                      | Reimbursement                      | 6/30/2021 | 132.35 |
| 17076     | Johnstone Supply                       | CSF - Parts                        | 6/29/2021 | 131.92 |
| 17099     | Premium Waters Inc                     | WPS Water Service                  | 6/29/2021 | 130.50 |
| 16608     | On Site Sanitation                     | Sanitation Unit                    | 6/8/2021  | 129.43 |
| 710681    | Pepper & Son Inc., J. W.               | WHS Orchestra                      | 6/3/2021  | 126.99 |
| 16614     | Pirtek Plymouth                        | Tr#18 Hose                         | 6/8/2021  | 126.80 |
| 16490     | Macarthur Co                           | CSF Walk In Freezer Parts          | 6/1/2021  | 126.66 |
| 16698     | Culligan                               | Wk GL Water Jun-Aug 2021           | 6/15/2021 | 126.00 |
| 16743     | Mn Safety Council                      | Prof Serv                          | 6/15/2021 | 126.00 |
| 16461     | Grainger Inc., W. W.                   | CSF - Batteries                    | 6/1/2021  | 124.52 |
| 202100739 | Skerbitz, William                      | Reimbursement                      | 6/9/2021  | 124.00 |
| 16882     | Hill Co, Robert B.                     | GL Salt                            | 6/22/2021 | 123.90 |
| 202100756 | Noelting, Melanie                      | Reimbursement                      | 6/16/2021 | 123.48 |

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|-----------|--------------------------------------------|-------------------------------|-----------|--------|
| 202100789 | Larson, Jennifer                           | Reimbursement                 | 6/23/2021 | 123.20 |
| 17098     | Povolny, Kathy                             | Prof Serv 5/6/21              | 6/29/2021 | 121.50 |
| 16742     | Mn Dept Of Health Environmental Health Div | Prof Serv                     | 6/15/2021 | 120.00 |
| 16676     | Berry Coffee Company                       | Dab Coffee Service            | 6/15/2021 | 119.39 |
| 202100805 | Winter, Ashley                             | Reimbursement                 | 6/23/2021 | 117.64 |
| 710708    | Super Duper School Co                      | Cem Jpa - Emily Story - Wels  | 6/10/2021 | 116.55 |
| 17090     | Mn Clay Usa - Midwest                      | Art                           | 6/29/2021 | 116.37 |
| 16553     | Breadsmith                                 | HS - Bread Products           | 6/8/2021  | 113.96 |
| 202100786 | Klein, Jeri                                | Reimbursement                 | 6/23/2021 | 113.68 |
| 16463     | Haas, David                                | Refund Bpa Trip               | 6/1/2021  | 112.20 |
| 710689    | Demco, Inc.                                | Media Center Materials        | 6/10/2021 | 112.12 |
| 16730     | Kidcreate Studio                           | Prof Serv                     | 6/15/2021 | 112.00 |
| 16934     | Mn Assn Of School Personnel Admin          | Registration                  | 6/22/2021 | 110.00 |
| 202100822 | Kosin, Susan                               | Reimbursement                 | 6/30/2021 | 110.00 |
| 202100802 | Tollison, Kristin                          | Reimbursement                 | 6/23/2021 | 109.90 |
| 202100835 | Ruchti, Julie                              | Reimbursement                 | 6/30/2021 | 109.72 |
| 202100754 | Miller, Janet                              | Reimbursement                 | 6/16/2021 | 107.58 |
| 16850     | Faue, Jerry                                | Official                      | 6/22/2021 | 106.48 |
| 17006     | Vokaty, Connor                             | Official                      | 6/22/2021 | 106.48 |
| 17113     | Smith, Charles                             | Official                      | 6/29/2021 | 106.48 |
| 16812     | Bergmann, Blake                            | Official                      | 6/22/2021 | 106.00 |
| 17051     | Fritz, Scott                               | Cul Refund                    | 6/29/2021 | 105.90 |
| 202100818 | Haas, Deborah                              | Reimbursement                 | 6/30/2021 | 105.00 |
| 16735     | Makerbot Industries Llc                    | 3D Printer Filament Pta Funds | 6/15/2021 | 103.50 |
| 17130     | Zoyoga                                     | Prof Serv                     | 6/29/2021 | 102.00 |
| 202100841 | Stahl, Marla                               | Reimbursement                 | 6/30/2021 | 100.15 |
| 16789     | Westside Wholesale Tire, Inc               | Tire Repair                   | 6/15/2021 | 100.00 |
| 17022     | A-1 Outdoor Power Inc                      | CSF Parts                     | 6/29/2021 | 99.97  |
| 16443     | Breadsmith                                 | HS - Bread Products           | 6/1/2021  | 97.68  |
| 16683     | Breadsmith                                 | HS - Bread Products           | 6/15/2021 | 97.68  |
| 16796     | Adaptivemall.Com Llc                       | Sped - Bethe Struve - Wels    | 6/22/2021 | 97.16  |
| 17083     | Lo, Lauren                                 | Official                      | 6/29/2021 | 93.17  |
| 710718    | Schmitt Music Co                           | Band Repair                   | 6/17/2021 | 93.00  |
| 16835     | Computer Explorers                         | Prof Serv                     | 6/22/2021 | 90.00  |
| 710703    | Shred-N-Go                                 | WPS Shredding Service         | 6/10/2021 | 90.00  |
| 202100816 | Fure, Elisabeth                            | Reimbursement                 | 6/30/2021 | 88.09  |
| 202100823 | Lehtola, Maria                             | Reimbursement                 | 6/30/2021 | 87.99  |
| 202100721 | Jacklitch, Michelle                        | Reimbursement                 | 6/2/2021  | 87.40  |
| 16690     | Citi-Cargo & Storage                       | Storage                       | 6/15/2021 | 87.00  |
| 202100761 | Sour, Lydia                                | Reimbursement                 | 6/16/2021 | 85.35  |
| 202100762 | Voltin, Jill                               | Reimbursement                 | 6/16/2021 | 85.01  |
| 17077     | Jostens, Inc                               | Drama                         | 6/29/2021 | 84.70  |
| 202100726 | Sosa, Kim                                  | Reimbursement                 | 6/2/2021  | 82.97  |
| 16803     | Anderson, John                             | Home School Textbooks         | 6/22/2021 | 82.50  |
| 16435     | Awards Direct - Direct Impressions         | Nameplates For Plaques        | 6/1/2021  | 82.25  |
| 17093     | Northern Tool & Equipment Co.              | CSF Shop Stock                | 6/29/2021 | 81.98  |
| 710722    | Tierney Brothers, Inc.                     | Behind The Neck Boom Mic      | 6/17/2021 | 81.77  |
| 16480     | Keller, Kimberly                           | Cul Refund                    | 6/1/2021  | 81.70  |
| 710713    | Viking Electric Supply, Inc                | CSF Stock                     | 6/10/2021 | 81.68  |
| 16753     | Premium Waters Inc                         | WPS Water Service             | 6/15/2021 | 81.45  |
| 16554     | Campbell, Benton                           | Official                      | 6/8/2021  | 81.00  |
| 16581     | Holmes, Jonathan                           | Official                      | 6/8/2021  | 81.00  |
| 16912     | Likes, Timothy                             | Official                      | 6/22/2021 | 81.00  |
| 17018     | Zych, Dan                                  | Official                      | 6/22/2021 | 81.00  |
| 16541     | Barnes, Mike                               | Official                      | 6/8/2021  | 80.00  |
| 16562     | Corbett, Charles                           | Official                      | 6/8/2021  | 80.00  |
| 16595     | Kuphal, Brent M                            | Official                      | 6/8/2021  | 80.00  |
| 16609     | Peick, Jack                                | Official                      | 6/8/2021  | 80.00  |
| 16624     | Sladek, David                              | Official                      | 6/8/2021  | 80.00  |
| 16626     | St George, Paul                            | Official                      | 6/8/2021  | 80.00  |

| Check No. | Vendor                               | Description                        | Date      | Amount |
|-----------|--------------------------------------|------------------------------------|-----------|--------|
| 16642     | Vogt, Jason                          | Official                           | 6/8/2021  | 80.00  |
| 16643     | Volkers, Frank                       | Official                           | 6/8/2021  | 80.00  |
| 16649     | Witteborg, Norman                    | Official                           | 6/8/2021  | 80.00  |
| 16881     | Heuer, Jeffrey                       | Official                           | 6/22/2021 | 80.00  |
| 16909     | Lefebvre, Ross                       | Official                           | 6/22/2021 | 80.00  |
| 16919     | Malley, David                        | Official                           | 6/22/2021 | 80.00  |
| 16939     | Monson, Mark                         | Official                           | 6/22/2021 | 80.00  |
| 17002     | Van Brocklin, Eric                   | Official                           | 6/22/2021 | 80.00  |
| 16542     | Bartels, Jack                        | Officila                           | 6/8/2021  | 79.86  |
| 16767     | Tapper, Brennan                      | Official                           | 6/15/2021 | 79.86  |
| 16434     | Avant Assessment Llc                 | Bilingual Seals                    | 6/1/2021  | 79.60  |
| 17046     | Eai Education                        | Summer Learning Math Manipulatives | 6/29/2021 | 78.61  |
| 16750     | Performance Food Group Inc           | HS Ala Carte Items                 | 6/15/2021 | 78.50  |
| 202100730 | Boggs, Rebecca                       | Reimbursement                      | 6/9/2021  | 77.34  |
| 202100732 | Gale, Christa                        | Reimbursement                      | 6/9/2021  | 76.50  |
| 17102     | Rabe, Andrea                         | (A)Sr Gifts                        | 6/29/2021 | 75.00  |
| 202100740 | Slomkowski, Deborah                  | Reimbursement                      | 6/9/2021  | 74.76  |
| 16952     | Orono Community Education            | Prof Serv                          | 6/22/2021 | 73.50  |
| 16957     | Perrigo, Eleanor                     | Supplies                           | 6/22/2021 | 73.16  |
| 16556     | Carlson, Jack                        | Official                           | 6/8/2021  | 72.00  |
| 16574     | Gueningsman, Dan                     | Official                           | 6/8/2021  | 72.00  |
| 16597     | Lobitz, Adrianna                     | Official                           | 6/8/2021  | 72.00  |
| 16622     | Selz, Bob                            | Official                           | 6/8/2021  | 72.00  |
| 202100731 | Evans, Melanie                       | Reimbursement                      | 6/9/2021  | 71.68  |
| 16453     | Cub Foods                            | Groceries - Covid 19 Meal Prep     | 6/1/2021  | 68.85  |
| 202100839 | Somers, Cathy                        | Reimbursement                      | 6/30/2021 | 68.50  |
| 202100764 | Allen, Stephanie                     | Reimbursement                      | 6/23/2021 | 67.82  |
| 16977     | Schindler, Julie                     | Cul Refund                         | 6/22/2021 | 67.35  |
| 16907     | Language Testing International Inc   | Bilingual Seal Testing             | 6/22/2021 | 67.00  |
| 17043     | Clausen, Jaxon                       | Cul Refund                         | 6/29/2021 | 66.70  |
| 16744     | Mohn, Monica                         | Prof Serv                          | 6/15/2021 | 66.00  |
| 202100836 | Samarasinghe, Deepani                | Reimbursement                      | 6/30/2021 | 65.89  |
| 16937     | Minnesota Interpreters & Translators | Prof Serv                          | 6/22/2021 | 65.00  |
| 202100833 | Reinbold, Michael                    | Reimbursement                      | 6/30/2021 | 64.99  |
| 202100845 | Totino, Melissa                      | Reimbursement                      | 6/30/2021 | 64.95  |
| 17039     | Berglund, Natalia                    | Cul Refund                         | 6/29/2021 | 63.45  |
| 202100776 | Grack, Jodi                          | Reimbursement                      | 6/23/2021 | 63.26  |
| 710711    | Tri-Dim Filter Corp                  | MR Belts                           | 6/10/2021 | 63.16  |
| 202100744 | Derocher, Demae                      | Reimbursement                      | 6/16/2021 | 62.60  |
| 16424     | Agrawal, Rachana                     | Refund Bpa Trip                    | 6/1/2021  | 62.20  |
| 16521     | Tanaka, Chie                         | Refund Bpa Trip                    | 6/1/2021  | 62.20  |
| 16446     | Bush, Ashley                         | WHS Parking Refund                 | 6/1/2021  | 60.00  |
| 16456     | Eichten, Kristin                     | WHS Parking Refund                 | 6/1/2021  | 60.00  |
| 16464     | Hanson, Brent                        | WHS Parking Refund                 | 6/1/2021  | 60.00  |
| 16471     | Hoffman, Diana                       | WHS Parking Refund                 | 6/1/2021  | 60.00  |
| 16478     | Kadlec, Adrienne                     | WHS Parking Refund                 | 6/1/2021  | 60.00  |
| 16483     | Kowalski, Pam                        | WHS Parking Refund                 | 6/1/2021  | 60.00  |
| 16492     | May, Roman                           | WHS Parking Refund                 | 6/1/2021  | 60.00  |
| 16505     | Olson, Andrea                        | WHS Parking Refund                 | 6/1/2021  | 60.00  |
| 16507     | Podiak, Bradley                      | WHS Parking Refund                 | 6/1/2021  | 60.00  |
| 16510     | Puzzo, Jennifer                      | WHS Parking Refund                 | 6/1/2021  | 60.00  |
| 16514     | Somasundaram, Senthilkumar           | WHS Parking Refund                 | 6/1/2021  | 60.00  |
| 16739     | Minnetonka Debate Booster Club       | Mtka Debate                        | 6/15/2021 | 60.00  |
| 17023     | Abamath Llc                          | Prof Serv                          | 6/29/2021 | 60.00  |
| 202100724 | Sable, Robert                        | Reimbursement                      | 6/2/2021  | 60.00  |
| 17078     | Junghwa, Kim                         | Cul Refund                         | 6/29/2021 | 59.35  |
| 16986     | Sun, Yanhua                          | Cul Refund                         | 6/22/2021 | 59.10  |
| 16634     | Twin City Windustrial Co             | GW Parts                           | 6/8/2021  | 58.98  |
| 202100815 | Fasching, Wendy                      | Reimbursement <sup>24</sup>        | 6/30/2021 | 58.93  |
| 17035     | Ball, Gary                           | Cul Refund                         | 6/29/2021 | 58.00  |

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|-----------|-----------------------------------|-----------------------------------------|-----------|--------|
| 202100736 | Lauer, Rebecca                    | Reimbursement                           | 6/9/2021  | 57.79  |
| 16520     | T-Mobile Usa, Inc                 | Due 06/03/21 Monthly Data Hot Spots     | 6/1/2021  | 57.40  |
| 16798     | Ainsworth, Teresa                 | Cul Refund                              | 6/22/2021 | 56.50  |
| 710675    | Allegra Print & Imaging           | Comm Nameplate                          | 6/3/2021  | 56.14  |
| 16645     | Weiner, Benjamin                  | Official                                | 6/8/2021  | 56.00  |
| 16647     | Whitney, William                  | Officila                                | 6/8/2021  | 56.00  |
| 202100779 | Hagen, Leah                       | Reimbursement                           | 6/23/2021 | 55.89  |
| 16627     | Star Tribune                      | Subscription Service Through Aug 1,2021 | 6/8/2021  | 55.77  |
| 202100738 | Randall, Kelly                    | Reimbursement                           | 6/9/2021  | 55.71  |
| 202100804 | Voltin, Jill                      | Reimbursement                           | 6/23/2021 | 55.66  |
| 202100780 | Herzog, Jordan                    | Reimbursement                           | 6/23/2021 | 54.80  |
| 202100828 | Osmek, Laura                      | Reimbursement                           | 6/30/2021 | 54.00  |
| 202100728 | Abraham, Susan                    | Reimbursement                           | 6/9/2021  | 53.87  |
| 17122     | Walbran, Sharon                   | Prof Serv 5/18/21                       | 6/29/2021 | 52.50  |
| 202100733 | Hodena, Melissa                   | Reimbursement                           | 6/9/2021  | 52.47  |
| 17123     | Wang, Yan                         | Cul Refund                              | 6/29/2021 | 52.40  |
| 202100795 | Randall, Kelly                    | Reimbursement                           | 6/23/2021 | 51.68  |
| 17056     | Gopher Ace                        | CSF Shop Stock                          | 6/29/2021 | 51.57  |
| 17032     | Argote-Muza, Patricia             | (A)Supples Girls Lacrosse               | 6/29/2021 | 50.91  |
| 202100753 | Mader, Michele                    | Reimbursement                           | 6/16/2021 | 50.68  |
| 202100743 | Boggs, Rebecca                    | Reimbursement                           | 6/16/2021 | 50.51  |
| 202100766 | Andrews, Stephanie                | Reimbursement                           | 6/23/2021 | 50.18  |
| 16745     | Mri Software Llc                  | Prof Serv                               | 6/15/2021 | 50.00  |
| 16976     | Salters, Joy                      | Cul Refund                              | 6/22/2021 | 50.00  |
| 202100757 | Ries, Carole                      | Reimbursement                           | 6/16/2021 | 48.89  |
| 202100768 | Budke, Megan                      | Reimbursement                           | 6/23/2021 | 48.72  |
| 17119     | Toll Gas & Welding Supply         | Renewal                                 | 6/29/2021 | 48.12  |
| 202100769 | Campbell, Olga                    | Reimbursement                           | 6/23/2021 | 46.25  |
| 16602     | Minneapolis Public Schools        | Prof Serv                               | 6/8/2021  | 46.00  |
| 202100770 | Cheatem, Melvin                   | Reimbursement                           | 6/23/2021 | 45.92  |
| 202100719 | Brisley, Andrew                   | Reimbursement                           | 6/2/2021  | 44.80  |
| 202100767 | Brisley, Andrew                   | Reimbursement                           | 6/23/2021 | 44.58  |
| 202100787 | Kreisle, Virginia                 | Reimbursement                           | 6/23/2021 | 42.34  |
| 202100807 | Andersen-Lawrance, Carol          | Reimbursement                           | 6/30/2021 | 42.00  |
| 16563     | Cub Foods                         | Groceries - Covid 19 Meal Prep          | 6/8/2021  | 40.25  |
| 16620     | Rupnow, Charles                   | Official                                | 6/8/2021  | 40.00  |
| 16621     | Schrepfer, Anthony                | Official                                | 6/8/2021  | 40.00  |
| 202100785 | Kemmis, Colin                     | Reimbursement                           | 6/23/2021 | 39.95  |
| 202100747 | Heidelberger, Kellie              | Reimbursement                           | 6/16/2021 | 39.90  |
| 202100759 | Seeland, Elizabeth                | Reimbursement                           | 6/16/2021 | 39.20  |
| 17111     | Score, Jess                       | (A)Suplies Girls Lacrosse               | 6/29/2021 | 39.04  |
| 202100799 | Selinger, Judith                  | Reimbursement                           | 6/23/2021 | 38.98  |
| 202100825 | Mcniel, Matthew                   | Reimbursement                           | 6/30/2021 | 38.52  |
| 16485     | Kromer Company                    | CMS Painter Parts                       | 6/1/2021  | 38.20  |
| 202100819 | Holm-Eberling, Kerri              | Reimbursement                           | 6/30/2021 | 38.15  |
| 16874     | Hamel Building Ctr                | Supplies                                | 6/22/2021 | 37.31  |
| 17127     | Yurevich, Yuliya                  | Cul Refund                              | 6/29/2021 | 37.20  |
| 202100748 | Herzog, Jordan                    | Reimbursement                           | 6/16/2021 | 35.99  |
| 16605     | My Medical Clinic Llc             | Prof Serv                               | 6/8/2021  | 35.00  |
| 17089     | Mn Assn Of School Personnel Admin | Event Reg                               | 6/29/2021 | 35.00  |
| 710735    | Schmitt Music Co                  | Band Repair                             | 6/23/2021 | 35.00  |
| 202100820 | Jacobs, Donna                     | Reimbursement                           | 6/30/2021 | 34.99  |
| 16487     | Levin, Hannah                     | (A)Bsw Senior Night Supplies            | 6/1/2021  | 34.56  |
| 202100720 | Broda, Suzanne                    | Reimbursement                           | 6/2/2021  | 33.49  |
| 202100778 | Gross, Kalie                      | Reimbursement                           | 6/23/2021 | 32.70  |
| 16993     | Toll Gas & Welding Supply         | Woods                                   | 6/22/2021 | 31.46  |
| 17110     | Scalo, Matthew                    | Cul Refund                              | 6/29/2021 | 30.00  |
| 202100722 | Olson, Ben                        | Reimbursement                           | 6/2/2021  | 29.00  |
| 202100777 | Grismer, Sylvia                   | Reimbursement25                         | 6/23/2021 | 28.00  |
| 202100794 | Poppele, Joyce                    | Reimbursement                           | 6/23/2021 | 27.96  |
| 710680    | Norcostco Inc                     | Wayzata Players                         | 6/3/2021  | 27.75  |

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| 202100806 | Zhang, Sheen                       | Reimbursement                    | 6/23/2021 | 27.23  |
| 16501     | Nasco-Fort Atkinson                | Art Supplies                     | 6/1/2021  | 26.16  |
| 16465     | Heart & Soul                       | Nurse Admin Fee                  | 6/1/2021  | 26.00  |
| 202100727 | Thao, Jonpa                        | Reimbursement                    | 6/2/2021  | 25.70  |
| 202100813 | Champs, Colleen                    | Reimbursement                    | 6/30/2021 | 25.59  |
| 16425     | Al-Khalel, Ibrahim                 | WHS Parking Refund               | 6/1/2021  | 25.00  |
| 16460     | Giron, Porfirio                    | WHS Parking Refund               | 6/1/2021  | 25.00  |
| 16484     | Kranz, Michelle                    | WHS Parking Refund               | 6/1/2021  | 25.00  |
| 16495     | Merrifield, Chalee                 | WHS Parking Refund               | 6/1/2021  | 25.00  |
| 16589     | Kallas, Lindsay                    | Cul Refund                       | 6/8/2021  | 24.45  |
| 710732    | Minnesota Equipment                | CMS Jd Parts                     | 6/23/2021 | 24.00  |
| 202100746 | Fricke, Jessica                    | Reimbursement                    | 6/16/2021 | 23.88  |
| 16747     | Ncs Pearson Inc                    | Protocols - Cathy O'Reilly - Esc | 6/15/2021 | 23.00  |
| 202100848 | Willar, Dawn                       | Reimbursement                    | 6/30/2021 | 22.17  |
| 17073     | Jaeger, Victoria                   | Cul Refund                       | 6/29/2021 | 20.80  |
| 202100832 | Regnier, Bonnie                    | Reimbursement                    | 6/30/2021 | 20.45  |
| 16806     | Avant Assessment Llc               | Bilingual Seals                  | 6/22/2021 | 20.00  |
| 17094     | Novak, Janice                      | Prof Serv                        | 6/29/2021 | 20.00  |
| 202100725 | Scheunemann, Kent                  | Reimbursement                    | 6/2/2021  | 20.00  |
| 202100803 | Tombers, Tobina                    | Reimbursement                    | 6/23/2021 | 19.77  |
| 202100811 | Byrne, Heather                     | Reimbursement                    | 6/30/2021 | 18.99  |
| 202100817 | Ghent, Marsha                      | Reimbursement                    | 6/30/2021 | 18.99  |
| 202100775 | Gale, Christa                      | Reimbursement                    | 6/23/2021 | 18.76  |
| 16816     | Bound To Stay Bound Books          | Books                            | 6/22/2021 | 18.66  |
| 17038     | Beeninga, Julie                    | (A)Supplies                      | 6/29/2021 | 17.94  |
| 202100791 | Lauer, Rebecca                     | Reimbursement                    | 6/23/2021 | 17.70  |
| 202100798 | Seeland, Elizabeth                 | Reimbursement                    | 6/23/2021 | 17.64  |
| 202100842 | Stanek, Debra                      | Reimbursement                    | 6/30/2021 | 17.00  |
| 16770     | Twin City Windustrial Co           | EMS Pool                         | 6/15/2021 | 16.59  |
| 16454     | Dejute, Paul                       | Prof Serv                        | 6/1/2021  | 16.00  |
| 16587     | J Grammond Photography             | Prof Serv                        | 6/8/2021  | 15.00  |
| 202100846 | Watkins, Cary                      | Reimbursement                    | 6/30/2021 | 15.00  |
| 17072     | ISD #283-St Louis Park Schools     | Container Vegetable Gardening    | 6/29/2021 | 14.56  |
| 202100735 | Labowitch, Kathryn                 | Reimbursement                    | 6/9/2021  | 13.66  |
| 16924     | Mccurdy, Jeff                      | Cul Refund                       | 6/22/2021 | 13.45  |
| 202100723 | Rucht, Steven                      | Reimbursement                    | 6/2/2021  | 13.33  |
| 16476     | Johnstone Supply                   | Tr#15 Parts                      | 6/1/2021  | 12.63  |
| 17101     | R & J Laserworks, Llc              | (A)Gso Plaques                   | 6/29/2021 | 12.50  |
| 16439     | Behlivan, Stacy                    | Refund Freshman Retreat          | 6/1/2021  | 10.00  |
| 16440     | Berning, Jessica                   | Refund Freshman Retreat          | 6/1/2021  | 10.00  |
| 16444     | Brenke, Katherine                  | Refund Freshman Retreat          | 6/1/2021  | 10.00  |
| 16457     | Elam, Kristin                      | Refund Freshman Retreat          | 6/1/2021  | 10.00  |
| 16458     | Frazier, Gaylen                    | Refund Freshman Retreat          | 6/1/2021  | 10.00  |
| 16475     | Johnson, Stephanie                 | Refund Freshman Retreat          | 6/1/2021  | 10.00  |
| 16489     | Luna, Finesse                      | Refund Freshman Retreat          | 6/1/2021  | 10.00  |
| 16513     | Rowe, Jennifer                     | Refund Freshman Retreat          | 6/1/2021  | 10.00  |
| 202100729 | Allen, Michelle                    | Reimbursement                    | 6/9/2021  | 9.99   |
| 202100808 | Anderson, Chace                    | Reimbursement                    | 6/30/2021 | 9.55   |
| 202100737 | Olstad, Hanna                      | Reimbursement                    | 6/9/2021  | 9.46   |
| 17081     | Language Testing International Inc | Bilingual Seat Testing           | 6/29/2021 | 9.00   |
| 202100750 | Jorenby, Clarice                   | Reimbursement                    | 6/16/2021 | 8.96   |
| 710733    | Norcostco Inc                      | Wayzata Players                  | 6/23/2021 | 7.50   |
| 202100781 | Hodorff, Emily                     | Reimbursement                    | 6/23/2021 | 7.50   |
| 202100790 | Larson, Stacy                      | Reimbursement                    | 6/23/2021 | 7.50   |
| 202100800 | Shepard, Tyler                     | Reimbursement                    | 6/23/2021 | 7.50   |
| 202100809 | Berg, Carrie                       | Reimbursement                    | 6/30/2021 | 7.50   |
| 202100773 | Fehrenbach, Ann                    | Reimbursement                    | 6/23/2021 | 6.22   |
| 202100752 | Lamb, Katherine                    | Reimbursement                    | 6/16/2021 | 2.91   |
| 710688    | Berry Coffee Company               | Prof Service                     | 6/10/2021 | -      |
| 710695    | Mn Clay Usa - Midwest              | WHS Clay For Ceramics Class      | 6/10/2021 | -      |

| Check No.                    | Vendor                                | Description                   | Date      | Amount                        |
|------------------------------|---------------------------------------|-------------------------------|-----------|-------------------------------|
| 710702                       | School Specialty Education Essentials | Playground Balls              | 6/10/2021 | -                             |
| 710710                       | Trans-Mississippi Biological          | Science Center Live Materials | 6/10/2021 | -                             |
| 9017                         | Behlivan, Stacy                       | Refund                        | 5/26/2021 | (10.00)                       |
| 9022                         | Berning, Jessica                      | Refund                        | 5/26/2021 | (10.00)                       |
| 9036                         | Brenke, Katherine                     | Refund                        | 5/26/2021 | (10.00)                       |
| 9094                         | Elam, Kristin                         | Refund                        | 5/26/2021 | (10.00)                       |
| 9110                         | Frazier, Gaylen                       | Refund                        | 5/26/2021 | (10.00)                       |
| 9163                         | Johnson, Stephanie                    | Refund                        | 5/26/2021 | (10.00)                       |
| 9205                         | Luna, Finesse                         | Refund                        | 5/27/2021 | (10.00)                       |
| 9282                         | Rowe, Jennifer                        | Refund                        | 5/27/2021 | (10.00)                       |
| 16371                        | Metro Ecsu-Region 11 ISD #920         | Void                          | 6/3/2021  | (15.00)                       |
| 9649                         | Al-Khalel, Ibrahim                    | Refund                        | 5/27/2021 | (25.00)                       |
| 9845                         | Giron, Porfirio                       | Refund                        | 5/27/2021 | (25.00)                       |
| 9972                         | Kranz, Michelle                       | Refund                        | 5/27/2021 | (25.00)                       |
| 10207                        | Merrifield, Chalee                    | Refund                        | 5/27/2021 | (25.00)                       |
| 9713                         | Bush, Ashley                          | Refund                        | 5/27/2021 | (60.00)                       |
| 9791                         | Eichten, Kristin                      | Refund                        | 5/27/2021 | (60.00)                       |
| 9876                         | Hanson, Brent                         | Refund                        | 5/27/2021 | (60.00)                       |
| 9901                         | Hoffman, Diana                        | Refund                        | 5/27/2021 | (60.00)                       |
| 9942                         | Kadlec, Adrienne                      | Refund                        | 5/27/2021 | (60.00)                       |
| 9971                         | Kowalski, Pam                         | Refund                        | 5/27/2021 | (60.00)                       |
| 10197                        | May, Anna                             | Refund                        | 5/27/2021 | (60.00)                       |
| 10247                        | Olson, Andrea                         | Refund                        | 5/27/2021 | (60.00)                       |
| 10283                        | Podiak, Bradley                       | Refund                        | 5/27/2021 | (60.00)                       |
| 10296                        | Puzzo, Jennifer                       | Refund                        | 5/27/2021 | (60.00)                       |
| 10376                        | Somasundaram, Senthilkumar            | Refund                        | 5/27/2021 | (60.00)                       |
| 9451                         | Agrawal, Rachana                      | Refund                        | 5/27/2021 | (62.20)                       |
| 9616                         | Tanaka, Chie                          | Refund                        | 5/27/2021 | (62.20)                       |
| 9516                         | Haas, David                           | Refund                        | 5/27/2021 | (112.20)                      |
| 14854                        | Performance Food Group Inc            | Void                          | 6/7/2021  | (150.51)                      |
| 710534                       | Boiler Services, Inc                  | WHS Repair                    | 5/25/2021 | (740.00)                      |
| 710564                       | Boiler Services, Inc                  | WHS Repair                    | 5/25/2021 | (910.56)                      |
| Total Value of Checks Issued |                                       |                               |           | <u><u>\$ 5,333,969.46</u></u> |

# 2020-21 School Year Wire, EFT, & ACH Activity

For the Month Ended May 31, 2021



Excellence. For each and every student.

| From                               | To                                          | Description                 | Date      | Amount                  |
|------------------------------------|---------------------------------------------|-----------------------------|-----------|-------------------------|
| US Bank - Checking                 | US Bank - Payroll                           | District Payroll            | Multiple  | \$ 6,261,215.62         |
| US Bank - Checking                 | Internal Revenue Service                    | Federal Payroll Taxes       | 5/3/2021  | 988,904.88              |
| US Bank - Checking                 | Internal Revenue Service                    | Federal Payroll Taxes       | 5/17/2021 | 1,094,131.35            |
| US Bank - Checking                 | Minnesota Department of Revenue             | State Payroll Taxes         | 5/3/2021  | 164,887.99              |
| US Bank - Checking                 | Minnesota Department of Revenue             | State Payroll Taxes         | 5/17/2021 | 181,950.44              |
| US Bank - Checking                 | Delta Dental                                | Dental Claims               | Multiple  | 109,298.04              |
| US Bank - Checking                 | Preferred One                               | Health Claims               | Multiple  | 1,555,938.22            |
| US Bank - Checking                 | Wells Fargo Commercial Card                 | Purchase Card Program       | 5/6/2021  | 40,382.71               |
| US Bank - Checking                 | Further                                     | Flex Benefits               | Multiple  | 224,363.13              |
| US Bank - Checking                 | Preferred One                               | Broker/Reinsurance Fees     | 5/13/2021 | 119,439.50              |
| US Bank - Checking                 | Payroll Vendors (TRA, EBC, MSRS, etc.)      | Electronic Payments         | Multiple  | 1,359,501.67            |
| US Bank - Checking                 | District Employees                          | Expense Reimbursements      | Multiple  | 10,394.49               |
| US Bank - Checking                 | Commerce Bank                               | Electronic Accounts Payable | Multiple  | 330,618.65              |
| US Bank - Checking                 | Minnesota Department of Revenue             | Sales & Use Tax Payment     | 5/19/2021 | 657.00                  |
| US Bank - Checking                 | Edutrack, Alerus, Eleyo, RevTrack           | Electronic Payment Fees     | Multiple  | 22,290.91               |
| US Bank - Checking                 | Minnesota School District Liquid Asset Fund | Service Fee                 | 5/14/2021 | 348.87                  |
| US Bank - Checking                 | Neopost Advance                             | Postage Meter               | 5/3/2021  | 10,000.00               |
| <b>Total Wires, EFTs, and ACHs</b> |                                             |                             |           | <b>\$ 12,474,323.47</b> |

# 2020-21 School Year Gifts & Bequests

For the Month Ended June 30, 2021



Excellence. For each and every student.

## Acknowledgment of Contributions:

Per Minnesota Statutes § 465.03, Gifts to Municipalities, "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."

A schedule of such gifts received in February of 2021 can be found below:

| Donated By                                            | Purpose                                                           | Amount               |
|-------------------------------------------------------|-------------------------------------------------------------------|----------------------|
| Gleason Lake PTO                                      | Gleason Lake Elementary - To Purchase Books for Media Center      | \$ 273.07            |
| Target Corporation CyberGrants                        | Gleason Lake Elementary - To Support Classroom Activities         | 30.00                |
| Gleason Lake PTO                                      | Gleason Lake Elementary - To Purchase Books for Media Center      | 235.81               |
| North Woods PTO                                       | North Woods Elementary - To Purchase Art Materials                | 1,000.80             |
| North Woods PTO                                       | North Woods Elementary - To Purchase Books for Media Center       | 929.52               |
| Michael Furman                                        | East Middle School - Student Scholarship Fund                     | 25.00                |
| Target Corporation CyberGrants                        | Central Middle School - Student Activities & Classroom Supplies   | 60.00                |
| Target Corporation CyberGrants                        | Central Middle School - Student Activities & Classroom Supplies   | 40.00                |
| Charities Aid Foundation of America                   | Central Middle School - Student Activities & Classroom Supplies   | 25.00                |
| Target Corporation CyberGrants                        | Gleason Lake Elementary - Student Activities & Classroom Supplies | 20.00                |
| Gleason Lake PTO                                      | Gleason Lake Elementary - Grants for Teacher Supplies             | 1,692.47             |
| Meadow Ridge PTO                                      | Meadow Ridge Elementary - To Upgrade Kindergarten Playground      | 98,254.97            |
| MASBO - Jim Westrum                                   | Wayzata High School - Student Scholarship Fund                    | 2,000.00             |
| The University of Michigan                            | Wayzata High School - Student Scholarship Fund                    | 51.71                |
| <b>Total Cash Donations</b>                           |                                                                   | <b>\$ 104,638.35</b> |
| Jennifer St. James & Jeremy Rufsvold                  | Northwoods Elementary - Donation of Wheelchair                    | 200.00               |
| <b>Total In-Kind Donations</b>                        |                                                                   | <b>\$ 200.00</b>     |
| <b>Total 2020-21 School Year Gifts and Donations*</b> |                                                                   | <b>\$ 283,454.45</b> |

\*Total amount for the 2020-21 school year reflects cash gifts and in-kind donations submitted for board approval in 2020-21.



**BOARD OF EDUCATION**  
Regular Meeting – July 12, 2021

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Finance and Business Services Recommendations

**COMMENTS BY:** DeeDee Kahring, Executive Director, Finance and Business

**Authorization of Issuance of Individual Procurement Card (P-Card)**

The administration recommends the issuance of a procurement card to the following employees:

- Jody Remsing, Director, Special Services
- Catherine O'Reilly, Secretary, Special Services

**Recommended Action:** Approve and authorize the issuance of an individual procurement card (P-Card) to the employees listed above.

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



**BOARD OF EDUCATION**  
Regular Meeting – July 12, 2021

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Finance and Business Services Recommendations

**COMMENTS BY:** DeeDee Kahring, Executive Director, Finance and Business

**Annual Designations Amendment**

Annually the School Board designates official providers as required or recommended by Minnesota State statute. The following was designated at the January 11, 2021 Regular Meeting:

**Authorized Personnel**

Approve the following personnel with full power to give written direction to any of the District's "Official Depositories" or "Official Investment Brokers" for Independent School District 284 to:

- Open and close accounts
- Request changes to wire transfer instructions and other information

The authorized personnel are:

- James R. Westrum, Executive Director, Finance and Business;
- Jill Schwint, Controller; and
- Mert Woodard, Director, Business Services

**Recommended Action:** Approve the following amendments to the 2020 "Official Depositories" and "Official Investment Brokers" authorized personnel:

- Addition – DeeDee Kahring, Executive Director, Finance and Business (new hire)
- Deletion – James R. Westrum, Executive Director, Finance and Business (resignation)

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_



**Board of Education**  
Regular Meeting – July 12, 2021

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Human Resource Recommendations

**COMMENTS BY:** Stacie Vos, Executive Director of Human Resource Services

Attached are the recommendations regarding personnel actions including: employment, separations and leaves of absence.

**Recommended Action:** Approve the Human Resource actions as recommended in the attachment.

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

## HUMAN RESOURCES RECOMMENDATIONS - Consent Agenda - July 12, 2021

### EMPLOYMENT

| Name | Position | Location | Start Date |
|------|----------|----------|------------|
|      |          |          |            |
|      |          |          |            |
|      |          |          |            |
|      |          |          |            |
|      |          |          |            |

### CONTRACT MODIFICATION

| Name           | Position         | Location              | Modification                      | Date      |
|----------------|------------------|-----------------------|-----------------------------------|-----------|
| Taylor Just    | Paraprofessional | Kimberly Lane         | Contract Ended                    | 6/10/2021 |
| Mary Fahlstrom | Teacher          | Central Middle School | 1 Year Only increase of 0.167 FTE | 8/30/2021 |
|                |                  |                       |                                   |           |
|                |                  |                       |                                   |           |
|                |                  |                       |                                   |           |

### LEAVE OF ABSENCE

| Name | Position | Location | Leave Date |
|------|----------|----------|------------|
|      |          |          |            |
|      |          |          |            |
|      |          |          |            |
|      |          |          |            |

### RESIGNATION

| Name           | Position             | Location              | Resign Date |
|----------------|----------------------|-----------------------|-------------|
| John Santor    | Custodian - Seasonal | Central Services      | 6/25/2021   |
| Mitchell Olsen | Custodian            | Oakwood               | 7/20/2021   |
| Cody Clark     | Wayzata Kids         | North Woods           | 8/20/2021   |
| Joanna Funk    | Wayzata Kids         | Meadow Ridge          | 8/20/2021   |
| Melinda Inman  | Wayzata Kids         | Gleason Lake          | 8/20/2021   |
| Cody Lunde     | Teacher              | East Middle School    | 6/11/2021   |
| Toya Pryor     | Associate Principal  | Central Middle School | 6/30/2021   |
|                |                      |                       |             |

### RETIREMENT

| Name       | Position         | Location       | Retirement Date |
|------------|------------------|----------------|-----------------|
| Dawn Lough | Paraprofessional | Central Middle | 6/22/2021       |

|                   |          |          |            |      |
|-------------------|----------|----------|------------|------|
|                   |          |          |            |      |
|                   |          |          |            |      |
|                   |          |          |            |      |
| EXTRA ASSIGNMENTS |          |          |            |      |
| Name              | Position | Location | Assignment | Date |



**Board of Education**  
Regular Meeting – July 12, 2021

**AGENDA SECTION:** Approval of Agenda and Consent Agenda Items

**ITEM:** Student Teaching Agreements

**COMMENTS BY:** Andrea Cuene, Board Chair

Wayzata Public Schools annually accepts student teachers from a number of colleges and universities. Wayzata Public Schools is entering into a student teaching/field education affiliation agreement with the following:

- Northern Illinois University
- University of St. Thomas

**Recommended Action:** Approve the student teaching and field placement contracts as attached.

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

**EDUCATOR LICENSURE  
AFFILIATION AGREEMENT  
BETWEEN**

**THE BOARD OF TRUSTEES OF NORTHERN ILLINOIS UNIVERSITY**

**AND**

**Wayzata Public Schools**

THIS EDUCATOR LICENSURE AFFILIATION AGREEMENT, hereinafter “Agreement”, made and entered into the 20th day of May, 2021 by and between the Board of Trustees of Northern Illinois University, hereinafter “University”, and Wayzata Public Schools, hereinafter “District”.

WHEREAS, the UNIVERSITY conducts a program in Educator Licensure and desires to obtain teaching experience for its candidates, hereinafter “Candidates”, enrolled in this curriculum.

WHEREAS, the DISTRICT recognizes the need for and desires to aid in the educational development of such Candidates and is willing to make its employees and premises available for such purposes.

NOW, THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth below, the parties agree as follows:

**I. UNIVERSITY RESPONSIBILITIES**

- A. The UNIVERSITY shall provide the basic preparation of the Candidates through classroom instruction and practice and shall provide the educational direction for the placement.
- B. The UNIVERSITY shall be responsible for monitoring and evaluating the individual Candidate's progress.
- C. The UNIVERSITY shall determine the eligibility of Candidates to participate in the DISTRICT'S program. The UNIVERSITY will provide the DISTRICT with a listing of names, dates and hours of assignment and other information specified by the UNIVERSITY or the DISTRICT prior to the commencement of each Candidate's placement.
- D. The UNIVERSITY shall designate a faculty/staff point of contact as a liaison to the DISTRICT to provide consultation regarding Candidate placements, supervision, and periodic review of Candidate progress toward meeting the UNIVERSITY's educational objectives.
- E. The UNIVERSITY shall take all reasonable steps to inform Candidate(s) that they must adhere to the communicated policies, procedures, and standards established by the DISTRICT.
- F. The UNIVERSITY or the DISTRICT may immediately remove any Candidate deemed to be clinically unsafe to students, employees, or others. The party who took the action to remove the Candidate shall notify the other party of said action as soon as possible but in no event later than 48 hours after said removal. The DISTRICT reserves the

right to prohibit the return of any such Candidate unless a corrective action plan satisfactory to the DISTRICT has been proposed and its compliance assured by the UNIVERSITY. DISTRICT further reserves the right to request removal of any Candidate whose conduct is contrary to the DISTRICT's standards of conduct as set forth in its policies and procedures.

- G. Candidate shall be responsible for adhering to established schedules and notifying the DISTRICT and the UNIVERSITY of any absences or necessary schedule changes.
- H. Candidate shall obtain prior written approval of the DISTRICT and the UNIVERSITY before publishing any material relative to the placement.
- I. Candidates shall not be considered employees or agents of the UNIVERSITY.
- J. In return for the assignment of Candidates to the DISTRICT, the UNIVERSITY shall provide to the DISTRICT one one-credit hour instructional tuition waiver for every initial/observational early clinical Candidate; one two-credit hour instructional tuition waiver for every non-initial/interactive early clinical Candidate; one three-credit hour instructional tuition waiver for every eight-week student teaching Candidate; one four-credit hour instructional tuition waiver for every ten-week student teaching Candidate; and one six-credit hour instructional tuition waiver for every 15 or 16 – week student teaching Candidate. Instructional tuition waivers will be issued on a per Candidate basis, not on a per teacher basis. Such instructional tuition waivers are subject to the conditions specified on the instructional tuition waiver and are limited to the usual instructional tuition fee. Recipients of an instructional waiver who enroll in courses with higher instructional tuition fees will have waived only the usual instructional tuition charged for undergraduate or graduate courses, and only the amount indicated by the number of hours waived on the instructional tuition form. Instructional tuition waivers can only be used by a professional employee of the DISTRICT. “Professional employees” shall be defined as those personnel who are employed by the DISTRICT.

## II. DISTRICT RESPONSIBILITIES

- A. The DISTRICT shall provide educational learning experiences, which are planned, organized and administered by qualified staff in accordance with mutually agreed upon educational objectives and guidelines.
- B. The DISTRICT will promptly process requests for assignments and notify the UNIVERSITY in a timely fashion of its ability to accept such assignments.
- C. The DISTRICT will provide applicable policies and procedures to the UNIVERSITY, to which the Candidates shall be expected to adhere to as a condition to being accepted by the DISTRICT, prior to and during periods of assignment and/or while on DISTRICT premises.

- D. The DISTRICT will assign and designate a point of contact who is to be responsible for planning and administering the program.
  - E. The DISTRICT shall facilitate the Candidate's professional growth through educational assignments, and shall provide adequate space, equipment and supplies to meet the objectives of training.
  - F. The DISTRICT shall support the Candidate's efforts to complete edTPA and all related program requirements. Support of edTPA requirements by DISTRICT includes, but is not limited to, permitting Candidates to obtain written parental consent, and with proper consent, to video record students and obtain samples of student work during the Candidate's teaching placement at DISTRICT.
  - G. Candidates shall perform services only when under the supervision of registered, licensed or certified DISTRICT staff.
  - H. The DISTRICT shall be responsible for the submission of required reports in accordance with UNIVERSITY procedures and for informing the UNIVERSITY of significant staff or administrative changes in the education program(s) and cooperating in providing systematic written review of the Candidate performance in the placement.
  - I. The DISTRICT will provide Candidates with liability protection as is provided regular employees of the DISTRICT.
  - J. In the event that a work stoppage action is taken by some or all of the DISTRICT employees during the time when Candidates are assigned to the DISTRICT, those Candidates will be encouraged to assume the role of neutral persons and to maintain an uninvolved status with respect to a work stoppage in accordance with the following:
    - a. The Candidates shall not be required to participate in picketing or other work stoppage actions.
    - b. The Candidates shall not be required to cross picket lines or to report for work when such action would constitute a breaking of the work stoppage.
    - c. If, in any event, the Candidate participates on either side of the work stoppage, such participation shall be as an individual and not as a UNIVERSITY agent, and the UNIVERSITY disclaims any liability or responsibility for any action or the consequences of any action taken by such Candidate and his or her participation.
    - d. In the event that the work stoppage continues for a week or more, the UNIVERSITY may make arrangements for an extended experience, an alternate placement in another district or an appropriate substitute experience.
- III. BOTH - UNIVERSITY AND DISTRICT RESPONSIBILITIES
- A. Should any situation arise which may threaten a Candidate's successful completion of the placement, the DISTRICT and the UNIVERSITY will attempt to discuss and reach mutual agreement with the Candidate regarding options for completing, rescheduling, or canceling the placement.
  - B. Neither party to this Agreement shall be liable for any negligent or wrongful acts, either of commission or omission, chargeable to the other, unless such liability is imposed by law. This Agreement shall not

be construed as seeking either to enlarge or diminish any obligation or duty owed by one party to the other or to a third party.

- C. UNIVERSITY and DISTRICT agree to comply with all applicable federal and state nondiscrimination, equal opportunity and affirmative action laws, orders and regulations. UNIVERSITY and DISTRICT shall not engage in unlawful discrimination or harassment against any person because of race, color, religion, sex, national origin, ancestry, age, marital status, disability, unfavorable discharge from the military, or status as a disabled veteran or a veteran of the Vietnam era, or any other legally protected status.
- D. UNIVERSITY and DISTRICT acknowledge that certain information about UNIVERSITY's Candidates is contained in records maintained by UNIVERSITY and/or FACILITY and that this information is confidential by reason of UNIVERSITY policy and the Family and Educational Rights and Privacy Act (FERPA) of 1974 (20 U.S.C. 1232g). Both parties agree to protect these records in accordance with FERPA and UNIVERSITY policy. To the extent permitted by law, nothing contained herein shall be construed as precluding either party from releasing such information to the other so that each can perform its respective responsibilities.
- E. The terms and conditions of the Agreement may be amended by written instrument executed by both parties.
- F. This Agreement shall become effective on 06/01/2021, or from the date of execution of this Agreement, whichever is later, and continue for one year, and shall automatically renew from year to year thereafter for a period not to exceed ten (10) years unless terminated earlier by either party.
- G. Either party shall provide written notice to the other of its intent not to renew this Agreement ninety (90) days prior to the expiration of the current term. Either party may terminate this Agreement for breach by providing written notice to the other party of termination. If the breach is not remedied within thirty (30) days, the Agreement may be terminated by giving ten (10) days written notice to the other party. Notwithstanding the foregoing paragraphs, Candidate(s) placed at the DISTRICT at the time notice of termination or non-renewal is given shall be allowed to complete the current placement unless section I(F) above has been invoked by the DISTRICT.
- H. All notices required herein shall be in writing and shall be sent via registered or certified mail return receipt requested or by an overnight courier service to the persons listed below. A notice shall be deemed to have been given when received by the party at the address set forth below.

Notices to the DISTRICT shall be sent to:

Notices to the UNIVERSITY shall be sent to: [teacher certification@niu.edu](mailto:teacher certification@niu.edu)

This Agreement shall be governed in accordance with the laws of the State of Illinois. This Agreement shall supersede any and all prior agreements between the parties regarding the subject matter hereof. No

modification, extension, or waiver of this Agreement or any provision thereof shall be binding upon either the DISTRICT or the UNIVERSITY unless reduced to writing and duly executed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement and represent that they are officially authorized to so execute for their respective parties to the contract.

THE UNIVERSITY

THE DISTRICT

BY: \_\_\_\_\_  
TITLE: \_\_\_\_\_  
DATE: \_\_\_\_\_

BY: \_\_\_\_\_  
TITLE: \_\_\_\_\_  
DATE: \_\_\_\_\_

## **CLINICAL PLACEMENT AGREEMENT FOR STUDENT TEACHING AND OTHER TEACHER CANDIDATE FIELD EXPERIENCES**

This Agreement is made effective as of June 30, 2021 (the “**Effective Date**”), between the University of St. Thomas, 2115 Summit Avenue, St. Paul, MN 55105 (“**University**”), and Wayzata ISD, 210 County Road 101 North, Wayzata, MN, 55391 (“**Host Institution**”).

### **BACKGROUND**

The University, through its School of Education, works to prepare Designated University Students (“**Teacher Candidates**”) for teaching positions in K-12 educational institutions. Host Institution has an interest in assuring the availability of a qualified pool of applicants to teach in such institutions. Accordingly, University and Host Institution wish to collaborate to provide student teaching or field experiences for Teacher Candidates training to become K-12 teachers.

### **TERMS**

Accordingly, the parties agree as follows:

1. **Clinical Placement Program.**
  - a. During the Term (as defined below), and as further detailed in this Agreement, designated Teacher Candidates will be placed in one of the following clinical experiences at Host Institution (collectively, the “**Program**”):
    - i. **Field Experiences**, in which Teacher Candidates may observe Host Institution teachers and students, assist, tutor, co-instruct or conduct research; or
    - ii. **Student Teaching** in which Teacher Candidates assume teacher responsibilities at Host Institution to practice and demonstrate the knowledge, skills and dispositions necessary to become a teacher.
  - b. In the case of both Field Experiences and Student Teaching, Teacher Candidates will work with a mentor teacher employed by Host Institution with direct responsibility to supervise Teacher Candidates’ activities at Host Institution (each, a “**Cooperating Teacher**”) and with a supervisor employed by University to supervise Teacher Candidates’ learning in the Program (each, a “**Supervisor**”).
  - c. The number and identity of Teacher Candidates participating in the Program and the nature of their participation (i.e., their assignment to either a Field Experience or Student Teaching) will be as agreed by University and Host Institution from time to time consistent with the learning objectives for the Program and the availability of Host Institution resources to support Teacher Candidates in achieving the learning objectives. Teacher Candidates will be required, at a minimum, to comply with Host Institution background check requirements in order to participate in the Program, and Teacher Candidates whose background check results do not meet Host Institution’s minimum standards will not be accepted by Host Institution for placement in the Program.
2. **University Responsibilities.** University will:
  - a. Designate a University liaison to coordinate University’s activities with respect to the Program and serve as the primary contact for Host Institution, and one or more Supervisors.
  - b. Determine and communicate learning objectives for Teacher Candidates’ participation in the Program to Host Institution and the Teacher Candidates.
  - c. Work cooperatively with Host Institution to plan for the specific Student Teaching or Field Experiences that will be included in the Program, the selection and assignment of Teacher Candidates to Host Institution, and periodically assess whether the Program is meeting the parties’ objectives.
  - d. Coordinate the Teacher Candidates’ participation in the Program and evaluate Teacher Candidates’ performance in the Program. While University may consult with Host Institution regarding Teacher Candidates’ performance in the Program at University’s discretion, University will have sole authority to make determinations about the academic credit and grades assigned to Teacher Candidates who participate in the Program.

e. Timely make payments of \$150 directly to Cooperating Teachers (or Host, if requested) for Teacher Candidate participation, subject to timely receipt by University of properly completed Form W-9s from Host Institution or Cooperating Teacher, as applicable.

f. Inform Teacher Candidates of the following Teacher Candidate obligations for participation in the Program:

i. That the Teacher Candidate will observe the hours set for the Program, be regular in attendance, and follow the procedures established by University and Host Institution for notifying University and Host Institution personnel of necessary absences.

ii. That the Teacher Candidate will accept and perform assigned responsibilities within Host Institution.

iii. That the Teacher Candidate will comply with all Host Institution policies, procedures, rules and emergency protocols applicable to Teacher Candidates in the Program, including but not limited to background check requirements to be completed prior to participating in the Program ("**Host Institution Rules and Requirements**"). Teacher Candidates are responsible to pay for the required background checks.

iv. That the Teacher Candidate will comply with all applicable data privacy requirements relating to Host Institution students, parents/guardians and personnel, in accordance with applicable law and Host Institution Rules and Requirements.

3. **Host Institution Responsibilities.** Host Institution will:

a. Designate a Host Institution liaison to coordinate Host Institution's activities with respect to the Program and serve as the primary contact for University.

b. Work cooperatively with University to determine the number of Teacher Candidates who may be assigned to Host Institution during the Term.

c. Work cooperatively with University to plan for the specific Student Teaching or Field Experiences that will be included in the Program, the selection and assignment of Teacher Candidates to Host Institution, and periodically assess whether the Program is meeting the parties' objectives.

d. Supervise and coordinate the participation of one or more Cooperating Teachers, including assisting Cooperating Teachers to timely submit Form W-9s to University as needed.

e. Maintain sole responsibility for the education and safety of Host Institution students and personnel involved in the Program.

f. Assure that Teacher Candidates accepted into the Program have access to learning opportunities in the Program that are appropriate to fulfill the learning objectives communicated by University to Host Institution.

g. Accommodate designated Teacher Candidates and Supervisors at Host Institution facilities during the Program and permit Teacher Candidates and Supervisors in the Program to use Host Institution resources as reasonable and necessary to fulfill the learning objectives of the Program, including but not limited to permitting Supervisors to observe Teacher Candidates at Host Institution, which observations may be in person at Host Institution or through remote, virtual means that permit Supervisors to fulfill their responsibilities for assessing Teacher Candidates during the Program, as determined through the mutual agreement of Host Institution and University.

h. Conduct an orientation for Teacher Candidates participating in the Program, including at a minimum notice of all Host Institution Rules and Requirements.

i. When requested by University, provide feedback to University regarding Teacher Candidates' fulfillment of learning objectives for the Program and assist Cooperating Teachers to timely submit evaluations of Teacher Candidates as needed.

4. **Removal of Teacher Candidates.** A Teacher Candidate's participation in the Program may be terminated at any time (a) with the mutual consent of Host Institution and University, (b) unilaterally by Host Institution for material noncompliance by the Teacher Candidate with Host Institution Rules and Requirements, and (c) unilaterally by University for any reason. Host Institution will consult with University prior to terminating a Teacher Candidate's participation in the Program. University will promptly notify Host Institution of any termination of a Teacher Candidate's participation in the Program.

5. **Term; Termination.** This Agreement will commence on the Effective Date and continue through June 30, 2023 (the "Term"), unless extended by the mutual written agreement of authorized representatives of the parties or earlier terminated by either party upon ninety (90) days' written notice to the other party. If any Teacher Candidates are participating in the Program at the time of termination of this Agreement, both parties will continue fulfill their obligations under this Agreement until such Teacher Candidates complete their participation in the Program unless University and Host Institution agree otherwise in writing.

6. **Data Privacy.**

a. **FERPA.** The parties acknowledge that in connection with the performance of this Agreement, University may have access to Education Records (as defined below) of Host Institution students, and Host Institution may have access to Education Records of Teacher Candidates. Each party agrees that to the extent that it maintains Education Records of the other party's students (the "**receiving party**"), it shall maintain such Education Records in accordance with the requirements of the Family Educational Rights and Privacy Act, as amended ("**FERPA**"), and any other applicable U.S. or state laws, regulations or accrediting agency standards applicable to the privacy or confidentiality of such Education Records. Without limiting the foregoing, the receiving party agrees that with respect to such records, (a) the receiving party is subject to the requirements of 34 C.F.R. § 99.33(a) governing the use and redisclosure of personally identifiable information from Education Records of the other party's ("**disclosing party**") students; (b) it shall not disclose or allow access to personally identifiable information from an Education Record of the disclosing party's students without the prior written consent of the eligible student (or parent/guardian, as the case may be) as defined in 34 C.F.R. § 99.3, except as permitted by law; and (c) to the extent that the disclosing party discloses personally identifiable information from Education Records to the receiving party, the receiving party's officers, employees and agents will use and have access to the information only for the purposes for which disclosure is made. Pursuant to FERPA requirements, all Education Records of Teacher Candidates or Host Institution students, regardless of whether maintained directly by University, Host Institution or by other entities, remain the property of the disclosing party. The receiving party agrees to access and use Education Records of the disclosing party's students only for legitimate and lawful educational purposes, pursuant to the disclosing party's FERPA policy, and further agrees to return or destroy such Education Records immediately upon the written request of the disclosing party. As used herein, "**Education Records**" means all such records described by 34 C.F.R. § 99.3 maintained by, for or on behalf of the disclosing party, including without limitation, any record, file, data or other information concerning any student's financial information protected under the Gramm-Leach-Bliley Act.

b. **Government Data Practices Act.** If Host Institution is a government entity in the State of Minnesota, then the requirements of Minnesota Statutes § 13.05, subd. 11 apply to this Agreement, and the parties must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by Host Institution in accordance with this Agreement, and as it applies to

all data created, collected, received, stored, used, maintained or disseminated by University in accordance with this Agreement. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either Host Institution or University.

7. **Student Teaching Insurance.** University will require Teacher Candidates participating in Student Teaching at Host Institution to obtain professional liability insurance designed to cover professional liability claims arising out of the Teacher Candidate's Student Teaching participation at Host Institution. University will require Teacher Candidates to furnish to Host Institution a certificate evidencing insurance obtained.

8. **Liability.** Each party will be responsible for its own acts, omissions and the results thereof to the extent authorized by law and will not be responsible for the acts or omissions of the other party or the results thereof. Throughout the Term, each party will maintain, at its own cost and expense, a general liability insurance policy and professional liability insurance policy in minimum amounts consistent with industry standards for such party considering its size and scope. Upon request, a party will provide to the other evidence of such coverage in the form of certificates of insurance naming the other party as an additional insured.

9. **Miscellaneous.**

a. **Independent Contractor Relationship.** This Agreement does not create, nor will it be deemed or construed to create, any employment or other relationship between the parties hereto other than that of independent entities contracting with each other hereunder solely for the purpose of effecting the provisions of this Agreement. Nothing in this Agreement is intended or will be construed to constitute a partnership between, or joint venture by, University and Host Institution or to constitute either University or Host Institution as the agent of the other. Teacher Candidates who participate in the Program are not employees of Host Institution or University. Host Institution employees who are involved in the Program, including but not limited to Cooperating Teachers, are not employees of University.

b. **Governing Law; Venue; Jurisdiction.** This Agreement will be governed by the laws of the State of Minnesota, without reference to the conflicts of law provisions thereof, with venue in the federal or state courts located in Hennepin or Ramsey County, Minnesota, and the parties consent to the personal jurisdiction of such courts.

c. **Assignment.** Neither party will assign this Agreement, or its rights or duties under this Agreement, without the prior written consent of the other party.

d. **Entire Agreement; Amendments.** This Agreement, including any addenda and exhibits to this Agreement, constitute the entire agreement of the parties and supersedes all prior agreements and understandings between the parties with respect to the subject matter of this Agreement. No amendments to this Agreement will be valid unless in writing and signed by authorized representatives of both parties.

e. **Counterparts.** This Agreement may be executed in counterparts and will have the same effect as if the signatures on the counterparts were on a single copy of this Agreement.

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Page Break

To evidence the parties' agreement to this Agreement, authorized representatives of the parties have executed it on the dates set forth below, to be effective as of the Effective Date.

**Wayzata School District**

**UNIVERSITY OF ST. THOMAS**

\_\_\_\_\_  
Name:  
Title:

  
\_\_\_\_\_  
Richard Plumb, Ph.D.  
Executive Vice President and Provost

\_\_\_\_\_  
Date

11 June 2021  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Kathlene Campbell, Ph.D.  
Dean, School of Education

\_\_\_\_\_  
Date June 11, 2021



**Board of Education**  
Regular Meeting – July 12, 2021

**AGENDA SECTION:** Recognitions

**ITEM:** Retiree Recognitions

**COMMENTS BY:** Chace B. Anderson, Superintendent

Tonight we would like to recognize the following employees who announced their retirement in 2021-2022. We would like to thank them for their years of service to Wayzata Public Schools and wish them well in their future endeavors.

| <u>Name</u> | <u>Position</u>                  | <u>Years of Service</u> |
|-------------|----------------------------------|-------------------------|
| Dawn Lough  | Paraprofessional, Central Middle | 9 Years                 |



**Board of Education**  
Regular Meeting – July 12, 2021

**AGENDA SECTION:** Audience Opportunity to Address the Board

**ITEM:** Audience Opportunity to Address the Board

**COMMENTS BY:** Andrea Cuene, Board Chair

This section of the agenda provides an opportunity for members of the audience to address the School Board. Speakers will be allotted approximately three minutes.

**Please note** that this time is provided for citizens to address the Board; this is not an appropriate venue for a discussion or debate. If the speaker would like follow-up contact from the Board of Education, they may leave their contact information with the administrative assistant.



**Board of Education**  
Regular Meeting - June 10, 2019

**AGENDA SECTION** Administrative Reports and Recommendations

**ITEM:** Approval of the 2022-2023 School Days Calendar

**COMMENTS BY:** Dana Miller, Executive Director of Teaching and Learning

**Background Information**

The school district calendar is prepared each year by the calendar committee. The committee is composed of one teacher representative from each school site including early childhood, two parent representatives from the district parent liaison committee and one resource teacher from teaching and learning. The executive director of teaching and learning chairs the committee.

The committee meets and provides input on the development of a new school calendar. Teaching and Learning takes the input and creates different versions of the calendar for the committee to review. The committee reviews the draft calendars and decides which versions to move forward for teacher and parent consideration. Each site rep shares the calendar with teachers and each site comes to a consensus for one calendar. The parent reps seek feedback from parents who serve on the district liaison committee. The calendar with the most support moves forward to the school board for consideration.

**Recommended Action:** Adopt the proposed calendar for the 2022-2023 School year.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

| July                                            |                         |                                        |                      |                     |
|-------------------------------------------------|-------------------------|----------------------------------------|----------------------|---------------------|
|                                                 |                         |                                        |                      | 1                   |
| 4                                               | 5                       | 6                                      | 7                    | 8                   |
| 11                                              | 12                      | 13                                     | 14                   | 15                  |
| 18                                              | 19                      | 20                                     | 21                   | 22                  |
| 25                                              | 26                      | 27                                     | 28                   | 29                  |
| October                                         |                         |                                        |                      |                     |
| 3                                               | 4                       | 5                                      | 6                    | 7                   |
| 10                                              | 11                      | 12                                     | 13                   | 14                  |
| 17                                              | 18                      | 19                                     | 20                   | 21                  |
|                                                 |                         | No School K12<br>K - 8 Day Conferences | - MEA -<br>No School |                     |
|                                                 | K-8 Evening Conferences | HS Comp Day                            |                      |                     |
| 24                                              | 25                      | 26                                     | 27                   | 28                  |
| 31                                              |                         |                                        |                      |                     |
| January                                         |                         |                                        |                      |                     |
| 2                                               | 3                       | 4                                      | 5                    | 6                   |
| NY Holiday                                      | School                  |                                        |                      |                     |
| 9                                               | 10                      | 11                                     | 12                   | 13                  |
| 16                                              | 17                      | 18                                     | 19                   | 20                  |
|                                                 | No School K - 5         |                                        |                      |                     |
| MLK Holiday                                     | K - 5 PLAN Day          |                                        |                      |                     |
| 23                                              | 24                      | 25                                     | 26                   | 27                  |
|                                                 |                         |                                        | K12 Early Release    | No School K         |
|                                                 |                         |                                        | End Q2               | K -12 PD Day        |
| 30                                              | 31                      |                                        |                      |                     |
| Q3 Starts                                       |                         |                                        |                      |                     |
| April                                           |                         |                                        |                      |                     |
|                                                 |                         |                                        |                      |                     |
| 3                                               | 4                       | 5                                      | 6                    | 7                   |
| SPRING BREAK -- No School K -12 -- SPRING BREAK |                         |                                        |                      |                     |
| 10                                              | 11                      | 12                                     | 13                   | 14                  |
| No School K - 5                                 |                         |                                        |                      |                     |
| K - 5 PLAN Day                                  |                         |                                        |                      |                     |
| 6-12 Q4 Starts                                  | K-5 Q4 Starts           |                                        |                      |                     |
| 17                                              | 18                      | 19                                     | 20                   | 21                  |
| 24                                              | 25                      | 26                                     | 27                   | 28                  |
|                                                 |                         |                                        |                      |                     |
| August                                          |                         |                                        |                      |                     |
| 1                                               | 2                       | 3                                      | 4                    | 5                   |
| 8                                               | 9                       | 10                                     | 11                   | 12                  |
| 15                                              | 16                      | 17                                     | 18                   | 19                  |
| 22                                              | 23                      | 24                                     | 25                   | 26                  |
| 29                                              | 30                      | 31                                     |                      |                     |
| Workshop Week                                   |                         |                                        |                      |                     |
| November                                        |                         |                                        |                      |                     |
|                                                 | 1                       | 2                                      | 3                    | 4                   |
| 7                                               | 8                       | 9                                      | 10                   | 11                  |
|                                                 |                         |                                        | No School K -        | No School K -       |
|                                                 |                         |                                        | K - 5 PLAN           | K -12 PD Day        |
|                                                 |                         | End Q1 K - 5                           | End Q1 6 - 12        |                     |
| 14                                              | 15                      | 16                                     | 17                   | 18                  |
| Q2 Starts                                       |                         |                                        |                      |                     |
| 21                                              | 22                      | 23                                     | 24                   | 25                  |
|                                                 |                         | K12 Comp                               | Thanksgiving         | Holiday             |
| 28                                              | 29                      | 30                                     |                      |                     |
| February                                        |                         |                                        |                      |                     |
|                                                 |                         | 1                                      | 2                    | 3                   |
| 6                                               | 7                       | 8                                      | 9                    | 10                  |
| 13                                              | 14                      | 15                                     | 16                   | 17                  |
|                                                 |                         |                                        | No School K -        | No School           |
|                                                 |                         |                                        | K - 5 PLAN           | K-8 Day Conferences |
|                                                 |                         |                                        | K-8 Evening          | HS Comp Day         |
| 20                                              | 21                      | 22                                     | 23                   | 24                  |
| Presidents Holiday                              |                         |                                        |                      |                     |
| 27                                              | 28                      |                                        |                      |                     |
| May                                             |                         |                                        |                      |                     |
| 1                                               | 2                       | 3                                      | 4                    | 5                   |
| 8                                               | 9                       | 10                                     | 11                   | 12                  |
| 15                                              | 16                      | 17                                     | 18                   | 19                  |
| 22                                              | 23                      | 24                                     | 25                   | 26                  |
| 29                                              | 30                      | 31                                     |                      |                     |
| Memorial Day                                    |                         |                                        |                      |                     |
| September                                       |                         |                                        |                      |                     |
|                                                 |                         |                                        | 1                    | 2                   |
|                                                 |                         |                                        | Workshop             |                     |
| 5                                               | 6                       | 7                                      | 8                    | 9                   |
| Labor Day                                       | School Starts           |                                        |                      |                     |
| 12                                              | 13                      | 14                                     | 15                   | 16                  |
| 19                                              | 20                      | 21                                     | 22                   | 23                  |
| 26                                              | 27                      | 28                                     | 29                   | 30                  |
| December                                        |                         |                                        |                      |                     |
|                                                 |                         |                                        | 1                    | 2                   |
| 5                                               | 6                       | 7                                      | 8                    | 9                   |
| 12                                              | 13                      | 14                                     | 15                   | 16                  |
| 19                                              | 20                      | 21                                     | 22                   | 23                  |
| 26                                              | 27                      | 28                                     | 29                   | 30                  |
| No School K12                                   |                         |                                        |                      |                     |
| Holiday                                         |                         |                                        |                      |                     |
| Holiday                                         |                         |                                        |                      |                     |
|                                                 |                         |                                        |                      |                     |
| March                                           |                         |                                        |                      |                     |
|                                                 |                         | 1                                      | 2                    | 3                   |
| 6                                               | 7                       | 8                                      | 9                    | 10                  |
| 13                                              | 14                      | 15                                     | 16                   | 17                  |
|                                                 |                         |                                        | No School K -        | No School           |
|                                                 |                         |                                        | K - 5 PLAN           | K-8 Day Conferences |
|                                                 |                         |                                        | K-8 Evening          | HS Comp Day         |
| 20                                              | 21                      | 22                                     | 23                   | 24                  |
| 27                                              | 28                      | 29                                     | 30                   | 31                  |
|                                                 |                         |                                        | No School K -        |                     |
|                                                 |                         |                                        | K - 5 PD Day         | No School K12       |
|                                                 |                         |                                        | End Q3 K-12          | 6 -12 PD Day        |
|                                                 |                         |                                        |                      | K12 Comp Day        |
| June                                            |                         |                                        |                      |                     |
|                                                 |                         |                                        | 1                    | 2                   |
| 5                                               | 6                       | 7                                      | 8                    | 9                   |
|                                                 |                         |                                        | End Q4 K-12          | Last Day            |
| 12                                              | 13                      | 14                                     | 15                   | 16                  |
| 19                                              | 20                      | 21                                     | 22                   | 23                  |
| 26                                              | 27                      | 28                                     | 29                   | 30                  |

District Offices Closed: September 5, November 24 -25, December 23, January 2, January 16, February 20, May 29

| SUMMARY  |          |          |           |          |
|----------|----------|----------|-----------|----------|
|          | GR K - 5 | GR 6 - 8 | GR 9 - 12 | TEACHERS |
| Term 1   | 44.00    | 45.00    | 45.00     | 47       |
| Term 2   | 41.50    | 42.50    | 42.50     | 45       |
| Term 3   | 40.00    | 41.00    | 41.00     | 44       |
| Term 4   | 42.00    | 43.00    | 43.00     | 44       |
|          | 167.50   | 171.50   | 171.50    | 180      |
| Workshop |          |          |           | 4        |
|          |          |          |           | 184      |

| CALENDAR KEY                                      |  |
|---------------------------------------------------|--|
| Holiday - District Closed                         |  |
| No Students                                       |  |
| K - 5 Planning Day (Teacher Work Day No Students) |  |
| Teacher Comp Day (No School)                      |  |
| Teacher Work Day (No Students)                    |  |
| End of Quarter Day                                |  |



**BOARD OF EDUCATION**  
Regular Meeting – July 12, 2021

**AGENDA SECTION:** Administrative Reports and Recommendations

**ITEM:** Finance and Business Services Recommendations

**COMMENTS BY:** DeeDee Kahring, Executive Director, Finance and Business

**Monthly Financial Reports**

Enclosed for School Board review and information are the following financial reports for the month ended May 31, 2021:

- Analysis of Financial Reports
- Statement of Revenues
- Statement of Expenditures
- Investment Summary

**Recommended Action:** No School Board action is required.

**Motion by:** \_\_\_\_\_

**ROLL CALL**

**Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_

**Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_ **50** \_\_\_\_\_

# 2020-21 School Year Financial Report Analysis

For the Month Ended May 31, 2021



Excellence. For each and every student.

## Statement of Revenues Analysis

### General Fund:

**Local Property Taxes** – The budget for property tax revenue was revised in January 2021 from \$63,583,725 to \$60,683,725 to account for an anticipated increase in property tax delinquencies resulting from the COVID-19 pandemic. The District subsequently received an additional property tax settlement in January, resulting in a slightly favorable budget to actual variance. At the end of May, total General Fund property tax revenue was \$61,824,746 compared to \$58,701,758 the previous fiscal year.

**States Aids** – General Fund state aid revenue through the end of May was \$92,050,524 compared to \$92,085,858 the previous fiscal year. The state aids budget for fiscal year 2021 was revised in January 2021 from \$108,812,749 to \$104,712,749 due to enrollment loss stemming from the COVID-19 pandemic. The shortfall will be reflected in the year-end financial statements.

**Federal Aids** – Federal aids received through the end of May was \$5,985,510 compared to \$2,183,834 the prior year. The favorable variance compared to prior year is mainly due to the Coronavirus Relief Funds of \$3,061,000 received in full by December 30, 2020. The federal aids revenue budget was increased in January 2021 from \$3,690,995 to \$7,129,998 to reflect receipt of the Coronavirus Relief Funds. The increase was offset by a \$316,139 decrease to the Title I budget due to lower concentration of poverty within the areas served by the District. ESSER II and ESSER III allocations are not fully reflected in the May financial statements.

**Miscellaneous Local Revenue** – General Fund miscellaneous local revenue through the end of May was \$2,849,046 versus \$5,321,311 the previous year. The unfavorable variance is due to the COVID-19 pandemic and public health measures enforced by state and local governments that limited revenue generating activities such as athletics events, local fundraising efforts, and other fee for service activities.

### Food Service Fund:

The Food Service Fund revenue was budget adjusted mid-year from \$7,011,600 to \$4,089,122 as a direct result of the COVID-19 pandemic and significantly reduced sales to pupils, particularly at the secondary grade levels. Revenue short fall from sales to pupils was partially offset by year-to-date revenues of \$3,863,727 received for meals served under the federal summer food service program. Total Food Service Fund revenues through the end of May were \$4,043,055 compared to \$4,857,921 the previous school year. The return to in-person instruction in March and related increases in breakfast and lunch participation may mitigate the local sales revenue shortfall for the remainder of the fiscal year.

### Community Service Fund:

Community Service Fund revenues are lower 2020-2021 due to reduced participation in Community Ed programs, including school-age care, youth and adult enrichment, facility rentals, preschool, and early childhood and family education. The reduced participation can be directly attributed to the COVID-19 pandemic. As a result, the Community Service Fund revenue budget was adjusted mid-year from \$11,293,743 to \$7,600,870. Community Service Fund revenues through the end of May were \$7,561,497 compared to \$10,036,280 the prior fiscal year.

### Debt Service Fund:

Debt Service Fund year-to-date inflows of \$23,463,462 are significantly higher than the prior year figure of \$12,691,407. The increase is primarily attributable to the issuance of the General Obligation Refunding Bonds, Series 2020A, the proceeds of which were used to fund the General Obligation Bonds, Series 2012A. The Debt Service Fund budget was adjusted mid-year to reflect this event.

## Statement of Expenditures Analysis

### General Fund:

The General Fund expenditure budget was revised by the School Board in January from \$183,928,655 to \$187,758,344 to reflect year-to-date operations and revised forecasts of the District's operations on June 30, 2021. The increase to the expenditure budget includes \$3,061,151 of salary, service, and supply purchases that were financed by the District's allotment of Coronavirus Relief Funds. Year-to-date total General Fund expenditures were \$140,859,085 compared to \$142,384,392 the previous fiscal year. Field trips and student entry fees, staff travel or conference attendance, and classroom supply and material expenditures through the end of May were \$644,100 less than the previous year. The decrease in total expenditures is offset by an increase to expenditures incurred under Operating Capital. The increased spending in Operating Capital is attributed to a \$2,500,000 purchase of real property, which now functions as the District's Welcome Center.

### Food Service Fund:

The Food Service Fund expenditure budget was revised in January from \$7,287,596 to \$4,751,558 to reflect disruptions to Food Service operations caused by the COVID-19 pandemic and shift to hybrid and distance learning models. Year-to-date expenditures are \$1,329,073 lower in school year 2020-21 than the same period of the 2019-20 school year. Food Service staffing levels are approximately 75-80% of previously budgeted full-time equivalents, partially mitigating the effect of the COVID-19 pandemic.

### Community Service Fund:

The Community Service Fund expenditure budget was revised in January from \$11,008,987 to \$10,146,177 to reflect disruptions to programming caused by the COVID-19 pandemic. Year-to-date expenditures were \$1,469,275 lower in school year 2020-21 than the same period of the 2019-20 school year.

### Debt Service Fund:

Year-to-date outflows in the Debt Service Fund of \$23,767,681 were \$10,887,606 higher than the prior school year. The increase is primarily attributable to the \$9,200,000 payment required to current refund the General Obligation Bonds, Series 2012A. The Debt Service Fund budget was revised mid-year to account for that event.

### Construction Fund:

Year-to-date expenditures as a percentage of budget for the Construction Fund are not presented due to the presence of multi-year projects and the related non-linear timing of expenditures.

# 2020-21 School Year Statement of Revenues

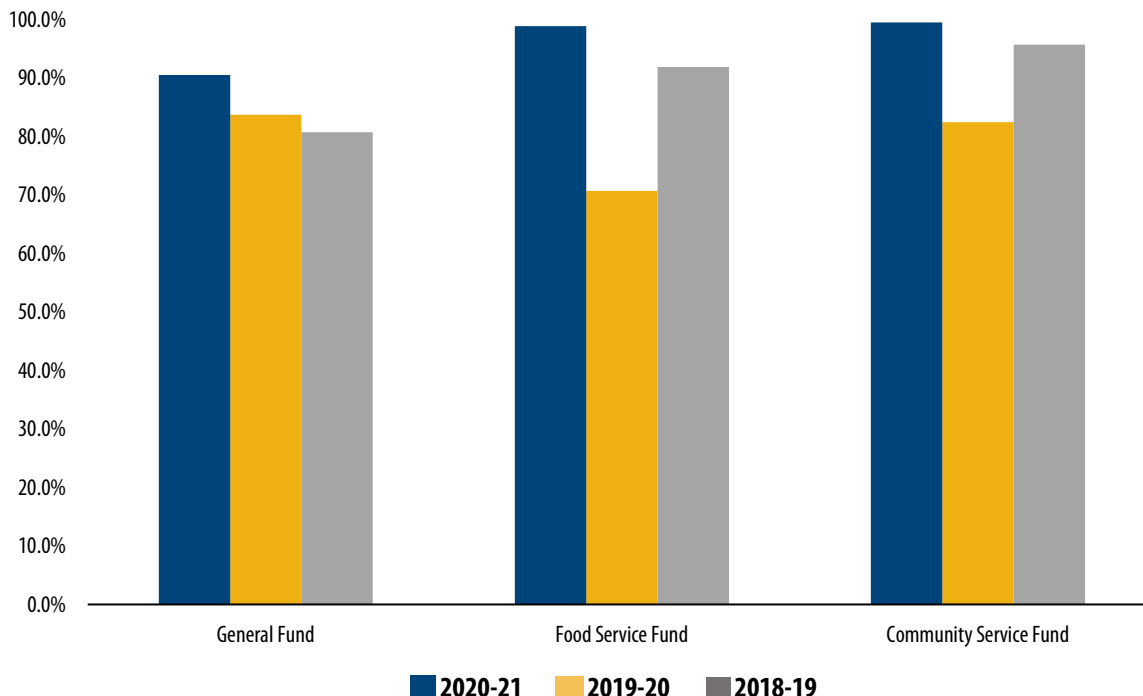
For the Month Ended May 31, 2021



Excellence. For each and every student.

| Fund                           | 2020-21               |                       | Year-to-Date<br>% of Budget |              |              |
|--------------------------------|-----------------------|-----------------------|-----------------------------|--------------|--------------|
|                                | Budget <sup>1</sup>   | Actuals               | 2020-21                     | 2019-20      | 2018-19      |
| <b>General Fund</b>            |                       |                       |                             |              |              |
| Property Taxes                 | \$ 60,683,725         | \$ 61,824,747         | 101.9%                      | 99.5%        | 99.3%        |
| State Aids                     | 104,612,490           | 92,050,524            | 88.0%                       | 88.2%        | 85.3%        |
| Federal Aids                   | 7,129,998             | 5,985,510             | 83.9%                       | 51.4%        | 43.2%        |
| Miscellaneous Local Revenue    | 7,367,969             | 2,849,046             | 44.8%                       | 74.6%        | 65.1%        |
| Other Financing Sources        | 15,000                | -                     | 0.0%                        | 100.0%       | 0.0%         |
| Total General Fund Revenue     | \$ 179,809,182        | \$ 162,709,828        | 90.5%                       | 90.9%        | 88.3%        |
| Food Service Fund              | 4,089,122             | 4,043,055             | 98.9%                       | 70.7%        | 91.9%        |
| Community Service Fund         | 7,600,870             | 7,561,497             | 99.5%                       | 82.5%        | 95.7%        |
| Debt Service Fund              | 23,405,972            | 23,463,462            | 100.2%                      | 99.7%        | 99.4%        |
| Construction Fund              | -                     | 12,870                | -                           | -            | -            |
| <b>Total Revenue All Funds</b> | <b>\$ 214,905,146</b> | <b>\$ 197,790,712</b> | <b>92.0%</b>                | <b>91.8%</b> | <b>91.8%</b> |

**Percent Comparison**  
Year-To-Date to Total Budget



Notes:

<sup>1</sup> Figures in the "Budget" column reflect the revision adopted by School Board at the January 2021 Regular Meeting.

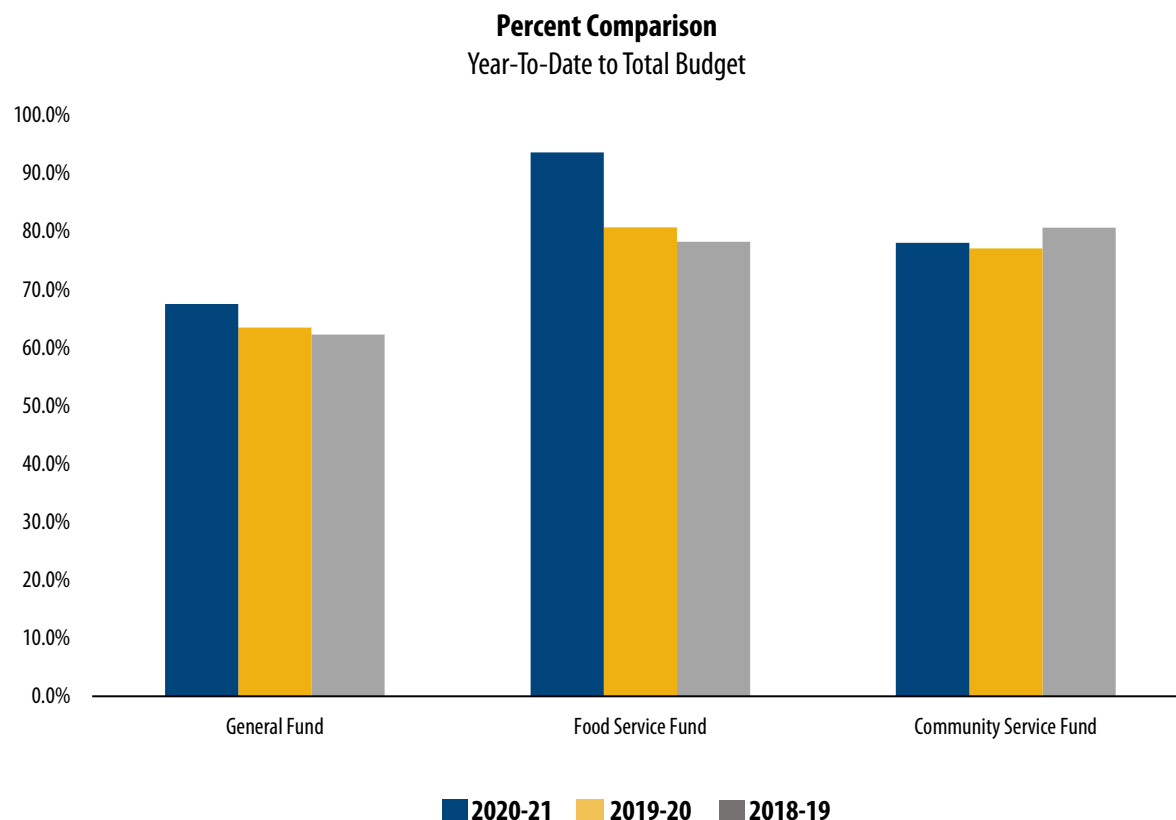
# 2020-21 School Year Statement of Expenditures

For the Month Ended May 31, 2021



Excellence. For each and every student.

| Fund                            | 2020-21             |                | Year-to-Date<br>% of Budget |         |         |
|---------------------------------|---------------------|----------------|-----------------------------|---------|---------|
|                                 | Budget <sup>1</sup> | Actuals        | 2020-21                     | 2019-20 | 2018-19 |
| <b>General Fund</b>             |                     |                |                             |         |         |
| Salaries                        | \$ 103,368,171      | \$ 79,251,232  | 76.7%                       | 78.9%   | 79.1%   |
| Benefits                        | 33,411,979          | 29,848,304     | 89.3%                       | 90.6%   | 96.7%   |
| Purchased Services              | 24,611,211          | 15,269,025     | 48.5%                       | 68.3%   | 73.1%   |
| Supplies & Materials            | 7,030,461           | 4,999,389      | 71.1%                       | 50.0%   | 70.1%   |
| Capital Expenditures            | 18,957,486          | 10,975,535     | 57.9%                       | 60.5%   | 43.6%   |
| Other Expenditures              | 379,036             | 515,601        | 136.0%                      | 100.5%  | 91.8%   |
| Total General Fund Expenditures | \$ 187,758,344      | \$ 140,859,085 | 75.0%                       | 78.3%   | 78.2%   |
| Food Service Fund               | 4,751,558           | 4,868,223      | 102.5%                      | 86.4%   | 88.3%   |
| Community Service Fund          | 10,146,177          | 8,677,154      | 85.5%                       | 86.3%   | 91.1%   |
| Debt Service Fund               | 23,470,781          | 23,767,681     | 101.3%                      | 100.0%  | 100.0%  |
| Construction Fund               | 11,000,000          | 14,067,292     | -                           | -       | -       |
| Total Expenditures All Funds    | \$ 237,126,860      | \$ 192,239,435 | 81.1%                       | 78.9%   | 83.6%   |



**Notes:**

1) Figures in the "Budget" column reflect the revision adopted by School Board at the January 2021 Regular Meeting.

# 2020-21 School Year Investment Summary



Excellence. For each and every student.

For the Month Ended May 31, 2021

## General Fund:

| Investment Held At        | Type of Investment | Purchase Date | Maturity Date | Investment Cost | Maturity Amount      | Interest Earned | Yield |
|---------------------------|--------------------|---------------|---------------|-----------------|----------------------|-----------------|-------|
| PMA/MN Trust              | Money Market       | N/A           | NOW           | N/A             | \$ 24,717,979        | N/A             | 0.02% |
| MSDLAF+ Liquid            | Money Market       | N/A           | NOW           | N/A             | 8,794,462            | N/A             | 0.01% |
| MSDLAF+ Max               | Money Market       | N/A           | NOW           | N/A             | 1,398,124            | N/A             | 0.03% |
| <b>Total General Fund</b> |                    |               |               | <b>\$ -</b>     | <b>\$ 34,910,565</b> | <b>\$ -</b>     |       |

## Alternative Facilities Bonds:

| Investment Held At                        | Type of Investment | Purchase Date | Maturity Date | Investment Cost | Maturity Amount     | Interest Earned | Yield |
|-------------------------------------------|--------------------|---------------|---------------|-----------------|---------------------|-----------------|-------|
| MSDLAF+ Liquid                            | Money Market       | N/A           | NOW           | N/A             | \$ 2,966,701        | N/A             | 0.01% |
| MSDLAF+ Max                               | Money Market       | N/A           | NOW           | N/A             | 5,037,105           | N/A             | 0.03% |
| <b>Total Alternative Facilities Bonds</b> |                    |               |               | <b>\$ -</b>     | <b>\$ 8,003,805</b> | <b>\$ -</b>     |       |

## 2014 General Obligation School Building Bonds:

| Investment Held At                                         | Type of Investment | Purchase Date | Maturity Date | Investment Cost | Maturity Amount   | Interest Earned | Yield |
|------------------------------------------------------------|--------------------|---------------|---------------|-----------------|-------------------|-----------------|-------|
| MSDLAF+ Liquid                                             | Money Market       | N/A           | NOW           | N/A             | \$ 83,039         | N/A             | 0.01% |
| MSDLAF+ Max                                                | Money Market       | N/A           | NOW           | N/A             | 794,387           | N/A             | 0.03% |
| <b>Total 2014 General Obligation School Building Bonds</b> |                    |               |               | <b>\$ -</b>     | <b>\$ 877,426</b> | <b>\$ -</b>     |       |

## 2018 General Obligation School Building Bonds:

| Investment Held At                                         | Type of Investment | Purchase Date | Maturity Date | Investment Cost | Maturity Amount      | Interest Earned | Yield |
|------------------------------------------------------------|--------------------|---------------|---------------|-----------------|----------------------|-----------------|-------|
| MSDLAF+ Liquid                                             | Money Market       | N/A           | NOW           | N/A             | \$ 7,838,851         | N/A             | 0.01% |
| MSDLAF+ Max                                                | Money Market       | N/A           | NOW           | N/A             | 3,978,007            | N/A             | 0.03% |
| <b>Total 2018 General Obligation School Building Bonds</b> |                    |               |               | <b>\$ -</b>     | <b>\$ 11,816,858</b> | <b>\$ -</b>     |       |



**Board of Education**  
Regular Meeting – July 12, 2021

**AGENDA SECTION:** Administrative Reports and Recommendations

**ITEM:** Human Resource Services

**COMMENTS BY:** Stacie Vos, Executive Director of Human Resource Services

**Board Action on the Contract with Wayzata Culinary Express for Fiscal Years 2021-2024**

The School Board's Bargaining Team and the Wayzata Culinary Express representatives reached a tentative contract agreement on June 11, 2021. Subsequently, the Wayzata Culinary Express members voted on July 7, 2021 to ratify the contract.

Attached is the summary of the proposed three-year contract and the costing model. This bargaining session was exceptionally collaborative and both sides worked to create an employment agreement that worked to serve both the district and the members of our culinary express bargaining unit. We concluded our negotiations within two bargaining sessions. Our work included establishing a MOU that outlines expectations for consistent communications between the bargaining unit and the district, increasing 403(b) contributions, and some name changes within the unit. We also spent time cleaning up language and making minor changes to improve upon the clarity of the contract.

The spirit in which our Culinary Express bargaining unit approached negotiations was exceptionally collaborative and appreciative. The additional work load that presented itself to these employees this past year was like none other and this entire employee group stepped up in new ways to support our students, families, and community. I'm incredibly appreciative and thankful for their contributions and hard work and I believe we have the best culinary express team in the state.

The negotiations team members were: Christine Lentz, Claire Nielsen, Laura Lee Moffett, Marla Stahl and Shelly Johnson for the Culinary Express bargaining unit and for the District, Bonita Lucky, Dawn Willar, Anne Marie Wold, Michelle Sagedahl, and Stacie Vos.

**Recommended Action:** Approve the contract with the SEIU Local 284 Culinary Express Bargaining Unit for the period of July 1, 2021 through June 30, of 2024 as agreed upon by the bargaining teams and ratified by the SEIU Local 284 Culinary Express Bargaining Unit.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

| CULINARY EXPRESS COSTING MODEL    |              |              |                          | 2021-22     | 2021-22      | 2022-23    | 2022-23  | 2023-24      | 2023-24   |
|-----------------------------------|--------------|--------------|--------------------------|-------------|--------------|------------|----------|--------------|-----------|
| 2021-2024                         |              |              |                          | Hourly      | Percent      | Hourly     | Percent  | Hourly       | Percent   |
| BASE 3/30/21 - FINISHED           |              |              |                          | \$ -        | 3.00%        | \$ -       | 3.00%    | \$ -         | 3.00%     |
| With 403b and 3% salary each year |              |              |                          |             |              |            |          |              |           |
|                                   | BASE YEAR    | YEAR 1       | \$ CHANGE                | % CHANGE    | YEAR 2       | \$ CHANGE  | % CHANGE | YEAR 3       | \$ CHANGE |
|                                   | 2020-21      | 2021-22      |                          |             | 2022-23      |            |          | 2023-24      |           |
| FTE EQUIV.                        | 51.31        | 51.31        |                          |             | 51.31        |            |          | 51.31        |           |
| Wages                             | \$ 1,628,292 | \$ 1,676,350 | \$ 48,058                | 2.95%       | \$ 1,727,079 | \$ 50,729  | 3.03%    | \$ 1,782,919 | \$ 55,840 |
| Longevity                         | \$ 30,748    | \$ 34,873    | \$ 4,125                 | 13.42%      | \$ 39,669    | \$ 4,796   | 13.75%   | \$ 48,197    | \$ 8,529  |
| Certification                     | \$ 85,968    | \$ 85,968    | \$ -                     | 0.00%       | \$ 85,968    | \$ -       | 0.00%    | \$ 85,968    | \$ -      |
| Subtotal Wages                    | \$ 1,745,008 | \$ 1,797,191 | \$ 52,184                | 2.99%       | \$ 1,852,716 | \$ 55,525  | 3.09%    | \$ 1,917,085 | \$ 64,369 |
| FICA                              | \$ 133,493   | \$ 137,485   | \$ 3,992                 | 2.99%       | \$ 141,733   | \$ 4,248   | 3.09%    | \$ 146,657   | \$ 4,924  |
| PERA                              | \$ 130,876   | \$ 134,789   | \$ 3,914                 | 2.99%       | \$ 138,954   | \$ 4,164   | 3.09%    | \$ 143,781   | \$ 4,828  |
| LTD                               | \$ 2,033     | \$ 2,092     | \$ 60                    | 2.93%       | \$ 2,151     | \$ 59      | 2.83%    | \$ 2,219     | \$ 68     |
| LIFE                              | \$ 555       | \$ 573       | \$ 18                    | 3.26%       | \$ 588       | \$ 15      | 2.61%    | \$ 603       | \$ 15     |
| HEALTH                            | \$ 366,983   | \$ 374,323   | \$ 7,340                 | 2.00%       | \$ 381,810   | \$ 7,486   | 2.00%    | \$ 389,446   | \$ 7,636  |
| DENTAL                            | \$ 33,490    | \$ 34,159    | \$ 670                   | 2.00%       | \$ 34,843    | \$ 683     | 2.00%    | \$ 35,539    | \$ 697    |
| TSA                               | \$ 17,693    | \$ 30,199    | \$ 12,505                | 70.68%      | \$ 32,588    | \$ 2,390   | 7.91%    | \$ 36,286    | \$ 3,698  |
| UNIFORMS                          | \$ 13,300    | \$ 13,300    | \$ -                     | 0.00%       | \$ 13,300    | \$ -       | 0.00%    | \$ 13,300    | \$ -      |
| *TOTAL                            | \$ 2,443,430 | \$ 2,524,112 | \$ 80,682                | 3.30%       | \$ 2,598,683 | \$ 74,571  | 2.95%    | \$ 2,684,917 | \$ 86,234 |
|                                   |              |              |                          |             |              |            |          |              |           |
| Increased Cost of the Contract:   |              |              |                          | 3 Yr. Base  | 3 Yr New     | Difference | Percent  |              |           |
|                                   |              |              | Total Salaries/Benefits: | \$7,330,291 | \$ 7,807,713 | \$ 477,421 | 6.51%    |              |           |
|                                   |              |              |                          |             |              |            |          |              |           |
|                                   |              | Year 1       | Year 2                   | Year 3      |              |            |          |              |           |
| Health Rate Increase:             |              | 2.00%        | 2.00%                    | 2.00%       |              |            |          |              |           |
| Dental Rate Increase:             |              | 2.00%        | 2.00%                    | 2.00%       |              |            |          |              |           |
|                                   |              |              |                          |             |              |            |          |              |           |
| Certification                     | 2020-21      | 2021-22      | 2022-23                  | 2023-24     |              |            |          |              |           |
| Level I                           | \$ 0.90      | \$ 0.90      | \$ 0.90                  | \$ 0.90     |              |            |          |              |           |
| Level II                          | \$ 1.15      | \$ 1.15      | \$ 1.15                  | \$ 1.15     |              |            |          |              |           |
| Level III                         | \$ 1.30      | \$ 1.30      | \$ 1.30                  | \$ 1.30     |              |            |          |              |           |
| Level IV                          | \$ 1.45      | \$ 1.45      | \$ 1.45                  | \$ 1.45     |              |            |          |              |           |
| Longevity                         | 2020-21      | 2021-22      | 2022-23                  | 2023-24     |              |            |          |              |           |
| After 5 Years                     | \$ 0.82      | \$ 0.82      | \$ 0.82                  | \$ 0.82     |              |            |          |              |           |
| After 10 Years                    | \$ 0.87      | \$ 0.87      | \$ 0.87                  | \$ 0.87     |              |            |          |              |           |

|                |    |      |    |      |    |      |    |      |  |  |  |  |  |
|----------------|----|------|----|------|----|------|----|------|--|--|--|--|--|
| After 15 Years | \$ | 0.92 | \$ | 0.92 | \$ | 0.92 | \$ | 0.92 |  |  |  |  |  |
| After 20 Years | \$ | 0.97 | \$ | 0.97 | \$ | 0.97 | \$ | 0.97 |  |  |  |  |  |
| After 25 Years | \$ | 1.32 | \$ | 1.32 | \$ | 1.32 | \$ | 1.32 |  |  |  |  |  |





**DISTRICT 284  
FINAL AGREEMENTS  
CULINARY EXPRESS  
June 16, 2021**

**District Bargaining Team:** Bonita Lucky, Michelle Sagedahl, Anne Wold, and Dawn Willar

**Culinary Express Bargaining Team:** Chris Lentz, Claire Nielsen, Laura Lee Moffett, Marla Stahl, Shelly Johnson

Proposal One:  
Article IV, Compensation, Section 4.1 Wage Rates

## **Article IV**

**Compensation 2021-2022 3%, 2022-2023 3%, 2023-2024 3%**

### **Section 4.1 • Wage Rates**

The following wage rates shall be applicable to employees covered by this agreement. Pay changes will occur as of July 1 of each year. For employees hired after January 1, longevity increment will be paid on July 1 following their seniority

| <b>Classification</b>           | <b>2018-19</b> | <b>2019-20</b> | <b>2020-21</b> |
|---------------------------------|----------------|----------------|----------------|
| Probationary                    | \$15.42        | \$15.87        | \$16.33        |
| Food Service Worker             | \$17.27        | \$17.77        | \$18.29        |
| Food Service Assistant          | \$18.23        | \$18.76        | \$19.30        |
| Food Service Cook/Manager**     | \$20.30        | \$20.89        | \$21.50        |
| Food Service Supervisor**       | \$23.08        | \$23.75        | \$24.44        |
| Food Service Unit Coordinator** | \$26.14        | \$26.90        | \$27.68        |

Food Service Worker (only at satellite kitchens)

Food Service Assistant (all sites with full kitchens)

~~Food Service Cook/Manager\*\*~~ Elementary Manager/Secondary Assistant Manager

~~Food Service Supervisor\*\*~~ Middle School Manager

Food Service Unit Coordinator\*\*

Proposal Two:  
Article IV, Section 4.1 - Wage Rates

~~Production Kitchen~~ Lunch Count (non-high school) Differential: An employee assigned to work in a kitchen that produces and/or serves one thousand (1,000) or more lunches

per day shall be paid a differential of \$0.40 (forty cents) per hour. Eligible kitchens will be designated at an annual basis.

Proposal Three:

Article V, Section 5.3, Section 5.4

**Article V Hours and Overtime**

**Section 5.3 Overtime and Call In/Call Back Rates and Procedures**

Work performed in excess of forty (40) hours per week shall be compensated ~~for~~ at the rate of one and one half (1.5) times the regular rate. ~~Effective as of July 1, 1986,~~ The Employer may, at its option, grant an employee's request for compensatory time off in lieu of overtime pay, to the extent authorized by the Fair Labor Standards Act as amended. The scheduling of any compensatory time off requested by an employee shall be subject to approval by the employee's supervisor.

Employees who are called back (after scheduled work hours) or called in (before scheduled work hours), who have not worked or are not scheduled for forty (40) hours of work during that week, and who are not, therefore, eligible for overtime rates shall be paid at a rate of \$1.00 over their regular scheduled wage. Call in events shall be paid a minimum of one (1) hour. Call back events shall be paid a minimum of two (2) hours. ~~Call in/Call Back wages are not applicable to regularly scheduled meetings or professional development.~~

~~Extra hours/events shall be offered on a rotational basis to the most senior employee(s) qualified to perform the work.~~

**Section 5.4 Pay Procedures for Overtime and Call Back**

The Employer shall pay for all overtime and call back worked during any given month, in the following month provided the overtime ~~is submitted properly, approved, card is in proper form approved and signed,~~ and is on record in the Administrative Office by the first day of said month.

Proposal Four:

Article IV, Section 4.4 - Temporary Assignments

**Section 4.4 • Temporary Assignments**

If the Employer elects to temporarily replace an employee on an approved leave by reassignment of another member of the unit such reassigned employee shall continue to be paid at the established rate of pay. However, if the reassigned employee continues to assume a higher paying position for five (5) or more consecutive working days, the employee shall be paid retroactive to the first day of reassignment at the wage rate classification for the position the employee is temporarily replacing.

Proposal Five:

Article VIII, Section 8.1- Sick Leave -

## **Article VIII**

### **Leaves and Absences**

#### **Section 8.1 • Sick Leave**

In conjunction with the long term disability plan provided above, the Employer has established the following provisions for paid sick leave in order to minimize an employee's loss of income because of unavoidable absence due to illness or injury. Paid sick leave is not available during the term of any leave of absence without pay. If required by applicable Minnesota statutes, accrued sick leave (up to 160 hours within a 12-month period) may also be taken (a) due to the illness or injury of an adult child, spouse, sibling, parent, grand-child, mother-in-law, father-in-law, step-parent, grandparent or step-grandparent, and/or (b) to receive assistance or to provide assistance to the same named relatives in instances of stalking, domestic violence or sexual assault. An employee may also utilize sick leave (not subject to the 160 hour limit) due to illness or injury of the employee's minor child or adult child up to age 20 (if enrolled in a secondary education program). District leave forms must be submitted to Human Resources prior to the leave.

Paid sick leave is provided for eight (8) hour employees at the rate of one (1) day of eight (8) hours per month of employment. Employees working two (2) to seven (7) hours earn days of sick leave of two (2) to seven (7) hours, in proportion to their scheduled workday. Unused portions of such sick leave may be accumulated to a total of one hundred forty (140) days.

**One day of sick leave will be deposited into the employee's sick leave balance each month.**

The Employer reserves the right to require substantiation of illness where there is evidence that sick leave is being abused

Proposal Six:

Article VIII, Section 8.2 - Family Emergency Leave

Add:

"District leave forms must be submitted to Human Resources."

Proposal Seven:

Article VII- Insurance, Section 7.2 Life Insurance

The District proposes we update this language.

#### **Section 7.2 • Life Insurance**

Each full-time employee is eligible for basic group term life insurance coverage in an amount equal to such employee's annual basic salary rounded to the next higher one thousand dollars (\$1,000). This basic term life insurance shall provide benefits for accidental dismemberment and double indemnity for accidental death. The Employer pays the full premium for such coverage.

~~The Employer agrees to secure an insurance carrier for such group term life insurance which will make available the following programs of voluntary supplementary group term life insurance at the expense of the eligible individual employee.~~

- ~~1. Voluntary supplementary coverage without physical examination during the initial enrollment period in an amount equal to the basic coverage provided by the Employer.~~
- ~~2. Voluntary supplementary coverage to a maximum of five hundred thousand dollars (\$500,000) subject to a physical examination at the request of the carrier. The availability of such coverage shall be subject to all terms and conditions imposed by the carrier. In no event shall such voluntary supplementary coverage increase the premium for the basic coverage provided by the Employer. Voluntary coverage requested by an employee shall be paid by the employee through payroll deduction.~~

The District shall provide a program of voluntary supplemental term life insurance. Upon initial hire and during allowed annual enrollment years, an employee may enroll in a maximum of \$100,000 of supplemental life insurance without Evidence of Insurability. After initial hire and on years that the coverage is not open during annual enrollment, this voluntary supplemental life program will include the option to elect additional coverage subject to Evidence of Insurability of the applicant. The availability of such coverage shall be subject to all terms and conditions imposed by the carrier. In no event shall such voluntary supplementary coverage increase the premium for the basic coverage provided by the Employer. Voluntary coverage requested by an employee shall be paid by the employee through payroll deduction.

Proposal Eight:  
MOU

## **Labor/Management Committee**

### **Local 284-Culinary Express professionals and Wayzata Public Schools**

#### **MEMORANDUM OF UNDERSTANDING**

As a part of the 2021-2024 Culinary Express and Wayzata Public Schools Negotiations process, we agree to meet regularly (e.g. monthly) to impart information which affects the employer and employees and discuss issues/concerns/suggestions which may arise during the terms of this contract.

The committee will consist of:

- a. Union Steward(s)
- b. Four (4) building representatives appointed by Union Members
- c. Executive Director of Human Resources Services

The Union Steward will appoint an alternative for the Union Steward who will be contacted when the Union Steward is not available.

In no way, will this committee alter or change the terms and conditions of employment outlined in the Master Agreement nor will it restrict the rights of Management.

Service Employees International Union Local 284  
284

Independent School District

\_\_\_\_\_  
Contract Organizer

Director of Human Resources

Date: \_\_\_\_\_  
\_\_\_\_\_

Date:

\_\_\_\_\_  
Union Steward (s)

Date: \_\_\_\_\_

Proposal Nine:

Article III, Section 3.2 Probationary Period (Promotion)

### **Article III**

#### **Section 3.2 Probationary Period (Promotion)**

An employee promoted to a higher classified position shall be ~~on a~~ **probation** for seventy (70) work days during which the Employer shall have the right to return the employee to an equivalent position. The employee will be provided a mid-probation period review. Prior to a decision to remove an employee from a promotional position, the employee will be given feedback and an opportunity for improvement.

Proposal Eleven:

Article II, Section 7.5 - Tax Sheltered Annuities -

### **Article VII Insurance and Tax Sheltered Annuities**

#### **Section 7.5 • Tax-Sheltered Annuities**

The Employer will match up to two percent (2%) of the employee's annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full-time employees. The match would begin following the completion of five (5) ~~seven (7)~~ years of district service.

The Employer will match up to three percent (3%) of the employee's annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full-time employees. The match would begin following the completion of ten (10) years of district service.

The Employer will match up to one percent (1%) of the employee's annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible part-time employees, as defined in Article V, Section 5.2. The match would begin following the completion of one (1) ~~seven (7)~~ years of district service.

The Employer will match up to two percent (2%) of the employee's annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible part-time employees, as defined in Article V, Section 5.2. The match would begin following the completion of five (5) years of district service.



**Board of Education**  
Regular Meeting – July 12, 2021

**AGENDA SECTION:** Administrative Reports and Recommendations

**ITEM:** Human Resource Services

**COMMENTS BY:** Stacie Vos, Executive Director of Human Resource Services

**Board Action on the Contract with Wayzata Custodial Maintenance for Fiscal Years 2021-2024**

The School Board's Bargaining Team and the Wayzata Custodian representatives reached a tentative contract agreement on June 8, 2021. Subsequently, the Wayzata Custodian, SEIU Local 284 voted on July 8, 2021 to ratify the contract.

Attached is the summary of the proposed three-year contract and the costing model. The Custodians came to the bargaining table ready to collaboratively work with the district to create and improve upon their current contract. The biggest change to the contract is the compression of the salary schedule. We worked to remove the top ten steps so that employees reach the top of the salary schedule after twenty (20) years of service, not thirty (30). Improvements were made on factored positions; increases were added to 403(b) contributions and overall language was improved and cleaned up to promote clarity. We negotiated this contract in two meetings.

The contributions of the district's custodial bargaining unit over the past year have been phenomenal. The additional cleaning and new safety protocols and procedures made it necessary for them to report to work every day throughout the pandemic to keep all of us safe and healthy. I cannot thank them for their contributions to our students, staff, families and community enough. They have proven their loyalty and dedication to Wayzata Public Schools and we own them our thanks and appreciation. I am extremely proud to work with all the members of our custodial bargaining unit.

The negotiations team members were: Greg Krocak, Ron Rogers, Gary Colacino, Nathaniel Lentz, Tyler Davis, Chris Michaelson and Shelly Johnson. For the district, Sarah Johansen represented the School Board, Jon Deutsch, Jimmy Mickle, and Stacie Vos.

**Recommended Action:** Approve the contract with the SEIU Local 284 Custodian Bargaining Unit for the period of July 1, 2021 through June 30 of 2024 as agreed upon by the bargaining teams and ratified by the SEIU Local 284 Custodian Bargaining Unit.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

|                                                   |             |                          |           |              |              |             |         |             |
|---------------------------------------------------|-------------|--------------------------|-----------|--------------|--------------|-------------|---------|-------------|
| INDEPENDENT SCHOOL DISTRICT NO 284                |             |                          |           |              |              |             |         |             |
| WAYZATA, MINNESOTA                                |             |                          |           |              |              |             |         |             |
| CUSTODIAL BARGAINING UNIT CONTRACT COSTING MODEL  |             |                          |           |              |              |             |         |             |
| UPDATED:                                          |             |                          |           |              | Pct Increase | 21-22       | 22-23   | 23-24       |
|                                                   |             |                          |           |              |              | 1.25%       | 1.25%   | 1.25%       |
| <b>BASE 5/27/21 + .025 Added to Factor + 403b</b> |             |                          |           |              | \$ Increase  | \$ -        | \$ -    | \$ -        |
|                                                   |             | BASE YEAR                | YEAR 1    |              | YEAR 2       |             |         | YEAR 3      |
| COST SUMMARY SECTION:                             | 2020-21     | 2021-22                  | \$ CHG    | % CHG        | 2022-23      | \$ CHG      | % CHG   | 2023-24     |
| FTE Equivalent                                    | 86.188      | 86.188                   |           |              | 86.188       |             |         | 86.188      |
| Total Wage Cost                                   | \$4,486,371 | \$4,763,336              | \$258,965 | 5.77%        | \$4,934,908  | \$171,572   | 3.60%   | \$5,116,089 |
| Market Adjustment                                 | \$18,000    |                          |           |              |              |             |         |             |
| Total Benefit Cost                                | \$1,931,528 | \$2,017,874              | \$86,346  | 4.47%        | \$2,076,635  | \$58,761    | 2.91%   | \$2,137,376 |
| Total Cost                                        | \$6,435,899 | \$6,781,210              | \$345,311 | 5.37%        | \$7,011,543  | \$230,333   | 3.40%   | \$7,253,465 |
| Avg Wage Cost                                     | \$52,053    | \$55,267                 | \$3,214   | 6.17%        | \$57,257     | \$1,990     | 3.60%   | \$59,360    |
| Avg Ben Cost                                      | \$22,411    | \$23,412                 | \$1,001   | 4.47%        | \$24,094     | \$682       | 2.91%   | \$24,799    |
| Avg Total Cost                                    | \$74,464    | \$78,679                 | \$4,215   | 5.66%        | \$81,351     | \$2,672     | 3.40%   | \$84,159    |
| <b>Increased Cost of the Contract:</b>            |             |                          |           | 3 Yr. Base   | 3Yr New      | Difference  | Percent |             |
|                                                   |             | Salaries:                |           | \$13,459,113 | \$14,814,333 | \$1,355,220 | 10.07%  |             |
|                                                   |             | Total Salaries/Benefits: |           | \$19,307,697 | \$21,046,218 | \$1,738,521 | 9.00%   |             |
| Recap of Benefits:                                |             |                          |           |              |              |             |         |             |
| FICA, Medicare - .0765                            | 343,207     | 364,395                  | 21,188    | 6.17%        | 377,520      | 13,125      | 3.60%   | 391,381     |
| PERA                                              | 336,478     | 357,250                  | 20,772    | 6.17%        | 370,118      | 12,868      | 3.60%   | 383,707     |
| Life - .000624                                    | 2,799       | 2,972                    | 173       | 6.18%        | 3,079        | 107         | 3.60%   | 3,192       |
| LTD - .00232                                      | 10,408      | 11,051                   | 643       | 6.18%        | 11,449       | 398         | 3.60%   | 11,869      |
| TSA                                               | 78,875      | 99,251                   | 20,376    | 25.83%       | 107,854      | 8,603       | 8.67%   | 116,480     |
| Medical                                           | 1,106,690   | 1,128,822                | 22,132    | 2.00%        | 1,151,400    | 22,578      | 2.00%   | 1,174,428   |
| Dental                                            | 53,071      | 54,133                   | 1,062     | 2.00%        | 55,215       | 1,082       | 2.00%   | 56,319      |
| Total                                             | 1,931,528   | 2,017,874                | 86,346    | 4.47%        | 2,076,635    | 58,761      | 2.91%   | 2,137,376   |



**FINAL AGREEMENTS  
CUSTODIAN NEGOTIATIONS  
JUNE 8, 2021**

**Salary Increases:**

**1.25% - 2021-2022**

**1.25% - 2022-2023**

**1.25% - 2023-2024**

**Salary Schedule compression by removing Steps 21 - 30**

Proposal One:

Section 2.3 - Fair Share Fee - Remove **TA - 5-25-2021**

**Section 2.3 • Fair Share Fee**

~~Effective July 1, 1973, any employee included in the appropriate unit who is not a member of the Union may be required by the Union to contribute a fair share fee for services rendered by the Union as exclusive representative. The Union shall notify the payroll office, the Director of the Bureau of Mediation Services, and each employee of the amount of the fair share fee and shall certify that such fair share fee conforms to the requirements of PELRA.~~

~~Upon fifteen (15) days notice in writing to the payroll officer certifying the amount of the fair share fee, the Employer will deduct such fair share fee in installments from each employee who is not a member of the Union, and will forward such fees to the Union. The Union agrees to notify the Employer promptly whenever any employee subject to a fair share fee deduction becomes a member of the Union, and no further fair share fee deductions for such employee will thereafter be made as long as said employee remains a Union member.~~

Proposal Two:

Article IV, Section 4.4 - Boiler License and Other Required Licenses **TA - 5-25-2021**

**Section 4.4 • Boiler License and Other Required Licenses**

**Effective July 1, 2021** ~~New~~ employees are ~~encouraged~~ **required** to obtain a special engineer's license within their first year of employment. All employees who do not possess a special engineer's license shall not be eligible to apply for or be awarded a factored position, unless no internal applicants who apply possess a specialist licensure. If no other applicants for a factored position possess a specialist license, the Employer may award the position to an internal employee. The employees must then obtain any required license within three years from the date of employment to the position and must submit proof of progression by June 1 of each year to the Buildings and Grounds Department and to the Union Stewards. A new employee with a special engineer's license may apply for a factored position under the same terms as other employees. Failure of new employees to obtain a special engineer's license within their first year of employment shall result in the automatic disqualification from future postings which involve a factored rate of pay until they have obtained their special engineer's license.

Proposal Three:

Article VI, Section 6.2 Holidays **TA- May 25, 2021**

~~"Floating Holidays must be used in 8-hour increments."~~

Proposal Four:

Article VII- Insurance, Section 7.2 Life Insurance TA- June 1, 2021

Section 7.2 • Life Insurance

Each full-time employee is eligible for basic group life insurance coverage in an amount equal to such employee's annual basic salary rounded to the nearest one thousand (\$1,000). The Employer pays the full premium for such coverage.

Effective December 1, 1979, the Employer life insurance policy will be amended to provide double indemnity for accidental death.

~~The Employer agrees, if possible, to secure an insurance carrier for such group term life insurance which will make available the following program of individual employee. 1. Voluntary supplementary coverage without physical examination in an amount equal to the basic coverage provided by the Employer.~~

~~2. Voluntary supplementary coverage in the additional amount of \$100,000 subject to a physical examination at the request of the carrier.~~

~~The availability of such coverage shall be subject to all terms and conditions imposed by the carrier. In no event shall such voluntary supplementary coverage increase the premium for the basic coverage provided by the Employer.~~

~~Voluntary coverage requested by an employee shall be paid for by the employee through payroll deduction.~~

The District shall provide a program of voluntary supplemental term life insurance. Upon initial hire and during allowed annual enrollment years, an employee may enroll in a maximum of \$100,000 of supplemental life insurance without Evidence of Insurability. After initial hire and on years that the coverage is not open during annual enrollment, this voluntary supplemental life program will include the option to elect additional coverage subject to Evidence of Insurability of the applicant. The availability of such coverage shall be subject to all terms and conditions imposed by the carrier. In no event shall such voluntary supplementary coverage increase the premium for the basic coverage provided by the Employer. Voluntary coverage requested by an employee shall be paid by the employee through payroll deduction.

Proposal Five:

Article IV, Section 4.10 - License Incentive Program for CPO TA June 1, 2021

Certified Pool Operator factored position increase of \$.25 an hour.  
CPO                      \$.25~~50~~/hr

Proposal Six:

Article IV, Section 4.6 - Designated Factored positions TA June 1, 2021

The District proposes creating a structure of three District Master Trainers. (Elem, Middle and High School) Paid \$.50 an hour (increase of \$.25 an hour.

Proposal Seven:

Article VII- Insurance, Section 7.3 Hospitalization and Medical Insurance **TA June 1, 2021**

Section 7.3 • Hospitalization and Medical Insurance The employer will contribute the amount equal to the single premium for the Employer sponsored health plan for each eligible employee enrolled in individual coverage. This contribution may be applied to the single premium in either offered health plan. The employer will contribute towards family coverage one half the difference between the individual and family premium in addition to the individual premium for the Employer sponsored plan for each eligible, participating employee enrolled in a family coverage plan **based on the lowest cost plan.**

Part-time employees working six (6) or more hours daily are eligible for the employer contribution for a single coverage only.

The ~~hospitalization~~ **District** insurance ~~advisory~~ committee composed of five representatives designated by the exclusive representative of the teachers, one representative designated by the ~~custodial maintenance~~, ~~one representative designated by foodservice~~, ~~one by clerical~~, and ~~one representative designated by the employer~~, **administrative staff, one representative designated by each bargaining unit within the classified staff** shall recommend to the employer the specifications of the hospitalization and medical insurance plan. Participation in the insurance program selected will be voluntary. Each employee enrolled under the plan shall contribute through payroll deduction any excess of the monthly premium under the plan over the maximum employer contribution toward the type of coverage for which such employee is enrolled.  
**TA - 5-25-2021**

Proposal Eight:

Article IX, Section 9.2 - Posting of Seniority Lists **TA, June 1, 2021**

“The Employer will post updated separate seniority lists for full-time and part-time employees on November 15 ~~and May 15~~ of each year.” **Said seniority list will include areas of licensure.**

Proposal Nine:

Article 4.6 - Factored Positions **TA, June 1, 2021**

EMS, WMS & **OW** Head Custodian

1.125

Proposal Ten:

Article 6.3 - **TA, May 25, 2021**

**Section 6.3 • Perfect Attendance Incentive**

Effective July 1, ~~2006~~ **2021**, full-time employees who have ~~perfect attendance (no sick leave or non-paid days used, except for a pre-approved occasional non-paid day due to Union work)~~ **not used more than two (2) sick days or had a non-paid work day (except for pre-approved due to union work)** for one full fiscal year (July 1 through June 30) shall

earn one (1) floating holiday, to be used during the subsequent fiscal year. ~~Floating Holidays must be used in 8-hour increments.~~ An employee shall earn one (1) additional floating holiday for each five (5) consecutive years of perfect attendance, to be used in the subsequent fiscal year.

Proposal Eleven:

Article VII, Section 7. 6 **TA- June 8, 2021**

### **Section 7.6 • Tax-Sheltered Annuities**

A Tax-Sheltered Annuity Program shall be available to all employees. Salary Reduction Agreements (SRA) may be submitted for approval at any time during the calendar year. Approved SRA's will be implemented not later than twenty-one (21) days following submission of an accurate application.

The Employer will contribute up to a one percent (1%) match of annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full-time employees. The match would begin on the first July 1<sup>st</sup> following completion of one (1) year of full-time employment service. The Employer will contribute up to a two percent (2%) match of annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full time employees. The match would begin following the completion of ~~seven (7)~~ **five 5 years** years of full time employment service. The Employer will contribute up to a three percent (3%) match of annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full-time employees. The match would begin following the completion of ~~thirteen (13)~~ **ten (10)** years of full-time employment service. Full-time is defined in Section 5.1.

The Employer will contribute up to a one percent (1%) match of annual base salary per school year to an approved Tax Sheltered Annuity Program for part-time employees, as defined in Section 5.1. The match would begin following the completion of seven (7) years of employment service.

For the TSA match, an employee will be given a full year's credit if the employee is hired before January 1 of the fiscal year. Employees hired January 1 or later will not be given credit for that year.

Proposal Twelve:

Article IV, Section 4.6 - Designated Factored Positions **TA- June 8, 2021**

Add Birchview to the Day Custodian 1.025 Factor.

Proposed:

WHS, CMS & **\*BV** Day Custodian 1.025  
**\*In the absence of the BV building lead.**

Proposal Thirteen:

Article IV, Section 4.9 - Part Time Custodians **June 8, 2021**

During the duration of this contract, ~~(2018-2024)~~ **(2021-2024)**, the staffing of part-time custodians shall not exceed six employees. This number does not include summer or seasonal employees or substitute custodians.

Proposal Fourteen:  
Updates MOUs

The District and Union agree to update MOUs and fix a few spelling errors but keep everything in place.

Proposal Fifteen:  
Article IV, Section 4.6 - Designated Factored positions - June 8, 2021  
Increase of factored positions by .025

Proposal Sixteen  
Article VI, Section 6.2 - Holidays TA, June 1, 2021

Proposed Language: "Part-time ~~school-year~~ 12 month employees shall receive five (5) paid holidays if they work at least three (3) hours per day/5 days per week, and shall receive seven (7) paid holidays if they work at least six (6) hours per day....."



**Board of Education**  
Regular Meeting – July 12, 2021

**AGENDA SECTION:** Administrative Reports and Recommendations

**ITEM:** Human Resource Services

**COMMENTS BY:** Stacie Vos, Executive Director of Human Resource Services

**Board Action on the Contract with Wayzata Administrative Professionals and Paraprofessional Personnel for Fiscal Years 2021-2024**

The School Board's Bargaining Team and the Wayzata Administrative Professionals and Paraprofessional representatives reached a tentative contract agreement on June 9, 2021. Subsequently, the Wayzata Administrative Professionals and Paraprofessional personnel, School Service Employees Local 284, voted on July 8, 2021 to ratify the contract.

Attached is the summary of the proposed three-year contract and the costing model. Both the Union and the Board placed a high value on meeting the needs of our administrative professionals and paraprofessionals while simultaneously working to create collaborative relationships to enhance the work environment. The negotiations team entered our work with an extremely collaborative attitude and contract negotiations wrapped up in two sessions. We worked to compress their salary schedule, removing 4 different lanes and increased 403(b) contributions. We also cleaned up language and added language to provide additional clarity. Please note that we have changed the title of secretary to that of administrative professional.

The work of our paraprofessionals and administrative professionals was extremely appreciated through the past year of the pandemic. Many of our paraprofessionals stepped up to help in our Wayzata Kids program and saved the district from substantial budget reductions. Their flexibility and willingness to keep the needs of our students and families as their top priority allowed us to continue our tradition excellence for each and every student. Their willingness to work collaboratively with the district during the pandemic is appreciated.

The negotiations team members were: Daneen Usgaard, Marie Beck, Sarah Feingold, Shauna Mignone, Ann Beaulieu, Donna Roehl, Mari Johnson, and Shelly Johnson for Local 284 and for the District Sarah Johansen, board member representative and Stacie Vos, Executive Director of Human Resources.

**Recommended Action:** Approve the contract with the Wayzata School Services Local 284, Administrative Professionals and Paraprofessional personnel for the period of July 1, 2021 through June 30, 2024 as agreed upon by the bargaining teams and ratified by the Wayzata Administrative Professionals and Paraprofessional Bargaining Unit.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_

|                                     |               |                      |               |               |               |              |              |
|-------------------------------------|---------------|----------------------|---------------|---------------|---------------|--------------|--------------|
| Secretary/Para Costing Model        |               |                      |               |               |               |              |              |
| BASE 6/2/21 With Compressed Matrix  |               |                      |               |               | 21-22         | 22-23        | 23-24        |
| 403(b) adds                         |               | Health Rate Increase |               |               | 2.00%         | 2.00%        | 2.00%        |
| Additional vacation conversion add  |               | Dental Rate Increase |               |               | 2.00%         | 2.00%        | 2.00%        |
| 2.15/2/2 Increases                  |               |                      |               |               |               |              |              |
|                                     | Base Year     | 1st Year             | 2nd Year      | 3rd Year      | \$ Change     | % Change     | \$ Change    |
| Salaries                            | 20-21         | 21-22                | 22-23         | 23-24         | Base to Yr 1  | Base to Yr 1 | Base to Yr 2 |
| Sec'y's                             | \$ 2,333,358  | \$ 2,477,035         | \$ 2,540,685  | \$ 2,619,192  | \$143,677     | 6.16%        | \$207,328    |
| Paras                               | \$6,820,145   | \$7,371,448          | \$7,570,363   | \$ 7,777,963  | \$551,303     | 8.08%        | \$750,217    |
| Subtotal                            | \$ 9,153,503  | \$ 9,848,483         | \$ 10,111,048 | \$ 10,397,154 | \$ 694,980    | 7.59%        | \$ 957,545   |
| Benefits                            |               |                      |               |               |               |              |              |
| FICA (.0765)                        | \$700,243     | \$753,409            | \$773,495     | \$795,382     | \$53,166      | 7.59%        | \$73,252     |
| PERA (.075)                         | \$686,513     | \$738,636            | \$758,329     | \$779,787     | \$52,124      | 7.59%        | \$71,816     |
| Life                                | \$5,253       | \$5,656              | \$5,793       | \$5,959       | \$402         | 7.66%        | \$540        |
| LTD                                 | \$19,264      | \$20,685             | \$21,219      | \$21,826      | \$1,421       | 7.38%        | \$1,954      |
| Health                              | \$2,639,335   | \$2,692,122          | \$2,745,964   | \$2,800,883   | \$52,787      | 2.00%        | \$106,629    |
| Dental                              | \$138,000     | \$140,760            | \$143,575     | \$146,447     | \$2,760       | 2.00%        | \$5,575      |
| TSA                                 | \$160,583     | \$245,851            | \$266,107     | \$287,079     | \$85,268      | 53.10%       | \$105,524    |
| Vacation to 403(b) - add 2 more day | \$0           | \$ 20,054.82         | \$20,568      | \$21,213      |               |              |              |
| Subtotal                            | \$4,349,192   | \$ 4,617,174         | \$ 4,735,051  | \$ 4,858,576  | \$247,928     | 5.70%        | \$365,291    |
| Grand Total                         | \$ 13,502,694 | \$ 14,465,658        | \$ 14,846,098 | \$ 15,255,731 | \$ 942,908    | 6.98%        | \$1,322,836  |
| Increased Cost of the Contract:     |               |                      |               |               |               |              |              |
| Total Salaries/Benefits:            |               |                      |               | 3 Yr. Base    | 3 Yr. New     | Difference   | Percent      |
|                                     |               |                      |               | \$40,508,083  | \$ 44,567,487 | \$ 4,059,404 | 10.02%       |
|                                     | 1             | 2.15%                | \$ -          | 2.00%         | \$ -          | 2.00%        | \$ -         |
|                                     | 1             | 2.15%                | \$ -          | 2.00%         | \$ -          | 2.00%        | \$ -         |
|                                     | 2             | 2.15%                | \$ -          | 2.00%         | \$ -          | 2.00%        | \$ -         |
|                                     | 3-5           | 2.15%                | \$ -          | 2.00%         | \$ -          | 2.00%        | \$ -         |
|                                     | 6-8           | 2.15%                | \$ -          | 2.00%         | \$ -          | 2.00%        | \$ -         |
|                                     | 9-10          | 2.15%                | \$ 0.25       | 2.00%         | \$ -          | 2.00%        | \$ -         |
|                                     | 11-13         | 2.15%                | \$ -          | 2.00%         | \$ -          | 2.00%        | \$ -         |
|                                     | 14-15         | 2.15%                | \$ -          | 2.00%         | \$ -          | 2.00%        | \$ -         |

|  |       |       |         |       |      |       |      |
|--|-------|-------|---------|-------|------|-------|------|
|  | 16-18 | 2.15% | \$ -    | 2.00% | \$ - | 2.00% | \$ - |
|  | 19-20 | 2.15% | \$ 0.30 | 2.00% | \$ - | 2.00% | \$ - |
|  | L24   | 2.15% | \$ -    | 2.00% | \$ - | 2.00% | \$ - |
|  | L26   | 2.15% | \$ -    | 2.00% | \$ - | 2.00% | \$ - |
|  | 21+   | 2.15% | \$ 0.35 | 2.00% | \$ - | 2.00% | \$ - |
|  | 31+   | 2.15% | \$ 0.40 | 2.00% | \$ - | 2.00% | \$ - |
|  |       |       |         |       |      |       |      |
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**Final Administrative Professional and Paraprofessional Contract Language  
Changes for 2021-2024  
June 9, 2021**

**2.15% - 2021-2022**

**2.0% - 2022-2023**

**2.0% - 2023-2024**

**Salary Schedule compression by removing Step 1, Step 11-13, L24 and L26  
Remove separate longevity pay. Add the additional pay within steps 9,19,21 & 30.**

Proposal One:

Article II, Section 2.4 - Fair Share Fee - Remove

TA- 5-25-2021

~~Effective July 1, 1973, any employee included in the appropriate unit who is not a member of the Union will be required to contribute a fair share fee for services rendered by the Union as exclusive representative. The Union shall notify the payroll office, the Commissioner of the Bureau of Mediation Services, and each employee of the amount of the fair share fee and shall certify that such fair share fee conforms to the requirements of PELRA.~~

~~Upon fifteen (15) days' notice in writing to the payroll officer certifying the amount of the fair share fee, the Employer will deduct such fair share fee in 24 equal installments for secretaries and 18 equal installments for paraprofessionals for each employee who is not a member of the Union, and will forward such fees to the Union. The Union agrees to notify the Employer promptly whenever any employee subject to a fair share fee deduction becomes a member of the Union, and no further fair share fee deductions for such employee will thereafter be made as long as said employee remains a Union member.~~

Proposal Two:

Name Change from Secretary to Administrative Professional

TA 5-25-2021

Proposal Three:

Article VII, Section 7.2 - Family Emergency Leave

TA, May 25, 2021

We propose the following language be added to provide additional clarity.

79  
"District leave forms must be submitted to Human Resources."

Proposal Four:  
Article VI- Insurance, Section 6.2 Life Insurance  
TA, June 2, 2021

The District proposes we update this language.

### **Section 6.2 • Life Insurance**

Each employee whose position is scheduled to be a minimum of 1040 hours annually (e.g. 6 hours per student day) is eligible for basic group term life insurance coverage in an amount equal to such employee's annual basic salary with each partial thousand rounded to the next higher one thousand (\$1,000) dollars and includes double indemnity for accidental death. The Employer pays the full premium for such coverage.

~~The Employer agrees, if possible, to secure an insurance carrier for such group term life insurance which will make available the following program of voluntary supplementary group term life insurance at the expense of the individual employee:~~

- ~~1. Voluntary supplementary coverage without physical examination during the initial enrollment period in an amount equal to the basic coverage provided by the Employer.~~
- ~~2. Voluntary supplementary coverage to a maximum of \$500,000 subject to a physical examination at the request of the carrier. The availability of such coverage shall be subject to all terms and conditions imposed by the carrier. In no event shall such voluntary supplementary coverage increase the premium for the basic coverage provided by the Employer.~~

~~Voluntary coverage requested by the employee shall be paid by the employee through payroll deduction.~~

The District shall provide a program of voluntary supplemental term life insurance. Upon initial hire and during allowed annual enrollment years, an employee may enroll in a maximum of \$100,000 of supplemental life insurance without Evidence of Insurability. After initial hire and on years that the coverage is not open during annual enrollment, this voluntary supplemental life program will include the option to elect additional coverage subject to Evidence of Insurability of the applicant. The availability of such coverage shall be subject to all terms and conditions imposed by the carrier. In no event shall such voluntary supplementary coverage increase the premium for the basic coverage provided by the Employer. Voluntary coverage requested by an employee shall be paid by the employee through payroll deduction.

Proposal Five:  
Article VI, Section 6.3 - Hospitalization and Medical Insurance  
TA - June 2, 2021

We propose the language match our practice to eliminate confusion.

### **Section 6.3 • Hospitalization and Medical Insurance**

The Employer will contribute the total premium for each full-time employee whose position scheduled a minimum of 1608 hours annually enrolled for individual coverage in the District sponsored medical and hospitalization insurance plan. The Employer will also contribute an additional amount per month equal to one half of the difference between individual and family

premiums toward the premium for family coverage for those enrolled in family coverage **based on the lowest cost plan.**

The Employer will contribute the total premium for each employee whose position is scheduled to be a minimum of 1040 hours annually (e.g. 6 hours per student day) who is enrolled for individual coverage in the District sponsored health plan. The Employer contribution may be applied to either individual or family coverage.

For an employee covered by this agreement, who is also employed in the ~~Home Base~~ **Wayzata Kids** program, the District will combine their total assigned hours during the fiscal year, up to 1040 hours annually (e.g. 6 hours per student day), when determining eligibility for health insurance. For those combined employees, health insurance contributions will follow amounts determined under this contract.

Proposal Six:

Article VI, Section 6.7- Dental Insurance

**TA - June 2, 2021**

### **Section 6.7 • Dental Insurance**

The Employer will contribute up to ~~\$46.00~~ **\$55.00** per month toward the premium for each employee who works six (6) hours or more per day and who is enrolled in the district's dental insurance program.

Participation in the dental insurance program will be voluntary. Each employee enrolled under the plan shall contribute through payroll deduction any excess of the monthly premium over the maximum monthly Employer contribution.

Proposal Seven:

Article IV, Section 5.1 Vacations

**TA - June 2, 2021**

### **Section 5.1 Vacations**

Each year, up to ~~three (3)~~ **five (5)** days of unused vacation days, after the ten day carry over criteria is met, will be converted at fiscal year-end to a daily rate of pay and credited to the employee's 403(b) account. The District will verify the unused days and determine the number eligible for conversion. Verification of these unused days will be determined by the absence reports submitted through Skyward to Payroll.

Proposal Eight:

Article IV, Section 5.3 Perfect Attendance Incentive

**TA - May 25, 2021**

### **Section 5.3 • Perfect Attendance Incentive**

Effective July 1, ~~2021~~ 2012, full-time employees who have perfect attendance ~~(no sick leave or non-paid days used)~~ not used more than two (2) sick days or had a non-paid work day (except for pre-approved due to union work), for one full fiscal year (July 1 through June 30) shall earn one (1) floating holiday, to be used during the subsequent fiscal year. Floating Holidays must be used as a full-day increment. An employee shall earn one (1) additional floating holiday for each five (5) consecutive years of perfect attendance, to be used in the subsequent fiscal year.

Proposal Nine:

Article VI, Section 6.5 Tax Sheltered Annuities

TA - May 25, 2021

### **Section 6.5 • Tax-Sheltered Annuities**

A Tax-Sheltered Annuity Program shall be available to all employees. Salary Reduction Agreements (SRA) may be submitted for approval at any time during the year. Approved SRA's will be implemented no later than twenty-one (21) days following submission of an accurate application.

The Employer will contribute up to a one percent (1%) match of annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full-time employees. The match would begin following the completion of one (1) year of district service. The Employer will contribute up to a two percent (2%) match of annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full-time employees. The match would begin following the completion of ~~five (5)~~ seven (7) years of district service. The Employer will contribute up to a ~~three~~ four percent (~~3~~ 4%) match of annual base salary per school year to an approved Tax Sheltered Annuity Program for eligible full-time employees. The match would begin following the completion of ~~ten (10)~~ thirteen (13) years of district service. For the purposes for this section, full-time is defined as working a minimum of one thousand forty hours (1040) annually (e.g. 6 hours per student day).

The Employer will contribute ~~up~~ to a one percent (1%) match of

annual base salary per school year to a ~~n~~-Tax Sheltered Annuity Program for employees working less than one thousand forty (1040) hours in a school year who have completed ~~seven~~ five (~~7~~5) years of district service.

Proposal Ten:

Article IX, Section 9.1 Severance Pay

TA -June 2, 2021

### **Section 9.1 • Severance Pay**

Any employee who has reached age 55 and has completed twenty (20) or more years of continuous eligible service to the District and provides written notice to the Human Resources Department by February 1 of the year in which the employee will retire, shall be entitled to severance pay as follows:

The amount is determined by adding the hourly equivalent of 100 days of the employment memorandum in effect at time of retirement to forty percent (40%) of the employee's unused accumulated sick leave or 50% for 12-month full-time employees working 30 hours or more per week.

Formula example:

- A. Hours of Pay = Sick Leave Balance 774.25 hours x 40 % = 309.70  
hours + 100 days x 6 hrs/day = 600 hours = 909.70 total hours  
B. Hours from A x Hourly Rate of Pay = Incentive Pay

(A) 909.70 total hours x (B) \$ 28.07 hourly rate of pay =  
Total Amount: \$25,535.28

The product of the above formula shall then be multiplied by the employee's last hourly rate of pay, including longevity, before retirement. For the purposes of this section "continuous eligible service" shall be defined as service of at least six (6) hours per day for at least the basic school year for ten (10) of the twenty (20) continuous years. Military Leave, Special Leaves Without Pay, FMLA Leaves and all other approved leaves of absence will not be considered interruptions in an employee's "continuous eligible service". However, the time spent on these approved leaves will not accumulate toward the total of the required twenty (20) years of "continuous eligible service."

Any employee who has reached age 55 and has completed fifteen (15) or more years of continuous eligible service to the District and provides written notice to the Human Resources Department by February 1 of the year in which the employee will retire, shall be entitled to severance pay as outlined below.

Continuous eligible service shall be defined as service of at least six (6) hours per day for at least the basic school year for ten (10) of the fifteen (15) continuous years. For these eligible employees, they will receive severance in the amount determined by adding the hourly equivalent, including longevity, of eighty (80) days of the employment memorandum in effect at the time of retirement to forty percent (40%) of the employee's unused accumulated sick leave or fifty percent (50%) for 12-month full-time employees working thirty (30) hours or more per week.

Formula Example:

A. Hours of Pay = Sick Leave Balance 774.25 hours x 40 % = 309.70 hours + 80 days x 6 hrs/day = 480 hours = 789.70 total hours

B. Hours from A x Hourly Rate of Pay = Incentive Pay

(A) 789.70 total hours x (B) \$28.07 hourly rate of pay =

Total Amount: \$22,166.88

Issue Eleven:

Article III, Section 3.6 - Pay Procedures TA, June 9, 2021

### **Section 3.6 • Pay Procedures**

Payroll deposits will be made according to the District's established payroll schedule.

Paraprofessionals will be paid from hourly electronic timesheets after they have submitted their time sheet to their supervisor and the supervisor has approved it according to established schedules.

All 10-Month and 12-Month ~~employees~~ **administrative professionals** will be paid in scheduled installments determined by annualizing their projected pay over the District's payroll schedule. Electronic time sheets must be submitted by the employee and approved by their supervisor according to established schedules. 10-month ~~employees~~ **administrative professionals** will be paid a lump sum for the remaining unpaid

amount of such employees' annual basic salary on the pay day following the last day of their basic work year.

Employees working less than 12 months may elect to accept assignments beyond their normal work year. In these instances, the employees will be paid at their regular hourly rate for the assignment from hourly electronic time sheets they have submitted and are approved by their supervisor according to established schedules.

Issue Twelve:

Article XII, Section 11.1 - Probationary Period **TA, June 9, 2021**

### **Section 11.1 • Probationary Period**

Each new employee shall serve a probationary period of one hundred ~~seventy-six (176)~~ **seventy-two (172)** or one school calendar year's worth of **workdays** of continuous service and receive a mid-probation year performance review. The Employer may terminate a probationary employee without specifying any cause and without recourse to the grievance procedure.

Proposal Thirteen:

Article III, Section 3.4 **TA, June 9, 2021**

### **Section 3.4 • Wage Rates**

Effective July 1, 2002, employees hired prior to January 1 of a school year will move to their appropriate wage/step as of the following July 1. Employees hired after December 31 of a school year will move to their appropriate wage/step on July 1 of the following year.

| <b>Classification</b> | <b>Job Definitions</b> |
|-----------------------|------------------------|
|-----------------------|------------------------|

|    |                                                           |
|----|-----------------------------------------------------------|
| I  | Secretary, Elementary Principal                           |
|    | Secretary, High School Principal                          |
|    | Secretary, Middle School Principal                        |
|    | Secretary, Teaching & Learning                            |
| II | Secretary, Activities/Athletics                           |
|    | Secretary, Alternative Learning Center                    |
|    | Secretary, Buildings and Grounds                          |
|    | Secretary, Community Education Services <b>Facilities</b> |
|    | Secretary, Culinary Express                               |
|    | Secretary, Data Processing/Purchasing                     |
|    | Secretary, <b>Elementary</b> Science Center               |
|    | Secretary, High School                                    |

Secretary, High School Guidance Office  
 Secretary, High School Registrar/Guidance Office  
 Secretary, High School Scheduling Office  
 Secretary, Middle School Student Services  
 Secretary, Special Services Program Support  
 Secretary, Special Services Records  
 Secretary, Welcome Center  
 Technician, Assessment and Evaluation  
~~Technician, Finance~~  
 Technician, Payroll  
 Paraprofessional, Certified Occupational Therapy Assistant  
 Paraprofessional, High School Activities/Bursar  
 Paraprofessional, High School, College & Career Center  
 Paraprofessional, Technology  
~~Secretary, High School Receptionist~~  
~~Secretary, Early Childhood Family Education~~

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III ~~Secretary, GES Receptionist/Enrichment~~  
~~Secretary, GES Enrichment~~  
 Secretary, District Office Receptionist/Human Resource Services  
~~Secretary, Early Childhood Family Education~~  
 Secretary, Equity & Integration  
  
~~Secretary, Home Base~~  
  
~~Secretary, High School Receptionist~~  
 Secretary, Middle School  
 Secretary, Reading Office  
 Secretary, Research & Evaluation  
~~Secretary, Special Services — High School~~  
 Technician, Accounts Payable  
 Technician, Accounts Receivable  
~~Technician, Finance~~  
 Paraprofessional, Behavior Intervention  
 Paraprofessional, Health  
 Paraprofessional, Special Education Records/Preschool Screening  
 Paraprofessional, Special Education – Students With Disabilities

Proposal Fourteen:

Article V, Section 5.2 Holidays ~~TA, June 9, 2021~~

~~“Holiday pay is equivalent to the regular number of hours scheduled.”~~

Notes:

1. HR does give Paras additional time off if they temporarily have additional hours added to their regular assignment.
  - a. Paras do not get additional hours if they pick up sub hours.

- b. HR also reviews parameters of when, how long, and if they used time off already.
2. Sometimes Paras are not aware of these adjustments and may enter the wrong number of hours for their floating holidays. HR and Payroll do try to watch for this but if PAs notice this they should reach out to Leslie.

Proposal Fifteen:

Article IV, Section 4.4 Snow Days and Emergency Closings **TA, June 21, 2021**

### **Section 4.4 • Snow Days and Emergency Closings**

On snow days or emergency closings, all full-time employees are expected to report to work; however, the determination of whether the commute to work is practical, reasonable, or safe is left to the judgment of the individual employee. Full-time employees are expected to report for work for all or part of their regular shift as soon as their commute is safe. Reporting for work on a snow day or emergency closing is done on an honor system. No sick leave, personal day, or vacation day will be charged against an employee for failure to report on such a day.

Employees who are scheduled to work on student contact days or less than 12-months will not report for work but will be paid for the day and will be paid their normal daily rate of pay. In the event the District schedules a make-up day, all employees who did not work on the closed day will work the make-up day without additional pay.

For late starts or early dismissals: If an employee's supervisor requires the employee to stay beyond the time other building employees are released early, or report to work before other building employees are required to report to work for a delayed start, or to report to work when other employees in comparable positions do not report to work, the employee will receive time off equal to the amount of time earlier or later the employee was required to serve that other employees were not.

Part-time employees who arrive at work and are sent home due to an unannounced building closing will be paid a minimum of 50% of their regular daily rate if they have not completed those hours.

On District approved e-Learning days, snow days or emergency closures, paraprofessionals may be expected to provide instructional support to students and/or engage in professional development opportunities.

Proposal Sixteen:

Article VII, Section 7.4 - Personal Leave - **May 25, 2021**

### **Section 7.4 • Personal Leave**

Each employee is eligible to earn up to a maximum of two (2) days of leave per year. If a new employee begins work prior to January 1, they will receive two (2) personal days, if work begins between January 1 and March 31, they will receive one (1) personal day, and if work begins between April 1 and June 30, the employee will not receive any personal leave days. This leave is cumulative to four (4) days and will not be deducted from sick leave credits. Requests for such leave must be submitted in writing to the employee's supervisor at least three (3) working days in advance, except in emergency situations, and must be approved by the immediate supervisor.

An employee who does not qualify for vacation time and has exhausted their available floating holiday and personal days may request, in advance, unpaid time-off for a critical event or unusual opportunity. If approved by their supervisor, a substitute must be scheduled, if required for the employee's position.

Each year, up to two (2) days of unused personal days, after the two day carryover criteria is met, will be converted at fiscal year-end to a daily rate of pay and credited to the employee's 403(b) account. The District will verify the unused days and determine the number eligible for conversion. Verification of these unused days will be determined by the absence reports submitted through Skyward to Payroll.

Proposal Seventeen:

Add MOU - Appendix H; remove MOU - Appendix F

## **Labor/Management Committee**

### **Local 284-Paraprofessional/Administrative Professionals and Wayzata Public Schools**

#### **MEMORANDUM OF UNDERSTANDING**

As a part of the 2021-2024 Paraprofessional/Administrative Professionals and Wayzata Public Schools Negotiations process, we agree to meet regularly (e.g. monthly) to impart information which affects the employer and employees and discuss issues/concerns/suggestions which may arise during the terms of this contract.

The committee will consist of:

- a. Union Steward(s)
- b. Four (4) building representatives appointed by Union Members
- c. Executive Director of Human Resources Services

The Union Steward will appoint an alternative for the Union Steward who will be contacted when the Union Steward is not available.

In no way, will this committee alter or change the terms and conditions of employment outlined in the Master Agreement nor will it restrict the rights of Management.

Service Employees International Union Local 284  
284

Independent School District

\_\_\_\_\_  
Contract Organizer

\_\_\_\_\_  
Director of Human Resources

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Union Steward (s)

Date: \_\_\_\_\_



**Board of Education**  
Regular Meeting – July 12, 2021

**AGENDA SECTION:** Administrative Reports and Recommendations

**ITEM:** Human Resource Services

**COMMENTS BY:** Stacie Vos, Executive Director of Human Resource Services

**1. Supplemental Salaries for 2021-2022**

It is recommended that the Board approve the pay rates for 2021-2022.

**Reserve Teachers:** Represents a \$5.00 increase in pay for Levels 1, 2, and Long Term and a \$10 increase for Level 3 for the 2021-2022 school year (attachment).

**Technology Department – Casual Employees:** *Meets minimum wage requirements for the 2020-2021 school year (attachment).*

**Classified Staff - Substitute Pay Guidelines:** No changes represented for the 2021-2022 school year (attachment).

**Activity Fund:** *No changes represented for the 2021-2022 school year (attachment).*

**Community Education Services Hourly Rates:** *Represents a 2% pay increase for the 2021-2022 school year (attachment).*

**Early Learning School (Peppermint Fence):** *Represents a 1.5% pay increase for the 2021-2022 school year (attachment).*

**Recommended Action:** Approve the 2021-2022 Supplemental Salaries as recommended.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Abstentions:** \_\_\_\_\_ **89** \_\_\_\_\_

## Activity Fund Casual Employees 2021-2022

### **PERFORMING ARTS**

#### **BAND, CHOIR, ORCHESTRA, THEATRE**

##### **Assignment**

Concert House Manager

Guest Clinician

Guest Artist

\$85/concert

variable based upon expertise

variable based upon expertise

### **BAND**

##### **Assignment**

Adjudicator for Solo/Ensemble Contest

Accompanist for Solo/Ensemble Contest

##### **Rate of Pay**

\$250 stipend per contest

\$30 per entry

### **CHOIR**

##### **Assignment**

Accompanist for District Solo/Ensemble Contest

Adjudicator for District Solo/Ensemble Contest

Accompanist for Region Solo/Ensemble Contest

Adjudicator for auditions for Vive, Chamber, Madrigals

Adjudicator for auditions for Choral/Orchestral Soloists

Supervisor Backstage at Concerts

##### **Stipend or Hourly Rate of Pay**

\$200 stipend per contest

\$250 stipend per contest

\$300 stipend per contest

\$33.45 Hourly Curriculum Writing (Master Contract)

\$33.45 Hourly Curriculum Writing (Master Contract)

\$47.17 Stipend per concert (Master Contract)

### **ORCHESTRA**

##### **Assignment**

Accompanist for Capstone Auditions

Accompanist for Concerts

Accompanist for Solo/Ensemble Contest

Adjudicator for Auditions

Adjudicator for Solo/Ensemble contest

##### **Rate of Pay**

Master Contract Hourly Rate

\$150 stipend per concert

\$30 per entry

\$33.45 Hourly Curriculum Writing (Master Contract)

\$250 stipend per contest

### **Theatre**

##### **Assignment**

Specialist Coach (i.e. Dialect, Fight, Puppet Artist)

##### **Rate of Pay**

\$33.45 Hourly Curriculum Writing (Master Contract)

## **Classified Employee - Substitute Pay 2021-2022**

### **Culinary Express** (current contract rates):

Former Employees: Probationary Rate  
Level 1

**Custodians:** \$10.00-\$14.75

### **Paras** (current contract rates):

Retirees: Class IV/Step 1  
Class IV/Step 2

If in a long term position for ten (10) or more consecutive days, pay at Step 1 of the classification of the position.

### **Clerical** (current contract rates):

Retirees: Class IV/Step 1  
Class IV/Step 2

If in a long term position for ten (10) or more consecutive days, pay at Step 1 of the classification of the position.

### **Health Office Subs-Licensed**

RN: \$26

LPN: \$22

**NOTE:** If the above pay guidelines are not utilized, the supervisor must contact the Executive Director of Human Resource Services for approval prior to hiring.

Community Education Services  
School and Community Use of Facilities  
**Hourly Wage Recommendations**  
**2021-2022**

|                                | 2020-21 | 2021-22 | Percent Increase |
|--------------------------------|---------|---------|------------------|
| Facility Attendant             |         |         |                  |
| Step 1                         | 14.60   | 14.90   | 2                |
| Step 2-6                       | 15.90   | 16.30   | 2                |
| Step 7 and above               | 16.30   | 16.70   | 2                |
| Stage Manager                  | 27.80   | 28.40   | 2                |
| Tech Support for Community Use | 27.80   | 28.40   | 2                |
| Wood Shop Supervision          | 27.80   | 28.40   | 2                |

**Wazata Public Schools  
Reserve Teachers  
Daily Rate Recommendations  
2021-2022**

**Board Approved:**

|           |       |
|-----------|-------|
| Level 1   | \$140 |
| Level 2   | \$145 |
| Level 3   | \$160 |
| Long Term | \$195 |

**Technology Department – Casual Employee Pay Rates**  
**Computer Technology, A/V, Video and Theater Technicians**  
(Part Time and/or Contractual)  
2021-2022

Pay rates have been established for student workers and other outside personnel who are engaged in a variety of computer technology, and video setup and production work. They are paid through the District Technology Office or Community Education.

**I. High School Students** **\$10.00 — \$11.75/hour**

Generally, students from the High School computer/Cisco classes or the Advanced Television Production classes who have demonstrated good working knowledge and enthusiasm in computer or video technology and have participated in projects or past productions as part of their classroom requirements.

**II. High School Students/Graduates** **\$11.50 — \$15.30/hour**

Generally, students and graduates from the High School computer or television classes involved in more complex, technical and/or specialized work, such as computer software and programming, and video producing, directing and editing.

**III. Contractual** **\$15.00 - negotiated market rate**

Occasional specialized services including general individualized consulting for computer technology, video and audio wiring, signal testing/measurement, theater lighting, and equipment installations and repairs.

## Wayzata Early Learning School Hourly Wage Recommendations (PF)

2021-2022

| Step | LEAD Instructor |           | Teaching Assistant |           |
|------|-----------------|-----------|--------------------|-----------|
|      | 2020-2021       | 2021-2022 | 2020-2021          | 2021-2022 |
| 1    | \$ 24.29        | \$ 24.65  | \$ 16.37           | \$16.37   |
| 2    | \$ 24.98        | \$ 25.35  | \$ 16.51           | \$ 16.76  |
| 3    | \$ 25.68        | \$ 26.07  | \$ 17.06           | \$ 17.32  |
| 4    | \$ 26.37        | \$ 26.77  | \$ 17.63           | \$ 17.89  |
| 5    | \$ 27.06        | \$ 27.47  | \$ 18.19           | \$ 18.46  |
| 6    | \$ 27.74        | \$ 28.16  | \$ 18.74           | \$ 19.02  |
| 7    | \$ 28.57        | \$ 29.00  | \$ 19.30           | \$ 19.59  |
| 8    | \$ 29.16        | \$ 29.60  | \$ 19.85           | \$ 20.15  |
| 9    | \$ 29.85        | \$ 30.30  | \$ 20.40           | \$ 20.71  |
| 10   | \$ 30.52        | \$ 30.98  | \$ 20.96           | \$ 21.27  |

|                        |        |        |
|------------------------|--------|--------|
| Longevity: Years 11-15 | \$0.50 | \$0.25 |
| Longevity: Years 16+   | \$0.75 | \$0.50 |

### Sub Rates:

|               |         |
|---------------|---------|
| PF Assistant  | \$16.37 |
| PF Lead/Team  | \$24.29 |
| ECFE CT or PE | \$29.43 |
| ECFE Para     | \$16.37 |



**Board of Education**  
Regular Meeting – July 12, 2021

**AGENDA SECTION:** Board Reports

**ITEM:** Board Reports

**COMMENTS BY:** Andrea Cuene, Board Chair

This section of the agenda provides an opportunity for Board members to update school board members on school board-related work or to make announcements of interest to the public.



**Board of Education**  
Regular Meeting – July 12, 2021

**AGENDA SECTION:** Adjourn

**ITEM:** Adjourn

**COMMENTS BY:** Andrea Cuene, Board Chair

This agenda item brings closure to the School Board meeting.

**Recommended Action:** Call the meeting to a close.

**Motion by:** \_\_\_\_\_ **Yes:** \_\_\_\_\_ **Passed:** \_\_\_\_\_

**Second by:** \_\_\_\_\_ **No:** \_\_\_\_\_ **Failed:** \_\_\_\_\_

**Time of Adjournment:** \_\_\_\_\_ 97 \_\_\_\_\_